

January 21, 2019
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Pro-tem Spear called the meeting to order. Upon roll being called the following named council members were present: Leeper, McNeill, Anderson and Spear. Absent: Carney and Boots. Also present: Wagner, Armstrong, Lenz, Nash, Beck, Taber, Penrod, Baughan, S. Paustian, Goerd, other visitors and the press.

Agenda:

Motion by Anderson, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Richard Kittleson, a Consulting Arborist/ISA Certified Arborist, shared the 2018 findings of the tree inventory in Tipton.
2. Larry Hodgden voiced his opinion on the possibility of a recycling charge being placed on the utility bills.

Consent Agenda:

Motion by McNeill, second by Leeper to approve the consent agenda which includes the January 7th Council Meeting Minutes, December 2018 Treasurer's and Investment Reports, and the following Claims List. Following the roll call vote the motion passed unanimously.

AUCA CHICAGO LOCKBOX	MATS	102.15
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	136.42
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2393.53
CEDAR COUNTY ENGINEER	34.70 GL DSL	1177.29
CINTAS LOC	UNIFORMS	535.96
CJ COOPER & ASSOC INC	RANDOM SCREEN & PRE EMPLOY	70.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	4900.00
CUSTOM BUILDERS INC	UPS CHARGES	74.08
D & R PEST CONTROL	PEST CONTROL	190.99
DORSEY & WHITNEY LLP	18-21 SANITARY SEWER PROJECT	3500.00
EASTERN IOWA LIGHT & POWER	EAST LAGOON	905.72
ECIA	GRANT WRITING CONTRACT	369.00
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	88.92
FASTENAL COMPANY	OVERHEAD SUPPLIES	292.36
FLETCHER-REINHARDT CO.	SAFETY GEAR	83.72
FOX APPARATUS REPAIR & MAI	FIRE TRUCK REPAIRS	1198.25
FREY, HAUFE & CURRENT PLC	LEMON STREET PROJECT	1292.00
GARDEN & ASSOCIATES INC	2018-19 STREET PROJECTS	10000.00
HBK ENGINEERING LLC	AQUATIC CENTER	909.75
IIW PC	CROOKED CREEK TRAIL	3081.00
IMAGE TREND INC	CLEARING HOUSE SERVICES	196.00
INTEGRATED TECHNOLOGY PART	TECH SERVICES	270.00
IOWA ASSOCIATION OF	TESTING	1480.00
IOWA DARE ASSOCIATION	MEMBERSHIP DUES LISA & DAVID	200.00

JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	400.00
KLOCKE'S EMERGENCY VEHICLE	20 AMP FEMALE CORD END	87.89
KUNDE OUTDOOR EQUIPMENT	HELMET SYSTEM	94.95
MC CLURE ENGINEERING COMPA	LEMON ST IMPROVEMENTS	31981.25
MISC. VENDOR	PROGRESSIVE:PRE-WORK SCREEN	475.00
MUNICIPAL SUPPLY INC	WATER MAIN REPAIR PARTS	1337.33
NILES CHIROPRACTIC	PRE EMPLOY SCREENINGS	50.00
OFFICE EXPRESS	OFFICE SUPPLIES	332.56
PCM/TIGERDIRECT	COMPUTER	854.98
PHYSIO-CONTROL INC	ANNUAL MAINT AGREEMENT	2599.20
POWER LINE SUPPLY	UNDERGROUND SUPPLIES	747.56
PRAXAIR DISTRIBUTION INC	OXYGEN	46.44
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1536.00
REPUBLIC SERVICES OF IOWA	CARDBOARD BALED	1035.50
SECRETARY OF STATE	NOTARY RENEWAL AMY	30.00
SPINUTECH INC	JANUARY EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	WATER & POOL TESTING	52.00
STOREY KENWORTHY/MATT PARR	UTILITY BILLING ENVELOPES	736.46
STUELAND AUTO CENTER INC	REPAIR PARTS #13	225.00
TIPTON ELECTRIC MOTORS	WELD GAS EXCHANGE	65.44
TIPTON GREENHOUSE & FLORIS	FLOWERS SNAVELY	45.48
TIPTON PHARMACY	PHARMACEUTICALS	600.13
TIPTON STRUCTURAL FABRICAT	STEEL	39.20
TRANS IOWA EQUIPMENT	GRABBER BELTS #30	138.13
TYLER TECHNOLOGIES INC	UB NOTIFICATIONS	29.80
UNIFORM DEN INC	UNIFORM EQUIPMENT	109.47
VERMEER SALES & SERVICE IN	REPAIR PARTS #135	1560.31
** TOTAL **		78682.22
FUND TOTALS		
001 GENERAL GOVERNMENT		10,214.18
110 ROAD USE TAX FUND		13,273.25
315 JKFAC CP		909.75
600 WATER OPERATING		1,539.85
610 WASTEWATER/AKA SEWER REVE		36,123.45
630 ELECTRIC OPERATING		2,773.45
640 GAS OPERATING		1,175.98
670 GARBAGE COLLECTION		1,225.31
810 CENTRAL GARAGE		5,674.30
835 ADMINISTRATIVE SERVICES		5,772.70
GRAND TOTAL		78,682.22

New Business:

1. Closed Session:

Pursuant to Iowa Code Section 21.5 (1)(c) to "discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Motion by Leeper, second by McNeill to adjourn from regular session to closed session at 5:55 p.m. Motion carried by the following roll call;

Aye: Spear, Leeper, McNeill, Anderson

Nay: None

Absent: Boots

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 6:10 p.m. with the following named Council member's present; Leeper, McNeill, Anderson and Spear. Absent: Boots. Motion by Leeper, second by McNeill to reconvene to regular session from closed session. Motion carried by the following roll call;

Aye: Leeper, McNeill, Anderson, Spear

Nay: None

Absent: Boots

2. Retirement Letter from Fire Chief Scott Donohoe

Motion by McNeill, second by Leeper to accept Scott Donohoe's retirement effective January 8, 2019, with the understanding that Mr. Donohoe is not eligible for re-hire upon retirement and with direction to City Manager Wagner to work with the City's attorney to draft a resolution to be provided at the next council meeting outlining the extent to which an individual who is not eligible for re-hire can attend City social functions. Following the roll call vote the motion passed unanimously.

3. Resolution No. 012119A: A resolution to set a public hearing regarding the proposed plans, specifications, form of contract, and estimated cost of the James Kennedy Family Aquatic Center renovation project.

Motion by McNeill, second by Leeper to approve Resolution No. 012119A, the resolution to set a public hearing for Monday, February 4th at 5:30 p.m. regarding the proposed plans, specifications, form of contract, and estimated cost of the James Kennedy Family Aquatic Center renovation project. Following the roll call vote the motion passed unanimously.

4. Resolution No. 012119B: A resolution in support of the Cedar County Mural Project executed in partnership with the University of Iowa art students residency program.

Motion by McNeill, second by Anderson to approve Resolution No. 012119B, the resolution in support of the Cedar County Mural Project executed in partnership with the University of Iowa art students residency program. Following the roll call vote the motion passed unanimously.

5. Resolution No. 012119C: A resolution authorizing an application to the Wellmark Foundations' "Matching Assets to Community Health (large match) Grant Program" for the "Walkable, Playable and Accessible Tipton" Project in our City Park

Motion by Leeper, second by McNeill to approve Resolution No. 012119C, the resolution authorizing an application to the Wellmark Foundations' "Matching Assets to Community Health (large match) Grant Program" for the "Walkable, Playable and Accessible Tipton" Project in our City Park. Following the roll call vote the motion passed unanimously.

6. Authorizing the use of a limited amount of DRIP Funds for the Hardacre Theater Project, Part 2

Motion by Anderson, second by Leeper to approve authorizing the use of a limited amount of DRIP Funds up to \$10,000.00 for grant writing services for the Hardacre Theater Project, Part 2. Following the roll call vote the motion passed unanimously.

7. 2019 Fire Department Officers

Motion by McNeill, second by Leeper to approve the 2019 Fire Department officers. Following the roll call vote the motion passed unanimously.

8. Fire Station Boiler Bi-annual Preventative Maintenance Agreement

Motion by McNeill, second by Leeper to approve the fire station Bi-annual Preventative Maintenance agreement. Following the roll call vote the motion passed unanimously.

9. Purchase of new Street Light

Motion by Anderson, second by Leeper to approve the purchase of a new street light by the library on Hwy 38. Following the roll call vote the motion passed unanimously.

10. New Community Guide

Motion by McNeill, second by Leeper to approve a new format for the community guide showcased in Tipton. Following the roll call vote the motion passed unanimously.

11. Purchase of new Locator for the Electric Department

Motion by Leeper, second by Anderson to approve the purchase of a new locator from Irby in the amount of \$4,495.00. Following the roll call vote the motion passed unanimously.

12. Donation to Cedar County Fair

Motion by McNeill, second by Leeper to approve a \$500.00 donation to the Cedar County Fair. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Director of Public Works Nash shared information with the council about the increased cost of recycling and that we need to think about raising the garbage rate or adding a recycling rate.

Gas Superintendent Penrod shared information with the council about the rural development gas project regarding natural gas versus propane and the cost savings for the customers.

Electric Superintendent Taber stated he is working on a new rebate program.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:51 p.m.

Mayor _____

Attest: _____
City Clerk