

October 9, 2017
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Nash, Kepford, Taber, Penrod, Beck, Ratliff, K. Johnson, other visitors and the press.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Spear, second by McNeill to approve the consent agenda which includes the September 19, 2017, Council Meeting Minutes, August 29, 2017, Library Minutes, August 2017, Library Director's Report, and Liquor License renewals for Can City and Tavern on the Square. Following the roll call vote the motion passed unanimously.

Mayoral Proclamation:

1. Domestic Violence Awareness Month, October 2017

Kristie Doser and Alda Buresh with Domestic Violence Intervention Program spoke briefly on the program and they gave a big thanks to our local law enforcement for all that they do.

Mayor Carney read a proclamation recognizing October as Domestic Violence Awareness Month.

Discussion Items (no action):

1. Presentation Concerning a Proposed Recreational Trail

Erik Tucker spoke in favor and shared plans and ideas on a proposed recreational trail in Tipton. They understand that this would be a long-term project that could take up to 20 years to complete.

2. Tipton Development Ordinance

On September 26, the Council's committee (consisting of Council members Anderson and McNeil; Mayor Carney; and City Manager Wagner) met to discuss possible options for the Tipton Development Ordinance.

There were two distinct points of view:

Option 1. This option would:

- 1.) *Abolish the ordinance completely.*
- 2.) *The Chamber and TEDCO could set up their own committees with whatever volunteers that they want. Those volunteers could live either inside or outside of the City Limits.*
- 3.) *The City would take over the full cost of rent for the Development Office.*
- 4.) *Under the new lease, the \$200 per month that both the Chamber and TEDCO would pay toward the Development Office's rent could be re-purposed to hire the Development Director for projects that they'd like her to pursue. The example of \$10 per hour was used. In this example, the \$200 per month that the Chamber or TEDCO paid toward rent could be used instead to pay for the first 20 hours of Linda's services. If they didn't need her services, they wouldn't be billed.*

5.) *The Development Director's assistance in Chamber or TEDCO projects would be subject to either City Council or City Manager approval.*

Option 2. This option would:

- 1.) *Modify the existing Development Ordinance.*
- 2.) *The membership would change to: two nominees from the Chamber, two nominees from TEDCO, three at-large appointees, and two non-voting members from the City Council. All members would be appointed by the Mayor with Council approval.*
- 3.) *Of the seven voting members of the Commission, up to any two could be from outside of the City Limits.*

Areas of agreement. Among the committee members, there were at least three areas of agreement:

- 1.) *In whatever case, the Development Director would end up reporting to the City Manager.*
- 2.) *The committee members agreed that a compromise between these two options might result in a third option.*
- 3.) *In addition to discussing the ordinance, there was some interest in expanding on the loan options that are currently available under the Revolving Loan Fund (RLF) that was created by a grant from the USDA. For example, short-term loans, such as up to \$10,000 for up to 5 years at either 1% or 0% were discussed. If these lending options don't conform to USDA rules, the City could consider whether to create a second RLF.*

The committee members stated that they wanted this as an October 9 agenda item for discussion-only. They suggested that a decision on what to do should wait at least until one of the Council's November meetings so that everyone (including the Chamber and TEDCO) could give these ideas some thought

Motions for Approval:

1. Claims List

ACTION SERVICES INC	PORT A POTTIE SERVICES	287.50
ALBAUGH PHC INC	WATER FOUNTAIN REPAIRS	125.00
APGA	MEMBERSHIP DUES	1238.16
AUCA CHICAGO LOCKBOX	MATS	131.95
BORDER STATES ELECTRIC SUP	HYDRAULIC TAMPER #6	2272.63
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	558.98
CEDAR COUNTY ENGINEER	298.3 GL DSL	1821.64
CEDAR COUNTY RECORDER	EASEMENT	12.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2903.00
CENTRAL IOWA DISTRIBUTING	OPERATING SUPPLIES	153.50

CINTAS CORPORATION	FIRST AID SUPPLIES	174.49
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	743.18
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	348.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	10000.00
CREATIVE PRODUCT SOURCE	DARE SUPPLIES	132.26
CYPRESS ENGINE ACCESSORIE	ENGINE PARTS	65635.98
D & R PEST CONTROL	PEST CONTROL	190.99
DURANT AMBULANCE SERVICE I	ALS TIER FEE	125.00
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	149.60
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	241.73
EMSLRC	TRAINING	20.00
FASTENAL COMPANY	ENGINE PARTS	296.28
FILTRATION CORP. OF AMERIC	REFUELING HOSE ASSEMBLY	522.66
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	702.03
FRIENDS OF THE ANIMALS	2 DOGS, 4 CATS	350.00
G & K SERVICES	UNIFORMS	168.45
GARDEN & ASSOCIATES INC	WATER MAIN REPLACEMENT	180.25
H.D. CLINE COMPANY	CONNECTOR	8.60
HASTY AWARDS	95 VB MEDALS, 165 FTBLL MEDALS	594.61
HAWKINS INC	CHEMICALS	392.78
HERITAGE PRINTING COMPANY	BUSINESS CARDS FOR JENNINGS	43.00
INTEGRATED TECHNOLOGY PART	BATTERY FOR LAPTOP	1796.72
IOWA ASSOCIATION OF	WORKSHOP	115.00
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	4602.00
JAB INK DESIGN	BUSINESS CARDS FOR BRIAN B	56.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
KLUESNER CONSRUCTION INC	ST RPRS,SWR CUTS,WAMAIN ISSUES	15344.30
KOCH ELECTRIC	EL MATERIALS FOR TIPTON MOTEL	1947.40
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	238.97
LYNCH DALLAS PC	LEGAL SERVICES	1854.50
MC CLURE ENGINEERING COMPA	LEMON STREET IMPROVEMENTS	4322.50
MCMASTER-CARR SUPPLY COMPA	POWER PLANT SUPPLIES	134.78
MIDWEST WHEEL COMPANIES	REPAIR PARTS	2139.40
MISC. VENDOR	APGA SIF:SHRIMP TOOL RENEWAL	1286.53
MITCHELL 1	WEB BASED SUBSCRIPTIONS	237.71
MUNICIPAL SUPPLY INC	CORE METER CREDIT	707.70
OFFICE EXPRESS	OFFICE SUPPLIES	456.40
PENGUIN MANAGEMENT INC	6 MO VOICE NOTIFICATION	720.00
PITNEY BOWES INC	FOLDING MACHINE SRVC AGRMNT	421.50
PMMIC INSURANCE	FUEL TANK INSURANCE RENEWAL	1391.00
POWER LINE SUPPLY	SMALL TOOLS	371.29
POWER PLANT COMPLIANCE	CATALYST CLEAN, RPLCMNT, TEST	14441.94
PRAXAIR DISTRIBUTION INC	OXYGEN	41.94

RESCO	TRANSFORMER	19712.08
SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	170.65
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	540.00
STOREY KENWORTHY/MATT PARR	UTILITY BILL ENVELOPES	520.00
STORM STEEL	SHOP SUPPLIES	48.00
STUART C IRBY CO	OVERHEAD SUPPLIES	754.82
T & M CLOTHING CO.	50 PATCHES	719.50
TIPTON CONSERVATIVE	FAC, ST OPENING, LEAF, MINUTES	1050.14
TIPTON ELECTRIC MOTORS	REPAIR COMPRESSOR MOTOR	139.15
TRANS IOWA EQUIPMENT	HEADSETS FOR PLANT	6220.00
VAN METER INC	ELECTRICAL CODE UPDATE CLASS	275.00
VERMEER SALES & SERVICE IN	HOSE CRIMP AND HOSE	185.01
WALMART COMMUNITY	MISC SUPPLIES	68.99
XEROX CORPORATION	BASE AND COPY CHARGES	1554.84
** TOTAL **		175310.01
FUND TOTALS		
001 GENERAL GOVERNMENT		21,940.81
600 WATER OPERATING		1,572.68
610 WASTEWATER/AKA SEWER REVE		152.94
630 ELECTRIC OPERATING		117,421.01
640 GAS OPERATING		3,486.42
660 AIRPORT OPERATING		522.66
670 GARBAGE COLLECTION		3,316.94
740 STORM WATER		4,322.50
810 CENTRAL GARAGE		7,516.81
835 ADMINISTRATIVE SERVICES		15,057.24
GRAND TOTAL		175,310.01

City Credit Card Statement

Card Ttl **6,613.56**

Ambulance - One Card

Operating Supplies - Walmart, Thermoworks	80.30
Operating Supplies - Walmart	18.32
	18.32
	18.32
	18.32
Software - Signature Emergency Products	508.84
Bldg Maint Supplies - Menards	51.41

Total Charges

713.83

City Card - Check out card

Travel Training (Police) - Texas Roadhouse	20.95
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Total Charges

20.95

City Clerk - One Card

Fuel - Phillips 66	21.02
Travel Training - Gateway Hotel	298.84

	Total Charges	319.86
Economic Dev Director - One Card		
Misc Supplies - Richmans Café, Offshore Restaurant	77.18	
	Total Charges	77.18
Electric - One Card		
Uniform Supplies/Boots - Scheels	190.79	
Misc Supplies - Walmart	49.35	
	Total Charges	240.14
Finance Director - One Card		
Office Supplies - The Sidwell Company	95.00	
Training - Iowa League of Cities	765.00	
	Total Charges	860.00
Fire - One Card		
Misc - Walmart	35.10	
Training - Forest City Firefight	455.00	
	Total Charges	490.10
Gas - One Card		
Operating Supplies (FAC) - Amazon	87.30	
	Total Charges	87.30
JKFAC/Recreation - One Card		
Office Supplies - Staples	139.08	
Operating Supplies - Walmart	33.33	
Building Maint/Repairs - Grainger	196.37	
Misc - Swim Outlet, Walmart	224.34	
	Total Charges	593.12
Library - One Card		
Postage/Shipping - USPS	169.55	
Office Supplies - Walmart, Demco, Companion Corp	570.45	
Materials - Amazon, Walmart	1,017.96	
Program Supplies - Walmart	13.25	
Misc - Albaugh PHC	12.00	
Training - Caseys, Iowa Library Association	260.22	
	Total Charges	2,043.43
Police - One Card		
	Total Charges	
Public Works - One Card		
Travel Training - Bierstube	26.62	
Office Supplies - Walmart	70.56	
Small Tools - Harbor Freight Tools	250.51	
Repair Parts - Central Parts Warehouse, Amazon, Mason Dynamics, Menards	819.96	
	Total Charges	1,167.65
	Statement Total	6,613.56

Motion by Spear, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Pay Application No. 2, Lynch's Excavating

Motion by Boots, second by Spear to approve Pay Application No. 2, to Lynch's Excavating, in the amount of \$4,489.18, for the Cedar Street Water Main Replacement Project. Following the roll call vote the motion passed unanimously.

3. Downtown Exchange Visit with Iowa Economic Development Authority

No action. This is for information only to invite the Mayor and Council to attend the Downtown Exchange meeting on Thursday, October 26th, at 5:30 p.m., at the Tipton Library basement.

4. Street Closure in front of James Kennedy Family Aquatic Center, for Trunk or Treat, October 29, 2017

Motion by McNeill, second by Leeper to approve closing Park Road in front of James Kennedy Family Aquatic Center, for Trunk or Treat, on Sunday, October 29th, from 3:00 p.m. to 5:00 p.m. Following the roll call vote the motion passed unanimously.

In addition, motion by Boots, second by Anderson to designate October 31st as the traditional Trick or Treat night, from 5:30 p.m. to 7:30 p.m. Following the roll call vote the motion passed unanimously.

5. Vision Plan Community Workshop

No Action. This is for information only to invite the Mayor and Council to attend the Vision Plan Community Workshop on Thursday, November 2nd, from 6:30 p.m. to 8:00 p.m., at the Cedar County Courthouse.

6. DRIP Request, 519 Cedar Street

Motion by McNeill, second by Boots to approve the DRIP application request for 519 Cedar Street. Following the roll call vote the motion passed unanimously.

7. DRIP Request, 521 Cedar Street

Motion by Spear, second by Anderson to approve the DRIP application request for 521 Cedar Street. Following the roll call vote the motion passed unanimously.

8. W J Leeper Construction, Repair the North Wall of Gas and Electric Garage

Motion by Leeper, second by Boots to approve the quote from W J Leeper Construction, in the amount of \$14,500.00, to repair the north wall of the gas and electric garage. Following the roll call vote the motion passed unanimously.

9. Updating Safety Harnesses, Electric Department

Motion by Leeper, second by McNeill to approve the quote from Stuart Irby Company, in the amount of \$1,109.00, for two new flame retardant safety harnesses for the electric department lineman. Following the roll call vote the motion passed unanimously.

10. OP Engine Rebuild of Injector Pumps FY 2018-2019

Motion by McNeill, second by Leeper to approve that the engine rebuild of the injector pumps fit into the FY 2018-2019 Budget. Following the roll call vote the motion passed unanimously.

11. Skid Steer, Titan Machinery

Motion by Leeper, second by Spear to approve the bid from Titan Machinery, in the amount of \$26,926.00, for the new skid steer. It came well under the initial budget of \$34,000.00. Following the roll call vote the motion passed unanimously.

12. Move November Council Meetings to November 13th and November 27th

Motion by Spear, second by Boots to approve scheduling November Council meetings on Monday November 13th and Monday, November 27th. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Mayor Carney stated that he and Police Chief Kepford contacted the Iowa DOT regarding the 20 miles per hour speed limit on Cedar Street. The Iowa DOT can resurvey, but, generally, the miles per hour will go up.

Police Chief Kepford gave an update on the 2014 citation statistics. There were about 473 citations in 2014.

Council member Leeper stated that the lights are on the Ragbrai bicycle.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:47 p.m.

Mayor _____

Attest: _____
City Clerk