

January 7, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Beck, Kepford, B. Brennan, K. Johnson, other visitors and the press.

**Agenda:**

Motion by Boots, second by Leeper to approve the agenda with the removal of Item 7 under New Business, and a date correction on Item 1 on Resolution No. 010719A under New Business. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Deb Meumann shared some photos and her concerns of where trees have been planted downtown.
2. Hugh Stumbo stated that ever since their garbage containers have been moved to the sidewalk along West 5<sup>th</sup> Street from the alley that it has been much better. He requested a recycling container hoping that will help cut down on the garbage as well.
3. Jamie Woode voiced her concerns regarding City matters within the Tipton Fire Department.
4. Larry Hodgden thanked Electric Superintendent Taber for his help with hooking up his solar project. Hodgden thanked Director of Public Works Nash for picking up the leaves that they raked to the street at First United Church of Christ along the 600 block of Mulberry Street this last weekend. Hodgden shared a report and his concerns about the rural development gas project west of town.

**Consent Agenda:**

Motion by Spear, second by Leeper to approve the consent agenda which includes the December 17<sup>th</sup> Council Meeting Minutes, November 14<sup>th</sup> and December 12<sup>th</sup> Airport Minutes, December 2018 Development Director's Report, November 20<sup>th</sup> Library Minutes, November 2018 Library Director's Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

|                            |                       |         |
|----------------------------|-----------------------|---------|
| ACCESS SYSTEMS LEASING     | AGREEMENT & COPIES    | 2515.40 |
| ALTEC INDUSTRIES INC       | REPAIR PARTS #6       | 292.17  |
| ASCENT AVIATION GROUP INC  | 2000 GL AVIATION FUEL | 6484.30 |
| AUCA CHICAGO LOCKBOX       | MATS                  | 198.76  |
| BARRON MOTOR SUPPLY        | REPAIR PARTS #67      | 22.83   |
| BOUND TREE MEDICAL LLC     | MEDICAL SUPPLIES      | 251.62  |
| CCP INDUSTRIES             | OPERATING SUPPLIES    | 181.29  |
| CEDAR COUNTY SOLID WASTE   | TRANSFER FEES         | 3072.00 |
| CEDAR COUNTY VFW POST 2537 | 2 FLAGS               | 80.00   |
| CHUCK PAUL TRUCKING        | 4 LOADS ROAD SALT     | 1172.41 |
| CINTAS CORPORATION         | FIRST AID SUPPLIES    | 291.39  |
| CINTAS LOC                 | UNIFORMS              | 683.36  |
| CJ COOPER & ASSOC INC      | PRE EMPLOY SCREENING  | 35.00   |
| CLARENCE LOWDEN SUN-NEWS & | FAC SCHEDULE          | 183.00  |
| EASTERN IOWA TIRE          | TIRES FOR STOCK       | 523.36  |
| ELECTRICAL ENGINEERING & E | SUPPLIES              | 262.98  |

|                               |                                    |          |
|-------------------------------|------------------------------------|----------|
| FRIENDS OF THE ANIMALS        | 1 DOG, 2 CATS                      | 175.00   |
| GARDEN & ASSOCIATES INC       | 2018-19 STREET PROJECTS            | 3961.70  |
| GRAYBILL COMMUNICATIONS       | REPROGRAM RADIO                    | 731.88   |
| H & H AUTO                    | TIRE REPAIR #52                    | 45.00    |
| INTEGRATED TECHNOLOGY PART    | TECH SERVICES                      | 2861.57  |
| IOWA ASSOCIATION OF           | TESTING                            | 735.00   |
| IOWA DEPT OF NATURAL RESOU    | ANNUAL TANK MANAGEMENT FEE         | 130.00   |
| IOWA PRISON INDUSTRIES        | SIGN FOR SCHOOL                    | 113.08   |
| JOHNSON CONTROLS FIRE PROT    | ALARM TESTING & INSPECTION         | 557.89   |
| KUNDE OUTDOOR EQUIPMENT       | REWIND STARTER                     | 37.85    |
| MID-STATES ORGANIZED CRIME    | MEMBERSHIP FEE                     | 100.00   |
| MISC. VENDOR                  | MUNICIPAL ELECTRONICS:RADAR<br>CRT | 380.11   |
| MITCHELL 1                    | WEB BASED SUBSCRIPTIONS            | 253.05   |
| MUTUAL WHEEL CO               | REPAIR PARTS #180                  | 1914.90  |
| NGES                          | CALIBRATE ODORATOR                 | 113.89   |
| ODB COMPANY                   | GREASE #163                        | 62.64    |
| OFFICE EXPRESS                | OFFICE SUPPLIES                    | 58.13    |
| POWER LINE SUPPLY             | 2 FR HOODED SWEATSHIRTS            | 289.97   |
| RC SYTEMS INC                 | MEMBERSHIP CARDS                   | 75.00    |
| ROCKMOUNT RESEARCH & ALLOY    | WIRE FOR WELDER                    | 259.25   |
| SHERMCO INDUSTRIES INC        | ALLEY PROJECT                      | 2814.00  |
| SHOTTENKIRK                   | REPAIR PARTS #51                   | 276.38   |
| STANDBY SYSTEMS INC           | THERMOSTAT FOR VAPORIZER           | 600.51   |
| STUART C IRBY CO              | OVERHEAD SUPPLIES                  | 1450.71  |
| SWICK CABLE CONTRACTOR'S I    | BORE IN PIPE                       | 11877.50 |
| T & M CLOTHING CO.            | 3 SHIRTS                           | 241.00   |
| TIPTON CONSERVATIVE           | ORD 566, MINUTES, FAC              | 679.03   |
| TIPTON ELECTRIC MOTORS        | CORD #66                           | 6.40     |
| ULINE                         | OPERATNG SUPPLIES                  | 1422.30  |
| UNIFORM DEN INC               | UNIFORM SUPPLIES                   | 170.76   |
| USA BLUE BOOK                 | OPERATING SUPPLIES                 | 221.49   |
| UTILITY SALES & SERVICE IN    | OPERATING SUPPLIES                 | 16.83    |
| WALMART COMMUNITY             | MISC SUPPLIES                      | 548.89   |
| WESCO RECEIVABLES CORP        | UNDERGROUND SUPPLIES               | 2908.69  |
| XEROX CORPORATION             | COPY CHARGES                       | 24.20    |
| ** TOTAL **                   |                                    | 52364.47 |
| FUND TOTALS                   |                                    |          |
| 001 GENERAL GOVERNMENT        |                                    | 7011.00  |
| 110 ROAD USE TAX FUND         |                                    | 4074.78  |
| 600 WATER OPERATING           |                                    | 1694.76  |
| 610 WASTEWATER/AKA SEWER REVE |                                    | 606.35   |
| 630 ELECTRIC OPERATING        |                                    | 20263.33 |

|                             |          |
|-----------------------------|----------|
| 640 GAS OPERATING           | 1419.64  |
| 660 AIRPORT OPERATING       | 6484.30  |
| 670 GARBAGE COLLECTION      | 3088.50  |
| 810 CENTRAL GARAGE          | 4155.44  |
| 835 ADMINISTRATIVE SERVICES | 3566.37  |
| GRAND TOTAL                 | 52364.47 |

**City Credit Card Statement**

Card Ttl **4,046.68**

**Ambulance**

|  |        |
|--|--------|
| Misc Supplies - Paypal                 | 390.00 |
| Training Supplies - Best Buy           | 214.99 |
| Office Supplies - Harbor Freight Tools | 67.96  |
| Office Supplies - Paypal               | 17.70  |

**Total Charges**

**690.65**

**City Check Out**

|   |       |
|---|-------|
| Fuel - Caseys                                   | 36.49 |
| Travel Training - Taco Bell, Sub City, Days Inn | 80.16 |
| Uniform Supplies - Amazon                       | 57.56 |
| Operating Supplies - Amazon                     | 33.19 |

**Total Charges**

**207.40**

**Electric**

|   |        |
|---|--------|
| Misc Supplies - Dollar General              | 19.80  |
| Office Supplies - Walmart                   | 32.91  |
| Tool Repair - Greenlee Textron              | 107.00 |
| Operating Supplies - Industrial Safety Gear | 27.10  |

**Total Charges**

**186.81**

**Finance Director**

|                              |        |
|------------------------------|--------|
| Misc Supplies - Family Foods | 53.62  |
| Tech Services - Microsoft    | 960.00 |
|                              | 96.00  |
| Training - Skillpath         | 418.00 |
| Tech Services - Microsoft    | 124.94 |

**Total Charges**

**1,652.56**

**Fire**

|                                      |        |
|--------------------------------------|--------|
| Office Supplies - Walmart            | 133.07 |
| Operating Supplies - Walmart, Amazon | 103.92 |

**Total Charges**

**236.99**

**Gas**

|  |       |
|--|-------|
| Postage/Shipping - USPS                    | 44.95 |
| Station Equipment - Paypal, Batteries Plus | 83.48 |

**Total Charges**

**128.43**

**Aquatic Center**

|  |        |
|--|--------|
| Operating Supplies - Walmart, Grainger | 231.23 |
| Concession Supplies - Walmart          | 13.96  |

|   |         |                 |
|---|---------|-----------------|
| Dues - Iowa Parks and Recreation                                | -165.00 |                 |
| <b>Total Charges</b>  |         | <b>80.19</b>    |
| <b>Library</b>  |         |                 |
| Postage/Shipping - USPS   | 165.65  |                 |
| Materials - Amazon, Walmart                                     | 589.72  |                 |
| Program Supplies - Walmart, Scholastic                          | 180.56  |                 |
| Office Supplies - Demco, Walmart                                | 139.15  |                 |
| Misc Supplies - Walmart   | 31.96   |                 |
| <b>Total Charges</b>  |         | <b>1,107.04</b> |
| <b>Police</b>   |         |                 |
| Misc Supplies - Mi Tierra, Fran & Cheries Skillet, Dash Medical | 101.34  |                 |
| Filing Fee - Iowa Judicial Branch                               | 85.00   |                 |
| <b>Total Charges</b>  |         | <b>186.34</b>   |
| <b>Public Works</b>   |         |                 |
| Repair Parts - Rock Auto  | 45.27   |                 |
| Water Distribution Training - Kirkwood                          | -475.00 |                 |
| <b>Total Charges</b>  |         | <b>-429.73</b>  |
| <b>Statement Total</b>  |         | <b>4,046.68</b> |

PAYROLL EXPENSE FOR DECEMBER 2018 \$157,515.65

DEBT SERVICE PAYMENTS FOR DECEMBER 2018 \$110,511.13

1. Resolution No. 010719A: A resolution approving the BWC settlement letter, sub-final Pay Application, Change Order No. 2, and Substantial Completion for the Lemon Street Construction Project  
Motion by McNeill, second by Leeper to approve Resolution No. 010719A, the resolution approving the BWC settlement letter, sub-final Pay Application, Change Order No. 2, and Substantial Completion for the Lemon Street Construction Project. Following the roll call vote the motion passed unanimously.
2. Resolution No. 010719B: A resolution finally adopting the Proposed Plan for the 2018 Urban Revitalization Area  
Motion by Boots, second by Anderson to approve Resolution No. 010719B, the resolution adopting the Proposed Plan for the 2018 Urban Revitalization Area. Following the roll call vote the motion passed unanimously.
3. Ordinance No. 567: An ordinance designating an area of Tipton, Iowa, as the 2018 Urban Revitalization Area  
Motion by Leeper, second by Anderson to pass the first reading of Ordinance No. 567, the ordinance designating an area of Tipton, Iowa, as the 2018 Urban Revitalization Area. Following the roll call vote the motion passed unanimously.  
Motion by Leeper, second by Spear to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance No. 567. Following the roll call vote the motion passed unanimously.  
Motion by Leeper, second by Boots to pass the 2<sup>nd</sup> reading of Ordinance No. 567. Following the roll call vote the motion passed unanimously.  
Motion by Spear, second by Anderson to pass the 3<sup>rd</sup> and final reading of Ordinance No. 567. Following the roll call vote the motion passed unanimously.
4. Amendment No. 1 to the agreement for engineering services for the SAGR Project  
Motion by Spear, second by Leeper to approve Amendment No. 1 to the agreement for engineering services with McClure Engineering for the SAGR Project (Crooked Creek Route). Following the roll call vote the motion passed unanimously.

5. Resolution 010719C: A resolution naming depositories for City funds  
Motion by Leeper, second by Spear to approve Resolution 010719C, the resolution naming depositories for City funds. Following the roll call vote the motion passed unanimously.

6. Purchase of two 3-phase primary junction cabinets  
Motion by Anderson, second by Leeper to approve the purchase of two 3-phase primary junction cabinets from Wesco in the amount of \$1,964.20. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Police Chief Kepford shared that they will be having another Citizen Police Academy starting February 27<sup>th</sup>.

Water/Wastewater Superintendent Brennan, Director of Public Works Nash and Klay Johnson with the public works department attended a SAGR System site visit in New London. Brennan stated it was a good learning experience and a great confidence builder. The operators there expressed that the system is turn key and low maintenance. The effluent is as clear as swimming pool water. New London has no regrets with the SAGR system.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously.  
Meeting adjourned at 6:18 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk