

February 20, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Penrod, Taber, Ratliff, Beck, Walsh, K. Johnson, Paustian, other visitors and the press.

**Agenda:**

Motion by Boots, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Dionne Deadlow and Teresa Bohlmann of Cedar County Extension and Outreach reported to the council on how their 2018 summer camps went and how the money the City contributed helped kids attend the camp that might not have been able to otherwise. There were over 400 kids that participated.

**Consent Agenda:**

Motion by McNeill, second by Anderson to approve the consent agenda which includes the February 4<sup>th</sup> and February 6<sup>th</sup> Council Meeting Minutes, January 2019 Treasurer's and Investment Report, January 9<sup>th</sup> and February 13<sup>th</sup> Airport Minutes, January 29<sup>th</sup> Cemetery Minutes, Liquor License for St. Mary's and the following Claims List. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1255.48
AUCA CHICAGO LOCKBOX	MATS	102.15
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	443.99
CEDAR COUNTY CO-OP	FUEL DISCOUNT	17785.96
CEDAR COUNTY ENGINEER	27.90 GL DSL	3404.35
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2764.00
CHUCK PAUL TRUCKING LLC	HAUL ROAD SALT	287.44
CINTAS LOC	UNIFORMS	645.32
CLARENCE LOWDEN SUN-NEWS	FAC SCHEDULE	183.00
CUSTOM BUILDERS INC	UPS CHARGES	96.47
D & R PEST CONTROL	PEST CONTROL	190.99
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1081.35
FAMILY FOODS	MISC SUPPLIES	251.17
FELD FIRE	2 FIRE HELMETS	534.00
FLETCHER-REINHARDT CO.	METER SUPPLIES	347.96
FRIENDS OF THE ANIMALS	1 CAT, 1 DOG	125.00
H & H AUTO	TIRE REPAIR #12	15.00
HAWKINS INC	CHEMICALS	447.64
HBK ENGINEERING LLC	AQUATIC CENTER	167.48
HYDROTEX	MAINT SUPPLIES	311.68
IMAGE TREND INC	CLEARING HOUSE SERVICES	72.00
IMFOA	DUES	100.00
INTEGRATED TECHNOLOGY PARTNERS	BACKUP SUPPORT/CLOUD SRVC	3557.40
IOWA DEPARTMENT OF TRANSPORTATION	49.6 TN SALT	3568.32
JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	1400.00

LATHAM & ASSOCIATES INC	CONSULTING SERVICES	5011.60
MAILFINANCE	POSTAGE MACHINE LEASE	846.78
MC CLURE ENGINEERING COMPANY	WWTP IMPROVEMENTS	30000.00
MISC. VENDOR	THE SEWING ROOM:14 PATCHES	70.00
MOELLER TIPTON TIRE & AUTO	TIRE REPAIR RANGER	43.79
PHYSIO-CONTROL INC	ANNUAL MAINT AGREEMENT	5255.76
PRAXAIR DISTRIBUTION INC	OXYGEN	321.08
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	2006.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	1126.41
RMB COMPANY INC	AIR LEAK STUDY	390.00
S J SMITH CO INC	OPERATING SUPPLIES	31.48
SPINUTECH INC	FEBRUARY EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	WATER & POOL TESTING	91.50
STORM STEEL	SHOP SUPPLIES	93.12
STUART C IRBY CO	UNDERGROUND SUPPLIES	577.80
THOMPSON TRUCK & TRAILER	CORE CREDITS	265.56
TIPTON CONSERVATIVE	MINUTES, ORD 567, PBLC HRNG	438.53
TIPTON ELECTRIC MOTORS	MOTOR REPAIR	322.52
TIPTON GREENHOUSE & FLORIST	MISC SUPPLIES	27.00
TIPTON PHARMACY	PHARMACEUTICALS	360.00
TIPTON STRUCTURAL FABRICATION	SHOP SUPPLIES	74.50
TITAN MACHINERY INC	REPAIR PARTS #138	172.00
ULINE	OPERATING SUPPLIES	700.33
UTILITY SAFETY AND DESIGN	PIPELINE MARKER DECALS	261.60
** TOTAL **		87650.51
FUND TOTALS		
001 GENERAL GOVERNMENT		11217.12
110 ROAD USE TAX FUND		3855.76
315 JKFAC CP		167.48
600 WATER OPERATING		640.52
610 WASTEWATER/AKA SEWER REVENUE		33712.60
630 ELECTRIC OPERATING		23662.32
640 GAS OPERATING		531.30
660 AIRPORT OPERATING		35.06
670 GARBAGE COLLECTION		3898.66
810 CENTRAL GARAGE		6567.60
835 ADMINISTRATIVE SERVICES		3362.09
GRAND TOTAL		87650.51

**City Credit Card Statement**

Card Ttl **6,061.10**

**Ambulance**

Misc Supplies - Greenhouse	33.78
Computer Supplies - Dell	750.97
Operating Supplies - Live Action Safety, Health Educator	147.17

Technology Supplies - Paypal	173.78	
<b>Total Charges</b>		<b>1,105.70</b>
<b>City Check Out</b>		
Fuel - Caseys, Holiday Stations	58.87	
Uniform Supplies - Glock	126.00	
Travel Training - Brits, Hyatt, Hell's Kitchen, Loring Parking, McDonald's	279.18	
<b>Total Charges</b>		<b>464.05</b>
<b>Electric</b>		
Travel Training - McDonald's, Caseys, Old Chicago, Chick-Fil- A, AmericInn	506.87	
Fuel - Mills Gas Mart	44.29	
Office Printer - Amazon	322.96	
	161.48	
<b>Total Charges</b>		<b>1,035.60</b>
<b>Finance Director</b>		
Computer Screen Monitor - Amazon	62.00	
	62.00	
	62.00	
Telecommunication Supplies - Amazon	11.48	
	11.47	
	11.99	
Phone Case - Amazon	13.96	
<b>Total Charges</b>		<b>234.90</b>
<b>Gas</b>		
Training - Northeast Community College	85.00	
Gas Control Valve - Sim Supply	105.39	
<b>Total Charges</b>		<b>190.39</b>
<b>Aquatic Center</b>		
Training - Iowa Park & Rec, Iowa City Recreation	460.00	
Concession Supplies - Walmart	14.06	
Dues - American Red Cross	300.00	
Office Supplies - Amazon, Walmart	45.06	
Misc Supplies - Amazon	2.99	
<b>Total Charges</b>		<b>822.11</b>
<b>Library</b>		
Postage/Shipping - USPS	128.98	
Materials - Amazon, Walmart	449.33	
Program Supplies - Scholastic, Family Foods, Hobby Lobby	73.03	
Dues- Iowa Library Association	75.00	
Misc Supplies - Walmart	21.92	
<b>Total Charges</b>		<b>748.26</b>

**Police**

Misc Supplies - Seven Villages, Skillet Café, Amazon	40.11
DARE Supplies - Monty's	136.37
Uniform Supplies - Hero 247	222.00

**Total Charges****398.48****Public Works**

Repair Parts - Central Automotive, Buell, Levine Automotive	307.92
Small Tools - Lowes, Harbor Freight Tools, 370 Spring	402.29
Operating Supplies - Korman Signs	54.93
Computer Supplies - Tatems	284.00
Travel Training - Steak-N-Shake	12.47

**Total Charges****1,061.61****Statement Total****6,061.10****Old Business:**

1. Resolution No. 022019B: Resolution outlining the extent a former employee who is ineligible for re-hire may attend City or Departmental social functions.

Motion by McNeill, second by Spear to remove from the table. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Anderson to adopt Resolution No. 022019B, the resolution outlining the extent a former employee who is ineligible for re-hire may attend City or Departmental social functions. The motion passed with the following vote:

Aye: Leeper, McNeill, Boots, Anderson

Nay: Spear

2. Hwy 38 Project and the City committee's re-interview of IIW Engineering  
The committee has decided to continue using IIW Engineering for the Hwy 38 Project.

3. Resolution No. 022019C: Resolution setting the time and place for a public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget.

Motion by Boots, second by Spear to set Monday, March 11<sup>th</sup> at 5:30 p.m. as the public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution No. 022019A: Resolution setting a public hearing regarding the proposed plans, specifications, form of contract, and estimated cost of the "2019 Street Improvement Project-Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street-Division 2: West 4<sup>th</sup> Street-Division 3: Sycamore Street

Motion by Spear, second by Leeper to set Monday, March 11<sup>th</sup> at 5:30 p.m. as the public hearing regarding the proposed plans, specifications, form of contract, and estimated cost of the "2019 Street Improvement Project-Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street-Division 2: West 4<sup>th</sup> Street-Division 3: Sycamore Street. Following the roll call vote the motion passed unanimously.

2. Electric Consulting Agreement with Latham, Ervin, and Associates

Motion by Boots, second by Leeper to approve the Electric Consulting Agreement with Latham, Ervin, and Associates regarding the City's share of the Louisa Generating Station. Following the roll call vote the motion passed unanimously.

3. Revolving Loan Fund Application, Secret Place Tattoo Studio, 301 Cedar Street, \$5,300.00

Motion by Boots, second by McNeill to approve the revolving loan fund application for Secret Place Tattoo Studio, located at 301 Cedar Street, in the amount of \$5,300.00. Following the roll call vote the motion passed unanimously.

4. DRIP Application, Tiffany's Tipton Bakery

Motion by Spear, second by Leeper to approve the DRIP application for Tiffany's Tipton Bakery. Following the roll call vote the motion passed unanimously.

5. One-Time Water and Sewer Bill Exemption, 1103 Tipton Avenue

Motion by Anderson, second by Boots to approve the one-time water and sewer bill exemption for Daisy Wingert at 1103 Tipton Avenue. This would reduce the water portion of her bill from \$174.47 to \$24.70, and the sewer portion of her bill from \$174.47 to \$24.70. A total credit of \$299.54. Following the roll call vote the motion passed unanimously.

6. 2018 Annual Police Department Report

Motion by Anderson, second by McNeill to approve the 2018 annual Police Department report. Following the roll call vote the motion passed unanimously.

7. Proposal for Geotechnical Engineering Services (soil borings) by Terracon for the SAGR Project in the estimated range of \$7,650 - \$9,000

Motion by McNeill, second by Boots to approve the proposal for Geotechnical Engineering (for soil borings) by Terracon for the SAGR Project in the estimated range of \$7,650 to \$9,000. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Mayor Carney thanked the Public Works Department for the great job on removal of the snow.

Manager Wagner shared some information on an email received from a concerned citizen about the City's share of the Louisa Generating Station. It is the consensus of the council to not research facts from the past regarding this.

Director of Public Works Nash let the council know that more garbage totes need to be purchased. Nash will have quotes at the next council meeting.

Electric Superintendent Taber shared a quote he received from Cypress Engine Accessories regarding switching over from diesel fuel to natural gas. Taber stated it will be more economical. It is the consensus of the council to move forward with this.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by McNeill, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:26 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk

**REVENUE RECEIVED**

**Jan, 2019**

Property Taxes	72,293.02
Local Option Sales Tax	23,138.43
Licenses & Permits	1,077.50
Use of Money and Property	50,055.66
Intergovernmental	196,168.37

Charge for Services	778,367.30
Special Assessment	18,899.30
Miscellaneous	81,318.33
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$1,221,317.91</b>