

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, January 15, 2018, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, January 12, 2018 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Leanne Boots	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval -- City Council Minutes, January 3, 2018
2. Approval – Claims List
3. Approval – Liquor License Renewal, Tiger Mart
4. Approval – Airport Minutes, December 13, 2017
5. Approval – Treasurer’s and Investment Report, December 2017

G. Public Hearing

1. Consideration on Proposed Contract Documents and Estimated Cost for the Lemon Street Reconstruction Project

H. Old Business

1. Ordinance No. 562: An Ordinance Amending Chapter 25 “Development Commission,” Sections 25.01 Through 25.04 of the City Code Ordinances (Second Reading)

2. Discussion and Possible Action Regarding Engineering Agreement with IIW, PC for Conceptual Development /Preliminary Design for the Cedar Street/Hwy 38 Project

I. New Business

1. Resolution 011518A: Resolution Naming Depositories for City Funds
2. Discussion and Possible Action Concerning Cedar County Fair Donation
3. Discussion and Possible Action Concerning Strategic Doing Workshop Presented by Iowa City Area Development (Linda and Brian Wagner)
4. Discussion and Possible Action Concerning an Air Dryer Receiver for Power Plant
5. Discussion and Possible Action Concerning Mayoral Appointment to the Library Board (Sherry Hall has applied)
6. Ordinance No. 563: An Ordinance Amending Chapters 1 and 3, as well as Various Penalty Provisions of the Tipton, Iowa, Code of Ordinances (First Reading)
7. Discussion and Possible Action Concerning Latham & Associates Proposal for Engineering Services to Develop Preliminary Budget Prices for Three Prospective Electric Infrastructure Projects
8. Discussion and Possible Action Concerning the Purchase of Garbage Totes (54 totes, 64 gallons) and Recycling Totes (54 totes, 96 gallons)
9. Consideration of One-Time Water and Sewer Bill Exemption, 107 Parkview Drive

J. Mayoral Proclamation

K. Reports to be Received/Filed

L. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads
 - a. Electric Department Staffing Memo

M. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

January 3, 2018
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Wagner, Lenz, Armstrong, Nash, Kepford, B. Brennan, Beck, Taber, Donohoe, other visitors and the press.

Agenda:

Motion by Leeper, second by Boots to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Bev Ehresman and Maureen Peck acknowledged what a great job that Police Chief Kepford and the other police officers did with the citizen police academy they put on. It was very worthwhile.

Consent Agenda:

Motion by Boots, second by Spear to approve the consent agenda which includes the December 18th Council Meeting Minutes, Liquor License Renewal for St. Mary's Hall, the following Claims List, and a correction made on the December 18th minutes for the date correction on the financial report should have been stated under the Consent Agenda approval, not the Agenda approval. Following the roll call vote the motion passed unanimously.

AUCA CHICAGO LOCKBOX	MATS	120.90
BARRON MOTOR SUPPLY	SHOP SUPPLIES	38.78
BORDER STATES ELECTRIC SUP	SMALL TOOLS	327.59
CINTAS CORPORATION	FIRST AID SUPPLIES	361.66
CINTAS CORPORATION #342	UNIFORMS,SHOP TOWELS,MATS	344.30
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	204.64
G & K SERVICES	UNIFORMS	127.68
IMAGE TREND INC	CLEARING HOUSE SERVICES	232.00
INTEGRATED TECHNOLOGY PART	FIXED FRONT DESK PHONE	115.00
IOWA ASSOCIATION OF	SUPERINTENDENTS MEETING	380.00
IOWA PRISON INDUSTRIES	OPERATING SUPPLIES	580.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
KELTEK INCORPORATED	REPAIR PARTS #54	1962.53
KIRKWOOD COMMUNITY COLLEGE	TRAINING	14.00
MISC. VENDOR	JOHN SHORES:BACKUP CAMERAS	500.00
MUNICIPAL SUPPLY INC	WATER METERS AND COUPLINGS	1595.00
OFFICE EXPRESS	OFFICE SUPPLIES	45.58
OLSEN'S APPLIANCE SALES AN	OVEN BURNER KIT FIRE STATION	137.63
PROFESSIONAL DEVELOPERS OF	MEMBERSHIP DUES	350.00
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1443.00
SPAHN & ROSE LUMBER CO	MISC SUPPLIES	19.61
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	570.00
STORM STEEL	OPERATING SUPPLIES	45.99
THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	297.06
WALMART COMMUNITY	VARIOUS SUPPLIES	197.74

WESCO RECEIVABLES CORP	ELECTRIC METER SUPPLIES	759.49
ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	163.65
** TOTAL **		11133.83
FUND TOTALS		
001 GENERAL GOVERNMENT		2,078.49
600 WATER OPERATING		1,624.02
610 WASTEWATER/AKA SEWER REVE		1,443.00
630 ELECTRIC OPERATING		2,070.67
640 GAS OPERATING		7.30CR
670 GARBAGE COLLECTION		16.5
810 CENTRAL GARAGE		3,291.58
835 ADMINISTRATIVE SERVICES		616.87
GRAND TOTAL		11,133.83
PAYROLL EXPENSE DECEMBER 2017		153,598.41

Old Business:

1. Resolution 010318A: Setting a Public Hearing (January 15, 5:30 p.m.) on the Plans, Specifications, and Engineer's Cost Estimate for the Lemon Street Reconstruction Project
 Motion by Leeper, second by Boots to approve Resolution 010318A, the resolution approving setting a public hearing on Monday, January 15th, 5:30 p.m., on the plans, specifications, and engineer's cost estimate for the Lemon Street Reconstruction Project. Following the roll call vote the motion passed unanimously.

New Business:

1. One-Time Water and Sewer Exemption, 1104 Cedar Street
 Motion by Spear, second by Boots to approve a one-time water and sewer exemption for Theresa Foulks at 1104 Cedar Street. This will reduce the water portion of their bill from \$122.36 to \$6.95, and the sewer portion of the bill from \$122.36 to \$6.95, with a total credit of \$230.82. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Department Heads

Electric Superintendent Taber advised the council that he is proceeding with the MISO Certification for the power plant. The utility will receive approximately an additional \$172,000.00 per year beginning in late 2019. This will bring a total of nearly \$421,000.00 per year in capacity credits for our generation fleet.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously.
 Meeting adjourned at 5:40 p.m.

Mayor_____

Attest: _____
 City Clerk

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0090	ALTEC INDUSTRIES INC									
I 50192073		DIELECTRIC TEST #5	AP		R	1/11/2018		526.82	526.82CR	
		G/L ACCOUNT						526.82		
	810 5-899-2-63321	REPAIR PARTS					526.82	DIELECTRIC TEST #5		
I 50192080		DIELECTRIC TEST #8	AP		R	1/11/2018		526.82	526.82CR	
		G/L ACCOUNT						526.82		
	810 5-899-2-63321	REPAIR PARTS					526.82	DIELECTRIC TEST #8		
I 50192081		DIELECTRIC TEST #6	AP		R	1/11/2018		229.89	229.89CR	
		G/L ACCOUNT						229.89		
	810 5-899-2-63321	REPAIR PARTS					229.89	DIELECTRIC TEST #6		
		REG. CHECK						1,283.53	1,283.53CR	0.00
								1,283.53	0.00	

01-0201	BARRON MOTOR SUPPLY									
I 23338		REPAIR PARTS #67	AP		R	1/11/2018		10.50	10.50CR	
		G/L ACCOUNT						10.50		
	810 5-899-2-63321	REPAIR PARTS					10.50	REPAIR PARTS #67		
I 23476		SHOP SUPPLIES	AP		R	1/11/2018		39.76	39.76CR	
		G/L ACCOUNT						39.76		
	810 5-899-2-65070	OPERATING SUPPLIES					39.76	SHOP SUPPLIES		
		REG. CHECK						50.26	50.26CR	0.00
								50.26	0.00	

01-1	BECKY GOERDT									
I 041113BG		REF 2 SOCCR GAMES	AP		R	0/00/0000		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	001 5-446-2-64930	UMPIRES/REFEREE FEES					20.00	BECKY GOERDT:REF 2 SOCCR GAMES		
I 050113BG		REF 3 SOCCER GMS	AP		R	0/00/0000		30.00	30.00CR	
		G/L ACCOUNT						30.00		
	001 5-446-2-64930	UMPIRES/REFEREE FEES					30.00	BECKY GOERDT:REF 3 SOCCER GMS		
		REG. CHECK						50.00	50.00CR	0.00
								50.00	0.00	

PACKET: 02653 Council Mtg 011518

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0253 BOUND TREE MEDICAL LLC

I 02729108		MEDICAL SUPPLIES	AP		R	1/11/2018		35.70	35.70CR	
		G/L ACCOUNT						35.70		
	001 5-160-2-65070	OPERATING SUPPLIES						35.70		MEDICAL SUPPLIES
I 02729109		MEDICAL SUPPLIES	AP		R	1/11/2018		469.33	469.33CR	
		G/L ACCOUNT						469.33		
	001 5-160-2-65070	OPERATING SUPPLIES						469.33		MEDICAL SUPPLIES
								505.03	505.03CR	0.00
								505.03	0.00	

01-1 BRETT PENNINGROTH

I 061614BP		UMPIRE	AP		R	0/00/0000		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-441-2-64930	UMPIRES/REFEREE FEES						25.00		BRETT PENNINGROTH:UMPIRE
								25.00	25.00CR	0.00
								25.00	0.00	

01-0317 BUSINESS RADIO SALES AND SE

I 67146		PAGER REPAIRS	AP		R	2/10/2018		224.60	224.60CR	
		G/L ACCOUNT						224.60		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP						224.60		PAGER REPAIRS
I 67147		PAGER BELT CLIPS	AP		R	2/10/2018		58.80	58.80CR	
		G/L ACCOUNT						58.80		
	001 5-150-2-65070	OPERATING SUPPLIES						58.80		PAGER BELT CLIPS
								283.40	283.40CR	0.00
								283.40	0.00	

01-1 CALEB SCHNEKLOTH

I 092513CS		REF 2 FB GMS	AP		R	0/00/0000		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	001 5-446-2-64930	UMPIRES/REFEREE FEES						20.00		CALEB SCHNEKLOTH:REF 2 FB GMS
I 101513CS		REF FB GAMES	AP		R	0/00/0000		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	001 5-446-2-64930	UMPIRES/REFEREE FEES						20.00		CALEB SCHNEKLOTH:REF FB GAMES

PACKET: 02653 Council Mtg 011518

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				REG. CHECK				40.00	40.00CR	0.00
								40.00	0.00	

01-0440 CEDAR CO, FIREMENS ASSOC

I 200803270988		DUES	AP		R	0/00/0000		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	001 5-150-1-62100	DUES/FEES					15.00	DUES		
				REG. CHECK				15.00	15.00CR	0.00
								15.00	0.00	

01-0410 CEDAR COUNTY CO-OP

C 16837		FUEL DISCOUNT	AP		R	1/11/2018		18.01CR	18.01	
		G/L ACCOUNT						18.01CR		
	810 5-899-2-65075	FUEL					18.01CR	FUEL DISCOUNT		
I 1217000		746.43 GL FUEL	AP		R	2/10/2018		1,877.51	1,877.51CR	
		G/L ACCOUNT						1,877.51		
	810 5-899-2-65075	FUEL					1,877.51	746.43 GL FUEL		
I 209692		26.82 GL #1	AP		R	2/10/2018		63.27	63.27CR	
		G/L ACCOUNT						63.27		
	810 5-899-2-63321	REPAIR PARTS					63.27	26.82 GL #1		
I 501797		STOCK OIL	AP		R	2/10/2018		187.67	187.67CR	
		G/L ACCOUNT						187.67		
	810 5-899-2-65076	OIL					187.67	STOCK OIL		
				REG. CHECK				2,110.44	2,110.44CR	0.00
								2,110.44	0.00	

01-0430 CEDAR COUNTY ENGINEER

I 1217AMB		95.6 GL DSL	AP		R	2/10/2018		234.22	234.22CR	
		G/L ACCOUNT						234.22		
	810 5-899-2-65075	FUEL					234.22	95.6 GL DSL		
I 1217FIRE		20.4 GL DSL	AP		R	2/10/2018		49.98	49.98CR	
		G/L ACCOUNT						49.98		
	810 5-899-2-65075	FUEL					49.98	20.4 GL DSL		
I 1217PW		685 GL DSL	AP		R	2/10/2018		1,678.25	1,678.25CR	
		G/L ACCOUNT						1,678.25		
	810 5-899-2-65075	FUEL					1,678.25	685 GL DSL		

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				REG. CHECK				1,962.45	1,962.45CR	0.00
								1,962.45	0.00	

01-0470 CEDAR COUNTY RECORDER

I 010218CCR		COPIES	AP		R	2/10/2018		1.75	1.75CR	
		G/L ACCOUNT						1.75		
	630 5-820-2-65980	MISCELLANEOUS					1.75	COPIES		
				REG. CHECK				1.75	1.75CR	0.00
								1.75	0.00	

01-0461 CEDAR COUNTY SOLID WASTE

I 1217CCTS		TRANSFER FEES	AP		R	2/10/2018		2,916.00	2,916.00CR	
		G/L ACCOUNT						2,916.00		
	670 5-840-2-64850	TRANSFER FEES					2,916.00	TRANSFER FEES		
				REG. CHECK				2,916.00	2,916.00CR	0.00
								2,916.00	0.00	

01-0573 CHALLIS ENTERPRISES

I 12160		TREE LIGHTING COURTHOUSE	AP		R	2/10/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-525-2-65120	CD PROJECTS					200.00	TREE LIGHTING COURTHOUSE		
				REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-0580 CINTAS CORPOPATION #342

I 342730091		UNIFORMS, SHOP TOWELS, MATS AP			R	1/11/2018		172.15	172.15CR	
		G/L ACCOUNT						172.15		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					80.74	UNIFORMS, SHOP TOWELS, MATS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					44.47	UNIFORMS, SHOP TOWELS, MATS		
	630 5-820-2-65070	OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS		
I 342732221		UNIFORMS, SHOP TOWELS, MATS AP			R	1/11/2018		172.15	172.15CR	
		G/L ACCOUNT						172.15		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					80.74	UNIFORMS, SHOP TOWELS, MATS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					44.47	UNIFORMS, SHOP TOWELS, MATS		
	630 5-820-2-65070	OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS		

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				REG. CHECK				344.30	344.30CR	0.00
								344.30	0.00	

01-0620 CLIFTON LARSON ALLEN LLP

I 1688016		PROGRESS BILLING FOR AUDIT	AP		R	2/10/2018		1,300.00	1,300.00CR	
		G/L ACCOUNT						1,300.00		
	835 5-899-2-64010	ACCOUNTING & AUDITING EXPENSE					1,300.00	PROGRESS BILLING FOR AUDIT		
				REG. CHECK				1,300.00	1,300.00CR	0.00
								1,300.00	0.00	

01-0685 CRIST ELECTRICAL SERVICES

I 4294		SRVC CALL/CRAVE CEDAR POLY	AP		R	1/11/2018		490.00	490.00CR	
		G/L ACCOUNT						490.00		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					490.00	SRVC CALL/CRAVE CEDAR POLY		
				REG. CHECK				490.00	490.00CR	0.00
								490.00	0.00	

01-0697 CUSTOM BUILDERS INC

I 81593		UPS CHARGES	AP		R	2/10/2018		79.27	79.27CR	
		G/L ACCOUNT						79.27		
	001 5-465-2-65080	POSTAGE/SHIPPING					10.28	UPS CHARGES		
	610 5-815-2-65080	POSTAGE/SHIPPING					68.99	UPS CHARGES		
				REG. CHECK				79.27	79.27CR	0.00
								79.27	0.00	

01-1076 D & R PEST CONTROL

I 39631		PEST CONTROL	AP		R	2/10/2018		35.00	35.00CR	
		G/L ACCOUNT						35.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					35.00	PEST CONTROL		
I 39632		PEST CONTROL	AP		R	2/10/2018		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					31.03	PEST CONTROL		
I 39633		PEST CONTROL	AP		R	2/10/2018		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 39634		PEST CONTROL	AP		R	2/10/2018		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		
I 39758		PEST CONTROL	AP		R	2/10/2018		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					45.00	PEST CONTROL		
I 39903		PEST CONTROL	AP		R	2/10/2018		29.96	29.96CR	
		G/L ACCOUNT						29.96		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					29.96	PEST CONTROL		
		REG. CHECK						190.99	190.99CR	0.00
								190.99	0.00	

01-1039 FOR A CLEANER POOL

I 45075		2 FILTER BAGS	AP		R	2/13/2015		84.00	84.00CR	
		G/L ACCOUNT						84.00		
	001 5-465-2-65070	OPERATING SUPPLIES					84.00	2 FILTER BAGS		
		REG. CHECK						84.00	84.00CR	0.00
								84.00	0.00	

01-1051 FRIENDS OF THE ANIMALS

I 1718		1 DOG, 1 CAT	AP		R	2/10/2018		125.00	125.00CR	
		G/L ACCOUNT						125.00		
	001 5-190-2-64910	CONTRACT SERVICES					125.00	1 DOG, 1 CAT		
		REG. CHECK						125.00	125.00CR	0.00
								125.00	0.00	

01-1055 G & K SERVICES

I 4073		UNIFORMS	AP		R	2/10/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					32.22	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 4074		SHOP SUPPLIES	AP		R	2/10/2018		29.97	29.97CR	
		G/L ACCOUNT						29.97		
	810 5-899-2-65070	OPERATING SUPPLIES					29.97	SHOP SUPPLIES		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		001 5-150-2-64190	TECHNOLOGY					140.00	07/15 Managed network svcs	
		001 5-160-2-64190	TECHNOLOGY					140.00	07/15 Managed network svcs	
		001 5-465-2-64190	TECHNOLOGY					140.00	07/15 Managed network svcs	
		001 5-525-2-64190	TECHNOLOGY					70.00	07/15 Managed network svcs	
		630 5-820-2-64190	TECHNOLOGY					350.00	07/15 Managed network svcs	
		640 5-825-2-64190	TECHNOLOGY					140.00	07/15 Managed network svcs	
		810 5-899-2-64190	TECHNOLOGY					210.00	07/15 Managed network svcs	
		835 5-899-2-64190	TECHNOLOGY					560.00	07/15 Managed network svcs	
I 108440		DATTO SERVICES	AP		R	1/11/2018		427.70	427.70CR	
		G/L ACCOUNT						427.70		
		835 5-899-2-64190	TECHNOLOGY					427.70	DATTO SERVICES	
			REG. CHECK					3,220.20	3,220.20CR	0.00
								3,220.20	0.00	
01-1270		IOWA ASSOCIATION OF								
I 5105		FOREMANS MEETING	AP		R	2/10/2018		380.00	380.00CR	
		G/L ACCOUNT						380.00		
		630 5-820-1-62300	TRAINING					380.00	FOREMANS MEETING	
			REG. CHECK					380.00	380.00CR	0.00
								380.00	0.00	
01-1317		IOWA DIV. OF THE IAI								
I 021810IAI		MEMBERSHIP RENEWAL	AP		R	3/26/2010		25.00	25.00CR	
		G/L ACCOUNT						25.00		
		001 5-110-1-62100	DUES/FEES					25.00	MEMBERSHIP RENEWAL	
			REG. CHECK					25.00	25.00CR	0.00
								25.00	0.00	
01-1426		JOHNSON COUNTY AMBULANCE								
I 112117JCA		ALS INTERCEPT	AP		R	2/10/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS INTERCEPT	
			REG. CHECK					200.00	200.00CR	0.00
								200.00	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1	KEATON MOHR									
	I 050511MM	REF 2 SOCCER GAMES	AP		R	0/00/0000		20.00	20.00CR	
		G/L ACCOUNT						20.00		
		001 5-446-2-64930	UMPIRES/REFEREE FEES				20.00	KEATON MOHR:REF 2 SOCCER GAMES		
								20.00	20.00CR	0.00
								20.00	0.00	

01-1437	KELTEK INCORPORATED									
	I 19553	REPAIR PARTS #180	AP		R	1/11/2018		152.14	152.14CR	
		G/L ACCOUNT						152.14		
		810 5-899-2-63321	REPAIR PARTS				152.14	REPAIR PARTS #180		
	I 19561	REPAIR PARTS #180	AP		R	1/11/2018		55.36	55.36CR	
		G/L ACCOUNT						55.36		
		810 5-899-2-63321	REPAIR PARTS				55.36	REPAIR PARTS #180		
								207.50	207.50CR	0.00
								207.50	0.00	

01-1	KINION AUTO SALES									
	I 8388	TOW 2 CARS	AP		R	1/11/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-620-2-65980	MISCELLANEOUS				200.00	KINION AUTO SALES:TOW 2 CARS		
								200.00	200.00CR	0.00
								200.00	0.00	

01-1470	KIRKWOOD COMMUNITY COLLEGE									
	I 24017	BLS RENEWAL	AP		R	2/10/2018		56.00	56.00CR	
		G/L ACCOUNT						56.00		
		001 5-160-1-62300	TRAINING				56.00	BLS RENEWAL		
								56.00	56.00CR	0.00
								56.00	0.00	

PACKET: 02053 Council Mtg 011510

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1516 LATHAM & ASSOCIATES INC

I 13212		UG ELECTRIC ASSESSMENT	AP		R	1/11/2018		2,322.62	2,322.62CR	
		G/L ACCOUNT						2,322.62		
	630 5-820-2-64070	ENGINEERING					2,322.62	UG ELECTRIC ASSESSMENT		
				REG. CHECK				2,322.62	2,322.62CR	0.00
								2,322.62	0.00	

01-1562 LISBON-MT VERNON AMBULANCE

I 02222016-2		SERVICE BRIDGE ANNUAL FEE	AP		R	5/14/2016		900.00	900.00CR	
		G/L ACCOUNT						900.00		
	001 5-160-3-67272	SOFTWARE					900.00	SERVICE BRIDGE ANNUAL FEE		
				REG. CHECK				900.00	900.00CR	0.00
								900.00	0.00	

01-1563 MASTER MEDICAL EQUIPMENT

I 18165		AED WALL CABINET	AP		R	1/11/2018		120.00	120.00CR	
		G/L ACCOUNT						120.00		
	001 5-160-2-65980	MISCELLANEOUS					120.00	AED WALL CABINET		
				REG. CHECK				120.00	120.00CR	0.00
								120.00	0.00	

01-1735 MID-STATES ORGANIZED CRIME

I 23042-1204		MEMBERSHIP FEES	AP		R	2/10/2018		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-110-1-62100	DUES/FEES					100.00	MEMBERSHIP FEES		
				REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	

01-1 MITCH PENNINGROTH

I 053013MP		UMPIRE	AP		R	0/00/0000		10.00	10.00CR	
		G/L ACCOUNT						10.00		
	001 5-441-2-64930	UMPIRES/REFEREE FEES					10.00	MITCH PENNINGROTH:UMPIRE		
				REG. CHECK				10.00	10.00CR	0.00
								10.00	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1748	MITCHELL 1									
	I 21005748	WEB BASED SUBSCRIPTIONS	AP		R	1/11/2018		245.36	245.36CR	
		G/L ACCOUNT						245.36		
	810 5-899-2-65065	COMPUTER SUPPLIES					245.36	WEB BASED SUBSCRIPTIONS		
								245.36	245.36CR	0.00
								245.36	0.00	

01-1729	MMTG									
	I 1239	JAN - JUNE DUES	AP		R	1/11/2018		551.00	551.00CR	
		G/L ACCOUNT						551.00		
	630 5-820-1-62100	DUES/FEES					551.00	JAN - JUNE DUES		
								551.00	551.00CR	0.00
								551.00	0.00	

01-1773	MORTON SALT INC									
	I 5401465828	24.19 TON ROAD SALT	AP		R	1/11/2018		1,439.31	1,439.31CR	
		G/L ACCOUNT						1,439.31		
	001 5-250-2-65070	OPERATING SUPPLIES					1,439.31	24.19 TON ROAD SALT		
	I 5401469457	50.46 TON ROAD SALT	AP		R	1/11/2018		3,002.37	3,002.37CR	
		G/L ACCOUNT						3,002.37		
	001 5-250-2-65070	OPERATING SUPPLIES					3,002.37	50.46 TON ROAD SALT		
								4,441.68	4,441.68CR	0.00
								4,441.68	0.00	

01-1838	MUSCATINE POWER & WATER									
	I P113312	FAULT FIND BAD CABLE EAST 2 AP			R	1/11/2018		539.21	539.21CR	
		G/L ACCOUNT						539.21		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					539.21	FAULT FIND BAD CABLE EAST 2ND		
								539.21	539.21CR	0.00
								539.21	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1920 ODB COMPANY

I 0113324		REPAIR PARTS #163	AP		R	1/11/2018		94.54	94.54CR	
		G/L ACCOUNT						94.54		
	810 5-899-2-63321	REPAIR PARTS					94.54	REPAIR PARTS #163		
				REG. CHECK				94.54	94.54CR	0.00
								94.54	0.00	

01-1914 OFFICE EXPRESS

I 0637303-001		OFFICE SUPPLIES	AP		R	1/11/2018		134.94	134.94CR	
		G/L ACCOUNT						134.94		
	630 5-822-2-65060	OFFICE SUPPLIES					13.00	OFFICE SUPPLIES		
	600 5-811-2-65060	OFFICE SUPPLIES					13.00	OFFICE SUPPLIES		
	640 5-826-2-65060	OFFICE SUPPLIES					13.00	OFFICE SUPPLIES		
	610 5-815-2-65060	OFFICE SUPPLIES					13.00	OFFICE SUPPLIES		
	670 5-840-2-65060	OFFICE SUPPLIES					12.99	OFFICE SUPPLIES		
	001 5-110-2-65060	OFFICE SUPPLIES					69.95	OFFICE SUPPLIES		
I 0637303-002		OFFICE SUPPLIES	AP		R	1/11/2018		10.29	10.29CR	
		G/L ACCOUNT						10.29		
	835 5-899-2-65060	OFFICE SUPPLIES					10.29	OFFICE SUPPLIES		
				REG. CHECK				145.23	145.23CR	0.00
								145.23	0.00	

01-2057 PRAXAIR DISTRIBUTION INC

I 80463641		OXYGEN	AP		R	2/10/2018		43.47	43.47CR	
		G/L ACCOUNT						43.47		
	001 5-160-2-65070	OPERATING SUPPLIES					43.47	OXYGEN		
				REG. CHECK				43.47	43.47CR	0.00
								43.47	0.00	

01-2093 PROJECT RESOURCES GROUP INC

I MC-43208		CABLE AND REPAIRS	AP		R	1/11/2018		2,637.10	2,637.10CR	
		G/L ACCOUNT						2,637.10		
	630 5-820-2-63500	OPERATIONAL EQUIPT MAINT & REP					2,637.10	CABLE AND REPAIRS		
				REG. CHECK				2,637.10	2,637.10CR	0.00
								2,637.10	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1	RDS									
	I 201402114329	SLO PITCH PAYOUT	AP		R	0/00/0000		40.00	40.00CR	
		G/L ACCOUNT						40.00		
	001 5-444-2-65980	MISCELLANEOUS					40.00	RDS:SLO PITCH PAYOUT		
				REG. CHECK				40.00	40.00CR	0.00
								40.00	0.00	

01-1	REBECCA BILLICK									
	I 060517CU	DAY CAMP REFND	AP		R	0/00/0000		12.50	12.50CR	
		G/L ACCOUNT						12.50		
	001 5-444-2-65980	MISCELLANEOUS					12.50	REBECCA BILLICK:DAY CAMP REFND		
				REG. CHECK				12.50	12.50CR	0.00
								12.50	0.00	

01-2112	RESCO									
	I 697656	STREET LIGHTING SUPPLIES	AP		R	2/10/2018		266.80	266.80CR	
		G/L ACCOUNT						266.80		
	630 5-820-2-65303	STREET LIGHTS					266.80	STREET LIGHTING SUPPLIES		
				REG. CHECK				266.80	266.80CR	0.00
								266.80	0.00	

01-1	ROBYN NEBERGALL									
	I 062612RN	REF SWIM CLUB	AP		R	0/00/0000		60.00	60.00CR	
		G/L ACCOUNT						60.00		
	001 5-442-2-65980	MISCELLANEOUS					60.00	ROBYN NEBERGALL:REF SWIM CLUB		
				REG. CHECK				60.00	60.00CR	0.00
								60.00	0.00	

01-1	SAM NORTHUP									
	I 050412SN	REF 2 SOCCER GAMES	AP		R	0/00/0000		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	001 5-446-2-64930	UMPIRES/REFEREE FEES					20.00	SAM NORTHUP:REF 2 SOCCER GAMES		
				REG. CHECK				20.00	20.00CR	0.00
								20.00	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2165 SANDRY FIRE SUPPLY LLC

I 55244	16 HELMETS	AP		R	1/11/2018			3,776.00	3,776.00CR	
	G/L ACCOUNT							3,776.00		
	001 5-110-3-67270	OTHER CAPITAL EQUIPMENT				3,776.00		16 HELMETS		
		REG. CHECK						3,776.00	3,776.00CR	0.00
								3,776.00	0.00	

01-2235 SPINUTECH INC

I 10357	JAN EMAIL MARKETING	AP		R	1/11/2018			25.00	25.00CR	
	G/L ACCOUNT							25.00		
	001 5-525-2-64020	ADVERTISING				25.00		JAN EMAIL MARKETING		
		REG. CHECK						25.00	25.00CR	0.00
								25.00	0.00	

01-1239 STATE HYGIENIC LABORATORY

I 127542	POOL TESTING	AP		R	2/10/2018			13.00	13.00CR	
	G/L ACCOUNT							13.00		
	001 5-465-2-64121	HEALTH SERVICES				13.00		POOL TESTING		
		REG. CHECK						13.00	13.00CR	0.00
								13.00	0.00	

01-1690 STOREY KEMWORTHY/MATT PARRO

I 546512	W2'S, 1099'S, ENVELOPES	AP		R	2/10/2018			192.00	192.00CR	
	G/L ACCOUNT							192.00		
	035 5-899-2-65060	OFFICE SUPPLIES				192.00		W2'S, 1099'S, ENVELOPES		
		REG. CHECK						192.00	192.00CR	0.00
								192.00	0.00	

01-2260 STUART C IRBY CO

I 5010532564	COUPLINGS	AP		R	1/11/2018			556.13	556.13CR	
	G/L ACCOUNT							556.13		
	640 5-825-2-65307	SERVICE LINES				556.13		COUPLINGS		
I 5010540839	TRACER WIRE	AP		R	1/11/2018			461.87	461.87CR	
	G/L ACCOUNT							461.87		
	640 5-825-2-65307	SERVICE LINES				461.87		TRACER WIRE		

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

				REG. CHECK				1,018.00	1,018.00CR	0.00
								1,018.00	0.00	

01-1	TIFFANY PRIEBE									
	I 0607160S	CAMP REFUND	AP		R	0/00/0000		20.00	20.00CR	
		G/L ACCOUNT						20.00		
		001 5-446-2-65980	MISCELLANEOUS				20.00	TIFFANY PRIEBE:CAMP REFUND		
				REG. CHECK				20.00	20.00CR	0.00
								20.00	0.00	

01-2400	TIPTON CONSERVATIVE									
	I 1217TCA	FUNDRAISING STRATEGIES	AP		R	2/10/2018		120.00	120.00CR	
		G/L ACCOUNT						120.00		
		001 5-525-2-64020	ADVERTISING				120.00	FUNDRAISING STRATEGIES		
				REG. CHECK				120.00	120.00CR	0.00
								120.00	0.00	

01-2410	TIPTON ELECTRIC MOTORS									
	I 285993	REPAIR HEATER FAN MOTOR	AP		R	2/10/2018		379.12	379.12CR	
		G/L ACCOUNT						379.12		
		810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR				379.12	REPAIR HEATER FAN MOTOR		
	I 286081	IMPACT	AP		R	2/10/2018		435.00	435.00CR	
		G/L ACCOUNT						435.00		
		810 5-899-2-65053	SMALL TOOLS				435.00	IMPACT		
				REG. CHECK				814.12	814.12CR	0.00
								814.12	0.00	

01-1	TRISH WETHINGTON									
	I 060716TW	CAMP REFUND	AP		R	0/00/0000		35.00	35.00CR	
		G/L ACCOUNT						35.00		
		001 5-446-2-65980	MISCELLANEOUS				35.00	TRISH WETHINGTON:CAMP REFUND		
				REG. CHECK				35.00	35.00CR	0.00
								35.00	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2500 TYLER TECHNOLOGIES INC

I 025-211421		UTILITY BILL NOTIFICATION	AP		R	2/10/2018		30.30	30.30CR	
		G/L ACCOUNT						30.30		
	630 5-822-2-65980	MISCELLANEOUS				10.10		UTILITY BILL NOTIFICATION		
	600 5-811-2-65980	MISCELLANEOUS				10.10		UTILITY BILL NOTIFICATION		
	640 5-826-2-65980	MISCELLANEOUS				10.10		UTILITY BILL NOTIFICATION		
		REG. CHECK						30.30	30.30CR	0.00
								30.30	0.00	

01-2562 VERMEER SALES & SERVICE INC

I 519669		STUMP CUTTER RENTAL	AP		R	2/10/2018		350.00	350.00CR	
		G/L ACCOUNT						350.00		
	001 5-221-2-64151	COMMERCIAL EQPT RENTAL & LEASE				350.00		STUMP CUTTER RENTAL		
		REG. CHECK						350.00	350.00CR	0.00
								350.00	0.00	

01-2656 WILTON PARENTS FOR YOUTH

I 062414WPFY		3/4 GRADE SOFTBALL TOURNEY	AP		R	0/00/0000		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-441-2-65980	MISCELLANEOUS				100.00		3/4 GRADE SOFTBALL TOURNEY		
		REG. CHECK						100.00	100.00CR	0.00
								100.00	0.00	

01-2700 XEROX CORPORATION

I 091734896		BASE AND COPIES	AP		R	2/10/2018		1,730.25	1,730.25CR	
		G/L ACCOUNT						1,730.25		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE				747.99		BASE AND COPIES		
	835 5-899-2-65070	OPERATING SUPPLIES				982.26		BASE AND COPIES		
		REG. CHECK						1,730.25	1,730.25CR	0.00
								1,730.25	0.00	

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2737 ZEP SALES & SERVICE

I 9003182988		OPERATING SUPPLIES	AP		R	2/10/2018	425.07	425.07CR	
		G/L ACCOUNT					425.07		
	810 5-899-2-65070	OPERATING SUPPLIES					425.07	OPERATING SUPPLIES	
							REG. CHECK	425.07	425.07CR
							425.07	0.00	0.00

01-1 ZOE REZAC

I 070716ZR		DAY CAMP HELP	AP		R	0/00/0000	48.00	48.00CR	
		G/L ACCOUNT					48.00		
	001 5-446-2-64930	UMPIRES/REFEREE FEES					48.00	ZOE REZAC:DAY CAMP HELP	
							REG. CHECK	48.00	48.00CR
							48.00	0.00	0.00

PACKET: 02653 Council Mtg 011518

VENDOR SET: 01

----- REPORT TOTALS -----

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	13,653.04CR
600	WATER OPERATING	46.02CR
610	WASTEWATER/AKA SEWER REVE	81.99CR
630	ELECTRIC OPERATING	7,877.93CR
640	GAS OPERATING	1,270.04CR
670	GARBAGE COLLECTION	2,953.74CR
810	CENTRAL GARAGE	7,500.36CR
835	ADMINISTRATIVE SERVICES	4,492.74CR
** TOTALS **		37,875.86CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKYS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG CHECKS		37,875.86	37,875.86CR	0.00
		37,875.86	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		37,875.86	37,875.86CR	0.00
		37,875.86	0.00	

TOTAL CHECKS TO PRINT: 63

ERRORS: 0 WARNINGS: 0

City Credit Card Statement							Card Ttl	5,049.42
Ambulance - One Card								
Repair Parts - Ultra Bright Lightz	dr	810	5	899	2	63321	323.48	
Operating Supplies - Welter Storage Equipment	dr	001	5	160	2	65070	24.85	
Travel Training - Hampton Inn Des Moines	dr	001	5	160	1	62980	236.10	
Computer Supplies - Paypal	dr	001	5	160	2	65065	16.50	
Training - World Point	dr	001	5	160	1	62300	40.94	
Total Charges								641.87
City Check Out - One Card								
Office Supplies - Amazon	dr	001	5	110	2	65060	61.30	
Police Equipment - LA Police Gear	dr	001	5	110	2	64350	100.99	
Total Charges								162.29
City Clerk - One Card								
Misc Supplies for meeting - Pizza Hut	dr	835	5	899	2	65980	70.20	
Total Charges								70.20
Economic Dev Director - One Card								
Total Charges							0.00	0.00
Electric - One Card								
Safety Signs - Traffic Safety Store	dr	630	5	820	2	65070	380.42	
Total Charges								380.42
Finance Director - One Card								
Misc Supplies - Stardock Corporation	dr	835	5	899	2	65980	9.99	
Technology Services - Microsoft	dr	835	5	899	2	64190	864.00	
	dr	001	5	150	2	64190	96.00	
	dr	630	5	820	2	64190	96.00	
2 Computer Monitors - Amazon	dr	001	5	620	3	67271	5.15	
	dr	630	5	822	3	67271	98.61	
	dr	640	5	826	3	67271	74.23	
	dr	600	5	811	3	67271	74.23	
	dr	610	5	815	3	67271	51.98	
	dr	670	5	840	3	67271	51.80	
Total Charges								1,421.99
Fire - One Card								
Misc Supplies - Casey's, Walmart	dr	001	5	150	2	65980	174.82	
Total Charges								174.82
Gas - One Card								
Equipment Repair/Maint Supplies (FAC) - Paypal	dr	001	5	465	2	63500	78.98	
Small Tools - Paypal	dr	640	5	825	2	65053	125.00	
Total Charges								203.98
JKFAC/Recreation - One Card								
Operating Supplies - Walmart	dr	001	5	465	2	65070	30.31	
	dr	001	5	465	2	65031	21.52	
Uniform Shirts - Amazon	dr	001	5	465	2	64350	59.97	
Total Charges								111.80
Library - One Card								
Postage/Shipping - USPS	dr	001	5	410	2	65080	163.08	
Office Supplies - Walmart	dr	001	5	410	2	65060	4.94	
Materials - Amazon, Walmart, Scholastic	dr	001	5	410	2	65020	1,281.56	
Program Supplies - OTC Brands, Scholastic	dr	001	5	410	2	65021	307.27	

Amy Lenz

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Sunday, December 31, 2017 1:32 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
BC0028982	Submitted to Local Authority	Tiger Mart (51 Cedar Street Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

Tipton Airport Committee Meeting

December 13, 2017, 6:00 pm at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Airport manager Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Sandy Gleaves, Mike Moes, Scott Pearson, Jim Rohlf, and Dave Kruse. The agenda and last month's minutes were approved with a motion by Scott and a second by Dave.

Discussion was held on the taxi and runway sealing invoice. The committee expressed concerns about the runway crack repairs that were made, specifically the lack of ribbon used in the cracks before tar was applied and the remaining depth of the cracks. Water will collect and freeze/expand, in these cracks, and they do not meet specs. A phone conference with Jay Pudenz at McClure to discuss this was attempted, a voice message was left for him. Due to the fact that the sealing process does not meet specs, the committee agreed not to approve the invoice.

Dave Kruse resigned as assistant airport manager effective immediately, but will remain on the committee to the end of his term. Mike Moes nominated Scott Pearson for the position and a vote was taken, electing Scott to assistant airport manager. Dave's name will be taken off the list of who can call in NOTAMs and Scott's name will be added.

Max reported fuel sales of 184.3 gallons for November for a total of \$848.05 and profit of \$117.99.

Larry Lynch's hangar is still under construction and the next person on the waiting list for the hangar he will free up is willing to wait for it through construction delays.

A firm hired by the DOT, Applied Pavement Technology, was out Tuesday to officially inspect the runway. They stated that the pavement was acceptable. Max had been willing to meet with them, but they had finished up before the time they'd planned to be there.

With no other business to discuss, a motion to adjourn was presented by Mike, with a second by Sandy. Meeting closed at 6:49.

Respectfully submitted by Sandy Gleaves.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2017

% OF YEAR COMPLETED: 50.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>001-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	2,945,629.00	1,415,255.09	2,883,229.00	638,767.42	1,432,607.30	1,450,621.70	49.69
TOTAL EXPENDITURES	<u>2,945,631.00</u>	<u>1,304,662.53</u>	<u>2,883,229.00</u>	<u>220,611.57</u>	<u>1,285,617.92</u>	<u>1,597,611.08</u>	<u>44.59</u>
REVENUES OVER/(UNDER) EXPENDITURES	(2.00)	110,592.56	0.00	418,155.85	146,989.38	146,989.38	0.00
<u>002-COMMUNICATIONS - LOCAL AC</u>							
TOTAL REVENUE	0.00	11,618.68	0.00	46.68	232.11	232.11	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>12,618.02</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(999.34)	0.00	46.68	232.11	232.11	0.00
<u>110-ROAD USE TAX FUND</u>							
TOTAL REVENUE	370,415.00	213,302.94	581,689.00	32,260.81	224,122.51	357,566.49	38.53
TOTAL EXPENDITURES	<u>370,415.00</u>	<u>143,181.79</u>	<u>581,689.00</u>	<u>140,527.04</u>	<u>140,527.04</u>	<u>441,161.96</u>	<u>24.16</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	70,121.15	0.00	(108,266.23)	83,595.47	83,595.47	0.00
<u>112-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	365,145.00	200,836.44	367,572.00	21,625.57	206,266.24	161,305.76	56.12
TOTAL EXPENDITURES	<u>365,145.00</u>	<u>182,572.56</u>	<u>367,572.00</u>	<u>183,786.00</u>	<u>183,786.00</u>	<u>183,786.00</u>	<u>50.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	18,263.88	0.00	(162,160.43)	22,480.24	22,480.24	0.00
<u>119-Emergency Fund</u>							
TOTAL REVENUE	0.00	0.00	29,402.00	1,727.71	15,775.65	13,626.35	53.66
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>29,402.00</u>	<u>14,700.98</u>	<u>14,700.98</u>	<u>14,701.02</u>	<u>50.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(12,973.27)	1,074.67	1,074.67	0.00
<u>121-LOCAL OPTION TAX</u>							
TOTAL REVENUE	236,816.00	136,119.64	252,475.00	21,889.34	134,362.84	118,112.16	53.22
TOTAL EXPENDITURES	<u>236,816.00</u>	<u>103,544.08</u>	<u>252,475.00</u>	<u>119,031.52</u>	<u>119,031.52</u>	<u>133,443.48</u>	<u>47.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	32,575.56	0.00	(97,142.18)	15,331.32	15,331.32	0.00
<u>125-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	175,796.00	98,125.97	205,332.00	12,665.92	117,955.37	87,376.63	57.45
TOTAL EXPENDITURES	<u>175,796.00</u>	<u>91,412.15</u>	<u>205,332.00</u>	<u>93,695.37</u>	<u>111,110.59</u>	<u>94,221.41</u>	<u>54.11</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,713.82	0.00	(81,029.45)	6,844.78	6,844.78	0.00
<u>160-ECONOMIC/INDUSTRIAL DEVEL</u>							
TOTAL REVENUE	39,816.00	20,193.68	23,535.00	1,524.01	16,721.04	6,813.96	71.05
TOTAL EXPENDITURES	<u>39,816.00</u>	<u>322.01</u>	<u>23,535.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,535.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	19,871.67	0.00	1,524.01	16,721.04	16,721.04	0.00
<u>168-AQUATIC CENTER CAMPAIGN F</u>							
TOTAL REVENUE	0.00	27,000.00	13,000.00	0.00	0.00	13,000.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	27,000.00	0.00	0.00	0.00	0.00	0.00

CITY OF TIPTON
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189-LIBRARY TRUST FUND							
TOTAL REVENUE	1,200.00	111.40	1,800.00	21.95	105.30	1,694.70	5.85
TOTAL EXPENDITURES	1,200.00	0.00	1,800.00	0.00	0.00	1,800.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	111.40	0.00	21.95	105.30	105.30	0.00
190-P S SHARE FUND							
TOTAL REVENUE	2,035.00	1,661.71	2,500.00	319.47	1,734.16	765.84	69.37
TOTAL EXPENDITURES	2,035.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,661.71	0.00	319.47	1,734.16	1,734.16	0.00
192-FIRE ENTERPRISE TRUST							
TOTAL REVENUE	81,614.00	37,789.77	90,616.00	17,423.75	59,837.90	30,778.10	66.03
TOTAL EXPENDITURES	81,614.00	40,807.04	90,616.00	33,211.04	33,211.04	57,404.96	36.65
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(3,017.27)	0.00	(15,787.29)	26,626.86	26,626.86	0.00
202-ELECTRIC REVENUE BONDS							
TOTAL REVENUE	201,465.00	100,836.94	203,678.00	101,730.81	102,338.99	101,339.01	50.25
TOTAL EXPENDITURES	201,465.00	13,045.00	203,678.00	11,513.75	11,513.75	192,164.25	5.65
REVENUES OVER/(UNDER) EXPENDITURES	0.00	87,791.94	0.00	90,217.06	90,825.24	90,825.24	0.00
203-06 ELECTRIC SUBSTATION RE							
TOTAL REVENUE	221,450.00	110,963.13	224,175.00	111,992.37	113,261.77	110,813.23	50.57
TOTAL EXPENDITURES	221,450.00	27,825.00	224,175.00	26,587.50	26,587.50	197,587.50	11.86
REVENUES OVER/(UNDER) EXPENDITURES	0.00	83,138.13	0.00	85,404.87	86,774.27	86,774.27	0.00
204-WATER REVENUE BOND RESERV							
TOTAL REVENUE	143,188.00	71,703.95	146,938.00	73,433.24	74,087.54	72,850.46	50.42
TOTAL EXPENDITURES	143,188.00	3,893.75	146,938.00	3,218.75	3,218.75	143,719.25	2.19
REVENUES OVER/(UNDER) EXPENDITURES	0.00	67,810.20	0.00	70,214.49	70,868.79	70,868.79	0.00
205-GO FIRE TRUCK 2010							
TOTAL REVENUE	56,614.00	28,308.35	41,422.00	20,724.15	20,724.15	20,697.85	50.03
TOTAL EXPENDITURES	56,614.00	2,284.74	41,422.00	0.00	1,609.14	39,812.86	3.88
REVENUES OVER/(UNDER) EXPENDITURES	0.00	26,023.61	0.00	20,724.15	19,115.01	19,115.01	0.00
206-1994 SE/WA DEBT SERV FUND							
TOTAL REVENUE	4,369.00	1,642.30	0.00	1.24	2,231.49	2,231.49	0.00
TOTAL EXPENDITURES	4,369.00	2,184.52	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(542.22)	0.00	1.24	2,231.49	2,231.49	0.00
208-WW/SEWER REVENUE BOND SIN							
TOTAL REVENUE	196,101.00	97,971.33	197,731.00	98,766.33	99,219.81	98,511.19	50.18
TOTAL EXPENDITURES	196,101.00	12,906.25	197,731.00	11,453.75	11,453.75	186,277.25	5.79
REVENUES OVER/(UNDER) EXPENDITURES	0.00	85,065.08	0.00	87,312.58	87,766.06	87,766.06	0.00

CITY OF TIPTON
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 AS OF: DECEMBER 31ST, 2017

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306-69 KV SUBSTATION PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307-STREETScape PROJECT							
TOTAL REVENUE	0.00	54.40	0.00	29.98	149.08	149.08	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	54.40	0.00	29.98	149.08	149.08	0.00
308-SKATE PARK PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-NEW FIRE STATION							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311-ADDITIONAL GENERATION PRJCT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	800,000.00	724,373.41	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(800,000.00)	(724,373.41)	0.00	0.00	0.00	0.00	0.00
312-PUBLIC WORKS BLDGS							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
314-WETLAND MITIGATION PRJCT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315-JKFAC CP							
TOTAL REVENUE	787,855.00	881.18	747,755.00	444.86	2,212.01	745,542.99	0.30
TOTAL EXPENDITURES	787,855.00	0.00	747,755.00	0.00	0.00	747,755.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	881.18	0.00	444.86	2,212.01	2,212.01	0.00
500-CEMETERY TRUST FUND							
TOTAL REVENUE	1,500.00	150.00	1,500.00	155.00	780.00	720.00	52.00
TOTAL EXPENDITURES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	150.00	0.00	155.00	780.00	780.00	0.00

CITY OF TIPTON
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600-WATER OPERATING							
TOTAL REVENUE	784,961.00	361,513.11	713,700.00	66,106.07	362,318.17	351,381.83	50.77
TOTAL EXPENDITURES	<u>784,962.00</u>	<u>307,007.04</u>	<u>713,700.00</u>	<u>133,375.80</u>	<u>351,015.76</u>	<u>362,684.24</u>	<u>49.18</u>
REVENUES OVER/(UNDER) EXPENDITURES	(1.00)	54,506.07	0.00	(67,269.73)	11,302.41	(11,302.41)	0.00
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	660,443.00	306,802.21	622,700.00	47,156.82	299,408.17	323,291.83	48.08
TOTAL EXPENDITURES	<u>660,443.00</u>	<u>295,349.12</u>	<u>622,700.00</u>	<u>144,517.01</u>	<u>269,759.70</u>	<u>352,940.30</u>	<u>43.32</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11,453.09	0.00	(97,360.19)	29,648.47	(29,648.47)	0.00
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,754,003.00	2,491,932.13	3,936,957.00	266,190.52	1,985,966.58	1,950,990.42	50.44
TOTAL EXPENDITURES	<u>4,754,003.00</u>	<u>2,302,131.36</u>	<u>3,936,957.00</u>	<u>711,092.28</u>	<u>2,990,239.28</u>	<u>946,717.72</u>	<u>75.95</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	189,800.77	0.00	(444,901.76)	(1,004,272.70)	1,004,272.70	0.00
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	0.00	11.09	0.00	6.12	30.42	(30.42)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11.09	0.00	6.12	30.42	(30.42)	0.00
632-ELECTRIC RENEWAL/REPLACEM							
TOTAL REVENUE	0.00	483.75	0.00	266.62	1,325.75	(1,325.75)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	483.75	0.00	266.62	1,325.75	(1,325.75)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	0.00	511.46	0.00	193.12	1,235.24	(1,235.24)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	511.46	0.00	193.12	1,235.24	(1,235.24)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	0.00	2,079.51	0.00	971.97	5,150.33	(5,150.33)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,079.51	0.00	971.97	5,150.33	(5,150.33)	0.00
640-GAS OPERATING							
TOTAL REVENUE	2,016,450.00	249,206.04	2,030,643.00	116,984.98	318,980.26	1,711,662.74	15.71
TOTAL EXPENDITURES	<u>2,016,450.00</u>	<u>463,776.61</u>	<u>2,030,643.00</u>	<u>155,760.94</u>	<u>503,941.14</u>	<u>1,526,701.86</u>	<u>24.82</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(214,570.57)	0.00	(38,775.96)	(184,960.88)	184,960.88	0.00
641-GAS D.E.I.							
TOTAL REVENUE	0.00	27.80	0.00	3.77	39.79	(39.79)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	27.80	0.00	3.77	39.79	(39.79)	0.00

CITY OF TIPTON
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<u>642-GAS RESERVE</u>							
TOTAL REVENUE	0.00	89.99	0.00	677.09	874.12 (874.12)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89.99	0.00	677.09	874.12 (874.12)	0.00
<u>660-AIRPORT OPERATING</u>							
TOTAL REVENUE	395,046.00	35,743.59	286,754.00	13,196.72	32,195.39	254,558.61	11.23
TOTAL EXPENDITURES	395,046.00	28,109.08	286,754.00	4,458.14	36,182.69	250,571.31	12.62
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,634.51	0.00	8,738.58 (3,987.30)	3,987.30	0.00
<u>670-GARBAGE COLLECTION</u>							
TOTAL REVENUE	548,746.00	262,719.44	532,734.00	41,390.40	260,381.09	272,352.91	48.88
TOTAL EXPENDITURES	548,746.00	242,844.75	532,734.00	55,842.65	243,368.87	289,365.13	45.68
REVENUES OVER/(UNDER) EXPENDITURES	0.00	19,874.69	0.00	(14,452.25)	17,012.22 (17,012.22)	0.00
<u>740-STORM WATER</u>							
TOTAL REVENUE	103,217.00	51,426.73	103,200.00	243,641.21	285,959.94 (182,759.94)	277.09
TOTAL EXPENDITURES	103,217.00	99,444.50	103,200.00	15,083.00	219,168.36 (115,968.36)	212.37
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (48,017.77)	0.00	228,558.21	66,791.58 (66,791.58)	0.00
<u>750-CEMETERY ENTERPRISE</u>							
TOTAL REVENUE	0.00	15,269.51	0.00	33.11	184.13 (184.13)	0.00
TOTAL EXPENDITURES	0.00	19,122.75	0.00	35.75	71.50 (71.50)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (3,853.24)	0.00	(2.64)	112.63 (112.63)	0.00
<u>810-CENTRAL GAPAGE</u>							
TOTAL REVENUE	327,581.00	129,922.89	612,323.00	27,457.64	145,591.26	466,731.74	23.78
TOTAL EXPENDITURES	327,581.00	133,198.26	612,323.00	19,889.12	257,951.33	354,371.67	42.13
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (3,275.37)	0.00	7,568.52 (112,360.07)	112,360.07	0.00
<u>820-PSF HEALTH INSURANCE</u>							
TOTAL REVENUE	75,050.00	40,061.40	85,771.00	14,762.02	43,357.36	42,413.64	50.55
TOTAL EXPENDITURES	75,050.00	40,640.08	85,771.00	7,183.66	43,864.38	41,806.62	51.14
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (578.68)	0.00	7,578.36 (507.02)	507.02	0.00
<u>830-CITY RESERVE FUND</u>							
TOTAL REVENUE	2,275.00	1,064.01	500.00	0.00	227.39	272.61	45.48
TOTAL EXPENDITURES	2,275.00	0.00	500.00	0.00	0.00	500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,064.01	0.00	0.00	227.39 (227.39)	0.00
<u>835-ADMINISTRATIVE SERVICES</u>							
TOTAL REVENUE	335,694.00	138,417.46	346,883.00	18,786.91	167,706.21	179,176.79	48.35
TOTAL EXPENDITURES	335,695.00	152,972.72	346,883.00	15,997.74	151,080.97	195,802.03	43.55
REVENUES OVER/(UNDER) EXPENDITURES	(1.00 (14,555.26)	0.00	2,789.17	16,625.24 (16,625.24)	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2017

% OF YEAR COMPLETED: 50.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
860-PAYROLL ACCOUNT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
950-ELECTRIC METER DEPOSITS							
TOTAL REVENUE	15,100.00	6,108.22	15,000.00	535.00	4,121.79	10,878.21	27.48
TOTAL EXPENDITURES	<u>15,100.00</u>	<u>6,320.00</u>	<u>15,000.00</u>	<u>655.00</u>	<u>5,510.00</u>	<u>9,490.00</u>	<u>36.73</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (211.78)	0.00 (120.00)	(1,388.21)	1,388.21	0.00
951-WATER METER DEPOSITS							
TOTAL REVENUE	6,000.00	2,507.41	6,000.00	250.73	1,068.96	4,931.04	17.82
TOTAL EXPENDITURES	<u>6,000.00</u>	<u>2,721.00</u>	<u>6,000.00</u>	<u>190.00</u>	<u>1,755.00</u>	<u>4,245.00</u>	<u>29.25</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (213.59)	0.00	60.73 (686.04)	686.04	0.00
952-GAS METER DEPOSITS							
TOTAL REVENUE	8,500.00	3,995.66	9,100.00	204.67	1,389.45	7,710.55	15.27
TOTAL EXPENDITURES	<u>8,500.00</u>	<u>3,569.00</u>	<u>9,100.00</u>	<u>285.00</u>	<u>2,920.00</u>	<u>6,180.00</u>	<u>32.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	426.66	0.00 (80.33)	(1,530.55)	1,530.55	0.00
GRAND TOTAL REVENUES							
	16,956,220.00	7,146,242.34	16,146,384.00	2,358,431.26	6,962,488.31	9,183,895.69	43.12
GRAND TOTAL EXPENDITURES							
	<u>17,756,224.00</u>	<u>6,819,235.37</u>	<u>16,146,384.00</u>	<u>2,172,437.11</u>	<u>7,068,930.71</u>	<u>9,077,453.29</u>	<u>43.78</u>
REVENUES OVER/(UNDER) EXPENDITURES	(800,004.00)	327,006.97	0.00	185,994.15 (106,442.40)	106,442.40	0.00

*** END OF REPORT ***

CITY OF TIPTON
 FUND BALANCE REPORT
 AS OF: DECEMBER 31ST, 2017

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	191,638.48CR	1,432,607.30CR	1,285,617.92	338,627.86CR
002-COMMUNICATIONS - LOCAL AC	65,762.03CR	232.11CR	0.00	65,994.14CR
110-ROAD USE TAX FUND	731,000.56CR	224,122.51CR	140,527.04	814,596.03CR
112-TRUST AND AGENCY FUND	27,504.94CR	206,266.24CR	183,786.00	49,985.18CR
119-Emergency Fund	0.00	15,775.65CR	14,700.98	1,074.67CR
121-LOCAL OPTION TAX	328,492.76CR	134,362.84CR	119,031.52	343,824.08CR
125-TIF SPECIAL REVENUE FUND	52,430.45CR	117,955.37CR	111,110.59	59,275.23CR
160-ECONOMIC/INDUSTRIAL DEVEL	626,372.69CR	16,721.04CR	0.00	643,093.73CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
169-PARK TRUST	0.00	0.00	0.00	0.00
187-UNEMPLOYMENT TRUST	0.00	0.00	0.00	0.00
189-LIBRARY TRUST FUND	8,367.26CR	105.30CR	0.00	8,472.56CR
190-P S SHARE FUND	25,794.11CR	1,734.16CR	0.00	27,528.27CR
191-AMBULANCE TRUST	0.00	0.00	0.00	0.00
192-FIRE ENTERPRISE TRUST	3,724.25CR	59,837.90CR	33,211.04	30,351.11CR
195-CDBG FUNDS	0.00	0.00	0.00	0.00
200-ELECTRIC REVENUE BONDS 98	0.00	0.00	0.00	0.00
202-ELECTRIC REVENUE BONDS	215,692.99CR	102,338.99CR	11,513.75	306,518.23CR
203-06 ELECTRIC SUBSTATION RE	485,662.65CR	113,361.77CR	26,587.50	572,436.92CR
204-WATER REVENUE BOND RESERV	232,047.52CR	74,087.54CR	3,218.75	302,916.31CR
205-GO FIRE TRUCK 2010	546.95	20,724.15CR	1,609.14	18,568.06CR
206-1994 SE/WA DEBT SERV FUND	475.39	2,231.49CR	0.00	1,756.10CR
207-GO - FIRE STATION	0.00	0.00	0.00	0.00
208-WW/SEWER REVENUE BOND SIN	160,826.10CR	99,219.81CR	11,453.75	248,592.16CR
209-STREETScape PROJECT	0.00	0.00	0.00	0.00
210-GO ST IMPROVEMENT NOTES	8,107.23CR	28.61CR	0.00	8,135.84CR
212-03 GO ST IMPROVE NOTES	14,099.29CR	49.77CR	0.00	14,149.06CR
214-GO CP BONDS SERIES 2011A	11,348.46CR	110,460.40CR	16,420.00	105,388.86CR
216-GO CP BONDS SERIES 2011B	532.73CR	56,606.26CR	6,568.75	50,570.24CR
218-GO CP BONDS SERIES 2011C	52,151.97CR	142,298.87CR	11,598.75	182,852.09CR
220-GO BONDS 2013 DEBT SRVC	4,817.81CR	56,840.65CR	4,358.75	57,299.71CR
222-GO BOND 2015 DEBT SERVICE	90,524.68CR	53,860.48CR	10,787.50	133,597.66CR
300-GO ST IMPROVEMENT PPROJECT	1,756.48CR	6.21CR	0.00	1,762.69CR
301-WATER TOWER PROJECT	0.00	0.00	0.00	0.00
302-WATER PROJECT WAPPAPITS	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP	0.00	0.00	0.00	0.00
305-GO ST IMPROVEMENT 08	0.00	0.00	0.00	0.00
306-69 KV SUBSTATION PROJECT	0.00	0.00	0.00	0.00
307-STREETScape PROJECT	42,236.55CR	149.08CR	0.00	42,385.63CR
308-SKATE PARK PROJECT	0.00	0.00	0.00	0.00
310-NEW FIRE STATION	0.00	0.00	0.00	0.00
311-ADDDTL GENERATION PRJCT	735,095.91	0.00	0.00	735,095.91
312-PUBLIC WORKS BLDGS	0.00	0.00	0.00	0.00
314-WETLAND M ITIGATION PRJCT	0.00	0.00	0.00	0.00

CITY OF TIPTON
 FUND BALANCE REPORT
 AS OF: DECEMBER 31ST, 2017

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
315-JKFAC CP	626,724.15CR	2,212.01CR	0.00	628,936.16CR
500-CEMETERY TRUST FUND	101,510.00CR	780.00CR	0.00	102,290.00CR
600-WATER OPERATING	158,659.54CR	362,318.17CR	351,015.76	169,961.95CR
610-WASTEWATER/AKA SEWER REVE	105,599.78CR	299,408.17CR	269,759.70	135,248.25CR
630-ELECTRIC OPERATING	1,958,999.52CR	1,985,966.58CR	2,990,239.28	954,726.82CR
631-ELECTRIC DEVELOPMENT	8,616.62CR	30.42CR	0.00	8,647.04CR
632-ELECTRIC RENEWAL/REPLACEM	375,623.99CR	1,325.75CR	0.00	376,949.74CR
633-ELECTRIC RESERVE	410,061.70CR	1,235.24CR	0.00	411,296.94CR
634-ELECTRIC BOND/INT RESERVE	1,526,687.27CR	5,150.33CR	0.00	1,531,837.60CR
640-GAS OPERATING	33,365.35	318,980.26CR	503,941.14	218,326.23
641-GAS D.E.I.	15,802.57CR	39.79CR	0.00	15,842.36CR
642-GAS RESERVE	474,720.49CR	874.12CR	0.00	475,594.61CR
660-AIRPORT OPERATING	62,524.23	32,195.39CR	36,182.69	66,511.53
670-GARBAGE COLLECTION	66,465.46CR	260,381.09CR	243,368.87	83,477.68CR
740-STORM WATER	10,398.90CR	285,959.94CR	219,168.36	77,190.48CR
750-CEMETERY ENTERPRISE	16,136.98CR	184.13CR	71.50	16,249.61CR
810-CENTRAL GARAGE	331,261.21CR	145,591.26CR	257,951.33	218,901.14CR
820-PSF HEALTH INSURANCE	33,347.27CR	43,357.36CR	43,864.38	32,840.25CR
830-CITY RESERVE FUND	86,131.11CR	227.39CR	0.00	86,358.50CR
835-ADMINISTRATIVE SERVICES	20,236.43	167,706.21CR	151,080.97	3,611.19
860-PAYROLL ACCOUNT	1,300.19CR	0.00	0.00	1,300.19CR
950-ELECTRIC METER DEPOSITS	11,862.34CR	4,121.79CR	5,510.00	10,474.13CR
951-WATER METER DEPOSITS	1,719.87CR	1,068.96CR	1,755.00	1,033.83CR
952-GAS METER DEPOSITS	8,132.55CR	1,389.45CR	2,920.00	6,602.00CR
999-POOLED CASH	0.00	0.00	0.00	0.00
GRAND TOTAL FUND BALANCE	8,282,130.12CR	6,962,488.31CR	7,068,930.71	8,175,687.72CR

*** END OF REPORT ***

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Community State	522532	001-660 Ambulance Trust	09/04/16	12 mos.	0.40	09/04/18	\$109,486.37			09/04/17	
Citizens Savings	27565	001-687 Unemployment Trust	10/10/16	12 mos.	0.40	10/10/18	\$73,731.11	\$183,217.48		10/10/17	
*Community State	522530	110 Road Use Tax	09/04/16	12 mos.	0.40	09/04/18	\$100,000.00			09/04/17	
*Community State	522719	110 Road Use Tax	10/02/16	12 mos.	0.40	10/02/18	\$30,000.00	\$130,000.00		10/02/17	
Community State	522796	125 TIF	03/27/16	12 mos.	0.40	03/27/18	\$78,291.80	\$78,291.80		03/27/17	
Community State	522797	160 Economic Development	03/27/16	12 mos.	0.40	03/27/18	\$13,035.67	\$13,035.67		03/27/17	
*Community State	522531	500 Cemetery Trust	09/04/16	12 mos.	0.40	09/04/18	\$100,000.00	\$100,000.00		09/04/17	
Citizens Savings	27567	610 Wastewater/Sewer Operating	11/06/16	12 mos.	0.40	11/06/18	\$213,402.78	\$213,402.78		11/06/17	
Community State	522485	630 Electric Operating	06/19/16	12 mos.	0.40	06/19/18	\$108,033.53			06/19/17	216.23
Citizens Savings	27568	630 Electric Operating	11/06/16	12 mos.	0.40	11/06/18	\$106,701.36			11/06/17	
Citizens Savings	27578	630 Electric Operating	12/16/16	6 mos.	0.35	06/16/18	\$108,329.38	\$323,064.27		12/16/17	216.82
Community State	522519	633 Electric Reserve	08/12/16	12 mos.	0.40	08/12/18	\$81,115.94			08/12/17	
Citizens Savings	27561	633 Electric Reserve	10/09/17	12 mos.	0.40	10/09/18	\$57,151.09	\$138,267.03		10/09/17	
Citizens Savings	27559	634 Electric Bond & Interest	09/02/17	12 mos.	0.40	09/02/18	\$157,671.14	\$157,671.14		09/02/17	
Citizens	27563	641 Gas D.E.I.	10/09/17	12 mos.	0.40	10/09/18	\$10,489.25	\$10,510.29		10/09/17	
*Community Savings	522522	642 Gas Reserve	08/21/16	12 mos.	0.40	08/21/18	\$92,173.12			08/21/17	
*Citizens Savings	27577	642 Gas Reserve	12/16/16	6 mos.	0.35	06/16/18	\$312,664.92	\$404,838.04		12/16/17	627.04
Citizens Savings	27564	830 City Reserve Fund	10/10/17	12 mos.	0.40	10/10/18	\$113,612.84	\$113,612.84		10/10/17	
Citizens Savings	27562	950 Electric Meter Deposit	10/09/17	12 mos.	0.40	10/09/18	\$10,510.29	\$10,510.29		10/09/17	
Investments Total							\$1,876,400.59	\$1,876,421.63			1060.09

City of Tipton
MTD Treasurers Report
As of December 31, 2017

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVESTMENTS	BALANCE WITH INVESTMENTS	Ending Cash Bal
001-GENERAL GOVERNMENT	69,775.53	638,767.42	0	220,611.57	2,078.49	490,009.87	183,217.48	673,227.35	6,638,965.76
002-COMMUNICATIONS - LOCAL AC	65,947.46	46.68	0	0	0	65,994.14	0	65,994.14	-13,754.92
110-ROAD USE TAX FUND	792,862.26	32,260.81	0	140,527.04	0	684,596.03	130,000.00	814,596.03	179,315.78
112-TRUST AND AGENCY FUND	212,145.61	21,625.57	0	183,786.00	0	49,985.18	0	49,985.18	Bank Balance
119-Emergency Fund	14,047.94	1,727.71	0	14,700.98	0	1,074.67	0	1,074.67	
121-LOCAL OPTION TAX	440,966.26	21,889.34	0	119,031.52	0	343,824.08	78,291.80	59,275.23	
125-TIF SPECIAL REVENUE FUND	62,012.88	12,665.92	0	93,695.37	0	-19,016.57	0	643,093.73	
160-ECONOMIC/INDUSTRIAL DEVELOP	628,534.05	1,524.01	0	0	0	630,058.06	13,035.67	-576,279.12	
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	8,472.56	
189-LIBRARY TRUST FUND	8,450.61	21.95	0	0	0	8,472.56	0	27,528.27	
190-P S SHARE FUND	27,208.80	319.47	0	0	0	27,528.27	0	30,351.11	
192-FIRE ENTERPRISE TRUST	46,138.40	17,423.75	0	33,211.04	0	30,351.11	0	105,388.86	
202-ELECTRIC REVENUE BONDS	216,301.17	101,730.81	0	11,513.75	0	306,518.23	0	572,436.92	
203-06 ELECTRIC SUBSTATION RE	487,032.05	131,992.37	0	26,587.50	0	572,436.92	0	302,916.31	
204-WATER REVENUE BOND RESERV	232,701.82	73,433.24	0	3,218.75	0	302,916.31	0	18,568.06	
205-GO FINE TRUCK 2010	-2,156.09	20,724.15	0	0	0	18,568.06	0	1,756.10	
206-1994 SE/VA DEBT SERV FUND	1,754.86	1.24	0	0	0	1,756.10	0	248,592.16	
208-WW/SEWER REVENUE BOND SIM	161,279.58	98,766.33	0	11,453.75	0	248,592.16	0	8,135.84	
210-GO ST IMPROVEMENT NOTES	8,130.09	5.75	0	0	0	8,135.84	0	14,149.06	
212-03 GO ST IMPROVE NOTES	14,139.05	10.01	0	0	0	14,149.06	0	105,388.86	
214-GO CP BONDS SERIES 2011A	51,073.97	70,734.89	0	16,420.00	0	105,388.86	0	50,570.24	
216-GO CP BONDS SERIES 2011B	534.24	56,604.75	0	6,568.75	0	50,570.24	0	182,852.09	
218-GO CP BONDS SERIES 2011C	59,753.03	134,697.81	0	11,598.75	0	182,852.09	0	57,299.71	
220-GO BONDS 2013 DEBT SRVC	4,831.39	56,827.07	0	4,358.75	0	57,299.71	0	1,762.69	
222-GO BOND 2015 DEBT SERVICE	119,201.53	25,183.63	0	10,787.50	0	133,597.66	0	42,385.63	
300-GO ST IMPROVEMENT PROJECT	1,761.44	1.25	0	0	0	1,762.69	0	-735,095.91	
307-STREET/SCAPE PROJECT	42,355.65	29.98	0	0	0	42,385.63	0	628,936.16	
311-ADDTNL GENERATION PRCT	-735,095.91	0	0	0	0	-735,095.91	0	102,290.00	
315-JK/FAC CP	628,491.30	444.86	0	0	0	628,936.16	0	102,290.00	
500-CEMETERY TRUST FUND	2,135.00	155	0	0	0	2,290.00	100,000.00	136,691.02	
600-WATER OPERATING	237,231.71	66,106.02	0	133,375.80	1,624.02	171,586.00	0	136,691.02	
610-WASTEWATER/AKA SEWER REVE	19,205.43	47,156.87	0	144,517.01	1,443.00	-76,711.76	213,402.78	952,837.56	
630-ELECTRIC OPERATING	1,073,137.43	266,190.52	533.05	711,092.28	2,070.67	629,773.29	323,064.27	8,647.04	
631-ELECTRIC DEVELOPMENT	8,640.92	6.12	0	0	0	8,647.04	0	376,949.74	
632-ELECTRIC RENEWAL/REPLACEM	376,883.12	266.62	0	0	0	376,949.74	0	157,671.14	
633-ELECTRIC RESERVE	272,836.79	193.12	0	0	0	273,029.91	138,267.03	411,296.94	
634-ELECTRIC BOND/INT RESERVE	1,373,194.49	971.97	0	0	0	1,374,166.46	157,671.14	1,531,837.60	
640-GAS OPERATING	-179,550.25	116,984.98	0	155,760.94	-7.3	-218,333.51	0	-218,333.51	
641-GAS O.E.I.	5,328.30	3.77	0	0	0	5,332.07	10,510.29	15,842.36	
642-GAS RESERVE	70,079.48	677.09	0	0	0	70,756.57	404,838.04	475,594.61	
660-AIRPORT OPERATING	-75,250.11	13,196.72	0	4,458.14	0	-66,511.53	0	83,493.88	
670-GARBAGE COLLECTION	97,929.63	41,390.40	0	55,842.65	16.5	83,493.88	0	83,493.88	
740-STORM WATER	-151,367.73	243,641.21	0	15,083.00	0	77,190.48	77,190.48	16,249.61	
750-CEMETERY ENTERPRISE	16,252.25	33.11	0	35.75	0	16,249.61	0	222,192.72	
810-CENTRAL GARAGE	211,332.62	27,457.64	0	19,889.12	3,291.58	222,192.72	0	32,840.25	
820-PSF HEALTH INSURANCE	25,261.89	14,762.02	0	7,183.66	0	32,840.25	0	86,358.50	
830-CITY RESERVE FUND	-27,254.34	0	0	0	0	-27,254.34	113,612.84	-2,994.32	
835-ADMINISTRATIVE SERVICES	-6,400.36	18,786.91	0	15,997.74	616.87	-2,994.32	0	1,305.44	
860-PAYROLL ACCOUNT	1,305.44	0	0	0	0	1,305.44	0	10,474.13	
950-ELECTRIC METER DEPOSITS	83.84	535	0	655	0	-36.16	10,510.29	1,033.83	
951-WATER METER DEPOSITS	973.1	250.73	0	190	0	1,033.83	0	6,602.00	
952-GAS METER DEPOSITS	6,682.33	204.67	0	285	0	6,602.00	0	8,515,387.39	
GRAND TOTAL	6,442,370.83	2,358,431.26	533.05	2,172,437.11	11,133.83	6,638,965.76	1,876,421.63	8,515,387.39	

**NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING**

**LEMON STREET RECONSTRUCTION PROJECT
TIPTON, IOWA**

MEC PROJECT NO. 3315001-04

Sealed bids for the work comprising each improvement as stated below must be filed before **10:00 AM** on the **15th day of February, 2018**, in the office of the City Clerk at City Hall, 407 Lynn St, Tipton, Iowa. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Notice is hereby given that a public hearing will be held by the City of Tipton on the proposed contract documents (plans, specifications, and form of contract) and estimated cost for the **Lemon Street Reconstruction** project at its meeting at **5:30 P.M. on the 15th day of January, 2018**, at City Hall, 407 Lynn Street, Tipton, Iowa. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed Form of Contract, and the Estimate of the Cost for the project.

Sealed proposals will be opened and tabulated at **10:00 AM on the 15th day of February, 2018**, in the office of the City Clerk at City Hall, 407 Lynn Street, Tipton, Iowa for consideration by the City Council at its meeting on **February 21st, 2018**. Consideration of the award of contract would subsequently occur by the Tipton City Council at the same meeting, at **5:30 PM on the 21st day of February, 2018** at Tipton City Hall, presided over by the Mayor.

Work on the improvement shall commence within ten days of the issuance of a written Notice to Proceed. The Notice to Proceed will be issued upon approval of the contract by the Council, and be completed as stated below.

The Work will include but is not limited to the following improvements:

Reconstruction of 800 LF of Lemon between South Street and Second Street including 4,370 SY of subgrade preparation and modified subbase, 3,680 SY of pavement (8 inch PCC pavement or 8 inch HMA pavement with PCC curb and gutter), 382 SY of 4 inch PCC sidewalk, 173 SY of 6 inch PCC Driveway. Includes removal of 3720 SY of pavement, 110 SY of sidewalk and 290SY of driveway. Includes 16 LF of 8 inch sanitary sewer, 790 LF of 15 inch sanitary sewer, 16 LF of 18 inch sanitary sewer, 3 sanitary sewer manholes, removal of existing sanitary sewer and replacement of sanitary sewer services. Includes 234 LF of storm sewer, 1,654 LF of subdrain collector, 1 storm sewer manholes, 4 storm intakes and removal of existing storm sewer. Includes excavation, topsoil strip, salvage and spread, traffic control, clearing and grubbing, erosion control and other miscellaneous construction.

Copies of the bid documents including project drawings and technical specifications will be on file starting **January 17th, 2018** and may be inspected at the office of the City Clerk at City Hall, 407 Lynn Street, Tipton, Iowa. A complete set of bid documents, including the Plans and Specifications, may be obtained from the Engineer, McClure Engineering Company, 1740 Lininger Lane, North Liberty, IA, 52317, 319-626-9090.

All bids must be filed at City Hall on or before the time herein set. All bids shall be made on forms furnished by the City and obtained from McClure Engineering Company, 1740 Lininger Lane, North Liberty, IA, 52317, 319-626-9090 and must be enclosed in a separate sealed envelope and plainly identified.

Each bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of

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contract a corporate surety bond, in a form acceptable to the City of Tipton, for the faithful performance of the contract, in an amount equal to 100% of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the City of Tipton. The bid shall contain no condition except as provided in the specifications.

The Certified Check, Certified Share Draft or Cashier's Check may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the bidder fails to execute a contract or file acceptable performance bonds or provide an acceptable certificate of insurance within ten (10) days after the acceptance of his proposal by resolution of the City.

No bidder may withdraw a proposal within thirty (30) days after the date set for opening bids.

Each successful bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by the City of Tipton and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Tipton from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract. The guaranteed maintenance period for new paving shall be four years.

All Contractor(s) and subcontractor(s) are required to obtain tax exemption certificates from the City of Tipton, Iowa for this project. These tax exemption certificates are only for use on this specific project as covered under the Contract. Before final payment will be made on this project, the Contractor(s) and subcontractor(s) shall provide lien waivers as required in the Specifications.

Stage 1, which includes all work on Second Street, shall be complete by **July 1st, 2018**. Failure to complete the work under the specified schedules will result in liquidated damages of **\$500.00** per day until this section of the project is complete.

Stage 2 and the total project shall be fully complete by **October 28th, 2018**. Failure to complete the work under the specified schedules will result in liquidated damages of **\$500.00** per day until this section of the project is complete.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

If it is determined that adherence to these Iowa statutory requirements may cause denial of federal funds which would otherwise be available for a public improvement, or would otherwise be inconsistent with requirements of any federal law or regulation, the application of Iowa Code Chapters 73 and 73A shall be

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suspended to the extent necessary to prevent denial of the funds or to eliminate the inconsistency with federal requirements.

Each Bidder shall fully comply with the requirements, terms and conditions, to make good faith efforts to ensure that certified Disadvantaged Business Enterprise (DBEs) have the opportunity to compete for procurements funded by EPA financial assistance funds (including SRF loans). DBEs must be certified through the Iowa Department of Transportation (DOT). Information on certification requirements and a list of certified DBEs is on the IDOT website at http://www.iowadot.gov/contracts/contracts_eeoaa.htm.

Any bidder or equipment supplier whose firm or affiliate is listed on the U.S. General Services Administration Excluded Parties List System web site at <http://www.epls.gov/> will be prohibited from the bidding process. Anyone submitting a bid who is listed on this web site will be determined to be a non-responsive bidder in accordance with 40 CFR Part 31.

A Contractor's Debarment and Suspension/Certification is contained in the Specifications; however, this Certification should not preclude any interested party from ascertaining whether the certifying person is actually on the U.S. General Services Administration Excluded Parties List System.

The City of Tipton reserves the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

Published by the order of the City of Tipton, Iowa, on this _____ day of January, 2018.

CITY OF TIPTON, IOWA,

By: _____

Title: _____

ORDINANCE NO. 562

AN ORDINANCE AMENDING CHAPTER 25 "DEVELOPMENT COMMISSION," SECTIONS 25.01 THROUGH 25.04 OF THE CITY CODE OF ORDINANCES

SECTION 1. Purpose. The purpose of this ordinance is to amend the ordinance regarding the City's Development Commission.

SECTION 2. Amendment. Sections 25.01, 25.02, 25.03, and 25.04 are hereby amended as follows:

25.01 ESTABLISHMENT.

The Tipton Development Commission, hereinafter referred to as the "Commission," is hereby established and created to pursue the City's economic development and community development goals as determined or affirmed by the Tipton City Council.

25.02 ORGANIZATION.

The Commission's membership will be appointed by the Mayor with the approval of the City Council. The Commission's membership will be subject to the following:

- 1.) Two members will be nominated by the Tipton Chamber of Commerce from among its membership.
- 2.) Two members will be nominated by the Tipton Economic Development Corporation from among its membership.
- 3.) Three members will be at-large from the general public.
- 4.) Two members will be from among the Mayor and City Council. These will be non-voting members and will not count toward a quorum of the Commission.
- 5.) No more than four Commissioners shall reside outside of the Tipton City Limits at any one time.
- 6.) The voting members will elect a Chair, a Vice-Chair, and a Secretary.
- 7.) The Commission's voting members will serve for staggered 6-year terms, except for vacancies. Each term will commence on July 1.
- 8.) The position of any Commissioner shall be vacant if he or she is absent from three regular meetings of the Commission within a six-month period except when excused by the City Council. Vacancies on the Commission shall be filled by appointment of the Mayor, with the approval of the Council, and the new Commissioners shall fill out the unexpired term for which the appointment is made.
- 9.) Commissioners shall receive no compensation for their services except for expenses incurred in and as a result of the exercise of their function.
- 10.) Commissioners shall not be required to post bond.

25.03 TREASURER.

The City accounting officer shall be the Treasurer of the Commission and pay out all money under the control of the Commission on orders signed by the Chair and Secretary, but shall receive no compensation for services as Treasurer.

25.04 POWERS AND DUTIES.

Except where Council authority and action are specifically required by law, the Commission shall have and exercise the following powers and duties:

1.) To serve in an advisory role to the Tipton City Council in matters related to economic development and community development, including but not necessarily limited to: industrial development, commercial development, and housing development.

2.) To make recommendations to the City Council concerning development-related strategies, topics, and programs.

3.) To assist the Council with its development goals.

4.) To work in cooperation with the City's Development Director, however the Development Director is an employee of the City under the control and supervision of the City Manager

5.) To develop marketing and communications strategies for matters related to economic development and community development.

6.) To assist in representation of the City with economic development or community development contacts or prospects.

7.) To recommend (or authorize the Director to so) purchases of materials and services for the effective marketing of the Tipton community, subject to Council approval.

8.) To make recommendations to the City Council regarding the expenditure of all funds allocated for development purposes by the Council, and of all moneys available by gift or otherwise for the operation of the development programs and of all other moneys belonging to the Development Commission. All funds shall be deposited with the City accounting officer and disbursed in accordance with the City Council purchasing policies and with approval of the City Council.

9.) To accept gifts of real property, personal property, or mixed property, and devises and bequests, including trust funds; to take the title to said property in the name of the Development Commission, to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received by them from such gifts, for the continuation of development efforts.

10.) To keep a record of its proceedings.

11.) To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City.

12.) To explore and negotiate agreements (subject to Council approval) with local, regional, or State development agencies as such need arises to sustain effective and meaningful development efforts.

SECTION 3. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2017.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. ____ which was passed by the Tipton City Council this ____ day of _____, 2017 and published in the Tipton Conservative this ____ day of _____, 2017.

Amy Lenz, City Clerk

January 5, 2018

Mr. Brian Wagner, City Manager
City of Tipton
407 Lynn St.
Tipton, IA 52772

Re: Proposal for Conceptual Development and Preliminary Design
City of Tipton
Cedar Street (IA Hwy 38)
IIW Project No.: 17233

Dear Mr. Wagner:

We thank you, once again, for the opportunity to present this proposal for the above project. We look forward to working with the City and the DOT to bring about a successful project.

We have divided this Proposal into the following sections:

- Project Description
- Scope of Services
- Exclusions from Professional Services
- Compensation
- Deliverables
- Schedule
- General Terms and Conditions
- Authorization

PROJECT DESCRIPTION

The Iowa DOT has approached the City of Tipton to work together for the completion of improvements to Iowa 38/Cedar Street through the City of Tipton. Included is Iowa Highway 38 from the southern corporate limit to the northern corporate limit, with the exception of a four-block stretch from 7th Street to 11th Street. The DOT has indicated that they will fund a portion of the improvement and the City would be responsible to pay for the rest of it.

As you are aware, IIW has been working with the City and the DOT to help to initiate the process for identifying what improvements should be included and who is to pay for them. In order for the process to move forward, a Concept Statement, identifying the cost of various components of the improvement as well as the cost-share of the two parties, must be prepared.

SCOPE OF SERVICES

The following Scope of Services is included in the Concept Development phase of this project:

Dennis F. Waugh, PE/SE*
Charles A. Cate, PE **
Gary D. Sejkora, PE **
Michael A. Jansen, PE/SE
Timothy J. Tranel, PE*
John F. Wandsnider, PE
Julie P. Neebel, PE
James P. Kaune, PE
Thomas J. Oster, PLS **
Wray A. Childers, PLS **
Geoffry T. Blandin, PE
Mark C. Jobgen, PE **
Lauren N. Ray, PE/SE
Cody T. Austin, PE*
Marc D. Ruden, PE
Mark R. Fassbinder, AIA*
Michael A. Ruden, NCARB/AIA*
Craig J. Elskamp, AIA
Eric J. Helminiak, PE/SE*
Jeffrey J. Brandt, PLS
Craig L. Geiser, PLS
David A. Leapaldt, AIA, CID*
Nathan W. Miller, PE
Damian D. Baumhover, NCARB/AIA
Nicholas A. Schneider, PE
Christian J. Hendrie, AIA
Eldon M. Schneider, PE
Whitney A. Loughheed, AIA*
Jessica L. Olson, NCARB/AIA*
Patrick R. Ready, PE
Nicholas M. Reitenberger, AIA
Christopher A. Becklin, PE
Courtney E. Wand, PE
Jonathan H. Lutz, PE
John M. Tranmer, PLS
Andrew C. Busch, AIA
Marie P. Amundson, PE
Bryson E. Winsky, PE

* LEED AP
** Retired

1. Meet with the City and the DOT to review known pavement, sidewalk and ADA compliance, drainage, water, and sanitary sewer issues and conditions that the City and the Iowa DOT have identified as requiring improvements (requires one meeting and field visit at City of Tipton).
2. Coordinate with the City and the DOT as to their preferred likely approach to the improvements for purposes of identifying conceptual costs.
3. Generally categorize and quantify construction quantities and costs to arrive at a conceptual cost estimate, broken down by component (i.e. street pavement, sidewalk, water, sewer, storm, etc.). The basis of the quantity information will be an aerial photograph of the alignment.
4. Working with the City and the DOT, identify the cost participation breakdown for the City and the DOT.
5. Prepare and deliver a Concept Statement, generally describing the above information.

EXCLUSIONS FROM PROFESSIONAL SERVICES

1. Topographic survey or mapping.
2. Preliminary design services in addition to that listed above.
3. Final design phase services.
4. Preparation of contract and bid documents and bidding services.
5. Construction survey, observation or administrative services.
6. Preparation of applications or supporting documents for funding other than provided above.
7. Services resulting from significant changes in the general scope or schedule of work.
8. Providing any type of land/property surveys, plant, or exhibits.
9. Perform soil borings or obtain soil boring services.
10. Changes to or meetings related to the conceptual plan, except as provided above.
11. Hard copy prints, maps, etc. other than included above

COMPENSATION

Compensation for the above Scope of Services for the Concept Development shall be as follows:

Field Visit/Meeting/Concept Estimate	46 hours	\$5,768.00 (five thousand seven hundred sixty-eight dollars and zero cents)
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DELIVERABLES

A Concept Statement identifying the cost of various components of the improvement as well as the cost-share between the City and the DOT shall be delivered.

SCHEDULE

Completion of items 1 through 5 of the above Scope of Services shall be completed within 30 days of authorization to proceed.

GENERAL TERMS AND CONDITIONS

The attached General Terms and Conditions are a part of this Proposal. This proposal is valid for 30 days from the date it was issued. If the services and fees defined in this proposal are acceptable, please return one signed copy to our office. If you have any questions, or require further assistance, please feel free to contact me at j.wandsnider@iowengr.com or our office at (563) 556-2464.

Thank you for allowing IIW, P.C. to submit this proposal for engineering services. We look forward to assisting you on this important project.

Sincerely,
IIW, P.C.



John F. Wandsnider, P.E.
Project Manager



Patrick R. Ready, P.E.
Director of Engineering Operations

AUTHORIZATION

The City of Tipton hereby accepts this Proposal and General Terms and Conditions and authorizes this work.

Authorized Signature

Date

Typed or Printed Name

THE FOLLOWING GENERAL TERMS AND CONDITIONS SHALL APPLY TO THE ATTACHED AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN IIW, P.C., HEREIN REFERRED TO AS THE CONSULTANT, AND THE CLIENT IDENTIFIED IN THE ATTACHED AGREEMENT.

General Terms and Conditions

The Client shall provide all criteria and full information with regard to his or her requirements for the Project, and shall designate a person to act with authority on his or her behalf with respect to all aspects of the Project. This shall include, but not be limited to, review and approval of design issues in the schematic design phase, design development phase, and contract documents phase. These approvals shall include an authorization to proceed to the next phase.

Services beyond those outlined in the proposal may be required or be required as a result of unforeseen circumstances. The Consultant under terms mutually agreed upon by the Client and the Consultant may provide these services.

For the scope of services agreed upon, the Client agrees to pay the Consultant the compensation as stated. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of any phase of service or on a monthly basis. Invoices shall be payable when rendered and shall be considered past due if not paid within 30 days after the invoice date. A service charge will be charged at the rate of 1.5% (18% true annual rate) per month or the maximum allowed by law on the then outstanding balance of Past Due accounts. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

The Consultant shall secure and endeavor to maintain professional liability insurance, commercial general liability insurance, and automobile liability insurance to protect the Consultant from claims for negligence, bodily injury, death, or property damage which may arise out of the performance of the Consultant's services under this Agreement, and from claims under the Worker's Compensation Acts. The Consultant shall, if requested in writing, issue a certificate confirming such insurance to the Client.

The Client and the Consultant each agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives, from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence.

Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.

The Client and Consultant agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective as of the date of this agreement.

All documents including calculations, computer files, drawings, and specifications prepared by the Consultant pursuant to this Agreement are instruments of professional service intended for the one time use in construction of this project. They are and shall remain the property of the Consultant. Any re-use without written approval or adaptation by the Consultant shall be at the Client's sole risk and the Client agrees to indemnify and hold the Consultant harmless from all claims, damages, and expenses, including attorney's fees, arising out of such reuse of documents by the Client and by others acting through the Client.

Copies of documents that may be relied upon by the Client are limited to the printed copies (also known as hard copies) that are signed or sealed by the Consultant. Files in electronic media format or text, data, graphic, or of other types that are furnished by the Consultant to the Client are only for convenience of the Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, the Consultant makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the Consultant at the beginning of this project.

The delivery of electronic information to Contractors is for the benefit of the Owner for whom the design services have been performed. Nothing in the transfer should be construed to provide any right of the Contractor to rely on the information provided or that the use of the electronic information implies the review and approval by the Design Professional of the information. Electronic information is drawings, data, modeled data, or computational models. It is our professional opinion that this electronic information provides design information current as of the date of its release. Any use of this information is at the sole risk and liability of the user who is also responsible for updating the information to reflect any changes in the design following the preparation date of this information. The transfer of electronic information is subject to the approval of the Design Professional. Depending upon the type of information requested, and the format, a fee may be required for acquisition of the data, payable to the Design Professional. Contractors are required to submit a request in writing to the Design Professional indicating the type and format of the information requested. The Design Professional will make a reasonable effort to determine whether or not the information can be provided as requested, and the fee for providing the information.

If this Agreement provides for any construction phase services by the Consultant, it is understood that the Contractor, not the Consultant, its agents, employees, or sub-consultants, is responsible for the construction of the project, and that the Consultant is not responsible for the acts or omissions of any contractor, subcontractor, or material supplier; for safety precautions, programs, or enforcement; or for construction means, methods, techniques, sequences, and procedures employed by the Contractor.

When included in the Consultant's scope of services, opinions of probable construction cost are prepared on the basis of the Consultant's experience and qualifications and represent the Consultant's judgment as a professional generally familiar with the industry. However, since the Consultant has no control over the cost of labor, materials, equipment, or services furnished by others; over contractor's methods of determining prices, or over competitive bidding or market conditions, the Consultant cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from the Consultant's opinions of probable construction cost.

The Client and the Consultant each binds himself or herself, partners, successors, executors, administrators, assigns, and legal representative to the other party of this Agreement and to the partners, successors, executors, administrators, assigns, and legal representative of such other party in respect to all covenants, agreements, and obligations of this Agreement.

Neither the Client nor the Consultant shall assign, sublet or transfer any rights under or interest in (including but without limitations, monies that may be due or monies that are due) this Agreement, without the written consent of the other, except as stated in the paragraph above, and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assigner from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent the Consultant from employing such independent consultants, associates, and sub-contractors, as he or she may deem appropriate to assist in the performance of services hereunder.

It is acknowledged by both parties that the Consultant's scope of services does not include any services related to the presence at the site of asbestos, PCB's, petroleum, hazardous waste, or radioactive materials. The Client acknowledges that the Consultant is performing professional services for the Client and the Consultant is not and shall not be required to become an "arranger", "operator", "generator", or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).

The Client may terminate this Agreement with seven days (7) prior written notice to the Consultant for convenience or cause. The Consultant may terminate this Agreement for cause with seven (7) days prior written notice to the Client. The Client is obligated to pay for all services rendered up to the date the Consultant receives the written notice of intent to terminate. Failure of the Client to make payments when due shall be cause for suspension of services or ultimately termination, unless and until the Consultant has been paid in all full amounts due for services, expenses, and other related charges.

This Agreement supersedes all terms and conditions contained on a purchase order typically procuring products. It is understood by both parties upon execution of this agreement that if a purchase order is issued, it is for accounting purposes only. Purchase order terms and conditions are void and are not a part of our agreement.

**RESOLUTION NO. 011518A
RESOLUTION NAMING DEPOSITORIES FOR CITY FUNDS**

RESOLVED, that Melissa Armstrong, Finance Director utilize the services of Community State Bank, Citizens Savings Bank, Liberty Trust and Savings Bank and US Bank, all of Tipton, Iowa, for the deposit of public funds belonging to the City of Tipton, Cedar County, Iowa, or coming into its possession, pursuant to a Custodial Agreement. The maximum amount that may be thus deposited in any one depository without further approval of this Council is \$10,000,000.

RESOLVED, that Melissa Armstrong, Finance Director is hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Tipton at Depositories.

NAME	OFFICE	TERM EXPIRES
Bryan Carney	Mayor	January 1, 2020
Pam Spear	Mayor, Pro-Tem	January 1, 2020
Melissa Armstrong	Finance Director	
Amy Lenz	City Clerk	

RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Notices and any documents or instruments supplemental or incidental thereto.

RESOLVED, that the Finance Director forward a certified copy of this resolution to the Depositories, and any other parties which may request it for purpose of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above, and that the Finance Directors further certify to Depositories or other parties from time to time the signatures of any successors in office of any of the present incumbents.

PASSED AND APPROVED this 15th day of January, 2018.

Bryan Carney, Mayor

ATTEST:

Melissa Armstrong, Finance Director

Pam Spear, Mayor Pro-Tem

Amy Lenz, City Clerk



Cedar County Fair Association
PO Box 324, Tipton, IA 52772

January 2018
City of Tipton

The Cedar County Fair Association has made some significant improvements at the Cedar County Fair and on the fairgrounds the past five years. We could not have done it without the support of our community Partnerships. Thank you.

We are now in the fifth year of our Partnership Program and it has proved to be very successful and beneficial for all of us.

We have enclosed a copy of our 2018 Partnership Application Form for you to use. This form is also available online at www.thecedarcountryfair.com under the "Partnerships" tab.

This form shows the "perks" that come with each level of partnership. We want to point out that you can mix and match to suit your needs. Talk to your fair board representative if you would like to customize your order.

Your Partnership has assisted us in making many changes in all fair aspects over the past several years. With your donation we can continue to make updates to the fairgrounds, support the youth of Cedar County and bring you great entertainment.

We want to say **THANK YOU** for being one of our Cedar County Fair Partners and we look forward to working with you during the upcoming year.

If you have any questions, please give us a call at 563-886-6170, or email us at: thecedarcountryfair@gmail.com and we will get back to you as soon as possible.

For the most exposure on our website please return completed form and payment in January. Our 2018 Partners will begin to appear on our website in February.

Last year you were a partner at the Gold level. Below is a copy of your current banner, so that you can review and make changes as necessary.

Sincerely,

Dave Shinker and Kim Siders



Phone: 563-886-6170 Email: thecedarcountryfair@gmail.com Website: www.thecedarcountryfair.com



Cedar County Fair Association
PO Box 324, Tipton, IA 52772

Partner Name: _____

Person to Receive Billing information: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Home/Cell Phone: _____ Email: _____

Banner Information: How you want your name to appear in print, contact information, website address etc.

Name: _____

Additional Information: Please list on back of form. (Do you have a business card? - please attach)

LIST OF LEVELS: (Talk to your fair board representative if you would like to customize your order.)

PEARL LEVEL - \$5000 and Up	Includes (2) 4' x 10' Banners	up to 100 Daily Tickets
SAPPHIRE LEVEL - \$2500 - \$4999	Includes - (2) 4' x 8' Banners	up to 70 Daily Tickets
PLATINUM LEVEL - \$1,000 - \$2499	Includes - (1) 4' x 10' Banners	up to 35 Daily Tickets
GOLD LEVEL - \$500 - \$999	Includes - (1) 28" x 8' Banner	up to 20 Daily Tickets
SILVER LEVEL - \$250 - \$499	Includes - (1) 28" x 6' Banner	up to 10 Daily Tickets
BRONZE LEVEL - \$150 - \$249	Includes - (1) 28" x 4' Banner	up to 5 Daily Tickets
SUPPORTER LEVEL - \$50 - \$149	No banner	no tickets

LEVEL REQUESTED: _____ **# of Daily Tickets Requested** _____

LOCATION OF BANNER: Where do you wish to have your banner during the fair (if you have a preference; we will do our best- but cannot guarantee a specific location.)

1st Choice _____ 2nd Choice _____ 3rd Choice _____

All partnerships will be listed on our website and the Cedar County Fair Book. Bronze level and above will also include banners posted on fairgrounds and on our website with link to their individual website if applicable. **NEW 2018 Partners will begin appearing on our website in February.**

Mail to: Cedar County Fair Association
PO Box 324,
Tipton, Iowa 52772

To Pay by Credit Card:
Go to www.thecedarcountryfair.com,
under **PARTNERSHIPS** tab – Hit "Pay" Button

Payment Type (Please circle one): Send Invoice Cash Check Credit Card (online only)

Contract Signature: _____ **Date:** _____

Phone: 563-886-6170 Email: thecedarcountryfair@gmail.com Website: www.thecedarcountryfair.com

AGENDA ITEM I-3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	1/15/2018
AGENDA ITEM:	Workshop training
ACTION:	Motion to approve, deny or table

SYNOPSIS: Strategic Doing Workshop – is a 2.5-day training scheduled for January 29th – 31st in Iowa City at the MERGE building presented by ICAD (Iowa City Area Development)

The workshop helps groups identify desired strategic outcomes, develop a path to reaching those outcomes, and move into implementation.

The cost of the training is \$1,050.00 per person. Both Brian Wagner and Linda would like to attend.

Checking into Chamber and TEDCO paying 1/3 of the cost of Linda's tuition

BUDGET ITEM: 001-5-525-1-62300

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 1/10/2018

AGENDA ITEM I-4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	January 15 th , 2018
AGENDA ITEM:	Air Dryer Receiver for Power Plant
ACTION:	Approval needed for purchase

SYNOPSIS: This is for approval for replacing the Air Dryer receiver for the Old Power Plant Engines. This is a vital piece of equipment that keeps moisture out of the compressed air system which starts the engines. The moisture causes corrosion in the air lines, tanks and creates an environment to facilitate replacement of vital equipment earlier than needed.

I would recommend approval.

Please see email I have attached showing the replacement cost estimate. The parts to repair our existing unit exceed the price of a new unit and I would agree with estimate.

BUDGET ITEM: Yes

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: Yes

ATTACHMENTS: Supporting Documents

PREPARED BY: Floyd Taber

DATE PREPARED: January 10, 2018

Amy Lenz

From: Shawn Poole <spoole@rmbcoinc.com>
Sent: Tuesday, November 28, 2017 1:35 PM
To: Floyd Taber
Cc: Tanner Hilton
Subject: Air Compressor Parts

Floyd,

Here is the pricing for the items we discussed.

85616894, Water Separator Element, \$187.88ea
88343124, Line Filter Element, \$106.39ea
5613040, Water Separator Housing, \$1,058.59ea
0111000, 3/8" MPT Exhaust Muffler, \$15.69ea

Below are a couple options for a replacement dryer assembly. Your current dryer is rated at 75cfm, much higher than I would say you need in your application. I have priced a direct replacement and also a unit that will satisfy your actual demand.

Both units are 115v single phase.

FX5, 74cfm, \$1,518.00
Part# 8102 2187 68

FX3, 34cfm, \$1,038.00
Part# 8102 2187 43

The above pricing is guaranteed for 30 days from today and does not include tax or shipping.

Thank you

Shawn Poole

Service Manager
Compressed Air Department
RMB CO INC
Iowa City, Iowa 52240
Cell 319-530-0586
1-800-272-5001



AGENDA ITEM I-6

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	Council meeting of January 15, 2018.
AGENDA ITEM:	An Ordinance Amending Chapters 1 and 3, As Well As Various Penalty Provisions of the Tipton, Iowa, Code of Ordinances
ACTION:	First reading. Consider doing second and third readings.

SYNOPSIS

The attached ordinance amendment was written by one of our city attorneys. It was recommended due to a new law that was classified as SF 374.

The amended ordinance would eliminate "jail time" as a penalty in the City Code. The new State Law changed so that, if jail is possible under a City Code offense, the City might be obligated to pay for a defendant's court-appointed attorney.

With this change, the City can still pursue "jail time" if someone is prosecuted under the State Code without having to pay for their attorney.

This might be one of those times when it is worth considering waiving the rules and proceeding with all three readings.

Most cities don't pursue jail time as a penalty, preferring other options for City Code violations. So, this change won't have much of an impact on us.

Thanks.

PREPARED BY: BW

DATE PREPARED: January 10, 2018

AN ORDINANCE AMENDING CHAPTERS 1 AND 3, AS WELL AS VARIOUS PENALTY PROVISIONS OF THE TIPTON, IOWA, CODE OF ORDINANCES

WHEREAS, with the recent passing of SF374, the Iowa Legislature has recently enacted certain changes with respect to an indigent defendant's right to appointed counsel upon being charged with or cited for any infraction that carries the mere possibility of jail time, even where prosecutors will not seek jail time as part of the penalty; and

WHEREAS, the City Council has determined it is necessary to amend the Code of Ordinances to reflect those recent legislative changes by removing jail time as a potential punishment for violation of the Code of Ordinances, whether expressly referenced or indirectly referenced by characterizing a violation of the Code as a "misdemeanor".

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

Section 1. Purpose. The purpose of this Ordinance is to amend Chapters 1 and 3 which define the standard penalty provision applicable throughout the Code and the municipal infraction penalties, respectively, as well as all other specific penalty provisions to bring them into conformity with the recent legislative changes.

Section 2. Sections Modified. The following Sections of the Code of Ordinances of the City of Tipton, Iowa, are amended as follows:

1.14 STANDARD PENALTY. Unless another penalty is expressly provided by this Code of Ordinances for violation of any particular provision, section or chapter, any person failing to perform a duty required by this Code of Ordinances or otherwise violating any provision of this Code of Ordinances or any rule or regulation adopted herein by reference shall commit a municipal infraction, and upon conviction, be subject to the penalty provisions provided for in Chapter 3 of this Code of Ordinances ~~a fine of at least sixty-five dollars (\$65.00) but not to exceed six hundred twenty-five dollars (\$625.00). The court may order imprisonment not to exceed thirty (30) days in lieu of a fine or in addition to a fine. No court may award jail time under this ordinance, except in the case of contempt following any conviction and failure to follow any injunctive order entered by the Court.~~

(Code of Iowa, Sec. 364.3(2))

3.01 MUNICIPAL INFRACTION. A violation of this Code of Ordinances or any ordinance or code herein adopted by reference or the omission or failure to perform any act or duty required by the same, with the exception of those provisions specifically provided under State law as a felony, an aggravated misdemeanor, or a serious misdemeanor, or a simple misdemeanor under Chapters 687 through 747 of the Code of Iowa, is a municipal infraction punishable by civil penalty as provided herein.

(Code of Iowa, Sec. 364.22[3])

Commented [GU1]: There are no changes to the text of this ordinance but the "+" references should be removed from the end of the paragraph along with the same reference in 1.14 above that refer back and forth to the "criminal penalties" which are being removed as a result of this amendment.

3.05 ALTERNATIVE RELIEF. Seeking a civil penalty as authorized in this chapter does not preclude the City from seeking alternative relief from the court in the same action. Such alternative relief may include, but is not limited to, an order for abatement, or injunctive relief, personal judgment entered against the offender, or any other remedy not prohibited by Iowa law. (Code of Iowa, Sec. 364.22[8])

110.02 ALTERATION OF GAS METERS OR USE OF NATURAL GAS NOT PROPERLY REGISTERED. Any person who makes or attempts to make any alterations to any gas meter or its connections so as to cause natural gas to be used without correctly registering the amount used on said meter is guilty of a misdemeanor municipal infraction, and violators shall subject to the penalties provided for in this Chapter and Chapter 3 of this Code of Ordinances. Any person who requests or knowingly permits any person to make such changes or alterations is guilty of a misdemeanor municipal infraction, and violators shall subject to the penalties provided for in this Chapter and Chapter 3 of this Code of Ordinances. Any person who uses natural gas knowing or having reasonable cause to believe it is not being properly registered on the gas meter is guilty of a misdemeanor municipal infraction, and violators shall subject to the penalties provided for in this Chapter and Chapter 3 of this Code of Ordinances. ~~Such misdemeanors as listed above are subject to a fine, and In addition to the penalties provided for in Chapter 3 of this Code,~~ the City Council may order the discontinuance of the perpetrator's gas service for a period of time to be designated by the City Council.

156.11 NOTICE TO COMPLY. The Building Official or AHJ is directed to inspect and re-inspect all electrical wires, apparatus, and fixtures on any property located in the City. Inspections shall be made whenever the Building Official or AHJ has reason to believe wires or fixtures exist in violation of this Electric Code. Inspections shall also be made whenever the inspector has reason to believe wires, apparatus, or fixtures may be unsafe to life or property. The electrical inspector shall notify the owner or owner's agent of the corrections required to bring the facilities into a safe condition and in conformance with this Electric Code. Such corrections shall be made and re-inspected within 30 calendar days of notifications. If extenuating circumstances exist, the electrical inspector may extend this period up to a total of 90 calendar days. This notification may be appealed to the City Council, whose decision is final. Any appeal must be made prior to expiration of the 30-day period. No correction period shall exceed 90 days. Should the period expire with the corrections not completed, a fine will be assessed as a misdemeanor municipal infraction and/or electric service discontinued until corrections are completed.

160.07 PENALTIES FOR VIOLATION. Violations of the provisions of this chapter or failure to comply with any of the requirements shall constitute a misdemeanor municipal infraction, and violators shall subject to the penalties provided for in this Chapter and Chapter 3 of this Code of Ordinances. ~~Any person who violates this chapter or fails to comply with any of its requirements shall upon conviction thereof be fined not more than five hundred dollars (\$500.00) or imprisoned for not more than thirty (30) days.~~ Nothing herein contained shall prevent the City of Tipton from taking such other lawful action as is necessary to prevent or remedy violation.

Section 3. Repealer. All other sections of this Ordinance in conflict with these provisions shall be repealed.

Section 4. Severability. If any section, provisions or part of these Ordinances shall be adjudged invalid or unconstitutional, such adjudication shall have no effect on the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. These Ordinances shall be in full force and effect from and after its adoption and publication as provided by law.

Bryan Carney
Mayor

ATTEST:

I, Amy Lenz, City Clerk for the City of Tipton, Iowa, certify that the foregoing was published as Ordinance No. ____ on this ____ day of _____, 2018.

Amy Lenz, City Clerk

AGENDA ITEM I-7

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of January 15, 2018.
AGENDA ITEM:	Proposal for Engineering Services to Develop Preliminary Budget Prices for Three Prospective Electric Infrastructure Projects
ACTION:	We're requesting a motion to approve.

SYNOPSIS

We've enclosed a proposal from Latham & Associates. You might remember them as the firm that performed the rate study for the electric and gas utilities.

We'd like to develop a capital improvement plan (CIP) for electrical infrastructure projects.

Floyd and his staff have identified three project areas (also attached) where the goal will be to convert aerial power lines to underground.

We're looking to spread the three projects out over more than one year, but we don't have a good idea of what each will cost. We'd like to use Latham to help us figure out the preliminary cost of each.

The estimated cost is in the form of a range of \$7,500 to \$12,500. To help keep the cost down, Floyd feels that the utility can do the various things that the proposal listed. Floyd has also been in contact with Nathan Teut/County GIS to see if he can assist us with mapping.

The cost can be covered by electric utility reserve funds. If approved, this cost will be included in a budget amendment later in this fiscal year.

Thanks.

PREPARED BY: BW

DATE PREPARED: January 10, 2018



December 21, 2017

Via Email:

To: Brian Wagner, City Manager – Tipton, Iowa
Copies: Floyd Tabor and Melissa Armstrong – Tipton
Robert Latham and Louie Ervin, Sr. – Latham & Associates

Dear Brian:

Latham & Associates (L&A) is pleased to offer its services to develop preliminary budget prices for three prospective electric projects for Tipton Municipal Utilities (TMU).

Firm Qualifications

L&A has over 90 years of combined utility experience. Detailed qualifications are listed in the attachment. L&A was formed in 1995 to provide an array of energy-related advisory services, strategic planning, opportunity assessment and engineering economic/financial analysis to electric and gas utilities, large commercial and industrial energy users, educational institutions and associations. Robert Latham and Louie Ervin, Sr. own L&A and Louie Ervin II recently joined the firm. All have extensive executive experience in the energy industry.

Bob Latham holds a PhD degree in economics and his experience at IES Industries Inc., now known as Alliant or Interstate Power and Light, included positions as Senior Vice President - Finance, Corporate Affairs & Treasurer; Vice President - Corporate Affairs and Planning; and Director - Rates and Utilization Research. Bob also held the position of Director - Utility Finance at the Iowa Utilities Board, with responsibilities for Cost-of-service, financial analysis, generation planning, rates, auditing and accounting.

Louie Ervin, Sr. holds Bachelor and Master degrees in Electrical Engineering and a Masters degree in Business Administration and has been a licensed professional engineer for 40 years. His 25 years of electric utility experience includes positions as Manager - Rates & Contracts, Director - Operations Planning & Development, Director - Operations Services and District Manager.

Louie Ervin II is a licensed professional engineer and holds a B.S. in Electrical Engineering from Iowa State University. He has 12 years experience with Central Iowa Power Cooperative, Iowa's largest generation and transmission cooperative. As Assistant Vice President of Utility Operations, he was responsible for transmission system design, planning, tariff administration, MISO activities, as well as FERC and NERC transmission regulatory matters.

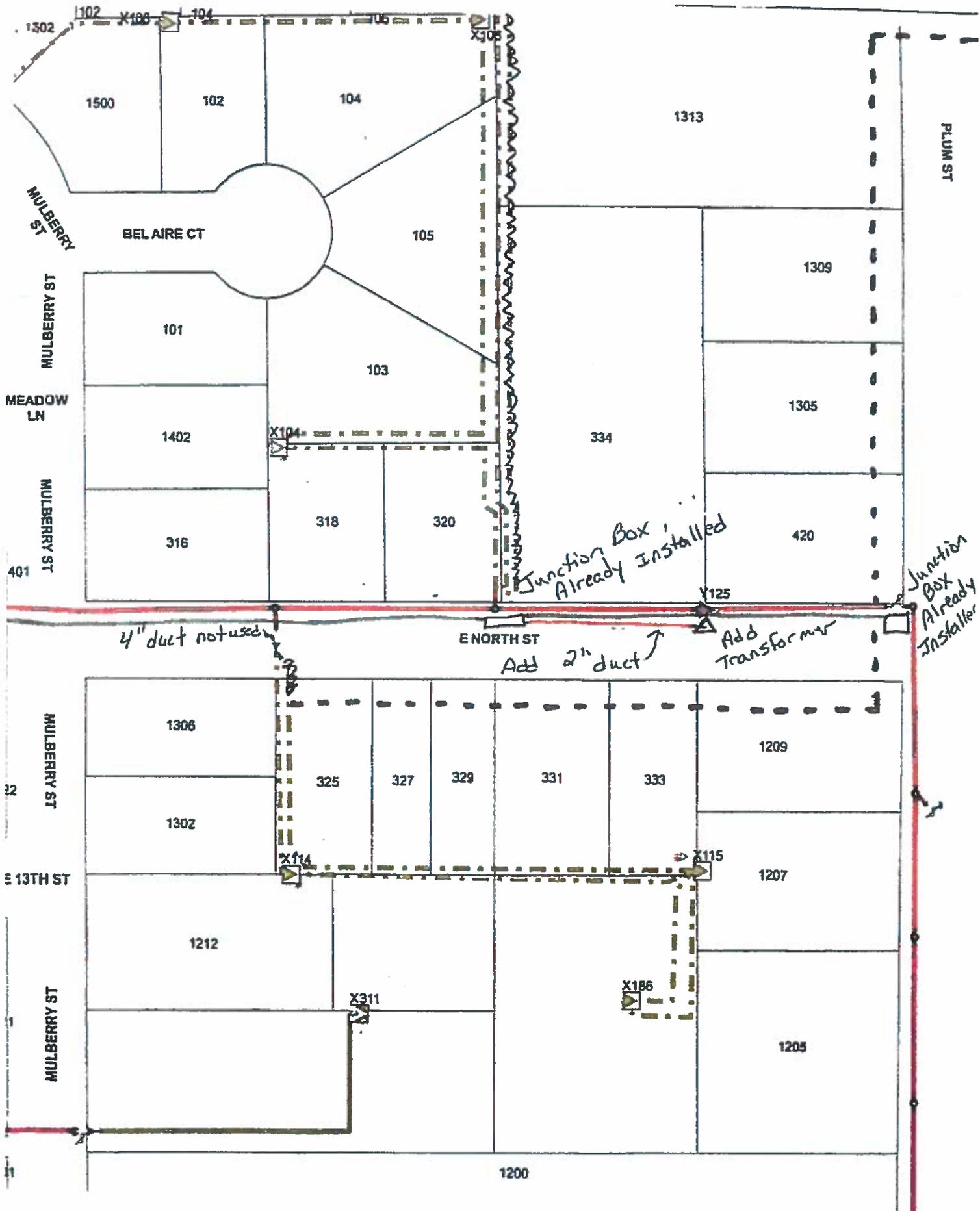
Project Scope of Work

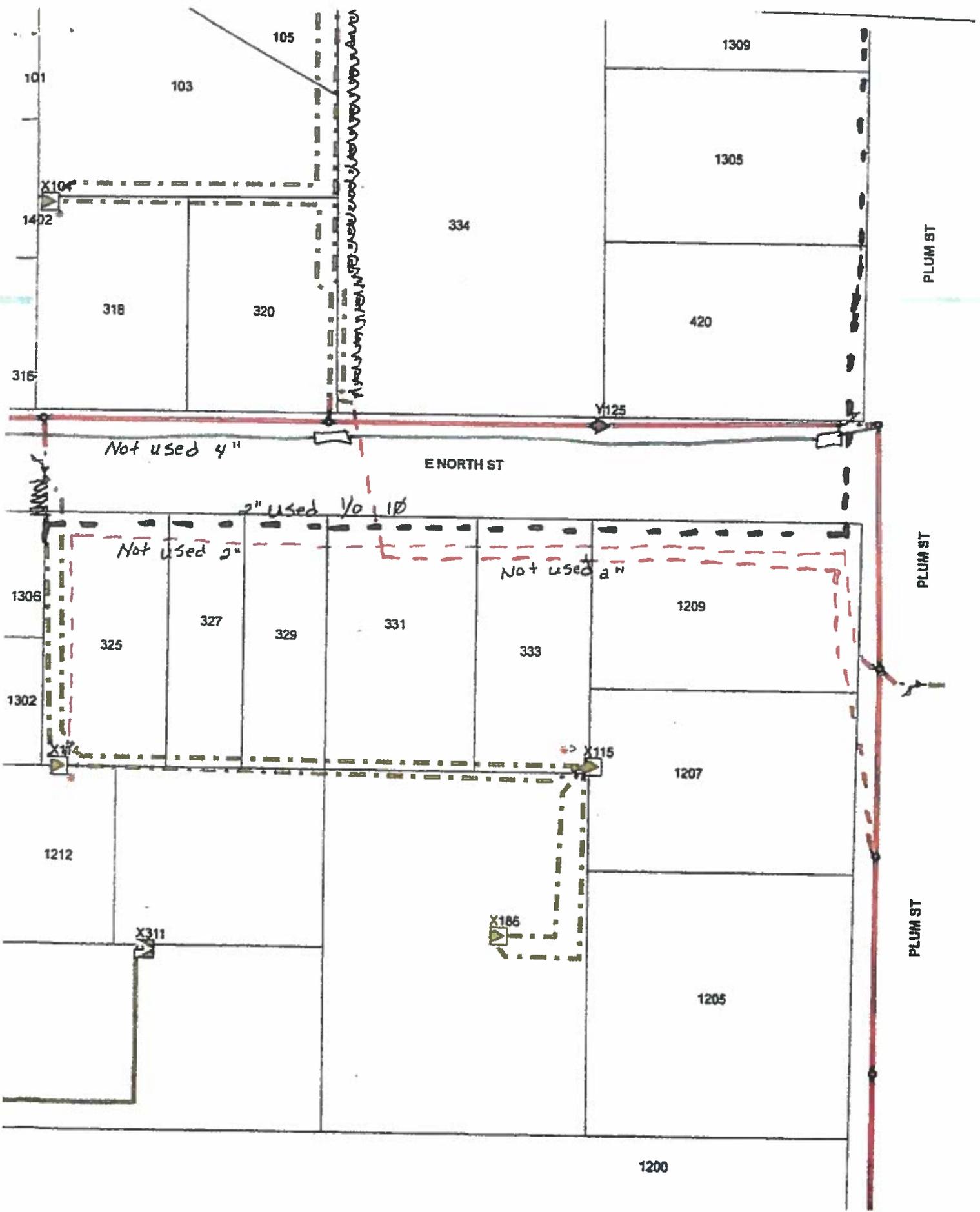
L&A will work collaboratively with TMU and assigned City personnel and third party contractors to develop an electric utility construction project unit pricing model and inputs which will provide the City with preliminary project construction labor and materials cost estimates for budgeting three prospective projects. The scope of this work does not encompass detailed professional engineering designs, plans, specifications or public bidding documents. The general scope of work and sequence includes:

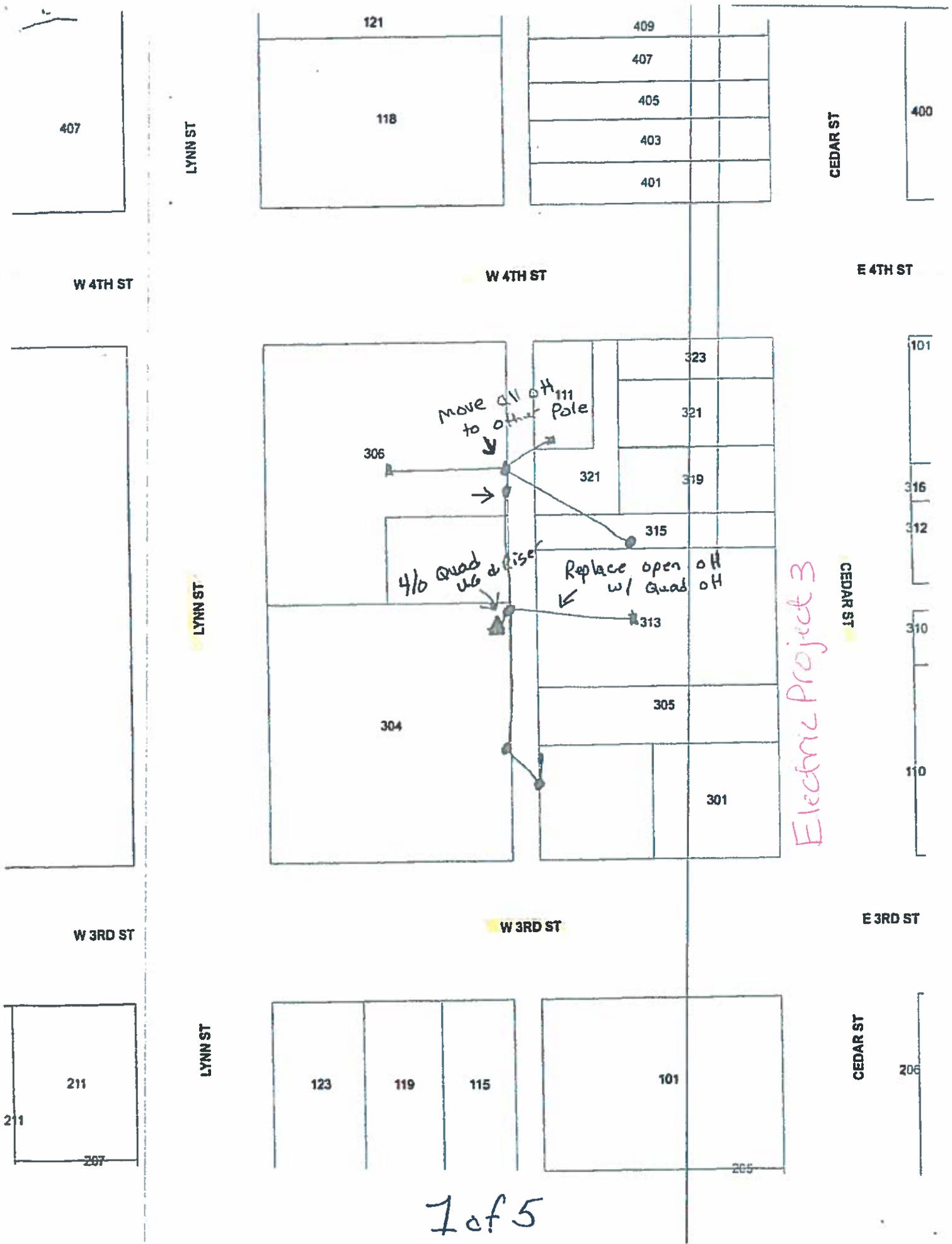
1. L&A develops initial unit pricing spreadsheet model for TMU inputs – January 2018;
2. With assistance as needed from L&A, TMU prepares maps of existing electric distribution system overhead (OH) and underground (UG) primary distribution, secondary and services for each project area, showing: (a) one line primary circuit diagrams with number of phases, conductor size and type, switches with normally open/closed status, (b) transformers OH or UG, kVA rating, phases and high and low side voltage, (c) secondary pedestals and services locations, conductor size, voltages and number of conductors – January and February 2018;
3. With assistance as needed from L&A, TMU prepares overlay maps for each project area noting proposed construction and removal work with sufficient detail to allow units to be pulled off and input into the pricing model – January and February 2018;
4. With assistance from a licensed electrical contractor, TMU develops labor and material costs for standard units and special prices for non-standard service modifications on customers' premises, including wiring and customer equipment changes needed to go from 240V to 208V – March-April 2018;
5. With assistance from an UG contractor, TMU develops unit per foot costs for proposed conduit and cable material and installations – March-April 2018;
6. With assistance from an OH electrical contractor, TMU develops unit cost for OH installations and removals and alternative prices to TMU staff making primary and secondary connections – March-April 2018;
7. With assistance as needed from L&A, TMU receives materials quotes for each project – April-May 2018;
8. L&A reviews project pricing model with Staff and City and makes revisions as needed – May 2018-June 2018; and
9. L&A, TMU Staff and City meet and review final project cost estimates – June 2018.

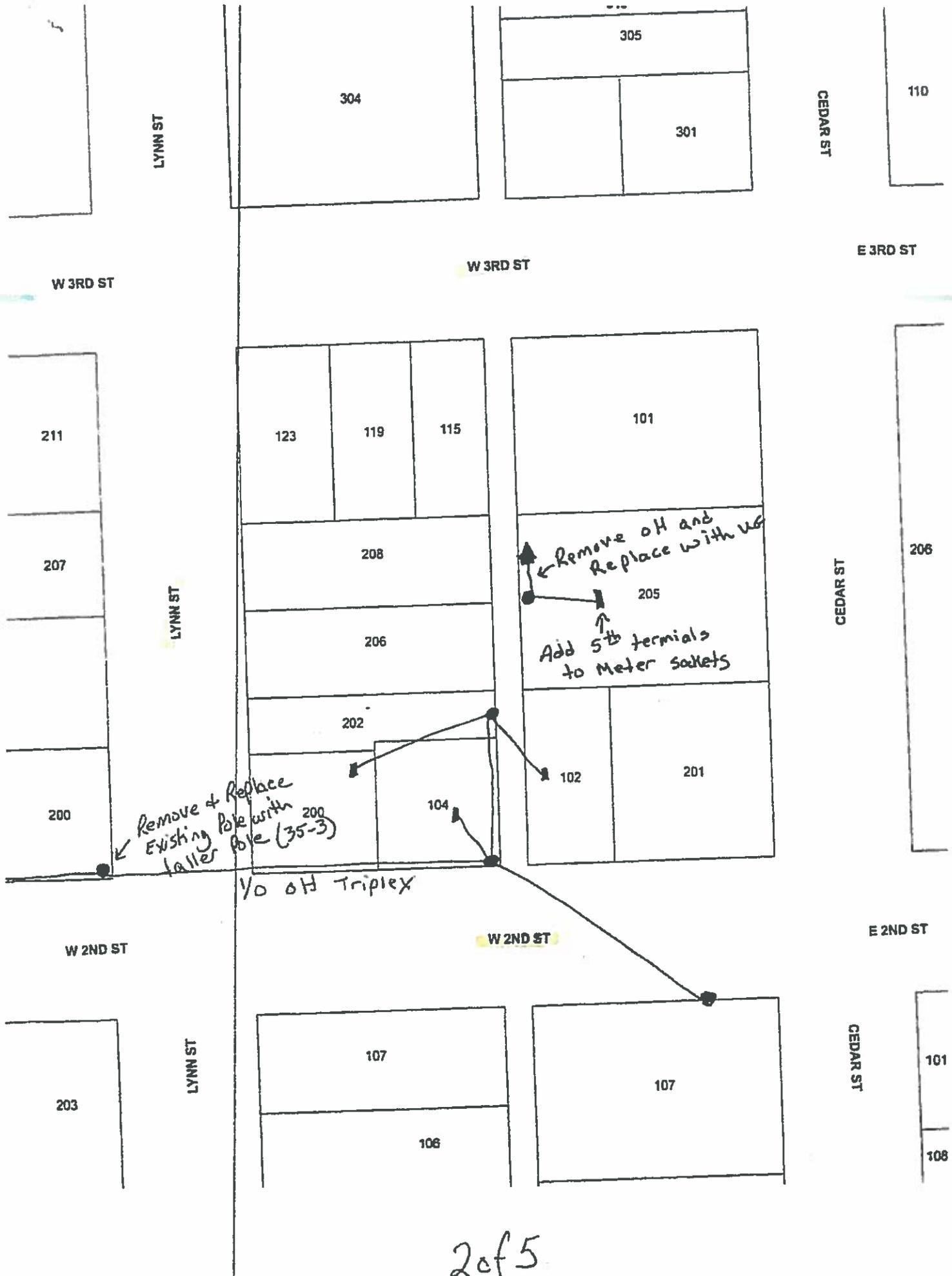
L&A Fees

L&A's fees for conducting this work and for advising TMU will depend on the level of support needed by TMU. Therefore, the price for L&A work and advice will be based on the L&A hourly fees plus direct expenses for analyses and advice as requested by TMU. Our fee schedule is at the back of the attachment. As an RPGI member, L&A will charge TMU our most favorable "long-term-relationship" hourly fee as listed in the last page of the attachment. L&A will bill TMU on a monthly basis. Depending on the amount of L&A time needed on the project, our estimated fees are estimated to be from \$7,500 to \$12,500 plus direct travel expenses. Our fee



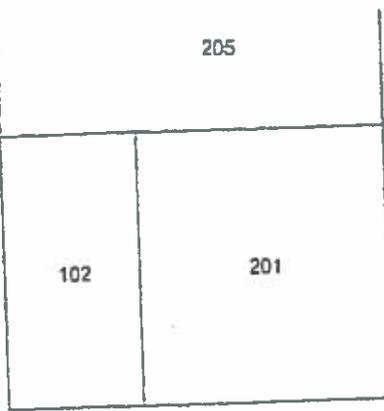
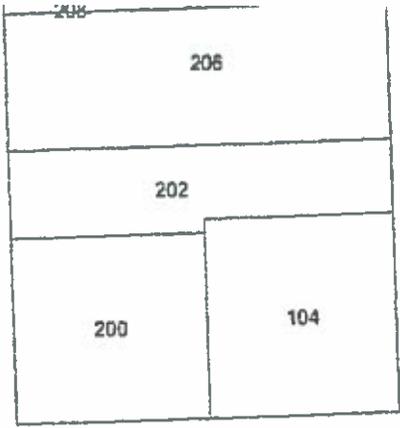




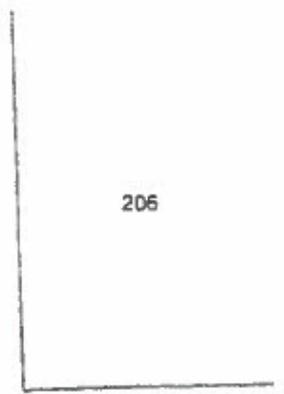




LYNN ST



CEDAR ST

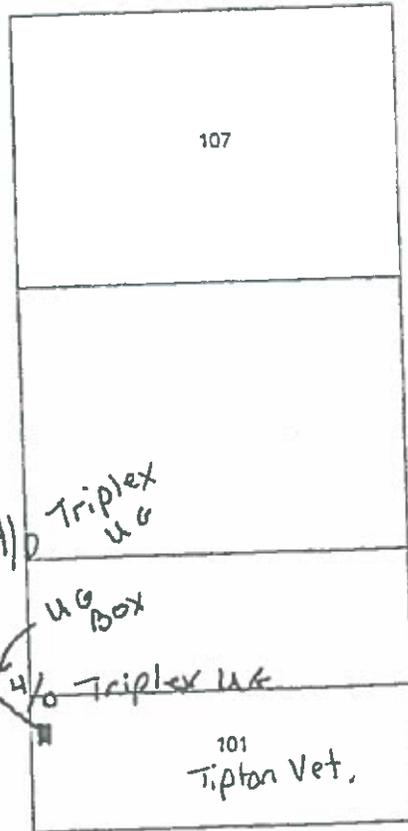
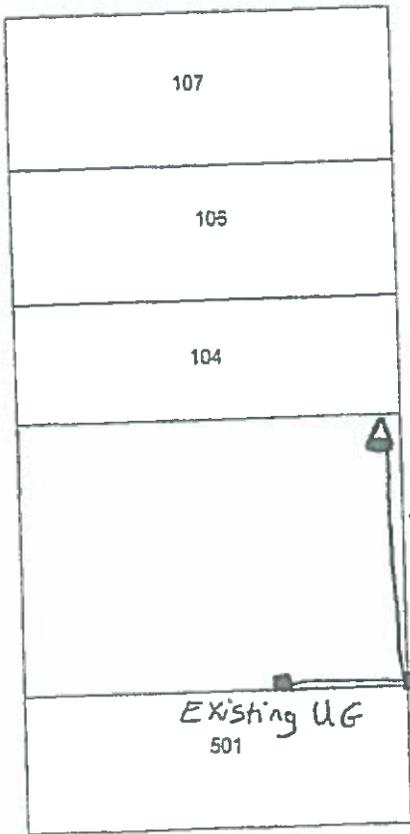


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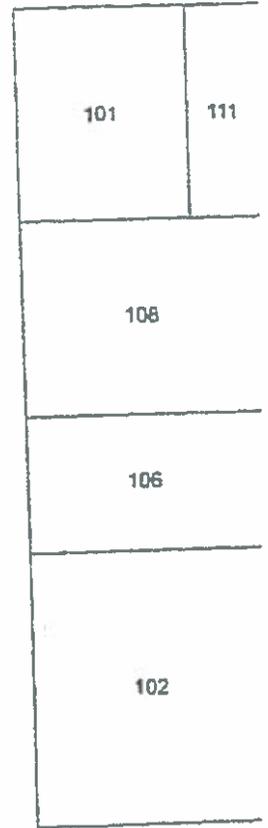
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CEDAR ST



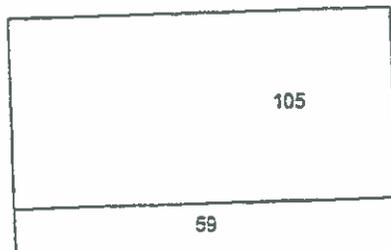
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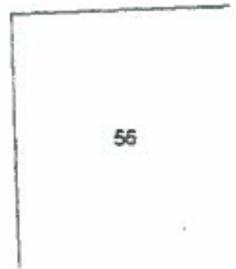
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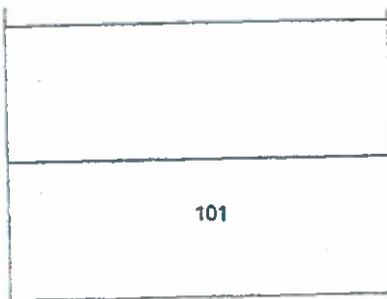
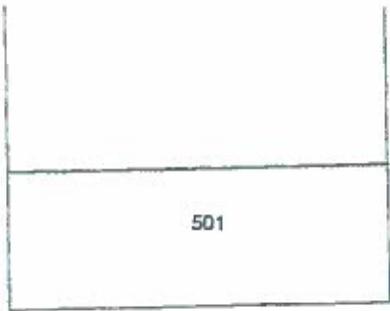


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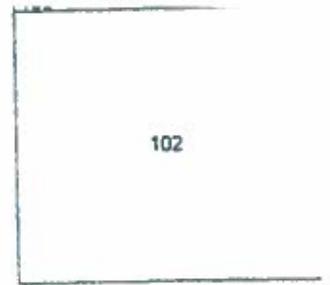
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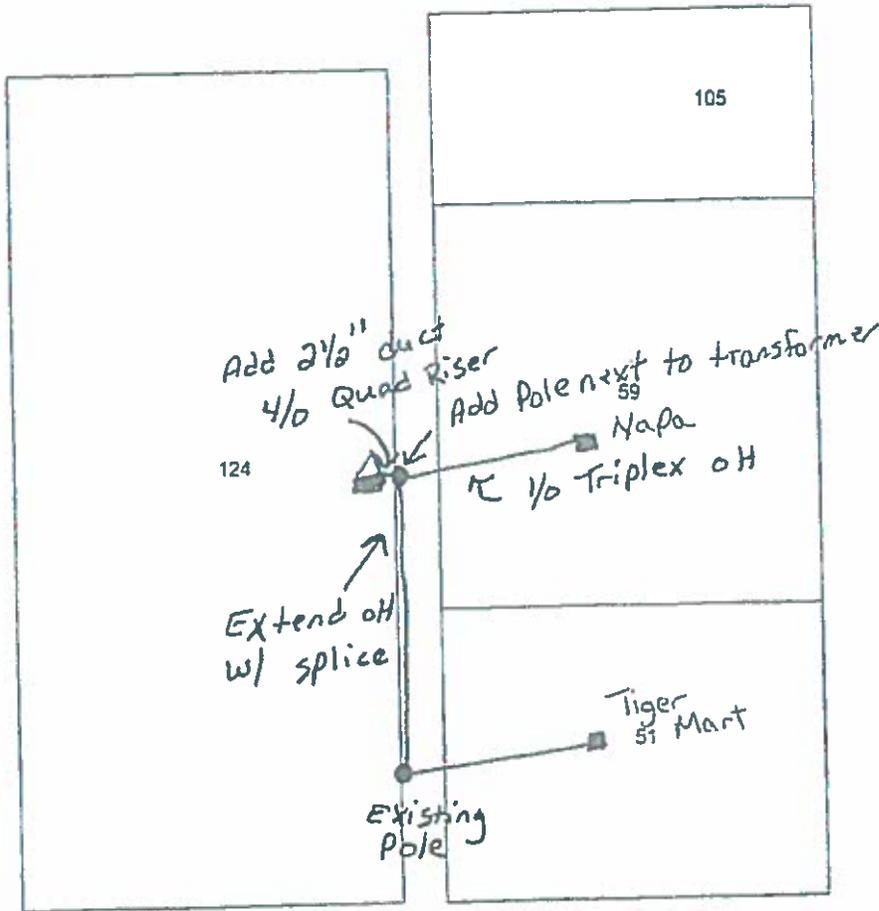
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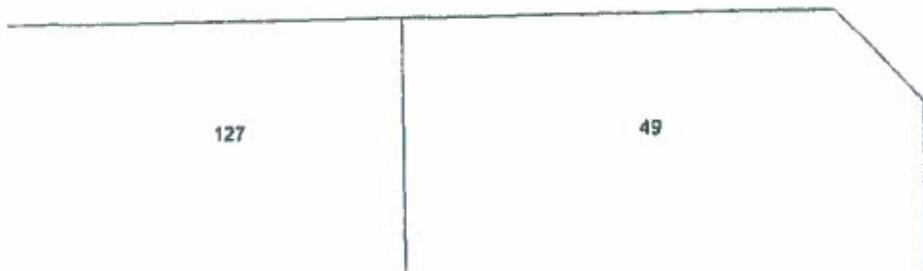
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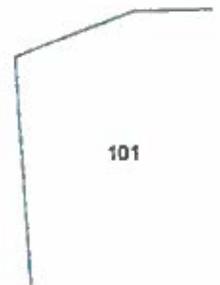
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AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE: January 15, 2018

AGENDA ITEM: Replacement of Garbage and Recycle totes

ACTION: Move to approve, deny or table the quote for containers from Cascade Engineering.

SYNOPSIS: *Once again we find ourselves in need of additional totes for Garbage and Recycling. As I have mentioned in the past our 10-year life expectancy continues to become reality. I have included the recent quote from our past supplier for an additional 108 containers. This cost per unit seems to be in line with the going market price.*

BUDGET ITEM: Garbage collection 670-5-840-3-67270

RESPONSIBLE DEPARTMENT: Public Works – Garbage Collection

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS: Quote from Cascade Engineering

PREPARED BY: Steve Nash, Director of P. W. **DATE PREPARED:** January 10, 2018

Incorporates terms and conditions located at:
 www.cascadeng.com/terms-warranties

CASCADE ENGINEERING - CG
 Container
 4950 37TH STREET SE
 FAX: (616) 975-4902
 GRAND RAPIDS, MI 49512
 United States

Q U O T E

S I M U L A T I O N
 Quote Number: Q29147 Revision: 0
 Quote Date: 12/22/17 Page: 1
 Print Date: 12/27/17
 Expire Date: 01/21/18

Sold To: MU50181

Ship To: MU50181

CITY OF TIPTON
 124 W. SOUTH STREET
 TIPTON, IA 52772
 United States

CITY OF TIPTON
 124 W. SOUTH STREET
 TIPTON, IA 52772
 United States

Attention: STEVE NASH
 Telephone: 5638863953

Attention: STEVE NASH
 Telephone: 5638863953

Salesperson 1: 30

Credit Terms: N45
 NET 45 DAYS

Purchase Order: QUOTE
 Ship Via: CH ROB
 FOB Point: TIPTON IA

Resale:
 Remarks:

Ln	Item Number	Qty Quoted	Qty to Rel	UM	Price	Extended Price
1	9690957 CART 96 BLU MED/ TIPTON /S7	54.0	54.0	EA	47.00	2,538.00
2	6490954 CART 64 BLK/ TIPTON /S	54.0	54.0	EA	41.25	2,227.50

Non-Taxable: 653.00	Currency: USD	Line Total:	4,765.50
Taxable: 4,765.50	0.00%	Discount:	0.00
Tax Date: 12/22/17		:	0.00
	Shipping	20 :	653.00
	Taxable Handling Charge	94 :	0.00
		Total Tax:	0.00
		Total:	5,418.50

AGENDA ITEM # I-9

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: January 15, 2018

AGENDA ITEM: One Time Water & Sewer Bill Exemption, 107 Parkview Drive

ACTION: Motion

SYNOPSIS: Attached is a current utility bill and letter from Bud and Cheri Crisp, requesting a one-time water and sewer adjustment for their residence located at 107 Parkview Dr. If the council would approve the request, this would reduce the water portion of the bill from \$87.24 to \$.39, and the sewer portion of the bill from \$87.24 to \$.39. Total credit of \$173.70.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Utilities

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Cindy Doermann/Amy Lenz

DATE PREPARED: 01/11/2018

Bud and Cheri Crisp
1209 Plum Street
Tipton, Iowa 52772

Tipton City Council:

After returning to Tipton from California we discovered a huge leak under our bath sink at the 107 Parkview house. We have been having a major remodel to the Parkview house. It seems the valve under the bath sink was too tight and the valve broke during our absents. This water did not go into the sewer system, but absorbed into our carpeting throughout the first floor.

Due to the event described above we are asking for an exemption in this matter. This incident occurred through no fault of our own and we would greatly appreciate the council's favorable consideration.

Thanking you in advance,

Bud and Cheri Crisp

P. O. Box 2310

Sun City, California 92586



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptonowa.org

Account Number	Amount Due
09-2020-05	\$301.84
Due Date	After Due Date Pay
01/17/2018	\$306.38
Service Address	
107 PARKVIEW DR	

There will be a \$20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CRRT CRISP
E.C. & CHERI CRISP
PO BOX 2310
SUN CITY CA 92586-1310

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
E.C. & CHERI CRISP		107 PARKVIEW DR			09-2020-05	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	11/03/2017	12/04/2017	31	12/27/2017	01/18/2018	01/17/2018

PREVIOUS BALANCE 78.49
PAYMENTS 78.49-

-----CURRENT-----		-----PREVIOUS-----	
DATE	READING	DATE	READING
12/04/2017	24969	11/03/2017	24880
12/04/2017	2444	11/03/2017	2218
12/04/2017	6349	11/03/2017	6301

USAGE	CURRENT BALANCE	
89 RESIDENTIAL ELECTR	6.43	
ENERGY ADJ 0.0155	1.39	
2260 RESIDENTIAL WATER	87.24	.39
48 RESIDENTIAL GAS	9.34	
GAS COST 0.6400	30.72	
2260 RESIDENTIAL SEWER	87.24	.39
R - GARBAGE 35 GAL	18.25	
R-GAS BASIC CHARGE	10.00	
R-EL BASIC CHARGE	12.50	
R-WTR BASIC CHARGE	13.00	
R-SWR BASIC CHARGE	13.00	
STORM WATER FEE -	5.00	
SALES TAX	7.73	

ELEC USAGE - PREV YEAR : 11
WATER USAGE - PREV YEAR : 20
GAS USAGE - PREV YEAR : 8

CURRENT BILL \$301.84

AMOUNT DUE \$301.84
AMOUNT DUE AFTER 01/17/2018 \$306.38

xempt Water - \$86.85
xempt Sewer - 86.85
\$173.70 - total exemption

Account Number - 09-2020-05 CRISP, E.C. CHERI Service Address: 107 PARKVIEW DR

Service: 300 WA RESIDENTIAL WATER Meter: 59213266

Month	Date	Read		Current	Total		Demand		Reading		
		Previous	Read		Consumption	Read	Consumption	Flag	Source	Occupant	
Year : 2017 Total 12											
Dec	12/04/2017	2218	2444	2260			Regular	Hand Held		05	
Nov	11/03/2017	2217	2218	10			Regular	Hand Held		05	
Oct	10/04/2017	2217	2217	0			Regular	Hand Held		05	
Sep	09/05/2017	2217	2217	0			Regular	Hand Held		05	
Aug	08/03/2017	2217	2217	0			Regular	Hand Held		05	
Jul	07/05/2017	2217	2217	0			Regular	Hand Held		05	
Jun	06/05/2017	2216	2217	10			Regular	Hand Held		05	
May	05/05/2017	2216	2216	0			Regular	Hand Held		05	
Apr	04/06/2017	2216	2216	0			Regular	Hand Held		05	
Mar	03/07/2017	2216	2216	0			Regular	Hand Held		05	
Feb	02/02/2017	2216	2216	0			Regular	Hand Held		05	
Jan	01/04/2017	2216	2216	0			Regular	Hand Held		05	
Year : 2016 Total 12											
Dec	12/06/2016	2214	2216	20			Regular	Hand Held		05	
Nov	11/04/2016	2214	2214	0			Regular	Hand Held		05	
Oct	10/03/2016	2214	2214	0			Regular	Hand Held		05	
Sep	09/01/2016	2214	2214	0			Regular	Hand Held		05	
Aug	08/04/2016	2214	2214	0			Regular	Hand Held		05	
Jul	07/03/2016	2213	2214	10			Regular	Hand Held		05	
Jun	06/03/2016	2212	2213	10			Regular	Hand Held		05	
May	05/05/2016	2212	2212	0			Regular	Hand Held		05	
Apr	04/03/2016	2212	2212	0			Regular	Hand Held		05	
Mar	03/05/2016	2212	2212	0			Regular	Hand Held		05	
Feb	02/04/2016	2212	2212	0			Regular	Hand Held		05	
Jan	01/04/2016	2212	2212	0			Regular	Hand Held		05	
Year : 2015 Total 12											
Dec	12/03/2015	2212	2212	0			Regular	Hand Held		05	
Nov	11/01/2015	2212	2212	0			Regular	Hand Held		05	
Oct	10/02/2015	2212	2212	0			Regular	Hand Held		05	
Sep	09/03/2015	2212	2212	0			Regular	Hand Held		05	
Aug	08/04/2015	2212	2212	0			Regular	Hand Held		05	
Jul	07/02/2015	2212	2212	0			Regular	Hand Held		05	
Jun	06/04/2015	2212	2212	0			Regular	Hand Held		05	
May	05/03/2015	2211	2212	10			Regular	Hand Held		05	
Apr	04/03/2015	2211	2211	0			Regular	Hand Held		05	
Mar	03/05/2015	2211	2211	0			Regular	Hand Held		05	
Feb	02/04/2015	2211	2211	0			Regular	Hand Held		05	
Jan	01/03/2015	2211	2211	0			Regular	Hand Held		05	
Year : 2014 Total 12											
Dec	12/04/2014	2211	2211	0			Regular	Hand Held		05	

Memo

To: City Manager, Mayor and Council
From: Floyd Taber, Electric Superintendent
Cc:
Date: January 10th 2018
Re: Electric Department Staffing

I would like to recommend the hiring of an Apprentice Lineperson in July of 2018. The City of Tipton already has several good candidates for this position.

The need for reconstruction of areas of the overhead and underground distributions systems are paramount in attracting new business to and retaining the customers City of Tipton currently enjoys. Staff and I are making plans for upgrading our overhead distribution system to underground, overhead rebuild where more practical and planning overall system improvements for the next ten years. The City of Tipton can do this work more effectively and control costs better with more of our own personnel, than hiring contractors to do all this rebuilding work for us.

With the EPA/IADNR regulations requiring a maintenance schedule to be followed an employee is needed full time in the power plant. This employee also fills in on the meter reading schedule as needed, does electrical inspections and permits. The City is required to do daily, weekly and monthly logging, engine runs are done on a bi monthly schedule. The City of Tipton will need to fulfill our duties as good stewards of the water, land and air we all breathe

These system improvements that would benefit all The Citizens of Tipton, and reduce our call-out times and the time spent fixing these areas with band aids,

1. Alley between Cedar Street and Lynn from South Street to 5th Street (IUB Violations)
2. North Street (IUB Violations)
3. Commerce Blvd undersized wire for Industrial Park
4. 600 Block of Crestview finish UG project
5. 1000 Block of Walnut and Mulberry finish UG conversion

6. East West alleys between 7th and 13th between Plum and Cedar Streets need attention pole tops are rotten, the ground level of the poles is in serious decay and we risk losing some of these structures in storms
7. Lemon street project, I have anticipated we will spend about 25 to 35 thousand dollars in materials and directional boring
8. Long-term project goals are to bury the residential distribution system, and connections to the homes to improve reliability and reduce call-out time and expense. To place the entire system underground in the rest of the residential areas in my estimation would be close to 8 to 10 million dollars in today's money. 1/3 to 1/2 of that money spent will be on wages. Those monies spent will leave the community.
9. Power Plant Goals are to maintain our existing fleet, equipment and expand into the Solar Market.

I sincerely hope the City Council will seriously consider the staffing needs of the Electric Department as we move forward in embracing the future needs of the City of Tipton and all its residents.

