

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Wednesday, January 3, 2018, 5:30 p.m.
Web Page: www.tiptoniowa.org
Re-Posted: Tuesday, January 2, 2018 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Leanne Boots	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ralliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

F. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval -- City Council Minutes, December 18, 2017
2. Approval – Consideration of Claims
3. Approval – Liquor License Renewal, St. Mary’s Hall

G. **Public Hearing**

H. **Old Business**

1. Resolution Setting a Public Hearing (January 15, 5:30 p.m.) on the Plans, Specifications, and Engineer’s Cost Estimate for the Lemon Street Reconstruction Project

I. **New Business**

1. Consideration of One Time Water and Sewer Exemption, 1104 Cedar Street

J. **Mayoral Proclamation**

K. Reports to be Received/Filed

L. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. City Department Heads
 - a. Electric Superintendent's Report
 - b. MISO Certification for Power Plant

M. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation

December 18, 2017
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Armstrong, Nash, Kepford, Ratliff, Donohoe, Penrod, other visitors and the press.

Agenda:

Motion by Boots, second by Anderson to approve the agenda as presented with one date correction to the financial report. Following the roll call vote the motion passed unanimously.

Communications:

1. Mary Swan stressed her concerns with the speeding and high farm equipment traffic on North Plum Street. It needs to get stopped or someone is going to get killed. Manager Wagner suggested that she check with her neighbors and see if they are in agreeance with her and maybe start a petition.

Consent Agenda:

Motion by Boots, second by Spear to approve the consent agenda which includes the December 4th Council Meeting Minutes, Liquor License Renewals for Cedar Lanes and Tipton Country Club, November Treasurer's and Investment Reports, December Development Director's Report, November 18th Library Minutes, November Library Director's Report, December 13th Airport Minutes, and the following Claims List. Following the roll call vote the motion passed unanimously.

AMERICAN PUBLIC POWER ASSO	MEMBERSHIP FEES	1393.68
APPARATUS TESTING SERVICES	ANNUAL PUMP CERTIFICATION	910.50
AUCA CHICAGO LOCKBOX	MATS	92.15
BARRON MOTOR SUPPLY	OPERATING SUPPLIES	68.50
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	229.99
CEDAR COUNTY CO-OP	615.97 GL UL	1490.54
CEDAR COUNTY ENGINEER	200.9 GL DSL	2115.01
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2888.00
CENTRAL IOWA DISTRIBUTING	OPERATING SUPPLIES	214.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	351.96
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	174.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1800.00
COMMUNITY INSURANCE SERVIC	ANNUAL AIRPORT LIABILITY	3437.00
CUSTOM BUILDERS INC	UPS CHARGES	139.15
D & R PEST CONTROL	PEST CONTROL	190.99
DOMTAR	14 CARTONS PAPER	576.06
EASTERN IOWA LIGHT & POWER	EAST LAGOON	890.56
FOUNTAIN TRANSMISSION SPEC	TRANSMISSION REBUILD #53	1500.00
FOX APPARATUS REPAIR & MAI	REPAIR PARTS #180	1051.19
FRIENDS OF THE ANIMALS	2 DOGS, 2 CATS	250.00
G & K SERVICES	UNIFORMS	221.49
GRAINGER	14 FOOT TWIN STEPLADDER	567.52
H & H AUTO	4 TIRES MOUNT & BALANCE #12	80.00

HAWKINS INC	CHEMICALS	1088.95
INTEGRATED TECHNOLOGY PART	MONTHLY MAINTENANCE CHARGES	3105.20
IOWA ASSOCIATION OF	EIASSO DUES	736.52
IOWA LAW ENFORCEMENT ACADE	TRAINING	150.00
IOWA ONE CALL	LOCATES	46.80
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
LAWSON PRODUCTS INC	2 PAIR GLOVES	33.84
LIFE LINE EMERGENCY VEHICL	COT BATTERIES, PLUG, REPAIRS	2014.46
LYNCH DALLAS PC	LEGAL SERVICES	414.50
MC CLURE ENGINEERING COMPA	SSES IMPROVEMENTS	11740.00
MIDWEST WHEEL COMPANIES	REPAIR PARTS #29	237.16
NOVAK AUTOMOTIVE INC.	REPAIR PARTS #163	183.35
OFFICE EXPRESS	OFFICE SUPPLIES	247.95
PHYSIO-CONTROL INC	ANNUAL MAINT AGRMNT FOR AED'S	3128.64
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	508.34
S J SMITH CO INC	REPAIR WELDER	1219.25
SANDRY FIRE SUPPLY LLC	26 HOSES	5008.14
SIMPLEXGRINELL	ANNUAL FIRE ALARM TESTING	409.09
SPINUTECH INC	DEC EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	POOL TESTING	333.00
T & M CLOTHING CO.	45 JERSEYS/16 COACH SHIRTS	1045.00
TERRACON CONSULTANTS INC	LEMON STREET BORING SAMPLES	3343.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	474.56
TIPTON CONSERVATIVE	THANK YOU AD	1075.30
TIPTON ELECTRIC MOTORS	PRESSURE WASHER PARTS	60.99
TIPTON PHARMACY	PHARMACEUTICALS	351.89
TRANS IOWA EQUIPMENT	REPAIR PARTS #25	258.23
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	5.00
TREAT AMERICA FOOD SERVICE	TRAVEL TRAINING MEAL	8.51
UTILITY SALES & SERVICE IN	GAS SERVICE LINES SUPPLIES	505.80
VERMEER SALES & SERVICE IN	SIDE JACK	75.97
WENDLING QUARRIES INC	53.54 TN ROAD STONE	1448.16
WESCO RECEIVABLES CORP	OVERHEAD SUPPLIES	154.40
XEROX CORPORATION	BASE & COPY CHARGES	1447.58
** TOTAL **		61716.87
FUND TOTALS		
001 GENERAL GOVERNMENT		17,617.39
600 WATER OPERATING		1,211.84
610 WASTEWATER/AKA SEWER REVE		929.93
630 ELECTRIC OPERATING		3,421.90
640 GAS OPERATING		847.29
660 AIRPORT OPERATING		3,437.00
670 GARBAGE COLLECTION		3,421.09

740 STORM WATER	15,083.00	
810 CENTRAL GARAGE	9,666.32	
835 ADMINISTRATIVE SERVICES	6,081.11	
GRAND TOTAL	61,716.87	
City Credit Card Statement	Card Ttl	5,440.33
Ambulance - One Card		
Misc Supplies - OTC Brands	59.96	
Operating Supplies - Paypal, Lenoach & Cilek	210.95	
Total Charges		270.91
City Check Out - One Card		
Gun Equipment (police) - Amazon	65.70	
Total Charges		65.70
City Clerk - One Card		
Travel Training - Woodfire Grill	26.00	
Training - Iowa League of Cities	125.00	
Total Charges		151.00
Economic Dev Director - One Card		
Misc Supplies - Woodfire Grill, Tiffany's Tipton Bakery	64.27	
Total Charges		64.27
Electric - One Card		
Dues - Internation Code Council	95.00	
Misc Supplies - Nobbies, Walmart, AED Superstore	309.26	
Operating Supplies - Walmart	88.17	
Total Charges		492.43
Finance Director - One Card		
Training - Iowa League of Cities	45.00	
Fuel - Hy-Vee Gas	15.69	
Travel Training - Brady St. Chophouse, Holiday Inn	219.97	
Total Charges		280.66
Fire - One Card		
Misc - Casey's	60.41	
Total Charges		60.41
Gas - One Card		
Bldg Maint Supplies - Grainger	33.66	
Total Charges		33.66
JKFAC/Recreation - One Card		
Operating Supplies - Walmart, Amazon, Global Industrial, Staples, Tipton Pharmacy	513.04	
Operating Supplies - Sports Facilities Group	820.00	
Total Charges		1,333.04
Library - One Card		
Postage/Shipping - USPS	156.16	
Office Supplies - Demco, Companion, Better Containers	324.27	

Materials - Amazon, Walmart	918.90	
Program Supplies - Walmart, Family Foods, Demco	55.30	
Misc - Walmart	5.94	
Training - Marriott, Casey's	25.91	
Total Charges		1,486.48
Police - One Card		
Travel Training - Legends, Jethros, Stoney Creek, Bandit Burrito	299.34	
DARE Supplies - Dare Catalog	144.53	
Misc Supplies - Thin Blue Line	30.49	
Total Charges		474.36
Public Works - One Card		
Travel Training - Wendy's, Zsavooz, AmericInn, Doughy Joey's,	247.37	
Suburban Extended Stay		
Dues - Iowa DNR	80.00	
Repair Parts - Etrailer	327.00	
Operating Supplies - Staples	42.06	
	30.98	
Total Charges		727.41
Statement Total		5,440.33

Old Business:

1. Discussion and Possible Action Concerning Committee's Recommendation for the Selection of an Engineering Firm for the Hwy 38/Cedar Street Project and Inviting the Presentation of an Agreement for the City's Review
 Motion by Spear, second by Leeper to recommend the hiring of IIW Engineers and Surveyors for the Hwy 38/Cedar Street Project and inviting the presentation of an agreement of the City's review. Following the roll call vote the motion passed unanimously.

2. Discussion and Possible Action Concerning the Selection of Street Work Projects and Approval of the Form of Contract for an Engineering Agreement (with Final Version Subject to City Manager and/or City Attorney Review) and Authorizing Mayor and City Clerk to Execute the Agreement When Ready
 Motion by Boots, second by Leeper to approve the project scenario that includes South Street (Cedar to Lemon) with the alternate 1000 feet west of Lemon Street, 500 feet of Old Muscatine Road, and Lynn Street from 3rd to 4th Street. Following the roll call vote the motion passed unanimously.
 In addition, motion by Boots, second by Anderson to approve the form of contract and direct Garden and Associates to fill in the blanks that describe the project. Then, subject to the city manager's and/or city attorney's review, the Mayor and City Clerk can execute it and the agreement will not have to come back to the council.

New Business:

1. Ordinance No. 562: An Ordinance Amending Chapter 25 "Development Commission," Sections 25.01 Through 25.04 of the City Code Ordinances
 Motion by Anderson, second by Spear to approve the first reading of Ordinance No. 562, amending Chapter 25 of the Tipton Development Commission Ordinance. Following the roll call vote the motion passed unanimously.

2. Discussion and Possible Consideration to Approve 2018 Proposed Budget Schedule
 Motion by Boots, second by McNeill to approve the 2018 proposed budget schedule calendar and timeline. Following the roll call vote the motion passed unanimously.

3. Discussion and Possible Action Concerning Purchasing Authority for an Aerial Fire Truck if a Favorable Situation Presents Itself on Short Notice (Scott Donohoe)

Motion by Anderson, second by Leeper to approve that if a short notice purchase situation arises, that, as long as all the certifications are done and contact is made with the Mayor and Manager, and that it is no more than \$20,000, it can be approved. Following the roll call vote the motion passed unanimously.

4. Discussion and Possible Consideration to Approve Shared Leave Policy

Motion by Spear, second by Boots to approve the revised shared leave policy. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Council

Councilmember Leeper stressed his concerns about the safety of kids crossing at 6th and Cedar Street. He would like to see if it would be possible to get volunteer crossing guards at that intersection before and after school. Police Chief Kepford stated that is a great idea, but a big liability. The school kids are encouraged to use the cross walk at 5th and Cedar Street for their extra safety. The school has done all they can by bussing kids back and forth to the schools before and after school.

Director of Public Works Nash shared a memo regarding staffing in the Public Works Department. It is Nash's hope that this year's budget process will look seriously at additional employment in Public Works. Two employees retired in 2015 and only one was filled. Nash proposes a rehiring of a City Worker II for the other employee lost in May 2015.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 6:33 p.m.

Mayor_____

Attest: _____
City Clerk

REVENUE RECEIVED

November, 2017

Property Taxes	66,069.56
Local Option Sales Tax	26,279.21
Licenses & Permits	3,542.50
Use of Money and Property	30,968.28
Intergovernmental	41,567.58
Charge for Services	432,948.73
Special Assessment	1,870.00
Miscellaneous	59,699.19
Sale of Fixed Assets	0.00
TOTAL	\$662,945.05

PACKET: 02643 Council Mtg 010318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0143 AUCA CHICAGO LOCKBOX

I 1876908599	MATS	AP		R	1/28/2018			39.50	39.50CR	
	G/L ACCOUNT							39.50		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					39.50	MATS		
I 1876915570	MATS	AP		R	1/28/2018			81.40	81.40CR	
	G/L ACCOUNT							81.40		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					81.40	MATS		
		REG. CHECK						120.90	120.90CR	0.00
								120.90	0.00	

01-0201 BARRON MOTOR SUPPLY

I 23318	SHOP SUPPLIES	AP		R	12/29/2017			38.78	38.78CR	
	G/L ACCOUNT							38.78		
	810 5-899-2-65070	OPERATING SUPPLIES					38.78	SHOP SUPPLIES		
		REG. CHECK						38.78	38.78CR	0.00
								38.78	0.00	

01-0247 BORDER STATES ELECTRIC SUPP

C 201712295778	SMALL TOOLS	AP		R	12/29/2017			96.24CR	96.24	
	G/L ACCOUNT							96.24CR		
	640 5-825-2-65053	SMALL TOOLS					96.24CR	SMALL TOOLS		
I 914044895	OVERHEAD SUPPLIES	AP		R	12/29/2017			81.21	81.21CR	
	G/L ACCOUNT							81.21		
	630 5-820-2-65302	OVERHEAD SUPPLIES					81.21	OVERHEAD SUPPLIES		
I 914057125	OVERHEAD SUPPLIES	AP		R	12/29/2017			342.62	342.62CR	
	G/L ACCOUNT							342.62		
	630 5-820-2-65302	OVERHEAD SUPPLIES					342.62	OVERHEAD SUPPLIES		
		REG. CHECK						327.59	327.59CR	0.00
								327.59	0.00	

01-0581 CINTAS CORPORATION

I 5009537652	FIRST AID SUPPLIES	AP		R	12/29/2017			361.66	361.66CR	
	G/L ACCOUNT							361.66		
	810 5-899-2-65100	SAFETY					336.14	FIRST AID SUPPLIES		

PACKET: 02643 Council Mtg 010318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	630	5-820-2-65100	SAFETY			17.01		FIRST AID SUPPLIES		
	001	5-650-2-65980	MISCELLANEOUS			8.51		FIRST AID SUPPLIES		
				REG. CHECK				361.66	361.66CR	0.00
								361.66	0.00	

01-0580 CINTAS CORPORATION #342

I 342725836		UNIFORMS,SHOP TOWELS,MATS	AP		R	12/29/2017		172.15	172.15CR	
		G/L ACCOUNT						172.15		
	630	5-820-2-64350	UNIFORMS/EQUIPMENT			80.74		UNIFORMS, SHOP TOWELS, MATS		
	640	5-825-2-64350	UNIFORMS/EQUIPMENT			44.47		UNIFORMS, SHOP TOWELS, MATS		
	630	5-820-2-65070	OPERATING SUPPLIES			46.94		UNIFORMS, SHOP TOWELS, MATS		
I 342727953		UNIFORMS,SHOP TOWELS,MATS	AP		R	12/29/2017		172.15	172.15CR	
		G/L ACCOUNT						172.15		
	630	5-820-2-64350	UNIFORMS/EQUIPMENT			80.74		UNIFORMS, SHOP TOWELS, MATS		
	640	5-825-2-64350	UNIFORMS/EQUIPMENT			44.47		UNIFORMS, SHOP TOWELS, MATS		
	630	5-820-2-65070	OPERATING SUPPLIES			46.94		UNIFORMS, SHOP TOWELS, MATS		
				REG. CHECK				344.30	344.30CR	0.00
								344.30	0.00	

01-1020 FLETCHER-REINHARDT CO.

I 51169580.001		OVERHEAD SUPPLIES	AP		R	1/28/2018		204.64	204.64CR	
		G/L ACCOUNT						204.64		
	630	5-820-2-65302	OVERHEAD SUPPLIES			204.64		OVERHEAD SUPPLIES		
				REG. CHECK				204.64	204.64CR	0.00
								204.64	0.00	

01-1055 G & K SERVICES

I 97305		UNIFORMS	AP		R	1/28/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT			8.25		UNIFORMS		
	600	5-810-2-64350	UNIFORMS/EQUIPMENT			7.64		UNIFORMS		
	001	5-210-2-64350	UNIFORMS/EQUIPMENT			12.22		UNIFORMS		
	810	5-899-2-64350	UNIFORMS/EQUIPMENT			8.04		UNIFORMS		
	001	5-299-2-64350	UNIFORMS/EQUIPMENT			7.69		UNIFORMS		
I 99614		UNIFORMS	AP		R	1/28/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT			8.25		UNIFORMS		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

	600	5-810-2-64350						7.64		
		UNIFORMS/EQUIPMENT						UNIFORMS		
	001	5-210-2-64350						32.22		
		UNIFORMS/EQUIPMENT						UNIFORMS		
	010	5-899-2-64350						8.04		
		UNIFORMS/EQUIPMENT						UNIFORMS		
	001	5-299-2-64350						7.69		
		UNIFORMS/EQUIPMENT						UNIFORMS		
				REG. CHECK				127.68	127.68CR	0.00
								127.68	0.00	

01-1335	IMAGE TREND INC									
I 109224		CLEARING HOUSE SERVICES	AP		R	12/29/2017		232.00	232.00CR	
		G/L ACCOUNT						232.00		
	001	5-160-2-64910		CONTRACT SERVICES			232.00	CLEARING HOUSE SERVICES		
				REG. CHECK				232.00	232.00CR	0.00
								232.00	0.00	

01-1289	INTEGRATED TECHNOLOGY PARTN									
I 108284		FIXED FRONT DESK PHONE	AP		R	12/29/2017		115.00	115.00CR	
		G/L ACCOUNT						115.00		
	001	5-465-2-63730		TELECOMMUNICATIONS EXPENSE			115.00	FIXED FRONT DESK PHONE		
				REG. CHECK				115.00	115.00CR	0.00
								115.00	0.00	

01-1270	IOWA ASSOCIATION OF									
I 5076		SUPERINTENDENTS MEETING	AP		R	1/28/2018		380.00	380.00CR	
		G/L ACCOUNT						380.00		
	630	5-820-1-62300		TRAINING			380.00	SUPERINTENDENTS MEETING		
				REG. CHECK				380.00	380.00CR	0.00
								380.00	0.00	

01-1375	IOWA PRISON INDUSTRIES									
I 30051		OPERATING SUPPLIES	AP		R	1/28/2018		485.00	485.00CR	
		G/L ACCOUNT						485.00		
	001	5-160-2-65070		OPERATING SUPPLIES			485.00	OPERATING SUPPLIES		
I 365223		OPERATING SUPPLIES	AP		R	1/28/2018		95.00	95.00CR	
		G/L ACCOUNT						95.00		
	810	5-899-2-65070		OPERATING SUPPLIES			95.00	OPERATING SUPPLIES		

PACKET: 02643 Council Mtg 010318

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				580.00	580.00CR	0.00
								580.00	0.00	

01-1 JOHN SHORES

I 122717J5	BACKUP CAMERAS	AP		R	12/29/2017			500.00	500.00CR	
	G/L ACCOUNT							500.00		
	810 5-899-2-63324	STOCK-REPAIR PARTS				500.00	JOHN SHORES:BACKUP CAMERAS			
				REG. CHECK				500.00	500.00CR	0.00
								500.00	0.00	

01-1426 JOHNSON COUNTY AMBULANCE

I 111717JCA	ALS INTERCEPT	AP		R	1/28/2018			200.00	200.00CR	
	G/L ACCOUNT							200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT			
				REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-1437 KELTEK INCORPORATED

I 19520	REPAIR PARTS #54	AP		R	12/29/2017			1,913.93	1,913.93CR	
	G/L ACCOUNT							1,913.93		
	810 5-899-2-63321	REPAIR PARTS				1,913.93	REPAIR PARTS #54			
I 19521	REPAIR PARTS #54	AP		R	12/29/2017			48.60	48.60CR	
	G/L ACCOUNT							48.60		
	810 5-899-2-63321	REPAIR PARTS				48.60	REPAIR PARTS #54			
				REG. CHECK				1,962.53	1,962.53CR	0.00
								1,962.53	0.00	

01-1470 KIRKWOOD COMMUNITY COLLEGE

I 23860	TRAINING	AP		R	1/28/2018			14.00	14.00CR	
	G/L ACCOUNT							14.00		
	001 5-160-1-62300	TRAINING				14.00	TRAINING			
				REG. CHECK				14.00	14.00CR	0.00
								14.00	0.00	

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01-1832 MUNICIPAL SUPPLY INC

I 0679913-IN		WATER METERS AND COUPLINGS	AP		R	12/29/2017		1,595.00	1,595.00CR	
		G/L ACCOUNT						1,595.00		
	600 5-810-2-65300	METERS					1,595.00	WATER METERS AND COUPLINGS		
								REG. CHECK		
								1,595.00	1,595.00CR	0.00
								1,595.00	0.00	

01-1914 OFFICE EXPRESS

I 0635788		OFFICE SUPPLIES	AP		R	12/29/2017		45.58	45.58CR	
		G/L ACCOUNT						45.58		
	835 5-899-2-65060	OFFICE SUPPLIES					21.11	OFFICE SUPPLIES		
	630 5-820-2-65070	OPERATING SUPPLIES					24.47	OFFICE SUPPLIES		
								REG. CHECK		
								45.58	45.58CR	0.00
								45.58	0.00	

01-1926 OLSEN'S APPLIANCE SALES AND

I 11618		OVEN BURNER KIT FIRE STATIO	AP		R	12/29/2017		137.63	137.63CR	
		G/L ACCOUNT						137.63		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					137.63	OVEN BURNER KIT FIRE STATION		
								REG. CHECK		
								137.63	137.63CR	0.00
								137.63	0.00	

01-2062 PROFESSIONAL DEVELOPERS OF

I 2018PDI		MEMBERSHIP DUES	AP		R	1/28/2018		350.00	350.00CR	
		G/L ACCOUNT						350.00		
	001 5-525-1-62100	DUES/FES					350.00	MEMBERSHIP DUES		
								REG. CHECK		
								350.00	350.00CR	0.00
								350.00	0.00	

01-2084 QC ANALYTICAL SERVICES LLC

I 1712095		WASTEWATER TESTING	AP		R	12/29/2017		1,443.00	1,443.00CR	
		G/L ACCOUNT						1,443.00		
	610 5-815-2-64920	TESTING FEES					1,443.00	WASTEWATER TESTING		
								REG. CHECK		
								1,443.00	1,443.00CR	0.00
								1,443.00	0.00	

PACKET: 02643 Council Mtg 010318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2232 SPAHN & ROSE LUMBER CO

I 201712295779	MISC SUPPLIES	AP		R	1/28/2018			13.74	13.74CR	
	G/L ACCOUNT							13.74		
	600 5-810-2-65980	MISCELLANEOUS					13.74	MISC SUPPLIES		
I 201712295780	OPERATING SUPPLIES	AP		R	1/28/2018			5.87	5.87CR	
	G/L ACCOUNT							5.87		
	630 5-820-2-65070	OPERATING SUPPLIES					5.87	OPERATING SUPPLIES		
		REG. CHECK						19.61	19.61CR	0.00
								19.61	0.00	

01-2235 SPINUTECH INC

I 29920	LICENSE, SUPPORT, HOSTING	AP		R	12/29/2017			570.00	570.00CR	
	G/L ACCOUNT							570.00		
	835 5-899-2-65980	MISCELLANEOUS					570.00	LICENSE, SUPPORT, HOSTING		
		REG. CHECK						570.00	570.00CR	0.00
								570.00	0.00	

01-2261 STORM STEEL

I 383749	OPERATING SUPPLIES	AP		R	1/28/2018			45.99	45.99CR	
	G/L ACCOUNT							45.99		
	810 5-899-2-65070	OPERATING SUPPLIES					45.99	OPERATING SUPPLIES		
		REG. CHECK						45.99	45.99CR	0.00
								45.99	0.00	

01-2352 THOMPSON TRUCK & TRAILER

C X101070719	REPAIR PARTS #30	AP		R	12/29/2017			60.00CR	60.00	
	G/L ACCOUNT							60.00CR		
	810 5-899-2-63321	REPAIR PARTS					60.00CR	REPAIR PARTS #30		
I X101071043	REPAIR PARTS #21	AP		R	12/29/2017			357.06	357.06CR	
	G/L ACCOUNT							357.06		
	810 5-899-2-63321	REPAIR PARTS					357.06	REPAIR PARTS #21		
		REG. CHECK						297.06	297.06CR	0.00
								297.06	0.00	

PACKET: 02643 Council Mtg 010318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2574 WALMART COMMUNITY

I 3855		VARIOUS SUPPLIES	AP		R	1/28/2018		65.02	65.02CR	
		G/L ACCOUNT						65.02		
	001	5-650-2-65070 OPERATING SUPPLIES					26.78	VARIOUS SUPPLIES		
	835	5-899-2-65060 OFFICE SUPPLIES					20.79	VARIOUS SUPPLIES		
	001	5-110-2-65980 MISCELLANEOUS					17.45	VARIOUS SUPPLIES		

I 4719		COMMUNITY XMAS TREE LIGHTS	AP		R	1/28/2018		75.28	75.28CR	
		G/L ACCOUNT						75.28		
	001	5-525-2-65120 CD PROJECTS					75.28	COMMUNITY XMAS TREE LIGHTS		

I 5801		VARIOUS SUPPLIES	AP		R	1/28/2018		15.20	15.20CR	
		G/L ACCOUNT						15.20		
	835	5-899-2-65060 OFFICE SUPPLIES					4.97	VARIOUS SUPPLIES		
	001	5-650-2-63100 BUILDING MAINTENANCE & REPAIR					10.23	VARIOUS SUPPLIES		

I 6167		GAZEBO XMAS LIGHTS	AP		R	1/28/2018		17.92	17.92CR	
		G/L ACCOUNT						17.92		
	001	5-525-2-65120 CD PROJECTS					17.92	GAZEBO XMAS LIGHTS		

I 7587		OPERATING SUPPLIES	AP		R	1/28/2018		6.44	6.44CR	
		G/L ACCOUNT						6.44		
	001	5-110-2-65070 OPERATING SUPPLIES					6.44	OPERATING SUPPLIES		

I 9353		OFFICE SUPPLIES	AP		R	1/28/2018		17.88	17.88CR	
		G/L ACCOUNT						17.88		
	001	5-110-2-65060 OFFICE SUPPLIES					17.88	OFFICE SUPPLIES		

								197.74	197.74CR	0.00
								197.74	0.00	

01-2650 WESCO RECEIVABLES CORP

I 921912		ELECTRIC METER SUPPLIES	AP		R	1/28/2018		759.49	759.49CR	
		G/L ACCOUNT						759.49		
	630	5-820-2-65300 METERS					759.49	ELECTRIC METER SUPPLIES		

								759.49	759.49CR	0.00
								759.49	0.00	

PACKET: 02643 Council Mtg 010318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2745 ZOLL MEDICAL CORPORATION

I 2610529		MEDICAL SUPPLIES	AP		R	12/29/2017		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	001 5-160-2-65070	OPERATING SUPPLIES					20.00	MEDICAL SUPPLIES		
I 2610829		MEDICAL SUPPLIES	AP		R	12/29/2017		143.65	143.65CR	
		G/L ACCOUNT						143.65		
	001 5-160-2-65070	OPERATING SUPPLIES					143.65	MEDICAL SUPPLIES		
								163.65	163.65CR	0.00
								163.65	0.00	

PACKET: 02643 Council Mtg 010318

VENDOR SET: 01

----- R E P O R T T O T A L S -----

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	2,078.49CR
600	WATER OPERATING	1,624.02CR
610	WASTEWATER/AKA SEWER REVE	1,443.00CR
630	ELECTRIC OPERATING	2,070.67CR
640	GAS OPERATING	7.30
670	GARBAGE COLLECTION	16.50CR
810	CENTRAL GARAGE	3,291.58CR
835	ADMINISTRATIVE SERVICES	616.87CR
** TOTALS **		11,133.83CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		11,133.83	11,133.83CR	0.00
		11,133.83	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		11,133.83	11,133.83CR	0.00
		11,133.83	0.00	

TOTAL CHECKS TO PRINT: 27

ERRORS: 0 WARNINGS: 0

Amy Lenz

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Wednesday, December 20, 2017 1:33 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
	Submitted to Local Authority	ST. MARY CHURCH OF TIPTON, IOWA (206 MERIDIAN ST Tipton 52772)

*Fundraiser being held...
per Jeny O'Rourke*

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

AGENDA ITEM # I-1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	January 3, 2018
AGENDA ITEM:	One Time Water & Sewer Bill Exemption, 1104 Cedar Street
ACTION:	Motion

SYNOPSIS: Attached is a current utility bill and letter from Theresa Foulks, requesting a one-time water and sewer adjustment for her residence located at 1104 Cedar Street. If the council would approve the request, this would reduce the water portion of the bill from \$122.36 to \$6.95, and the sewer portion of the bill from \$122.36 to \$6.95. Total credit of \$230.82.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Utilities

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Deb Bixler/Amy Lenz

DATE PREPARED: 12/21/2017

Cindy Doermann

From: Foulks, Theresa K <theresa-foulks@uiowa.edu>
Sent: Monday, December 18, 2017 10:59 AM
To: Cindy Doermann
Subject: Refund of Utility Bill

City of Tipton/Board Members,

I am writing to you to ask for a partial refund on my utility bill for my water/sewer for the month of December. I was notified by the city office that there was a large spike in my water flow. After reviewing with the city that my normal average water/sewer bill is under \$10 a month I did let them know that I did have a bad water heater and had that and a new water softener installed back in September. But then received another bill that was even much higher. I then had city employee Brian Brennan come to my house and it was discovered that it was my new water softener that was causing the water bill to jump so high. This has been resolved. I am asking for a refund for the amount of \$230.82 .

Please let me know if you have any questions.

Best,
Theresa Foulks
1104 Cedar St
Tipton, Iowa

563-212-1244



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
11-0260-00	\$404.05
Due Date	After Due Date Pay
12/13/2017	PAID BY DRAFT
Service Address	
1104 CEDAR ST	

There will be a \$20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

THERESA FOULKS
1104 CEDAR ST
TIPTON IA 52772

CRRT UI

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
THERESA FOULKS		1104 CEDAR ST			11-0260-00	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	09/25/2017	10/25/2017	30	11/22/2017	12/14/2017	12/13/2017

PREVIOUS BALANCE 316.44
PAYMENTS 316.44 -

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
10/25/2017	7764	09/25/2017	6945
10/25/2017	3017	09/25/2017	2700
10/25/2017	8399	09/25/2017	8393

USAGE	DESCRIPTION	AMOUNT
	CURRENT BALANCE	\$0.00
819	RESIDENTIAL ELECTR	59.20
	ENERGY ADJ 0.0155	12.77
3170	RESIDENTIAL WATER <i>5695 *</i>	122.36
6	RESIDENTIAL GAS	1.17
	GAS COST 0.6600	3.96
3170	RESIDENTIAL SEWER <i>5695 *</i>	122.36
	R - GARBAGE 35 GAL	18.25
	R-GAS BASIC CHARGE	10.00
	R-EL BASIC CHARGE	12.50
	R-WTR BASIC CHARGE	13.00
	R-SWR BASIC CHARGE	13.00
	STORM WATER FEE -	5.00
	SALES TAX	10.48

ELEC USAGE - PREV YEAR : 792
WATER USAGE - PREV YEAR : 160
GAS USAGE - PREV YEAR : 6

CURRENT BILL \$404.05

AMOUNT DUE \$404.05

*** DO NOT PAY - PAID BY DRAFT***

ACCOUNT	SERV/TBL	CHARGE PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
11-0260-00	100-RE1 EL	59.20	6945	819	400-SR SE	6.95	
FOULKS, THERESA	100-FUEL-ADJ	12.77 (*HIST FUEL FACTOR:	7764	0.0155960)	500-RGA GT	18.25	STEP: 01
1104 CEDAR ST	100-RE1 TAX	0.72			600-BGR BC	10.00	STEP: 01
BILL: 11/22/2017	300-WA WA	6.95	2700	180 s	600-BGR TAX	0.10	
	300-WA TAX	0.49			600-BGR BC	12.50	STEP: 01
	200-RG1 G	1.17	8393	6	600-BER TAX	0.13	
	200-FUEL-ADJ	3.96 (*HIST FUEL FACTOR:	8399	0.6600000)	600-BWR BC	13.00	STEP: 01
	200-RG1 TAX	0.05			600-BWR TAX	0.91	
					600-BSR BC	13.00	STEP: 01
					550-SWP SW	5.00	STEP: 01
					CURRENT BILL	165.15	
					TOTAL	165.15	
					PAID BY DRAFT		

Water Adj: \$115.41
 Sewer Adj: \$115.41
\$ 230.82

Account Number - 11-0260-00 FOULKS, THERESA Service Address: 1104 CEDAR ST

Service: 300 WA RESIDENTIAL WATER Meter: 63400983

Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	
Year : 2017 Total 11									
Nov	10/25/2017	2700	3017	3170			Regular	Hand Held	00
Oct	09/25/2017	2505	2700	1950			Regular	Hand Held	00
Sep	08/28/2017	2488	2505	170			Regular	Hand Held	00
Aug	07/26/2017	2475	2488	130			Regular	Hand Held	00
Jul	06/26/2017	2453	2475	220			Regular	Hand Held	00
Jun	05/26/2017	2440	2453	130			Regular	Hand Held	00
May	04/26/2017	2429	2440	110			Regular	Hand Held	00
Apr	03/27/2017	2401	2429	280			Regular	Hand Held	00
Mar	02/24/2017	2387	2401	140			Regular	Hand Held	00
Feb	01/25/2017	2371	2387	160			Regular	Hand Held	00
Jan	12/27/2016	2355	2371	160			Regular	Hand Held	00
Year : 2016 Total 12									
Dec	11/28/2016	2334	2355	210			Regular	Hand Held	00
Nov	10/27/2016	2318	2334	160			Regular	Hand Held	00
Oct	09/26/2016	2287	2318	310			Regular	Hand Held	00
Sep	08/26/2016	2273	2287	140			Regular	Hand Held	00
Aug	07/27/2016	2257	2273	160			Regular	Hand Held	00
Jul	06/26/2016	2241	2257	160			Regular	Hand Held	00
Jun	05/27/2016	2225	2241	160			Regular	Hand Held	00
May	04/27/2016	2208	2225	170			Regular	Hand Held	00
Apr	03/27/2016	2191	2208	170			Regular	Hand Held	00
Mar	02/24/2016	2171	2191	200			Regular	Hand Held	00
Feb	01/27/2016	2154	2171	170			Regular	Hand Held	00
Jan	12/28/2015	2137	2154	170			Regular	Hand Held	00
Year : 2015 Total 1									
Dec	11/25/2015	2121	2137	160			Regular	Hand Held	00
				Avg 373					

3 mo Cons Total = 2180
 3 mo Average 180

Electric Superintendents Report

12-28-17

- *Snow Removal*
- *Christmas Light repairs*
- *New Service 102 Sand Trap Circle*
- *Locates*
- *RPGI Meeting*
- *Safety Meeting*
- *New Underground service 510 Plum Street (Meter Move Out)*
- *104 Sand Trap Circle New UG Service*
- *New UG Serviced 59 Lemon*
- *217 E Second new pole set*
- *Gathering Conversion from Overhead to Underground*
- *IUB inspection repairs completed (2017)*
- *Family Foods solar hooked up*
- *Set a pole for Tipton Structural*
- *Temp Service on Summit Road*
- *Pole holes vacuumed out on North Street (2016)*
- *GADS Reporting (Power Plant)*
- *Generators 5, 6 and 7 ran for exercise (Power Plant)*
- *RICE/NESHAP Compliance Reporting (Power Plant)*
- *End of year reports (Power Plant)*
- *Generation Records have been straightened out (Power Plant)*
- *Worked on Air Dryer Replacement needed (Power Plant)*

- *Meter reading, call backs, inspections (Power Plant employee)*
- *IUB Correction letters sent to Mediacom and Windstream*
- *Installed Security Light at 1009 Cedar Street*
- *IUB Response Letter Sent for TMU*
- *Meter Reader is helping Line Department*
- *Emergency Locates*

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	January 3 rd , 2018
AGENDA ITEM:	MISO Certification for Plant
ACTION:	Informational only

SYNOPSIS: This is informational only and to advise the Council we are proceeding with the Certification of an additional 5.8 Megawatts of Generation. Which will bring us to a total 10.2 Megawatts. The utility will receive approximately an additional \$172,000.00 per year beginning in late 2019. This will bring us to a total of nearly \$421,000.00 dollars per year in capacity credits for our generation fleet

BUDGET ITEM: No

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: None needed

ATTACHMENTS: Supporting Documents

PREPARED BY: Floyd Taber

DATE PREPARED: December 27th, 2017

Measurement of Value from Generation Units with #1 Overhauled and# 5, #6 and #7 Accredited

Unit	MISO Accrè RPGI Load		RPGI \$/kW Summer 6		Mcr RPGI \$/kW Winter 6		N Winter 6 Mo. Annual Credit			
	mW Capaci mW	Credit mW	Load	Shavii Credit	kW Paid	Revenue	Credit	75% kW Pa Revenue		
1	2.1	2.1	2.8	2.8	2.8	\$35,280.00	2.8	2.1	\$26,460.00	\$61,740.00
2	1.17	1.17	2.8	2.8	2.8	\$19,656.00	2.8	2.1	\$14,742.00	\$34,398.00
3	1.16	1.16	2.8	2.8	2.8	\$19,488.00	2.8	2.1	\$14,616.00	\$34,104.00
5	1.96	1.96	2.8	2.8	2.8	\$32,928.00	2.8	2.1	\$24,696.00	\$57,624.00
6	1.96	1.96	2.8	2.8	2.8	\$32,928.00	2.8	2.1	\$24,696.00	\$57,624.00
7	1.96	1.96	2.8	2.8	2.8	\$32,928.00	2.8	2.1	\$24,696.00	\$57,624.00
City Gen.	10.31	10.31	0	0		\$173,208.00			\$129,906.00	\$303,114.00
Louisa	3.725	3.725	4.0081	4.0081	2.8	\$67,336.08	2.8	2.1	\$50,502.06	\$117,838.14
Total	14.035	14.035	4.0081	4.0081	2.8	\$240,544.08	2.8	2.1	\$180,408.06	\$420,952.14