

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, December 18, 2017, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, December 15, 2017 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Leanne Boots	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval -- City Council Minutes, December 4, 2017
2. Approval – Consideration of Claims
3. Approval – Liquor License Renewal, Cedar Lanes
4. Approval – Liquor License Renewal, Tipton Country Club
5. Approval – Treasurer’s and Investment Reports, November 2017
6. Approval – Tipton Development Director’s Report, December 2017
7. Approval – Library Minutes, November 18, 2017
8. Approval – Library Director’s Report, November 2017
9. Approval – Airport Minutes, December 13, 2017

G. Public Hearing

H. Old Business

1. Discussion and Possible Action Concerning Committee's Recommendation for the Selection of an Engineering Firm for the Hwy 38/Cedar Street Project and Inviting the Presentation of an Agreement for the City's Review
2. Discussion and Possible Action Concerning the Selection of Street Work Projects and Approval of the Form of Contract for an Engineering Agreement (with Final Version Subject to City Manager and/or City Attorney Review) and Authorizing Mayor and City Clerk to Execute the Agreement When Ready

I. New Business

1. Ordinance No. 562: An Ordinance Amending Chapter 25 "Development Commission," Sections 25.01 Through 25.04 of the City Code Ordinances
2. Discussion and Possible Consideration to Approve 2018 Proposed Budget Schedule
3. Discussion and Possible Action Concerning Purchasing Authority for an Aerial Fire Truck if a Favorable Situation Presents Itself on Short Notice (Scott Donohoe)
4. Discussion and Possible Consideration to Approve Shared Leave Policy

J. Mayoral Proclamation

K. Reports to be Received/Filed

L. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. City Department Heads

A.) Memo Concerning Staffing in Public Works Department (Steve Nash)

M. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

December 4, 2017
 Tipton Fire Station
 301 Lynn Street
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Armstrong, Kepford, Ratliff, Beck, Donohoe, other visitors and the press.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Anderson, second by Leeper to approve the consent agenda which includes the November 27th Council Meeting Minutes and the following Claims. Following the roll call vote the motion passed unanimously.

AHLERS & COONEY P.C.	LEGAL SERVICES	4837.72
AUCA CHICAGO LOCKBOX	MATS	92.15
IOWA ASSOCIATION OF	AED CERTIFICATIONS	357.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	131.35
CEDAR COUNTY AUDITOR	CITY ELECTION	2587.66
CEDAR COUNTY HISTORICAL	MEMBERSHIP SUPPORT	75.00
CINTAS CORPORATION	FIRST AID SUPPLIES	525.72
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	247.15
ECIA	2ND INSTALLMENT OF DUES	1030.72
GRAINGER	SAFETY GLASSES	16.75
HASTY AWARDS	32 BASKETBALL MEDALS	95.25
IOWA ASSOCIATION OF	TRAINING	265.00
KUNDE OUTDOOR EQUIPMENT	STEEL MESH VISOR	103.01
LIBERTY COMMUNICATIONS	SMART DOOR MONTHLY FEE	25.85
MIDWEST SAFETY COUNSELO	CALIBRATION	60.00
MISC. VENDOR	MULFORD PLBG & HTG:FLUSH VALVE	123.40
MITCHELL 1	WEB BASED SUBSCRIPTIONS	237.79
PRAXAIR DISTRIBUTION IN	OXYGEN	41.94
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	571.33
T & M CLOTHING CO.	20 BASKETBALLS	620.00
TIPTON CONSERVATIVE	FIRE SAFETY WITH DEPT PHOTO	821.71
UTILITY SALES & SERVICE	EFV'S, TRACER WIRE	482.50
WALMART COMMUNITY	MISC	49.30
** TOTAL **		13398.30
FUND TOTALS		
001 GENERAL GOVERNMENT		5718.61
630 ELECTRIC OPERATING		5620.47
640 GAS OPERATING		601.97
810 CENTRAL GARAGE		316.88

835 ADMINISTRATIVE SERVICES
GRAND TOTAL

1140.37
13398.30

Old Business:

1. Traffic Situation on Plum Street

Chief Kepford is going to try to find funding, with the possibility of a grant, to purchase a portable radar speed sign. The sign can be used on different streets throughout the city and hopefully resolve/improve some traffic situations.

New Business:

1. Utility Bill for 514 Cedar Street

Motion by Spear, second by Anderson to approve a one-time water and sewer exemption for Jacey Drollinger at 514 Cedar St. This will reduce the water portion of their bill from \$243.18 to \$1.16, and the sewer portion of the bill from \$243.18 to \$1.16, with a total credit of \$484.04. Following the roll call vote the motion passed unanimously.

2. Invitation to January 4th, 6:00 p.m., Meeting Regarding Fundraising Strategies Presented by Frank Klipsch, Mayor of Davenport

Economic Development Director Beck extended a personal invitation to the Council and Mayor to attend a meeting on Thursday, January 4th, 6:00 p.m. to 8:00 p.m., regarding fundraising strategies presented by Frank Klipsch, Mayor of Davenport.

Reports of Mayor/Council/Manager/Department Heads:

Manager Wagner stated that there will be a neighborhood project meeting about the Lemon Street Project on Wednesday, December 13th, 6:00 p.m. to 7:00 p.m., at the Elementary School lunchroom. City officials and design engineers from McClure Engineering will be available to answer questions.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 5:56 p.m.

Mayor _____

Attest: _____
City Clerk

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0109	AMERICAN PUBLIC POWER ASSOC									
I 300517		MEMBERSHIP FEES	AP		R	12/14/2017		1,393.68	1,393.68CR	
		G/L ACCOUNT						1,393.68		
	630 5-820-2-64190	TECHNOLOGY					1,393.68	MEMBERSHIP FEES		
				REG. CHECK				1,393.68	1,393.68CR	0.00
								1,393.68	0.00	

01-0141	APPARATUS TESTING SERVICES									
I 89		ANNUAL PUMP CERTIFICATION	AP		R	12/14/2017		910.50	910.50CR	
		G/L ACCOUNT						910.50		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					910.50	ANNUAL PUMP CERTIFICATION		
				REG. CHECK				910.50	910.50CR	0.00
								910.50	0.00	

11-0143	AUCA CHICAGO LOCKBOX									
I 1876908596		MATS	AP		R	1/14/2018		92.15	92.15CR	
		G/L ACCOUNT						92.15		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					92.15	MATS		
				REG. CHECK				92.15	92.15CR	0.00
								92.15	0.00	

11-0201	BARRON MOTOR SUPPLY									
I 22949		OPERATING SUPPLIES	AP		R	12/14/2017		26.01	26.01CR	
		G/L ACCOUNT						26.01		
	810 5-899-2-65070	OPERATING SUPPLIES					26.01	OPERATING SUPPLIES		
I 22957		REPAIR PARTS #182	AP		R	12/14/2017		14.22	14.22CR	
		G/L ACCOUNT						14.22		
	810 5-899-2-63321	REPAIR PARTS					14.22	REPAIR PARTS #182		
I 22974		REPAIR PARTS #15	AP		R	12/14/2017		11.75	11.75CR	
		G/L ACCOUNT						11.75		
	810 5-899-2-63321	REPAIR PARTS					11.75	REPAIR PARTS #15		
I 23048		SHOP SUPPLIES	AP		R	12/14/2017		16.52	16.52CR	
		G/L ACCOUNT						16.52		
	810 5-899-2-65070	OPERATING SUPPLIES					16.52	SHOP SUPPLIES		

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				REG. CHECK				68.50	68.50CR	0.00
								68.50	0.00	

01-0253 BOUND TREE MEDICAL LLC

I 82699052		MEDICAL SUPPLIES	AP		R	12/14/2017		133.55	133.55CR	
		G/L ACCOUNT						133.55		
	001 5-160-2-65070	OPERATING SUPPLIES					133.55	MEDICAL SUPPLIES		

I 82702537		MEDICAL SUPPLIES	AP		R	12/14/2017		74.30	74.30CR	
		G/L ACCOUNT						74.30		
	001 5-160-2-65070	OPERATING SUPPLIES					74.30	MEDICAL SUPPLIES		

I 82706477		MEDICAL SUPPLIES	AP		R	12/14/2017		22.14	22.14CR	
		G/L ACCOUNT						22.14		
	001 5-160-2-65070	OPERATING SUPPLIES					22.14	MEDICAL SUPPLIES		

				REG. CHECK				229.99	229.99CR	0.00
								229.99	0.00	

01-0410 CEDAR COUNTY CO-OP

I 1117CCC		615.97 GL UL	AP		R	1/13/2018		1,490.54	1,490.54CR	
		G/L ACCOUNT						1,490.54		
	810 5-899-2-65075	FUEL					1,490.54	615.97 GL UL		

				REG. CHECK				1,490.54	1,490.54CR	0.00
								1,490.54	0.00	

01-0430 CEDAR COUNTY ENGINEER

I 1117AMB		200.9 GL DSL	AP		R	1/13/2018		450.02	450.02CR	
		G/L ACCOUNT						450.02		
	810 5-899-2-65075	FUEL					450.02	200.9 GL DSL		

I 1117FIRE		81.8 GL DSL	AP		R	1/13/2018		183.23	183.23CR	
		G/L ACCOUNT						183.23		
	810 5-899-2-65075	FUEL					183.23	81.8 GL DSL		

I 1117PW		661.5 GL DSL	AP		R	1/13/2018		1,481.76	1,481.76CR	
		G/L ACCOUNT						1,481.76		
	810 5-899-2-65075	FUEL					1,481.76	661.5 GL DSL		

				REG. CHECK				2,115.01	2,115.01CR	0.00
								2,115.01	0.00	

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01-0620 CLIFTON LARSON ALLEN LLP

I 1675610		PROGRESS BILLING FOR AUDIT	AP		R	1/13/2018		1,800.00	1,800.00CR	
		G/L ACCOUNT						1,800.00		
	835 5-899-2-64010	ACCOUNTING & AUDITING EXPENSE				1,800.00		PROGRESS BILLING FOR AUDIT		
		REG. CHECK						1,800.00	1,800.00CR	0.00
								1,800.00	0.00	

01-0643 COMMUNITY INSURANCE SERVICE

I 121417CIS		ANNUAL AIRPORT LIABILITY	AP		R	1/13/2018		3,437.00	3,437.00CR	
		G/L ACCOUNT						3,437.00		
	660 5-835-2-64080	INSURANCE				3,437.00		ANNUAL AIRPORT LIABILITY		
		REG. CHECK						3,437.00	3,437.00CR	0.00
								3,437.00	0.00	

01-0697 CUSTOM BUILDERS INC

I 81284		UPS CHARGES	AP		R	1/13/2018		80.62	80.62CR	
		G/L ACCOUNT						80.62		
	001 5-465-2-65080	POSTAGE/SHIPPING				10.26		UPS CHARGES		
	610 5-815-2-65080	POSTAGE/SHIPPING				70.36		UPS CHARGES		
I 81286		UPS CHARGES	AP		R	1/13/2018		58.53	58.53CR	
		G/L ACCOUNT						58.53		
	001 5-160-2-65080	POSTAGE/SHIPPING				58.53		UPS CHARGES		
		REG. CHECK						139.15	139.15CR	0.00
								139.15	0.00	

01-1076 D & R PEST CONTROL

I 38541		PEST CONTROL	AP		R	1/13/2018		35.00	35.00CR	
		G/L ACCOUNT						35.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR				35.00		PEST CONTROL		
I 38542		PEST CONTROL	AP		R	1/13/2018		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR				31.03		PEST CONTROL		
I 38543		PEST CONTROL	AP		R	1/13/2018		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR				25.00		PEST CONTROL		

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I 18544		PEST CONTROL	AP		R	1/13/2018	25.00	25.00CR	
		G/L ACCOUNT					25.00		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR				25.00	PEST CONTROL		
I 18651		PEST CONTROL	AP		R	1/13/2018	45.00	45.00CR	
		G/L ACCOUNT					45.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR				45.00	PEST CONTROL		
I 18737		PEST CONTROL	AP		R	1/13/2018	29.96	29.96CR	
		G/L ACCOUNT					29.96		
	630 5-820-2-63100	BUILDING MAINTENANCE & REPAIR				29.96	PEST CONTROL		
		REG. CHECK					190.99	190.99CR	0.00
							190.99	0.00	

11-0802 DOMTAR

I 1405213		14 CARTONS PAPER	AP		R	12/14/2017	576.06	576.06CR	
		G/L ACCOUNT					576.06		
	835 5-899-2-65060	OFFICE SUPPLIES				576.06	14 CARTONS PAPER		
		REG. CHECK					576.06	576.06CR	0.00
							576.06	0.00	

11-0860 EASTERN IOWA LIGHT & POWER

I 1117EL		EAST LAGOON	AP		R	1/13/2018	859.57	859.57CR	
		G/L ACCOUNT					859.57		
	610 5-816-2-63710	UTILITIES				859.57	EAST LAGOON		
I 1117FL		FLAG LIGHT	AP		R	1/13/2018	10.33	10.33CR	
		G/L ACCOUNT					10.33		
	001 5-280-2-63710	UTILITIES				10.33	FLAG LIGHT		
I 1117SL		SECURITY LIGHT	AP		R	1/13/2018	20.66	20.66CR	
		G/L ACCOUNT					20.66		
	001 5-280-2-63710	UTILITIES				20.66	SECURITY LIGHT		
		REG. CHECK					890.56	890.56CR	0.00
							890.56	0.00	

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01-1047 FOUNTAIN TRANSMISSION SPECI

I 077173		TRANSMISSION REBUILD #53	AP		R	12/14/2017		1,500.00	1,500.00CR	
		G/L ACCOUNT						1,500.00		
	810 5-899-2-63321	REPAIR PARTS					1,500.00	TRANSMISSION REBUILD #53		
				REG. CHECK				1,500.00	1,500.00CR	0.00
								1,500.00	0.00	

01-1046 FOX APPARATUS REPAIR & MAIN

I 1478		REPAIR PARTS #180	AP		R	12/14/2017		1,051.19	1,051.19CR	
		G/L ACCOUNT						1,051.19		
	810 5-899-2-63321	REPAIR PARTS					1,051.19	REPAIR PARTS #180		
				REG. CHECK				1,051.19	1,051.19CR	0.00
								1,051.19	0.00	

01-1051 FRIENDS OF THE ANIMALS

I 12417		2 DOGS, 2 CATS	AP		R	1/13/2018		250.00	250.00CR	
		G/L ACCOUNT						250.00		
	001 5-190-2-64910	CONTRACT SERVICES					250.00	2 DOGS, 2 CATS		
				REG. CHECK				250.00	250.00CR	0.00
								250.00	0.00	

01-1055 G & K SERVICES

I 90143		UNIFORMS	AP		R	1/13/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					32.22	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 92564		UNIFORMS	AP		R	1/13/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					32.22	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					7.69	UNIFORMS		

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I 94941		UNIFORMS	AP		R	1/13/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS	
	600	5-810-2-64350	UNIFORMS/EQUIPMENT					7.64	UNIFORMS	
	001	5-210-2-64350	UNIFORMS/EQUIPMENT					32.22	UNIFORMS	
	810	5-899-2-64350	UNIFORMS/EQUIPMENT					8.04	UNIFORMS	
	001	5-299-2-64350	UNIFORMS/EQUIPMENT					7.69	UNIFORMS	

I 94942		SHOP TOWELS	AP		R	1/13/2018		29.97	29.97CR	
		G/L ACCOUNT						29.97		
	810	5-899-2-65070	OPERATING SUPPLIES					29.97	SHOP TOWELS	
			REG. CHECK					221.49	221.49CR	0.00
								221.49	0.00	

11-1094 GRAINGER

I 9635869077		14 FOOT TWIN STEPLADDER	AP		R	1/13/2018		541.67	541.67CR	
		G/L ACCOUNT						541.67		
	630	5-820-2-65070	OPERATING SUPPLIES					541.67	14 FOOT TWIN STEPLADDER	
I 9636186687		REPAIR PART #182	AP		R	1/13/2018		25.85	25.85CR	
		G/L ACCOUNT						25.85		
	810	5-899-2-63321	REPAIR PARTS					25.85	REPAIR PART #182	
			REG. CHECK					567.52	567.52CR	0.00
								567.52	0.00	

11-1115 H & H AUTO

I 35858		4 TIRES MOUNT & BALANCE #12 AP			R	1/13/2018		80.00	80.00CR	
		G/L ACCOUNT						80.00		
	810	5-899-2-63321	REPAIR PARTS					80.00	4 TIRES MOUNT & BALANCE #12	
			REG. CHECK					80.00	80.00CR	0.00
								80.00	0.00	

11-1172 HAWKINS INC

I 4191783		CHEMICALS	AP		R	12/14/2017		770.98	770.98CR	
		G/L ACCOUNT						770.98		
	600	5-810-2-65010	CHEMICALS					770.98	CHEMICALS	
I 4191790		CHEMICALS	AP		R	12/14/2017		317.97	317.97CR	
		G/L ACCOUNT						317.97		
	001	5-465-2-65010	CHEMICALS					317.97	CHEMICALS	

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				REG. CHECK				1,088.95	1,088.95CR	0.00
								1,088.95	0.00	

01-1289 INTEGRATED TECHNOLOGY PARTN

I 108156		MONTHLY MAINTENANCE CHARGES AP			R	12/14/2017		2,520.00	2,520.00CR	
		G/L ACCOUNT						2,520.00		
	001	5-110-2-64190 TECHNOLOGY					770.00	07/15 Managed network srvc		
	001	5-150-2-64190 TECHNOLOGY					140.00	07/15 Managed network srvc		
	001	5-160-2-64190 TECHNOLOGY					140.00	07/15 Managed network srvc		
	001	5-465-2-64190 TECHNOLOGY					140.00	07/15 Managed network srvc		
	001	5-525-2-64190 TECHNOLOGY					70.00	07/15 Managed network srvc		
	630	5-820-2-64190 TECHNOLOGY					350.00	07/15 Managed network srvc		
	640	5-825-2-64190 TECHNOLOGY					140.00	07/15 Managed network srvc		
	810	5-899-2-64190 TECHNOLOGY					210.00	07/15 Managed network srvc		
	835	5-899-2-64190 TECHNOLOGY					560.00	07/15 Managed network srvc		

I 108192		DATTO SERVICES AP			R	12/14/2017		427.70	427.70CR	
		G/L ACCOUNT						427.70		
	835	5-899-2-64190 TECHNOLOGY					427.70	DATTO SERVICES		

I 108246		PHONE SYSTEM REPROGRAM AP			R	12/14/2017		157.50	157.50CR	
		G/L ACCOUNT						157.50		
	001	5-465-2-63730 TELECOMMUNICATIONS EXPENSE					157.50	PHONE SYSTEM REPROGRAM		

				REG. CHECK				3,105.20	3,105.20CR	0.00
								3,105.20	0.00	

01-1270 IOWA ASSOCIATION OF

I 15988		EIASSO DUES AP			R	1/13/2018		736.52	736.52CR	
		G/L ACCOUNT						736.52		
	001	5-299-2-65100 SAFETY					346.16	EIASSO DUES		
	630	5-820-2-65100 SAFETY					294.61	EIASSO DUES		
	640	5-825-2-65100 SAFETY					95.75	EIASSO DUES		

				REG. CHECK				736.52	736.52CR	0.00
								736.52	0.00	

01-1314 IOWA LAW ENFORCEMENT ACADEM

I 308848		TRAINING AP			R	1/13/2018		150.00	150.00CR	
		G/L ACCOUNT						150.00		
	001	5-110-1-62300 TRAINING					150.00	TRAINING		

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

				REG. CHECK				150.00	150.00CR	0.00
								150.00	0.00	

01-1332	IOWA ONE CALL									
I 197282		LOCATES	AP		R	1/14/2018		46.80	46.80CR	
		G/L ACCOUNT						46.80		
	600	5-810-2-65307	SERVICE LINES				15.60	LOCATES		
	630	5-820-2-65304	UNDERGROUND SUPPLIES				15.60	LOCATES		
	640	5-825-2-65307	SERVICE LINES				15.60	LOCATES		
				REG. CHECK				46.80	46.80CR	0.00
								46.80	0.00	

01-1426	JOHNSON COUNTY AMBULANCE									
I 011817JCA		ALS INTERCEPT	AP		R	1/13/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001	5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
				REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-1528	LAWSON PRODUCTS INC									
I 9305411197		2 PAIR GLOVES	AP		R	1/13/2018		33.84	33.84CR	
		G/L ACCOUNT						33.84		
	600	5-810-2-65070	OPERATING SUPPLIES				33.84	2 PAIR GLOVES		
				REG. CHECK				33.84	33.84CR	0.00
								33.84	0.00	

01-1549	LIFE LINE EMERGENCY VEHICLE									
I 007919		COT BATTERIES, PLUG, REPAIR AP			R	12/14/2017		2,014.46	2,014.46CR	
		G/L ACCOUNT						2,014.46		
	001	5-160-2-63500	OPERATIONAL, EQUIPT MAINT & REP				2,014.46	COT BATTERIES, PLUG, REPAIRS		
				REG. CHECK				2,014.46	2,014.46CR	0.00
								2,014.46	0.00	

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1593 LYNCH DALLAS PC

I 147564		LEGAL SERVICES	AP		R	12/14/2017		76.00	76.00CR	
		G/L ACCOUNT						76.00		
	835 5-899-2-64110	LEGAL EXPENSE					76.00	LEGAL SERVICES		
I 147565		LEGAL SERVICES	AP		R	12/14/2017		338.50	338.50CR	
		G/L ACCOUNT						338.50		
	835 5-899-2-64110	LEGAL EXPENSE					338.50	LEGAL SERVICES		
		REG. CHECK						414.50	414.50CR	0.00
								414.50	0.00	

01-1640 MC CLURE ENGINEERING COMPAN

I 17421		SSES IMPROVEMENTS	AP		R	12/14/2017		11,740.00	11,740.00CR	
		G/L ACCOUNT						11,740.00		
	740 5-865-2-64070	ENGINEERING					11,740.00	SSES IMPROVEMENTS		
		REG. CHECK						11,740.00	11,740.00CR	0.00
								11,740.00	0.00	

01-1731 MIDWEST WHEEL COMPANIES

I 991773		REPAIR PARTS #29	AP		R	1/13/2018		237.16	237.16CR	
		G/L ACCOUNT						237.16		
	810 5-899-2-63321	REPAIR PARTS					237.16	REPAIR PARTS #29		
		REG. CHECK						237.16	237.16CR	0.00
								237.16	0.00	

01-1924 NOVAK AUTOMOTIVE INC.

I 80874		REPAIR PARTS #163	AP		R	12/14/2017		183.35	183.35CR	
		G/L ACCOUNT						183.35		
	810 5-899-2-63321	REPAIR PARTS					183.35	REPAIR PARTS #163		
		REG. CHECK						183.35	183.35CR	0.00
								183.35	0.00	

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1914 OFFICE EXPRESS

I 0634194		OFFICE SUPPLIES	AP		R	12/14/2017		129.97	129.97CR	
		G/L ACCOUNT						129.97		
	835 5-899-2-65060	OFFICE SUPPLIES						129.97	OFFICE SUPPLIES	
I 0634201		OFFICE SUPPLIES	AP		R	12/14/2017		117.98	117.98CR	
		G/L ACCOUNT						117.98		
	001 5-110-2-63100	BUILDING MAINTENANCE & REPAIR						77.99	OFFICE SUPPLIES	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR						39.99	OFFICE SUPPLIES	
		REG. CHECK						247.95	247.95CR	0.00
								247.95	0.00	

01-1703 PHYSIO-CONTROL INC

I 417177741		ANNUAL MAINT AGRMNT FOR AED AP			R	1/13/2018		3,128.64	3,128.64CR	
		G/L ACCOUNT						3,128.64		
	001 5-650-2-63500	OPERATIONAL EQUIPT MAINT & REP						695.25	ANNUAL MAINT AGRMNT FOR AED'S	
	001 5-110-2-63500	OPERATIONAL EQUIPT MAINT & REP						1,042.87	ANNUAL MAINT AGRMNT FOR AED'S	
	630 5-820-2-63500	OPERATIONAL EQUIPT MAINT & REP						347.63	ANNUAL MAINT AGRMNT FOR AED'S	
	810 5-899-2-63500	OPERATIONAL EQUIPT MAINT & REP						347.63	ANNUAL MAINT AGRMNT FOR AED'S	
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP						347.63	ANNUAL MAINT AGRMNT FOR AED'S	
	001 5-410-2-63500	OPERATIONAL EQUIPT MAINT & REP						347.63	ANNUAL MAINT AGRMNT FOR AED'S	
		REG. CHECK						3,128.64	3,128.64CR	0.00
								3,128.64	0.00	

01-2115 REPUBLIC SERVICES OF IOWA

C 5182		RECYCLING SORT FEES	AP		R	12/14/2017		142.30CR	142.30	
		G/L ACCOUNT						142.30CR		
	670 5-841-2-65070	OPERATING SUPPLIES						142.30CR	RECYCLING SORT FEES	
I 6263		RECYCLING SORT FEES	AP		R	12/14/2017		650.64	650.64CR	
		G/L ACCOUNT						650.64		
	670 5-841-2-65070	OPERATING SUPPLIES						650.64	RECYCLING SORT FEES	
		REG. CHECK						508.34	508.34CR	0.00
								508.34	0.00	

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2152 S J SMITH CO INC

I 5726461	REPAIR WELDER	AP		R	12/14/2017			1,219.25	1,219.25CR	
	G/L ACCOUNT							1,219.25		
	810 5-899-2-65040	SMALL EQUIPMENT				1,219.25	REPAIR WELDER			
		REG. CHECK						1,219.25	1,219.25CR	0.00
								1,219.25	0.00	

01-2165 SANDRY FIRE SUPPLY LLC

I 55003	26 HOSES	AP		R	12/14/2017			5,008.14	5,008.14CR	
	G/L ACCOUNT							5,008.14		
	001 5-150-3-67270	OTHER CAPITAL EQUIPMENT				5,008.14	26 HOSES			
		REG. CHECK						5,008.14	5,008.14CR	0.00
								5,008.14	0.00	

01-2502 SIMPLEXGRINELL

I 79864842	ANNUAL FIRE ALARM TESTING	AP		R	1/13/2018			409.09	409.09CR	
	G/L ACCOUNT							409.09		
	001 5-465-2-64820	INSPECTION FEES				409.09	ANNUAL FIRE ALARM TESTING			
		REG. CHECK						409.09	409.09CR	0.00
								409.09	0.00	

01-2235 SPINUTECH INC

I 29596	DEC EMAIL MARKETING	AP		R	12/14/2017			25.00	25.00CR	
	G/L ACCOUNT							25.00		
	001 5-525-2-64020	ADVERTISING				25.00	DEC EMAIL MARKETING			
		REG. CHECK						25.00	25.00CR	0.00
								25.00	0.00	

01-1239 STATE HYGIENIC LABORATORY

I 125456	POOL TESTING	AP		R	1/13/2018			13.00	13.00CR	
	G/L ACCOUNT							13.00		
	001 5-465-2-64121	HEALTH SERVICES				13.00	POOL TESTING			
I 125457	WATER TESTING	AP		R	1/13/2018			320.00	320.00CR	
	G/L ACCOUNT							320.00		
	600 5-810-2-64920	TESTING FEES				320.00	WATER TESTING			

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				333.00	333.00CR	0.00
								333.00	0.00	

01-2317 T & M CLOTHING CO.

I 1915	45 JERSEYS/16 COACH SHIRTS	AP			R	1/13/2018		1,045.00	1,045.00CR	
	G/L ACCOUNT							1,045.00		
	001 5-446-2-64350	UNIFORMS/EQUIPMENT					1,045.00	45 JERSEYS/16 COACH SHIRTS		
				REG. CHECK				1,045.00	1,045.00CR	0.00
								1,045.00	0.00	

01-2366 TERRACON CONSULTANTS INC

I T989711	LEMON STREET BORING SAMPLES	AP			R	12/14/2017		3,343.00	3,343.00CR	
	G/L ACCOUNT							3,343.00		
	740 5-865-2-65980	MISCELLANEOUS					3,343.00	LEMON STREET BORING SAMPLES		
				REG. CHECK				3,343.00	3,343.00CR	0.00
								3,343.00	0.00	

01-2352 THOMPSON TRUCK & TRAILER

I 70719	REPAIR PARTS #30	AP			R	12/14/2017		259.56	259.56CR	
	G/L ACCOUNT							259.56		
	810 5-899-2-63321	REPAIR PARTS					259.56	REPAIR PARTS #30		
I 70802	REPAIR PARTS #21	AP			R	12/14/2017		215.00	215.00CR	
	G/L ACCOUNT							215.00		
	810 5-899-2-63321	REPAIR PARTS					215.00	REPAIR PARTS #21		
				REG. CHECK				474.56	474.56CR	0.00
								474.56	0.00	

11-2400 TIPTON CONSERVATIVE

I 1117TC-2	THANK YOU AD	AP			R	1/13/2018		45.00	45.00CR	
	G/L ACCOUNT							45.00		
	001 5-525-2-64020	ADVERTISING					45.00	THANK YOU AD		
I 201712145763	WATER TOWER CLEANING	AP			R	1/13/2018		45.00	45.00CR	
	G/L ACCOUNT							45.00		
	600 5-810-2-64020	ADVERTISING					45.00	WATER TOWER CLEANING		

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I	201712145764	MINUTES, FINANCE REPORT	AP		R	1/13/2018		725.30	725.30CR	
		G/L ACCOUNT						725.30		
	835 5-899-2-64190	TECHNOLOGY					725.30	MINUTES, FINANCE REPORT		
I	201712145765	FAC ADS	AP		R	1/13/2018		245.00	245.00CR	
		G/L ACCOUNT						245.00		
	001 5-465-2-64020	ADVERTISING					245.00	FAC ADS		
I	201712145766	LAMINATION	AP		R	1/13/2018		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	001 5-465-2-65980	MISCELLANEOUS					15.00	LAMINATION		
		REG. CHECK						1,075.30	1,075.30CR	0.00
								1,075.30	0.00	

01-2410	TIPTON ELECTRIC MOTORS									
I	285730	PRESSURE WASHER PARTS	AP		R	1/13/2018		60.99	60.99CR	
		G/L ACCOUNT						60.99		
	810 5-899-2-65070	OPERATING SUPPLIES					60.99	PRESSURE WASHER PARTS		
		REG. CHECK						60.99	60.99CR	0.00
								60.99	0.00	

01-2450	TIPTON PHARMACY									
I	11177P	PHARMACEUTICALS	AP		R	1/13/2018		351.89	351.89CR	
		G/L ACCOUNT						351.89		
	001 5-160-2-65070	OPERATING SUPPLIES					351.89	PHARMACEUTICALS		
		REG. CHECK						351.89	351.89CR	0.00
								351.89	0.00	

01-2501	TRANS IOWA EQUIPMENT									
I	F03433	REPAIR PARTS #25	AP		R	12/14/2017		120.25	120.25CR	
		G/L ACCOUNT						120.25		
	810 5-899-2-63321	REPAIR PARTS					120.25	REPAIR PARTS #25		
I	F03483	REPAIR PARTS #30	AP		R	12/14/2017		137.98	137.98CR	
		G/L ACCOUNT						137.98		
	810 5-899-2-63321	REPAIR PARTS					137.98	REPAIR PARTS #30		
		REG. CHECK						258.23	258.23CR	0.00
								258.23	0.00	

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK				1,448.16	1,448.16CR	0.00
								1,448.16	0.00	

01-2650 WESCO RECEIVABLES CORP

C 637448		OVERHEAD SUPPLIES	AP		R	12/14/2017		571.06CR	571.06	
		G/L ACCOUNT						571.06CR		
	630 5-820-2-65302	OVERHEAD SUPPLIES						571.06	OVERHEAD SUPPLIES	
I 905021		UNDERGROUND SUPPLIES	AP		R	1/13/2018		725.46	725.46CR	
		G/L ACCOUNT						725.46		
	630 5-820-2-65304	UNDERGROUND SUPPLIES						725.46	UNDERGROUND SUPPLIES	
				REG. CHECK				154.40	154.40CR	0.00
								154.40	0.00	

01-2700 XEROX CORPORATION

I 091401039		BASE & COPY CHARGES	AP		R	1/13/2018		1,447.58	1,447.58CR	
		G/L ACCOUNT						1,447.58		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					747.99	BASE & COPY CHARGES		
	835 5-899-2-65070	OPERATING SUPPLIES					699.59	BASE & COPY CHARGES		
				REG. CHECK				1,447.58	1,447.58CR	0.00
								1,447.58	0.00	

PACKET: 02628 Council Mtg 121817

VENDOR SET: 01

----- REPORT TOTALS -----

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	17,617.39CR
600	WATER OPERATING	1,211.84CR
610	WASTEWATER/AKA SEWER REVE	929.93CR
630	ELECTRIC OPERATING	3,421.90CR
640	GAS OPERATING	847.29CR
660	AIRPORT OPERATING	3,437.00CR
670	GARBAGE COLLECTION	3,421.09CR
740	STORM WATER	15,083.00CR
810	CENTRAL GARAGE	9,666.32CR
835	ADMINISTRATIVE SERVICES	6,081.11CR
** TOTALS **		61,716.87CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		61,716.87	61,716.87CR	0.00
		61,716.87	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		61,716.87	61,716.87CR	0.00
		61,716.87	0.00	

TOTAL CHECKS TO PRINT: 57

ERRORS: 0 WARNINGS: 0

City Credit Card Statement			999	1010			Card Ttl	5,440.33
Ambulance - One Card								
Misc Supplies - OTC Brands	dr	001	5	160	2	65980	59.96	
Operating Supplies - Paypal, Lenoach & Cilek	dr	001	5	160	2	65070	210.95	
Total Charges								270.91
City Check Out - One Card								
Gun Equipment (police) - Amazon	dr	001	5	110	2	64350	65.70	
Total Charges								65.70
City Clerk - One Card								
Travel Training - Woodfire Grill	dr	835	5	899	1	62980	26.00	
Training - Iowa League of Cities	dr	835	5	899	1	62300	125.00	
Total Charges								151.00
Economic Dev Director - One Card								
Misc Supplies - Woodfire Grill, Tiffany's Tipton Bakery	dr	001	5	525	2	65980	64.27	
Total Charges								64.27
Electric - One Card								
Dues - Internation Code Council	dr	630	5	820	1	62100	95.00	
Misc Supplies - Nobbies, Walmart, AED Superstore	dr	630	5	820	2	65980	309.26	
Operating Supplies - Walmart	dr	630	5	820	2	65070	88.17	
Total Charges								492.43
Finance Director - One Card								
Training - Iowa League of Cities	dr	835	5	899	1	62300	45.00	
Fuel - Hy-Vee Gas	dr	810	5	899	2	65075	15.69	
Travel Training - Brady St. Chophouse, Holiday Inn	dr	835	5	899	1	62980	219.97	
Total Charges								280.66
Fire - One Card								
Misc - Casey's	dr	001	5	150	2	65980	60.41	
Total Charges								60.41
Gas - One Card								
Bldg Maint Supplies - Grainger	dr	640	5	825	2	63100	33.66	
Total Charges								33.66
JKFAC/Recreation - One Card								
Operating Supplies - Walmart, Amazon, Global Industrial, Staples, Tipton Pharmacy	dr	001	5	465	2	65070	513.04	
Operating Supplies - Sports Facilities Group	dr	001	5	446	2	65070	820.00	
Total Charges								1,333.04
Library - One Card								
Postage/Shipping - USPS	dr	001	5	410	2	65080	156.16	
Office Supplies - Demco, Companion, Better Containers	dr	001	5	410	2	65060	324.27	
Materials - Amazon, Walmart	dr	001	5	410	2	65020	918.90	
Program Supplies - Walmart, Family Foods, Demco	dr	001	5	410	2	65021	55.30	
Misc - Walmart	dr	001	5	410	2	65980	5.94	
Training - Marriott, Casey's	dr	001	5	410	1	62300	25.91	
Total Charges								1,486.48
Police - One Card								
Travel Training - Legends, Jethros, Stoney Creek, Bandit Burrito	dr	001	5	110	1	62980	299.34	
DARE Supplies - Dare Catalog	dr	001	5	110	2	65051	144.53	
Misc Supplies - Thin Blue Line	dr	001	5	110	2	65980	30.49	
Total Charges								474.36
Public Works - One Card								
Travel Training - Wendy's, Zsavooz, AmericInn, Doughy Joey's, Suburban Extended Stay	dr	600	5	810	1	62980	247.37	

Amy Lenz

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Friday, December 08, 2017 1:32 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LC0033602	Submitted to Local Authority	Cedar Lanes (605 E. 7th St. Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

Amy Lenz

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Saturday, December 09, 2017 1:33 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LC0043113	Submitted to Local Authority	Tipton Country Club (1143 Cedar Valley Rd Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

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2. Log in to your eLicensing account
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4. Click the View Completed Applications link to see your status

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: NOVEMBER 30TH, 2017

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	191,638.48CR	793,839.88CR	1,065,006.35	79,527.99
002-COMMUNICATIONS - LOCAL AC	65,762.03CR	185.43CR	0.00	65,947.46CR
110-ROAD USE TAX FUND	731,000.56CR	191,861.70CR	0.00	922,862.26CR
112-TRUST AND AGENCY FUND	27,504.94CR	184,640.67CR	0.00	212,145.61CR
119-Emergency Fund	0.00	14,047.94CR	0.00	14,047.94CR
121-LOCAL OPTION TAX	328,492.76CR	112,473.50CR	0.00	440,966.26CR
125-TIF SPECIAL REVENUE FUND	52,430.45CR	105,289.45CR	17,415.22	140,304.68CR
160-ECONOMIC/INDUSTRIAL DEVEL	626,372.69CR	15,197.03CR	0.00	641,569.72CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
169-PARK TRUST	0.00	0.00	0.00	0.00
187-UNEMPLOYMENT TRUST	0.00	0.00	0.00	0.00
189-LIBRARY TRUST FUND	8,367.26CR	83.35CR	0.00	8,450.61CR
190-P S SHARE FUND	25,794.11CR	1,414.69CR	0.00	27,208.80CR
191-AMBULANCE TRUST	0.00	0.00	0.00	0.00
192-FIRE ENTERPRISE TRUST	3,724.25CR	42,414.15CR	0.00	46,138.40CR
195-CDBG FUNDS	0.00	0.00	0.00	0.00
200-ELECTRIC REVENUE BONDS 98	0.00	0.00	0.00	0.00
202-ELECTRIC REVENUE BONDS	215,692.99CR	608.18CR	0.00	216,301.17CR
203-06 ELECTRIC SUBSTATION RE	485,662.65CR	1,369.40CR	0.00	487,032.05CR
204-WATER REVENUE BOND RESERV	232,047.52CR	654.30CR	0.00	232,701.82CR
205-GO FIRE TRUCK 2010	546.95	0.00	1,609.14	2,156.09
206-1994 SE/WA DEBT SERV FUND	475.39	2,230.25CR	0.00	1,754.86CR
207-GO - FIRE STATION	0.00	0.00	0.00	0.00
208-WH/SEWER REVENUE BOND SIN	160,826.10CR	453.48CR	0.00	161,279.58CR
209-STREETSCAPE PROJECT	0.00	0.00	0.00	0.00
210-GO ST IMPROVEMENT NOTES	8,107.23CR	22.86CR	0.00	8,130.09CR
212-03 GO ST IMPROVE NOTES	14,099.29CR	39.76CR	0.00	14,139.05CR
214-GO CP BONDS SERIES 2011A	11,348.46CR	39,725.51CR	0.00	51,073.97CR
216-GO CP BONDS SERIES 2011B	532.73CR	1.51CR	0.00	534.24CR
218-GO CP BONDS SERIES 2011C	52,151.97CR	7,601.06CR	0.00	59,753.03CR
220-GO BONDS 2013 DEBT SRVC	4,817.81CR	13.58CR	0.00	4,831.39CR
222-GO BOND 2015 DEBT SERVICE	98,524.68CR	28,676.85CR	0.00	119,201.53CR
300-GO ST IMPROVEMENT PROJECT	1,756.48CR	4.96CR	0.00	1,761.44CR
301-WATER TOWER PROJECT	0.00	0.00	0.00	0.00
302-WATER PROJECT WARRANTS	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP	0.00	0.00	0.00	0.00
305-GO ST IMPROVEMENT 08	0.00	0.00	0.00	0.00
306-69 KV SUBSTATION PROJECT	0.00	0.00	0.00	0.00
307-STREETSCAPE PROJECT	42,236.55CR	119.10CR	0.00	42,355.65CR
308-SKATE PARK PROJECT	0.00	0.00	0.00	0.00
310-NEW FIRE STATION	0.00	0.00	0.00	0.00
311-ADDITNL GENERATION PRJCT	735,095.91	0.00	0.00	735,095.91
312-PUBLIC WORKS BLDGS	0.00	0.00	0.00	0.00
314-WETLAND M ITIGATION PRJCT	0.00	0.00	0.00	0.00

CITY OF TIPTON
 FUND BALANCE REPORT
 AS OF NOVEMBER 30TH, 2017

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
315-JKPAC CP	626,724.15CR	1,767.15CR	0.00	628,491.30CR
500-CEMETERY TRUST FUND	101,510.00CR	625.00CR	0.00	102,135.00CR
600-WATER OPERATING	158,659.54CR	296,212.10CR	217,639.96	237,231.68CR
610-WASTEWATER/AKA SEWER REVE	105,599.78CR	252,251.35CR	125,242.69	232,608.44CR
630-ELECTRIC OPERATING	1,958,999.52CR	1,719,776.06CR	2,279,147.00	1,399,628.58CR
631-ELECTRIC DEVELOPMENT	8,616.62CR	24.30CR	0.00	8,640.92CR
632-ELECTRIC RENEWAL/REPLACEM	375,623.99CR	1,059.13CR	0.00	376,683.12CR
633-ELECTRIC RESERVE	410,061.70CR	1,042.12CR	0.00	411,103.82CR
634-ELECTRIC BOND/INT RESERVE	1,526,687.27CR	4,178.36CR	0.00	1,530,865.63CR
640-GAS OPERATING	33,365.35	201,995.28CR	348,180.20	179,550.27
641-GAS D.E.I.	15,802.57CR	36.02CR	0.00	15,838.59CR
642-GAS RESERVE	474,720.49CR	197.03CR	0.00	474,917.52CR
660-AIRPORT OPERATING	62,524.23	18,998.67CR	31,724.55	75,250.11
670-GARBAGE COLLECTION	66,465.46CR	218,990.69CR	187,526.22	97,929.93CR
740-STORM WATER	10,398.90CR	42,318.73CR	204,085.36	151,367.73
750-CEMETERY ENTERPRISE	16,136.98CR	151.02CR	35.75	16,252.25CR
810-CENTRAL GARAGE	331,261.21CR	118,133.62CR	238,062.21	211,332.62CR
820-PSF HEALTH INSURANCE	33,347.27CR	28,595.34CR	36,680.72	25,261.89CR
830-CITY RESERVE FUND	86,131.11CR	227.39CR	0.00	86,358.50CR
835-ADMINISTRATIVE SERVICES	20,236.43	148,919.30CR	135,083.23	6,400.36
860-PAYROLL ACCOUNT	1,300.19CR	0.00	0.00	1,300.19CR
950-ELECTRIC METER DEPOSITS	11,862.34CR	3,586.79CR	4,855.00	10,594.13CR
951-WATER METER DEPOSITS	1,719.87CR	818.23CR	1,565.00	973.10CR
952-GAS METER DEPOSITS	8,132.55CR	1,184.78CR	2,635.00	6,682.33CR
999-POOLED CASH	0.00	0.00	0.00	0.00
GRAND TOTAL FUND BALANCE	8,282,130.12CR	4,604,057.05CR	4,896,493.60	7,989,693.57CR

*** END OF REPORT ***

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET	
189-LIBRARY TRUST FUND								
TOTAL REVENUE	1,200.00	80.93	1,800.00	14.38	83.35	1,716.65	4.63	
TOTAL EXPENDITURES	1,200.00	0.00	1,800.00	0.00	0.00	1,800.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	80.93	0.00	14.38	83.35 (83.35)	0.00	
190-P S SHARE FUND								
TOTAL REVENUE	2,035.00	1,456.44	2,500.00	406.03	1,414.69	1,085.31	56.59	
TOTAL EXPENDITURES	2,035.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,456.44	0.00	406.03	1,414.69 (1,414.69)	0.00	
192-FIRE ENTERPRISE TRUST								
TOTAL REVENUE	81,614.00	35,134.57	90,616.00	4,815.12	42,414.15	48,201.85	46.81	
TOTAL EXPENDITURES	81,614.00	0.00	90,616.00	0.00	0.00	90,616.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	35,134.57	0.00	4,815.12	42,414.15 (42,414.15)	0.00	
202-ELECTRIC REVENUE BONDS								
TOTAL REVENUE	201,465.00	229.06	203,678.00	127.46	608.18	203,069.82	0.30	
TOTAL EXPENDITURES	201,465.00	0.00	203,678.00	0.00	0.00	203,678.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	229.06	0.00	127.46	608.18 (608.18)	0.00	
203-06 ELECTRIC SUBSTATION RE								
TOTAL REVENUE	221,450.00	520.29	224,175.00	286.98	1,369.40	222,805.60	0.61	
TOTAL EXPENDITURES	221,450.00	0.00	224,175.00	0.00	0.00	224,175.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	520.29	0.00	286.98	1,369.40 (1,369.40)	0.00	
204-WATER REVENUE BOND RESERV								
TOTAL REVENUE	143,188.00	247.82	146,938.00	137.12	654.30	146,283.70	0.45	
TOTAL EXPENDITURES	143,188.00	0.00	146,938.00	0.00	0.00	146,938.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	247.82	0.00	137.12	654.30 (654.30)	0.00	
205-GO FIRE TRUCK 2010								
TOTAL REVENUE	56,614.00	0.00	41,422.00	0.00	0.00	41,422.00	0.00	
TOTAL EXPENDITURES	56,614.00	2,284.74	41,422.00	1,609.14	1,609.14	39,812.86	3.88	
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (2,284.74)	0.00 (1,609.14)	(1,609.14)	1,609.14	0.00
206-1994 SE/WA DEBT SERV FUND								
TOTAL REVENUE	4,369.00	1,642.30	0.00	1.03	2,230.25 (2,230.25)	0.00	
TOTAL EXPENDITURES	4,369.00	0.00	0.00	0.00	0.00	0.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,642.30	0.00	1.03	2,230.25 (2,230.25)	0.00	
208-WW/SEWER REVENUE BOND SIN								
TOTAL REVENUE	196,101.00	169.88	197,731.00	95.03	453.48	197,277.52	0.23	
TOTAL EXPENDITURES	196,101.00	0.00	197,731.00	0.00	0.00	197,731.00	0.00	
REVENUES OVER/(UNDER) EXPENDITURES	0.00	169.88	0.00	95.03	453.48 (453.48)	0.00	

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
306-69 KV SUBSTATION PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307-STREETSCAPE PROJECT							
TOTAL REVENUE	0.00	45.64	0.00	24.96	119.10	119.10	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	45.64	0.00	24.96	119.10	119.10	0.00
308-SKATE PARK PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-NEW FIRE STATION							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311-ADDITNL GENERATION PRJCT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>800,000.00</u>	<u>684,400.93</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	(800,000.00)	(684,400.93)	0.00	0.00	0.00	0.00	0.00
312-PUBLIC WORKS BLDGS							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
314-WETLAND M ITIGATION PRJCT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315-JKFAC CP							
TOTAL REVENUE	787,855.00	743.91	747,755.00	370.34	1,767.15	745,987.85	0.24
TOTAL EXPENDITURES	<u>787,855.00</u>	<u>0.00</u>	<u>747,755.00</u>	<u>0.00</u>	<u>0.00</u>	<u>747,755.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	743.91	0.00	370.34	1,767.15	1,767.15	0.00
500-CEMETERY TRUST FUND							
TOTAL REVENUE	1,500.00	150.00	1,500.00	5.00	625.00	875.00	41.67
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	150.00	0.00	5.00	625.00	625.00	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
600-WATER OPERATING							
TOTAL REVENUE	784,961.00	289,592.40	713,700.00	51,746.48	296,212.10	417,487.90	41.50
TOTAL EXPENDITURES	784,962.00	147,957.40	713,700.00	33,007.24	217,639.96	496,060.04	30.49
REVENUES OVER/(UNDER) EXPENDITURES	(1.00)	141,635.00	0.00	18,739.24	78,572.14	(78,572.14)	0.00
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	660,443.00	255,238.08	622,700.00	46,012.88	252,251.35	370,448.65	40.51
TOTAL EXPENDITURES	660,443.00	131,649.84	622,700.00	19,215.30	125,242.69	497,457.31	20.11
REVENUES OVER/(UNDER) EXPENDITURES	0.00	123,588.24	0.00	26,797.58	127,008.66	(127,008.66)	0.00
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,754,003.00	2,047,121.12	3,936,957.00	225,744.77	1,719,776.06	2,217,180.94	43.68
TOTAL EXPENDITURES	4,754,003.00	1,475,633.74	3,936,957.00	348,510.92	2,279,147.00	1,657,810.00	57.89
REVENUES OVER/(UNDER) EXPENDITURES	0.00	571,487.38	0.00	(122,766.15)	(559,370.94)	559,370.94	0.00
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	0.00	9.30	0.00	5.09	24.30	(24.30)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	9.30	0.00	5.09	24.30	(24.30)	0.00
632-ELECTRIC RENEWAL/REPLACEM							
TOTAL REVENUE	0.00	405.84	0.00	221.96	1,059.13	(1,059.13)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	405.84	0.00	221.96	1,059.13	(1,059.13)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	0.00	455.03	0.00	160.77	1,042.12	(1,042.12)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	455.03	0.00	160.77	1,042.12	(1,042.12)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	0.00	1,795.47	0.00	809.15	4,178.36	(4,178.36)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,795.47	0.00	809.15	4,178.36	(4,178.36)	0.00
640-GAS OPERATING							
TOTAL REVENUE	2,016,450.00	173,501.79	2,030,643.00	37,466.36	201,995.28	1,828,647.72	9.95
TOTAL EXPENDITURES	2,016,450.00	335,849.93	2,030,643.00	90,160.00	348,180.20	1,682,462.80	17.15
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(162,348.14)	0.00	(52,693.64)	(146,184.92)	146,184.92	0.00
641-GAS D.E.I.							
TOTAL REVENUE	0.00	26.70	0.00	3.14	36.02	(36.02)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	26.70	0.00	3.14	36.02	(36.02)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2017

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	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
642-GAS RESERVE							
TOTAL REVENUE	0.00	75.49	0.00	41.29	197.03 (197.03)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	75.49	0.00	41.29	197.03 (197.03)	0.00
660-AIRPORT OPERATING							
TOTAL REVENUE	395,046.00	21,477.56	286,754.00	2,179.43	18,998.67	267,755.33	6.63
TOTAL EXPENDITURES	395,046.00	18,180.60	286,754.00	926.30	31,724.55	255,029.45	11.06
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,296.96	0.00	1,253.13 (12,725.88)	12,725.88	0.00
670-GARBAGE COLLECTION							
TOTAL REVENUE	548,746.00	217,325.18	532,734.00	37,704.60	218,990.69	313,743.31	41.11
TOTAL EXPENDITURES	548,746.00	187,076.97	532,734.00	28,721.92	187,526.22	345,207.78	35.20
REVENUES OVER/(UNDER) EXPENDITURES	0.00	30,248.21	0.00	8,982.68	31,464.47 (31,464.47)	0.00
740-STORM WATER							
TOTAL REVENUE	103,217.00	42,243.05	103,200.00	7,167.04	42,318.73	60,881.27	41.01
TOTAL EXPENDITURES	103,217.00	91,256.00	103,200.00	48,140.00	204,085.36 (100,885.36)	197.76
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (49,012.95)	0.00 (40,972.96)	(161,766.63)	161,766.63	0.00
750-CEMETERY ENTERPRISE							
TOTAL REVENUE	0.00	7,470.16	0.00	30.83	151.02 (151.02)	0.00
TOTAL EXPENDITURES	0.00	15,393.24	0.00	0.00	35.75 (35.75)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (7,923.08)	0.00	30.83	115.27 (115.27)	0.00
310-CENTRAL GARAGE							
TOTAL REVENUE	327,581.00	97,865.54	612,323.00	32,642.25	118,133.62	494,189.38	19.29
TOTAL EXPENDITURES	327,581.00	101,147.94	612,323.00	13,270.65	238,062.21	374,260.79	38.88
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (3,282.40)	0.00	19,371.60 (119,928.59)	119,928.59	0.00
320-PSF HEALTH INSURANCE							
TOTAL REVENUE	75,050.00	33,371.35	85,771.00	14.89	28,595.34	57,175.66	33.34
TOTAL EXPENDITURES	75,050.00	33,955.91	85,771.00	7,555.13	36,680.72	49,090.28	42.77
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (584.56)	0.00 (7,540.24)	(8,085.38)	8,085.38	0.00
330-CITY RESERVE FUND							
TOTAL REVENUE	2,275.00	226.49	500.00	0.00	227.39	272.61	45.48
TOTAL EXPENDITURES	2,275.00	0.00	500.00	0.00	0.00	500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	226.49	0.00	0.00	227.39 (227.39)	0.00
335-ADMINISTRATIVE SERVICES							
TOTAL REVENUE	335,694.00	112,879.50	346,883.00	23,647.78	148,919.30	197,963.70	42.93
TOTAL EXPENDITURES	335,695.00	126,642.73	346,883.00	18,748.73	135,083.23	211,799.77	38.93
REVENUES OVER/(UNDER) EXPENDITURES	(1.00 (13,763.23)	0.00	4,899.05	13,836.07 (13,836.07)	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
860-PAYROLL ACCOUNT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
950-ELECTRIC METER DEPOSITS							
TOTAL REVENUE	15,100.00	5,928.05	15,000.00	900.05	3,586.79	11,413.21	23.91
TOTAL EXPENDITURES	15,100.00	5,355.00	15,000.00	280.00	4,855.00	10,145.00	32.37
REVENUES OVER/(UNDER) EXPENDITURES	0.00	573.05	0.00	620.05	(1,268.21)	1,268.21	0.00
951-WATER METER DEPOSITS							
TOTAL REVENUE	6,000.00	2,327.12	6,000.00	200.57	818.23	5,181.77	13.64
TOTAL EXPENDITURES	6,000.00	2,151.00	6,000.00	200.00	1,565.00	4,435.00	26.08
REVENUES OVER/(UNDER) EXPENDITURES	0.00	176.12	0.00	0.57	(746.77)	746.77	0.00
952-GAS METER DEPOSITS							
TOTAL REVENUE	8,500.00	3,794.03	9,100.00	253.94	1,184.78	7,915.22	13.02
TOTAL EXPENDITURES	8,500.00	2,879.00	9,100.00	110.00	2,635.00	6,465.00	28.96
REVENUES OVER/(UNDER) EXPENDITURES	0.00	915.03	0.00	143.94	(1,450.22)	1,450.22	0.00
GRAND TOTAL REVENUES							
	16,956,220.00	4,769,938.31	16,146,384.00	662,945.05	4,604,057.05	11,542,326.95	28.51
GRAND TOTAL EXPENDITURES							
	17,756,224.00	4,467,306.49	16,146,384.00	768,935.79	4,896,493.60	11,249,890.40	30.33
REVENUES OVER/(UNDER) EXPENDITURES	(800,004.00)	302,631.82	0.00	(105,990.74)	(292,436.55)	292,436.55	0.00

*** END OF REPORT ***

City of Tipton
MTD Treasurers Report
As of November 30, 2017

FUND	BEGINNING	M-T-D	APR NET	M-T-D	APR	ENDING	Y-T-D	BALANCE	Ending Cash Bal
	CASH BALANCE	REVENUES	CHANGE	EXPENSES	CHANGE	CASH BALANCE	INVESTMENTS	WITH INVESTMENTS	
001-GENERAL GOVERNMENT	139,789.12	88,466.87	0	158,480.46	0	69,775.53	183,217.48	252,993.01	6,442,370.83
002-COMMUNICATIONS - LOCAL AC	65,908.60	38.86	0	0	0	65,947.46	0	65,947.46	-8,380.60
110-ROAD USE TAX FUND	755,658.26	37,204.00	0	0	0	792,862.26	130,000.00	922,862.26	152,871.56
112-TRUST AND AGENCY FUND	199,837.71	12,307.90	0	0	0	212,145.61	0	212,145.61	6,586,861.79
119-Emergency Fund	13,065.30	982.84	0	0	0	14,047.94	0	14,047.94	
121-LOCAL OPTION TAX	414,427.21	26,539.05	0	0	0	440,966.26	0	440,966.26	
125-TIF SPECIAL REVENUE FUND	46,336.13	15,676.75	0	0	0	62,012.88	78,291.80	140,304.68	
160-ECONOMIC/INDUSTRIAL DEVEL	627,093.66	1,440.39	0	0	0	628,534.05	13,035.67	641,569.72	
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12	
189-LIBRARY TRUST FUND	8,436.23	14.38	0	0	0	8,450.61	0	8,450.61	
190-P 5 SHARE FUND	26,802.77	406.03	0	0	0	27,208.80	0	27,208.80	
192-FIRE ENTERPRISE TRUST	41,323.28	4,815.12	0	0	0	46,138.40	0	46,138.40	
202-ELECTRIC REVENUE BONDS	216,173.71	127.46	0	0	0	216,301.17	0	216,301.17	
203-06 ELECTRIC SUBSTATION RE	486,745.07	286.98	0	0	0	487,032.05	0	487,032.05	
204-WATER REVENUE BOND RESERV	232,564.70	137.12	0	0	0	232,701.82	0	232,701.82	
205-GO FIRE TRUCK 2010	-546.95	0	0	1,609.14	0	-2,156.09	0	-2,156.09	
206-1994 SE/WA DEBT SERV FUND	1,753.83	1.03	0	0	0	1,754.86	0	1,754.86	
208-WWV/SEWER REVENUE BOND SIN	161,184.55	95.03	0	0	0	161,279.58	0	161,279.58	
210-GO ST IMPROVEMENT NOTES	8,125.30	4.79	0	0	0	8,130.09	0	8,130.09	
212-03 GO ST IMPROVE NOTES	14,130.72	8.33	0	0	0	14,139.05	0	14,139.05	
214-GO CP BONDS SERIES 2011A	48,112.67	2,961.30	0	0	0	51,073.97	0	51,073.97	
216-GO CP BONDS SERIES 2011B	533.93	0.31	0	0	0	534.24	0	534.24	
218-GO CP BONDS SERIES 2011C	57,847.82	1,905.21	0	0	0	59,753.03	0	59,753.03	
220-GO BONDS 2013 DEBT SRVC	4,828.54	2.85	0	0	0	4,831.39	0	4,831.39	
222-GO BOND 2015 DEBT SERVICE	117,033.69	2,167.84	0	0	0	119,201.53	0	119,201.53	
300-GO ST IMPROVEMENT PROJECT	1,760.40	1.04	0	0	0	1,761.44	0	1,761.44	
307-STREETScape PROJECT	42,330.69	24.96	0	0	0	42,355.65	0	42,355.65	
311-ADDTNL GENERATION PRJCT	-735,095.91	0	0	0	0	-735,095.91	0	-735,095.91	
315-IFAC CP	628,120.96	370.34	0	0	0	628,491.30	0	628,491.30	
500-CEMENTERY TRUST FUND	2,130.00	5	0	0	0	2,135.00	100,000.00	102,135.00	
600-WATER OPERATING	218,492.47	51,746.48	0	33,007.24	0	237,231.71	0	237,231.71	
610-WASTEWATER/ANA SEWER REVE	-7,162.70	46,012.88	429.45	19,215.30	0	19,205.43	213,402.78	232,608.21	
630-ELECTRIC OPERATING	1,196,518.30	225,744.77	614.72	348,510.92	0	1,073,137.43	322,631.22	1,395,768.65	
631-ELECTRIC DEVELOPMENT	8,635.83	5.09	0	0	0	8,640.92	0	8,640.92	
632-ELECTRIC RENEWAL/REPLACEM	376,461.16	221.96	0	0	0	376,683.12	0	376,683.12	
633-ELECTRIC RESERVE	272,676.02	160.77	0	0	0	272,836.79	138,267.03	411,103.82	
634-ELECTRIC BOND/INT RESERVE	1,372,385.34	809.15	0	0	0	1,373,194.49	157,671.14	1,530,865.63	
640-GAS OPERATING	-126,856.61	37,466.36	0	90,160.00	0	-179,550.25	0	-179,550.25	
641-GAS D.E.I.	5,325.16	3.14	0	0	0	5,328.30	10,510.29	15,838.59	
642-GAS RESERVE	70,038.19	41.29	0	0	0	70,079.48	404,838.04	474,917.52	
660-AIRPORT OPERATING	-76,503.24	2,179.43	0	926.3	0	-75,250.11	0	-75,250.11	
670-GARBAGE COLLECTION	88,946.95	37,704.60	0	28,721.92	0	97,929.63	0	97,929.63	
740-STORM WATER	-110,394.77	7,167.04	0	48,140.00	0	-151,367.73	0	-151,367.73	
750-CEMENTERY ENTERPRISE	16,221.42	30.83	0	0	0	16,252.25	0	16,252.25	
810-CENTRAL GARAGE	191,961.02	32,642.25	0	13,270.65	0	211,332.62	0	211,332.62	
820-PST HEALTH INSURANCE	32,802.13	14.89	0	7,555.13	0	25,261.89	0	25,261.89	
830-CITY RESERVE FUND	-27,254.34	0	0	0	0	-27,254.34	113,612.84	86,358.50	
835-ADMINISTRATIVE SERVICES	-11,299.41	23,647.78	0	18,748.73	0	-6,400.36	0	-6,400.36	
860-PAYROLL ACCOUNT	1,305.44	0	0	0	0	1,305.44	0	1,305.44	
950-ELECTRIC METER DEPOSITS	-536.21	900.05	0	280	0	83.84	10,510.29	10,594.13	
951-WATER METER DEPOSITS	972.53	200.57	0	200	0	973.1	0	973.1	
952-GAS METER DEPOSITS	6,538.39	253.94	0	110	0	6,682.33	0	6,682.33	
GRAND TOTAL	6,549,405.74	662,945.05	1,044.17	768,935.79	0	6,442,370.83	1,875,988.58	8,318,359.41	

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Community State	522532	001-660 Ambulance Trust	09/04/16	12 mos.	0.40	09/04/18	\$109,486.37			09/04/17	
Citizens Savings	27565	001-687 Unemployment Trust	10/10/17	12 mos.	0.40	10/10/18	\$73,731.11	\$183,217.48		10/10/17	
*Community State	522530	110 Road Use Tax	09/04/16	12 mos.	0.40	09/04/18	\$100,000.00			09/04/17	
*Community State	522719	110 Road Use Tax	10/02/16	12 mos.	0.40	10/02/18	\$30,000.00	\$130,000.00		10/02/17	
Community State	522796	125 TIF	03/27/16	12 mos.	0.40	03/27/18	\$78,291.80	\$78,291.80		03/27/17	
Community State	522797	160 Economic Development	03/27/16	12 mos.	0.40	03/27/18	\$13,035.67	\$13,035.67		03/27/17	
*Community State	522531	500 Cemetery Trust	09/04/16	12 mos.	0.40	09/04/18	\$100,000.00	\$100,000.00		09/04/17	
Citizens Savings	27567	610 Wastewater/Sewer Operating	11/06/16	12 mos.	0.40	11/06/18	\$213,402.78	\$213,402.78		11/06/17	429.45
Community State	522485	630 Electric Operating	06/19/16	12 mos.	0.40	06/19/18	\$107,817.30			06/19/17	
Citizens Savings	27568	630 Electric Operating	11/06/16	12 mos.	0.40	11/06/18	\$106,701.36			11/06/18	214.72
Citizens Savings	27521	630 Electric Operating	12/16/16	12 mos.	0.40	12/16/17	\$108,112.56	\$322,631.22		12/16/16	
Community State	522519	633 Electric Reserve	08/12/16	12 mos.	0.40	08/12/18	\$81,115.94			08/12/17	
Citizens Savings	27561	633 Electric Reserve	10/09/17	12 mos.	0.40	10/09/18	\$57,151.09	\$138,267.03		10/09/17	
Citizens Savings	27559	634 Electric Bond & Interest	09/02/17	12 mos.	0.40	09/02/18	\$157,671.14	\$157,671.14		09/02/17	
Citizens	27563	641 Gas D.E.I.	10/09/17	12 mos.	0.40	10/09/18	\$10,489.25	\$10,510.29		10/09/17	
*Community Savings	522522	642 Gas Reserve	08/21/16	12 mos.	0.40	08/21/18	\$92,173.12			08/21/17	
*Citizens Savings	27520	642 Gas Reserve	12/16/16	12 mos.	0.40	12/16/17	\$312,664.92	\$404,838.04		12/16/16	
Citizens Savings	27564	830 City Reserve Fund	10/10/17	12 mos.	0.40	10/10/18	\$113,612.84	\$113,612.84		10/10/17	
Citizens Savings	27562	950 Electric Meter Deposit	10/09/17	12 mos.	0.40	10/09/18	\$10,510.29	\$10,510.29		10/09/17	
Investments Total							\$1,875,967.54	\$1,875,988.58			644.17

Tipton Development Director –Report December 2017 – Linda Beck

- December Business of the Month recognition – Ameriprise
- Small Business Saturday was held on Saturday, November 25th – See pictures below
- Community Christmas Tree dedication was held on Saturday, November 25th. See pictures below
- Assisted with decorating downtown for holiday season
- Tour of Lights was held on December 9th – see itinerary and pictures below
- Follow-up completed on membership dues for Chamber and TEDCO
- Organizing Chamber Educational meeting slated for January 16th with Caitlin Boyle
Educational meeting will focus on social media – Face What? Tweeter? How to utilize social media to benefit yourself and your business
- Meeting with Brian Wagner and Brian Brennan regarding Step 2 application for Industrial Park
- Arrange and accompanied City Manager visit 6 Tipton businesses on December 11th
- Fundraising Strategies is scheduled for January 4th from 6-8 p.m. at the Fire Station with Davenport Mayor, Frank Klipsch – invitation is attached
- Visited with Brian Wagner and Jim Thompson, Downtown Economic Development Specialist on December 4th to discuss the Catalyst Grant. This grant is through Iowa Economic Development Authority. It is for redevelopment, rehabilitation or deconstruction of buildings to stimulate economic growth or reinvestment in a community
- Will attend Freedom Rock meeting scheduled for December 13th
- Completed survey for Iowa Great Places Grant
- Will attend meeting scheduled for December 12th – Vision Plan update
- Arranged for a meeting between Commission and Hardacre Theater help on December 12th
- Looking into IEDA's Catalyst Grant

Small Business Saturday

Children writing letters to Santa at Kellers



Santa at Iowa Photo Company



Community Christmas Tree Dedication

Mayor Bryan Carney & family



Crowd handing memory ornament



Tour of Lights Itinerary

Tipton Tour of Lights ~ Winter Express

Saturday, December 9th 5:00 - 8:00 p.m.

Tipton Lions Horse Drawn Trolley Tour of Lights 5-8pm – Tours boarding at the Hardacre Theater and St. Mary's Hall. The Prairie Hills Bus and tractors with wagons including the Little Red Caboose will also be available for the Tour of Lights

Community Soup Supper at St. Mary's Hall 4-8 pm – Choice of Chicken Noodle, Chili or Potato Soup, Pulled Pork & Grilled Cheese Sandwiches, Assorted Relish, Dessert, Milk, Tea or Coffee. \$7 & \$5 (5-12 years). Ages to 5 years FREE. Proceeds will benefit the Bread of Life Food Pantry, Tipton Ministerial Association and Backpack Buddies

Santa in Tipton 5-7 pm – Santa arrives in downtown Tipton by local firetruck at 5 pm. You can visit him at the Fire Station

Window Decorating Contest – Downtown stores will have decorated windows that will have been judged. 1st, 2nd, & 3rd place ribbons will be awarded

Cedar County Attic 5-8 pm - Live Window display of Santa and Mrs. Claus, music and Christmas cookies for the children to decorate, reenactment of 3rd Calvary and Beckler's wood carving display

Nicole Rock Dance Studio 5-8 pm - Live Little Dancers in the window and a bake sale

Ms. Mollys Antiques & Collectibles - Music by Mary & Moira

Iowa Photo Company 5-7 pm – Photos taken with Tipton Winter's Express Train Conductor and FREE jingle bells given to the children while supplies last

US Bank – Make some 5'mores

Hardacre Theater 5-8 pm – Hot Chocolate provided by Liberty Trust & Savings Bank

Kofron Building 4-8 pm - 313 Cedar Street Holiday Craft Show. Tipton FFA & Alumni will be having a make it & take it booth at the craft show

Tipton Ambulance Service – Popcorn on the Square from 6 – 7:30 pm

Old Cedar County Jail – 5-8 pm - Come in and visit Mrs. Claus and shop the bake sale!

Oasis – 3:30 – 4:30 pm – Christoph Zurcher also known as Cicoff will juggle while telling stories. 5-8 pm Christmas Open House and bake sale

1895 Revive - 5-8 pm – Goodies and Hot Apple Cider or Hot Chocolate

D'Alicias 5:30-7:30 pm – Papa Balloon, Cupcake decorating and a special tree is set up to take donations for Tipton's Friends of the Animals

Tour of Lights



Residential Christmas Lights Display

1st Place Ron & Carolyn Belitz



2nd Place Lee & July Charves



3rd Place Jake & Amie Meier



Dustin & Tori Fritz



Business Window displays

1st Place Keller's



2nd Place Among Friends



3rd Place Ms. Mollys



Tipton Public Library Meeting

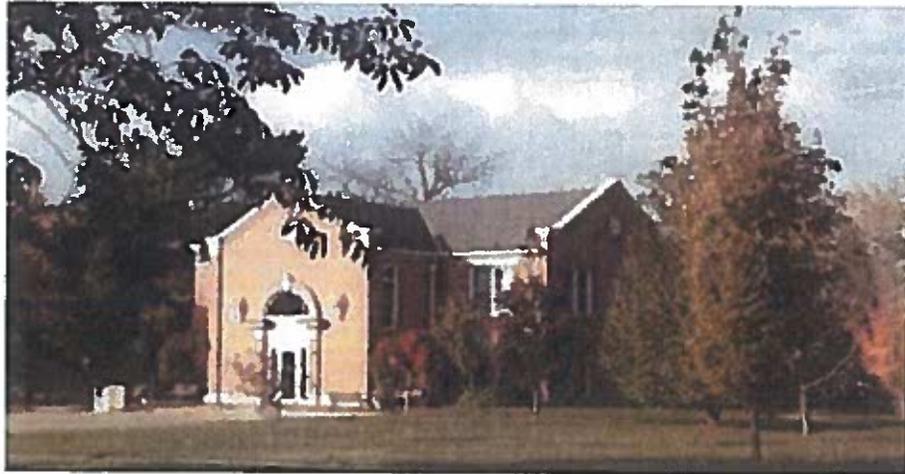
November 18, 2017 10 a.m.

1. Call to order- Jamie M. called the meeting to order at 9:00. Members present; Jamie M; Jim M.; Marcus H.; Denise.; Dale J.
2. Approval of Agenda- Jim moved to accept; Marcus second; motion passed.
3. Approval of last meeting minutes- Dale moved to accept; Marcus second; motion passed
4. Director's Report-
 - a. Strategic Planning- Denise and Diane will meet with Becky on Dec.15 and library will be closed from 10 to 12.
 - b. Library is now fully staffed
 - c. County Libraries will meet with the Cedar County Supervisors on December 12 to propose budget increase.
 - d. Automated External defibrillator is installed in the Library. There will be a demonstration on
 - e. Fiber Optic cable had been laid to the building, but staying with cable.
5. Education- Board discussed Learning the Job.
6. Financial Report- Dale moved; Jim second; motion carried
7. Financial Committee- Presented budget for Fiscal year 2018-2019
8. Personnel Committee- Director Evaluation- Addressed turnover and pay raises
9. Maintenance Committee- Ron Challis will be called in make sure lights are working
10. Friends of the Public Library- Sale is from November 16 to 18
11. Old Business- Keep submitting names for new board members
12. New Business-
 - a. Directors Salary- Marcus motioned for a 3.5% pay increase. Dale second; motion carried
 - b. Capital Improvement Worksheet-
 - c. Fines and overdue policy
13. Next meeting December 13th 6:00pm
14. Adjournment- Marcus moved

Tipton Public Library

November 2017

Director's Report



Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney, Council Members and City Manager

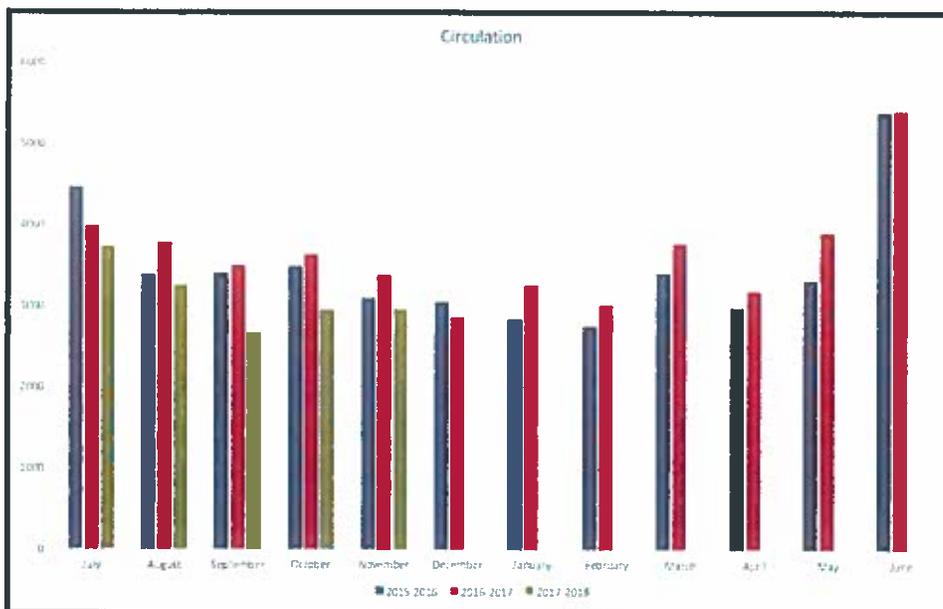
December 2017

Statistics Nov. 2017

	Nov..	YTD
Total Circulation	2,953	15,554
Computer Use	343	2,346
WiFi Usage	102	632
Number of Attendance at Programs Held	442	2,076
Transactions for Copies made	128	901
Transactions for Faxes Sent	16	90
Transactions for ILL checked out	8	108
Transactions for Keurig Drinks	31	124
Transactions for Friends of Library	31	196

Circulation by Material Types

	Nov.	YTD
Adult books	644	3,744
Teen Books	195	827
Children's books	1,225	6,092
DVDs	748	4,170
CDs	84	455
Magazines	57	455



Library Staff

Denise Smith
Director

Diane Wallick
Assistant Director

Tryeann Schultz
Library Assistant

Crystal Serrano
Library Assistant

Aubri Hein
Library Assistant

Cindy Kunde
Library Assistant Sub

Melissa Zell
Library Assistant Sub

John Barnum
Custodian

Library Board of Trustees

Jamie Meyer-President

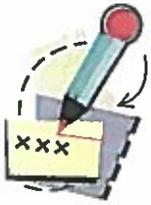
Dale Jedlicka-Vice President

Heather Sloma-Weber

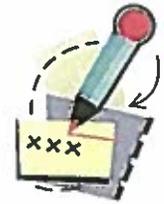
Jennifer Johnson-Secretary

Marcus Hertert

Jim McCollough



RESOURCES-YTD



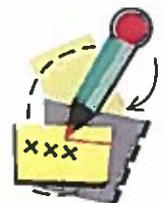
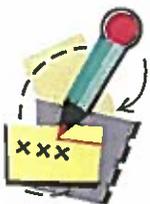
	Nov.	YTD
Taxes	\$5,959.44	\$87,403.52
Rural Funding	\$0	\$12,933.27
Fines and Fees	\$233.26	\$1,430.20
Donations	\$59.24	\$515.24
D.State A/EI	\$	\$3689.81
Reimbursements	\$8.00	\$126.00
Refunds	\$0	\$.22
Miscellaneous	\$247.40	\$1,242.55
Total Revenues	\$6,507.34	\$107,340.81

USE OF RESOURCES-YTD

	Nov.	YTD
Staff	\$6,711.94	\$40,384.22
Staff Benefits	\$1,004.50	\$6,312.08
Materials	\$2,889.48	\$12,476.00
B. Maintenance	\$80.51	\$4,103.52
G. Maintenance	\$0	\$1,331.84
Technology	\$118.85	\$228.84
Programming	\$351.66	\$1,243.59
Miscellaneous	\$2,061.70	\$24,068.77
Total Resources	\$14,017.64	\$90,947.86

Monies Spent on Library Materials

	Nov.	YTD
Books	\$2,170.14	\$9,303.05
DVDs	\$470.54	\$2,053.05
CDs	\$159.00	\$942.75
Mag./News.	\$72	\$394.40



Tipton Airport Committee Meeting

December 13, 2017, 6:00 pm at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Airport manager Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Sandy Gleaves, Mike Moes, Scott Pearson, Jim Rohlf, and Dave Kruse. The agenda and last month's minutes were approved with a motion by Scott and a second by Dave.

Discussion was held on the taxi and runway sealing invoice. The committee expressed concerns about the runway crack repairs that were made, specifically the lack of ribbon used in the cracks before tar was applied and the remaining depth of the cracks. Water will collect and freeze/expand, in these cracks, and they do not meet specs. A phone conference with Jay Pudenz at McClure to discuss this was attempted, a voice message was left for him. Due to the fact that the sealing process does not meet specs, the committee agreed not to approve the invoice.

Dave Kruse resigned as assistant airport manager effective immediately, but will remain on the committee to the end of his term. Mike Moes nominated Scott Pearson for the position and a vote was taken, electing Scott to assistant airport manager. Dave's name will be taken off the list of who can call in NOTAMs and Scott's name will be added.

Max reported fuel sales of 184.3 gallons for November for a total of \$848.05 and profit of \$117.99.

Larry Lynch's hangar is still under construction and the next person on the waiting list for the hangar he will free up is willing to wait for it through construction delays.

A firm hired by the DOT, Applied Pavement Technology, was out Tuesday to officially inspect the runway. They stated that the pavement was acceptable. Max had been willing to meet with them, but they had finished up before the time they'd planned to be there.

With no other business to discuss, a motion to adjourn was presented by Mike, with a second by Sandy. Meeting closed at 6:49.

Respectfully submitted by Sandy Gleaves.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

Agenda Item H-1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of December 18, 2017.
AGENDA ITEM:	Committee's Recommendation for the Selection of an Engineering Firm for the Hwy 38/Cedar Street Project and Inviting the Presentation of an Engineering Agreement for the City's Review.
ACTION:	If ready, motion and second to accept the Committee's recommendation.

SYNOPSIS

On December 11, our Committee (Tim, Leanne, Bryan, Steve, BB, Virgil, Floyd, Melissa, and I) interviewed three engineering firms (McClure, Garden, and IIW) to be our consultant for the Hwy 38/Cedar Street Project.

After the interviews, our Committee members commented that any of the three firms would do a good job for us.

But, in the end, the Committee reached a consensus to recommend the hiring of IIW as the City's engineering firm for this project.

Beyond that, if you'd like to hear more concerning the Committee's reasoning for making this recommendation, the members can give you more detail at your Dec 18 meeting.

PREPARED BY: BW

DATE PREPARED: December 14, 2017

Agenda Item H-2

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	Council meeting of December 18, 2017.
AGENDA ITEM:	Selection of Street Work Projects and Approval of the Form of Contract for an Engineering Agreement (with Final Version Subject to City Manager and/or City Attorney Review) and Authorizing Mayor and City Clerk to Execute the Agreement When Ready.
ACTION:	Motion and second that names specific project areas and selects one of the below choices for moving forward on an engineering agreement.

SYNOPSIS

Jack Pope/Garden Engineering will be at your Council meeting.

At your last Dec 4 meeting, the Council discussed a number of street projects that could be done in different combinations. At that time, none of the project estimates had their engineering costs broken out.

As attachments, Jack has provided you with four different scenarios from which to choose. With your selection of what you want to pursue, we can have the engineering agreement finalized to include the description of the selected project.

As another attachment, we've included Garden Engineering's short form agreement as a "form of contract."

Upon the selection your preferred street projects, you have two choices on moving forward with the engineering agreement:

--You can approve the "form of contract" and direct Garden to fill in the blanks that describe the project. Then, subject to the city manager's and/or city attorney's review, you can authorize the Mayor and Clerk to execute it for us. In this scenario, the agreement wouldn't have to come back to the Council.

OR...

--We can have the engineering agreement completely filled-out and bring it back for Council approval at an upcoming meeting.

The Dec 18 agenda uses the wording of the first choice because, if used, that option is the more complicated to word at a meeting.

Agenda Item H-2

But, either way works. The advantage of the first way is that it might save some time toward setting up the bidding process. Typically, the earlier we can bid, the better the pricing. The advantage of the second way is that you can see the agreement in its final form before it is approved and signed.

The project scenarios that are being offered for your consideration are:

Project Scenarios	Design	Construction	Total
1.) South Street (Cedar to Lemon) Old Muscatine Road—500'	\$46,500	\$69,700	\$116,200
2.) South Street (Cedar to Lemon) Old Muscatine Road—500' Lynn Street (3 rd to 4 th)	\$55,500	\$83,100	\$138,600
3.) South Street (Cedar to Lemon) w/Alternate 1000' west of Lemon	\$47,000	\$70,400	\$117,400
4.) South Street (Cedar to Lemon) w/Alternate 1000' west of Lemon Old Muscatine Road—500' Lynn Street (3 rd to 4 th)	\$64,500	\$96,700	\$161,200

Please note: These are engineering fees that are related to design engineering and construction observation/inspection. These costs don't include anything related to the actual construction work done by a contractor.

As a point of reference, the Committee originally recommended Scenario #2 except that a project on Lynn Street was discussed as an alternate.

Scenario #4 represents the project maximum scenario as discussed at your Dec 4 Council meeting.

PREPARED BY: BW

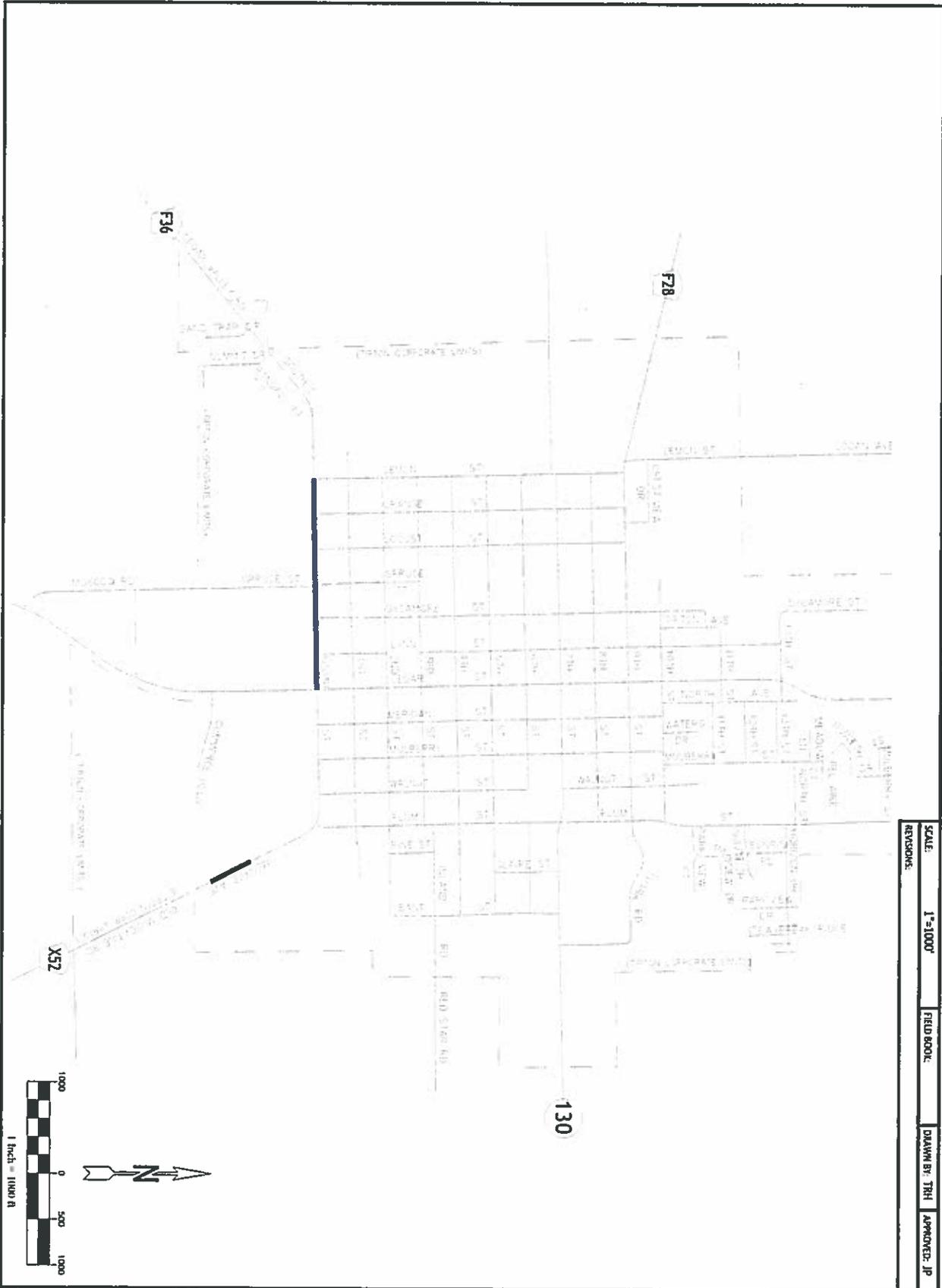
DATE PREPARED: December 14, 2017

#1

ATTACHMENT C-01

- South Street (Cedar to Lemon)
- Old Muscatine Road (500' Extension)

a. Study & Design Phase	N/A
b. Preliminary Design, Final Design & Bidding	\$ 46,500
c. Construction Phase	<u>\$ 69,700</u>
TOTAL	\$116,200



SCALE: 1"=1000'
 FIELD BOOK: DRAWN BY: TRH APPROVED: JP

SHEET NO. EXHIBIT A

PROJECT NO. 3002259

DATE: DEC. 8, 2017

SHEET TITLE EXHIBIT A

2018 STREET IMPROVEMENTS TIPTON, IOWA
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GARDEN & ASSOCIATES, LTD.
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ATTACHMENT C-01

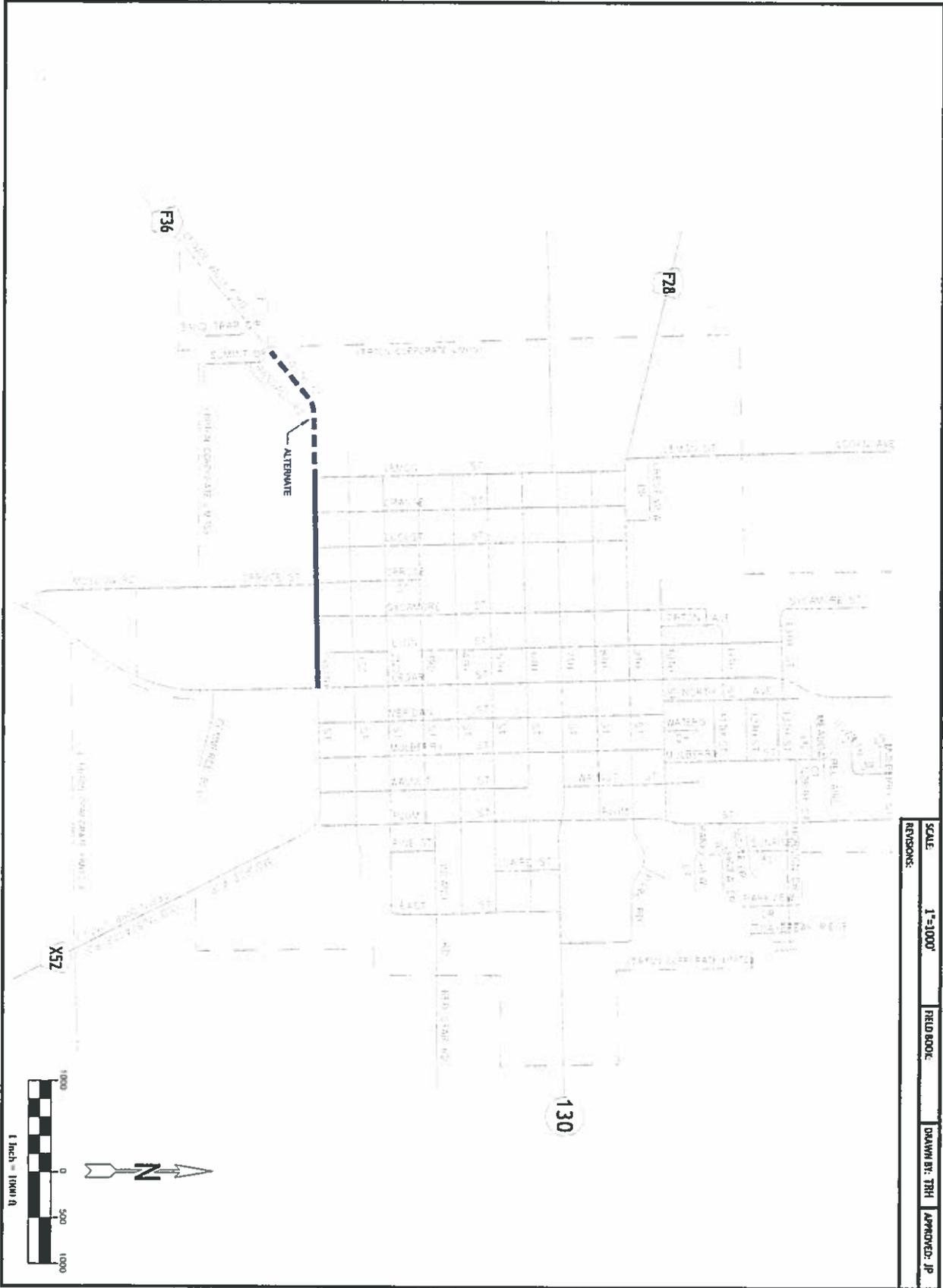
- South Street (Cedar to Lemon)
- Old Muscatine Road (500' Extension)
- Lynn Street (3rd to 4th)

a. Study & Design Phase	N/A
b. Preliminary Design, Final Design & Bidding	\$ 55,500
c. Construction Phase	<u>\$ 83,100</u>
TOTAL	\$138,600

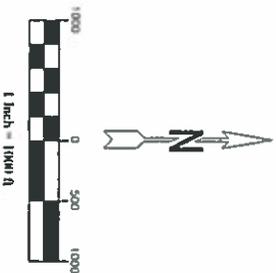
ATTACHMENT C-01

- South Street (Cedar to Lemon)
w/Alternate 1,000' West of Lemon

a. Study & Design Phase	N/A
b. Preliminary Design, Final Design & Bidding	\$ 47,000
c. Construction Phase	<u>\$ 70,400</u>
TOTAL	\$117,400



SCALE: 1"=1000'
 REVISIONS:
 FIELD BOOK:
 DRAWN BY: TRH
 APPROVED: JP



SHEET NO.:
EXHIBIT A

PROJECT NO.:
 3002259

DATE:
 DEC. 8, 2017

SHEET TITLE:
EXHIBIT A

**2018 STREET
 IMPROVEMENTS
 TIPTON, IOWA**

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#4

ATTACHMENT C-01

- South Street (Cedar to Lemon)
w/Alternate 1,000' West of Lemon
- Old Muscatine Road (500' Extension)
- Lynn Street (3rd to 4th)

a. Study & Design Phase	N/A
b. Preliminary Design, Final Design & Bidding	\$ 64,500
c. Construction Phase	<u>\$ 96,700</u>
TOTAL	\$161,200

PROFESSIONAL SERVICES AGREEMENT

This agreement made between ____ the CLIENT and GARDEN & ASSOCIATES, LTD., the CONSULTANT, for services concerning the following PROJECT:

GARDEN & ASSOCIATES, LTD. agrees to perform the following professional services in connection with the PROJECT:

The CLIENT hereby agrees to provide the CONSULTANT all criteria, design and construction standards, and full information as to the CLIENT'S requirements for the PROJECT. Other terms and conditions of this contract, including time of performance are as follows:

The CLIENT agrees to compensate the CONSULTANT for services rendered under this agreement on the following basis:

This agreement and the attached GENERAL CONDITIONS represents the entire and integrated agreement between the CLIENT and the CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the CLIENT and the CONSULTANT.

Insert client name

GARDEN & ASSOCIATES, LTD

DATE

DATE

ATTACHMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

GENERAL CONDITIONS

Reference Conditions: Garden & Associates, Ltd. will hereinafter be referenced as G&A and the above referenced CLIENT will be referred to as CLIENT. The Project may be hereinafter referenced either as the "Project" or by abbreviation as above set forth.

Change Order: The term "Change Order" as used herein is a written order to G&A and signed by G&A and CLIENT, after execution of this Agreement, authorizing a change in the services, including additions or deletions and/or change of prices for such services. Each Change Order shall be considered an amendment to this Agreement.

Severability: The provision of this Agreement shall be severable, and if any clause, sentence, paragraph, provision, or other part hereto shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder hereof, which remainder shall continue in full force and effect.

Billings/Payments: Invoices for services shall be submitted at G&A's option either upon completion of such services or on periodic basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, G&A may, without waiving any claim or right against the CLIENT and without liability whatsoever to the CLIENT, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments: Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.50% on the then unpaid balance (18.0% true annual rate) at the sole election of G&A. In the event any portion or all of an account remains unpaid 90 days after billing, the CLIENT shall pay all costs of collection including reasonable attorney's fees.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Applicable Law: The validity, performance, and construction of this Agreement shall be governed by and construed according to the laws of the State of Iowa.

Standard of Care: Services performed by G&A under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty of guarantee is included or intended in this Agreement, or in any report, opinion document, or otherwise.

Professional Liability: CLIENT agrees to limit G&A's liability to CLIENT arising from negligent professional acts, errors, or omissions, such that G&A's total aggregate liability shall not exceed \$50,000.00 or the total fee for this contract, whichever is greater. *omit or rewrite*

Indemnification: The CLIENT shall indemnify and hold harmless G&A and all of its personnel from and against any and all claims, damages, losses, and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss, or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the CLIENT or anyone directly or indirectly employed by the CLIENT (except G&A). G&A shall indemnify and hold harmless the CLIENT and all of its personnel from and against damages, losses and expenses arising out of or resulting from the performance of the services, up to the limit of liability agreed to under the professional liability section of this contract, provided that any such claim, damage, loss, or expense is caused in whole or in part by the negligent act, omission of G&A or anyone directly or indirectly employed by G&A (except the CLIENT). In any instance where there is a claim for damages, losses, and expenses resulting from the proven negligent acts of both the CLIENT and G&A, then the responsibility shall lie between the CLIENT and G&A in proportion to their contribution of negligence. In no case shall G&A's liability exceed the limit of liability established under the Professional Liability Section of this contract, and in no event shall liability exist for any lost profits or loss of use.

Terms: Unless sooner terminated or extended as provided herein, this Agreement shall remain in full force and affect from the date first written on the Agreement until the date of completion of the services or either party becomes insolvent, make an assignment for the benefit of creditors, or a bankruptcy petition is filed by or against it. Either party may terminate the Agreement at any time by giving written notice of such termination to the other party. Upon such termination of this Agreement, CLIENT shall pay and reimburse G&A for services rendered and costs incurred by G&A prior to the effective date of termination. The indemnification of G&A by CLIENT wherever stated herein shall survive the termination of this Agreement regardless of cause of termination.

Without Representation or Warranty: G&A makes no representation or warranty of any kind, including but not limited to, the warranties of fitness for a particular purpose or merchantability, nor for such warranties to be implied with respect to the data or service furnished. G&A assumes no responsibility with respect to CLIENT's use thereof.

Applicability: These General Conditions, being part of an Agreement for Professional Services between the parties above listed, shall by agreement of said parties delete paragraphs that have been crossed out and initialed by both parties as not being applicable to this Project. In all other instances, the parties reaffirm the listed paragraphs in this document.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the Agreement attached hereto and by reference made a part hereof. Where fees are based upon hourly charges and reimbursable expenses for services and costs incurred by G&A, they shall be based on the annually adopted Standard Rate Schedule of G&A for the period from March 1st through February 28th of each year. The Standard Rate Schedule will annually be subject to change each March 1st of each year.

Enforcement: In the event Client should fail to perform any obligation hereunder, Client agrees to pay all costs of enforcement, including G&A's reasonable attorney fees and court costs. The parties further agree that in the event of litigation thereon, that the District Court of Mahaska County shall have exclusive jurisdiction, unless waived in writing by G&A.

Agenda Item I-1

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	Council meeting of December 18, 2017
AGENDA ITEM:	Re-draft of Tipton Development Commission Ordinance.
ACTION:	If ready, motion and second to approve the first reading.

SYNOPSIS

We've attached a draft of a rewritten Development Commission Ordinance. Unless you see a problem (such as changing some of the content from what's mentioned below,) a first reading of the ordinance could take place on Dec 18.

Please note:

--I've tried to make the changes that the Council approved, such as: The Director reports to the City Manager, up to 4 of the voting members can be from outside the City Limits.

--I changed some of the "powers and duties" to include some additional development-related activities, but I added more language to say that whatever's done is subject to Council approval. I did similarly with the "establishment" section near the beginning of the ordinance.

--I put in language saying that the Chamber and TEDCO could each nominate two commissioners from their members—but, those nominees are still approved in the same way (Mayor/Council) as are the other commissioners. Admittedly, it is possible or probable that the Chamber or TEDCO might want the ordinance written so that the four commissioners (two from each) must be Chamber or TEDCO members. But, remember, if the ordinance gives that type of written assurance, it would formally create a requirement that, before someone can be appointed to one of the majority of seats on a public commission, they first have to be a dues-paying member of a specific private organization.

--I didn't put in a requirement that a commissioner must be a business owner. By doing this, the ordinance would narrow the list of possible applicants. Further, there could be perfectly capable people that work in a company that might not be the "owner of record." For example, would we want the ordinance to exclude a good candidate based on a situation where their company happens to be owned by a corporation?

I also ran the draft past the city attorney and have included the revisions that she suggested.

ATTACHMENTS: Draft of ordinance.

PREPARED BY: BW

DATE PREPARED: December 14, 2017

ORDINANCE NO. 562

AN ORDINANCE AMENDING CHAPTER 25 "DEVELOPMENT COMMISSION," SECTIONS 25.01 THROUGH 25.04 OF THE CITY CODE OF ORDINANCES

SECTION 1. *Purpose.* The purpose of this ordinance is to amend the ordinance regarding the City's Development Commission.

SECTION 2. *Amendment.* Sections 25.01, 25.02, 25.03, and 25.04 are hereby amended as follows:

25.01 ESTABLISHMENT.

The Tipton Development Commission, hereinafter referred to as the "Commission," is hereby established and created to pursue the City's economic development and community development goals as determined or affirmed by the Tipton City Council.

25.02 ORGANIZATION.

The Commission's membership will be appointed by the Mayor with the approval of the City Council. The Commission's membership will be subject to the following:

- 1.) Two members will be nominated by the Tipton Chamber of Commerce from among its membership.
- 2.) Two members will be nominated by the Tipton Economic Development Corporation from among its membership.
- 3.) Three members will be at-large from the general public.
- 4.) Two members will be from among the Mayor and City Council. These will be non-voting members and will not count toward a quorum of the Commission.
- 5.) No more than four Commissioners shall reside outside of the Tipton City Limits at any one time.
- 6.) The voting members will elect a Chair, a Vice-Chair, and a Secretary.
- 7.) The Commission's voting members will serve for staggered 6-year terms, except for vacancies. Each term will commence on July 1.
- 8.) The position of any Commissioner shall be vacant if he or she is absent from three regular meetings of the Commission within a six-month period except when excused by the City Council. Vacancies on the Commission shall be filled by appointment of the Mayor, with the approval of the Council, and the new Commissioners shall fill out the unexpired term for which the appointment is made.
- 9.) Commissioners shall receive no compensation for their services except for expenses incurred in and as a result of the exercise of their function.
- 10.) Commissioners shall not be required to post bond.

25.03 TREASURER.

The City accounting officer shall be the Treasurer of the Commission and pay out all money under the control of the Commission on orders signed by the Chair and Secretary, but shall receive no compensation for services as Treasurer.

25.04 POWERS AND DUTIES.

Except where Council authority and action are specifically required by law, the Commission shall have and exercise the following powers and duties:

- 1.) To serve in an advisory role to the Tipton City Council in matters related to economic development and community development, including but not necessarily limited to: industrial development, commercial development, and housing development.
- 2.) To make recommendations to the City Council concerning development-related strategies, topics, and programs.
- 3.) To assist the Council with its development goals.
- 4.) To work in cooperation with the City's Development Director, however the Development Director is an employee of the City under the control and supervision of the City Manager
- 5.) To develop marketing and communications strategies for matters related to economic development and community development.
- 6.) To assist in representation of the City with economic development or community development contacts or prospects.
- 7.) To recommend (or authorize the Director to so) purchases of materials and services for the effective marketing of the Tipton community, subject to Council approval.
- 8.) To make recommendations to the City Council regarding the expenditure of all funds allocated for development purposes by the Council, and of all moneys available by gift or otherwise for the operation of the development programs and of all other moneys belonging to the Development Commission. All funds shall be deposited with the City accounting officer and disbursed in accordance with the City Council purchasing policies and with approval of the City Council.
- 9.) To accept gifts of real property, personal property, or mixed property, and devises and bequests, including trust funds; to take the title to said property in the name of the Development Commission, to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received by them from such gifts, for the continuation of development efforts.
- 10.) To keep a record of its proceedings.
- 11.) To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City.
- 12.) To explore and negotiate agreements (subject to Council approval) with local, regional, or State development agencies as such need arises to sustain effective and meaningful development efforts.

SECTION 3. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2017.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. ____ which was passed by the Tipton City Council this ____ day of _____, 2017 and published in the Tipton Conservative this ____ day of _____, 2017.

Amy Lenz, City Clerk

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/18/17
AGENDA ITEM:	2018 Proposed Budget Schedule
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS: Attached is the proposed 2018 Budget Schedule. Additional explanation will be provided during the council meeting.

BUDGET ITEM: Not Applicable

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny

ATTACHMENTS: 2018 Proposed Budget Schedule Calendar & Timeline

PREPARED BY: Melissa

DATE PREPARED: December 12, 2017

2018 Proposed Budget Schedule

S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
JANUARY							FEBRUARY						MARCH							
31	1*	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	12	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19*	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31

The highlighted dates are the proposed council meetings and changes.

February 7th – Special Work Session: Department heads present proposed FY 18-19 budgets

February 21st - The council could set the budget public hearing & the preliminary FY 18-19 budget

February 28th - We would publish the public hearing notice, 13 days prior to the hearing. (State publication requirement is; no less than 10, no more than 20 days prior to the public hearing date.)

March 12th - The public hearing would be held.

March 15th - The state budget certification deadline.

*The X denotes the holidays.

Budget: FY 18-19
City of Tipton
December 11, 2017

DEPT HEADS: Below is the timeline for the FY 18-19 Budget/CIP Process. Some dates are subject to change as circumstances may dictate.

Below is a proposed timeline for the Budget process.

Timeline:

December 20—Drafts of all proposed budgets and CIPs are due. You are welcome to arrange appointments with Brian and/or myself beforehand. In the time between December 20th and whenever we present a Budget draft to the Council, we will be meeting with various Dept. Heads in case further work is needed to propose a balanced budget.

Meeting dates:

The Council can conduct special meetings, work sessions, and/or committee meetings as it sees best. However, we are working toward a March 15 deadline for certifying a budget to the County Auditor's Office. (In 2018, March 15 is a Thursday.)

Prior to the March 15, 2018 deadline, we are proposing the following schedule for the Council's regular meetings in February and March: Feb 5, Feb 21, and March 12.

The Council can use its meeting on Wednesday, Feb 21 or a special meeting to set a preliminary budget. At this meeting, the council could pass a resolution to adopt a preliminary budget and set the date of the public hearing on the finalized budget. After this point, the budget can be reduced, but not increased.

We must publish the notice concerning the public hearing on the preliminary budget in the newspaper at least 10 days but no more than 20 days prior to the public hearing.

Again, in order to finalize the budget process, the Council has to complete these steps by not later than March 15:

- a.) Conduct a public hearing on the proposed Budget
- b.) Approve a resolution that sets the FY 18-19 Budget and the resulting tax levy.
- c.) Certify our budget to the County Auditor's Office.

Please note: Due to the difficulties of entering data into the State's computerized budget documents, all final budget adjustments should be known 7-14 days prior to setting the public hearing.

Please note: In order to avoid a special meeting in March and allow more time to work on finalizing our budget submittals, we'd like to suggest that the Council try to set its preliminary budget, if possible, by the Feb 21st Council meeting.

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/15/2017
AGENDA ITEM:	Shared Leave
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS: The City currently does not have a shared leave policy. A shared leave policy would be a benefit to all employees who face unexpected circumstances and do not have the leave to cover the needed time off. This policy would also be included in the updated Personnel Manual.

BUDGET ITEM: Not Applicable

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS: Shared Leave Policy

PREPARED BY: Melissa

DATE PREPARED: December 15, 2017

Shared Leave

The purpose of shared sick leave is to permit all City non-probationary full-time employees to aid another City employee who is suffering from or who has an immediate family member suffering from an extraordinary or severe illness, injury, impairment, or physical or mental conditions which has caused or is likely to cause the employee to take leave without pay or to terminate his or her employment.

Definitions for the purpose of the shared leave policy are as follows:

- a. "Extraordinary or severe" condition is defined as extreme and/or life threatening. Examples of conditions not considered "extraordinary or severe": include sprained ankle, chicken pox, cold, flu, elective cosmetic surgery or short term or sporadic conditions or illnesses, such as recurrences of chronic allergies or conditions; short-term absences due to contagious diseases; or medical or therapeutic treatments. These examples are illustrative, not all-inclusive. Each case must be examined and decided based on its conformity to policy intent and must be handled consistently and equitably
- b. For purposes of this policy, "immediate family member" means a child, spouse, parent, parent-in-law, grandparent, sibling, or other person for whom the City Administrator determines falls under this policy.
- c. "Child" means biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing *in loco parentis*.
- d. "Parent" means a biological parent of an employee, or a parent who adopted an employee or an individual who stood *in loco parentis* to an employee when the employee was a child.

Upon the Employer's approval, in the event of a serious illness or injury, an employee may request from another employee, the use of that employee's accumulated sick/vacation/holiday leave rather than taking time off without pay, provided that the employee has exhausted all available paid leave.

An employee who wishes to voluntarily donate sick/vacation/holiday leave may do so in no less than eight hour increments. Any employee may transfer up to a maximum of forty (40) hours in a fiscal year (July 1 through June 30). In no event can an employee use more than a total of one hundred and sixty (160) hours of paid leave acquired from other employees in any fiscal year. The City Manager may grant a waiver to allow additional hours above the one hundred and sixty (160) hour cap on a case by case basis if the City Manager determines it is warranted in the particular instance.

Donated sick/vacation/holiday leave can only be requested when the employee has used all personal, holiday, vacation, comp and sick time available to the employee. Donated

sick/vacation/holiday leave shall be paid out at the year one hourly rate of the person donating it or receiving it, whichever is less. At the end of the absence, any remaining transferred leave will be transferred back to the employee who donated it.

An Employee may use the donated sick/vacation/holiday leave for serious personal illness or injury, including pregnancy or for serious illness or injury of the employee's immediate family.

The employee gifting the accumulated sick/vacation/holiday leave must do so voluntarily and in writing to the City Manager authorizing the gift. The City Manager may require such reasonable evidence as it deems necessary to confirm the necessity of such donation. The City Manager may allow the gifting of holiday and vacation time instead of sick time on a case by case basis.

memo

City of Tipton

To: City Manager, Mayor and Council Members

From: Steve Nash, Director of Public Works

Re: Staffing in Public Works Department

Comments:

Because of internal restructuring of duties and some early retirement situations over the last few years, I feel that it's important for me to share some of the concerns about the services we can offer now. Several years ago, prior to 2014, the Public Works Department was fully staffed and was responsible for the regular maintenance of streets, alleys, storm sewers, leaf pickup, extra pickups, tree removal/pruning, garbage/recycling, cleaning sanitary sewer mains, building maintenance at both shop areas, sign repair and street painting. Other duties were assigned as they arose.

After the retirement of Dan Plate and Don Marchik in May of 2015, we were allowed to fill one of the vacancies. The direction at the time, by the City Manager and Council, was to wait until their early retirement bonus was paid off within Public Works payroll. One position was filled immediately. We have still not rehired for the second position.

As you are all aware of, last year in July we brought Water/Waste Water back "in house" after 17 years of contracting it out to Alliance Water Works. This position was staffed by Alliance with 2 full time employees. We have undertaken this operation with 1.5 full time employees and have cross-trained all the Public Works employees to do the basic daily rounds. At that time, we did fill Brian Brennan's position in Public Works, as he became the W/WW Superintendent, with the hiring of Darren Lenz. Essentially, we have dedicated an additional .5 full-time employee to the W/WW operation. That half time employee initially was Eldon Downs. He had acquired grade 1 certifications in all three areas, water treatment, water distribution and

In 2011, when the vacancy at the Cemetery was created, Public Works was asked to oversee the grounds maintenance along with funeral coordination. The mowing was contracted in 2015, however, we assumed the grave digging responsibilities. This saved the City an average of \$10,000 a year in grave digging and backfilling around 30 to 35 graves a year. The Public Works

staff has gained skill and confidence working in that crowded and sensitive area. However, it is time consuming and takes away from other projects within the City Limits.

The level of staffing in Public Works prior to 2014 allowed us to take on larger projects “in house”. For example; we installed a water main from the Cedar Co. Law Enforcement site to the overhead door company in the Industrial Park. We replaced three blocks of water main on East 8th from the Park entrance to Meridian. We were able to remove the old scale in front of City Hall and do all the concrete on the east side of the building for the new entrance area. Last year the new sidewalk was completed on the north side of the Library block with the help from the Water/Wastewater dept. personnel. Additionally, we have been able to do nearly all the tree removal and pruning work without outside contractors, saving the city \$30, 000 to \$40,000 annually. (except for the big storm 3 years ago!) With our current staffing it is somewhat difficult to organize a small tree or construction crew outside of our weekly work routines.

The need for reconstruction of storm sewer intakes alone, could be justification for us to consider hiring back that last employee. The money paid out for insurance to those 2 early retirees has finally been paid back. Our storm sewer study will probably uncover more work than we can complete in a timely manner. However, we would be able to effectively address a lot of the straight forward situations much cheaper than a private contractor.

Summary:

With these things said, it’s my hope that this year’s budget process will look seriously at additional employment in Public Works. Hiring only one full time employee would still leave us half a man short compared to five years ago. If the Council and town people are satisfied with the current level of project completion and response time, we can easily continue down this same path. If, however, there is a desire to do more and work at a higher rate of efficiency, I would propose a rehiring of a City Worker II for the employee we lost in May of 2015. Thanks for your time and consideration.

Steve Nash, Director of Public Works