

July 2, 2018  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Taber, Penrod, B. Brennan, Nash, Kepford, Beck, Ratliff, T. Johnson, Donohoe, Walsh, other visitors and the press.

**Agenda:**

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Larry Hodgden spoke of his concerns about the gas main extension to the rural subdivision two miles southwest of Tipton. Gas Superintendent assured Hodgden that the feedback at the HOA meetings has been positive.

**Consent Agenda:**

Motion by Anderson, second by Leeper to approve the consent agenda which includes the June 18<sup>th</sup> Council Meeting Minutes, May 29<sup>th</sup> Library Minutes, May Library Director's Report, June 13<sup>th</sup> Airport Minutes, June Development Director's Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

ALBAUGH PHC INC	FAC SHOWER REPAIRS	164.50
ARCH CHEMICAL INC	CHEMICALS	410.00
AUCA CHICAGO LOCKBOX	MATS	168.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	519.25
CEDAR COUNTY ENGINEER	67.10 GL DSL	1040.11
CEDAR COUNTY VFW POST 2537	2 AMERICAN FLAGS	190.84
CINTAS CORPORATION	FIRST AID SUPPLIES	198.55
CINTAS LOC	UNIFORMS	501.64
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	174.00
COMMUNITY INSURANCE SERVIC	FIRE & AMB RENEWAL	1016.93
DAVE & SALLY KRUSE	TIF REBATE PAYMENT	2716.96
ENVIRONMENTAL SYSTEMS RESE	GIS PRIMARY MAINTENANCE	400.00
FARNER-BOCKEN COMPANY	CONCESSIONS	2785.79
FELD FIRE	PPV FAN	2550.00
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	974.73
FRIENDS OF THE ANIMALS	1 DOG	75.00
GREAT WESTERN SUPPLY CO	HAIR/BODY SOAP	155.52
HERMSEN AUTOMOTIVE LLC	PARTS FOR LADDER TRUCK	585.93
IIW PC	WAYFINDING SIGNAGE	3238.00
INTEGRATED TECHNOLOGY PART	DEPOSIT ON 3 COMPUTERS	5391.97
IOWA ASSOCIATION OF	TESTING	35.00
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS & ARTICLES	1200.00
JAB INK DESIGN	BANNER, SIGNS, STAKES FOR 4 <sup>TH</sup> OF JULY	163.00
JIM'S SEPTIC SERVICE, INC	PUMP SEPTIC TANK	295.00

JOHN & BONNIE DORNFELD	TIF REBATE PAYMENT	395.39
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	400.00
KOCH ELECTRIC	INSTALL GFCI	5499.40
KUNDE OUTDOOR EQUIPMENT	STIHL QUICKCUT	3764.29
LINE-X TRUCK WORLD	CARGO GLIDE	2479.00
LYNCH DALLAS PC	LEGAL SERVICES	2966.50
M3 AUTO PARTS	SOLENOID	37.30
MIDWEST WHEEL COMPANIES	6 LIGHTS	809.94
MIKE COOK	TIF REBATE PAYMENT	962.69
MISC. VENDOR	CLEMENS CANVAS & MFG:STRAPS	252.50
O'ROURKE MOTORS INC	TIF REBATE PAYMENT	1461.71
OFFICE EXPRESS	OFFICE SUPPLIES	587.80
PEPSI-COLA	DRINK ORDER	930.31
PRAXAIR DISTRIBUTION INC	OXYGEN	44.92
SWANK MOTION PICTURES INC	MOVIE IN THE PARK DVD	435.00
T & M CLOTHING CO.	12 T SHIRTS FOR SWIM CLUB	864.00
TIPTON CONSERVATIVE	MINUTES, FAC SCHEDULE	641.15
TIPTON ELECTRIC MOTORS	PRESSURE WASHER RREPAIR	111.25
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	5.00
UNIFORM DEN INC	PANTS, SHIRT	122.88
VERMEER SALES & SERVICE IN	TIF REBATE PAYMENT	361.35
WALMART COMMUNITY	PROGRAM SUPPLIES	1501.04
** TOTAL **		49584.14
FUND TOTALS		
001 GENERAL GOVERNMENT		29,061.99
121 LOCAL OPTION TAX		3,238.00
125 TIF SPECIAL REVENUE FUND		5,694.86
600 WATER OPERATING		271.22
610 WASTEWATER/AKA SEWER REVE		13.36
630 ELECTRIC OPERATING		1,859.95
640 GAS OPERATING		2,106.94
660 AIRPORT OPERATING		295
670 GARBAGE COLLECTION		29.49
810 CENTRAL GARAGE		1,331.22
835 ADMINISTRATIVE SERVICES		5,682.11
GRAND TOTAL		49,584.14
PAYROLL EXPENSE FOR JUNE 2018		\$165,144.74

**Old Business:**

1. Ordinance No. 565: An Ordinance Amending City Code of Ordinances, Chapter 24 Airport Committee, Section 24.02.1 "Composition; Appointment; Term; Vacancies" (Final Reading)

Motion by Spear, second by McNeill to pass the final reading of Ordinance 565: An Ordinance Amending City Code of Ordinances, Chapter 24 Airport Committee, Section 24.02.1 "Composition; Appointment; Term; Vacancies".

Following the roll call vote the motion passed unanimously.

2. National League of Cities (NLC) Service Line Warranty Program Marketing Agreement

Motion by McNeill, second by Leeper to deny the NLC Service Line Warranty Program Marketing Agreement. The motion did not pass with the following vote:

Aye: McNeill, Leeper

Nay: Boots, Anderson, Spear

Motion by Anderson, second by Boots to approve the NLC Service Line Warranty Program Marketing Agreement.

Following the roll call vote the motion passed unanimously.

3. Mayoral Appointment of Tiffany Meinert to Serve on the Downtown Parking Study Committee

Motion by Boots, second by Spear to approve the Mayoral appointment of Tiffany Meinert to serve on the Downtown Parking Study Committee. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Purchase Electrofusion Machine

Motion by Leeper, second by Spear to approve the purchase of an electrofusion machine from Irby Utilities in the amount of \$6,531.21. The machine is used to fuse sections of plastic gas pipe or fittings together. Following the roll call vote the motion passed unanimously.

2. Purchase Materials for the Electric Department

Motion by Leeper, second by Boots to approve the purchase of materials for the electric department in the amount of \$10,209.09. Following the roll call vote the motion passed unanimously.

3. Freedom Rock Lighting

Motion by Boots, second by Spear to approve the purchase of two light poles from Power Line Supply in the amount of \$8,005.74. One light pole is for the Freedom Rock which the City will be reimbursed for in the amount of \$4,407.33, and the other one will be kept in stock. Following the roll call vote the motion passed unanimously.

4. Increase Purchase Power Adjustment (PPA)

Motion by Boots, second by Leeper to approve increasing the PPA from .029159 to .033196. Following the roll call vote the motion passed unanimously.

5. Purchase 7,500 Gallons of Fuel for the Power Plants

Motion by Anderson, second by Leeper to approve the purchase of 7,500 gallons of fuel for the power plants.

Currently the market is fluctuating at about \$2.33 per gallon. Electric Superintendent Taber is hoping it will get down to the \$2.10 range and then he will purchase. Following the roll call vote the motion passed unanimously.

6. Pay Application No. 1, BWC Excavating, Lemon Street Project

Motion by Spear, second by McNeill to approve Pay Application No. 1 to BWC Excavating in the amount of \$61,838.59, for the Lemon Street Project. Following the roll call vote the motion passed unanimously.

7. Pay Application No. 2, Heuer Construction, Street Improvements Project

Motion by McNeill, second by Leeper to approve Pay Application No. 2 to Heuer Construction in the amount of \$367,592.64, for the Street Improvements Project. Following the roll call vote the motion passed unanimously.

8. Designate Tawnya Johnson as Power Plant Operator

Motion by McNeill, second by Leeper to approve the Personnel Committee's recommendation to designate Tawnya Johnson as Power Plant Operator according to the conditions stated within. Following the roll call vote the motion passed unanimously.

9. Resolution 070218A: Resolution Setting the Compensation for Appointed City Officers and Employees for Fiscal Year 2018-2019

Motion by Leeper, second by Spear to approve Resolution 070218A, the resolution setting the compensation for appointed City officers and employees for Fiscal Year 2018-2019. Following the roll call vote the motion passed unanimously.

10. Audit Agreement with Clifton Larson Allen LLP

Motion by Boots, second by Anderson to approve the audit agreement with Clifton Larson Allen LLP. Following the roll call vote the motion passed unanimously.

11. Downtown Revitalization Incentive Program (DRIP) Request, 529 Cedar Street

Motion by Boots, second by Spear to approve the DRIP request for 529 Cedar Street in the amount of \$7,500. Following the roll call vote the motion passed unanimously.

12. Downtown Revitalization Incentive Program (DRIP) Reimbursement Request, 519 Cedar Street

Motion by Anderson, second by Leeper to approve the DRIP Reimbursement Request for 519 Cedar Street in the amount of \$4,972.10. Following the roll call vote the motion passed unanimously.

13. Downtown Revitalization Incentive Program (DRIP) Reimbursement Request, 521 Cedar Street

Motion by Spear, second by Boots to approve the DRIP Reimbursement Request for 521 Cedar Street in the amount of \$4,972.10. Following the roll call vote the motion passed unanimously.

14. Closure of North Avenue (East 10<sup>th</sup> Street to East 11<sup>th</sup> Street) During the 4<sup>th</sup> of July Parade

Motion by McNeill, second by Leeper to approve the closure of North Avenue (East 10<sup>th</sup> Street to East 11<sup>th</sup> Street) during the 4<sup>th</sup> of July parade. Following the roll call vote the motion passed unanimously.

15. Move August 6<sup>th</sup> Council Meeting to August 13<sup>th</sup>

Motion by Boots, second by McNeill to move the August 6<sup>th</sup> council meeting to August 13<sup>th</sup>. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Council member Spear with the Cemetery Committee stated that they have been working on, and are moving forward to getting a Kiosk.

Manager Wagner stated that one proposal was received for the bike trail project, from IIW PC. Wagner is to come up with a recommendation.

Electric Superintendent Taber shared that the City set a new system peak record of 10.3 megawatts.

Water/Wastewater Superintendent stated that the leak detection survey went well. There were six hydrants found leaking with four of them stopped, and two still being repaired. The City will receive a detailed report of the survey.

Director of Public Works Nash gave an update on the street projects. They are going well and are on schedule.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:29 p.m.

Mayor\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk