

March 13, 2017  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Fletcher, Armstrong, Nash, Taber, Beck, Peck, Penrod, Daufeldt, Ratliff, Johnson, other visitors and the press.

**Agenda:**

Motion by Boots, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Larry Hodgden: Fund Transfers Practices, Iowa Code

Hodgden wanted to stress the importance of being sure that the public knows about monies being transferred from city operated utilities, per the Iowa Code. He supports the council and the work done to complete the budget.

2. Carroll Last would like to see the surplus calculation. It is required by the Iowa Code and the Municipal Code. Last had a question on the GIS information. He would like to see the program and talk to the individual that operates it.

Last also questioned the budget for the aquatic center. He would like an explanation of the \$747,755.00, for repairs.

3. Mary Swan does not believe the City is in compliance with handicap parking downtown. She would like to see more handicap spots at the ends of the blocks.

**Consent Agenda:**

Motion by Boots, second by McNeill to approve the consent agenda which includes the February 21, February 22, February 27, and March 6, 2017, Council Meeting Minutes, and Liquor License for Monty's Pizza & Grill. Following the roll call vote the motion passed unanimously.

**Public Hearing:**

1. Public Hearing for Amendment to Chapter 155, Section 101.4.1 of the City Code, Gas, to Limit Gas Service Pressure to 8.5 Inches of Water Column Where Corrugated Stainless Steel Tubing is Used for Residential Gas Supply Tubing

Motion by Anderson, second by Leeper to open the public hearing for Amendment to Chapter 155, Section 101.4.1 of the City Code, Gas, to limit gas service pressure to 8.5 inches of water column where corrugated stainless steel tubing is used for residential gas supply tubing, at 5:42 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Spear, second by Boots to close the public hearing at 5:44 p.m. Following the roll call vote the motion passed unanimously.

2. Public Hearing for Annual Budget and Certification of Taxes, FY 17-18 Budget

Motion by Boots, second by McNeill to open the public hearing for the annual budget and certification of taxes, FY 17-18 Budget, at 5:44 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Anderson, second by Boots to close the public hearing at 5:50 p.m. Following the roll call vote the motion passed unanimously.

**Ordinance Approval/Amendment:**

1. Ordinance No. 557, Amendment to Chapter 155, Section 101.4.1 of the City Code, Gas, to Limit Gas Service Pressure to 8.5 Inches of Water Column Where Corrugated Stainless Steel Tubing is Used for Residential Gas Supply Tubing. First Reading.

Motion by Leeper, second by Spear to approve the first reading to adopt Ordinance No. 557, Amendment to Chapter 155, Section 101.4.1 of the City Code, Gas, to Limit Gas Service Pressure to 8.5 Inches of Water Column Where Corrugated Stainless Steel Tubing is Used for Residential Gas Supply Tubing. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

1. Resolution 031317A: Adoption of the Budget and Certification of Taxes for the FY 17-18 Budget  
Motion by Boots, second by McNeill to approve Resolution 031317A, the resolution to adopt the budget and certification of taxes for the FY 17-18 Budget. Following the roll call vote the motion passed unanimously.
  
2. Resolution 031317B: 28E Agreement between the City of Tipton, and the City of Cedar Rapids, for Sharing of Cedar Rapids Properties for Public Safety and Other Related Training Purposes  
Motion by Spear, second by Leeper to approve Resolution 031317B, the resolution to accept the 28E agreement between the City of Tipton, and the City of Cedar Rapids, for sharing of Cedar Rapids properties for public safety and other related training purposes. Following the roll call vote the motion passed unanimously.
  
3. Resolution 031317C: Authorize the Mayor to Execute an Agreement Assigning Sole Ownership Rights for certain Tipton Industrial Property to TEDCO  
Motion by Spear, second by Boots to approve Resolution 031317C, the resolution to authorize the mayor to execute an agreement assigning sole ownership rights for certain Tipton Industrial Park property to TEDCO, clarifying that ownership rights reside solely to TEDCO. Following the roll call vote the motion passed unanimously.

**Motions for Approval:**

1. Claims List

ALBAUGH PHC INC	NEW FAUCET	288.16
AUCA CHICAGO LOCKBOX	MATS	80.12
BARRON MOTOR SUPPLY	FILTERS	195.40
BORDER STATES ELECTRIC SUP	OVERHEAD SUPPLIES	138.03
CEDAR COUNTY CO-OP	FUEL DISCOUNT	7736.05
CEDAR COUNTY SHERIFF'S OFF	NOTICE SERVED	16.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2555.00
CEDAR POLY, LLC	BAILING WIRE TIES	107.50
CINTAS CORPORATION	FIRST AID SUPPLIES	407.67
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	478.08
CITY OF MECHANICSVILLE	1 DAY GARBAGE TRUCK RENT	1000.00
CLARENCE LOWDEN SUN-NEWS &	AQUATIC/REC CAMPS	23.20
CONTROL INSTALLATIONS OF I	HVAC SYSTEM, REPLACE COMPUTER	5884.00
CUSTOM BUILDERS INC	UPS CHARGES	156.53
D & R PEST CONTROL INC	PEST CONTROL	190.99
DOMTAR	10 CASES PAPER	457.20
EICCD	TRAINING	350.00
ELIJAH ENTERPRISES	BATTERY FOR GENERATOR	207.17
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	235.70
EMS DETERGENT SERVICES	LAUNDRY DETERGENT, GREASEAWAY	125.00
F & W SERVICE COMPANY, INC	NEW HOIST INSTALL	1250.00
FLETCHER-REINHARDT CO.	STREET LIGHT BULBS	160.18
FRIENDS OF THE ANIMALS	2 DOGS	150.00
G & K SERVICES	UNIFORMS	206.24
GLOBAL RENTAL CO INC	BUCKET TRUCK RENTAL	3300.00
H & H AUTO	TIRE REPAIR #13	15.00
H.D. CLINE COMPANY	CLEVIS PIN #18	3.55
IMAGE TREND INC	ANNUAL SOFTWARE FEE	900.00

IMFOA	MEMBERSHIP	50.00
INTEGRATED TECHNOLOGY PART	INSPECT/VERIFY SERVICE	3495.20
IOWA ASSOCIATION OF	EIASSO DUES MAR-MAY	10076.46
IOWA DEPARTMENT OF PUBLIC	POOL & SLIDES ANNUAL REG	175.00
IOWA ONE CALL	LOCATES	3.60
IOWA PRISON INDUSTRIES	19 AED'S	1850.00
JAB INK DESIGN	RECYCLE SIGN	245.00
KRIS ENGINEERING INC	SNOW PLOW PARTS #26	1929.87
KUNDE OUTDOOR EQUIPMENT	BAR OIL	54.23
L L PELLING CO INC	5.95 TN COLD MIX	642.60
LIBERTY COMMUNICATIONS	SMART DOOR MONTHLY FEE	25.85
LYNCH DALLAS PC	GENERAL MATTERS	4060.00
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	36919.50
MCMASTER-CARR SUPPLY COMPA	ANTI-SLIP GRATING	149.28
MIDWEST BREATHING AIR LLC	NFPA QUARTERLY AIR TEST	158.70
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	60.00
MISC. VENDOR	SENSIT TECH:OPERATING SUPPLIES	472.59
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	237.71
NEWCOM TECHNOLOGIES INC	ESRI LICENSE	1500.00
NILES CHIROPRACTIC	PRE-EMPLOYMENT SCREENING	75.00
OFFICE EXPRESS	OFFICE SUPPLIES	103.59
PEPSI-COLA	DRINK ORDER	188.17
PITNEY BOWES INC	RENTAL CHARGES	290.00
POOL TECH MIDWEST INC	CHEMICALS	67.90
PRAXAIR DISTRIBUTION INC	OXYGEN	41.94
RC SYTEMS INC	ANNUAL SOFTWARE SUPPORT RNWL	1350.00
RECREATION SUPPLY COMPANY	FIBERGLASS GRATING FOR POOLS	1643.61
SHERMCO INDUSTRIES INC	ARC FLASH STUDY	400.00
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	126.34
SPINUTECH INC	MARCH EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	POOL TESTING	69.50
T & M CLOTHING CO.	UNIFORM/EQUIPMENT	1182.00
TERRY DURIN COMPANY	50 LED PHOTOCELLS	875.00
THE GAZETTE	BUDGET PUBLICATION	117.14
THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	332.53
TIPTON CONSERVATIVE	REC, FAC, RED CROSS, MINUTES	497.04
TIPTON ELECTRIC MOTORS	POWER WASH NOZZLE HEAD	16.16
TOYNE INC	COOLANT OVERFLOW CAP	29.32
TRANS IOWA EQUIPMENT	REPAIR PARTS #30	7032.51
WALMART COMMUNITY	BLDG MAINT SUPPLIES	253.02
WENDLING QUARRIES INC	91.82 TN ROAD STONE	1502.24
XEROX CORPORATION	BASE & COPY CHARGES	1601.59
** TOTAL **		106541.96

Fund Totals

001 GENERAL GOVERNMENT	21,297.70
600 WATER OPERATING	1,267.25
610 WASTEWATER/AKA SEWER REVE	6,286.10
630 ELECTRIC OPERATING	17,242.61
640 GAS OPERATING	4,694.02
660 AIRPORT OPERATING	17,532.00
670 GARBAGE COLLECTION	3,931.23
740 STORM WATER	13,312.50
810 CENTRAL GARAGE	13,402.91
835 ADMINISTRATIVE SERVICES	7,575.64
GRAND TOTAL	106,541.96

Motion by Anderson, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Set Public Hearing, Proposed Plans and Specifications, Form or Contract and Estimate of Costs for Park Improvements

Motion by Spear, second by McNeill to set a public hearing for March 27, 2017, at 5:30 p.m., for proposed plans and specifications, form or contract and estimate of costs for park sidewalk, paving and drainage improvements by the high school football field. Following the roll call vote the motion passed unanimously.

3. Purchase of Demonstrator Model Digger Derrick Truck, Electric Department

Motion by Leeper, second by Boots to approve the purchase of a digger derrick truck, from Altec, in the amount of \$147,600.00. Following the roll call vote the motion passed unanimously.

4. Four Percent Wage Adjustment for Finance Director

Motion by Anderson, second by Spear to approve the four percent wage adjustment for Finance Director Fletcher, per the Verisight study, including back pay to January 1, 2017. Motion passed with the following vote:

Aye: Anderson, Spear, Boots

Nay: Leeper, McNeill

5. Set Public Hearing, Proposed Plans and Specifications, Form or Contract and Estimate of Costs for Water Main Improvements

Motion by Spear, second by McNeill to set a public hearing for April 3, 2017, at 5:30 p.m., for proposed plans and specifications, form or contract and estimate costs for water main replacement on Cedar Street. Following the roll call vote the motion passed unanimously.

6. New Decorative Flower Urns

Motion by Boots, second by Spear to approve the placement of new decorative flower urns within the City right of ways in the central business district. Following the roll call vote the motion passed unanimously.

7. Rent of Office Space for the Community Development Office

Motion by Spear, second by McNeill to table discussion of renting office space for the Community Development office. The council and mayor would like to tour the buildings of interest first. Following the roll call vote the motion passed unanimously.

8. Plan for Rehabilitation of the Former Legion Building for the Community Development Office

Motion by Anderson, second by Leeper to table the rehabilitation plans of the former Legion building. Council would like to do further investigation. Following the roll call vote the motion passed unanimously.

9. American Public Power Association's Day of Caring

Motion by Boots, second by Spear to approve the APPA Day of Caring, on Monday, June 5, 2017, from 9:00 a.m. to 11:00 a.m. Following the roll call vote the motion passed unanimously.

10. 2008 RAGBRAI Bike, Mount in Central Business District

Motion by Spear, second by Leeper to approve the projected cost of \$2,131.64, to do maintenance to the 2008 RAGBRAI bike, and mounting it in the central business district. Following the roll call vote the motion passed unanimously.

11. Gas Utility Operations and Maintenance Rules

Motion by Leeper, second by Anderson to approve the updates to the Gas Operations & Maintenance Rules. Following the roll call vote the motion passed unanimously.

12. Appointment of Kenneth Crock to fill a Vacancy on the Zoning Board of Adjustments

Motion by Leeper, second by McNeill to table the appointment of Kenneth Crock to fill a vacancy on the Zoning Board of Adjustments. The verification of living within the City limits needs to be reviewed. Following the roll call vote the motion passed unanimously.

**Discussion Items (no action):**

1. Removal of Tree in Green Space

Community Development Director Beck informed council and mayor that the small tree in the green space on Cedar Street, will be moved to another location in town.

**Reports of Mayor/Council/Manager/Department Heads:**

**Mayor**

Mayor Carney visited Bobby Kaufmann's office with the three student ambassadors.

**Electric Superintendent**

Electric Superintendent Taber stated that the electric department received a check from Resale Power Group of Iowa, in the amount of \$42,000.00, for over charges on transmission rates.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Leeper, second by Boots.

Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:50 p.m.

Mayor

Attest:

City Clerk