

## City of Tipton, Iowa

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772  
**Date/Time:** Monday, February 5, 2018, 5:30 p.m.  
**Web Page:** www.tiptoniowa.org  
**Posted:** Friday, February 2, 2018 (Front door of City Hall & City Website)

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<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Leanne Boots	<b>Council At Large:</b>	Pam Spear
<b>Council Ward #1:</b>	Ross Leeper	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

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- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

F. **Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval -- City Council Minutes, January 15, 2018
2. Approval – Claims List
3. Approval – Library Minutes, December 13, 2017
4. Approval – Library Director’s Report, December 2017
5. Approval – Development Director’s Report, January 2018
6. Approval – Airport Minutes, January 10, 2018
7. Approval – Airport Minutes, February 1, 2018

G. **Public Hearing**

H. **Old Business**

1. Ordinance No. 562: An Ordinance Amending Chapter 25 “Development Commission,” Sections 25.01 Through 25.04 of the City Code Ordinances (Third Reading)

2. Discussion and Possible Action Concerning Approval of Partial Pay Estimate to Fahrner Asphalt Sealers for Airfield Pavement Maintenance Project as Recommended by the Airport Committee for \$110,556.15

**I. New Business**

1. Discussion and Possible Action Concerning Iowa State University Extension and Outreach Donation
2. LM Technologies Presents Nano2 for Wastewater Treatment
3. Discussion and Possible Action to place a Compound Water Meter and Valve at Country Estates Mobile Home Park
4. Presentation of Annual Tipton Fire Department Report, 2016-2017
5. Approval of Red Oak Township 2018-2019 Fire Protection Agreement
6. Presentation of Annual Tipton Ambulance Service Report
7. Approval of 28E Agreement Between the City of Tipton and Red Oak Township for Emergency Ambulance Services
8. Discussion and Possible Action to Purchase Air Tanks for OP Engine
9. Resolution 020518A: Resolution setting the date for public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$2,000,000
10. Discussion and Possible Action Concerning Dorsey & Whitney Engagement Letter
11. Discussion and Possible Action Concerning Mayoral Appointments of Council Committees and City Representation on Various Boards, Commissions, and Committees
12. Discussion and Possible Consideration of Welcome to Tipton Pole Banners for Downtown

**J. Mayoral Proclamation**

**K. Reports to be Received/Filed**

**L. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
  - a. Cedar County Vision Plan Updates (information only)
5. Department Heads
  - a. James Kennedy Family Aquatic Center Summer Schedule

**M. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

January 15, 2018  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson and McNeill. Absent: Spear. Also present: Wagner, Lenz, Armstrong, Nash, Kepford, Beck, Taber, Donohoe, other visitors and the press.

**Agenda:**

Motion by Boots, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Anderson, second by McNeill to approve the consent agenda which includes the January 3<sup>rd</sup> Council Meeting Minutes, Liquor License Renewal for Tiger Mart, December 13<sup>th</sup> Airport Minutes, December Treasurer's and Investment Reports and the following Claims List. Following the roll call vote the motion passed unanimously.

ALTEC INDUSTRIES INC	DIELECTRIC TEST #5	1283.53
BARRON MOTOR SUPPLY	REPAIR PARTS #67	50.26
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	505.03
BUSINESS RADIO SALES AND S	PAGER REPAIRS	283.40
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2110.44
CEDAR COUNTY ENGINEER	95.6 GL DSL	1962.45
CEDAR COUNTY RECORDER	COPIES	1.75
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2916.00
CHALLIS ENTERPRISES	TREE LIGHTING COURTHOUSE	200.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	344.30
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1300.00
CRIST ELECTRICAL SERVICES	SRVC CALL/CRANE CEDAR POLY	490.00
CUSTOM BUILDERS INC	UPS CHARGES	79.27
D & R PEST CONTROL	PEST CONTROL	190.99
FRIENDS OF THE ANIMALS	1 DOG, 1 CAT	125.00
G & K SERVICES	UNIFORMS	221.49
HERITAGE PRINTING COMPANY	BUSINESS CARDS KLAY JOHNSON	43.00
INTEGRATED TECHNOLOGY PART	TECH SERVICES	3220.20
IOWA ASSOCIATION OF	FOREMANS MEETING	380.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
KELTEK INCORPORATED	REPAIR PARTS #180	207.50
KIRKWOOD COMMUNITY COLLEGE	BLS RENEWAL	56.00
LATHAM & ASSOCIATES INC	UG ELECTRIC ASSESSMENT	2322.62
MASTER MEDICAL EQUIPMENT	AED WALL CABINET	120.00
MID-STATES ORGANIZED CRIME	MEMBERSHIP FEES	100.00
MISC. VENDOR	KINION AUTO SALES:TOW 2 CARS	200.00
MITCHELL 1	WEB BASED SUBSCRIPTIONS	245.36

MMTG	JAN - JUNE DUES	551.00	
MORTON SALT INC	24.19 TON ROAD SALT	4441.68	
MUSCATINE POWER & WATER	FAULT FIND BAD CABLE EAST		
ODB COMPANY	2ND	539.21	
OFFICE EXPRESS	REPAIR PARTS #163	94.54	
PRAXAIR DISTRIBUTION INC	OFFICE SUPPLIES	145.23	
PROJECT RESOURCES GROUP IN	OXYGEN	43.47	
RESCO	CABLE AND REPAIRS	2637.10	
SANDRY FIRE SUPPLY LLC	STREET LIGHTING SUPPLIES	266.80	
SPINUTECH INC	16 HELMETS	3776.00	
STATE HYGIENIC LABORATORY	JAN EMAIL MARKETING	25.00	
STOREY KENWORTHY/MATT PARR	POOL TESTING	13.00	
STUART C IRBY CO	W2'S, 1099'S, ENVELOPES	192.00	
TIPTON CONSERVATIVE	COUPLINGS	1018.00	
TIPTON ELECTRIC MOTORS	FUNDRAISING STRATEGIES	120.00	
TYLER TECHNOLOGIES INC	REPAIR HEATER FAN MOTOR	814.12	
VERMEER SALES & SERVICE IN	UTILITY BILL NOTIFICATION	30.30	
XEROX CORPORATION	STUMP CUTTER RENTAL	350.00	
ZEP SALES & SERVICE	BASE AND COPIES	1730.25	
** TOTAL **	OPERATING SUPPLIES	425.07	
FUND TOTALS		36371.36	
001 GENERAL GOVERNMENT		12148.54	
600 WATER OPERATING		46.02	
610 WASTEWATER/AKA SEWER REVE		81.99	
630 ELECTRIC OPERATING		7877.93	
640 GAS OPERATING		1270.04	
670 GARBAGE COLLECTION		2953.74	
810 CENTRAL GARAGE		7500.36	
835 ADMINISTRATIVE SERVICES		4492.74	
GRAND TOTAL		36371.36	
<b>City Credit Card Statement</b>		Card Til	<b>5,049.42</b>
<b>Ambulance - One Card</b>			
Repair Parts - Ultra Bright Lightz		323.48	
Operating Supplies - Welter Storage			
Equipment		24.85	
Travel Training - Hampton Inn Des Moines		236.10	
Computer Supplies - Paypal		16.50	
Training - World Point		40.94	
<b>Total Charges</b>			<b>641.87</b>
<b>City Check Out - One Card</b>			
Office Supplies - Amazon		61.30	
Police Equipment - LA Police Gear		100.99	
<b>Total Charges</b>			<b>162.29</b>

<b>City Clerk - One Card</b>		
Misc Supplies for meeting - Pizza Hut	70.20	
<b>Total Charges</b>		<b>70.20</b>
<b>Economic Dev Director - One Card</b>		
	0.00	
<b>Total Charges</b>		<b>0.00</b>
<b>Electric - One Card</b>		
Safety Signs - Traffic Safety Store	380.42	
<b>Total Charges</b>		<b>380.42</b>
<b>Finance Director - One Card</b>		
Misc Supplies - Stardock Corporation	9.99	
Technology Services - Microsoft	864.00	
	96.00	
	96.00	
2 Computer Monitors - Amazon	5.15	
	98.61	
	74.23	
	74.23	
	51.98	
	51.80	
<b>Total Charges</b>		<b>1,421.99</b>
<b>Fire - One Card</b>		
Misc Supplies - Casey's, Walmart	174.82	
<b>Total Charges</b>		<b>174.82</b>
<b>Gas - One Card</b>		
Equipment Repair/Maint Supplies (FAC) - Paypal	78.98	
Small Tools - Paypal	125.00	
<b>Total Charges</b>		<b>203.98</b>
<b>JKFAC/Recreation - One Card</b>		
Operating Supplies - Walmart	30.31	
	21.52	
Uniform Shirts - Amazon	59.97	
<b>Total Charges</b>		<b>111.80</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	163.08	
Office Supplies - Walmart	4.94	
Materials - Amazon, Walmart, Scholastic	1,281.56	
Program Supplies - OTC Brands, Scholastic	307.27	
Misc - Walmart	24.99	
<b>Total Charges</b>		<b>1,781.84</b>
<b>Police - One Card</b>		
Fuel - Caseys	20.21	

<b>Total Charges</b>		<b>20.21</b>
<b>Public Works - One Card</b>		
Dues - Iowa DNR	80.00	
<b>Total Charges</b>		<b>80.00</b>
<b>Statement Total</b>		<b>5,049.42</b>

**Public Hearing:**

1. Public Hearing for Proposed Contract Documents and Estimated Cost for the Lemon Street Reconstruction Project  
 Motion by Boots, second by Leeper to open the public hearing for the Proposed Contract Documents and Estimated Cost for the Lemon Street Reconstruction Project, at 5:33 p.m. Following the roll call vote the motion passed unanimously.

Motion by Leeper, second by Boots to take the sidewalk by the County Shop out of the plans, but have the right of way graded for a possible future sidewalk. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Leeper, second by McNeill to close the public hearing at 5:45 p.m. Following the roll call vote the motion passed unanimously.

**Old Business:**

1. Ordinance No. 562: An Ordinance Amending Chapter 25 "Development Commission," Sections 25.01 Through 25.04 of the City Code Ordinances

Motion by Boots, second by McNeill to approve the second reading of Ordinance No. 562, amending Chapter 25 "Development Commission," Sections 25.01 through 25.04 of the City Code Ordinances. Following the roll call vote the motion passed unanimously.

2. Engineering Agreement with IIW for Conceptual Development/Preliminary Design for the Cedar Street/Hwy 38 Project

Motion by McNeill, second by Boots to approve entering into an engineering agreement with IIW for conceptual development/preliminary design for the Cedar Street/Hwy 38 Project. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution 011518A: Resolution Naming Depositories for City Funds

Motion by Anderson, second by Boots to approve Resolution 011518A, the resolution naming depositories for City funds. Following the roll call vote the motion passed unanimously.

2. Cedar County Fair Donation

Motion by Leeper, second by Boots to approve a \$500.00 donation to the Cedar County Fair Association. Following the roll call vote the motion passed unanimously.

3. Strategic Doing Workshop Presented by Iowa City Development Area (ICAD)

Motion by Leeper, second by Boots to approve Economic Development Director Beck and Manager Wagner to attend the Strategic Doing Workshop presented by ICAD, on January 29<sup>th</sup>, 30<sup>th</sup> and 31<sup>st</sup>, in the amount of \$800.00 per person, with one third on Beck's being paid by the Chamber and possibly one third being paid by TEDCO. Following the roll call vote the motion passed unanimously.

4. Air Dryer Receiver for Power Plant

Motion by Anderson, second by Leeper to approve the purchase of an air dryer receiver for the power plant from RMB Co., in the amount of \$1,038.00. Following the roll call vote the motion passed unanimously.

5. Mayoral Appointment to the Library Board

Motion by Boots, second by McNeill to approve appointing Sherry Hall to the Library Board. Following the roll call vote the motion passed unanimously.

6. Ordinance No. 563, Amending Chapters 1 and 3, as well as Various Penalty Provisions of the Tipton, Iowa, Code of Ordinances (First Reading)

Motion by Boots, second by McNeill to pass the first reading. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Anderson to approve suspending the rules and continue to the second and third readings. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Boots to waive the second reading. Following the roll call vote the motion passed unanimously.

Motion by Boots, second by McNeill to waive the third reading. Following the roll call vote the motion passed unanimously.

7. Latham & Associates Proposal for Engineering Services to Develop Preliminary Budget Prices for Three Prospective Electric Infrastructure Projects

Motion by Leeper, second by McNeill to approve engineering services to develop preliminary budget prices for three prospective electric infrastructure projects. Following the roll call vote the motion passed unanimously.

8. Purchase of Garbage and Recycling Totes

Motion by Anderson, second by McNeill to approve purchasing 54 garbage totes and 54 recycling totes from Cascade Engineering in the amount of \$5,418.50. Following the roll call vote the motion passed unanimously.

9. One-Time Water and Sewer Exemption, 107 Parkview Drive

Motion by Boots, second by McNeill to approve a one-time water and sewer exemption for Bud and Cheri Crisp, at 107 Parkview Drive. This will reduce the water portion of their bill from \$87.24 to \$.39, and the sewer portion of their bill from \$87.24 to \$.39, with a total credit of \$173.70. The motion passed with the following roll call vote:

Aye: Boots, Anderson, McNeill

Nay: Leeper

**Reports of Mayor/Council/Manager/Department Heads:**

**Department Heads**

Electric Superintendent Taber shared a memo regarding staffing in the Electric Department. Taber recommends the hiring of an Apprentice Lineperson in July 2018.

Council Member Boots attended the CCEDCO meeting last week. They went over the budget. There was discussion on the cash reserve and what to do with those funds to benefit cities. That will be discussed further at the next meeting with some proposed ideas.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Boots, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:23 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**December, 2017**

Property Taxes	101,382.36
Local Option Sales Tax	21,646.15

Licenses & Permits	565.00
Use of Money and Property	41,607.33
Intergovernmental	41,748.31
Charge for Services	521,033.33
Special Assessment	469.00
Miscellaneous	324,501.24
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$1,052,952.72</b>

PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0060 ALBAUGH PHC INC

I 100372		WORK ON WATER HEATER	AP		R	3/03/2018		40.00	40.00CR	
		G/L ACCOUNT						40.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					40.00	WORK ON WATER HEATER		
								REG. CHECK		
								40.00	40.00CR	0.00
								40.00	0.00	

01-0075 ALLIED ELECTRONICS INC

I 9008807584		EQUIPMENT/MAINT PARTS	AP		R	2/01/2018		37.19	37.19CR	
		G/L ACCOUNT						37.19		
	600 5-810-2-63500	OPERATIONAL EQUIPT MAINT & REP					37.19	EQUIPMENT/MAINT PARTS		
								REG. CHECK		
								37.19	37.19CR	0.00
								37.19	0.00	

01-0143 AUCA CHICAGO LOCKBOX

I 1876922484		MATS	AP		R	3/03/2018		81.40	81.40CR	
		G/L ACCOUNT						81.40		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					81.40	MATS		
I 1876922487		MATS	AP		R	3/03/2018		39.50	39.50CR	
		G/L ACCOUNT						39.50		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					39.50	MATS		
I 1876929414		MATS	AP		R	3/03/2018		84.00	84.00CR	
		G/L ACCOUNT						84.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					84.00	MATS		
								REG. CHECK		
								204.90	204.90CR	0.00
								204.90	0.00	

01-0253 BOUND TREE MEDICAL LLC

I 82747057		MEDICAL SUPPLIES	AP		R	2/01/2018		88.81	88.81CR	
		G/L ACCOUNT						88.81		
	001 5-160-2-65070	OPERATING SUPPLIES					88.81	MEDICAL SUPPLIES		
I 82753650		MEDICAL SUPPLIES	AP		R	2/02/2018		16.98	16.98CR	
		G/L ACCOUNT						16.98		
	001 5-160-2-65070	OPERATING SUPPLIES					16.98	MEDICAL SUPPLIES		

PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				105.79	105.79CR	0.00
								105.79	0.00	

01-0434 CEDAR COUNTY FAIR ASSOCIATI

I 011718CCF	SPONSORSHIP	AP		R	3/03/2018			250.00	250.00CR	
	G/L ACCOUNT							250.00		
	001 5-465-2-64020	ADVERTISING				250.00	SPONSORSHIP			
				REG. CHECK				250.00	250.00CR	0.00
								250.00	0.00	

01-0581 CINTAS CORPORATION

I 5009767737	FIRST AID SUPPLIES	AP		R	2/01/2018			227.15	227.15CR	
	G/L ACCOUNT							227.15		
	810 5-899-2-65100	SAFETY				56.27	FIRST AID SUPPLIES			
	630 5-820-2-65100	SAFETY				126.00	FIRST AID SUPPLIES			
	001 5-650-2-65980	MISCELLANEOUS				27.86	FIRST AID SUPPLIES			
	600 5-810-2-65980	MISCELLANEOUS				8.51	FIRST AID SUPPLIES			
	630 5-821-2-65100	SAFETY				8.51	FIRST AID SUPPLIES			
I 5009767761	FIRST AID SUPPLIES	AP		R	2/01/2018			48.64	48.64CR	
	G/L ACCOUNT							48.64		
	630 5-820-2-65100	SAFETY				48.64	FIRST AID SUPPLIES			
				REG. CHECK				275.79	275.79CR	0.00
								275.79	0.00	

01-0580 CINTAS CORPORATION #342

I 342734341	UNIFORMS, SHOP TOWELS, MATS	AP		R	2/01/2018			172.15	172.15CR	
	G/L ACCOUNT							172.15		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT				80.74	UNIFORMS, SHOP TOWELS, MATS			
	640 5-825-2-64350	UNIFORMS/EQUIPMENT				44.47	UNIFORMS, SHOP TOWELS, MATS			
	630 5-820-2-65070	OPERATING SUPPLIES				46.94	UNIFORMS, SHOP TOWELS, MATS			
I 342736492	UNIFORMS, SHOP TOWELS, MATS	AP		R	2/01/2018			172.15	172.15CR	
	G/L ACCOUNT							172.15		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT				80.74	UNIFORMS, SHOP TOWELS, MATS			
	640 5-825-2-64350	UNIFORMS/EQUIPMENT				44.47	UNIFORMS, SHOP TOWELS, MATS			
	630 5-820-2-65070	OPERATING SUPPLIES				46.94	UNIFORMS, SHOP TOWELS, MATS			
I 342738637	UNIFORMS, SHOP TOWELS, MATS	AP		R	2/01/2018			172.15	172.15CR	
	G/L ACCOUNT							172.15		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT				80.74	UNIFORMS, SHOP TOWELS, MATS			

PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	640	5-825-2-64350						44.47		
		UNIFORMS/EQUIPMENT								
	630	5-820-2-65070						46.94		
		OPERATING SUPPLIES								
				REG. CHECK				516.45	516.45CR	0.00
								516.45	0.00	

01-1701 CITY OF MECHANICSVILLE

I 012518COM		ALS INTERCEPT	AP		R	3/04/2018		400.00	400.00CR	
		G/L ACCOUNT						400.00		
	001	5-160-2-64130		PAYMENT TO OTHER AGENCIES/FUND			400.00	ALS INTERCEPT		
				REG. CHECK				400.00	400.00CR	0.00
								400.00	0.00	

01-0587 CLARENCE LOWDEN SUN-NEWS &

I 1217CLSHA		FAC SCHEDULE	AP		R	3/03/2018		174.00	174.00CR	
		G/L ACCOUNT						174.00		
	001	5-465-2-64020		ADVERTISING			174.00	FAC SCHEDULE		
				REG. CHECK				174.00	174.00CR	0.00
								174.00	0.00	

01-0620 CLIFTON LARSON ALLEN LLP

I 1705941		PROGRESS BILLING FOR AUDIT	AP		R	3/03/2018		1,800.00	1,800.00CR	
		G/L ACCOUNT						1,800.00		
	835	5-899-2-64010		ACCOUNTING & AUDITING EXPENSE			1,800.00	PROGRESS BILLING FOR AUDIT		
				REG. CHECK				1,800.00	1,800.00CR	0.00
								1,800.00	0.00	

01-0676 CREATIVE PRODUCT SOURCING I

I 97718		VINYL STICKERS	AP		R	2/01/2018		130.80	130.80CR	
		G/L ACCOUNT						130.80		
	001	5-110-2-65980		MISCELLANEOUS			130.80	VINYL STICKERS		
				REG. CHECK				130.80	130.80CR	0.00
								130.80	0.00	

PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0860	EASTERN IOWA LIGHT & POWER									
I 1217EL		EAST LAGOON	AP		R	3/03/2018		861.11	861.11CR	
		G/L ACCOUNT						861.11		
	610 5-816-2-63710	UTILITIES					861.11	EAST LAGOON		
I 1217FL		FLAG LIGHT	AP		R	3/03/2018		10.33	10.33CR	
		G/L ACCOUNT						10.33		
	001 5-280-2-63710	UTILITIES					10.33	FLAG LIGHT		
I 1217SL		SECURITY LIGHT	AP		R	3/03/2018		20.66	20.66CR	
		G/L ACCOUNT						20.66		
	001 5-280-2-63710	UTILITIES					20.66	SECURITY LIGHT		
		REG. CHECK						892.10	892.10CR	0.00
								892.10	0.00	
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01-0983	FELD FIRE									
I 0321788		BLOW FAN WITH BATTERY	AP		R	3/03/2018		3,250.00	3,250.00CR	
		G/L ACCOUNT						3,250.00		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					3,250.00	BLOW FAN WITH BATTERY		
		REG. CHECK						3,250.00	3,250.00CR	0.00
								3,250.00	0.00	
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01-1020	FLETCHER-REINHARDT CO.									
I S1170923.001		ELECTRIC METER	AP		R	3/03/2018		246.10	246.10CR	
		G/L ACCOUNT						246.10		
	630 5-820-2-65300	METERS					246.10	ELECTRIC METER		
		REG. CHECK						246.10	246.10CR	0.00
								246.10	0.00	
-----										
01-1051	FRIENDS OF THE ANIMALS									
I 12618		1 CAT, 2 DOGS	AP		R	3/03/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-190-2-64910	CONTRACT SERVICES					200.00	1 CAT, 2 DOGS		
		REG. CHECK						200.00	200.00CR	0.00
								200.00	0.00	
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PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1055 G & K SERVICES

I 10707		UNIFORMS	AP		R	3/03/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT				8.25	UNIFORMS		
	600	5-810-2-64350	UNIFORMS/EQUIPMENT				7.64	UNIFORMS		
	001	5-210-2-64350	UNIFORMS/EQUIPMENT				32.22	UNIFORMS		
	810	5-899-2-64350	UNIFORMS/EQUIPMENT				8.04	UNIFORMS		
	001	5-299-2-64350	UNIFORMS/EQUIPMENT				7.69	UNIFORMS		
I 8488		UNIFORMS	AP		R	3/03/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT				8.25	UNIFORMS		
	600	5-810-2-64350	UNIFORMS/EQUIPMENT				7.64	UNIFORMS		
	001	5-210-2-64350	UNIFORMS/EQUIPMENT				32.22	UNIFORMS		
	810	5-899-2-64350	UNIFORMS/EQUIPMENT				8.04	UNIFORMS		
	001	5-299-2-64350	UNIFORMS/EQUIPMENT				7.69	UNIFORMS		
			REG. CHECK					127.68	127.68CR	0.00
								127.68	0.00	

01-1087 GRAYBILL COMMUNICATIONS

I 24935		RADIO PARTS #54	AP		R	3/03/2018		1,519.31	1,519.31CR	
		G/L ACCOUNT						1,519.31		
	810	5-899-2-63321	REPAIR PARTS				1,519.31	RADIO PARTS #54		
			REG. CHECK					1,519.31	1,519.31CR	0.00
								1,519.31	0.00	

01-1172 HAWKINS INC

I 4211183		CHEMICALS	AP		R	2/01/2018		438.65	438.65CR	
		G/L ACCOUNT						438.65		
	600	5-810-2-65010	CHEMICALS				438.65	CHEMICALS		
I 4216302		CHEMICALS	AP		R	2/01/2018		219.10	219.10CR	
		G/L ACCOUNT						219.10		
	001	5-465-2-65010	CHEMICALS				219.10	CHEMICALS		
			REG. CHECK					657.75	657.75CR	0.00
								657.75	0.00	



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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	810	5-899-2-64190	TECHNOLOGY					210.00	07/15 Managed network svcs	
	835	5-899-2-64190	TECHNOLOGY					560.00	07/15 Managed network svcs	
I 108660		DATTO SERVICES	AP		R	2/02/2018		427.70	427.70CR	
		G/L ACCOUNT						427.70		
	835	5-899-2-64190	TECHNOLOGY					427.70	DATTO SERVICES	
								REG. CHECK		
								3,126.94	3,126.94CR	0.00
								3,126.94	0.00	
01-1270		IOWA ASSOCIATION OF								
I 5175		BUSINESS MEETING	AP		R	3/03/2018		50.00	50.00CR	
		G/L ACCOUNT						50.00		
	630	5-820-1-62300	TRAINING					50.00	BUSINESS MEETING	
								REG. CHECK		
								50.00	50.00CR	0.00
								50.00	0.00	
01-1277		IOWA DARE ASSOCIATION								
I 0118DARE		DUES	AP		R	2/01/2018		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001	5-110-1-62100	DUES/FEES					100.00	DUES	
I 0118DARE-2		DUES	AP		R	2/01/2018		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001	5-110-1-62100	DUES/FEES					100.00	DUES	
								REG. CHECK		
								200.00	200.00CR	0.00
								200.00	0.00	
01-1332		IOWA ONE CALL								
I 198180		LOCATES	AP		R	3/03/2018		27.90	27.90CR	
		G/L ACCOUNT						27.90		
	600	5-810-2-65307	SERVICE LINES					9.30	LOCATES	
	630	5-820-2-65304	UNDERGROUND SUPPLIES					9.30	LOCATES	
	640	5-825-2-65307	SERVICE LINES					9.30	LOCATES	
								REG. CHECK		
								27.90	27.90CR	0.00
								27.90	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-1407	JAB INK DESIGN									
	I 2624	LOGO STICKERS FOR VEHICLES	AP		R	2/01/2018		66.50	66.50CR	
		G/L ACCOUNT						66.50		
		810 5-899-2-63324 STOCK-REPAIR PARTS					66.50	LOGO STICKERS FOR VEHICLES		
								66.50	66.50CR	0.00
								66.50	0.00	
-----										
01-1426	JOHNSON COUNTY AMBULANCE SE									
	I 121017JCA	ALS INTERCEPT	AP		R	3/03/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS INTERCEPT		
	I 121617JCA	ALS INTERCEPT	AP		R	3/04/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS INTERCEPT		
								400.00	400.00CR	0.00
								400.00	0.00	
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01-1437	KELTEK INCORPORATED									
	I 19518	PARTS #54	AP		R	2/01/2018		902.20	902.20CR	
		G/L ACCOUNT						902.20		
		810 5-899-2-63321 REPAIR PARTS					902.20	PARTS #54		
								902.20	902.20CR	0.00
								902.20	0.00	
-----										
01-1470	KIRKWOOD COMMUNITY COLLEGE									
	I 24219	FIRST AID/CPR/AED TRAINING	AP		R	3/04/2018		286.00	286.00CR	
		G/L ACCOUNT						286.00		
		001 5-160-1-62300 TRAINING					286.00	FIRST AID/CPR/AED TRAINING		
								286.00	286.00CR	0.00
								286.00	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1484 KOCH ELECTRIC

I 3403		INSTALL UG SERVICE 510 PLUM AP			R	3/03/2018		873.02	873.02CR	
		G/L ACCOUNT						873.02		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					873.02	INSTALL UG SERVICE 510 PLUM ST		
								REG. CHECK	873.02CR	0.00
								873.02	0.00	

01-1536 LIBERTY COMMUNICATIONS

I 0218LC		SMART DOOR	AP		R	2/01/2018		25.85	25.85CR	
		G/L ACCOUNT						25.85		
	001 5-160-2-64190	TECHNOLOGY					25.85	SMART DOOR		
								REG. CHECK	25.85CR	0.00
								25.85	0.00	

01-1593 LYNCH DALLAS PC

I 148200		LEGAL SERVICES	AP		R	2/01/2018		673.50	673.50CR	
		G/L ACCOUNT						673.50		
	835 5-899-2-64110	LEGAL EXPENSE					673.50	LEGAL SERVICES		
I 148201		LEGAL SERVICES	AP		R	2/01/2018		87.50	87.50CR	
		G/L ACCOUNT						87.50		
	835 5-899-2-64110	LEGAL EXPENSE					87.50	LEGAL SERVICES		
								REG. CHECK	761.00CR	0.00
								761.00	0.00	

01-1596 MAILFINANCE

I H6973031		POSTAGE MACHINE LEASE	AP		R	2/01/2018		846.78	846.78CR	
		G/L ACCOUNT						846.78		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					846.78	POSTAGE MACHINE LEASE		
								REG. CHECK	846.78CR	0.00
								846.78	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1640 MC CLURE ENGINEERING COMPAN

I 17773		LEMON ST IMPROVEMENTS	AP		R	2/01/2018		10,108.00	10,108.00CR	
		G/L ACCOUNT						10,108.00		
	740 5-865-2-64070	ENGINEERING					10,108.00	LEMON ST IMPROVEMENTS		
I 17777		ANALYSIS, PLAN, STRATEGY, STUD AP	AP		R	2/01/2018		3,450.00	3,450.00CR	
		G/L ACCOUNT						3,450.00		
	740 5-865-2-64070	ENGINEERING					3,450.00	ANALYSIS, PLAN, STRATEGY, STUDY		
								REG. CHECK		
								13,558.00	13,558.00CR	0.00
								13,558.00	0.00	

01-1731 MIDWEST WHEEL COMPANIES

I 1053915		PARTS #66 & #67	AP		R	3/03/2018		168.97	168.97CR	
		G/L ACCOUNT						168.97		
	810 5-899-2-63321	REPAIR PARTS					168.97	PARTS #66 & #67		
								REG. CHECK		
								168.97	168.97CR	0.00
								168.97	0.00	

01-1748 MITCHELL 1

I 21117092		WEB BASED SUBSCRIPTIONS	AP		R	2/01/2018		245.36	245.36CR	
		G/L ACCOUNT						245.36		
	810 5-899-2-65065	COMPUTER SUPPLIES					245.36	WEB BASED SUBSCRIPTIONS		
								REG. CHECK		
								245.36	245.36CR	0.00
								245.36	0.00	

01-1832 MUNICIPAL SUPPLY INC

I 0682586		WATER METER SUPPLIES	AP		R	2/01/2018		1,443.50	1,443.50CR	
		G/L ACCOUNT						1,443.50		
	600 5-810-2-65300	METERS					1,443.50	WATER METER SUPPLIES		
								REG. CHECK		
								1,443.50	1,443.50CR	0.00
								1,443.50	0.00	



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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK				410.77	410.77CR	0.00
								410.77	0.00	

01-2084 OC ANALYTICAL SERVICES LLC

I 1801060		WASTEWATER TESTING	AP		R	2/02/2018		1,443.00	1,443.00CR	
		G/L ACCOUNT						1,443.00		
	610 5-815-2-64920	TESTING FEES				1,443.00		WASTEWATER TESTING		
				REG. CHECK				1,443.00	1,443.00CR	0.00
								1,443.00	0.00	

01-2131 ROTH ELECTRIC

I 565		REPAIR EXHAUST FAN	AP		R	2/02/2018		341.54	341.54CR	
		G/L ACCOUNT						341.54		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR				341.54		REPAIR EXHAUST FAN		
				REG. CHECK				341.54	341.54CR	0.00
								341.54	0.00	

01-2167 SCHIMBERG CO

I 7697317-00		SERVICE LINE SUPPLIES	AP		R	3/04/2018		128.90	128.90CR	
		G/L ACCOUNT						128.90		
	640 5-825-2-65307	SERVICE LINES				128.90		SERVICE LINE SUPPLIES		
I 7697919-00		SERVICE LINE SUPPLIES	AP		R	3/04/2018		23.19	23.19CR	
		G/L ACCOUNT						23.19		
	640 5-825-2-65307	SERVICE LINES				23.19		SERVICE LINE SUPPLIES		
				REG. CHECK				152.09	152.09CR	0.00
								152.09	0.00	

01-2232 SPAINN & ROSE LUMBER CO

I 201802025804		PARTS #21	AP		R	3/04/2018		262.83	262.83CR	
		G/L ACCOUNT						262.83		
	010 5-899-2-63321	REPAIR PARTS				262.83		PARTS #21		
I 201802025805		OPERATING SUPPLIES	AP		R	3/04/2018		38.18	38.18CR	
		G/L ACCOUNT						38.18		
	610 5-816-2-65070	OPERATING SUPPLIES				38.18		OPERATING SUPPLIES		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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I	201802025806	TRAFFIC MAINT SUPPLIES	AP		R	3/04/2018		175.98	175.98CR	
		G/L ACCOUNT						175.98		
	001 5-240-2-65070	OPERATING SUPPLIES					175.98	TRAFFIC MAINT SUPPLIES		

I	201802025807	OPERATING SUPPLIES	AP		R	3/04/2018		21.19	21.19CR	
		G/L ACCOUNT						21.19		
	001 5-210-2-65070	OPERATING SUPPLIES					21.19	OPERATING SUPPLIES		

		REG. CHECK						498.18	498.18CR	0.00
								498.18	0.00	

01-2240 SPEEDCONNECT

I	02185C	IT SERVICE	AP		R	2/02/2018		64.90	64.90CR	
		G/L ACCOUNT						64.90		
	660 5-835-2-65070	OPERATING SUPPLIES					64.90	IT SERVICE		

		REG. CHECK						64.90	64.90CR	0.00
								64.90	0.00	

01-1239 STATE HYGIENIC LABORATORY

I	127543	BAC T TESTING DRINKING WATE	AP		R	3/04/2018		39.00	39.00CR	
		G/L ACCOUNT						39.00		
	610 5-816-2-64920	TESTING FEES					39.00	BAC T TESTING DRINKING WATER		

		REG. CHECK						39.00	39.00CR	0.00
								39.00	0.00	

01-2260 STUART C IRBY CO

I	S010538945.001	GAS SERVICE LINE SUPPLIES	AP		R	2/02/2018		221.04	221.04CR	
		G/L ACCOUNT						221.04		
	640 5-825-2-65307	SERVICE LINES					221.04	GAS SERVICE LINE SUPPLIES		

I	S010540839.003	GAS SERVICE LINE SUPPLIES	AP		R	2/02/2018		221.04	221.04CR	
		G/L ACCOUNT						221.04		
	640 5-825-2-65307	SERVICE LINES					221.04	GAS SERVICE LINE SUPPLIES		

I	S010577094.001	SMALL TOOLS	AP		R	2/02/2018		165.85	165.85CR	
		G/L ACCOUNT						165.85		
	630 5-820-2-65053	SMALL TOOLS					165.85	SMALL TOOLS		

I	S010583497.001	UNDERGROUND SUPPLIES	AP		R	2/02/2018		1,605.00	1,605.00CR	
		G/L ACCOUNT						1,605.00		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					1,605.00	UNDERGROUND SUPPLIES		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
				REG. CHECK				2,212.93	2,212.93CR	0.00
								2,212.93	0.00	
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01-2318	SUMMIT COMPANIES									
I 1219398		ANNUAL FIRE EXT SERVICE	AP		R	2/02/2018		597.00	597.00CR	
		G/L ACCOUNT						597.00		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					597.00	ANNUAL FIRE EXT SERVICE		
				REG. CHECK				597.00	597.00CR	0.00
								597.00	0.00	
-----										
01-2299	SUSPENDED AQUATIC MENTOR IN									
I 13641		LANE LINE STORAGE REEL	AP		R	2/02/2018		2,094.00	2,094.00CR	
		G/L ACCOUNT						2,094.00		
	001 5-465-2-65070	OPERATING SUPPLIES					2,094.00	LANE LINE STORAGE REEL		
				REG. CHECK				2,094.00	2,094.00CR	0.00
								2,094.00	0.00	
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01-2317	T & M CLOTHING CO.									
I 1799		5 BALLISTIC VESTS	AP		R	3/04/2018		775.00	775.00CR	
		G/L ACCOUNT						775.00		
	001 5-110-3-67270	OTHER CAPITAL EQUIPMENT					775.00	5 BALLISTIC VESTS		
I 1902		UNIFORM/EQUIPMENT	AP		R	3/04/2018		318.00	318.00CR	
		G/L ACCOUNT						318.00		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					318.00	UNIFORM/EQUIPMENT		
I 1965		3 SHIRTS & EMBROIDERY	AP		R	3/04/2018		182.00	182.00CR	
		G/L ACCOUNT						182.00		
	001 5-440-2-64350	UNIFORMS/EQUIPMENT					91.00	3 SHIRTS & EMBROIDERY		
	001 5-465-2-64350	UNIFORMS/EQUIPMENT					91.00	3 SHIRTS & EMBROIDERY		
				REG. CHECK				1,275.00	1,275.00CR	0.00
								1,275.00	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2352 THOMPSON TRUCK & TRAILER

I X101071615:01		REPAIR PARTS #29	AP		R	2/02/2018		217.48	217.48CR	
		G/L ACCOUNT						217.48		
	810 5-899-2-63321	REPAIR PARTS					217.48	REPAIR PARTS #29		
								REG. CHECK		
								217.48	217.48CR	0.00
								217.48	0.00	

01-2400 TIPTON CONSERVATIVE

I 201802025808		FAC, MINUTES, TOUR OF LIGHT AP	AP		R	3/04/2018		741.97	741.97CR	
		G/L ACCOUNT						741.97		
	001 5-465-2-64020	ADVERTISING					280.00	FAC, MINUTES, TOUR OF LIGHTS		
	835 5-899-2-64140	PRINTING & PUBLISHING					461.97	FAC, MINUTES, TOUR OF LIGHTS		
								REG. CHECK		
								741.97	741.97CR	0.00
								741.97	0.00	

01-2450 TIPTON PHARMACY

I 1217TP		PHARMACEUTICALS	AP		R	3/04/2018		229.58	229.58CR	
		G/L ACCOUNT						229.58		
	001 5-160-2-65070	OPERATING SUPPLIES					229.58	PHARMACEUTICALS		
								REG. CHECK		
								229.58	229.58CR	0.00
								229.58	0.00	

01-2455 TIPTON PLUMBING

I 13989		REPAIRS AT EL/GAS BLDG	AP		R	2/02/2018		280.46	280.46CR	
		G/L ACCOUNT						280.46		
	630 5-820-2-63100	BUILDING MAINTENANCE & REPAIR					186.97	REPAIRS AT EL/GAS BLDG		
	640 5-825-2-63100	BUILDING MAINTENANCE & REPAIR					93.49	REPAIRS AT EL/GAS BLDG		
								REG. CHECK		
								280.46	280.46CR	0.00
								280.46	0.00	

01-2461 TIPTON STRUCTURAL FABRICATI

I 12881		STEEL FOR GRATE @ SHOP PIT	AP		R	3/04/2018		50.28	50.28CR	
		G/L ACCOUNT						50.28		
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					50.28	STEEL FOR GRATE @ SHOP PIT		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
				REG. CHECK				50.28	50.28CR	0.00
								50.28	0.00	
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01-2501	TRANS IOWA EQUIPMENT									
I 003660		REPAIR PARTS #30	AP		R	2/02/2018		707.45	707.45CR	
		G/L ACCOUNT						707.45		
	810 5-899-2-63321	REPAIR PARTS					707.45	REPAIR PARTS #30		
				REG. CHECK				707.45	707.45CR	0.00
								707.45	0.00	
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01-2489	TRANSMORLD SYSTEMS INC									
I 1754837		COLLECTION EXPENSE	AP		R	2/02/2018		5.00	5.00CR	
		G/L ACCOUNT						5.00		
	630 5-822-2-64040	COLLECTION EXPENSE					1.50	COLLECTION EXPENSE		
	600 5-811-2-64040	COLLECTION EXPENSE					3.50	COLLECTION EXPENSE		
				REG. CHECK				5.00	5.00CR	0.00
								5.00	0.00	
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01-2553	UTILITY SALES & SERVICE INC									
I 21015		GAS SERVICE LINE SUPPLIES	AP		R	2/02/2018		26.06	26.06CR	
		G/L ACCOUNT						26.06		
	640 5-825-2-65307	SERVICE LINES					26.06	GAS SERVICE LINE SUPPLIES		
				REG. CHECK				26.06	26.06CR	0.00
								26.06	0.00	
-----										
01-2574	WALMART COMMUNITY									
I 5260		MISC SUPPLIES	AP		R	3/04/2018		39.61	39.61CR	
		G/L ACCOUNT						39.61		
	001 5-160-2-65980	MISCELLANEOUS					39.61	MISC SUPPLIES		
I 6420		OFFICE & MISC SUPPLIES	AP		R	3/04/2018		67.70	67.70CR	
		G/L ACCOUNT						67.70		
	001 5-525-2-65060	OFFICE SUPPLIES					5.68	OFFICE & MISC SUPPLIES		
	001 5-525-2-65120	CD PROJECTS					8.30	OFFICE & MISC SUPPLIES		
	B35 5-899-2-65980	MISCELLANEOUS					53.72	OFFICE & MISC SUPPLIES		
I 8870		OPERATING SUPPLIES	AP		R	3/04/2018		22.97	22.97CR	
		G/L ACCOUNT						22.97		
	610 5-816-2-65070	OPERATING SUPPLIES					22.97	OPERATING SUPPLIES		

PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK				130.28	130.28CR	0.00
								130.28	0.00	

PACKET: 02670 Council Mtg 020518

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	18,239.71CR
600	WATER OPERATING	1,955.93CR
610	WASTEWATER/AKA SEWER REVE	2,404.26CR
630	ELECTRIC OPERATING	4,053.93CR
640	GAS OPERATING	1,021.43CR
660	AIRPORT OPERATING	64.90CR
670	GARBAGE COLLECTION	16.50CR
740	STORM WATER	13,558.00CR
810	CENTRAL GARAGE	4,498.72CR
835	ADMINISTRATIVE SERVICES	5,219.37CR
** TOTALS **		51,032.75CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		51,032.75	51,032.75CR	0.00
		51,032.75	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		51,032.75	51,032.75CR	0.00
		51,032.75	0.00	

TOTAL CHECKS TO PRINT: 59

=====

ERRORS: 0 WARNINGS: 0

City Credit Card Statement							Card Ttl	4,409.17
<b>Ambulance - One Card</b>								
Misc Supplies - Welter Storage, Walmart, Harry's Custom Trophies, Tipton Country Club	dr	001	5	160	2	65980	877.91	
Bldg Maint Supplies - Lenoach & Cilek, Premium Cables	dr	001	5	160	2	63100	173.16	
Fuel - Sinclair	dr	810	5	899	2	65075	20.87	
<b>Total Charges</b>								<b>1,071.94</b>
<b>Electric - One Card</b>								
Travel Training - Prairie Meadows, Subway	dr	630	5	820	1	62980	305.59	
Fuel - Kum & Go	dr	810	5	899	2	65075	33.92	
Office Supplies - Walmart	dr	630	5	820	2	65060	21.34	
<b>Total Charges</b>								<b>360.85</b>
<b>Finance Director - One Card</b>								
Misc Supplies - Amazon	dr	835	5	899	2	65980	26.49	
<b>Total Charges</b>								<b>26.49</b>
<b>Fire - One Card</b>								
Bldg Maint Supplies - Walmart	dr	001	5	150	2	63100	75.07	
<b>Total Charges</b>								<b>75.07</b>
<b>Gas - One Card</b>								
Small Tools - Paypal, Gempler's	dr	640	5	825	2	65053	261.39	
<b>Total Charges</b>								<b>261.39</b>
<b>JKFAC/Recreation - One Card</b>								
Training - Iowa Park and Recreation	dr	001	5	465	1	62300	240.00	
Operating Supplies - Walmart	dr	001	5	465	2	65070	19.88	
Concessions - Walmart	dr	001	5	465	2	65031	21.07	
<b>Total Charges</b>								<b>280.95</b>
<b>Library - One Card</b>								
Postage/Shipping - USPS	dr	001	5	410	2	65080	165.29	
Office Supplies - Walmart, Demco	dr	001	5	410	2	65060	234.97	
Materials - Amazon, Walmart	dr	001	5	410	2	65020	971.67	
Program Supplies - OTC Brands, Scholastic, Walmart, Family Foods, Amazon	dr	001	5	410	2	65021	140.42	
Misc Supplies - Walmart, Mi Tierra	dr	001	5	410	2	65980	117.12	
<b>Total Charges</b>								<b>1,629.47</b>
<b>Police - One Card</b>								
Dare Supplies - Monty's, Caseys	dr	001	5	110	2	65051	192.93	
Misc Supplies - Epolice Supply, Caseys, Dairy Queen, Walmart	dr	001	5	110	2	65980	117.68	
Dues - Iowa Police Chief Association	dr	001	5	110	1	62100	125.00	
<b>Total Charges</b>								<b>435.61</b>
<b>Public Works - One Card</b>								
Office Supplies - Walmart	dr	810	5	899	2	65060	78.05	
Small Tools - Harbor Freight Tools	dr	810	5	899	2	65053	55.78	
Office Supplies (water dept) - InkCartridges	dr	600	5	810	2	65060	19.99	
Parts (#54) - Amazon	dr	810	5	899	2	63321	113.58	
<b>Total Charges</b>								<b>267.40</b>
<b>Statement Total</b>								<b>4,409.17</b>

## Tipton Public Library Board Minutes

December 13, 2017

**Call to Order-** Jamie called meeting to order at 6:00 pm with the following members present; Jim, Heather, Dale, Jamie, and Denise.

Heather moved to accept the agenda, Jim 2<sup>nd</sup>; motion passed

Dale moved to approve last meeting minutes, Jim 2<sup>nd</sup> motion passed

### **Director's Report-**

-Denise and Diane will meet with Beck on Dec.15 from 10 to 12 to finalize the strategic plan. Library will be closed from 10 to 12 and open at 12:00;

-The County Librarians presented to Board of Supervisors on December 12<sup>th</sup>;  
Fiber optic Cable has been connected to the library; Brad will be invited to an upcoming meeting to present about the fiber optics; IP phones will need to be installed in the building to use with the fiber optics.

-Budget update- all forms have been submitted to the City of Tipton;

- A tree blew down in the past week, and Steve Nash cut down two other trees and stumps removed.

Jim moved to accept the financial report, Heather 2<sup>nd</sup>, motion passed

### **Old Business-**

Still working on possible candidates to fill our 7 member board. Waiting to hear back from a possible candidate.

### **New Business-**

Reviewed Loan periods; Renewal and Reserves and Lost and Damaged Policy-need to change Collection Agency to collection agency; Dale motioned to accept with changes; Jim 2<sup>nd</sup>; motion passed

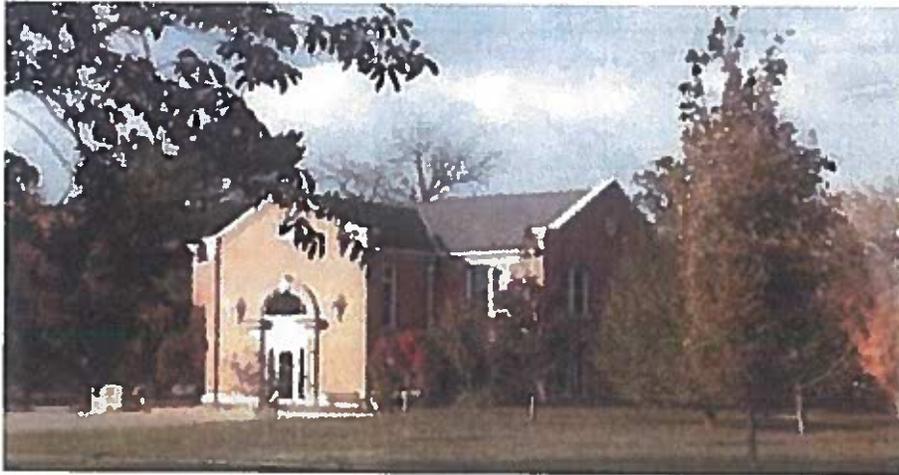
### **Next meeting-**

January 10<sup>th</sup> at 6:00 pm

*Tipton Public Library*

*December 2017*

*Director's Report*



*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor Carney, Council Members and City Manager*

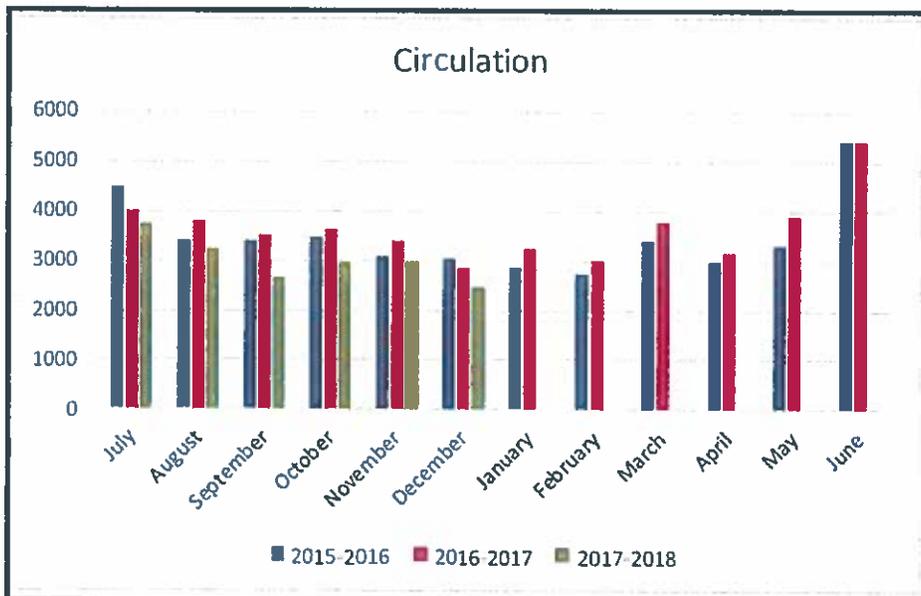
*January 2018*

## Statistics Dec. 2017

	Dec.	YTD
Total Circulation	2,473	18,027
Computer Use	427	2,773
WiFi Usage	83	715
Number of Attendance at Programs Held	566	2,642
Transactions for Copies made	178	1,079
Transactions for Faxes Sent	24	114
Transactions for ILL checked out	24	132
Transactions for Keurig Drinks	48	172
Transactions for Friends of Library	39	235

### Circulation by Material Types

	Nov.	YTD
Adult books	568	4,312
Teen Books	117	944
Children's books	885	6,977
DVDs	785	4,955
CDs	97	552
Magazines	21	287



### Library Staff

Denise Smith  
*Director*

Diane Wallick  
*Assistant Director*

Tryeann Schultz  
*Library Assistant*

Crystal Serrano  
*Library Assistant*

Aubri Hein  
*Library Assistant*

Cindy Kunde  
*Library Assistant Sub*

Melissa Zell  
*Library Assistant Sub*

John Barnum  
*Custodian*

### Library Board of Trustees

Jamie Meyer-President

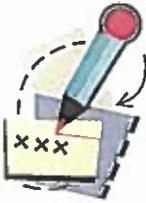
Dale Jedlicka-Vice President

Heather Sloma-Weber

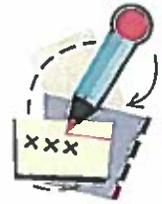
Jennifer Johnson-Secretary

Marcus Hertert

Jim McCollough



## RESOURCES-YTD



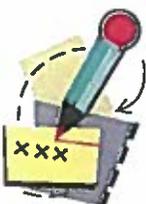
	Dec.	YTD
Taxes	\$10,557.55	\$97,961.07
Rural Funding	\$0	\$12,933.27
Fines and Fees	\$200.77	\$1,630.97
Donations	\$948.06	\$1,463.30
D.State A/EI	\$0	\$3,689.81
Reimbursements	\$25.00	\$151.00
Refunds	\$0	\$.22
Miscellaneous	\$193.80	\$1,436.35
Transfer	\$10,391.48	\$10,391.48
Utilities	\$3,507.52	\$3,507.52
Total Revenues	\$25,824.18	\$133,164.99

## USE OF RESOURCES-YTD

	Dec.	YTD
Staff	\$7262.66	\$47646.88
Staff Benefits	\$1,168.61	\$7,480.69
Materials	\$2,088.36	\$14,564.36
B. Maintenance	\$0	\$4,103.52
G. Maintenance	\$0	\$1,331.84
Technology	\$0	\$228.84
Programming	\$138.95	\$1,382.54
Miscellaneous	\$4,182.89	\$28,251.66
Total Resources	\$14,841.47	\$105,789.33

## Monies Spent on Library Materials

	Dec.	YTD
Books	\$1,360.21	\$10,663.26
DVDs	\$245.86	\$2,298.91
CDs	\$159.00	\$942.75
Mag./News.	\$499.65	\$923.31



## Development Director –Report January 2018 – Linda Beck

- January Business of the Month recognition – Nicole Rock School of Dance
- Attended and helped organize the Fundraising Strategies with Frank Klipsch on January 4<sup>th</sup>. Approximately 25 attended
- Meeting with Gina Kaufman and Chris Pipkin with Live2B Healthy on January 4<sup>th</sup>
- Helped take down Christmas Decorations downtown on January 10<sup>th</sup>
- Working on Wayfinding signage – went to West Branch to look at their signs. Called Chad Loehr with DOT to discuss regulations. Also talked to Karen Donahue with Iowa Prison Industries as signage was designed in 2008 but wasn't completed. Meet with Brian Wagner and John Wandsnider with IIW
- Attended meeting with Cedar County Iowa Great Places Steer Committee – work session on January 11<sup>th</sup> to discuss the vision plan and goals
- Working on Industrial Luncheons. February 13<sup>th</sup> is slated for our first meeting. Will determine how often we meet. Tom Banta with ICAD to attend first meeting
- Organized Chamber Educational meeting scheduled for January 23<sup>rd</sup> with Caitlin Boyle. Topic: How to utilize social media to benefit yourself and your business
- Meeting held on January 12<sup>th</sup> with Brian Wagner, Brian Brennan, Jim Reeve, Tom Banta with ICAD and Amy Kuhlers with IEDA to discuss Step 2 application for Industrial Park
- Organized and accompanied City Manager on January 19<sup>th</sup> and visited 6 Tipton businesses
- Meeting between Commission and Hardacre Theater board was held on December 12<sup>th</sup> to discuss interest in the Catalyst Grant
- Will be attending ICAD training workshop on Strategic Doing. Dates out of office January 29 – 31.
- Checked into Durant's Urban Revitalization Plan and a meeting has been scheduled with Mark Brockway on January 23<sup>rd</sup>. Mark helped the City of Durant with this program
- Attended meeting at the middle school regarding a possible new program on January 9<sup>th</sup>
- Met with Lori Foley regarding an elementary program

## Tipton Airport Committee Meeting

January 10, 2018-6:04 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Mike Moes, Max Coppess, Scott Pearson, Leanne Boots, and Jim Rohlf.

Previous meeting minutes and current agenda were read and approved with a motion by Leann and a second by Mike.

No unscheduled business.

The airport budget worksheets were studied, modified and approved.

Manager's report:

- 1) Fuel sales for December were 363.78 gallons for a gross sales of \$1,673.37 and a net profit of \$232.82.
- 2) During cold weather, the fuel pump failed. Jeff from CPEC repaired it on 1/9/18. No details available at this time.
- 3) Doug Krob tested the REIL, diagnosed a failed master unit which is sent in for service.
- 4) Mike Marr of the Iowa DOT is sending a new windsock, which Doug Krob will install when weather allows.
- 5) Jay Pudenz from McClure Engineering will be at the airport Friday afternoon to inspect the sealing of the runway.

Respectfully submitted by Scott Pearson.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

## Tipton Airport Committee Meeting

February 1, 2018-5:35 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Mike Moes, Max Coppess, Scott Pearson, Leanne Boots, Pam Spear and Sandy Gleaves. Brian Wagner and Piper Pearson were present as guests.

Previous meeting minutes and current agenda were read and approved with a motion by Leann and a second by Sandy.

No unscheduled business.

The airport runway maintenance project was reviewed.

Max, Scott and Dave met with McClure representatives to inspect the runway, but due to ice in the cracks were unable to make a true determination of compliance. McClure recommends that a partial payment be made with a retainer of \$5,818.74 held for inspection of the crack sealing after the weather is more compatible. Motion to approve made by Scott, second by Mike.

Manager's report:

- 1) Fuel sales for January were 125.90 gallons for a gross sales of \$579.14 and a net profit of \$80.58.
- 2) 1,600 gallons of fuel were delivered on 1/29/18.
- 3) Larry Lynch has moved into his hangar, Wayne Lynch has moved his Decathlon here from Iowa City. Dave Kruse has moved to Larry's old hangar.
- 4) Scott Irving was scheduled to move into Dave's spot on Sunday but did not arrive. Max will contact him.

Meeting adjourned at 5:53 PM with a motion by Leann and a second by Pam.

Respectfully submitted by Scott Pearson.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

ORDINANCE NO. 562

AN ORDINANCE AMENDING CHAPTER 25 "DEVELOPMENT COMMISSION," SECTIONS 25.01 THROUGH 25.04 OF THE CITY CODE OF ORDINANCES

SECTION 1. *Purpose.* The purpose of this ordinance is to amend the ordinance regarding the City's Development Commission.

SECTION 2. *Amendment.* Sections 25.01, 25.02, 25.03, and 25.04 are hereby amended as follows:

**25.01 ESTABLISHMENT.**

The Tipton Development Commission, hereinafter referred to as the "Commission," is hereby established and created to pursue the City's economic development and community development goals as determined or affirmed by the Tipton City Council.

**25.02 ORGANIZATION.**

The Commission's membership will be appointed by the Mayor with the approval of the City Council. The Commission's membership will be subject to the following:

- 1.) Two members will be nominated by the Tipton Chamber of Commerce from among its membership.
- 2.) Two members will be nominated by the Tipton Economic Development Corporation from among its membership.
- 3.) Three members will be at-large from the general public.
- 4.) Two members will be from among the Mayor and City Council. These will be non-voting members and will not count toward a quorum of the Commission.
- 5.) No more than four Commissioners shall reside outside of the Tipton City Limits at any one time.
- 6.) The voting members will elect a Chair, a Vice-Chair, and a Secretary.
- 7.) The Commission's voting members will serve for staggered 6-year terms, except for vacancies. Each term will commence on July 1.
- 8.) The position of any Commissioner shall be vacant if he or she is absent from three regular meetings of the Commission within a six-month period except when excused by the City Council. Vacancies on the Commission shall be filled by appointment of the Mayor, with the approval of the Council, and the new Commissioners shall fill out the unexpired term for which the appointment is made.
- 9.) Commissioners shall receive no compensation for their services except for expenses incurred in and as a result of the exercise of their function.
- 10.) Commissioners shall not be required to post bond.

**25.03 TREASURER.**

The City accounting officer shall be the Treasurer of the Commission and pay out all money under the control of the Commission on orders signed by the Chair and Secretary, but shall receive no compensation for services as Treasurer.

#### **25.04 POWERS AND DUTIES.**

Except where Council authority and action are specifically required by law, the Commission shall have and exercise the following powers and duties:

- 1.) To serve in an advisory role to the Tipton City Council in matters related to economic development and community development, including but not necessarily limited to: industrial development, commercial development, and housing development.
- 2.) To make recommendations to the City Council concerning development-related strategies, topics, and programs.
- 3.) To assist the Council with its development goals.
- 4.) To work in cooperation with the City's Development Director, however the Development Director is an employee of the City under the control and supervision of the City Manager
- 5.) To develop marketing and communications strategies for matters related to economic development and community development.
- 6.) To assist in representation of the City with economic development or community development contacts or prospects.
- 7.) To recommend (or authorize the Director to so) purchases of materials and services for the effective marketing of the Tipton community, subject to Council approval.
- 8.) To make recommendations to the City Council regarding the expenditure of all funds allocated for development purposes by the Council, and of all moneys available by gift or otherwise for the operation of the development programs and of all other moneys belonging to the Development Commission. All funds shall be deposited with the City accounting officer and disbursed in accordance with the City Council purchasing policies and with approval of the City Council.
- 9.) To accept gifts of real property, personal property, or mixed property, and devises and bequests, including trust funds; to take the title to said property in the name of the Development Commission, to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received by them from such gifts, for the continuation of development efforts.
- 10.) To keep a record of its proceedings.
- 11.) To enforce the performance of conditions on gifts, donations, devises and bequests accepted by the City.
- 12.) To explore and negotiate agreements (subject to Council approval) with local, regional, or State development agencies as such need arises to sustain effective and meaningful development efforts.

**SECTION 3. Repealer.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

#### CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. 562 which was passed by the Tipton City Council this \_\_\_\_ day of \_\_\_\_\_, 2018 and published in the Tipton Conservative this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Amy Lenz, City Clerk



1360 NW 121<sup>st</sup> Street  
 Cliva, IA 50325  
 O 515.964.1229  
 F 515.964.2370

PAYMENT NO.	1
PAGE	1 of 4
MEC No. FAA AIP No.	2513001-05 3-19-0134-002
DATE	Jan. 16, 2018

**PARTIAL PAYMENT ESTIMATE**

PROJECT	Airfield Pavement Maintenance	DATE REVISED	
OWNER	City of Tipton, Iowa	STATE	Iowa
CONTRACTOR	Fahrner Asphalt Sealers	COUNTY	Cedar
PAYMENT PERIOD	From: Aug 2, 2017 To: Nov 16, 2017	CONTRACT DATE	Jun 12, 2017

CHANGE ORDERS			PAY ESTIMATES	
NO.	DATE	AMOUNT		
1	6/30/17	\$34,175.00	1. Original Contract .....	\$101,385.48
			2. Total of Change Orders .....	\$34,175.00
			3. Revised Contract (1 + 2) .....	\$135,560.48
			4. Work Completed* .....	\$116,374.89
			5. Stored Materials* .....	\$0.00
			6. Subtotal (4 + 5) .....	\$116,374.89
			7. Retainage ( 5% ) .....	\$5,818.74
			8. Previous Payments .....	\$0.00
			9. Amount Due (6 - 7 - 8) .....	\$110,556.15
Net change by Change Orders		\$34,175.00	* Detailed breakdown attached	

CONTRACT TIME				
STARTING DATE	Aug 2, 2017	Original Days	10	On Schedule: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		Revised	0	
COMPLETION DATE	Nov 16, 2017	Used	10	
		Remaining	0	

**ENGINEER'S CERTIFICATION:**  
 The undersigned Contractor certifies that the work covered by this Partial Payment Estimate has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for work for which previous Partial Payment Estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

Requested Brian Cox (Operator Manager) 1/19/2018  
 Contractor: Fahrner Asphalt Sealers Date

**ENGINEER'S CERTIFICATION:**  
 The undersigned has reviewed this estimate and to the best of their knowledge and belief, the quantities shown in this estimate are correct. This DOES NOT constitute a recommendation of acceptability of any of the work partially or totally completed.

Recommended [Signature] 1/16/2018  
 Engineer: McClure Engineering Company Date

Accepted [Signature]  
 Owner: City of Tipton, Iowa Date

# IOWA STATE UNIVERSITY

## Extension and Outreach

Cedar County Extension  
107 Cedar St.  
Tipton, IA 52772  
563-886-6157

January 19, 2018

Tipton City Council  
407 Lynn St.  
Tipton, IA 52772

Dear Council Members,

Cedar County Extension and Outreach is proud to be able to offer opportunities for Cedar County youth that spark curiosity and engage critical thinking. We will again be offering Summer Discovery Camps, Summer STEM and Healthy Living Camps, and a Cardboard Boat Regatta for youth, Kindergarten through 8<sup>th</sup> grade. Our goal this summer will be to start that “spark” for the future with our youth of Cedar County. Campers will explore hands on challenges using state of the art technology and tools, engage in physical activity to promote healthy lifestyles, and create snacks to feed their mind and bodies.

Iowa State University Extension has offered Summer Discovery Camps in Cedar County for many years and just last year added STEM Camps and the Cardboard Boat Regatta. There were over 400 youth from Cedar County that attended these camps in 2017. The Tipton camps had over 170 children attend last summer. Our goal is to increase camp participation by 10% in each location through marketing and public awareness campaigns. Cedar County Extension Council has made the commitment to hire five summer staff members to plan and lead these opportunities. The council wants to ensure students engage in a high quality learning environment.

Cedar County Extension is committed to providing STEM and healthy living opportunities to our youth at a reasonable price. We would like to maintain a low registration fee cost for our families that choose to participate. Registration fees contributes to the cost of the camp supplies, snacks, staff, and mileage.

We are requesting funding, \$500, from the City of Tipton to assist with the cost of this program.

Thank you for your consideration of funding this program. We will be offering Tipton Summer Discovery and Camp sessions in June and July 2018 – and several of these opportunities will take place at the Tipton City Park.

Sincerely,

*Teresa Bohlmann*  
Teresa Bohlmann  
K-12 Outreach Educator  
Cedar County Extension and Outreach

*Dionne Daedlow*  
Dionne Daedlow  
Families and Youth Educator  
Cedar County Extension and Outreach



## MEMO

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To: Honorable Mayor and City Council

From: Brian Brennan

Subject: LM Technologies Presents Nano2

Date: January 30, 2018

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In the next several City Council Meetings, staff and engineers will be bringing information about wastewater treatment upgrade options. It is our goal to help City Council begin forming a consensus on which direction to go. There is much to discuss and much information to digest. Tipton has a large obligation both environmentally and monetarily with this project. We are responsible to our regulatory agency and our tax payers at the same time.

McClure Engineering Company (MEC) was on schedule for Monday night to offer presentation of wastewater treatment plant options to City Council. A scheduling conflict beyond their control has come up and MEC is now unable to attend. MEC is requesting a wastewater treatment options work session style forum on a later date. Meanwhile, LM Technologies (LMT) is keeping schedule for Monday night and they plan to bring you information on a technology they promote called Nano2. They will have a trailer mounted unit on display, possibly inside the fire station as temperatures are forecasted to be very cold. Nano2 is an emerging technology in WW Treatment Aeration and I think you'll find it very interesting.

As you all are fully aware, the City of Tipton is regulated by the Iowa Department of Natural Resources for its Sewer Treatment Plant operations and discharge. These regulations are spelled out in a document we receive every few years called a National Pollutant Discharge Elimination System (NPDES) permit. Tipton's most recent NPDES permit was issued by the authority on July 1, 2016 in which significant changes and more stringent parameters were spelled out. Also spelled out in the permit is a timeline of compliance steps that lead up to a completion date of March 1, 2021. This is the date that the DNR expects Tipton to have upgrades completed, operational, and able to meet the new limits.

MEC has been fully involved with Tipton for the past two years to not only complete the SSES study but also to assist us with finding a path to DNR compliance with its newly imposed WW Treatment regulations. Tipton is unique in the fact that we have two individual WW Treatment Facilities. This could potentially compound the financial obligation that comes with upgrades. Also, urgent repair needs within the collection system further complicate the financial situation. City Staff have continued forward in this process being conscientious of cost every step of the way. MEC is very aware of our intention to keep cost down and they are very understanding in that regard. This mindset has led both City Staff and MEC to spend ample time searching for cost effective alternatives. Several calendar months have passed while we've researched alternatives and MEC would probably tell you it's decision time . The clock is ticking on the compliance schedule and MEC needs some direction from Tipton to proceed.

Using this memo to include lengthy descriptions of all the different treatment options is probably not a good idea so I will save the details for the engineers. They will do a better job of describing the options than I will. One thing to keep in mind, while the cheapest options are often tempting, they may not be the best deal for Tipton in the long run. Some treatment options offer more flexibility down the road, and MEC will likely speak to this in the near future. There is no guarantee that the DNR will keep their regulations the same after our new treatment system is finished. In fact, it is likely that more stringent regulations will occur in the future. For this reason, it's possible that one treatment option might offer more flexibility in the future, than another, thus making it the better deal for Tipton in the long run.

On a side note, President Trump has asked his lawmakers for a "Trillion Dollar Infrastructure Bill". I'm unsure how long it will take congress to produce, but the topic is on the table not only here, but in Washington too. Water Quality has also been a frontline subject in Iowa Legislature recently. I'm unsure how the scope and timing of our project fits with pending possible government funding, but perhaps this is a good question for our engineers.

There will be much to discuss on this topic in the next few council meetings. I hope that this memo helps the Council to be thinking forward to a solution. Ultimately, we are responsible to our regulating authority as well as our tax payers. Hopefully a strong, dependable, and fiscally responsible solution can be found. If any of you have questions before Monday night, please contact me and I'll do my best to answer them.

Respectfully submitted,

Brian Brennan  
Water/Wastewater Superintendent  
City of Tipton  
563-886-4877



# MEMO

To: Honorable Mayor and City Council

From: Brian Brennan

Subject: Meter Pit Upgrade

Date: January 24, 2018

The City of Tipton provides water to Country Estates Mobile Home Court via a meter pit along the courts east boundary. Within this pit is an aged six-inch master meter in need of replacement. The current meter is a “turbo” style meter which is a cheap alternative known for inaccuracy, especially during low flow situations. A better choice for accuracy in reading is a compound meter. Compound meters consist of two chambers, one utilized for low flow and one utilized for high flow. They are highly accurate but also more expensive.

City Staff are frequently asked to shut water off to Country Estates, usually due to water repair projects within the court. Unfortunately, the supply valve for the court is located along Lemon Street, and when it is shut off, two residential homes along the west side of Lemon are included in the shut-down. This is an inconvenience to both of those homes and is an unfortunate design. For this reason, while City Staff install the new water meter, we would also like to install a shut off valve in the pit along with it. The two residential homes would then be excluded from the frequent shut downs, saving frustration for customers and City Staff alike.

The improvements mentioned above will require a new six-inch compound meter, six-inch cast iron valve and all associated nuts, bolts, gaskets, and flanges to put it together. We requested price quotes from three suppliers for the necessary equipment and they are as follows...

Municipal Supply Inc	\$5570.00
Ferguson Waterworks	\$5490.37
Schimberg Co.	\$7,933.65

As you can see, the Ferguson Waterworks quote is slightly lower, however, I prefer the Municipal Supply quote which includes the Sensus brand meter. This meter is highly reputable and keeps us compatible with all the other meters in town.

Mobile home courts often have water leaks. The improvements above will help City Office and Water Department Staff to keep better inventory of water loss. If on occasion the master meter usage is higher than the sum of all individual meters (due to leaks) the City could prepare an invoice for Country Estates to re-coop the loss. It is likely that this billing will re-coop the cost of the upgrade in a short time.

Thank you for your consideration,

Brian Brennan  
Water/Wastewater Superintendent  
City of Tipton  
563-886-4877

# Tipton Fire Department



# Annual Report 2016-2017

# TIPTON VOLUNTEER FIRE DEPARTMENT

January 2017

<b>PRESIDENT</b>	TERRY GOERDT	319-330-9806
<b>SECRETARY/TREASURER</b>	CONNER McMAHON	319-269-4453
<b>TRUSTEES</b>	KENNY PAUL	563-886-6301
	KEVIN KOFRON	563-889-0181
	STEVE BODECKER	319-721-7660
	CALIB IHRIG	319-899-0577
	<b>FIRE CHIEF</b>	SCOTT DONOHOE
<b>ASSISTANT CHIEF</b>	SEAN PAUSTIAN	515-779-2770
<b>ASSISTANT CHIEF</b>	MIKE REKEMEYER	563-886-4920
<b>TRAINING CAPTAIN</b>	REECE HALL	563-357-8530
<b>RT CAPTAIN</b>	JASON PAUSTIAN	515-441-1995
<b>CAPTAIN</b>	TORY KOCH	563-889-0042
<b>CAPTAIN</b>	ADAM FITCH	563-886-4785
<b>CAPTAIN</b>	DON VILLHAUER	563-357-1882

STAN WOODE	11/73	JASON PAUSTIAN	01/10
KENNY PAUL	05/78	NICK HORA	05/12
KEVIN KOFRON	07/79	JAKE MEIER	05/12
CURT WOODE	12/93	DEREK LATIMER	10/12
DON VILLHAUER	09/95	JILL KOFRON	12/13
BRAD PECK	02/97	STEVE BODECKER	09/14
SCOTT DONOHOE	03/98	CALIB IHRIG	03/16
TERRY GOERDT	08/98	REECE HALL	06/15
ALLEN HERMSEN	06/99	CONNER McMAHON	06/15
JAMIE WOODE	11/00	AUSTIN WOOD	06/16
JASON THURSTON	09/01	RACE HALL	06/16
TORY KOCH	09/01	STEVE EILER	07/16
CHAD STEGALL	01/02	NATE KENNEDY	11/16
SEAN PAUSTIAN	08/06	JOSH DAY	02/17
MIKE THOMAS	12/06	CAMERON IHRIG	06/17
MIKE REKEMEYER	07/07	MICHAELA TREIMER	CADET
MATT McCALL	10/07	JAIME KOFRON	CADET
ADAM FITCH	06/09	CHANCE KOCH	CADET
PATRICK STEFFEN	09/09		

TIPTON FIRE STATION PHONE NUMBER 563-886-6470

413 total years of service

<b>Current truck status</b>	<b>Year</b>	<b>1/17/2017</b>	<b>12/18/2017</b>
186 Pumper	1991	15208 miles	15630 Miles
182 Heavy rescue	1996	14409 miles	14985 Miles
185 Pumper	2003	15526 miles	16483 Miles
180 Tanker	2009	8759 miles	9632 Miles
188 Brush truck	2014	1719 miles	2087 Miles
187 Equipment truck	2014	4199 miles	5778 Miles
Ranger	2016		171 Miles

## 2016-2017

### Calls per Month

Date	Total Calls
July	12
August	14
September	6
October	6
November	14
December	11
January	5
February	10
March	3
April	10
May	11
June	7
2016-2017	109
2015-2016	99
2014-2015	92
2013-2014	87
2012-2013	95
2011-2012	71
2010-2011	62

75% increase from 2010-2016

## Hours spent on calls by month

Month	Hours Spent on calls
July	159
August	102
September	65
October	58
November	133
December	117
January	51
February	58
March	53
April	115
May	225
June	115
Total for 2016-2017	1251

## Incidents By Hour of Day

Hour of Day	# of Incidents	% of calls
Unknown	7	6.4
12:00AM - 12:59AM	4	3.6
01:00AM - 01:59AM	1	1
02:00AM - 02:59AM	6	5.5
03:00AM - 03:59AM	1	1
04:00AM - 04:59AM	4	3.6
05:00AM - 05:59AM	4	3.6
06:00AM - 06:59AM	2	1.8
07:00AM - 07:59AM	6	5.5
08:00AM - 08:59AM	2	1.8
09:00AM - 09:59AM	3	2.8
10:00AM - 10:59AM	3	2.8
11:00AM - 11:59AM	6	5.5
12:00PM - 12:59PM	3	2.8
01:00PM - 01:59PM	7	6.4
02:00PM - 02:59PM	5	4.7
03:00PM - 03:59PM	8	7.3
04:00PM - 04:59PM	11	10
05:00PM - 05:59PM	10	9.1
06:00PM - 06:59PM	4	3.6
07:00PM - 07:59PM	2	1.8
08:00PM - 08:59PM	5	4.7
08:00PM - 09:59PM	3	2.8
11:00PM - 11:59PM	2	1.8
<b>Total:</b>	<b>109</b>	

### Mutual Aid Received calls

Department	Incidents	Firefighters	Apparatus
Bennett	1	2	1
Mechanicsville	2	5	2
Stanwood	1	1	1
West Branch	3	9	2

### Mutual Aid Given Calls

Department	Incidents	Firefighters	Apparatus
Bennett	2	27	5
Mechanicsville	2	26	4
Stanwood	1	14	5
West Branch	2	27	6

### Average time on calls

Alarm-PSAP	00:05:00 911 placed till enroute
Arrival-Alarm	00:07:09 911 placed till on scene
Arrival - Last Unit Cleared	00:31:26 On scene till cleared scene
In Service - Last Unit Cleared	00:09:04 Cleared scene till back in quarters

## Estimated Fire Loss

Fiscal year	# of fires	Estimated Loss
2016-2017	109	\$249,501
2015-2016	99	\$325,012
2014-2015	92	\$403,800
2013-2014	87	\$94,650
2012-2013	95	\$436,501
2011-2012	71	\$114,700
2010-2011	62	\$155,001

## Calls Per Township

	2016	2015	2014	2013	2012
City	60	58	3	52	51
Cass	4	4	18	3	7
Center	26	16	39	11	19
Fairfield	0	2	3	2	2
Red Oak	1	1	2	5	1
Rochester	1	3	13	5	4
1-80	10	9	6	N/A	7
Mutual Aid	7	6	8	9	4

# Fire incident by address

## July

07/29/2016	04:25	267 I80	1 611 Dispatched and cancelled en route
07/24/2016	15:04	mm 267 EB Interstate 80	1 143 Grass fire
07/19/2016	06:38	210th St	1 611 Dispatched and cancelled en route
07/17/2016	05:34	407 Lynn ST	1 815 Severe weather or natural disaster standby
07/12/2016	20:34	328 N Downey St	1 100 Fire, other
07/12/2016	16:50	old Muscatine rd CURV	1 463 Vehicle accident, general cleanup
07/07/2016	14:25	1100 N Hwy 38	1 700 False alarm or false call, other
07/06/2016	02:50	407 Lynn ST	1 815 Severe weather or natural disaster standby
07/05/2016	05:59	1534 HWY 130	1 350 Extrication, rescue, other
07/04/2016	19:55	527 Cedar St	1 154 Dumpster or other outside trash receptacle fire
07/04/2016	11:12	1195 220th St	1 350 Extrication, rescue, other
07/01/2016	17:42	507 Sycamore St	1 311 Medical assist, assist EMS crew

## August

08/31/2016	13:25	266 I80	1 350 Extrication, rescue, other
08/21/2016	17:10	1113 Stonemill RD	- 611 Dispatched and cancelled en route
08/20/2016	11:07	911 N Cedar ST	1 422 Chemical spill or leak
08/19/2016	-	101 E 4th St	1 412 Gas leak (natural gas or LPG)
08/18/2016	14:22	210th St	1 350 Extrication, rescue, other
08/16/2016	05:28	400 E 6th St	1 735 Alarm system sounded due to malfunction
08/12/2016	12:23	533 E 4th St	1 736 CO detector activation due to malfunction
08/09/2016	20:14	349 Jackson Ave	1 100 Fire, other
08/09/2016	18:33	1841 DELTA AVE	1 111 Building fire
08/09/2016	16:37	HWY 38	1 130 Mobile property (vehicle) fire, other
08/09/2016	11:20	205th St	1 611 Dispatched and cancelled en route
08/07/2016	15:15	HWY 38	1 611 Dispatched and cancelled en route
08/05/2016	02:59	345 210th ST	- 445 Arcing, shorted electrical equipment
08/04/2016	-	300 Lynn ST	1 815 Severe weather or natural disaster standby

## September

09/21/2016	07:47	1400 Lemon Ave	1 138 Off-road vehicle or heavy equipment fire
09/20/2016	17:31	945 King Ave	1 138 Off-road vehicle or heavy equipment fire
09/20/2016	16:06	54 Meridian St	1 611 Dispatched and cancelled en route
09/17/2016	10:46	1004 Walters DR	1 412 Gas leak (natural gas or LPG)
09/15/2016	00:25	1005 Mulberry St	1 412 Gas leak (natural gas or LPG)
09/04/2016	19:34	900 Stonemill Rd	1 350 Extrication, rescue, other

## October

10/25/2016	-	E 5th St	1	311 Medical assist, assist EMS crew
10/22/2016	-	1107 Cedar St	1	350 Extrication, rescue, other
10/14/2016	07:33	266 MM I80	1	611 Dispatched and cancelled en route
10/10/2016	09:25	W 5th St	1	100 Fire, other
10/08/2016	13:16	1275 W 3rd St	1	150 Outside rubbish fire, other
10/02/2016	06:21	105 Sunrise DR	-	746 Carbon monoxide detector activation, no CO

## November

11/28/2016	02:46	266 WB I80	1	622 No incident found on arrival at dispatch address
11/27/2016	14:10	266 MM I80	1	350 Extrication, rescue, other
11/23/2016	16:50	219 S Cedar St	1	734 Heat detector activation due to malfunction
11/21/2016	-	210th St	1	350 Extrication, rescue, other
11/19/2016	09:43	268.75 MM I80	1	611 Dispatched and cancelled en route
11/18/2016	03:36	807 Lynn ST	1	311 Medical assist, assist EMS crew
11/17/2016	09:05	405 Mulberry St	1	531 Smoke or odor removal
11/15/2016	08:25	175th St	1	251 Excessive heat, scorch burns with no ignition
11/14/2016	02:46	400 E 6th St	1	744 Detector activation, no fire - unintentional
11/14/2016	-	219 S Cedar St	1	700 False alarm or false call, other
11/12/2016	10:44	1200 Mulberry St STS	1	111 Building fire
11/11/2016	15:44	1817 King Ave AVE	1	142 Brush or brush-and-grass mixture fire
11/11/2016	07:20	101 E 4th St ST	1	421 Chemical hazard (no spill or leak)
11/08/2016	16:46	1109 Parkview Dr	1	424 Carbon monoxide incident

## December

12/30/2016	12:26	2050 Hwy 38 HWY	1	411 Gasoline or other flammable liquid spill
12/24/2016	07:19	267 MM I80	1	350 Extrication, rescue, other
12/23/2016	23:50	Harding Ave	1	611 Dispatched and cancelled en route
12/20/2016	13:30	220 E 3rd ST	1	552 Police matter
12/19/2016	04:24	1550 265th St	1	311 Medical assist, assist EMS crew
12/14/2016	07:12	707 W 9th St	1	311 Medical assist, assist EMS crew
12/11/2016	12:05	2289 210th St ST	1	600 Good intent call, other
12/10/2016	16:12	Hwy 38	1	350 Extrication, rescue, other
12/10/2016	02:35	1200 Mulberry St	1	412 Gas leak (natural gas or LPG)
12/03/2016	14:22	290th STS	1	611 Dispatched and cancelled en route
12/01/2016	20:15	711 E South St	1	611 Dispatched and cancelled en route

## January

01/19/2017	15:27	219 S Cedar ST	1	733 Smoke detector activation due to malfunction
01/18/2017	21:53	Cedar Valley Road RD	1	611 Dispatched and cancelled en route
01/17/2017	13:52	1170 240 ST	1	142 Brush or brush-and-grass mixture fire
01/05/2017	-	-	1	740 Unintentional transmission of alarm, other
01/02/2017	11:22	267 WB I80 Off ramp	1	350 Extrication, rescue, other

## February

02/28/2017	18:11	711 E South ST	1	815 Severe weather or natural disaster standby
02/26/2017	00:06	Hwy 38	1	611 Dispatched and cancelled en route
02/21/2017	16:00	515 W South St	1	611 Dispatched and cancelled en route
02/20/2017	15:26	400 East St	1	736 CO detector activation due to malfunction
02/18/2017	15:34	916 Dixon Ave	1	611 Dispatched and cancelled en route
02/18/2017	13:25	1470 Ocean Ave	1	143 Grass fire
02/16/2017	15:46	1004 Monroe	1	143 Grass fire
02/15/2017	02:34	Cedar ST	1	324 Motor vehicle accident with no injuries.
02/15/2017	00:02	777 hayes RD	1	611 Dispatched and cancelled en route
02/08/2017	05:41	Hwy 38	1	350 Extrication, rescue, other

## March

03/21/2017	16:20	1266 Hwy 130	1	322 Motor vehicle accident with injuries
03/11/2017	23:07	1341 Hwy 130	1	800 Severe weather or natural disaster, other
03/11/2017	11:20	684 Cedar Valley RD	1	143 Grass fire

## April

04/24/2017	16:53	51 Cedar St	1	352 Extrication of victim(s) from vehicle
04/23/2017	17:57	609 Orange St	1	311 Medical assist, assist EMS crew
04/19/2017	18:15	509 W 9th ST	1	412 Gas leak (natural gas or LPG)
04/17/2017	17:19	205 ST	1	143 Grass fire
04/15/2017	17:33	407 Lynn ST	1	815 Severe weather or natural disaster standby
04/13/2017	21:13	210th St	1	611 Dispatched and cancelled en route
04/12/2017	11:04	1222 Jackson Ave	1	143 Grass fire
04/12/2017	07:04	111 Walnut St	1	111 Building fire
04/10/2017	04:02	Cedar Valley RD	1	611 Dispatched and cancelled en route
04/07/2017	16:30	219 S Cedar St	1	611 Dispatched and cancelled en route

## May

05/29/2017	17:14	267 MM I80	1	611 Dispatched and cancelled en route
05/29/2017	10:39	100 9th ST E	1	352 Extrication of victim(s) from vehicle
05/26/2017	21:20	605 E 7th ST	1	445 Arcing, shorted electrical equipment
05/23/2017	20:38	302 Walnut St	1	550 Public service assistance, other
05/19/2017	04:53	777 Hayes Rd	1	111 Building fire
05/17/2017	20:00	304 Lynn ST	1	815 Severe weather or natural disaster standby
05/17/2017	16:20	1304 Lynn ST	1	815 Severe weather or natural disaster standby
05/12/2017	08:52	102 W 9th St	1	551 Assist police or other governmental agency
05/11/2017	17:47	509 Walnut St	1	550 Public service assistance, other
05/02/2017	17:54	267 MM I80	1	350 Extrication, rescue, other
05/02/2017	17:00	921 230th St	1	531 Smoke or odor removal

## June

13:33	1305 Cedar ST	1	143 Grass fire
00:27	Hwy 130 HWY	1	322 Motor vehicle accident with injuries
01:00	613 235 ST	-	111 Building fire
14:58	1398 Old Muscatine Rd	1	651 Smoke scare, odor of smoke
15:50	467 210th St	1	143 Grass fire
18:15	531 Kelly AVE	1	111 Building fire
13:15	635 main ST	1	160 Special outside fire, other

**CITY OF TIPTON - RED OAK TOWNSHIP  
2018-2019 FIRE PROTECTION AGREEMENT**

This Agreement entered into in accordance with and under the provisions of Chapter 28E of the 1995 Code of Iowa between the City of Tipton, hereinafter known as the "Providing Agency" and the Board of Trustees of RED OAK TOWNSHIP Cedar County, Iowa hereinafter referred to as "Township".

WITNESS: WHEREAS, one of the purposes of the Providing Agency is to provide certain persons and areas with fire protection, and

WHEREAS, the Providing Agency is willing and able to provide fire protection to the Township and the Township deems it in the best financial and economic interests of RED OAK TOWNSHIP that said protection be provided by the Providing Agency to the Township for the safety and welfare of its citizens and inhabitants.

IT IS, THEREFORE, AGREED AS FOLLOWS:

1. PURPOSE. The purpose of this Agreement is to provide fire protection for RED OAK TOWNSHIP or that portion thereof as set forth in the addendum attached to this Agreement, said protection to be provided by the Providing Agency.

2. DURATION OF AGREEMENT. This Agreement shall be effective from July 1, 2018 to June 30, 2019, and shall automatically renew for one year for each year thereafter until notice be given by either party of its termination on or before April 1 of the year of renewal date, in writing, or unless termination by mutual agreement of the parties. This Agreement becomes effective on the date of signing by the parties.

3. DUTIES OF PROVIDING AGENCY. The Providing Agency shall in accordance with the terms and provision of the Agreement, provide fire protection to property as shall be sufficient for the Township to comply with the provisions of Section 359.42 of the 1995 Code of Iowa, as amended. Said duties shall include the providing of equipment and manpower for fire protection and responding to call and needs in the providing of said protection in the areas covered by this Agreement. (Map of covered property available per the Providing Agency.)

4. CONTROL BY PROVIDING AGENCY. All equipment and manpower utilized by the Providing Agency for the fire protection agreed to herein shall at all times be under the direction and control of the Chief of the Providing Agency or of the Officer in Charge.

5. FINANCIAL PROVISION. The Township shall pay the Proving Agency on or before June 30, 2019, the sum of \$6761.02 which shall be for the period commencing on the July 1, 2018 and running to June 30, 2019.

6. **INDENITY.** The Providing Agency agrees to indemnify and hold harmless the Township, its agents, or employees, from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the Township, the agents or employees for damage because of bodily injury, including death at any time resulting therefrom by any person or persons or on account of damage to property, including loss of the use thereof, arising out of or in consequence of the performance or non performance of the Providing Agency whether such injuries to persons or damage to property is due or claimed to be due to the negligence of Providing Agency, Township, or the agents or employees of either, except only such injury or damage as shall have been occasioned by the sole negligence of the Township, its agents or employees.

7. **INSURANCE.** The Providing Agency agrees that during the term of this Agreement, it shall at its own expense purchase and maintain the following insurance in companies properly licensed and satisfactory to Township, and also file copies of such insurance contracts with Township:

A. **Public Liability:** Including coverage for direct operations, independent contractors, contractual liability and completed operations, as follows:

Combined single limit:	\$1,000,000.00
Umbrella policy:	<u>\$4,000,000.00</u>
Total	\$5,000,000.00

B. **Workmen's Compensation:** Including employer's liability in accordance with the Workmen's Compensation Laws of the State of Iowa.

THIS Agreement made and entered into the 24 day of January, 2018, shall be recorded in accordance with the provisions of Chapter 28E of the 1995 Code of Iowa.

CITY OF TIPTON

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ATTEST

  
\_\_\_\_\_  
TRUSTEE/CLERK

  
\_\_\_\_\_  
TRUSTEE/CLERK

  
\_\_\_\_\_  
TRUSTEE/CLERK

  
\_\_\_\_\_  
TRUSTEE/CLERK



# *YOUR TIPTON AMBULANCE SERVICE*

## 2017 Director's Report

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Mayor and Council,

I am excited to present this 2016-2017 annual activity report of the Tipton Ambulance Service. The members of the service as well as myself wish to thank the Mayor and the Council for their financial and moral support for this department; without the council's continued support, our agency would not be able to provide the level of care and service which we do today.

This past year was a busy year for the Tipton Ambulance Service in many ways. As our call volume steadily increased, we continued to stay busy by focusing on public education and outreach, revamping our reporting software, overhauling our financial and inventory management systems and continuing our education. We also have begun working with our neighboring agencies to build stronger relationships, increase interoperability capacity and enhance our services capabilities.

Volunteer supplemented services continue to be declining across the country, Tipton is no exception. As we evaluate volunteerism, there is a downward trend in active volunteerism, especially in younger generations. It takes approximately 6-months to train a new EMT, and another 9-12 months to provide them with the necessary field experience to make them confident in their skills and training. Many members get on with good intentions but realize the time commitment, and then leave the organization. Although we do receive applications, it is difficult to find qualified applicants. It is my goal to see that we bring on the best suited individuals into this organization who are committed to serving their community, continuing their education and helping others.

With ongoing changes to the city, as well as the communities which our agency serves, we shall continue to commit to betterment of the service which we provide by:

- Enhancing the education of our providers
- Providing public outreach to Tipton and surrounding communities
- Continued maintenance and upkeep of our current equipment
- Establishing a 5-year plan for the Tipton Ambulance Service
- Establishing a community paramedicine program

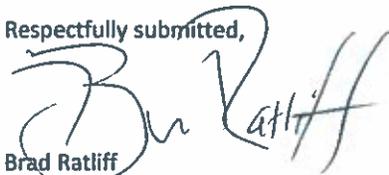
In the 2016-2017 fiscal year, we had no EMS injuries. We emphasize provider and public safety as our TOP priority in all the work we do. Going forward, we will see an even larger focus on the safety and well-being of emergency personnel.

Looking into the future, we see several trends which need to be watched closely:

1. Changes in Medicare/ Medicaid reimbursement structures
2. Trends in reduced volunteerism nationwide
3. Higher cost of upkeep on specialized equipment
4. Increased demands/ stresses for ambulance compliance

I understand that these challenges at times may seem daunting, however our agency continues to progress forward thanks to your continued commitment to our service as well as to all the members whom provide countless hours of service to their community.

Respectfully submitted,



Brad Ratliff  
Director of Emergency Medical Services  
City of Tipton, Iowa

# 2016 MCI Exercise

In September of 2016 the Tipton Ambulance Service participated in mass causality drill located at the Tipton Municipal Airport. The exercise was the culmination of multiple training events, which built upon our community's ability to communicate and successfully take on a mass causality event. This full-scale exercise was a multi-agency effort with participation from Tipton Fire and Rescue, Tipton Ambulance, Tipton Police Department, Cedar County Sheriff's Office and Cedar County Emergency Management Agency. The exercise focused on six core capabilities:



1. Communications
2. Fatality Management
3. Firefighting operations and support
4. Onsite Incident Command
5. Public Safety and Security Response
6. Triage and Pre-hospital Care



We were fortunate to have many members of our service participate in this event, enabling us the opportunity to maximize our learning via feedback from this event. The exercise demonstrated how well our organization can come together and function as a team during an event. I was delighted to see all of our members eager to participate and assist others around them. Additionally, this exercise verified that we have

many opportunities to continue to learn and grow as an organization. Moving forward, we will focus on communications and incident command. Lastly this exercise confirmed that Cedar County is in need of additional resources, such as mass causality supplies and transportation, in the event of a mass causality event. Our agency will seek grants, funding and partnership with other agencies to aid in accomplishing this necessity.

We will continue to build upon this exercise and re-test our capabilities in the future.



# Public Outreach



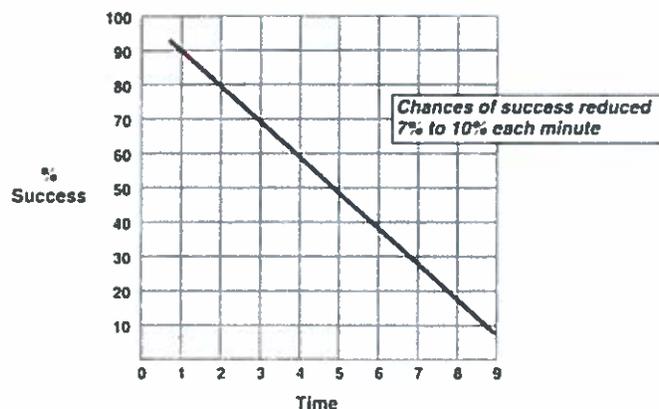
Traditionally, ambulance services commit to the betterment of the communities which they serve by providing emergency medical services to individuals during their greatest time of need. The Tipton Ambulance Service takes this commitment further by

participating in public education events. During the past fiscal year, our agency participated in the Cedar County Public Health Day, Touch a Truck Event, Trunk or Treat, community CPR, ambulance tours, as well as initiated a Community AED program.

Programs such as these not only demonstrate our agency's continued commitment to the betterment of public health and wellness but also give our members an opportunity to further give back to their community; on top of the services which they render during emergency responses.



# AED Program



Increased response times are one of the many issues rural EMS services face across our country. As we evaluate the likelihood of effective CPR/ defibrillation, in comparison to the likelihood of survival, we know that, for every minute that a patient is in cardiac arrest, the likelihood of survival drops between 7-10%.

Although this data, which the American Heart Association published in 2000 is terrifying to imagine, there is a very important factor to

remember: if witnessed and treated, the survival of sudden cardiac arrest is remarkably high.

Beginning in June of 2017, our agency had the opportunity to place our first Automated External Defibrillator (AED) in Walmart. This program was made possible by the assistance of countless agencies and individuals. Thanks to their efforts, our agency will be able to place approximately sixty AEDs throughout our service area, further enhancing our agencies capabilities while at the same time reducing the deaths associated with sudden cardiac arrest.



This program is by far the most aggressive move our organization has made to combat sudden cardiac arrests throughout Cedar County. We will continue to build on this program by enhancing its capabilities through partnering with:

- The Cedar County Sheriff's Office PSAP
- Cedar County GIS
- Local hospital emergency departments and cardiac catheterization labs
- Legislators
- Cedar County Public Health
- Emergency Responders
- Local Businesses/ Organizations
- General Public.

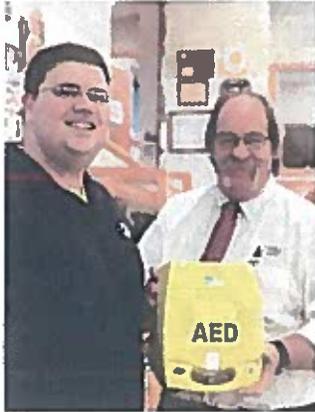
Our ambulance service is unique in the fact that we offer such a program. Even in larger communities, ambulances who conduct such a program may only offer 1-2 units per year. This year alone we have

been able to place almost thirty units throughout our service area including equipping every fire truck and most City fleet vehicles in Tipton with AED.

Below you will find a small representation of the various partnerships that our organization has formed and worked with to ensure this AED program's success. ~Together we can make anything happen~



Each time that we place an AED we learn a little bit more about our community as well as its composition of businesses, organizations and individuals. These experiences remind me of how important of a program we have here today; a program that saves lives. As we continue to evaluate our



program, as well as the placement of these units, it is obvious that our organization needs to focus in on public education/ outreach. Within the next six months, I anticipate ten more AEDs being placed in schools and businesses throughout Tipton. After this task is completed we will begin evaluating the unincorporated communities as well as industrial areas located outside of Tipton.

We must recognize the organizations and individuals that have committed to making Tipton and our surrounding communities a safer environment to live and work in.

## Inventory and Charting System Overhaul



2017 proved to be a critical year for our agency in regards to software and inventory management. During this time-period, our service made leaps and bounds into readying the Ambulance Service for the future of EMS. This included the adoption of a new patient care reporting (PCR) software as well as a new billing software platform.

The addition of this software suite enabled our agency to provide top-notch care, comprehensive charting and rapid turnaround on reimbursements for services which our agency renders.

During this time-period our agency also began a move towards a “paperless work space.” This task required the service to undergo a comprehensive analysis of our records management system, PCR and billing software as well as our day to day tasks. What we found was, by eliminating many of our paper forms and migrating to online cloud-based forms, we were able to increase our productivity, better understand how our equipment was being utilized, and reduce time and cost of managing our operation.



These changes led to the widespread changes to both our inventory size and management. The resulting changes enabled our agency to:

- Reduce inventory on hand
- Provide easier access to equipment in each ambulance
- Improve “turnaround time” for our rigs during their restocking period
- Increase organization of the agency and its assets
- Reduce overhead cost of the ambulance service
- Maintain a cleaner, safer environment

Our goal is to continue to operate our agency utilizing the best equipment while being fiscally responsible. To do this, we must continue to embrace the use of technology and cloud solutions to enhance our reporting platform while maximizing the safety and security of protected patient information. Although the use of technology opens the door to a whole new world of compliance, the modernization of patient care reporting (PCR) is the most efficient, cost effective, safety oriented decision that we can provide to enhance patient outcomes.



## New Equipment

The 2016-2017 fiscal year brought about a number of additions to our “tool box.” Thanks to grants from the Community Foundation of Cedar County, the National Automobile Charitable Foundation, the St. Luke’s Foundation and the amazing support from our community, we were able to obtain the following equipment:

### Community Foundation of Cedar County/ St. Luke’s Community Foundation



I was once told that the most important piece of equipment an emergency responder could carry is a “top notch” radio...if there was ever a piece of equipment to not cut corners on, a radio was that item. Radios are our safety net.

Thanks to funding from the Community Foundation of Cedar County as well as funding from the St. Luke’s Community Foundation the Tipton Ambulance Service was able to overhaul both its portable and mobile radios to brand new P25 VHF radios. These radios enable our responders to have

better, clearer, and safer communications while servicing the community. Additionally, the new mobile radios enable both of our ambulances to communicate with adjacent Counties who utilize 700/800 MHz radios.

Most notably, the addition of our new multiband radios will increase our agency's interoperability capabilities. Without question, our team members have noticed an improvement in radio reception and clarity.

### National Automobile Dealer Charitable Foundation



In February of 2017, the Tipton Ambulance Service was fortunate to be the recipient of the National Automobile Charitable Foundation Medical Grants Program. This grant was sponsored by Mr. Jerry O'Rourke from O'Rourke Motors Inc. whom assisted our agency in obtaining new CPR manikins to support public outreach CPR events.

Thanks to this grant, we will be able to increase our public outreach programs for the City of Tipton as well as enhance the educational experience which we are providing to the public during CPR/AED courses.

### 2016 Donations to Power-Loader project

One of our most exciting additions to the Tipton Ambulance Service is the Power-Loader system which was added to our newer ambulance. Because of the community's generous support, we were able to raise \$21,175.00 to go towards a new power loader for our ambulance.



This power-loader aids in reducing:

- The number of back injuries which EMS providers experience from lifting the cot into the rig
- The potential for patient drops by supporting the cot until the wheels are on the ground
- Increase patient safety should an ambulance crash occur.

I must say this piece of equipment has made one of the most dramatic changes to our organization. After its installation, each of our crew members were trained in its operations and troubleshooting. Thanks to this device, our team members do not need to exert themselves to load patients into the ambulance, nor do they need to request additional resources to aid in lifting patients in and out of our ambulance (generally speaking.)

The addition of this vital piece of equipment demonstrates the Tipton Ambulance Service is committed to providing the best tools to our providers so they may enhance the care and safety which they deliver to our patients.

### IV Pumps Cedar County Community Foundation



The Community Foundation of Cedar County enabled our organization in obtaining two Medsystem III IV pumps to utilize in our ambulances.

In the past, EMS providers acted as technicians, providing rapid care in order to stabilize patients while they were transported to the hospital. Today, we have begun to see a shift in these trends, as EMS providers are beginning to act as clinicians; searching for underlying conditions, such as sepsis, ARDS, DIC, MODS and other conditions which require rapid intervention in order to ensure a safe outcome. As we begin to see more acute patients, and as members of our team transition into higher levels of care, our agency is now capable of providing higher levels of care to patients in order to maximize patient safety and outcomes.



The citizens of Tipton should be proud to know that our organization is the only ambulance service in Cedar County to be equipped with IV pumps ready for immediate patient care as well as with additional medications, normally found in ERs and ICUs, which can be utilized to treat life-threatening conditions.

As always, our objective is to maximize the level of care which we can provide to our community, especially when someone is at their most critical level.

### LUCAS Device, IDPH Helmsley Grant



Mid 2017, our ambulance service teamed up with Cedar County Public Health to obtain and place four LUCAS mechanical CPR devices throughout the county. In response to this grant, four LUCAS CPR devices were allocated to Cedar County, totaling almost \$64,000 (estimated individual cost of \$16,000) in savings to tax payers.

The Tipton Ambulance Service was the recipient of one of these devices, with the other three being distributed to: Mechanicsville, Clarence and Bennett. The result of this grant enabled all of our agencies to obtain the same equipment thereby increasing our interoperability and potentially increasing our cardiac arrest "save rate."



Each of our team members have had multiple training opportunities allowing us to:

- Enhance our team work
- Reduce stressful environments
- Reduce fatigue during cardiac arrest events
- Provide consistent and steady chest compressions
- Maximize opportunity for life saving events to occur

### Casey's General Stores and Theisen's Foundation Grants

Once again, our organization has been recognized for its efforts in increasing the out-of-hospital cardiac arrest survival rates. This year, both Casey's General Store and the Theisen's Foundation provided grants to our organization to assist us in increasing our cardiac arrest outcomes. Using the funding provided by both organizations, we were able to provide multiple community outreach CPR events, and place additional AEDs throughout our service area. We are very fortunate for our community's continued support.



On November 28<sup>th</sup>, 2017, our organization and Mercy Hospital (Iowa City) teamed up to put on a free CPR/ AED course for the public. Over this two hour event, sixteen individuals were trained in CPR and AED's, including staff from Cedar County Secondary Roads and Theisen's. After this course was completed, an AED was placed in the front entrance of Theisen's and another unit was placed at the Cedar County Secondary Roads building. We already have multiple requests for additional courses throughout our service area and anticipate organizing similar events in the near future to increase sudden cardiac arrest awareness and care.



# What the future holds

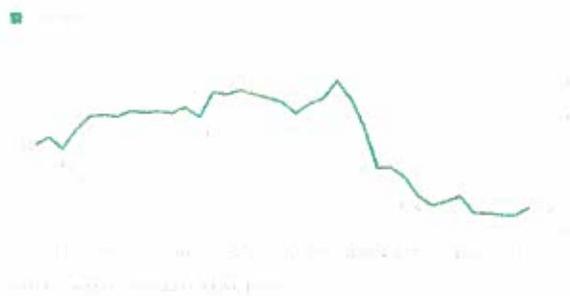
The future of emergency medical services in Iowa has been a subject of debate since the late 1980's. Since its inception, emergency medical services within the State of Iowa have always been designed to assist the sick and injured, however their funding mechanism was not well designed. The State of Iowa is one of the few states in the union that does not define emergency medical services as an "essential service." As most elected officials know, municipalities and townships are required to contract for fire services and law enforcement however EMS is not required.

## **359.42 Township fire protection service, emergency warning system, and emergency medical service.**

Except as otherwise provided in [section 331.385](#), the trustees of each township shall provide fire protection service for the township, exclusive of any part of the township within a benefited fire district and may provide emergency medical service.

### U.S. adults without insurance (%)

Percentage of U.S. Adults Without Health Insurance, 2008-2017



Source: Gallup-Healthways poll

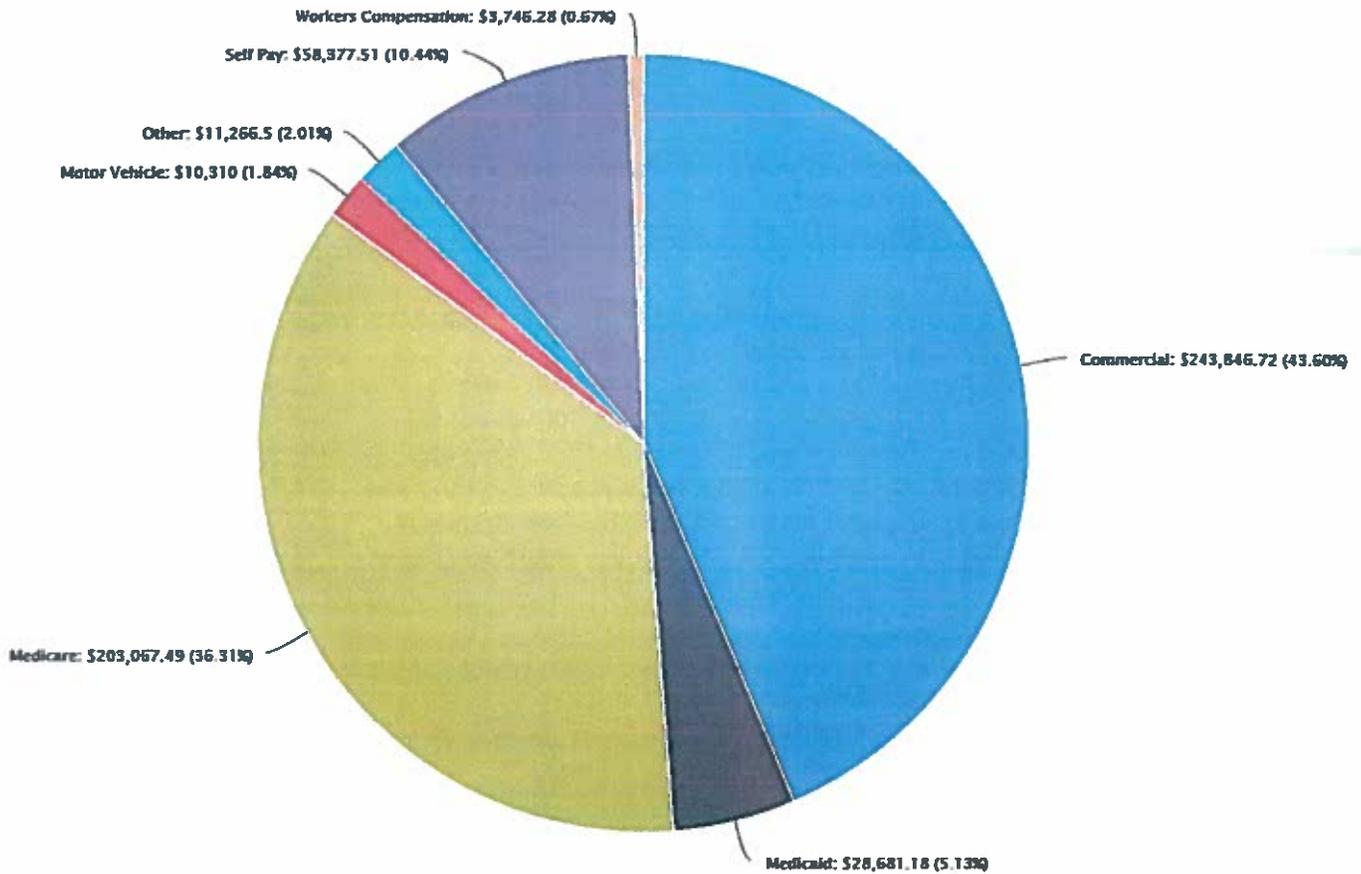
decreases in reimbursement rates from insurance companies and Medicare/ Medicaid. Although more Americans are insured today than in 2008, we continue to show a reduced reimbursement rate for the services which our organization provides. Looking into the future I do not see insurance reimbursements increasing allowing EMS organizations to be able to operate on 100% reimbursement rates.

The lack of parity created by these outdated laws and rules has caused a great deal of problems in this State for funding of emergency medical services. The trends of EMS organization's that were self-sufficient/ funded and driven by volunteers have radically evolved into organizations struggling to stay afloat due to lack of funding and staffing. Many organizations have begun bringing on paid staff to supplement volunteers or turned to a 24/7 paid staff.

To compound this issue further, the health industry across the nation has seen an increase in patient volume, while at the same time

On the proceeding page is a graph depicting our payor mix and reimbursements since late 2015. For a quick and simple understanding, in the health industry, we normally look for Medicare/ Medicaid to be

### Payments by Payer Financial Class All



the largest payors, followed closely private insurance companies. Our pie graph does show a relatively close graph representing this, however as you may notice, commercial insurance is actually the largest payor.

#### Age and Sex

① Persons under 5 years, percent, July 1, 2016, (V2016)	5.1%
① Persons under 5 years, percent, April 1, 2010	6.2%
① Persons under 18 years, percent, July 1, 2016, (V2016)	22.5%
① Persons under 18 years, percent, April 1, 2010	24.5%
① Persons 65 years and over, percent, July 1, 2016, (V2016)	18.9%
① Persons 65 years and over, percent, April 1, 2010	16.7%
② Female persons, percent, July 1, 2016, (V2016)	50.3%
② Female persons, percent, April 1, 2010	50.5%

<https://www.census.gov/quickfacts/fact/table/cedarcountyiowa/PST040216>

Some would argue that this is a good thing, what troubles me and what I caution you to observe is that the payor mix should be much more in favor of Medicare/ Medicaid. Reflecting on the fact that both Medicare and Medicaid are setting the trend to reduce reimbursement rates for services rendered and the current 2010 U.S. Census not showing a large increase in population but a larger population of individuals >65 years of age, one could delineate that as our population continues to age, more “payors”

Historical population		
Census	Pop.	%
1860	3,941	—
1880	12,949	228.6%
1870	18,731	52.4%
1880	18,938	-4.0%
1890	18,253	-3.6%
1900	19,371	6.1%
1910	17,785	-8.3%
1920	17,560	-1.2%
1930	18,760	-4.6%
1940	16,884	0.7%
1950	16,910	0.2%
1960	17,791	5.2%
1970	17,655	-0.8%
1980	18,835	5.6%
1990	17,444	-8.4%
2000	18,187	4.3%
2010	18,499	1.7%
Est. 2016	18,454 <sup>(1)</sup>	-0.2%

U.S. Decennial Census<sup>(2)</sup>  
1790-1950<sup>(3)</sup> 1900-1990<sup>(2)</sup>  
1990-2000<sup>(1)</sup> 2010-2013<sup>(1)</sup>

will switch from a commercial insurance to Medicare/ Medicaid thus further reducing the reimbursements for services rendered. Unfortunately, Cedar County Iowa has not seen a large population increase/ decrease for the past 140 years leaving us with less younger/ healthier/ commercially insured individuals to assist in offsetting the lower reimbursement rates provided by Medicare/ Medicaid.

At this point in time, there is nothing on the horizon to suggest positive changes in payer mixes or reimbursement rates for services rendered by our agency. So the question is, is an ambulance really needed?

In 2013 the Emergency Department Benchmarking Alliance (EDBA) conducted a survey gathering performance measures and outcomes from 1300 participating emergency departments from across the country. What was significant about this survey was that each emergency department was asked to comment about the number of patients that were admitted to the

hospital whom were brought in by ambulance. The survey identified several factors:

TYPE OF ED	% OF ED PATIENTS ARRIVING BY EMS	% OF ED PATIENTS WHO ARE ADMITTED
All EDs	17	17
Adult EDs	23	26
Pediatric EDs	8	9
Over 100K ED Volume	22	19
80 to 100K ED Volume	20	21
60 to 80K ED Volume	20	20
40 to 60K ED Volume	19	19
20 to 40K ED Volume	15	16
Under 20K ED Volume	12	12

- 1.) Between 2004 and 2013, there has been no significant changes in percentage of number of patients arriving to hospitals by ambulance.
- 2.) Patient's whom arrive by ambulance to the local ED are over 300% more likely to be admitted to the hospital that patient's that arrive by other methods.

YEAR	% OF ED PATIENTS ARRIVING BY EMS	OVERALL ED ADMISSION RATE (%)	% OF EMS ARRIVALS WHO ARE ADMITTED	% OF WALK-IN PATIENTS ADMITTED
2013	17	16.5	39	12.5
2012	16	16.5	39	12.2
2011	17	17.8	42	12.6
2010	16	18.0	43	13.2
2009	16	17.3	43	12.4
2008	17	16.6	43	11.2
2007-2004	15	18.3	38	12.5

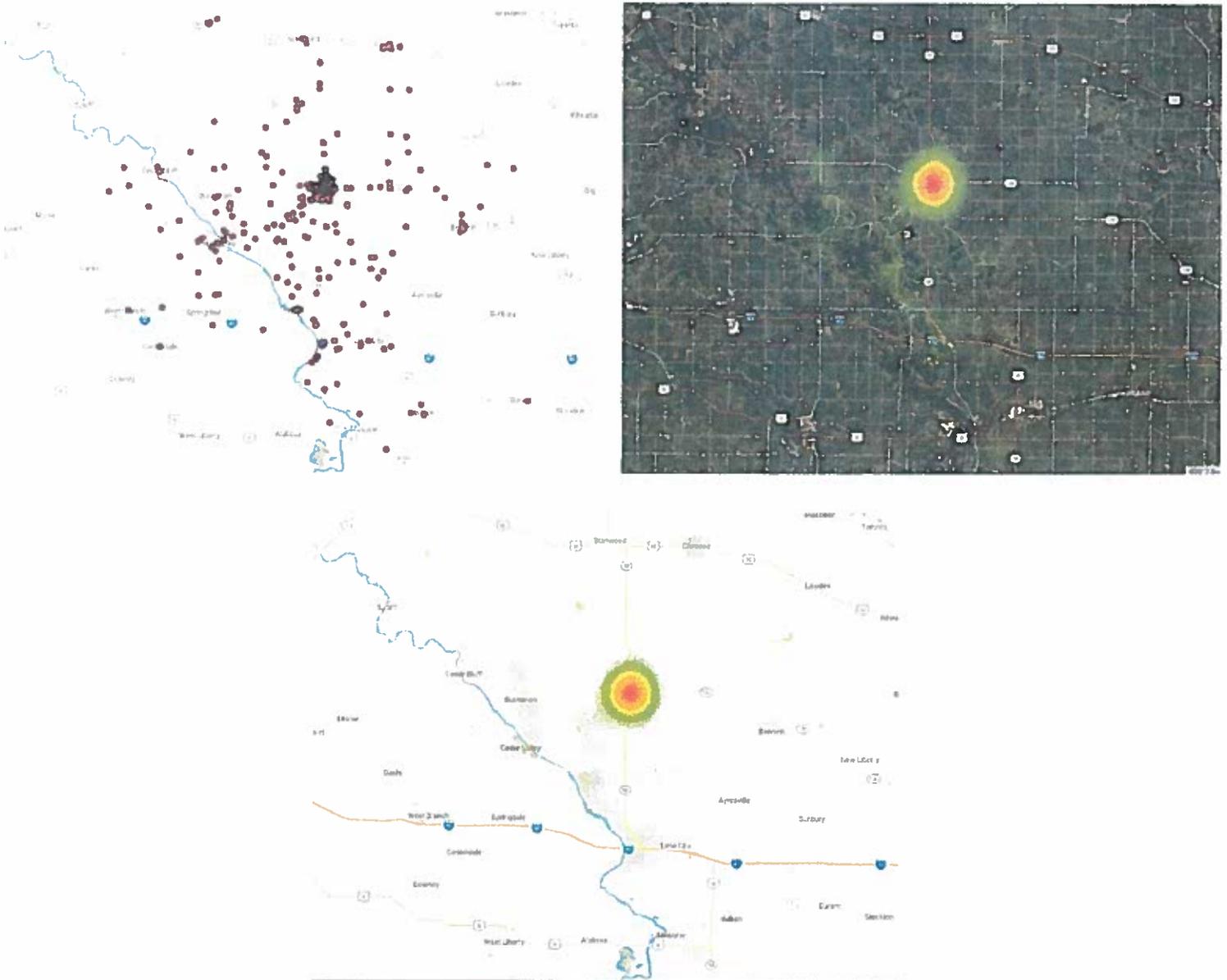
<http://www.acepnow.com/article/emergency-medical-services-arrivals-admission-rates-emergency-department-analyzed/>

### RECOMMENDATION

To optimize reimbursements, as well as to offset the losses that are incurred due to reduced Medicare and Medicaid reimbursements, the City of Tipton should set the Ambulance service fees slightly above the current maximum rates established by Insurance companies.

What does this mean? Ambulances across this country continue to transport and provide care for some of sickest patients. In Tipton, we are blessed to have a vital lifesaving service housed right in our community. Such a service is arguably essential to the vital health and wellness of our City and the surrounding communities.

So where are all our calls coming from? Below are maps depicting where our ambulance service is providing care. Although the maps have been intentionally “zoomed out” or blurred to protect individuals’ privacy, it is easy to understand that the majority of our calls are occurring in the City of Tipton but it is also important to note that our ambulance is venturing outside of City limits to provide emergency care to residences of the county/ townships.



What used to be considered a “we will never have to deal with this issue” has become a frontline duty for EMS organizations. This is a daunting task that requires a large commitment from all parties, however, it is a “lifestyle” that is here to stay.

With such a large commitment to decreasing deaths associated to sudden cardiac arrest, we will begin perusing certification as a Heart Safe Community. This is a program offered through the Citizen CPR foundation in an effort to “save lives from sudden cardiac arrest by stimulating effective community, professional and citizen action.” Tipton is clearly a qualified candidate for such an award.



## Expansion

A common occurrence in EMS is that each service, large or small, does the same: paperwork, education, compliance and administrative services as another. Sadly with most EMS organizations being 100% volunteer, many organizations are unable to stay up to date on required administrative policies which result in fatigued providers.

Tipton once again has the opportunity to provide a unique service to other agencies in the area. Because we already engage in compliance activities as well as other administrative services, our organization may have the correct foundation already established to offer our aid to other surrounding communities. What this means, is that by sharing resources, volunteer agencies could focus almost solely on patient care and leave the administrative process to another group already paying for such a service.

Such an expansion provide multiple benefits for all parties. While benefiting the external services immediately, this would also allow Tipton to spread its “brand” across the area and potentially unify EMS in this area. One of the most common phrases which is said amongst EMS providers in Cedar County, is that we need a County wide service. Although such a concept is years off, I do believe that Tipton has already set itself as a strong candidate because of its continued commitment to education, leadership, compliance and bettering the health and wellness of the community. We must continue to build upon this brand.

## Community Paramedicine

In recent years there has been a great deal of discussion about mobile integrated health care and community paramedicine. Traditionally EMS has been looked at as a reactive organization focused on treating, stabilizing and transporting the sick and injured. With the changes to the healthcare reimbursement structure, efforts to reduce repeat patient admissions and struggles to reduce “frequent fliers” in EMS, a community paramedic program concept was born.

# Summary

The past year has been a year of change and education with the hopes of building a bright future for our organization. To ensure our continued growth and existence, we must stay focused on:

- Education
- Exercise
- Public outreach/ education
- Compliance
- Fiscal responsibility
- Member recruitment and retention
- Improved capabilities
- Continued growth

The future of Tipton Ambulance is bright, thanks to your continued commitment to our team. As we reflect on this past year we must celebrate our teams successes as well as true hero's whom protect our community. We must also recognizing our shortfalls and learn from them, in order to build a better system. This community focused approach will enable us to respond to emergencies and improve health and wellness of our community.



**28E AGREEMENT BETWEEN THE CITY OF TIPTON, IOWA  
AND RED OAK TOWNSHIP, IOWA  
FOR EMERGENCY AMBULANCE SERVICES**

This 28E Agreement (“Agreement”) is made and entered by and between the City of Tipton, Iowa (the “City”), and RED OAK TOWNSHIP, Iowa (the “Township”), as of the date of last signature set forth below. The City and the Township are on occasion referred to in this Agreement collectively as the “Parties.”

**Recitals**

- A. The City of Tipton is a municipality of the State of Iowa, located in Cedar County, Iowa.
- B. Tipton Ambulance Service (“Tipton Ambulance”) is a department of the City of Tipton, Iowa, with trained volunteer personnel and modern ambulance units equipped with emergency equipment, ready, willing and able to provide emergency ambulance service within the City and beyond.
- C. The Township is political subdivision of the State of Iowa, also located in Cedar County, Iowa, and constitutes a municipality for purposes of Iowa Code §28E.32. The Township is in need of affordable emergency ambulance service in order to promote the public health, safety, and welfare, and desires to contract with Tipton Ambulance for the provision of such service.
- D. The following Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa (2015).

**Agreement**

In consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledge, the City and the Township agree as follows:

- 1. **Township Contribution.** The Township agrees to pay the City the sum of Six Hundred Sixty Eight and 67/100 Dollars (668.67) payable in two equal monthly installments of half the dollar amount on July 1, 2018 and January 1, 2019. The Township’s existing administrative apparatus and general budgets shall support the funding of this Agreement.
- 2. **Fee Schedule.** In addition, the City shall charge the rates set forth by the Tipton City Council.
- 3. **Response Area.** The City shall provide emergency ambulance service to the assigned response area, as shown on the attached Exhibit A, incorporated by this reference, 24 hours per day, 7 days per week, 365 days per year, within a reasonable response time.

4. **Staffing.** The City shall provide on each ambulance run at least one (1) ambulance attendant, who shall be certified by the State of Iowa, as an Emergency Medical Technician (“EMT”), or possess higher level of training; and one (1) duly certified driver.
5. **Information.** The City agrees to provide to the Township, at any regular meeting of the Township Trustees, any information with respect to the income, expenses, finances, or operations of Tipton Ambulance, as may from time-to-time be requested by the Township, upon reasonable notice, and further agrees to provide a representative of Tipton Ambulance to attend any such meeting to answer related questions.
6. **Administration, Equipment, and Supplies.** It shall be the sole responsibility of the City to: develop and implement fee schedules for services; and to provide dispatching services, an emergency medical services medical director, staffing, staff uniforms, staff continuing education, response vehicle fleet, vehicle maintenance, fuel, medical equipment, medical equipment maintenance, medical supplies, billing services, accounting services, and all required insurance coverage, sufficient to satisfy any applicable State or Federal requirements.
7. **Term of Agreement.** This Agreement shall take effect July 1, 2018 (the “Annual Start Date”), and shall remain in effect from year to year unless terminated by written notice from either the City or the Township to the other not less than ninety (90) days prior to the Annual Start Date.
8. **Renegotiation; Termination.** By providing not less than ninety (90) days’ written notice prior to the Annual Start Date, either the City or the Township may inform the other of its intent to renegotiate the terms of the Agreement for the following year or, failing successful renegotiation, to terminate this Agreement as of the Annual Start Date, as provided in the preceding paragraph.

9. **Notice.** All notices required under this Agreement or written communications of any kind shall be sent to the following persons:

For the City: Mayor, Tipton City Hall  
507 Lynn Street  
Tipton, IA 52772

Copy to: Director, Tipton Ambulance Service  
507 Lynn Street  
Tipton, IA 52772

For the Township: RED OAK TOWNSHIP Board of Trustees  
Attn: Clerk

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Any change in the persons so designated must be given by the party making the change to the other parties in writing and will be effective upon receipt.

10. **No Guarantee.** Nothing in this Agreement shall be construed as a guarantee of the City or Tipton Ambulance to the Township or any third-party to prevent loss of life or limb, or as a guarantee to respond to multiple simultaneously, or substantially simultaneous incidents.
11. **No Waiver.** The Parties to this Agreement do not waive any defenses, immunities, or other limitations with respect to the liability of such party, and nothing herein shall be so construed.
12. **Assignment.** Neither the City nor the Township may assign its interests under this Agreement without the written consent of the other.
13. **No Other Agreements.** This Agreement supersedes and replaces any and all prior agreements between the Parties.
14. **Entire Agreement.** This Agreement represents the entire agreement between the Parties. Any subsequent changes or modifications to the terms of this Agreement shall be in the form of a duly executed written addendum to this Agreement.
15. **Severability.** If any section, provision, of part of this Agreement is for any reason declared to be invalid or unconstitutional by a court or administrative tribunal of competent jurisdiction, the remainder of this Agreement shall continue in full force and effect.
16. **Captions.** The captions contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of the provisions of this Agreement.

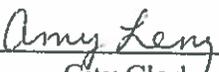
17. **Jurisdiction, Venue, and Attorney Fees.** In the event any dispute arises between the Parties, the Parties consent to the jurisdiction of the State of Iowa and the venue of Cedar County, Iowa. All disputes shall be decided according to the laws of the State of Iowa and the prevailing party shall be entitled to reasonable attorney fees.
18. **No Separate Entity.** This Agreement shall create no separate legal or administrative entity; and there shall be no joint property. All property of Tipton Ambulance Service shall remain solely the property of the City.

NOW THEREFORE, by their signatures below, the undersigned declare and certify that they have been duly authorized to approve this Agreement on behalf of their City Council or Board of Trustees, as appropriate.

**CITY OF TIPTON, IOWA**

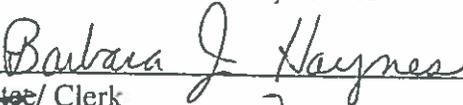
By:   
 Brian Carney, Mayor

Attested by:

  
 Amy Lenz  
 City Clerk

1/24/18  
 Date

**RED OAK TOWNSHIP, IOWA**

By:   
 Barbara J. Haynes  
 Trustee/ Clerk

By:   
 E. J. Wood  
 Trustee/ Clerk

By:   
 Michael M. M...  
 Trustee/ Clerk

By:   
 M. M...  
 Trustee/ Clerk

18/ January / 2018  
 Date

Please sign both copies provided and return one original copy to THE CITY OF TIPTON, 407 LYNN ST. TIPTON, IA 52772.

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	February 5 <sup>th</sup> , 2018
<b>AGENDA ITEM:</b>	Air Tanks for OP
<b>ACTION:</b>	Approval needed for purchase

**SYNOPSIS:** After having the air tanks inspected, two out of the five air tanks failed these units are under the Fairbanks Morse engine we just overhauled. This is a huge safety issue due to the thin walls of these two tanks. The North tank is so thin they could not get a reading on it, the south tank shows degradation and is halfway through.

Right now, engine number 1 is out of service and can't be ran. We will need to repair this sooner than later because of the upcoming MISO Certification. Lead time on the tanks is 9 to 13 weeks. I would recommend RM Boggs with the low bid.

I have 3 bids they are as follows:

RM Boggs	\$2,007.60
Modern Compressed Air	\$2,567.80
Delta Industries	\$2,283.38

**BUDGET ITEM:** Yes

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Yes

**ATTACHMENTS:** Supporting Documents

**PREPARED BY:** Floyd Taber

**DATE PREPARED:** January 10, 2018

## Floyd Taber

---

**From:** Shawn Poole <spoole@rmbcoinc.com>  
**Sent:** Friday, January 26, 2018 10:40 AM  
**To:** Tawnya Johnson; Floyd Taber  
**Subject:** RE: Air Tank Information

Good morning,

I got the quote back from the pressure vessel manufacturer, let me know if you have any additional questions.

The price would be \$1,845.60, see tech specs and lead time below:

Pressure Vessel Codes: ASME  
Carbon Steel  
16.00" Diameter  
96" Long  
80 Gallons  
270 Internal PSI  
-20 TO 650F Operating Temp  
0.0000" Corrosion Allowance  
Exterior Finish: Standard Primer  
Interior Finish: As Welded, Unfinished  
Approximate Weight: 500 lb  
For external enamel, Add \$354.00

Lead Time: 11-13 weeks

Thank You

*Shawn Poole*

Service Manager  
Compressed Air Department  
RMB CO INC  
Iowa City, Iowa 52240  
Cell 319-530-0586  
1-800-272-5001



**From:** Shawn Poole  
**Sent:** Thursday, January 25, 2018 10:46 AM  
**To:** 'Tawnya Johnson' <tjohnson@tiptoniowa.org>; Floyd Taber <ftaber@tiptoniowa.org>  
**Subject:** RE: Air Tank Information



Modern Compressed Air, LLC  
500 Walford Rd. SW  
Cedar Rapids, IA 52404  
(319) 841-1160 office  
(319) 848-0500 fax

January 31, 2018

City of Tipton  
407 Lynn St.  
Tipton, IA 52772  
Attn: Floyd Taber

Quote# CA18-022

RE: Special compressed air receivers

Floyd,

I received a quote back from the tank manufacturer Manchester regarding the two receivers you are looking to replace. These will match your existing dimensions and porting.

2	75 gallon receivers, 16"D x 96" L, 300 psi Single coat of exterior primer gray	\$2,567.80
---	---	------------

Total lead time is 6 weeks. Engineering drawings are available in 2 weeks. There is a 2 day allowance for drawing approval. Any Drawing approval delay will increase the quoted lead time.

Price and delivery are estimates until final drawing approval.

Any pressure relief valves and gauges needed will be additional cost.

Price is FOB factory.

If you have any questions please contact me at the numbers above or my cell is 319-440-8768.

Thank you,

Bart Frush  
Modern Compressed Air LLC

# DELTA INDUSTRIES INC.

*Compressed Air, Vacuum & Blower Systems*

2201 Curtiss Street  
Downers Grove, IL 60515  
(630) 960-3900

1115 S.W. Adams Street  
Peoria, IL 61602  
(309) 637-5500

6540 4th Street S.W.  
Cedar Rapids, IA 52404  
(319) 862-2500

## PROPOSAL

Date	Proposal #
1/30/2018	DELQ24099
<b>1987 - 2017 30 Years</b>	

**Proposal To:**

Floyd K. Taber  
City of Tipton, IA  
407 Lynn St.  
Tipton, IA 52772

Phone: 563-886-6187

Fax:

**Proposed By:**

Ryan Lantz  
Compressed Air System Specialist

Phone: 319 - 862 - 2500 Ext: 5774

Fax: 319 - 862 - 2501

Email: rlantz@deltaind.net

Qty	Part #	Description	Unit Price	Ext. Price
2	80H270	80 Gallon Horizontal Tank, 270 PSI MWP - 16" Diameter x 96" Length - Standard Primer	2,121.38	\$4,242.76
2	80H270-PE	Optional - Painted Enamel Exterior - Ford Tractor Blue	393.33	\$786.66
2	80H270-EI	Optional - Interior Powder Epoxy Coating	414.29	\$828.58
<p>Pricing does not include installation, applicable tax, or inbound freight.</p> <p>Approximate 14 week lead time, ARO.</p>				
			<b>Total</b>	<b>\$5,858.00</b>

MINUTES TO SET DATE FOR HEARING  
ON PROPOSAL TO ENTER INTO A  
GENERAL OBLIGATION LOAN  
AGREEMENT

419554-41

Tipton, Iowa

February 5, 2018

The City Council of the City of Tipton, Iowa, met on February 5, 2018, at \_\_\_\_\_  
o'clock \_\_.m., at the \_\_\_\_\_, Tipton, Iowa. The Mayor presided and the roll  
was called showing the following members of the City Council present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

Council Member \_\_\_\_\_ introduced the resolution hereinafter next set  
out and moved its adoption, seconded by Council Member \_\_\_\_\_; and after  
due consideration thereof by the City Council, the Mayor put the question upon the adoption of  
the said resolution and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

Resolution setting the date for public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$2,000,000

WHEREAS, the City of Tipton (the "City"), in Cedar County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$2,000,000 for the purpose of paying the costs, to that extent, of constructing street, sidewalk, sanitary sewer, storm water drainage and water system improvements and acquiring vehicles and equipment for the municipal fire and emergency response departments (the "Projects"), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. This City Council shall meet on February 21, 2018, at the \_\_\_\_\_, Tipton, Iowa, at \_\_\_\_\_ o'clock \_\_.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement described in the preamble hereof.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO  
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY  
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,000,000

(GENERAL OBLIGATION)

The City Council of the City of Tipton, Iowa (the "City"), will meet on February 21, 2018, at the \_\_\_\_\_, Tipton, Iowa, at \_\_\_\_\_ o'clock \_\_\_\_m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$2,000,000 for the purpose of paying the costs, to that extent, of constructing street, sidewalk, sanitary sewer, storm water drainage and water system improvements and acquiring vehicles and equipment for the municipal fire and emergency response departments.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Tipton, Iowa.

Amy Lenz  
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Projects which is reasonably estimated to cost approximately \$2,000,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Projects have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 5, 2018.

---

Mayor

Attest:

---

City Clerk

**ATTESTATION CERTIFICATE**

STATE OF IOWA  
COUNTY OF CEDAR  
CITY OF TIPTON

SS:

I, the undersigned, City Clerk of the City of Tipton, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for additional action on the City's proposal to enter into a certain loan agreement, as referred to therein.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
City Clerk

**ORGANIZATION CERTIFICATE**

STATE OF IOWA  
COUNTY OF CEDAR  
CITY OF TIPTON

SS:

I, the undersigned City Clerk, do hereby certify that the City of Tipton is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that the City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

- \_\_\_\_\_, Mayor
- \_\_\_\_\_, City Manager
- \_\_\_\_\_, City Clerk/Finance Officer
- \_\_\_\_\_, Council Member/Mayor Pro Tem
- \_\_\_\_\_, Council Member
- \_\_\_\_\_, Council Member
- \_\_\_\_\_, Council Member
- \_\_\_\_\_, Council Member

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
City Clerk

**PUBLICATION CERTIFICATE**

**(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit but please return all other completed pages to us as soon as they are available.)**

STATE OF IOWA  
COUNTY OF CEDAR  
CITY OF TIPTON

SS:

I, the undersigned, City Clerk of the City of Tipton, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to enter into a certain loan agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
City Clerk

**(Attach here the publisher's original affidavit with the clipping of the notice, as published.)**

**SPEER FINANCIAL, INC.**

City of Tipton, Cedar County, Iowa

\$850,000 General Obligation Bonds, Series 2018

\*\*\* PRELIMINARY - SUBJECT TO CHANGE - 11 principal years- Negotiated \*\*\*

**Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/01/2018	-	-	-	-	-
12/01/2018	-	-	13,725.83	13,725.83	-
06/01/2019	-	-	11,765.00	11,765.00	25,490.83
12/01/2019	-	-	11,765.00	11,765.00	-
06/01/2020	75,000.00	1.950%	11,765.00	86,765.00	98,530.00
12/01/2020	-	-	11,033.75	11,033.75	-
06/01/2021	75,000.00	2.150%	11,033.75	86,033.75	97,067.50
12/01/2021	-	-	10,227.50	10,227.50	-
06/01/2022	80,000.00	2.300%	10,227.50	90,227.50	100,455.00
12/01/2022	-	-	9,307.50	9,307.50	-
06/01/2023	80,000.00	2.500%	9,307.50	89,307.50	98,615.00
12/01/2023	-	-	8,307.50	8,307.50	-
06/01/2024	85,000.00	2.650%	8,307.50	93,307.50	101,615.00
12/01/2024	-	-	7,181.25	7,181.25	-
06/01/2025	85,000.00	2.900%	7,181.25	92,181.25	99,362.50
12/01/2025	-	-	5,948.75	5,948.75	-
06/01/2026	90,000.00	3.050%	5,948.75	95,948.75	101,897.50
12/01/2026	-	-	4,576.25	4,576.25	-
06/01/2027	90,000.00	3.150%	4,576.25	94,576.25	99,152.50
12/01/2027	-	-	3,158.75	3,158.75	-
06/01/2028	95,000.00	3.250%	3,158.75	98,158.75	101,317.50
12/01/2028	-	-	1,615.00	1,615.00	-
06/01/2029	95,000.00	3.400%	1,615.00	96,615.00	98,230.00
<b>Total</b>	<b>\$850,000.00</b>	<b>-</b>	<b>\$171,733.33</b>	<b>\$1,021,733.33</b>	<b>-</b>

**Yield Statistics**

Bond Year Dollars	\$5,795.83
Average Life	6.819 Years
Average Coupon	2.9630481%
Net Interest Cost (NIC)	2.9630481%
True Interest Cost (TIC)	2.9484988%
Bond Yield for Arbitrage Purposes	2.9484988%
All Inclusive Cost (AIC)	2.9484988%

**IRS Form 8038**

Net Interest Cost	2.9630481%
Weighted Average Maturity	6.819 Years

18 Tipton \$850k GO 11 yr | SINGLE PURPOSE | 1/29/2018 | 7:41 AM

Speer Financial, Inc.  
Public Finance Since 1954

Page 1

**PRELIMINARY - SUBJECT TO CHANGE**

February 1, 2018

VIA E-MAIL

Brian Wagner  
City Manager/City Hall  
Tipton, Iowa

Re: Tipton, Iowa  
2018 General Obligation Financing

Dear Brian:

I am writing to explain our role as bond counsel for the City's proposed General Obligation borrowing to fund the construction of street, sidewalk, sanitary sewer, storm water drainage and water system improvements and the acquisition vehicles and equipment for the municipal fire and emergency response departments. It is our understanding that the City will issue General Obligation Bonds (the "Bonds") in the approximate principal amount of \$2,000,000 into the municipal bond market through a competitive sale to be facilitated by Speer Financial, Inc., the City's municipal financial advisor (the "Financial Advisor").

As bond counsel, it is our responsibility to provide legal representation to the City with respect to the authorization of the issuance of the Bonds. In serving the City as bond counsel, we will prepare appropriate resolutions, notices, agreements, filings and closing certificates, consult with the Financial Advisor and undertake such additional duties as we deem necessary to help the City through this transaction. At closing of the Bond issue, assuming the proper conditions are in place, we will deliver our bond counsel opinion that (1) the Bonds are valid and binding general obligations of the City, and (2) the interest paid on the Bonds will be excluded from gross income for federal income tax purposes.

In performing our services as bond counsel, our sole client in this matter will be Tipton. We will not represent any other party in this financing and it is mutually understood that the services to be provided by us as described herein are solely for the benefit of the City.

It is important to note that we have not been engaged to serve as "disclosure counsel" to the City, which would cover in-depth legal work with respect to securities law regulations related to the Bonds and the official statement which will be drafted to facilitate their sale. This means that while we will review and comment on the portions of the official statement that are pertinent to our role as bond counsel (particularly tax related matters, state law authority related matters and collateralization related matters), we will not engage in a due diligence process to (i) investigate the accuracy of financial data contained therein, or (ii) to discover any bond holder risks that are unknown to us. Furthermore, we will not be giving a legal opinion with respect to

Page 2

any aspects of the official statement. **Please be aware that we are available to provide these additional services should the City desire to expand the scope of our representation.** Please let me know if you would like to discuss this.

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake, (iii) the time we anticipate devoting to the projects, and (iv) the responsibilities we assume, we estimate that our fees and expenses for serving as bond counsel will not exceed \$12,500.

After this arrangement is approved on behalf of the City, please have this letter executed in the space below and either fax an executed copy of this letter to our office at (515) 283-1060 or scan and email an executed copy to [lemke.susan@dorsey.com](mailto:lemke.susan@dorsey.com). If you have questions, please call me.

We look forward to working with you. Thank you for the opportunity to serve the City.

Best regards,



John P. Danos

JPD/sl

I understand and agree to the arrangements stated above.

**CITY OF TIPTON, IOWA**

**BY:** \_\_\_\_\_  
Mayor

**Date:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_  
City Clerk

**Date:** \_\_\_\_\_

## Tipton Mayor and City Council: 2018

Mayor: Bryan Carney

City Council: Pam Spear (Mayor Pro-Tem,) Dean Anderson, Leanne Boots, Ross Leeper, Tim McNeill

## Tipton City Council Committees: 2018

### Finance, Personnel, Labor-Management

- 1.) Pam Spear
- 2.) Leanne Boots

### Utilities (Water, WW, Storm, Gas, Electric)

- 1.) Ross Leeper
- 2.) Dean Anderson

### Equipment, Public Safety (PD, Fire, Ambul.)

- 1.) Tim McNeill
- 2.) Leanne Boots
- 3.) Steve Nash (Equipment)
- 4.) Klay Johnson (Equipment)

### Public Works, Streets

- 1.) Dean Anderson
- 2.) Ross Leeper

### Aquatic Center, Park-Rec

- 1.) Tim McNeill
- 2.) Pam Spear
- 3.) Adam Spangler (Aquatic Center)
- 4.) Mike Herring (Aquatic Center)
- 5.) Stuart Werling (Aquatic Center)

## Representatives to Other Boards, Commissions, Organizations: 2018

### Development Commission

- 1.) Dean Anderson
- 2.) Bryan Carney

### Chamber of Commerce Board

- 1.) Brian Wagner

### Airport Committee

- 1.) Pam Spear
- 2.) Leanne Boots

### Tree Board

- 1.) Tim McNeill

### ECIA

- 1.) Brian Wagner

### TEDCO

- 1.) Brian Wagner
- 2.) Dean Anderson

### Cedar Co Economic Development

- 1.) Ross Leeper

### Cemetery Board

- 1.) Pam Spear

### EMA/911 Committee

- 1.) Bryan Carney

### Transportation Tech Committee

- 1.) Brian Wagner (If applicable)

**SURVEY**

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	2/5/2018
<b>AGENDA ITEM:</b>	Welcome to Tipton Pole Banners for downtown
<b>ACTION:</b>	Motion to approve, deny or table

**SYNOPSIS:** Pole Banners for downtown Tipton to welcome visitors to our community. See banner design below from JAB.

Estimated cost:

4 - 80" x 24 Welcome to Tipton = \$896.00

5- 80" x 24 Things to do in Tipton - \$1,050.00

**Total estimated cost: \$1,946.00**

**BUDGET ITEM:** 001-5-525-65120

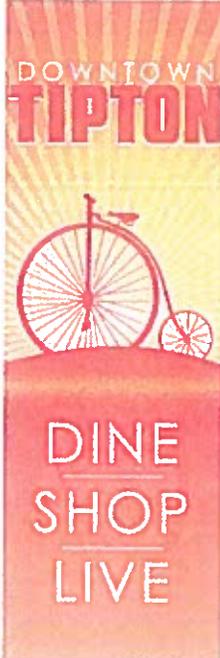
**RESPONSIBLE DEPARTMENT:** Economic Development – Linda Beck

**MAYOR/COUNCIL ACTION:** Approve, deny or Table

**ATTACHMENTS:** See Design below

**PREPARED BY:** Linda Beck

**DATE PREPARED:** 2/2/2018



# Memo

**From:** Cedar County Visioning Planning Team – Ahnna Nanoski

**Re:** Cedar County Vision Plan Updates

The following highlights progress on the Cedar County Vision Plan. Included in the memo are community engagement results, the mission and vision statement, goals, and plans for the next phase of the project.

## Community Engagement Results

8 community workshops were held in the Fall of 2017 to gain valuable information from the residents and stakeholders of Cedar County. An online and high school student survey also contributed to the public engagement in this planning process. Information gathered informed the Cedar County Comprehensive and Vision Plan. Major themes discussed include:

- Infrastructure improvements throughout the County.
- Increasing parks, recreation, and open space opportunities.
- Encouraging community-based economic development.
- Revitalization of downtown and main street districts.
- Encourage historical preservation throughout the County.
- Water quality.



The images above are from the fall community workshops. Attendees discussed the assets and attributes of the Cedar County.

Top: Mechanicsville Community Workshop

Bottom: Durant Community Workshop

- Responsible development around HWY 30 and I-80.
- Increased cooperation and communication between the County and towns in Cedar County.
- Suitable land use regulation between agriculture and new development.
- Barriers to population growth include access to amenities for families and children, entry level housing, variety of quality housing, and healthcare services.

### Mission Statement and Vision Statement

Mission Statement: Cedar County will enhance the quality of life of its residents and visitors with the County's unique assets and attributes. This will be accomplished by encouraging downtown revitalization, developing arts and cultural opportunities, and enhancing natural environmental infrastructure.

Vision Statement: Cedar County 2038 is an engaged community that has preserved their unique rural identity while strengthening amenities for a strong, resilient, and attractive County.

### Goals and Objectives

- I. Downtown Revitalization
  - a. Rationale: Positive externalities of downtown revitalization include providing new revenue streams, while strengthening existing business, and strengthening regional identity
  - b. Objectives
    - i. Sponsor events and activities that promote heritage, educate residents, and increase tourism.
    - ii. Encourage policies that enhance the appearance and functionality of downtown revitalization.
    - iii. Coordinate efforts between County, City, and advocacy group officials.
- II. Arts and Culture
  - a. Rationale: During community workshops, residents indicated that limited entertainment opportunities is a barrier to young families moving to the County. Improving arts and cultural opportunities can serve as a mechanism for attracting new residents to the County.
  - b. Objectives
    - i. Develop family-friendly amenities throughout the County.
    - ii. Prioritize grassroots efforts when developing arts and cultural opportunities.
    - iii. Highlight each communities' unique identifiers through creative placemaking strategies.
- III. Natural Environment
  - a. Rationale: During the public participation process, all communities expressed their appreciation for Cedar County's natural features and want to see more recreation opportunities in the County.
  - b. Objectives
    - i. Develop a county-wide trail system.

- ii. Improve accessibility to Cedar County landmarks.
- iii. Preserve and enhance Cedar County's parks and Wildlife Management Areas.

#### Upcoming

February 13<sup>th</sup>, 9 – 11 am: This is an opportunity for the steering committee to review the implementation strategies and ensure that they are feasible for Cedar County.

April 4<sup>th</sup>, 5:30 – 8 pm: An Open House will tentatively be scheduled for early April to reveal the goals, objectives, and implementation strategies of the Cedar County Comprehensive and Vision Plan. This will be a great opportunity to showcase all of the great information included in the plans and how they will influence the Cedar County.

# James Kennedy Aquatic Center

## Summer Schedule

- Hours of operation Tuesday, Thursday & Saturday - 12:00-6:00 pm instead of 1:00-7:00 pm
  - Reason - Low patronage & private swim lessons during week,  
Saturday - earlier rentals more enticing (6-8 pm instead of 7-9 pm)
- Hours of operation on Monday, Wednesday and Friday - 12:00-7:00 pm with 6:00-7:00 pm being only Rec Pool and indoor available (no features).
  - Reason - Low patronage after 5:00 pm
- Sundays will stay the same - 1:00-7:00 pm
  
- During the week the indoor facility wouldn't be available to the public until after 1:00 pm with limited use on Mondays and Fridays 1:00-1:45 pm (Water Aerobics in shallow end of Indoor pool)