

September 5, 2018
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Lenz, Taber, Nash, K. Johnson, Kepford, Beck, Ratliff, B. Brennan, other visitors and the press.

Agenda:

Motion by McNeill, second by Boots to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Ambulance Director Ratliff stated that he is aware of the concerns about staffing at the football games. Ratliff stated that they will continue to cover the football games and cross country meets. There is to be a meeting held with high school administration to work something out.
2. Larry Hodgden voiced his concerns of the utility rate increase for sewer.
3. Citizens voiced their concerns of the possibility of the ambulance crew not covering athletic events.

Consent Agenda:

Motion by Anderson, second by Spear to approve the consent agenda which includes the August 20th Council Meeting Minutes, July 31st Library Minutes, August 2018 Library Director's Report, Liquor License Renewal for Mi Tierra and the following Claims List. Following the roll call vote the motion passed unanimously.

AUCA CHICAGO LOCKBOX	MATS	96.61
BALDWIN POLE & PILING	58 POLES	11890.00
BARCO MUNICIPAL PRODUCTS I	KLEEN BREAK ASSEMBLY	250.00
BARRON MOTOR SUPPLY	FUSES	4.15
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	1008.23
BROWNELLS INC	OPERATING SUPPLIES	113.22
BUSINESS RADIO SALES AND S	BELT CLIP	17.50
CEDAR COUNTY CO-OP	7301 GL DIESEL FUEL	17814.44
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	126.50
CINTAS LOC	UNIFORMS	606.80
CITY OF MECHANICSVILLE	MUTUAL AID	400.00
CJ COOPER & ASSOC INC	RANDOM SCREENING	70.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT REBUILD NATURAL GAS	700.00
CYPRESS ENGINE ACCESSORIE	INJECTORS	98471.89
ERIC STORJOHANN	1 FULL GRAVE, 1 WEEKEND ASH	2050.00
ESBECK MASONRY	REPLACE THREE STEEL DOORS	9250.00
FELD FIRE	SMALL TOOLS	204.00
FLETCHER-REINHARDT CO.	500' WIRE	4067.18
FRIENDS OF THE ANIMALS	1 CAT	50.00
GARDEN & ASSOCIATES INC	2018 STREET IMPROVEMENTS	18087.55
GRAYBILL COMMUNICATIONS	SPEAKER MICROPHONE #52	52.00
H & H AUTO	6 TIRES #66	1964.64
HAWKINS INC	CHEMICALS	1264.15

HBK ENGINEERING LLC	AQUATIC CENTER	26515.50
HERITAGE PRINTING COMPANY	BUSINESS CARDS	43.00
IMAGE TREND INC	CLEARING HOUSE SERVICES	156.00
INTEGRATED TECHNOLOGY PART	TECH SERVICES	570.00
IOWA ASSOCIATION OF	TRAINING	95.00
IOWA ONE CALL	LOCATES	62.10
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	752.00
KIRKWOOD COMMUNITY COLLEGE	BLS RENEWAL	7.00
LYNCH DALLAS PC	LEGAL SERVICES	5474.50
LYNCH'S EXCAVATING INC	WATER MAIN REPAIR	1065.00
MANATTS INC	8 CY CONCRETE	988.00
MIDWEST WHEEL COMPANIES	REPAIR PARTS #4	205.86
MISC. VENDOR	GREG HELMERS:DARE SUPPLIES	400.00
MITCHELL 1	WEB BASED SUBSCRIPTIONS	245.36
MT VERNON FIRE DEPARTMENT	19 AIR PACKS	6700.00
NET MOTION SOFTWARE INC	MOBILITY MAINTENANCE	1312.50
NILES CHIROPRACTIC	SCREENING	25.00
OFFICE EXPRESS	OFFICE SUPPLIES	492.31
POWER LINE SUPPLY	GUY GRIPS FOR STREET LIGHTING	124.12
PRAXAIR DISTRIBUTION INC	OXYGEN	44.92
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1980.00
SANDRY FIRE SUPPLY LLC	EQUIPMENT MAINT/RPR	902.00
STUART C IRBY CO	SMALL TOOLS	7128.32
THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	29273.55
TIPTON STRUCTURAL FABRICAT	EQUIPMENT MAINT/RPR	25.07
TITAN MACHINERY INC	REPAIR PARTS #138	111.61
TYLER TECHNOLOGIES INC	ANNUAL FORMS OVERLAY	642.25
ULTRAMAX	OPERATING SUPPLIES	195.20
UTILITY SALES & SERVICE IN	GAS SERVICE LINE SUPPLIES	556.71
W L CONSTRUCTION SUPPLY IN	CONCRETE BLADE	419.99
WALMART COMMUNITY	MISC	634.08
WENDLING QUARRIES INC	17.8 TN ROAD STONE	181.09
WESCO RECEIVABLES CORP	STREET LIGHT POLES	10400.40
** TOTAL **		266287.30
FUND TOTALS		
001 GENERAL GOVERNMENT		18184.02
110 ROAD USE TAX FUND		18087.55
315 JKFAC CP		26515.50
600 WATER OPERATING		1108.62
610 WASTEWATER/AKA SEWER REVE		1980.00
630 ELECTRIC OPERATING		151105.48
640 GAS OPERATING		10189.81

670 GARBAGE COLLECTION	24.75
810 CENTRAL GARAGE	32089.63
835 ADMINISTRATIVE SERVICES	7001.94
GRAND TOTAL	266287.30

PAYROLL EXPENSE FOR AUGUST 2018 \$271,746.52

Old Business:

1. ADA Compliant Entrance to Commercial Property at 514 Cedar Street/City Alley
 Motion by Boots, second by McNeill to take this item off the table. Following the roll call vote the motion passed unanimously.
 Motion by McNeill, second by Spear to approve doing an easement pending results subject to the necessary public process the City has to follow. Following the roll call vote the motion passed unanimously.

2. Draft of New Sewer Rate Ordinance
 Manager Wagner is going to put some scenarios together and a motion will be made at the next council meeting before setting a public hearing.

3. Purchase of Garbage Truck and Automated Helping Hand, \$210,405.20
 Motion by Anderson, second by Leeper to approve the purchase of the garbage truck from Truck Country in the amount of \$91,978.00, and the automated helping hand from Kilburg Equipment in the amount of \$118,427.20. Following the roll call vote the motion passed unanimously.

4. Purchase of Transformer for Cedar Poly
 Motion by Boots, second by Leeper to approve the purchase of a transformer for Cedar Poly from Resco in the amount of \$21,186.00. Following the roll call vote the motion passed unanimously.

New Business:

1. Establishment of an Urban Revitalization Area Within the City of Tipton
 There will be a work session held on Monday, September 17th, at 5:00 p.m., to discuss this issue further.

2. Pay Estimate No. 3 for BWC Excavating for Lemon Street Project, \$87,682.85
 Motion by Boots, second by Leeper to approve Pay Estimate No. 3 for BWC Excavating for the Lemon Street Project in the amount of \$87,682.85. Following the roll call vote the motion passed unanimously.

3. Downtown Revitalization Incentive Program (DRIP) Reimbursement Request, 316 Cedar Street, \$5,161.00
 Motion by Leeper, second by Spear to approve the DRIP reimbursement request for 316 Cedar Street in the amount of \$5,161.00. Following the roll call vote the motion passed unanimously.

4. Art Downtown and at the Park
 Motion by Leeper, second by Boots to approve art downtown and at the park by local artist, Christine Boeve. Christine will paint one project at no cost other than paint and materials. The cost of painting the other designed areas will be no more than \$500.00. Touch up paint will be completed every year. Following the roll call vote the motion passed unanimously.

5. CDBG Grant Application for Owner-occupied Housing Rehab
 Motion by Leeper, second by Boots to approve hiring ECIA as our grant writer and to do the environmental review if we are awarded a grant. Following the roll call vote the motion passed unanimously.

6. Acceptance of Marvin Miller's Letter of Resignation as Zoning Administrator
 Motion by Leeper, second by Spear to accept Marvin Miller's letter of resignation as Zoning Administrator. Following the roll call vote the motion passed unanimously.

7. One-time Water and Sewer Bill Exemption, 401 East 1st Street

Motion by Boots, second by Spear to approve the one-time water and sewer bill exemption for Thomas Carmack at 401 East 1st Street. This will reduce the water portion of his bill from \$91.48 to \$14.67, and the sewer portion of his bill from \$91.48 to \$14.67, with a total credit of \$153.62. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Council Member Spear gave an update and shared a photo of the Kiosk Project at the cemetery. There has been an anonymous donation of \$10,000, as well as a donation promise of \$5,000.

Director of Public Works Nash shared with the council that the Iowa DOT will be resurfacing a total of 1600' to 1700' at various locations. They plan to start on September 17th and complete the work within 10 to 14 days. Nash also shared that an inventory on trees is being done by an arborist at no cost to the City.

Electric Superintendent Taber gave an update on the faulted cable at Tipton Senior Park on August 23rd. Taber thanked Muscatine for their help in locating the fault.

Police Chief Kepford gave an update on the speed study done on Hwy 38. Only one traffic area was above average and is recommended by the DOT to raise the speed limit from 20 mph to 25 mph.

Manager Wagner shared that he, Economic Development Director Beck and Council Member Leeper attended the Iowa Downtown Conference in Waterloo. Many good ideas were received on ways to promote growth.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Spear. Following the roll call vote the motion passed unanimously. Meeting adjourned at 7:04 p.m.

Mayor_____

Attest: _____
City Clerk