

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, April 2, 2018, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, March 30, 2018 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Leanne Boots	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

F. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - City Council Minutes, March 19, 2018
2. Approval – Library Minutes, February 27, 2018
3. Approval – Library Director’s Report, February 2018
4. Approval – Airport Minutes, March 21, 2018
5. Approval – Liquor License Renewal, Walmart
6. Approval – Claims List

G. **Public Hearing**

1. Public Hearing for 2018 Street Improvement Project

H. **Mayoral Proclamation**

1. Earth Day Proclamation

I. Old Business

1. Discussion and Possible Action to Concerning Fireworks Bids for 4th of July
2. Nan02 Pilot Study Update

J. New Business

1. Discussion and Possible Action to Approve City Health Insurance Package
2. Discussion and Possible Action Concerning Change of Health Insurance Agent/Plan Administrator
3. Resolution 040218A: Resolution Supporting the Designation of Highway 130 (within Tipton's City Limits) as "Specialist 5 Gary L Hein Memorial Highway"
4. Discussion and Possible Action Concerning Garbage Exemption Ordinance Change
5. Discussion and Possible Action for Ball Diamond Fencing in the Park
6. Discussion and Possible Action to Approve DRIP Program Request, Touch of Class
7. Discussion and Possible Action to Approve Leak Detection Proposal
8. Discussion of Goal-Setting Session Results for 2018

K. Mayoral Proclamation

L. Reports to be Received/Filed

M. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

March 19, 2018
 Tipton Fire Station
 301 Lynn Street
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson, Spear and McNeill. Also present: Wagner, Lenz, Kepford, Beck, Nash, Taber, Ratliff, Spangler, other visitors and the press.

Agenda:

Motion by Boots, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Spear, second by Leeper to approve the consent agenda which includes the March 12th Council Meeting Minutes, March Development Director's Report, February Treasurer's and Investment Report and the following Claims List. Following the roll call vote the motion passed unanimously.

CEDAR VALLEY OUTFITTERS	GUN PECK & KEPFORD(RMBSING)	1498.00
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	172.15
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1053.43
FLETCHER-REINHARDT CO.	SAFETY VEST	136.24
GLOBAL RENTAL CO INC	BUCKET TRUCK RENTAL	4100.00
HBK ENGINEERING LLC	AQUATIC CENTER	14197.25
IIW P.C.	HIGHWAY 38 PROJECT	3700.00
IMAGE TREND INC	CLEARING HOUSE SERVICES	116.00
LANDSTAR RANGER, INC.	ARIAL FIRE TRUCK	10553.00
LYNCH DALLAS PC	LEGAL SERVICES	2071.00
MC CLURE ENGINEERING COMPA	LEMON STREET IMPROVEMENTS	16980.00
MIDWEST WHEEL COMPANIES	2 HEADLIGHT BULBS	331.56
ODEBOLT FIRE DEPARTMENT	FREIGHT ARIAL FIRE TRUCK	2100.00
POWER LINE SUPPLY	GLOVES	44.94
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	444.03
RESCO	2 FLOOD LIGHTS	523.60
STUART C IRBY CO	LEATHER PROTECTORS	76.29
T & M CLOTHING CO.	50 CONES, 50 SOCCER BALLS	1090.00
TIPTON ELECTRIC MOTORS	MILWAUKEE TOOL KIT	499.00
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	5.00
** TOTAL **		59691.49
FUND TOTALS		
001 GENERAL GOVERNMENT		17,937.20
110 ROAD USE TAX FUND		3,700.00
315 JKFAC CP		14,197.25
600 WATER OPERATING		3.5
610 WASTEWATER/AKA SEWER REVE		1,022.23
630 ELECTRIC OPERATING		2,960.25

640 GAS OPERATING	44.47
670 GARBAGE COLLECTION	444.03
740 STORM WATER	16,980.00
810 CENTRAL GARAGE	331.56
835 ADMINISTRATIVE SERVICES	2,071.00
GRAND TOTAL	59,691.49

PAYROLL EXPENSE FOR FEBRUARY 2018 \$149,959.50

Old Business:

1. HBK's Mechanical and Structural Report for James Kennedy Family Aquatic Center
 Joe Lomheim and Nick McBride with HBK Engineering went over their Goal 1 Report Summary for the James Kennedy Family Aquatic Center project repairs. It is the consensus of the council that it is moving along well and to continue on.

New Business:

1. Underground Extension North of the Lemon Street Project Area

Motion by Leeper, second by Boots to approve purchasing a switchgear cabinet from Power Line Supply, in the amount of \$12,315.00 or \$12,213.00, to be installed at 4th and Lemon Street. Following the roll call vote the motion passed unanimously.

2. Resolution 031918A: Resolution Setting Monday, April 2nd, as the Public Hearing Date Regarding the Proposed Plans, Specifications, Form of Contract and Estimated Cost of the 2018 Street Improvement Project

Motion by Anderson, second by Boots to approve Resolution 031918A, the resolution setting Monday, April 2nd, as the Public Hearing date regarding the proposed plans, specifications, form of contract and estimated cost of the 2018 Street Improvement Project. Following the roll call vote the motion passed unanimously.

3. One-Time Water and Sewer Exemption, 619 Inland Road

Motion by McNeill, second by Leeper to approve a one-time water and sewer exemption for Ann Martin, at 619 Inland Road. This will reduce the water portion of her bill from \$51.34 to \$11.97, and the sewer portion of her bill from \$51.34 to \$11.97, with a total credit of \$78.74.

Reports of Mayor/Council/Manager/Department Heads:

Mayor Carney thanked Council Member Spear for running the March 12th Council Meeting in his absence.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously.
 Meeting adjourned at 6:00 p.m.

Mayor _____

Attest: _____
 City Clerk

REVENUE RECEIVED

February, 2018

Property Taxes	18,851.77
Local Option Sales Tax	0.00
Licenses & Permits	607.19
Use of Money and Property	25,851.25
Intergovernmental	45,282.39
Charge for Services	756,341.57
Special Assessment	0.00
Miscellaneous	59,462.88
Sale of Fixed Assets	0.00
TOTAL	\$906,397.05

Library Board Meeting Feb. 27, 2018 6:08 pm

Attendance: Dale Jedlicka, Jen Johnson, Sherry Hall, Marcus Hertert, Denise Smith

Approval of agenda: motion to approve the agenda: Marcus 2nd: Jen

Approval of last meeting's minutes: motion to approve last meeting's minutes: Marcus 2nd: Sherry

Open Forum: -

Director's Report:

- a) Denise vacation March 16-March 26
- b) Part time employee put in 2 week notice, if Denise can't fill that vacancy library may close early

Education:

- a) Ch. 7 Evaluating Board Effectiveness

Financial Report:

- a) Motion to accept the financial report: Marcus 2nd: Sherry

Finance Committee -

- a) Waiting for city to bond the budget

Personnel Committee-

-

Maintenance: -

-

Friends of the Library: -

-

Old Business:

- a) It is nice to see the front of the library lit up at night
- b) Questioning promptness and quality of snow removal

New Business

- a) Roofing Water Damage Repair, got quote from West Branch roofing, check with city administrator to see how to move forward
- b) ADA checklist priority 1-approach and entrance

Miscellaneous:

- a) Set meeting times and date on Doodle

Adjournment: motion to adjourn: Marcus

Tipton Public Library

February 2018

Director's Report



Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney, Council Members and City Manager

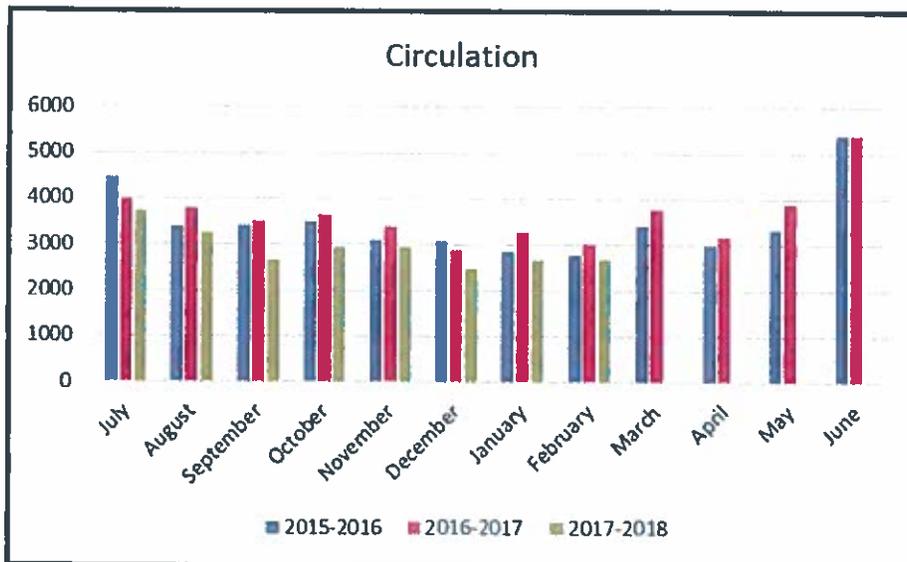
March 2018

Statistics Feb. 2018

	Feb.	YTD
Total Circulation	2,680	23,358
Computer Use	455	3,557
WiFi Usage	100	891
Number of Attendance of Programs	416	3,465
Transactions for Copies made	163	1,411
Transactions for Faxes Sent	8	140
Transactions for ILL checked out	30	192
Transactions for Keurig Drinks	26	230
Transactions for Friends of Library	35	300

Circulation by Material Types

	Jan.	YTD
Adult books	617	5,598
Teen Books	119	1,187
Children's books	1,046	9,004
DVDs	773	6,469
CDs	90	739
Magazines	35	361



Library Staff

Denise Smith
Director

Diane Wallick
Assistant Director

Tryeann Schultz
Library Assistant

Crystal Serrano
Library Assistant

Aubri Hein
Library Assistant

Cindy Kunde
Library Assistant Sub

Melissa Zell
Library Assistant Sub

John Barnum
Custodian

Library Board of Trustees

Jamie Meyer-President

Dale Jedlicka-Vice President

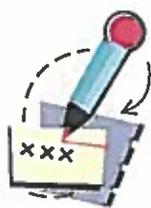
Heather Sloma-Weber

Jennifer Johnson-Secretary

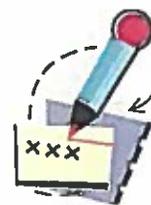
Marcus Hertert

Jim McCollough

Sherry Hall



RESOURCES-YTD



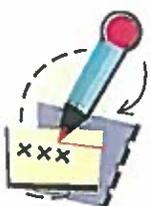
	Feb.	YTD
Taxes	\$1,791.84	\$102,507.58
Rural Funding	\$0	\$12,933.27
Fines and Fees	\$144.15	\$1,967.51
Donations	\$492.71	\$3,858.76
D.State A/EI	\$0	\$3,689.81
Reimbursements	\$27.00	\$212.00
Refunds	\$1,410.52	\$1,874.35
Miscellaneous	\$183.45	\$1,813.70
Total Revenues	\$4,049.67	\$128,856.98

USE OF RESOURCES-YTD

	Feb.	YTD
Staff	\$7,149.66	\$61,929.78
Staff Benefits	\$1,073.25	\$9,737.96
Materials	\$1,870.05	\$19,816.27
B. Maintenance	\$1,185.25	\$5,413.77
G. Maintenance	\$0	\$1,378.04
Technology	\$0	\$228.84
Programming	\$469.71	\$2,609.52
Miscellaneous	\$2,456.22	\$33,991.87
Total Expenses	\$14,204.14	\$135,905.05

Monies Spent on Library Materials

	Feb.	YTD
Books	\$1,502.94	\$14,517.99
DVDs	\$145.88	\$2,899.01
CDs	\$161.25	\$1,512.75
Mag./News.	\$240.02	\$1,591.52



Tipton Airport Committee Meeting

March 21, 2018-6:05 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Mike Moes, Max Coppess, Scott Pearson, Leanne Boots and Pam Spear.

Previous meeting minutes and current agenda were read and approved with a motion by Leann and a second by Pam.

No unscheduled business.

The AIP was discussed.

Manager's report:

- 1) Fuel sales for February were 68 gallons for a gross sales of \$320.87.
- 2) CPEC repaired the fuel pump for a total of \$533.20.
- 3) Fire extinguishers were inspected and updated for \$321.00
- 4) REIL strobes were repaired by M&K Electric for \$584.16
- 5) Dan McDonald has been added to the hangar list.

Meeting adjourned at 6:25 PM with a motion by Leann and a second by Pam.

Respectfully submitted by Scott Pearson.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

Amy Lenz

From: Licensing@IowaABD.com
Sent: Tuesday, March 20, 2018 2:32 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LE0001439	Submitted to Local Authority	Wal-Mart Store #841 (1126 Highway 38 North Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0040 ACTION SERVICES INC

I 79120		PORT A POTTIE SERVICES	AP		R	3/30/2018		335.00	335.00CR	
		G/L ACCOUNT						335.00		
	001 5-446-2-65070	OPERATING SUPPLIES					335.00	PORT A POTTIE SERVICES		
				REG. CHECK				335.00	335.00CR	0.00
								335.00	0.00	

01-0090 ALTEC INDUSTRIES INC

I 50217073		RADIO REPAIRS	AP		R	3/30/2018		889.81	889.81CR	
		G/L ACCOUNT						889.81		
	630 5-820-2-63500	OPERATIONAL EQUIPT MAINT & REP					889.81	RADIO REPAIRS		
				REG. CHECK				889.81	889.81CR	0.00
								889.81	0.00	

01-0138 APPLE INC

I 6724033274		2 IPADS	AP		R	3/30/2018		756.00	756.00CR	
		G/L ACCOUNT						756.00		
	001 5-160-3-67271	COMPUTER EXPENSE					756.00	2 IPADS		
				REG. CHECK				756.00	756.00CR	0.00
								756.00	0.00	

01-0143 AUCA CHICAGO LOCKBOX

I 1876950172		MATS	AP		R	4/29/2018		39.50	39.50CR	
		G/L ACCOUNT						39.50		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					39.50	MATS		
I 1876957019		MATS	AP		R	4/29/2018		84.00	84.00CR	
		G/L ACCOUNT						84.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					84.00	MATS		
				REG. CHECK				123.50	123.50CR	0.00
								123.50	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0380 CASCADE ENGINEERING

I 30341352		108 GARBAGE/RECYCLE BINS	AP		R	4/29/2018		5,418.50	5,418.50CR	
		G/L ACCOUNT						5,418.50		
	670 5-840-3-67270	OTHER CAPITAL EQUIPMENT				5,418.50		108 GARBAGE/RECYCLE BINS		
								REG. CHECK		
								5,418.50	5,418.50CR	0.00
								5,418.50	0.00	

01-0418 CEDAR COUNTY EMS ASSOCIATIO

I 020318CCEMA		EMS TRAINING	AP		R	4/29/2018		286.48	286.48CR	
		G/L ACCOUNT						286.48		
	001 5-160-1-62300	TRAINING				286.48		EMS TRAINING		
								REG. CHECK		
								286.48	286.48CR	0.00
								286.48	0.00	

01-0530 CENTRAL IOWA DISTRIBUTING I

I 163120		OPERATING SUPPLIES	AP		R	3/30/2018		180.20	180.20CR	
		G/L ACCOUNT						180.20		
	810 5-899-2-65070	OPERATING SUPPLIES				121.70		OPERATING SUPPLIES		
	001 5-160-2-65070	OPERATING SUPPLIES				58.50		OPERATING SUPPLIES		
								REG. CHECK		
								180.20	180.20CR	0.00
								180.20	0.00	

01-0581 CINTAS CORPORATION

I 5010229932		FIRST AID SUPPLIES	AP		R	3/30/2018		293.06	293.06CR	
		G/L ACCOUNT						293.06		
	810 5-899-2-65100	SAFETY				98.23		FIRST AID SUPPLIES		
	630 5-820-2-65100	SAFETY				125.87		FIRST AID SUPPLIES		
	630 5-821-2-65100	SAFETY				27.66		FIRST AID SUPPLIES		
	001 5-650-2-65980	MISCELLANEOUS				41.30		FIRST AID SUPPLIES		
								REG. CHECK		
								293.06	293.06CR	0.00
								293.06	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0580	CINTAS CORPORATION #342									
I	342753515	UNIFORMS, SHOP TOWELS, MATS AP			R	3/30/2018		172.15	172.15CR	
		G/L ACCOUNT						172.15		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					80.74	UNIFORMS, SHOP TOWELS, MATS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					44.47	UNIFORMS, SHOP TOWELS, MATS		
	630 5-820-2-65070	OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS		
I	342755645	UNIFORMS, SHOP TOWELS, MATS AP			R	3/30/2018		188.21	188.21CR	
		G/L ACCOUNT						188.21		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					96.80	UNIFORMS, SHOP TOWELS, MATS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					44.47	UNIFORMS, SHOP TOWELS, MATS		
	630 5-820-2-65070	OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS		
		REG. CHECK						360.36	360.36CR	0.00
								360.36	0.00	

01-0700	CUSTOM HOSE AND SUPPLIES IN									
I	954264	PARTS #30	AP		R	3/30/2018		61.21	61.21CR	
		G/L ACCOUNT						61.21		
	810 5-899-2-63321	REPAIR PARTS					61.21	PARTS #30		
		REG. CHECK						61.21	61.21CR	0.00
								61.21	0.00	

01-0930	EMERGENCY MEDICAL PRODUCTS									
I	1974221	MEDICAL SUPPLIES	AP		R	4/29/2018		107.46	107.46CR	
		G/L ACCOUNT						107.46		
	001 5-160-2-65070	OPERATING SUPPLIES					107.46	MEDICAL SUPPLIES		
		REG. CHECK						107.46	107.46CR	0.00
								107.46	0.00	

01-0945	ENERGY ECONOMICS INC									
I	42654	GAS METER SUPPLIES	AP		R	4/29/2018		554.53	554.53CR	
		G/L ACCOUNT						554.53		
	640 5-825-2-65300	METERS					554.53	GAS METER SUPPLIES		
		REG. CHECK						554.53	554.53CR	0.00
								554.53	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0965	FAMILY FOODS									
I 011818FF		SUPPLIES FOR TRUSTEES MEETI AP	AP		R	4/29/2018		382.50	382.50CR	
		G/L ACCOUNT						382.50		
		001 5-150-2-65980 MISCELLANEOUS					382.50	SUPPLIES FOR TRUSTEES MEETING		
								REG. CHECK	382.50CR	0.00
								382.50	0.00	

01-1051	FRIENDS OF THE ANIMALS									
I 031718		7 CATS	AP		R	4/29/2018		350.00	350.00CR	
		G/L ACCOUNT						350.00		
		001 5-190-2-64910 CONTRACT SERVICES					350.00	7 CATS		
								REG. CHECK	350.00CR	0.00
								350.00	0.00	

01-1055	G & K SERVICES									
I 25808		UNIFORMS	AP		R	4/29/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					32.22	UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 27941		UNIFORMS	AP		R	4/29/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					32.22	UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 30050		UNIFORMS	AP		R	4/29/2018		63.84	63.84CR	
		G/L ACCOUNT						63.84		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					32.22	UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 30051		SHOP TOWELS	AP		R	4/29/2018		29.97	29.97CR	
		G/L ACCOUNT						29.97		
		810 5-899-2-65070 OPERATING SUPPLIES					29.97	SHOP TOWELS		

PACKET: 02713 Council Mtg 040218

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

				REG. CHECK				221.49	221.49CR	0.00
								221.49	0.00	

01-1066	GARDEN & ASSOCIATES INC									
I 36352		2018 STREET IMPROVEMENTS	AP		R	4/29/2018		11,460.07	11,460.07CR	
		G/L ACCOUNT						11,460.07		
	110 5-210-2-64070	ENGINEERING					11,460.07	2018 STREET IMPROVEMENTS		
				REG. CHECK				11,460.07	11,460.07CR	0.00
								11,460.07	0.00	

01-1094	GRAINGER									
I 9735593874		OPERATING SUPPLIES	AP		R	4/29/2018		62.04	62.04CR	
		G/L ACCOUNT						62.04		
	001 5-160-2-65070	OPERATING SUPPLIES					62.04	OPERATING SUPPLIES		
				REG. CHECK				62.04	62.04CR	0.00
								62.04	0.00	

01-1115	H & H AUTO									
I 36424		TIRE REPAIR #52	AP		R	4/29/2018		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	810 5-899-2-63323	TIRE REPAIR					15.00	TIRE REPAIR #52		
I 36458		TIRES	AP		R	4/29/2018		278.20	278.20CR	
		G/L ACCOUNT						278.20		
	810 5-899-2-63322	TIRES					278.20	TIRES		
				REG. CHECK				293.20	293.20CR	0.00
								293.20	0.00	

01-1172	HAWKINS INC									
I 4242783		WATER PLANT CHEMICALS	AP		R	3/30/2018		219.10	219.10CR	
		G/L ACCOUNT						219.10		
	600 5-810-2-65010	CHEMICALS					219.10	WATER PLANT CHEMICALS		
I 4242794		CHLORINE	AP		R	3/30/2018		219.10	219.10CR	
		G/L ACCOUNT						219.10		
	001 5-465-2-65010	CHEMICALS					219.10	CHLORINE		

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				438.20	438.20CR	0.00
								438.20	0.00	

01-1289 INTEGRATED TECHNOLOGY PARTN

I 108979		TECH SERVICES	AP		R	3/30/2018		550.00	550.00CR	
		G/L ACCOUNT						550.00		
	001 5-110-2-64190	TECHNOLOGY					330.00	TECH SERVICES		
	001 5-465-2-64190	TECHNOLOGY					27.50	TECH SERVICES		
	835 5-899-2-64190	TECHNOLOGY					192.50	TECH SERVICES		

I 109050		TECH SERVICES	AP		R	3/30/2018		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	001 5-110-2-64190	TECHNOLOGY					45.00	TECH SERVICES		

				REG. CHECK				595.00	595.00CR	0.00
								595.00	0.00	

01-1426 JOHNSON COUNTY AMBULANCE SE

I 021418JCA		ALS INTERCEPT	AP		R	4/29/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS INTERCEPT		

				REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-1437 KELTEK INCORPORATED

I 20319		IPAD MOUNT	AP		R	3/30/2018		164.73	164.73CR	
		G/L ACCOUNT						164.73		
	001 5-160-2-65070	OPERATING SUPPLIES					164.73	IPAD MOUNT		

				REG. CHECK				164.73	164.73CR	0.00
								164.73	0.00	

01-1528 LAWSON PRODUCTS INC

I 9305641711		SHOP SUPPLIES	AP		R	4/29/2018		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	810 5-899-2-65070	OPERATING SUPPLIES					45.00	SHOP SUPPLIES		

				REG. CHECK				45.00	45.00CR	0.00
								45.00	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1623 M & K ELECTRIC

I 20148		REPAIR RUNWAY LIGHTS	AP		R	4/29/2018		584.16	584.16CR	
		G/L ACCOUNT						584.16		
	660 5-835-2-65070	OPERATING SUPPLIES					584.16	REPAIR RUNWAY LIGHTS		
								584.16	584.16CR	0.00
								584.16	0.00	

01-1563 MASTER MEDICAL EQUIPMENT

I 19285		AED WALL CABINET	AP		R	3/30/2018		520.00	520.00CR	
		G/L ACCOUNT						520.00		
	001 5-160-2-65980	MISCELLANEOUS					520.00	AED WALL CABINET		
								520.00	520.00CR	0.00
								520.00	0.00	

01-1832 MUNICIPAL SUPPLY INC

I 0686258		SOFTWARE SUPPORT RENEWAL	AP		R	3/30/2018		1,950.00	1,950.00CR	
		G/L ACCOUNT						1,950.00		
	600 5-811-2-64190	TECHNOLOGY					650.00	SOFTWARE SUPPORT RENEWAL		
	630 5-822-2-64190	TECHNOLOGY					650.00	SOFTWARE SUPPORT RENEWAL		
	640 5-826-2-64190	TECHNOLOGY					650.00	SOFTWARE SUPPORT RENEWAL		
								1,950.00	1,950.00CR	0.00
								1,950.00	0.00	

01-1914 OFFICE EXPRESS

I 0650714-001		OFFICE SUPPLIES	AP		R	3/30/2018		188.45	188.45CR	
		G/L ACCOUNT						188.45		
	001 5-110-2-65980	MISCELLANEOUS					39.95	OFFICE SUPPLIES		
	001 5-650-2-65980	MISCELLANEOUS					39.95	OFFICE SUPPLIES		
	835 5-899-2-65060	OFFICE SUPPLIES					108.55	OFFICE SUPPLIES		
								188.45	188.45CR	0.00
								188.45	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2167	SCHIMBERG CO									
I 7709734-00		OPERATING SUPPLIES	AP		R	4/29/2018		276.25	276.25CR	
		G/L ACCOUNT						276.25		
	640 5-825-2-63500	OPERATIONAL EQUIPT MAINT & REP				154.56		OPERATING SUPPLIES		
	001 5-160-2-65070	OPERATING SUPPLIES				121.69		OPERATING SUPPLIES		
								REG. CHECK		
								276.25	276.25CR	0.00
								276.25	0.00	

01-2199	SHERMCO INDUSTRIES INC									
I 18-02212		MISO CERTIFICATION WORK	AP		R	3/30/2018		2,240.00	2,240.00CR	
		G/L ACCOUNT						2,240.00		
	630 5-821-2-64070	ENGINEERING				2,240.00		MISO CERTIFICATION WORK		
								REG. CHECK		
								2,240.00	2,240.00CR	0.00
								2,240.00	0.00	

01-1	SIGMA-ALDRICH INC									
I 544290143		LAB TEST KIT	AP		R	3/30/2018		52.09	52.09CR	
		G/L ACCOUNT						52.09		
	610 5-816-2-63500	OPERATIONAL EQUIPT MAINT & RPR				52.09		SIGMA-ALDRICH INC; LAB TEST KIT		
								REG. CHECK		
								52.09	52.09CR	0.00
								52.09	0.00	

01-2205	SKARSHAUG TESTING LAB									
I 225393		CLEAN/TEST GLOVES	AP		R	4/29/2018		119.94	119.94CR	
		G/L ACCOUNT						119.94		
	630 5-820-2-64920	TESTING FEES				119.94		CLEAN/TEST GLOVES		
								REG. CHECK		
								119.94	119.94CR	0.00
								119.94	0.00	

01-1690	STOREY KENWORTHY/MATT PARRO									
I 567409		UTILITY BILLS	AP		R	4/29/2018		1,014.77	1,014.77CR	
		G/L ACCOUNT						1,014.77		
	630 5-822-2-65060	OFFICE SUPPLIES				202.96		UTILITY BILLS		
	600 5-811-2-65060	OFFICE SUPPLIES				202.96		UTILITY BILLS		

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		640 5-826-2-65060				202.96		UTILITY BILLS		
		610 5-815-2-65060				202.95		UTILITY BILLS		
		670 5-840-2-65060				202.95		UTILITY BILLS		
								REG. CHECK		
								1,014.77	1,014.77CR	0.00
								1,014.77	0.00	

01-2317 T & M CLOTHING CO.

I 1988		310 SOCCER JERSEYS	AP		R	4/29/2018		4,135.40	4,135.40CR	
		G/L ACCOUNT						4,135.40		
		001 5-446-2-64350				4,135.40		310 SOCCER JERSEYS		
								REG. CHECK		
								4,135.40	4,135.40CR	0.00
								4,135.40	0.00	

01-2352 THOMPSON TRUCK & TRAILER

I X101074159		PARTS #5 & #21	AP		R	3/30/2018		295.77	295.77CR	
		G/L ACCOUNT						295.77		
		810 5-899-2-63321				295.77		PARTS #5 & #21		
I X101074350		SHOP SUPPLIES	AP		R	3/30/2018		114.52	114.52CR	
		G/L ACCOUNT						114.52		
		810 5-899-2-65070				114.52		SHOP SUPPLIES		
								REG. CHECK		
								410.29	410.29CR	0.00
								410.29	0.00	

01-2410 TIPTON ELECTRIC MOTORS

I 287071		LAGOON MOTOR REPAIRS	AP		R	4/29/2018		319.98	319.98CR	
		G/L ACCOUNT						319.98		
		610 5-816-2-63500				319.98		LAGOON MOTOR REPAIRS		
								REG. CHECK		
								319.98	319.98CR	0.00
								319.98	0.00	

01-2450 TIPTON PHARMACY

I 0218TP		PHARMACEUTICALS	AP		R	4/29/2018		194.00	194.00CR	
		G/L ACCOUNT						194.00		
		001 5-160-2-65070				194.00		PHARMACEUTICALS		
								REG. CHECK		
								194.00	194.00CR	0.00
								194.00	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2551	UTILITY SAFETY AND DESIGN I									
I	20180701	VERIFY GAS MAIN SIZING	AP		R	3/30/2018		300.00	300.00CR	
		G/L ACCOUNT						300.00		
	640 5-825-2-64070	ENGINEERING					300.00	VERIFY GAS MAIN SIZING		
								REG. CHECK		
								300.00	300.00CR	0.00
								300.00	0.00	

01-2553	UTILITY SALES & SERVICE INC									
I	21292	GAS SERVICE LINE SUPPLIES	AP		R	3/30/2018		487.06	487.06CR	
		G/L ACCOUNT						487.06		
	640 5-825-2-65307	SERVICE LINES					487.06	GAS SERVICE LINE SUPPLIES		
I	21371	GAS SERVICE LINE SUPPLIES	AP		R	3/30/2018		602.18	602.18CR	
		G/L ACCOUNT						602.18		
	640 5-825-2-65307	SERVICE LINES					602.18	GAS SERVICE LINE SUPPLIES		
								REG. CHECK		
								1,089.24	1,089.24CR	0.00
								1,089.24	0.00	

01-2562	VERMEER SALES & SERVICE INC									
I	03024979	SNOW BUCKET RENTAL	AP		R	4/29/2018		375.00	375.00CR	
		G/L ACCOUNT						375.00		
	001 5-250-2-64151	COMMERCIAL EQPT RENTAL & LEASE					375.00	SNOW BUCKET RENTAL		
								REG. CHECK		
								375.00	375.00CR	0.00
								375.00	0.00	

01-2574	WALMART COMMUNITY									
I	201803305855	MISC	AP		R	4/29/2018		5.36	5.36CR	
		G/L ACCOUNT						5.36		
	835 5-899-2-65980	MISCELLANEOUS					5.36	MISC		
I	2173	PROGRAM SUPPLIES	AP		R	4/29/2018		55.41	55.41CR	
		G/L ACCOUNT						55.41		
	001 5-410-2-65021	PROGRAMMING					55.41	PROGRAM SUPPLIES		
I	2607	PROGRAM SUPPLIES	AP		R	4/29/2018		58.89	58.89CR	
		G/L ACCOUNT						58.89		
	001 5-410-2-65021	PROGRAMMING					58.89	PROGRAM SUPPLIES		

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I 4864		OFFICE SUPPLIES	AP		R	4/29/2018		14.26	14.26CR	
		G/L ACCOUNT						14.26		
	001 5-525-2-65060	OFFICE SUPPLIES					14.26	OFFICE SUPPLIES		
				REG. CHECK				133.92	133.92CR	0.00
								133.92	0.00	

01-2608	WATEROUS COMPANY									
I P2M9536		PARTS #182	AP		R	3/30/2018		128.05	128.05CR	
		G/L ACCOUNT						128.05		
	810 5-899-2-63321	REPAIR PARTS					128.05	PARTS #182		
				REG. CHECK				128.05	128.05CR	0.00
								128.05	0.00	

01-2737	ZEP SALES & SERVICE									
I 9003291071		SHOP SUPPLIES	AP		R	4/29/2018		110.68	110.68CR	
		G/L ACCOUNT						110.68		
	810 5-899-2-65070	OPERATING SUPPLIES					110.68	SHOP SUPPLIES		
				REG. CHECK				110.68	110.68CR	0.00
								110.68	0.00	

PACKET: 02713 Council Mtg 040218

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	9,272.94CR
110	ROAD USE TAX FUND	11,460.07CR
600	WATER OPERATING	1,094.97CR
610	WASTEWATER/AKA SEWER REVE	2,163.02CR
630	ELECTRIC OPERATING	5,234.33CR
640	GAS OPERATING	3,040.23CR
660	AIRPORT OPERATING	584.16CR
670	GARBAGE COLLECTION	5,646.20CR
910	CENTRAL GARAGE	1,322.45CR
935	ADMINISTRATIVE SERVICES	306.41CR
** TOTALS **		40,124.78CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		40,124.78	40,124.78CR	0.00
		40,124.78	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		40,124.78	40,124.78CR	0.00
		40,124.78	0.00	

TOTAL CHECKS TO PRINT: 46

ERRORS: 0 WARNINGS: 0

City Credit Card Statement							Card Ttl	7,787.06
Ambulance - One Card								
Dues - National Registry EMT, IDPH Regulatory Programs	dr	001	5	160	1	62100	25.00	
Travel Training - Marriott	dr	001	5	160	1	62980	145.60	
Training - National Academy of Ambulance Compliance	dr	001	5	160	1	62300	130.00	
Total Charges								300.60
City Check Out - One Card								
Misc Supplies - Pizza Hut, Subway, Country Club, DQ, Caseys, Family Foods, D'Alicias, Hardees, T Becks	dr	835	5	899	2	65980	375.00	
Travel Training - Legends, Jethros, Bandit Burrito, Caseys, Icafe, Draughthouse, Offutt Dodge Retail Store, Pancheros, Sonic	dr	001	5	110	1	62980	111.49	
Fuel - Casey's	dr	810	5	899	2	65075	33.64	
Total Charges								520.13
City Clerk - One Card								
Training - Iowa Water Environment	dr	610	5	815	1	62300	75.00	
Total Charges								75.00
Economic Development - One Card								
Misc Supplies (Industrial Luncheon) - Caseys	dr	001	5	525	2	65980	24.60	
Misc Supplies (4th of July mtg.) - Caseys	dr	001	5	620	2	65315	39.02	
Total Charges								63.62
Electric - One Card								
Misc Supplies - Walmart, Advance Auto Parts	dr	630	5	820	1	65980	82.58	
Total Charges								82.58
Finance Director - One Card								
Misc Supplies - Country Club, Amazon	dr	835	5	899	2	65980	729.99	
Total Charges								729.99
Fire - One Card								
Computer Supplies - Walmart	dr	001	5	150	2	65065	51.75	
Small Tools - The Fire Store	dr	001	5	150	2	65053	965.23	
Total Charges								1,016.98
Gas - One Card								
Office Supplies - Paypal	dr	640	5	825	2	65060	-89.94	
Operating Supplies - Airgas	dr	640	5	825	2	65070	550.43	
Training - Northeast Iowa Community College	dr	640	5	825	1	62300	199.00	
Bldg Maint Supplies - Plumb Supply Company	de	640	5	825	2	63100	69.34	
Total Charges								728.83
JKFAC/Recreation - One Card								
LTS Facility Fee - American Red Cross	dr	001	5	445	1	62100	300.00	
Bldg Maint Supplies - Grainger, Walmart	dr	001	5	465	2	63100	46.42	
Office Supplies - Walmart	dr	001	5	465	2	65060	47.94	
Concessions - Walmart	dr	001	5	465	2	65031	25.18	
Total Charges								419.54
Library - One Card								
Postage/Shipping - USPS	dr	001	5	410	2	65080	160.78	
Misc Supplies (omni-counter) - Traf-Sys	dr	001	5	410	2	65980	409.00	
Materials - Amazon, Walmart	dr	001	5	410	2	65020	795.90	
Program Supplies - Family Foods, Demco, OTC Brands	dr	001	5	410	2	65021	439.51	
Tech Supplies - Amazon, Faronics	dr	001	5	410	2	64190	163.99	
Training Supplies - Monty's	dr	001	5	410	1	62300	11.50	
Total Charges								1,980.68

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of April 2, 2018.
AGENDA ITEM:	Public Hearing for 2018 Street Improvement Projects.
ACTION:	Review of cost estimates.

SYNOPSIS

As you'll recall, the Council set a routine public hearing for the upcoming bids for street projects on South Street, Old Muscatine Road, and Lynn Street.

Since your last meeting, the attached engineer's cost estimates came in, so we're using this opportunity to copy them to you.

The project carrying the highest estimate is the Portland cement concrete option for South Street at \$1,146,431.

Using this example, if the April 12 bid opening has a result like this and if the Council wants to pursue the project, we'll have to consider a combination of RUT funds on-hand and additional GO financing similar to what we're doing with Lemon Street.

I'm giving you this information as a "heads up" that a combination of financing might be needed—depending on the bid results and the projects that you choose to pursue.

PREPARED BY: BW

DATE PREPARED: March 28, 2018

NOTICE OF PUBLIC HEARING

**STREET IMPROVEMENT PROJECT
DIVISION 1: LYNN STREET
DIVISION 2: OLD MUSCATINE ROAD
DIVISION 3: SOUTH STREET
TIPTON, IOWA
2018**

The City Council of Tipton, Iowa will hold a public hearing on the proposed contract documents (plans, specifications and form of contract) and estimated cost for “**Street Improvement Project – Division 1: Lynn Street – Division 2: Old Muscatine Road – Division 3: South Street – Tipton, Iowa - 2018**” and as described in detail in the Plans and Specifications for said project now on file in the office of the City Clerk.

The public hearing will be held at **5:30 P.M. on April 2, 2018**, at the Council Chambers, Fire Station, 301 Lynn Street, Tipton, Iowa, in accordance with the provisions of Chapter 384, Code of Iowa. The City of Tipton reserves the right to reject any and all bids. At said hearing any interested person may appear and file objections thereto or to the cost of the improvements. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed contract, and the estimate of cost for the project.

The work to be done is generally located at Lynn Street between 3rd and 4th, Old Muscatine Road (from end of existing pavement southeast approximately 800 feet), and South Street from Cedar Street to West of Lemon Street in Tipton, Iowa.

Bryan Carney, Mayor
City of Tipton, Iowa

ATTEST: Amy Lenz, City Clerk

Engineer's Opinion of Probable Costs
 South Street-ALT. A
 Tipton, Iowa
 2018

No.	Item	Unit	Quantity	Unit Price	Extended Price
1	Excavation, Class 10, 12, or 13	CY	1530	\$15.00	\$22,950.00
2	Subgrade Preparation	SY	15,350	\$3.00	\$46,050.00
3	Subbase, Granular	Tons	1,600	\$12.00	\$19,200.00
4	Removal of Structure, Intakes	EA	2	\$500.00	\$1,000.00
5	Compaction Testing	LS	1	\$2,000.00	\$2,000.00
6	Storm Sewer Trenched, RCP, 18"	LF	121	\$45.00	\$5,445.00
7	Storm Sewer Trenched, RCP, 12"	LF	40	\$30.00	\$1,200.00
8	Removal of Storm Sewer, CMP, 12"	LF	40	\$10.00	\$400.00
9	Removal of Storm Sewer, RCP, 15"	LF	150	\$15.00	\$2,250.00
10	Fire Hydrant Assembly	EA	1	\$5,000.00	\$5,000.00
11	Fire Hydrant Assembly Removal	EA	1	\$500.00	\$500.00
12	Valve Box Extension	EA	2	\$500.00	\$1,000.00
13	Intake, SW-502, 48"	EA	1	\$4,000.00	\$4,000.00
14	Intake, SW-503	EA	1	\$4,200.00	\$4,200.00
15	Manhole Adjustment, Minor	EA	7	\$500.00	\$3,500.00
16	Intake Adjustment, Minor	EA	4	\$1,000.00	\$4,000.00
17	Remove Intake	EA	2	\$350.00	\$700.00
18	In-situ Manhole Replacement, Cast-in-place Concrete	VF	50	\$400.00	\$20,000.00
19	Pavement, PCC, 8" Thick	SY	14,020	\$50.00	\$701,000.00
20	PCC Pavement Samples and Testing	LS	1	\$3,000.00	\$3,000.00
21	Removal of Sidewalk	SY	1	\$4.00	\$4.00
22	Removal of Driveway	SY	942	\$6.00	\$5,652.00
23	Sidewalk, PCC, 4" Thick	SY	1	\$40.00	\$40.00
24	Driveway, Paved, PCC, 6" Thick	SY	1,141	\$40.00	\$45,640.00
25	Driveway, Granular	Tons	16	\$25.00	\$400.00
26	Pavement Removal	SY	14,000	\$8.00	\$112,000.00
27	Painted Pavment Markings, Solvent/Waterborne	Sta	22	\$150.00	\$3,300.00
28	Temporary Traffic Control	LS	1	\$8,000.00	\$8,000.00
29	Conventional Seeding, Seeding, Fertilizing, and Mulchin	LS	1	\$3,000.00	\$3,000.00
30	SWPPP Preparation	LS	1	\$2,000.00	\$2,000.00
31	SWPPP Management	LS	1	\$2,500.00	\$2,500.00
32	Inlet Protection Device	EA	8	\$500.00	\$4,000.00
33	Mobilization	LS	1	\$95,000.00	\$95,000.00
34	Maintenance of Postal Service	LS	1	\$1,000.00	\$1,000.00
35	Concrete Washout	LS	1	\$2,500.00	\$2,500.00
36	Mailbox-remove and reinstall	LS	1	\$4,000.00	\$4,000.00
37	Sign - Removal	LS	1	\$4,000.00	\$4,000.00
38	Temporary Granular Surfacing	Tons	150	\$40.00	\$6,000.00

Total Construction Cost \$1,146,431.00

Engineer's Opinion of Probable Costs
 South Street - ALT. B
 Tipton, Iowa
 2018

No.	Item	Unit	Quantity	Unit Price	Extended Price
<u>Pavement - Milling and HMA Overlay</u>					
1	Excavation, Class 10, 12, or 13	CY	30	\$15.00	\$450.00
2	Subgrade Preparation	SY	3,400	\$8.00	\$27,200.00
3	Compaction Testing	LS	1	\$1,000.00	\$1,000.00
4	Storm Sewer Trenched, RCP, 12"	LF	40	\$30.00	\$1,200.00
5	Removal of Storm Sewer, CMP, 12"	LF	40	\$15.00	\$600.00
6	Fire Hydrant Assembly	EA	1	\$4,800.00	\$4,800.00
7	Valve Box Extension	EA	2	\$120.00	\$240.00
8	Fire Hydrant Assembly Removal	EA	1	\$500.00	\$500.00
9	Manhole Adjustment, Minor	EA	6	\$500.00	\$3,000.00
10	Intake Adjustment, Minor	EA	2	\$500.00	\$1,000.00
11	In-Situ Manhole Replacement, Cast-in-Place Concrete	VF	50	\$400.00	\$20,000.00
12	Pavement, PCC, 8" Thick	SY	2,615	\$50.00	\$130,750.00
13	Curb and Gutter, 2.5', 6"	LF	100	\$40.00	\$4,000.00
14	PCC Pavement Samples and Testing	LS	1	\$1,500.00	\$1,500.00
15	HMA Pavement Samples and Testing	LS	1	\$1,500.00	\$1,500.00
16	HMA Overlay, 1 M ESAL, 1/2" Surface Mix, 4" Thick	Tons	2,645	\$120.00	\$317,400.00
17	Removal of Sidewalk	SY	1	\$5.00	\$5.00
18	Removal of Driveway	SY	100	\$6.00	\$600.00
19	Sidewalk, PCC, 4" Thick	SY	1	\$40.00	\$40.00
20	Driveway, Paved, PCC, 6" Thick	SY	112	\$40.00	\$4,480.00
21	Driveway, Granular	Tons	10	\$25.00	\$250.00
22	Full Depth Patches	SY	100	\$150.00	\$15,000.00
23	Pavement Removal	SY	3,130	\$7.00	\$21,910.00
24	Curb and Gutter Removal	LF	100	\$7.00	\$700.00
25	Milling	SY	12,780	\$9.00	\$115,020.00
26	Painted Pavement Markings, Solvent/Waterborne	STA	22	\$150.00	\$3,300.00
27	Traffic Control	LS	1	\$16,000.00	\$16,000.00
28	Conventional Seeding, Seeding, Fertilizing, and Mulching	LS	1	\$1,500.00	\$1,500.00
29	Mobilization	LS	1	\$65,000.00	\$65,000.00
30	Maintenance of Postal Service	LS	1	\$1,000.00	\$1,000.00
31	Concrete Washout	LS	1	\$1,000.00	\$1,000.00
32	Sign - Removal	LS	1	\$1,000.00	\$1,000.00
33	Mailbox-remove and reinstall	LS	1	\$500.00	\$500.00

Total Construction Cost **\$762,445.00**

Engineer's Opinion of Probable Costs

Lynn Street - 3rd to 4th

Tipton, Iowa

2018

No.	Item	Unit	Quantity	Unit Price	Extended Price
Pavement					
1	Excavation	CY	350	\$15.00	\$5,250.00
2	Subgrade Preparation	SY	1205	\$7.50	\$9,037.50
3	Subbase, Modified	SY	1205	\$12.00	\$14,460.00
4	Compaction Testing	LS	1	\$1,000.00	\$1,000.00
5	Storm Sewer, Trenched, RCP, 15"	LF	25	\$36.00	\$900.00
6	Storm Sewer, Trenched, RCP, 12"	LF	5	\$30.00	\$150.00
7	Storm Sewer, Trenched, PVC, 8"	LF	10	\$40.00	\$400.00
8	Removal of Storm Sewer, RCP, 12"	LF	25	\$15.00	\$375.00
9	Subdrain, Longituinal, Perforated, 4"	LF	655	\$12.00	\$7,860.00
10	Subdrain Outlets & Connections	EA	2	\$500.00	\$1,000.00
11	Intake, SW-501	EA	1	\$3,000.00	\$3,000.00
12	Intake, SW-503	EA	1	\$3,500.00	\$3,500.00
13	Manhole Adjustment, Minor	EA	1	\$500.00	\$500.00
14	Remove Intake	EA	2	\$500.00	\$1,000.00
15	Pavement, PCC, 7" Thick	SY	1105	\$42.00	\$46,410.00
16	PCC Samples and Testing	LS	1	\$1,000.00	\$1,000.00
17	Removal of Sidewalk	SY	5	\$4.00	\$20.00
18	Removal of Driveway	SY	250	\$6.00	\$1,500.00
19	Sidewalk, PCC, 6" Thick	SY	13	\$42.00	\$546.00
20	Detectable Warning	SF	20	\$35.00	\$700.00
21	Driveway, Paved, PCC 6"	SY	250	\$40.00	\$10,000.00
22	Pavement Removal	SY	1105	\$6.50	\$7,182.50
23	Traffic Control	LS	1	\$4,000.00	\$4,000.00
24	Conventional Seeding	LS	1	\$1,000.00	\$1,000.00
25	Mobilization	LS	1	\$10,000.00	\$10,000.00
26	Concrete Washout	LS	1	\$1,000.00	\$1,000.00

Total Construction Costs **\$131,791.00**

Engineer's Opinion of Probable Costs
Old Muscatine Rd
Tipton, Iowa
2018

No.	Item	Unit	Quantity	Unit Price	Extended Price
1	Excavation	CY	120	\$15.00	\$1,800.00
2	Subgrade Preparation	SY	2230	\$7.50	\$16,725.00
3	Compaction Testing	LS	1	\$1,000.00	\$1,000.00
4	Pavement, HMA, 1M ESAL, 1/2" Surface Mix, 4" Thick	Tons	540	\$120.00	\$64,800.00
5	HMA Pavment Samples and Testing	LS	1	\$1,500.00	\$1,500.00
6	Driveway, 4" Thick PCC	Tons	10	\$120.00	\$1,200.00
7	Temporary Traffic Control	LS	1	\$5,000.00	\$5,000.00
8	Mobilization	LS	1	\$10,000.00	\$10,000.00
Total Construction Cost					<u>\$102,025.00</u>

Mayoral Proclamation

Earth Day Weekend, April 20-22, 2018

in

Tipton, Iowa

Whereas, the first Earth Day was established as a national event on April 22, 1970 and was widely credited with having established a greater consciousness of the importance of clean air, water and a healthy planet; and,

Whereas, Earth Day is now recognized and celebrated in 141 countries, reportedly the largest civic observance in the world; and,

Whereas, the people of Tipton and Cedar County, Iowa who enjoy the healthy environment of our community recognize that the practice of environmental stewardship starts with our daily lives and is reflected in our values; and,

Whereas, the City of Tipton wishes to extend Earth Day into *Earth Day Weekend* to promote and recognize activities that include:

Downtown cleanup with middle-school students.

Placing pinwheels for Child Abuse Week in courthouse yard.

City park cleanup and painting by scouts and residents.

Displays by local businesses.

A Walk in the Park to raise funds for Park improvement, handicapped access.

The raising of our Flag, Pledge of Allegiance, and a pastoral invocation.

A reading of Joyce Kilmer's poem "Trees."

The reading of winning Middle School Earth Day Essays.

The *Go Fly a Kite*, Kite flying contest.

Tree Planting in the park.

A Bicycle Ride sponsored by Cedar County Bicycle Coalition.

A ride to view solar display at Law Enforcement Center.

And, a visit at the Cedar County Conservation Building.

And, Whereas, we acknowledge these activities as examples of the steps we can take to educate our citizens through environmental awareness, outreach, partnerships, and positive actions.

Now, Therefore, Be It Proclaimed that I, Bryan Carney, Mayor of Tipton, Iowa, do hereby proclaim *April 20th, April 21st, and April 22nd, 2018* as Earth Day Weekend in Tipton, Iowa.

Bryan Carney, Mayor
April 2, 2018

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of April 2, 2018.
AGENDA ITEM:	Fireworks bids for July 4 th .
ACTION:	Approval of one of the choices within.

SYNOPSIS

As you'll recall, the Fire Dept was unable to find enough of its members to handle the July 4th fireworks display.

Upon that development, I sent a bid form to three fireworks companies. For your reference, the bid form is attached, but without the exhibits that it refers to.

Sealed bids were due on March 28 at 11:00 a.m. However, we didn't receive any.

In order to have an "apples to apples" comparison, bids were to be based on the list of fireworks that the firefighters purchased for their most recent event. I don't think the bid form was particularly complicated. And, the exhibits I gave them for a Fireworks Permit Application and the Hold Harmless agreement are forms that I used in Maquoketa for years. In fact, one of the fireworks companies that I asked to bid was the company that originally gave me the forms that I used for this bidding process.

However, maybe it's possible that my use of a bid form was so unlike what they are used to seeing that it caused them not to respond.

I contacted Chief Donohoe to let him know that we didn't receive any bids. With this being the case, I asked if this might change any of the firemen's minds about helping with this year's event. Scott said that he'll ask the membership when they meet on Tuesday, April 3.

The only other thing we might do is try again with the three fireworks companies and ask for them to propose whatever they want to in order to: A.) provide a 30-minute fireworks display, or B.) provide a display based on \$X amount of money. But, as you can imagine, we could end-up with different types of proposals that might be difficult to compare.

MAYOR/COUNCIL ACTION: A motion or consensus on what to do next.

PREPARED BY: BW

DATE PREPARED: March 28, 2018

March 14, 2018

To: Interested Bidders

Project: Request for Bids: July 4th Fireworks Display.

Bid Summary
July 4th Fireworks Display
City of Tipton

The City of Tipton will accept sealed bids from those interested in providing the City's July 4, 2018 fireworks display. Bids shall be due at City Hall by 11:00 a.m. on March 28, 2018 in sealed envelopes that are marked "Fireworks Bid." The City reserves the right to reject all bids, waive formalities/informalities, and make a decision that best suits the interests of the citizens of Tipton. Bids may be mailed or delivered to: City Hall, 407 Lynn Street, Tipton, IA, 563-886-6187.

In addition to what is stated in the box above, these General Instructions apply:

- 1.) Bids will be for a complete not-to-exceed lump-sum fee. The lump-sum fee will be inclusive of all duties and responsibilities needed to provide the July 4th Fireworks Display. This shall include, but is not limited to: Purchase of fireworks, professional license fees, all associated labor, insurance, set-up of the fireworks site, coordinating with all applicable City and County Fairgrounds representatives, fulfilling all safety requirements, and cleanup/disposal of spent fireworks and related materials by July 5.
- 2.) Bidders will formulate their bids based on the attached list of fireworks in Exhibit 3. The pricing that appears is not current and shouldn't be used as the basis of your bid. Bidders are responsible for discovering the current cost of the fireworks on the list. After the successful bidder is selected, the City reserves the right to make modifications or substitutions to the list that we are using for this bidding process. We understand that this type of "change-order" might either increase or decrease the cost of the successful bidder's services.
- 3.) The July 4, 2018 Fireworks Display will be at the Cedar County Fairgrounds beginning at dark and lasting for not less than 30 minutes.
- 4.) If awarded, the successful bidder, in a timely manner, must be capable of complying with the requirements of the attached (Exhibit 1) Fireworks Display Permit Application and its associated checklist of submittals. Further, if awarded, the successful bidder must sign the attached (Exhibit 2) hold-harmless agreement.
- 5.) Your bid shall be good through April 18, 2018. The City Council's first opportunity to award a bid will be at its meeting on April 2, 2018.

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6.) Unless the bidder is already known to us, the City reserves the right not to award a bid to any bidder who does not furnish evidence (such as references) of prior applicable experience and current capabilities needed to successfully execute this event.

7.) Questions about the bid process can be directed to Brian Wagner, City Manager, at 563-886-6187. Questions about how fireworks displays have been held in the past can be directed to Fire Chief Scott Donohoe at tiptonfire@tiptoniowa.org

8.) This section must be signed and submitted by the potential bidder.

“In submitting this proposal, it is understood and agreed by the undersigned that the City reserves the right to reject any or all bids or to waive formalities, informalities, and irregularities. If awarded, I understand that I must comply with Exhibit 1 and Exhibit 2 without any reservations and in a timely manner. I will meet or exceed the requirements in Exhibit 3. Further, by signing below, and except for any exceptions I have written in the space below, I am stating that I understand the project that I am quoting and agree to comply with its requirements.”

Exceptions, if any: _____

Your signature: _____

Your name and/or company's name: _____

Address: _____

Phone #: _____ Date: _____

Email: _____

YOUR NOT-TO-EXCEED, LUMP-SUM BID:

\$ _____

**SEALED BIDS ARE DUE BY 11:00 A.M. ON WEDNESDAY, MARCH 28, 2018.
BIDS ARE GOOD UNTIL APRIL 18, 2018.**

Mail or drop off at:
“Fireworks Bid”
City Hall
City of Tipton
407 Lynn Street
Tipton, IA 52772

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	04/02/2018
AGENDA ITEM:	City Health Insurance Options
ACTION:	Motion to approve, deny or table recommendation

SYNOPSIS:

The City's health insurance plan is up for renewal effective 5/1/18. Attached is a proposed package option that would benefit the city as well as the employees. Due to the renewal deadline of 5/1/18, I would encourage the city council to reach a consensus on 4/2/18 to allow time to complete the necessary paperwork.

BUDGET ITEM:

RESPONSIBLE DEPARTMENT:

MAYOR/COUNCIL ACTION: Motion to approve, deny or table the recommendation.

ATTACHMENTS:

PREPARED BY: Melissa Armstrong

DATE PREPARED: 03/29/2018

Current BCBS Plan Option	
Deductible	\$200 Employee / \$400 Family
Out of Pocket Maximum	\$500 Employee / \$1,000 Family
Co-Payment	Primary Care Visit (Wellmark \$40) Employee pays \$25 Specialist Visit (Wellmark \$80) Employee pays \$40 Emergency Room - Deduct. & Coin. Independent Lab - Coinsurance Preventive - 100%
Coinsurance	10%
Prescription Drugs	Generic - \$10 Preferred Brand - \$35 Non-preferred Brand - \$70 Select non-preferred brand - \$70 Specialty - Preferred - \$100 Specialty - Non-preferred - \$300
Annual Costs	\$401,452

Proposed Plan Option #1 - BCBS	
Deductible	\$200 Employee / \$400 Family
Out of Pocket Maximum	\$500 Employee / \$1,000 Family
Co-Payment	Primary Care Visit (Wellmark \$35) Employee pays \$35 Specialist Visit (Wellmark \$70) Employee pays \$70 Emergency Room - \$400 Independent Lab - Coinsurance Preventive - 100%
Coinsurance	10%
Prescription Drugs	Tier 1 - \$20 Tier 2 - \$50 Tier 3 - \$100 Specialty - Preferred - \$150 Specialty - Non-preferred - \$300
Renewal Annual Costs	\$442,283
% of Increase	10.17%
Health Insurance Savings \$	45,957.00

Proposed Plan Option #2 - BCBS	
Deductible	\$300 Employee / \$600 Family
Out of Pocket Maximum	\$750 Employee / \$1,500 Family
Co-Payment	Primary Care Visit (Wellmark \$35) Employee pays \$35 Specialist Visit (Wellmark \$70) Employee pays \$70 Emergency Room - \$400 Independent Lab - Coinsurance Preventive - 100%
Coinsurance	10%
Prescription Drugs	Tier 1 - \$20 Tier 2 - \$50 Tier 3 - \$100 Specialty - Preferred - \$150 Specialty - Non-preferred - \$300
Renewal Annual Costs	\$442,737
% of Increase	10.28%
Health Insurance Savings \$	45,503.00

Dental Options		
Blue Dental Coverage - CURRENT	Monthly Amount	Annual Amount Covered by City
Child	\$ 26.85	\$ -
Adult	\$ 38.99	\$ 13,100.64
Principal Dental Coverage - Proposed		
Employee	\$ 30.49	\$ 11,708.16
Employee & Spouse	\$ 57.61	
Employee & Child (ren)	\$ 66.64	
Family	\$ 98.08	
TOTAL DENTAL SAVINGS	\$1,392.48	

Life Insurance Options		
Lincoln National Life Insurance - CURRENT	Monthly Amount	Annual Amount Covered by City
10K Coverage w/ Council	\$ 3.48	\$ 1,531.68
Dearborn Life Insurance - Proposed		
20K Coverage w/o Council	\$ 1.96	\$ 1,488.84
TOTAL LIFE INSURANCE SAVINGS	\$42.84	

Long Term Disability Insurance		
Unum Long Term Disability Insurance	Monthly Amount	Annual Amount
All eligible employees (apx. 32)	\$ 303.49	\$ 3,641.88
Benefit Percentage	60%	
Maximum Benefit	\$ 5,000.00	
Guarantee Issue	\$ 5,000.00	
Elimination Period	90 days	
Zero day residual	Included	
Own Occ definition	24 months	
Benefit duration	RBD to SSNRA	
Integration	Family	
Pre-existing condition	3 / 12	
Minimum benefit	\$100.00 or 10% of gross disability payment	

*Rate Guarantee 2 years

Vision Option - Covered 100% by Employees - NO CHANGE		
Avesis Vision Coverage	Monthly Amount	Annual Amount Covered by City
Under 19	\$ -	\$ -
Adult 19 & older	\$ 7.18	\$ -

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	04/02/2018
AGENDA ITEM:	Change of Agent/Plan Administrator
ACTION:	Motion to approve, deny or table recommendation

SYNOPSIS:

The City's current health insurance plan administrator is Group Services. Based off the health insurance options presented to the city for renewal on 5/1/2018, we would like to request to a change of agent/plan administrator and move to Benefit Solutions.

BUDGET ITEM:

RESPONSIBLE DEPARTMENT:

MAYOR/COUNCIL ACTION: Motion to approve, deny or table the recommendation.

ATTACHMENTS:

PREPARED BY: Melissa Armstrong

DATE PREPARED: 03/29/2018

RESOLUTION NO. 040218A

RESOLUTION SUPPORTING THE DESIGNATION OF HIGHWAY 130 (WITHIN TIPTON'S CITY LIMITS) AS "SPECIALIST 5 GARY L HEIN MEMORIAL HIGHWAY"

WHEREAS, it is customary to designate portions of Iowa's roadways as memorials to our State's fallen soldiers; and

WHEREAS, there is an on-going effort to designate Highway 130, between the cities of Davenport and Tipton, as the "Specialist 5 Gary L Hein Memorial Highway"; and

WHEREAS, according to those who knew him, Gary Hein's connection to this area is as follows:

"Gary Hein was the eldest child of Lloyd and Arlene Hein. The Hein family farm was located just south and west of Bennett and just south of Highway 130 (then Highway 150). Gary was a 1966 graduate of Bennett High School. He was a soft spoken young man. He was always smiling, quick to laugh and probably caused the least amount of issues or problems for any of the school faculty. His love of farming was evident and rather than extracurricular after-school activities, he was always eager to hurry home to help on the family farm and there was little doubt that farming was going to be his profession.

It has now been over 50 years since graduation and for the 50 year class reunion of the Bennett High class of 1966, the classmates were asked to give a one-word description of each of the class members. When the responses were collected... the vast majority of the class had described Gary as either 'quiet or shy.'"

AND, WHEREAS, those who knew Gary have approached several public governmental entities to ask them to support their request that this designation be considered.

NOW, BE IT THEREFORE RESOLVED, the City Council of the City of Tipton, Iowa hereby supports the designation of Highway 130 within Tipton's city limits as the "Specialist 5 Gary L Hein Memorial Highway" and encourages the Iowa DOT and other governmental entities to officially approve this designation.

PASSED AND APPROVED this 2nd day of April, 2018.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 040218A, which was passed by the Tipton City Council this 2nd day of April, 2018.

Amy Lenz, City Clerk

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of April 2, 2018.
AGENDA ITEM:	Garbage Exemption.
ACTION:	Approval of one of the choices within.

SYNOPSIS

This concerns the “garbage exemption.” The question is whether to keep it as it now is or change it back to the way that it used to be.

The City’s current ordinance states:

“Where there is a multiple utility billing in the same name and where one of the locations does not produce garbage or trash, then upon filing of a written request, the City Council by specific action can reduce the second location’s service charge fee to \$5.00.”(This amount was later changed, administratively, to \$9.13.)

In a previous version of the City Code, this section said:

“Where there is a multiple utility billing in the same name and where one of the locations does not produce garbage or trash, then upon the filing of a verified application, the City Council by specific action can exempt the second location from the service charge.”

Currently, we have thirteen customers that use the garbage exemption. But, whatever the City gains from the service charge is probably less than what the City loses whenever the office staff has to spend time to defend this policy to aggravated customers.

Our recommendation is to return to the previous policy. If you’d like to do that, we can present you with an ordinance to consider at an upcoming meeting.

However, if you go in this direction, it is possible that these questions might come up:

--Would a revised ordinance only affect charges going forward, or will it be retroactive in some way?

--The policy in both the current and the previous ordinances seems to limit the exemption to a second location only. What if someone has more than just a second location? Could they, for example, apply for a third location, too? Admittedly, I don’t know why both versions of this ordinance section referred

Agenda Item J-4

only to a second location rather than some other number. If you want to change it, we could take the language from the older ordinance, which was:

“...the City Council by specific action can exempt the second location from the service charge.”

...and change it to something like:

“...the City Council by specific action can exempt additional locations from the service charge.”

MAYOR/COUNCIL ACTION: Approve, deny, or table action concerning a revision to the current ordinance.

PREPARED BY: BW

DATE PREPARED: March 27, 2018

AGENDA ITEM # J-5

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 2, 2018
AGENDA ITEM:	Diamond fence project (Diamond down by soccer fields)
ACTION:	Motion

SYNOPSIS: A couple years ago the City put in a new baseball/softball diamond down by the soccer fields to have for practice and possible games. Since then we have had more and more use for this diamond. Attached are some quotes from three different companies to take the next step to upgrade this diamond so more games would be possible. Within these quotes you will see fence extensions from the already installed backstop, dugouts as well as an outfield fence. The outfield fence now is only a snow fence that we have installed. We have had to reattach the snow fence multiple times throughout the season to make it look presentable.

I would like to go with Century Fence. Jon Winslow is already invested in this community, it's the lowest quote and I know he does great work. I have talked to Century Fence and they would be willing to bill the City of Tipton half this FY and half for next.

I wanted to inform the council of this project and receive approval.

I will be at the council meeting if you have any further questions.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Park

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quotes from Century Fence, D & N Fence & Lovewell Fence

PREPARED BY: Adam Spangler

DATE PREPARED: 3/26/18

CENTURY FENCE COMPANY



SINCE 1917 THE MARK OF PERMANENCE
P.O. Box 727, Pewaukee, WI 53072-0727

Office 262-547-3331
Toll Free 800-558-0507
Fax 262-691-3463
Cellular 262-993-5508
Email jwinslow@centuryfence.com

3/1/2018

Phone: 563-886-2271 Fax:

Proposal To:

City of Tipton Iowa
Adam Spangler
700 Park Rd
Tipton, IA 52772

Ship To:

700 Park Rd
Tipton, IA 52772

Installed Material Only Prepaid Freight Freight Collect F.O.B. Job Site Delivery Schedule:

Description

80' Chain link fence without barbed wire, 8' high overall. Fabric shall be 2" mesh 9 gauge galvanized wire. Line posts shall be 2" O.D. and spaced a maximum of 10' on centers.

60' Chain link fence without barbed wire, 6' high overall. Fabric shall be 2" mesh 9 gauge galvanized wire. Line posts shall be 2" O.D. and spaced a maximum of 10' on centers.

250' Chain link fence without barbed wire, 4' high overall. Fabric shall be 2" mesh 9 gauge galvanized wire. Line posts shall be 2" O.D. and spaced a maximum of 10' on centers.

The top and bottom rails shall be galvanized with bottom rail on the 8' and 6' fence, rail (1-5/8" o.d.).

7 gauge tension wire shall be attached along the bottom of the 4' fence fabric.

2 - 3" steel pipe End posts, 8' high.

4 - 3" steel pipe End posts, 6' high.

2 - 3" steel pipe End posts, 4' high.

All posts shall be driven.

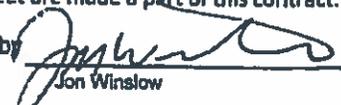
Material and Labor: \$6,129.00

Excludes excavation through rock, frost, or backfill
Excludes locating of private utilities

Acceptance: This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

Terms of Payment: Net Cash upon receipt of invoice.

Buyer's signature _____ Date _____

Submitted by 
Jon Winslow



QUOTE

Monday, February 05, 2018

D & N Fence Co., Inc.

"Craftsmanship at its finest"

4000 Blairs Ferry Rd. NE
Cedar Rapids, IA 52411
Phone: (319)-393-0468
Fax: (319)-393-0667
Email: dnfenceco@qwestoffice.net

TO: City of Tipton
Attn: Adam Spangler
PH: 563-886-8871
CELL: 563-886-4271
Email: aspangler@tiptoniowa.org

Project: Tipton Park Fence- Tipton, IA

Supply and install 80' of 8' high chain link fence, 60' of 6' high chain link fence and 250' of 4' high chain link fence - \$6,200.00

Quotation prepared by: Doug Ayers

THANK YOU FOR YOUR BUSINESS!

LOVEWELL FENCING, INC.

21080 HOLDEN DRIVE
DAVENPORT, IOWA 52808
PHONE (563) 381-7025
FAX (563) 381-4005

PROPOSAL AND CONTRACT

Date 3-9-18

To: City of Tipton

Attn: Adam Spangler

Re: Tipton East Ball Field

SPECIFICATION	Sideline	Dugout	Outfield
FABRIC	Galv. 1.2oz	Galv. 1.2oz	Galv. 1.2oz
SALVAGE	KK	KK	KK
FABRIC HEIGHT	8'0"	8'0"	4'0"
GAUGE	9	9	9
MESH	2"	2"	2"
OVERALL HEIGHT	8'0"	8'0"	8'0"
TOP RAILS	1 5/8"	1 5/8"	1 5/8"
LINE POSTS	2 1/2"	2 1/2"	2"
TERMINAL POST	3"	3"	3"
GATE POSTS	None	None	None
BARB WIRE	None	None	None
CENTER RAIL	1 5/8"	1 5/8"	None
BRACING	None	None	None
BOTTOM	1 5/8"	1 5/8"	7ga Wire
GATE FRAME	None	None	None
HINGES	None	None	None
TIES	9ga Alum	9ga Alum	9ga Alum
MISC			

	L.F.	STRETCHES	TERMINAL	GATE POST
Sideline	80	2	3"	---
Dugout	60	2	3"	---
Outfield	250	1	3"	---

Sideline:

- 80' of 8' high galvanized chain link fence
- 1 5/8" Top / Middle / Bottom Rail, WT40
- 2 1/2" Line Post, WT40
- 3" Terminal Post, WT40

Dugout:

- 60' of 8' high galvanized chain link fence
- 1 5/8" Top / Middle / Bottom Rail, WT40
- 2 1/2" Line Post, WT40
- 3" Terminal Post, WT40

Outfield:

- 250' of 4' high galvanized chain link fence
- 1 5/8" Top Rail, WT40
- 2 1/2" Line Post, WT40
- 3" Terminal Post, WT40
- 7ga Bottom Tension Wire
- Outfield fence posts to be drive set

Total Price \$ 7,660.00

SCOPE OF WORK:

This bid includes material and labor to install the above proposed footage of fence and gates

Sales tax is not included in bid.

Pricing is good for 30 days.

Bond and AGC Dues are NOT Included in our bid.

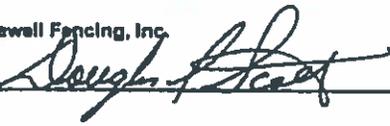
TERMS AND CONDITIONS

- The customer shall furnish space near the site of the fence construction for storage of contractor's equipment and materials.
- INSURANCE:** Any special provisions in your contract which requires additional insurance costs, will be added to our bid. Our insurance coverage is:
 - General Liability \$1,000,000 Occurrence
 - Commercial Auto Liability \$1,000,000 Combined Limit
 - Umbrella / Excess Liability \$5,000,000 Occurrence
 - Worker's Compensation / Employers Liability Statutory / \$100,000 / \$500,000 / \$100,000

NOTICE: Contracts that contain Waiver of Subrogation, Primary & Noncontributory - Additional Insured & Amendment of personal injury language will either be struck from the contract or result in additional contract costs.
- Work as provided in this contract shall be done during regular working hours unless otherwise specified.
- The customer shall prevent other workmen from interfering with the contractor.
- The customer is responsible for the location of any fences constructed and said location shall be clearly marked by the customer. Customer must locate underlying cables and pipes.
- The customer is solely responsible for any errors, in the location of any fence constructed by the contractor.
- This offer does not provide for any grading work or other work which is necessary because of the fence installation unless specified in this offer.
- Contractor reserves the right to charge the customer an amount about the total cost reflected in this offer for any fence post holes were more than 50% of the hole must be cut through solid rock or hard packed rock.
- No pro rata charge of any kind shall be charged against the contractor unless previously agreed to in writing.
- Light, heat, power and elevator service shall be furnished by the customer to the contractor without expense.
- In the event of damage to the premises, whether by theft, fire, water or other disaster, all materials actually erected or stored on the premises are there at the customer's risk.
- The contractor is not responsible for delays caused in the performance of the work herein which are caused by delays or failures caused by strikes, fires, accidents, car shortages, embargoes or other conditions beyond the control of the contractor.
- In the event that it becomes necessary for the contractor to enlist the services of an attorney to collect from the customer the amount due under this contract, the customer shall pay reasonable attorney's fees incurred in collecting said amount.
- The offer herein becomes null and void if not accepted within 30 days of the proposal date. If the completion of the work required in this contract is unreasonably delayed by the customer, the customer will be responsible for any increases in the cost of material and labor incurred by the contractor because of said delay.
- No fencing inside of building.
- No electric gate operators unless specified in bid
- No electrical work included in bid.
- If hazardous chemicals are encountered on site this contract is null and void.
- Payment terms as stated on invoice.

The above proposal is only an estimate of the cost of doing the fencing requested. If this proposal is signed by an agent of Lovewell Fencing, Inc., said proposal shall become an offer to perform the work provided herein for the estimated total cost shown in the proposal. The customer may accept this offer by Lovewell Fencing Inc. by signing his name on this proposal and shall become a binding contract between Lovewell Fencing, Inc. and the customer and shall be given the full legal effect of a binding contract. This written document shall be deemed to contain the entire agreement between the parties and no verbal agreement will be considered valid.

Lovewell Fencing, Inc.

By: 

Accepted by: _____

AGENDA ITEM J-6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	4/2/2018
AGENDA ITEM:	DRIP Program Request
ACTION:	Motion to approve, deny or table

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) request
Applicant: Doreena Crock – DBA: Touch of Class – 316 Cedar Street
Amount approved by the Commission to begin project: \$5,161.00

BUDGET ITEM: 125-5-590-2-65800

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: See below

PREPARED BY: Linda Beck

DATE PREPARED: 3/28/2018



417 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

March 28, 2018

Dear City County Members:

The Tipton Development Commission met on March 22, 2018 to consider a DRIP (Downtown Revitalization Incentive Program) request.

Reimbursement Request:

Doreena Crock – DBA: Touch of Class – 316 Cedar Street, Tipton

- Project total: \$10,322.00
- Program Category: Exterior Façade Grant
- **\$5,161.00 was approved by the Commission**
- This project does meet the guidelines

Respectfully Submitted,

Linda Beck
Tipton Development Director

**Westrum Leak Detection Inc.
3226 360th St
Stratford, IA. 50249**

**Bryan
Tipton Municipal Utilities
407 Lynn St.
Tipton, IA 52772-1633**

Dear Bryan ;

As you know, because of increasing production, testing, liability, and maintenance costs, operating and maintaining an efficient water distribution system has become a necessity.

Since 1985, **WESTRUM LEAK DETECTION**, using the very latest in computerized leak detection correlator technology, has provided leak detection surveys and emergency main break service calls all over the midwest, and can provide emergency service on a moments notice.

The evidence demonstrates that **EVERY** city can survey it's system annually at a very cost effective price. We stand ready to provide all your leak detection needs. Call us at 1-888-500-4433 (24) hr's a day if you have any questions.

Enclosed is a proposal for a computerized leak detection survey for Tipton.

Sincerely ,



**Noel Westrum
President**

3/28/18

**LEAK DETECTION PROPOSAL BY:
WESTRUM LEAK DETECTION.**

**3226 360th St.
STRATFORD, IA. 50249**

**For
Tipton Municipal Utilities
407 Lynn St.
Tipton, IA 52772-1633**

Computerized leak detection survey description.

- 1. Beginning In 2018** once a year all accessible hydrants and / or valves will be monitored as needed with sensitive listening transducers / amplifier equipment to determined if leakage is occurring.
- 2.** All areas where leakage is confirmed will be further investigated with the computerized correlator to pinpoint the location of the leaks.
- 3.** A report will be submitted containing detailed drawings of all leaks located, the estimated leak sizes, and savings resulting from the repair of the leaks.
- 4. Westrum Leak Detection** will provide all equipment and personnel to accomplish the above.
- 5.** The city/utility shall provide all personnel for traffic control, if needed, to successfully and safely complete the survey.

OPTION #1 (1 year agreement)
SURVEY COST \$2,500

Date and sign here for 1 year agreement

OPTION #2 (3 year agreement)
SURVEY COST \$2,400 Each year

Date and sign here for 3 year agreement

OPTION #3 (5 year agreement)
SURVEY COST \$2,300 Each year

Date and sign here for 5 year agreement

Noel Westrum
President



PS All surveys are subject to scheduling and do not include any service calls.

Sign and return a copy

Email address --Bbrennan@tiptoniowa.org

Email address -- nwestrum@globalccs.net

Goal-Setting Session Results for 2018

At last year's goal-setting meeting, periodic updates were recommended. The goal-setting results were divided into three main categories:

- “Givens” or things we know we want to do.
- “Initiatives and Programs.”
- “Capital Improvement Projects.”

Updates on each will be given over the course of your next three Council meetings.

“GIVENS” (Update at April 2 Council meeting.)

--Updating Employee Handbook.

I was first sent Holly Corkery's redraft of our handbook on Nov 14, 2017. Admittedly, it hasn't been an easy document to read. I've been working it in as I can, but, on March 23, I emailed Holly to say that I thought the new version of the handbook had gotten too long and too technical. Maybe that's just the way things are now and nothing can be done about it. But, I'd like to see if there's a simpler way.

Holly's draft also includes newly re-written sections on Harassment, Sexual Harassment, and Retaliation. I thought these sections were fine. I asked Holly to give us a proposal for doing in-house training on these topics. We plan to tape her presentation, so we can show it to employees that can't see it "live." We hope to have her presentation done in April or May.

These two “Givens” are similar:

--Revamping of DRIP funding requirements and qualifications to broaden scope of businesses able to use the funding.

--Utilize TIF money for downtown improvements and identify potential areas where developers are able to use the same to build affordable housing.

We've asked the Development Commission to do special meetings to help us develop new programs: a business RLF, a housing RLF, and re-write and possible expansion of DRIP.

The two “givens” above are similar because both goals assume the possible use of TIF. Almost every year, the State Legislature considers changing the TIF law, so it doesn't make sense to propose changes to these programs until we see if the TIF law changes. But, assuming the law doesn't change, we will need to work with our TIF attorney to change the City's TIF (Urban Renewal) Plans to include new and redefined projects to make them eligible for using TIF. The revised TIF Plans will also likely require us to accept the possible expiration of two of our older TIF districts and re-set them as new TIF districts with new base years.

DRIP is a grant program for the downtown district. The City approves grants for building improvements then claims reimbursements for its grants from the increased incremental

value that's generated by increased property values. The Development Commission is considering changes that will allow projects beyond façade improvements.

Along with a revised version of DRIP, we're considering a proposed companion program called TRIP. This would be similar to DRIP. The only difference is that it can be used for businesses outside of the downtown district.

I already have drafts of general lending guidelines and applications for the proposed revolving loan funds for businesses and low-to-moderate owner-occupied housing property owners. But, in both cases, the City has to identify money that can be used to capitalize each loan fund. Melissa and I will be trying to do that.

These two "Givens" are actually the same thing:

--Establishing City Funded Revolving Loan Fund to assist local businesses.

--Set up fund for all commercial businesses to use, like was discussed in committee.

This idea was briefly mentioned in the previous section. I have guidelines and an application roughed-out, and we'll be working with the Development Commission on finalizing a proposal for the Council's review.

The goal refers to what "was discussed in committee." Basically, that was a no- or low-interest loan for up to \$10,000 for up to 5 years with a low match requirement. The main obstacle to going forward with this loan fund is that of finding a way to capitalize it. For example, can we find a beginning amount such as +/- \$100,000 to use for loans? That's what Melissa and I will be trying to do.

--Sewer and water rates adjustments.

This wasn't in the survey results that went to the Council's goal-setting meeting. I left the goal-setting meeting early and found out later that this came up as a goal. In talking to Melissa about this, she thinks that Pat Callahan combined sewer and water with the discussion about the electric and gas rates.

But, since this is on the list, we've started to talk about whether this might increase rates to help fund future projects. We can report more on this later.

--Review rates for electric and gas.

Last year's new rate ordinances were structured to increase or decrease according to a cost index for each utility.

For the gas utility, the City's cost is highly variable, so Virgil checks it for every billing that's done. And, since last summer, the City's cost for gas has gone down, so the cost to the customer has gone down correspondingly.

The cost of power for the electric utility aren't as variable. Floyd wants to ask Bob Latham (who put the study together) for more information on how to determine Tipton's "cost of power index." He said that he wants to make sure that the Louisa operation is accurately represented in this.

Also, these CIP items...

--Aquatic Center repairs.

HBK gave its “Mechanical and Structural” report at the March 19 Council meeting. The Council’s consensus was that HBK’s recommendations were on the right track and that they should proceed accordingly.

--Wastewater Treatment Plant Improvements – per Iowa DNR directives.

The City is currently testing the NanO2 technology to see if it will give us a less expensive treatment option than some of the other options of which we’re aware. We’re also meeting with Senator Ernst and State Rep Kaufmann to see if they might offer any assistance toward what might characterized burdensome regulatory requirements.

**Below are the other sections of the annual list of goals.
There will be updates on these at upcoming Council meetings.**

“INITIATIVES AND PROGRAMS” (Update at April 16 Council meeting.)

“CAPITAL IMPROVEMENT PROJECTS” (Update at May 7 Council meeting.)

