

November 13, 2017
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Kepford, Ratliff, Penrod, Taber, Beck, Walsh, Donohoe, other visitors and the press.

Agenda:

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Larry Hodgden stated that the RAGBRAI bicycle looks nice lit up. He stated that it is within the Cedar County Bicycle Coalition's (CCBC) mission to support RAGBRAI coming to Tipton. The CCBC will be doing a petition, and they approved a resolution in support of RAGBRAI coming to Tipton in 2018 at their last meeting. Hodgden read the resolution aloud. Their next meeting is this Saturday morning at the First United Church of Christ at 10:00 a.m.

Consent Agenda:

Motion by Anderson, second by Spear to approve the consent agenda which includes the October 23rd and October 30th, Council Meeting Minutes, September 25th Library Minutes, September Library Director's Report, October 11th and October 17th Airport Minutes, and Liquor License renewal for Casey's. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

1. Resolution 111317A: Welcome the Des Moines Register's Annual Great Bicycle Ride Across Iowa (RAGBRAI) to Cedar County in 2018

Motion by Leeper, second by Spear to approve Resolution 111317A, the resolution welcoming the Des Moines RAGBRAI to Cedar County in 2018. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

ADVANCED DRAINAGE SYSTEMS	STORM INTAKE GRATES	554.00
ALLEN HOME MAINTENANCE LLC	KEYLESS ENTRY DOOR HANDLE	60.00
AQUA TECHNOLOGIES OF IOWA	ETHYLENE GLYCOL	340.00
AUCA CHICAGO LOCKBOX	MATS	184.30
BARRON MOTOR SUPPLY	OPERATING SUPPLIES	86.60
BAUER BUILT TIRE	TIRES #30	1575.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	245.06
CALLAHAN MUNICIPAL CONSULT	GOAL SETTING SESSION	1200.00
CEDAR CO PUBLIC HEALTH	FLU SHOT	30.00
CENTRAL IOWA DISTRIBUTING	PAVEMENT PAINT	164.00
CHAPMAN METERING	METER TEST	39.93
CINTAS CORPORATION	FIRST AID SUPPLIES	140.92
CINTAS CORPORATION #342	UNIFORMS, MATS, SHOP TOWELS	750.25
CULVER COMPANY	TOTE BAGS	306.69
CUSTOM BUILDERS INC	UPS CHARGES	476.81
CYPRESS ENGINE ACCESSORIE	EXHAUST GASKETS WITH FLANGES	564.85
D & R PEST CONTROL	PEST CONTROL	145.99

EMSLRC	TRAINING	20.00
FASTENAL COMPANY	OVERHEAD SUPPLIES	25.55
FRIENDS OF THE ANIMALS	3 CATS	150.00
G & K SERVICES	UNIFORMS	179.83
GRAINGER	BLDG MAINT SUPPLIES	192.77
H & H AUTO	TIRE REPAIR #51	1152.24
HAWKINS INC	CHEMICALS	811.43
HOLIDAY INN DES MOINES AIR	TRAVEL TRAINING	190.40
INTEGRATED TECHNOLOGY PART	TECH SUPPORT	4412.70
IOWA ASSOCIATION OF	TRAINING	115.00
IOWA EMERGENCY MEDICAL SER	CONFERENCE REGISTRATION	440.00
IOWA LAW ENFORCEMENT ACADE	MMPI EVALUATION	150.00
IOWA ONE CALL	LOCATES	31.50
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	810.00
IWI MOTOR PARTS - 7	SWITCH #11	58.62
JAB INK DESIGN	OFFICE DOOR LETTERING	80.00
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	43.05
LANDS' END BUSINESS OUTFIT	OFFICE SHIRT	1082.47
LAWSON PRODUCTS INC	STOCK SHOP SUPPLIES	276.33
LYNCH DALLAS PC	LEGAL SERVICES	1286.00
M & K ELECTRIC	UNDERGROUND SUPPLIES	397.04
MANATTS INC	COURTHOUSE CURB	573.50
MIDWEST BREATHING AIR LLC	NFPA QUARTERLY AIR TEST	158.70
MIDWEST WHEEL COMPANIES	REPAIR PARTS #201	824.94
MITCHELL 1	WEB BASED SUBSCRIPTIONS	237.71
NEWCOM TECHNOLOGIES INC	UPDATED DATA	1000.00
NGES	CALIBRATE & REPAIR ODORATOR	127.71
NILES CHIROPRACTIC	RANDOM TESTING	50.00
O'ROURKE MOTORS INC	REPAIRS 2016 FORD F450	49.50
OFFICE EXPRESS	OFFICE SUPPLIES	200.26
PRAXAIR DISTRIBUTION INC	OXYGEN	40.59
RESCO	SAFETY SUPPLIES	334.81
SKARSHAUG TESTING LAB	SLEEVES/GLOVES CLEAN & TEST	108.84
SPAHN & ROSE LUMBER CO	POWER PLANT SUPPLIES	393.29
SPINUTECH INC	NOV EMAIL MARKETING	25.00
STUART C IRBY CO	UNDERGROUND SUPPLIES	2974.61
SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICE	73.50
T & M CLOTHING CO.	39 BB SHIRTS	243.75
THOMAS HEATING & AIR	REPLACE BAD SWITCH	113.00
TIPTON CONSERVATIVE	TOUCH A TRUCK, TRUNK OR TREAT	886.30
TIPTON ELECTRIC MOTORS	BELTS FOR UNITS ON ROOF	107.22
WALMART COMMUNITY	MISC SUPPLIES	176.11
WENDLING QUARRIES INC	17.03 TON ROAD STONE	177.11

** TOTAL **	27645.78	
FUND TOTALS		
001 GENERAL GOVERNMENT	7,524.81	
600 WATER OPERATING	1,577.13	
610 WASTEWATER/AKA SEWER REVE	163.1	
630 ELECTRIC OPERATING	7,282.80	
640 GAS OPERATING	1,110.40	
670 GARBAGE COLLECTION	99.95	
810 CENTRAL GARAGE	4,541.13	
835 ADMINISTRATIVE SERVICES	5,346.46	
GRAND TOTAL	27,645.78	
City Credit Card Statement	Card Ttl	5,013.29
Ambulance - One Card		
Misc Supplies - CMS Medicare Application Fee	560.00	
Dues - Iowa EMS Association	100.00	
Total Charges		660.00
City Clerk - One Card		
Freight (el dept) - Old Dominion Freight Line	183.35	
Total Charges		183.35
Economic Dev Director - One Card		
Misc Supplies - Flatted Fifth Blues BBQ	62.67	
Total Charges		62.67
Electric - One Card		
Misc Supplies - Otterbox, Walmart, American Public Power	184.07	
Small Tools - Amazon	180.69	
Boots - Danner	299.60	
Total Charges		664.36
Finance Director - One Card		
Computer Supplies - Dell Sales & Service	201.39	
Training - Iowa League of Cities	65.00	
Download Software - Stardock	14.98	
Postage - USPS	3.84	
Total Charges		285.21
Fire - One Card		
Misc - Walmart, Casey's	171.61	
Total Charges		171.61
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	57.94	
Building Maint/Repairs - Pool Supply World	43.96	
Total Charges		101.90
Library - One Card		
Postage/Shipping - USPS	54.23	
Office Supplies - Walmart, Demco	265.89	

Materials - Amazon, Walmart	1,210.69	
Program Supplies - Walmart, Family Foods, Caseys	271.00	
Misc - Demco, Amazon	146.47	
Total Charges		1,948.28
Police - One Card		
Training - Iowa Police Chiefs Association	125.00	
Travel Training - Quality Inn	101.92	
Total Charges		226.92
Public Works - One Card		
Travel Training - Holiday Inn, Wig & Pen	264.30	
Operating Supplies - Tiger Mart	3.00	
Small Tools - Harbor Freight Tools	10.69	
Repair Parts - Realtruck, Etrailer	431.00	
Total Charges		708.99
Statement Total		5,013.29

Motion by Spear, second by Leeper to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Garbage Exemption, 514 East 5th Street

Motion by McNeill, second by Leeper to approve a partial garbage exemption for the First United Church of Christ at 514 East 5th Street, reducing the amount from \$22.25 per month to \$9.13 per month. Following the roll call vote the motion passed unanimously.

3. Northern Natural Gas Amendment Service Agreement

Motion by Leeper, second by Boots to approve a five-year rollover of the current Northern Natural Gas transportation agreement. Following the roll call vote the motion passed unanimously.

4. Air Tanks Inspection in the Power Plant

Motion by Leeper, second by McNeill to approve inspection of the air tanks in the power plant, not to exceed \$2,500. Following the roll call vote the motion passed unanimously.

5. Transformers for Lemon Street Project

Motion by Boots, second by Anderson to approve the purchase of four transformers and box pads for when the Lemon Street Project takes place, from Resco, in the amount of \$5,978. Following the roll call vote the motion passed unanimously.

6. Directional Boring Quote

Motion by Leeper, second by Spear to approve the directional boring quote for boring from Monty's Pizza to the Tipton Library, from Swick Cable, in the amount of \$11,080.00. Following the roll call vote the motion passed unanimously.

7. Development Commission Ordinance, Option 1 and Option 2

Summary of the Options

Below are the basics of Option 1 and Option 2. Both options include the assumption that the ordinance will be changed so that the Development Director will report to the City Manager.

Option 1. This option would:

- 1.) *Abolish the ordinance completely.*
- 2.) *The Chamber and TEDCO could set up their own committees with whatever volunteers that they want. Those volunteers could live either inside or outside of the City Limits.*
- 3.) *The City would take over the full cost of rent for the Development Office.*
- 4.) *Under the new lease, the \$200 per month that both the Chamber and TEDCO would pay toward the Development Office's rent could be re-purposed to hire the Development Director for projects that they'd like her to pursue. The example of \$10 per hour was used. In this example, the \$200 per month that the Chamber or TEDCO paid toward rent could be used instead to pay for the first 20 hours of Linda's services. If they didn't need her services, they wouldn't be billed.*
- 5.) *The Development Director's assistance in Chamber or TEDCO projects would be subject to either City Council or City Manager approval.*

Option 2. This option would:

- 1.) *Modify the existing Development Ordinance.*
- 2.) *The membership would change to: two nominees from the Chamber, two nominees from TEDCO, three at-large appointees, and two non-voting members from the City Council. All members would be appointed by the Mayor with Council approval.*
- 3.) *Of the seven voting members of the Commission, up to any two could be from outside of the City Limits.*

Motion by McNeill, second by Leeper to approve Option 2. Motion did not carry with the following roll call vote:

Aye: McNeill, Leeper

Nay: Boots, Anderson, Spear

Motion by Anderson, second by McNeill to approve Option 2, with a change to item three to read, "up to any four could be from outside the City limits". Following the roll call vote the motion passed unanimously.

8. HBK Engineering Agreement for James Kennedy Family Aquatic Center

Motion by Boots, second by Spear to approve the HBK Engineering Agreement for the James Kennedy Family Aquatic Center Project with a cap on liability of \$300,000. Following the roll call vote the motion passed unanimously.

9. Terracon Quote for Boring, Lemon Street Project

Motion by Spear, second by Leeper to approve the quote from Terracon, at an estimated amount of \$2,950 - \$3,450, as recommended by McClure Engineering, to do borings related to the Lemon Street Project. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Mayor Carney stated that he checked into the heavy truck/farm traffic on Plum Street. It is a farm to market road. There was some discussion on how to handle the speeding traffic on the road. It was suggested to maybe put up a three way stop sign at the corner of Sunrise Drive and Plum Street.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by McNeill. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:22 p.m.

Mayor_____

Attest: _____
City Clerk