

July 17, 2017  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Nash, Taber, K. Johnson, Kepford, Coppess, Daufeldt, T. Johnson, Downs, B. Brennan, other visitors and the press.

**Agenda:**

Motion by Spear, second by Boots to approve the agenda with the following change: Move the Mayor's Report: Conclusions Concerning Tipton Development Commission Situations to be placed before Motions for Approval. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Larry Hodgden stated that he believes the Development Director office should be located at City Hall. Development Director Beck would then have easy access to a City vehicle for City business.
2. Jamie Meyer gave an overview of why the Library Board wants to reduce from nine to seven members.

**Consent Agenda:**

Motion by Anderson, second by Leeper to approve the consent agenda which includes the July 3, 2017, Council Meeting Minutes, June 14, 2017, Airport Minutes, June Treasurer's and Investment Reports, Tipton Development Director's Report, and a Liquor License renewal for Tiger's Den Food and Spirits. Following the roll call vote the motion passed unanimously.

**Ordinance Approval/Amendment:**

1. Ordinance No. 558, Amending Electric Utility Rates. First Reading.  
Motion by Boots, second by Leeper to approve the first reading to adopt Ordinance No. 558, amending electric utility rates. Following the roll call vote the motion passed unanimously.
2. Ordinance No. 561, Amending Gas Utility Rates. First Reading.  
Motion by Anderson, second by Leeper to approve the first reading to adopt Ordinance No. 561, amending gas utility rates. Following the roll call vote the motion passed unanimously.

**Report of Mayor:**

Mayor Carney read the following:

I would like to take this opportunity to explain some of the recent positions of the City Council. They have been questioned numerous times over the enforcement of City code regarding appointments to city commissions and boards. Chapter 25 of the Tipton Code of Ordinances pertains to the Development Commission.

Not interested in having non-residents on city commissions. The current issue, regarding the Development Commission came about because of a request for information, from one of our council members. After reviewing the information, the council discovered that anyone who resides outside of Tipton is ineligible to serve on the Development Commission. Once that had been brought to my attention, I attempted to meet with the President of Development Commission. After those attempts were not fruitful, interim City Manager Tim Long and myself determined we would write a letter thanking Dr. Niles for his contributions to the community over the years and his hard work, but also informing him that he would not be reappointed to the commission. We were not part of the council when these codes were voted on and enacted.

When something such as this is brought to the attention of the council it is mine and their responsibility to act on it.

I want to be clear that the Council and myself are grateful to Dr. Niles for all of his contributions to the City of Tipton. While pursuant to the City Code Dr. Niles does not meet the requirements necessary to be appointed a Development Commissioner, the City of Tipton welcomes and appreciates any continued volunteerism Dr. Niles chooses to provide to the City. I am hopeful that Dr. Niles reconsiders his recent position, and were to continue to volunteer for the City. Several of you have pointed out and I agree Dr. Niles has valued experience as a City volunteer and business owner. If he were willing to volunteer, I am sure his expertise and contributions would be greatly appreciated.

Regarding the City Code, the City Council has received questions from the public regarding if there is any interest in changing Chapter 25 of the Code to allow other groups to appoint Commissioners or to allow those who do not reside in Tipton to serve of these Commissions. It is my understanding that the Council does not wish to make those changes to the City Code, including Chapter 25, at this time. Additionally, if the City were to modify Chapter 25 to allow groups or individuals other than the Mayor appoint Commissioners it would have to amend other portions of the City Code to ensure everything was compliant and it may incur issues with obtaining liability insurance coverage.

There have been questions from the public regarding abolishing the Commission all together. I believe that we need a group of dedicated people working together to promote Tipton and all it has to offer to families looking to put down roots in a great community that is only minutes away from larger cities. After listening to the concerned citizens during the June 5th meeting, I would like to propose that the council, if willing, could change the ordinance to include a larger segment of Tipton residents. I would propose that the Council amend the Ordinance to allow one member from the Chamber, one member from TEDCO, two from the City Council, and the rest of the seven members from the general public. I would propose leaving the rest of Chapter 25 as it is, requiring that the Mayor appoint and the Council approve all members and that all members reside in the City of Tipton. The main theme I took from the June 5th meeting was that volunteers are hard to find. They are harder to find, when they are not allowed to volunteer. I believe that if the council wants to look at how modifying this code and possibly others, to include more of the population of Tipton, I think that would be a worthy goal. Although, I can also see a benefit to abolishing the commission, if the council deems that necessary.

Abolishing the commission would allow the Economic Development Director to report directly to the City Manager. It would also allow the council to have a more direct line of communication to the Economic Development Director. These are all things that the council will have to weigh moving forward.

I know this council prides itself on being an open and transparent government body. I am hoping this report is in keeping with the goals of the council in getting information to the public. I also am hoping that we as a town can maintain the momentum we have started and stay together to keep working to keep Tipton an attractive, great town.

**Motions for Approval:**

1. Claims List

BARRON MOTOR SUPPLY	OPERATING SUPPLIES	15.82
BOUND TREE MEDICAL LLC	OPERATING SUPPLIES	117.30
CEDAR COUNTY AUDITOR	DISASTER SERVICES ASSESSMENT	32807.39
CEDAR COUNTY CO-OP	FUEL, SUPPLIES, DISCOUNT	1710.43

CEDAR COUNTY ECONOMIC DEVE	17-18 COMMISSION DUES	8890.00
CEDAR COUNTY RECORDER	EASEMENTS	36.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3115.00
CHALLIS LAWN CARE	SPRAY DIAMONDS & SOCCER FIELDS	700.00
CINTAS CORPORATION	FIRST AID SUPPLIES	198.68
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	380.48
CUSTOM BUILDERS INC	UPS CHARGES	33.35
D & R PEST CONTROL INC	PEST CONTROL	190.99
ECIA	DUES 1ST INSTALLMENT	1030.72
ELECTRICAL ENGINEERING & E	OPERATING SUPPLIES	99.72
ELIJAH ENTERPRISES	OXYGEN	33.88
EMSLRC	TRAINING	20.00
ENERGY ECONOMICS INC	TEST 9 METERS	1758.01
FAMILY FOODS	CONCESSIONS, OPER, MISC	105.10
FARNER-BOCKEN COMPANY	CONCESSIONS	1291.75
FOR A CLEANER POOL	DRIVE MOTOR - SLAVE	880.00
G & K SERVICES	UNIFORMS	195.75
GARDEN & ASSOCIATES INC	PARK SITE IMPROVEMENTS	715.74
HAWKINS INC	CHEMICALS	1576.73
HYTORC	TORQUE WRENCH	8372.48
INTEGRATED TECHNOLOGY PART	WIRING	13018.00
IOWA DEPARTMENT OF NATURAL	ANNUAL WATER SUPPLY FEE	370.48
IOWA LEAGUE OF CITIES	MEMBER DUES	1797.00
IWI MOTOR PARTS	ALTERNATOR #43	122.37
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
JP GLASS & MORE	ROCK CHIP REPAIR #52	74.90
KOCH ELECTRIC	OUTDOOR OUTLETS/COVER IN PARK	582.62
KUNDE OUTDOOR EQUIPMENT	SAFETY GLASSES	16.95
LYNCH DALLAS PC	AMBULANCE LEGAL SERVICES	502.50
MASTER MEDICAL EQUIPMENT	MEDICAL SUPPLIES	45.00
MC CLURE ENGINEERING COMPA	LEMON ST IMPROVEMENTS	45544.91
MITCHELL 1	WEB BASED SUBSCRIPTION	237.71
MUNICIPAL SUPPLY INC	WA MAIN SUPPLIES AND VALVES	2118.50
OFFICE EXPRESS	OFFICE SUPPLIES	81.41
PRAXAIR DISTRIBUTION INC	OXYGEN	41.94
RESCO	1000' WIRE	691.99
S J SMITH CO INC	CUTTING TUBES	212.69
SANDRY FIRE SUPPLY LLC	4 PANTS, 4 COATS	6629.03
SHIELD TECHNOLOGY CORPORAT	SHIELDWARE SUPPORT	1552.50
SPEER FINANCIAL INC	CONTINUING DISCLOSURE STMNT	510.00
SPINUTECH INC	JULY EMAIL MARKETING	25.00
STAR EQUIPMENT LTD	TRAVEL MOTOR #20	4006.00
STATE HYGIENIC LABORATORY	POOL TESTING	87.50

SUMMIT COMPANIES	RECHARGE FIRE EXTINGUISHERS	327.50
THOMPSON TRUCK & TRAILER	PUMP ASSEMBLY #30	769.78
TIPTON CONSERVATIVE	CHALK WALK,MOVIE,4TH OF JULY	1194.90
TIPTON COUNTRY CLUB	CART FOR 4TH	30.00
TIPTON ELECTRIC MOTORS	OPERATING SUPPLIES	9.02
TRANS IOWA EQUIPMENT	REPAIR PARTS #30	812.50
TYLER TECHNOLOGIES INC	TYLER U MAINT CONTRACT	1726.40
XEROX CORPORATION	COPY CHARGES	1761.87
** TOTAL **		149376.29

Fund Totals

001 GENERAL GOVERNMENT	29,588.67
600 WATER OPERATING	3,477.69
610 WASTEWATER/AKA SEWER REVE	71.5
630 ELECTRIC OPERATING	11,177.92
640 GAS OPERATING	1,990.41
660 AIRPORT OPERATING	609.91
670 GARBAGE COLLECTION	23,868.39
740 STORM WATER	44,935.00
810 CENTRAL GARAGE	7,757.42
835 ADMINISTRATIVE SERVICES	25,899.38
GRAND TOTAL	149,376.29

Motion by Spear, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Tipton Development Director's Office Space Location

Motion by Spear, second by Boots to table this item and try to set up a work session that will include members from the Commission, TEDCO and Chamber to discuss and come up with the final location for the Tipton Development Director's office. Following the roll call vote the motion passed unanimously.

3. Chamber's Rock-n-Ride Fest, Street Closures, September 16, 2017

Motion by McNeill, second by Spear to approve closing 5<sup>th</sup> Street, Cedar to Meridian, for food, bands and games; and 5<sup>th</sup> Street, Cedar to Lynn, for the biker's finish line, on Saturday, September 16, 2017. Following the roll call vote the motion passed unanimously.

4. Side Letter Agreement between the City of Tipton and United Electrical, Radio, & Machine Workers of America Local 893 (City Worker IV)

Motion by McNeill, second by Leeper to approve the amended side letter of agreement between the City of Tipton and United Electrical, Radio, & Machine Workers of America Local 893 for City Worker IV. Following the roll call vote the motion passed unanimously.

5. Library Board Request to Place an Item on the November Ballot asking Voters to Reduce the Size of the Board from Nine to Seven Members

Motion by Anderson, second by Leeper to approve placing on the November Ballot, to ask voters to reduce the size of the Library Board from nine to seven members. Following the roll call vote the motion passed unanimously.

6. Increase Airport Manager's Annual Pay

Motion by Spear, second by Leeper to approve increasing Airport Manager Coppess's pay from \$2,000.00 to \$2,500.00 per year. It has not been increased since July 2014. Following the roll call vote the motion passed unanimously.

7. Change Orders for Fairbanks Morse Engine Overhaul

Motion by Boots, second by Leeper to approve the change orders for the Fairbanks Morse engine overhaul. The original budget was \$353,952.00 for the rebuild. With the change orders there will be an increase of \$12,000.00. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads:**

Mayor Carney attended the Cedar County Bicycle Coalition. He stated that there are a lot of neat things going on and it could be a huge asset to town.

Tipton was featured on Our Town and it can be seen on KCRG.

Electric Superintendent Taber stated that a fuse blew at the trailer court and he believes that the cable is coming to the end of its life. Need to look at rehabilitating the cable.

The electric department also did pole inspections and found 40 poles that need replaced and will cost between \$12,000.00 to \$13,000.00.

Police Chief Kepford stated that they finished their fourth STEP wave. It was during a two-week period and there were 147 traffic citations.

She also shared that there are three Tipton citizens to receive a life-saving award at the Iowa State Fair.

Tipton Development Director Beck thanked Larry Hodgden and Ross Leeper for all their hard work on the Ragbrai Bike.

Beck met with ECIA regarding a vision plan with the University of Iowa.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Leeper, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:59 p.m.

Mayor\_\_\_\_\_

Attest:\_\_\_\_\_

City Clerk