

August 13, 2018
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Lenz, Armstrong, Taber, Penrod, B. Brennan, Nash, K. Johnson, Peck, other visitors and the press.

Agenda:

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Laura Twing purchased the building at 514 Cedar Street and would like to put in a handicap accessible door. She is seeking approval from the council to cross into the alley. Manager Wagner is going to check with the City's attorney to find out if we have to vacate part of the alley since it is city property. He will bring back the information he receives to the August 20th council meeting.
2. Larry Hodgden shared his concerns and had questions regarding the gas line extension that is being installed out to the housing development a couple miles out of town. Gas Superintendent Penrod stated that most residents want natural gas rather than LP. And, it will bring in a lot of revenue for the City.

Consent Agenda:

Motion by Spear, second by Leeper to approve the consent agenda which includes the July 16th and July 30th Council Meeting Minutes, August 2018 Development Director's Report, June 26th Library Minutes, June 2018 Library Director's Report, Library 2017-2018 Annual Report, July 11th and August 8th Airport Minutes and the following Claims List. Following the roll call vote the motion passed unanimously.

ALTEC INDUSTRIES INC	REPAIR PARTS #5	51.81
ALTORFER INC	SCISSOR LIFT RENTAL	628.40
ARCH CHEMICAL INC	REPAIR VAC	1416.67
ASCENT AVIATION GROUP INC	2500 GL AVIATION FUEL	9945.73
AUCA CHICAGO LOCKBOX	MATS	264.61
BARRON MOTOR SUPPLY	V-BELT	25.70
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	252.31
CINTAS LOC	UNIFORMS	1138.32
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	174.00
CREATIVE PRODUCT SOURCE	DARE SUPPLIES	163.62
CUSTOM BUILDERS INC	UPS CHARGES	120.78
D & R PEST CONTROL	PEST CONTROL	190.99
DIAMOND VOGEL PAINT CENTER	17 PAILS TRAFFIC PAINT	1930.15
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1105.44
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	626.86
ENERGY ECONOMICS INC	METER SWIVEL SETS	1560.08
ERIC STORJOHANN	ASH BURIAL C OTT	250.00
FARNER-BOCKEN COMPANY	CONCESSIONS	3089.66
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	5550.10
FRIENDS OF THE ANIMALS	1 DOG	75.00

GARDEN & ASSOCIATES INC	2018 STREET IMPROVEMENTS	20143.95
GLOBAL RENTAL CO INC	BUCKET TRUCK RENTAL	125.00
GRAYBAR	144 BULBS	347.17
H & H AUTO	TIRE REPAIR #118	107.00
HAWKINS INC	CHEMICALS	2669.86
HBK ENGINEERING LLC	AQUATIC CENTER	26204.50
IMAGE TREND INC	CLEARING HOUSE SERVICES	164.00
INTEGRATED TECHNOLOGY PART	PHONE SERVICES	3798.70
IOWA ASSOCIATION OF	OSHA TRAINING	200.00
IOWA DEPARTMENT OF NATURAL	WEST LAGOON PERMIT FEE	1485.00
IOWA DEPT OF NATURAL RESOU	ANNUAL WATER SUPPLY FEE	369.94
JAB INK DESIGN	SIGNS FOR WATERSLIDES	108.00
JC'S TOWING LLP	TOW GARBAGE TRUCK #30	240.00
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	1200.00
KUNDE OUTDOOR EQUIPMENT	AIR FILTER #188	28.08
LAWSON PRODUCTS INC	SHOP SUPPLIES	284.34
LYNCH DALLAS PC	LEGAL SERVICES	1643.00
M & K DUST CONTROL INC	DUST CONTROL AT XERXES REROUTE WIRING ON LEMON ST	550.00
M & K ELECTRIC	1 YD CONCRETE	2580.42
MANATTS INC	SNAP-ON:COUPLERS	1616.26
MISC. VENDOR	WEB BASED SUBSCRIPTIONS	800.00
MITCHELL 1	OPERATING SUPPLIES	245.36
MOELLER TIPTON TIRE & AUTO	REPAIR PARTS #52	62.00
O'ROURKE MOTORS INC	OFFICE SUPPLIES	100.00
OFFICE EXPRESS	DRINK ORDER	178.23
PEPSI-COLA	OVERHEAD SUPPLIES	545.79
POWER LINE SUPPLY	OXYGEN	923.84
PRAXAIR DISTRIBUTION INC	ANNUAL DUES	463.41
PROFESSIONAL DEVELOPERS OF	MISC SUPPLIES	375.00
RADARSIGN LLC	CALIBRATE METER	130.00
SANDRY FIRE SUPPLY LLC	DISCLOSURE FEE	49.66
SPEER FINANCIAL INC	AUGUST EMAIL MARKETING	7700.00
SPINUTECH INC	UB ENVELOPES	25.00
STOREY KENWORTHY/MATT PARR	GAS MAIN SUPPLIES	620.48
STUART C IRBY CO	REPAIR PARTS #21 ORD	54553.04
THOMPSON TRUCK & TRAILER	565,MINUTES,FAC,NOTICE	547.90
TIPTON CONSERVATIVE	LAZY RIVER PUMP REPAIR	800.72
TIPTON ELECTRIC MOTORS	PLANT ADAM'S GRANDMA	441.80
TIPTON GREENHOUSE	REPAIR PARTS #138	24.50
TITAN MACHINERY INC	REPAIR PARTS #25	374.85
TRANS IOWA EQUIPMENT		118.88

TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	5.00
UNITED LABORATORIES	OPERATING SUPPLIES	351.59
USA BLUE BOOK	OPERATING SUPPLIES	879.44
UTILITY SALES & SERVICE IN	GAS SERVICE LINE	
	SUPPLIES	1887.46
WALMART COMMUNITY	OFFICE & BLDG MAINT	
	SUPPLIES	124.75
WENDLING QUARRIES INC	48.88 TN ROAD STONE	479.01
** TOTAL **		165233.16
FUND TOTALS		
001	GENERAL GOVERNMENT	19,243.41
110	ROAD USE TAX FUND	20,143.95
300	GO ST IMPROVEMENT PROJECT	7,850.00
315	JKFAC CP	26,204.50
600	WATER OPERATING	2,532.73
610	WASTEWATER/AKA SEWER REVE	2,792.00
630	ELECTRIC OPERATING	21,211.22
640	GAS OPERATING	49,113.89
660	AIRPORT OPERATING	9,999.42
670	GARBAGE COLLECTION	173.59
810	CENTRAL GARAGE	2,607.65
835	ADMINISTRATIVE SERVICES	3,360.80
	GRAND TOTAL	165,233.16

PAYROLL EXPENSE FOR JULY 2018 \$182,279.70

New Business:

1. One-Time Water and Sewer Bill Exemption, 801 Locust Street
Motion by Anderson, second by Leeper to approve a one-time water and sewer exemption for Kent Tholen at 801 Locust Street. This will reduce the water portion of his bill from \$463.20 to \$213.20, and the sewer portion of his bill from \$463.20 to \$213.20, with a total credit of \$500.00. Following the roll call vote the motion passed unanimously.

2. Garbage Exemption, 529 Cedar Street
Motion by Boots, second by McNeill to approve the garbage exemption for Stuart Clark at 529 Cedar Street. Following the roll call vote the motion passed unanimously.

3. Garbage Exemption, 118 West 5th Street
Motion by McNeill, second by Boots to approve the garbage exemption for Stuart Clark at 118 West 5th Street. Following the roll call vote the motion passed unanimously.

4. Resolution 081318A: Resolution to Assess Utility Charges Due to Non-payment by Property Owner
Motion by Boots, second by Leeper to approve Resolution 081318A, the resolution to assess utility charges due to non-payment by the property owner. Following the roll call vote the motion passed unanimously.

5. Modify the City's Current Claims Process
Motion by McNeill, second by Spear to continue with the current claims process that the City has been doing. Following the roll call vote the motion passed unanimously.

6. Pay Estimate No. 2 for BWC Excavating for Lemon Street Project, \$199,679.73
Motion by Anderson, second by Leeper to approve Pay Estimate No. 2 for BWC Excavating for the Lemon Street Project in the amount of \$199,679.73.

7. Change Order No. 1 from BWC Excavating for Lemon Street Project, Deduct of \$3,700
Motion by Boots, second by McNeill to accept Change Order No. 1 from BWC Excavating for the Lemon Street Project in the amount of a \$3,700 deduct. Following the roll call vote the motion passed unanimously.

8a. Select Strategy for Storm Water I & I
Motion by McNeill, second by Leeper to set a goal to line four blocks per year of sewer main (approximately \$40,000), rehabilitate four sewer manholes and spend up to 40K per year for storm sewer renovations. Following the roll call vote the motion passed unanimously.

b. Select Strategy for Wastewater Treatment
Motion by McNeill, second by Leeper to adopt the McClure Engineering strategy of using the Submerged Attached Growth Reactor (SAGR) system. Following the roll call vote the motion passed unanimously.

c. Presentation on the City's Current and Future Debt Structure and Possible Increases in the Wastewater/Sewer Rates

Motion by Boots, second by Leeper to implement a \$10.00 a month fee per utility account plus usage increase as proposed by Speer Financial. Following the roll call vote the motion passed unanimously.

d. Proposed Engineering Agreement with McClure Engineering for a Wastewater Treatment Facility
Motion by Anderson, second by Leeper to accept the proposed engineering agreement with McClure Engineering for a wastewater treatment facility. Following the roll call vote the motion passed unanimously.

9. Street Project CIP

Motion by Boots, second by McNeill to approve the Street Project CIP that has been set up. The timeline will be 2018 until about June 30, 2022. The projects assume that the City can use \$300,000 from annual allocation of Road Use Tax funds along with \$100,000 in annual water utility funds. Following the roll call vote the motion passed unanimously.

10. Purchase of Supplies for the Electric Department

Motion by Leeper, second by Anderson to approve the purchase of street light poles, primary cable, wood poles and copper wire for the electric department. Following the roll call vote the motion passed unanimously.

11. Move September 3rd Council Meeting to September 5th

Motion by Leeper, second by Boots to move the Monday, September 3rd council meeting to Wednesday, September 5th, because of the Labor Day holiday. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Director of Public Works Nash gave an update on the South Street and Lemon Street Projects.

Electric Superintendent Taber stated that there is a faulty cable at Country Estates trailer park. The bad cable has been isolated and needs to be replaced. There have been four faults in the trailer park. Taber stated that they are in the discussion and pre-planning stages right now before they give the council a cost estimate for repairs.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:21 p.m.

Mayor _____

Attest: _____

City Clerk

