

## City of Tipton, Iowa

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772  
**Date/Time:** Monday, December 3, 2018, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Friday, November 30, 2018 (Front door of City Hall & City Website)

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<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Leanne Boots	<b>Council At Large:</b>	Pam Spear
<b>Council Ward #1:</b>	Ross Leeper	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

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**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Agenda Additions/Agenda Approval**

**E. Communications:**

1. Laura Twing – Request Change on Alleyway Lease at 514 Cedar Street

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – City Council Minutes, November 19, 2018
2. Approval – Development Director’s Report, November 2018
3. Approval – Library Minutes, October 30, 2018
4. Approval – Library Director’s Report, November 2018
5. Approval – Claims List

**G. Public Hearing**

1. Public Hearing on Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement

**H. Old Business**

1. Ordinance No. 566: An ordinance amending Chapter 99, Sewer Service Charges, Section 99.02 of the City Code of Ordinances (Final Reading)

**I. New Business**

1. Discussion and Possible Action Concerning the utility account for Gott Ice Cream at 212 West South Street
2. Resolution No. 120318A: Resolution taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$435,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)
3. Resolution No. 120318B: Resolution approving the submittal of an application for a State of Iowa "Catalyst Grant" for the Hardacre Theater project.
4. Discussion and Possible Action Authorizing the use of a limited amount of DRIP funds for the Hardacre Theater Project
5. Discussion and Possible Action Concerning Hydronic System Repairs at the Tipton Fire Station
6. Discussion and Possible Action Concerning Purchase of wire for stock for Electric Department
7. Discussion and Possible Action Concerning FY 19-20 Proposed Budget Schedule
8. Discussion and Possible Action Concerning a Garbage Exemption, 317 West 10<sup>th</sup> Street

**J. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

**K. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

November 19, 2018  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Beck, B. Brennan, K. Johnson, Ratliff, Kepford, other visitors and the press.

**Agenda:**

Motion by Anderson, second by Leeper to approve the agenda with making a correction to Ordinance No. 566, a correction to the October Treasurer's Report (remove an old note), a date correction to Resolution 111918A, and a date correction to the synopsis for the Annual Urban Renewal report. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Spear, second by Leeper to approve the consent agenda which includes the November 7<sup>th</sup> Council Meeting Minutes, October 2018 Treasurer's and Investment Reports, and the following Claims List. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1255.48
ADVOCATE NEWS	TOUR OF POSSIBILITIES AD	87.44
AUCA CHICAGO LOCKBOX	MATS	96.61
BARRON MOTOR SUPPLY	REPAIR PARTS #163 & #1	120.41
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	570.94
CEDAR CO PUBLIC HEALTH	2 FLU SHOTS	60.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	3026.61
CEDAR COUNTY ENGINEER	24 GL DSL	2468.47
CINTAS LOC	UNIFORMS	796.86
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	164.70
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1000.00
CRIST ELECTRICAL SERVICES	METER BASE PEDESTAL & LABOR	839.00
CUSTOM BUILDERS INC	UPS CHARGES	94.49
D & R PEST CONTROL	PEST CONTROL	190.99
EASTERN IOWA LIGHT & POWER	EAST LAGOON	956.92
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	140.48
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	513.28
GRAINGER	OPERATING SUPPLIES	23.43
H & H AUTO	TIRE REPAIR #13	45.00
HBK ENGINEERING LLC	AQUATIC CENTER	7899.25
INTEGRATED TECHNOLOGY PART	TECH SERVICES	330.00
IOWA ASSOCIATION OF	TESTING	525.00
IOWA CITY LANDSCAPING & GA	21 TREES	3261.75
LANDS' END BUSINESS OUTFIT	RETURN 1 SHIRT	1046.03
LYNCH DALLAS PC	LEGAL EXPENSE	4740.51
MAILFINANCE	POSTAGE MACHINE LEASE	846.78
MANATTS INC	11.5 YARDS CONCRETE	1385.75

MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	26740.00
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	90.00
MIDWEST WHEEL COMPANIES	REPAIR PARTS #21	132.22
MUNICIPAL SUPPLY INC	OPERATING SUPPLIES	87.20
MUSCATINE POWER & WATER	FAULT LOCATE	1640.35
OFFICE EXPRESS	OFFICE SUPPLIES	418.29
POWER LINE SUPPLY	OVERHEAD SUPPLIES	3584.51
REPUBLIC SERVICES OF IOWA	CARDBOARD BALED	1307.65
SHERMCO INDUSTRIES INC	PROGRESS BILLING	1850.00
SPINUTECH INC	OCT & NOV EMAIL MARKETING	50.00
STATE HYGIENIC LABORATORY	TESTING FEES	52.00
SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICED	78.00
THE PARADIGM ALLIANCE INC	FALL PUBLIC AWARENESS PROGRAM	1123.93
THOMPSON TRUCK & TRAILER	BATTERY STOCK	399.10
TIPTON CONSERVATIVE	PH, LEAF PU, FAC, MIN, HIRING	2463.75
TIPTON ELECTRIC MOTORS	SHOP SUPPLIES	862.76
TIPTON GREENHOUSE	MISC SUPPLIES	27.75
TIPTON PHARMACY	PHARMACEUTICALS	407.31
TITAN MACHINERY INC	REPAIR PARTS #138	205.58
VERMEER SALES & SERVICE IN	REPAIR PARTS #135	40.15
** TOTAL **		74046.73
FUND TOTALS		
001 GENERAL GOVERNMENT		7,885.34
315 JKFAC CP		7,899.25
600 WATER OPERATING		201.5
610 WASTEWATER/AKA SEWER REVE		16,167.93
630 ELECTRIC OPERATING		10,382.90
640 GAS OPERATING		1,354.74
670 GARBAGE COLLECTION		1,598.08
740 STORM WATER		11,740.00
810 CENTRAL GARAGE		7,854.06
835 ADMINISTRATIVE SERVICES		8,962.93
GRAND TOTAL		74,046.73

**Public Hearing:**

1. Public Hearing on Proposed Designation of the 2018 Tipton Urban Revitalization Area  
 Motion by Boots, second by Leeper to open the public hearing on the proposed designation of the 2018 Tipton Urban Revitalization Area, at 5:33 p.m. Following the roll call vote the motion passed unanimously.  
 With no written or oral objections, a motion was made by Boots, second by Spear to close the public hearing at 5:54 p.m. Following the roll call vote the motion passed unanimously.

2. Public Hearing on Proposed Amendment to the Tipton Urban Renewal Area  
 Motion by Leeper, second by McNeill to open the public hearing on proposed amendment to the Tipton Urban Renewal Area, at 5:55 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Leeper, second by Boots to close the public hearing at 6:02 p.m. Following the roll call vote the motion passed unanimously.

**Old Business:**

1. Ordinance No. 566: An ordinance amending Chapter 99, Sewer Service Charges, Section 99.02 of the City Code of Ordinances (Second Reading)

Motion by McNeill, second by Spear to approve the second reading of Ordinance No. 566, an ordinance amending Chapter 99, Sewer Service Charges, Section 99.02 of the City Code of Ordinances. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution No. 111918A: A resolution stating the intentions of the City Council with regards to the designation of the 2018 Tipton Urban Revitalization Area and the proposed plan therefor.

Motion by Anderson, second by McNeill to approve Resolution No. 111918A, the resolution stating the intentions of the City Council with regards to the designation of the 2018 Tipton Urban Revitalization Area and the proposed plan therefor. Following the roll call vote the motion passed unanimously.

2. Resolution No. 111918B: A resolution to declare necessity and establish an Urban Renewal Area, pursuant to Section 403.4 of the Code of Iowa and approve Urban Renewal Plan amendment for the Tipton Urban Renewal Area. Motion by Boots, second by Leeper to approve Resolution No. 111918B, the resolution to declare necessity and establish an Urban Renewal Area, pursuant to Section 403.4 of the Code of Iowa and approve Urban Renewal Plan amendment for the Tipton Urban Renewal Area. Following the roll call vote the motion passed unanimously.

3. Resolution No. 111918C: A resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$435,000.

Motion by Boots, second by McNeill to approve Resolution No. 111918C, the resolution to fix a date of Monday, December 3<sup>rd</sup>, at 5:30 p.m., for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$435,000. Following the roll call vote the motion passed unanimously.

4. Resolution No. 111918D: A resolution accepting the "Street Improvements 2018 Project" as complete and authorizing the payment of Pay Application No. 6 and Pay Application No. 7 (final retainage).

Motion by Leeper, second by Spear to approve Resolution No. 111918D, the resolution accepting the "Street Improvements 2018 Project" as complete and authorizing the payment of Pay Application No. 6 to Heuer Construction in the amount of \$2,850.00, and payment of Pay Application No. 7 (final retainage) to Heuer Construction in the amount of \$54,852.81. Following the roll call vote the motion passed unanimously.

5. Resolution No. 111918E: A resolution certifying and claiming Tax-Increment Financing (TIF) to reimburse the City for expense related to the City's "Downtown Revitalization Incentive Program (DRIP)" for projects located in the 2007 addition to the Tipton Urban Renewal Area and further rescinding and replacing Resolution No. 112717A.

Motion by Anderson, second by Leeper to approve Resolution No. 111918E, the resolution certifying and claiming Tax-Increment Financing (TIF) to reimburse the City for expense related to the City's "Downtown Revitalization Incentive Program (DRIP)" for projects located in the 2007 addition to the Tipton Urban Renewal Area and further rescinding and replacing Resolution 112717A. Following the roll call vote the motion passed unanimously.

6. 2019-2020 Tax Increment Financing Indebtedness

Motion by Spear, second by Leeper to approve the 2019-2020 Tax Increment Financing Indebtedness. Following the roll call vote the motion passed unanimously.

7. 2017-2018 Annual Urban Renewal Report

Motion by Boots, second by McNeill to approve the 2017-2018 annual Urban Renewal Report. Following the roll call vote the motion passed unanimously.

8. 2017-2018 Annual Financial Report

Motion by Spear, second by Leeper to approve that the 2017-2018 Annual Financial Report (AFR) be emailed to the council and mayor once Finance Director Armstrong receives the final draft from the auditors. There is not a statutory requirement for the City council to approve the AFR. Following the roll call vote the motion passed unanimously.

9. Pay Estimate No. 5 for Lemon Street Reconstruction Project, \$187,989.24

Motion by Spear, second by Anderson to approve Pay Estimate No. 5, for the Lemon Street Reconstruction Project, to BWC Excavating in the amount of \$187,989.24. Following the roll call vote the motion passed unanimously.

10. Resolution No. 111918F: A resolution designating a Special Counsel (Frey, Haufe, & Current, P.L.C. of Clinton, IA) for the Lemon Street Construction Project and approving a Letter of Engagement for this situation.

Motion by McNeill, second by Leeper to approve Resolution No. 111918F, the resolution designating a Special Counsel (Frey, Haufe, & Current, P.L.C. of Clinton, IA) for the Lemon Street Construction Project and approving a Letter of Engagement for this situation. Following the roll call vote the motion passed unanimously.

11. Resolution No 111918G: A resolution to assess utility charges due to non-payment by the property owner.

Motion by Anderson, second by Spear to approve Resolution No. 111918G, the resolution to assess utility charges due to non-payment by the property owner. Following the roll call vote the motion passed unanimously.

12. Lease agreement for the storage space at 424 West 6<sup>th</sup> Street subject to final staff approval.

Motion by Leeper, second by McNeill to approve a lease agreement with James Hansen, at 424 West 6<sup>th</sup> Street, for use of storing reels of wire or other materials/equipment belonging to the electric utility. Following the roll call vote the motion passed unanimously.

13. Purchase of Truck for Gas Department

Motion by Leeper, second by McNeill to approve the purchase of a truck for the gas department, from O'Rourke Motors in the amount of \$38,064.00. Following the roll call vote the motion passed unanimously.

14. Engineering Interviews for the Hwy 38 Project

Motion by Spear, second by McNeill, to approve re-interviewing the new lead engineer with IIW PC for the Hwy 38 Project. Manager Wagner wants to be sure that it is someone that the City is comfortable working with on such a sizable project. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Mayor Carney stated he appreciated all that were in attendance in the audience for the meeting.

Council Member Spear stated that the names and maps are on the kiosk at the cemetery.

Council Member Leeper attended the CCEDCO meeting and stated he is excited about all of the cities participating because of the Iowa Great Places designation.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:27 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## Tipton Development Director –Report November 2018 – Linda Beck

- Continue working on Wayfinding signage – Update with IIW – waiting for DOT to finalize signage – DOT determines what designations can be on the signs. Hoping by spring this project will be completed
- Attended meeting with City staff and IIW staff: Jon Lutz, Marie Amundson, Patrick Ready and John Berns regarding Crooked Creek on October 31<sup>st</sup>
- Trunk or Treat was held on Sunday, October 28<sup>th</sup> from 2-4 p.m. at the City Park with over 800 attended. See pictures below
- Winners of Minions. See pictures below
- Meeting held with Marla Quinn with ECIA on October 30<sup>th</sup> to finalize Great Places Grant
- Meeting scheduled with Marla Quinn with ECIA regarding pre-application for Catalyst Grant for Hardacre Theater. We were invited by IEDA to write the Catalyst grant which we're currently working with Marla Quinn to get the necessary information
- Met with several contractors and City Manager regarding Hardacre Theater for pre-application for Catalyst Grant
- Jingle Bell Hustle on Small Business Saturday was held on November 24<sup>th</sup>. See pictures below
- Tour of Possibilities was held on Sunday, November 4<sup>th</sup>. Most sites had walk-in traffic
- City Manager and I attended the Great Places Designation Site visit on October 23<sup>rd</sup>. Those also attending were Liesl Voges, Community Development Manager with Iowa Arts Council and 2 of their board members. Cedar County also had a representative from each community. We started the site visit at Little Lights in West Branch. Next stop was in Tipton where we toured the Hardacre Theater and Tiffany's Bakery. Final stop was Clarence where the committee saw Bryan Caspary's mural that he painted on a Downtown building, Clarence City Park and Library. Cedar County is the first county to apply for this grant as it's always been applied by a single City and not at a county level. We have set a precedent for our state, which is exciting as it shows towns joining together in a positive manner for the betterment of all
- Met with Judy Marshall, Program Coordinator/Business Liaison with Kirkwood College, Clarence Mainstreet and local businesses for an update from Kirkwood

Workplace Learning Connection. Recap of Kirkwood's past year's accomplishments and numbers for Cedar County Schools as well as discussed job shadows and internships

- Meeting held on Friday, November 9<sup>th</sup> with Cory Jacobson and Brad Steckroth with Phoenix Theaters
- Met with Financial Advisory Committee on October 18<sup>th</sup> regarding the Revolving Fund Application
- Toured new renovations and building additions at Tipton Schools with Chamber members and school officials on October 10<sup>th</sup>
- Christmas decorations were put up downtown on November 6<sup>th</sup>

Trunk or Treat 2018



Trunk or Treat 2018



Minion 1<sup>st</sup> Place Winner – Stuelands



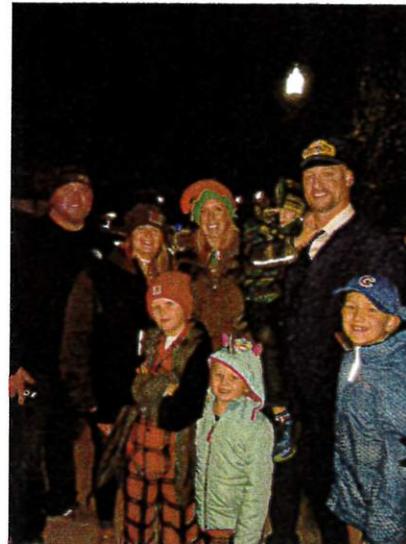
Minion 2<sup>nd</sup> Place Winner~ Mercy Family Services of Tipton



Minion 3<sup>rd</sup> Place Winner Penny's Hair & Nails



Small Business Saturday/Jingle Bell Hustle



Tipton Public Library  
Board of Trustees Meeting

October 30,2018

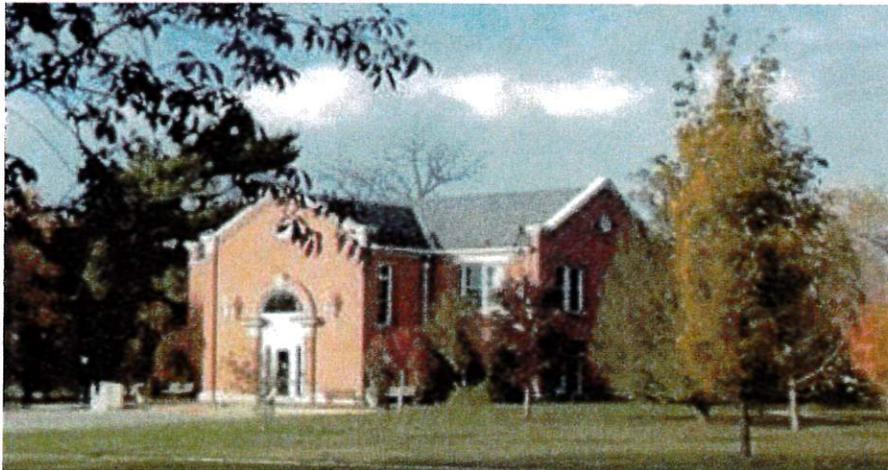
1. Call to order- President Meyer called meeting to order at 6:32  
Members present- Jamie M.; Sherry H.; Heather W-S.; Jim M.; Dale J.; and  
Denise S.
2. Approval of Agenda – Jim motioned to accept; Heather 2<sup>nd</sup>; motion passed
3. Approval of last meeting's minutes- Dale motioned to accept; Sherry 2<sup>nd</sup>;  
motion passed
4. Open Forum- None
5. Director's Report- Denise reported that she spend three days at the ILA  
conference in Cedar Rapids; Reviewed with Board the Goals of Long Range  
plan; Some goals have been met and some needed modified deadlines to be  
accomplished.
6. Education- Construction bidding, Library meeting rooms, combined libraries  
agreement; library districts.
7. Financial Report- Discussed we have been figuring sick day incorrectly and  
shortening Denise salary each year. Correction will be made on 2019-2020  
budget; Heather moved to approved financial report, Jim 2<sup>nd</sup>, motion passed
8. Finance Committee- no report
9. Personnel Committee- No report
10. Maintenance Committee- No report
11. Friends of the Library- They had a meeting and have donated \$4,000 to the  
library. Also they have a book sale in November.
12. Old Business- Discussed and decided to receive three bids on fixing the leak  
on the north side of the building to fix water leak when it rains.
13. New Business- Reviewed the Reconsideration of Library Material policy-  
Dale moved to accept; Sherry 2<sup>nd</sup>; motion passed
14. Miscellaneous- Next Meeting November 20<sup>th</sup> and 6:30
15. Adjournment- Jim moved to adjourn; Heather 2<sup>nd</sup>-

# TIPTON PUBLIC LIBRARY

*Check it out!*

*October 2018*

*Director's Report*



*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor Carney, Council Members and City Manager*

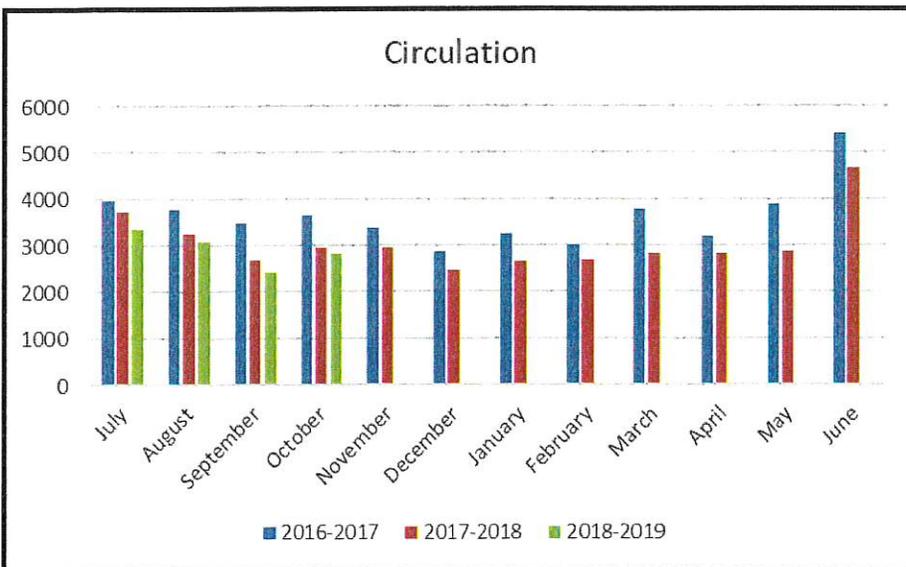
*November 2018*

## Statistics October 2018

	Oct.	YTD
Total Circulation	2,810	11,650
Computer Use	435	1,522
WiFi Usage	103	534
Attendance of Programs	542	1,488
Transactions for Copies made	159	630
Transactions for Faxes Sent	19	71
Transactions for ILL checked out	31	118
Transactions for Keurig Drinks	16	48
Transactions for Friends of Library	39	157
Door Count	3,556	13,289

### Circulation by Material Types

	Oct.	YTD
Adult books	675	2,824
Teen Books	102	522
Children's books	1,188	4,891
DVDs	724	2,977
CDs	109	331
Magazines	12	105



### MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

### Library Staff

Denise Smith  
*Director*

Diane Wallick  
*Assistant Director*

Tryeann Schultz  
*Library Assistant*

Amy Wallace  
*Library Assistant*

Matthew Smith  
*Library Assistant*

Cindy Kunde  
*Library Assistant Sub*

Melissa Zell  
*Library Assistant Sub*

Karree Bandfield  
*Library Assistant Sub*

John Barnum  
*Custodian*

### Library Board of Trustees

Jamie Meyer-President

Dale Jedlicka-Vice President

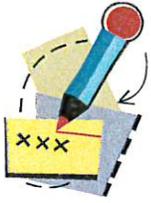
Heather Sloma-Weber

Jennifer Johnson-Secretary

Marcus Hertert

Jim McCollough

Sherry Hall



## Revenues

	October	YTD
Taxes	\$0	\$0
Rural Funding	\$12,478.54	\$12,478.54
Fines and Fees	\$191.21	\$1,099.53
Donations	\$52.94	\$801.06
D.State A/EI	\$2,000.78	\$2,000.78
Reimbursements	\$40.00	\$128.00
Refunds	\$0	\$0
Miscellaneous	\$240.45	\$971.24
Transfer	\$0	\$0
Utilities	\$1,961.16	\$1,961.16
Total Revenues	\$16,965.08	\$19,440.31

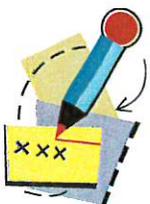


## Expenses

	October	YTD
Staff	\$7,770.30	\$35,242.07
Staff Benefits	\$1,,206.30	\$5,660.64
Materials	\$2,568.41	\$9,837.98
B. Maintenance	\$435.40	\$622.77
G. Maintenance	\$0	\$0
Technology	\$0	\$99.99
Programming	\$343.07	\$1,170.25
Miscellaneous	\$4,221.02	\$19,498.86
Total Expenses	\$16,544.50	\$72,132.56

## Monies Spent on Library Materials

	October	YTD
Books	\$1,435.52	\$5,152.01
DVDs	\$207.25	\$978.44
CDs	\$288.75	\$690.00
Mag./News.	\$379.99	\$379.99



PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0143 AUCA CHICAGO LOCKBOX

I 1877077728	MATS	AP		R	12/30/2018			96.61	96.61CR	
	G/L ACCOUNT							96.61		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR				96.61	MATS			
		REG. CHECK						96.61	96.61CR	0.00
								96.61	0.00	

01-0317 BUSINESS RADIO SALES AND SE

I 63307	RADIO REPAIRS	AP		R	12/28/2018			243.45	243.45CR	
	G/L ACCOUNT							243.45		
	001 5-110-2-63500	OPERATIONAL EQUIPT MAINT & REP				243.45	RADIO REPAIRS			
		REG. CHECK						243.45	243.45CR	0.00
								243.45	0.00	

01-0500 CEDAR COUNTY TREASURER

I 112718CCT	LIEN PAYMENT (LIEN REMOVED)	AP		R	12/28/2018			4,099.77	4,099.77CR	
	G/L ACCOUNT							4,099.77		
	630 5-820-2-65980	MISCELLANEOUS				1,799.89	LIEN PAYMENT (LIEN REMOVED)			
	640 5-825-2-65980	MISCELLANEOUS				1,799.88	LIEN PAYMENT (LIEN REMOVED)			
	600 5-810-2-65980	MISCELLANEOUS				500.00	LIEN PAYMENT (LIEN REMOVED)			
		REG. CHECK						4,099.77	4,099.77CR	0.00
								4,099.77	0.00	

01-0581 CINTAS CORPORATION

I 5012296817	FIRST AID SUPPLIES	AP		R	11/28/2018			194.87	194.87CR	
	G/L ACCOUNT							194.87		
	810 5-899-2-65100	SAFETY				22.36	FIRST AID SUPPLIES			
	630 5-820-2-65100	SAFETY				109.46	FIRST AID SUPPLIES			
	001 5-650-2-65980	MISCELLANEOUS				63.05	FIRST AID SUPPLIES			
		REG. CHECK						194.87	194.87CR	0.00
								194.87	0.00	



PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0662 CONTROL INSTALLATIONS OF IO

I 71881		HVAC REPAIRS	AP		R	12/28/2018		396.90	396.90CR	
		G/L ACCOUNT						396.90		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP					396.90	HVAC REPAIRS		
				REG. CHECK				396.90	396.90CR	0.00
								396.90	0.00	

01-0807 DORSEY & WHITNEY LLP

I 3461624		2018 ST IMPROVEMENT PROJECT	AP		R	12/28/2018		12,000.00	12,000.00CR	
		G/L ACCOUNT						12,000.00		
	300 5-757-3-67950	CIP IMPROVEMENTS					12,000.00	2018 ST IMPROVEMENT PROJECT		
				REG. CHECK				12,000.00	12,000.00CR	0.00
								12,000.00	0.00	

01-1051 FRIENDS OF THE ANIMALS

I 112318FOTA		2 DOGS, 1 CAT	AP		R	12/28/2018		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-190-2-64910	CONTRACT SERVICES					200.00	2 DOGS, 1 CAT		
				REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-1066 GARDEN & ASSOCIATES INC

I 37341		2018 STREET IMPROVEMENTS	AP		R	12/28/2018		686.25	686.25CR	
		G/L ACCOUNT						686.25		
	110 5-210-2-64070	ENGINEERING					686.25	2018 STREET IMPROVEMENTS		
				REG. CHECK				686.25	686.25CR	0.00
								686.25	0.00	

01-1087 GRAYBILL COMMUNICATIONS

I 25831		RADIO CONFIGURATION	AP		R	12/29/2018		481.50	481.50CR	
		G/L ACCOUNT						481.50		
	001 5-160-3-67280	RADIO EQUIPMENT					481.50	RADIO CONFIGURATION		
I 25844		SOFTWARE UPGRADE	AP		R	12/29/2018		1,275.00	1,275.00CR	
		G/L ACCOUNT						1,275.00		
	001 5-160-3-67272	SOFTWARE					1,275.00	SOFTWARE UPGRADE		

PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				1,756.50	1,756.50CR	0.00
								1,756.50	0.00	
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01-1154	HASTY AWARDS									
I 11181508	38	BASKETBALL MEDALS	AP		R	12/29/2018		107.97	107.97CR	
		G/L ACCOUNT						107.97		
	001 5-446-2-65070	OPERATING SUPPLIES					107.97	38 BASKETBALL MEDALS		
				REG. CHECK				107.97	107.97CR	0.00
								107.97	0.00	
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01-1172	HAWKINS INC									
I 4397945		CHEMICALS	AP		R	11/28/2018		759.49	759.49CR	
		G/L ACCOUNT						759.49		
	600 5-810-2-65010	CHEMICALS					759.49	CHEMICALS		
				REG. CHECK				759.49	759.49CR	0.00
								759.49	0.00	
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01-1335	IMAGE TREND INC									
I 113987		CLEARING HOUSE SERVICES	AP		R	11/28/2018		72.00	72.00CR	
		G/L ACCOUNT						72.00		
	001 5-160-2-64910	CONTRACT SERVICES					72.00	CLEARING HOUSE SERVICES		
				REG. CHECK				72.00	72.00CR	0.00
								72.00	0.00	
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01-1332	IOWA ONE CALL									
I 206505		LOCATES	AP		R	12/28/2018		57.60	57.60CR	
		G/L ACCOUNT						57.60		
	600 5-810-2-65307	SERVICE LINES					19.20	LOCATES		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					19.20	LOCATES		
	640 5-825-2-65307	SERVICE LINES					19.20	LOCATES		
				REG. CHECK				57.60	57.60CR	0.00
								57.60	0.00	
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PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1468 KINUM INC

I 111118K		COLLECTION EXPENSE	AP		R	11/28/2018		887.37	887.37CR	
		G/L ACCOUNT						887.37		
	630	5-822-2-64040	COLLECTION EXPENSE				78.04	COLLECTION EXPENSE		
	600	5-811-2-64040	COLLECTION EXPENSE				377.71	COLLECTION EXPENSE		
	610	5-815-2-64040	COLLECTION EXPENSE				399.17	COLLECTION EXPENSE		
	640	5-826-2-64040	COLLECTION EXPENSE				1.64	COLLECTION EXPENSE		
	670	5-840-2-64040	COLLECTION EXPENSE				30.81	COLLECTION EXPENSE		
			REG. CHECK					887.37	887.37CR	0.00
								887.37	0.00	

01-1470 KIRKWOOD COMMUNITY COLLEGE

I 26994		TRAINING	AP		R	12/28/2018		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	001	5-160-1-62300	TRAINING				15.00	TRAINING		
			REG. CHECK					15.00	15.00CR	0.00
								15.00	0.00	

01-1528 LAWSON PRODUCTS INC

I 9306264544		NITRILE GLOVES	AP		R	12/28/2018		30.00	30.00CR	
		G/L ACCOUNT						30.00		
	810	5-899-2-65070	OPERATING SUPPLIES				30.00	NITRILE GLOVES		
			REG. CHECK					30.00	30.00CR	0.00
								30.00	0.00	

01-1660 MANATTS INC

I 926204		2 YARDS CONCRETE	AP		R	12/29/2018		241.00	241.00CR	
		G/L ACCOUNT						241.00		
	810	5-899-2-63100	BUILDING MAINTENANCE & REPAIR				241.00	2 YARDS CONCRETE		
			REG. CHECK					241.00	241.00CR	0.00
								241.00	0.00	

PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1731 MIDWEST WHEEL COMPANIES

I 1416771-00	RIM #15		AP		R	12/29/2018		121.44	121.44CR	
	G/L ACCOUNT							121.44		
	810 5-899-2-63321	REPAIR PARTS					121.44	RIM #15		
				REG. CHECK				121.44	121.44CR	0.00
								121.44	0.00	

01-1748 MITCHELL 1

I 22278061	WEB BASED SUBSCRIPTIONS		AP		R	11/28/2018		245.34	245.34CR	
	G/L ACCOUNT							245.34		
	810 5-899-2-65065	COMPUTER SUPPLIES					245.34	WEB BASED SUBSCRIPTIONS		
				REG. CHECK				245.34	245.34CR	0.00
								245.34	0.00	

01-2468 MOELLER TIPTON TIRE & AUTO

I 39434	TIRE REPAIR #144		AP		R	12/29/2018		20.84	20.84CR	
	G/L ACCOUNT							20.84		
	810 5-899-2-63323	TIRE REPAIR					20.84	TIRE REPAIR #144		
				REG. CHECK				20.84	20.84CR	0.00
								20.84	0.00	

01-1914 OFFICE EXPRESS

I 0689941-001	OFFICE SUPPLIES		AP		R	11/29/2018		139.31	139.31CR	
	G/L ACCOUNT							139.31		
	001 5-650-2-65980	MISCELLANEOUS					51.47	OFFICE SUPPLIES		
	001 5-110-2-65980	MISCELLANEOUS					51.47	OFFICE SUPPLIES		
	835 5-899-2-65060	OFFICE SUPPLIES					36.37	OFFICE SUPPLIES		
				REG. CHECK				139.31	139.31CR	0.00
								139.31	0.00	

01-2057 PRAXAIR DISTRIBUTION INC

I 86205252	OXYGEN		AP		R	12/29/2018		45.99	45.99CR	
	G/L ACCOUNT							45.99		
	001 5-160-2-65070	OPERATING SUPPLIES					45.99	OXYGEN		

PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				45.99	45.99CR	0.00
								45.99	0.00	

01-2084 QC ANALYTICAL SERVICES LLC

I 1811087	WASTEWATER TESTING	AP		R	11/29/2018			1,936.00	1,936.00CR	
	G/L ACCOUNT							1,936.00		
610 5-815-2-64920	TESTING FEES					1,936.00	WASTEWATER TESTING			
				REG. CHECK				1,936.00	1,936.00CR	0.00
								1,936.00	0.00	

01-2167 SCHIMBERG CO

I 7795497-00	OPERATING SUPPLIES	AP		R	12/29/2018			362.49	362.49CR	
	G/L ACCOUNT							362.49		
600 5-810-2-65070	OPERATING SUPPLIES					362.49	OPERATING SUPPLIES			
				REG. CHECK				362.49	362.49CR	0.00
								362.49	0.00	

01-2199 SHERMCO INDUSTRIES INC

I 18-11306	ALLEY STREET RE-MTRING PROJ	AP		R	11/29/2018			4,500.00	4,500.00CR	
	G/L ACCOUNT							4,500.00		
630 5-820-2-64070	ENGINEERING					4,500.00	ALLEY STREET RE-MTRING PROJECT			
				REG. CHECK				4,500.00	4,500.00CR	0.00
								4,500.00	0.00	

01-2260 STUART C IRBY CO

I S011040137.001	GAS MAIN SUPPLIES	AP		R	11/29/2018			255.00	255.00CR	
	G/L ACCOUNT							255.00		
640 5-825-2-65308	MAINS					255.00	GAS MAIN SUPPLIES			
				REG. CHECK				255.00	255.00CR	0.00
								255.00	0.00	

PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2317 T & M CLOTHING CO.

I 2205		WINTER APPAREL	AP		R	12/30/2018		27.00	27.00CR	
		G/L ACCOUNT						27.00		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					27.00	WINTER APPAREL		
I 2206		EMBROIDERY 13 OFFICE SHIRTS	AP		R	12/30/2018		52.00	52.00CR	
		G/L ACCOUNT						52.00		
	630 5-822-2-64350	UNIFORMS/EQUIPMENT					36.00	EMBROIDERY 13 OFFICE SHIRTS		
	835 5-899-2-64350	UNIFORMS/EQUIPMENT					16.00	EMBROIDERY 13 OFFICE SHIRTS		
		REG. CHECK						79.00	79.00CR	0.00
								79.00	0.00	

01-1 TAMMI GOERDT

I 104		BLS INSTRUCTOR	AP		R	11/28/2018		176.00	176.00CR	
		G/L ACCOUNT						176.00		
	001 5-150-1-62300	TRAINING - FIRE DEPT					176.00	TAMMI GOERDT:BLS INSTRUCTOR		
		REG. CHECK						176.00	176.00CR	0.00
								176.00	0.00	

01-2348 THOMAS HEATING & AIR

I 1118THA		BLDG MAINTENANCE	AP		R	11/29/2018		437.50	437.50CR	
		G/L ACCOUNT						437.50		
	610 5-816-2-63100	BUILDING MAINTENANCE & REPAIR					437.50	BLDG MAINTENANCE		
		REG. CHECK						437.50	437.50CR	0.00
								437.50	0.00	

01-2455 TIPTON PLUMBING

I 14172		BATHROOM REPAIRS	AP		R	11/29/2018		146.00	146.00CR	
		G/L ACCOUNT						146.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					146.00	BATHROOM REPAIRS		
		REG. CHECK						146.00	146.00CR	0.00
								146.00	0.00	

PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2562 VERMEER SALES & SERVICE INC

I 522409		CHAIN #135	AP		R	12/29/2018		171.23	171.23CR	
		G/L ACCOUNT						171.23		
		810 5-899-2-63321	REPAIR PARTS				171.23	CHAIN #135		
			REG. CHECK					171.23	171.23CR	0.00
								171.23	0.00	

01-2574 WALMART COMMUNITY

I 2648		PROGRAM SUPPLIES	AP		R	12/29/2018		150.45	150.45CR	
		G/L ACCOUNT						150.45		
		001 5-410-2-65021	PROGRAMMING				150.45	PROGRAM SUPPLIES		
I 2767		MISC & OFFICE SUPPLIES	AP		R	12/29/2018		105.88	105.88CR	
		G/L ACCOUNT						105.88		
		835 5-899-2-65060	OFFICE SUPPLIES				36.98	MISC & OFFICE SUPPLIES		
		001 5-160-2-65980	MISCELLANEOUS				68.90	MISC & OFFICE SUPPLIES		
I 6884		MISC & OFFICE SUPPLIES	AP		R	12/29/2018		37.51	37.51CR	
		G/L ACCOUNT						37.51		
		835 5-899-2-65980	MISCELLANEOUS				7.38	MISC & OFFICE SUPPLIES		
		001 5-525-2-65060	OFFICE SUPPLIES				30.13	MISC & OFFICE SUPPLIES		
I 7619		PROGRAM SUPPLIES	AP		R	12/29/2018		66.44	66.44CR	
		G/L ACCOUNT						66.44		
		001 5-410-2-65021	PROGRAMMING				66.44	PROGRAM SUPPLIES		
			REG. CHECK					360.28	360.28CR	0.00
								360.28	0.00	

PACKET: 02871 Council Mtg 120318

VENDOR SET: 01

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R E P O R T T O T A L S  
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F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	3,904.74CR
110	ROAD USE TAX FUND	686.25CR
300	GO ST IMPROVEMENT PROJECT	12,000.00CR
600	WATER OPERATING	2,041.81CR
610	WASTEWATER/AKA SEWER REVE	2,772.67CR
630	ELECTRIC OPERATING	6,691.22CR
640	GAS OPERATING	2,141.44CR
670	GARBAGE COLLECTION	55.56CR
810	CENTRAL GARAGE	897.58CR
835	ADMINISTRATIVE SERVICES	117.98CR
** TOTALS **		31,309.25CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		31,309.25	31,309.25CR	0.00
		31,309.25	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		31,309.25	31,309.25CR	0.00
		31,309.25	0.00	

TOTAL CHECKS TO PRINT: 34

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ERRORS: 0 WARNINGS: 0

(Hearing/Issuance – Sewer Revenue)

419554-44

Tipton, Iowa

December 3, 2018

A meeting of the City Council of the City of Tipton, Iowa, was held on December 3, 2018, at \_\_\_\_\_ o'clock \_\_\_\_ .m., at the \_\_\_\_\_, Tipton, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for holding a public hearing and taking action on the proposal to enter into a Sewer Revenue Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

ORDINANCE NO. 566

AN ORDINANCE AMENDING CHAPTER 99, SEWER SERVICE CHARGES, SECTION 99.02 OF THE CITY CODE OF ORDINANCES

SECTION 1. *Purpose.* The purpose of this ordinance is to amend the ordinance regarding sanitary sewer rates within the service territory of City of Tipton.

SECTION 2. *Amendment.* Chapter 99.02 is hereby amended as follows:

**99.02 RATE.** Each customer shall pay sewer service charges for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount of water consumed as follows:

1. *Basic Service Charge.* A basic service charge of \$13.00 per month.
2. *Usage Charge.* A usage charge of \$3.86 per 100 cubic feet of water used per month.
3. *Special Rate #1 for Wastewater Treatment Plant Project: Base Service Charge for Debt.* A special rate is hereby established to repay debt on a mandated wastewater treatment plant project that is due to be operational on or about April 2021.

The following annual increases will be applied in addition to whatever amount is set by Section 99.02 (1), Basic Charges. The monies collected by this special rate will be dedicated to the repayment of project debt.

July 1, 2019	0%
July 1, 2020	0%
July 1, 2021	2%
July 1, 2022	2%
July 1, 2023	1%
July 1, 2024	1%
July 1, 2025	1%

Thereafter, effective on each and every July 1 until all related project debt is repaid, this special rate will increase by 1% per year.

4. *Special Rate #2 for Wastewater Treatment Plant Project: Usage Charge for Debt.* A special rate is hereby established to repay debt on a mandated wastewater treatment plant project that is due to be operational on or about April 2021.

The following annual increases will be applied in addition to whatever amount is set by Section 99.02 (2), Usage Charges. The monies collected by this special rate will be dedicated to the repayment of project debt.

July 1, 2019	0%
July 1, 2020	0%
July 1, 2021	2%
July 1, 2022	2%
July 1, 2023	1%
July 1, 2024	1%
July 1, 2025	1%

Thereafter, effective on each and every July 1 until all related project debt is repaid, this special rate will increase annually by 1% per 100 cubic feet of water used per month.

5. *Special Rate #3 for Wastewater Treatment Plant Project: Flat Monthly Rate for Debt.* A special rate is hereby established to repay debt on a mandated wastewater treatment plant project that is due to be operational on or about April 2021.

The monies collected by this special rate will be dedicated to the repayment of project debt.

This special rate will become effective on January 1, 2019 and will be in effect until all related project debt is repaid:

\$10 per month per customer account.

6. *Not Associated with 99.03.* The special rates set forth in 99.02 (3), (4), (5) are not associated with any of the provisions of Section 99.03, SPECIAL RATES.

SECTION 3. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

#### CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. 566 which was passed by the Tipton City Council this \_\_\_\_ day of \_\_\_\_\_, 2018 and published in the Tipton Conservative this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Amy Lenz, City Clerk

AGENDA ITEM: II

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>12/03/18</b>
<b>AGENDA ITEM:</b>	<b>Discussion and Possible Approval concerning the utility account Of Gott Ice Cream, LLC located at 212 West South St</b>
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:** Mr. Gott requested to be on the agenda for our December 3, 2018 to discuss the utility account of his business, Gott Ice Cream, LLC located at 212 West South St.

**PREPARED BY:** Melissa Armstrong

**DATE PREPARED:** 11/30/18

RESOLUTION NO. \_\_\_\_\_

Resolution taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$435,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)

WHEREAS, the City of Tipton (the “City”), in Cedar County, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council (the “Outstanding Bond Resolution”), the City has heretofore issued its \$3,200,000 Sewer Revenue Bond, SRF Series 2003, dated June 30, 2003 (the “Outstanding Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to the Outstanding Bond Resolution, the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Bond under the terms and conditions set forth in the Outstanding Bond Resolution; and

WHEREAS, the City has heretofore proposed to borrow money and enter into a Sewer Revenue Loan and Disbursement Agreement (the “Loan and Disbursement Agreement”) with the Iowa Finance Authority (the “Lender”) and to issue in accordance therewith Sewer Revenue Bonds (the “Bonds”) in a principal amount not to exceed \$435,000 to provide funds to pay the costs, to that extent, of planning, designing, and constructing improvements and extensions to the Utility (the “Project”), and has published notice of the proposed action and has held a hearing thereon on December 3, 2018; and

WHEREAS, it is necessary at this time to authorize and approve the issuance of a \$435,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the “Project Note”) pursuant to the provisions of Section 76.13 of the Code of Iowa in anticipation of the receipt of and payable from the proceeds of the Loan and Disbursement Agreement (the “Loan Proceeds”) in order to pay authorized costs in connection with planning and designing the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. The City Council hereby covenants for the benefit of the Lender and all who may at any time be the holder of the Project Note to enter into the Loan and Disbursement Agreement and to issue and deliver the Bonds prior to the Maturity Date, as defined in the Project Note, and declares that this resolution constitutes the “additional action” required by

Section 384.24A of the Code of Iowa. The Bonds are hereby ordered to be issued at such time as the City enters into the Loan and Disbursement Agreement.

Section 2. The Project Note in the principal amount of \$435,000 is hereby authorized to be issued to the Lender. The Project Note shall be dated as of the date of closing, shall mature on the Maturity Date as defined in the Project Note, and shall bear interest at the rate of 0% per annum.

The Project Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk and shall be a fully registered instrument without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Project Note shall cease to be such officer before the delivery of the Project Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Project Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

The City reserves the right to prepay principal of the Project Note in whole or in part on any date prior to the Maturity Date, as defined in the Project Note, at a prepayment price equal to the principal amount thereof prepaid.

The Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the City kept for such purpose, after which no transfer shall be valid unless made on said records by the City Clerk, and then only upon a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City shall maintain as confidential the record of identity of owners of the Project Note, as provided by Section 22.7 of the Code of Iowa.

Section 3. The Project Note shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF IOWA  
CEDAR COUNTY  
CITY OF TIPTON

SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT ANTICIPATION PROJECT NOTE  
(IFA INTERIM LOAN AND DISBURSEMENT AGREEMENT)

No. 1	MAXIMUM PRINCIPAL AMOUNT: \$435,000
INTEREST RATE	PROJECT NOTE DATE
0%	December 21, 2018

This Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the “Project Note”) is issued to the Iowa Finance Authority (the “Lender”) by the City of Tipton, Iowa (the “City”), as of the Project Note Date. The Lender shall loan to the City an interim amount not to exceed \$435,000.

The City has adopted a resolution (the “Resolution”) authorizing and approving this Project Note pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa, 2017, as amended, and providing for the issuance and securing the payment of this Project Note, and reference is made to the Resolution for a more complete statement as to the source of payment of this Project Note and the rights of the owners of this Project Note. This Project Note, together with any additional obligations as may be hereafter issued and outstanding from time to time under the conditions set forth in the Resolution, shall be payable solely and only from the proceeds (the “Loan Proceeds”) of an authorized Loan and Disbursement Agreement and the corresponding future issuance of Sewer Revenue Bonds, a sufficient portion of which have been appropriated to the payment hereof.

The proceeds of this Project Note shall be used for the purposes set forth in the Resolution and shall be made available to the City in the form of one or more periodic disbursements.

This Project Note shall be executed and delivered to the Lender in evidence of the City’s obligation to repay the amounts payable hereunder and shall bear interest at 0%. This Project Note shall be payable as to principal in full on the Maturity Date (hereinafter defined) and in the total aggregate amount drawn by the City pursuant to this Project Note, shall be subject to prepayment in whole or in part on any date at a prepayment price equal to the principal amount hereof prepaid, and shall contain such other terms and provisions as provided in the Resolution.

This Project Note is payable as to principal three years from the Project Note Date (the “Maturity Date”). If the City enters into a Loan and Disbursement Agreement with the Lender pursuant to the Iowa Water Pollution Control Works and Drinking Water Facilities Financing Program by the Maturity Date, the Lender may provide for the repayment in full of this Project Note pursuant to the terms of such Loan and Disbursement Agreement and the resolution authorizing the Loan and Disbursement Agreement.

This Project Note is executed pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of the statute.

In the event of any inconsistency or conflict between the terms and conditions of the Resolution and this Project Note, the parties acknowledge and agree that the terms of this Project Note shall take precedence over any such terms of the Resolution.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the issuance of this Project Note does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Tipton, Iowa has caused this Project Note to be executed by its Mayor and attested by its City Clerk all as of the Project Note Date.

CITY OF TIPTON, IOWA

By: DO NOT SIGN  
Mayor

Attest:

DO NOT SIGN  
City Clerk

IOWA FINANCE AUTHORITY

By: \_\_\_\_\_  
Executive Director

Section 4. The Project Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the Project Note proceeds.

Section 5. The Loan Proceeds are hereby appropriated to the payment of the Project Note and may also be appropriated to the payment of other obligations issued to pay costs of the Project.

At its sole discretion, the City Council may appropriate to the payment of the Project Note proceeds to be received from state or federal grants and/or income or revenues from sources to be received and expended for the Project during the period of Project construction.

The Project Note is a limited obligation of the City payable solely and only from the Loan Proceeds and shall not constitute a general obligation of the City, nor shall it be payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the Loan Proceeds to be sufficient for the payment in whole or in part of the Project Note.

Section 6. Upon a breach or default of a term of the Project Note or any Parity Obligations and this resolution, a proceeding may be brought in law or in equity by suit, action or mandamus to enforce and compel performance of the duties required under the terms of this resolution and Section 76.13 of the Code of Iowa.

Section 7. The City reserves the right to issue additional obligations (the "Parity Obligations") payable from the Loan Proceeds, and ranking on a parity with, the Project Note. The Project Note or any Parity Obligations shall not be entitled to priority or preference one over the other in the application of the Loan Proceeds regardless of the time or times of the issuance of such Project Note or Parity Obligations, it being the intention of the City that there shall be no priority among the Project Note or Parity Obligations, regardless of the fact that they may have been actually issued and delivered at different times.

Section 8. The provisions of this resolution shall constitute a contract between the City and the owners of the Project Note and Parity Obligations as may from time to time be outstanding, and after the issuance of the Project Note, no change, variation or alteration of any kind of the provisions of this resolution shall be made without prior consent of the Lender which will adversely affect the owners of the Project Note or Parity Obligations until the Project Note and Parity Obligations and the interest thereon shall have been paid in full.

Section 9. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 10. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 11. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved December 3, 2018.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

••••

On motion and vote, the meeting adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**ATTESTATION CERTIFICATE:**

STATE OF IOWA  
CEDAR COUNTY  
CITY OF TIPTON

SS:

I, the undersigned, do hereby certify that I have in my possession or have access to the complete corporate records of the aforesaid City and of its City Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain Sewer Revenue Loan and Disbursement Agreement (the "Agreement") and of a certain \$435,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) (the "Project Note") and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no objections were filed in my office and no objections of any kind were made to the matter of entering into the Agreement or issuing such Project Note at the time and place set for hearing thereon, and that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement or to issue the Project Note.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
City Clerk



This Project Note is executed pursuant to the provisions of Sections 76.13 and 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of the statute.

In the event of any inconsistency or conflict between the terms and conditions of the Resolution and this Project Note, the parties acknowledge and agree that the terms of this Project Note shall take precedence over any such terms of the Resolution.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the issuance of this Project Note does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Tipton, Iowa has caused this Project Note to be executed by its Mayor and attested by its City Clerk all as of the Project Note Date.

CITY OF TIPTON, IOWA

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

IOWA FINANCE AUTHORITY

By: \_\_\_\_\_  
Executive Director

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE SUBMITTAL OF AN APPLICATION FOR A STATE OF IOWA "CATAYLIST GRANT" FOR THE HARDACRE THEATER PROJECT

WHEREAS, the Iowa Economic Development Authority (IEDA) administers the Community Catalyst Building Remediation Program which "assists communities with the redevelopment, rehabilitation or deconstruction of buildings to stimulate economic growth or reinvestment in the community" by providing grants of up to \$100,000; and

WHEREAS, the City of Tipton has a special interest in the renovation and redevelopment of the Hardacre Theater as a community attraction and an economic anchor in its downtown; and

WHEREAS, in order to jumpstart its redevelopment and provide additional funding, the City has amended its urban renewal plan to designate the Hardacre Theater as a special TIF project with funding that could be used in concert with a Catalyst Grant.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby authorize the submittal of an application to the IEDA's Catalyst Grant Program.

PASSED AND APPROVED this 3<sup>rd</sup> day of December 2018.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution \_\_\_\_\_ which was passed by the Tipton City Council this 3<sup>rd</sup> day of December 2018.

\_\_\_\_\_  
Amy Lenz, City Clerk

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	Council meeting of December 3, 2018.
<b>AGENDA ITEM:</b>	Discussion and possible action authorizing the use of a limited amount of DRIP funds for the Hardacre Theater Project.
<b>ACTION:</b>	Motion to approve or table.

**SYNOPSIS**

As you'll recall, the Council approved a revised urban renewal plan (TIF) at your Nov 19 Council meeting. One of the projects that the new plan identified was the Hardacre Theater. This was identified as a special DRIP project that could provide up to \$200,000 in financial assistance.

Ultimately, any funds used toward the \$200,000 limit could be combined into an internal loan from City funds that would be reimbursed over time by using TIF.

It should also be noted that TIF is not intended for operating expenses such as paying utility bills. Rather, TIF should be used toward the building's renovation.

The resolution that the City considered in the previous agenda item was for a \$100,000 Catalyst Grant for the building's renovation. Our application is for the "building envelope": roof, tuckpointing, and window/door replacement.

The restoration of the Hardacre Theater has been a community goal for several years, but there's been little visible activity toward this goal. If awarded, a Catalyst Grant plus City match would go a long way toward securing the "building envelope." And, hopefully, this activity will inspire others to pledge funds to other aspects of the project.

**The request here is to authorize the incremental use of up to \$5000—if the Council is comfortable with this initial amount. This would give the City Staff the ability to incur charges related to the building's renovation.**

As of now, we're only looking to use the first \$1000. This is necessary to pay for architectural services needed to submit our Catalyst Grant application.

To be clear, the City doesn't own the Hardacre building. It is still owned by a nonprofit board with new members. But the Catalyst Grant's guidelines require the City to be the grant applicant and assist with the project. And, the City's use of a potential internal loan and reimbursement through TIF shows proof of a significant City match to the State's grant.

Thanks.

**REPREPARED BY:** BW

**DATE PREPARED:** November 30, 2018

AGENDA ITEM: *IS*

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>12/03/2018</b>
<b>AGENDA ITEM:</b>	<b>Discussion and Possible Approval concerning hydronic system Repairs at the Tipton Fire Station</b>
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:** The in-floor heat to the vehicle bays in the fire station is not currently working. AAA Mechanical is proposing to make several system repairs and improvements to the boiler system that serves the in-floor heat.

AAA Mechanical is addressing several items to protect the longevity of the boiler systems. They are addressed as Phase 1-4 in the attached quote. While the proposal is broken down into phases each one is important to protect the boilers, make the boilers operate more efficiently, and prevent future failures.

Phase 1 Quote - \$3,185.00  
Phase 2 Quote - \$7,925.00  
Phase 3 Quote - \$1,020.00  
Phase 4 Quote - \$7,200.00

**Total all phases= \$19,330.00**

**PREPARED BY:** Sean Paustian/Melissa Armstrong

**DATE PREPARED:** 11/26/18



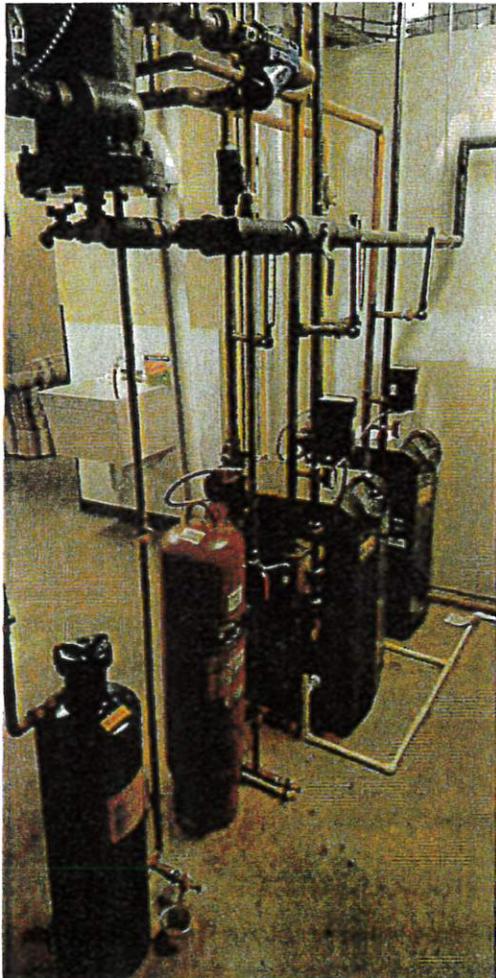
**AAA MECHANICAL CONTRACTORS INC.**

PLUMBING | HEATING | AIR CONDITIONING | REFRIGERATION  
P.O. Box 805 | Iowa City, IA 52244  
ph. 319-351-1843 | fax 319-351-0747  
www.aaamech.com



# Tipton Fire Department – Hydronic System Repairs Proposal

## Repair Hydronic System Serving In-Floor Heat



**Project/ Proposal:**  
Repair Hydronic System Pumps  
Filter Hydronic System & Evaluate  
Maintenance Boilers  
Repipe Boiler Injection Loop and Pumps

**Proposal to:**  
Tipton Fire Department

**Date:**  
November 21, 2018

**Attention:**  
Sean Paustian



**AAA MECHANICAL CONTRACTORS INC.**

PLUMBING | HEATING | AIR CONDITIONING | REFRIGERATION  
P.O. Box 805 | Iowa City, IA 52244  
ph. 319-351-1843 | fax 319-351-0747  
www.aaamech.com



**Project: Repair Hydronic System Serving In-Floor Heat**

**Proposal to: Tipton Fire Department      Attn: Sean Paustian**

**Quote: 19-21-1      Date: November 21 2018**

-----  
We are pleased to submit the following proposal for the above installation, subject to all State and Federal laws, now in effect.

AAA Mechanical is proposing to make several system repairs and improvements to the Hydronic System serving the in-floor heat for the vehicle bays.

**Phase #1 – Repair Two System Pumps**

The system pumps for this hydronic system have bad shaft seals. These need to be replaced. One pump also needs to have the impeller and motor replaced.

**INCLUDED:**

- Mechanical labor
- Pump motor
- Pump impeller & bolt
- Pump volute gasket
- Two shaft seals

**EXCLUDED:**

- Any other items or labor not listed above
- Taxes

**OUR PRICE:**

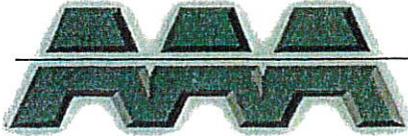
- Quoted Price: ..... \$ 3,185.00

Please contact us if you have any questions.

Respectfully submitted,  
Christopher Shakespeare  
Service Manager

Approved By: \_\_\_\_\_  
Date: \_\_\_\_\_ PO: \_\_\_\_\_

The prices above will be honored for 60 days unless noted. Material lead time may vary. All labor is quoted at regular time rates.



**AAA MECHANICAL CONTRACTORS INC.**

PLUMBING | HEATING | AIR CONDITIONING | REFRIGERATION  
P.O. Box 805 | Iowa City, IA 52244  
ph. 319-351-1843 | fax 319-351-0747  
www.aaamech.com



**Project: Repair Hydronic System Serving In-Floor Heat**

**Proposal to:** Tipton Fire Department      **Attn:** Sean Paustian  
**Quote:** 19-21-2      **Date:** November 21 2018

-----  
We are pleased to submit the following proposal for the above installation, subject to all State and Federal laws, now in effect.

AAA Mechanical is proposing to make several system repairs and improvements to the Hydronic System serving the in-floor heat for the vehicle bays.

Phase #2 – Clean out hydronic system and evaluate

The system needs to be flushed and filtered to get as much debris out of the piping prior to being chemically treated. We are proposing to flush out the piping as best as possible. We would then install a system water filter. This filter would need to be replaced periodically for a few weeks. Once the water quality has been cleaned up we can start a chemical treatment program.

**INCLUDED:**

- Mechanical labor
- Commercial filter housing for 200 gpm
- Various filters from 50 micron to 1 micron
- Pipe, valves, and fittings to plumb in the new filter

**EXCLUDED:**

- Any other items or labor not listed above
- Taxes
- Chemical treatment – this will need to be evaluated prior to being quoted

**OUR PRICE:**

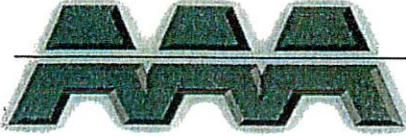
- Quoted Price: ..... \$ 7,925.00

Please contact us if you have any questions.

Respectfully submitted,  
Christopher Shakespeare  
Service Manager

Approved By: \_\_\_\_\_  
Date: \_\_\_\_\_ PO: \_\_\_\_\_

The prices above will be honored for 60 days unless noted. Material lead time may vary. All labor is quoted at regular time rates.



**AAA MECHANICAL CONTRACTORS INC.**

PLUMBING | HEATING | AIR CONDITIONING | REFRIGERATION  
P.O. Box 805 | Iowa City, IA 52244  
ph. 319-351-1843 | fax 319-351-0747  
www.aaamech.com



**Project: Repair Hydronic System Serving In-Floor Heat**

**Proposal to: Tipton Fire Department      Attn: Sean Paustian**

**Quote: 19-21-3      Date: November 21 2018**

-----  
We are pleased to submit the following proposal for the above installation, subject to all State and Federal laws, now in effect.

AAA Mechanical is proposing to make several system repairs and improvements to the Hydronic System serving the in-floor heat for the vehicle bays.

Phase #3 – Maintenance Boilers

These boilers need to be serviced at least once per season. Twice is preferred.

**INCLUDED:**

- Mechanical labor
- Flame rod
- Ignition probe

**EXCLUDED:**

- Any other items or labor not listed above
- Taxes

**OUR PRICE:**

- Quoted Price: ..... \$ 1,020.00

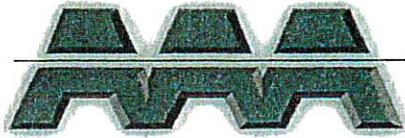
**Please contact us if you have any questions.**

**Respectfully submitted,  
Christopher Shakespeare  
Service Manager**

**Approved By: \_\_\_\_\_**

**Date: \_\_\_\_\_ PO: \_\_\_\_\_**

The prices above will be honored for 60 days unless noted. Material lead time may vary. All labor is quoted at regular time rates.



**AAA MECHANICAL CONTRACTORS INC.**

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ph. 319-351-1843 | fax 319-351-0747  
www.aaamech.com



**Project: Repair Hydronic System Serving In-Floor Heat**

**Proposal to:** Tipton Fire Department      **Attn:** Sean Paustian

**Quote:** 19-21-4      **Date:** November 21 2018

-----  
We are pleased to submit the following proposal for the above installation, subject to all State and Federal laws, now in effect.

AAA Mechanical is proposing to make several system repairs and improvements to the Hydronic System serving the in-floor heat for the vehicle bays.

**Phase #4 - Modify hydronic piping per manufacture specifications**

The system needs to be piped as specified by the manufacture. There are several piping issues that need to be resolved to prolong the boilers life and prevent boiler failures. These items include adding a correctly sized boiler injection loop, properly sizing the hydronic main, piping system pump suction and discharges to allow for proper flow prior to common header piping.

\*\*\* By the OEM manual the piping header appears to be under sized. We will upsize the piping as much as possible in the area around the boilers. See attached piping document \*\*\*

**INCLUDED:**

- Mechanical labor
- Pipe, valves, and fittings for hydronic system
- Hangers and misc materials

**EXCLUDED:**

- Any other items or labor not listed above
- Taxes

**OUR PRICE:**

- Quoted Price: ..... \$ 7,200.00

**Please contact us if you have any questions.**

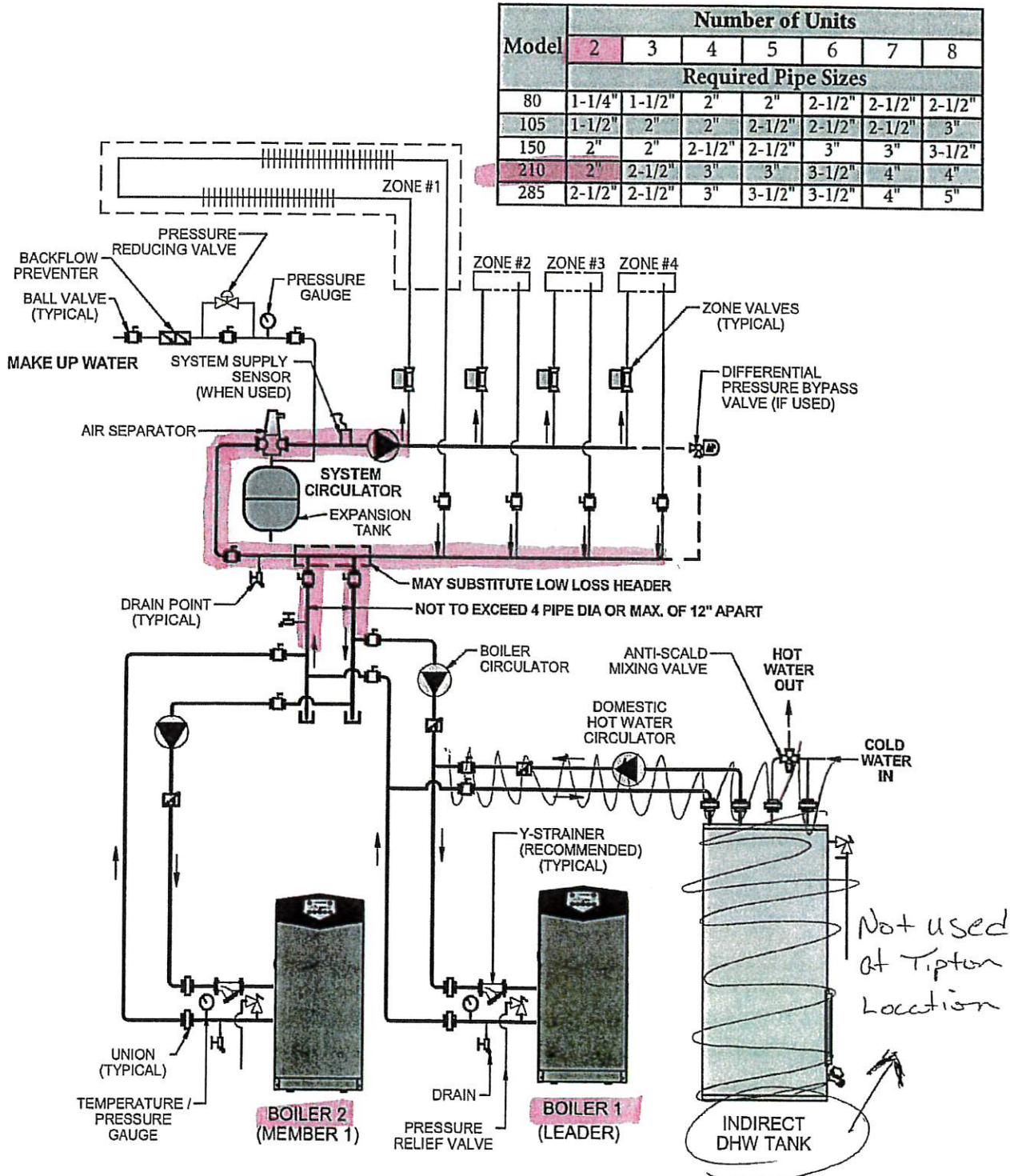
Respectfully submitted,  
Christopher Shakespeare  
Service Manager

Approved By: \_\_\_\_\_  
Date: \_\_\_\_\_ PO: \_\_\_\_\_

The prices above will be honored for 60 days unless noted. Material lead time may vary. All labor is quoted at regular time rates.

## 6 Hydronic piping (continued)

Figure 6-7 Multiple Boilers Zoned with Valves


**NOTICE**

Please note that these illustrations are meant to show system piping concept only, the installer is responsible for all equipment and detailing required by local codes.

AGENDA ITEM *IL*

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** December 3<sup>rd</sup>, 2018  
**AGENDA ITEM:** Approval for materials listed below  
**ACTION:** Motion to Approve

**SYNOPSIS:** This is for purchasing wire for stock, we like to have this around in case of an emergency on one of our underground feeders in subdivisions and in many other places. I would recommend the Okonite cable as the price per foot is the lowest.

**RESCO**

KERITE	2.42 PER FOOT	7750 FEET	\$19,965.00	1 TO 2 WEEKS
PRYSMIAN	2.20 PER FOOT	7750 FEET	\$18,150.00	1 TO 2 WEEKS

**FLETCHER REINHARDT**

*NO BID*

**TERRY-DURIN COMPANY**

<b>OKONITE</b>	<b>1.96 PER FOOT</b>	<b>7500 FEET</b>	<b>\$14,700.00</b>	<b>3 TO 4 WEEKS</b>
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<b>IRBY</b>	2.13 PER FOOT	7500 FEET	\$15,975.00	10 TO 12 WEEKS
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**BUDGET ITEM:** BUDGETED

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Approval Needed

**ATTACHMENTS:** Quotes as received are attached

**PREPARED BY:** Floyd Taber

**DATE PREPARED:** November, 27<sup>th</sup> 2018



Rural Electric Supply Cooperative

QUOTE ORDER

Order #

734956-00

Quote Date

PO #

Page #

11/21/18

11/21/18 PRYSMIAN

1

Bill To TIPTON, CITY OF  
407 LYNN STREET  
Cust # TIPTON, IA 52772  
28533

Correspondence To Resco  
PO BOX 44430  
MADISON, WI 53744-4430

Ship To TIPTON, CITY OF  
200 WEST 4th  
TIPTON, IA 52772

Instructions

Currency

Ship Point

Via

Shipped

Terms

Resco - Ankeny

Common Carr

.05% 15 N 30

Ln #	Product And Description	Quantity Ordered	Qty UM	Unit Price	Amount (Net)
	ALL DELIVERIES MUST MAKE A DELIVERY APPOINTMENT NO DELIVERIES BETWEEN 12:00-1:00PM CONTACT NUMBERS: FLOYD - 563-886-4110 JIM - 563-886-4009 JON - 563-886-4677 CITY HALL - 563-886-6187				
1	09120470PRYSMIAN MV 1/0SOLAL 15K 220 EPR 3RSJKT16/14 PTUP 2750 Vendor Prod: 20127239 LEAD TIME = RESCO STOCK, SUBJECT TO PRIOR SALE FREIGHT PREPAID AND ALLOWED QUOTE VALID FOR ORDER BY 11/30/18 THANK YOU, JESSE	8250	foot	2.20	18150.00

1	Lines Total	Qty Shipped Total	8250	Total	18150.00
				Taxes	1270.50
				Order Total	19420.50



**QUOTE ORDER**

Order #

734957-00

Quote Date	PO #	Page #
11/21/18	11/21/18 KERITE	1

**Bill To** TIPTON, CITY OF  
 407 LYNN STREET  
 TIPTON, IA 52772  
 Cust # 28533

**Correspondence To** Resco  
 PO BOX 44430  
 MADISON, WI 53744-4430

**Ship To** TIPTON, CITY OF  
 200 WEST 4th  
 TIPTON, IA 52772

**Instructions**

**Currency**

**Ship Point** Resco - Ankeny  
**Via** Common Carr

**Shipped**  
**Terms** .05% 15 N 30

Ln #	Product And Description	Quantity Ordered	Qty UM	Unit Price	Amount (Net)
1	ALL DELIVERIES MUST MAKE A DELIVERY APPOINTMENT NO DELIVERIES BETWEEN 12:00-1:00PM CONTACT NUMBERS: FLOYD - 563-886-4110 JIM - 563-886-4009 JON - 563-886-4677 CITY HALL - 563-886-6187 09120470KERITE MV 1/OSOLAL 15K 220 EPR 3RSJKT16/14 PTUP 2750 Vendor Prod: 111S15-C1200-0002 LEAD TIME = RESCO STOCK, SUBJECT TO PRIOR SALE FREIGHT PREPAID AND ALLOWED QUOTE VALID FOR ORDER BY 11/30/18 THANK YOU, JESSE	8250	foot	2.42	19965.00

1	Lines Total	Qty Shipped Total	8250	Total	19965.00
				Taxes	1397.55
				Order Total	21362.55



*Rural Electric Supply Cooperative*

Dear RESCO Member:

As you evaluate the accompanying quotation for 2018 Medium Voltage Underground cable needs, RESCO asks that you please take the following information into consideration.

In 2017 RESCO distributed **\$5,063,320** to our members in the form of a patronage allocation refund, of which 20% was in the form of cash and 80% was in the form of capital credits. This patronage allocation refund represented approximately **4.0%** of the purchase price paid for the material that our Members purchased in 2016.

In addition, RESCO has returned **\$54,172,643** in patronage refunds over the past 10-years which equates to an average of **4.3%** of all material purchased by our members over this period. During the same 10-year time-period, RESCO has returned over **\$25.1 million** in **cash** to our Members. This includes the cash portion of our yearly patronage allocation refund and the retirement of our previously issued capital credits.

RESCO believes this is valuable information for our members to be aware of and to take in to consideration when evaluating which distributor and manufacturer brings the best overall value to our members.

Cooperatively Yours,

**Rural Electric Supply Cooperative**  
**"RESCO"**



## General Information/Terms and Conditions

### Price Policy

- A.
  - 1. All prices and terms are subject to change without notice.
  - 2. All prices are subject to correction of clerical errors.
  - 3. Prices in proposals are for acceptance in 30 days unless otherwise stated.
  - 4. Prices are for shipments of standard package quantities, unless otherwise stated.
- B. All direct shipments from a manufacturer directly to the purchaser are subject to the following conditions:
  - 1. The terms and conditions of sale in effect by the manufacturer are in effect for quotation and/or orders where shipment is to be made or is made directly to the Purchaser.
  - 2. If the Purchaser requires a delay in shipment to facilitate site preparation, transportation, unloading or any other reason, through no fault of the manufacturer or Resco, any extra costs incurred by Resco are to be billed to the Purchaser.

### INITIAL ORDER

New customers, unless satisfactorily rated by the commercial agencies, should supply credit references. This will avoid unnecessary delay in shipment. All new customers shall furnish a completed and signed credit application and also furnish a sales tax exemption certificate.

### C.O.D. SHIPMENTS

To avoid delay in processing initial orders, customers may specify shipment C.O.D. via freight truck, UPS, or Parcel Post.

### CATALOG ACCURACY

While every effort has been made to assure the accuracy of the Resco catalog, we do not guarantee its accuracy and will not be liable or responsible for damage, loss or liability as a result of damage to any property or injury or death of any person arising out of the use of the catalog. Standard package quantities, shipping weights and any other information contained in the catalog, supersede all previous listings, are not guaranteed, and are subject to change without notice.

### TRANSPORTATION

- A. Shipments from stock.  
Delivery is F.O.B. shipping point (Resco warehouse) with freight by the most economical means prepaid and allowed.
- B. Direct shipments from a manufacturer to the Purchaser.  
Whenever shipments made directly to the Purchaser from our material supplier include charges for freight, handling, small order, broken package, etc., these charges will be passed on to the Purchaser. The Purchaser's invoice will include the above charge or charges as a separate charge.

### DELIVERY

Delivery dates are our best estimates from sources available to us on the approximate delivery, and are not a guarantee of a specified date or dates. When approval of drawings or other factors contribute to a delay, the date of shipment shall be extended for a like period of time. All orders are subject to the acceptance of our general office.

### CLAIMS

All packing is done with great care and we cannot be held responsible for loss or damage to material in transit. Claims for loss or damage should be made to the transportation company immediately upon receipt of the shipment. If we are promptly notified, we will lend all possible assistance in securing satisfactory adjustment. Claims for discrepancies, unless made within five days after receipt of material, will not be considered.

### TERMS

Terms are net thirty days from the invoice date to established customers. Cash discounts will be allowed in accordance with the amounts and conditions shown on each invoice. It is our policy to invoice for each shipment, not as buyers' orders are completed, and all orders are accepted on this condition. Resco reserves the right to charge an annual 18% interest rate on amounts more than 10 days past due.

### RETURN MATERIAL

Credit will not be allowed on merchandise returned without our consent. If permission is granted to return merchandise that was correctly shipped as ordered, it should be understood that it is to be returned in original cartons, in good order, that the freight is prepaid to our warehouse and that a restocking charge may be necessary. Our own mistakes will be corrected most willingly and promptly.

### CANCELLATION

Items for shipment from our stock may be cancelled providing no work has been performed to fill the order. If work on shipment has been performed, a cancellation charge of ten percent (10%) will be made to recover handling costs plus applicable transportation costs.

### TAXES

The amount of any tax, which the seller shall be required to pay for the Purchaser, shall be added to the invoice and paid by the Purchaser.

### LIMITED WARRANTY

Merchandise offered for sale by us is warranted only to the actual extent of the original manufacturer's warranty. We make no express or implied warranties, whether of merchantability or fitness or for any particular use, or otherwise (except as to title) other than those expressly set forth above, and in no event do we assume, nor shall we be liable for consequential or special damages, or for installation adjustment or modification expenses whether direct or indirect. No waiver alteration or modification of the foregoing conditions shall be valid unless made in writing and signed by an executive officer of Resco.

### DISCLAIMER

Application information is to be used as a reference guide only, not necessarily recommended by manufacturer or Resco. Applications may vary with utilities particular application and operation practices.

AGENDA ITEM: *17*

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>12/03/18</b>
<b>AGENDA ITEM:</b>	<b>FY 19-20 Proposed Budget Schedule</b>
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:** Attached is the proposed FY 19-20 Budget Schedule. Additional explanations will be provided during the council meeting.

**BUDGET ITEM:** Not Applicable

**RESPONSIBLE DEPARTMENT:** Administration

**MAYOR/COUNCIL ACTION:** Consideration, motion and roll call vote to approve, table or deny

**ATTACHMENTS:** FY 19-20 Proposed Budget Schedule Calendar & Timeline

**PREPARED BY:** Melissa

**DATE PREPARED:** November 27, 2018

## FY 19-20 Proposed Budget Schedule

S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	
<b>JANUARY</b>							<b>FEBRUARY</b>						<b>MARCH</b>								
		X	2	3	4	5						1	2							1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	
20	21	22	23	24	25	26	17	X	19	20	21	22	23	17	18	19	20	21	22	23	
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	
														31							

The highlighted dates are the proposed council meetings.

**January 7<sup>th</sup> & 21<sup>st</sup>** – Regular Council Meeting

**February 4<sup>th</sup>** – Regular Council Meeting

**February 6<sup>th</sup>** – Special Work Session: Department heads present proposed FY 19-20 budgets

**February 20<sup>th</sup>** - The council sets the budget public hearing & the preliminary FY 19-20 budget

**February 27<sup>th</sup>** - We would publish the public hearing notice, 13 days prior to the hearing. (State publication requirement is; no less than 10, no more than 20 days prior to the public hearing date.)

**March 11<sup>th</sup>** - The public hearing would be held.

**March 15<sup>th</sup>** - The state budget certification deadline.

\*The X denotes the holidays.

**AGENDA ITEM 18**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	December 3, 2018
<b>AGENDA ITEM:</b>	Garbage Exemption – 317 West 10 <sup>th</sup> Street
<b>ACTION:</b>	Motion and roll call vote to approve, amend, table or deny the request.

**SYNOPSIS:** Dan Kessler with Grasshopper Lawn Care is requesting a garbage exemption for 317 West 10<sup>th</sup> Street

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion and roll call vote to approve, amend, table or deny the request.

**ATTACHMENTS:** Garbage Exemption Request

**PREPARED BY:** Amy Lenz

**DATE PREPARED:** 11/29/2018

RECEIVED NOV 19 2018



***Grasshopper Lawn Care & All Star Turf***

*PO Box 22*

*Tipton, IA 52772*

To whom it concerns:

Grasshopper Lawn Care and All Star Turf occupy multiple builds in the same vicinity:

Addresses: 317 W. 10<sup>th</sup> and 401 W. 10<sup>th</sup> St. in Tipton, IA

We currently have a dumpster through the city of Tipton at the 401. W. 10<sup>th</sup> St. location and we are being charged for garbage pickup for 317 W. 10<sup>th</sup> location.

Please consider taking my garbage charge off asap for the 317 W. 10<sup>th</sup> location, for we don't need two trash locations for our business.

Thanks,

A handwritten signature in red ink that reads "D. KESSLER".

Dan Kessler

Owener

563-889-2635