

October 30, 2017  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special session for the Goal Setting Session at 5:00 p.m. Mayor Carney called the meeting to order at 5:15 p.m. The following named council members were present: Anderson, Spear, Boots, McNeill and Leeper. Also present: Wagner, Armstrong, Lenz, Taber, Penrod, Nash, K. Johnson, B. Brennan, Ratliff and the press.

### **Introductions and Opening Comments/General Overview of the Meeting and the Strategic Planning Report – Pat Callahan with Callahan Municipal Consultants**

Callahan gave a brief background description of his career. Callahan reviewed the ground rules for the meeting and gave a general overview of the meeting and the strategic planning report.

### **Brief Review of City Accomplishments – Past Two Years**

1. Hiring new staff to fill positions.
2. Power plant improvements – install CAT engine and repaired Fairbanks Morse. Started MISO process for all engines to be accredited.
3. Repaired Cedar Street north end water main.
4. Took water/wastewater department back in house.
5. Realigned gas and electric utility rates to enhance capital improvements funding.
6. Purchased digger derrick and public works and water department pickups without bonding.
7. Continue to be financially frugal and pay down debt.
8. Moving forward with James Kennedy Family Aquatic Center improvements with lawsuit funds.
9. Completed I and I survey with McClure and developed a preliminary priority repair plan.
10. Completed and implemented the Verisight wage study.
11. Elected Bryan Carney as mayor.
12. Economic Development Director office relocation.
13. Freedom Rock
14. Fiber and new internet company for the City.
15. Worked with the school on improvements in the park.
16. Sidewalk and lighting on north side of the library.
17. Purchased Tyler U to help staff/reduce travel costs.
18. Police department has switched to computerized tickets and complaints. It is all electronically sent to the courts and county attorney. And, all training certifications are in the Shieldware computer program.
19. Police department has on-line training for all full-time and part-time officers.
20. Police department implemented a follow-up procedure for all incidents.
21. Help start/continue Trunk-or-Treat.
22. Increased community involvement from all officers. Re-established a working relationship with other departments in the county.
23. Establishment of training/cross training in water/wastewater.
24. 200 plus tree removals in the past five years of old mature hazard trees.
25. Replacement of 12 to 13 decrepit storm water intakes.
26. Front addition at City Hall.
27. New practice ball field at the park which was built by in-house staff.

### **Brief Review of Issues, Concerns and Trends**

Callahan reviewed the list of issues and concerns on the lists of the Mayor and Council, and the department heads.

### **Review and Ranking of Programs, Policies and Initiatives**

After voting, the following significant programs, initiatives and policies were the priorities chosen by the Mayor and Council:

#### **1<sup>st</sup> Tier:**

1. Re-prioritize five-year street plan.
2. Individual Capital Improvement Plans for each department.
3. Revamping of DRIP funding requirements and qualifications to broaden scope of businesses able to use the funding.

4. Establishing City funded revolving loan fund to help out local businesses.
5. Utilize TIF money for downtown improvements and identify potential areas developers are able to use the same to build affordable housing.
6. Growing ambulance service.
7. City owned telecom/internet service.
8. Regarding McClure's storm and sewer issues – adopt a program that pays for the projects so that the City can start the repairs.

**2<sup>nd</sup> Tier:**

1. Revolving loan fund for homeowners.
2. Set a housing plan in motion (new homes/subdivisions).
3. Require departments to pursue grant funding.
4. Re-do storage system.
5. Feasibility Study – Natural Gas – Deer Run Addition
6. Bike path planning and funding.

**Review and Ranking of Capital Projects and Equipment Purchases**

After voting, the following significant capital projects and equipment purchases were the priorities chosen by the Mayor and Council:

1. Complete a minimum number or more of annual street and water/sewer projects.
2. Bike/walking trail where funding is available.
3. Permanent council chambers.
4. Kiosk at cemetery with mapping.
5. New 60# gas main extension from TBS to South Street would increase capacity in the industrial park and possibly extend to the Deer Run addition.
6. Cement area to park the squads with a canopy of some type.
7. Ambulance

**Review/Evaluate Teamwork Objectives**

Callahan reviewed the list of teamwork responses of the Mayor and Council, and the department heads.

**Final Report**

Callahan will put together a final report and get it sent to the Mayor and Council. Mayor Carney thanked everyone for coming.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Spear, second by McNeill. Following the roll call vote the motion passed unanimously. Meeting adjourned at 8:02 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk