

November 27, 2017
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Armstrong, Kepford, Ratliff, Taber, B. Brennan, Beck, Daufeldt, Donohoe, other visitors and the press.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Mary Swan stated that the heavy farm equipment traffic on Plum Street is really bad and is causing terrible noise pollution.
2. Larry Hodgden thanked the electric department and Economic Development Director Beck for all their work Putting up the Christmas lights and decorations downtown.

Consent Agenda:

Motion by Anderson, second by Leeper to approve the consent agenda which includes the November 13th Council Meeting Minutes, November 6th Airport Minutes, October 25th Library Minutes, October 2017 Library Director's Report, November 2017 Tipton Development Director's Report, and the October 2017 Treasurer's and Investment Reports. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

1. Resolution 112717A: Certifying and Claiming Tax-Increment Financing (TIF) to Reimburse the City for Expenses Related to the City's "Downtown Revitalization Incentive Program (DRIP)" for Projects Located in the 2007 Addition to the Tipton Urban Renewal Area

Motion by Boots, second by Leeper to approve Resolution 112717A, the resolution certifying and claiming Tax-Increment Financing (TIF) to reimburse the city for expenses, totaling \$30,528.50, over the next three years, related to the city's "Downtown Revitalization Incentive Program (DRIP)" for projects located in the 2007 addition to the Tipton Urban Renewal Area. Following the roll call vote the motion passed unanimously.

2. Resolution 112717B: Approving Annual Financial Report (AFR) for FY 2016-2017

Motion by Anderson, second by Spear to approve Resolution 112717B, the resolution approving the Annual Financial Report (AFR) for FY 2016-2017. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

AUCA CHICAGO LOCKBOX	MATS	171.75
BARRON MOTOR SUPPLY	OPERATING SUPPLIES	19.14
BARTON SOLVENTS INC	DRUM DEPOSIT RETURN	826.80
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	372.94
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1475.83
CEDAR COUNTY ENGINEER	325.3 GL DSL	2103.91
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3078.00
CEDAR COUNTY VFW POST 2537	CITY HALL FLAG	112.95
CEDAR POLY, LLC	BAILING WIRE TIE BUNDLES	161.25
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	344.30
CJ COOPER & ASSOC INC	ADMINISTRATIVE FEE FOR 2018	85.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	2500.00

D & R PEST CONTROL	PEST CONTROL	45.00
EASTERN IOWA LIGHT & POWER	EAST LAGOON	939.29
ELECTRICAL ENGINEERING & E	STREET LIGHTING SUPPLIES	894.90
ENERGY ECONOMICS INC	METER PROOF/REBUILD	129.38
FAMILY FOODS	MISC SUPPLIES	209.64
FLETCHER-REINHARDT CO.	METER SUPPLIES	315.98
G & K SERVICES	UNIFORMS	157.65
H & H AUTO	TIRE REPAIR #56	15.00
IMAGE TREND INC	CLEARING HOUSE SERVICES	88.00
IOWA ASSOCIATION OF	2018 IUB ENERGY REPORT	576.00
IOWA ONE CALL	LOCATES	35.10
IOWA PRISON INDUSTRIES	MEDICAL SUPPLIES	50.00
JAB INK DESIGN	VEHICLE MAGNETS	36.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
LYNCH DALLAS PC	LEGAL SERVICES	970.00
MAILFINANCE	POSTAGE MACHINE LEASE	846.78
MASTER MEDICAL EQUIPMENT	ZOLL AED & TRAINING	500.00
MC CLURE ENGINEERING COMPA	SSES IMPROVEMENTS	48140.00
MIDWEST RADAR & EQUIPMENT	RADIO EQUIPMENT	120.00
MISC. VENDOR	GPM:SAMPLER PUMP TUBE	36.00
OFFICE EXPRESS	OFFICE SUPPLIES	263.52
PEPSI-COLA	DRINK ORDER	273.62
PERFORMANCE SYSTEMS LLC	BATTERY INSTALLATION	236.25
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	3612.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	525.51
SKARSHAUG TESTING LAB	GLOVES	50.74
STATE HYGIENIC LABORATORY	POOL TESTING	52.00
STRYKER SALES CORPORATION	COT MAINTENANCE CONTRACT	1926.00
TIPTON ELECTRIC MOTORS	REPAIR PARTS #66	10.13
TIPTON PHARMACY	PHARMACEUTICALS	759.06
USA BLUE BOOK	OPERATING SUPPLIES	314.39
XEROX CORPORATION	BASE AND COPY CHARGES	1526.92
** TOTAL **		75106.73
FUND TOTALS		
001 GENERAL GOVERNMENT		5,901.85
600 WATER OPERATING		389.1
610 WASTEWATER/AKA SEWER REVE		4,687.12
630 ELECTRIC OPERATING		2,150.13
640 GAS OPERATING		504.71
670 GARBAGE COLLECTION		3,781.26
740 STORM WATER		48,140.00
810 CENTRAL GARAGE		3,667.64
835 ADMINISTRATIVE SERVICES		5,884.92

GRAND TOTAL

75,106.73

Motion by McNeill, second by Leeper to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Change January 1st Council Meeting to January 3rd

Motion by McNeill, second by Leeper to approve changing the council meeting from Monday, January 1st to Wednesday January 3rd. Following the roll call vote the motion passed unanimously.

3. Committee Recommendations for Possible Street Project Locations in 2018

As of the Oct 30 Treasurer's Report, the city currently has \$885,000 in Road Use Tax funds.

The Committee wishes to make these recommendations:

1.) Since responses from engineering firms for the Hwy 38 project are due on December 1 with interviews to follow in mid-Dec, we should set-aside the amount of design fees as proposed by the selected engineering firm.

2.) The remaining RUT funds are recommended for these projects in 2018:

a.) South Street (Cedar Street to Lemon Street.) This would use asphalt. The preliminary estimate was about \$653,000.

b.) Old Muscatine Road (approximate 500-foot extension from the existing pavement past the Law Enforcement Center.) This would use asphalt. The preliminary estimate was about \$130,000.

c.) Lynn Street (one-block area abutting Fire Station.) This would be bid as an "alternate" in case funding is available. This would use concrete. The preliminary cost estimate was about \$155,000

Motion by McNeill, second by Leeper to approve the above committee recommendations with an additional alternate bid of extending the South Street project to continue from Lemon Street to the curve by the City's lower shop. Following the roll call vote the motion passed unanimously.

4. Strategic Planning and Goal Setting Report from Callahan Municipal Consultants

Motion by Spear, second by Anderson to approve the Strategic Planning and Goal Setting Report from Callahan Municipal Consultants with one change to number two under Top Priority Programs and Policies. This item will be changed to read that the City supports the development of services for telecom/internet service rather than be the owner. Following the roll call vote the motion passed unanimously.

5. Submittal of Annual TIF Reporting Forms to County Auditor

Motion by Boots, second by McNeill to approve the submittal of the annual TIF reporting forms to the County Auditor. Following the roll call vote the motion passed unanimously.

6. Urban Renewal Report to State of Iowa

Motion by Boots, second by McNeill to approve filing the annual Urban Renewal Report with the State of Iowa. Following the roll call vote the motion passed unanimously.

7. AFR to State of Iowa

Motion by Leeper, second by Anderson to approve filing the annual AFR with the State of Iowa. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Economic Development Director Beck thanked the electric department and council member Leeper for all their help with putting up the Christmas lights and decorations downtown.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Spear. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:04 p.m.

Mayor_____

Attest: _____
City Clerk

REVENUE RECEIVED

October, 2017

Property Taxes	573,314.25
Local Option Sales Tax	21,067.25
Licenses & Permits	5,717.50
Use of Money and Property	21,382.95
Intergovernmental	64,517.89
Charge for Services	606,322.06
Special Assessment	4,341.00
Miscellaneous	108,166.92
Sale of Fixed Assets	0.00
TOTAL	\$1,404,829.82