

April 17, 2017  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson and McNeill. Absent: Spear. Also present: Long, Lenz, Fletcher, Armstrong, Nash, Beck, Kepford, Spangler, Daufeldt, Donohoe, other visitors and the press.

**Agenda:**

Motion by Boots, second by Anderson to approve the agenda with one change made to agenda items order of business under J. City Ambassadors Introduction and Mayor for a Day will be switched. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Boots, second by McNeill to approve the consent agenda which includes the April 8, and April 12, 2017, Special Council Meeting Minutes, April 3, 2017, Council Meeting Minutes, March 2017, Treasurer's and Investment Reports, Liquor License renewal for the VFW, Planning and Zoning Board Minutes, Tipton Development Report, and Airport Minutes. Following the roll call vote the motion passed unanimously.

**Mayoral Proclamation:**

1. Arbor Day

Mayor Carney read a proclamation recognizing Arbor Day, on Friday, April 28, 2017.

2. City Ambassadors

The student City ambassadors introduced themselves. Michaela Treimer is a Junior in high school, Kaleb Mesick is a Freshman in high school, and Nicholas Eicher is a 6<sup>th</sup> grader.

3. Mayor for a Day

The Mayor for a Day appointment is 7<sup>th</sup> grader, Cody Bohlman. Cody read his 'If I Were Mayor' essay aloud.

**Motions for Approval:**

1. Amended Job Description for Park Grounds Maintenance Worker

This item remained tabled.

2. Annual Fee, Online Software Training

Motion by Boots, second by McNeill to approve an annual fee, in the amount of \$1,700.00, for online software training, with Tyler Technologies. Following the roll call vote the motion passed unanimously.

3. Set a Public Hearing, Amend FY 2016-2017 Budget

Motion by Anderson, second by McNeill to set a public hearing date for Monday, May 15, 2017, at 5:30 p.m., to amend FY 2016-2017 Budget. Following the roll call vote the motion passed unanimously.

4. Sponsorship, Cedar County Fair

Motion by McNeill, second by Leeper to approve a sponsorship in the amount of \$500.00, to the Cedar County Fair Association. Following the roll call vote the motion passed unanimously.

5. Friends of the Animals 5K/1-Mile Fun Run

Motion by Boots, second by Anderson to approve Friends of the Animals hold a 5k/1-mile fun run on Saturday, September 16, 2017. The race routes have already been reviewed and approved by Police Chief Kepford. Following the roll call vote the motion passed unanimously.

6. Claims List

ACTION SEWER & SEPTIC SERV

TELEVISION & CLEAN SANITARY MAINS

2182.25

ALBAUGH PHC INC

FERNCO COUPLINGS

12.70

ALTEC INDUSTRIES INC	REPAIR PARTS	14.27
AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	80.12
BARRON MOTOR SUPPLY	REPAIR PARTS #6	15.00
BORDER STATES ELECTRIC SUP	MISC	593.74
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	235.84
CALLAHAN MUNICIPAL CONSULT	CONSULTING SERVICES	8086.62
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1836.04
CEDAR COUNTY ENGINEER	210.3 GL DSL	1669.13
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2915.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	694.82
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC, FAC	371.20
CLIFTON LARSON ALLEN LLP	PROGRESSIVE BILLING FOR AUDIT	800.00
CUSTOM BUILDERS INC	UPS CHARGES	33.80
D & R PEST CONTROL INC	PEST CONTROL	190.99
D'ALICIAS CUPCAKERY & CAFE	DARE GRADUATION SUPPLIES	90.00
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1147.80
EICCD	CPR TRAINING	5.00
ELECTRICAL ENGINEERING & E	UNDERGROUND CONNECTORS	2721.18
FUTURE LINE LLC	TOMMY GATE #3	2426.00
G & K SERVICES	UNIFORMS	213.80
GARDEN & ASSOCIATES INC	WATER MAIN REPLACEMENT CEDAR	1562.99
GRAINGER	2 CASES FURNACE FILTERS	92.88
GRASSHOPPER LAWN CARE DBA	CLEANUP UNKEPT PROPERTY	222.50
GRAYBILL COMMUNICATIONS	RADIO EQUIPMENT #6	184.79
GREAT WESTERN SUPPLY CO	DISINFECTANT	229.41
GROUP SERVICES INC	ANNUAL NOTICES PACKAGE	525.00
HAWKINS INC	CHEMICALS	726.68
HEYING COMPANY	DRAG MAT AND BRUSHES	585.00
INTEGRATED TECHNOLOGY PART	MONTHLY MAINTENANCE CHARGES	4477.70
IOWA ONE CALL	LOCATES	54.00
JAB INK DESIGN	CRIME STOPPERS BANNER	48.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
KRIS ENGINEERING INC	CURB BUMPER #26	147.44
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	42.59
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	9302.50
MICHAEL SEEHUSEN	SMALL TOOLS	121.00
MISC. VENDOR	DUTCH BROS:4 PARK ROOFS	6932.32
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	237.71
MOELLER TIPTON TIRE & AUTO	TIRE REPAIR #30	56.09
MUNICIPAL SUPPLY INC	COUPLINGS	386.00
OFFICE EXPRESS	OFFICE SUPPLIES	603.72
PIONEER MANUFACTURING CO	WHITE FIELD PAINT	560.00
PRAXAIR DISTRIBUTION INC	OXYGEN	332.64

QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1443.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	519.74
RESCO	2 TRANSFORMERS	17360.75
ROTH ELECTRIC	UNDERGROUND SUPPLIES	279.17
SCHIMBERG CO	DRAIN PIPE AND WATER PIPE	334.56
SKARSHAUG TESTING LAB	SLEEVES/GLOVES CLEAN & TEST	136.94
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	565.00
STAR EQUIPMENT LTD	ROD COVER	107.04
STATE HYGIENIC LABORATORY	POOL TESTING	50.00
SUMMIT COMPANIES	EXTINGUISHER SERVICE	2060.91
SWICK CABLE CONTRACTOR'S I	STREET LIGHTING REPAIR	16158.00
T & M CLOTHING CO.	SUMMER BALL EQUIPMENT	1022.00
THOMPSON TRUCK & TRAILER	EGR COOLER REPLACE #30	3095.11
TIFFINY'S TIPTON BAKERY	MISC MEETING SUPPLIES	24.40
TIPTON CONSERVATIVE	2000 COMMUNITY GUIDES	3409.76
TIPTON ELECTRIC MOTORS	MOTOR REPAIR	254.62
TRANS IOWA EQUIPMENT	VALVE CONTROL #30	1034.28
TRUCK COUNTRY OF IOWA	FUEL FILTERS	53.58
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	25.90
UIHC EMSLRC	AMB TRAINING	20.00
UTILITY SALES & SERVICE IN	SMALL TOOLS	771.98
VERMEER SALES & SERVICE IN	SMALL TOOLS	316.70
XEROX CORPORATION	BASE & COPY CHARGES	1286.59
ZEP SALES & SERVICE	SHOP SUPPLIES	301.29
** TOTAL **		104597.58
FUND TOTALS		
001 GENERAL GOVERNMENT		18481.56
600 WATER OPERATING		3557.78
610 WASTEWATER/AKA SEWER REVE		8458.21
630 ELECTRIC OPERATING		36526.21
640 GAS OPERATING		1953.00
660 AIRPORT OPERATING		5607.39
670 GARBAGE COLLECTION		3486.63
740 STORM WATER		262.50
810 CENTRAL GARAGE		11919.31
835 ADMINISTRATIVE SERVICES		14344.99
GRAND TOTAL		104597.58

Motion by Anderson, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

**Reports to be Received/Filed:**

1. Planning and Zoning Review of Zoning Change Process in Reference to a New Parcel at East Street by East 6<sup>th</sup> Street

Motion by McNeill, second by Boots, to accept the Planning and Zoning review of zoning change process in reference to a new parcel. More research needs to be done to see if the proposed building is zoned residential or commercial. Following the roll call vote the motion passed unanimously.

**Discussion Items (no action):**

1. Placement of Freedom Rock

Economic Development Director Beck stated that the Cedar County Freedom Rock Committee met on April 10<sup>th</sup>. The rock has been donated by Brad and Julie Albaugh, from Mechanicsville. It is 10'x8'x8'. The plan is to have it placed on the green space on Cedar Street.

2. City of Tipton Participation with Cedar County Economic Development Agency (CCEDCO)

Councilmember Boots shared news that the Iowa State University is not going to partner with CCEDCO any longer. And, the extension office does not want to offer office space to CCEDCO any longer as well. CCEDCO needs to know the City's intentions, as other cities are pulling out. The next meeting is Tuesday, May 9<sup>th</sup>.

**Reports of Mayor/Council/Manager/Department Heads:**

**Interim Manager**

Mayor Carney wanted to remind everyone of the bike ride with the Mayor for Earth Day this Saturday.

Fire Chief Donohoe shared with the council that we can no longer shoot off fireworks in the park, because of safety and liability issues with the expansion of Coop and Kruse Addition.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper.

Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:18 p.m.

Mayor Bryan Carney

Attest: Amy Lenz  
City Clerk