

May 15, 2017
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Armstrong, Fletcher, Nash, Downs, Taber, Beck, Kepford, Daufeldt, Smith, Ratliff, Spangler, Walsh, K. Johnson, other visitors and the press.

Agenda:

Motion by Anderson, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Mary Swan stressed her concerns about heavy farm equipment and semis going up and down Plum Street.

Consent Agenda:

Motion by Spear, second by McNeill to approve the consent agenda with one typo correction to the May 1, 2017, Council Meeting Minutes, the May 3, 2017, Council Meeting Minutes, April Treasurer's and Investment Reports, the annual liquor license renewal and an outdoor service liquor license for the Cedar County VFW. Following the roll call vote the motion passed unanimously.

Public Hearing:

1. Public Hearing, Amendment of the FY 2016-17 Budget

Motion by Boots, second by Spear to open the public hearing for the Amendment of the FY 2016-17 Budget, at 5:36 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Boots, second by Leeper to close the public hearing at 5:38 p.m. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

1. Resolution 051517A: Amending and Certifying the FY 2016-17 Budget – Amendment #2

Motion by Boots, second by Anderson to approve Resolution 051517A, the resolution amending and certifying the FY 2016-17 budget. Following the roll call vote the motion passed unanimously.

2. Resolution 051517B: Fix a date for a Public Hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$300,000.00

Motion by Spear, second by Leeper to approve Resolution 051517B, the resolution to set a public hearing date of Monday, June 5, 2017, for a proposal to enter into a sewer revenue loan and disbursement agreement and to borrow money thereunder in a principal amount not to exceed \$300,000.00. Following the roll call vote the motion passed unanimously.

3. Resolution 051517C: Release of Mortgage, a Note and Mortgage and a Loan Agreement as parts of the refinancing of the TEDCO Industrial Park Property Loan

Motion by Spear, second by McNeill to approve Resolution 051517C, the resolution to approve a release of mortgage, a note and mortgage and a loan agreement as parts of the refinancing of the TEDCO industrial park property loan. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

ALBAUGH PHC INC	2 ADA TOILETS PARK	1,090.00
ALLIED ELECTRONICS INC	REPAIR PARTS #30	105.01
AQUA PRODUCTS K.C.	WASHERS, COTTER RINGS	7.32
AUCA CHICAGO LOCKBOX	MATS	160.24
BARRON MOTOR SUPPLY	DEFROST FLUID #66	24.42

BAUER BUILT TIRE	REPAIRS PARTS #30	892.2
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1,644.42
CEDAR COUNTY ENGINEER	137.8 GL DSL	1,423.80
CEDAR COUNTY FAIR	2017 PARTNERSHIP DONATION	500
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,715.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	514.48
CLARENCE LOWDEN SUN-NEWS &	AQUATIC CENTER ADS	174
D & R PEST CONTROL INC	PEST CONTROL	190.99
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1,500.19
EICCD	BLS CARD	5
ELECTRICAL ENGINEERING & E	BATTERIES	93.82
FLETCHER-REINHARDT CO.	50 LBS SOLID COPPER	214
FOOD AND CONSUMER SAFETY B	FOOD LICENSE RENEWAL	67.5
FRIENDS OF THE ANIMALS	1 CAT	50
G & K SERVICES	UNIFORMS	214.41
GALLS LLC	BOOTS	72
GIERKE ROBINSON COMPANY IN	ADA PADS	320
GRASSHOPPER LAWN CARE DBA	WEED CONTROL/BROADLEAF	60
H & H AUTO	TIRES #56	338.24
HAWKINS INC	CHEMICALS	1,303.40
HOGLUND BUS CO., INC.	MECHANICS TRAINING	100
HOLIDAY INN DES MOINES AIR	TRAVEL TRAINING - AMY	380.8
INTEGRATED TECHNOLOGY PART	NETWORK LABOR	3,902.70
IOWA ASSOCIATION OF	PULL AGREEMENT	1,000.00
IOWA LAW ENFORCEMENT ACADE	MMPI EVALUATION	140
IOWA ONE CALL	LOCATES	54
IWI MOTOR PARTS	SUSPENSION PARTS #51	191.24
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200
KELLY TREE FARM	5 TREES	653
KOCH ELECTRIC	SERVICE AT 1113 CEDAR ST	1,595.05
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	122.4
LANDS' END BUSINESS OUTFIT	34 SUMMER SHIRTS	1,035.29
LAW ENFORCMENT SYSTEMS	TICKETS AND DOOR HANGERS	165.01
LAWSON PRODUCTS INC	SHOP SUPPLIES	93.18
LIQUIDSPRING LLC	COMPRESSIBLE FLUID	44.25
M3 AUTO PARTS	PARTS, OPER & BLDG MAINT SUPP	221.29
MAC TOOLS	SHOP TOOLS	329.99
MAILFINANCE	POSTAGE MACHINE LEASE	846.78
MC CLURE ENGINEERING COMPA	AIRFIELD PAVEMENT MAINTENANCE	12,839.50
METERING & TECHNOLOGY SOLU	8 ELECTRIC METERS	430.53
MISC. VENDOR	PGBA LLC:AMBULANCE REFUND	1,616.56
MITCHELL 1	WEB BASED SUBSCRIPTION	237.71
MOORE FIREARMS	4 SETS GLOCK MAG SPRINGS	59.96

OFFICE EXPRESS	NOTARY STAMP - MELISSA	56.98	
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1,493.00	
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	585.19	
S J SMITH CO INC	INDUSTRIAL GAS AND LIQUID	457.65	
SPAHN & ROSE LUMBER CO	OPER & BLDG MAINT SUPPLIES	124.47	
SPINUTECH INC	MAY EMAIL MARKETING	25	
STATE HYGIENIC LABORATORY	WATER TESTING	37.5	
T & M CLOTHING CO.	30 SHIRTS,23 SHORTS-LIFEGUARDS	1,174.55	
THE GAZETTE	SUBSCRIPTION RENEWAL	213.2	
TIPTON CONSERVATIVE	EARTH DAY	1,340.85	
TIPTON ELECTRIC MOTORS	OPERATING SUPPLIES	36.1	
TIPTON GREENHOUSE	BALLOONS FOR FAIR & EARTH DAY	46.15	
TITAN MACHINERY INC	SLAM LATCH #18	7.03	
TRANS IOWA EQUIPMENT	REPAIR PARTS #30	349.6	
USA BLUE BOOK	OPERATING SUPPLIES	652.38	
WENDLING QUARRIES INC	1.52 TN DECORATIVE GRAVEL	30.4	
XEROX CORPORATION	BASE & COPY CHARGES	1,540.83	
** TOTAL ** -City of Tipton		48,110.56	
FUND TOTALS			
001 GENERAL GOVERNMENT		9,998.54	
600 WATER OPERATING		1,449.65	
610 WASTEWATER/AKA SEWER REVE		9,984.50	
630 ELECTRIC OPERATING		4,981.04	
640 GAS OPERATING		401.76	
660 AIRPORT OPERATING		6,071.26	
670 GARBAGE COLLECTION			
810 CENTRAL GARAGE		6,033.26	
835 ADMINISTRATIVE SERVICES		5,684.93	
GRAND TOTAL		48,110.56	
City Credit Card Statement		Card Ttl	11,907.85
Ambulance - One Card			
Training - National Registry EMT		15.00	
Total Charges			15.00
City Card - Check out card			
Operating Supplies - Galls		100.29	
Travel Training - Prairie Meadows, Exile Brewing Company		149.88	
Misc - Positive Promotions		37.87	
Total Charges			288.04
City Clerk - One Card			
Misc - Mill Creek Café (Clerk Lunch)		19.03	
Travel Training - Charley's Subs, Caseys		33.91	
Total Charges			52.94

Economic Dev Director - One Card

Misc - Mi Tierra, Tipton Country Club, D'Alicias, Tipton Bakery	147.30	
July 4th Celebration - Caseys	25.35	
Postage/Shipping - USPS	45.90	
Misc- Subway	10.00	
Total Charges		228.55

Electric - One Card

Small Tools - AEMC, Gemplers	282.55	
Travel Training - Culvers, Yellow Mushroom, McDonalds, Caseys, Applebees, Country Kitchen, Adelitas Mexican, Fasmart, SuperAmerica, AmericInn	519.53	
Bldg Maint/Repair - Menards	15.49	
Total Charges		817.57

Finance Director - One Card

Travel Training - Holiday Inn Restaurant	15.13	
Total Charges		15.13

Fire - One Card

Uniforms/Equip	96.05	
Misc - Walmart	278.00	
Total Charges		374.05

Gas - One Card

Operational Equipment Maint & Repair (FAC) - Paypal, Amazon	3,745.28	
Total Charges		3,745.28

JKFAC/Recreation - One Card

Operating Supplies (FAC) - Walmart	68.16	
Concessions - Walmart	13.96	
Misc - Walmart	12.94	
Uniforms/Equip - Swim Outlet, Amazon	1,314.93	
Operating Supplies (Summer Ball) - Perfect Game	693.36	
Total Charges		2,103.35

Library - One Card

Postage/Shipping - USPS	148.70	
Office Supplies - Walmart	20.41	
Materials - Amazon, Best Buy	903.55	
Program Supplies - Family Foods, Dairy Queen	1,787.90	
Bldg Maint Supplies - Walmart	16.66	
Misc - Walmart, Amazon, Microsoft	242.30	
Total Charges		3,119.52

Public Works - One Card

Office Supplies - Walmart	78.05	
Fuel - Caseys	60.37	

Training - Trans Iowa Equip Training	60.00
Training - Basic Water Distribution Training	950.00
Total Charges	1,148.42
Statement Total	11,907.85

Motion by Boots, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Amended Job Description for Park Grounds Maintenance Worker

Motion by McNeill, second by Leeper to take off the table. Following the roll call vote the motion passed unanimously.

After some discussion, a motion was made by McNeill, second by Leeper to deny the amended job description for park grounds maintenance worker. Interim Manager Long will research a temp help program, with the hiring of high schoolers, college students and retirees. Following the roll call vote the motion passed unanimously.

3. Proposal for Overhaul of the Fairbanks Morse OP Engine Generator Set, Cypress Engines

Motion by Boots, second by Anderson to approve the bid from Cypress Engines, for the OP engine rebuild, in the estimated amount of \$353,952.60. Following the roll call vote the motion passed unanimously.

4. Amended Job Description for City Worker IV

Motion by Boots, second by Leeper to table. Interim Manager Long to research other city's pay rates. Following the roll call vote the motion passed unanimously.

5. Appointment to Development Commission

Motion by Boots, second by Spear to table. Mayor Carney to do more research regarding the appointment. Following the roll call vote the motion passed unanimously.

6. Park Road Closure for the 4th of July Events

Motion by Spear, second by Leeper to approve the closure of Park Road for the 4th of July events. Following the roll call vote the motion passed unanimously.

7. Power and Capacity Marketing Agreement, MidAmerican Energy

Motion by Leeper, second by McNeill to approve the annual power and capacity marketing agreement with MidAmerican Energy. Following the roll call vote the motion passed unanimously.

8. 1% Increase to Utility Energy Prices

Motion by Boots, second by Leeper to not apply the one percent increase, and to move forward with the Latham Associates Energy Rates Analysis and Recommendation cost of service study that was done. Following the roll call vote the motion passed unanimously.

9. Continue a Working Relationship with Cedar County Economic Development Commission (CCEDCO)

Motion by McNeill, second by Boots to continue a working relationship with CCEDCO. Motion carried with the following roll call vote:

Aye: Leeper, McNeill, Boots, Spear
 Nay: Anderson

10. Garbage Exemption, 307 West 2nd Street

Motion by McNeill, second by Leeper to deny the garbage exemption for 307 West 2nd Street. Per code to be eligible to be exempt, a customer must pay for garbage at two locations and this customer does not. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:

1. Community Development Board Director's Report

Motion by Boots, second by McNeill to accept the Community Development Board Director's report. Following the roll call vote the motion passed unanimously.

Discussion Items (no action):

1. Clarence Telephone Company Report on Fiber Optic Network Development

Mark Harvey with Clarence Telephone Company/Cedar Communications stated that they are getting ready to construct fiber into town that will serve Tipton. They would like to start before this Fall, before the ground freezes. They will begin the survey process of homes and businesses soon. Harvey said that getting a gigabyte worth of bandwidth to a residence or business can be done without a problem in Tipton.

2. Latham Associates Energy Rates Discussion and Analysis

Interim Manager Long did an overview of the chart which shows electric rates for different kinds of customers from low to high consumptions.

This will be brought back to a council meeting for active consideration.

3. Electric Generation and Distribution

The City Electric Department will host Electric Generation and Distribution 101 on Wednesday, May 24th, at 5:30 p.m., at the Fire Station. This will teach the basics of how the electric grid works and how the City of Tipton delivers power to our homes and businesses.

4. Flower Pots Downtown

Dan and Tamra Roberts made eight flower pots for downtown Tipton. The Public Works Department will be placing the pots downtown tomorrow.

Reports of Mayor/Council/Manager/Department Heads:

Mayor

Mayor Carney wanted to remind everyone that there are nine school days left, and to keep an eye out for all the kids that will be out and about during the day.

Council

Councilmember Leeper wanted to share that if anyone knows of some child needing a bike, or if someone would like to give a bike, please get a hold of Larry Hodgden. Leeper and Hodgden would like to see that any child without a bike, receive one. And, they plan to start repairing bikes for children as well.

Department Heads

Police Chief Kepford stated that the Bike Rodeo took place on Friday, with about 70 kids. All of the third graders received a free helmet. Kepford thanked Larry Hodgden for bringing bikes to the kids that did not have one. Kepford wanted to share that it was passed in Iowa that it will be legal to sell fireworks starting June 1st, but it is still not allowed to let them off in Tipton without a permit.

Director of Public Works Nash stated that the implementation of picking up recycling every other week will start in June.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:55 p.m.

Mayor



Attest:
City Clerk

