

March 11, 2019
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Penrod, Taber, B. Brennan, Ratliff, Beck, Paustian, Dierks, Jennings, other visitors and the press.

Agenda:

Motion by Leeper, second by Spear to approve the agenda with a correction to Item H2 under new business. The resolution title should read "Assess to Nuisance Abatement Charges", not "Utility Charges". And, add Linda Beck under Department Head Reports to talk about the 4th of July plans. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Anderson, second by Leeper to approve the consent agenda which includes the February 20th Council Meeting Minutes, February 2019 Development Director's Report, January 23rd Library Minutes, January 2019 Library Director's Report, Liquor License Renewal for Walmart and the following Claims List. Following the roll call vote the motion passed unanimously.

AAA MECHANICAL INC	MAINT ON HEATED FLOORING	19744.20
ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1255.48
ALBAUGH PHC INC	GALVANIZED PIPE	449.78
AUCA CHICAGO LOCKBOX	MATS	204.30
BARRON MOTOR SUPPLY	OPERATING SUPPLIES	72.23
BORDER STATES ELECTRIC SUP	METER TESTING	2947.85
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	82.68
BOW TIE AUTOMOTIVE	REPAIRS #66	2015.50
CEDAR COUNTY ENGINEER	41.2 GL DSL	2503.27
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2786.00
CEDAR RAPIDS TIRE	CHAINS FOR 5 TRUCKS	605.90
CHUCK PAUL TRUCKING LLC	HAUL SALT	389.55
CINTAS CORPORATION	FIRST AID SUPPLIES	238.80
CINTAS LOC	UNIFORMS	860.37
CJ COOPER & ASSOC INC	PRE EMPLOY R HALL	35.00
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	183.00
CUSTOM BUILDERS INC	UPS CHARGES	92.00
D & R PEST CONTROL	PEST CONTROL	190.99
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1388.31
EASTERN IOWA TIRE	TIRES #4	1300.00
ECIA	WELLMARK GRANT WRITING	1147.50
ELECTRICAL ENGINEERING & E	LIGHT BULBS & BATTERIES	139.83
ERIC STORJOHANN	FULL WEEKEND BURIAL	550.00
FAMILY FOODS	SUPPLIES FOR HOLIDAY	
FELD FIRE	PARTY	325.00
GARDEN & ASSOCIATES INC	3 HELMET FRONTS	153.00
	2018-19 STREET PROJECTS	5656.15

GRAINGER	WELDING SUPPLIES	100.76
HAWKINS INC	POOL CHEMICALS	1225.69
HENDERSON PRODUCTS INC	SNOW PLOW PART #26	359.96
IMAGE TREND INC	CLEARING HOUSE SERVICES	900.00
INTEGRATED TECHNOLOGY PART	PASSWORD RESET	3208.70
IOWA ASSOCIATION OF	ANNUAL MEMBER DUES	9738.51
IOWA DEPARTMENT OF TRANSPOR	49.3 TN SALT	3550.32
JAB INK DESIGN	AMBULANCE BANNER	160.00
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	200.00
KIRKWOOD COMMUNITY COLLEGE	BLS RENEWAL	21.00
LYNCH DALLAS PC	LEGAL SERVICES	3674.50
MBR INC	MAINTENANCE ON FREEZERS	219.57
MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
NILES CHIROPRACTIC	PHYSICAL & PRE-EMPLOY	
OFFICE EXPRESS	HALL	100.00
PHYSIO-CONTROL INC	PAPER, OFFICE SUPPLIES	870.76
POWER LINE SUPPLY	MEDICAL SUPPLIES	192.10
PRAXAIR DISTRIBUTION INC	STREET LIGHT SUPPLIES	870.16
PROFESSIONAL DEVELOPERS OF	OXYGEN	50.05
SANDRY FIRE SUPPLY LLC	DUES	355.00
SHERMCO INDUSTRIES INC	20 HOSES	4111.50
SKARSHAUG TESTING LAB	ALLEY METERING PROJECT	3410.00
SPINUTECH INC	GLOVE TESTING & REPAIRS	1489.30
STUART C IRBY CO	LICENSE, SUPPORT, HOSTING	595.00
T & M CLOTHING CO.	SAFETY GEAR	299.35
THE CTK GROUP	3 POLOS, 1 JACKET	150.00
TIPTON CONSERVATIVE	TRAINING	395.00
TIPTON ELECTRIC MOTORS	FAC,MIN,BIDS,PH,BUDGET	709.83
TIPTON HIGH SCHOOL	BELTS	14.34
TIPTON STRUCTURAL FABRICAT	YEARBOOK ADVERTISEMENT	120.00
USA BLUE BOOK	SHOP SUPPLIES	74.50
WENDLING QUARRIES INC	DRUM PUMP	335.79
** TOTAL **	30.97 TN MANSAND	337.58
FUND TOTALS		83409.01
001 GENERAL GOVERNMENT		32076.35
110 ROAD USE TAX FUND		9688.99
600 WATER OPERATING		853.41
610 WASTEWATER/AKA SEWER REVE		1449.65
630 ELECTRIC OPERATING		16140.09
640 GAS OPERATING		3671.26
660 AIRPORT OPERATING		17.53
670 GARBAGE COLLECTION		2810.75

740	STORM WATER	267.00	
750	CEMETERY ENTERPRISE	660.60	
810	CENTRAL GARAGE	7643.56	
835	ADMINISTRATIVE SERVICES	8129.82	
	GRAND TOTAL	83409.01	
	City Credit Card Statement	Card Ttl	6,625.46
	Ambulance		
	Misc Supplies - Baudville, Harry's Custom Trophies	95.71	
	Computer Supplies - Smart Buying	25.42	
	Office Supplies - Amazon	6.96	
	Training - EICCD, Kirkwood	199.00	
	Total Charges		327.09
	City Clerk		
	Travel Training (police) - Holiday Inn	308.97	
	Total Charges		308.97
	Electric		
	Travel Training - Sorriso Grille, Bennigans, Holiday Inn	506.92	
	Fuel - Mills Gas Mart	31.51	
	Operating Supplies - Global Industrial	166.73	
	Computer Supplies - Fast Spring	112.89	
	Total Charges		818.05
	Fire		
	Operating Supplies - Walmart	34.24	
	Misc Supplies - Tipton Locker, Walmart	109.25	
	Uniform Supplies/Equipment - The Fire Store, Galls, Zoro Tools	397.30	
	Total Charges		540.79
	Gas		
	Marking Paint - Full Source	386.62	
	FR Vest - Ariat	158.95	
	Total Charges		545.57
	Aquatic Center		
	Bldg Maint Supplies - Air Distributor	730.16	
	Concession Supplies - Walmart	13.96	
	Operating Supplies - Walmart	11.38	
	Misc Supplies - Amazon	3.20	
	Total Charges		758.70
	Library		
	Postage/Shipping - USPS	67.25	
	Materials - Amazon	657.15	
	Program Supplies - Family Foods, Amazon, Fun Express, OTC Brands	269.58	
	Office Supplies - Demco, Walmart, Companion Corp	317.66	
	Misc Supplies - Walmart	35.55	

Technology - Microsoft	105.99	
Total Charges		1,453.18
Police		
Technology Supplies - Best Buy	794.98	
Uniform Supplies/Equipment - Amazon, Galls	315.07	
Fuel - Hy-Vee, Git-N-Go	40.32	
Postage/Shipping - USPS	9.70	
Travel Training - Skillet Café, Central Standard, Quick Trip, Hy-Vee, Draught House, Caseys	96.39	
Total Charges		1,256.46
Public Works		
Training - Kirkwood, American Water College	334.99	
Small Tools - CPO Outlet	210.94	
Office Supplies - Walmart	70.72	
Total Charges		616.65
Statement Total		6,625.46

PAYROLL EXPENSE FOR FEBRUARY 2019 \$165,045.01

Public Hearing:

1. Public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget.

Motion by Spear, second by Leeper to open the public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget, at 5:33 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Boots, second by Spear to close the public hearing at 5:39 p.m. Following the roll call vote the motion passed unanimously.

2. Public Hearing

Motion by Boots, second by McNeill to open the public hearing regarding proposed plans, specifications, form of contract, and estimated cost of the 2019 Street Improvement Project – Division 1: West 6th and West 7th Street – Division 2: West 4th Street – Division 3: Sycamore Street, at 5:39 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Anderson, second by Spear to close the public hearing at 5:41 p.m. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution No. 031119A: Resolution Approving the City of Tipton Fiscal Year 2019-2020 Annual Budget

Motion by Leeper, second by McNeill to approve Resolution No. 031119A, the resolution approving the City of Tipton Fiscal Year 2019-2020 Annual Budget. Following the roll call vote the motion passed unanimously.

2. Resolution No. 031119B: Resolution to Assess Nuisance Abatement Charges Due to Non-payment by Property Owner

Motion by McNeill, second by Leeper to approve Resolution No. 031119B, the resolution to assess nuisance abatement charges due to non-payment by the property owner. Following the roll call vote the motion passed unanimously.

3. Resolution No. 031119F: Resolution Approving the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the 2019 Street Improvement Project – Division 1: West 6th and West 7th Street – Division 2: West 4th Street – Division 3: Sycamore Street

Motion by Boots, second by Leeper to approve Resolution No. 031119F, the resolution approving the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the 2019 Street Improvement Project – Division 1: West 6th and West 7th Street – Division 2: West 4th Street – Division 3: Sycamore Street. Following the roll call vote the motion passed unanimously.

4. Bid Results for the James Kennedy Family Aquatic Center Project

Motion by Spear, second by Anderson to accept the bid from Sheets General Construction for the James Kennedy Family Aquatic Center renovation project according to the base bid, deletions and alternates. Following the roll call vote the motion passed unanimously.

5. Resolution No. 031119D: Resolution Approving Final Plat of Roy's Addition

Motion by McNeill, second by Leeper to approve Resolution No. 031119D, the resolution approving the final plat of Roy's Addition. Following the roll call vote the motion passed unanimously.

6. Resolution No. 031119E: Resolution Approving a Grant Writing Agreement with ECIA for a "BUILD" Grant Application for the Upcoming Cedar Street/Hwy 38 Project

Motion by McNeill, second by Leeper to approve Resolution No. 031119E, the resolution approving a grant writing agreement with ECIA for a "BUILD" grant application for the upcoming Cedar Street/Hwy 38 Project. The cost of the grant writing agreement is not to exceed \$10,000. Following the roll call vote the motion passed unanimously.

7. Resolution No. 031119C: Resolution Setting Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the Tipton Downtown Alley Underground Conversion Project

Motion by Boots, second by Leeper to approve Resolution No. 031119C, the resolution setting a public hearing on Monday, March 18th, at 5:30 p.m. regarding the proposed plans, specifications, form of contract, and estimated cost of the Tipton Downtown Alley Underground Conversion Project. Following the roll call vote the motion passed unanimously.

8. Authorizing the Use of a Limited Amount of DRIP Funds for the Hardacre Theater Project, Part 3

Motion by Leeper, second by Anderson to approve authorizing the use of \$6,500 of DRIP funds for the Hardacre Theater Project, Part 3. The funds are for an equipment package (auditorium and concessions) in the amount of \$4,000, and \$2,500 for a consulting and budgeting package. Following the roll call vote the motion passed unanimously.

9. Proposal to Allow "Blade Signs" in the Downtown District

Motion by Leeper, second by Anderson to approve the proposal to allow blade signs in the downtown district. The first reading of the ordinance will be at the March 18th council meeting. Following the roll call vote the motion passed unanimously.

10. Proposal to Replace the City's Watchguard Firewall

Motion by Boots, second by Spear to approve the proposal to replace the City's Watchguard Firewall with Integrated Technology Partners. Our current subscription with them ends on March 31st. The new contract will be for 36 months. Following the roll call vote the motion passed unanimously.

11. Iowa State University Extension and Outreach Donation

Motion by Leeper, second by McNeill to approve a \$500 donation to Cedar County Extension. Following the roll call vote the motion passed unanimously.

12. Replacement of Garbage Totes

Motion by Spear, second by Leeper to approve the purchase of 108 garbage totes from Cascade Engineering in the amount of \$5,440. Following the roll call vote the motion passed unanimously.

13. Purchase of Pot-hole Patcher

Motion by Anderson, second by Leeper to approve the purchase of a used pot-hole patcher from Star Equipment in the amount of \$39,950, contingent on a successful demonstration. Repairs done to pot holes could last three to five years. Following the roll call vote the motion passed unanimously.

14. Transformer Purchase for Cedar County Coop

Motion by McNeill, second by Leeper to approve the purchase of a transformer for Cedar County Coop from Resco in the amount of \$16,238. Following the roll call vote the motion passed unanimously.

15. Quote from Cypress Engine Accessories to Switch to Natural Gas for the OP Engine

Motion by Leeper, second by McNeill to approve the quote from Cypress Engine Accessories in the amount of \$14,988.13, to switch the OP engine from diesel to natural gas. Following the roll call vote the motion passed unanimously.

16. Revolving Fund Loan Application, Tiffany's Tipton Bakery, \$26,879.43

Motion by Leeper, second by Spear to approve the revolving fund loan application for Tiffany's Tipton Bakery, for a walk-in freezer, in the amount of \$26,879.43. Following the roll call vote the motion passed unanimously.

17. Beautification of Green Space (next to Among Friends)

Council Members Anderson and Leeper, and Mayor Carney volunteered to be on the committee to help design the Green Space for residents of Tipton to use. There will be discussion on commercial grade tables and benches, a sidewalk, flowers, etc. Development Director Beck will be working on a couple of grants to help with funding.

18. Mi Tierra Seating Outside on June 6th

Motion by Boots, second by Spear to approve outdoor seating at Mi Tierra on June 6th, from 5:00 p.m. to 8:00 p.m., as an added feature with Music Downtown. The Chamber will oversee putting up and taking down the tables and chairs. They will work with other restaurants as well in making dining fun in our downtown. Following the roll call vote the motion passed unanimously.

19. Garbage Exemption, 532 East 4th Street

Motion by Spear, second by Leeper to approve the garbage exemption for Lesley Puffer at 532 East 4th Street. Following the roll call vote the motion passed unanimously.

20. Garbage Exemption, 55 Meridian Street

Motion by Anderson, second by Leeper to approve the garbage exemption for Jim and Maureen Bowie at 55 Meridian Street. Following the roll call vote the motion passed unanimously.

21. Proposal to Change City Hall Office Hours

Motion by Boots, second by Leeper to approve the change of City Hall office hours to 7:30 a.m. to 4:00 p.m. with a 30-minute lunch. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Finance Director Armstrong asked the council about changing the date of the second council meeting in April. The consensus is to move the meeting to Monday, April 22nd. It is also the consensus to have the next council meeting on March 18th, not the 25th.

Development Director Beck shared some changes with the 4th of July plans this summer. The activities in the park will not take place due to lack of participation. The parade time will change to 11:00 a.m. And, swimming at the James Kennedy Family Aquatic Center will be \$2.00.

Council Member Boots stated some circumstances are evolving and she plans to resign in April.

Manager Wagner gave a special thanks to Finance Director Armstrong for her work on the budget.

Wagner has scheduled a consultation meeting of annexation on the Old Muscatine Road, on March 18th at 5:00 p.m. Wagner asked the council if they will entertain the idea of coming in at 5:00 p.m. for a work session on Monday, April 1st before the regular council meeting.

Electric Superintendent Taber stated that the outage that took place early Sunday morning was caused from the wind tripping out two of three phases by the Law Enforcement Center.

Council Member Spear gave a big thank you to Gas Superintendent Penrod for all his work he does at the James Kennedy Family Aquatic Center.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Spear, second by Leeper. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 7:03 p.m.

Mayor _____

Attest: _____
City Clerk

REVENUE RECEIVED

Feb, 2019

Property Taxes	9,702.66
Local Option Sales Tax	21,727.45
Licenses & Permits	300.00
Use of Money and Property	27,276.31
Intergovernmental	34,993.78
Charge for Services	666,142.01
Special Assessment	0.00
Miscellaneous	95,393.05
Sale of Fixed Assets	0.00
TOTAL	\$855,535.26