

January 15, 2018
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson and McNeill. Absent: Spear. Also present: Wagner, Lenz, Armstrong, Nash, Kepford, Beck, Taber, Donohoe, other visitors and the press.

Agenda:

Motion by Boots, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Anderson, second by McNeill to approve the consent agenda which includes the January 3rd Council Meeting Minutes, Liquor License Renewal for Tiger Mart, December 13th Airport Minutes, December Treasurer's and Investment Reports and the following Claims List. Following the roll call vote the motion passed unanimously.

ALTEC INDUSTRIES INC	DIELECTRIC TEST #5	1283.53
BARRON MOTOR SUPPLY	REPAIR PARTS #67	50.26
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	505.03
BUSINESS RADIO SALES AND S	PAGER REPAIRS	283.40
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2110.44
CEDAR COUNTY ENGINEER	95.6 GL DSL	1962.45
CEDAR COUNTY RECORDER	COPIES	1.75
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2916.00
CHALLIS ENTERPRISES	TREE LIGHTING COURTHOUSE	200.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	344.30
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1300.00
CRIST ELECTRICAL SERVICES	SRVC CALL/CRANE CEDAR POLY	490.00
CUSTOM BUILDERS INC	UPS CHARGES	79.27
D & R PEST CONTROL	PEST CONTROL	190.99
FRIENDS OF THE ANIMALS	1 DOG, 1 CAT	125.00
G & K SERVICES	UNIFORMS	221.49
HERITAGE PRINTING COMPANY	BUSINESS CARDS KLAY JOHNSON	43.00
INTEGRATED TECHNOLOGY PART	TECH SERVICES	3220.20
IOWA ASSOCIATION OF	FOREMANS MEETING	380.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
KELTEK INCORPORATED	REPAIR PARTS #180	207.50
KIRKWOOD COMMUNITY COLLEGE	BLS RENEWAL	56.00
LATHAM & ASSOCIATES INC	UG ELECTRIC ASSESSMENT	2322.62
MASTER MEDICAL EQUIPMENT	AED WALL CABINET	120.00
MID-STATES ORGANIZED CRIME	MEMBERSHIP FEES	100.00
MISC. VENDOR	KINION AUTO SALES:TOW 2 CARS	200.00
MITCHELL 1	WEB BASED SUBSCRIPTIONS	245.36

MMTG	JAN - JUNE DUES	551.00	
MORTON SALT INC	24.19 TON ROAD SALT	4441.68	
MUSCATINE POWER & WATER	FAULT FIND BAD CABLE EAST		
	2ND	539.21	
ODB COMPANY	REPAIR PARTS #163	94.54	
OFFICE EXPRESS	OFFICE SUPPLIES	145.23	
PRAXAIR DISTRIBUTION INC	OXYGEN	43.47	
PROJECT RESOURCES GROUP IN	CABLE AND REPAIRS	2637.10	
RESCO	STREET LIGHTING SUPPLIES	266.80	
SANDRY FIRE SUPPLY LLC	16 HELMETS	3776.00	
SPINUTECH INC	JAN EMAIL MARKETING	25.00	
STATE HYGIENIC LABORATORY	POOL TESTING	13.00	
STOREY KENWORTHY/MATT PARR	W2'S, 1099'S, ENVELOPES	192.00	
STUART C IRBY CO	COUPLINGS	1018.00	
TIPTON CONSERVATIVE	FUNDRAISING STRATEGIES	120.00	
TIPTON ELECTRIC MOTORS	REPAIR HEATER FAN MOTOR	814.12	
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	30.30	
VERMEER SALES & SERVICE IN	STUMP CUTTER RENTAL	350.00	
XEROX CORPORATION	BASE AND COPIES	1730.25	
ZEP SALES & SERVICE	OPERATING SUPPLIES	425.07	
** TOTAL **		36371.36	
FUND TOTALS			
001 GENERAL GOVERNMENT		12148.54	
600 WATER OPERATING		46.02	
610 WASTEWATER/AKA SEWER REVE		81.99	
630 ELECTRIC OPERATING		7877.93	
640 GAS OPERATING		1270.04	
670 GARBAGE COLLECTION		2953.74	
810 CENTRAL GARAGE		7500.36	
835 ADMINISTRATIVE SERVICES		4492.74	
GRAND TOTAL		36371.36	
City Credit Card Statement		Card Ttl	5,049.42
Ambulance - One Card			
Repair Parts - Ultra Bright Lightz		323.48	
Operating Supplies - Welter Storage			
Equipment		24.85	
Travel Training - Hampton Inn Des Moines		236.10	
Computer Supplies - Paypal		16.50	
Training - World Point		40.94	
Total Charges			641.87
City Check Out - One Card			
Office Supplies - Amazon		61.30	
Police Equipment - LA Police Gear		100.99	
Total Charges			162.29

City Clerk - One Card		
Misc Supplies for meeting - Pizza Hut	70.20	
Total Charges		70.20
Economic Dev Director - One Card		
	0.00	
Total Charges		0.00
Electric - One Card		
Safety Signs - Traffic Safety Store	380.42	
Total Charges		380.42
Finance Director - One Card		
Misc Supplies - Stardock Corporation	9.99	
Technology Services - Microsoft	864.00	
	96.00	
	96.00	
2 Computer Monitors - Amazon	5.15	
	98.61	
	74.23	
	74.23	
	51.98	
	51.80	
Total Charges		1,421.99
Fire - One Card		
Misc Supplies - Casey's, Walmart	174.82	
Total Charges		174.82
Gas - One Card		
Equipment Repair/Maint Supplies (FAC) - Paypal	78.98	
Small Tools - Paypal	125.00	
Total Charges		203.98
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	30.31	
	21.52	
Uniform Shirts - Amazon	59.97	
Total Charges		111.80
Library - One Card		
Postage/Shipping - USPS	163.08	
Office Supplies - Walmart	4.94	
Materials - Amazon, Walmart, Scholastic	1,281.56	
Program Supplies - OTC Brands, Scholastic	307.27	
Misc - Walmart	24.99	
Total Charges		1,781.84
Police - One Card		
Fuel - Caseys	20.21	

Total Charges		20.21
Public Works - One Card		
Dues - Iowa DNR	80.00	
Total Charges		80.00
Statement Total		5,049.42

Public Hearing:

1. Public Hearing for Proposed Contract Documents and Estimated Cost for the Lemon Street Reconstruction Project Motion by Boots, second by Leeper to open the public hearing for the Proposed Contract Documents and Estimated Cost for the Lemon Street Reconstruction Project, at 5:33 p.m. Following the roll call vote the motion passed unanimously.

Motion by Leeper, second by Boots to completely remove the sidewalk and grading impacts from the west side of Lemon Street. The grading limits behind the curb along the west side are for roadway grading only, and do not include earthwork for a future sidewalk connection to be installed at a later date. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Leeper, second by McNeill to close the public hearing at 5:45 p.m. Following the roll call vote the motion passed unanimously.

Old Business:

1. Ordinance No. 562: An Ordinance Amending Chapter 25 "Development Commission," Sections 25.01 Through 25.04 of the City Code Ordinances

Motion by Boots, second by McNeill to approve the second reading of Ordinance No. 562, amending Chapter 25 "Development Commission," Sections 25.01 through 25.04 of the City Code Ordinances. Following the roll call vote the motion passed unanimously.

2. Engineering Agreement with IIW for Conceptual Development/Preliminary Design for the Cedar Street/Hwy 38 Project

Motion by McNeill, second by Boots to approve entering into an engineering agreement with IIW for conceptual development/preliminary design for the Cedar Street/Hwy 38 Project. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution 011518A: Resolution Naming Depositories for City Funds

Motion by Anderson, second by Boots to approve Resolution 011518A, the resolution naming depositories for City funds. Following the roll call vote the motion passed unanimously.

2. Cedar County Fair Donation

Motion by Leeper, second by Boots to approve a \$500.00 donation to the Cedar County Fair Association. Following the roll call vote the motion passed unanimously.

3. Strategic Doing Workshop Presented by Iowa City Development Area (ICAD)

Motion by Leeper, second by Boots to approve Economic Development Director Beck and Manager Wagner to attend the Strategic Doing Workshop presented by ICAD, on January 29th, 30th and 31st, in the amount of \$800.00 per person, with one third on Beck's being paid by the Chamber and possibly one third being paid by TEDCO. Following the roll call vote the motion passed unanimously.

4. Air Dryer Receiver for Power Plant

Motion by Anderson, second by Leeper to approve the purchase of an air dryer receiver for the power plant from RMB Co., in the amount of \$1,038.00. Following the roll call vote the motion passed unanimously.

5. Mayoral Appointment to the Library Board

Motion by Boots, second by McNeill to approve appointing Sherry Hall to the Library Board. Following the roll call vote the motion passed unanimously.

6. Ordinance No. 563, Amending Chapters 1 and 3, as well as Various Penalty Provisions of the Tipton, Iowa, Code of Ordinances (First Reading)

Motion by Boots, second by McNeill to pass the first reading. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Anderson to approve suspending the rules and continue to the second and third readings. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Boots to waive the second reading. Following the roll call vote the motion passed unanimously.

Motion by Boots, second by McNeill to waive the third reading. Following the roll call vote the motion passed unanimously.

7. Latham & Associates Proposal for Engineering Services to Develop Preliminary Budget Prices for Three Prospective Electric Infrastructure Projects

Motion by Leeper, second by McNeill to approve engineering services to develop preliminary budget prices for three prospective electric infrastructure projects. Following the roll call vote the motion passed unanimously.

8. Purchase of Garbage and Recycling Totes

Motion by Anderson, second by McNeill to approve purchasing 54 garbage totes and 54 recycling totes from Cascade Engineering in the amount of \$5,418.50. Following the roll call vote the motion passed unanimously.

9. One-Time Water and Sewer Exemption, 107 Parkview Drive

Motion by Boots, second by McNeill to approve a one-time water and sewer exemption for Bud and Cheri Crisp, at 107 Parkview Drive. This will reduce the water portion of their bill from \$87.24 to \$.39, and the sewer portion of their bill from \$87.24 to \$.39, with a total credit of \$173.70. The motion passed with the following roll call vote:

Aye: Boots, Anderson, McNeill

Nay: Leeper

Reports of Mayor/Council/Manager/Department Heads:

Department Heads

Electric Superintendent Taber shared a memo regarding staffing in the Electric Department. Taber recommends the hiring of an Apprentice Lineperson in July 2018.

Council Member Boots attended the CCEDCO meeting last week. They went over the budget. There was discussion on the cash reserve and what to do with those funds to benefit cities. That will be discussed further at the next meeting with some proposed ideas.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:23 p.m.

Mayor_____

Attest: _____
City Clerk

REVENUE RECEIVED
December, 2017

Property Taxes	101,382.36
Local Option Sales Tax	21,646.15
Licenses & Permits	565.00
Use of Money and Property	41,607.33
Intergovernmental	41,748.31
Charge for Services	521,033.33
Special Assessment	469.00
Miscellaneous	324,501.24
Sale of Fixed Assets	0.00
TOTAL	\$1,052,952.72