

February 5, 2018
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson, Spear and McNeill. Also present: Wagner, Lenz, Kepford, Beck, Spangler, Donohoe, Coppess, Taber, Ratliff, B. Brennan, other visitors and the press.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

Larry Hodgden stated that he appreciates the recreation program and all the hard work that Recreation Director Spangler puts into it. Hodgden continued with sharing his thoughts on all the advantages for kids, parents, and the City of Tipton if The Heartland could be reopened. Hodgden realizes that the first step would be to get public support and the community on board.

Consent Agenda:

Motion by Boots, second by McNeill to approve the January 15th Council Meeting Minutes, with a correction on the motion for the Lemon Street Project under the Public Hearing. It has been changed to read "to completely remove the sidewalk and grading impacts from the west side of Lemon Street. The grading limits behind the curb along the west side are for roadway grading only, and do not include earthwork for a future sidewalk connection to be installed at a later date." Following the roll call vote the motion passed unanimously.

Motion by Boots, second by Spear to approve the consent agenda which includes the December 13th Library Minutes, December Library Director's Report, January Development Director's Report, January 10th Airport Minutes, February 1st Airport Minutes and the following Claims List with the exception of the Cedar County Fair Association invoice in the amount of \$250.00, which will be pulled due to the City already approving to make a \$500.00 donation at the previous council meeting. Following the roll call vote the motion passed unanimously.

ALBAUGH PHC INC	WORK ON WATER HEATER	40.00
ALLIED ELECTRONICS INC	EQUIPMENT/MAINT PARTS	37.19
AUCA CHICAGO LOCKBOX	MATS	204.90
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	105.79
CEDAR COUNTY FAIR ASSOCIAT	SPONSORSHIP	250.00
CINTAS CORPORATION	FIRST AID SUPPLIES	275.79
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	516.45
CITY OF MECHANICSVILLE	ALS INTERCEPT	400.00
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	174.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1800.00
CREATIVE PRODUCT SOURCING	VINYL STICKERS	130.80
EASTERN IOWA LIGHT & POWER	EAST LAGOON	892.10
FELD FIRE	BLOW FAN WITH BATTERY	3250.00
FLETCHER-REINHARDT CO.	ELECTRIC METER	246.10
FRIENDS OF THE ANIMALS	1 CAT, 2 DOGS	200.00
G & K SERVICES	UNIFORMS	127.68
GRAYBILL COMMUNICATIONS	RADIO PARTS #54	1519.31

HAWKINS INC	CHEMICALS	657.75
IMAGE TREND INC	CLEARING HOUSE SERVICES	116.00
IMFOA	DUES	100.00
INTEGRATED TECHNOLOGY PART	FIX CREDIT CARD MACHINE	3126.94
IOWA ASSOCIATION OF	BUSINESS MEETING	50.00
IOWA DARE ASSOCIATION	DUES	200.00
IOWA ONE CALL	LOCATES	27.90
JAB INK DESIGN	LOGO STICKERS FOR VEHICLES	66.50
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	400.00
KELTEK INCORPORATED	PARTS #54	902.20
KIRKWOOD COMMUNITY COLLEGE	FIRST AID/CPR/AED TRAINING	286.00
KOCH ELECTRIC	INSTALL UG SERVICE 510 PLUM ST	873.02
LIBERTY COMMUNICATIONS	SMART DOOR	25.85
LYNCH DALLAS PC	LEGAL SERVICES	761.00
MAILFINANCE	POSTAGE MACHINE LEASE	846.78
MC CLURE ENGINEERING COMPA	LEMON ST IMPROVEMENTS	13558.00
MIDWEST WHEEL COMPANIES	PARTS #66 & #67	168.97
MITCHELL 1	WEB BASED SUBSCRIPTIONS	245.36
MUNICIPAL SUPPLY INC	WATER METER SUPPLIES	1443.50
NILES CHIROPRACTIC	SCREENINGS	50.00
OFFICE EXPRESS	OFFICE SUPPLIES	184.14
PHYSIO-CONTROL INC	ANNUAL MAINT AGREEMENT	5255.76
PRAXAIR DISTRIBUTION INC	OXYGEN	410.77
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1443.00
ROTH ELECTRIC	REPAIR EXHAUST FAN	341.54
SCHIMBERG CO	SERVICE LINE SUPPLIES	152.09
SPAHN & ROSE LUMBER CO	PARTS #21	498.18
SPEEDCONNECT	IT SERVICE	64.90
STATE HYGIENIC LABORATORY	BAC T TESTING DRINKING WATER	39.00
STUART C IRBY CO	GAS SERVICE LINE SUPPLIES	2212.93
SUMMIT COMPANIES	ANNUAL FIRE EXT SERVICE	597.00
SUSPENDED AQUATIC MENTOR I	LANE LINE STORAGE REEL	2094.00
T & M CLOTHING CO.	5 BALLISTIC VESTS	1275.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS #29	217.48
TIPTON CONSERVATIVE	FAC, MINUTES, TOUR OF LIGHTS	741.97
TIPTON PHARMACY	PHARMACEUTICALS	229.58
TIPTON PLUMBING	REPAIRS AT EL/GAS BLDG	280.46
TIPTON STRUCTURAL FABRICAT	STEEL FOR GRATE @ SHOP PIT	50.28
TRANS IOWA EQUIPMENT	REPAIR PARTS #30	707.45
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	5.00
UTILITY SALES & SERVICE IN	GAS SERVICE LINE SUPPLIES	26.06
WALMART COMMUNITY	MISC SUPPLIES	130.28
** TOTAL **		51032.75

FUND TOTALS		
001	GENERAL GOVERNMENT	18239.71
600	WATER OPERATING	1955.93
610	WASTEWATER/AKA SEWER REVE	2404.26
630	ELECTRIC OPERATING	4053.93
640	GAS OPERATING	1021.43
660	AIRPORT OPERATING	64.90
670	GARBAGE COLLECTION	16.50
740	STORM WATER	13558.00
810	CENTRAL GARAGE	4498.72
835	ADMINISTRATIVE SERVICES	5219.37
GRAND TOTAL		51032.75
City Credit Card Statement		Card Ttl 4,409.17
Ambulance - One Card		
	Misc Supplies - Welter Storage, Walmart, Harry's Custom Trophies, Tipton Country Club	877.91
	Bldg Maint Supplies - Leno & Cilek, Premium Cables	173.16
	Fuel - Sinclair	20.87
Total Charges		1,071.94
Electric - One Card		
	Travel Training - Prairie Meadows, Subway	305.59
	Fuel - Kum & Go	33.92
	Office Supplies - Walmart	21.34
Total Charges		360.85
Finance Director - One Card		
	Misc Supplies - Amazon	26.49
Total Charges		26.49
Fire - One Card		
	Bldg Maint Supplies - Walmart	75.07
Total Charges		75.07
Gas - One Card		
	Small Tools - Paypal, Gempler's	261.39
Total Charges		261.39
JKFAC/Recreation - One Card		
	Training - Iowa Park and Recreation	240.00
	Operating Supplies - Walmart	19.88
	Concessions - Walmart	21.07
Total Charges		280.95
Library - One Card		
	Postage/Shipping - USPS	165.29
	Office Supplies - Walmart, Demco	234.97
	Materials - Amazon, Walmart	971.67

Program Supplies - OTC Brands, Scholastic, Walmart, Family	140.42	
Foods, Amazon		
Misc Supplies - Walmart, Mi Tierra	117.12	
Total Charges		1,629.47
Police - One Card		
Dare Supplies - Monty's, Caseys	192.93	
Misc Supplies - Epolice Supply, Caseys, Dairy Queen, Walmart	117.68	
Dues - Iowa Police Chief Association	125.00	
Total Charges		435.61
Public Works - One Card		
Office Supplies - Walmart	78.05	
Small Tools - Harbor Freight Tools	55.78	
Office Supplies (water dept) - InkCartridges	19.99	
Parts (#54) - Amazon	113.58	
Total Charges		267.40
Statement Total		4,409.17

PAYROLL EXPENSE FOR JANUARY 2018 \$151,112.26

Old Business:

1. Ordinance No. 562: An Ordinance Amending Chapter 25 "Development Commission," Sections 25.01 Through 25.04 of the City Code Ordinances

Motion by Anderson, second by Leeper to approve the third and final reading of Ordinance No. 562, amending Chapter 25 "Development Commission," Sections 25.01 through 25.04 of the City Code Ordinances. Following the roll call vote the motion passed unanimously.

2. Partial Pay Estimate to Fahrner Asphalt Sealers for Airfield Pavement Maintenance Project

Motion by Leeper, second by McNeill to approve partial pay estimate to Fahrner Asphalt Sealers for the Airfield Pavement Maintenance Project as recommended by the Airport Committee for \$110,556.15. Following the roll call vote the motion passed unanimously.

New Business:

1. Iowa State University Extension and Outreach Donation

Motion by Spear, second by Boots to table this item until the February 21st Council Meeting. Following the roll call vote the motion passed unanimously.

2. LM Technologies Presents Nan02 for Wastewater Treatment

Engineers Gerald Moughler and Michael Shamsie with LM Technologies presented Nan02 for a possible upgrade option to wastewater treatment. Nan02 is an emerging technology using advanced oxygen infusion to solve the aeration challenges facing today's municipal wastewater facilities.

The City of Tipton is regulated by the Iowa Department of Natural Resources for its sewer treatment plant operations and discharge. These regulations are spelled out in a document we receive every few years called a National Pollutant Discharge Elimination System (NPDES) permit. Tipton's most recent NPDES permit was issued by the authority on July 1, 2016, in which significant changes and more stringent parameters were spelled out. There is a timeline of compliance steps that lead to a construction completion date of March 1, 2021, and to be meeting the new limits by April 1, 2021. This is the date that the Iowa DNR expects Tipton to have upgrades completed, operational, and able to meet the new limits.

There will be staff and more engineers bringing information about wastewater treatment upgrade options to future council meetings.

3. Compound Water Meter and Shut Off Valve at Country Estates Mobile Home Park

Motion by Boots, second by Spear to approve the purchase of a compound water meter and shut off valve for Country Estates mobile home park, from Municipal Supply in the amount of \$5,570.00. Following the roll call vote the motion passed unanimously.

4. Annual Tipton Fire Department Report

Motion by Leeper, second by Anderson to accept the annual Tipton Fire Department report. Following the roll call vote the motion passed unanimously.

5. Red Oak Township 2018-2019 Fire Protection Agreement

Motion by Spear, second by Boots to approve the Red Oak Township 2018-2019 Fire Protection Agreement. Following the roll call vote the motion passed unanimously.

6. Annual Tipton Ambulance Service Report

Motion by Leeper, second by Spear to accept the annual Tipton Ambulance Service report. Following the roll call vote the motion passed unanimously.

7. 28E Agreement Between the City of Tipton and Red Oak Township for Emergency Ambulance Services

Motion by Boots, second by Leeper to approve the 28E Agreement between the City of Tipton and Red Oak Township for emergency ambulance services. Following the roll call vote the motion passed unanimously.

8. Purchase Air Tanks for OP Engine

Motion by Leeper, second by Boots to approve purchasing two air tanks for the OP Engine, from RM Boggs in the amount \$2,007.60 per tank. Following the roll call vote the motion passed unanimously.

9. Resolution 020518A: Resolution setting the date for public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$2,000,000

Motion by Anderson, second by Spear to approve Resolution 020518A, the resolution setting a public hearing date of Wednesday, February 21st, at 5:30 p.m., at the Tipton Fire Station, on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$2,000,000. Following the roll call vote the motion passed unanimously.

10. Dorsey and Whitney Engagement Letter

Motion by McNeill, second by Leeper to approve the Dorsey and Whitney engagement letter to be our bond counsel for the 2018 General Obligation Financing. Following the roll call vote the motion passed unanimously.

11. Mayoral Appointments of Council Committees and City Representation on Various Boards, Commissions and Committees

Motion by McNeill, second by Boots to approve the mayoral appointments of council committees and City representation on various boards, commissions and committees. Following the roll call vote the motion passed unanimously.

12. Welcome to Tipton Pole Banners for Downtown

Motion by Anderson, second by Spear to approve the purchase of nine Welcome to Tipton banners from JAB Ink Design, at an estimated cost of \$1,946.00. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Council

Council Member Leeper thanked Mayor Carney for his efforts in appointing members of the council to represent City committees, commissions, organizations and other boards.

Manager

Manager Wagner stated that the Cedar County Vision Plan Updates was enclosed in the packet for their review only.

Department Heads

Recreation Director Spangler shared the new James Kennedy Family Aquatic Center summer schedule.

Electric Superintendent Taber shared information received at the annual superintendents and foreman's meeting with the Iowa Association of Municipal Utilities.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Boots.

Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:14 p.m.

Mayor _____

Attest: _____
City Clerk