

October 23, 2017  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Armstrong, Nash, Kepford, Ratliff, K. Johnson, Daufeldt, Donohoe, other visitors and the press.

**Agenda:**

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Representative Bobby Kaufman gave legislative updates. Four issues coming up are Tax Reform, Water Quality, Work Force Development and Mental Health. Kaufman plans to help Tipton in any way he can with the wastewater plant process and to get the pilot study approved with the DNR. And, to help with EMS reform, and see that more funding is provided statewide.
2. Mary Swan stressed her concerns about heavy farm equipment traveling on Plum Street.
3. Larry Hodgden shared his concerns about street repairs not being done. Hodgden believes that the City spends too much on engineers.

**Consent Agenda:**

Motion by Anderson, second by Spear to approve the consent agenda which includes the October 9, 2017, Council Meeting Minutes, September 2017 Treasurer's and Investment Report, October 2017 Tipton Development Director's Report, October 17, 2017, Airport Minutes, and Liquor License renewals for Pizza Hut and Dollar General. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

1. Resolution 102317A: Accepting the Park Improvements Project as Complete  
Motion by Leeper, second by Boots to approve Resolution 102317A, the resolution accepting the Park Improvements Project as complete. Following the roll call vote the motion passed unanimously.

**Discussion Items (No Action):**

1. Reminder: Storm Sewer Flood Simulation on October 25 (per Brian Brennan and Steve Nash)  
As a reminder, we wanted to bring to your attention a soon coming project that you may notice going on around town. McClure Engineering will be conducting Storm Sewer Flood Simulation starting October 25th. This is a continuation of work that was approved by Council at the May 1, 2017 meeting.

With sewer smoke testing last summer, the McClure Staff identified multiple trouble areas around town. The next step is to televise sanitary sewers in these same areas while flooding large volumes of water into the neighboring storm sewer pipes. We are very hopeful that in this process McClure Staff can pinpoint trouble areas and sources of Inflow and Infiltration (I & I). We then can follow up with repairs to eliminate the problems and ultimately have a more efficient sanitary sewer operation.

This Storm Sewer Flood Simulation project will take place in multiple areas around town. There will likely be traffic control required with some of the steps. Many residents will wonder what is going on. There will be men entering sanitary sewer manholes and storm sewer intakes to place plugs, sandbags, and other associated equipment. For these reasons, we wanted you to be aware of the details of the project.

**Motions for Approval:**

1. Claims List

ALBAUGH PHC INC	RESTROOM REPAIRS	215.00
AQUA PRODUCTS K.C.	POOL PARTS	11.34

AUCA CHICAGO LOCKBOX	MATS	92.15
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	212.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	18127.76
CHALLIS LAWN CARE	AEARATION IN PARK FOR REC	450.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	197.19
CJ COOPER & ASSOC INC	PRE EMPLOY MEETING	105.00
CULVER COMPANY	MISC SUPPLIES	367.13
CUSTOM BUILDERS INC	UPS CHARGES	111.35
EASTERN IOWA LIGHT & POWER	EAST LAGOON	880.09
ELECTRICAL ENGINEERING & E	POOL PARTS	540.32
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	63.33
FAMILY FOODS	OPERATING SUPPLIES	61.97
FASTENAL COMPANY	ENGINE PARTS	517.00
G & K SERVICES	UNIFORMS	86.12
IMAGE TREND INC	CLEARING HOUSE SERVICES	212.00
INTEGRATED TECHNOLOGY PART	MONTHLY MAINTENANCE CHARGES	2947.70
IOWA DEPT OF NATURAL RESOU	ANNUAL WATER USE FEE	134.00
KELTEK INCORPORATED	REPAIR PARTS	893.19
L L PELLING CO INC	7.52 COLD MIX	812.16
MC CLURE ENGINEERING COMPA	LEMON ST IMPROVEMENTS	13769.73
MIDWEST WHEEL COMPANIES	REPAIR PARTS	929.53
MISC. VENDOR	STOP STICK:2 RACK KITS	930.00
MOELLER TIPTON TIRE & AUTO	PARTS	49.90
NEW PIG CORPORATION	MAT	94.71
NILES CHIROPRACTIC	PRE EMPLOY SCREENING	25.00
POSTAL SOURCE	LABELS	51.85
POWER LINE SUPPLY	OVERHEAD SUPPLIES	1178.71
PSC DISTRIBUTION INC	WATER PLANT SUPPLIES	118.76
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	3214.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	1176.53
RESCO	OVERHEAD SUPPLIES	2491.42
SHERMCO INDUSTRIES INC	SERVICE CALL FOR ENGINE	1920.00
SPINUTECH INC	OCT EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	POOL TESTING	474.00
STUART C IRBY CO	UNDERGROUND SUPPLIES	850.60
THOMPSON TRUCK & TRAILER	OPERATING SUPPLIES	21.93
TIPTON CONSERVATIVE	THANK YOU, TOUCH A TRUCK	150.00
TIPTON ELECTRIC MOTORS	SWITCH	8.78
TIPTON PHARMACY	PHARMACEUTICALS	221.44
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	28.10
UTILITY SALES & SERVICE IN	SUPPLIES FOR SERVICE LINES	765.27
ZEP SALES & SERVICE	OPERATING SUPPLIES	291.67
** TOTAL **		55823.73

FUND TOTALS	
001 GENERAL GOVERNMENT	5372.66
600 WATER OPERATING	269.76
610 WASTEWATER/AKA SEWER REVE	4604.57
630 ELECTRIC OPERATING	23963.47
640 GAS OPERATING	1046.05
660 AIRPORT OPERATING	1094.73
670 GARBAGE COLLECTION	1184.78
740 STORM WATER	12675.00
810 CENTRAL GARAGE	4573.16
835 ADMINISTRATIVE SERVICES	1039.55
GRAND TOTAL	55823.73

Motion by McNeill, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Pay Application No. 3, Triple B Construction

Motion by Anderson, second by Leeper to approve Pay Application No. 3, to Triple B Construction, in the amount of \$2,676.39, with the City's share being \$1,513.15, and the school's share \$1,163.24, for the football field and City park sidewalk, drainage and parking improvement project. Following the roll call vote the motion passed unanimously.

3. Garbage Exemption Request, 55 Meridian Street

Motion by McNeill, second by Spear to approve a partial garbage exemption for Jim and Maureen Bowie at 55 Meridian Street, reducing the amount from \$18.25 per month to \$9.13 per month. Following the roll call vote the motion passed unanimously.

4. Lease Agreement, Northside Parking Lot of the Cedar County Courthouse

Motion by Leeper, second by Spear to approve the lease agreement for the northside parking lot of the Cedar County Courthouse. Following the roll call vote the motion passed unanimously.

5. Appoint a Temporary Committee(s)to:

- a. Consider Possible Street Projects
- b. Select an Engineering Firm for the Hwy 38/Cedar Street Project

Motion by Spear, second by Anderson to appoint Boots and McNeill to the committees for consideration of possible street projects, and in selecting an engineering firm for the Hwy 38/Cedar Street Project. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads:**

Council member Boots attended the CCEDCO meeting. They are being held at the Cedar County Courthouse now.

**Closed Session:**

Closed Session, Pursuant to Iowa Code Chapter 21.5(1)J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property." Motion by McNeill, second by Boots to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5(1)J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property", at 6:19 p.m. Following the roll call vote the motion passed unanimously.

**Roll call to return to regular session:**

The council reconvened to regular session from closed session at 6:31 p.m., with the following council member’s present: Leeper, McNeill, Boots, Anderson and Spear. Also present: Wagner, Armstrong and Lenz. Motion by Leeper, second by Boots to not purchase the parcel of land for sale directly to the west of the Fire Station, at 214 West 3<sup>rd</sup> Street, from Chris Sorgenfrey. Following the roll call vote the motion passed unanimously.

**Closed Session:**

Closed Session, Pursuant to Iowa Code Chapter 21.5(1)I, the City Council may enter in closed session, “to discuss the City Manager’s performance evaluation.” Motion by McNeill, second by Boots to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5(1)I, the City Council may enter in closed session, “to discuss the City Manager’s performance evaluation”, at 6:34 p.m. Following the roll call vote the motion passed unanimously.

**Roll call to return to regular session:**

The council reconvened to regular session from closed session at 6:40 p.m., with the following council member’s present: Leeper, McNeill, Boots, Anderson and Spear. Also present: Armstrong and Lenz. Motion by McNeill, second by Leeper to approve City Manager Wagner’s three-month and six-month performance evaluation. Following the roll call vote the motion passed unanimously. Motion by Spear, second by Anderson to approve City Manager Wagner’s pay raise to begin on his six-month anniversary date of November 30, 2017. Following the roll call vote the motion passed unanimously.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Leeper, second by Boots. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:42 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**September, 2017**

Property Taxes	167,216.65
Local Option Sales Tax	21,067.25
Licenses & Permits	600.00
Use of Money and Property	24,743.92
Intergovernmental	42,361.97
Charge for Services	604,492.66
Special Assessment	1,235.00
Miscellaneous	63,965.93
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$925,683.38</b>