# City of Tipton, Iowa

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|---|---|
| **Meeting:** | **Tipton City Council Meeting** |
| **Place:** | **Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772** |
| **Date/Time:** | **Monday, August 13, 2018, 5:30 p.m.** |
| **Web Page:** | **www.tiptoniowa.org** |
| **Posted:** | **Friday, August 10, 2018** **(Front door of City Hall & City Website)** |

| | | | |
|---|---|---|---|
| **Mayor:** | Bryan Carney | | |
| **Council At Large:** | Leanne Boots | **Council At Large:** | Pam Spear |
| **Council Ward #1:** | Ross Leeper | **Council Ward #2:** | Dean Anderson |
| **Council Ward #3:** | Tim McNeill | | |
| **City Manager:** | Brian Wagner | **City Attorney:** | Lynch Dallas, P.C. |
| **Finance Director:** | Melissa Armstrong | **Gas Utilities Supt:** | Virgil Penrod |
| **City Clerk:** | Amy Lenz | **Electric Utilities Supt:** | Floyd Taber |
| **Dir. of Public Works:** | Steve Nash | **Water & Sewer:** | Brian Brennan |
| **Police Chief:** | Lisa Kepford | **Emergency Med Dir:** | Brad Ratliff |
| **Park & Recreation:** | Adam Spangler | **Economic Dev. Director:** | Linda Beck |

A. **Call to Order**
B. **Roll Call**
C. **Pledge of Allegiance**
D. **Agenda Additions/Agenda Approval**
E. **Communications:**

1. Laura Twing-Add ADA Compliant Entrance to Commercial Property at 514 Cedar Street

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

F. **Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – City Council Minutes, July 16, 2018
2. Approval – City Council Minutes, July 30, 2018
3. Approval - Development Director's Report, August 2018
4. Approval - Library Minutes, June 26, 2018
5. Approval - Library Director's Report, June 2018
6. Approval - Library 2017-2018 Annual Report
7. Approval – Airport Minutes, July 11, 2018
8. Approval – Airport Minutes, August 8, 2018
9. Approval – Claims List

G. **Mayoral Proclamation**

## H. Old Business

## I. New Business

1. Consideration of One-Time Water and Sewer Bill Exemption, 801 Locust Street

2. Consideration of Garbage Exemption, 529 Cedar Street

3. Consideration of Garbage Exemption, 118 West 5th Street

4. Resolution 081318A: Resolution to Assess Utility Charges Due to Non-payment by Property Owner (Melissa)

5. Discussion and Possible Approval Concerning Whether to Modify the City's Current Claims Process (Melissa, Finance Committee)

6. Discussion and Possible Action Concerning Approval of Pay Estimate No. 2 for BWC Excavating for Lemon Street Project, $199,679.73 (Alex/McClure)

7. Discussion and Possible Action Concerning Approval of Change Order No. 1 from BWC Excavating for Lemon Street Project, Deduct of $3,700.00 (Alex/McClure)

8. a. Discussion and possible action concerning a decision to select a strategy for storm water I & I.
   b. Discussion and possible action concerning a decision to select a strategy for future wastewater treatment.
   c. Discussion and possible action concerning a presentation on the City's current and future debt structure and possible increases in the wastewater/sewer rates.
   d. Discussion and possible action concerning a proposed engineering agreement with McClure Engineering for a wastewater treatment facility.

9. Discussion and Possible Action Concerning Street Project CIP (Brian W)

10. Discussion and Possible Action to Approve the Purchase of Supplies for the Electric Department (Floyd)

11. Discussion and Possible Action to Approve Moving the September 3rd Council Meeting to September 5th

## J. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads
   a. Downtown Line Painting (Steve)
   b. South Street and Lemon Street Update (Steve)
   c. Trailer Park Rebuild (Floyd)

## K. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

RECEIVED AUG 03 2018

# Request To Be Placed on the Council Agenda

Requests must be made prior to 12 p.m. Wednesday preceding Council Meetings.

Name: Laura Twing

Address: Tipton 52772

Phone:

Email address:

Reason for request, please be specific.

I wish to add an ADA compliant entrance to my commercial property at 514 Cedar Str in Tipton, and to modify cement stairs to current entrance. I propose to change one south window into a door, and construct a cement ramp from alley level to 1rst floor level. The ramp, parellell to the south side of the building, needs to be 48" wide. My property extends 12" south of the building, so I would need to use 36" of city property in the alley. I am asking for that permission

Date of Council Meeting: Aug 13 2018

Today's date and time: Aug 3 9:00 am

Signature:

S:\LF Shared Docs\Forms

July 16, 2018
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, and Anderson. Absent: Spear. Also present: Wagner, Lenz, Taber, Penrod, B. Brennan, Nash, Ratliff, Spangler, Donohoe, K. Johnson, Peck, other visitors and the press.

**Agenda:**
Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**
1. Laura Twing purchased the building at 514 Cedar Street and would like to put in a handicap accessible door. Laura has been in touch with Building Inspector Terri Goerdt, and he is concerned about it possibly crossing into the alley. Laura shared some photos of different options she is looking at. She will get the permits completed and returned soon.

**Consent Agenda:**
Motion by Leeper, second by McNeill to approve the consent agenda which includes the July 2nd Council Meeting Minutes, June 2018 Treasurer's and Investment Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

| | | |
|---|---|---|
| ALBAUGH PHC INC | RESTROOM REPAIRS | 181.62 |
| BARRON MOTOR SUPPLY | PARTS | 39.54 |
| BEMES INC | MEDICAL SUPPLIES | 647.64 |
| BINNS & STEVENS | DUST CONTROL LEMON AVE & 235TH | 1691.00 |
| BOW TIE AUTOMOTIVE | REPAIRS #52 | 5238.60 |
| CEDAR COUNTY AUDITOR | DISASTER SERVICES ASSESSMENT | 32807.39 |
| CEDAR COUNTY CO-OP | FUEL DISCOUNT | 4504.58 |
| CEDAR COUNTY ECONOMIC DEVE | COMMISSION DUES | 8890.00 |
| CEDAR COUNTY ENGINEER | 14.8 GL DSL | 487.81 |
| CEDAR COUNTY RECORDER | BOARD OF ADJUSTMENT RECORDINGS | 53.00 |
| CEDAR COUNTY SOLID WASTE | TRANSFER FEES | 2938.50 |
| CINTAS CORPORATION | FIRST AID SUPPLIES | 100.09 |
| CINTAS LOC | UNIFORMS, SHOP TOWELS, MATS | 527.76 |
| CUSTOM BUILDERS INC | UPS CHARGES | 101.53 |
| D & R PEST CONTROL | PEST CONTROL | 190.99 |
| EASTERN IOWA LIGHT & POWER | EAST LAGOON | 1242.32 |
| ECIA | 1ST INSTALLMENT DUES | 1062.93 |
| ELECTRICAL ENGINEERING & E | STREET LIGHTING SUPPLIES | 707.32 |
| ENERGY ECONOMICS INC | METER SUPPLIES | 225.26 |
| FAMILY FOODS | OPERATING SUPPLIES,CONCESSIONS | 61.74 |
| FARNER-BOCKEN COMPANY | CONCESSIONS | 2830.91 |
| FLETCHER-REINHARDT CO. | UNDERGROUND SUPPLIES | 2311.79 |
| FLUENT IMS | WHOS RESPONDING APP | 436.67 |
| GARDEN & ASSOCIATES INC | 2018 STREET IMPROVEMENTS | 22894.55 |

| | | |
|---|---|---|
| GRASSHOPPER LAWN CARE DBA | MOW & TRIM UNKEPT PROPERTY | 825.00 |
| HAWKINS INC | CHEMICALS | 2434.49 |
| IIW PC | HIGHWAY 38 PROJECT | 2068.00 |
| INTEGRATED TECHNOLOGY PART | TECH SERVICES | 3128.70 |
| IOWA ASSOCIATION OF | EIASSO DUES | 736.52 |
| IOWA LEAGUE OF CITIES | MEMBERSHIP DUES | 1851.00 |
| IOWA ONE CALL | LOCATES | 75.60 |
| JAB INK DESIGN | SIGN FOR DETOUR | 480.00 |
| JOHNSON COUNTY AMBULANCE S | ALS INTERCEPT | 800.00 |
| KLUESNER CONSRUCTION INC | ASPHALT REPAIR | 5771.55 |
| L L PELLING CO INC | 7.01 TN COLD MIX | 771.10 |
| M & K ELECTRIC | REPAIR RUNWAY LIGHTS | 294.00 |
| MANATTS INC | 7.25 TN CONCRETE | 873.63 |
| MIDWEST BREATHING AIR LLC | NFPA AIRTEST | 652.17 |
| MITCHELL 1 | WEB BASED SUBSCRIPTIONS | 245.36 |
| MMTG | DUES | 551.00 |
| MONTY'S PIZZA & GRILL | PIZZA FOR STAFF PARTY | 188.32 |
| MUNICIPAL PIPE TOOL CO LLC | JET CLEANING & TELEVISING | 8963.19 |
| MUNICIPAL SUPPLY INC | AUTOGUN REPAIR | 1088.50 |
| NEWPORT GROUP INC | CONSULTING SERVICES | 262.50 |
| PEPSI-COLA | DRINK ORDER | 874.89 |
| POWER LINE SUPPLY | UNDERGROUND SUPPLIES | 641.47 |
| QC ANALYTICAL SERVICES LLC | WASTEWATER TESTING | 1536.00 |
| RADARSIGN LLC | RADAR SIGN | 3265.00 |
| REPUBLIC SERVICES OF IOWA | RECYCLING SORT FEES | 954.85 |
| RESCO | 5 TRANSFORMERS | 9373.20 |
| SPINUTECH INC | LICENSE, SUPPORT, HOSTING | 1165.00 |
| STATE HYGIENIC LABORATORY | WATER TESTING | 52.00 |
| STUART C IRBY CO | UNDERGROUND SUPPLIES | 6996.72 |
| THOMAS HEATING & AIR | HVAC CALL & ADD FREON | 123.50 |
| THOMPSON TRUCK & TRAILER | REPAIR PARTS #21 | 1078.10 |
| TIPTON CONSERVATIVE | MOVIE,GRG SALES,4TH,DOWNTOWN | 692.50 |
| TIPTON GREENHOUSE | PLANT AMY'S GRANDMA | 31.00 |
| TIPTON PHARMACY | PHARMACEUTICALS | 702.95 |
| TITAN MACHINERY INC | REPAIR PARTS #18 | 522.93 |
| TRANS IOWA EQUIPMENT | GARBAGE TRUCK REPAIRS | 3698.67 |
| TRANSITION ECOLOGY | WETLAND MITIGATION MONITORING | 2250.00 |
| TYLER TECHNOLOGIES INC | ANNUAL SOFTWARE MAINTENANCE | 20683.77 |
| ULINE | OPERATING SUPPLIES | 157.18 |
| VERMEER SALES & SERVICE IN | MACHINE RENTAL | 46.17 |
| WENDLING QUARRIES INC | 74.7 TN ROAD STONE | 791.81 |
| WESTRUM LEAK DETECTION INC | WATER LEAK DETECTION SURVEY | 2500.00 |
| XEROX CORPORATION | COPY CHARGES | 1780.92 |

| | | |
|---|---|---|
| ** TOTAL ** | 182152.80 | |
| FUND TOTALS | | |
| 001 GENERAL GOVERNMENT | 48,728.42 | |
| 110 ROAD USE TAX FUND | 24,962.55 | |
| 300 GO ST IMPROVEMENT PROJECT | 2,171.00 | |
| 600 WATER OPERATING | 6,850.64 | |
| 610 WASTEWATER/AKA SEWER REVE | 6,194.86 | |
| 630 ELECTRIC OPERATING | 21,019.58 | |
| 640 GAS OPERATING | 3,558.20 | |
| 660 AIRPORT OPERATING | 361.13 | |
| 670 GARBAGE COLLECTION | 25,648.23 | |
| 810 CENTRAL GARAGE | 10,461.59 | |
| 835 ADMINISTRATIVE SERVICES | 32,196.60 | |
| GRAND TOTAL | 182,152.80 | |
| **City Credit Card Statement** | Card Ttl | **17,577.48** |
| **Ambulance - One Card** | | |
| Bldg Maint Supplies - Paypal, Lenoch & Cilek | 312.73 | |
| Travel Training - Hilton Hotels | -127.94 | |
| Operating Supplies - Paypal, Live Action Safety | 218.20 | |
| **Total Charges** | | **402.99** |
| **City Check Out - One Card** | | |
| Training (Police) - Glock Professional | 250.00 | |
| **Total Charges** | | **250.00** |
| **City Manager - One Card** | | |
| Travel Training - Embassy Suites, Des Moines Parking Ramp | 199.28 | |
| **Total Charges** | | **199.28** |
| **Economic Development - One Card** | | |
| Meeting Supplies - Caseys | 31.59 | |
| Travel Training - Embassy Suites | 189.28 | |
| **Total Charges** | | **220.87** |
| **Electric - One Card** | | |
| Office Supplies - Walmart | 31.29 | |
| **Total Charges** | | **31.29** |
| **Finance Director - One Card** | | |
| License Renewal - Microsoft | 1,320.00 | |
| | 480.00 | |
| | 240.00 | |
| | 960.00 | |
| | 480.00 | |
| | 480.00 | |
| | 240.00 | |
| | 1,560.00 | |
| | 960.00 | |

| | | |
|---|---|---|
| **Total Charges** | | **6,720.00** |
| **Fire - One Card** | | |
| Bldg Maint Supplies - Walmart | 3.94 | |
| Vehicle Operations - Brand New Engines, Amazon, W.S. Darley | 643.13 | |
| Office Supplies - Best Buy | 179.99 | |
| **Total Charges** | | **827.06** |
| **Gas - One Card** | | |
| Repair/Maint Supplies (FAC) - Paypal, United Refrigeration | 2,522.53 | |
| Operating Supplies - Paypal | 767.00 | |
| Safety Supplies - MSC | 43.96 | |
| **Total Charges** | | **3,333.49** |
| **JKFAC/Recreation - One Card** | | |
| Operating Supplies - Performance Health, Walmart, Lincoln | | |
| Aquatics | 557.40 | |
| Operating Supplies - Swim Outlet | 48.11 | |
| Misc Supplies - Walmart, Swim Outlet | 122.26 | |
| Repair/Maint Supplies - Pool Supply Unlimited | 203.58 | |
| Lifeguard Swimsuits - Swim Outlet | 412.96 | |
| T-Ball Hats - EPIC Sports | 898.71 | |
| **Total Charges** | | **2,243.02** |
| **Library - One Card** | | |
| Postage/Shipping - USPS | 100.95 | |
| Misc Supplies - Walmart | 16.66 | |
| Materials - Amazon, Walmart | 688.31 | |
| Program Supplies - Walmart, Family Foods, Amazon | 137.13 | |
| Office Supplies - Walmart | 16.66 | |
| **Total Charges** | | **959.71** |
| **Police - One Card** | | |
| Training - Police One | 325.00 | |
| Travel Training - Pub 217, Sarku Japan | 33.33 | |
| Misc Supplies - Walmart, Amazon, Keto Resource | 937.21 | |
| Uniform Supplies - Galls, Asics, Quarter Master | 306.33 | |
| Fuel - Meskwaki Travel, Caseys | 48.89 | |
| Postage/Shipping - USPS | 26.60 | |
| DARE Supplies - Sirchie Finger Print Lab | 441.76 | |
| Operating Supplies - Zoro Tools | 78.70 | |
| **Total Charges** | | **2,197.82** |
| **Public Works - One Card** | | |
| Training (street sweeping) - EB Training | 50.00 | |
| Small Tools - JV Manufacturing | 35.64 | |
| Parts - Your Cable Store | 32.48 | |

| | | |
|---|---|---|
| Operating Supplies - Walmart | 73.83 | |
| **Total Charges** | | **191.95** |
| **Statement Total** | | **17,577.48** |

**Old Business:**
1. Use of Donated Funds Toward the Cost of Materials and/or Construction Related to the Cemetery Kiosk Project
Motion by McNeill, second by Anderson to approve the use of donated funds toward the cost of materials and/or construction related to the Cemetery Kiosk Project. Following the roll call vote the motion passed unanimously.

**New Business:**
1. Garbage Exemption, 51 Mulberry Street
Motion by Boots, second by McNeill to approve the garbage exemption at 51 Mulberry Street. Following the roll call vote the motion passed unanimously.

2. Garbage Exemption, 610 East South Street
Motion by McNeill, second by Leeper to approve the garbage exemption at 610 East South Street. Following the roll call vote the motion passed unanimously.

3. Route for 5K Walk/Run
Motion by Anderson, second by Leeper to approve the Focus Up on Mental Health 5k walk/run route contingent on Iowa DOT approval. The Focus Up event takes place on Saturday, August 11th. Following the roll call vote the motion passed unanimously.

4. Transfer of Expiring FAA Entitlement Funds from the Tipton Airport to the Ottumwa Airport
Motion by McNeill, second by Anderson to approve the transfer of expiring FAA entitlement funds from the Tipton Airport to the Ottumwa Airport. Following the roll call vote the motion passed unanimously.

5. Mayoral Appointment of Maureen Peck to Planning and Zoning Commission
Motion by Boots, second by Leeper to approve the Mayoral appointment of Maureen Peck to the Planning and Zoning Commission. Following the roll call vote the motion passed unanimously.

6. Freedom Rock Additional Lighting
The Freedom Rock Committee would like low voltage lighting at the base of the rock to highlight it more. Electric Superintendent Taber is going to check into the cost for this. The committee will reimburse the City for the cost of the lighting.

7. Proceed with the Rebuild of the Power Plant Air Compressor
Motion by Leeper, second by Anderson to approve proceeding with the rebuild of the power plant air compressor. Following the roll call vote the motion passed unanimously.

8. Responses to the City's Request for Proposals for the Crooked Creek Trail Project
Motion by Boots, second by McNeill to approve having a Special Meeting on Monday, July 30th, at 6:00 p.m., to consider IIW's proposal and contract. Following the roll call vote the motion passed unanimously.

9. City Participation in a Pre-application for a Great Places Grant
Motion by Boots, second by McNeill to approve that the City will provide its match from local funds and/or other grants or donations up to a total project cost of $20,000, for the mural project and the park projects and enhancements. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**
Mayor Carney thanked the fireman for the July 4th fireworks display.

Manager Wagner reminded the council of the ZBA/P & Z training session that will be on Monday, July 30th at 6:30 p.m. at the Fire Station.

Wagner also reminded the council that the next regular council meeting has been rescheduled for Monday, August 13th.

Water/Wastewater Superintendent Brennan reviewed the Leak Detection Survey Report from Westrum Leak Detection. The estimated payback period for the water loss is 6.25 months. This will become an annual survey for the City of Tipton.

Director of Public Works Nash gave an update on the South Street Project. The surface is finished from the west end to Orange Street. It is going well and is on schedule.

**Adjourn:**
With no further business to come before the council a motion to adjourn was made by Leeper, second by McNeill. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 6:21 p.m.

Mayor_____

Attest:_____
City Clerk

July 30, 2018
Tipton Fire Station
301 Lynn St.
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special session at 6:00 p.m. Mayor Pro-tem Spear called the meeting to order. Upon roll being called the following named council members were present: McNeill, Boots, Leeper and Anderson. Absent: Mayor Carney. Also present: Wagner, Lenz, Armstrong, Kepford, Penrod, Ratliff, B. Brennan, T. Johnson, other visitors and the press.

**Agenda:**
Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**
Motion by Anderson, second by Leeper to approve the consent agenda which includes the July 2018 Development Director's Report. Following the roll call vote the motion passed unanimously.

**Old Business:**
1. IIW's Proposed Agreement for the Crooked Creek Trail Conceptual Study (Bike Trail)
Motion by Spear, second by McNeill to approve IIW's Proposed Agreement for the Crooked Creek Trail Conceptual Study (Bike Trail). Following the roll call vote the motion passed unanimously.

**New Business:**
1. Street Closure, East 5th Street, between Cedar Street and Meridian Street, for Touch A Truck, August 4th, 10:00 a.m. to 2:30 p.m.
Motion by Leeper, second by Boots to approve the street closure on East 5th Street, between Cedar Street and Meridian Street, for Touch A Truck on August 4th, from 10:00 a.m. to 2:30 p.m. And, the event will feature City vehicles as well. Following the roll call vote the motion passed unanimously.

2. Street Closure, East 5th Street, between Cedar Street and Meridian Street, and behind the Courthouse on Meridian Street, for Car/Tractor Show on September 27th, 5:30 p.m. to 7:30 p.m.
Motion by Leeper, second by McNeill to approve the street closure request for US Bank, on East 5th Street, between Cedar Street and Meridian Street, and behind the Courthouse on Meridian Street, for a Car/Tractor Show, September 27th, from 5:30 p.m. to 7:30 p.m. Following the roll call vote the motion passed unanimously.

3. Budgeted Ambulance Service Funds to hire part-timers and find the best way to cover as many hours as possible.
Motion by McNeill, second by Anderson to approve the use of budgeted ambulance service funds to hire part-timers in order to find the best way to cover as many hours as possible. Following the roll call vote the motion passed unanimously.

4. Recommendations of the downtown parking committee for a 9-month study to allow 48-hour parking in specified locations.
Motion by Spear, second by Leeper to approve a 9-month study to allow 48-hour parking in specified locations, beginning on August 1st. Following the roll call vote the motion passed unanimously.

**Adjourn:**
With no further business to come before the council a motion to adjourn was made by Leeper, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:24 p.m.

_____
Mayor

Attest: _____
City Clerk

**Debt Service Payments – June 2018** **$1,608,345.90**

| **REVENUE RECEIVED June, 2018** | |
|---|---|
| Property Taxes | 21,396.35 |
| Local Option Sales Tax | 23,425.99 |
| Licenses & Permits | 1,445.00 |
| Use of Money and Property | 49,096.09 |
| Intergovernmental | 40,728.06 |
| Charge for Services | 645,635.56 |
| Special Assessment | 0.00 |
| Miscellaneous | 118,612.84 |
| Sale of Fixed Assets | 0.00 |
| **TOTAL** | **$900,339.89** |

Tipton Development Director –Report August 2018 – Linda Beck

- Continue working on Wayfinding signage – Marie Amundson with IIW submitted the master plan to the DOT for review. If all goes well, they will approve the destinations and signs. The next step for the DOT will be a site inspection to ensure adequate spacing for the signs. If all goes well, we can get back into sign design
- Continue to work on bike trail with City Manager. IIW working on the next step
- Fourth of July Celebration completed for another year – See pictures below
- Working on Ride N Rock event with Chamber committee slated for October 6th
- Continue to work with Bryan Caspary regarding a mural downtown – Bryan is working on the drawing. Great Places Grant was awarded to Cedar County
- Music Downtown with Methodist Church Praise Band playing on August 2nd
- Movies in the Park: Wonder was shown on August 4th
- Working with Barbara Dunn-Swanson with ISU – Cedar County Extension office on a program for City staff. Is scheduled for September 17th
- Ridiculous Days and Touch A Truck was held on Friday, August 3rd and Saturday, August 4th. See pictures below
- Freedom Rock meeting on August 8th
- Meeting held on July 26th Christine Boeve to discuss art downtown
- Phone conference with John Danos, Brian Wagner and Melissa Armstrong to discuss Tax Exemption
- Meeting with Larry Becker with TSF
- Meeting held with Lori Scovel, Executive Director of Limestone Bluffs
- Attended TEDCO annual meeting on July 26th
- Meeting held on August 6th with individuals regarding Tipton's DRIP and Revolving Fund
- Meeting scheduled with ECIA regarding Cedar County Great places grant on August 21st
- Will be attending Iowa Downtown Conference in Waterloo on August 28th – 30th
- Meeting scheduled on August 8th with finance committee

4th of July

4th of July

4th of July

4th of July

Touch A Truck

Touch A Truck

Tipton Library Board Minutes

June 26, 2018

Members present; Jamie M.; Sherry H.; Jim M.; Dale J.; Denise S.;

1. Call to order- Meeting called to order by President Meier at 6:30 pm
2. Approval of Agenda- Jim moved; Sherry second; motion passed
3. Approval of last meeting minutes- Dale moved; Jim second; motion passed
4. Open Forum- No one present
5. Director's Report-Two weeks from today Summer Reading Program is over; Received State of Accreditation Letter; Denise and Diane will be taking vacation after the conclusion of the Summer Reading Program.
6. Education- Reviewed open meeting portion of trustee's handbook.
7. Financial Report- Jim moved; Sherry second; motion carried
8. Finance Committee- No report
9. Personnel Committee- Evaluation forthcoming
10. Maintenance Committee- Reported Flashing was lose on roof, hopefully causing the reason water leaked into Director's office; Fixed by West Branch Roofing;
11. Friends of the Tipton Public Library- Meeting will be second Monday in July.
12. Old Business-
    a. Collection Bike rack at Library- Collation will look at other places to put bike rack; Library had concern over how to keep bikes separate. From library users bikes.
    b. Upkeep of Children's Garden- Mary Agne is doing a wonderful job with the Children's Garden.
13. New Business-
    a. Reviewed Fines and Overdue policy- Dale moved; Sherry second; motion passed.
    b. Looked a drain in boiler room, Dale will call to see if Holden Manufacturing could design a grate to cover; if not Jamie will contact city about using some gravel.
14. Set Time and Date for next meeting- July 31st at 6:30

# TIPTON PUBLIC LIBRARY

*Check it out!*

*June 2018*

*Director's Report*

*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor Carney, Council Members and City Manager*

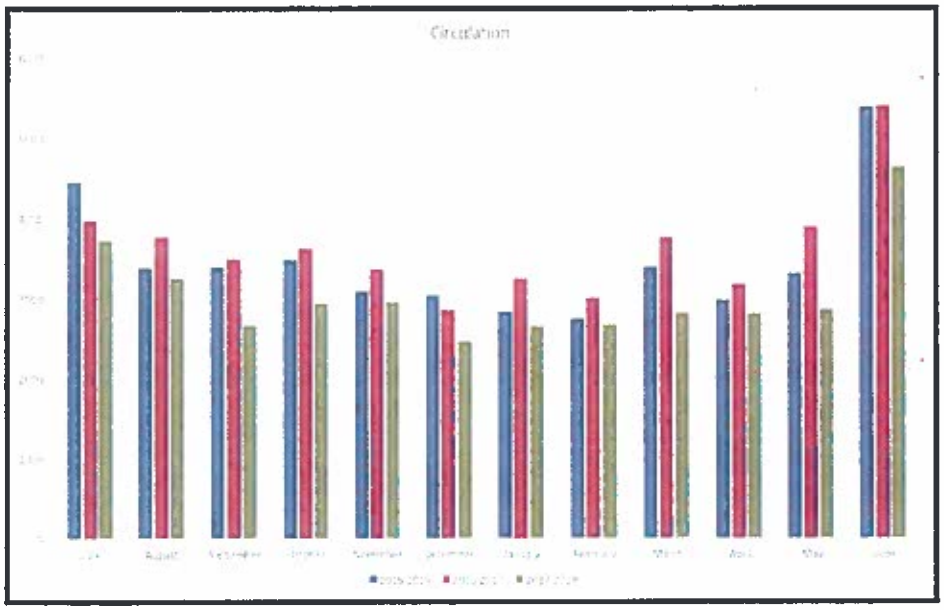
*July 2018*

## Statistics June 2018

| | June | YTD |
|---|---|---|
| Total Circulation | 4,651 | 36,499 |
| Computer Use | 361 | 5,103 |
| WiFi Usage | 96 | 1,343 |
| Number of Attendance of Programs | 2,317 | 7,708 |
| Transactions for Copies made | 202 | 2,142 |
| Transactions for Faxes Sent | 34 | 203 |
| Transactions for ILL checked out | 26 | 287 |
| Transactions for Keurig Drinks | 24 | 305 |
| Transactions for Friends of Library | 45 | 449 |

### Circulation by Material Types

| | June | YTD |
|---|---|---|
| Adult books | 786 | 8,306 |
| Teen Books | 318 | 1,966 |
| Children's books | 2,546 | 14,955 |
| DVDs | 889 | 9,708 |
| CDs | 80 | 1,075 |
| Magazines | 32 | 489 |



**MISSION STATEMENT**
The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

**Library Staff**
Denise Smith
*Director*
Diane Wallick
*Assistant Director*
Tryeann Schultz
*Library Assistant*
*Amy Wallace*
*Library Assistant*
*Matthew Smith*
*Library Assistant*
*Cindy Kunde*
*Library Assistant Sub*
*Melissa Zell*
*Library Assistant Sub*
*Karree Bandfield*
*Library Assistant Sub*
*John Barnum*
*Custodian*

**Library Board of Trustees**
Jamie Meyer-President
Dale Jedlicka-Vice President
Heather Sloma-Weber
Jennifer Johnson-Secretary
Marcus Hertert
Jim McCollough
Sherry Hall

# Revenues

| | June | YTD |
|---|---|---|
| Taxes | $2,361.32 | $178,960.97 |
| Rural Funding | $0 | $25,866.54 |
| Fines and Fees | $198.89 | $2,893.38 |
| Donations | $36.73 | $4,036.18 |
| D.State A/EI | $0 | $3,689.81 |
| Reimbursements | $24.00 | $318.00 |
| Refunds | $0 | $1,874.35 |
| Miscellaneous | $173.10 | $2,645.85 |
| Transfer | $0 | $20,783.00 |
| Utilities | $0 | $7,015.00 |
| Total Revenues | $2,794.04 | $248,083.08 |

# Expenses

| | June | YTD |
|---|---|---|
| Staff | $7,189.21 | $93,815.75 |
| Staff Benefits | $1,092.47 | $14,564.88 |
| Materials | $2,330.83 | $31,377.07 |
| B. Maintenance | $6.02 | $16,238.29 |
| G. Maintenance | $140.80 | $1,518.84 |
| Technology | $805.00 | $1,491.81 |
| Programming | $445.71 | $8,682.84 |
| Miscellaneous | $2,696.14 | $50,315.99 |
| Total Expenses | $14,565.38 | $218,804.47 |

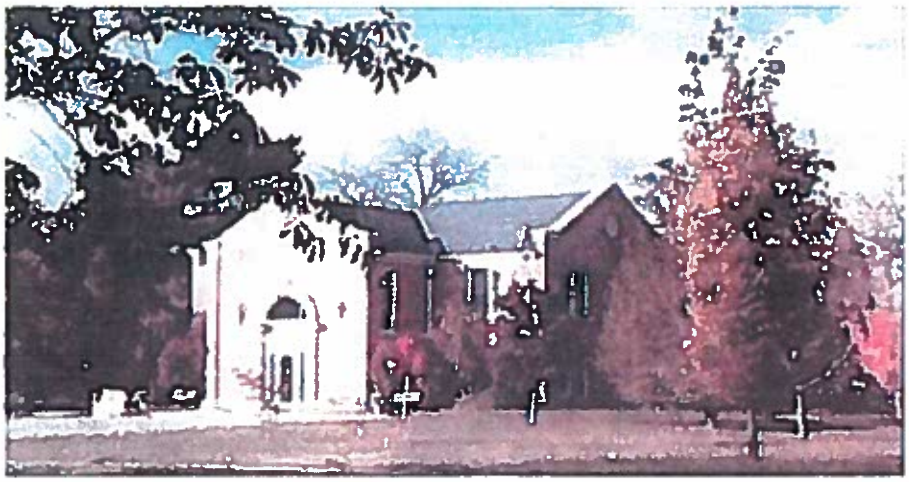
# Monies Spent on Library Materials

| | June | YTD |
|---|---|---|
| Books | $1,907.38 | $22,637.80 |
| DVDs | $503.16 | $4,069.05 |
| CDs | $251.25 | $2,376.75 |
| Mag./News. | $0 | $2,283.81 |

# TIPTON PUBLIC LIBRARY

*Check it out!*

# 2017-2018 Annual Report



*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor Carney,*

*Council Members and City Manager*

*July 2018*

Annual Report

# Tipton Public Library FY17-18

Thank you for allowing me to present this annual report.

Several questions could be asked of someone of the community such as: Where can one go to make copies, send faxes, or scan important documents to email? Where is there free internet/computer access? Where can you go to get the latest DVD releases that do not cost you anything? Where can you go to get that "old" book that no one else wants to read, but you do? Where can you pick up the new and hot-test titles to read? Where do you go if you need a place to meet with either a friend or with set up supervised visits? Where does one go to get the daily news if one prefers to not have to purchase their own subscription to the three local papers? Where do the kids go on early out Wednesdays? The answer would be the Tipton Public Library!

For the 2017-2018 fiscal year, the Tipton Public Library has had....

- 2,142 Transactions written down for copies made
- 203 Transactions written down for faxes sent
- 287 Transactions written down for Interlibrary Loan material pick-up
- 305 Transactions written down for drinks from the Keurig
- 449 Transactions written down for book sale for Friends.

To truly get an understanding of what the library means to the community of Tipton and surrounding counties, the library invites you to attend a program, spend an afternoon at the library or follow us on our website at www.tipton.lib.ia.us or on Facebook.

Please look over the following information to see how the library serves you and our community. If you have any questions or concerns, please contact the library. Thank you for your time, attention and continued support of the Tipton Public Library.

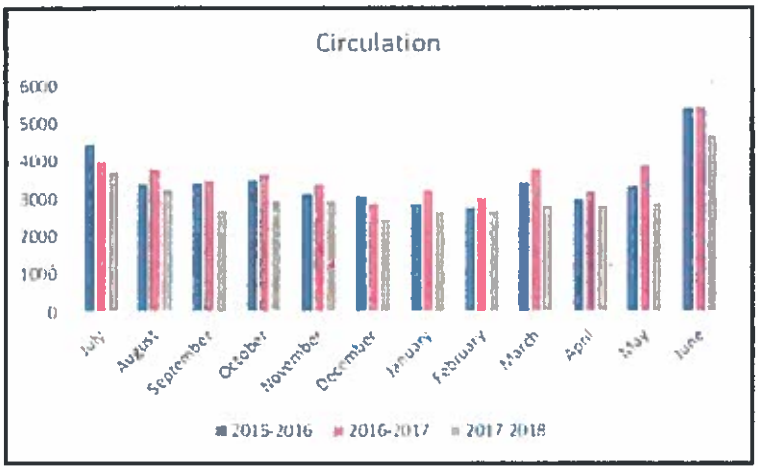
Denise Smith
Library Director
(563)886-6266
denises@tipton.lib.ia.us

## Statistics FY 17/18

| | |
|---|---|
| Total Circulation | 36,499 |
| Computer Use | 5,103 |
| WiFi Usage | 1,343 |
| Number of Attendance at Programs Held | 7,708 |
| Transactions for Copies made | 2,142 |
| Transactions for Faxes Sent | 203 |
| Transactions for ILL checked out | 287 |
| Transactions for Keurig Drinks | 305 |
| Transactions for Friends of Library | 449 |

Circulation of Materials

| | FY 16/17 | FY17/18 |
|---|---|---|
| Books | 29,280 | 25,227 |
| Magazine | 609 | 489 |
| DVDs | 12,283 | 9,708 |
| Audios | 990 | 1,075 |




### MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

### Library Staff

Denise Smith
*Director*
Diane Wallick
*Assistant Director*
Tryeann Schultz
*Library Assistant*
J.W. Wartick
*Library Assistant*
*Crystal Serrano*
*Library Assistant*
*Aubri Hein*
*Library Assistant*
*Amy Wallace*
*Library Assistant*
*Matthew Smith*
*Library Assisttant*
Cindy Kunde
*Library Assistant Sub*
Jill Gaul
*Library Assistant Sub*
Karree Bandfield
*Library Assistant Sub*
*John Barnum*
*Custodian*

### Library Board of Trustees

Jamie Meyer
Dale Jedlicka
Heather Sloma-Weber
Jennifer Johnson
Marcus Hertert
Jim McCollough
Shirley Kepford-Resigned
Sherry Hall

# Highlights for FY 17/18

- 2018 Summer Reading Program was a major success with 799 participants - 423 kids (age 0 thru entering 5th grade), 157 teens (entering 6th thru 12th grade) and 219 adults. 529 completed the program. A total of 3,035 people attended the 30 programs that were offered.
- The Library worked along with all three of the kindergarten classes and preschools this year to help promote reading and the library. This was the Library's tenth year in working with classes at the school.
- Direct State Aid monies were used to finance the replacing of the flat roof.
- Had 31 individual businesses help sponsor the 2018 summer reading program. Those businesses were Stiff's Body Shop, Tipton Adaptive Daycare, J&L Pipeline Services, Community State Bank, Vision Center, P.C., Tipton Family Foods, Tipton Pizza Hut, Mi Tierra Mexican Grill, D.S. Webb & Company P.C., Citizens Bank, Cedar Lodge No. 11, UnityPoint Clinic of Tipton, Rotary Club of Tipton, Community Insurance Services, Cedar Ridge Dental, The Iowa Children's Museum, Tipton Pharmacy, Hills Bank and Trust Company, The Fabric Stasher, Tiffiny's Tipton Bakery, Tipton Subway, Tipton Casey's General Store, D'Alicias Cupcakery and Café; Blank Park Zoo, Liberty Trust & Savings Bank, Cedar County Coordinated Child Care, Inc., Challis Enterprises, Karla J. Gaul, Touch of Class, Cedar County Cooperative, and Matt McCall Insurance Agency, Inc.

**Upcoming Events**

You can learn about all the events at the library from our website, www.tipton.lib.ia.us or follow us on Facebook

"Early out Wednesday" activities

Special Story Times

Book Chats for all ages

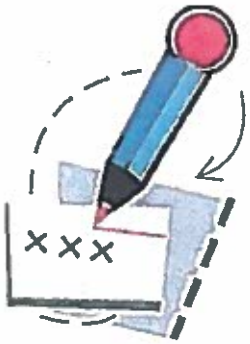
Adopt a class Visits

New DVDS releases weekly

Summer Reading Program Fun

# Friends of the Tipton Public Library

How does becoming a member of the Friends of the Library help the library? When one becomes a member of the Friends of the Library, the membership goes towards special programming and events at the Library. The Friends are a very important part of the special programming that is provided by the library and the library staff throughout the year. The library staff plans ahead and asks the Friends Board for their contribution to different programs and events that are scheduled and the Board then considers each request and votes on whether to provide the library staff the funds that have been requested. We as a library staff are VERY thankful for the wonderful Friends as they have so graciously supported us in our endeavor of providing the community with the best programming possible. We can never thank our Friends enough for the financial and moral support over the years!

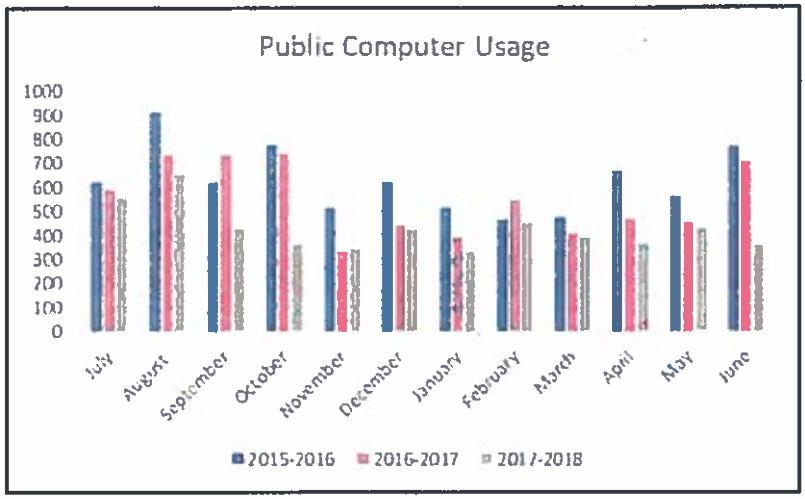


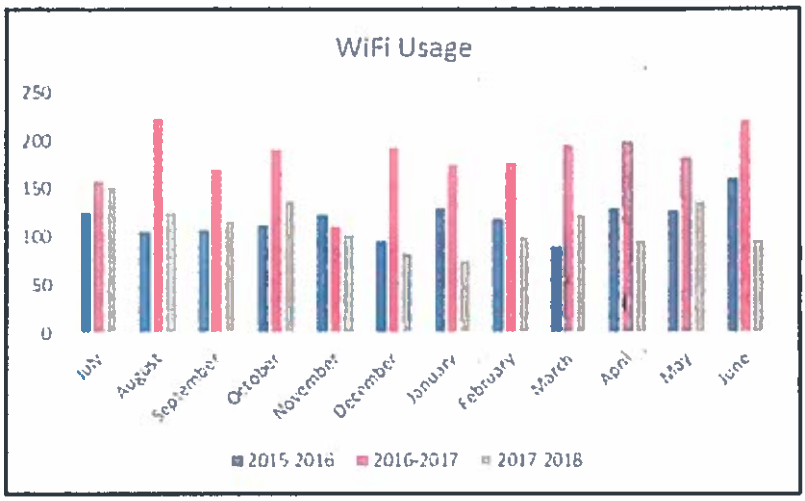
**Upcoming Events for 2018-2019**

- 2018 Fall Book Sale
- 2018 Membership Drive
- 2019 Spring Book Sale

**Join the Friends**

Stop by the library and pick up a membership form to fill out. Memberships are just $2.00 for a student, $5.00 for an individual, $10.00 for a family, and $25.00 for a supporting membership.




Monies Spent on Library Materials

| | |
|---|---|
| Books | $22,637.80 |
| DVDs | $4,069.05 |
| CDs | $2,376.75 |
| Magazines/newspapers | $2,283.81 |

## Inventory Medium Report as of 7/27/18

| | |
|---|---|
| Books | 13,697 |
| DVDs | 1,388 |
| CDs | 470 |
| Magazines | 183 |
| Other | 23 |
| Total | 15,761 |

# Tipton Public Library Patron Count

| Date (Monday-Saturday) | Daily Activities | Count | |
|---|---|---|---|
| March 12th-March 17th | Spring Break, Kent Ruppert rental Large Room | 773 people | |
| March 19th-March 24th | Early out Lego program, CLOSED EARLY ON SATURDAY DUE TO STORM | 780 people | |
| March 26th-March 31st | FOTL Meeting, Adult Book Chat, Easter Story Time, Kent Ruppert rental Large Room | 756 people | |
| April 2nd-April 7th | School large meeting room usage, 6th-8th grade book chat | 729 people | |
| April 9th-April 14th | Friends of the Library book sale | 1081 people | |
| April 16th-April 21st | Adult Book Chat, Early Out Suncatcher program, Iowa Voc Rehab rental Large Room | 716 people | |
| April 23rd-April 28th | School large meeting room usage, Iowa Voc Rehab rental Large Room | 700 people | 4/30 124<br>5/1-5/5 731 |
| April 30th-May 5th | School large meeting room usage, Early Out Bingo program, Room Rental-baby shower, SRP Class Visits | 855 people | **Month Total April: 3,350** |
| May 7th-May 12th | Two SRP class visits | 650 people | |
| May 14th-May 19th | Adult Book Chat, Early out SRP program, Five Class Visits, Iowa Voc Rehab Large Room use | 840 people | |
| May 21st-May 26th | Eight SRP class visits | 1015 people | 5/28-5/31 481<br>6/1-6/2 192 |
| May 28th-June 2nd | Closed Monday, Iowa Voc Rehab Large Room use | 673 people | **Month Total May: 3,717** |
| June 4th-June 9th | (4) Summer Reading Programs | 1281 people | |
| June 11th-June 16th | (7) Summer Reading Programs, Iowa Voc Rehab Room Use, Closed Early on Tuesday due to power outage. | 1206 people | |

# Tipton Public Library Patron Count

| Date (Monday-Saturday) | Daily Activities | Count | |
|---|---|---|---|
| June 18th-June 23rd | (6) Library Programs | 1136 people | |
| June 25th-June 30th | (6) Library Programs, Iowa Voc Rehab large meeting room use. | 1093 people | Month Total June: 4908 |
| July 2nd-July 7th | Library closed 4th of July, (4) Library Programs | 991 people | |
| July 9th-July 14th | (1) Library Program, closed at 4pm for pool party on 7/10 | 938 people | |
| July 16th-July 21st | Iowa Voc Rehab Large Room Use | 765 people | |
| July 23rd-July 28th | | people | |
| July 30th-August 4th | | people | Month Total July: |
| August 6th-August 11th | | people | |
| August 13th-August 18th | | people | |
| August 20th-August 25th | | people | |
| August 27th-Sept 1st | | people | Month Total August: |
| Sept 3rd-Sept 8th | | people | |
| Sept 10th-Sept 15th | | people | |
| Sept 17th-Sept 22nd | | people | |

## REVENUES

| | |
|---|---|
| Taxes | $178,960.97 |
| Rural Funding | $25,866.54 |
| Fines and Fees | $2,893.38 |
| Donations | $4,036.18 |
| D.State A/EI | $3,689.81 |
| Reimbursements | $318.00 |
| Refunds | $1,874.35 |
| Miscellaneous | $2,645.85 |
| Transfer | $20,783.00 |
| Utilities | $7,015.00 |
| **Total Revenues** | **$248,083.08** |

## EXPENSES

| | |
|---|---|
| Staff | $93,815.75 |
| Staff Benefits | $14,564.88 |
| Materials | $31,377.07 |
| B. Maintenance | $16,238.29 |
| G. Maintenance | $1,518.84 |
| Technology | $1,491.81 |
| Programming | $8,682.84 |
| Miscellaneous | $50,315.99 |
| **Total Expenses** | **$218,804.47** |

**Get a Library Card**

Your tax dollars entitle you to a free library card. With it, you can take home books, DVDs, videos, compact discs and access Bridges **FREE** (if you are a resident of Tipton or live in rural Cedar County.) Just stop in at the library circulation desk and ask for your free library card.

# Tipton Airport Committee Meeting

July 11, 2018, 5:30 pm at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Airport manager Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Jamie Myers, Mike Moes, Scott Pearson, Leanne Boots and Sandy Gleaves. Brian Wagner attended as a guest.

The agenda and last month's minutes were approved with a motion by Scott and a second by Mike.

Discussed AIP.

Discussed transfer of $138,171 from our state funds to Ottumwa. It was agreed that the transfer was acceptable as long as Tipton funds were not impacted long-term.

A spot is open in one of the community hangars. The two people on the waiting list have declined the spot. Max will see if the remaining three people in the hangar would want to split the cost of the fourth rental and be guaranteed that only three planes were housed there.

Max reported fuel sales of 471.82 gallons for June for a gross of $2217.55 and net of $320.84.

Tim Ferguson contacted Max and says he has a key to the abandoned red car in the airport parking lot. Max will pursue getting the key so it can be used as a possible courtesy car.

The bill for sewer pumping at the terminal was $295.

With no other business to discuss, a motion to adjourn was presented by Sandy, with a second by Jamie. Meeting adjourned at 5:58.

Respectfully submitted by Sandy Gleaves.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

# Tipton Airport Committee Meeting

August 8,, 2018-5:50 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Scott Pearson, Jim Rohlf and Mike Moes via conference call due to problems at GPC.. Leanne Boots and Pam.Spear were present as council representatives and Brian Wagner was present as a guest.

Meeting agenda was read and approved with a motion by Jim and a second by Scott.

The AIP and current discretionary fund were discussed. It was approved to move forward with a grant application with a motion by Scott and a second by Mike..

Manager's report:

1) Fuel sales for May were 1,093 gallons for a gross sales of $5,139.73 and a net of $755.17. There is 2,400 gallons in the tank.
2) 2,500 gallons of fuel were delivered on July 25th.
3) Max will contact ag sprayers to collect fuel flowage fees.
4) Jay from McClure Engineering said they are still discussing the issues with the runway repair with the contractor.

Meeting adorned at 6:00 PM with a motion by Jim and a second by Mike.

Respectfully submitted by Scott Pearson.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-0090 | ALTEC INDUSTRIES INC | | | | | | | | |
| | I 10994510 | REPAIR PARTS #5 | AP | | R | 8/10/2018 | 51.81 | 51.81CR | |
| | | G/L ACCOUNT | | | | | 51.81 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | | 51.81 REPAIR PARTS #5 | | |
| | | | | REG. CHECK | | | 51.81 | 51.81CR | 0.00 |
| | | | | | | | 51.81 | 0.00 | |
| 01-0088 | ALTORFER INC | | | | | | | | |
| | I Y3349001 | SCISSOR LIFT RENTAL | AP | | R | 9/08/2018 | 628.40 | 628.40CR | |
| | | G/L ACCOUNT | | | | | 628.40 | | |
| | | 630 5-821-2-63100 BUILDING MAINTENANCE & REPAIR | | | | | 628.40 SCISSOR LIFT RENTAL | | |
| | | | | REG. CHECK | | | 628.40 | 628.40CR | 0.00 |
| | | | | | | | 628.40 | 0.00 | |
| 01-0153 | ARCH CHEMICAL INC | | | | | | | | |
| | I 93638995 | REPAIR VAC | AP | | R | 8/09/2018 | 975.67 | 975.67CR | |
| | | G/L ACCOUNT | | | | | 975.67 | | |
| | | 001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP | | | | | 975.67 REPAIR VAC | | |
| | I 93667637 | CHEMICALS | AP | | R | 8/09/2018 | 441.00 | 441.00CR | |
| | | G/L ACCOUNT | | | | | 441.00 | | |
| | | 001 5-465-2-65010 CHEMICALS | | | | | 441.00 CHEMICALS | | |
| | | | | REG. CHECK | | | 1,416.67 | 1,416.67CR | 0.00 |
| | | | | | | | 1,416.67 | 0.00 | |
| 01-0154 | ASCENT AVIATION GROUP INC | | | | | | | | |
| | I 539899 | 2500 GL AVIATION FUEL | AP | | R | 8/09/2018 | 9,945.73 | 9,945.73CR | |
| | | G/L ACCOUNT | | | | | 9,945.73 | | |
| | | 660 5-835-2-64950 GAS PURCHASED | | | | | 9,945.73 2500 GL AVIATION FUEL | | |
| | | | | REG. CHECK | | | 9,945.73 | 9,945.73CR | 0.00 |
| | | | | | | | 9,945.73 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-0143 | AUCA CHICAGO LOCKBOX | | | | | | | | |
| | I 1877011163 | MATS | AP | | R | 9/08/2018 | 84.00 | 84.00CR | |
| | | G/L ACCOUNT | | | | | 84.00 | | |
| | | 001 5-650-2-63100 | BUILDING MAINTENANCE & REPAIR | | | | 84.00 MATS | | |
| | I 1877017803 | MATS | AP | | R | 9/08/2018 | 84.00 | 84.00CR | |
| | | G/L ACCOUNT | | | | | 84.00 | | |
| | | 001 5-650-2-63100 | BUILDING MAINTENANCE & REPAIR | | | | 84.00 MATS | | |
| | I 1877024484 | MATS | AP | | R | 9/09/2018 | 96.61 | 96.61CR | |
| | | G/L ACCOUNT | | | | | 96.61 | | |
| | | 001 5-650-2-63100 | BUILDING MAINTENANCE & REPAIR | | | | 96.61 MATS | | |
| | | | | REG. CHECK | | | 264.61 | 264.61CR | 0.00 |
| | | | | | | | 264.61 | 0.00 | |
| 01-0201 | BARRON MOTOR SUPPLY | | | | | | | | |
| | I 27105 | V-BELT | AP | | R | 8/09/2018 | 9.70 | 9.70CR | |
| | | G/L ACCOUNT | | | | | 9.70 | | |
| | | 610 5-816-2-63500 | OPERATIONAL EQUIPT MAINT & RPR | | | | 9.70 V-BELT | | |
| | I 27494 | REPAIR PARTS #138 | AP | | R | 8/09/2018 | 16.00 | 16.00CR | |
| | | G/L ACCOUNT | | | | | 16.00 | | |
| | | 810 5-899-2-63321 | REPAIR PARTS | | | | 16.00 REPAIR PARTS #138 | | |
| | | | | REG. CHECK | | | 25.70 | 25.70CR | 0.00 |
| | | | | | | | 25.70 | 0.00 | |
| 01-0253 | BOUND TREE MEDICAL LLC | | | | | | | | |
| | I 82915358 | MEDICAL SUPPLIES | AP | | R | 8/09/2018 | 107.56 | 107.56CR | |
| | | G/L ACCOUNT | | | | | 107.56 | | |
| | | 001 5-160-2-65070 | OPERATING SUPPLIES | | | | 107.56 MEDICAL SUPPLIES | | |
| | I 82918368 | MEDICAL SUPPLIES | AP | | R | 8/09/2018 | 144.75 | 144.75CR | |
| | | G/L ACCOUNT | | | | | 144.75 | | |
| | | 001 5-160-2-65070 | OPERATING SUPPLIES | | | | 144.75 MEDICAL SUPPLIES | | |
| | | | | REG. CHECK | | | 252.31 | 252.31CR | 0.00 |
| | | | | | | | 252.31 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-0580 | CINTAS LOC | | | | | | | | |
| I | 23M106498 | UNIFORMS | AP | | R | 8/09/2018 | 64.08 | 64.08CR | |
| | | G/L ACCOUNT | | | | | 64.08 | | |
| | | 670 5-840-2-64350 | UNIFORMS/EQUIPMENT | | | 8.25 | UNIFORMS | | |
| | | 600 5-810-2-64350 | UNIFORMS/EQUIPMENT | | | 7.64 | UNIFORMS | | |
| | | 001 5-210-2-64350 | UNIFORMS/EQUIPMENT | | | 32.46 | UNIFORMS | | |
| | | 810 5-899-2-64350 | UNIFORMS/EQUIPMENT | | | 8.04 | UNIFORMS | | |
| | | 001 5-299-2-64350 | UNIFORMS/EQUIPMENT | | | 7.69 | UNIFORMS | | |
| I | 23M107534 | UNIFORMS | AP | | R | 8/09/2018 | 64.08 | 64.08CR | |
| | | G/L ACCOUNT | | | | | 64.08 | | |
| | | 670 5-840-2-64350 | UNIFORMS/EQUIPMENT | | | 8.25 | UNIFORMS | | |
| | | 600 5-810-2-64350 | UNIFORMS/EQUIPMENT | | | 7.64 | UNIFORMS | | |
| | | 001 5-210-2-64350 | UNIFORMS/EQUIPMENT | | | 32.46 | UNIFORMS | | |
| | | 810 5-899-2-64350 | UNIFORMS/EQUIPMENT | | | 8.04 | UNIFORMS | | |
| | | 001 5-299-2-64350 | UNIFORMS/EQUIPMENT | | | 7.69 | UNIFORMS | | |
| I | 23M108555 | UNIFORMS | AP | | R | 8/09/2018 | 64.08 | 64.08CR | |
| | | G/L ACCOUNT | | | | | 64.08 | | |
| | | 670 5-840-2-64350 | UNIFORMS/EQUIPMENT | | | 8.25 | UNIFORMS | | |
| | | 600 5-810-2-64350 | UNIFORMS/EQUIPMENT | | | 7.64 | UNIFORMS | | |
| | | 001 5-210-2-64350 | UNIFORMS/EQUIPMENT | | | 32.46 | UNIFORMS | | |
| | | 810 5-899-2-64350 | UNIFORMS/EQUIPMENT | | | 8.04 | UNIFORMS | | |
| | | 001 5-299-2-64350 | UNIFORMS/EQUIPMENT | | | 7.69 | UNIFORMS | | |
| I | 23M108562 | SHOP SUPPLIES | AP | | R | 8/09/2018 | 30.00 | 30.00CR | |
| | | G/L ACCOUNT | | | | | 30.00 | | |
| | | 810 5-899-2-65070 | OPERATING SUPPLIES | | | 30.00 | SHOP SUPPLIES | | |
| I | 23M109578 | UNIFORMS | AP | | R | 8/09/2018 | 64.08 | 64.08CR | |
| | | G/L ACCOUNT | | | | | 64.08 | | |
| | | 670 5-840-2-64350 | UNIFORMS/EQUIPMENT | | | 8.25 | UNIFORMS | | |
| | | 600 5-810-2-64350 | UNIFORMS/EQUIPMENT | | | 7.64 | UNIFORMS | | |
| | | 001 5-210-2-64350 | UNIFORMS/EQUIPMENT | | | 32.46 | UNIFORMS | | |
| | | 810 5-899-2-64350 | UNIFORMS/EQUIPMENT | | | 8.04 | UNIFORMS | | |
| | | 001 5-299-2-64350 | UNIFORMS/EQUIPMENT | | | 7.69 | UNIFORMS | | |
| I | 23M110596 | UNIFORMS | AP | | R | 8/09/2018 | 64.08 | 64.08CR | |
| | | G/L ACCOUNT | | | | | 64.08 | | |
| | | 670 5-840-2-64350 | UNIFORMS/EQUIPMENT | | | 8.25 | UNIFORMS | | |
| | | 600 5-810-2-64350 | UNIFORMS/EQUIPMENT | | | 7.64 | UNIFORMS | | |
| | | 001 5-210-2-64350 | UNIFORMS/EQUIPMENT | | | 32.46 | UNIFORMS | | |
| | | 810 5-899-2-64350 | UNIFORMS/EQUIPMENT | | | 8.04 | UNIFORMS | | |
| | | 001 5-299-2-64350 | UNIFORMS/EQUIPMENT | | | 7.69 | UNIFORMS | | |
| I | 23M111616 | UNIFORMS | AP | | R | 8/09/2018 | 70.40 | 70.40CR | |
| | | G/L ACCOUNT | | | | | 70.40 | | |
| | | 670 5-840-2-64350 | UNIFORMS/EQUIPMENT | | | 8.25 | UNIFORMS | | |

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | 600 5-810-2-64350 | UNIFORMS/EQUIPMENT | | | 7.64 | UNIFORMS | | |
| | | 001 5-210-2-64350 | UNIFORMS/EQUIPMENT | | | 38.78 | UNIFORMS | | |
| | | 810 5-899-2-64350 | UNIFORMS/EQUIPMENT | | | 8.04 | UNIFORMS | | |
| | | 001 5-299-2-64350 | UNIFORMS/EQUIPMENT | | | 7.69 | UNIFORMS | | |
| I 342789273 | | UNIFORMS, SHOP TOWELS, MATS AP | | | R | 8/09/2018 | 179.38 | 179.38CR | |
| | | G/L ACCOUNT | | | | | 179.38 | | |
| | | 630 5-820-2-64350 | UNIFORMS/EQUIPMENT | | | 80.33 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 640 5-825-2-64350 | UNIFORMS/EQUIPMENT | | | 52.11 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 630 5-820-2-65070 | OPERATING SUPPLIES | | | 46.94 | UNIFORMS, SHOP TOWELS, MATS | | |
| I 342791327 | | UNIFORMS, SHOP TOWELS, MATS AP | | | R | 8/09/2018 | 179.38 | 179.38CR | |
| | | G/L ACCOUNT | | | | | 179.38 | | |
| | | 630 5-820-2-64350 | UNIFORMS/EQUIPMENT | | | 80.33 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 640 5-825-2-64350 | UNIFORMS/EQUIPMENT | | | 52.11 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 630 5-820-2-65070 | OPERATING SUPPLIES | | | 46.94 | UNIFORMS, SHOP TOWELS, MATS | | |
| I 342793390 | | UNIFORMS, SHOP TOWELS, MATS AP | | | R | 8/09/2018 | 179.38 | 179.38CR | |
| | | G/L ACCOUNT | | | | | 179.38 | | |
| | | 630 5-820-2-64350 | UNIFORMS/EQUIPMENT | | | 80.33 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 640 5-825-2-64350 | UNIFORMS/EQUIPMENT | | | 52.11 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 630 5-820-2-65070 | OPERATING SUPPLIES | | | 46.94 | UNIFORMS, SHOP TOWELS, MATS | | |
| I 34279490 | | UNIFORMS, SHOP TOWELS, MATS AP | | | R | 8/09/2018 | 179.38 | 179.38CR | |
| | | G/L ACCOUNT | | | | | 179.38 | | |
| | | 630 5-820-2-64350 | UNIFORMS/EQUIPMENT | | | 80.33 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 640 5-825-2-64350 | UNIFORMS/EQUIPMENT | | | 52.11 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | 630 5-820-2-65070 | OPERATING SUPPLIES | | | 46.94 | UNIFORMS, SHOP TOWELS, MATS | | |
| | | | | REG. CHECK | | | 1,138.32 | 1,138.32CR | 0.00 |
| | | | | | | | 1,138.32 | 0.00 | |

01-1 CITY OF CORALVILLE

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| I 080818COC | | EQUIP RNTL | AP | | R | 8/09/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 835 5-899-2-65980 | MISCELLANEOUS | | | 200.00 | CITY OF CORALVILLE:EQUIP RNTL | | |
| | | | | REG. CHECK | | | 200.00 | 200.00CR | 0.00 |
| | | | | | | | 200.00 | 0.00 | |

01-0587 CLARENCE LOWDEN SUN-NEWS &

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| I 072518FAC | | FAC SCHEDULE | AP | | R | 9/08/2018 | 174.00 | 174.00CR | |
| | | G/L ACCOUNT | | | | | 174.00 | | |
| | | 001 5-465-2-64020 | ADVERTISING | | | 174.00 | FAC SCHEDULE | | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | | REG. CHECK | | | | 174.00 | 174.00CR | 0.00 |
| | | | | | | | 174.00 | 0.00 | |
| 01-0678 | CREATIVE PRODUCT SOURCE | | | | | | | | |
| I | CPI072643 | DARE SUPPLIES | AP | | R | 8/09/2018 | 163.62 | 163.62CR | |
| | | G/L ACCOUNT | | | | | 163.62 | | |
| | | 001 5-110-2-65051 | DARE EQUIPT/SUPPLIES | | | 163.62 | DARE SUPPLIES | | |
| | | | REG. CHECK | | | | 163.62 | 163.62CR | 0.00 |
| | | | | | | | 163.62 | 0.00 | |
| 01-0697 | CUSTOM BUILDERS INC | | | | | | | | |
| I | 82827 | UPS CHARGES | AP | | R | 9/08/2018 | 120.78 | 120.78CR | |
| | | G/L ACCOUNT | | | | | 120.78 | | |
| | | 001 5-465-2-65080 | POSTAGE/SHIPPING | | | 49.20 | UPS CHARGES | | |
| | | 610 5-815-2-65080 | POSTAGE/SHIPPING | | | 71.58 | UPS CHARGES | | |
| | | | REG. CHECK | | | | 120.78 | 120.78CR | 0.00 |
| | | | | | | | 120.78 | 0.00 | |
| 01-1076 | D & R PEST CONTROL | | | | | | | | |
| I | 16214 | PEST CONTROL | AP | | R | 9/08/2018 | 25.00 | 25.00CR | |
| | | G/L ACCOUNT | | | | | 25.00 | | |
| | | 001 5-150-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 25.00 | PEST CONTROL | | |
| I | 16216 | PEST CONTROL | AP | | R | 9/08/2018 | 31.03 | 31.03CR | |
| | | G/L ACCOUNT | | | | | 31.03 | | |
| | | 630 5-821-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 31.03 | PEST CONTROL | | |
| I | 16217 | PEST CONTROL | AP | | R | 9/08/2018 | 29.96 | 29.96CR | |
| | | G/L ACCOUNT | | | | | 29.96 | | |
| | | 630 5-821-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 29.96 | PEST CONTROL | | |
| I | 16218 | PEST CONTROL | AP | | R | 9/08/2018 | 35.00 | 35.00CR | |
| | | G/L ACCOUNT | | | | | 35.00 | | |
| | | 001 5-650-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 35.00 | PEST CONTROL | | |
| I | 16227 | PEST CONTROL | AP | | R | 9/08/2018 | 45.00 | 45.00CR | |
| | | G/L ACCOUNT | | | | | 45.00 | | |
| | | 001 5-465-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 45.00 | PEST CONTROL | | |
| I | 16244 | PEST CONTROL | AP | | R | 9/08/2018 | 25.00 | 25.00CR | |
| | | G/L ACCOUNT | | | | | 25.00 | | |
| | | 001 5-160-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 25.00 | PEST CONTROL | | |

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | | REG. CHECK | | | | 190.99 / 190.99 | 190.99CR / 0.00 | 0.00 |

01-1 DEFENSIVE EDGE

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| I 2127 | 2 DAY COURSE | AP | | R | 8/09/2018 | 450.00 / 450.00 | 450.00CR | |
| | G/L ACCOUNT | | | | | | | |
| | 001 5-110-1-62300 | TRAINING | | | 450.00 | DEFENSIVE EDGE:2 DAY COURSE | | |
| | | | REG. CHECK | | | 450.00 / 450.00 | 450.00CR / 0.00 | 0.00 |

01-0755 DIAMOND VOGEL PAINT CENTER

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| I 252127863 | 17 PAILS TRAFFIC PAINT | AP | | R | 8/10/2018 | 1,930.15 / 1,930.15 | 1,930.15CR | |
| | G/L ACCOUNT | | | | | | | |
| | 001 5-240-2-65070 | OPERATING SUPPLIES | | | 1,930.15 | 17 PAILS TRAFFIC PAINT | | |
| | | | REG. CHECK | | | 1,930.15 / 1,930.15 | 1,930.15CR / 0.00 | 0.00 |

01-0860 EASTERN IOWA LIGHT & POWER

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| I 0718EL | EAST LAGOON | AP | | R | 9/09/2018 | 1,074.24 / 1,074.24 | 1,074.24CR | |
| | G/L ACCOUNT | | | | | | | |
| | 610 5-816-2-63710 | UTILITIES | | | 1,074.24 | EAST LAGOON | | |
| I 0718FL | FLAG LIGHT | AP | | R | 9/09/2018 | 10.40 / 10.40 | 10.40CR | |
| | G/L ACCOUNT | | | | | | | |
| | 001 5-280-2-63710 | UTILITIES | | | 10.40 | FLAG LIGHT | | |
| I 0718SL | SECURITY LIGHT | AP | | R | 9/09/2018 | 20.80 / 20.80 | 20.80CR | |
| | G/L ACCOUNT | | | | | | | |
| | 001 5-280-2-63710 | UTILITIES | | | 20.80 | SECURITY LIGHT | | |
| | | | REG. CHECK | | | 1,105.44 / 1,105.44 | 1,105.44CR / 0.00 | 0.00 |

01-0905 ELECTRICAL ENGINEERING & EQ

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| I 6152739-00 | BLDG MAINT SUPPLIES | AP | | R | 8/09/2018 | 65.40 / 65.40 | 65.40CR | |
| | G/L ACCOUNT | | | | | | | |
| | 630 5-820-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 32.70 | BLDG MAINT SUPPLIES | | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | 640 5-825-2-63100 | BUILDING MAINTENANCE & REPAIR | | | 32.70 | BLDG MAINT SUPPLIES | | |
| | I 6158261-00 | POOL REPAIRS | AP | | R | 8/09/2018 | 561.46 | 561.46CR | |
| | | G/L ACCOUNT | | | | | 561.46 | | |
| | | 001 5-465-2-63500 | OPERATIONAL EQUIPT MAINT & REP | | | 561.46 | POOL REPAIRS | | |
| | | | REG. CHECK | | | | 626.86 | 626.86CR | 0.00 |
| | | | | | | | 626.86 | 0.00 | |
| 01-0945 | ENERGY ECONOMICS INC | | | | | | | | |
| | I 43315 | METER SWIVEL SETS | AP | | R | 9/08/2018 | 270.78 | 270.78CR | |
| | | G/L ACCOUNT | | | | | 270.78 | | |
| | | 640 5-825-2-65300 | METERS | | | 270.78 | METER SWIVEL SETS | | |
| | I 43319 | CALIBRATE 6 METERS | AP | | R | 9/08/2018 | 1,289.30 | 1,289.30CR | |
| | | G/L ACCOUNT | | | | | 1,289.30 | | |
| | | 640 5-825-2-65300 | METERS | | | 1,289.30 | CALIBRATE 6 METERS | | |
| | | | REG. CHECK | | | | 1,560.08 | 1,560.08CR | 0.00 |
| | | | | | | | 1,560.08 | 0.00 | |
| 01-2273 | ERIC STORJOHANN | | | | | | | | |
| | I 052218ES | ASH BURIAL C OTT | AP | | R | 6/09/2018 | 250.00 | 250.00CR | |
| | | G/L ACCOUNT | | | | | 250.00 | | |
| | | 001 5-280-2-64790 | GRAVE OPENINGS | | | 250.00 | ASH BURIAL C OTT | | |
| | | | REG. CHECK | | | | 250.00 | 250.00CR | 0.00 |
| | | | | | | | 250.00 | 0.00 | |
| 01-0970 | FARNER-BOCKEN COMPANY | | | | | | | | |
| | I 6619697 | CONCESSIONS | AP | | R | 9/08/2018 | 1,006.68 | 1,006.68CR | |
| | | G/L ACCOUNT | | | | | 1,006.68 | | |
| | | 001 5-465-2-65031 | CONCESSIONS | | | 1,006.68 | CONCESSIONS | | |
| | I 6631185 | CONCESSIONS | AP | | R | 9/08/2018 | 502.27 | 502.27CR | |
| | | G/L ACCOUNT | | | | | 502.27 | | |
| | | 001 5-465-2-65031 | CONCESSIONS | | | 482.57 | CONCESSIONS | | |
| | | 001 5-465-2-65070 | OPERATING SUPPLIES | | | 19.70 | CONCESSIONS | | |
| | I 6644569 | CONCESSIONS | AP | | R | 9/08/2018 | 495.22 | 495.22CR | |
| | | G/L ACCOUNT | | | | | 495.22 | | |
| | | 001 5-465-2-65031 | CONCESSIONS | | | 424.92 | CONCESSIONS | | |

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | 001 5-465-2-65070 OPERATING SUPPLIES | | | | 70.30 | CONCESSIONS | | |
| I 6655865 | | CONCESSIONS | AP | | R | 9/08/2018 | 1,085.49 | 1,085.49CR | |
| | | G/L ACCOUNT | | | | | 1,085.49 | | |
| | | 001 5-465-2-65031 CONCESSIONS | | | | 1,085.49 | CONCESSIONS | | |
| | | | | REG. CHECK | | | 3,089.66 | 3,089.66CR | 0.00 |
| | | | | | | | 3,089.66 | 0.00 | |
| 01-1020 FLETCHER-REINHARDT CO. | | | | | | | | | |
| I S1179664.003 | | UNDERGROUND SUPPLIES | AP | | R | 9/08/2018 | 630.77 | 630.77CR | |
| | | G/L ACCOUNT | | | | | 630.77 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | 630.77 | UNDERGROUND SUPPLIES | | |
| I S1179664.004 | | UNDERGROUND SUPPLIES | AP | | R | 9/08/2018 | 553.73 | 553.73CR | |
| | | G/L ACCOUNT | | | | | 553.73 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | 553.73 | UNDERGROUND SUPPLIES | | |
| I S1181287.001 | | STREET LIGHT SUPPLIES | AP | | R | 9/08/2018 | 951.23 | 951.23CR | |
| | | G/L ACCOUNT | | | | | 951.23 | | |
| | | 630 5-820-2-65303 STREET LIGHTS | | | | 951.23 | STREET LIGHT SUPPLIES | | |
| I S1181437.001 | | UNDERGROUND SUPPLIES | AP | | R | 9/08/2018 | 1,809.37 | 1,809.37CR | |
| | | G/L ACCOUNT | | | | | 1,809.37 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | 1,809.37 | UNDERGROUND SUPPLIES | | |
| I S1181973.001 | | UNDERGROUND SUPPLIES | AP | | R | 9/08/2018 | 107.00 | 107.00CR | |
| | | G/L ACCOUNT | | | | | 107.00 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | 107.00 | UNDERGROUND SUPPLIES | | |
| I S1182613.001 | | UNDERGROUND SUPPLIES | AP | | R | 9/08/2018 | 1,498.00 | 1,498.00CR | |
| | | G/L ACCOUNT | | | | | 1,498.00 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | 1,498.00 | UNDERGROUND SUPPLIES | | |
| | | | | REG. CHECK | | | 5,550.10 | 5,550.10CR | 0.00 |
| | | | | | | | 5,550.10 | 0.00 | |
| 01-1051 FRIENDS OF THE ANIMALS | | | | | | | | | |
| I 072518 | | 1 DOG | AP | | R | 9/08/2018 | 75.00 | 75.00CR | |
| | | G/L ACCOUNT | | | | | 75.00 | | |
| | | 001 5-190-2-64910 CONTRACT SERVICES | | | | 75.00 | 1 DOG | | |
| | | | | REG. CHECK | | | 75.00 | 75.00CR | 0.00 |
| | | | | | | | 75.00 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1066 | GARDEN & ASSOCIATES INC | | | | | | | | |
| | I 36824 | 2018 STREET IMPROVEMENTS | AP | | R | 9/08/2018 | 20,143.95 | 20,143.95CR | |
| | | G/L ACCOUNT | | | | | 20,143.95 | | |
| | | 110 5-210-2-64070 ENGINEERING | | | | 20,143.95 | 2018 STREET IMPROVEMENTS | | |
| | | | | REG. CHECK | | | 20,143.95 | 20,143.95CR | 0.00 |
| | | | | | | | 20,143.95 | 0.00 | |
| 01-1079 | GLOBAL RENTAL CO INC | | | | | | | | |
| | C 3239719 | BUCKET TRUCK RENTAL | AP | | R | 8/09/2018 | 3,375.00CR | 3,375.00 | |
| | | G/L ACCOUNT | | | | | 3,375.00CR | | |
| | | 630 5-820-2-64151 COMMERCIAL EQPT RENTAL & LEASE | | | | 1,687.50CR | BUCKET TRUCK RENTAL | | |
| | | 001 5-221-2-64151 COMMERCIAL EQPT RENTAL & LEASE | | | | 1,687.50CR | BUCKET TRUCK RENTAL | | |
| | I 3237480 | BUCKET TRUCK RENTAL | AP | | R | 8/09/2018 | 3,500.00 | 3,500.00CR | |
| | | G/L ACCOUNT | | | | | 3,500.00 | | |
| | | 630 5-820-2-64151 COMMERCIAL EQPT RENTAL & LEASE | | | | 1,750.00 | BUCKET TRUCK RENTAL | | |
| | | 001 5-221-2-64151 COMMERCIAL EQPT RENTAL & LEASE | | | | 1,750.00 | BUCKET TRUCK RENTAL | | |
| | | | | REG. CHECK | | | 125.00 | 125.00CR | 0.00 |
| | | | | | | | 125.00 | 0.00 | |
| 01-1086 | GRAYBAR | | | | | | | | |
| | I 9305157148 | 144 BULBS | AP | | R | 9/08/2018 | 347.17 | 347.17CR | |
| | | G/L ACCOUNT | | | | | 347.17 | | |
| | | 630 5-820-2-63100 BUILDING MAINTENANCE & REPAIR | | | | 347.17 | 144 BULBS | | |
| | | | | REG. CHECK | | | 347.17 | 347.17CR | 0.00 |
| | | | | | | | 347.17 | 0.00 | |
| 01-1115 | H & H AUTO | | | | | | | | |
| | I 37328 | TIRE REPAIR #118 | AP | | R | 9/08/2018 | 27.00 | 27.00CR | |
| | | G/L ACCOUNT | | | | | 27.00 | | |
| | | 810 5-899-2-63323 TIRE REPAIR | | | | 27.00 | TIRE REPAIR #118 | | |
| | I 37432 | MOUNT & BALANCE TIRES #52 | AP | | R | 9/09/2018 | 80.00 | 80.00CR | |
| | | G/L ACCOUNT | | | | | 80.00 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 80.00 | MOUNT & BALANCE TIRES #52 | | |
| | | | | REG. CHECK | | | 107.00 | 107.00CR | 0.00 |
| | | | | | | | 107.00 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1172 HAWKINS INC | | | | | | | | | |
| | I 4319332 | CHEMICALS | AP | | R | 8/09/2018 | 808.35 | 808.35CR | |
| | | G/L ACCOUNT | | | | | 808.35 | | |
| | | 001 5-465-2-65010 CHEMICALS | | | | 808.35 | CHEMICALS | | |
| | I 4324161 | CHEMICALS | AP | | R | 8/09/2018 | 331.85 | 331.85CR | |
| | | G/L ACCOUNT | | | | | 331.85 | | |
| | | 001 5-465-2-65010 CHEMICALS | | | | 331.85 | CHEMICALS | | |
| | I 4326110 | CHEMICALS | AP | | R | 8/09/2018 | 976.46 | 976.46CR | |
| | | G/L ACCOUNT | | | | | 976.46 | | |
| | | 600 5-810-2-65010 CHEMICALS | | | | 976.46 | CHEMICALS | | |
| | I 4329047 | CHEMICALS | AP | | R | 8/09/2018 | 553.20 | 553.20CR | |
| | | G/L ACCOUNT | | | | | 553.20 | | |
| | | 001 5-465-2-65010 CHEMICALS | | | | 553.20 | CHEMICALS | | |
| | | | | REG. CHECK | | | 2,669.86 | 2,669.86CR | 0.00 |
| | | | | | | | 2,669.86 | 0.00 | |
| 01-1133 HBK ENGINEERING LLC | | | | | | | | | |
| | I 59587 | AQUATIC CENTER | AP | | R | 8/09/2018 | 26,204.50 | 26,204.50CR | |
| | | G/L ACCOUNT | | | | | 26,204.50 | | |
| | | 315 5-776-2-64070 ENGINEERING | | | | 26,204.50 | AQUATIC CENTER | | |
| | | | | REG. CHECK | | | 26,204.50 | 26,204.50CR | 0.00 |
| | | | | | | | 26,204.50 | 0.00 | |
| 01-1335 IMAGE TREND INC | | | | | | | | | |
| | I 112239 | CLEARING HOUSE SERVICES | AP | | R | 8/09/2018 | 164.00 | 164.00CR | |
| | | G/L ACCOUNT | | | | | 164.00 | | |
| | | 001 5-160-2-64910 CONTRACT SERVICES | | | | 164.00 | CLEARING HOUSE SERVICES | | |
| | | | | REG. CHECK | | | 164.00 | 164.00CR | 0.00 |
| | | | | | | | 164.00 | 0.00 | |
| 01-1289 INTEGRATED TECHNOLOGY PARTN | | | | | | | | | |
| | I 109995 | PHONE SERVICES | AP | | R | 8/09/2018 | 85.00 | 85.00CR | |
| | | G/L ACCOUNT | | | | | 85.00 | | |
| | | 835 5-899-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 85.00 | PHONE SERVICES | | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| I 110018 | | TECH SERVICES | AP | | R | 8/09/2018 | 45.00 | 45.00CR | |
| | | G/L ACCOUNT | | | | | 45.00 | | |
| | | 630 5-820-2-64190 TECHNOLOGY | | | | 45.00 | TECH SERVICES | | |
| I 110019 | | TECH SERVICES | AP | | R | 8/09/2018 | 165.00 | 165.00CR | |
| | | G/L ACCOUNT | | | | | 165.00 | | |
| | | 835 5-899-2-64190 TECHNOLOGY | | | | 41.25 | TECH SERVICES | | |
| | | 630 5-820-2-64190 TECHNOLOGY | | | | 41.25 | TECH SERVICES | | |
| | | 630 5-822-2-64190 TECHNOLOGY | | | | 41.25 | TECH SERVICES | | |
| | | 640 5-825-2-64190 TECHNOLOGY | | | | 41.25 | TECH SERVICES | | |
| I 110020 | | TECH SERVICES | AP | | R | 8/09/2018 | 345.00 | 345.00CR | |
| | | G/L ACCOUNT | | | | | 345.00 | | |
| | | 001 5-465-2-64190 TECHNOLOGY | | | | 345.00 | TECH SERVICES | | |
| I 110022 | | TECH SERVICES | AP | | R | 8/09/2018 | 120.00 | 120.00CR | |
| | | G/L ACCOUNT | | | | | 120.00 | | |
| | | 001 5-465-2-64190 TECHNOLOGY | | | | 120.00 | TECH SERVICES | | |
| I 110094 | | BACKUP SUPPORT/CLOUD SRVCS | AP | | R | 8/09/2018 | 518.70 | 518.70CR | |
| | | G/L ACCOUNT | | | | | 518.70 | | |
| | | 660 5-835-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 17.53 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 001 5-160-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 20.38 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 630 5-820-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 36.36 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 001 5-150-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 20.38 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 640 5-825-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 20.38 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 001 5-620-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 119.87 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 001 5-465-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 20.38 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 001 5-110-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 38.64 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 600 5-810-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 52.49 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 810 5-899-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 55.19 | BACKUP SUPPORT/CLOUD SRVCS | | |
| | | 835 5-899-2-63730 TELECOMMUNICATIONS EXPENSE | | | | 117.10 | BACKUP SUPPORT/CLOUD SRVCS | | |
| I 110102 | | MONTHLY MAINT CHARGES | AP | | R | 8/09/2018 | 2,520.00 | 2,520.00CR | |
| | | G/L ACCOUNT | | | | | 2,520.00 | | |
| | | 001 5-110-2-64190 TECHNOLOGY | | | | 770.00 | 07/15 Managed network srvcs | | |
| | | 001 5-150-2-64190 TECHNOLOGY | | | | 140.00 | 07/15 Managed network srvcs | | |
| | | 001 5-160-2-64190 TECHNOLOGY | | | | 140.00 | 07/15 Managed network srvcs | | |
| | | 001 5-465-2-64190 TECHNOLOGY | | | | 140.00 | 07/15 Managed network srvcs | | |
| | | 001 5-525-2-64190 TECHNOLOGY | | | | 70.00 | 07/15 Managed network srvcs | | |
| | | 630 5-820-2-64190 TECHNOLOGY | | | | 350.00 | 07/15 Managed network srvcs | | |
| | | 640 5-825-2-64190 TECHNOLOGY | | | | 140.00 | 07/15 Managed network srvcs | | |
| | | 810 5-899-2-64190 TECHNOLOGY | | | | 210.00 | 07/15 Managed network srvcs | | |
| | | 835 5-899-2-64190 TECHNOLOGY | | | | 560.00 | 07/15 Managed network srvcs | | |
| | | | REG. CHECK | | | | 3,798.70 | 3,798.70CR | 0.00 |
| | | | | | | | 3,798.70 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1270 IOWA ASSOCIATION OF | | | | | | | | | |
| | I 5846 | OSHA TRAINING | AP | | R | 9/08/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 630 5-820-1-62300 TRAINING | | | | 200.00 | OSHA TRAINING | | |
| | | | | REG. CHECK | | | 200.00 | 200.00CR | 0.00 |
| | | | | | | | 200.00 | 0.00 | |
| 01-1311 IOWA DEPARTMENT OF NATURAL | | | | | | | | | |
| | I 1689001-0818 | WEST LAGOON PERMIT FEE | AP | | R | 9/08/2018 | 1,275.00 | 1,275.00CR | |
| | | G/L ACCOUNT | | | | | 1,275.00 | | |
| | | 610 5-815-1-62100 DUES/FEES | | | | 1,275.00 | WEST LAGOON PERMIT FEE | | |
| | I 1689002-0818 | EAST LAGOON PERMIT FEE | AP | | R | 9/08/2018 | 210.00 | 210.00CR | |
| | | G/L ACCOUNT | | | | | 210.00 | | |
| | | 610 5-815-1-62100 DUES/FEES | | | | 210.00 | EAST LAGOON PERMIT FEE | | |
| | | | | REG. CHECK | | | 1,485.00 | 1,485.00CR | 0.00 |
| | | | | | | | 1,485.00 | 0.00 | |
| 01-1322 IOWA DEPT OF NATURAL RESOUR | | | | | | | | | |
| | I 201808095945 | ANNUAL WATER SUPPLY FEE | AP | | R | 9/08/2018 | 369.94 | 369.94CR | |
| | | G/L ACCOUNT | | | | | 369.94 | | |
| | | 600 5-810-1-62100 DUES/FEES | | | | 369.94 | ANNUAL WATER SUPPLY FEE | | |
| | | | | REG. CHECK | | | 369.94 | 369.94CR | 0.00 |
| | | | | | | | 369.94 | 0.00 | |
| 01-1407 JAB INK DESIGN | | | | | | | | | |
| | I 2967 | SIGNS FOR WATERSLIDES | AP | | R | 8/09/2018 | 108.00 | 108.00CR | |
| | | G/L ACCOUNT | | | | | 108.00 | | |
| | | 001 5-465-2-65070 OPERATING SUPPLIES | | | | 108.00 | SIGNS FOR WATERSLIDES | | |
| | | | | REG. CHECK | | | 108.00 | 108.00CR | 0.00 |
| | | | | | | | 108.00 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1392 | JC'S TOWING LLP | | | | | | | | |
| | I 20298 | TOW GARBAGE TRUCK #30 | AP | | R | 8/10/2018 | 240.00 | 240.00CR | |
| | | G/L ACCOUNT | | | | | 240.00 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 240.00 | TOW GARBAGE TRUCK #30 | | |
| | | | | REG. CHECK | | | 240.00 | 240.00CR | 0.00 |
| | | | | | | | 240.00 | 0.00 | |
| 01-1426 | JOHNSON COUNTY AMBULANCE SE | | | | | | | | |
| | I 052018JCA | ALS INTERCEPT | AP | | R | 9/09/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND | | | | 200.00 | ALS INTERCEPT | | |
| | I 061518JCA | ALS INTERCEPT | AP | | R | 9/08/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND | | | | 200.00 | ALS INTERCEPT | | |
| | I 063018-2JCA | ALS INTERCEPT | AP | | R | 9/08/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND | | | | 200.00 | ALS INTERCEPT | | |
| | I 063018JCA | ALS INTERCEPT | AP | | R | 9/08/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND | | | | 200.00 | ALS INTERCEPT | | |
| | I 071718JCA | ALS INTERCEPT | AP | | R | 9/08/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND | | | | 200.00 | ALS INTERCEPT | | |
| | I 072218JCA | ALS INTERCEPT | AP | | R | 9/08/2018 | 200.00 | 200.00CR | |
| | | G/L ACCOUNT | | | | | 200.00 | | |
| | | 001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND | | | | 200.00 | ALS INTERCEPT | | |
| | | | | REG. CHECK | | | 1,200.00 | 1,200.00CR | 0.00 |
| | | | | | | | 1,200.00 | 0.00 | |
| 01-1500 | KUNDE OUTDOOR EQUIPMENT | | | | | | | | |
| | I 13267 | AIR FILTER #188 | AP | | R | 9/08/2018 | 28.08 | 28.08CR | |
| | | G/L ACCOUNT | | | | | 28.08 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 28.08 | AIR FILTER #188 | | |
| | | | | REG. CHECK | | | 28.08 | 28.08CR | 0.00 |
| | | | | | | | 28.08 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1528 LAWSON PRODUCTS INC | | | | | | | | | |
| | I 9305959797 | SHOP SUPPLIES | AP | | R | 9/08/2018 | 284.34 | 284.34CR | |
| | | G/L ACCOUNT | | | | | 284.34 | | |
| | | 810 5-899-2-65070 OPERATING SUPPLIES | | | | 284.34 | SHOP SUPPLIES | | |
| | | | REG. CHECK | | | | 284.34 | 284.34CR | 0.00 |
| | | | | | | | 284.34 | 0.00 | |
| 01-1593 LYNCH DALLAS PC | | | | | | | | | |
| | I 153167 | LEGAL SERVICES | AP | | R | 8/09/2018 | 1,506.00 | 1,506.00CR | |
| | | G/L ACCOUNT | | | | | 1,506.00 | | |
| | | 835 5-899-2-64110 LEGAL EXPENSE | | | | 1,506.00 | LEGAL SERVICES | | |
| | I 153168 | LEGAL SERVICES | AP | | R | 8/09/2018 | 96.50 | 96.50CR | |
| | | G/L ACCOUNT | | | | | 96.50 | | |
| | | 835 5-899-2-64110 LEGAL EXPENSE | | | | 96.50 | LEGAL SERVICES | | |
| | I 153169 | LEGAL SERVICES | AP | | R | 8/09/2018 | 40.50 | 40.50CR | |
| | | G/L ACCOUNT | | | | | 40.50 | | |
| | | 001 5-620-2-64840 ZONING EXPENSE | | | | 40.50 | LEGAL SERVICES | | |
| | | | REG. CHECK | | | | 1,643.00 | 1,643.00CR | 0.00 |
| | | | | | | | 1,643.00 | 0.00 | |
| 01-1624 M & K DUST CONTROL INC | | | | | | | | | |
| | I 2030241 | DUST CONTROL AT XERXES | AP | | R | 8/10/2018 | 550.00 | 550.00CR | |
| | | G/L ACCOUNT | | | | | 550.00 | | |
| | | 300 5-757-3-67950 CIP IMPROVEMENTS | | | | 550.00 | DUST CONTROL AT XERXES | | |
| | | | REG. CHECK | | | | 550.00 | 550.00CR | 0.00 |
| | | | | | | | 550.00 | 0.00 | |
| 01-1623 M & K ELECTRIC | | | | | | | | | |
| | I 20234 | REROUTE WIRING ON LEMON ST | AP | | R | 9/09/2018 | 2,580.42 | 2,580.42CR | |
| | | G/L ACCOUNT | | | | | 2,580.42 | | |
| | | 630 5-820-2-65980 MISCELLANEOUS | | | | 2,580.42 | REROUTE WIRING ON LEMON ST | | |
| | | | REG. CHECK | | | | 2,580.42 | 2,580.42CR | 0.00 |
| | | | | | | | 2,580.42 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1660 MANATTS INC | | | | | | | | | |
| I 907327 | | 1 YD CONCRETE | AP | | R | 9/09/2018 | 198.50 | 198.50CR | |
| | | G/L ACCOUNT | | | | | 198.50 | | |
| | | 001 5-291-2-65070 OPERATING SUPPLIES | | | | 198.50 | 1 YD CONCRETE | | |
| I 907342 | | 2.25 YD CONCRETE | AP | | R | 9/09/2018 | 352.88 | 352.88CR | |
| | | G/L ACCOUNT | | | | | 352.88 | | |
| | | 001 5-291-2-65070 OPERATING SUPPLIES | | | | 352.88 | 2.25 YD CONCRETE | | |
| I 908485 | | 7.25 YD CONCRETE | AP | | R | 9/09/2018 | 879.63 | 879.63CR | |
| | | G/L ACCOUNT | | | | | 879.63 | | |
| | | 001 5-210-2-65070 OPERATING SUPPLIES | | | | 879.63 | 7.25 YD CONCRETE | | |
| I 908488 | | 1.5 YD CONCRETE | AP | | R | 9/09/2018 | 185.25 | 185.25CR | |
| | | G/L ACCOUNT | | | | | 185.25 | | |
| | | 001 5-291-2-65070 OPERATING SUPPLIES | | | | 185.25 | 1.5 YD CONCRETE | | |
| | | | REG. CHECK | | | | 1,616.26 | 1,616.26CR | 0.00 |
| | | | | | | | 1,616.26 | 0.00 | |
| 01-1748 MITCHELL 1 | | | | | | | | | |
| I 21817063 | | WEB BASED SUBSCRIPTIONS | AP | | R | 8/09/2018 | 245.36 | 245.36CR | |
| | | G/L ACCOUNT | | | | | 245.36 | | |
| | | 810 5-899-2-65065 COMPUTER SUPPLIES | | | | 245.36 | WEB BASED SUBSCRIPTIONS | | |
| | | | REG. CHECK | | | | 245.36 | 245.36CR | 0.00 |
| | | | | | | | 245.36 | 0.00 | |
| 01-2468 MOELLER TIPTON TIRE & AUTO | | | | | | | | | |
| I 37468 | | OPERATING SUPPLIES | AP | | R | 9/08/2018 | 62.00 | 62.00CR | |
| | | G/L ACCOUNT | | | | | 62.00 | | |
| | | 001 5-291-2-65070 OPERATING SUPPLIES | | | | 62.00 | OPERATING SUPPLIES | | |
| | | | REG. CHECK | | | | 62.00 | 62.00CR | 0.00 |
| | | | | | | | 62.00 | 0.00 | |
| 01-1957 O'ROURKE MOTORS INC | | | | | | | | | |
| I 36813 | | REPAIR PARTS #52 | AP | | R | 9/08/2018 | 100.00 | 100.00CR | |
| | | G/L ACCOUNT | | | | | 100.00 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 100.00 | REPAIR PARTS #52 | | |

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | | REG. CHECK | | | | 100.00 | 100.00CR | 0.00 |
| | | | | | | | 100.00 | 0.00 | |
| 01-1914 | OFFICE EXPRESS | | | | | | | | |
| I 0667840-001 | | OFFICE SUPPLIES | AP | | R | 8/09/2018 | 178.23 | 178.23CR | |
| | | G/L ACCOUNT | | | | | 178.23 | | |
| | | 835 5-899-2-65060 | OFFICE SUPPLIES | | | 150.28 | OFFICE SUPPLIES | | |
| | | 001 5-150-2-65070 | OPERATING SUPPLIES | | | 27.95 | OFFICE SUPPLIES | | |
| | | | REG. CHECK | | | | 178.23 | 178.23CR | 0.00 |
| | | | | | | | 178.23 | 0.00 | |
| 01-2019 | PEPSI-COLA | | | | | | | | |
| I 45006355 | | DRINK ORDER | AP | | R | 8/09/2018 | 300.20 | 300.20CR | |
| | | G/L ACCOUNT | | | | | 300.20 | | |
| | | 001 5-465-2-65031 | CONCESSIONS | | | 300.20 | DRINK ORDER | | |
| I 48042310 | | DRINK ORDER | AP | | R | 8/09/2018 | 245.59 | 245.59CR | |
| | | G/L ACCOUNT | | | | | 245.59 | | |
| | | 001 5-465-2-65031 | CONCESSIONS | | | 245.59 | DRINK ORDER | | |
| | | | REG. CHECK | | | | 545.79 | 545.79CR | 0.00 |
| | | | | | | | 545.79 | 0.00 | |
| 01-2070 | POWER LINE SUPPLY | | | | | | | | |
| I 56276201 | | OVERHEAD SUPPLIES | AP | | R | 8/09/2018 | 90.20 | 90.20CR | |
| | | G/L ACCOUNT | | | | | 90.20 | | |
| | | 630 5-820-2-65302 | OVERHEAD SUPPLIES | | | 90.20 | OVERHEAD SUPPLIES | | |
| I 56276321 | | OVERHEAD SUPPLIES | AP | | R | 8/09/2018 | 212.93 | 212.93CR | |
| | | G/L ACCOUNT | | | | | 212.93 | | |
| | | 630 5-820-2-65302 | OVERHEAD SUPPLIES | | | 212.93 | OVERHEAD SUPPLIES | | |
| I 56278703 | | STREET LIGHT SUPPLIES | AP | | R | 8/09/2018 | 549.45 | 549.45CR | |
| | | G/L ACCOUNT | | | | | 549.45 | | |
| | | 630 5-820-2-65303 | STREET LIGHTS | | | 549.45 | STREET LIGHT SUPPLIES | | |
| I 56278904 | | OVERHEAD SUPPLIES | AP | | R | 8/09/2018 | 71.26 | 71.26CR | |
| | | G/L ACCOUNT | | | | | 71.26 | | |
| | | 630 5-820-2-65302 | OVERHEAD SUPPLIES | | | 71.26 | OVERHEAD SUPPLIES | | |
| | | | REG. CHECK | | | | 923.84 | 923.84CR | 0.00 |
| | | | | | | | 923.84 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-2057 | PRAXAIR DISTRIBUTION INC | | | | | | | | |
| | I 84040815 | OXYGEN | AP | | R | 9/08/2018 | 417.04 | 417.04CR | |
| | | G/L ACCOUNT | | | | | 417.04 | | |
| | | 001 5-160-2-65070 | OPERATING SUPPLIES | | | 417.04 | OXYGEN | | |
| | I 84104099 | OXYGEN | AP | | R | 9/08/2018 | 46.37 | 46.37CR | |
| | | G/L ACCOUNT | | | | | 46.37 | | |
| | | 001 5-160-2-65070 | OPERATING SUPPLIES | | | 46.37 | OXYGEN | | |
| | | | | REG. CHECK | | | 463.41 | 463.41CR | 0.00 |
| | | | | | | | 463.41 | 0.00 | |
| 01-2062 | PROFESSIONAL DEVELOPERS OF | | | | | | | | |
| | I 2019PDI | ANNUAL DUES | AP | | R | 9/08/2018 | 375.00 | 375.00CR | |
| | | G/L ACCOUNT | | | | | 375.00 | | |
| | | 001 5-525-1-62100 | DUES/FEES | | | 375.00 | ANNUAL DUES | | |
| | | | | REG. CHECK | | | 375.00 | 375.00CR | 0.00 |
| | | | | | | | 375.00 | 0.00 | |
| 01-2097 | RADARSIGN LLC | | | | | | | | |
| | I 7219 | MISC SUPPLIES | AP | | R | 8/09/2018 | 130.00 | 130.00CR | |
| | | G/L ACCOUNT | | | | | 130.00 | | |
| | | 001 5-110-2-65980 | MISCELLANEOUS | | | 130.00 | MISC SUPPLIES | | |
| | | | | REG. CHECK | | | 130.00 | 130.00CR | 0.00 |
| | | | | | | | 130.00 | 0.00 | |
| 01-2165 | SANDRY FIRE SUPPLY LLC | | | | | | | | |
| | I 002328 | CALIBRATE METER | AP | | R | 8/10/2018 | 49.66 | 49.66CR | |
| | | G/L ACCOUNT | | | | | 49.66 | | |
| | | 001 5-150-2-63500 | OPERATIONAL EQUIPT MAINT & REP | | | 49.66 | CALIBRATE METER | | |
| | | | | REG. CHECK | | | 49.66 | 49.66CR | 0.00 |
| | | | | | | | 49.66 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-1 | SNAP-ON | | | | | | | | |
| I | 08021834380 | COUPLERS | AP | | R | 8/10/2018 | 150.00 | 150.00CR | |
| | | G/L ACCOUNT | | | | | 150.00 | | |
| | | 810 5-899-2-65053 SMALL TOOLS | | | | 150.00 | SNAP-ON:COUPLERS | | |
| | | | | REG. CHECK | | | 150.00 | 150.00CR | 0.00 |
| | | | | | | | 150.00 | 0.00 | |
| 01-2239 | SPEER FINANCIAL INC | | | | | | | | |
| I | 071018SPEER | DISCLOSURE FEE | AP | | R | 8/09/2018 | 400.00 | 400.00CR | |
| | | G/L ACCOUNT | | | | | 400.00 | | |
| | | 630 5-820-2-65980 MISCELLANEOUS | | | | 200.00 | DISCLOSURE FEE | | |
| | | 835 5-899-2-65980 MISCELLANEOUS | | | | 200.00 | DISCLOSURE FEE | | |
| I | 071118SPEER | GO BOND SERVICES | AP | | R | 8/09/2018 | 7,300.00 | 7,300.00CR | |
| | | G/L ACCOUNT | | | | | 7,300.00 | | |
| | | 300 5-757-2-64110 LEGAL EXPENSE | | | | 7,300.00 | GO BOND SERVICES | | |
| | | | | REG. CHECK | | | 7,700.00 | 7,700.00CR | 0.00 |
| | | | | | | | 7,700.00 | 0.00 | |
| 01-2235 | SPINUTECH INC | | | | | | | | |
| I | 32749 | AUGUST EMAIL MARKETING | AP | | R | 8/09/2018 | 25.00 | 25.00CR | |
| | | G/L ACCOUNT | | | | | 25.00 | | |
| | | 001 5-525-2-64020 ADVERTISING | | | | 25.00 | AUGUST EMAIL MARKETING | | |
| | | | | REG. CHECK | | | 25.00 | 25.00CR | 0.00 |
| | | | | | | | 25.00 | 0.00 | |
| 01-1690 | STOREY KENWORTHY/MATT PARRO | | | | | | | | |
| I | 598927 | UB ENVELOPES | AP | | R | 9/08/2018 | 620.48 | 620.48CR | |
| | | G/L ACCOUNT | | | | | 620.48 | | |
| | | 630 5-822-2-65060 OFFICE SUPPLIES | | | | 124.10 | UB ENVELOPES | | |
| | | 600 5-811-2-65060 OFFICE SUPPLIES | | | | 124.10 | UB ENVELOPES | | |
| | | 640 5-826-2-65060 OFFICE SUPPLIES | | | | 124.10 | UB ENVELOPES | | |
| | | 610 5-815-2-65060 OFFICE SUPPLIES | | | | 124.09 | UB ENVELOPES | | |
| | | 670 5-840-2-65060 OFFICE SUPPLIES | | | | 124.09 | UB ENVELOPES | | |
| | | | | REG. CHECK | | | 620.48 | 620.48CR | 0.00 |
| | | | | | | | 620.48 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-2260 | STUART C IRBY CO | | | | | | | | |
| | I S010817628.003 | GAS MAIN SUPPLIES | AP | | R | 8/09/2018 | 35,203.00 | 35,203.00CR | |
| | | G/L ACCOUNT | | | | | 35,203.00 | | |
| | | 640 5-825-2-65308 MAINS | | | | | 35,203.00 | GAS MAIN SUPPLIES | |
| | I S010817628.005 | GAS MAIN SUPPLIES | AP | | R | 8/09/2018 | 7,329.50 | 7,329.50CR | |
| | | G/L ACCOUNT | | | | | 7,329.50 | | |
| | | 640 5-825-2-65308 MAINS | | | | | 7,329.50 | GAS MAIN SUPPLIES | |
| | I S010819611.001 | UNDERGROUND SUPPLIES | AP | | R | 8/09/2018 | 321.00 | 321.00CR | |
| | | G/L ACCOUNT | | | | | 321.00 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | | 321.00 | UNDERGROUND SUPPLIES | |
| | I S010832075.001 | UNDERGROUND SUPPLIES | AP | | R | 8/09/2018 | 5,970.60 | 5,970.60CR | |
| | | G/L ACCOUNT | | | | | 5,970.60 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | | 5,970.60 | UNDERGROUND SUPPLIES | |
| | I S010832606.001 | GAS MAIN SUPPLIES | AP | | R | 8/09/2018 | 2,442.41 | 2,442.41CR | |
| | | G/L ACCOUNT | | | | | 2,442.41 | | |
| | | 640 5-825-2-65053 SMALL TOOLS | | | | | 2,442.41 | GAS MAIN SUPPLIES | |
| | I S010838713.001 | UNDERGROUND SUPPLIES | AP | | R | 8/09/2018 | 1,300.05 | 1,300.05CR | |
| | | G/L ACCOUNT | | | | | 1,300.05 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | | 1,300.05 | UNDERGROUND SUPPLIES | |
| | I S010840549.001 | UNDERGROUND SUPPLIES | AP | | R | 8/09/2018 | 1,797.60 | 1,797.60CR | |
| | | G/L ACCOUNT | | | | | 1,797.60 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | | 1,797.60 | UNDERGROUND SUPPLIES | |
| | I S010840571.001 | UNDERGROUND SUPPLIES | AP | | R | 8/09/2018 | 88.81 | 88.81CR | |
| | | G/L ACCOUNT | | | | | 88.81 | | |
| | | 630 5-820-2-65304 UNDERGROUND SUPPLIES | | | | | 88.81 | UNDERGROUND SUPPLIES | |
| | I S010846833.001 | GAS MAIN SUPPLIES | AP | | R | 8/09/2018 | 100.07 | 100.07CR | |
| | | G/L ACCOUNT | | | | | 100.07 | | |
| | | 640 5-825-2-65308 MAINS | | | | | 100.07 | GAS MAIN SUPPLIES | |
| | | | | REG. CHECK | | | 54,553.04 | 54,553.04CR | 0.00 |
| | | | | | | | 54,553.04 | 0.00 | |
| 01-2352 | THOMPSON TRUCK & TRAILER | | | | | | | | |
| | I X101077989:01 | REPAIR PARTS #21 | AP | | R | 8/09/2018 | 163.25 | 163.25CR | |
| | | G/L ACCOUNT | | | | | 163.25 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | | 163.25 | REPAIR PARTS #21 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| I | X101078056:01 | REPAIR PARTS | AP | | R | 8/09/2018 | 105.42 | 105.42CR | |
| | | G/L ACCOUNT | | | | | 105.42 | | |
| | | 810 5-899-2-65070 OPERATING SUPPLIES | | | | 9.54 | REPAIR PARTS | | |
| | | 810 5-899-2-63324 STOCK-REPAIR PARTS | | | | 95.88 | REPAIR PARTS | | |
| I | X101078182:01 | REPAIR PARTS #21 | AP | | R | 8/10/2018 | 279.23 | 279.23CR | |
| | | G/L ACCOUNT | | | | | 279.23 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 279.23 | REPAIR PARTS #21 | | |
| | | | | REG. CHECK | | | 547.90 | 547.90CR | 0.00 |
| | | | | | | | 547.90 | 0.00 | |
| 01-2400 | TIPTON CONSERVATIVE | | | | | | | | |
| I | 0718TCA | ORD 565,MINUTES,FAC,NOTICE | AP | | R | 9/08/2018 | 688.22 | 688.22CR | |
| | | G/L ACCOUNT | | | | | 688.22 | | |
| | | 660 5-835-2-64140 PRINTING & PUBLISHING | | | | 36.16 | ORD 565,MINUTES,FAC,NOTICE | | |
| | | 835 5-899-2-64140 PRINTING & PUBLISHING | | | | 404.67 | ORD 565,MINUTES,FAC,NOTICE | | |
| | | 001 5-465-2-64020 ADVERTISING | | | | 225.00 | ORD 565,MINUTES,FAC,NOTICE | | |
| | | 610 5-815-2-64020 ADVERTISING | | | | 22.39 | ORD 565,MINUTES,FAC,NOTICE | | |
| I | 072518TCA | CHINESE FOOD DOWNTOWN | AP | | R | 9/08/2018 | 112.50 | 112.50CR | |
| | | G/L ACCOUNT | | | | | 112.50 | | |
| | | 001 5-525-2-64020 ADVERTISING | | | | 112.50 | CHINESE FOOD DOWNTOWN | | |
| | | | | REG. CHECK | | | 800.72 | 800.72CR | 0.00 |
| | | | | | | | 800.72 | 0.00 | |
| 01-2410 | TIPTON ELECTRIC MOTORS | | | | | | | | |
| I | 288595 | LAZY RIVER PUMP REPAIR | AP | | R | 9/08/2018 | 119.59 | 119.59CR | |
| | | G/L ACCOUNT | | | | | 119.59 | | |
| | | 001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP | | | | 119.59 | LAZY RIVER PUMP REPAIR | | |
| I | 288650 | POOL PART | AP | | R | 9/08/2018 | 8.67 | 8.67CR | |
| | | G/L ACCOUNT | | | | | 8.67 | | |
| | | 001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP | | | | 8.67 | POOL PART | | |
| I | 288724 | BLOWER FOR POOL HEATER | AP | | R | 9/08/2018 | 313.54 | 313.54CR | |
| | | G/L ACCOUNT | | | | | 313.54 | | |
| | | 001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP | | | | 313.54 | BLOWER FOR POOL HEATER | | |
| | | | | REG. CHECK | | | 441.80 | 441.80CR | 0.00 |
| | | | | | | | 441.80 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-2435 | TIPTON GREENHOUSE | | | | | | | | |
| | I 071618TG | PLANT ADAM'S GRANDMA | AP | | R | 9/08/2018 | 24.50 | 24.50CR | |
| | | G/L ACCOUNT | | | | | 24.50 | | |
| | | 640 5-825-2-65980 MISCELLANEOUS | | | | 24.50 | PLANT ADAM'S GRANDMA | | |
| | | | | REG. CHECK | | | 24.50 | 24.50CR | 0.00 |
| | | | | | | | 24.50 | 0.00 | |
| 01-2473 | TITAN MACHINERY INC | | | | | | | | |
| | I 11210185 | REPAIR PARTS #138 | AP | | R | 8/10/2018 | 346.72 | 346.72CR | |
| | | G/L ACCOUNT | | | | | 346.72 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 346.72 | REPAIR PARTS #138 | | |
| | I 11228137 | REPAIR PART #138 | AP | | R | 8/09/2018 | 28.13 | 28.13CR | |
| | | G/L ACCOUNT | | | | | 28.13 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 28.13 | REPAIR PART #138 | | |
| | | | | REG. CHECK | | | 374.85 | 374.85CR | 0.00 |
| | | | | | | | 374.85 | 0.00 | |
| 01-2501 | TRANS IOWA EQUIPMENT | | | | | | | | |
| | I P05152 | REPAIR PARTS #25 | AP | | R | 8/10/2018 | 118.88 | 118.88CR | |
| | | G/L ACCOUNT | | | | | 118.88 | | |
| | | 810 5-899-2-63321 REPAIR PARTS | | | | 118.88 | REPAIR PARTS #25 | | |
| | | | | REG. CHECK | | | 118.88 | 118.88CR | 0.00 |
| | | | | | | | 118.88 | 0.00 | |
| 01-2489 | TRANSWORLD SYSTEMS INC | | | | | | | | |
| | I 1864257 | COLLECTION EXPENSE | AP | | R | 8/09/2018 | 5.00 | 5.00CR | |
| | | G/L ACCOUNT | | | | | 5.00 | | |
| | | 610 5-815-2-64040 COLLECTION EXPENSE | | | | 5.00 | COLLECTION EXPENSE | | |
| | | | | REG. CHECK | | | 5.00 | 5.00CR | 0.00 |
| | | | | | | | 5.00 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| 01-2523 | UNITED LABORATORIES | | | | | | | | |
| | I 229506 | OPERATING SUPPLIES | AP | | R | 8/10/2018 | 351.59 | 351.59CR | |
| | | G/L ACCOUNT | | | | | 351.59 | | |
| | | 001 5-290-2-65070 OPERATING SUPPLIES | | | | 351.59 | OPERATING SUPPLIES | | |
| | | | REG. CHECK | | | | 351.59 | 351.59CR | 0.00 |
| | | | | | | | 351.59 | 0.00 | |
| 01-2556 | USA BLUE BOOK | | | | | | | | |
| | I 618031 | OPERATING SUPPLIES | AP | | R | 9/08/2018 | 293.20 | 293.20CR | |
| | | G/L ACCOUNT | | | | | 293.20 | | |
| | | 600 5-810-2-65070 OPERATING SUPPLIES | | | | 293.20 | OPERATING SUPPLIES | | |
| | I 625960 | POOL PUMP | AP | | R | 9/08/2018 | 519.30 | 519.30CR | |
| | | G/L ACCOUNT | | | | | 519.30 | | |
| | | 001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP | | | | 519.30 | POOL PUMP | | |
| | I 630941 | OPERATING SUPPLIES | AP | | R | 9/08/2018 | 66.94 | 66.94CR | |
| | | G/L ACCOUNT | | | | | 66.94 | | |
| | | 600 5-810-2-65070 OPERATING SUPPLIES | | | | 66.94 | OPERATING SUPPLIES | | |
| | | | REG. CHECK | | | | 879.44 | 879.44CR | 0.00 |
| | | | | | | | 879.44 | 0.00 | |
| 01-2553 | UTILITY SALES & SERVICE INC | | | | | | | | |
| | I 22229 | GAS SERVICE LINE SUPPLIES | AP | | R | 8/09/2018 | 329.74 | 329.74CR | |
| | | G/L ACCOUNT | | | | | 329.74 | | |
| | | 640 5-825-2-65307 SERVICE LINES | | | | 329.74 | GAS SERVICE LINE SUPPLIES | | |
| | I 22235 | GAS SERVICE LINE SUPPLIES | AP | | R | 8/09/2018 | 1,557.72 | 1,557.72CR | |
| | | G/L ACCOUNT | | | | | 1,557.72 | | |
| | | 640 5-825-2-65307 SERVICE LINES | | | | 1,557.72 | GAS SERVICE LINE SUPPLIES | | |
| | | | REG. CHECK | | | | 1,887.46 | 1,887.46CR | 0.00 |
| | | | | | | | 1,887.46 | 0.00 | |
| 01-2574 | WALMART COMMUNITY | | | | | | | | |
| | I 4643 | OFFICE & BLDG MAINT SUPPLIE | AP | | R | 9/08/2018 | 124.75 | 124.75CR | |
| | | G/L ACCOUNT | | | | | 124.75 | | |
| | | 600 5-810-2-65060 OFFICE SUPPLIES | | | | 46.48 | OFFICE & BLDG MAINT SUPPLIES | | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

VENDOR SEQUENCE

| VENDOR | ITEM NO# | DESCRIPTION | BANK | CHECK | STAT | DUE DT / DISC DT | GROSS / BALANCE | PAYMENT / DISCOUNT | OUTSTANDING |
|---|---|---|---|---|---|---|---|---|---|
| | | 600 5-810-2-63100 BUILDING MAINTENANCE & REPAIR 78.27 OFFICE & BLDG MAINT SUPPLIES | | | | | | | |
| | | | REG. CHECK | | | | 124.75 | 124.75CR | 0.00 |
| | | | | | | | 124.75 | 0.00 | |

01-2640 WENDLING QUARRIES INC

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| I 733893 | | 48.88 TN ROAD STONE | AP | | R | 9/09/2018 | 479.01 | 479.01CR | |
| | | G/L ACCOUNT | | | | | 479.01 | | |
| | | 600 5-810-2-65070 OPERATING SUPPLIES 479.01 48.88 TN ROAD STONE | | | | | | | |
| | | | REG. CHECK | | | | 479.01 | 479.01CR | 0.00 |
| | | | | | | | 479.01 | 0.00 | |

PACKET: 02797 Council Mtg 081318
VENDOR SET: 01

## REPORT TOTALS

### FUND DISTRIBUTION

| FUND NO# | FUND NAME | AMOUNT |
|---|---|---|
| 001 | GENERAL GOVERNMENT | 19,243.41CR |
| 110 | ROAD USE TAX FUND | 20,143.95CR |
| 300 | GO ST IMPROVEMENT PROJECT | 7,850.00CR |
| 315 | JKFAC CP | 26,204.50CR |
| 600 | WATER OPERATING | 2,532.73CR |
| 610 | WASTEWATER/AKA SEWER REVE | 2,792.00CR |
| 630 | ELECTRIC OPERATING | 21,211.22CR |
| 640 | GAS OPERATING | 49,113.89CR |
| 660 | AIRPORT OPERATING | 9,999.42CR |
| 670 | GARBAGE COLLECTION | 173.59CR |
| 810 | CENTRAL GARAGE | 2,607.65CR |
| 835 | ADMINISTRATIVE SERVICES | 3,360.80CR |
| | ** TOTALS ** | 165,233.16CR |

### ---- TYPE OF CHECK TOTALS ----

| | NUMBER | GROSS BALANCE | PAYMENT DISCOUNT | OUTSTANDING |
|---|---|---|---|---|
| HAND CHECKS | | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | |
| DRAFTS | | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | |
| REG-CHECKS | | 165,233.16 | 165,233.16CR | 0.00 |
| | | 165,233.16 | 0.00 | |
| EFT | | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | |
| NON-CHECKS | | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | |
| ALL CHECKS | | 165,233.16 | 165,233.16CR | 0.00 |
| | | 165,233.16 | 0.00 | |

TOTAL CHECKS TO PRINT: 69

ERRORS: 0 WARNINGS: 0

**AGENDA ITEM**

## AGENDA INFORMATION
## TIPTON CITY COUNCIL COMMUNICATION

| | |
|---|---|
| **DATE:** | August 13, 2018 |
| **AGENDA ITEM:** | One Time Water & Sewer Bill Exemption, 801 Locust Street |
| **ACTION:** | Motion |

**SYNOPSIS:** Attached is a current utility bill and letter from Kent Tholen, requesting a one-time water and sewer adjustment for his rental property at 801 Locust Street. If the council would approve the request, this would reduce the water portion of the bill from $463.20 to $213.20, and the sewer portion of the bill from $463.20 to $213.20. Total credit of $500.00.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Exemption Request

**PREPARED BY:** Cindy Doermann/Amy Lenz **DATE PREPARED:** 8/03/2018

RECEIVED JUL 17 2018

Asking for water exemption for 801 Locust. Due to cold weather pipe burst

[signature] 7-17-18

563-886-4003

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

| Account Number | Amount Due |
|---|---|
| 03-0650-09 | $1,138.25 |
| **Due Date** | **After Due Date Pay** |
| 03/07/2018 | $1,153.94 |
| **Service Address** | |
| 801 LOCUST ST | |

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CRRT KENT

KENT THOLEN
804 W 3RD ST
TIPTON IA 52772

**CITY OF TIPTON**
**407 Lynn St**
**Tipton, IA 52772-1699**

Please return this portion with your payment. When paying in person please bring both portions of this bill.

## CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

| Name | Service Address | Account Number |
|---|---|---|
| KENT THOLEN | 801 LOCUST ST | 03-0650-09 |

| Status | Service Dates From | Service Dates To | Number of Days | Bill Date | Penalty Date | Due Date |
|---|---|---|---|---|---|---|
| ACTIVE | 12/15/2017 | 01/15/2018 | 31 | 02/14/2018 | 03/08/2018 | 03/07/2018 |

| | |
|---|---|
| PREVIOUS BALANCE | 273.17 |
| PAYMENTS | 180.69- |
| PENALTIES | 0.77 |
| PAST DUE AMOUNT | $93.25 |

| CURRENT DATE | CURRENT READING | PREVIOUS DATE | PREVIOUS READING | USAGE | | |
|---|---|---|---|---|---|---|
| 01/15/2018 | 2336 | 12/15/2017 | 1136 | 12000 | RESIDENTIAL WATER 213 26 | 463.20 |
| 01/15/2018 | 4403 | 12/15/2017 | 4377 | 26 | RESIDENTIAL GAS | 5.06 |
| | | | | | GAS COST 0.6400 | 16.64 |
| | | | | 12000 | RESIDENTIAL SEWER 213 20 | 463.20 |
| | | | | | R-WTR BASIC CHARGE | 13.00 |
| | | | | | R-SWR BASIC CHARGE | 13.00 |
| | | | | | R-GAS BASIC CHARGE | 10.00 |
| | | | | | STORM WATER FEE - | 5.00 |
| | | | | | R - GARBAGE 64 GAL | 22.25 |
| | | | | | SALES TAX | 33.65 |
| | | | | | CURRENT BILL | $1,045.00 |
| | | | | | AMOUNT DUE | $1,138.25 |
| | | | | | AMOUNT DUE AFTER 03/07/2018 | $1,153.94 |

| | |
|---|---|
| ELEC USAGE - PREV YEAR : | 347 |
| WATER USAGE - PREV YEAR : | 180 |
| GAS USAGE - PREV YEAR : | 234 |

Max $250 water
Max $250 sewer
$ 500

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

| Account Number | Amount Due |
|---|---|
| 03-0650-09 | $273.17 |
| **Due Date** | **After Due Date Pay** |
| 02/07/2018 | $274.55 |
| **Service Address** | |
| 801 LOCUST ST | |

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CRRT KENT

KENT THOLEN
804 W 3RD ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

## CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

| Name | Service Address | Account Number |
|---|---|---|
| KENT THOLEN | 801 LOCUST ST | 03-0650-09 |

| Status | Service Dates From | Service Dates To | Number of Days | Bill Date | Penalty Date | Due Date |
|---|---|---|---|---|---|---|
| ACTIVE | 11/16/2017 | 12/15/2017 | 29 | 01/17/2018 | 02/08/2018 | 02/07/2018 |

| CURRENT DATE | CURRENT READING | PREVIOUS DATE | PREVIOUS READING | USAGE |
|---|---|---|---|---|
| 12/15/2017 | 1136 | 11/16/2017 | 1132 | 40 |
| 12/15/2017 | 4377 | 11/16/2017 | 4348 | 29 |

| | |
|---|---|
| PREVIOUS BALANCE | 180.69 |
| PAST DUE AMOUNT | $180.69 |
| RESIDENTIAL WATER | 1.54 |
| RESIDENTIAL GAS | 5.64 |
| GAS COST 0.6600 | 19.14 |
| 40 RESIDENTIAL SEWER | 1.54 |
| R-WTR BASIC CHARGE | 13.00 |
| R-SWR BASIC CHARGE | 13.00 |
| R-GAS BASIC CHARGE | 10.00 |
| STORM WATER FEE - | 5.00 |
| R - GARBAGE 64 GAL | 22.25 |
| SALES TAX | 1.37 |
| CURRENT BILL | $92.48 |
| AMOUNT DUE | $273.17 |
| AMOUNT DUE AFTER 02/07/2018 | $274.55 |

| | |
|---|---|
| ELEC USAGE - PREV YEAR : | 565 |
| WATER USAGE - PREV YEAR : | 290 |
| GAS USAGE - PREV YEAR : | 231 |

7/17/2018 8:05 AM S E R V I C E O R D E R

JOB DATE: 10/06/2017 9:10 AM
JOB CODE: OCC -OCCUPANT CHANGE
GROUP: ELECTRIC DEPT
STAFF: ELECTRIC DEPT

SERVICE ORDER #: 012259
JOB ACTION: OCC CHNG
ISSUED BY: dbixler
REQUESTED BY: HAHN, RAINIE

LOCATION: 801 LOCUST ST

ACCT NO#: 03-0650-10 HAHN, RAINIE

NEW OCCUPANT: 03-0650-09 THOLEN, KENT

| SERVICE | ACTION | NEW STATE | CURRENT METER # | LAST READ | READING | NEW METER # | SET READING |
|---|---|---|---|---|---|---|---|
| ELECTRIC | READ | ON | 96713336 | 44168 | _____ | | |
| METER LOCATION: | | | | | SERIAL #: 96713336 | | |
| WATER | READ | ON | PULLED | 0 | _____ | | |
| METER LOCATION: | | | | | | | |
| GAS | READ | ON | PULLED | 4407 | _____ | | |
| METER LOCATION: | | | | | | | |

| SERVICE | STATE | UNITS | STEP | AMOUNT |
|---|---|---|---|---|
| DUMPSTER/GAR | ON | 0.00 | 1 | 0.00 |

COMMENTS: PH -563-261-2520 DERRIC
FAX-
TR#-REMOVED 6/12/18
RSE-REMOVED 6/12/18

CURR OCC COMMENTS: PH -563-261-2520 DERRIC
FAX-
TR#-REMOVED 6/12/18
RSE-REMOVED 6/12/18

NEW OCC COMMENTS: PH -
FAX-
TR#-REMOVED 6/12/18
RSE-REMOVED 6/12/18

ORDER NOTES: PLEASE DISCONNECT ELECTRIC SERVICES PER KENT THOLEN ON 10/9/17. RAINNIE REQUESTED TO BE READ OUT ON 10/6/17.

COMPLETION NOTES: _____

Kent was called & notified that tennant Rainie Hahn had requested for this to be read out of her name. Therefore would be read back into landlord Kent Tholen's name

SUPERVISOR NOTES: he requested to have electricity turned off on 10/9/17

COMPLETION DATE: _____

WORKED BY: _____

APPROVED BY: 10/06/201 TIME: 8:09 AM

ACCOUNT #: 03-0650-09 NOTE TYPE: OCCUPANT

| NAME | SERVICE ADDRESS |
|---|---|
| KENT THOLEN | 801 LOCUST ST |

| | |
|---|---|
| 2/02/2018 03:17 PM cdoermann | LATE ENTRY. JIM WAS READING ROUTE AT THIS ADDRESS ON 2/15/18. HE CALLED TO OFFICE HAVE ME CALL KENT TO ALERT HIM THAT HE COULD HEAR AND SEE WATER GUSHING IN THE BASEMENT. I CALLED KENT IMMEDIATELY AT 9:10AM TO ALERT HIM TO THE SITUATION. |
| 1/25/2018 03:22 PM dbixler | PER FLOYD, BEFORE TURNING ELECTRIC BACK ON THERE MUST BE AN ELECTRIC SAFETY INSPECTION ALONG WITH LINE CREW TO MEASURE HEIGHT OF SERVICE. |
| 10/09/2017 09:59 AM dbixler | PER VERBAL CONVERSATION WITH KENT, DISCONNECT ELECTRIC SERVICE. |

**99.07 SPECIAL AGREEMENTS PERMITTED.** No statement in these chapters shall be construed as preventing a special agreement, arrangement, or contract between the Council, and any industrial concern whereby an industrial waste of unusual strength or character may be accepted subject to special conditions, rate, and cost as established by the Council.

**99.08 SEWER SERVICE BILL ADJUSTMENT.** Upon application to and at the discretion of the City Council, each customer or address within the corporate limits of the City may be allowed a one-time adjustment on the sewer bill at that address or meter with an adjustment cap of $250.00. A 12-month average billing amount will be established from the 12 immediate previous billing cycles. The customer will pay no less than the average of those previous 12 months. Tax will be paid on the original full billing amount, regardless of the amount of adjustment. If an adjustment is made to the customer's sewer bill under this section, then the one-time water adjustment under Section 90.13 of this Code of Ordinances must also be used at the same time.

[The next page is 495]

**92.13 WATER SERVICE BILL ADJUSTMENT.** Upon application to and at the discretion of the City Council, each customer or address within the corporate limits of the City may be allowed a one-time adjustment on the water bill at that address or meter with an adjustment cap of $250.00. A 12-month average billing amount will be established from the 12 immediate previous billing cycles. The customer will pay no less than the average of those previous 12 months. Tax will be paid on the original full billing amount, regardless of the amount of adjustment. If an adjustment is made to the customer's water bill under this section, then the one-time sewer adjustment under Section 99.08 of this Code of Ordinances must also be used at the same time. The City Council, at their discretion, may allow additional exemptions to an address or resident due to a change in occupancy or other mitigating circumstance approved by the Council. Failure to correct and/or fix a water loss problem shall not be considered a mitigating circumstance.

[The next page is 465]

Account Number - 03-0650-09 THOLEN, KENT Service Address: 801 LOCUST ST

Service: 300 WA RESIDENTIAL WATER Meter: 73191978

| | | Read | | | Total | Demand | | Reading | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | Month | Date | Previous | Current | Consumption | Read | Consumption | Flag | Source | Occupant |
| Year : 2018 Total 3 | | | | | | | | | | |
| 1 | Mar | 02/14/2018 | 2336 | 2340 | 40 | | | Regular | Hand Held | 09 |
| | Feb | 01/15/2018 | 1136 | 2336 | 12000 | | | Regular | Hand Held | 09 |
| 2 | Jan | 12/15/2017 | 1132 | 1136 | 40 | 40 Estimated | | Regular | Hand Held | 09 |
| Year : 2017 Total 4 | | | | | | | | | | |
| 3 | Dec | 11/16/2017 | 1101 | 1132 | 310 | | | Regular | Hand Held | 09 |
| 5 | Nov | 10/16/2017 | 1100 | 1101 | 10 | | | Regular | Hand Held | 09 |
| 2 | Mar | 02/08/2017 | 903 | 904 | 10 | | | Regular | Service Order | 09 |
| | Feb | 01/17/2017 | 903 | 903 | 0 | | | Regular | Hand Held | 09 |
| | | | | | Avg 1773 | | | | | |

Estimated usage for 6 months instead of 12 -
Since Kent ~~Rents~~ is landlord - when it is in his name there is little ~~[illegible]~~ usage

**AGENDA ITEM**

## AGENDA INFORMATION
## TIPTON CITY COUNCIL COMMUNICATION

| | |
|---|---|
| **DATE:** | August 13, 2018 |
| **AGENDA ITEM:** | Garbage Exemption – 529 Cedar St. |
| **ACTION:** | Motion and roll call vote to approve, amend, table or deny the request. |

**SYNOPSIS:** Stuart Clark is requesting a garbage exemption for 529 Cedar St.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion and roll call vote to approve, amend, table or deny the request.

**ATTACHMENTS:** Garbage Exemption Request

**PREPARED BY:** Amy Lenz **DATE PREPARED:** 08/09/2018

I am applying for a garbage exemption for the business office located at 529 Cedar Street, north of the coffee shop. The space is now vacant and will be undergoing renovation. The account, 08-0420-13, is listed as the Tipton Conservative.

I am also applying for a garbage exemption for 118 West Fifth Street, the now vacant card shop. The account is 08-0160-05.

Thank You,
Stuart Clark

08-0420-13
529 Cedar St

08-0160-05
118 W. 5th St.

Okay to exempt both
AL

**AGENDA ITEM**

## AGENDA INFORMATION
## TIPTON CITY COUNCIL COMMUNICATION

| | |
|---|---|
| **DATE:** | August 13, 2018 |
| **AGENDA ITEM:** | Garbage Exemption – 118 West 5th St. |
| **ACTION:** | Motion and roll call vote to approve, amend, table or deny the request. |

**SYNOPSIS:** Stuart Clark is requesting a garbage exemption for 118 West 5th St.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion and roll call vote to approve, amend, table or deny the request.

**ATTACHMENTS:** Garbage Exemption Request

**PREPARED BY:** Amy Lenz **DATE PREPARED:** 08/09/2018

I am applying for a garbage exemption for the business office located at 529 Cedar Street, north of the coffee shop. The space is now vacant and will be undergoing renovation. The account, 08-0420-13, is listed as the Tipton Conservative.

I am also applying for a garbage exemption for 118 West Fifth Street, the now vacant card shop. The account is 08-0160-05.

Thank You,
Stuart Clark

08-0420-13
529 Cedar St

08-0160-05
118 W. 5th St.

Okay to exempt both
AJ

**RESOLUTION NO. 081318A**

**RESOLUTION TO ASSESS UTILITY CHARGES DUE TO NON-PAYMENT BY PROPERTY OWNER:**

**WHEREAS**, the City of Tipton, Iowa has provided utility services for properties within the City of Tipton, and

**WHEREAS**, the Utility Billing Clerks billed the subject property owner and the City was never paid, and

**WHEREAS**, the City Clerk has presented the City Council with a list of costs for services that have not been paid by the subject property owner.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Tipton, Iowa, that the following property owner and costs have hereby been reviewed and approved by this Council and that the City Clerk is hereby directed to file this resolution with the Cedar County Treasurer and to request these costs be collected with and in the same manner as the property taxes paid by the property owner as provided in Section 384.2 Code of Iowa:

| Owner/Property | PIN | Legal Description | For | Costs |
|---|---|---|---|---|
| JP Apartments Cooperative | 0480-11-105-0002-0 | Lots A & B BLK 8, Tipton Original Town | Unpaid Utility Bills | |
| 503 Sycamore Street, Unit 10 | | | | $ 60.05 |
| 509 Sycamore Street | | | | $ 2,065.27 |
| 307 W 6th Street | | | | $ 1,601.20 |
| 309 W 6th Street, Unit 2 | | | | $ 60.68 |
| 309 W 6th Street, Unit 5 | | | | $ 43.22 |
| 309 W 6th Street, Unit 10 | | | | $ 54.34 |
| 311 W 6th Street, Unit 11 | | | | $ 61.01 |

**PASSED AND APPROVED** this 13th day of August 2018.

_____
Bryan Carney, Mayor

ATTEST: _____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution 081318A which was passed by the Tipton City Council this 13th day of August 2018.

_____
Amy Lenz, City Clerk

AGENDA ITEM:

**AGENDA INFORMATION**
**TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | **08/13/2018** |
| **AGENDA ITEM:** | **Discussion and Possible Approval concerning whether to modify The City's current claims process.** |
| **ACTION:** | **Motion to Approve, Deny or Table** |

**SYNOPSIS:** A concerned citizen would like to the City to change our claims process by having us include the currently exempted items listed below. The question is whether the Council would like to see us do so.

The Finance Committee met with Brian and myself to discuss the claims process and the list of exempted items which I have outlined below. Our auditors at Clifton Larson & Allen were also contacted to confirm their satisfaction with our process.

In both situations, the Finance Committee as well as our auditors have confirmed they are satisfied with our claim procedures and have recommended to not change our current process.

**Claims Process**

The current Purchasing Policy allows for certain items to be exempt from the purchase order requirements. Some examples of those items include but are not limited to:

*Utility Bills
*Library invoices
*Postage Meter Expense
*Expenses based upon previously approved contracts or leases
*Recurring budgeted operating expenses

These items are paid in our weekly checks packet. Those checks are signed by the Mayor and the Finance Director or City Clerk. The checks are also reviewed monthly by the City Manager and Finance Director when the bank statement is received. The payment register is NOT included in the council packet for these invoices.

All other invoices that do not qualify to be submitted in the weekly claims packet are put in the council packet for approval.

**PREPARED BY:** Melissa Armstrong **DATE PREPARED:** 7/25/2018

# McClure Engineering Co.

## Detailed Payment

### LEMON STREET RECONSTRUCTION PROJECT

| | |
|---|---|
| **Description** | LEMON STREET RECONSTRUCTION PROJECT, TIPTON, IOWA<br>MEC NO. 3315001-04 |
| **Payment Number** | 2 |
| **Pay Period** | 06/23/2018 to 07/28/2018 |
| **Prime Contractor** | BWC Excavating, LC<br>1303 Hickory Hollow Road<br>Solon, IA 52333 |
| **Payment Status** | Approved |
| **Awarded Project Amount** | $989,416.00 |
| **Authorized Amount** | $989,416.00 |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| **Section: 1 - Description** | | | | | | | | | | |
| | | | | | | | | **Section Totals:** | $0.00 | $0.00 |
| **Section: BID ALTERNATE NO. 1 - PCC PAVEMENT** | | | | | | | | | | |
| 0710 | 7010-108-A-0 | SY | $53.000 | 3,681.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Pavement, PCC, 8 in. | | | | | | | | | | |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Billed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0711 | 7020-108-H-A | LS | $1,500.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| PCC Samples and Testing | | | | | | | | | | |
| | | | | | | | | Section Totals: | $0.00 | $0.00 |
| **Section: BID ALTERNATE NO. 2 - HMA PAVEMENT** | | | | | | | | | | |
| 0712 | 7020-108-E-0 | SY | $36.500 | 3,195.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Pavement, HMA, 8 in. | | | | | | | | | | |
| 0713 | 7010-108-I-0 | LF | $35.000 | 1,850.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Curb and Gutter, 2.5 feet, PCC, 8 in | | | | | | | | | | |
| 0714 | 7020-108-H-0 | LS | $500.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| HMA Pavement Samples and Testing | | | | | | | | | | |
| | | | | | | | | Section Totals: | $0.00 | $0.00 |
| **Section: SECTION 1000 - GENERAL** | | | | | | | | | | |
| 0011 | 1000-100-X-1 | LS | $21,850.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Traffic Control | | | | | | | | | | |
| 0012 | 1000-100-X-2 | EA | $125.000 | 15.000 | 4.000 | 0.000 | 4.000 | 4.000 | $500.00 | $500.00 |
| Remove and Reinstall Signs | | | | | | | | | | |
| 0013 | 1000-100-X-3 | SF | $17.000 | 41.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Type A Signs, Sheet Aluminum | | | | | | | | | | |
| 0014 | 1000-100-X-4 | EA | $110.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| Wood Posts for Signs, 4 in. x 4 in | | | | | | | | | | |
| 0015 | 1000-100-X-5 | EA | $125.000 | 14.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Perforated Square Steel Tube Posts | | | | | | | | | | |
| 0016 | 1000-100-X-6 | EA | $1,250.000 | 5.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Uncharted Utilities, Crossing | | | | | | | | | | |
| 0017 | 1000-100-X-7 | LF | $65.000 | 100.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Uncharted Utilities, Parallel | | | | | | | | | | |
| 0018 | 1000-100-X-8 | LF | $65.000 | 40.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Lowering of Water Main | | | | | | | | | | |
| | | | | | | | | **Section Totals:** | **$500.00** | **$500.00** |
| **Section: SECTION 2000 - EARTHWORK** | | | | | | | | | | |
| 0021 | 2010-108-C-0 | LS | $1,500.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Clearing and Grubbing | | | | | | | | | | |
| 0022 | 2010-108-D-1 | CY | $15.000 | 375.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Topsoil, On Site | | | | | | | | | | |
| 0023 | 2010-108-E-0 | CY | $15.000 | 1,570.000 | 628.000 | 62.800 | 690.800 | 690.800 | $9,420.00 | $10,362.00 |
| Excavation, Class 10 | | | | | | | | | | |
| 0024 | 2010-108-G-0 | SY | $2.150 | 4,140.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Subgrade Preparation | | | | | | | | | | |
| 0025 | 2010-108-I-0 | SY | $8.500 | 4,370.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| Subbase, Modified Subbase, 6 in. | | | | | | | | | | |
| 0026 | 2010-108-L-0 | LS | $2,250.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Compaction Testing | | | | | | | | | | |
| | | | | | | | | Section Totals: | $9,420.00 | $10,362.00 |
| **Section: SECTION 3000 - TRENCH AND TRENCHLESS CONSTRUCTION** | | | | | | | | | | |
| 0031 | 3010-108-F-0 | LS | $2,500.000 | 1.000 | 0.700 | 0.050 | 0.750 | 0.750 | $1,750.00 | $1,875.00 |
| Trench Compaction Testing | | | | | | | | | | |
| 0032 | 3010-108-D-0 | CY | $25.000 | 3,000.000 | 2,531.500 | 468.500 | 3,000.000 | 3,000.000 | $63,287.50 | $75,000.00 |
| Granular Backfill | | | | | | | | | | |
| | | | | | | | | Section Totals: | $65,037.50 | $76,875.00 |
| **Section: SECTION 4000 - SEWERS AND DRAINS** | | | | | | | | | | |
| 0041 | 4010-108-A-1 | LF | $75.000 | 85.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Sanitary Sewer Gravity Main, Trenched, PVC, 8 in. Dia | | | | | | | | | | |
| 0042 | 4010-108-A-2 | LF | $100.000 | 70.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Sanitary Sewer Gravity Main, Trenched, PVC, 12 in. Dia | | | | | | | | | | |
| 0043 | 4010-108-A-3 | LF | $95.000 | 775.000 | 577.000 | 201.200 | 778.200 | 778.200 | $54,815.00 | $73,929.00 |
| Sanitary Sewer Gravity Main, Trenched, PVC, 15 in. Dia. | | | | | | | | | | |
| 0044 | 4010-108-A-4 | LF | $200.000 | 32.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Sanitary Sewer Gravity Main, Trenched, PVC, 18 in. Dia. | | | | | | | | | | |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0045 | 4010-108-A-1 | LF | $65.000 | 500.000 | 288.440 | 0.000 | 288.440 | 288.440 | $18,748.60 | $18,748.60 |
| Sanitary Sewer Service, PVC, 4 in. diameter | | | | | | | | | | |
| 0046 | 4010-108-H-0 | EA | $375.000 | 13.000 | 12.000 | 0.000 | 12.000 | 12.000 | $4,500.00 | $4,500.00 |
| Removal of Sanitary Sewer Service | | | | | | | | | | |
| 0047 | 4010-108-H-0 | LF | $12.500 | 957.000 | 591.000 | 201.200 | 792.200 | 792.200 | $7,387.50 | $9,902.50 |
| Removal of Sanitary Sewer, Less Than or Equal to 18 in. | | | | | | | | | | |
| 0048 | 4010-108-X-0 | EA | $800.000 | 6.000 | 0.000 | 3.000 | 3.000 | 3.000 | $0.00 | $2,400.00 |
| Connection to Existing Sewer Pipe | | | | | | | | | | |
| 0049 | 4020-1085-A-1 | LF | $75.000 | 572.000 | 256.750 | 43.000 | 299.750 | 299.750 | $19,256.25 | $22,481.25 |
| Storm Sewer, Trenched, RCP, 15 in. Dia. | | | | | | | | | | |
| 0410 | 4020-108-C-0 | LF | $10.000 | 25.000 | 0.000 | 7.000 | 7.000 | 7.000 | $0.00 | $70.00 |
| Removal of Storm Sewer, Less Than or Equal to 15 in. Dia. | | | | | | | | | | |
| 0411 | 4040-108-A-0 | LF | $9.000 | 1,255.000 | 20.000 | 60.000 | 80.000 | 80.000 | $180.00 | $720.00 |
| Subdrain, PVC or HDPE, 6 in. Dia. | | | | | | | | | | |
| 0412 | 4040-108-C-0 | EA | $625.000 | 3.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Subdrain Cleanout, PVC, 6 in. Dia. | | | | | | | | | | |
| 0413 | 4040-108-D-0 | EA | $400.000 | 4.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Subdrain Outlets and Connections, PVC or HDPE, 6 in. Dia. | | | | | | | | | | |
| 0414 | 4040-108-D-1 | EA | $425.000 | 4.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Subdrain Outlets and Connections, PVC or HDPE, 8 in. Dia. | | | | | | | | | | |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0415 | 4020-108-C-0 | LF | $7.500 | 140.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Abandon Storm Sewer, Flowable Mortar, 10 in. Dia. | | | | | | | | | | |
| | | | | | | | | Section Totals: | $104,887.35 | $132,751.35 |
| **Section: SECTION 6000 - STRUCTURES FOR SANITARY AND STORM SEWERS** | | | | | | | | | | |
| 0061 | 6010-108-A-0 | EA | $1,520.000 | 2.000 | 2.000 | 0.000 | 2.000 | 2.000 | $9,040.00 | $9,040.00 |
| Manhole Type SW-301, 48 in. Dia. | | | | | | | | | | |
| 0062 | 6010-108-A-0 | EA | $5,650.000 | 1.000 | 0.000 | 1.000 | 1.000 | 1.000 | $0.00 | $5,650.00 |
| Manhole Type SW-301, 60 in. Dia. | | | | | | | | | | |
| 0063 | 6010-108-B-0 | EA | $2,300.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Manhole Type SW-401, 48 in. Dia. | | | | | | | | | | |
| 0064 | 6010-108-B-0 | EA | $2,785.000 | 1.000 | 0.000 | 1.000 | 1.000 | 1.000 | $0.00 | $2,785.00 |
| Manhole Type SW-406, 48 in. Dia. | | | | | | | | | | |
| 0065 | 6010-108-B-0 | EA | $1,950.000 | 6.000 | 2.000 | 1.000 | 3.000 | 3.000 | $3,900.00 | $5,850.00 |
| Intake Type SW-501 | | | | | | | | | | |
| 0066 | 6010-108-C-0 | EA | $5,000.000 | 3.000 | 0.000 | 2.000 | 2.000 | 2.000 | $0.00 | $10,000.00 |
| Drop Connection | | | | | | | | | | |
| 0067 | 6010-108-H-0 | EA | $425.000 | 4.000 | 3.000 | 1.000 | 4.000 | 4.000 | $1,275.00 | $1,700.00 |
| Remove Manhole, Sanitary | | | | | | | | | | |
| 0068 | 6010-108-H-0 | EA | $150.000 | 3.000 | 1.000 | 1.000 | 2.000 | 2.000 | $450.00 | $900.00 |
| Remove Intake | | | | | | | | | | |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0069 | 6010-108-X-0 | LS | $5,000.000 | 1.000 | 0.500 | 0.330 | 0.830 | 0.830 | $2,500.00 | $4,150.00 |
| Sanitary Sewer Bypass Pumping | | | | | | | | | | |
| | | | | | | | | **Section Totals:** | $17,165.00 | $40,075.00 |
| **Section: SECTION 7000 - STREETS AND RELATED WORK** | | | | | | | | | | |
| 0071 | 7030-108-A-0 | SY | $5.000 | 126.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Removal of Sidewalk | | | | | | | | | | |
| 0072 | 7030-108-A-0 | SY | $5.000 | 290.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Removal of Driveway | | | | | | | | | | |
| 0073 | 7030-108-E-0 | SY | $48.000 | 65.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Sidewalk, PCC, 4 in. | | | | | | | | | | |
| 0074 | 7030-108-F-0 | SY | $51.000 | 80.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Sidewalk, PCC, 6 in. | | | | | | | | | | |
| 0075 | 7030-108-G-0 | SF | $42.000 | 60.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Detectable Warning | | | | | | | | | | |
| 0076 | 7030-108-H-1 | SY | $65.000 | 545.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Driveway, Paved, PCC, 6 in | | | | | | | | | | |
| 0077 | 7030-108-H-2 | SY | $15.000 | 341.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Driveway, Granular | | | | | | | | | | |
| 0078 | 7030-108-X-0 | SY | $5.000 | 555.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Driveway, Granular, Remove | | | | | | | | | | |

| Bid Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0079 | 7030-108-H-0 | SY | $3.000 | 3,835.000 | 2,184.780 | 488.250 | 2,673.030 | 2,673.030 | $6,554.34 | $8,019.09 |
| Pavement Removal | | | | | | | | | | |
| | | | | | | | | **Section Totals:** | $6,554.34 | $8,019.09 |
| **Section: SECTION 9000 - SITE WORK AND LANDSCAPING** | | | | | | | | | | |
| 0091 | 9010-108-B-0 | AC | $6,000.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Hydraulic Seeding, Seeding, Fertilizing, and Mulching | | | | | | | | | | |
| 0092 | 9040-108-A-2 | LS | $1,500.000 | 1.000 | 0.450 | 0.050 | 0.500 | 0.500 | $675.00 | $750.00 |
| SWPPP Management | | | | | | | | | | |
| 0093 | 9040-108-D-1 | LF | $5.000 | 1,000.000 | 260.000 | 0.000 | 260.000 | 260.000 | $1,300.00 | $1,300.00 |
| Filter Socks, 8 in Dia | | | | | | | | | | |
| 0094 | 9040-108-D-2 | LF | $2.500 | 1,000.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Filter Socks, Removal | | | | | | | | | | |
| 0095 | 9040-108-Q-1 | AC | $3,000.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Erosion Control, Mulching, Conventional | | | | | | | | | | |
| 0096 | 9040-108-T-1 | EA | $250.000 | 6.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Inlet Protection Device, Drop-in Intake Protection | | | | | | | | | | |
| 0097 | 9040-108-T-2 | EA | $150.000 | 6.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Inlet Protection Device, Maintenance | | | | | | | | | | |
| 0098 | 9000-100-X-0 | LS | $25,000.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Utility Conduit Installation | | | | | | | | | | |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | **Section Totals:** | $1,975.00 | $2,050.00 |
| **Section: SECTION 11000 - MISCELLANEOUS** | | | | | | | | | | |
| 0111 | 11020-108-A-0 | LS | $30,000.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Mobilization | | | | | | | | | | |
| 0112 | 11030-108-A-0 | EA | $100.000 | 16.000 | 14.000 | 0.000 | 14.000 | 14.000 | $1,400.00 | $1,400.00 |
| Mailbox, Removal and Replacement | | | | | | | | | | |
| 0113 | 11030-108-A-0 | EA | $2,500.000 | 1.000 | 1.000 | 0.000 | 1.000 | 1.000 | $2,500.00 | $2,500.00 |
| Temporary Group Mailbox | | | | | | | | | | |
| 0114 | 11030-108-BN-0 | LS | $2,500.000 | 1.000 | 0.300 | 0.000 | 0.300 | 0.300 | $750.00 | $750.00 |
| Residential Waste and Recycling Disposal | | | | | | | | | | |
| 0115 | 11050-108-A-0 | EA | $1,500.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| Concrete Washout Pit | | | | | | | | | | |
| | | | | | | | | **Section Totals:** | $4,650.00 | $4,650.00 |
| | | | | | | | | **Total Payments:** | $210,189.19 | $275,282.44 |

## Time Charges

| Time Limit | Original Deadline | Authorized Deadline | Charges This Period | Damages This Period | Days Completed To Date | Days Remaining To Date | Damages To Date |
|---|---|---|---|---|---|---|---|
| Stage 1: all work on South Street shall be complete by July 1, 2018 | 07 01 2018 | 07 01 2018 | N A | $0.00 | N A | 0.0 Days | $0.00 |
| Stage 2: the total project shall be fully complete by October 28, 2018. | 10 28 2018 | 10 28 2018 | N A | $0.00 | N A | 92.0 Days | $0.00 |
| | | | | | | **Total Damages:** | $0.00 |

## Summary

| | | | |
|---|---|---|---|
| **Current Approved Work:** | $210,189.19 | **Approved Work To Date:** | $275,282.44 |
| **Current Stockpile Advancement:** | $0.00 | **Stockpile Advancement To Date:** | $0.00 |
| **Current Stockpile Recovery:** | $0.00 | **Stockpile Recovery To Date:** | $0.00 |
| **Current Retainage:** | $10,509.46 | **Retainage To Date:** | $13,764.12 |
| **Current Retainage Released:** | $0.00 | **Retainage Released To Date:** | $0.00 |
| **Current Liquidated Damages:** | $0.00 | **Liquidated Damages To Date:** | $0.00 |
| **Current Adjustment:** | $0.00 | **Adjustments To Date:** | $0.00 |
| **Current Payment:** | $199,679.73 | **Payments To Date:** | $261,518.32 |
| **Previous Payment:** | $61,838.59 | **Previous Payments To Date:** | $61,838.59 |

| | |
|---|---|
| McClure Engineering Company | 8-1-2018<br>Date |
| BWC Excavating, LC | 8-1-18<br>Date |
| City of Tipton, Iowa | Date |

| McCLURE | CONTRACT CHANGE ORDER | Change Order Number: | 001 |
|---|---|---|---|
| | | MEC Project Number: | TIP 3315001-04 |
| | | Contract Date: | 3/23/2018 |
| For Contracted Project: | Lemon Street Reconstruction Project<br>Tipton, IA | Date of Issuance: | 7/30/2018 |
| | | Effective Date: | |
| | | Original Contract Price: | $ 807,548.50 |
| Owner: | City of Tipton, IA<br>407 Lynn Street, Tipton, IA 52772 | Current Contract Price: | $ 807,548.50 |
| Contractor: | BWC Excavating, LC<br>1303 Hickory Hollow Road<br>Solon, IA 52333 | Current Contingency Allowance: | $ - |
| | | Current Final Completion Date: | 10/28/2018 |

You are hereby requested to comply with the following changes below from the original contracted plans and specifications.

| Description of Changes | ADJUSTMENT to Contingency Allowance | DECREASE in Contract Price | INCREASE in Contract Price |
|---|---|---|---|
| Remove Bid Alternate No. 2 - HMA Pavement from Appia online construction management system to reflect approved contract. | $ - | $ - | $ - |
| Bid Item 1.1 - Traffic Control: Deduct to lump sum item to account for full closure at intersection of Lemon Street and South Street (by others). Traffic control Phases 1A and 1B (Sheet J.02) are not required. | $ - | $ 5,650.00 | $ - |
| Add Item 4.16 - Sanitary Sewer Gravity Main, Trenched, HDPE, 10-In Diameter. Estimated quantity of 52 linear feet at unit price of $81.21 per linear foot. | $ - | $ - | $ - |
| Add Item 6.9 - Connection to Sanitary Sewer Manhole. Lump sum item includes costs to connect new 10" diameter sanitary sewer to Manhole S-104. | $ - | $ - | $ 1,950.00 |
| **Totals:** | $ - | $ 5,650.00 | $ 1,950.00 |
| **Contingency Allowance Remaining:** | $ - | | |
| **Net Change to Contract Price:** | | $ (3,700.00) | |
| **Updated Contract Price:** | | $ 803,848.50 | |

**Justification:** See attached pricing breakdowns for changes to Bid Item 1.1 - Traffic Control, new Item 4.16 - Sanitary Sewer Gravity Main, and new Item 6.9 - Connection to Sanitary Sewer Manhole.

| | |
|---|---|
| The Amount of the Contingency Allowance will be **UNCHANGED.** | N/A |
| The Total Remaining Contingency Allowance including this and previous Change Orders will be:<br>*Zero and 00/100 Dollars* | $0.00 |
| The Amount of the Contract will be **DECREASED** by the Sum of:<br>*Four-thousand, seven-hundred forty-five and 00/100 Dollars* | ($3,700.00) |
| The Total Contract Price including this and previous Change Orders will be:<br>*Eight-hundred-two thousand, eight-hundred three and 50/100 Dollars* | $803,848.50 |
| The Contract Period provided for Substantial Completion will be **UNCHANGED**: | October 28, 2018 |

This Document will become a Supplement to the Contract dated March 20, 2018, and all Provisions will apply hereto.

| | | | |
|---|---|---|---|
| Requested By | Brandon Hansen | | 8-1-18 |
| | Contractor: | BWC Excavating, LC | Date |
| Recommended By | | | 8-1-2018 |
| | Engineer: | McClure Engineering Co. | Date |
| Accepted By | | | |
| | Owner: | City of Tipton, IA | Date |
| Approved by Funding Agency (if applicable) | | | |
| | | | Date |

This information will be used as a record of any changes to the Original Construction Contract.

O:\Projects\TIP_3315001-04\Clerk\ConstAdmin\Change Orders\Change Order_001\3315001-04_LemonStreetChange-Order_001

*BWC Excavating*
*Brandon Hansen*
1303 Hickory Hollow Road, Solon, IA. 52333
Office (563)259-0921 Cell (563)321-8669
Main Office (319)848-7513
E-Mail b.hansen@bwc-co.com

June 25, 2018

Subject: Lemon Street Reconstruction

Alex,

Please find this letter for the Lemon Street Reconstruction project in Tipton, IA, in regards to a price adjustment for the Traffic Control bid item on the project.

This price adjustment reflects eliminating stage 1 traffic control at the intersection of Lemon Street and South Street, due to the other contractor from the Street Improvement project closing down the whole intersection to perform their work.

For this project we can reduce the cost of the Traffic Control bid item by $5,650.00 by eliminating stage 1. This would take the bid item from $21,850.00 to $16,200.00.

If there are any questions regarding this please let me know.

Respectfully Submitted,

Brandon Hansen
Estimator/Project Manager

*BWC Excavating*
*Brandon Hansen*
1303 Hickory Hollow Road, Solon, IA. 52333
Office (563)259-0921 Cell (563)321-8669
Main Office (319)848-7513
E-Mail b.hansen@bwc-co.com

July 27, 2018

Subject: Sanitary Manhole S104 revision & – Lemon Street Reconstruction; Tipton, IA

Alex,

Please find the following cost for the extra work that would be required to construct sanitary manhole S104 as a 10" external drop connection from W 2nd Street. Please find the following breakdown.

1. Paid for Bid Item #6-6: Drop Connection = $5,000.00
2. Cost increase of material from 8" to 10" pipe (tee, 90-degree fitting, restraints, & pipe) = $1,041.42
3. Cost to core two (2) 14" holes for manhole boots = $770.64
4. Cost of two (2) manhole boots for 10" pipe = $134.64

Along with the possible revision to the sanitary manhole S104, there would be a revision for the sanitary sewer main to the east of the said manhole.

The following price adjustment would be for the sanitary main to the east of the manhole that goes down W 2nd Street. With the size of the pipe being 10" rather than 8", this increases the material cost on the piping. With that being said the pipe material cost difference between 10" and 8" is $6.21 per lineal foot. So for installation of the 10" sanitary line, it would be $81.21 per lineal feet verse the $75.00 per lineal foot on the 8" sanitary, which would be a price difference of $428.49 total.

Any questions regarding the information above, please let me know.

Respectfully Submitted,

Brandon Hansen

Brandon Hansen
Estimator/Project Manager

**AGENDA INFORMATION**
**TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | Council meeting of August 13, 2018. |
| **AGENDA ITEMS:** | This is a synopsis for four agenda items: |

**a.)** Discussion and possible action concerning a decision to select a strategy for storm water I&I.

**b.)** Discussion and possible action concerning a decision to select a strategy for future wastewater treatment.

**c.)** Discussion and possible action concerning a presentation on the City's current and future debt structure and possible increases in the wastewater/sewer rates.

**d.)** Discussion and possible action concerning a proposed engineering agreement with McClure Engineering for a wastewater treatment facility.

| | |
|---|---|
| **ACTION:** | Separate motions to approve, table, or deny. |

**SYNOPSIS**

To some degree, these four agenda items are interconnected.

In fact, it might be preferable if you hear the presentation on all of them before voting on any of them.

We've come a long way since this process started. Originally, the general strategy was to pursue two projects:

1.) There'd first be a series of I&I projects that included Lemon Street, an Outlet situation in the Park, manhole repair/replacement, and sanitary sewer main repair/replacement at an estimated cost of $4.130 million.

2.) Second, there'd be a wastewater treatment project involving the construction of a mechanical plant for about $7.480 million.

Since we knew that $11.6 million would be too difficult to afford, we looked for other options along with ways to lengthen the timeline to pay-off existing debts before taking on new debts.

These were among the questions that needed answers:

--What do we do for storm water infiltration into our sanitary sewer mains?

--What type of wastewater treatment method should we use?

--How do we handle the debt from these decisions, plus future debt that we need to take on, such as the projects in 2021 that have been proposed for HWY 38/Cedar Street and North Ave?

**a.) Discussion and possible action concerning a decision to select a strategy for storm water I&I.**

It seemed logical to pursue the I&I projects before pursuing the wastewater treatment projects. After all, the public wanted the City to do something about basement backups. And, if a significant amount of storm water is kept out of the wastewater treatment process, it might have a significant impact on how the future wastewater treatment process is designed.

But, keep in mind that as far as the DNR is concerned, the I&I projects are voluntary while the wastewater treatment project is mandatory with an April 2021 deadline.

Further, after the June results of last year's Rainfall Study came back, there was this June 22, 2018 exchange of emails between Brian Brennan/City and Alex Potter/McClure:

> BB: When speaking about the $5.6 million cost for a (SAGR) wastewater treatment plant someone posed the question, "If we do I&I removal work first, what kind of effect could that potentially have on the $5.6 million estimate for a plant? ...' Just to eliminate any confusion, can you touch on that subject again please?
>
> AP: It is difficult to quantify exactly how much cost on the treatment plant could be saved through I/I removal work, but by removing excess flow from the system, some treatment units could potentially be sized smaller, which could result in lower costs (i.e. earthwork, concrete, equipment, etc.). The recommended treatment alternative (SAGR with UV Disinfection) utilizes the existing aerated lagoons for BOD and TSS treatment, and also provides a buffering capacity for higher flows, so it is not likely for this amount of savings to be overly significant. For example, we would be talking about maybe saving a couple hundred thousand dollars at most, rather than millions.
>
> BB: It's possible that this combination of debt could cause the Council to consider doing SAGR first. If they did, and included some limited I&I projects, what type of I&I projects would do the most good to alleviate problems with water backing up into the basements of homeowners?
>
> AP: The most important projects for reducing basement backups were the two hydraulic capacity improvement projects proposed back in 2016, which include the Basin E02 outlet through the park (already completed), and the Lemon Street sewer project (under construction). Beyond this, rehabilitation of smoke testing defects through the construction of parallel storm sewers would remove the most I/I from the system at the lowest overall cost (most "cost-effective"). Addressing structural deficiencies in the manholes and sanitary sewer mains also has merit given the consequence of failure of any of these items, though.

If most of the problems that cause backups have been addressed and if doing further large-scale I&I projects won't have much of an impact on the cost of a future wastewater treatment process, what might we do for I&I?

The results of the Rainfall Study showed that lining sanitary sewer mains would have the greatest impact on our I&I problems—far more than manhole replacement, for example. The Study also produced the attached map of the locations where lining is needed the most.

In June, Brian Brennan emailed to say that he checked with Municipal Pipe Tool Company and was given a general quote that $40,000 per year would do about 3-4 blocks of sanitary sewer lining.

Since we receive about $100,000 per year from storm water utility fees, we'd like to propose that we use approximately +/- $50,000 per year for lining mains and doing manhole replacements. The remaining funds can be used for other storm sewer repairs, such as storm water intake repairs.

**b.) Discussion and possible action concerning a decision to select a strategy for future wastewater treatment.**

Going back one or more years ago, the most likely type of wastewater treatment process was a mechanical plant. These are tried and true. But, this option also came with the $7.5 million construction estimate. This type of plant costs more to operate. There's more equipment to maintain. And, they require a more manpower and a different type of operator license.

At Brian Brennan's suggestion, we tried to find a wastewater treatment process that would allow us, as much as possible, to keep the lower-cost lagoon system that we have today.

For example, we experimented with NanO2. Other types of treatment processes were considered and might be mentioned in more detail at your meeting.

Our suggestion is to go forward with a SAGR system with UV disinfection. This, too, can be explained in greater detail at your meeting. But, as I understand it, this system doesn't replace the lagoons that we current have. Rather, it adds to them. This system is less costly to operate than a traditional mechanical plant and requires less manpower. The construction cost is also about $2 million less.

If you agree, there's another agenda item further into the Aug 13 agenda that will allow you to approve an engineering agreement with McClure, specifically for doing a SAGR system.

**c.) Discussion and possible action concerning a presentation on the City's current and future debt structure and possible increases in the wastewater/sewer rates.**

I think we'll have a combination of presenters for this item: Melissa and Maggie/Speer Financial.

I'd like you to be aware of two situations.

One involves General Obligation (GO) Debt while the other involves Revenue Debt from utilities: Wastewater and Electric. I've asked Melissa to handle this part of the presentation.

There are two sheets attached that show these types of debt.

The first shows how things stood before the recent GO debt to pay for South Street-Lemon Street-Lynn Street-Old Muscatine Road was added.

The second sheet (Version 2) shows the impact of adding the GO Debt of South Street/Lemon Street along with future GO Debt for the Hwy 38 Project ($2 million) and a future GO Debt project on North Ave ($1.1 million.) The debt schedules for both Hwy 38 and North Ave both show 11-year repayment schedules.

I wanted you to see the cumulative impact of these debts.

The second sheet also shows the new Revenue Debt in the Wastewater Utility when a 20-year DNR loan is added to cover a $5.6 million SAGR project.

Both the GO and Revenue debt scenarios display the similar goals of trying to steer around existing debt that will end in the next few years. Both show lower principle and interest payments while existing debts are ending before ramping-up as those older debts end.

After Melissa's presentation, I'd like Maggie Burger to bring you up to date on how the DNR-State Revolving Loan works, plus share some options on what we might do with our Wastewater/Sewer rates to pay for the SAGR project debt.

**d.) Discussion and possible action concerning a proposed engineering agreement with McClure Engineering for a wastewater treatment facility.**

I mentioned this earlier. If, after what's been presented so far, you are comfortable with going forward on an engineering agreement with McClure, this is where you can do that.

**Please note:** The attachments had to be reduced in size to fit in the packet. You will need to use the zoom-in feature of Abode Reader to see them clearly. Also, I will ask Melissa to set them up as slides for the big screen at your Aug 13 meeting.

**ATTACHMENTS:** Rainfall Simulation Map
Debt Service Payments
Debt Service Payments, Version 2
McClure Engineering Agreement

**PREPARED BY:** BW **DATE PREPARED:** August 8, 2018

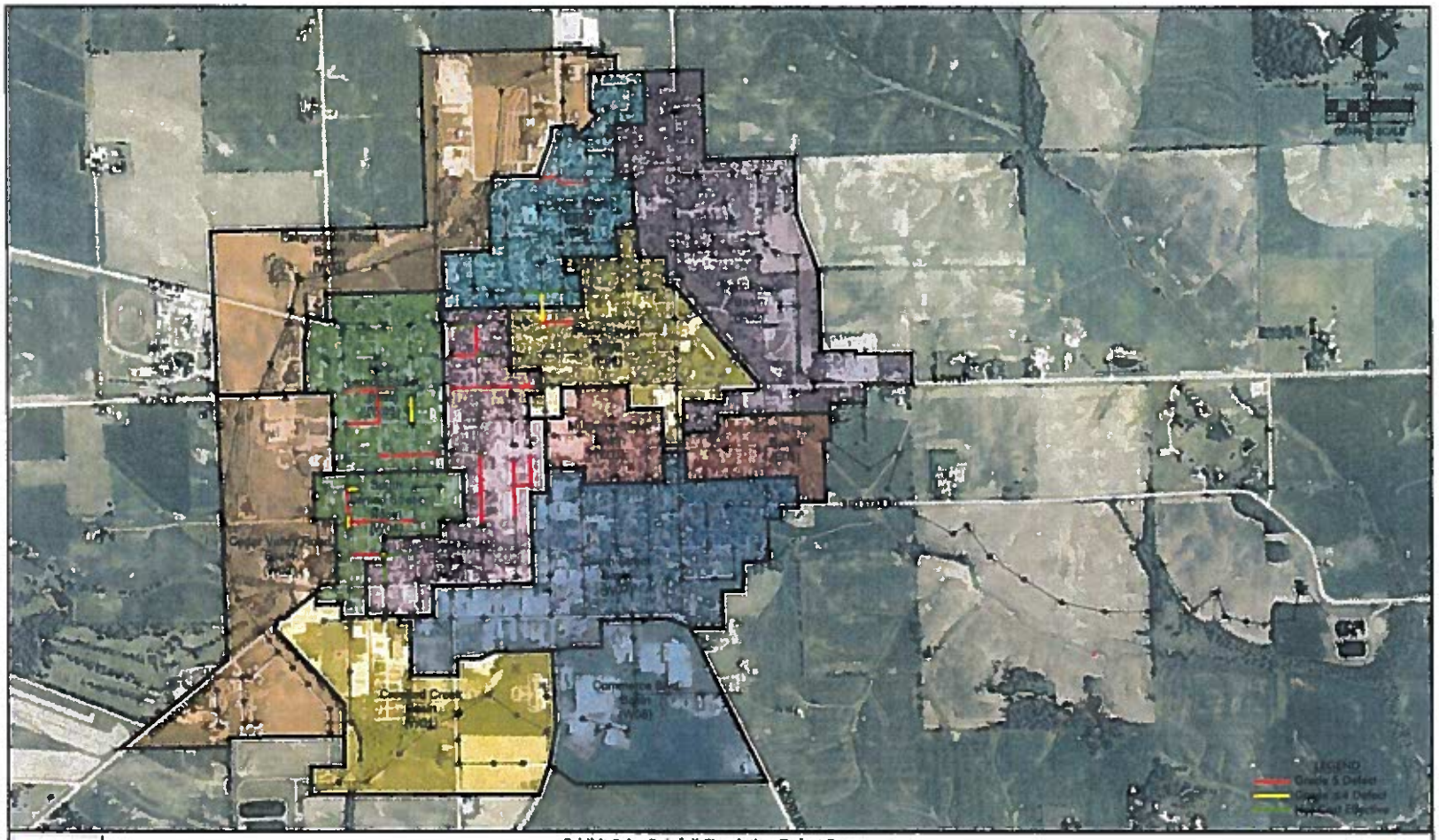



Exhibit 3.1 - Rainfall Simulation Defect Scores
SSES Improvements Technical Memorandum
City of Tipton, Iowa

## DEBT SERVICE PAYMENTS

| | Prior Year | Current FY | Future FY | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | FY 27/28 |
| GO Fire Truck Acquisition Note - Paid out of 205-5-710 | $ 35,247.29 | $ 37,442.08 | $ 37,317.18 | $ 37,474.24 | | | | | | | | - |
| GO Water Refunding - Paid out of 204-5-810 | $ 142,788.00 | $ 146,438.00 | $ 144,757.00 | $ 137,728.00 | | | | | | | | |
| GO Fire Station (Repay Prpty Tax, TIF, Fire Enterprise (25K) - Paid out of 214-5-710 | $ 211,340.00 | $ 212,840.00 | $ 213,790.00 | $ 214,165.00 | $ 219,130.00 | $ 218,530.00 | $ 222,380.00 | | | | | |
| GO Corporate Purpose 2011B (See breakout for payment details) - Paid out of 216-5-710 | $ 150,163.00 | $ 113,138.00 | $ 111,338.00 | $ 99,238.00 | $ 97,168.00 | $ 99,918.00 | $ 32,210.00 | $ 31,355.00 | | | | |
| GO Corporate Purpose 2011C (See breakout for payment details) - Paid out of 218-5-710 | $ 258,374.00 | $ 268,199.00 | $ 262,440.00 | $ 115,080.00 | $ 117,430.00 | $ 114,020.00 | | | | | | |
| GO Corporate Purpose, Series 2013 (See breakout of payment details) - Paid out of 220-5-710 | $ 190,068.00 | $ 118,717.00 | $ 92,728.00 | $ 96,665.00 | $ 95,540.00 | $ 98,920.00 | $ 97,210.00 | | | | | |
| GO Corporate Purpose, Series 2015 (See breakout for payment details) - Paid out of 222-5-710 | $ 109,050.00 | $ 106,575.00 | $ 104,875.00 | $ 108,175.00 | $ 106,150.00 | $ 104,125.00 | $ 106,875.00 | $ 104,500.00 | $ 106,650.00 | $ 108,650.00 | | |
| SUM of GENERAL FUND DEBT: | $ 1,097,030.29 | $ 1,003,349.08 | $ 967,245.18 | $ 808,525.24 | $ 635,418.00 | $ 635,513.00 | $ 458,675.00 | $ 135,855.00 | $ 106,650.00 | $ 108,650.00 | $ - | $ - |

| | continued... | FY 28/29 | FY 29/30 | FY 30/31 | FY 31/32 | FY 32/33 |
|---|---|---|---|---|---|---|
| SRF Wastewater - Paid out of 208-5-815 | $ 206,040.00 | $ 208,080.00 | | | | |
| SUM of WW UTILITY'S DEBT: | $ 206,040.00 | $ 208,080.00 | $ - | $ - | $ - | $ - |
| Electric RV Bond, Series 2011 - EL Additional Generation - Paid out of 203-5-821 | | | | | | |
| Electric RV Bond, Series 2012 - EL Sub Station Project - Paid out of 203-5-820 | $ 228,360.00 | $ 227,900.00 | $ 226,900.00 | $ 225,340.00 | $ 228,200.00 | |
| SUM of ELECTRIC UTILITY'S DEBT: | $ 228,360.00 | $ 227,900.00 | $ 226,900.00 | $ 225,340.00 | $ 228,200.00 | $ - |

# Version 2

## DEBT SERVICE PAYMENTS

| | Prior Year | Current FY | Future FY | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | FY 27/28 | FY 28/29 |
| GO Fire Truck Acquisition Note - Paid out of 205-5-710 | $ 37,442.08 | $ 37,317.18 | $ 37,474.24 | | | | | | | | | |
| GO Water Refunding - Paid out of 204-5-810 | $ 148,438.00 | $ 144,757.00 | $ 137,728.00 | | | | | | | | | |
| GO Fire Station (Repay Prop Tax, TIF, Fire Enterprise (25%) - Paid out of 214-5-710 | $ 212,840.00 | $ 213,790.00 | $ 214,165.00 | $ 219,130.00 | $ 218,530.00 | $ 222,360.00 | | | | | | |
| GO Corporate Purpose 2011B (See breakout for payment details) - Paid out of 216-5-710 | $ 113,138.00 | $ 111,338.00 | $ 99,238.00 | $ 97,168.00 | $ 99,918.00 | $ 32,210.00 | $ 31,355.00 | | | | | |
| GO Corporate Purpose 2011C (See breakout for payment details) - Paid out of 218-5-710 | $ 268,199.00 | $ 262,443.00 | $ 115,063.00 | $ 117,430.00 | $ 114,020.00 | | | | | | | |
| GO Corporate Purpose, Series 2013 (See breakout of payment details) - Paid out of 220-5-710 | $ 118,717.00 | $ 92,728.00 | $ 96,665.00 | $ 95,540.00 | $ 98,920.00 | $ 97,210.00 | | | | | | |
| GO Corporate Purpose, Series 2015 (See breakout for payment details) - Paid out of 222-5-710 | $ 106,575.00 | $ 104,875.00 | $ 108,175.00 | $ 106,150.00 | $ 104,125.00 | $ 106,875.00 | $ 104,500.00 | $ 106,650.00 | $ 106,650.00 | | | |
| GO Corporate Purpose, Series 2018 | $ - | $ 43,227.28 | $ 175,502.50 | $ 176,602.50 | $ 177,552.50 | $ 178,352.50 | $ 179,002.50 | $ 174,502.50 | $ 175,102.50 | $ 175,352.50 | $ 175,652.50 | $ 175,355.00 |
| N Ave Water Main, Series 2019 | | | $ 20,665.00 | $ 91,330.00 | $ 89,855.00 | $ 98,330.00 | $ 161,440.00 | $ 157,377.50 | $ 158,190.00 | $ 158,575.00 | $ 158,512.50 | $ 157,912.50 |
| IDOT Project, Series 2019 | | | $ 171,550.00 | $ 174,542.50 | $ 171,237.50 | $ 163,462.50 | $ 315,537.50 | $ 317,437.50 | $ 313,622.50 | $ 314,000.00 | $ 318,460.00 | $ 318,560.00 |
| **SUM of GENERAL FUND DEBT:** | **$ 1,003,349.08** | **$ 1,010,472.56** | **$ 1,176,242.74** | **$ 1,077,393.00** | **$ 1,074,218.00** | **$ 903,820.00** | **$ 791,835.00** | **$ 756,027.50** | **$ 735,565.00** | **$ 647,987.50** | **$ 652,625.00** | **$ 649,827.50** |

| | FY 29/30 | FY 30/31 | FY 31/32 | FY 32/33 | FY 33/34 | FY 34/35 | FY 35/36 | FY 36/37 | FY 37/38 | FY 38/39 | FY 39/40 | FY 40/41 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| N Ave Water Main, Series 2019A | $ 156,750.00 | | | | | | | | | | | |
| IDOT Project, Series 2020A | $ 313,800.00 | | | | | | | | | | | |
| **SUM of GENERAL FUND DEBT:** | **$ 470,550.00** | | | | | | | | | | | |

| | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | FY 27/28 | FY 28/29 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SRF-Wastewater - Paid out of 203-5-815 | $ 197,180.00 | $ 198,760.00 | $ 200,340.00 | $ 202,800.00 | $ 329,880.00 | $ 330,040.00 | $ 209,080.00 | | | | | |
| [illegible] | | | | | | | | | | | | |
| **SUM of WW UTILITY'S DEBT:** | **$ 197,180.00** | **$ 198,760.00** | **$ 225,625.76** | **$ 333,555.20** | **$ 353,520.00** | **$ 354,820.00** | **$ 358,200.00** | **$ 402,360.00** | **$ 402,600.00** | **$ 402,520.00** | **$ 402,420.00** | **$ 403,200.00** |

| | FY 29/30 | FY 30/31 | FY 31/32 | FY 32/33 | FY 33/34 | FY 34/35 | FY 35/36 | FY 36/37 | FY 37/38 | FY 38/39 | FY 39/40 | FY 40/41 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | |
| **SUM of WW UTILITY'S DEBT:** | **$ 402,840.00** | **$ 402,260.00** | **$ 402,760.00** | **$ 403,020.00** | **$ 403,140.00** | **$ 403,120.00** | **$ 402,980.00** | **$ 402,880.00** | **$ 402,325.00** | **$ 403,640.00** | **$ 402,900.00** | |

| | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | FY 27/28 | FY 28/29 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Electric RV Bond, Series 2011 - [illegible] Generation - Paid out of 302-5-821 | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | | | | | | | |
| Electric RV Bond, Series 2012 - [illegible] Station Project - Paid out of 302-5-822 | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | $ [illegible] | | |
| **SUM of ELECTRIC UTILITY'S DEBT:** | **$ 436,203.00** | **$ [illegible]** | **$ 431,995.00** | **$ 440005.00** | **$ 438,930.00** | **$ 226,200.00** | **$ 227,900.00** | **$ [illegible]** | **$ 225,400.00** | **$ 226,500.00** | | |

# AGREEMENT FOR ENGINEERING SERVICES
# WASTEWATER TREATMENT PLANT IMPROVEMENTS 2018
# TIPTON, IOWA

This Agreement is made on the _____ day of _____, 2018, by and between ***McClure Engineering Company, of North Liberty, IA*** (herein referred to as "**Engineer**") and the ***City of Tipton, IA*** (hereinafter referred to as "**Owner**"). Services shall be performed per the fees, terms and conditions outlined in this Agreement and/or the Hourly Rates established on Exhibit 'A'. The **Engineer** shall provide services for the Project which consists of the services listed on Exhibit 'B'. The Project shall be described as:

**PROJECT DESCRIPTION:**

WASTEWATER TREATMENT PLANT IMPROVEMENTS 2018
TIPTON, IOWA

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'C' for **Owner's** Responsibilities).

2. The **Engineer** shall conduct the following services marked "Included", for approval by the **Owner**:

| Item | Included | Not Included |
|---|---|---|
| A. <u>Iowa DNR Wastewater Engineering Permitting</u> | | |
| 1. Submit Work Record Request. | ☐ | ☒ |
| 2. Review Self-Assessment Matrix. | ☐ | ☒ |
| 3. Submit Design Criteria Summary Report. | ☐ | ☒ |
| 4. Submit Flow and Load Report. | ☐ | ☒ |
| 5. Submit Design Schedule G – Treatment Project Design Data. | ☐ | ☒ |
| 6. Coordinate the Project Initiation Meeting. | ☐ | ☒ |
| 7. Submit Wasteload Allocation (WLA) Request. | ☐ | ☒ |
| 8. Anti-Degradation Alternatives Analysis (if applicable). | ☐ | ☒ |
| 9. Exhibit 5. SRF Environmental Review Checklist, if using SRF Funding. | ☒ | ☐ |
| 10. Coordinate DNR Site Survey: | ☒ | ☐ |
| • Prepare and submit Schedule F. | ☒ | ☐ |
| 11. Complete Exhibit 9B Preliminary Review of Facility Plan Checklist. | ☐ | ☒ |
| 12. Submit NPDES Permit Application (if applicable). | ☐ | ☒ |
| 13. Facility Plan Submittal. | ☐ | ☒ |
| • Facility Plan Report with Cover Letter and Exhibit 9B (3 copies). | ☐ | ☒ |
| • Design Schedule A, F, and G. | ☐ | ☒ |
| 14. DNR Construction permit application | ☒ | ☐ |
| 15. DNR Construction permit application fee (by Owner) | ☐ | ☒ |
| B. <u>Preliminary Design</u> | | |
| 1. Conduct Project Kickoff Meeting with Owner | ☒ | ☐ |
| 2. Confirm scope, extent and character of the project. | ☒ | ☐ |
| • Final design criteria | ☒ | ☐ |
| • Preliminary hydraulic profiles | ☒ | ☐ |
| • Major equipment list | ☒ | ☐ |
| • Control concepts | ☒ | ☐ |
| • Process layouts | ☒ | ☐ |
| • Building interior layouts | ☒ | ☐ |
| • Operation & maintenance concepts | ☒ | ☐ |
| • Process piping alignments | ☒ | ☐ |
| • Utility requirements | ☒ | ☐ |
| • Site plans | ☒ | ☐ |

| | Item | Included | Not Included |
|---|---|---|---|
| B. | **Preliminary Design (continued)** | | |
| | 3. Topographic Survey | ☒ | ☐ |
| | 4. Prepare revised "Opinion of Probable Costs" | ☒ | ☐ |
| | 5. Attend meetings necessary to complete Preliminary Design (2 Meetings) | ☒ | ☐ |
| | 6. FAA Obstruction evaluation | ☒ | ☐ |
| | 7. Modeling of Collection System (Sewer CAD) | ☒ | ☐ |
| | 8. Prepare preliminary plans and specifications for Owner's review | ☒ | ☐ |
| C. | **Final Design** | | |
| | 1. Prepare final project drawings. | ☒ | ☐ |
| | 2. Prepare final project specifications. | ☒ | ☐ |
| | 3. Identify utility requirements and conflicts and coordinate resolution | ☒ | ☐ |
| | 4. Prepare revised Opinion of Probable Cost based on final drawing and specifications. | ☒ | ☐ |
| | 5. Prepare Contract Agreement Form, General Conditions, Supplementary Conditions, Bid Forms, Invitation to Bidders, and Instructions to Bidders. | ☒ | ☐ |
| | 6. Review 60%, 90% and 100% Final Design with Owner (3 Meetings) | ☒ | ☐ |
| | 7. Furnish the following number of final project drawings and specifications to Owner | ☒ | ☐ |
| | • Five (5) Copies to Owner | ☒ | ☐ |
| | 8. IDNR Air construction permit application (for generator, boiler, or combustion engine) | ☒ | ☐ |
| D. | **Land Acquisition** | | |
| | 1. Court house research. | ☐ | ☒ |
| | 2. Field Surveys. | ☐ | ☒ |
| | 3. Preparation of Right-of-Way (ROW) plats and legal descriptions. | ☐ | ☒ |
| | 4. Assemble ROW files and submit to Owner. | ☐ | ☒ |
| | 5. File plats with County Recorder. | ☐ | ☒ |
| E. | **Right-of-Way Negotiations** | | |
| | 1. Coordinate notices to Landowners. | ☐ | ☒ |
| | 2. Meet with land owners. | ☐ | ☒ |
| | 3. Prepare requests for Proposals to appraisers. | ☐ | ☒ |
| | 4. Review appraisals with Owner. | ☐ | ☒ |
| | 5. Develop negotiation strategy. | ☐ | ☒ |
| | 6. Prepare offers. | ☐ | ☒ |
| | 7. Negotiations with land owners. | ☐ | ☒ |
| | 8. Coordinate purchase agreements. | ☐ | ☒ |
| | 9. Prepare color coded ROW map. | ☐ | ☒ |
| F. | **Advertising, Bidding, Contract Award** | | |
| | 1. Assist Owner in advertising for and obtaining bids. | ☒ | ☐ |
| | 2. File Notice to Bidders with Construction Update Network. | ☒ | ☐ |
| | 3. File Notice with League of Cities or City Website (by Owner). | ☒ | ☐ |
| | 4. Conduct Prebid Conference at Owner's location (1-meeting). | ☒ | ☐ |
| | 5. Issue addenda to interpret or clarify bid documents. | ☒ | ☐ |
| | 6. Review prebid submittals from bidders. | ☒ | ☐ |
| | 7. On-line advertisting and electronic project documents (QuestCDN) | ☒ | ☐ |
| | 8. Attend Bid opening (at Owner location), prepare bid tabulation (1-meeting). | ☒ | ☐ |
| | 9. Review bidder's qualifications, bids, and other documents and make recommendation for award of contract. | ☒ | ☐ |
| | 10. Attend one (1) meeting to present Bids to Owner. | ☒ | ☐ |
| G. | **Paper Copies of Final Project Documents** | | |
| | 1. Print sufficient number of paper copies of final project documents, per Iowa Code 26.3, and distribute to prospective bidders: | ☒ | ☐ |
| | • 24 x 36 Drawings (10 estimated) | ☒ | ☐ |
| | • 11 x 17 Drawings (10 estimated) | ☒ | ☐ |
| | • Contract Documents and Specifications (20 estimated) | ☒ | ☐ |
| | • Engineer's Opinion of Probable Cost (20 estimated) | ☒ | ☐ |

| | Item | Included | Not Included |
|---|---|---|---|
| H. | **Construction Administration** | | |
| | 1. Provide general administration of construction contract as Owner's representative. | ☒ | ☐ |
| | 2. Visit site of construction at appropriate stages of construction to observe the Contractors work. | ☒ | ☐ |
| | 3. Issue interpretations and clarifications of contract documents. | ☒ | ☐ |
| | 4. Review shop drawings. | ☒ | ☐ |
| | 5. Act as initial interpreter of the requirements of the contract documents. | ☒ | ☐ |
| | 6. Review and process Contractor's application for payment. | ☒ | ☐ |
| | 7. Attend Construction Progress Meetings. | ☒ | ☐ |
| | 8. Online construction photos and documentation | ☐ | ☒ |
| I. | **Construction Staking** | | |
| | 1. Establish Field Controls | ☒ | ☐ |
| | 2. Stake Construction Control Points | ☒ | ☐ |
| J. | **Resident Project Representative** | | |
| | 1. Provide a Resident Project Representative to be on site during construction (see Exhibit 'D", A Listing of Duties, Responsibilities and Limitations of Authority of the Resident Project Representative). | ☒ | ☐ |
| K. | **Legal Surveys** | | |
| | 1. Courthouse Research/Title Search | ☐ | ☒ |
| | 2. Field Work/Surveying | ☐ | ☒ |
| | 3. Preparation of Plats/Legal Descriptions | ☐ | ☒ |
| L. | **Geotechnical Engineering Coordination** | | |
| | 1. Prepare Request for Proposal for Geotechnical Firms (soil borings) | ☒ | ☐ |
| | 2. Review Proposals and make Recommendation for Award | ☒ | ☐ |
| M. | **Stormwater Pollution Prevention Plan (SWPPP)** | | |
| | 1. Preparation of Plan | ☒ | ☐ |
| | 2. Application for SWPPP permit | ☒ | ☐ |
| N. | **Record Drawings** | | |
| | 1. As-Built Record Drawings (2 Hard Copies & 1 Electronic Copy Included) | ☒ | ☐ |
| | 2. Additional Hard Copies - 1 EA @ $100.00 | ☒ | ☐ |
| | 3. Additional Electronic Copies - 1 EA @ $25.00 | ☒ | ☐ |
| O. | **Operator Training / Startup Services** | | |
| | 1. Operator Training/Workshops | ☒ | ☐ |
| | 2. Equipment Startup Services | ☒ | ☐ |
| P. | **Operation Maintenance Manual** | | |
| | 1. O&M Manual Preparation in accordance with Iowa DNR requirements. | ☒ | ☐ |
| | 2. Hard Copies _____ EA @ $_____ | ☒ | ☐ |
| | 3. Electronic Copies_____ EA @ $ | ☒ | ☐ |
| Q. | **SRF Loan Application and Other Administrative Services:** | | |
| | 1. Prepare SRF Applications | ☒ | ☐ |
| | 2. Preaward Compliance Review Report. | ☒ | ☐ |
| | 3. Environmental Review Checklist and Coordination | ☒ | ☐ |
| | 4. Attend Public Hearing on Finding of No Significant Impact (FONSI). | ☒ | ☐ |
| | 5. Environmental Assessment. | ☒ | ☐ |
| | 6. Prepare Outlay Requests. | ☒ | ☐ |
| | 7. Review of Payroll records | ☒ | ☐ |
| | 8. Wage interviews | ☒ | ☐ |
| | 9. Submit Works in Operation Report to IDNR. | ☒ | ☐ |
| | 10. Submit Loan Closeout to IDNR. | ☒ | ☐ |
| | 11. Administration of other funding sources | ☐ | ☒ |
| R. | **Additional Meetings** | | |
| | 1. Additional project meetings, other than specified above. | ☒ | ☐ |

3. Fee Schedule:

| | | | |
|---|---|---|---|
| A. | Iowa DNR Wastewater Engineering Permitting | LS | $ 2,500.00 |
| B. | Preliminary Design | LS | $ 144,000.00 |
| C. | Final Design | LS | $ 190,000.00 |
| D. | Land Acquisition | LS | $ 22,500.00 |
| E. | Right-of-Way Negotiations | LS | $ N/A |
| F. | Advertising, Bidding, Contract Award | LS | $ N/A |
| G. | Paper Copies of Final Project Documents | LS | $ 2,200.00 |
| H. | Construction Administration | LS | $ TBD |
| I. | Construction Staking | LS | $ TBD |
| J. | Resident Project Representative | LS | $ TBD |
| K. | Legal Surveys | T&M | $ N/A |
| L. | Geotechnical Engineering Coordination | LS | $ 3,500.00 |
| M. | Stormwater Pollution Prevention Plan (SWPPP) | LS | $ 5,000.00 |
| N. | Record Drawings | LS | $ TBD |
| O. | Operator Training/Startup Services | T&M | $ TBD |
| P. | Operation and Maintenance Manual | LS | $ TBD |
| Q. | SRF Loan Application and Administrative Services | LS | $ TBD |
| R. | Additional Meetings | T&M, Est. | $ TBD |
| | | **Total Fee:** | **$ 369,700.00** |

| | |
|---|---|
| LS | Lump Sum |
| NTE | Not-to-Exceed |
| N/A | Not Applicable |
| NIC | Not Included |
| TBD | To Be Determined |
| T&M | Time and Materials |
| Est. | Estimated |

The Hourly Rate Schedule is included in Exhibit 'A' and attached to this Agreement to be used for work performed on a *Time and Material* basis.

4. Past due amounts owed shall accrue interest at 1.5% per month from the 30th day. If the Owner fails to make monthly payments due the Engineer, the Engineer may, after giving (7) days written notice to the Owner, suspend services under this Agreement.

5. This Agreement represents the entire and integrated agreement between the Owner and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and the Engineer.

6. This Agreement is subject to all the Terms and Conditions listed on the following pages.

| Exhibits | | Included | Not Included |
|---|---|---|---|
| Exhibit 'A' | Hourly Rate Schedule | ☒ | ☐ |
| Exhibit 'B' | Preliminary Project Scope | ☒ | ☐ |
| Exhibit 'C' | Owner's Responsibilities | ☒ | ☐ |
| Exhibit 'D' | Duties, Responsibilities and Limitations of Authority of the Resident Project Representative | ☒ | ☐ |

**SPECIAL INSTRUCTIONS:**

_____

_____

_____

**OWNER:** **CITY OF TIPTON, IOWA**

Signed: _____

Title: Mayor

Phone: 563.886.6187

Email: mayor@tiptoniowa.org

**ENGINEER:** **MCCLURE ENGINEERING COMPANY NORTH LIBERTY, IOWA**

Signed: _____
Alex Potter, P.E.

Title: Project Manager

Phone: 319.626.9090

Email: apotter@mecresults.com

# McCLURE ENGINEERING COMPANY
# STANDARD TERMS AND CONDITIONS

ACCESS TO SITE: The Engineer shall at all times have access to the site to complete his Work.

INFORMATION PROVIDED BY OTHERS: The Engineer shall be entitled to rely upon the accuracy and completeness of data provided by the Owner and shall not assume liability for such data. The Engineer does not practice law, insurance or financing, therefore, the Owner shall furnish all legal, accounting and insurance counseling services as may be necessary to protect themselves at any time during the Project Owner shall hold Engineer harmless from damages that may arise as a result of inaccuracies of information or data supplied by Owner or others to Engineer.

ADDITIONAL SERVICES: As an Additional Service in connection with changes in the scope of the Engineer's work by the Owner, the Engineer shall prepare Drawings, Specifications and other documentation and data, evaluate Contractor's proposal and provide any other services made necessary by such Change Orders and Construction Change Directives. The Engineer will be entitled to additional compensation to coordinate such changes and schedules shall be adjusted accordingly

OWNERSHIP AND REUSE OF DOCUMENTS: All reports, plans, specifications, field data and other documents written and/or electronic, prepared by Engineer in doing work on the project, shall remain the property of the Owner. The documents prepared by the Engineer for this Project are for use solely with respect to this Project. The Engineer's Drawings, Specifications or other documents shall not be used by the Owner on other projects or for additions to this Project, except by agreement in writing and with appropriate compensation to the Engineer.

OPINIONS OF PROBABLE COSTS: It is recognized that neither the Engineer nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any estimate of costs or evaluation prepared or agreed to by the Engineer.

DISPUTE RESOLUTION: Claims, disputes or other matters, involving a value less than $200,000 00, in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to mediation unless each of the parties mutually agrees otherwise. No mediation arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement signed by the Owner, Engineer, and any other person or entity sought to be joined. In no event shall the demand for mediation be made after the date when the institution of legal or equitable proceedings based upon such claim would be barred by the applicable statute of limitations. The award rendered in the mediation shall be non-binding.

TERMINATION: This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of the Agreement through no fault of the party initiating the termination. This Agreement may be terminated by the Owner upon not less than seven days' written notice to the Engineer in the event the Project is permanently abandoned.

Failure of the Owner to make payments to the Engineer in accordance with the Agreement shall be considered substantial non-performance and cause for termination. If the Owner fails to make payment when due the Engineer for services, the Engineer may, upon seven days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Engineer within seven days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the Engineer shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services.

In the event of termination not the fault of the Engineer, the Engineer shall be compensated for services performed prior to termination and all termination expenses. Termination expenses are in addition to compensation for *Basic and Additional Services*, and include expenses which are directly attributable to termination.

CONTRACTOR MATTERS: The Engineer has no control over the Contractor's means, methods, schedule, costs, quality control, workmanship, on-site storm water runoff/erosion control, or project safety measures. For this reason, the Engineer shall not be responsible for or assume liability for the same.

UNDERGROUND UTILITIES: Information for location of underground utilities may come from the Owner, third parties, and/or research performed by the Engineer or its subcontractors. Unfortunately, the information the Engineer must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the Owner agrees to indemnify and hold harmless the Engineer for all claims, losses, costs and damages arising out of the location of underground utilities provided by the Engineer under this Agreement

SHOP DRAWING REVIEW: If, as part of this Agreement Engineer reviews Contractor submittals, such as shop drawings, product data, samples and other data, as required by Engineer, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. Engineer shall not be responsible for any deviations from the contract documents not brought to the attention of Engineer in writing by the contractor. Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

CONSTRUCTION OBSERVATION: If, as part of this Agreement, Engineer is providing construction observation services, Engineer shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the Contractor's work and to determine if the work is preceding in general accordance with the Contract Documents. Unless otherwise specified in this Agreement, the Owner has not retained the Engineer to make detailed inspections or to provide exhaustive or continuous project review and observation services. Engineer does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

HAZARDOUS MATERIALS – INDEMNIFICATION: The Engineer is not in the business of making environmental site assessments for purposes of determining the presence of any toxic, hazardous or other environmental damaging substances. The purpose of this provision is to be certain that the Owner is aware of the potential liability if toxic, hazardous or environmental damaging substances are found on or under the property. Engineer makes no representations regarding an environmental site assessment, relies upon Owner to have fully investigated the need and/or scope of such assessment and assumes no responsibility for the determination to make an environmental site assessment on the subject property.

PAYMENT: Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service.

LIMITATION OF LIABILITY: The Engineer's liability shall be limited to $1,000,000

WAIVERS: The Owner and the Engineer waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by property insurance during construction. The Owner and Engineer each shall require similar waivers from their contractors, consultants and agents

ASSIGNMENT: The Owner and Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither Owner nor Engineer shall assign this Agreement without the written consent of the other.

GOVERNING LAW: Unless otherwise provided, the Agreement shall be governed by the law of the principal place of business of the Engineer.

COMPLETE AGREEMENT: This Agreement represents the entire and integrated agreement between the Owner and Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Engineer. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Engineer.

# EXHIBIT 'A'
# McCLURE ENGINEERING COMPANY
# HOURLY RATE SCHEDULE
# (Effective through December 31, 2018)

| PERSONNEL | HOURLY RATE |
|---|---|
| Administrative | $70.00 |
| Client Liaison | $180.00 |
| Engineer I | $100.00 |
| Engineer II | $130.00 |
| Engineer III | $160.00 |
| Engineer IV | $195.00 |
| Project Manager I | $160.00 |
| Project Manager II | $180.00 |
| Principal | $210.00 |
| Senior Principal | $265.00 |
| Community Planner I | $125.00 |
| Community Planner II | $150.00 |
| Engineering Tech I | $80.00 |
| Engineering Tech II | $95.00 |
| Engineering Tech III | $110.00 |
| Engineering Tech IV | $145.00 |
| Land Surveyor I | $120.00 |
| Land Surveyor II | $150.00 |
| On-Site Representative I (OSR I) | $95.00 |
| On-Site Representative II (OSR II) | $135.00 |
| Crew Chief (CC) | $110.00 |
| Crew Member (CM) | $80.00 |
| Intern | $65.00 |
| Survey Crew | $190.00 |

| EQUIPMENT | |
|---|---|
| 3D Scanner per Scan | $30.00 |
| UAV per Flight | $125.00 |

| MISCELLANEOUS EXPENSES | |
|---|---|
| Survey Vehicle Mileage | $0.70/Mile |
| Automobile Mileage (at current IRS rate) | $0.545/Mile |
| Printing | At Cost + 10% |
| Survey Supplies (Hubs, Lath, Paint, Nails, etc.) | At Cost + 10% |
| Out-of-Pocket Expenses (Meals, Hotels, etc.) | At Cost + 10% |





McCLURE

# EXHIBIT 'B'

## PRELIMINARY PROJECT SCOPE

Project Description:

The scope of work in this project will include, but not necessarily be limited to design, bidding, and construction permit applications required to complete Wastewater Treatment Plant Improvements, as defined in the Anti-Degradation Alternatives Analysis and Facility Plan reports.

We will prepare the plans and specifications necessary to acquire construction permits and receive bids on the project. After award of a construction contract, we will provide an amendment to our contract for Construction Phase Services included on this contract for which fees have not been established.

We anticipated working closely with your City staff as we develop project plans and specifications and reporting to the City at least monthly. As the facility design and cost estimating work is nearing 80-90% complete, we will review the findings with the City Council. Before completing the design, we will want to make sure the City Council supports our recommendations.

The anticipated schedule is presented below:

| TASK | COMPLETION DATE |
|---|---|
| Complete Preliminary Design | December 2018 |
| Complete Final Design | June 2019 |
| Construction Permit Applications | August 2019 |
| Advertising, Bidding, and Contract Award | October 2019 |
| Anticipated Construction Completion | March 2021 |

The Engineer's Opinion of Probable Project Cost for the project is $5,620,000, as detailed on the following pages.

Anti-Degradation Alternatives Analysis

*City of Tipton, Iowa*

Engineer's Opinion of Probable Cost

Project Description:

LDA-1: Submerged Attached Growth Reactor (SAGR) Treatment System with Nitrate Recycle and Alum Addition

| ITEM | DESCRIPTION | QUANTITY | UNIT | UNIT COST | EXTENSION |
|---|---|---|---|---|---|
| General Conditions | | | | | |
| A.1 | Mobilization & Bonding (5%) | 1 | LS | $ 212,450 | $ 212,450 |
| West WWTP Site Work | | | | | |
| B.1 | 18-IN Effluent Piping, PVC (Trenched) | 200 | LF | $ 80 | $ 16,000 |
| B.2 | Lagoon Aeration Equipment Demolition | 1 | LS | $ 50,000 | $ 50,000 |
| B.3 | Lagoon Sludge Removal | 1,735,000 | GAL | $ 0.06 | $ 104,100 |
| B.4 | Dewatering | 1 | LS | $ 25,000 | $ 25,000 |
| B.5 | Crushed Stone Paving | 620 | SY | $ 35 | $ 21,700 |
| B.6 | Urban Hydro Seeding | 5 | AC | $ 3,000 | $ 15,000 |
| B.7 | Erosion Control | 1 | LS | $ 5,500 | $ 5,500 |
| Aerated Lagoon and SAGR Treatment System | | | | | |
| C.1 | Earthwork - New Berm Construction | 19,550 | CY | $ 5 | $ 97,750 |
| C.2 | Structural/Granular Backfill | 2,170 | CY | $ 25 | $ 54,250 |
| C.3 | Uniform Clean Graded Rock | 20,280 | CY | $ 35 | $ 709,800 |
| C.4 | Insulating Wood Chips | 1,880 | CY | $ 10 | $ 18,800 |
| C.5 | Non-Woven Geotextile (8-oz) | 187,740 | SF | $ 0.15 | $ 28,161 |
| C.6 | HDPE Liner (60 mil) | 120,330 | SF | $ 1.25 | $ 150,413 |
| C.7 | Wall Framing and Sheathing | 5,340 | LF | $ 16 | $ 85,440 |
| C.8 | Submerged Attached Growth Reactor System (Installed) | 1 | LS | $ 1,617,000 | $ 1,617,000 |
| C.9 | Piping, Fittings, Valves for SAGR System | 1 | LS | $ 156,200 | $ 156,200 |
| C.10 | Flow Splitter Structure | 1 | EA | $ 10,000 | $ 10,000 |
| C.11 | Effluent Level Control Manhole | 8 | EA | $ 5,000 | $ 40,000 |
| C.12 | Air Supply Headers, HDPE, 6-IN | 1,790 | LF | $ 45 | $ 80,550 |
| C.13 | Standby Generator | 1 | LS | $ 100,000 | $ 100,000 |
| C.14 | Mechanical and Electrical for SAGR System (10%) | 1 | LS | $ 205,000 | $ 205,000 |
| C.15 | Blower Building Modifications for SAGR Blowers | 1 | LS | $ 50,000 | $ 50,000 |
| UV Disinfection System | | | | | |
| D.1 | Earthwork - UV Disinfection Structure | 160 | CY | $ 5 | $ 800 |
| D.2 | Structural/Granular Backfill | 10 | CY | $ 25 | $ 250 |
| D.3 | Concrete | 25 | CY | $ 650 | $ 16,250 |
| D.4 | Aluminum Stairs | 4 | RISER | $ 500 | $ 2,000 |
| D.5 | Aluminum Grating | 40 | SF | $ 50 | $ 2,000 |
| D.6 | Bollards | 2 | EA | $ 750 | $ 1,500 |
| D.7 | 18-IN Process Piping, DIP | 30 | LF | $ 95 | $ 2,850 |
| D.8 | Effluent Flow Measurement | 1 | LS | $ 10,000 | $ 10,000 |
| D.9 | Effluent Sampler | 1 | EA | $ 2,500 | $ 2,500 |
| D.10 | UV Disinfection System (Installed) | 1 | LS | $ 239,200 | $ 239,200 |
| D.11 | Sluice Gates, 18-IN | 4 | EA | $ 7,500 | $ 30,000 |
| D.12 | Mechanical and Electrical for UV System (20%) | 1 | LS | $ 54,000 | $ 54,000 |
| Polymer Chemical Feed System for Metals Removal | | | | | |
| E.1 | Chemical Feed System | 1 | LS | $ 75,000 | $ 75,000 |
| East WWTP and Pump Station Site Work | | | | | |
| F.1 | Lagoon Aeration Equipment Demolition | 1 | LS | $ 50,000 | $ 50,000 |
| F.2 | Lagoon Sludge Removal | 1,521,000 | GAL | $ 0.06 | $ 91,260 |
| F.3 | 12-IN Force Main, PVC (Trenched) | 400 | LF | $ 65 | $ 26,000 |
| F.4 | Connection to Existing Force Main | 1 | EA | $ 1,500 | $ 1,500 |
| F.5 | Connection to Existing Manhole | 1 | EA | $ 2,500 | $ 2,500 |
| | | | | Subtotal of Probable Construction Cost | $ 4,460,724 |
| | | | | Contingency Allowance (10%) | $ 446,100 |
| | | | | Engineering, Legal, Administration (16%) | $ 713,800 |
| | | | | ENGINEER'S OPINION OF PROBABLE PROJECT COST | $ 5,620,624 |

McCLURE

# EXHIBIT 'C'

## OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of the ENGINEER:

1. Designate in writing a person to act, as OWNER'S representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to ENGINEER'S services for the Project.

2. Provide all criteria and full information as to OWNER'S requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which OWNER will require to be included in the drawings and specifications.

3. Assist ENGINEER by placing at ENGINEER'S disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

4. Arrange for access to make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under this Agreement.

5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.

6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

7. Attend the prebid conference, bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspection and final payment inspection.

8. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER'S services, or any defect or non-conformance in the work of any Contractor.

9. Arrange for financing and pay for services as agreed to in this Agreement.

# EXHIBIT 'D'

## DUTIES, RESPONSIBILITIES, AND LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to assist ENGINEER in observing performance of the Work of the Contractor.

Through more frequent on-site observations of the Work in progress and field checks of materials and equipment by the RPR and assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences, procedures, storm water runoff, erosion control, or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER'S agreement with the OWNER and in the construction Contract Documents, and are further limited and described as follows:

A. General

RPR is ENGINEER'S agent at the site, will act as directed by and under the direction of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with ENGINEER and CONTRACTOR keeping OWNER advised as necessary. RPR's dealings with sub-contractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER with the knowledge of and under the direction of ENGINEER.

B. Duties and Responsibilities of RPR

1. *Schedules*: Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by CONTRACTOR and consult with ENGINEER concerning acceptability.

2. *Conferences and Meetings*: Attend meetings with CONTRACTOR, such as pre-construction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

3. *Liaison:*
   a. Serve as ENGINEER'S liaison with CONTRACTOR, working principally through CONTRACTOR's superintendent and assist in understanding the intent of the Contract Documents; and assist ENGINEER in serving as OWNER'S liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER'S on-site operations.
   b. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.

4. *Shop Drawings and Samples:*
   a. Record date of receipt of Shop Drawings and samples.
   b. Receive samples that are furnished at the site by CONTRACTOR, and notify ENGINEER of availability of samples for examination.
   c. Advise ENGINEER and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by ENGINEER.

5. *Review of Work, Rejection of Defective Work, Inspections and Tests:*
   a. Conduct on-site observations of the Work in progress to assist ENGINEER in determining if the work is in general proceeding in accordance with the Contract Documents.

b. Report to ENGINEER whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel and that CONTRACTOR maintains adequate records thereof; and observe, record and report to ENGINEER appropriate details relative to the test procedures and startups.
d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to ENGINEER.

6. *Interpretation of Contract Documents:* Report to ENGINEER when clarifications and interpretations of the Contract Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by ENGINEER.

7. *Modifications:* Consider and evaluate CONTRACTOR's suggestions for modifications in Drawing or Specifications and report with RPR's recommendations to ENGINEER. Transmit to CONTRACTOR decisions as issued by ENGINEER.

8. *Records:*
   a. Maintain at the job site orderly files for correspondence, reports of job conferences. Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, and additional Drawings issued subsequent to the execution of the Contract. ENGINEER'S clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
   b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.
   c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.

9. *Reports:*
   a. Furnish ENGINEER periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
   b. Consult with ENGINEER in advance of schedule major tests, inspections or start of important phases of the Work.
   c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to ENGINEER Change Orders, Work Directive Changes and Field Orders.
   d. Report immediately to ENGINEER and OWNER upon occurrence of any accident.

10. *Payment Requests:* Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values. Work completed and materials and equipment delivered at the site but not incorporated in the Work.

11. *Certificates, Maintenance and Operation Manuals:* During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to ENGINEER for review and forwarding to OWNER prior to final payment for the Work.

12. *Completion:*
   a. Before ENGINEER issues a Certificate of Substantial Completion, submit to CONTRACTOR a list of observed items requiring completion or correction.
   b. Conduct final inspection in the company of ENGINEER, OWNER, and CONTRACTOR and prepare a final list of items to be completed or corrected.
   c. Observe that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

C. Limitations of Authority

Resident Project Representative:

1. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by ENGINEER.
2. Shall not exceed limitations of ENGINEER'S authority as set forth in the Contract Documents.
3. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences, storm water management, erosion control or other procedures of construction.
5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Shall not accept Shop Drawings or sample submittals from anyone other than CONTRACTOR.
7. Shall not authorize OWNER to occupy the Project in whole or in part.
8. Shall not participate in specialized field or laboratory tests or inspections conducted by other except as specifically authorized by ENGINEER.

**AGENDA INFORMATION**
**TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | Council meeting of August 13, 2018. |
| **AGENDA ITEM:** | Discussion and possible action concerning Street Project CIP. |
| **ACTION:** | Motion to approve, table, or deny. |

## SYNOPSIS

One of the Council's goals for 2018 was to set-up a five-year street project CIP. The attachments look more along the timeline of 2018 until about June 30, 2022.

The projects that were listed were done so under the assumption that (unless noted) we will not borrow funds to do them. Instead, these projects assume that we can use $300,000 from our annual allocation of Road Use Tax (RUT) funds along with $100,000 in annual Water Utility funds.

However, please note, the $100,000 each year from the Water Utility assumes that a water rate increase will be needed. In light of the more immediate need to increase Wastewater/Sewer Utility rates to pay for a wastewater treatment project, if the Council decides that this is not the right time to pay for street work-related water main replacement projects, we'll try to modify this CIP so that it is limited as much as possible to streets with little or no underlying water mains.

The street projects that are proposed for FY 19-20 don't require sewer or water main work:

4-inch overlay, $145,000:

W 7th (Lemon-west city limit)

2 ½ inch overlays up to $240,000:

W 6th (Lynn-Locust)
Alternate 1—W 4th (Lumber Yard-Orange)
Alternate 2—Sycamore (W 2nd – W 4th)

If these four locations are acceptable, we'll have a proposed engineering agreement with Garden & Associates for your Aug 20 Council meeting.

The reason for pushing this along is so we'll have the project plans and specifications drawn up in the next few months so that bidding can be done during January-February 2019.

A project along the School Buildings could begin in June 2019 with a first payment to a contractor after July 1, 2019 (which will be during FY 19-20.)

In addition to the CIP attachment, there's an attachment of a City street map. I've highlighted the locations of the 2018 street projects along with the locations of the proposed street projects. I'm hoping that this will give you a better idea of the street segments that these projects would cover.

**Please note:** The attachments had to be reduced in size to fit in the packet. You will need to use the zoom-in feature of Abode Reader to see them clearly. Also, since I believe Melissa will be using the big screen to present info, I will ask her to set up these attachments as slides for Aug 13.

Thanks.

**ATTACHMENTS:** Street Project CIP
Highlighted City Street Map

**PREPARED BY:** BW **DATE PREPARED:** August 8, 2018

## Street Improvement CIP

**Assumes $300,000 per year available from RUT.**
**Assumes $100,000 per year due to increase in Water rates.**

| | Item | Cost Est/ Year | Accrued Budget 17-18 | Curr-Amend Budget 18-19 | 19-20 | 20-21 | 21-22 |
|---|---|---|---|---|---|---|---|
| 1 | Crackfilling and Patching (Example: 10th/N Ave) | ($25,000) Annual | | (25,000) 25,000 | (25,000) 25,000 | (25,000) 25,000 | (25,000) 25,000 |
| | | | | | | | |
| 2 | W 7th (Elem/Middle Sch) July-Aug 2019 | ($145,000) | | 90,000 | -145,000 55,000 | | |
| | | | | | | | |
| 3 | Mill/Overlay 2 1/2" July-Aug 2019, July-Aug 2021 | | | 120,000 | (240,000) 120,000 | 60,000 | (195,000) 135,000 |
| | | | | | | | |
| 4 | Plum (5th to 7th) July-Aug 2020 | ($195,000) FY 20-21 | | 65,000 | 5,000 | (195,000) 65,000 | |
| | Plum water main | ($135,000) | | 45,000 | 5,000 | (135,000) 45,000 | |
| | | | | | | | |
| 5 | Mulberry (10th to N St) AC July-Aug 2022 | ($325,000) FY 21-22 | | | 35,000 | 150,000 | (325,000) 140,000 |
| | Mulberry water main | ($245,000) | | 35,000 | 55,000 | 55,000 | (245,000) 100,000 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 6 | Hwy 38 / North Ave $3 mill for pave & water | FY 21-22 | LOST funds 200,000 22 | 0 0 | 0 0 | 0 0 | 0 0 |
| | Hwy 38 / N Ave water main | | | 0 0 | 0 0 | 0 0 | 0 0 |
| | | | | | | | |
| 7 | | | | | | | |
| | | | | | | | |
| 8 | | | | | | | |
| | | | | | | | |
| 9 | | | | | | | |
| | Total for Streets spent in FY: | | | (25,000) | (410,000) | (220,000) | (545,000) |
| | Total for Streets banked in FY: | | | 300,000 | 300,000 | 300,000 | 300,000 |
| | Cash flow: | | | *275,000* | *165,000* | *245,000* | *0* |
| | Total for Water spent in FY: | | | 0 | 0 | (135,000) | (245,000) |
| | Total for Water banked in FY: | | | 80,000 | 100,000 | 100,000 | 100,000 |
| | Cash flow: | | | *80,000* | *180,000* | *145,000* | *0* |

1st payment to contractor:

2018
Crackfilling/Patching $25,000 After July 1, 2018.

1st payment to contractor:

2019
Crackfilling/Patching $25,000 After July 1, 2019.

W 7th (School) $145,000 After July 1, 2019.

Mill/Overlay 2 1/2" $240,000 After July 1, 2019.
W 6th (Elm to Locust)
Alt 1 – W 4th (Lumber yard to Orange)
Alt 2 – Sycamore (W 2nd to W 4th)

1st payment to contractor:

2020
Crackfilling/Patching $25,000 After July 1, 2020.

Plum $330,000 After July 1, 2020.

1st payment to contractor:

2021
Crackfilling/Patching $25,000 After July 1, 2021

Mulberry $575,000 After July 1, 2021.

Mill/Overlay 2 1/2" $195,000 After July 1, 2021.
Locust (W 8th to W 9th)
Sycamore (W 9th to W 10th)
Location TBD
Location TBD

Cedar/Hwy 38* $2,000,000 After July 1, 2021.

North Ave* $1,100,000 After July 1, 2021.

2022
Crackfilling/Patching $25,000 After July 1, 2022.

Cedar/Hwy 38 will carry into 2022.

North Ave will carry into 2022.

*Note: If Cedar/Hwy 38 and North Ave are bid together, it will cost about $3 million. This project would need to be funded with a GO bond.

Bid and under contract

**2018**

South St, Lynn St, Old Muscatine Rd, Lemon St: Already under contract, 2018.

1st payment to contractor

**2019**

| | | |
|---|---|---|
| W 7th (School) | $145,000 | After July 1, 2019. |
| Mill/Overlay 2 1/2" | $240,000 | After July 1, 2019. |

W 6th (Lynn to Locust)
Alt 1 – W 4th (Lumber yard to Orange)
Alt 2 – Sycamore (W 2nd to W 4th)

1st payment to contractor

**2020**

| | | |
|---|---|---|
| Plum | $330,000 | After July 1, 2020. |

1st payment to contractor

**2021**

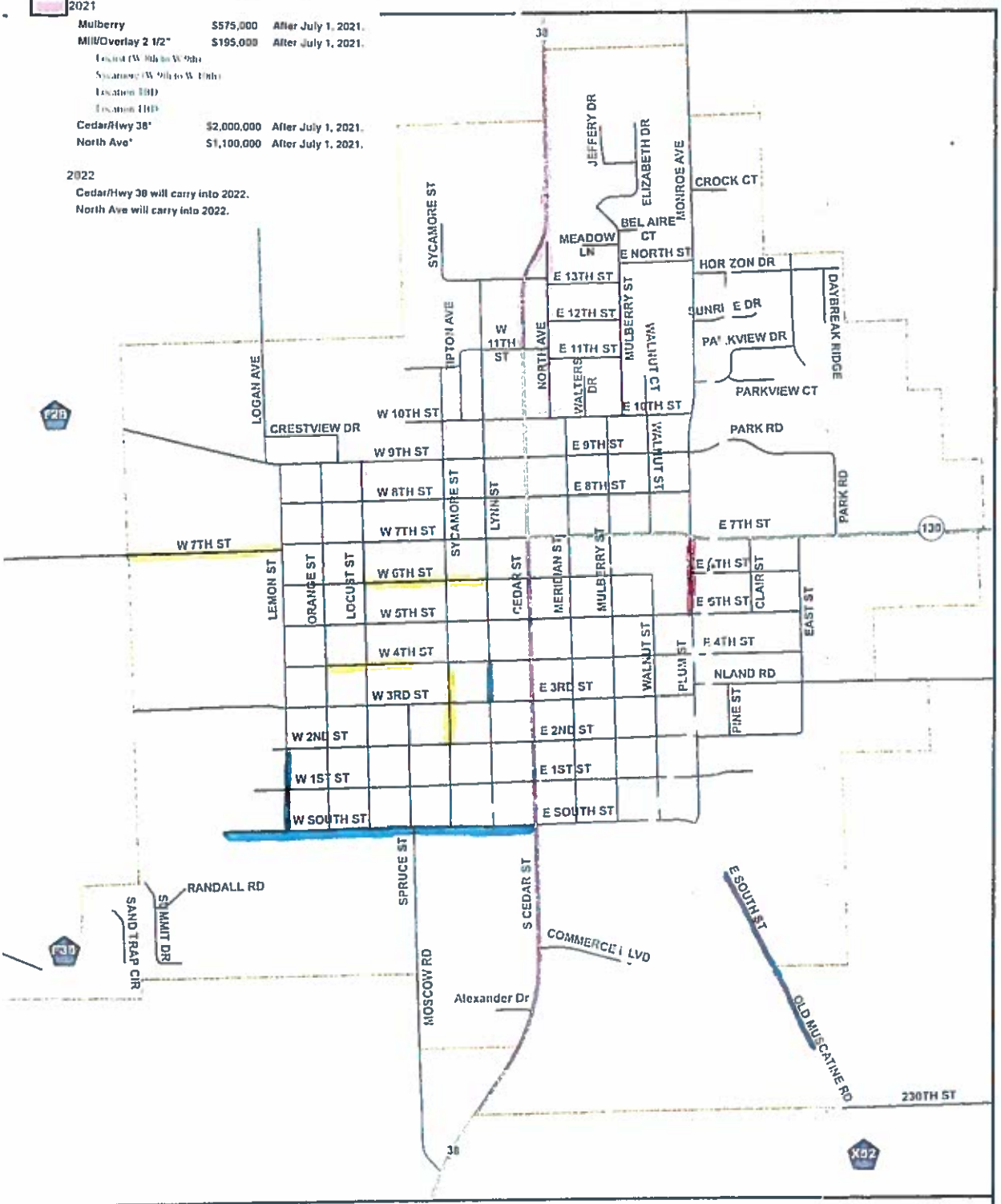
| | | |
|---|---|---|
| Mulberry | $575,000 | After July 1, 2021. |
| Mill/Overlay 2 1/2" | $195,000 | After July 1, 2021. |

Locust (W 8th to W 9th)
Sycamore (W 9th to W 10th)
Location TBD
Location TBD

| | | |
|---|---|---|
| Cedar/Hwy 38* | $2,000,000 | After July 1, 2021. |
| North Ave* | $1,100,000 | After July 1, 2021. |

**2022**

Cedar/Hwy 38 will carry into 2022.
North Ave will carry into 2022.




City Limits
State Highway
County Highway

# Tipton, Iowa 2016
## Cedar County

Highways, Streets, and Corporate Limits

Feet 0 250 500 1,000 1,500 2,000

**AGENDA ITEM**

**AGENDA INFORMATION**
**TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 13th, 2018 |
| **AGENDA ITEM:** | Approval for materials listed below |
| **ACTION:** | Motion to Approve |

**SYNOPSIS:** This is for purchasing supplies for the electric department. I have included the emails below but broke it down here, so it is easier to follow.

Street Light Poles:

| | |
|---|---|
| WESCO | 972.00 x 10 = $9,720.00 |
| Power Line Supply | 965.00 x 10 = $9,650.00 |
| Border States | 948.19 x 10 = $9,418.90 ** |

1/0 Primary Cable:

| | |
|---|---|
| Terry-Durin | $2.13 per foot x 2500 = $5,325.00 ** |
| WESCO | $2.48 per foot x 2500 = $6,200.00 |
| RESCO | $2.76 per foot x 2500 = $6,900.00 |

Wood Poles:

| | | |
|---|---|---|
| Fletcher/Reinhardt | 35-foot class 4 | $226.00 per pole x 29 = $6,554.00 |
| Baldwin Pole | 35-foot class 4 | $211.00 per pole x 29 = $6,119.00 ** |
| Fletcher/ Reinhardt | 30-foot class 4 | $174.00 per pole x 29 = $5,046.00 |
| Baldwin Pole | 30-foot class 4 | $165.00 per pole x 29 = $4,785.00 ** |

4/0 Copper Wire THHN:

| | |
|---|---|
| WESCO | $3.17 per foot x 1000 feet = $3,170.00 |
| Fletcher/Reinhardt | $2.90 per foot x 1000 feet = $2,900.00** |

**BUDGET ITEM:** Yes, in the budget

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Approval Needed

**ATTACHMENTS:** Quotes as received are attached

**PREPARED BY:** Floyd Taber **DATE PREPARED:** August 8, 2018

Fletcher-Reinhardt Company

Wholesale Distributors of Electric Utility and Industrial Equipment

FLETCHER-REINHARDT - IACR
6204 11TH ST. SW
CEDAR RAPIDS, IA 52404
319-363-2677
Fax 319-363-8040

# Quotation

| QUOTE DATE | QUOTE NUMBER |
|---|---|
| 08/06/2018 | S1182877 |

FLETCHER-RE NHARDT - IACR
6204 11TH ST SW
CEDAR RAPIDS IA 52404
319-363-2677
Fax 319-363-8040



QUOTE TO
TIPTON MUNICIPAL UTILITIES
407 LYNN STREET
TIPTON, IA 52772

SHIP TO
TIPTON MUNICIPAL UTILITIES
200 WEST 4TH
TIPTON, IA 52772

| CUSTOMER NUMBER | CUSTOMER PO NUMBER | JOB NAME / RELEASE NUMBER | SALESPERSON |
|---|---|---|---|
| 12266 | RFQ MISC | | Gerald Offill |

| WRITER | SHIP VIA | TERMS | EXPIRE DATE | FREIGHT ALLOWED |
|---|---|---|---|---|
| Duane Gritton | BEST WAY | Net 30 Days | 09/05/2018 | Yes |

| ORDER QTY | DESCRIPTION | UNIT PRICE | COMMENTS |
|---|---|---|---|
| 6ea | E102-1637<br>ANCHOR - SCREW, DBL HELIX, 10"-10"DIA, STL, 1-3/8"SQ HUB, 3/4" & 1" DIA ROD ATTCH, 6000 FT-LB | 57.450/ea | STOCK |
| 6ea | E102-1633<br>ANCHOR - SCREW, SGL HELIX, 10" DIA, STL, 1-3/8"SQ HUB, 3/4"& 1" DIA ROD ATTCH, 6000 FT-LB, (144/PLT) | 21.950/ea | STOCK |
| 12ea | E102-0044<br>ROD - ANCHOR, PISA, STEEL GALV, 3/4" ROD DIAMETER X 7'L, W/1" THREAD, INCLUDES TWINEYE NUT (J12254R.2)(D75D) HUBBELL/CHANCE (5/BUNDLE, 50/LIFT) | 19.950/ea | STOCK |
| 500ft | 4/0 STR CU THHN BLACK 500'<br>WIRE- **19 STRANDED COPPER, THHN JKT, 600V 4/0 AWG COPPER BLACK 500' NRR | 2.900/ft | STOCK |
| | ---<br>BELOW POLES ARE A COMBINED QTY TO MAKE A FULL TRUCKLOAD PRICING IS BASED ON TOTAL QTY BALDWIN POLES | | |

** Continued on Next Page *

| | |
|---|---|
| Subtotal | |
| S&H Charges | |
| Tax | |
| Amount Due | |

Fletcher-Reinhardt Company
Wholesale Distributors of Electric Utility and Industrial Equipment

FLETCHER-REINHARDT - IACR
6204 11TH ST. SW
CEDAR RAPIDS, IA 52404
319-363-2677
Fax 319-363-8040

# Quotation

| QUOTE DATE | QUOTE NUMBER |
|---|---|
| 08/06/2018 | S1182877 |

FLETCHER-REINHARDT - IACR
6204 11TH ST. SW
CEDAR RAPIDS IA 52404
319-363-2677
Fax 319-363-8040



QUOTE TO:
TIPTON MUNICIPAL UTILITIES
407 LYNN STREET
TIPTON, IA 52772

SHIP TO
TIPTON MUNICIPAL UTILITIES
200 WEST 4TH
TIPTON, IA 52772

| CUSTOMER NUMBER | CUSTOMER PO NUMBER | JOB NAME / RELEASE NUMBER | SALESPERSON |
|---|---|---|---|
| 12266 | RFQ MISC | | Gerald Offill |

| WRITER | SHIP VIA | TERMS | EXPIRE DATE | FREIGHT ALLOWED |
|---|---|---|---|---|
| Duane Gritton | BEST WAY | Net 30 Days | 09/05/2018 | Yes |

| ORDER QTY | DESCRIPTION | UNIT PRICE | COMMENTS |
|---|---|---|---|
| | 2-3 WEEK LEAD<br>WITH SELF UNLOADER<br>SOUTHERN YELLOW PINE<br>STD DRILLINGS AND TREATMENT<br>---------- | | |
| 29ea | 35 FT CLASS 4 WOOD POLE | 226.000/ea | 2-3 WKS |
| 29ea | 30 FT CLASS 4 WOOD POLE | 174.000/ea | 2-3 WKS |

TERMS: NET 30 DAYS. F.O.B. Point of Shipment, Freight Allowed unless otherwise stated on quotation. This proposal will remain in effect for 30 days unless changed in the interim upon written notice. Fletcher-Reinhardt Company's Standard Terms and Conditions of Sale dated January 1, 2000 apply to any purchase from Fletcher-Reinhardt Company.
We appreciate your business.

| | |
|---|---|
| Subtotal | 13765.80 |
| S&H Charges | 0.00 |
| Tax | 963.61 |
| Amount Due | 14729.41 |

Printed By DUAGRI on 8/6/2018 2:39:37 PM

**Quote**

Order # 13967-00

| Entered Date | Taken By | Page # |
|---|---|---|
| 8/3/18 | LF01 | 1 |
| **PO #** | **Requested Ship Date** | |
| cable | 8/6/18 | |

**Bill To** TIPTON MUNICIPAL UTILITIES
407 LYNN ST
TIPTON, IA 52772

**Correspondence To** Terry-Durin Company
PO Box 39
409 7th Ave SE
Cedar Rapids, IA 52406

**Customer #** 2007

**Ship To** TIPTON MUNICIPAL UTILITIES
200 W 4TH
CALL AHEAD 1 HR JIM-5638864009
OR FLOYD 563-886-4110
TIPTON, IA 52772

**Instructions**

**Instructions**

| Ship Point | Via | Shipped | Terms |
|---|---|---|---|
| CEDAR RAPIDS TERRY-DURIN 1 | | | Net 30 Days |

| Line | Product and Description | Order Quantity | Qty UM | Unit Price | Price UM | Amount (Net) |
|---|---|---|---|---|---|---|
| 1 | 161-23-3069<br>WIRE ALUM 1/0 SOLID 15KV<br>220 INSUL JACKETED F/NEU | 2 500 | E | 2.13000 | E | 5,325.00 |
| 1 | Lines Total | 2,500.00 | | | Subtotal | 5,325.00 |
| | | | | | Total | 5,325.00 |

**QUOTATION**

*All agreements made contingent upon strikes, fires, accidents or cause beyond our control Stenographic or clerical errors subject to correction. Order resulting from this quotation subject to acceptance by our Credit Department. Quotations subject to increase due to metal or raw material escalation and may be withdrawn without notice. Terry-Durin Co. will not be held responsible for the accuracy of this bill of material . It is the responsibility of the contractor to ensure that all material is correct and meets the specification of the job being quoted.*

Some material may be non cancelable or non returnable

## Floyd Taber

**From:** Julander, William <WJulander@wescodist.com>
**Sent:** Thursday, August 02, 2018 10:48 AM
**To:** Floyd Taber
**Subject:** Quote

Hey Floyd,
Prices you asked for are below. Let us know if you have any questions.
Thanks,
Bill

| Qty | Manufacturer | Description | Price | UOM | Total | N |
|---|---|---|---|---|---|---|
| 2750 | Okonite | 161-23-3069, 1/0 EPR, 220 mil, full neutral | $2.48 | FT | $6,820.00 | In stock Price is fir by 8/8/18 |
| 1000 | Alan Wire | 4/0 copper THHN stranded, black on 500' reels | $3.17 | FT | $3,170.00 | In stock |
| 6 | Hubbell | E102-1637 double helix 10" anchor | $58.00 | E | $348.00 | 1-2 week |
| 6 | Hubbell | E102-1633 single helix 10" anchor | $22.00 | E | $132.00 | 1-2 week |
| 29 | Baldwin Pole | 35' class 4, SYP wood poles, penta treated, WQC Insepected, M-20 framing, self unloader to one location | $211.00 | E | $6,119.00 | Price is su courtesy. need to o Baldwin P |
| 29 | Baldwin Pole | 30' class 4, SYP wood poles, penta treated, WQC Insepected, M-20 framing, self unloader to one location | $165.00 | E | $4,785.00 | Price is su courtesy. need to o Baldwin P |

WESCO DISTRIBUTION

**Bill Julander**
2301 Fleur Drive
Des Moines, IA 50321
P: (515) 244-8611
F: (515) 244-9727
wjulander@wesco.com

WESCO terms and conditions apply to quotations and can be viewed at:
http://www.wesco.com/terms_and_conditions_of_sale.pdf

**RESCO**
Rural Electric Supply Cooperative

**Remit To:**
RESCO
P.O. BOX 684141
CHICAGO, IL 60695-4141
(800) 356-9370

# Invoice - Return Merchandise

| Invoice Date | Invoice # |
|---|---|
| 02/09/17 | 669959-00 |

| PO Date | PO # | Page # |
|---|---|---|
| 02/08/17 | verbal floyd | 1 |

**Bill To** TIPTON,CITY OF
407 LYNN STREET
TIPTON, IA
52772

Cust # 28533

**Correspondence To** Resco
PO BOX 44430
MADISON, WI 53744-4430

**Ship To** TIPTON,CITY OF
200 WEST 4th
TIPTON, IA 52772

| Instructions | Currency |
|---|---|
| | |

| Ship Point | Via | Shipped | Terms |
|---|---|---|---|
| Resco - Ankeny | Common Carr | 02/08/17 | .13% 15 N 30 |

| Ln # | Product And Description | Quantity Ordered | Quantity Backordered | Quantity Shipped | Qty UM | Unit Price | Amount (Net) |
|---|---|---|---|---|---|---|---|
| | ALL DELIVERIES MUST MAKE A DELIVERY APPOINTMENT<br>NO DELIVERIES BETWEEN 12:00-1:00PM<br>CONTACT NUMBERS:<br>FLOYD - 563-886-4110<br>JIM - 563-886-4009<br>JON - 563-886-4677<br>CITY HALL - 563-886-6187<br>PLEASE REFER TO INVOICE 623162-00<br>REPLACEMENT WIRE SENT ON INVOICE 666569-00 | | | | | | |
| 1 | 09120473KERITE<br>MV 4/0STRAL 15K 220 EPR FIL 3RSJKT11/14 PTUP2750 | 2652- | 0 | 2652- | FT | 2.76 | 7319.52 - |

| | | | | | |
|---|---|---|---|---|---|
| 1 | *Lines Total* | *Qty Shipped Total* | 2652- | Total | 7319.52- |
| | | | | Taxes | 512.37- |
| | | | | Invoice Total | 7831.89- |

CREDIT - DO NOT PAY

Power Line Supply
420 Roth Street Suite A
Reed City, MI 49677
319-668-1700

# QUOTATION

| Order Number | |
|---|---|
| 12265223 | |
| Order Date | Page |
| 8/3/2018 11:31:50 | 1 of 1 |

**Bill To:**
Tipton, City of
407 Lynn Street
Tipton, IA 52772-1699
USA

563-886-6187

**Ship To:**
Tipton, City of
407 Lynn Street
Tipton, IA 52772-1699
USA

Requested By: Floyd Taber

**Customer ID:** 117506

| *PO Number* | *Freight* | *Carrier* | *Taker* |
|---|---|---|---|
| Hapco Quote | Prepaid | UPS Ground | MARIAH_STOCKTON |

| *Quantities* | | | | | *Item ID* / *Item Description* | *Pricing UOM/Size* | *Unit Price* | *Extended Price* |
|---|---|---|---|---|---|---|---|---|
| *Ordered* | *Allocated* | *Remaining* | *UOM* | *Unit Size* / *Disp.* | | | | |
| | | | | | ***Delivery Instructions:*** Please contact Floyd at 563-886-4110 or Jim at 563-886-7557 30 minutes prior to delivery | | | |
| 10.0000 | 0.0000 | 10.0000 | EA | 1.0 | (001) RTA28D8BEM16-01X<br>Pole Embed with 6ft Arm Satin Finish | EA 1.0 | 965.0000 | 9,650.00 |
| | | | | | ***Order Line Notes:*** LEAD TIME 8-10 WEEKS ARO | Lead Time Days ARO: 0 | | |

*Total Lines* 1

THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX OR WE WILL SEND YOU A COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

| | |
|---|---|
| ***SUB-TOTAL:*** | 9,650.00 |
| ***TAX:*** | 675.50 |
| ***AMOUNT DUE:*** | **10,325.50** |
| *US Dollars* | |

Document ID: 12265223

## Floyd Taber

**From:** Julander, William <WJulander@wescodist.com>
**Sent:** Tuesday, July 24, 2018 8:46 AM
**To:** Floyd Taber
**Subject:** RE: street light poles

**Follow Up Flag:** Follow up
**Flag Status:** Completed

Hey Floyd,
They're $972.00/E and we have them in stock right now. My computer crashed and I'm waiting for the files to be retrieved, but just to be sure we're on the same page. This is a direct bury pole with a 6' arm. I believe the mounting height of the fixture is about 28'.
Thanks,
Bill

**Bill Julander**
2301 Fleur Drive
Des Moines, IA 50321
P: (515) 244-8611
F: (515) 244-9727
wjulander@wesco.com

WESCO terms and conditions apply to quotations and can be viewed at:
http://www.wesco.com/terms_and_conditions_of_sale.pdf

**From:** Floyd Taber [mailto:ftaber@tiptoniowa.org]
**Sent:** Monday, July 23, 2018 10:44 AM
**To:** Julander, William
**Subject:** [EXTERNAL] street light poles

*Hi Bill*

*I would like to get your price on 10 of the Mid-American spec, Valmont street light poles.*

**BORDER STATES**
*Supply Chain Solutions™*

Border States Electric Supply
Shealy Electrical Wholesalers | Kriz-Davis
K-D Chapman Metering

Border States Electric - CDR
9920 Atlantic Dr SW
Cedar Rapids IA 52404
Phone 319-366-2868

# Quote



BSE Quote: 24856658
Sold-To Acct #: 149962
Valid From: 08/06/2018 To: 09/07/2018
PO No: Millerbernd Pole Quote
PO Date: 08/06/2018

Created By: Jamie Bates
Tel No: 605-336-5712
Fax No: 605-331-4471

City of Tipton IA
407 Lynn Street
Tipton IA 52772-1633

Inco Terms:
PPA PREPAID & ALLOW FREIGHT

Payment Terms:
Net 25th prox

| Cust Item | BSE Item | Material<br>MFG - Description | Quantity | Price | Per | UoM | Value |
|---|---|---|---|---|---|---|---|
| | 000010 | - RVE6-2BS-286-GV<br>INCLUDES ROUND TAPERED EMBEDDED 11GA POLE, SETTLING CHANNEL, WIRE ENTRANCE BELOW GRADE, GROUND SLEVE, HAND HOLE ABOVE GRADE, 2 3/8" OD 6' SINGLE MEMBER ARM WITH 3'9" UPSWEEP, 28'6"<br>ABOVE GROUND MOUNTING HEIGHT, POLE CAP, ALL MOUNTING HARDWARE, HOT DIP GALVANIZED. | 10 EA | 948.19 | / 1 | EA | 9,481.90 |

| | | | | |
|---|---|---|---|---|
| Total $ | | | | 9,481.90 |
| State Tax $ | 6.000 % | 568.91 | | |
| County Tax $ | 1.000 % | 94.82 | | |
| Local Tax $ | 0.000 % | 0.00 | | |
| Other Tax1 $ | 0.000 % | 0.00 | | |
| Other Tax2 $ | 0.000 % | 0.00 | | |
| Other Tax3 $ | 0.000 % | 0.00 | | |
| Tax Subtotal $ | 7.000 % | | | 663.73 |
| **Net Amount $** | | | | **10,145.63** |

**To access BSE's Terms and Conditions of Sale, please go to**
https://www.borderstateselectric.com

The quoted sales tax is an estimate only based upon the information provided in this quote and will be finalized at the time of invoice based upon the material purchased, quantity purchased, and delivery location.

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of invoice

This quote has not been reviewed for compliance with the Buy American Act or the American Recovery and Reinvestment Act requirements. BSE reserves the right to amend both our bill of material and our proposal accordingly if BAA/ARRA compliance is required.

**AGENDA ITEM**

**AGENDA INFORMATION**
**TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 13th, 2018 |
| **AGENDA ITEM:** | Trailer Park Rebuild |
| **ACTION:** | Informational Only |

**SYNOPSIS:** This is for information only. On July 25th @ 19:35 hours dispatch called and said that the trailer park was without power. Line crew arrived in about 8 minutes to find that fused disconnect was blown on the pole.

Upon further investigation, a faulted cable was discovered and isolated. The bad cable is isolated between transformer 138 and transformer 141.

This is the fourth underground fault in the trailer park. We are looking at the need to rehabilitate the existing wire. The wire has meet the end of its useful life, this is an open concentric design wire with no jacketing for extra protection. Muscatine Power and Water has been called to assist in locating the bad spot in the cable. So, we will still have an alternate feed if needed.

This means a labor extensive project and expensive project, with many feet of directional boring. Replacing all the high voltage Underground Cable at utility expense.

Right now, we are in the discussion and pre planning stages, before we are ready to give the council a cost estimate.

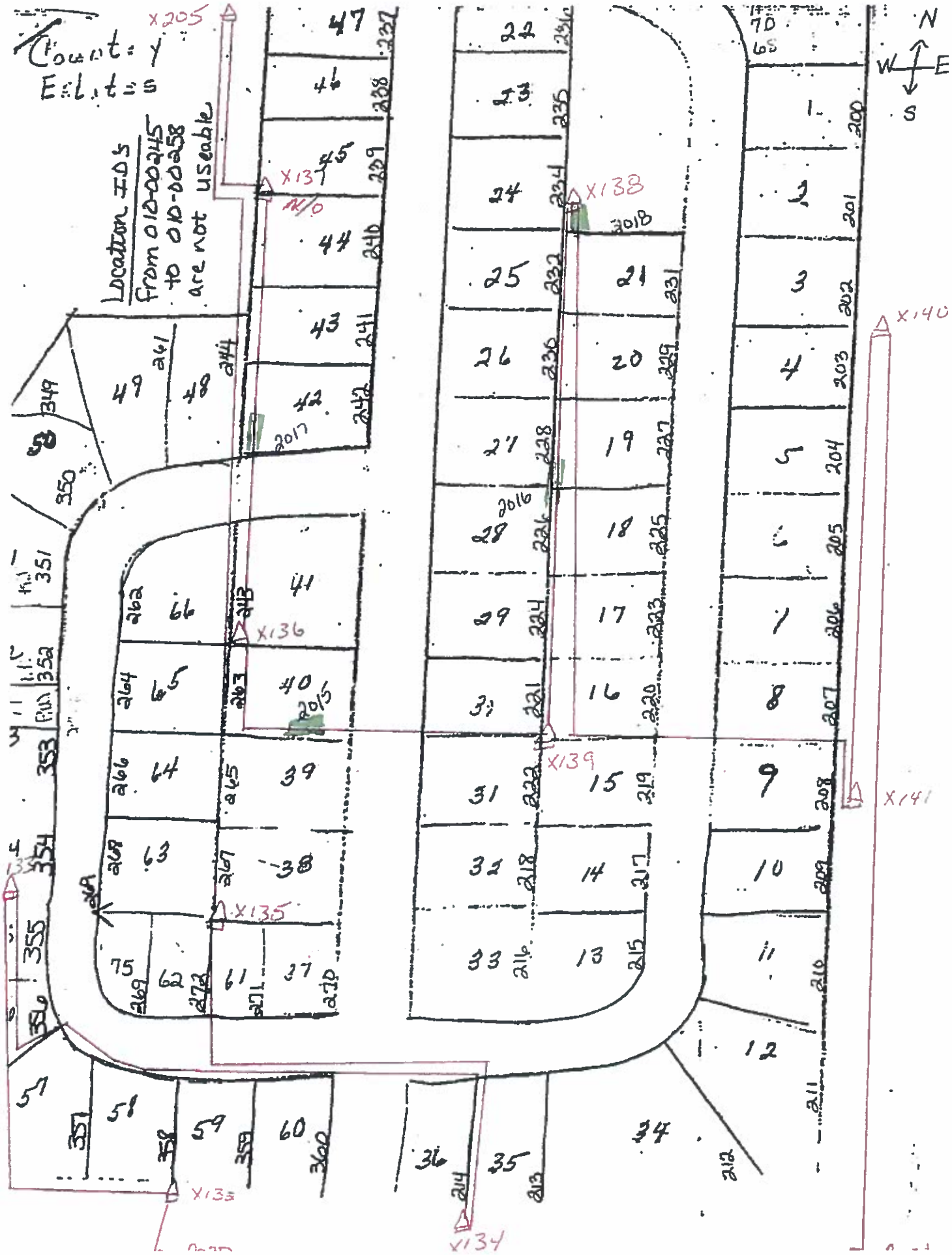
**BUDGET ITEM:** NOT BUDGETED

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Informational

**ATTACHMENTS:** None

**PREPARED BY:** Floyd Taber **DATE PREPARED:** August, 9th, 2018


County Estates
Location IDs from 010-00245 to 010-00258 are not useable
N
W
E
S
X205
X137
X138
X140
X136
X139
X141
X135
X133
X134
2017
2018
2016
2015