

## City of Tipton, Iowa

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772  
**Date/Time:** Wednesday, February 20, 2019, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Tuesday, February 19, 2019 (Front door of City Hall & City Website)

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<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Leanne Boots	<b>Council At Large:</b>	Pam Spear
<b>Council Ward #1:</b>	Ross Leeper	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

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**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Agenda Additions/Agenda Approval**

**E. Communications:**

1. Dionne Daedlow and Teresa Bohlmann of Cedar County Extension and Outreach: Report to the Council on how their 2018 summer camps went and how the money the City contributed helped kids attend camp that might not have been able to otherwise.

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – City Council Minutes, February 4, 2019
2. Approval – City Council Minutes, February 6, 2019
3. Approval – Treasurer’s and Investment Reports, January 2019
4. Approval – Cemetery Minutes, January 29, 2019
5. Approval – Airport Minutes, January 9, 2019
6. Approval – Airport Minutes, February 13, 2019
7. Approval – Liquor License, St. Mary’s Church
8. Approval – Claims List

**G. Public Hearing**

**H. Old Business**

1. Resolution No. 022019B: Resolution outlining the extent a former employee who is ineligible for re-hire may attend City or Departmental social functions.
2. Discussion and Possible Action Concerning the Hwy 38 project and the City committee's re-interview of IIW Engineering (update will be given at the February 20<sup>th</sup> meeting)
3. Resolution 022019C: Resolution setting the time and place for a public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget.

**I. New Business**

1. Resolution No. 022019A: Resolution setting a public hearing regarding the proposed plans, specifications, form of contract, and estimated cost of the "2019 Street Improvement Project-Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street-Division 2: West 4<sup>th</sup> Street-Division 3: Sycamore Street
2. Discussion and Possible Action Concerning "Electric Consulting Agreement" with Latham, Ervin, and Associates (regarding the City's share of the Louisa Generating Station).
3. Discussion and Possible Action Concerning Revolving Fund Loan Application, Secret Place Tattoo Studio, 301 Cedar Street, \$5,300.00
4. Discussion and Possible Action Concerning a DRIP Application, Tiffany's Tipton Bakery
5. Discussion and Possible Action Concerning One-Time Water and Sewer Bill Exemption, 1103 Tipton Avenue
6. Discussion and Possible Action Concerning 2018 Annual Police Department Report
7. Discussion and Possible Action Concerning a Proposal for Geotechnical Engineering Services (soil borings) by Terracon for the SAGR Project in the Estimated Range of \$7,650 - \$9,000

**J. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads
  - a. Director of Public Works Nash to let the council know that we need to purchase new totes.

**K. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

February 4, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Beck, Kepford, B. Brennan, Taber, Ratliff, Walsh, other visitors and the press.

**Agenda:**

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by McNeill, second by Spear to approve the consent agenda which includes the January 21<sup>st</sup> Council Meeting Minutes, January Development Director's Report, December 20<sup>th</sup> Library Minutes, December Library Director's Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

ARROW INTERNATIONAL INC	MEDICAL SUPPLIES	194.50
AUCA CHICAGO LOCKBOX	MATS	102.15
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	332.58
BUSINESS RADIO SALES AND S	5 RADIOS	4800.50
CINTAS CORPORATION	FIRST AID SUPPLIES	341.76
CINTAS LOC	UNIFORMS	615.67
ECIA	GRANT WRITING CONTRACT	1435.00
GARDEN & ASSOCIATES INC	2018-19 STREET PROJECTS	16475.34
H.D. CLINE COMPANY	SKID/SHOE	16.05
HACH COMPANY	FLOURIDE REAGENT	74.25
HASTY AWARDS	20 BB MEDALS	54.38
HAWKINS INC	CHEMICALS	737.65
INTEGRATED TECHNOLOGY PART	TECH SERVICES	472.50
IOWA ASSOCIATION OF	TESTING	290.00
IOWA DEPARTMENT OF REVENUE	STATEWIDE PROPERTY TAX	47.42
IOWA ONE CALL	LOCATES	10.80
IPAA	MEMBERSHIP FEE	100.00
KIRKWOOD COMMUNITY COLLEGE	BLS RENEWAL	7.00
KUNDE OUTDOOR EQUIPMENT	SPARK PLUG	13.16
L L PELLING CO INC	7.26 TN COLD MIX	798.60
LANDS' END BUSINESS OUTFIT	5 SHIRTS - MANDY @ FAC	142.90
LYNCH DALLAS PC	LEGAL SERVICES	1833.00
MIDWEST BREATHING AIR LLC	NFPA QUARTERLY AIR TEST	170.50
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	85.00
MIDWEST WHEEL COMPANIES	REPAIR PARTS #29	149.95
MISC. VENDOR	THE U OF I:SHIELD & TARGETS	185.00
MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
MMTG	JAN - JUNE DUES	551.00
NEOFUNDS	POSTAGE FOR METER	2000.00

POWER LINE SUPPLY	2 FR SWEATSHIRTS	325.28
PRAXAIR DISTRIBUTION INC	OXYGEN	47.99
QC ANALYTICAL SERVICES LLC	WATER TESTING FEES	76.00
STOREY KENWORTHY/MATT PARR	W2'S, 1099'S, ENVELOPES	214.44
STUART C IRBY CO	HARNESS	2715.53
TERRY DURIN COMPANY	7515' PRIMARY WIRE	14729.40
ULINE	SHELVING KIT	416.60
UNITED LABORATORIES	DISINFECTANT	263.44
WALMART COMMUNITY	OFFICE SUPPLIES	372.21
** TOTAL **		51450.60
FUND TOTALS		
001	GENERAL GOVERNMENT	7776.44
110	ROAD USE TAX FUND	16475.34
600	WATER OPERATING	1088.44
610	WASTEWATER/AKA SEWER REVE	85.00
630	ELECTRIC OPERATING	19264.67
640	GAS OPERATING	409.54
660	AIRPORT OPERATING	100.00
670	GARBAGE COLLECTION	24.75
810	CENTRAL GARAGE	807.95
835	ADMINISTRATIVE SERVICES	5418.47
	GRAND TOTAL	51450.60

PAYROLL EXPENSE FOR DECEMBER 2018

\$154,918.55

**Public Hearing:**

1. Public Hearing on James Kennedy Family Aquatic Center project plans, specifications, form of contract, and engineer's estimate.

Motion by Leeper, second by Boots to open the public hearing on James Kennedy Family Aquatic Center project plans, specifications, form of contract, and engineer's estimate, at 5:32 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Anderson, second by McNeill to close the public hearing at 5:35 p.m. Following the roll call vote the motion passed unanimously.

**Old Business:**

1. Resolution 020419A: Resolution approving the plans, specifications, form of contract, and estimated cost of the James Kennedy Family Aquatic Center renovation project.

Motion by Boots, second by Spear to approve Resolution 020419A, the resolution approving the plans, specifications, form of contract, and estimated cost of the James Kennedy Family Aquatic Center renovation project. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution 020419B: Resolution outlining the extent a former employee who is ineligible for re-hire may attend City or Departmental social functions.

Motion by Boots, second by Spear to table Resolution 020419B, and have City Manager Wagner address some questions with the City attorney. Following the roll call vote the motion passed unanimously.

2. Medicaid Iowa Total Care Agreement

Motion by Spear, second by McNeill to approve the Medicaid Iowa Total Care Agreement. Following the roll call vote the motion passed unanimously.

3. DRIP Reimbursement Request, \$7,500.00, 529 Cedar Street

Motion by Anderson, second by Boots to approve the DRIP reimbursement request in the amount of \$7,500.00 for 529 Cedar Street, to Stuart Clark. Following the roll call vote the motion passed unanimously.

4. Time Limit for the Communications section of the Council Agenda

Motion by Leeper, second by Boots to approve setting a time limit for the Communications section of the Council Agenda. Unscheduled communication will be allowed three minutes. Scheduled communication will be allowed five minutes. If the item is going to be more than five minutes than it will need to be added under New Business on the agenda. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Manager Wagner shared some information on the following items that may appear on the February 20<sup>th</sup> Council Agenda:

- a. Proposal of \$3,000.00 to \$4,000.00 from Phoenix Theater Consulting concerning the Hardacre.
- b. Proposal concerning the Louisa Transmission Facilities and City share (Latham and Associates found significant interest in the City's share).
- c. Resolution to set a public hearing for the 2019 Street Projects.
- d. Electrical project in downtown alley.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Leeper. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 5:58 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**Dec, 2018**

Property Taxes	20,943.15
Local Option Sales Tax	23,138.42
Licenses & Permits	675.00
Use of Money and Property	39,478.31
Intergovernmental	36,561.53
Charge for Services	708,364.03
Special Assessment	190.00
Miscellaneous	65,551.25
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$894,901.69</b>

February 6, 2019  
 Tipton Fire Station  
 301 Lynn Street  
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special work session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson, Spear and McNeill. Also present: Wagner, Armstrong, Lenz, Kepford, Beck, Spangler, Coppess, Taber, Ratliff, B. Brennan, Penrod, Paustian, K. Johnson, Smith, other visitors and the press.

**Agenda:**

Motion by Spear, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**New Business:**

1. FY 2019-2020 Budget

Finance Director Armstrong reviewed the budget highlights, and answered questions for the council. There was some discussion on department budgets that elevated five percent or above. Payroll amounts account for a two percent increase. Technology costs are increasing over the next two years due to having to update servers and multiple users who's computers will no longer be supported by the windows version they are on.

**FY 2019-2020 Budget Highlights**

**Property Tax Valuation**

Property Valuations - 2018-2019			Property Valuations - 2019-2020		
	With Gas & Electric	Without Gas & Electric		With Gas & Electric	Without Gas & Electric
Regular	112,508,047.00	111,081,411.00	Regular	116,424,856.00	115,135,345.00
Debt Service	118,868,922.00	117,442,286.00	Debt Service	123,017,336.00	121,727,825.00
Ag Land	497,585.00		Ag Land	420,427.00	

The increased in value generated an additional \$31,726 in property taxes this Fiscal Year which helped to fund the departments within the General fund that cannot generate enough revenue to offset their expenses.

**Tax Rate**

Our current tax rate is 13.71. The proposed tax rate for FY 19-20 is 14.17. The increased tax rate was due to the addition of GO Bond 2018 Street Projects as well as increased costs associated with liability, property, self-insurance & other employee benefits. The chart below shows an estimate of how much the city increased tax rate would add to a residential property.

Assessed Value	Rollback	FY 18-19 Tax Obligation (city only)	FY 19-20 Tax Obligation (city only)	Difference
\$ 100,000.00	55.62%	\$ 780.38	\$ 806.73	\$ 26.35
\$ 150,000.00	55.62%	\$ 1,170.56	\$ 1,210.09	\$ 39.53
\$ 200,000.00	55.62%	\$ 1,560.75	\$ 1,615.25	\$ 54.50

**Wage Calculations**

The presented wages for FY19-20 are based off a 2% increase from FY18-19 wages. This was to help the employees stay in line with previous increases as well as continue to stay at or above the grade mid-point on the Newport/Verisight scale.

Health benefits are currently estimated at a 6% increase. This is due to the unknown regarding our next plan. Blue Cross Blue Shield will not offer our current plan when we renew in May. We were advised by Benefits Solution/North Risk Partners to estimate a 6% increase to have enough in the budget to offset any increased costs. More will be known about this closer to our renewal period.

**Transfer Details**

The Department of Management has encouraged cities to have consistent transfer percentages across utility accounts. The FY19-20 budget includes a 7.0% PILOT (payment in lieu of taxes) from each of the utility accounts. These payments have been transferred into the general fund to help offset costs of debt service payments and other unfunded expenses.

**Reports of Mayor/Council/Manager/Department Heads:**

Water/Wastewater Operator reported that there is money in the budget for a small sewer lining project this summer. He proposed that the city transfer \$69,000.00 into wastewater. It is possible that some could be paid out of storm water as well. The council is in favor of the project.

Recreation Director Spangler stated he is waiting for the cost on spraying in the park.

Manager Wagner stated that a public hearing will be set for the preliminary budget at the February 20<sup>th</sup> council meeting.

Electric Superintendent Taber wanted to get a consensus from the council regarding the OP engine being scrapped in Durant. They would like the city to make an offer on the items they would like from it. Taber was given to go ahead.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by McNeill. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:21 p.m.

Mayor\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>001-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	2,727,512.00	1,845,723.27	2,930,601.19	215,637.40	1,496,748.00	1,433,853.19	51.07
TOTAL EXPENDITURES	<u>2,724,272.00</u>	<u>1,387,055.31</u>	<u>2,930,601.25</u>	<u>196,024.51</u>	<u>1,640,261.60</u>	<u>1,290,339.65</u>	<u>55.97</u>
REVENUES OVER/(UNDER) EXPENDITURES	3,240.00	458,667.96	( 0.06)	19,612.89	( 143,513.60)	143,513.54	9,333.33
<u>110-ROAD USE TAX FUND</u>							
TOTAL REVENUE	581,689.00	250,993.13	386,901.00	35,175.12	263,062.05	123,838.95	67.99
TOTAL EXPENDITURES	<u>581,689.00</u>	<u>281,054.08</u>	<u>386,901.00</u>	<u>61,183.22</u>	<u>546,908.90</u>	<u>( 160,007.90)</u>	<u>141.36</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 30,060.95)	0.00	( 26,008.10)	( 283,846.85)	283,846.85	0.00
<u>112-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	367,572.00	211,859.32	382,614.00	4,326.92	196,693.43	185,920.57	51.41
TOTAL EXPENDITURES	<u>367,572.00</u>	<u>367,572.00</u>	<u>382,614.00</u>	<u>31,884.50</u>	<u>191,307.00</u>	<u>191,307.00</u>	<u>50.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 155,712.68)	0.00	( 27,557.58)	5,386.43	( 5,386.43)	0.00
<u>119-Emergency Fund</u>							
TOTAL REVENUE	29,402.00	16,223.07	30,377.00	12,025.88	27,248.56	3,128.44	89.70
TOTAL EXPENDITURES	<u>29,402.00</u>	<u>29,401.96</u>	<u>30,377.00</u>	<u>2,531.42</u>	<u>17,719.90</u>	<u>12,657.10</u>	<u>58.33</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 13,178.89)	0.00	9,494.46	9,528.66	( 9,528.66)	0.00
<u>121-LOCAL OPTION TAX</u>							
TOTAL REVENUE	253,967.00	156,187.42	252,000.00	23,768.81	183,019.86	68,980.14	72.63
TOTAL EXPENDITURES	<u>253,967.00</u>	<u>238,063.04</u>	<u>252,000.00</u>	<u>21,000.00</u>	<u>147,000.00</u>	<u>105,000.00</u>	<u>58.33</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 81,875.62)	0.00	2,768.81	36,019.86	( 36,019.86)	0.00
<u>125-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	205,332.00	120,280.25	190,705.00	0.00	97,422.96	93,282.04	51.09
TOTAL EXPENDITURES	<u>205,332.00</u>	<u>176,945.59</u>	<u>190,705.00</u>	<u>0.00</u>	<u>96,805.80</u>	<u>93,899.20</u>	<u>50.76</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 56,665.34)	0.00	0.00	617.16	( 617.16)	0.00
<u>160-ECONOMIC/INDUSTRIAL LEVEL</u>							
TOTAL REVENUE	34,409.00	24,226.37	18,000.00	1,056.84	7,975.89	10,024.11	44.31
TOTAL EXPENDITURES	<u>34,409.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>8,000.00</u>	<u>55.56</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	24,226.37	0.00	1,056.84	( 2,024.11)	2,024.11	0.00
<u>168-AQUATIC CENTER CAMPAIGN F</u>							
TOTAL REVENUE	13,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	<u>13,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>189-LIBRARY TRUST FUND</u>							
TOTAL REVENUE	1,800.00	124.14	500.00	25.13	230.47	269.53	46.09
TOTAL EXPENDITURES	<u>1,800.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	124.14	0.00	25.13	230.47	( 230.47)	0.00

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>190-P S SHARE FUND</u>							
TOTAL REVENUE	2,500.00	1,944.23	2,500.00	259.81	2,174.02	325.98	86.96
TOTAL EXPENDITURES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,944.23	0.00	259.81	2,174.02	( 2,174.02)	0.00
<u>192-FIRE ENTERPRISE TRUST</u>							
TOTAL REVENUE	90,616.00	59,837.90	87,671.00	13,848.21	52,425.68	35,245.32	59.80
TOTAL EXPENDITURES	90,616.00	66,422.08	87,671.00	5,193.16	36,352.20	51,318.80	41.46
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 6,584.18)	0.00	8,655.05	16,073.48	( 16,073.48)	0.00
<u>202-ELECTRIC REVENUE BONDS</u>							
TOTAL REVENUE	203,678.00	204,148.38	204,428.00	17,580.67	122,019.94	82,408.06	59.69
TOTAL EXPENDITURES	203,678.00	11,513.75	204,428.00	0.00	9,713.75	194,714.25	4.75
REVENUES OVER/(UNDER) EXPENDITURES	0.00	192,634.63	0.00	17,580.67	112,306.19	( 112,306.19)	0.00
<u>203-06 ELECTRIC SUBSTATION RE</u>							
TOTAL REVENUE	224,175.00	225,444.44	225,200.00	19,759.64	136,942.29	88,257.71	60.81
TOTAL EXPENDITURES	224,175.00	26,587.50	225,200.00	0.00	25,100.00	200,100.00	11.15
REVENUES OVER/(UNDER) EXPENDITURES	0.00	198,856.94	0.00	19,759.64	111,842.29	( 111,842.29)	0.00
<u>204-WATER REVENUE BOND RESERV</u>							
TOTAL REVENUE	146,938.00	147,578.82	144,757.00	12,589.68	87,240.04	57,516.96	60.27
TOTAL EXPENDITURES	146,938.00	3,218.75	144,757.00	0.00	2,378.75	142,378.25	1.64
REVENUES OVER/(UNDER) EXPENDITURES	0.00	144,360.07	0.00	12,589.68	84,861.29	( 84,861.29)	0.00
<u>205-GO FIRE TRUCK 2010</u>							
TOTAL REVENUE	41,422.00	41,463.61	37,318.00	3,149.75	21,900.97	15,417.03	58.69
TOTAL EXPENDITURES	41,422.00	1,609.14	37,318.00	0.00	1,177.84	36,140.16	3.16
REVENUES OVER/(UNDER) EXPENDITURES	0.00	39,854.47	0.00	3,149.75	20,723.13	( 20,723.13)	0.00
<u>206-1994 SE/WA DEBT SERV FUND</u>							
TOTAL REVENUE	0.00	2,232.76	0.00	6.60	29.93	( 29.93)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,232.76	0.00	6.60	29.93	( 29.93)	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	197,731.00	198,061.65	198,760.00	255.09	1,644.01	197,115.99	0.83
TOTAL EXPENDITURES	197,731.00	11,453.75	198,760.00	0.00	9,957.50	188,802.50	5.01
REVENUES OVER/(UNDER) EXPENDITURES	0.00	186,607.90	0.00	255.09	( 8,313.49)	8,313.49	0.00
<u>214-GO CP BONDS SERIES 2011A</u>							
TOTAL REVENUE	212,940.00	177,646.81	213,790.00	6,289.55	95,993.56	117,796.44	44.90
TOTAL EXPENDITURES	212,940.00	16,420.00	213,790.00	0.00	14,395.00	199,395.00	6.73
REVENUES OVER/(UNDER) EXPENDITURES	0.00	161,226.81	0.00	6,289.55	81,598.56	( 81,598.56)	0.00

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
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216-GO CP BONDS SERIES 2011B

TOTAL REVENUE	113,238.00	113,252.80	111,338.00	9,378.02	65,242.91	46,095.09	58.60
TOTAL EXPENDITURES	<u>113,238.00</u>	<u>6,568.75</u>	<u>111,338.00</u>	<u>0.00</u>	<u>5,668.75</u>	<u>105,669.25</u>	<u>5.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	106,684.05	0.00	9,378.02	59,574.16 (	59,574.16)	0.00

218-GO CP BONDS SERIES 2011C

TOTAL REVENUE	278,299.00	276,738.88	262,440.00	22,223.22	161,225.08	101,214.92	61.43
TOTAL EXPENDITURES	<u>278,299.00</u>	<u>11,598.75</u>	<u>262,440.00</u>	<u>0.00</u>	<u>8,720.00</u>	<u>253,720.00</u>	<u>3.32</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	265,140.13	0.00	22,223.22	152,505.08 (	152,505.08)	0.00

220-GO BONDS 2013 DEBT SRVC

TOTAL REVENUE	118,718.00	113,709.78	92,728.00	7,810.85	54,333.87	38,394.13	58.59
TOTAL EXPENDITURES	<u>118,718.00</u>	<u>4,358.75</u>	<u>92,728.00</u>	<u>0.00</u>	<u>3,863.75</u>	<u>88,864.25</u>	<u>4.17</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	109,351.03	0.00	7,810.85	50,470.12 (	50,470.12)	0.00

222-GO BOND 2015 DEBT SERVICE

TOTAL REVENUE	106,575.00	76,487.30	130,369.00	5,114.54	65,169.60	65,199.40	49.99
TOTAL EXPENDITURES	<u>106,575.00</u>	<u>10,787.50</u>	<u>130,369.00</u>	<u>0.00</u>	<u>9,937.50</u>	<u>120,431.50</u>	<u>7.62</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	65,699.80	0.00	5,114.54	55,232.10 (	55,232.10)	0.00

224-GO BOND DEBT SERVICE

TOTAL REVENUE	0.00	0.00	0.00	36.97	4,329.17 (	4,329.17)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,776.13 (</u>	<u>20,776.13)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	36.97 (	16,446.96)	16,446.96	0.00

300-GO ST IMPROVEMENT PROJECT

TOTAL REVENUE	0.00	0.00	0.00	71.68	713.68 (	713.68)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,394,337.79 (</u>	<u>1,394,337.79)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	71.68 (	1,393,624.11)	1,393,624.11	0.00

303-WASTEWATER PROJECT

TOTAL REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,587.47</u>	<u>5,587.47 (</u>	<u>5,587.47)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	5,587.47	5,587.47 (	5,587.47)	0.00

315-JKFAC CP

TOTAL REVENUE	747,755.00	2,667.32	217,482.00	866.31	5,570.04	211,911.96	2.56
TOTAL EXPENDITURES	<u>747,755.00</u>	<u>0.00</u>	<u>217,482.00</u>	<u>909.75</u>	<u>85,788.50</u>	<u>131,693.50</u>	<u>39.45</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,667.32	0.00 (	43.44) (	80,218.46)	80,218.46	0.00

500-CEMETERY TRUST FUND

TOTAL REVENUE	1,500.00	785.00	1,500.00	5.00	1,535.00 (	35.00)	102.33
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	785.00	0.00	5.00	1,535.00 (	1,535.00)	0.00

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>600-WATER OPERATING</u>							
TOTAL REVENUE	715,725.00	428,939.23	714,200.00	56,086.72	429,831.26	284,368.74	60.18
TOTAL EXPENDITURES	<u>715,725.00</u>	<u>479,358.36</u>	<u>714,200.00</u>	<u>48,558.11</u>	<u>358,761.12</u>	<u>355,438.88</u>	<u>50.23</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	( 50,419.13)	0.00	7,528.61	71,070.14	( 71,070.14)	0.00
<u>610-WASTEWATER/AKA SEWER REVE</u>							
TOTAL REVENUE	622,884.00	346,940.55	614,375.00	47,003.10	361,598.60	252,776.40	58.86
TOTAL EXPENDITURES	<u>622,884.00</u>	<u>435,350.93</u>	<u>614,375.00</u>	<u>53,058.19</u>	<u>272,135.86</u>	<u>342,239.14</u>	<u>44.29</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	( 88,410.38)	0.00	( 6,055.09)	89,462.74	( 89,462.74)	0.00
<u>630-ELECTRIC OPERATING</u>							
TOTAL REVENUE	4,175,481.00	2,289,320.61	4,375,371.68	370,317.07	2,772,223.00	1,603,148.68	63.36
TOTAL EXPENDITURES	<u>4,709,622.00</u>	<u>3,614,267.32</u>	<u>4,375,371.62</u>	<u>350,191.45</u>	<u>2,691,486.12</u>	<u>1,683,885.50</u>	<u>61.51</u>
REVENUES OVER/ (UNDER) EXPENDITURES	( 534,141.00)	( 1,324,946.71)	0.06	20,125.62	80,736.88	( 80,736.82)	1,466.67
<u>631-ELECTRIC DEVELOPMENT</u>							
TOTAL REVENUE	<u>0.00</u>	<u>36.68</u>	<u>0.00</u>	<u>14.47</u>	<u>89.31</u>	<u>( 89.31)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	36.68	0.00	14.47	89.31	( 89.31)	0.00
<u>632-ELECTRIC RENEWAL/REPLACEM</u>							
TOTAL REVENUE	<u>0.00</u>	<u>1,598.64</u>	<u>0.00</u>	<u>630.74</u>	<u>3,892.80</u>	<u>( 3,892.80)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,598.64	0.00	630.74	3,892.80	( 3,892.80)	0.00
<u>633-ELECTRIC RESERVE</u>							
TOTAL REVENUE	<u>0.00</u>	<u>1,432.90</u>	<u>0.00</u>	<u>456.85</u>	<u>3,522.05</u>	<u>( 3,522.05)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,432.90	0.00	456.85	3,522.05	( 3,522.05)	0.00
<u>634-ELECTRIC BOND/INT RESERVE</u>							
TOTAL REVENUE	<u>0.00</u>	<u>6,145.15</u>	<u>0.00</u>	<u>185.01</u>	<u>1,460.40</u>	<u>( 1,460.40)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	6,145.15	0.00	185.01	1,460.40	( 1,460.40)	0.00
<u>640-GAS OPERATING</u>							
TOTAL REVENUE	2,034,980.00	507,912.90	1,921,189.00	265,961.28	622,486.40	1,298,702.60	32.40
TOTAL EXPENDITURES	<u>2,034,980.00</u>	<u>772,088.60</u>	<u>1,921,188.85</u>	<u>237,388.81</u>	<u>935,932.47</u>	<u>985,256.38</u>	<u>48.72</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	( 264,175.70)	0.15	28,572.47	( 313,446.07)	313,446.22	4,046.67-
<u>641-GAS D.E.I.</u>							
TOTAL REVENUE	<u>0.00</u>	<u>43.65</u>	<u>0.00</u>	<u>8.92</u>	<u>76.18</u>	<u>( 76.18)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	43.65	0.00	8.92	76.18	( 76.18)	0.00
<u>642-GAS RESERVE</u>							
TOTAL REVENUE	<u>0.00</u>	<u>925.34</u>	<u>0.00</u>	<u>119.01</u>	<u>4,461.59</u>	<u>( 4,461.59)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	925.34	0.00	119.01	4,461.59	( 4,461.59)	0.00

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>660-AIRPORT OPERATING</u>							
TOTAL REVENUE	288,709.00	44,507.52	56,703.35	164,448.07	193,602.82	( 136,899.47)	341.43
TOTAL EXPENDITURES	<u>288,709.00</u>	<u>38,613.80</u>	<u>56,703.00</u>	<u>7,695.27</u>	<u>53,116.78</u>	<u>3,586.22</u>	<u>93.68</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,893.72	0.35	156,752.80	140,486.04	( 140,485.69)	8,868.57
<u>670-GARBAGE COLLECTION</u>							
TOTAL REVENUE	532,734.00	303,791.58	535,075.00	24,902.15	290,744.70	244,330.30	54.34
TOTAL EXPENDITURES	<u>532,734.00</u>	<u>321,215.17</u>	<u>535,075.00</u>	<u>39,566.20</u>	<u>339,847.83</u>	<u>195,227.17</u>	<u>63.51</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 17,423.59)	0.00	( 14,664.05)	( 49,103.13)	49,103.13	0.00
<u>740-STORM WATER</u>							
TOTAL REVENUE	338,055.00	294,223.31	103,200.00	8,732.30	61,688.54	41,511.46	59.78
TOTAL EXPENDITURES	<u>338,055.00</u>	<u>219,168.36</u>	<u>103,200.00</u>	<u>1,919.12</u>	<u>30,971.98</u>	<u>72,228.02</u>	<u>30.01</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	75,054.95	0.00	6,813.18	30,716.56	( 30,716.56)	0.00
<u>750-CEMETERY ENTERPRISE</u>							
TOTAL REVENUE	0.00	217.57	0.00	20.00	20.00	( 20.00)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>71.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	146.07	0.00	20.00	20.00	( 20.00)	0.00
<u>310-CENTRAL GARAGE</u>							
TOTAL REVENUE	612,323.00	171,899.23	465,289.23	25,707.60	195,091.49	270,197.74	41.93
TOTAL EXPENDITURES	<u>612,323.00</u>	<u>298,276.94</u>	<u>465,289.00</u>	<u>16,705.70</u>	<u>148,233.10</u>	<u>317,055.90</u>	<u>31.86</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 126,377.71)	0.23	9,001.90	46,858.39	( 46,858.16)	3,213.04
<u>320-PSF HEALTH INSURANCE</u>							
TOTAL REVENUE	85,771.00	50,193.32	103,135.00	5,627.84	36,518.14	66,616.86	35.41
TOTAL EXPENDITURES	<u>85,771.00</u>	<u>50,676.57</u>	<u>103,135.00</u>	<u>3,976.21</u>	<u>39,045.67</u>	<u>64,089.33</u>	<u>37.86</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 483.25)	0.00	1,651.63	( 2,527.53)	2,527.53	0.00
<u>330-CITY RESERVE FUND</u>							
TOTAL REVENUE	500.00	227.39	0.00	0.00	228.30	( 228.30)	0.00
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	227.39	0.00	0.00	228.30	( 228.30)	0.00
<u>335-ADMINISTRATIVE SERVICES</u>							
TOTAL REVENUE	346,883.00	183,770.80	353,618.00	16,790.38	181,604.55	172,013.45	51.36
TOTAL EXPENDITURES	<u>346,883.00</u>	<u>166,750.57</u>	<u>353,618.00</u>	<u>18,854.87</u>	<u>202,260.65</u>	<u>151,357.35</u>	<u>57.20</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	17,020.23	0.00	( 2,064.49)	( 20,656.10)	20,656.10	0.00
<u>360-PAYROLL ACCOUNT</u>							

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2019

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>950-ELECTRIC METER DEPOSITS</u>							
TOTAL REVENUE	15,000.00	4,501.79	15,000.00	675.00	6,216.12	8,783.88	41.44
TOTAL EXPENDITURES	<u>15,000.00</u>	<u>6,035.00</u>	<u>15,000.00</u>	<u>1,060.00</u>	<u>5,100.00</u>	<u>9,900.00</u>	<u>34.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	1,533.21)	0.00 (	385.00)	1,116.12 (	1,116.12)	0.00
<u>951-WATER METER DEPOSITS</u>							
TOTAL REVENUE	6,000.00	1,144.58	5,000.00	246.99	2,695.11	2,304.89	53.90
TOTAL EXPENDITURES	<u>6,000.00</u>	<u>2,005.00</u>	<u>5,000.00</u>	<u>270.00</u>	<u>1,975.00</u>	<u>3,025.00</u>	<u>39.50</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	860.42)	0.00 (	23.01)	720.11 (	720.11)	0.00
<u>952-GAS METER DEPOSITS</u>							
TOTAL REVENUE	9,100.00	1,738.98	9,100.00	447.19	4,003.55	5,096.45	44.00
TOTAL EXPENDITURES	<u>9,100.00</u>	<u>3,615.00</u>	<u>9,100.00</u>	<u>250.00</u>	<u>2,880.00</u>	<u>6,220.00</u>	<u>31.65</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	1,876.02)	0.00	197.19	1,123.55 (	1,123.55)	0.00
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GRAND TOTAL REVENUES	16,484,913.00	8,907,128.37	15,398,235.45	1,405,229.85	8,328,533.39	7,069,702.06	54.09
GRAND TOTAL EXPENDITURES	<u>17,015,814.00</u>	<u>9,058,123.82</u>	<u>15,398,234.72</u>	<u>1,098,220.49</u>	<u>9,359,917.24</u>	<u>6,038,317.48</u>	<u>60.79</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 530,901.00 (	150,995.45)	0.73	307,009.36 (	1,031,383.85)	1,031,384.58	5,458.90-

\*\*\* END OF REPORT \*\*\*

CITY OF TIPTON  
 FUND BALANCE REPORT  
 AS OF: JANUARY 31ST, 2019

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	564,294.69CR	1,496,748.00CR	1,640,261.60	420,781.09CR
110-ROAD USE TAX FUND	801,058.28CR	263,062.05CR	546,908.90	517,211.43CR
112-TRUST AND AGENCY FUND	37,749.70CR	196,693.43CR	191,307.00	43,136.13CR
119-Emergency Fund	106.49	27,248.56CR	17,719.90	9,422.17CR
121-LOCAL OPTION TAX	346,697.55CR	183,019.86CR	147,000.00	382,717.41CR
125-TIF SPECIAL REVENUE FUND	55,060.39CR	97,422.96CR	96,805.80	55,677.55CR
160-ECONOMIC/INDUSTRIAL DEVEL	656,773.85CR	7,975.89CR	10,000.00	654,749.74CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	8,623.31CR	230.47CR	0.00	8,853.78CR
190-P S SHARE FUND	28,067.74CR	2,174.02CR	0.00	30,241.76CR
192-FIRE ENTERPRISE TRUST	31,302.54CR	52,425.68CR	36,352.20	47,376.02CR
202-ELECTRIC REVENUE BONDS	218,576.44CR	122,019.94CR	9,713.75	330,882.63CR
203-06 ELECTRIC SUBSTATION RE	491,022.22CR	136,942.29CR	25,100.00	602,864.51CR
204-WATER REVENUE BOND RESERV	234,849.90CR	87,240.04CR	2,378.75	319,711.19CR
205-GO FIRE TRUCK 2010	3,513.21CR	21,900.97CR	1,177.84	24,236.34CR
206-1994 SE/WA DEBT SERV FUND	3,975.45CR	29.93CR	0.00	4,005.38CR
208-WW/SEWER REVENUE BOND SIN	163,182.71CR	1,644.01CR	9,957.50	154,869.22CR
210-GO ST IMPROVEMENT NOTES	8,181.02CR	0.00	0.00	8,181.02CR
212-03 GO ST IMPROVE NOTES	14,227.63CR	0.00	0.00	14,227.63CR
214-GO CP BONDS SERIES 2011A	11,933.42CR	95,993.56CR	14,395.00	93,531.98CR
216-GO CP BONDS SERIES 2011B	1,049.68CR	65,242.91CR	5,668.75	60,623.84CR
218-GO CP BONDS SERIES 2011C	61,945.82CR	161,225.08CR	8,720.00	214,450.90CR
220-GO BONDS 2013 DEBT SRVC	236.71CR	54,333.87CR	3,863.75	50,706.83CR
222-GO BOND 2015 DEBT SERVICE	87,203.73CR	65,169.60CR	9,937.50	142,435.83CR
224-GO BOND DEBT SERVICE	300.00	4,329.17CR	20,776.13	16,746.96
300-GO ST IMPROVEMENT PROJECT	1,394,408.11CR	713.68CR	1,394,337.79	784.00CR
303-WASTEWATER PROJECT	0.00	5,587.47CR	0.00	5,587.47CR
307-STREETScape PROJECT	42,621.03CR	0.00	0.00	42,621.03CR
315-JKFAC CP	606,178.48CR	5,570.04CR	85,788.50	525,960.02CR
500-CEMETERY TRUST FUND	103,070.00CR	1,535.00CR	0.00	104,605.00CR
600-WATER OPERATING	254,552.06CR	429,831.26CR	358,761.12	325,622.20CR
610-WASTEWATER/AKA SEWER REVE	116,549.80CR	361,598.60CR	272,135.86	206,012.54CR
630-ELECTRIC OPERATING	1,433,211.49CR	2,772,223.00CR	2,691,486.12	1,513,948.37CR
631-ELECTRIC DEVELOPMENT	8,695.06CR	89.31CR	0.00	8,784.37CR
632-ELECTRIC RENEWAL/REPLACEM	379,043.30CR	3,892.80CR	0.00	382,936.10CR
633-ELECTRIC RESERVE	413,090.89CR	3,522.05CR	0.00	416,612.94CR
634-ELECTRIC BOND/INT RESERVE	269,165.52CR	1,460.40CR	0.00	270,625.92CR
640-GAS OPERATING	88,730.56CR	622,486.40CR	935,932.47	224,715.51
641-GAS D.E.I.	15,892.93CR	76.18CR	0.00	15,969.11CR
642-GAS RESERVE	476,720.00CR	4,461.59CR	0.00	481,181.59CR
660-AIRPORT OPERATING	165,073.58	193,602.82CR	53,116.78	24,587.54
670-GARBAGE COLLECTION	81,361.67CR	290,744.70CR	339,847.83	32,258.54CR
740-STORM WATER	79,285.99CR	61,688.54CR	30,971.98	110,002.55CR
750-CEMETERY ENTERPRISE	29,790.69	20.00CR	0.00	29,770.69
810-CENTRAL GARAGE	300,869.40CR	195,091.49CR	148,233.10	347,727.79CR

CITY OF TIPTON  
FUND BALANCE REPORT  
AS OF: JANUARY 31ST, 2019

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
820-PSF HEALTH INSURANCE	83,794.52CR	36,518.14CR	39,045.67	81,266.99CR
830-CITY RESERVE FUND	86,585.10CR	228.30CR	0.00	86,813.40CR
835-ADMINISTRATIVE SERVICES	9,869.75CR	181,604.55CR	202,260.65	10,786.35
860-PAYROLL ACCOUNT	1,300.19CR	0.00	0.00	1,300.19CR
950-ELECTRIC METER DEPOSITS	8,703.30CR	6,216.12CR	5,100.00	9,819.42CR
951-WATER METER DEPOSITS	487.24CR	2,695.11CR	1,975.00	1,207.35CR
952-GAS METER DEPOSITS	6,279.64CR	4,003.55CR	2,880.00	7,403.19CR
GRAND TOTAL FUND BALANCE	9,318,442.14CR	8,328,533.39CR	9,359,917.24	8,287,058.29CR

\*\*\* END OF REPORT \*\*\*

City of Tipton  
MTD Treasurers Report  
As of January 31, 2019

Ending Cash Bal	6,681,884.36
O/S Deposits	-4,929.87
O/S Checks	93,847.51
Bank Balance	6,770,802.00

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVESTMENTS	BALANCE WITH INVESTMENTS
001-GENERAL GOVERNMENT	495,381.52	245,637.40	0	188,617.96	5,429.73	572,830.69	183,951.08	711,781.77
110-ROAD USE TAX FUND	413,219.53	35,175.12	0	61,283.22	0	387,211.43	130,000.00	517,211.43
112-TRUST AND AGENCY FUND	70,693.71	4,326.92	0	31,884.50	0	43,136.13	0	43,136.13
119-Emergency Fund	-72.29	12,025.88	0	2,531.42	0	9,422.17	0	9,422.17
121-LOCAL OPTION TAX	379,948.60	23,768.81	0	21,000.00	0	382,717.41	0	382,717.41
125-TIF SPECIAL REVENUE FUND	-22,967.28	0	0	0	0	-22,967.28	78,644.83	55,677.55
160-ECONOMIC/INDUSTRIAL DEVEL	640,585.76	1,056.84	0	0	0	641,642.60	13,107.14	654,749.74
168-AQUATIC CENTER, CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12
189-LIBRARY TRUST FUND	8,828.65	25.13	0	0	0	8,853.78	0	8,853.78
190-P SHARE FUND	29,981.95	259.81	0	0	0	30,241.76	0	30,241.76
192-FIRE ENTERPRISE TRUST	38,720.97	13,848.21	0	5,193.16	0	47,376.02	0	47,376.02
202-ELECTRIC REVENUE BONDS	313,301.96	17,580.67	0	0	0	330,882.63	0	330,882.63
203-06 ELECTRIC SUBSTATION RE	583,104.87	19,759.64	0	0	0	602,864.51	0	602,864.51
204-WATER REVENUE BOND RESERV	307,121.51	12,589.68	0	0	0	319,711.19	0	319,711.19
205-GO FIRE TRUCK 2010	21,086.59	3,149.75	0	0	0	24,236.34	0	24,236.34
206-1994 SE/WA DEBT SERV FUND	3,998.78	6.6	0	0	0	4,005.38	0	4,005.38
208-WW/SEWER REVENUE BOND SIN	154,614.13	255.09	0	0	0	154,869.22	0	154,869.22
210-GO ST IMPROVEMENT NOTES	8,181.02	0	0	0	0	8,181.02	0	8,181.02
212-03 GO ST IMPROVE NOTES	14,227.63	0	0	0	0	14,227.63	0	14,227.63
214-GO CP BONDS SERIES 2011A	87,242.43	6,289.55	0	0	0	93,531.98	0	93,531.98
216-GO CP BONDS SERIES 2011B	51,245.82	9,378.02	0	0	0	60,623.84	0	60,623.84
218-GO CP BONDS SERIES 2011C	192,227.68	22,232.22	0	0	0	214,459.90	0	214,459.90
220-GO BONDS 2013 DEBT SRVC	42,895.98	7,810.85	0	0	0	50,706.83	0	50,706.83
222-GO BOND 2015 DEBT SERVICE	137,321.29	5,134.54	0	0	0	142,455.83	0	142,455.83
224-GO BOND DEBT SERVICE	-16,783.93	36.97	0	0	0	-16,746.96	0	-16,746.96
300-GO ST IMPROVEMENT PROJECT	712.32	71.68	0	0	0	784	0	784
303-WASTEWATER PROJECT	0	5,587.47	0	0	0	5,587.47	0	5,587.47
307-STREETSCAPE PROJECT	42,737.11	0	0	0	0	42,737.11	0	42,737.11
315-JKFAV CP	526,003.46	866.31	0	909.75	0	525,960.02	0	525,960.02
500-CEMETERY TRUST FUND	4,600.00	5	0	0	0	4,605.00	100,000.00	104,605.00
600-WATER OPERATING	318,035.62	56,086.72	0	48,558.11	0	325,564.23	0	325,564.23
610-WASTEWATER/AKA SEWER REVE	-2,245.85	47,003.10	0	53,058.19	0	-8,300.94	214,257.25	205,956.31
630-ELECTRIC OPERATING	1,165,859.97	370,317.07	325	350,191.45	0	1,185,660.59	325,280.85	1,510,941.44
631-ELECTRIC DEVELOPMENT	8,769.90	14.47	0	0	0	8,784.37	0	8,784.37
632-ELECTRIC RENEWAL/REPLACEM	382,305.36	630.74	0	0	0	382,936.10	0	382,936.10
633-ELECTRIC RESERVE	276,909.05	456.85	0	0	0	277,365.90	139,247.04	416,612.94
634-ELECTRIC BOND/INT RESERVE	112,138.46	185.01	0	0	0	112,323.47	158,302.45	270,625.92
640-GAS OPERATING	-253,492.96	265,961.28	0	237,388.81	0	-224,920.69	0	-224,920.69
641-GAS D.E.I.	5,407.82	8.92	0	0	0	5,416.74	10,552.37	15,969.11
642-GAS RESERVE	72,134.13	119.01	0	0	0	72,253.14	408,928.45	481,181.59
660-AIRPORT OPERATING	-181,401.34	164,448.07	0	7,695.27	0	-24,648.54	0	-24,648.54
670-GARBAGE COLLECTION	46,915.29	24,902.15	0	39,566.20	0	32,251.24	0	32,251.24
740-STORM WATER	103,189.37	8,732.30	0	1,919.12	0	110,002.55	0	110,002.55
750-CEMETERY ENTERPRISE	-29,790.69	20	0	0	0	-29,770.69	0	-29,770.69
810-CENTRAL GARAGE	337,256.89	25,707.60	0	16,705.70	0	346,258.79	0	346,258.79
820-PSF HEALTH INSURANCE	79,615.36	5,627.84	0	3,976.21	0	81,266.99	0	81,266.99
830-CITY RESERVE FUND	-27,254.34	0	0	0	0	-27,254.34	114,067.74	86,813.40
835-ADMINISTRATIVE SERVICES	-13,262.86	16,790.38	0	18,854.87	0	-15,327.35	0	-15,327.35
860-PAYROLL ACCOUNT	-1,305.48	0	0	0	0	-1,305.48	0	-1,305.48
950-ELECTRIC METER DEPOSITS	-347.95	675	0	1,060.00	0	770	10,552.37	9,819.42
951-WATER METER DEPOSITS	1,230.36	246.99	0	0	0	1,207.35	0	1,207.35
952-GAS METER DEPOSITS	7,206.00	447.19	0	250	0	7,403.19	0	7,403.19
GRAND TOTAL	6,362,363.72	1,405,229.85	325	1,090,813.94	5,429.73	6,681,884.36	1,886,891.57	8,568,775.93





Tipton Masonic Cemetery board Meeting

January 29, 2019

Brian Wagner called the meeting order at 9:00 AM in City Hall meeting room. Those present were Board members Les Boots, Pam Spear, Maureen Peck. Also present Steve Nash, Konnie Daufeldt, Melissa Armstrong, and Brian Wagner.

Agenda was approved by motion from Spear.

- Discussion of feelings about our current contractor included mention of at least two complaints about stones that were moved over the summer. It was felt that the movement was more likely caused by weather than mower. Improvement was also noted with grave site opening/closing with the addition of Eric Storjohann.
- Wording for the upcoming bid was discussed. Currently it calls for grass to be cut to 4", wondered if it should be changed to mowing no less than 3" and not to allow grass to exceed 5", another suggestion was that it read "maintained as lawns".
- All other departments were asked if they wanted to put out bids for mowing, but only Electric Department wanted this. Wagner discussed including the electric bid for area around main-street bicycle green as well as TFD area across from Electric department as an alternative bid when Cemetery bid was issued.
- Further concerns were raised about wording that would permit the city to accept bids from other than the lowest bidder, if the lowest bidder were an entity that the city was not familiar with their equipment/abilities to do the work.
- It was also determined that a 3 year contract was what the board wished to offer. This was to allow a bidder to be able to financially warrant purchase of specific equipment to do the job.
- It was asked that the bids be ready to have the contract at the March 11, 2019 council meeting for approval, with the contract being for mid March 2019, 2020, 2021.
- Additional business regarded the addition of a bunker for dirt and residual to be placed in the vicinity of Pearson's business, where a light is available, on Cemetery property.
- Daufeldt also addressed concerns with the on-line map of the cemetery needing to be updated due to inconsistencies with graves appearing to be in road ways and walkways. It is hoped that this summer work will continue on locating graves, and helping to provide additional bearings that will permit the company providing the online mapping to have a more accurate product.
- Spear moved that the meeting be adjourned, with second from Peck.

Submitted by Secretary,  
Maureen Peck

## **Tipton Airport Committee Meeting**

January 9, 2019-6:05 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Scott Pearson, Rick Sawyer, Mike and Jamie Meyer.. Pam.Spear and Leann Boots were present as council, Brian Wagner as a guest..

Meeting agenda was read and approved with a motion by Rick and a second by Jamie.

No Unscheduled business

The AIP was discussed. The CIP was passed by the City Council

### Manager's Report

- 1) Fuel sales for December were 269.96 gallons for a gross sales of \$1,268.83 and a net of \$193.37  
2,000 gallons were delivered December 28<sup>th</sup>..
- 2) Max spoke with Mike Maxtedt (Washington Airport) and Mike Rowe (IPAA) about the credit card machine.  
Neither had any cheaper alternatives. We will continue to research other alternatives.

Meeting adjourned at 6:35 PM with a motion by Scott and a second by Jamie.

Respectfully submitted by Scott Pearson.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

## **Tipton Airport Committee Meeting**

February 13, 2019-6:03 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Scott Pearson, Rick Sawyer, Jim Rolhf and Jamie Meyer.. Leann Boots was present as council, Brian Wagner as a guest..

Meeting agenda and minutes were read and approved with a motion by Rick and a second by Jamie.

No Unscheduled business

The AIP and CIP were discussed. Max and Brian Wagner had a conference call with Scott Tenar, Jeff Dietering, Kyle Sonnehein (Dallas-Lynch) and Amy Walters

### **Manager's Report**

- 1) Fuel sales for January were 320 gallons for a gross sales of \$1,489.32 and a net of \$393.70  
2,000 gallons were delivered December 28<sup>th</sup>..
- 2) Airport Conference is April 16-18 in Souix City

Meeting adorned at 6:25 PM with a motion by Scott and a second by Jamie.

Respectfully submitted by Scott Pearson.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

**Amy Lenz**

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**From:** Licensing@iowaABD.com  
**Sent:** Tuesday, February 5, 2019 1:33 AM  
**To:** Amy Lenz  
**Cc:** Licensing@iowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
	Submitted to Local Authority	ST MARYS CHURCH (209 Mulberry St Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-0083	ACCESS SYSTEMS LEASING									
I 24147800		COPIER AGREEMENT	AP		R	2/14/2019		1,255.48	1,255.48CR	
		G/L ACCOUNT						1,255.48		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					1,255.48	COPIER AGREEMENT		
				REG. CHECK				1,255.48	1,255.48CR	0.00
								1,255.48	0.00	
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01-0143	AUGA CHICAGO LOCKBOX									
I 1877110504		MATS	AP		R	3/16/2019		102.15	102.15CR	
		G/L ACCOUNT						102.15		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					102.15	MATS		
				REG. CHECK				102.15	102.15CR	0.00
								102.15	0.00	
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01-0253	BOUND TREE MEDICAL LLC									
I 83099491		MEDICAL SUPPLIES	AP		R	2/14/2019		443.99	443.99CR	
		G/L ACCOUNT						443.99		
	001 5-160-2-65070	OPERATING SUPPLIES					443.99	MEDICAL SUPPLIES		
				REG. CHECK				443.99	443.99CR	0.00
								443.99	0.00	
-----										
01-0410	CEDAR COUNTY CO-OP									
C 18278		FUEL DISCOUNT	AP		R	2/14/2019		19.37CR	19.37	
		G/L ACCOUNT						19.37CR		
	810 5-899-2-65075	FUEL					19.37CR	FUEL DISCOUNT		
I 0119CCC		932 GL FUEL	AP		R	3/16/2019		2,149.66	2,149.66CR	
		G/L ACCOUNT						2,149.66		
	810 5-899-2-65075	FUEL					2,149.66	932 GL FUEL		
I 535121		7299 GL DSL FUEL	AP		R	3/16/2019		15,276.81	15,276.81CR	
		G/L ACCOUNT						15,276.81		
	630 5-821-2-65075	FUEL					15,276.81	7299 GL DSL FUEL		
I 9467		133 GL FUEL	AP		R	3/16/2019		378.86	378.86CR	
		G/L ACCOUNT						378.86		
	630 5-821-2-65075	FUEL					378.86	133 GL FUEL		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
								17,785.96	17,785.96CR	0.00
REG. CHECK								17,785.96	0.00	
-----										
01-0430	CEDAR COUNTY ENGINEER									
I 0119AMB		27.90 GL DSL	AP		R	3/16/2019		75.89	75.89CR	
		G/L ACCOUNT						75.89		
		810 5-899-2-65075	FUEL					75.89	27.90 GL DSL	
I 0119FIRE		59.20 GL DSL	AP		R	3/16/2019		161.02	161.02CR	
		G/L ACCOUNT						161.02		
		810 5-899-2-65075	FUEL					161.02	59.20 GL DSL	
I 0119PW		1164.5 GL DSL	AP		R	3/16/2019		3,167.44	3,167.44CR	
		G/L ACCOUNT						3,167.44		
		810 5-899-2-65075	FUEL					3,167.44	1164.5 GL DSL	
REG. CHECK								3,404.35	3,404.35CR	0.00
								3,404.35	0.00	
-----										
01-0461	CEDAR COUNTY SOLID WASTE									
I 0119CCTS		TRANSFER FEES	AP		R	3/16/2019		2,764.00	2,764.00CR	
		G/L ACCOUNT						2,764.00		
		670 5-840-2-64850	TRANSFER FEES					2,764.00	TRANSFER FEES	
REG. CHECK								2,764.00	2,764.00CR	0.00
								2,764.00	0.00	
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01-0577	CHUCK PAUL TRUCKING LLC									
I 3232		HAUL ROAD SALT	AP		R	2/15/2019		287.44	287.44CR	
		G/L ACCOUNT						287.44		
		110 5-250-2-65070	OPERATING SUPPLIES					287.44	DELIVER ROAD SALT	
REG. CHECK								287.44	287.44CR	0.00
								287.44	0.00	
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01-0580	CINTAS LOC									
I 23M137320		UNIFORMS	AP		R	2/15/2019		79.11	79.11CR	
		G/L ACCOUNT						79.11		
		670 5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	600	5-810-2-64350						7.64	UNIFORMS	
	001	5-210-2-64350						47.49	UNIFORMS	
	810	5-899-2-64350						8.04	UNIFORMS	
	001	5-299-2-64350						7.69	UNIFORMS	
I 342100158		UNIFORMS, SHOP TOWELS, MATS AP			R	2/14/2019		385.57	385.57CR	
		G/L ACCOUNT						385.57		
	630	5-820-2-64350						294.16	UNIFORMS, SHOP TOWELS, MATS	
	640	5-825-2-64350						44.47	UNIFORMS, SHOP TOWELS, MATS	
	630	5-820-2-65070						46.94	UNIFORMS, SHOP TOWELS, MATS	
I 342102243		UNIFORMS, SHOP TOWELS, MATS AP			R	2/14/2019		180.64	180.64CR	
		G/L ACCOUNT						180.64		
	630	5-820-2-64350						89.23	UNIFORMS, SHOP TOWELS, MATS	
	640	5-825-2-64350						44.47	UNIFORMS, SHOP TOWELS, MATS	
	630	5-820-2-65070						46.94	UNIFORMS, SHOP TOWELS, MATS	
								645.32	645.32CR	0.00
								645.32	0.00	
-----										
01-0587	CLARENCE LOWDEN SUN-NEWS &									
I 0119CLSNA		FAC SCHEDULE	AP		R	3/16/2019		183.00	183.00CR	
		G/L ACCOUNT						183.00		
	001	5-465-2-64020		ADVERTISING				183.00	FAC SCHEDULE	
								183.00	183.00CR	0.00
								183.00	0.00	
-----										
01-0697	CUSTOM BUILDERS INC									
I 84505		UPS CHARGES	AP		R	3/16/2019		96.47	96.47CR	
		G/L ACCOUNT						96.47		
	610	5-815-2-65080		POSTAGE/SHIPPING				74.59	UPS CHARGES	
	001	5-465-2-65080		POSTAGE/SHIPPING				21.88	UPS CHARGES	
								96.47	96.47CR	0.00
								96.47	0.00	
-----										
01-1076	D & R PEST CONTROL									
I 23799		PEST CONTROL	AP		R	3/16/2019		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001	5-150-2-63100		BUILDING MAINTENANCE & REPAIR				25.00	PEST CONTROL	
I 23801		PEST CONTROL	AP		R	3/16/2019		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630	5-821-2-63100		BUILDING MAINTENANCE & REPAIR				31.03	PEST CONTROL	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 23802		PEST CONTROL G/L ACCOUNT 630 5-821-2-63100	AP		R	3/16/2019		29.96 29.96	29.96CR	
		BUILDING MAINTENANCE & REPAIR					29.96	PEST CONTROL		
I 23803		PEST CONTROL G/L ACCOUNT 001 5-650-2-63100	AP		R	3/16/2019		35.00 35.00	35.00CR	
		BUILDING MAINTENANCE & REPAIR					35.00	PEST CONTROL		
I 23811		PEST CONTROL G/L ACCOUNT 001 5-465-2-63100	AP		R	3/16/2019		45.00 45.00	45.00CR	
		BUILDING MAINTENANCE & REPAIR					45.00	PEST CONTROL		
I 23836		PEST CONTROL G/L ACCOUNT 001 5-160-2-63100	AP		R	3/16/2019		25.00 25.00	25.00CR	
		BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		
		REG. CHECK					190.99		190.99CR	0.00
							190.99		0.00	

01-0860 EASTERN IOWA LIGHT & POWER

I 0119EL		EAST LAGOON G/L ACCOUNT 610 5-816-2-63710	AP		R	3/16/2019		1,050.69 1,050.69	1,050.69CR	
		UTILITIES					1,050.69	EAST LAGOON		
I 0119FL		FLAG LIGHT G/L ACCOUNT 001 5-280-2-63710	AP		R	3/16/2019		10.22 10.22	10.22CR	
		UTILITIES					10.22	FLAG LIGHT		
I 0119SL		SECURITY LIGHT G/L ACCOUNT 001 5-280-2-63710	AP		R	3/16/2019		20.44 20.44	20.44CR	
		UTILITIES					20.44	SECURITY LIGHT		
		REG. CHECK					1,081.35		1,081.35CR	0.00
							1,081.35		0.00	

01-0965 FAMILY FOODS

I 010719FF		MISC SUPPLIES G/L ACCOUNT 001 5-160-2-65980	AP		R	3/16/2019		25.88 25.88	25.88CR	
		MISCELLANEOUS					25.88	MISC SUPPLIES		
I 0119FF		MISC SUPPLIES G/L ACCOUNT 001 5-150-2-65980	AP		R	3/16/2019		223.53 223.53	223.53CR	
		MISCELLANEOUS					102.77	MISC SUPPLIES		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
		001 5-160-2-65980	MISCELLANEOUS					102.78	MISC SUPPLIES	
		630 5-820-2-65980	MISCELLANEOUS					17.98	MISC SUPPLIES	
I 1218FF		OPERATING SUPPLIES	AP		R	3/16/2019		1.76	1.76CR	
		G/L ACCOUNT						1.76		
		600 5-810-2-65070	OPERATING SUPPLIES					1.76	OPERATING SUPPLIES	
			REG. CHECK					251.17	251.17CR	0.00
								251.17	0.00	
-----										
01-0983		FELD FIRE								
I 0342903		2 FIRE HELMETS	AP		R	3/16/2019		534.00	534.00CR	
		G/L ACCOUNT						534.00		
		001 5-150-3-67270	OTHER CAPITAL EQUIPMENT					534.00	2 FIRE HELMETS	
			REG. CHECK					534.00	534.00CR	0.00
								534.00	0.00	
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01-1020		FLETCHER-REINHARDT CO.								
I S1191962.001		METER SUPPLIES	AP		R	3/16/2019		347.96	347.96CR	
		G/L ACCOUNT						347.96		
		630 5-820-2-65300	METERS					347.96	METER SUPPLIES	
			REG. CHECK					347.96	347.96CR	0.00
								347.96	0.00	
-----										
01-1051		FRIENDS OF THE ANIMALS								
I 020219		1 CAT, 1 DOG	AP		R	3/16/2019		125.00	125.00CR	
		G/L ACCOUNT						125.00		
		001 5-110-2-64910	CONTRACT SERVICES					125.00	1 CAT, 1 DOG	
			REG. CHECK					125.00	125.00CR	0.00
								125.00	0.00	
-----										
01-1115		H & H AUTO								
I 38480		TIRE REPAIR #12	AP		R	3/17/2019		15.00	15.00CR	
		G/L ACCOUNT						15.00		
		810 5-899-2-63323	TIRE REPAIR					15.00	TIRE REPAIR #12	
			REG. CHECK					15.00	15.00CR	0.00
								15.00	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-1172	HAWKINS INC									
I 4439265		CHEMICALS	AP		R	2/14/2019		447.64	447.64CR	
		G/L ACCOUNT						447.64		
		600 5-810-2-65010	CHEMICALS				447.64	CHEMICALS		
				REG. CHECK				447.64	447.64CR	0.00
								447.64	0.00	
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01-1133	HBK ENGINEERING LLC									
I 64689		AQUATIC CENTER	AP		R	2/14/2019		167.48	167.48CR	
		G/L ACCOUNT						167.48		
		315 5-776-2-64070	ENGINEERING				167.48	AQUATIC CENTER		
				REG. CHECK				167.48	167.48CR	0.00
								167.48	0.00	
-----										
01-1241	HYDROTEX									
I 384192		MAINT SUPPLIES	AP		R	3/16/2019		311.68	311.68CR	
		G/L ACCOUNT						311.68		
		610 5-816-2-63500	OPERATIONAL EQUIPT MAINT & RPR				311.68	MAINT SUPPLIES		
				REG. CHECK				311.68	311.68CR	0.00
								311.68	0.00	
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01-1335	IMAGE TREND INC									
I 115322		CLEARING HOUSE SERVICES	AP		R	2/14/2019		72.00	72.00CR	
		G/L ACCOUNT						72.00		
		001 5-160-2-64910	CONTRACT SERVICES				72.00	CLEARING HOUSE SERVICES		
				REG. CHECK				72.00	72.00CR	0.00
								72.00	0.00	
-----										
01-1331	IMFOA									
I 1920IMFOA-AL		DUES	AP		R	3/16/2019		50.00	50.00CR	
		G/L ACCOUNT						50.00		
		835 5-899-1-62100	DUES/FEES				50.00	DUES		
I 1920IMFOA-MA		DUES	AP		R	3/16/2019		50.00	50.00CR	
		G/L ACCOUNT						50.00		
		835 5-899-1-62100	DUES/FEES				50.00	DUES		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
				REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	
-----										
01-1289	INTEGRATED TECHNOLOGY PARTN									
I 111288		BACKUP SUPPORT/CLOUD SERVIC AP			R	2/14/2019		518.70	518.70CR	
		G/L ACCOUNT						518.70		
	660	5-835-2-63730 TELECOMMUNICATIONS EXPENSE				17.53		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-160-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	630	5-820-2-63730 TELECOMMUNICATIONS EXPENSE				36.36		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-150-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	640	5-825-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-620-2-63730 TELECOMMUNICATIONS EXPENSE				119.87		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-465-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-110-2-63730 TELECOMMUNICATIONS EXPENSE				38.64		BACKUP SUPPORT/CLOUD SRVCS		
	600	5-810-2-63730 TELECOMMUNICATIONS EXPENSE				52.49		BACKUP SUPPORT/CLOUD SRVCS		
	810	5-899-2-63730 TELECOMMUNICATIONS EXPENSE				55.19		BACKUP SUPPORT/CLOUD SRVCS		
	835	5-899-2-63730 TELECOMMUNICATIONS EXPENSE				117.10		BACKUP SUPPORT/CLOUD SRVCS		
I 112021		MONTHLY MAINTENANCE CHARGES AP			R	2/14/2019		2,520.00	2,520.00CR	
		G/L ACCOUNT						2,520.00		
	001	5-110-2-64190 TECHNOLOGY				770.00	07/15	Managed network srvcs		
	001	5-150-2-64190 TECHNOLOGY				140.00	07/15	Managed network srvcs		
	001	5-160-2-64190 TECHNOLOGY				140.00	07/15	Managed network srvcs		
	001	5-465-2-64190 TECHNOLOGY				140.00	07/15	Managed network srvcs		
	001	5-525-2-64190 TECHNOLOGY				70.00	07/15	Managed network srvcs		
	630	5-820-2-64190 TECHNOLOGY				350.00	07/15	Managed network srvcs		
	640	5-825-2-64190 TECHNOLOGY				140.00	07/15	Managed network srvcs		
	810	5-899-2-64190 TECHNOLOGY				210.00	07/15	Managed network srvcs		
	835	5-899-2-64190 TECHNOLOGY				560.00	07/15	Managed network srvcs		
I 112028		BACKUP SUPPORT/CLOUD SERVIC AP			R	2/14/2019		518.70	518.70CR	
		G/L ACCOUNT						518.70		
	660	5-835-2-63730 TELECOMMUNICATIONS EXPENSE				17.53		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-160-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	630	5-820-2-63730 TELECOMMUNICATIONS EXPENSE				36.36		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-150-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	640	5-825-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-620-2-63730 TELECOMMUNICATIONS EXPENSE				119.87		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-465-2-63730 TELECOMMUNICATIONS EXPENSE				20.38		BACKUP SUPPORT/CLOUD SRVCS		
	001	5-110-2-63730 TELECOMMUNICATIONS EXPENSE				38.64		BACKUP SUPPORT/CLOUD SRVCS		
	600	5-810-2-63730 TELECOMMUNICATIONS EXPENSE				52.49		BACKUP SUPPORT/CLOUD SRVCS		
	810	5-899-2-63730 TELECOMMUNICATIONS EXPENSE				55.19		BACKUP SUPPORT/CLOUD SRVCS		
	835	5-899-2-63730 TELECOMMUNICATIONS EXPENSE				117.10		BACKUP SUPPORT/CLOUD SRVCS		
				REG. CHECK				3,557.40	3,557.40CR	0.00
								3,557.40	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1308	IOWA DEPARTMENT OF TRANSPOR									
I 53529		49.6 TN SALT	AP		R	3/17/2019		3,568.32	3,568.32CR	
		G/L ACCOUNT						3,568.32		
		110 5-250-2-65070	OPERATING SUPPLIES				3,568.32	49.6 TN SALT		
			REG. CHECK					3,568.32	3,568.32CR	0.00
								3,568.32	0.00	
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01-1426	JOHNSON COUNTY AMBULANCE SE									
I 121618JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
I 122018JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
I 122218JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
I 122318JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
I 122518JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
I 122718JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
I 122818JCA		ALS INTERCEPT	AP		R	3/16/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS INTERCEPT		
			REG. CHECK					1,400.00	1,400.00CR	0.00
								1,400.00	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-1516	LATHAM & ASSOCIATES INC									
I 13461		CONSULTING SERVICES	AP		R	2/14/2019		5,011.60	5,011.60CR	
		G/L ACCOUNT						5,011.60		
	630 5-820-2-64910	CONTRACT SERVICES					5,011.60	CONSULTING SERVICES		
				REG. CHECK				5,011.60	5,011.60CR	0.00
								5,011.60	0.00	
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01-1596	MAILFINANCE									
I N7553942		POSTAGE MACHINE LEASE	AP		R	2/14/2019		846.78	846.78CR	
		G/L ACCOUNT						846.78		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					846.78	POSTAGE MACHINE LEASE		
				REG. CHECK				846.78	846.78CR	0.00
								846.78	0.00	
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01-1640	MC CLURE ENGINEERING COMPAN									
I 22231		WWTP IMPROVEMENTS	AP		R	2/14/2019		30,000.00	30,000.00CR	
		G/L ACCOUNT						30,000.00		
	610 5-815-2-64070	ENGINEERING					30,000.00	WWTP IMPROVEMENTS		
				REG. CHECK				30,000.00	30,000.00CR	0.00
								30,000.00	0.00	
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01-2468	MOELLER TIPTON TIRE & AUTO									
I 40203		TIRE REPAIR RANGER	AP		R	3/16/2019		43.79	43.79CR	
		G/L ACCOUNT						43.79		
	001 5-150-2-63310	VEHICLE OPERATIONS					43.79	TIRE REPAIR RANGER		
				REG. CHECK				43.79	43.79CR	0.00
								43.79	0.00	
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01-1703	PHYSIO-CONTROL INC									
I 419006367		ANNUAL MAINT AGREEMENT	AP		R	3/16/2019		5,255.76	5,255.76CR	
		G/L ACCOUNT						5,255.76		
	001 5-160-2-64910	CONTRACT SERVICES					5,255.76	ANNUAL MAINT AGREEMENT		
				REG. CHECK				5,255.76	5,255.76CR	0.00
								5,255.76	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2057	PRAXAIR DISTRIBUTION INC									
I 87446667		OXYGEN	AP		R	3/16/2019		321.08	321.08CR	
		G/L ACCOUNT						321.08		
	001 5-160-2-65070	OPERATING SUPPLIES					321.08	OXYGEN		
				REG. CHECK				321.08	321.08CR	0.00
								321.08	0.00	
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01-2084	QC ANALYTICAL SERVICES LLC									
I 1902040		WASTEWATER TESTING	AP		R	2/14/2019		2,006.00	2,006.00CR	
		G/L ACCOUNT						2,006.00		
	610 5-815-2-64920	TESTING FEES					2,006.00	WASTEWATER TESTING		
				REG. CHECK				2,006.00	2,006.00CR	0.00
								2,006.00	0.00	
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01-2115	REPUBLIC SERVICES OF IOWA									
I 9738		RECYCLING SORT FEES	AP		R	2/15/2019		1,126.41	1,126.41CR	
		G/L ACCOUNT						1,126.41		
	670 5-841-2-65070	OPERATING SUPPLIES					1,126.41	RECYCLING SORT FEES		
				REG. CHECK				1,126.41	1,126.41CR	0.00
								1,126.41	0.00	
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01-2136	RMB COMPANY INC									
I 2507		AIR LEAK STUDY	AP		R	3/16/2019		390.00	390.00CR	
		G/L ACCOUNT						390.00		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP					390.00	AIR LEAK STUDY		
				REG. CHECK				390.00	390.00CR	0.00
								390.00	0.00	
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01-2152	S J SMITH CO INC									
I 5919214		OPERATING SUPPLIES	AP		R	2/14/2019		31.48	31.48CR	
		G/L ACCOUNT						31.48		
	810 5-899-2-65070	OPERATING SUPPLIES					31.48	OPERATING SUPPLIES		
				REG. CHECK				31.48	31.48CR	0.00
								31.48	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2235	SPINUTECH INC									
I 34760		FEBRUARY EMAIL MARKETING	AP		R	2/14/2019		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-525-2-64020	ADVERTISING					25.00	FEBRUARY EMAIL MARKETING		
		REG. CHECK						25.00	25.00CR	0.00
								25.00	0.00	
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01-1239	STATE HYGIENIC LABORATORY									
I 156585		WATER & POOL TESTING	AP		R	3/16/2019		91.50	91.50CR	
		G/L ACCOUNT						91.50		
	001 5-465-2-64121	HEALTH SERVICES					13.00	WATER & POOL TESTING		
	600 5-810-2-64920	TESTING FEES					78.50	WATER & POOL TESTING		
		REG. CHECK						91.50	91.50CR	0.00
								91.50	0.00	
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01-2261	STORM STEEL									
I 396164		SHOP SUPPLIES	AP		R	3/17/2019		93.12	93.12CR	
		G/L ACCOUNT						93.12		
	810 5-899-2-65070	OPERATING SUPPLIES					93.12	SHOP SUPPLIES		
		REG. CHECK						93.12	93.12CR	0.00
								93.12	0.00	
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01-2260	STUART C IRBY CO									
I S01104390.001		UNDERGROUND SUPPLIES	AP		R	2/14/2019		577.80	577.80CR	
		G/L ACCOUNT						577.80		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					577.80	UNDERGROUND SUPPLIES		
		REG. CHECK						577.80	577.80CR	0.00
								577.80	0.00	
-----										
01-1	THE SEWING ROOM									
I 021319TSR		14 PATCHES	AP		R	2/15/2019		70.00	70.00CR	
		G/L ACCOUNT						70.00		
	001 5-150-2-64350	UNIFORMS/EQUIPMENT					70.00	THE SEWING ROOM:14 PATCHES		
		REG. CHECK						70.00	70.00CR	0.00
								70.00	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2352	THOMPSON TRUCK & TRAILER									
C	111218TTT	CORE CREDITS	AP		R	2/15/2019		79.42CR	79.42	
		G/L ACCOUNT						79.42CR		
	810 5-899-2-63324	STOCK-REPAIR PARTS						79.42CR		
I	R101034399:01	REPAIR PARTS #30	AP		R	2/15/2019		313.02	313.02CR	
		G/L ACCOUNT						313.02		
	810 5-899-2-63321	REPAIR PARTS						313.02		
I	X101083444:01	SHOP SUPPLIES	AP		R	2/15/2019		31.96	31.96CR	
		G/L ACCOUNT						31.96		
	810 5-899-2-65070	OPERATING SUPPLIES						31.96		
		REG. CHECK						265.56	265.56CR	0.00
								265.56	0.00	
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01-2400	TIPTON CONSERVATIVE									
I	0119TCA	MINUTES, ORD 567, PBLC HRNG	AP		R	3/16/2019		438.53	438.53CR	
		G/L ACCOUNT						438.53		
	835 5-899-2-64140	PRINTING & PUBLISHING						365.63		
	001 5-620-2-64840	ZONING EXPENSE						50.51		
	001 5-465-2-64020	ADVERTISING						22.39		
		REG. CHECK						438.53	438.53CR	0.00
								438.53	0.00	
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01-2410	TIPTON ELECTRIC MOTORS									
I	291656	MOTOR REPAIR	AP		R	3/16/2019		269.64	269.64CR	
		G/L ACCOUNT						269.64		
	610 5-816-2-63500	OPERATIONAL EQUIPT MAINT & RPR						269.64		
I	291895	WIRE FOR WELDER	AP		R	3/17/2019		52.88	52.88CR	
		G/L ACCOUNT						52.88		
	810 5-899-2-65070	OPERATING SUPPLIES						52.88		
		REG. CHECK						322.52	322.52CR	0.00
								322.52	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-2435	TIPTON GREENHOUSE & FLORIST									
I 127		MISC SUPPLIES FOR EMT BANQU AP			R	3/16/2019		27.00	27.00CR	
		G/L ACCOUNT						27.00		
	001 5-160-2-65980	MISCELLANEOUS					27.00	MISC SUPPLIES FOR EMT BANQUET		
		REG. CHECK						27.00	27.00CR	0.00
								27.00	0.00	
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01-2450	TIPTON PHARMACY									
I 0119TP		PHARMACEUTICALS	AP		R	3/16/2019		360.00	360.00CR	
		G/L ACCOUNT						360.00		
	001 5-160-2-65070	OPERATING SUPPLIES					360.00	PHARMACEUTICALS		
		REG. CHECK						360.00	360.00CR	0.00
								360.00	0.00	
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01-2461	TIPTON STRUCTURAL FABRICATI									
I 1003		SHOP SUPPLIES	AP		R	3/17/2019		74.50	74.50CR	
		G/L ACCOUNT						74.50		
	810 5-899-2-65070	OPERATING SUPPLIES					74.50	SHOP SUPPLIES		
		REG. CHECK						74.50	74.50CR	0.00
								74.50	0.00	
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01-2473	TITAN MACHINERY INC									
I 12012795		REPAIR PARTS #138	AP		R	2/15/2019		172.00	172.00CR	
		G/L ACCOUNT						172.00		
	810 5-899-2-63321	REPAIR PARTS					172.00	REPAIR PARTS #138		
		REG. CHECK						172.00	172.00CR	0.00
								172.00	0.00	
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01-2519	ULINE									
I 105324424		OPERATING SUPPLIES	AP		R	2/14/2019		574.40	574.40CR	
		G/L ACCOUNT						574.40		
	630 5-820-2-65070	OPERATING SUPPLIES					574.40	OPERATING SUPPLIES		
I 105585549		OPERATING SUPPLIES	AP		R	2/14/2019		125.93	125.93CR	
		G/L ACCOUNT						125.93		
	630 5-820-2-65070	OPERATING SUPPLIES					125.93	OPERATING SUPPLIES		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
				REG. CHECK				700.33	700.33CR	0.00
								700.33	0.00	
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01-2551		UTILITY SAFETY AND DESIGN I								
I	20190016	PIPELINE MARKER DECALS	AP		R	2/14/2019		261.60	261.60CR	
		G/L ACCOUNT						261.60		
		640 5-825-2-65308 MAINS					261.60	PIPELINE MARKER DECALS		
				REG. CHECK				261.60	261.60CR	0.00
								261.60	0.00	
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===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	11,217.12CR
110	ROAD USE TAX FUND	3,855.76CR
315	JKFAC CP	167.48CR
600	WATER OPERATING	640.52CR
610	WASTEWATER/AKA SEWER REVE	33,712.60CR
630	ELECTRIC OPERATING	23,662.32CR
640	GAS OPERATING	531.30CR
660	AIRPORT OPERATING	35.06CR
670	GARBAGE COLLECTION	3,898.66CR
810	CENTRAL GARAGE	6,567.60CR
835	ADMINISTRATIVE SERVICES	3,362.09CR
** TOTALS **		87,650.51CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		87,650.51	87,650.51CR	0.00
		87,650.51	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		87,650.51	87,650.51CR	0.00
		87,650.51	0.00	

TOTAL CHECKS TO PRINT: 49

-----  
 ERRORS: 0 WARNINGS: 0

City Credit Card Statement			999	1010			Card Ttl	6,061.10
<b>Ambulance</b>								
Misc Supplies - Greenhouse	dr	001	5	160	2	65980	33.78	
Computer Supplies - Dell	dr	001	5	160	2	65065	750.97	
Operating Supplies - Live Action Safety, Health Educator	dr	001	5	160	2	65070	147.17	
Technology Supplies - Paypal	dr	001	5	160	2	64190	173.78	
<b>Total Charges</b>								<b>1,105.70</b>
<b>City Check Out</b>								
Fuel - Caseys, Holiday Stations	dr	810	5	899	2	65075	58.87	
Uniform Supplies - Glock	dr	001	5	110	2	64350	126.00	
Travel Training - Brits, Hyatt, Hell's Kitchen, Loring Parking, McDonald's	dr	001	5	110	1	62980	279.18	
<b>Total Charges</b>								<b>464.05</b>
<b>Electric</b>								
Travel Training - McDonald's, Caseys, Old Chicago, Chick-Fil-A, AmericInn	dr	630	5	820	1	62980	506.87	
Fuel - Mills Gas Mart	dr	810	5	899	2	65075	44.29	
Office Printer - Amazon	dr	630	5	820	2	65060	322.96	
	dr	640	5	825	2	65060	161.48	
<b>Total Charges</b>								<b>1,035.60</b>
<b>Finance Director</b>								
Computer Screen Monitor - Amazon	dr	600	5	810	2	63400	62.00	
	dr	610	5	815	2	63400	62.00	
	dr	740	5	865	2	64190	62.00	
Telecommunication Supplies - Amazon	dr	810	5	899	2	63730	11.48	
	dr	600	5	810	2	63730	11.47	
	dr	835	5	899	2	63730	11.99	
Phone Case - Amazon	dr	001	5	299	2	63730	13.96	
<b>Total Charges</b>								<b>234.90</b>
<b>Gas</b>								
Training - Northeast Community College	dr	640	5	825	1	62300	85.00	
Gas Control Valve - Sim Supply	dr	630	5	821	2	63100	105.39	
<b>Total Charges</b>								<b>190.39</b>
<b>Aquatic Center</b>								
Training - Iowa Park & Rec, Iowa City Recreation	dr	001	5	465	1	62300	460.00	
Concession Supplies - Walmart	dr	001	5	465	2	65031	14.06	
Dues - American Red Cross	dr	001	5	465	1	62100	300.00	
Office Supplies - Amazon, Walmart	dr	001	5	465	2	65060	45.06	
Misc Supplies - Amazon	dr	001	5	465	2	65980	2.99	
<b>Total Charges</b>								<b>822.11</b>
<b>Library</b>								
Postage/Shipping - USPS	dr	001	5	410	2	65080	128.98	
Materials - Amazon, Walmart	dr	001	5	410	2	65020	449.33	
Program Supplies - Scholastic, Family Foods, Hobby Lobby	dr	001	5	410	2	65021	73.03	
Dues- Iowa Library Association	dr	001	5	410	1	62300	75.00	
Misc Supplies - Walmart	dr	001	5	410	2	65980	21.92	
<b>Total Charges</b>								<b>748.26</b>
<b>Police</b>								
Misc Supplies - Seven Villages, Skillet Café, Amazon	dr	001	5	110	2	65980	40.11	
DARE Supplies - Monty's	dr	001	5	110	2	65051	136.37	



RESOLUTION NO. 022019B  
RESOLUTION OUTLINING THE EXTENT  
A FORMER EMPLOYEE WHO IS INELIGIBLE FOR RE-HIRE  
MAY ATTEND CITY OR DEPARTMENTAL SOCIAL FUNCTIONS

WHEREAS, the City of Tipton and the Tipton City Council strive to ensure all City employees are treated fairly and with respect; and,

WHEREAS, the City of Tipton and the Tipton City Council recognizes that certain requirements and expectations should be in place addressing the extent to which a former employee who is ineligible for re-hire may attend City or Departmental social functions.

**NOW, THEREFORE, BE IT RESOLVED** that any former City employee whose employment with the City terminated voluntarily or involuntarily and who is ineligible for re-hire, as determined by the City and/or the City Council, is prohibited from attending any official City and/or Departmental social functions that are not open to the general public, unless the former employee receives written permission from the City Manager to attend the specific social function.

**BE IT FURTHER RESOLVED** that any former City employee whose employment with the City terminated voluntarily or involuntarily and who is ineligible for re-hire, as determined by the City and/or the City Council, shall contact the City Manager prior to attending any unofficial City and/or Departmental social functions that are not open to the general public and that occur within any City building or on any City grounds to determine the appropriateness of doing such.

PASSED AND APPROVED this 20<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 022019B which was passed by the Tipton City Council this 20<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Amy Lenz, City Clerk

**RESOLUTION NO. 022019C**

**A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL COMMENTS ON THE CITY'S PROPOSED FISCAL YEAR 2019-2020 BUDGET**

**WHEREAS**, the City Council of the City of Tipton, Iowa, has prepared the annual budget for Fiscal Year 2019-2020; and

**WHEREAS**, Iowa Code 384.16.3 requires a public hearing on the proposed budget where any resident or taxpayer of the city may present to the council objections to any part of the budget for the following fiscal year or arguments in favor of any part of the budget before its adoption and certification to the county auditor; and

**WHEREAS**, interested residents or taxpayers having comments for or against these proposals may appear and be heard at the public hearing at the City Council meeting on March 11, 2019 at 5:30 p.m. at the Tipton Fire Department, 304 Lynn Street, Tipton, Iowa.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Tipton, Iowa, that this confirms that the council orders the publication of a notice of public hearing pertaining to the adoption of the Fiscal Year 2019-2020 budget not less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing.

**PASSED AND APPROVED** this 20th day of February 2019.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST: \_\_\_\_\_  
Amy Lenz, City Clerk

**CERTIFICATION**

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution 022019C which was passed by the Tipton City Council this 20th day of February 2019.

\_\_\_\_\_  
Amy Lenz, City Clerk

RESOLUTION NO. 022019A

RESOLUTION SETTING A PUBLIC HEARING REGARDING THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST OF THE "2019 STREET IMPROVEMENT PROJECT—DIVISION 1: WEST 6<sup>th</sup> AND WEST 7<sup>th</sup> STREET—DIVISION 2: WEST 4<sup>th</sup> STREET—DIVISION 3: SYCAMORE STREET

WHEREAS, the City Council of the City of Tipton has hired Garden & Associates (Engineer) to design and oversee the overall street construction project referred to as "2019 Street Improvement Project – Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street – Division 2: West 4<sup>th</sup> Street – Division 3: Sycamore Street – Tipton, Iowa" (Project); and

WHEREAS, the Project includes, but isn't necessarily limited to, pavement replacement, manhole improvements, and curb and gutter replacement; and

WHEREAS, the Engineer has presented the Project's plans, specifications, form of contract, and final estimated project cost that are all available for review.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby set Monday, March 11<sup>th</sup>, 2019, at 5:30 p.m. at the Tipton Fire Station as the public hearing date for this Project.

PASSED AND APPROVED this 20<sup>th</sup> day of February 2019.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No.022019A which was passed by the Tipton City Council this 20<sup>th</sup> day of February 2019.

\_\_\_\_\_  
Amy Lenz, City Clerk

**AGENDA INFORMATION**  
**TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	Council meeting of February 20, 2019.
<b>AGENDA ITEM:</b>	Discussion and possible action concerning "Electric Consulting Agreement" with Latham, Ervin, and Associates (regarding the City's share of the Louisa Generating Station)
<b>ACTION:</b>	Motion to accept or accept as amended, table, or deny.

**SYNOPSIS**

As you'll recall, Bob Latham (a consultant that Tipton has used for electrical projects) was hired last September to see if there is any interest from entities that might want to buy the City's share of the Louisa Generating Station or LGS.

Latham found that there is significant interest. He described his findings to me, and I agree that the responses were significant enough to go forward.

The item on the Feb 20 agenda takes the process to the next step. In this agreement, Latham proposes to work with the City Attorney to develop a Request for Proposals (or RFP) to see what the best offers might be.

Latham estimated his cost at \$15,000. The cost of the City Attorney will be extra.

For his part, Latham's agreement will take things through writing and distributing the RFP, answering questions that the parties might have, evaluating the proposals that come in, and working with our attorney to develop a purchase agreement.

This process seems to call for a high degree of confidentiality. Without that, I was advised that it could change what some potential buyers might otherwise do. So, you probably won't become aware of who's involved until the responses to the RFP are opened.

Thanks.

**PREPARED BY:** BW

**DATE PREPARED:** February 15, 2019

## **ELECTRIC CONSULTING AGREEMENT**

This Agreement is made and entered into effective the \_\_\_\_ day of February 2019, by and between Latham, Ervin & Associates, Inc., ("LEA"), an Iowa corporation with its principal place of business in Cedar Rapids, Iowa and the City of Tipton Municipal Utilities ("CITY"), with its principal place of business in Tipton, Iowa.

### **RECITALS**

- A. LEA is a consulting firm that has expertise in strategic planning and transactions regarding utility facilities and enterprises.
- B. CITY desires to utilize the expertise, knowledge, and skill of LEA with regard to preparation of requests for proposals and review of proposals from potential parties interested in the purchase of the CITY's share of Louisa Generating Station "LGS" and LEA is willing to provide such services to CITY pursuant to the terms and conditions of this Agreement.

### **TERMS AND CONDITIONS**

1. **Consulting Services.** Under the direction of the CITY, LEA agrees to provide the following services to CITY as a part of this Agreement:
- (a) Prepare a Request for Proposals for distribution to potential parties interested acquiring the CITY's share of LGS including benefits and obligations of such ownership;
  - (b) Work with CITY's legal representation in the preparation, review and distribution of Requests for Proposals including regulatory and legal considerations of a possible transaction;
  - (c) Distribute the Request for Proposals to interested parties;
  - (d) Provide information, as available, to potential interested parties regarding existing Tipton LGS agreements, financial considerations and longer term LGS plans;
  - (e) Accept and review responses by parties to the Request for Proposals, communicate with such parties regarding interpretation of responses, and provide summaries of such proposals to designated CITY representatives; and
  - (f) Work with CITY's legal representation regarding contract documents for this potential transaction.
  - (g) Work promptly for the best interests of the City so that work is completed in an efficient and timely manner, especially noting the term limit of this Agreement.
2. **Effective Date and Term of Agreement.** This Agreement shall be effective from the 1st day of February 2019 until June 30, 2019. In the event CITY is dissatisfied with LEA's performance, CITY shall give LEA a written notice delineating the deficiencies. If, after thirty (30) days, CITY does not believe that LEA has cured said deficiencies, CITY may terminate this Agreement upon one (1) month written notice. If this Agreement is terminated, CITY shall compensate LEA, as provided in this Agreement, for services provided through the date of termination.
3. **Compensation.** For services provided by LEA and referred to in Paragraph 1(a) through 1(e) of this Agreement, CITY agrees to pay LEA on the following basis:
- a) For services related to LGS, CITY will pay LEA based on its normal consulting fees based on the schedule of fees that has been provided to the CITY. A copy of such schedule of fees is attached hereto and incorporated with this reference. The compensation to LEA under this Agreement is estimated to be \$15,000.

b) Payments will be paid to LEA by CITY within twenty (20) working days following monthly invoices from LEA for services provided by LEA.

4. **Reimbursement of Expenses.** Upon receipt of appropriate documentation, CITY shall reimburse LEA for the following expenses in connection with its services under this Agreement: mileage at the Internal Revenue Service per mile rate, currently \$0.580/mile as of February 2019, reasonable other travel expenses and other directly attributable expenses. No other expenses incurred by LEA shall be paid by CITY unless they have been approved by the CITY.

5. **Authorized Independent Contractor Relationship.** The parties intend that this Consulting Agreement creates an independent contractor relationship between them. CITY is interested only in the results achieved by the services of LEA. The manner of achieving those results and the right to exercise control or direction as to the details, means and method by which the services are completed is the responsibility of LEA. LEA is not an agent or employee of CITY for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever, and neither has the authority to enter into any contract, assume any obligations or make any warranties or representations on behalf of the other.

6. **Notices.** Notices shall be given by certified mail addressed to the party at the address set forth below the party's signature on this Agreement.

7. **Entire Agreement.** This Agreement contains the complete agreement between the CITY and LEA with respect to the consulting provided by LEA to CITY.

8. **Amendment and Assignment.** This Agreement may be amended from time to time, but only by mutual agreement in writing signed by both LEA and CITY. This Agreement may not be assigned.

9. **Confidentiality.** During the term of this Agreement, LEA agrees that CITY confidential information will be kept confidential. LEA also agrees that, without the prior written consent of CITY, CITY confidential information will not be disclosed by LEA, in whole or in part, to any other person or entity. LEA will use the same care in protecting CITY confidential information as it uses to protect its own confidential information. CITY confidential information shall remain the property of CITY. LEA will not use CITY confidential information for any purpose other than for the Consulting Services of this Agreement. Upon termination of this Agreement, LEA will promptly return or destroy all CITY confidential information in its possession.

10. **Construction and Jurisdiction.** This Agreement is made and executed in the State of Iowa and shall be construed and enforced in accordance with the laws of the State of Iowa.

**Latham, Ervin & Associates, Inc.**

**City of Tipton Municipal Utilities**

By: \_\_\_\_\_  
Robert J. Latham

By: \_\_\_\_\_

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	2/20/2019
<b>AGENDA ITEM:</b>	Approval of Revolving Loan Fund Application
<b>ACTION:</b>	Motion to approve, deny or table

**SYNOPSIS:** Chris Gama DBA: Secret Place Tattoo Studio located at 301 Cedar Street (Trends and Traditions) applied for a Revolving Loan.

The Loan Advisory Committee met on 2/5/2019 and reviewed the application. They recommend approval. Loan Advisory Committee agreed that the applicant met the loan's program requirements, but they also recommended some waivers as allowed by the guidelines and described below. Their recommendations were forwarded to the Commission for review.

On 2/12/2019, the Commission met and approved this recommendation for Council consideration:

1. Loan amount of \$5,300.00
2. .5% interest rate
3. Payback in seven years with monthly installments
4. Loan agreement and personal guarantee to be drawn up by Tipton's City Attorney

**BUDGET ITEM:** 160-5-599-2-64994

**RESPONSIBLE DEPARTMENT:** Economic Development – Linda Beck

**MAYOR/COUNCIL ACTION:** Motion to approve, deny or table request.

**ATTACHMENTS:** None

**PREPARED BY:** Linda Beck

**DATE PREPARED:** 2/12/2019

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** 2/20/2019  
**AGENDA ITEM:** DRIP Application  
**ACTION:** Motion to approve, deny or table

**SYNOPSIS:** Downtown Revitalization Incentive Program (DRIP) approval request:  
Applicant: *Tiffany & Stacy Meinert – Sweet Investments, LLC DBA: Tiffany’s Tipton Bakery ~ 405 Cedar Street*



417 Cedar  
Street  
Tipton, IA 52772  
(563) 886-4597  
[www.tiptoniowa.org](http://www.tiptoniowa.org)

2/13/2019

Dear City Council Members:

The Tipton Development Commission met on February 12, 2019 to consider a DRIP (Downtown Revitalization Incentive Program) request.

DRIP Request:

*Tiffany and Stacy Meinert – Sweet Investments, LLC DBA: Tiffany’s Tipton Bakery*

- Project Total: \$18,900.00
- Program Category: Commercial Interior Grant – updating flooring and electrical connections
- **\$7,500.00 approved by the Commission**
- This project meets the guidelines

Respectfully Submitted,

Linda Beck  
Tipton Development Director

**BUDGET ITEM: 125-5-590-2-5800**

**RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck**

**MAYOR/COUNCIL ACTION:** Motion to approve, deny or table request.

**ATTACHMENTS:** Pictures below

PREPARED BY: Linda Beck

DATE PREPARED: 2/13/2019

Tiffany's Tipton Bakery Flooring 840 Square Feet





**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** February 20, 2019

**AGENDA ITEM:** One Time Water & Sewer Bill Exemption, 1103 Tipton Avenue

**ACTION:** Motion

**SYNOPSIS:** Attached is a current utility bill and letter from Daisy Wingert requesting a one-time water and sewer adjustment for her rental unit located at 1103 Tipton Avenue. If the council would approve the request, this would reduce the water portion of their bill from \$174.47 to \$24.70, and the sewer portion of their bill from \$174.47 to \$24.70. Total credit of \$299.54.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Exemption Request

**PREPARED BY:** Cindy Doermann

**DATE PREPARED:** 2/14/2019

## Cindy Doermann

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**From:** Daisy Wingert <daisywingert@gmail.com>  
**Sent:** Wednesday, February 13, 2019 9:36 AM  
**To:** Cindy Doermann  
**Subject:** utility bill

February 13, 2019

City of Tipton;

This is a request for an exemption of the cost of extreme water usage at 1103 Tipton Ave in Tipton on dates from 11-15-2018 to 12-17-2018.

This was believed to be due to a running stool. The tenant was working away from home for extended periods.

Thank you for your consideration.

Daisy Wingert

ACCOUNT	ISERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	ISERV/TBL	CHARGE	SERVICE INFO
03-1110-01	ARRARS	547.29				400-SR SE	24.70	
WINGERT, DAISY	100-REL EL	30.79	28002	28428	426	600-BER BC	12.50	STEP: 01
1103 TIPTON AVE	100-FUEL-ADJ	14.14				600-BER TAX	0.13	
	100-REL TAX	0.45				600-BWR BC	13.00	STEP: 01
	300-WA WA	24.70	5265	5329	640	600-BWR TAX	0.91	
	300-WA TAX	1.48				600-BSR BC	13.00	STEP: 01
	200-RG1 G	9.92	3448	3499	51	600-BGR BC	10.00	STEP: 01
	200-FUEL-ADJ	33.15				600-BGR TAX	0.10	
	200-RG1 TAX	0.43				550-SWF SW	5.00	STEP: 01
						500-RGR GT	22.25	STEP: 01
						400-SRF SE	10.00	STEP: 01
						FEENALTY	3.41	
						*CURRENT BILL*	226.65	
						*TOTAL*	773.94	

\*\*\* END OF REPORT \*\*\*

Water exemption \$ 149.77  
 Sewer exemption 149.77  
299.54 - due for exemption



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
03-1110-01	\$547.29
Due Date	After Due Date Pay
02/06/2019	\$555.52
Service Address	
1103 TIPTON AVE	

There will be a \$20.00 charge on all returned checks.  
Please return this portion with your payment.  
When paying in person, please bring both portions of this bill.

CRRT WING

DAISY WINGERT  
1389 HWY 130  
TIPTON IA 52772

CITY OF TIPTON  
407 Lynn St  
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Name		Service Address			Account Number	
DAISY WINGERT		1103 TIPTON AVE			03-1110-01	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	11/15/2018	12/17/2018	32	01/09/2019	02/07/2019	02/06/2019

PREVIOUS BALANCE 219.97  
PAYMENTS 219.97

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
12/17/2018	28002	11/15/2018	27495
12/17/2018	5265	11/15/2018	4813
12/17/2018	3448	11/15/2018	3395

CURRENT BALANCE		\$0.00
USAGE		
507	RESIDENTIAL ELECTR	36.65
	ENERGY ADJ 0.0331	16.83
4520	RESIDENTIAL WATER	124.47
53	RESIDENTIAL GAS	10.31
	GAS COST 0.6700	35.51
4520	RESIDENTIAL SEWER	124.47
	R-EL BASIC CHARGE	12.50
	R-WTR BASIC CHARGE	13.00
	R-SWR BASIC CHARGE	13.00
	R-GAS BASIC CHARGE	10.00
	STORM WATER FEE -	5.00
	R - GARBAGE 64 GAL	22.25
	SWR WWTP FLAT FEE	10.00
	SALES TAX	2.83
	WATER EXCISE TAX	10.47

ELEC USAGE - PREV YEAR : 485  
WATER USAGE - PREV YEAR : 390  
GAS USAGE - PREV YEAR : 38

**CURRENT BILL \$547.29**

**AMOUNT DUE \$547.29**  
AMOUNT DUE AFTER 02/06/2019 \$555.52

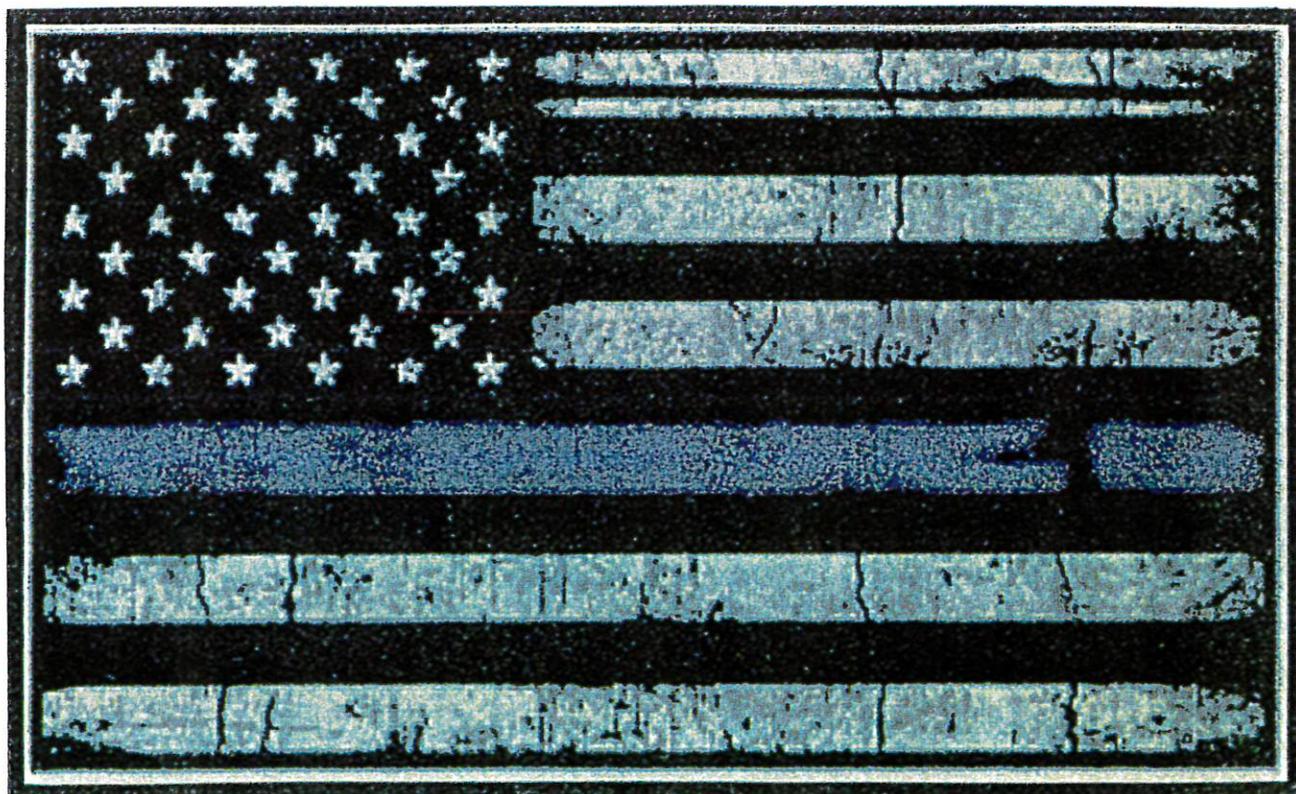
247.75

Service: 300 WA RESIDENTIAL WATER Meter: 61729559

Month	Date	Read		Total	Demand		Reading		Occupant
		Previous	Current	Consumption	Read	Consumption	Flag	Source	
Year : 2019 Total 1									
Jan	12/17/2018	4813	5265	4520			Regular	Hand Held	01
Year : 2018 Total 12									
Dec	11/15/2018	4729	4813	840			Regular	Hand Held	01
Nov	10/15/2018	4663	4729	660			Regular	Hand Held	01
Oct	09/14/2018	4604	4663	590			Regular	Hand Held	01
Sep	08/15/2018	4521	4604	830			Regular	Hand Held	01
Aug	07/15/2018	4435	4521	860			Regular	Meter Reading Input	01
Jul	06/15/2018	4368	4435	670			Regular	Hand Held	01
Jun	05/16/2018	4293	4368	750			Regular	Hand Held	01
May	04/16/2018	4230	4293	630			Regular	Hand Held	01
Apr	03/16/2018	4175	4230	550			Regular	Hand Held	01
Mar	02/14/2018	4136	4175	390			Regular	Hand Held	01
Feb	01/15/2018	4089	4136	470			Regular	Hand Held	01
Jan	12/15/2017	4050	4089	390			Regular	Hand Held	01
Year : 2017 Total 12									
Dec	11/16/2017	4006	4050	440			Regular	Hand Held	01
Nov	10/16/2017	3965	4006	410			Regular	Hand Held	01
Oct	09/15/2017	3930	3965	350			Regular	Hand Held	01
Sep	08/17/2017	3891	3930	390			Regular	Hand Held	01
Aug	07/17/2017	3843	3891	480			Regular	Hand Held	01
Jul	06/16/2017	3797	3843	460			Regular	Hand Held	01
Jun	05/18/2017	3756	3797	410			Regular	Hand Held	01
May	04/17/2017	3712	3756	440			Regular	Hand Held	01
Apr	03/17/2017	3673	3712	390			Regular	Hand Held	01
Mar	02/15/2017	3629	3673	440			Regular	Hand Held	01
Feb	01/17/2017	3600	3629	290			Regular	Hand Held	01
Jan	12/19/2016	3567	3600	330			Regular	Hand Held	01
Year : 2016 Total 12									
Dec	11/17/2016	3541	3567	260			Regular	Hand Held	01
Nov	10/17/2016	3518	3541	230			Regular	Hand Held	01
Oct	09/16/2016	3497	3518	210			Regular	Hand Held	01
Sep	08/17/2016	3469	3497	280			Regular	Hand Held	01
Aug	07/18/2016	3442	3469	270			Regular	Hand Held	01
Jul	06/15/2016	3408	3442	340			Regular	Hand Held	01
Jun	05/15/2016	3377	3408	310			Regular	Hand Held	01
May	04/15/2016	3358	3377	190			Regular	Hand Held	01
Apr	03/17/2016	3336	3358	220			Regular	Hand Held	01
Mar	02/14/2016	3311	3336	250			Regular	Hand Held	01
Feb	01/15/2016	3281	3311	300			Regular	Hand Held	01
Jan	12/16/2015	3262	3281	190			Regular	Hand Held	01
Year : 2015 Total 12									
Dec	11/14/2015	3242	3262	200			Regular	Hand Held	01
Nov	10/16/2015	3224	3242	180			Regular	Hand Held	01
Oct	09/16/2015	3202	3224	220			Regular	Hand Held	01
Sep	08/17/2015	3171	3202	310			Regular	Hand Held	01
Aug	07/16/2015	3131	3171	400			Regular	Hand Held	01
Jul	06/15/2015	3082	3131	490			Regular	Hand Held	01
Jun	05/15/2015	3041	3082	410			Regular	Hand Held	01
May	04/16/2015	2997	3041	440			Regular	Hand Held	01
Apr	03/15/2015	2960	2997	370			Regular	Hand Held	01
Mar	02/13/2015	2926	2960	340			Regular	Hand Held	01
Feb	01/15/2015	2888	2926	380			Regular	Hand Held	01
Jan	12/15/2014	2846	2888	420			Regular	Hand Held	01
Year : 2014 Total 12									

AV  
1040

TIPTON POLICE DEPARTMENT  
ANNUAL REPORT  
2018



## Tipton Police Department – Annual Report 2018

### 2018 Arrests – Adult and Juvenile charges

132 Adults arrests (12 were 'Warrant' arrests)

19 Juvenile arrests/charges

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151 total arrests

2017- 114 total arrests

<u>Highlights- 2018</u>	vs.	<u>2017</u>
32 OWI arrests		17
14 Alcohol related		10 (public intox)
42 Drug / drug related charges		12
6 Domestic Abuse arrests (43 calls) (7 charges of violating a no-contact order)		12 (41 calls)
11 Assault arrests		13
17 Disorderly Conduct		10

2018 there were 260 individual charges within 151 arrests

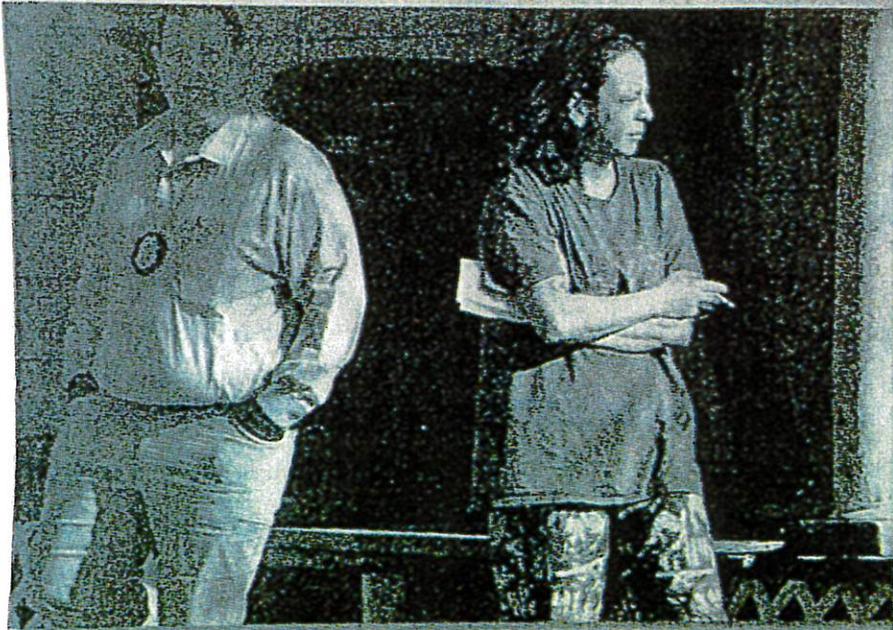
2017 there were 181 individual charges within 114 arrests

2016 there were 113 individual charges within 90 arrests

Tipton Police Department investigated **283** incidences, not all turned into a criminal charge. These included:

- |                   |                    |                     |                  |
|-------------------|--------------------|---------------------|------------------|
| Criminal Mischief | Towed Vehicle      | Burglary            | Unattended Death |
| Child Abuse       | Child Endangerment | Assist other agency | Welfare check    |
| Business alarm    | Theft              | Dog bite            | Trespassing      |
| Illegal burning   | Family Dispute     | Harassment          | Sexual assault   |
| Counterfeit bills | Attempted suicide  | Credit card fraud   | Identity Theft   |
| Forgery           | Arson              | Weapons violation   | Traffic          |
| Child Pornography | Human Trafficking  | Prostitution        | Gun Thefts       |
| Fraud/Scams       | Fireworks          |                     |                  |

**DIGEST** THE TIPTON CONSERVAT



Michelle Simmermaker, 42, Tipton, shown as she is being escorted out of a home at 810 Meridian in Tipton by Sgt. Brad Peck of the Tipton police department, was charged with a controlled substance violation and failure to fix a drug stamp after officers executed a search warrant at 9:40 a.m. Th Nov. 15. Peck said officers found a metal container in the home that Simmermaker admitted was hers. The container had approximately 15 grams of a white crystal substance that field tested positive for methamphetamine. Also located in the container were small baggies and a scale. Simmermaker was arrested on the scene for about one hour. Agencies involv

## Citations for 2018

Violation	Citation
Failure to obey Stop/Yield sign	10
Registration Violations	25
Driving while Suspended License	11
Improper Overtaking on Right	4
Speeding	21
Seatbelt Violation	8
No Insurance	16
No Valid License	7
Careless Driving	2
Improper Lights	4
Possession of alcohol (18-21 yrs)	3
Driving on Wrong side of road	1
Defective Muffler	2
Dark/Tinted Window	8
Violate Restricted License	4
Open Container	2
Misuse of license to buy alcohol	1
Failure to Maintain Control	1
Failure to use child seat	1
Following to close	2
Reckless Driving	1
Littering	2
Towing unsafe vehicle/failure to use req. tow equipment	2
Failure to Obey Traffic Light	1
Use of Electronic Device/texting	1
Unauthorized use of metal tires	1
<b>141</b>	

Also, 13 warnings given for other offenses.

TIPTON POLICE DEPT  
Dispatcher Stats

1/1/2018 thru 12/31/2018

Agency	Total Number of Calls	Average Time Difference
AFD	50	05:51
BAM	146	43:43
BFD	31	10:55
CAM	250	05:20
CCC	40	14:45
CCSO Cedar County Sheriff's Office	7,042	95:09
CFD	49	17:37
CPD	393	534:03
DAM	791	316:19
DFD	107	05:38
DPD	2,843	13:11
ISP	191	21:50
JCAM	151	04:48
LFD	70	09:33
LFR	51	02:37
LMAM	14	02:21
LSFD	15	02:55
MAM	201	07:24
MFD	103	11:39
MPD	747	74:44
OJAM	1	01:23
OJFD	1	00:11
SFD	56	12:18
SFR	28	03:23
TAM	632	587:18
TFD	118	12:58
TPD Tipton Police Dept.	3,270	227:41
WBFD	282	14:08
WBPD	1,533	12:47
WFD	62	04:28
WLAM	98	05:46
WLFD	20	24:11
Total Calls All Dispatchers: 19,386		Average Dispatch Time: 146:07

Tipton PD calls for Service 3,270  
 Business Checks → + 1,428  
 (logged under "change of status")  
4,698

Call Type	Total
TPD	
1046	38
1050ANIM	1
1050PD	44
1050PI	10
1050UNK	4
ABANDON	6
ALARM	50
ANIMAL	51
ASSAULT	18
ASSIST	53
ATL	64
BURGLARY	10
BUS	256
CIVIL	5
CIVILFAM	8
COURTORD	2
CP	7
CRIMIS	6
DEBRIS	7
DISORDER	20
DOGS	61
DOMESTIC	43
DRUGS	9
DUMPING	1
EXTRA	13
FDALARM	8
FDBRUSH	3
FDGAS	2
FDOTHER	11
FDRESCUE	1
FDSTRUCT	4
FIGHT*	14
FINGER	1
FIREWORK	13
FOLUP	16
FRAUD	10
GCR	3
HARASS	21
INSPECT	1
INTELL	135
INTOXICA	3
JUVENILE	12
LIFT	11
MEDBREAT	1
MEDCHEST	8
MEDFALL	31
MEDICAL	271
MEDOVERD	14
MEDSTAND	1
MEET	10
MENTAL	5
MISSING	5
NCO	2
NOISE	14
NUISANCE - all time high	44
OWI	2
PARK	59
PROPERTF	16
PROPERTL	1
PROPEX	10
PROSTITU	1
PURSUIT	6
SC	1
SEX	12
SOLICIT	2
SUSP	74
SWO	172
THEFT	43
TOBACCO	1
TRAFCONT	19
TRAFFIC	25

59  
accident  
related

112  
animal  
issues

Most dangerous calls

29  
assist  
fire dept.

336  
assist  
ambulance

2017-34

Call Type	Total
TRAINING	2
TRESPASS	7
TS - traffic stops	846
our citizens	115
UNLOCK	23
VANDALIS	1
VIOL	31
WARRANT	31
TPD	2,931

The Tipton Police Department is passionate about protecting and serving our community. We are responsible for keeping the peace and that includes arresting people and writing tickets. But we also make sure to provide positive interactions with our citizens. The following list includes some of the activities we provide/participate in:

**January**-5th grade DARE class - 10 weeks, Kirkwood Internships, Mock interviews for 9th-12th grade

**February**- continue with DARE and walk thru's of all three school buildings in Tipton

**March**-DARE graduation

**April**- Eddie Eagle gun safety program to all students in K - 2nd grade

**May**- Bike Rodeo for all 3rd graders + a free helmet, bike safety talk to all kids in K - 4th grade, Chalk the Walk for Law Enforcement

**June**- Summer reading program drop ins/activities, give out DQ coupons to kids wearing their helmets while bicycling, bike safety to Tiger Club

**July**- Assist with 4th of July activities-parade route and traffic control, Cedar Co. Fair-Impaired Driving Goggles/Cart

**August**- Reserves work all the Tipton home football games, Health Fair/Ridiculous Days booth

**September**- 7th grade DARE class-10 weeks, Homecoming activities at all 3 schools-parade, pep rally, University of IA home football games-we assist with LE duties during the games in Iowa City

**October**- Touch-a-Truck, Trunk-or-Treat, Spook parade-safety talk to all Elementary kids, Citizen's Police Academy

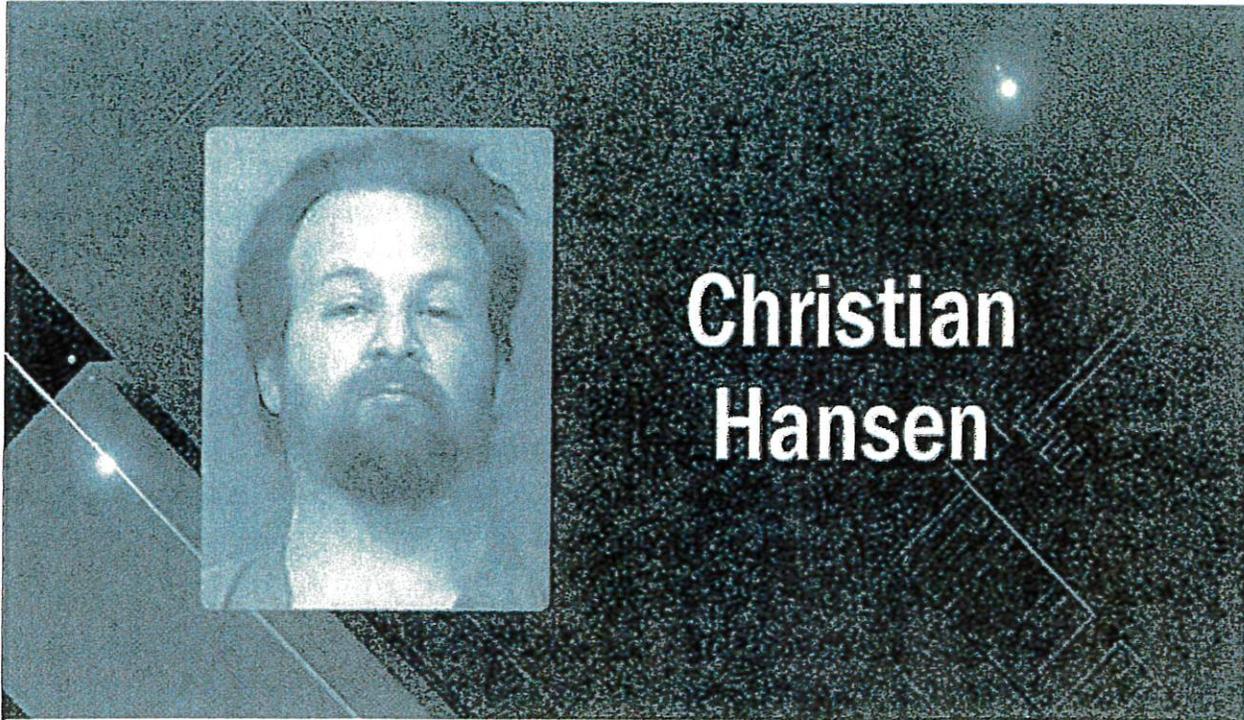
**November**- Hand out hats, gloves & mittens to any child in need, DARE graduation, 5K Thanksgiving run/walk-food pantry donations

**December**- Shop w/ A Cop-includes kids from all over Cedar County and Law Enforcement throughout the County, Holiday lighted parade

Other community programs/events - Cub scouts and Girl Scouts talks-earning badges, Silver Cord hours for HS students, Extension Office programs-Cardboard Regatta, Handle w/ Care program with all schools' administrators, counselors and nurses, Library programs on early out days, Big Brother/Big Sister-3 Officers are Bigs at this time, Oasis Coffee Shop programs-drop ins, Playing B-ball with the kids at the Skate park, Cedar County's Road (bike) Race, drop-ins during school sports activities, meeting with folks at Prairie Hills Assisted Living.

Our Reserve Officer program has 4 Reserves and during 2018 they provided 1046 hrs of service to our community. If these hours were paid at the part-time rate, it would cost the department \$19,507.90. They are volunteers and are an integral part of our Department.

## Tipton man sentenced for producing child pornography



By KCRG-TV9 News Staff | Posted: Tue 7:16 AM, Sep 25, 2018

**CEDAR RAPIDS, Iowa (KCRG)** - A Tipton man has been sentenced to 50 years in prison after producing child pornography.

40-year-old Christian Hansen was sentenced September 19 after a jury found him guilty of one count of sexual exploitation of a child, one count of sexually exploiting a child while being required to register as a sex offender, one count of distribution of child pornography, one count of receipt of child pornography, and five counts of possession of child pornography on March 23.

Evidence at the trial found Hansen took photos of a child's genital area and emailed them to others in July 2017. He also allegedly traded child pornography while he was required to register as a sex offender due to convictions in Nebraska during 2011 for possessing child pornography.

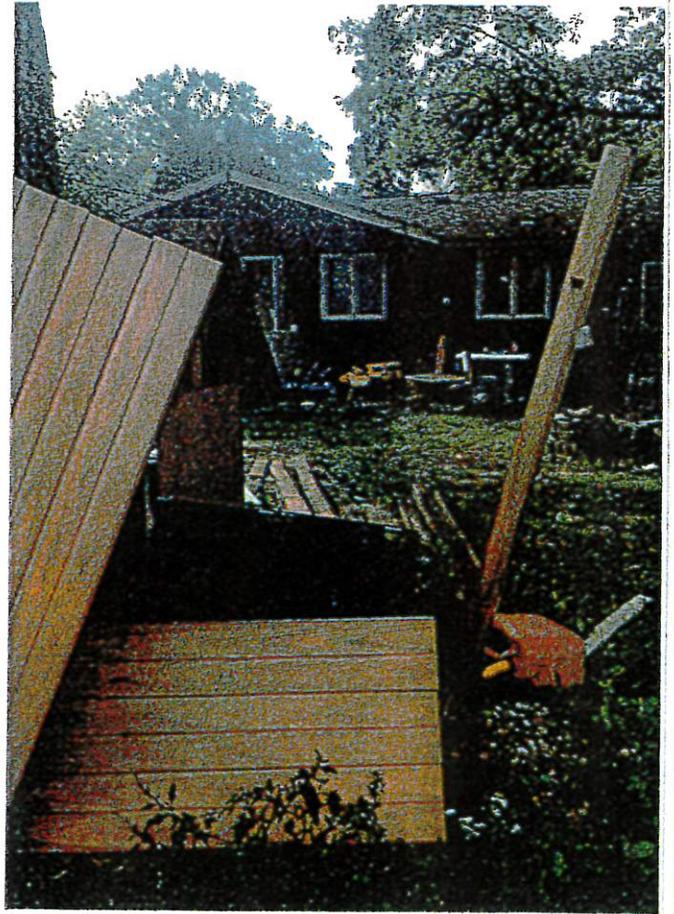
Hansen was sentenced to 600 months in prison. He was also ordered to pay more than \$32,400 in victim restitution. He will also be required to serve a lifetime of supervised release.

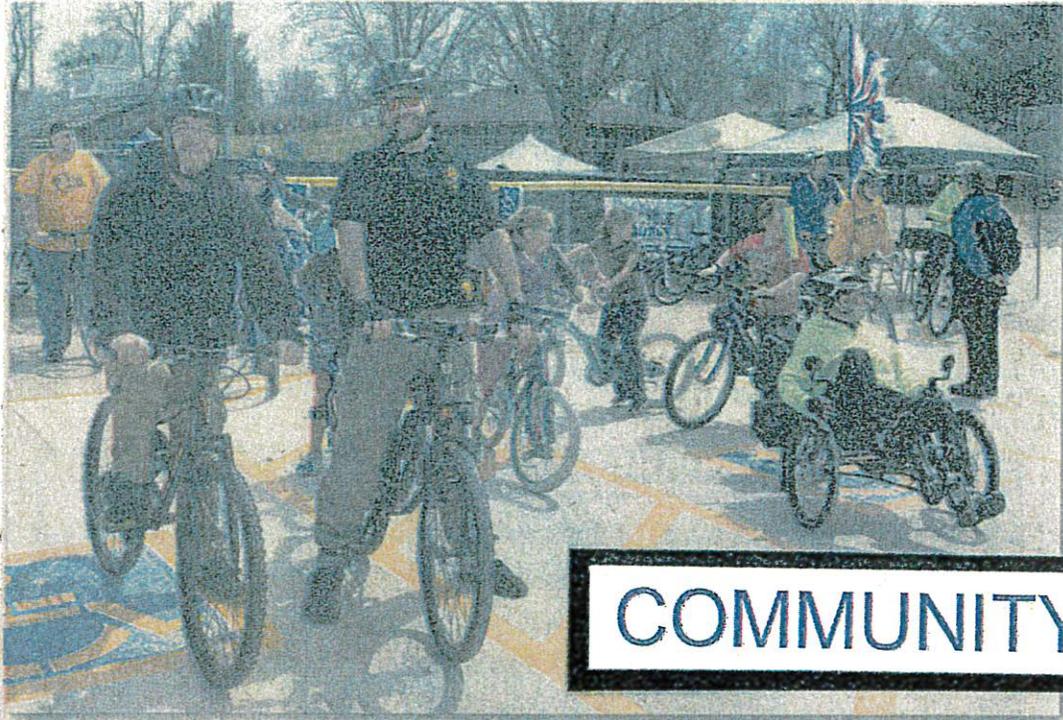
The case was prosecuted by Assistant U.S. Attorney Mark Tremmel and was investigated by Homeland Security Investigations, the Iowa Division of Criminal Investigation, the Tipton Police Department, and the Cedar Rapids Police Department.



CAR ACCIDENTS - 34 TOTAL

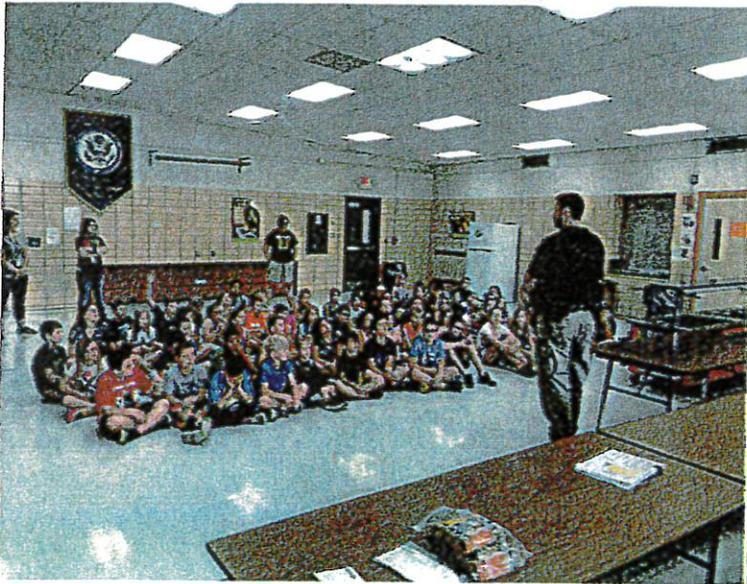
NUISANCES





## COMMUNITY BIKING

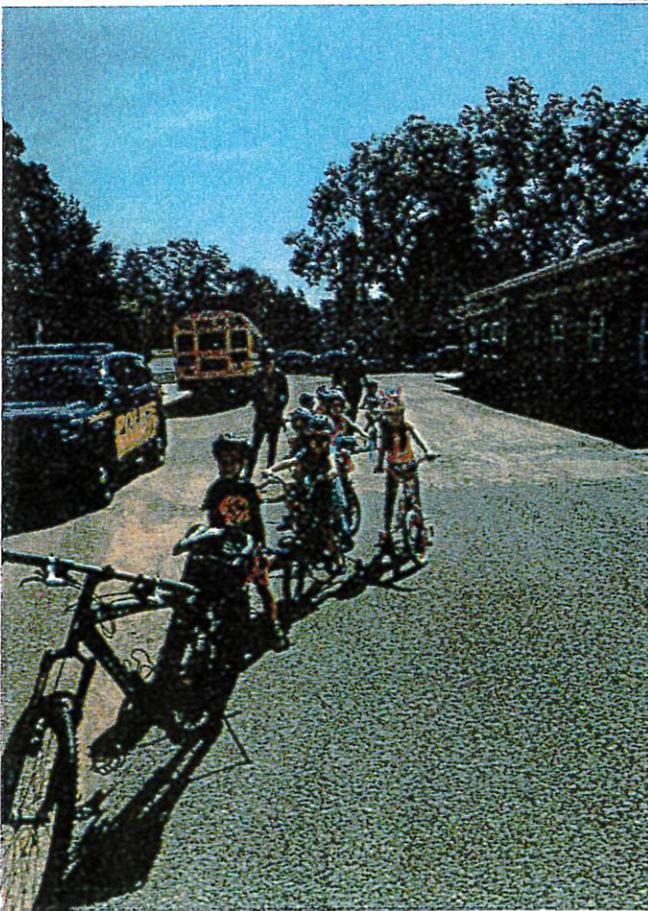
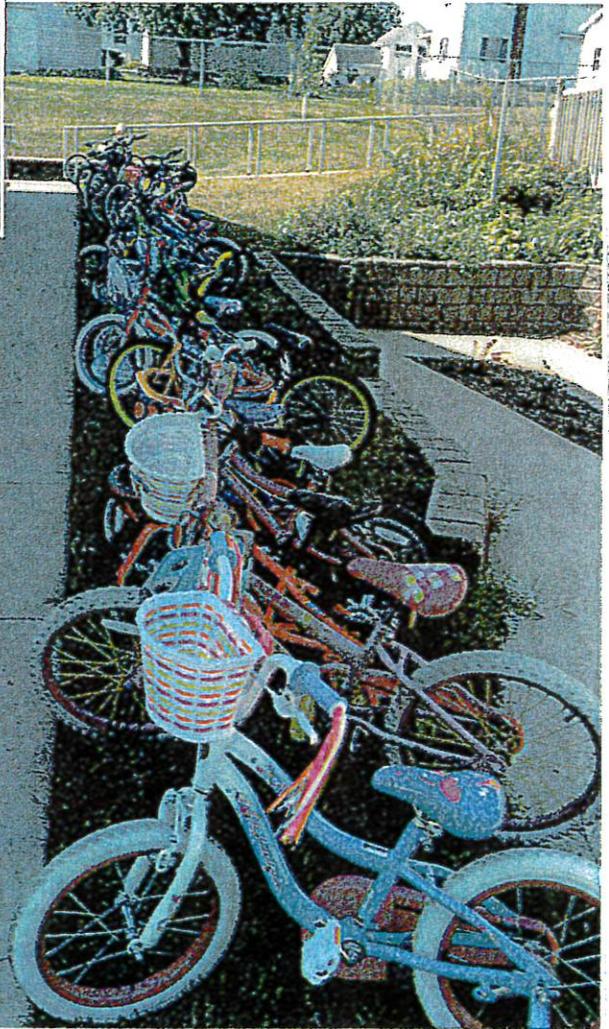
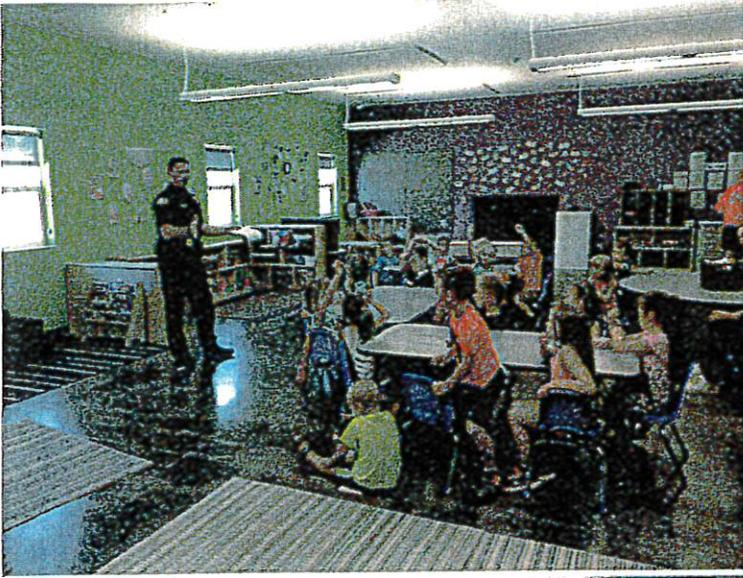
Mayor Bryan Carney, left, and police officer Nate Baughan led the bicycle ride, sponsored by the Cedar County Bicycle Coalition from the park to the law enforcement center and county conservation building.



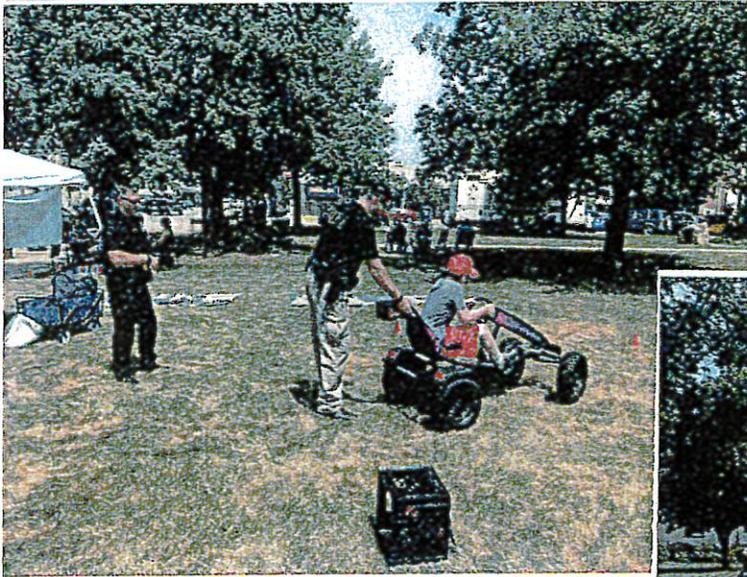
## BIKE RODEO



# BIKE SAFETY AT SYCAMORE CENTER



# CEDAR CO. FAIR/IMPAIRED DRIVING



HEALTH FAIR



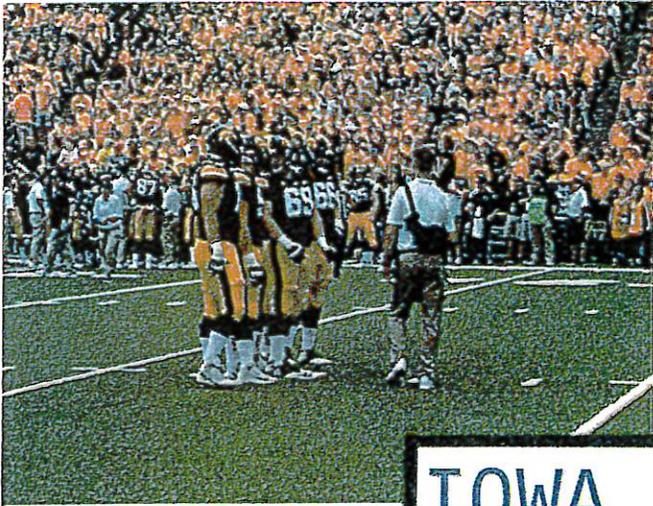
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SENATOR ERNST



# COMMUNITY POLICING - PRAIRIE HILLS

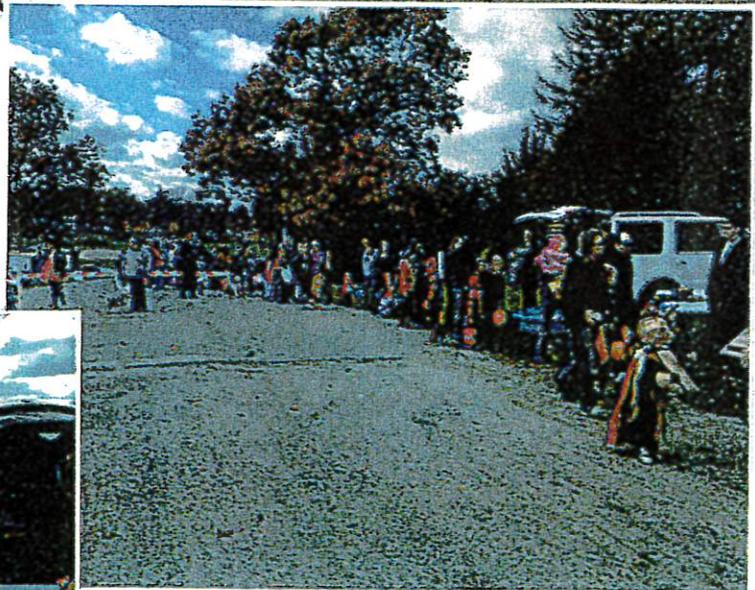
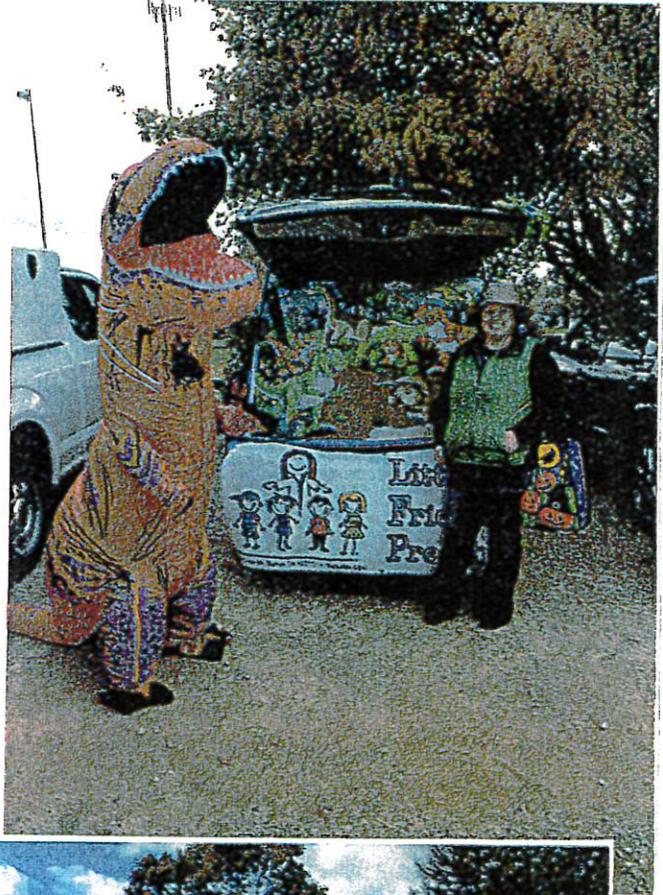
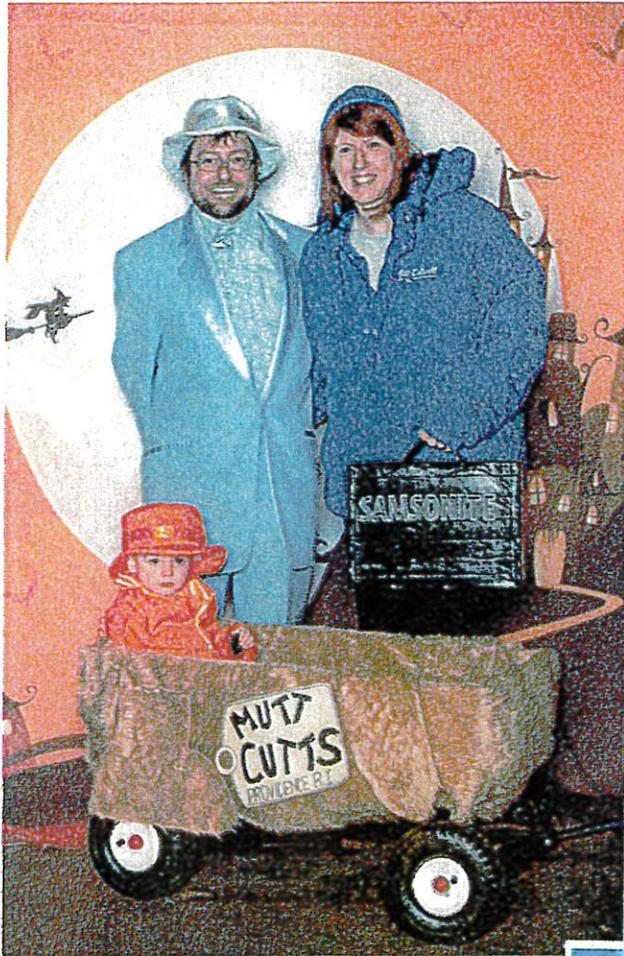


IOWA FOOTBALL

## THANKSGIVING 5K/FOOD DRIVE



# TRUNK OR TREAT



# HOLIDAY PARADE



# SHOP WITH A COP



February 15, 2019



City of Tipton, Iowa  
407 Lynn Street  
Tipton, Iowa 52772

Attn: Mr. Brian Carney - Mayor  
P: (563) 886-6187  
E: citymanager@tiptoniowa.org

Re: Proposal for Geotechnical Engineering Services  
West WWTP Improvements and Sanitary Sewer  
Cedar Valley Road to Cedar Street  
Tipton, Iowa  
Terracon Proposal No. P06195025R  
MEC #203315001-05

Dear Mr. Carney:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to City of Tipton, Iowa (City) and McClure Engineering Company (MEC) to provide geotechnical engineering services for the referenced project. The following are exhibits to the attached Agreement for Services.

Exhibit A	Project Understanding
Exhibit B	Scope of Services
Exhibit C	Compensation and Project Schedule
Exhibit D	Site Location and Nearby Geotechnical Data
Exhibit E	Anticipated Exploration Plan - West WWTP
Exhibit F	Anticipated Exploration Plan – Sanitary Sewer

We understand that the City is adding additional treatment facilities at the existing West WWTP and also constructing a sanitary sewer extension in the near vicinity of the West WWTP.

As you are aware, Terracon performed subsurface exploration for the existing West WWTP Lagoons (Terracon Project No. 06015667.01, Geotechnical Engineering Report dated December 7, 2001 and Terracon Project No. 06015667.02, Supplemental Geotechnical Engineering Report dated December 14, 2001). The information from this prior exploration was considered in developing our scope of services for this proposal.

Our estimated fees to perform the scope of services described in this proposal range from 7,650 to \$9,000. See **Exhibit C** for more details of our fees.

Terracon Consultants, Inc. 2640 12th Street SW Cedar Rapids, Iowa  
P (319) 366 8321 F (319) 366 0032 terracon.com

Environmental



Facilities



Geotechnical



Materials

**Proposal for Geotechnical Engineering Services**

West WWTP Improvements and Sanitary Sewer ■ Tipton, Iowa  
February 15, 2019 ■ Terracon Proposal No. P06195025R



Your authorization for Terracon to proceed in accordance with this proposal can be issued by signing and returning a copy of the attached Agreement for Services to our office. This proposal is valid only if authorized within ninety days from the listed proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you during both the design and construction phases of the project.

Sincerely,

**Terracon Consultants, Inc.**

A handwritten signature in blue ink, appearing to read "Thomas W. Sherman".

Thomas W. Sherman, P.E. (WI)  
Geotechnical Engineer

A handwritten signature in blue ink, appearing to read "Justin D. Widdel".

Justin D. Widdel, P.E.  
Geotechnical Department Manager

Copies: PDF – Addressee

PDF – Mr. Alex Potter – McClure Engineering Company – [apotter@mecresults.com](mailto:apotter@mecresults.com)

PDF – Mr. Trent Wilson – McClure Engineering Company – [wilson@mecresults.com](mailto:wilson@mecresults.com)

## AGREEMENT FOR SERVICES

This **AGREEMENT** is between City of Tipton Iowa ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the West WWTP Improvements and Sanitary Sewer project ("Project"), as described in Consultant's Proposal dated 02/15/2019 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
- 3. Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
- 6. LIMITATION OF LIABILITY. CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.**
- 7. Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
- 8. Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. **EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
- 9. Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii)

commercial general liability insurance (\$1,000,000 occ / \$2,000,000 agg); (iii) automobile liability insurance (\$1,000,000 B.I. and P.D. combined single limit); and (iv) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site.

Consultant: **Terracon Consultants, Inc.**  
By: *Thomas W Sherman* Date: **2/15/2019**  
Name/Title: **Thomas W Sherman, P.E. / Geotechnical Engineer**  
Address: **2640 12th St SW**  
**Cedar Rapids, IA 52404-3440**  
Phone: **(319) 366-8321** Fax: **(319) 366-0032**  
Email: **Tom.Sherman@terracon.com**

Client: **City of Tipton Iowa**  
By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name/Title: **Brian Carney / Mayor**  
Address: **407 Lynn St**  
**Tipton, IA 52772-1633**  
Phone: **(563) 886-6187** Fax: \_\_\_\_\_  
Email: **citymanager@tiptoniowa.org**

## EXHIBIT A - PROJECT UNDERSTANDING

Our scope of services is based on our understanding of the project as described by MEC and the expected subsurface conditions as described below. We have not recently visited the project site to observe the site conditions. Aspects of the project, undefined or assumed, are highlighted as shown below. We request the City and/or MEC verify all information prior to our initiation of field exploration activities.

### Site Location and Anticipated Conditions

Item	Description
<b>Project Locations</b>	<ul style="list-style-type: none"> <li>■ West WWTP project site and sanitary sewer alignment are located between Cedar Valley Road and Cedar Street in Tipton, Iowa.</li> <li>■ See <b>Site Location</b></li> </ul>
<b>Existing Improvements</b>	Existing water, sanitary sewer, and storm sewer lines in both areas (per drawings provided by MEC)
<b>Current Ground Cover</b>	Primarily grass (based on aerial photographs)
<b>Existing Topography</b> (from MEC)	<ul style="list-style-type: none"> <li>■ West WWTP improvements area                             <ul style="list-style-type: none"> <li>○ Per provided cross-sections, existing grades range from about 768 to 789 feet (NAVD88)</li> </ul> </li> <li>■ Sanitary sewer extension                             <ul style="list-style-type: none"> <li>○ Per provided topographic plan existing grades along the alignment range from about 782 to 790 feet (NAVD88)</li> </ul> </li> </ul>
<b>Site Access</b>	We expect the West WWTP site, sanitary sewer alignment, and all exploration locations are accessible with our rubber-tire ATV-mounted drilling equipment
<b>Expected Subsurface Conditions</b>	Our experience at the existing West WWTP lagoons, geologic maps, and IDNR well logs indicates subsurface conditions consist of: <ul style="list-style-type: none"> <li>■ Topsoil/organic soil from less than ¼-foot to about 2 feet thick; then</li> <li>■ Alluvial soil deposits in some areas consisting of lean clay, lean to fat clay, and fat clay with thicknesses up to about 10 feet; then/or</li> <li>■ Glacial till comprised of sandy lean clay, sandy lean to fat clay, sandy fat clay, clayey sand, and poorly graded sand to depths of up to at least 90 feet; then</li> <li>■ Gower formation dolomite of the Silurian series</li> </ul>

## Planned Construction

Item	Description
<b>Information Provided</b>	<ul style="list-style-type: none"> <li>■ Request for Proposal dated January 31, 2019                             <ul style="list-style-type: none"> <li>○ Includes West WWTP Soil Boring Exhibit with existing and planned grades, requested boring locations and depths, and a site plan of proposed improvements</li> <li>○ Includes Sanitary Sewer Soil Boring Exhibit with existing grades, requested boring locations and depths, and a plan of the proposed alignment</li> </ul> </li> </ul>
<b>Project Description</b>	<ul style="list-style-type: none"> <li>■ Consolidation of existing East WWTP and West WWTP by constructing new facilities at the West WWTP site and decommissioning the East WWTP</li> <li>■ New gravity sanitary sewer extension</li> </ul>
<b>Proposed Improvements</b>	<p>West WWTP</p> <ul style="list-style-type: none"> <li>■ Submerged attached growth reactor (SAGR) system                             <ul style="list-style-type: none"> <li>○ Eight, wood-framed earthen structures with a geomembrane liner over an area of approximately 2 acres with a depth of 10 feet</li> </ul> </li> <li>■ Blower building with plan dimensions of about 25 feet by 50 feet                             <ul style="list-style-type: none"> <li>○ Reinforced masonry walls and slab on grade floor</li> </ul> </li> <li>■ Ultraviolet (UV) disinfection system with plan dimensions of about 15 feet by 25 feet                             <ul style="list-style-type: none"> <li>○ Cast-in-place concrete structure</li> </ul> </li> </ul> <p>Gravity sanitary sewer extending from the existing East WWTP outfall, west of Highway 38</p> <ul style="list-style-type: none"> <li>■ Approximately 950 lineal feet in length</li> <li>■ 10-inch diameter, pipe type not provided</li> <li>■ Invert depths ranging between 8 and 10 feet below existing grades</li> </ul>
<b>Maximum Loads</b>	<p>Blower building</p> <ul style="list-style-type: none"> <li>■ Walls: 5 kips per linear foot (klf)</li> <li>■ Slabs: 150 pounds per square foot (psf)</li> </ul>
<b>Grading/Slopes</b>	<ul style="list-style-type: none"> <li>■ Cuts and fills up to about 16 feet in SAGR area</li> <li>■ Cuts and fills of less than about 3 feet in blower building and UV system areas</li> <li>■ Final slope angles no steeper than 3H: 1V (horizontal: vertical)</li> </ul>
<b>Below Grade Structures</b>	<p>SAGR system and UV disinfection system</p>

Item	Description
<b>Free-Standing Retaining Walls</b>	None anticipated
<b>Pavements</b>	None anticipated

Should any of the above information or assumptions be inconsistent with the planned construction, please let us know so that we may make any necessary modifications to this proposal.

## EXHIBIT B - SCOPE OF SERVICES

Our proposed scope of services consists of field exploration, laboratory testing, and engineering/project delivery. These services are described in the following sections.

### Field Exploration

**Subsurface Exploration:** MEC requested the following boring locations and depths as shown on the **Anticipated Exploration Plan** and tabulated below.

Number of Borings	Boring Designations	Planned Boring Depth (feet) <sup>1</sup>	Planned Location
3	SB-1 to SB-3	20	SAGR
1	SB-4	25	SAGR
1	SB-5	20	Blower building
1	SB-6	10	UV disinfection
1	SB-7	16	Borrow pit
3	SB-8 to SB-10	15	Sanitary sewer

<sup>1.</sup> Below existing ground surface.

**Boring Layout and Elevations:** We understand that the borings will be staked by MEC, and that we will be provided coordinates (latitude/longitude and/or Iowa State Plane) and surface elevations at the boring locations. If offsets from the staked locations are required due to access restrictions or utilities, the offset(s) will be noted on the boring logs.

**Subsurface Exploration Procedures:** Soil sampling will be performed using thin-wall tube and/or split-barrel sampling procedures. Samples will generally be obtained at intervals of 5 feet with a SPT sampler; however, four samples will be obtained in the 10-foot interval below the planned finished grade elevation of each structure boring (i.e., Borings SB-1 to SB-6), with the additional samples being either SPT or thin-wall tubes depending on soil conditions encountered. Once the samples have been collected and classified in the field, they will be placed in appropriate sample containers and transported to our laboratory. Subsurface conditions may be encountered which merit revisions of the field boring and/or sampling program described above.

In addition, we will observe and record groundwater levels during drilling and sampling. Delayed groundwater levels will also be observed 1 to 2 days following the completion of drilling, provided the boreholes can safely be left open.

## Proposal for Geotechnical Engineering Services

West WWTP Improvements and Sanitary Sewer ■ Tipton, Iowa

February 15, 2019 ■ Terracon Proposal No. P06195025R



Following the completion of water level observations, the borings will be backfilled with auger cuttings to within 3 feet of existing grade, then the remainder backfilled with bentonite chips. Excess auger cuttings would be disposed of on the sites as directed by the City.

Our exploration team prepares field boring logs as part of standard drilling operations including sampling depths, penetration resistances, and other relevant sampling information. Field logs will include visual classifications of materials encountered during drilling, and our interpretation of subsurface conditions between samples.

**Property Disturbance:** Terracon will take reasonable efforts to reduce damage to the properties. However, it should also be understood that in the normal course of our work, disturbance such as rutting of the ground surface could occur. Our services do not include repair of damaged landscaping. Any additional site restoration is considered the responsibility of others. If there are any restrictions or special requirements regarding these sites or exploration, these should be known prior to commencing field work.

Because backfill material often settles below the surface after a period of time, we recommend the boreholes be checked periodically and backfilled if necessary. We could provide this service or grout the holes at your request for an additional fee.

**Site Access:** Terracon must be granted access to the sites by the property owner(s). By acceptance of this proposal, without information to the contrary, we consider this as authorization to access the properties for conducting field exploration in accordance with the scope of services.

### Laboratory Testing

Water content tests will be performed on the samples obtained from the borings. Dry density and unconfined compressive strength tests will also be performed on intact tube samples (if obtained) of cohesive soil. Hand penetrometer tests may also be performed on select native samples. Additional laboratory testing such as Atterberg (liquid and plastic) limits, organic content by loss on ignition, and grain size analyses may also be performed on selected samples to better evaluate the site conditions and develop engineering recommendations for the project. Native soil samples will be visually classified in accordance with the Unified Soil Classification System (USCS).

Computer generated boring logs, prepared from field logs, represent the geotechnical engineer's interpretation, and include modifications based on observations and laboratory tests.

### Safety

Terracon will contact the Iowa "One Call" service to request location of utilities owned by member companies. It should be noted that Iowa "One Call" member companies require a minimum of 48 hours to locate utilities.

## Proposal for Geotechnical Engineering Services

West WWTP Improvements and Sanitary Sewer ■ Tipton, Iowa

February 15, 2019 ■ Terracon Proposal No. P06195025R



Private utilities should be marked by their owner(s) prior to commencement of field exploration. Terracon will not be responsible for damage to private utilities that are not made aware to us. If their owner(s) are not able to accurately locate private utilities, Terracon can assist the City by coordinating with a private utility locating services, and/or a vacuum excavation service. The detection of underground utilities is dependent upon the composition and construction of the utility line; some utilities are comprised of non-electrically conductive materials and may not be readily detected. The use of a private utility locate service would not relieve the owner(s) of their responsibilities in identifying private underground utilities.

Terracon will not be responsible for any damage to utilities not marked or improperly located.

Terracon is currently not aware of environmental concerns at these project sites that would create health or safety hazards associated with our exploration program; thus, our scope considers that the field exploration can be performed without the need for personal protective equipment beyond Level D (e.g., hard hat, steel-toe boots) or “Modified” Level D (e.g. Level D with rubber gloves and boots). If evidence of contamination is encountered in a boring our findings will be discussed with you. Contamination that requires protection beyond “Modified” Level D will terminate the exploration at that borehole, and we will send you a supplemental proposal with our additional fees to continue the exploration. Where potentially impacted soils or groundwater are encountered during drilling, the boreholes will be backfilled full depth with bentonite chips at the completion of sampling; costs associated with bentonite chip backfill beyond the top 3-foot of each borehole have not been included in our estimated fees and would be invoiced accordingly if required. Our scope of services does not include environmental site assessment services, but identification of unusual or unnatural materials encountered while drilling will be noted on our logs.

### Engineering and Project Delivery

The results of our field and laboratory programs will be evaluated by a professional geotechnical engineer. We will deliver the results of our field exploration and laboratory testing in the Site Characterization phase, and recommendations in the Geotechnical Engineering phase using our **GeoReport** system. If you are reading this on a device with internet access, click [here](#) to watch a 2-minute video that will provide a better understanding of the **GeoReport** experience.

Our geotechnical engineering report will provide the following:

- Boring logs with field and laboratory data;
- Stratification based on visual soil classification;
- Groundwater levels observed during and after the completion of drilling;
- Site and boring location plans;
- Subsurface exploration procedures;
- Description of subsurface conditions;
- Recommended foundation options and engineering design parameters;
- Estimated settlement of foundations;

## **EXHIBIT C - COMPENSATION AND PROJECT SCHEDULE**

### **Compensation**

For the scope of geotechnical services outlined in this proposal that includes drilling, laboratory testing, and an engineering report, our estimated fees range from \$7,650 to \$9,000 and are itemized in Exhibit C. We will not exceed the maximum estimated fee without prior approval in writing.

Unless instructed otherwise, the invoice will be sent to your attention at the address shown at the beginning of this proposal. If conditions are encountered that require scope of services revisions and/or result in higher fees, we will contact you for approval, prior to initiating services. A supplemental proposal stating the modified scope of services as well as its effect on our fee will be prepared. We will not proceed without your authorization in writing.

### **Project Schedule**

We will provide our geotechnical engineering report within 45 days after receipt of our signed Agreement for Services, however, this does not account for delays in field exploration beyond our control, such as weather conditions, permit delays, or lack of permission to access the boring locations.

In situations where information is needed prior to submittal of our report, we can provide verbal information or recommendations for specific project requirements after we have completed our field and laboratory programs.

**EXHIBIT C-1**  
**BUDGET ESTIMATE - FEE SCHEDULE**  
**SUBSURFACE EXPLORATION & GEOTECHNICAL ENGINEERING REPORT**  
**WEST WWTP IMPROVEMENTS AND SANITARY SEWER**  
**Tipton, Iowa**  
**Terracon Proposal No. P06195025R**

2/15/2019

DESCRIPTION	QUANTITY	UNIT	UNIT PRICES	TOTAL FEE
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**FIELD EXPLORATION SERVICES**

Anticipate ten borings from 10 to 25 feet in depth.

Drill Rig Mobilization	1 - 1	L.S.	\$300.00	\$ 300.00 - 300.00
Boring Access/Movement/Standby	1 - 1	hour	\$150.00	\$ 150.00 - 150.00
Truck-Mounted Drill Rig	-	day	\$450.00	\$ - - -
All-Terrain Drill Rig	1 - 1	day	\$550.00	\$ 550.00 - 550.00
Track-Mounted Drill Rig	-	day	\$650.00	\$ - - -
Drilling Support Truck	1 - 1	day	\$75.00	\$ 75.00 - 75.00
Auger Drilling & Sampling (0-20ft.)	171 - 171	foot	\$13.50	\$ 2,308.50 - 2,308.50
Auger Drilling & Sampling (20-40ft.)	5 - 5	foot	\$14.50	\$ 72.50 - 72.50
Auger Drilling & Sampling (40-80 ft.)	-	foot	\$16.00	\$ - - -
Hard Bedrock/Rubble Drilling	-	foot	\$28.00	\$ - - -
Delayed Water Levels	2 - 3	hour	\$75.00	\$ 150.00 - 225.00
Vehicle Use (Non-Drilling)	80 - 80	mile	\$0.62	\$ 49.60 - 49.60
Bentonite Borehole Backfill	4 - 5	bag	\$10.00	\$ 40.00 - 50.00
Location-Elevations of Borings*	-	hour	\$150.00	\$ - - -
Drilling Supervisor	2 - 3	hour	\$105.00	\$ 210.00 - 315.00
			Total	\$ 3,905.60 - 4,095.60
<b>ESTIMATED FIELD EXPLORATION SERVICES</b>				<b>\$ 3,900.00 to \$ 4,100.00</b>

\*Boring layout, coordinates, and elevations by MEC

**SOIL LABORATORY SERVICES**

Anticipate obtaining about 55 to 60 samples.

Stratification of Boring Logs	3 - 4	hour	\$65.00	\$ 195.00 - 260.00
Moisture Content & Visual Classification	55 - 60	each	\$10.00	\$ 550.00 - 600.00
Dry Density (Thin-Wall Tube Sample)	8 - 12	each	\$7.50	\$ 60.00 - 90.00
Unconfined Compressive Strength Test	8 - 12	each	\$17.50	\$ 140.00 - 210.00
Hand Penetrometer Test	30 - 50	each	\$3.00	\$ 90.00 - 150.00
Atterberg Limits - Three Point Method	3 - 4	each	\$125.00	\$ 375.00 - 500.00
Organic Content - Loss on Ignition	2 - 3	each	\$55.00	\$ 110.00 - 165.00
Grain Size Analysis (Washed)	2 - 3	each	\$85.00	\$ 170.00 - 255.00
Combined Hydrometer and Sieve	2 - 3	each	\$150.00	\$ 300.00 - 450.00
P200 Wash (% Passing No. 200 Sieve)	3 - 4	each	\$40.00	\$ 120.00 - 160.00
			Total	\$ 2,110.00 - 2,840.00
<b>ESTIMATED SOIL LABORATORY SERVICES</b>				<b>\$ 2,100.00 to \$ 2,850.00</b>

**GEOTECHNICAL ENGINEERING SERVICES**

Project Direction, Sample Review, Coordination, Data Reduction, and Report Preparation

Senior Principal Engineer, P.E.	-	hour	\$195.00	\$ - - -
Office Manager/Principal Engineer, P.E.	-	hour	\$150.00	\$ - - -
Department/Senior Project Manager	2.0 - 3.0	hour	\$135.00	\$ 270.00 - 405.00
Project Engineer/Manager	11.0 - 13.0	hour	\$125.00	\$ 1,375.00 - 1,625.00
Field/Staff Engineer	-	hour	\$105.00	\$ - - -
CAD Operator	-	hour	\$65.00	\$ - - -
Secretarial Services	1.0 - 2.0	hour	N.C.	\$ - - -
			Total	\$ 1,645.00 - 2030.00
<b>ESTIMATED GEOTECHNICAL ENGINEERING SERVICES</b>				<b>\$ 1,650.00 to \$ 2,050.00</b>

<b>TOTAL ESTIMATED SERVICES</b>				<b>\$ 7,650.00 to \$ 9,000.00</b>
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N:\Proposal Documents\2019\I06195025\I06195025R Exhibit C-1.xlsx\Exhibit C

**EXHIBIT D – SITE LOCATION**

West WWTP Improvements and Sanitary Sewer ■ Tipton, Iowa  
February 15, 2019 ■ Terracon Proposal No. P06195025R

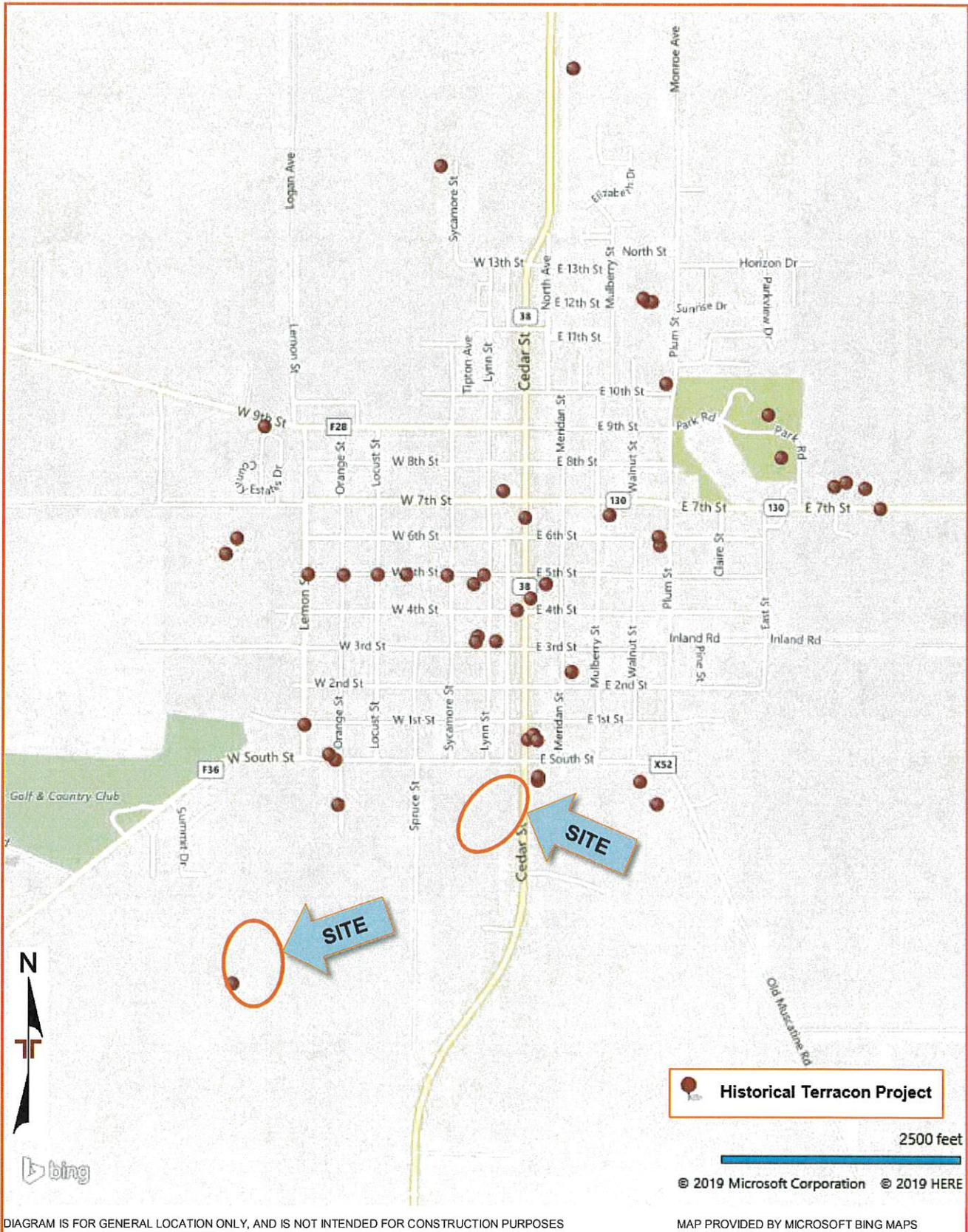


DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MICROSOFT BING MAPS

**EXHIBIT E – ANTICIPATED EXPLORATION PLAN**  
 West WWTP Improvements and Sanitary Sewer ■ Tipton, Iowa  
 February 15, 2019 ■ Terracon Proposal No. P06195025R

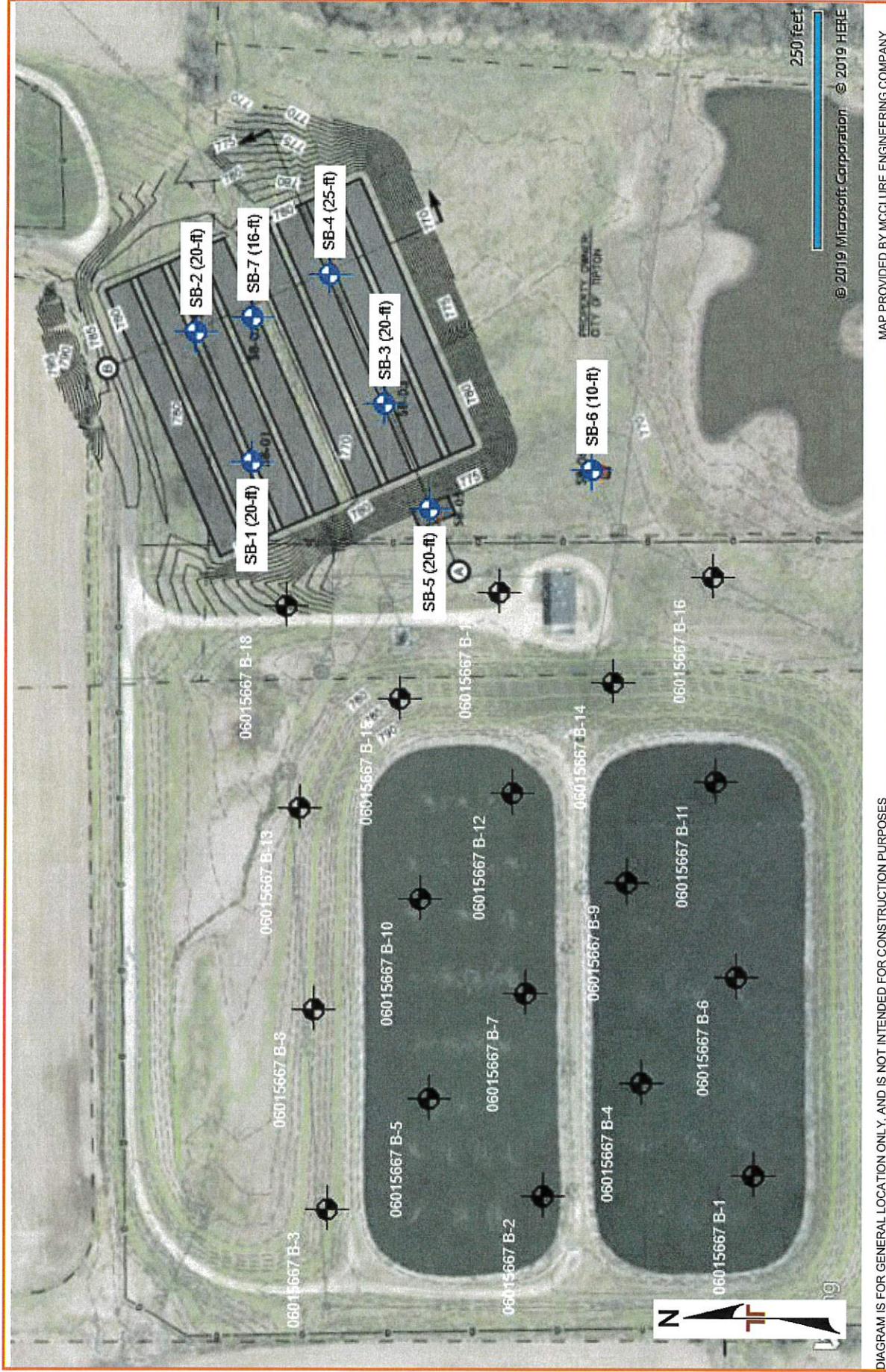


DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MCCLURE ENGINEERING COMPANY

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**EXHIBIT F – ANTICIPATED EXPLORATION PLAN**

West WWTP Improvements and Sanitary Sewer ■ Tipton, Iowa  
February 15, 2019 ■ Terracon Proposal No. P06195025R



DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MCLURE ENGINEERING COMPANY