

May 7, 2018  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson, Spear and McNeill. Also present: Wagner, Armstrong, Lenz, Beck, Taber, B. Brennan, Nash, Kepford, Penrod, K. Johnson, Spangler, Walsh, other visitors and the press.

**Agenda:**

Motion by Boots, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Mayor for a Day Essay Winner, Molly Chapman  
Molly Chapman, a 7<sup>th</sup> Grader, read her 'If I Were Mayor' essay aloud.

2. A group of citizens shared their concerns about parking issues downtown.

**Consent Agenda:**

Motion by Anderson, second by McNeill to approve the consent agenda which includes the April 16<sup>th</sup> Council Meeting Minutes, March 29<sup>th</sup> Library Minutes, March Library Director's Report, April 11<sup>th</sup> Airport Minutes, Liquor License Renewal for Cedar County VFW, and the following Claims List. Following the roll call vote the motion passed unanimously.

ALBAUGH PHC INC	RESTROOM REPAIRS	256.00
AUCA CHICAGO LOCKBOX	MATS	84.00
BARTON SOLVENTS INC	DRUM DEPOSIT RETURN	791.80
BIOENGINEERING, UNIVERSITY	AED & MRX RECERTIFICATIONS	289.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	48.90
CENTRAL IOWA DISTRIBUTING	OPERATING SUPPLIES	205.60
CHUCK PAUL TRUCKING	HAUL SALT	295.44
CINTAS CORPORATION	FIRST AID SUPPLIES	162.53
CINTAS CORPORATION #342	UNIFORMS, SHOP TOWELS, MATS	509.70
CJ COOPER & ASSOC INC	RANDOM SCREENING	35.00
D'ALICIAS CUPCAKERY & CAFE	DARE SUPPLIES	108.00
EASTERN IOWA TIRE	TIRES FOR POLICE CARS	507.36
ENERGY ECONOMICS INC	LARGE VOLUME METER REPAIR	876.38
FELD FIRE	VEHICLE OPERATIONS SUPPLIES	1201.50
FILTRATION CORP. OF AMERIC	OPERATING SUPPLIES	134.64
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	1478.74
FORTERRA PIPE & PRECAST	RINGS FOR MANHOLES	981.00
G & K SERVICES	UNIFORMS	349.17
G & L CLOTHING	HI VIS SWEATSHIRT	179.25
GLOBAL RENTAL CO INC	PICKUP RENTAL TRUCK	600.00
H & H AUTO	TIRE REPAIR #118	23.00
HASTY AWARDS	278 SOCCER MEDALS	634.37
HBK ENGINEERING LLC	AQUATIC CENTER	4753.75

IMAGE TREND INC	CLEARING HOUSE SERVICES	92.00
INTEGRATED TECHNOLOGY PART	ANNUAL PHONE SYSTEM AGRMNT	5028.32
IOWA CITY AREA DEVELOPMENT	LEADING COMPLEX CLASS	1600.00
IOWA COUNTY ATTORNEYS ASSO	IOWA ACTS OF INTEREST	
IOWA DEPARTMENT OF INSPECT	CONFRNCE	65.00
IOWA DEPT OF AGRICULTURE	FOOD SERVICE LICENSE	67.50
IOWA ONE CALL	FUEL METER RENEWAL	4.50
IOWA PRISON INDUSTRIES	LOCATES	27.00
JAB INK DESIGN	TURBO ULTRASOUND	600.00
KELTEK INCORPORATED	VINYL, SIGNS, INSTALL ON TRUCK	1125.00
KEN'S REFRIGERATION & A/C	IPAD MOUNT	164.73
KUNDE OUTDOOR EQUIPMENT	REPAIR REFRIGERATOR	42.65
L L PELLING CO INC	SMALL TOOLS	591.30
LAWSON PRODUCTS INC	6.9 TON COLD MIX	759.00
MANAIRCO INC	SHOP SUPPLIES	225.57
MC CLURE ENGINEERING COMPA	OPERATING SUPPLIES	123.66
MIDWEST BREATHING AIR LLC	ANALYSIS,PLAN,STRATEGY,STUDY	6075.00
MISC. VENDOR	NFPA QUARTERLY AIR TEST	166.80
MORTON SALT INC	KAREN WESTFALL:SEW ON PATCHES	64.00
MUNICIPAL SUPPLY INC	26.03 TON SALT	1548.79
POWER LINE SUPPLY	4 ELECTRIC METERS	384.00
QC ANALYTICAL SERVICES LLC	LIGHTS FOR TENNIS COURTS	66.30
REXCO EQUIPMENT INC	WASTEWATER TESTING	1228.00
SCHIMBERG CO	REPAIR PARTS #193	195.85
SPINUTECH INC	OPERATING SUPPLIES	28.26
STOREY KENWORTHY/MATT PARR	ONLINE BILL PAY BUTTON ON WEB	168.75
SUPPLYWORKS	LASER CHECKS	356.90
T & M CLOTHING CO.	PARK BUILDINGS SUPPLIES	532.59
THE PARADIGM ALLIANCE INC	74 SUMMER BALL SHIRTS	656.50
THOMAS HEATING & AIR	FALL PUBLIC AWARENESS PROGRAM	2689.99
THOMPSON TRUCK & TRAILER	SERVICED FURNACE	221.00
TIPTON CHAMBER OF COMMERCE	REPAIR PARTS #29	125.74
TIPTON ELECTRIC MOTORS	CHAMBER BUCKS FOR DARE	60.00
TITAN MACHINERY INC	REPAIR SAWZALL	67.63
TRANS IOWA EQUIPMENT	REPAIR PARTS #18	183.13
TRANSWORLD SYSTEMS INC	FILTERS #30	281.99
TYLER TECHNOLOGIES INC	COLLECTION EXPENSE	5.00
WALMART COMMUNITY	UTILITY BILL CALLS	30.50
WASTE ZERO INC	MISC SUPPLIES	137.03
** TOTAL **	10000 YARD WASTE BAGS	5310.00
FUND TOTALS		45605.11
001 GENERAL GOVERNMENT		15,165.29

315	JKFAC CP	4,753.75
600	WATER OPERATING	276.73
610	WASTEWATER/AKA SEWER REVE	7,303.00
630	ELECTRIC OPERATING	3,407.93
640	GAS OPERATING	4,030.24
660	AIRPORT OPERATING	332.04
670	GARBAGE COLLECTION	5,351.25
810	CENTRAL GARAGE	2,309.31
835	ADMINISTRATIVE SERVICES	2,675.57
	GRAND TOTAL	45,605.11

**City Credit Card Statement**

Card Ttl **3,151.00**

**Ambulance - One Card**

Bldg Maint Supplies (for FAC) - Paypal	383.76
Bldg Maitn Supplies - Lenoach & Cilek	60.10
Training - Paypal, World Point, DPH Regulatory Programs	237.30
Misc Supplies - Paypal	16.47

**Total Charges**

**697.63**

**City Check Out - One Card**

Fuel - Pilot	31.39
Travel Training - Legends, Jethros	40.98

**Total Charges**

**72.37**

**City Clerk - One Card**

Lockout Tool Kit (Police) - Galls	8.95
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**Total Charges**

**8.95**

**City Manager - One Card**

Training - Iowa Utility Association	75.00
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**Total Charges**

**75.00**

**Economic Development - One Card**

Meeting Supplies - Caseys	28.89
Training - Iowa Utility Association	75.00

**Total Charges**

**103.89**

**Electric - One Card**

Misc Supplies - Tree Care Industry Association	28.50
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**Total Charges**

**28.50**

**Finance Director - One Card**

Misc Supplies - Adobe Systems	179.88
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**Total Charges**

**179.88**

**Gas - One Card**

Repair Parts - McMaster	28.95
Repair/Maint Supplies (Ambulance) - HVAC Salvage	33.00
Repair/Maint Supplies (FAC) - Pool Web	53.94

**Total Charges**

**115.89**

**JKFAC/Recreation - One Card**

Operating Supplies - Walmart, Swim Outlet	442.55	
Concessions - Walmart	20.62	
Office Supplies - Walmart	4.47	
Misc Supplies - Walmart, Swim Outlet	98.62	
Training - Iowa Park and Recreation	117.50	
	117.50	
Operating Supplies - Walmart	41.99	
<b>Total Charges</b>		<b>843.25</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	120.43	
Misc Supplies - Walmart	39.06	
Materials - Amazon, Walmart	483.03	
Office Supplies - Walmart, Demco	308.17	
<b>Total Charges</b>		<b>950.69</b>
<b>Police - One Card</b>		
Postage/Shipping - USPS	9.95	
Travel Training - Panera, Cedar Rapids Parking	16.04	
Misc Supplies - Amazon and fraud charge of \$207 removed	-160.08	
<b>Total Charges</b>		<b>-134.09</b>
<b>Public Works - One Card</b>		
Parts (#26) - Cummins	12.61	
Training - Region VI Iowa Section AWWA	100.00	
Office Supplies - Walmart	83.40	
Small Tools - Harbor Freight Tools	13.03	
<b>Total Charges</b>		<b>209.04</b>
<b>Statement Total</b>		<b>3,151.00</b>

PAYROLL EXPENSE FOR APRIL 2018 \$152,673.95

**Old Business:**

1. Ordinance No. 564: An Ordinance Amending City Code of Ordinances. Chapter 106 Collection of Solid Waste, Section 106.08 "Collection Fees" with the Addition of Paragraph D (Second Reading)  
 Motion by Boots, second by Spear to pass the second reading of Ordinance No. 564: An Ordinance Amending City Code of Ordinances. Chapter 106 Collection of Solid Waste, Section 106.08 "Collection Fees" with the addition of paragraph D as follows:

*D.) Where there is a multiple utility billing in the same name and one or more of the locations does not produce any solid waste, then, upon filing of a written request, the Council by specific action may exempt additional locations from the service fee. This exemption is authorized as of July 1, 2018 and is not retroactive prior to this date.*

Following the roll call vote the motion passed unanimously.

**New Business:**

## 1. Bid for Tipton City Park Spraying

Motion by Anderson, second by Boots to approve the bid from Challis Lawn Care, in the amount of \$4,175.00, to do the City Park spraying. Following the roll call vote the motion passed unanimously.

## 2. Possible Park Project

Recreation Director Spangler shared information with the council about possibly placing a sand volleyball court in the park just west of the batting cage.

## 3. Garbage Exemption, 65 Orange Street

Motion by Spear, second by McNeill to approve a partial garbage exemption for Brian King at 65 Orange Street, reducing the amount from \$18.25 per month to \$9.13 per month. Following the roll call vote the motion passed unanimously.

## 4. Garbage Exemption, 1201 Cedar Street

Motion by McNeill, second by Leeper to approve a partial garbage exemption for Chuck Urmie at 1201 Cedar Street, reducing the amount from \$18.25 per month to \$9.13 per month. Following the roll call vote the motion passed unanimously.

## 5. Mayoral Re-Appointment of Jerry Murphy to Board of Adjustments

Motion by Boots, second by McNeill to approve the mayoral re-appointment of Jerry Murphy to the Board of Adjustments. Following the roll call vote the motion passed unanimously.

## 6. Mayoral Appointment of Maureen Peck to Serve on the Cemetery Board

Motion by Spear, second by Boots to approve the mayoral appointment of Maureen Peck to serve on the Cemetery Board. Following the roll call vote the motion passed unanimously.

## 7. Purchase of Skid Steer Snow Bucket

Motion by Leeper, second by Anderson to approve the purchase of a skid steer snow bucket, from Vermeer, in the amount of \$2,275.00. Following the roll call vote the motion passed unanimously.

## 8. Cemetery Update and Quote for Hand-Digging of Graves

Director of Public Works Nash stated that the grave digging equipment took a toll on the soft ground and caused a lot of surface damage. The ground has been restored and re-seeded.

Motion by Spear, second by Anderson to accept the quote from Eric Storjohann to hand dig the graves for \$500.00 per burial. Following the roll call vote the motion passed unanimously.

## 9. Purchase of Feeder Cable for Lemon Street

Motion by Leeper, second by McNeill to approve the purchase of feeder cable, from Power Line Supply, in the amount of \$38,400.00, so the electric department can bury the electric overhead feeder on Lemon Street. Following the roll call vote the motion passed unanimously.

## 10. Replacement of Shop Doors at Gas and Electric Building

Electric Superintendent Taber stated that there are three doors in the Gas and Electric building that need to be replaced. The current doors and frames are rusting out. Esbeck Masonry is the only one to show interest and give a quote to replace the three doors.

## 11. Downtown Lights Update

Electric Superintendent Taber stated that electronic driver ballasts are beginning to fail on the downtown lights and wanted to make the council aware that they are working on getting replacement parts.

## 12. Amendment No. 1 to the Agreement for Engineering Services, Tipton SSES Improvements

Motion by Boots, second by McNeill to approve Amendment No. 1 to the agreement for engineering services, Tipton SSES Improvements. Following the roll call vote the motion passed unanimously.

13. Goal Setting Session Results for 2018

Manager Wagner reviewed the updates for the "Capital Improvement Projects" category. The category includes the following:

**Top Priority:**

1. Permanent council chambers.
2. New ambulance.
3. New 60# gas main extension from TBS to South Street to increase capacity in the Industrial Park and possibly extend to the Deer Run Addition.
4. Bike/walking trail where funding is available.
5. Complete a minimum number or more of annual street projects and water/sewer projects.
6. Kiosk at the cemetery with mapping.
7. Cement area to park the police squad cars and canopy of some type.

**Reports of Mayor/Council/Manager/Department Heads:**

**Council**

Council member McNeill would like to set up a meeting with the Cedar County Supervisors to discuss the possibility of cost sharing for paving approximately 1,000 to 1,500 feet beyond what is already part of the City Street Project construction of Old Muscatine Road.

**Department Heads**

Electric Superintendent Taber shared a review of the power outage incident that took place at 5<sup>th</sup> and Plum Street, on Thursday, May 3<sup>rd</sup>.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:31 p.m.

Mayor\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk