

## City of Tipton, Iowa

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772  
**Date/Time:** Monday, March 18, 2019, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Friday, March 15, 2019 (Front door of City Hall & City Website)

---

<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Leanne Boots	<b>Council At Large:</b>	Pam Spear
<b>Council Ward #1:</b>	Ross Leeper	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

---

- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

#### F. **Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – City Council Minutes, March 11, 2019
2. Approval – Treasurer’s and Investment Reports, February 2019
3. Approval – Liquor License Renewal, Monty’s Pizza & Grill
4. Approval – Claims List

#### G. **Public Hearing**

1. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the Tipton Downtown Alley Underground Conversion Project

#### H. **New Business**

1. Resolution No. 031819A: Resolution Approving the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the Tipton Downtown Alley Underground Conversion Project

2. Resolution No. 031819B: Resolution Accepting a Bid from Sheets General Construction for the James Kennedy Family Aquatic Center Renovation Project According to the Base Bid, Deletions, and Alternates Described Within
3. Resolution No. 031819C: Resolution Accepting a Bid for the Tipton Masonic Cemetery Sexton Contract
4. Ordinance No. 568: Ordinance Amending Chapter 166, Zoning Regulations Districts and Boundaries, C-2 General Business District by Adding Section 166.10(7) Blade Signs (First Reading)
5. Discussion and Possible Action Concerning a Proposal to Connect the Economic Development Office to the City Hall Wireless Network
6. Discussion and Possible Action Concerning Garbage Exemption, 122 East 5<sup>th</sup> Street A
7. Discussion and Possible Action Concerning One-time Water and Sewer Exemption, 117 Parkview Court
8. Discussion and Possible Action Concerning One-time Water and Sewer Exemption, 120 East 9<sup>th</sup> Street

**I. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

**J. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

March 11, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Penrod, Taber, B. Brennan, Ratliff, Beck, Paustian, Dierks, Jennings, other visitors and the press.

**Agenda:**

Motion by Leeper, second by Spear to approve the agenda with a correction to Item H2 under new business. The resolution title should read "Assess to Nuisance Abatement Charges", not "Utility Charges". And, add Linda Beck under Department Head Reports to talk about the 4<sup>th</sup> of July plans. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Anderson, second by Leeper to approve the consent agenda which includes the February 20<sup>th</sup> Council Meeting Minutes, February 2019 Development Director's Report, January 23<sup>rd</sup> Library Minutes, January 2019 Library Director's Report, Liquor License Renewal for Walmart and the following Claims List. Following the roll call vote the motion passed unanimously.

AAA MECHANICAL INC	MAINT ON HEATED FLOORING	19744.20
ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1255.48
ALBAUGH PHC INC	GALVANIZED PIPE	449.78
AUCA CHICAGO LOCKBOX	MATS	204.30
BARRON MOTOR SUPPLY	OPERATING SUPPLIES	72.23
BORDER STATES ELECTRIC SUP	METER TESTING	2947.85
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	82.68
BOW TIE AUTOMOTIVE	REPAIRS #66	2015.50
CEDAR COUNTY ENGINEER	41.2 GL DSL	2503.27
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2786.00
CEDAR RAPIDS TIRE	CHAINS FOR 5 TRUCKS	605.90
CHUCK PAUL TRUCKING LLC	HAUL SALT	389.55
CINTAS CORPORATION	FIRST AID SUPPLIES	238.80
CINTAS LOC	UNIFORMS	860.37
CJ COOPER & ASSOC INC	PRE EMPLOY R HALL	35.00
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	183.00
CUSTOM BUILDERS INC	UPS CHARGES	92.00
D & R PEST CONTROL	PEST CONTROL	190.99
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1388.31
EASTERN IOWA TIRE	TIRES #4	1300.00
ECIA	WELLMARK GRANT WRITING	1147.50
ELECTRICAL ENGINEERING & E	LIGHT BULBS & BATTERIES	139.83
ERIC STORJOHANN	FULL WEEKEND BURIAL	550.00
FAMILY FOODS	SUPPLIES FOR HOLIDAY	
FELD FIRE	PARTY	325.00
GARDEN & ASSOCIATES INC	3 HELMET FRONTS	153.00
	2018-19 STREET PROJECTS	5656.15

GRAINGER	WELDING SUPPLIES	100.76
HAWKINS INC	POOL CHEMICALS	1225.69
HENDERSON PRODUCTS INC	SNOW PLOW PART #26	359.96
IMAGE TREND INC	CLEARING HOUSE SERVICES	900.00
INTEGRATED TECHNOLOGY PART	PASSWORD RESET	3208.70
IOWA ASSOCIATION OF	ANNUAL MEMBER DUES	9738.51
IOWA DEPARTMENT OF TRANSP	49.3 TN SALT	3550.32
JAB INK DESIGN	AMBULANCE BANNER	160.00
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	200.00
KIRKWOOD COMMUNITY COLLEGE	BLS RENEWAL	21.00
LYNCH DALLAS PC	LEGAL SERVICES	3674.50
MBR INC	MAINTENANCE ON FREEZERS	219.57
MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
NILES CHIROPRACTIC	PHYSICAL & PRE-EMPLOY	
OFFICE EXPRESS	HALL	100.00
PHYSIO-CONTROL INC	PAPER, OFFICE SUPPLIES	870.76
POWER LINE SUPPLY	MEDICAL SUPPLIES	192.10
PRAXAIR DISTRIBUTION INC	STREET LIGHT SUPPLIES	870.16
PROFESSIONAL DEVELOPERS OF	OXYGEN	50.05
SANDRY FIRE SUPPLY LLC	DUES	355.00
SHERMCO INDUSTRIES INC	20 HOSES	4111.50
SKARSHAUG TESTING LAB	ALLEY METERING PROJECT	3410.00
SPINUTECH INC	GLOVE TESTING & REPAIRS	1489.30
STUART C IRBY CO	LICENSE, SUPPORT, HOSTING	595.00
T & M CLOTHING CO.	SAFETY GEAR	299.35
THE CTK GROUP	3 POLOS, 1 JACKET	150.00
TIPTON CONSERVATIVE	TRAINING	395.00
TIPTON ELECTRIC MOTORS	FAC,MIN,BIDS,PH,BUDGET	709.83
TIPTON HIGH SCHOOL	BELTS	14.34
TIPTON STRUCTURAL FABRICAT	YEARBOOK ADVERTISEMENT	120.00
USA BLUE BOOK	SHOP SUPPLIES	74.50
WENDLING QUARRIES INC	DRUM PUMP	335.79
** TOTAL **	30.97 TN MANSAND	337.58
FUND TOTALS		83409.01
001 GENERAL GOVERNMENT		32076.35
110 ROAD USE TAX FUND		9688.99
600 WATER OPERATING		853.41
610 WASTEWATER/AKA SEWER REVE		1449.65
630 ELECTRIC OPERATING		16140.09
640 GAS OPERATING		3671.26
660 AIRPORT OPERATING		17.53
670 GARBAGE COLLECTION		2810.75

740 STORM WATER	267.00
750 CEMETERY ENTERPRISE	660.60
810 CENTRAL GARAGE	7643.56
835 ADMINISTRATIVE SERVICES	8129.82
GRAND TOTAL	83409.01

**City Credit Card Statement**

Card Ttl **6,625.46**

**Ambulance**

Misc Supplies - Baudville, Harry's Custom Trophies	95.71
Computer Supplies - Smart Buying	25.42
Office Supplies - Amazon	6.96
Training - EICCD, Kirkwood	199.00

**Total Charges**

**327.09**

**City Clerk**

Travel Training (police) - Holiday Inn	308.97
--	--------

**Total Charges**

**308.97**

**Electric**

Travel Training - Sorriso Grille, Bennigans, Holiday Inn	506.92
Fuel - Mills Gas Mart	31.51
Operating Supplies - Global Industrial	166.73
Computer Supplies - Fast Spring	112.89

**Total Charges**

**818.05**

**Fire**

Operating Supplies - Walmart	34.24
Misc Supplies - Tipton Locker, Walmart	109.25
Uniform Supplies/Equipment - The Fire Store, Galls, Zoro Tools	397.30

**Total Charges**

**540.79**

**Gas**

Marking Paint - Full Source	386.62
FR Vest - Ariat	158.95

**Total Charges**

**545.57**

**Aquatic Center**

Bldg Maint Supplies - Air Distributor	730.16
Concession Supplies - Walmart	13.96
Operating Supplies - Walmart	11.38
Misc Supplies - Amazon	3.20

**Total Charges**

**758.70**

**Library**

Postage/Shipping - USPS	67.25
Materials - Amazon	657.15
Program Supplies - Family Foods, Amazon, Fun Express, OTC Brands	269.58
Office Supplies - Demco, Walmart, Companion Corp	317.66
Misc Supplies - Walmart	35.55

Technology - Microsoft	105.99	
<b>Total Charges</b>		<b>1,453.18</b>
<b>Police</b>		
Technology Supplies - Best Buy	794.98	
Uniform Supplies/Equipment - Amazon, Galls	315.07	
Fuel - Hy-Vee, Git-N-Go	40.32	
Postage/Shipping - USPS	9.70	
Travel Training - Skillet Café, Central Standard, Quick Trip,	96.39	
Hy-Vee, Draught House, Caseys		
<b>Total Charges</b>		<b>1,256.46</b>
<b>Public Works</b>		
Training - Kirkwood, American Water College	334.99	
Small Tools - CPO Outlet	210.94	
Office Supplies - Walmart	70.72	
<b>Total Charges</b>		<b>616.65</b>
<b>Statement Total</b>		<b>6,625.46</b>

PAYROLL EXPENSE FOR FEBRUARY 2019 \$165,045.01

**Public Hearing:**

1. Public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget.

Motion by Spear, second by Leeper to open the public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2019-2020 budget, at 5:33 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Boots, second by Spear to close the public hearing at 5:39 p.m. Following the roll call vote the motion passed unanimously.

2. Public Hearing

Motion by Boots, second by McNeill to open the public hearing regarding proposed plans, specifications, form of contract, and estimated cost of the 2019 Street Improvement Project – Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street – Division 2: West 4<sup>th</sup> Street – Division 3: Sycamore Street, at 5:39 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Anderson, second by Spear to close the public hearing at 5:41 p.m. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution No. 031119A: Resolution Approving the City of Tipton Fiscal Year 2019-2020 Annual Budget

Motion by Leeper, second by McNeill to approve Resolution No. 031119A, the resolution approving the City of Tipton Fiscal Year 2019-2020 Annual Budget. Following the roll call vote the motion passed unanimously.

2. Resolution No. 031119B: Resolution to Assess Nuisance Abatement Charges Due to Non-payment by Property Owner

Motion by McNeill, second by Leeper to approve Resolution No. 031119B, the resolution to assess nuisance abatement charges due to non-payment by the property owner. Following the roll call vote the motion passed unanimously.

3. Resolution No. 031119F: Resolution Approving the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the 2019 Street Improvement Project – Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street – Division 2: West 4<sup>th</sup> Street – Division 3: Sycamore Street

Motion by Boots, second by Leeper to approve Resolution No. 031119F, the resolution approving the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the 2019 Street Improvement Project – Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street – Division 2: West 4<sup>th</sup> Street – Division 3: Sycamore Street. Following the roll call vote the motion passed unanimously.

4. Bid Results for the James Kennedy Family Aquatic Center Project

Motion by Spear, second by Anderson to accept the bid from Sheets General Construction for the James Kennedy Family Aquatic Center renovation project according to the base bid, deletions and alternates. Following the roll call vote the motion passed unanimously.

5. Resolution No. 031119D: Resolution Approving Final Plat of Roy's Addition

Motion by McNeill, second by Leeper to approve Resolution No. 031119D, the resolution approving the final plat of Roy's Addition. Following the roll call vote the motion passed unanimously.

6. Resolution No. 031119E: Resolution Approving a Grant Writing Agreement with ECIA for a "BUILD" Grant Application for the Upcoming Cedar Street/Hwy 38 Project

Motion by McNeill, second by Leeper to approve Resolution No. 031119E, the resolution approving a grant writing agreement with ECIA for a "BUILD" grant application for the upcoming Cedar Street/Hwy 38 Project. The cost of the grant writing agreement is not to exceed \$10,000. Following the roll call vote the motion passed unanimously.

7. Resolution No. 031119C: Resolution Setting Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the Tipton Downtown Alley Underground Conversion Project

Motion by Boots, second by Leeper to approve Resolution No. 031119C, the resolution setting a public hearing on Monday, March 18<sup>th</sup>, at 5:30 p.m. regarding the proposed plans, specifications, form of contract, and estimated cost of the Tipton Downtown Alley Underground Conversion Project. Following the roll call vote the motion passed unanimously.

8. Authorizing the Use of a Limited Amount of DRIP Funds for the Hardacre Theater Project, Part 3

Motion by Leeper, second by Anderson to approve authorizing the use of \$6,500 of DRIP funds for the Hardacre Theater Project, Part 3. The funds are for an equipment package (auditorium and concessions) in the amount of \$4,000, and \$2,500 for a consulting and budgeting package. Following the roll call vote the motion passed unanimously.

9. Proposal to Allow "Blade Signs" in the Downtown District

Motion by Leeper, second by Anderson to approve the proposal to allow blade signs in the downtown district. The first reading of the ordinance will be at the March 18<sup>th</sup> council meeting. Following the roll call vote the motion passed unanimously.

10. Proposal to Replace the City's Watchguard Firewall

Motion by Boots, second by Spear to approve the proposal to replace the City's Watchguard Firewall with Integrated Technology Partners. Our current subscription with them ends on March 31<sup>st</sup>. The new contract will be for 36 months. Following the roll call vote the motion passed unanimously.

11. Iowa State University Extension and Outreach Donation

Motion by Leeper, second by McNeill to approve a \$500 donation to Cedar County Extension. Following the roll call vote the motion passed unanimously.

12. Replacement of Garbage Totes

Motion by Spear, second by Leeper to approve the purchase of 108 garbage totes from Cascade Engineering in the amount of \$5,440. Following the roll call vote the motion passed unanimously.

13. Purchase of Pot-hole Patcher

Motion by Anderson, second by Leeper to approve the purchase of a used pot-hole patcher from Star Equipment in the amount of \$39,950, contingent on a successful demonstration. Repairs done to pot holes could last three to five years. Following the roll call vote the motion passed unanimously.

14. Transformer Purchase for Cedar County Coop

Motion by McNeill, second by Leeper to approve the purchase of a transformer for Cedar County Coop from Resco in the amount of \$16,238. Following the roll call vote the motion passed unanimously.

15. Quote from Cypress Engine Accessories to Switch to Natural Gas for the OP Engine

Motion by Leeper, second by McNeill to approve the quote from Cypress Engine Accessories in the amount of \$14,988.13, to switch the OP engine from diesel to natural gas. Following the roll call vote the motion passed unanimously.

16. Revolving Fund Loan Application, Tiffany's Tipton Bakery, \$26,879.43

Motion by Leeper, second by Spear to approve the revolving fund loan application for Tiffany's Tipton Bakery, for a walk-in freezer, in the amount of \$26,879.43. Following the roll call vote the motion passed unanimously.

17. Beautification of Green Space (next to Among Friends)

Council Members Anderson and Leeper, and Mayor Carney volunteered to be on the committee to help design the Green Space for residents of Tipton to use. There will be discussion on commercial grade tables and benches, a sidewalk, flowers, etc. Development Director Beck will be working on a couple of grants to help with funding.

18. Mi Tierra Seating Outside on June 6<sup>th</sup>

Motion by Boots, second by Spear to approve outdoor seating at Mi Tierra on June 6<sup>th</sup>, from 5:00 p.m. to 8:00 p.m., as an added feature with Music Downtown. The Chamber will oversee putting up and taking down the tables and chairs. They will work with other restaurants as well in making dining fun in our downtown. Following the roll call vote the motion passed unanimously.

19. Garbage Exemption, 532 East 4<sup>th</sup> Street

Motion by Spear, second by Leeper to approve the garbage exemption for Lesley Puffer at 532 East 4<sup>th</sup> Street. Following the roll call vote the motion passed unanimously.

20. Garbage Exemption, 55 Meridian Street

Motion by Anderson, second by Leeper to approve the garbage exemption for Jim and Maureen Bowie at 55 Meridian Street. Following the roll call vote the motion passed unanimously.

21. Proposal to Change City Hall Office Hours

Motion by Boots, second by Leeper to approve the change of City Hall office hours to 7:30 a.m. to 4:00 p.m. with a 30-minute lunch. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Finance Director Armstrong asked the council about changing the date of the second council meeting in April. The consensus is to move the meeting to Monday, April 22<sup>nd</sup>. It is also the consensus to have the next council meeting on March 18<sup>th</sup>, not the 25<sup>th</sup>.

Development Director Beck shared some changes with the 4<sup>th</sup> of July plans this summer. The activities in the park will not take place due to lack of participation. The parade time will change to 11:00 a.m. And, swimming at the James Kennedy Family Aquatic Center will be \$2.00.

Council Member Boots stated some circumstances are evolving and she plans to resign in April.

Manager Wagner gave a special thanks to Finance Director Armstrong for her work on the budget.

Wagner has scheduled a consultation meeting of annexation on the Old Muscatine Road, on March 18<sup>th</sup> at 5:00 p.m. Wagner asked the council if they will entertain the idea of coming in at 5:00 p.m. for a work session on Monday, April 1<sup>st</sup> before the regular council meeting.

Electric Superintendent Taber stated that the outage that took place early Sunday morning was caused from the wind tripping out two of three phases by the Law Enforcement Center.

Council Member Spear gave a big thank you to Gas Superintendent Penrod for all his work he does at the James Kennedy Family Aquatic Center.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Spear, second by Leeper. Following the roll call vote the motion passed unanimously. Meeting adjourned at 7:03 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**Feb, 2019**

Property Taxes	9,702.66
Local Option Sales Tax	21,727.45
Licenses & Permits	300.00
Use of Money and Property	27,276.31
Intergovernmental	34,993.78
Charge for Services	666,142.01
Special Assessment	0.00
Miscellaneous	95,393.05
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$855,535.26</b>

City of Tipton  
 MTD Treasurers Report  
 As of February 28, 2019

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVESTMENTS	BALANCE WITH INVESTMENTS	Ending Cash Bal O/S Deposits O/S Checks Bank Balance
001-GENERAL GOVERNMENT	527,830.69	127,061.21	0	182,465.52	-5,429.73	466,996.65	183,951.08	650,947.73	6,470,780.43
110-ROAD USE TAX FUND	387,211.43	35,024.89	0	28,569.18	0	393,667.14	130,000.00	523,667.14	-12,251.99
112-TRUST AND AGENCY FUND	43,136.13	2,278.95	0	31,884.50	0	13,530.58	0	13,530.58	245,895.49
119-Emergency Fund	9,422.17	195.48	0	2,531.42	0	7,086.23	0	7,086.23	6,704,423.93
121-LOCAL OPTION TAX	382,717.41	22,295.27	0	21,000.00	0	384,012.68	0	384,012.68	
125-TIF SPECIAL REVENUE FUND	-22,967.28	293.03	0	7,500.00	0	-30,174.25	78,644.83	48,470.58	
160-ECONOMIC/INDUSTRIAL DEVEL	641,642.60	950.18	0	0	0	642,592.78	13,107.14	655,699.92	
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12	
189-LIBRARY TRUST FUND	8,853.78	20.35	0	0	0	8,874.13	0	8,874.13	
190-P S SHARE FUND	30,241.76	238.55	0	0	0	30,480.31	0	30,480.31	
192-FIRE ENTERPRISE TRUST	47,376.02	62.47	0	5,193.16	0	42,245.33	0	42,245.33	
202-ELECTRIC REVENUE BONDS	330,882.63	17,550.88	0	0	0	348,433.51	0	348,433.51	
203-06 ELECTRIC SUBSTATION RE	602,864.51	19,687.20	0	0	0	622,551.71	0	622,551.71	
204-WATER REVENUE BOND RESERV	319,711.19	12,554.39	0	0	0	332,265.58	0	332,265.58	
205-GO FIRE TRUCK 2010	24,236.34	3,150.33	0	0	0	27,386.67	0	27,386.67	
206-1994 SE/WA DEBT SERV FUND	4,005.38	5.93	0	0	0	4,011.31	0	4,011.31	
208-WW/SEWER REVENUE BOND SIN	154,869.22	229.34	0	0	0	155,098.56	0	155,098.56	
210-GO ST IMPROVEMENT NOTES	8,181.02	0	0	0	0	8,181.02	0	8,181.02	
212-03 GO ST IMPROVE NOTES	14,227.63	0	0	0	0	14,227.63	0	14,227.63	
214-GO CP BONDS SERIES 2011A	93,531.98	2,706.36	0	0	0	96,238.34	0	96,238.34	
216-GO CP BONDS SERIES 2011B	60,623.84	9,381.68	0	0	0	70,005.52	0	70,005.52	
218-GO CP BONDS SERIES 2011C	214,450.90	22,219.96	0	0	0	236,670.86	0	236,670.86	
220-GO BONDS 2013 DEBT SRVC	50,706.83	7,813.86	0	0	0	58,520.69	0	58,520.69	
222-GO BOND 2015 DEBT SERVICE	142,435.83	4,006.16	0	0	0	146,441.99	0	146,441.99	
224-GO BOND DEBT SERVICE	-16,746.96	33.18	0	0	0	-16,713.78	0	-16,713.78	
300-GO ST IMPROVEMENT PROJECT	784	64.45	0	0	0	848.45	0	848.45	
303-WASTEWATER PROJECT	5,587.47	15,066.65	0	0	0	20,654.12	0	20,654.12	
307-STREETScape PROJECT	42,737.11	0	0	0	0	42,737.11	0	42,737.11	
315-JK/FAC CP	525,960.02	778.62	0	167.48	0	526,571.16	0	526,571.16	
500-CEMETERY TRUST FUND	4,605.00	5	0	0	0	4,610.00	100,000.00	104,610.00	
600-WATER OPERATING	325,564.23	52,679.73	0	47,059.05	0	331,184.91	0	331,184.91	
610-WASTEWATER/AKA SEWER REVE	-8,300.94	48,521.49	0	50,676.58	0	-10,456.03	214,257.25	203,801.22	
630-ELECTRIC OPERATING	1,185,660.59	310,378.30	-550	351,870.24	0	1,144,718.65	325,280.85	1,469,999.50	
631-ELECTRIC DEVELOPMENT	8,784.37	13.01	0	0	0	8,797.38	0	8,797.38	
632-ELECTRIC RENEWAL/REPLACEM	382,936.10	567.07	0	0	0	383,503.17	0	383,503.17	
633-ELECTRIC RESERVE	277,365.90	410.74	0	0	0	277,776.64	139,247.04	417,023.68	
634-ELECTRIC BOND/JINT RESERVE	112,323.47	166.33	0	0	0	112,489.80	158,302.45	270,792.25	
640-GAS OPERATING	-224,920.49	219,805.52	0	288,260.81	0	-293,375.78	0	-293,375.78	
641-GAS D.E.I.	5,416.74	8.02	0	0	0	5,424.76	10,552.37	15,977.13	
642-GAS RESERVE	72,253.14	107	0	0	0	72,360.14	408,928.45	481,288.59	
660-AIRPORT OPERATING	-24,648.54	2,838.68	0	1,331.04	0	-23,140.90	0	-23,140.90	
670-GARBAGE COLLECTION	32,251.24	40,870.54	0	47,720.81	0	25,400.97	0	25,400.97	
740-STORM WATER	110,002.55	8,208.07	0	2,064.52	0	116,146.10	0	116,146.10	
750-CEMETERY ENTERPRISE	-29,770.69	20	0	0	0	-29,750.69	0	-29,750.69	
810-CENTRAL GARAGE	346,258.79	25,482.77	0	155,254.09	0	216,487.47	0	216,487.47	
820-PSF HEALTH INSURANCE	81,266.99	4,307.17	0	4,673.25	0	80,900.91	0	80,900.91	
830-CITY RESERVE FUND	-27,254.34	0	0	0	0	-27,254.34	114,067.74	86,813.40	
835-ADMINISTRATIVE SERVICES	-15,327.35	21,020.71	0	16,899.75	0	-11,206.39	0	-11,206.39	
860-PAYROLL ACCOUNT	1,305.48	0	0	0	0	1,305.48	0	1,305.48	
950-ELECTRIC METER DEPOSITS	-732.95	305	0	450	0	-877.95	10,552.37	9,674.42	
951-WATER METER DEPOSITS	1,207.35	1.64	0	100	0	1,108.99	0	1,108.99	
952-GAS METER DEPOSITS	7,403.19	61.04	0	0	0	7,464.23	0	7,464.23	
<b>GRAND TOTAL</b>	<b>6,681,884.36</b>	<b>1,039,447.20</b>	<b>-550</b>	<b>1,245,671.40</b>	<b>-5,429.73</b>	<b>6,470,780.43</b>	<b>1,886,891.57</b>	<b>8,357,672.00</b>	





## FUND BALANCE REPORT

AS OF: FEBRUARY 28TH, 2019

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	564,294.69CR	1,623,875.21CR	1,822,727.12	365,442.78CR
110-ROAD USE TAX FUND	801,058.28CR	298,086.94CR	575,478.08	523,667.14CR
112-TRUST AND AGENCY FUND	37,749.70CR	198,972.38CR	223,191.50	13,530.58CR
119-Emergency Fund	106.49	27,444.04CR	20,251.32	7,086.23CR
121-LOCAL OPTION TAX	346,697.55CR	205,315.13CR	168,000.00	384,012.68CR
125-TIF SPECIAL REVENUE FUND	55,060.39CR	97,715.99CR	104,305.80	48,470.58CR
160-ECONOMIC/INDUSTRIAL DEVEL	656,773.85CR	8,926.07CR	10,000.00	655,699.92CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	8,623.31CR	250.82CR	0.00	8,874.13CR
190-P S SHARE FUND	28,067.74CR	2,412.57CR	0.00	30,480.31CR
192-FIRE ENTERPRISE TRUST	31,302.54CR	52,488.15CR	41,545.36	42,245.33CR
202-ELECTRIC REVENUE BONDS	218,576.44CR	139,570.82CR	9,713.75	348,433.51CR
203-06 ELECTRIC SUBSTATION RE	491,022.22CR	156,629.49CR	25,100.00	622,551.71CR
204-WATER REVENUE BOND RESERV	234,849.90CR	99,794.43CR	2,378.75	332,265.58CR
205-GO FIRE TRUCK 2010	3,513.21CR	25,051.30CR	1,177.84	27,386.67CR
206-1994 SE/WA DEBT SERV FUND	3,975.45CR	35.86CR	0.00	4,011.31CR
208-WW/SEWER REVENUE BOND SIN	163,182.71CR	1,873.35CR	9,957.50	155,098.56CR
210-GO ST IMPROVEMENT NOTES	8,181.02CR	0.00	0.00	8,181.02CR
212-03 GO ST IMPROVE NOTES	14,227.63CR	0.00	0.00	14,227.63CR
214-GO CP BONDS SERIES 2011A	11,933.42CR	98,699.92CR	14,395.00	96,238.34CR
216-GO CP BONDS SERIES 2011B	1,049.68CR	74,624.59CR	5,668.75	70,005.52CR
218-GO CP BONDS SERIES 2011C	61,945.82CR	183,445.04CR	8,720.00	236,670.86CR
220-GO BONDS 2013 DEBT SRVC	236.71CR	62,147.73CR	3,863.75	58,520.69CR
222-GO BOND 2015 DEBT SERVICE	87,203.73CR	69,175.76CR	9,937.50	146,441.99CR
224-GO BOND DEBT SERVICE	300.00	4,362.35CR	20,776.13	16,713.78
300-GO ST IMPROVEMENT-PROJECT	1,394,408.11CR	778.13CR	1,394,337.79	848.45CR
303-WASTEWATER PROJECT	0.00	20,654.12CR	0.00	20,654.12CR
307-STREETSCAPE PROJECT	42,621.03CR	0.00	0.00	42,621.03CR
315-JKFAC CP	606,178.48CR	6,348.66CR	85,955.98	526,571.16CR
500-CEMETERY TRUST FUND	103,070.00CR	1,540.00CR	0.00	104,610.00CR
600-WATER OPERATING	254,552.06CR	482,510.99CR	405,820.17	331,242.88CR
610-WASTEWATER/AKA SEWER REVE	116,549.80CR	410,120.09CR	322,812.44	203,857.45CR
630-ELECTRIC OPERATING	1,433,211.49CR	3,082,601.30CR	3,043,356.36	1,472,456.43CR
631-ELECTRIC DEVELOPMENT	8,695.06CR	102.32CR	0.00	8,797.38CR
632-ELECTRIC RENEWAL/REPLACEM	379,043.30CR	4,459.87CR	0.00	383,503.17CR
633-ELECTRIC RESERVE	413,090.89CR	3,932.79CR	0.00	417,023.68CR
634-ELECTRIC BOND/INT RESERVE	269,165.52CR	1,626.73CR	0.00	270,792.25CR
640-GAS OPERATING	88,730.56CR	842,291.92CR	1,224,193.28	293,170.80
541-GAS D.E.I.	15,892.93CR	84.20CR	0.00	15,977.13CR
542-GAS RESERVE	476,720.00CR	4,568.59CR	0.00	481,288.59CR
560-AIRPORT OPERATING	165,073.58	196,441.50CR	54,447.82	23,079.90
570-GARBAGE COLLECTION	81,361.67CR	331,615.24CR	387,568.64	25,408.27CR
740-STORM WATER	79,285.99CR	69,896.61CR	33,036.50	116,146.10CR
750-CEMETERY ENTERPRISE	29,790.69	40.00CR	0.00	29,750.69
810-CENTRAL GARAGE	300,869.40CR	220,574.26CR	303,487.19	217,956.47CR

CITY OF TIPTON  
 FUND BALANCE REPORT  
 AS OF: FEBRUARY 28TH, 2019

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
820-PSF HEALTH INSURANCE	83,794.52CR	40,825.31CR	43,718.92	80,900.91CR
830-CITY RESERVE FUND	86,585.10CR	228.30CR	0.00	86,813.40CR
835-ADMINISTRATIVE SERVICES	9,869.75CR	202,625.26CR	219,160.40	6,665.39
860-PAYROLL ACCOUNT	1,300.19CR	0.00	0.00	1,300.19CR
950-ELECTRIC METER DEPOSITS	8,703.30CR	6,521.12CR	5,550.00	9,674.42CR
951-WATER METER DEPOSITS	487.24CR	2,696.75CR	2,075.00	1,108.99CR
952-GAS METER DEPOSITS	6,279.64CR	4,064.59CR	2,880.00	7,464.23CR
GRAND TOTAL FUND BALANCE	9,318,442.14CR	9,368,046.59CR	10,605,588.64	8,080,900.09CR

\*\*\* END OF REPORT \*\*\*

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2019

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>1-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	2,728,711.00	1,890,950.36	2,930,601.19	127,061.21	1,623,875.21	1,306,725.98	55.41
TOTAL EXPENDITURES	<u>2,724,272.00</u>	<u>1,538,763.65</u>	<u>2,930,601.25</u>	<u>182,465.52</u>	<u>1,822,727.12</u>	<u>1,107,874.13</u>	<u>62.20</u>
REVENUES OVER/(UNDER) EXPENDITURES	4,439.00	352,186.71	( 0.06)	( 55,404.31)	( 198,851.91)	198,851.85	9,850.00
<u>0-ROAD USE TAX FUND</u>							
TOTAL REVENUE	581,689.00	296,275.52	386,901.00	35,024.89	298,086.94	88,814.06	77.04
TOTAL EXPENDITURES	<u>581,689.00</u>	<u>281,054.08</u>	<u>386,901.00</u>	<u>28,569.18</u>	<u>575,478.08</u>	<u>188,577.08</u>	<u>148.74</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	15,221.44	0.00	6,455.71	( 277,391.14)	277,391.14	0.00
<u>2-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	367,572.00	215,526.27	382,614.00	2,278.95	198,972.38	183,641.62	52.00
TOTAL EXPENDITURES	<u>367,572.00</u>	<u>367,572.00</u>	<u>382,614.00</u>	<u>31,884.50</u>	<u>223,191.50</u>	<u>159,422.50</u>	<u>58.33</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 152,045.73)	0.00	( 29,605.55)	( 24,219.12)	24,219.12	0.00
<u>9-Emergency Fund</u>							
TOTAL REVENUE	29,402.00	16,516.42	30,377.00	195.48	27,444.04	2,932.96	90.34
TOTAL EXPENDITURES	<u>29,402.00</u>	<u>29,401.96</u>	<u>30,377.00</u>	<u>2,531.42</u>	<u>20,251.32</u>	<u>10,125.68</u>	<u>66.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 12,885.54)	0.00	( 2,335.94)	7,192.72	( 7,192.72)	0.00
<u>1-LOCAL OPTION TAX</u>							
TOTAL REVENUE	253,967.00	156,360.92	252,000.00	22,295.27	205,315.13	46,684.87	81.47
TOTAL EXPENDITURES	<u>253,967.00</u>	<u>238,063.04</u>	<u>252,000.00</u>	<u>21,000.00</u>	<u>168,000.00</u>	<u>84,000.00</u>	<u>66.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 81,702.12)	0.00	1,295.27	37,315.13	( 37,315.13)	0.00
<u>5-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	205,332.00	124,004.85	190,705.00	293.03	97,715.99	92,989.01	51.24
TOTAL EXPENDITURES	<u>205,332.00</u>	<u>176,945.59</u>	<u>190,705.00</u>	<u>7,500.00</u>	<u>104,305.80</u>	<u>86,399.20</u>	<u>54.69</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 52,940.74)	0.00	( 7,206.97)	( 6,589.81)	6,589.81	0.00
<u>0-ECONOMIC/INDUSTRIAL DEVEL</u>							
TOTAL REVENUE	34,409.00	25,753.56	18,000.00	950.18	8,926.07	9,073.93	49.59
TOTAL EXPENDITURES	<u>34,409.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>8,000.00</u>	<u>55.56</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	25,753.56	0.00	950.18	( 1,073.93)	1,073.93	0.00
<u>3-AQUATIC CENTER CAMPAIGN F</u>							
TOTAL REVENUE	13,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	<u>13,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>3-LIBRARY TRUST FUND</u>							
TOTAL REVENUE	1,800.00	166.59	500.00	20.35	250.82	249.18	50.16
TOTAL EXPENDITURES	<u>1,800.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	166.59	0.00	20.35	250.82	( 250.82)	0.00

REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2019

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>190-P S SHARE FUND</u>							
TOTAL REVENUE	2,500.00	2,168.89	2,500.00	238.55	2,412.57	87.43	96.50
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,168.89	0.00	238.55	2,412.57(	2,412.57)	0.00
<u>192-FIRE ENTERPRISE TRUST</u>							
TOTAL REVENUE	90,616.00	59,837.90	87,671.00	62.47	52,488.15	35,182.85	59.87
TOTAL EXPENDITURES	<u>90,616.00</u>	<u>66,422.08</u>	<u>87,671.00</u>	<u>5,193.16</u>	<u>41,545.36</u>	<u>46,125.64</u>	<u>47.39</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00(	6,584.18)	0.00(	5,130.69)	10,942.79(	10,942.79)	0.00
<u>202-ELECTRIC REVENUE BONDS</u>							
TOTAL REVENUE	203,678.00	204,435.65	204,428.00	17,550.88	139,570.82	64,857.18	68.27
TOTAL EXPENDITURES	<u>203,678.00</u>	<u>11,513.75</u>	<u>204,428.00</u>	<u>0.00</u>	<u>9,713.75</u>	<u>194,714.25</u>	<u>4.75</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	192,921.90	0.00	17,550.88	129,857.07(	129,857.07)	0.00
<u>203-06 ELECTRIC SUBSTATION RE</u>							
TOTAL REVENUE	224,175.00	225,926.01	225,200.00	19,687.20	156,629.49	68,570.51	69.55
TOTAL EXPENDITURES	<u>224,175.00</u>	<u>26,587.50</u>	<u>225,200.00</u>	<u>0.00</u>	<u>25,100.00</u>	<u>200,100.00</u>	<u>11.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	199,338.51	0.00	19,687.20	131,529.49(	131,529.49)	0.00
<u>204-WATER REVENUE BOND RESERV</u>							
TOTAL REVENUE	146,938.00	147,843.63	144,757.00	12,554.39	99,794.43	44,962.57	68.94
TOTAL EXPENDITURES	<u>146,938.00</u>	<u>3,218.75</u>	<u>144,757.00</u>	<u>0.00</u>	<u>2,378.75</u>	<u>142,378.25</u>	<u>1.64</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	144,624.88	0.00	12,554.39	97,415.68(	97,415.68)	0.00
<u>205-GO FIRE TRUCK 2010</u>							
TOTAL REVENUE	41,422.00	41,491.26	37,318.00	3,150.33	25,051.30	12,266.70	67.13
TOTAL EXPENDITURES	<u>41,422.00</u>	<u>1,609.14</u>	<u>37,318.00</u>	<u>0.00</u>	<u>1,177.84</u>	<u>36,140.16</u>	<u>3.16</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	39,882.12	0.00	3,150.33	23,873.46(	23,873.46)	0.00
<u>206-1994 SE/WA DEBT SERV FUND</u>							
TOTAL REVENUE	0.00	2,234.00	0.00	5.93	35.86(	35.86)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,234.00	0.00	5.93	35.86(	35.86)	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	197,731.00	198,306.08	198,760.00	229.34	1,873.35	196,886.65	0.94
TOTAL EXPENDITURES	<u>197,731.00</u>	<u>11,453.75</u>	<u>198,760.00</u>	<u>0.00</u>	<u>9,957.50</u>	<u>188,802.50</u>	<u>5.01</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	186,852.33	0.00	229.34(	8,084.15)	8,084.15	0.00
<u>214-GO CP BONDS SERIES 2011A</u>							
TOTAL REVENUE	212,940.00	178,626.98	213,790.00	2,706.36	98,699.92	115,090.08	46.17
TOTAL EXPENDITURES	<u>212,940.00</u>	<u>16,420.00</u>	<u>213,790.00</u>	<u>0.00</u>	<u>14,395.00</u>	<u>199,395.00</u>	<u>6.73</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	162,206.98	0.00	2,706.36	84,304.92(	84,304.92)	0.00

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2019

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>6-GO CP BONDS SERIES 2011B</u>							
TOTAL REVENUE	113,238.00	113,328.23	111,338.00	9,381.68	74,624.59	36,713.41	67.03
TOTAL EXPENDITURES	<u>113,238.00</u>	<u>6,568.75</u>	<u>111,338.00</u>	<u>0.00</u>	<u>5,668.75</u>	<u>105,669.25</u>	<u>5.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	106,759.48	0.00	9,381.68	68,955.84 (	68,955.84)	0.00
<u>8-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	278,299.00	276,962.10	262,440.00	22,219.96	183,445.04	78,994.96	69.90
TOTAL EXPENDITURES	<u>278,299.00</u>	<u>11,598.75</u>	<u>262,440.00</u>	<u>0.00</u>	<u>8,720.00</u>	<u>253,720.00</u>	<u>3.32</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	265,363.35	0.00	22,219.96	174,725.04 (	174,725.04)	0.00
<u>0-GO BONDS 2013 DEBT SRVC</u>							
TOTAL REVENUE	118,718.00	113,790.10	92,728.00	7,813.86	62,147.73	30,580.27	67.02
TOTAL EXPENDITURES	<u>118,718.00</u>	<u>4,358.75</u>	<u>92,728.00</u>	<u>0.00</u>	<u>3,863.75</u>	<u>88,864.25</u>	<u>4.17</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	109,431.35	0.00	7,813.86	58,283.98 (	58,283.98)	0.00
<u>2-GO BOND 2015 DEBT SERVICE</u>							
TOTAL REVENUE	106,575.00	77,211.75	130,369.00	4,006.16	69,175.76	61,193.24	53.06
TOTAL EXPENDITURES	<u>106,575.00</u>	<u>10,787.50</u>	<u>130,369.00</u>	<u>0.00</u>	<u>9,937.50</u>	<u>120,431.50</u>	<u>7.62</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	66,424.25	0.00	4,006.16	59,238.26 (	59,238.26)	0.00
<u>4-GO BOND DEBT SERVICE</u>							
TOTAL REVENUE	0.00	0.00	0.00	33.18	4,362.35 (	4,362.35)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,776.13 (</u>	<u>20,776.13)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	33.18 (	16,413.78)	16,413.78	0.00
<u>0-GO ST IMPROVEMENT PROJECT</u>							
TOTAL REVENUE	0.00	0.00	0.00	64.45	778.13 (	778.13)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,394,337.79 (</u>	<u>1,394,337.79)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	64.45 (	1,393,559.66)	1,393,559.66	0.00
<u>3-WASTEWATER PROJECT</u>							
TOTAL REVENUE	0.00	0.00	0.00	15,066.65	20,654.12 (	20,654.12)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	15,066.65	20,654.12 (	20,654.12)	0.00
<u>5-JKFAC CP</u>							
TOTAL REVENUE	747,755.00	3,110.11	217,482.00	778.62	6,348.66	211,133.34	2.92
TOTAL EXPENDITURES	<u>747,755.00</u>	<u>0.00</u>	<u>217,482.00</u>	<u>167.48</u>	<u>85,955.98</u>	<u>131,526.02</u>	<u>39.52</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,110.11	0.00	611.14 (	79,607.32)	79,607.32	0.00
<u>1-CEMETERY TRUST FUND</u>							
TOTAL REVENUE	1,500.00	790.00	1,500.00	5.00	1,540.00 (	40.00)	102.67
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	790.00	0.00	5.00	1,540.00 (	1,540.00)	0.00

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2019

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<b>600-WATER OPERATING</b>							
TOTAL REVENUE	715,725.00	479,396.34	714,200.00	52,679.73	482,510.99	231,689.01	67.56
TOTAL EXPENDITURES	<u>715,725.00</u>	<u>501,175.70</u>	<u>714,200.00</u>	<u>47,059.05</u>	<u>405,820.17</u>	<u>308,379.83</u>	<u>56.82</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	21,779.36)	0.00	5,620.68	76,690.82 (	76,690.82)	0.00
<b>610-WASTEWATER/AKA SEWER REVE</b>							
TOTAL REVENUE	622,884.00	391,343.15	614,375.00	48,521.49	410,120.09	204,254.91	66.75
TOTAL EXPENDITURES	<u>622,884.00</u>	<u>455,480.70</u>	<u>614,375.00</u>	<u>50,676.58</u>	<u>322,812.44</u>	<u>291,562.56</u>	<u>52.54</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	64,137.55)	0.00 (	2,155.09)	87,307.65 (	87,307.65)	0.00
<b>630-ELECTRIC OPERATING</b>							
TOTAL REVENUE	4,175,481.00	2,594,015.15	4,375,371.68	310,378.30	3,082,601.30	1,292,770.38	70.45
TOTAL EXPENDITURES	<u>4,709,622.00</u>	<u>3,863,629.15</u>	<u>4,375,371.62</u>	<u>351,870.24</u>	<u>3,043,356.36</u>	<u>1,332,015.26</u>	<u>69.56</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 534,141.00 (	1,269,614.00)	0.06 (	41,491.94)	39,244.94 (	39,244.88)	8,233.33
<b>631-ELECTRIC DEVELOPMENT</b>							
TOTAL REVENUE	0.00	42.77	0.00	13.01	102.32 (	102.32)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	42.77	0.00	13.01	102.32 (	102.32)	0.00
<b>632-ELECTRIC RENEWAL/REPLACEM</b>							
TOTAL REVENUE	0.00	1,864.02	0.00	567.07	4,459.87 (	4,459.87)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,864.02	0.00	567.07	4,459.87 (	4,459.87)	0.00
<b>633-ELECTRIC RESERVE</b>							
TOTAL REVENUE	0.00	1,788.69	0.00	410.74	3,932.79 (	3,932.79)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,788.69	0.00	410.74	3,932.79 (	3,932.79)	0.00
<b>634-ELECTRIC BOND/INT RESERVE</b>							
TOTAL REVENUE	0.00	7,112.59	0.00	166.33	1,626.73 (	1,626.73)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,112.59	0.00	166.33	1,626.73 (	1,626.73)	0.00
<b>640-GAS OPERATING</b>							
TOTAL REVENUE	2,034,980.00	805,597.31	1,921,189.00	219,805.52	842,291.92	1,078,897.08	43.84
TOTAL EXPENDITURES	<u>2,034,980.00</u>	<u>1,036,184.59</u>	<u>1,921,188.85</u>	<u>288,260.81</u>	<u>1,224,193.28</u>	<u>696,995.57</u>	<u>63.72</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	230,587.28)	0.15 (	68,455.29) (	381,901.36)	381,901.51	906.67-
<b>641-GAS D.E.I.</b>							
TOTAL REVENUE	0.00	47.40	0.00	8.02	84.20 (	84.20)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	47.40	0.00	8.02	84.20 (	84.20)	0.00

## REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2019

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>12-GAS RESERVE</u>							
TOTAL REVENUE	0.00	1,161.15	0.00	107.00	4,568.59 (	4,568.59)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,161.15	0.00	107.00	4,568.59 (	4,568.59)	0.00
<u>10-AIRPORT OPERATING</u>							
TOTAL REVENUE	288,709.00	47,957.52	56,703.35	2,838.68	196,441.50 (	139,738.15)	346.44
TOTAL EXPENDITURES	<u>288,709.00</u>	<u>158,865.19</u>	<u>56,703.00</u>	<u>1,331.04</u>	<u>54,447.82</u>	<u>2,255.18</u>	<u>96.02</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	110,907.67)	0.35	1,507.64	141,993.68 (	141,993.33)	9,622.86
<u>10-GARBAGE COLLECTION</u>							
TOTAL REVENUE	532,734.00	343,971.88	535,075.00	40,870.54	331,615.24	203,459.76	61.98
TOTAL EXPENDITURES	<u>532,734.00</u>	<u>354,006.30</u>	<u>535,075.00</u>	<u>47,720.81</u>	<u>387,568.64</u>	<u>147,506.36</u>	<u>72.43</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	10,034.42)	0.00 (	6,850.27)	( 55,953.40)	55,953.40	0.00
<u>10-STORM WATER</u>							
TOTAL REVENUE	338,055.00	302,577.55	103,200.00	8,208.07	69,896.61	33,303.39	67.73
TOTAL EXPENDITURES	<u>338,055.00</u>	<u>245,398.36</u>	<u>103,200.00</u>	<u>2,064.52</u>	<u>33,036.50</u>	<u>70,163.50</u>	<u>32.01</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	57,179.19	0.00	6,143.55	36,860.11 (	36,860.11)	0.00
<u>10-CEMETERY ENTERPRISE</u>							
TOTAL REVENUE	0.00	250.66	0.00	20.00	40.00 (	40.00)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>71.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	179.16	0.00	20.00	40.00 (	40.00)	0.00
<u>10-CENTRAL GARAGE</u>							
TOTAL REVENUE	612,323.00	198,362.71	465,289.23	25,482.77	220,574.26	244,714.97	47.41
TOTAL EXPENDITURES	<u>612,323.00</u>	<u>316,274.29</u>	<u>465,289.00</u>	<u>155,254.09</u>	<u>303,487.19</u>	<u>161,801.81</u>	<u>65.23</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	117,911.58)	0.23 (	129,771.32)	( 82,912.93)	82,913.16	9,100.00-
<u>10-PSF HEALTH INSURANCE</u>							
TOTAL REVENUE	85,771.00	57,762.33	103,135.00	4,307.17	40,825.31	62,309.69	39.58
TOTAL EXPENDITURES	<u>85,771.00</u>	<u>58,222.45</u>	<u>103,135.00</u>	<u>4,673.25</u>	<u>43,718.92</u>	<u>59,416.08</u>	<u>42.39</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	460.12)	0.00 (	366.08)	( 2,893.61)	2,893.61	0.00
<u>10-CITY RESERVE FUND</u>							
TOTAL REVENUE	500.00	227.39	0.00	0.00	228.30 (	228.30)	0.00
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	227.39	0.00	0.00	228.30 (	228.30)	0.00
<u>5-ADMINISTRATIVE SERVICES</u>							
TOTAL REVENUE	346,883.00	200,313.25	353,618.00	21,020.71	202,625.26	150,992.74	57.30
TOTAL EXPENDITURES	<u>346,883.00</u>	<u>182,810.57</u>	<u>353,618.00</u>	<u>16,899.75</u>	<u>219,160.40</u>	<u>134,457.60</u>	<u>61.98</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	17,502.68	0.00	4,120.96 (	16,535.14)	16,535.14	0.00

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: FEBRUARY 28TH, 2019

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>860-PAYROLL ACCOUNT</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>950-ELECTRIC METER DEPOSITS</u>							
TOTAL REVENUE	15,000.00	4,876.79	15,000.00	305.00	6,521.12	8,478.88	43.47
TOTAL EXPENDITURES	<u>15,000.00</u>	<u>7,860.00</u>	<u>15,000.00</u>	<u>450.00</u>	<u>5,550.00</u>	<u>9,450.00</u>	<u>37.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	2,983.21)	0.00 (	145.00)	971.12 (	971.12)	0.00
<u>951-WATER METER DEPOSITS</u>							
TOTAL REVENUE	6,000.00	1,279.85	5,000.00	1.64	2,696.75	2,303.25	53.94
TOTAL EXPENDITURES	<u>6,000.00</u>	<u>2,610.00</u>	<u>5,000.00</u>	<u>100.00</u>	<u>2,075.00</u>	<u>2,925.00</u>	<u>41.50</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	1,330.15)	0.00 (	98.36)	621.75 (	621.75)	0.00
<u>952-GAS METER DEPOSITS</u>							
TOTAL REVENUE	9,100.00	1,952.93	9,100.00	61.04	4,064.59	5,035.41	44.67
TOTAL EXPENDITURES	<u>9,100.00</u>	<u>4,470.00</u>	<u>9,100.00</u>	<u>0.00</u>	<u>2,880.00</u>	<u>6,220.00</u>	<u>31.65</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	2,517.07)	0.00	61.04	1,184.59 (	1,184.59)	0.00
<hr/>							
GRAND TOTAL REVENUES	16,486,112.00	9,813,518.61	15,398,235.45	1,039,447.20	9,368,046.59	6,030,188.86	60.84
GRAND TOTAL EXPENDITURES	<u>17,015,814.00</u>	<u>9,989,397.84</u>	<u>15,398,234.72</u>	<u>1,245,671.40</u>	<u>10,605,588.64</u>	<u>4,792,646.08</u>	<u>68.88</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 529,702.00 (	175,879.23)	0.73 (	206,224.20) (	1,237,542.05)	1,237,542.78	6,308.22-

\*\*\* END OF REPORT \*\*\*

## Amy Lenz

---

**From:** Licensing@IowaABD.com  
**Sent:** Wednesday, March 13, 2019 2:33 AM  
**To:** Amy Lenz  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
BB0036848	Submitted to Local Authority	Monty's Pizza & Grill Inc (310 Cedar St Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

PACKET: 02935 COUNCIL MTG 031819

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-0060	ALBAUGH PHC INC									
I 491		IGNITOR	AP		R	4/14/2019		38.52	38.52CR	
		G/L ACCOUNT						38.52		
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					38.52	IGNITOR		
				REG. CHECK				38.52	38.52CR	0.00
								38.52	0.00	
-----										
01-0201	BARRON MOTOR SUPPLY									
I 30695		REPAIR PARTS #138	AP		R	3/15/2019		16.00	16.00CR	
		G/L ACCOUNT						16.00		
	810 5-899-2-63321	REPAIR PARTS					16.00	REPAIR PARTS #138		
I 30770		SHOP SUPPLIES	AP		R	3/15/2019		8.44	8.44CR	
		G/L ACCOUNT						8.44		
	810 5-899-2-65070	OPERATING SUPPLIES					8.44	SHOP SUPPLIES		
				REG. CHECK				24.44	24.44CR	0.00
								24.44	0.00	
-----										
01-0253	BOUND TREE MEDICAL LLC									
I 83124914		MEDICAL SUPPLIES	AP		R	3/15/2019		491.63	491.63CR	
		G/L ACCOUNT						491.63		
	001 5-160-2-65070	OPERATING SUPPLIES					491.63	MEDICAL SUPPLIES		
I 83134887		MEDICAL SUPPLIES	AP		R	3/15/2019		8.78	8.78CR	
		G/L ACCOUNT						8.78		
	001 5-160-2-65070	OPERATING SUPPLIES					8.78	MEDICAL SUPPLIES		
I 83136307		MEDICAL SUPPLIES	AP		R	3/15/2019		100.61	100.61CR	
		G/L ACCOUNT						100.61		
	001 5-160-2-65070	OPERATING SUPPLIES					100.61	MEDICAL SUPPLIES		
				REG. CHECK				601.02	601.02CR	0.00
								601.02	0.00	
-----										
01-0317	BUSINESS RADIO SALES AND SE									
I 63855		SPEAKER PLUG/CABLE	AP		R	4/14/2019		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	001 5-160-2-65980	MISCELLANEOUS					15.00	SPEAKER PLUG/CABLE		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 63864		RADIO PARTS	AP		R	4/14/2019		45.20	45.20CR	
		G/L ACCOUNT						45.20		
	001 5-160-2-63500	OPERATIONAL EQUIPT MAINT & REP					45.20	RADIO PARTS		
I 63874		EXTENSION REMOTE CONTROL HE	AP		R	4/14/2019		400.00	400.00CR	
		G/L ACCOUNT						400.00		
	001 5-150-3-67270	OTHER CAPITAL EQUIPMENT					400.00	EXTENSION REMOTE CONTROL HEAD		
		REG. CHECK						460.20	460.20CR	0.00
								460.20	0.00	
-----										
01-0410	CEDAR COUNTY CO-OP									
I 0219CCC		882 GL FUEL	AP		R	4/14/2019		2,108.12	2,108.12CR	
		G/L ACCOUNT						2,108.12		
	810 5-899-2-65075	FUEL					2,108.12	882 GL FUEL		
		REG. CHECK						2,108.12	2,108.12CR	0.00
								2,108.12	0.00	
-----										
01-0580	CINTAS LOC									
I 23M141039		UNIFORMS	AP		R	3/15/2019		79.11	79.11CR	
		G/L ACCOUNT						79.11		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					47.49	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 23M141960		UNIFORMS	AP		R	3/15/2019		79.11	79.11CR	
		G/L ACCOUNT						79.11		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					8.25	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					7.64	UNIFORMS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					47.49	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					8.04	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					7.69	UNIFORMS		
I 342110643		UNIFORMS, SHOP TOWELS, MATS	AP		R	3/15/2019		180.64	180.64CR	
		G/L ACCOUNT						180.64		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					89.23	UNIFORMS, SHOP TOWELS, MATS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					44.47	UNIFORMS, SHOP TOWELS, MATS		
	630 5-820-2-65070	OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS		
		REG. CHECK						338.86	338.86CR	0.00
								338.86	0.00	
-----										

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-0983	FELD FIRE									
I 0343954		SMALL TOOLS	AP		R	4/14/2019		1,499.60	1,499.60CR	
		G/L ACCOUNT						1,499.60		
	001 5-150-2-65053	SMALL TOOLS					1,499.60	SMALL TOOLS		
I 0344173		SMALL TOOLS	AP		R	4/14/2019		695.00	695.00CR	
		G/L ACCOUNT						695.00		
	001 5-150-2-65053	SMALL TOOLS					695.00	SMALL TOOLS		
I 0344189		5 PAIRS BOOTS	AP		R	4/14/2019		1,325.00	1,325.00CR	
		G/L ACCOUNT						1,325.00		
	001 5-150-3-67270	OTHER CAPITAL EQUIPMENT					1,325.00	5 PAIRS BOOTS		
I 0344284		SMALL TOOLS	AP		R	4/14/2019		82.95	82.95CR	
		G/L ACCOUNT						82.95		
	001 5-150-2-65053	SMALL TOOLS					82.95	SMALL TOOLS		
				REG. CHECK				3,602.55	3,602.55CR	0.00
								3,602.55	0.00	
-----										
01-1033	FORESTRY SUPPLIERS INC									
I 463441		LINE MARKER DECALS	AP		R	3/15/2019		157.50	157.50CR	
		G/L ACCOUNT						157.50		
	640 5-825-2-65308	MAINS					157.50	LINE MARKER DECALS		
				REG. CHECK				157.50	157.50CR	0.00
								157.50	0.00	
-----										
01-1051	FRIENDS OF THE ANIMALS									
I 31219		2 DOGS	AP		R	4/14/2019		150.00	150.00CR	
		G/L ACCOUNT						150.00		
	001 5-110-2-64910	CONTRACT SERVICES					150.00	2 DOGS		
				REG. CHECK				150.00	150.00CR	0.00
								150.00	0.00	
-----										
01-1094	GRAINGER									
I 9100898056		REPAIR PARTS #182	AP		R	4/14/2019		385.03	385.03CR	
		G/L ACCOUNT						385.03		
	810 5-899-2-63321	REPAIR PARTS					385.03	REPAIR PARTS #182		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 9101263078		REPAIR PARTS #182	AP		R	4/14/2019		21.94	21.94CR	
		G/L ACCOUNT						21.94		
	810 5-899-2-63321	REPAIR PARTS					21.94	REPAIR PARTS #182		
I 9101880947		REPAIR PARTS #26	AP		R	4/14/2019		10.92	10.92CR	
		G/L ACCOUNT						10.92		
	810 5-899-2-63321	REPAIR PARTS					10.92	REPAIR PARTS #26		
I 9106237960		REPAIR PARTS #180	AP		R	4/14/2019		123.22	123.22CR	
		G/L ACCOUNT						123.22		
	810 5-899-2-63321	REPAIR PARTS					123.22	REPAIR PARTS #180		
		REG. CHECK						541.11	541.11CR	0.00
								541.11	0.00	
-----										
01-1115 H & H AUTO										
I 38620		TIRE REPAIR #54	AP		R	4/14/2019		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	810 5-899-2-63323	TIRE REPAIR					15.00	TIRE REPAIR #54		
		REG. CHECK						15.00	15.00CR	0.00
								15.00	0.00	
-----										
01-1114 H.D. CLINE COMPANY										
I T136227		REPAIR PARTS #138	AP		R	3/15/2019		36.00	36.00CR	
		G/L ACCOUNT						36.00		
	810 5-899-2-63321	REPAIR PARTS					36.00	REPAIR PARTS #138		
		REG. CHECK						36.00	36.00CR	0.00
								36.00	0.00	
-----										
01-1335 IMAGE TREND INC										
I 115763		CLEARING HOUSE SERVICES	AP		R	3/15/2019		152.00	152.00CR	
		G/L ACCOUNT						152.00		
	001 5-160-2-64910	CONTRACT SERVICES					152.00	CLEARING HOUSE SERVICES		
		REG. CHECK						152.00	152.00CR	0.00
								152.00	0.00	
-----										

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-1289	INTEGRATED TECHNOLOGY PARTN								
I 112339		INSTALLED 3 OFFICE ACCOUNTS AP			R	3/15/2019	77.50	77.50CR	
		G/L ACCOUNT					77.50		
	001 5-160-2-64190	TECHNOLOGY					77.50	INSTALLED 3 OFFICE ACCOUNTS	
I 112350		TECH SERVICES AP			R	3/15/2019	62.50	62.50CR	
		G/L ACCOUNT					62.50		
	835 5-899-2-64190	TECHNOLOGY					62.50	TECH SERVICES	
							140.00	140.00CR	0.00
							140.00	0.00	
-----									
01-1375	IOWA PRISON INDUSTRIES								
I 365271		OPERATING & TRAINING SUPPLI AP			R	4/14/2019	395.00	395.00CR	
		G/L ACCOUNT					395.00		
	001 5-160-1-62300	TRAINING					385.00	OPERATING & TRAINING SUPPLIES	
	001 5-150-2-65070	OPERATING SUPPLIES					10.00	OPERATING & TRAINING SUPPLIES	
							395.00	395.00CR	0.00
							395.00	0.00	
-----									
01-1493	KLOCKE'S EMERGENCY VEHICLES								
I 012267		LED MARKER, BRUSH GUARD AP			R	3/15/2019	28.48	28.48CR	
		G/L ACCOUNT					28.48		
	001 5-160-2-63500	OPERATIONAL EQUIPT MAINT & REP					28.48	LED MARKER, BRUSH GUARD	
							28.48	28.48CR	0.00
							28.48	0.00	
-----									
01-1500	KUNDE OUTDOOR EQUIPMENT								
I 13964		ROUND FILES AP			R	4/14/2019	25.20	25.20CR	
		G/L ACCOUNT					25.20		
	001 5-221-2-65070	OPERATING SUPPLIES					25.20	ROUND FILES	
							25.20	25.20CR	0.00
							25.20	0.00	
-----									

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-1562	LISBON-MT VERNON AMBULANCE									
I 021019LMVA		ALS INTERCEPT	AP		R	4/14/2019		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS INTERCEPT		
		REG. CHECK						200.00	200.00CR	0.00
								200.00	0.00	
-----										
01-1640	MC CLURE ENGINEERING COMPAN									
I 22519		WWTP IMPROVEMENTS	AP		R	3/15/2019		26,065.00	26,065.00CR	
		G/L ACCOUNT						26,065.00		
	610 5-815-2-64070	ENGINEERING					26,065.00	WWTP IMPROVEMENTS		
		REG. CHECK						26,065.00	26,065.00CR	0.00
								26,065.00	0.00	
-----										
01-1957	O'ROURKE MOTORS INC									
I 38051		REPAIR PARTS #52	AP		R	4/14/2019		1,533.60	1,533.60CR	
		G/L ACCOUNT						1,533.60		
	810 5-899-2-63321	REPAIR PARTS					1,533.60	REPAIR PARTS #52		
		REG. CHECK						1,533.60	1,533.60CR	0.00
								1,533.60	0.00	
-----										
01-2115	REPUBLIC SERVICES OF IOWA									
I 10051		RECYCLING SORT FEES	AP		R	3/15/2019		903.10	903.10CR	
		G/L ACCOUNT						903.10		
	670 5-841-2-65070	OPERATING SUPPLIES					903.10	RECYCLING SORT FEES		
		REG. CHECK						903.10	903.10CR	0.00
								903.10	0.00	
-----										
01-2232	SPAHN & ROSE LUMBER CO									
I 14685		SMALL TOOLS	AP		R	4/14/2019		8.88	8.88CR	
		G/L ACCOUNT						8.88		
	001 5-150-2-65053	SMALL TOOLS					8.88	SMALL TOOLS		
I 19753		SMALL TOOLS	AP		R	4/14/2019		58.25	58.25CR	
		G/L ACCOUNT						58.25		
	001 5-150-2-63310	VEHICLE OPERATIONS					58.25	VEHICLE OPERATIONS SUPPLIES		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK				67.13	67.13CR	0.00
								67.13	0.00	
-----										
01-1239	STATE HYGIENIC LABORATORY									
I 158403		WATER & POOL TESTING	AP		R	4/14/2019		78.00	78.00CR	
		G/L ACCOUNT						78.00		
	600 5-810-2-64920	TESTING FEES					65.00	WATER & POOL TESTING		
	001 5-465-2-64121	HEALTH SERVICES					13.00	WATER & POOL TESTING		
				REG. CHECK				78.00	78.00CR	0.00
								78.00	0.00	
-----										
01-2348	THOMAS HEATING & AIR									
I 4008		2 BOXES OF FILTERS	AP		R	3/15/2019		135.00	135.00CR	
		G/L ACCOUNT						135.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					135.00	2 BOXES OF FILTERS		
				REG. CHECK				135.00	135.00CR	0.00
								135.00	0.00	
-----										
01-2352	THOMPSON TRUCK & TRAILER									
I X101084585:01		SHOP SUPPLIES	AP		R	3/15/2019		47.76	47.76CR	
		G/L ACCOUNT						47.76		
	810 5-899-2-65070	OPERATING SUPPLIES					47.76	SHOP SUPPLIES		
I X101084586:01		STOCK PARTS	AP		R	3/15/2019		29.96	29.96CR	
		G/L ACCOUNT						29.96		
	810 5-899-2-63324	STOCK-REPAIR PARTS					29.96	STOCK PARTS		
				REG. CHECK				77.72	77.72CR	0.00
								77.72	0.00	
-----										
01-2381	TIFFINY'S TIPTON BAKERY									
I 1173		SAFETY MTG SUPPLIES	AP		R	4/14/2019		24.10	24.10CR	
		G/L ACCOUNT						24.10		
	630 5-820-2-65100	SAFETY					8.04	SAFETY MTG SUPPLIES		
	640 5-825-2-65100	SAFETY					8.03	SAFETY MTG SUPPLIES		
	810 5-899-2-65100	SAFETY					8.03	SAFETY MTG SUPPLIES		
				REG. CHECK				24.10	24.10CR	0.00
								24.10	0.00	
-----										

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----										
01-2450	TIPTON PHARMACY									
I 0219TP		PHARMACEUTICALS	AP		R	4/14/2019		381.45	381.45CR	
		G/L ACCOUNT						381.45		
	001 5-160-2-65070	OPERATING SUPPLIES					381.45	PHARMACEUTICALS		
		REG. CHECK						381.45	381.45CR	0.00
								381.45	0.00	
-----										
01-2473	TITAN MACHINERY INC									
I 12087600		REPAIR PARTS #138	AP		R	3/15/2019		191.51	191.51CR	
		G/L ACCOUNT						191.51		
	810 5-899-2-63321	REPAIR PARTS					191.51	REPAIR PARTS #138		
		REG. CHECK						191.51	191.51CR	0.00
								191.51	0.00	
-----										
01-2640	WENDLING QUARRIES INC									
I 761906		35.03 TN MANSAND	AP		R	4/14/2019		381.83	381.83CR	
		G/L ACCOUNT						381.83		
	110 5-250-2-65070	OPERATING SUPPLIES					381.83	35.03 TN MANSAND		
		REG. CHECK						381.83	381.83CR	0.00
								381.83	0.00	
-----										

PACKET: 02935 COUNCIL MTG 031819

VENDOR SET: 01

=====  
R E P O R T T O T A L S  
=====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	6,398.89CR
110	ROAD USE TAX FUND	381.83CR
600	WATER OPERATING	80.28CR
610	WASTEWATER/AKA SEWER REVE	26,065.00CR
630	ELECTRIC OPERATING	144.21CR
640	GAS OPERATING	210.00CR
670	GARBAGE COLLECTION	919.60CR
810	CENTRAL GARAGE	4,590.13CR
835	ADMINISTRATIVE SERVICES	62.50CR
** TOTALS **		38,852.44CR

-----  
TYPE OF CHECK TOTALS  
-----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		38,852.44	38,852.44CR	0.00
		38,852.44	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		38,852.44	38,852.44CR	0.00
		38,852.44	0.00	

TOTAL CHECKS TO PRINT: 29

-----  
ERRORS: 0 WARNINGS: 0

RESOLUTION NO. 031819A

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND  
ESTIMATED COST OF THE TIPTON DOWNTOWN ALLEY  
UNDERGROUND CONVERSION PROJECT

WHEREAS, the City Council of the City of Tipton hired Shermco Industries (Engineer) to oversee the Tipton Downtown Alley Underground Conversion Project; and,

WHEREAS, the Project will convert aerial electrical wire to underground wire from approximately W 6<sup>th</sup> Street to W South Street, plus relocate electric meters so that they have better access to the new infrastructure; and

WHEREAS, the Engineer has presented the Project's plans, specifications, form of contract, and final estimated project cost by in a timely fashion; and

WHEREAS, the estimated cost is \$125,000.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby approve the Project's plans, specifications, form of contract, and final estimated cost so that the City can proceed with the bidding process.

PASSED AND APPROVED this 18<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 031819A which was passed by the Tipton City Council this 18<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Amy Lenz, City Clerk

RESOLUTION NO. 031819B

RESOLUTION ACCEPTING A BID FROM SHEETS GENERAL CONSTRUCTION FOR THE JAMES KENNEDY FAMILY AQUATIC CENTER RENOVATION PROJECT ACCORDING TO THE BASE BID, DELETIONS, AND ALTERNATES DESCRIBED WITHIN

WHEREAS, the Tipton City Council has taken competitive bids for the “James Kennedy Family Aquatic Center Renovation Project”; and,

WHEREAS, the February 28, 2019 bid results along with HBK Engineering’s (Engineer) cost estimates (construction-only, not including contingencies and construction engineering costs) were as follows:

	<i>Base Bid</i>	<i>Alt 1</i>	<i>Alt 2</i>	<i>Alt 3</i>	<i>Alt 4</i>
	<i>Nataroium</i>	<i>Glycol Piping</i>	<i>Heat Tracing</i>	<i>Duct Insul</i>	<i>Interior Doors</i>
<i>Woodruff Construction</i>	\$658,700	\$ 15,800	\$ 17,200	\$ 31/	\$4,500 each
<i>Sheets Construction</i>	\$596,000	\$ 14,000	\$ 15,900	\$ 29/	\$3,925 each
<i>Engineer’s estimate</i>	\$473,373	\$ 8,500	\$ 6,400	\$ 5,000	\$ 25,272

  

	<i>Alt 5</i>	<i>Alt 6</i>	<i>Alt 7</i>
	<i>Paint Pool Rm</i>	<i>Recaulk Pool</i>	<i>Replace R-22</i>
<i>Woodruff Construction</i>	\$ 15,200	\$ 3,000	\$228,000
<i>Sheets Construction</i>	\$ 10,500	\$ 10,200	\$208,000
<i>Engineer’s estimate</i>	\$ 10,000	\$ 4,200	---

AND, WHEREAS, the bids were reviewed by the Engineer which resulted a recommendation to select Sheets General Construction (Maquoketa, IA) as the successful low bidder.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Tipton does hereby accept the base bid from Sheets General Construction but with the following deletions

<b>NAME OF BIDDER LOCATION OF BIDDER</b>	<b>Estimate</b>	<b>Sheets General Construction Maquoketa</b>
<b>BASE BID</b>	<b>\$497,042</b>	<b>\$596,000.00</b>
<b>Change out rod to cable</b>		<b>(\$1,700.00)</b>
<b>Delete 1 yr warranty</b>		<b>(\$11,500.00)</b>
<b>Delete extra supplies</b>		<b>(\$350.00)</b>

<b>Delete 5 yr warranty</b>		<b>(\$16,500.00)</b>
<b>Change jacketing</b>		<b>(\$1,920.00)</b>
<b>Insulation contractor install date</b>		<b>(\$2,070.00)</b>
<b>Upgrade door hardware and seals only</b>		<b>(\$15,000.00)</b>
<b>NEW BASE BID</b>		<b>\$546,960.00</b>

BE IT FURTHER RESOLVED, the City Council also accepts Alternate 1 and Alternate 3 and wishes to decide later whether to purchase at least two doors as quoted in Alternate 4.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute all contract documents and other documents related to this Project.

PASSED AND APPROVED this 18<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 031819B which was passed by the Tipton City Council this 18<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Amy Lenz, City Clerk

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	Council meeting of March 18, 2019.
<b>AGENDA ITEM:</b>	RESOLUTION ACCEPTING A BID FOR THE TIPTON MASONIC CEMETERY SEXTON CONTRACT
<b>ACTION:</b>	Motion to approve, table, or deny.

**SYNOPSIS**

To this, I've added two other items.

- 1.) A resolution that shows the bid results and allows the Council to accept a bid.
- 2.) A blank bidding document that was given to potential bidders to fill out.

I assumed that you'd prefer not to get copies of all three completed bid forms when the results are summarized in the resolution.

A couple of bidders also provided some info about their businesses which wasn't included here.

If you'd like copies of the actual, completed bidding forms and the business info, please let me know.

Also, please note that the resolution contains the Cemetery Board's recommendation for an award. In formulating its recommendation, the Board considered more than just the prices stated within the bids.

**PREPARED BY:** BW

**DATE PREPARED:** March 15, 2019

RESOLUTION NO. 031819C

RESOLUTION ACCEPTING A BID FOR THE  
TIPTON MASONIC CEMETERY SEXTON CONTRACT

WHEREAS, the Tipton Cemetery Board of Trustees (Board) has taken bids for the “Tipton Masonic Cemetery Sexton Contract”; and,

WHEREAS, the Board met on March 15, 2019 to consider the bids results:

	Mike & Joy Scheer
Year 1 – March 15, 2019 to March 15, 2020	\$24,000
Year 2 – March 16, 2020 to March 15, 2021	\$24,000
Year 3 – March 16, 2021 to March 15, 2022	\$24,000
	Storji Bros
Year 1 – March 15, 2019 to March 15, 2020	\$30,000
Year 2 – March 16, 2020 to March 15, 2021	\$30,000
Year 3 – March 16, 2021 to March 15, 2022	\$30,000
	Grasshopper
Year 1 – March 15, 2019 to March 15, 2020	\$31,000
Year 2 – March 16, 2020 to March 15, 2021	\$31,000
Year 3 – March 16, 2021 to March 15, 2022	\$31,200

AND, WHEREAS, noting that the Public Bid Notice that was published in the newspaper stated, in part: “The City reserves the right to...make a decision that best suits the interests of the citizens of Tipton;” and

WHEREAS, with that intention in mind, the Board voted to recommend that the mowing contract go to Grasshopper Lawncare based not only on the cost, but also considering factors, such as a combination of the City’s first-hand knowledge of the bidder and the bidder’s available equipment, abundant use of local manpower, and ties to the community.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Tipton does hereby accept the three-year bid of Grasshopper Lawncare.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute all contract documents and other documents related to this bid award.

PASSED AND APPROVED this 18<sup>th</sup> day of March 2019.

---

Bryan Carney, Mayor

ATTEST:

---

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 031819C which was passed by the Tipton City Council this 18<sup>th</sup> day of March 2019.

---

Amy Lenz, City Clerk

**TIPTON MASONIC CEMETERY PROJECT CONTRACT**

**PROJECT NAME:**            Tipton Masonic Cemetery Sexton Contract  
407 Lynn Street  
Tipton, IA 52772

**TO:**                            City of Tipton, hereinafter referred to as the "PUBLIC AGENCY"  
407 Lynn Street  
Tipton, IA 52772

**FROM:**                      \_\_\_\_\_, hereinafter referred to as the "CONTRACTOR"  
(Address)  
(City and ZIP) \_\_\_\_\_.

**GENERAL CONDITIONS**

1. The Bid and Proposal shall be considered for approval by the PUBLIC AGENCY at a public meeting of the City Council on March 18, 2019.
2. A written Proceed Order shall be issued within thirty (30) days from the acceptance of the CONTRACTOR'S Bid and Proposal, and CONTRACTOR shall not commence work until he/she has received such notice. If the CONTRACTOR does not receive the Proceed Order within 30 days of submittal, the CONTRACTOR has the option of withdrawing his / her Bid and Proposal.
3. The PUBLIC AGENCY will utilize the appointed CEMETERY BOARD OF TRUSTEES to administer this contract. The Public Works Director for the City of Tipton shall be responsible to communicate any violations of the contract to the CEMETERY BOARD OF TRUSTEES for review.
4. The CONTRACTOR shall satisfactorily complete all work within the calendar years beginning March 15, 2019 to March 15, 2022 after the issuance of the Proceed Order.
5. Payment under this contract shall be:  
    PROGRESS PAYMENTS. Progress payments, at a frequency not to exceed one payment per month, shall be made by the PUBLIC AGENCY.

**Payments in the amount of \$To be determined by bid process per month.**

6. The CONTRACTOR shall be required and agrees to:
  - a. Furnish evidence of the following minimum insurance coverage and limits:

**Class of Coverage**

**Property Damage**

Liability	Minimum \$1,000,000 per incident and \$2,000,000 aggregate
Workers Compensation	As required by statute

The CONTRACTOR shall submit a Certificate of Coverage to the PUBLIC AGENCY for approval and no cancellation or change in coverage shall be permitted without a written notice of such change or cancellation, which must be presented to the PUBLIC AGENCY ten days prior to any such alteration. If coverage is due to expire during the contract period, a new Certificate of Coverage shall be presented to the PUBLIC AGENCY *ten days prior to cancellation.*

- b. Perform all work in accordance with the Project Specifications. Where the Project Specifications are silent or ambiguous, the CONTRACTOR shall immediately contact the PUBLIC WORKS DIRECTOR for appropriate instructions.
  - c. During the performance of this Contract, the CONTRACTOR agrees as follows:
    - i. He / she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, pregnancy, genetic information, and any other class protected by law. He / she will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, age disability, pregnancy, genetic information, and any other class protected by law. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. He / she further agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause and all other notices required to be posted under state and federal law.
    - ii. He / she shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants.
    - iii. He / she shall comply with all provisions of Executive Order 11246 of September 24, 1965, and with the rules, regulations and applicable orders of the Secretary of Labor.
  - d. He / she shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work.
  - e. He / she shall not assign or modify this Contract without written consent from the PUBLIC AGENCY. Such request shall be made in writing and shall be addressed to the PUBLIC AGENCY.
  - f. He / she shall permit the PUBLIC AGENCY to examine and inspect the work on a continuing basis.
7. The CONTRACTOR will defend, indemnify and hold harmless the PUBLIC AGENCY and its officers, commissioners and employees from *any and all* liability and/or claims for damages for any reason

associated with the CONTRACTOR and/ or the CONTRACTOR'S actions, including, but not limited to, because of bodily injury, death, property damage, sickness, disease or loss and expense. This clause includes indemnification for any reasonable attorney fees incurred by the PUBLIC AGENCY.

8. No modification of this Contract shall be made except with written Change Order, signed by the CONTRACTOR, and approved by the PUBLIC AGENCY. Any changes made to this Contract without obtaining such approval shall be the CONTRACTOR'S liability.
9. No public official, employee, or board or commission member of the PUBLIC AGENCY shall have any interest, direct or indirect, in this Contract.
10. The Contract consists of the Bid and Proposal, including acceptance by the PUBLIC AGENCY, and the following documents incorporated herein by reference and identified as follows:

#### EXHIBIT "A" TIPTON MASONIC CEMETERY PROJECT SPECIFICATIONS

11. Disputes or claims pertaining to the Project Specifications, or workmanship will be mediated by the CEMETERY BOARD OF TRUSTEES appointed by the PUBLIC AGENCY and a written determination of finding will be provided to the CONTRACTOR. If any interested party desires to contest such determination, a written request for appeal shall be submitted to the CITY COUNCIL for review and determination. The decision of the CITY COUNCIL shall be final and binding on all interested parties.
12. If the CONTRACTOR defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision in this Contract, the PUBLIC AGENCY may after seven (7) days written notice from the PUBLIC AGENCY'S designated project administrator to the CONTRACTOR, and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payments then or thereafter due the CONTRACTOR. If the unpaid balance of the contract sum exceeds the expense of finishing or correcting the work, such excess shall be paid to the CONTRACTOR. If such expense exceeds the unpaid balance of the Contract, the CONTRACTOR shall pay the difference to the PUBLIC AGENCY and the PUBLIC AGENCY shall have a judgement against the CONTRACTOR for all amounts owed plus judgement interest and applicable attorney fees incurred in collecting the same.

The PUBLIC AGENCY reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action, which demonstrates unwillingness on the part of the CONTRACTOR to carry out the work in a timely and workmanlike manner. Such actions may be explicit or implicit and include, but are not necessarily limited to:

- a. Failure by the CONTRACTOR to fulfill the requirements of the Contract as specified within the project specifications;
- b. Flagrant disregard by the CONTRACTOR of the rights of the PUBLIC AGENCY under this Contract, including the misrepresentation of any provision of the Project Specifications;
- c. Consistent production of unacceptable work by the CONTRACTOR. The CEMETERY BOARD OF TRUSTEES shall be the interpreter of the conditions of termination of this contract and the sole judge of its performance. Upon recommendation from the CEMETERY BOARD

**EXHIBIT "A"**  
**TIPTON MASONIC CEMETERY PROJECT SPECIFICATIONS**  
**February 11, 2019**

**Public Bid Notice**  
**Mowing Contractors: Cemetery**  
**City of Tipton**

The City of Tipton will accept sealed bids from contractors interested in providing mowing services at the Tipton Masonic Cemetery. For more complete bid information, please contact: City Hall, 407 Lynn Street, Tipton, IA 52772 or call 563-886-6187 or email: [citymanager@tiptoniowa.org](mailto:citymanager@tiptoniowa.org) **Bids shall be due by 11:00 a.m. on March 13, 2019 at City Hall.** The City reserves the right to reject all bids, waive informalities, and make a decision that best suits the interests of the citizens of Tipton.

The following project specifications are general guidelines for the maintenance and upkeep of the Tipton Masonic Cemetery. It is the CONTRACTOR's responsibility to provide and maintain any and all equipment necessary to complete these specifications and fulfill the contract. The CEMETERY BOARD OF TRUSTEES and/or PUBLIC WORKS DIRECTOR may be consulted throughout this contract if, in unusual circumstances, City equipment or personnel are needed, i.e. blizzards, severe weather, etc.

**Mowing:**

It is the CONTRACTOR's responsibility to ensure that grass and weeds on the cemetery grounds will not be taller than 4 inches (during dry seasons the Cemetery may need mowed to uniformly groom the grass in spots, during wet season multiple weekly mowing may be required).

CONTRACTOR agrees to mow the grass to the desired height without windrowing grass or leaving clipped grass on the headstones either by using a rear discharge mower or blowing clippings off daily with their leaf blower.

CONTRACTOR agrees that work will be neatly done and in a complete manner. The end result of the mowing will not look out of character from other neatly mowed lawns.

**Trimming:**

Trimming around head stones and other obstacles will be required to maintain less than a 4-inch growth in the cemetery (the trimming may not have to be done with every mowing but should be uniform in appearance with the rest of the grass in the Cemetery).

The CONTRACTOR agrees that no spraying or weed eating will be done to kill the grass around the head stones to have a dirt border around the headstones.

**Grave Site Care:**

The CONTRACTOR will be responsible for reseeding the new grave sites and where ever dirt is placed to maintain the desired appearance.

**Head stone care and maintenance:**

It is the responsibility of the CONTRACTOR to provide insurance to cover the costs of repairs to the Head stones that they have damaged.

*\* It will be the Cemetery Board responsibility to decide if CONTRACTOR is "At Fault", "Act of God", "Normal Repairs" or "Accidental Damages". If "At Fault" (defined as the Sexton Contractor is responsible for the damages, intentional or unintentional) the CONTRACTOR is responsible for repairs. If "Act of God" (defined as wind, hail, rain, fallen tree or limb, lightning, or any other act of nature) the property owner is responsible. If "Normal Repairs" (defined as vase replacement, weathered stones, minor damages from unwitnessed damages) will be the responsibility of property owner. If "Accidental Damages" (Defined as unintentional incident such as a vehicle running into a head stone) it would be the responsibility of the person who did the damages or the property owner.*

### **Tree Trimming:**

The CONTRACTOR shall be responsible for "Normal Tree Trimming" (defined as: low hanging branches that would restrict the mowing process, low broken branches, and fallen limbs) and cut up and pile in an approved area (the City will be responsible for tree *pruning*, tree removal, stump removal, and large branch *removal*).

The CONTRACTOR will make accommodations with the Public Works Director in advance of any trimming so that branches can be chipped or hauled away to specified area of the City. Care shall be taken in scheduling these events in an effort to limit the negative appearance of brush piles and/or the killing of vegetation.

### **Garbage Removal:**

The CONTRACTOR after consultation with the Cemetery Board shall determine where garbage containers are to be placed so that it is convenient for the public and City staff. The CONTRACTOR shall make accommodations with the Public Works Director on container pickup depending on the usage.

### **Flower Pick Up:**

The CONTRACTOR will be responsible for flower removal from grave locations twice a year, Spring and Fall. Notice shall be posted on signs at the cemetery and the City shall publish in advance each pick up notice allowing enough time for those who wish to save their flowers and the opportunity to retrieve flowers. The CONTRACTOR shall notify the City as to the timing of the removal so that proper notifications may be given the Public.

### **Road Maintenance:**

The PUBLIC AGENCY shall be responsible for any and all road repairs or improvements. If a problem arises in the roadways the CONTRACTOR shall notify the CEMETERY BOARD OF TRUSTEES and PUBLIC WORKS DIRECTOR for repairs.

### **References:**

Unless the bidder is already known to us, the City reserves the right not to award a contract to any bidder who does not furnish evidence of prior relevant experience and current capabilities, including manpower and equipment, necessary to enable him/her to pursue the project and to successfully fulfill the obligations of this contract.

**ORDINANCE NO. 568**

**AN ORDINANCE AMENDING CHAPTER 166, ZONING REGULATIONS DISTRICTS AND BOUNDARIES, C-2 GENERAL BUSINESS DISTRICT BY ADDING SECTION 166.10(7) BLADE SIGNS**

BE IT ENACTED BY THE COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. *Amendment to Chapter 166, C-2 General Business District, Section 166.10.*  
Chapter 166.10 is amended as follows:

7. Blade Signs. “*Blade Sign*” means a small sign for commercial structures, which is suspended from a mounting attached directly to the building wall, hangs perpendicular to the building wall, and possibly extends into a public right-of-way. Further, these regulations shall apply:

a.) Blade Signs that extend over a public right-of-way are limited to areas that are zoned as C-2 General Business and lie between 7<sup>th</sup> Street and South Street.

b.) Signs shall not have internal lighting, but may have external lighting.

c.) Signs are limited to one per front of a structure. Buildings on corner lots have double-fronts.

d.) Signs shall not be larger than 16 square feet per side nor more than 4 inches in thickness.

e.) Signs shall not extend farther than 5 feet from the wall of the building to which they are attached.

f.) A minimum 10-foot clearance is required between the bottom of the sign and finished grade.

g.) Signs shall not extend above the roofline of the buildings on which they are located or 20 feet from finished grade, whichever is less.

h.) Buildings with separate businesses above the ground floor may each have their own signs. Such signs must have at least 8 feet of separation between them. The higher sign shall not extend above the roofline of the building.

i.) In addition to the requirements of this Ordinance, signs that would overhang an Iowa Department of Transportation right-of-way may be subject to obtaining proof of DOT approval.

SECTION 2. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

#### CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. \_\_\_\_\_ which was passed by the Tipton City Council this \_\_\_\_ day of \_\_\_\_\_, 2019 and published in the Tipton Conservative this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Amy Lenz, City Clerk

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>03/18/2019</b>
<b>AGENDA ITEM:</b>	<b>Discussion and possible action concerning a proposal to connect the Economic Development Office to the City Hall Wireless Network</b>
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:**

The Economic Development Office (EDO) is currently protected by its own WatchGuard. It is currently at it's end of life and the subscription stops on April 19, 2019. The EDO also is not connected to the City Wireless network.

ITP has provided the attached quote to connect the EDO to the City Hall Wireless network. Doing this would also eliminate the need to relicense the WatchGuard for the EDO. Replacement of the WatchGuard will be approximately \$1,500 and needs to be done every three years.

Connecting the EDO to the City Wireless network is a one-time cost as opposed to renewing the license every 3 years. She also gets the following advantages:

- Faster Internet (through the City).
- Can store her files on the City's file server - where they will be backed up.
- Can access shared files on the City's file server.
- Can access other City network resources (printers, etc.)
- Phone can be on the City's phone system.
- Can eliminate the Mediacom Internet bill at EDO

Floyd and Brad R. have also volunteered to help install the wireless equipment which has reduced the overall costs of the project.

**PREPARED BY:** Melissa

**DATE PREPARED:** 03/12/19



INTEGRATED TECHNOLOGY

PARTNERS

We have prepared a quote for you

---

## Economic Wireless

Quote # 000090 v1

Prepared for:

**City of Tipton (City Hall)**

Melissa Armstrong  
marmstrong@tiptoniowa.org

Prepared by:

**Integrated Technology Partners**

Kevin Sandersfeld  
kevins@itptechs.com

## Hardware

Description	Price	Qty	Ext. Price
<b>LOCO5</b>  <b>Ubiquiti NanoStation IEEE 802.11a 54 Mbit/s Wireless Bridge - UNII Band - 3.1 Mile Maximum Outdoor Range - 1 x Network (RJ-45) - Pole-mountable</b>	\$85.14	2	\$170.28
<b>UB-AM</b>  <b>Ubiquiti Antenna Mount for Antenna - 10pk Ubiquiti Antenna Mount</b>	\$10.46	2	\$20.92
<b>TC-CARRIER</b>  <b>Ubiquiti TOUGH Cable Cat.5e Network Cable - Category 5e Network Cable for Network Device - First End: 1 x Bare Wire - Second End: 1 x Bare Wire - Shielding - Gray</b>  <b>ToughCable Connector</b>	\$0.19	200	\$38.00
<b>GS108E-300NAS</b>  <b>Netgear Prosafe Plus GS108E Ethernet Switch - 8 Ports - 2 Layer Supported - Desktop, Wall Mountable - Lifetime Limited Warranty</b>	\$0.72	4	\$2.88
	\$77.99	1	\$77.99
<b>Subtotal:</b>			<b>\$310.07</b>

## Services

Description	Price	Qty	Ext. Price
<b>Project Labor - Fixed Fee</b> Fixed fee labor for service or project work.	\$785.00	1	\$785.00
<b>Subtotal:</b>			<b>\$785.00</b>

## Shipping

Description	Price	Qty	Ext. Price
<b>Shipping</b> Shipping	\$25.00	1	\$25.00
<b>Subtotal:</b>			<b>\$25.00</b>

## Economic Wireless

**Prepared by:**

**Integrated Technology Partners**

Kevin Sandersfeld  
(563) 732-3535  
kevins@itptechs.com

**Prepared for:**

**City of Tipton (City Hall)**

407 Lynn St  
Tipton, IA 52772  
Melissa Armstrong  
(563) 886-4000  
marmstrong@tiptoniowa.org

**Quote Information:**

**Quote #: 000090**

Version: 1  
Delivery Date: 03/08/2019  
Expiration Date: 04/05/2019

### Quote Summary

Description	Amount
Hardware	\$310.07
Services	\$785.00
	<b>Subtotal: \$1,095.07</b>
	<b>Shipping: \$25.00</b>
	<b>Total: \$1,120.07</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Integrated Technology Partners

Signature:



Name: Kevin Sandersfeld

Title: General Manager

Date: 03/08/2019

### City of Tipton (City Hall)

Signature: \_\_\_\_\_

Name: Melissa Armstrong

Date: \_\_\_\_\_

## SOW, Site Requirements, Terms, & Conditions

---

### Statement of Work

This proposal includes the following:

- (1) Listed Equipment
- (1) Basic Install
- (1) City will provide assistance and use of bucket truck to install wireless equipment

### Terms & Conditions

Limited Warranty: Purchase price includes one (1) year warranty on quoted equipment, and 30 days on labor, unless otherwise noted above.

The purchase price shall be paid in the following installment: (70% of quoted price) upon acceptance (must be received before ITP will order equipment); Balance due upon system installation.

To accept this quote, please Accept, Initial, Sign & Submit- Thank you for your order.

AGENDA ITEM H-6

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 18, 2019
<b>AGENDA ITEM:</b>	Garbage Exemption – 122 East 5th Street A
<b>ACTION:</b>	Motion and roll call vote to approve, amend, table or deny the request.

**SYNOPSIS:** William Esbeck is requesting a garbage exemption for 122 East 5<sup>th</sup> Street A

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion and roll call vote to approve, amend, table or deny the request.

**ATTACHMENTS:** Garbage Exemption Request

**PREPARED BY:** Amy Lenz

**DATE PREPARED:** 03/15/2019

RECEIVED MAR 15 2019

As office is vacant can we  
get gas shut off and trash  
pickup stopped At 122A E 5<sup>TH</sup> ST

Thanks  
William Edick

Pays garbage at 711 Lynn  
704 - E. 7<sup>th</sup>  
212 W 6<sup>th</sup>

**AGENDA ITEM H-7**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** March 18, 2019

**AGENDA ITEM:** One Time Water & Sewer Bill Exemption, 117 Parkview Court

**ACTION:** Motion

**SYNOPSIS:** Attached is a current utility bill and letter from Paul Oliver requesting a one-time water and sewer adjustment for their residence at 117 Parkview Court. If the council would approve the request, this would reduce the water portion of their bill from \$125.45 to \$20.07, and the sewer portion of their bill from \$125.45 to \$20.07. Total credit of \$210.76.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Exemption Request

**PREPARED BY:** Cindy Doermann

**DATE PREPARED:** 03/13/2019

PREPARED BY:

DATE:

PROJECT TITLE:

Tipton City Council,

Hello, the reason for this letter is to request a reprieve on our 3/20/19 water bill. We left for a short vacation to Wisconsin on Friday, Feb 1st. When we returned late afternoon on Monday, Feb 4th the faucet in our bathroom was running full blast. The only thing I can think of is the cat turned the valve on. There was water all over the floor and I figured we would have a huge bill depending on how long it was running. Just eyeballing the lit I received the average use is around 500. This bill shows usage at 3250. I have attached my bill and water print out. Anything that could be done would be appreciated.

Thank You,  
Paul Oliver  
Paul Oliver



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
09-2070-00	\$606.46
Due Date	After Due Date Pay
03/20/2019	PAID BY DRAFT
Service Address	
117 PARKVIEW CT	

There will be a \$20.00 charge on all returned checks.  
Please return this portion with your payment.  
When paying in person, please bring both portions of this bill.

CRRT CO  
PAUL & KATHERIN OLIVER  
117 PARKVIEW CT  
TIPTON IA 52772

CITY OF TIPTON  
407 Lynn St  
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Name		Service Address			Account Number	
PAUL & KATHERIN OLIVER		117 PARKVIEW CT			09-2070-00	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	01/03/2019	02/04/2019	32	02/27/2019	03/21/2019	03/20/2019

PREVIOUS BALANCE 315.72  
PAYMENTS 315.72-

**CURRENT BALANCE \$0.00**

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
02/04/2019	6491	01/03/2019	5505
02/04/2019	2110	01/03/2019	1785
02/04/2019	9808	01/03/2019	9625

USAGE		
986	RESIDENTIAL ELECTR	71.27
	ENERGY ADJ 0.0331	32.73
3250	RESIDENTIAL WATER <i>20.07</i>	125.45
183	RESIDENTIAL GAS	35.60
	GAS COST 0.6500	118.95
3250	RESIDENTIAL SEWER <i>20.07</i>	125.45
	R - GARBAGE 64 GAL	22.25
	R-EL BASIC CHARGE	12.50
	R-WTR BASIC CHARGE	13.00
	R-SWR BASIC CHARGE	13.00
	R-GAS BASIC CHARGE	10.00
	STORM WATER FEE -	5.00
	SWR WWTP FLAT FEE	10.00
	SALES TAX	3.73
	WATER EXCISE TAX	7.53

ELEC USAGE - PREV YEAR : 859  
WATER USAGE - PREV YEAR : 490  
GAS USAGE - PREV YEAR : 134

**CURRENT BILL \$606.46**  
*395.70*  
**AMOUNT DUE \$606.46**  
**\* DO NOT PAY - PAID BY DRAFT\***

*Letter to  
City Council  
3/11/19*

Account Number - 09-2070-00 OLIVER, PAUL\_KATHERIN Service Address: 117 PARKVIEW CT

Service: 300 WA RESIDENTIAL WATER Meter: 56845845

		Read		Total	Demand		Reading		
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2019 Total 2									
Feb	02/04/2019	1785	2110	3250			Regular	Hand Held	00
Jan	01/03/2019	1735	1785	500			Regular	Hand Held	00
Year : 2018 Total 12									
Dec	12/05/2018	1685	1735	500			Regular	Hand Held	00
Nov	11/05/2018	1611	1685	740			Regular	Hand Held	00
Oct	10/02/2018	1558	1611	530			Regular	Hand Held	00
Sep	09/04/2018	1510	1558	480			Regular	Hand Held	00
Aug	08/02/2018	1465	1510	450			Regular	Hand Held	00
Jul	07/03/2018	1420	1465	450			Regular	Hand Held	00
Jun	06/04/2018	1356	1420	640			Regular	Hand Held	00
May	05/04/2018	1306	1356	500			Regular	Hand Held	00
Apr	04/04/2018	1264	1306	420			Regular	Hand Held	00
Mar	03/05/2018	1218	1264	460			Regular	Hand Held	00
Feb	02/01/2018	1169	1218	490			Regular	Hand Held	00
Jan	01/04/2018	1123	1169	460			Regular	Hand Held	00
Year : 2017 Total 12									
Dec	12/04/2017	1069	1123	540			Regular	Hand Held	00
Nov	11/03/2017	1025	1069	440			Regular	Hand Held	00
Oct	10/04/2017	975	1025	500			Regular	Hand Held	00
Sep	09/05/2017	923	975	520			Regular	Hand Held	00
Aug	08/03/2017	882	923	410			Regular	Hand Held	00
Jul	07/05/2017	814	882	680			Regular	Hand Held	00
Jun	06/05/2017	768	814	460			Regular	Hand Held	00
May	05/05/2017	697	768	710			Regular	Hand Held	00
Apr	04/06/2017	646	697	510			Regular	Hand Held	00
Mar	03/07/2017	571	646	750			Regular	Hand Held	00
Feb	02/02/2017	515	571	560			Regular	Hand Held	00
Jan	01/04/2017	470	515	450			Regular	Hand Held	00
Year : 2016 Total 12									
Dec	12/06/2016	412	470	580			Regular	Hand Held	00
Nov	11/04/2016	364	412	480			Regular	Hand Held	00
Oct	10/03/2016	307	364	570			Regular	Hand Held	00
Sep	09/01/2016	254	307	530			Regular	Hand Held	00
Aug	08/04/2016	193	254	610			Regular	Hand Held	00
Jul	07/03/2016	140	193	530			Regular	Hand Held	00
Jun	06/03/2016	89	140	510			Regular	Hand Held	00
May	05/05/2016	38	89	510			Regular	Hand Held	00
Apr	04/03/2016	9986	38	520			Regular	Hand Held	00
Mar	03/05/2016	9940	9986	460			Regular	Hand Held	00
Feb	02/04/2016	9890	9940	500			Regular	Hand Held	00
Jan	01/04/2016	9835	9890	550			Regular	Hand Held	00
Year : 2015 Total 12									
Dec	12/03/2015	9781	9835	540			Regular	Hand Held	00
Nov	11/01/2015	9725	9781	560			Regular	Hand Held	00
Oct	10/02/2015	9673	9725	520			Regular	Hand Held	00
Sep	09/03/2015	9627	9673	460			Regular	Hand Held	00
Aug	08/04/2015	9554	9627	730			Regular	Hand Held	00
Jul	07/02/2015	9512	9554	420			Regular	Hand Held	00
Jun	06/04/2015	9458	9512	540			Regular	Hand Held	00
May	05/03/2015	9397	9458	610			Regular	Hand Held	00
Apr	04/03/2015	9346	9397	510			Regular	Hand Held	00
Mar	03/05/2015	9295	9346	510			Regular	Hand Held	00
Feb	02/04/2015	9240	9295	550			Regular	Hand Held	00
Jan	01/03/2015	9180	9240	600			Regular	Hand Held	00

520



**AGENDA ITEM H-8**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** March 18, 2019

**AGENDA ITEM:** One Time Water & Sewer Bill Exemption, 120 East 9<sup>th</sup> Street

**ACTION:** Motion

**SYNOPSIS:** Attached is a current utility bill and letter from Kris Clark requesting a one-time water and sewer adjustment for the house she manages at 120 East 9<sup>th</sup> Street. If the council would approve the request, this would reduce the water portion of the bill from \$167.14 to \$3.86, and the sewer portion of the bill from \$167.14 to \$3.86. Total credit of \$326.56.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Utilities

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Exemption Request

**PREPARED BY:** Cindy Doermann

**DATE PREPARED:** 03/13/2019

March 12, 2019

Dear Members of the Tipton City Council,

I'm the manager of the Spear House and Barn Bed and Breakfast, located at 120 E. 9<sup>th</sup> St. in Tipton. The property belongs to a non-profit called Old Tipton Union School, Inc. I'm the vice president of that board of that non-profit.

On February 15 a water line broke on the 2<sup>nd</sup> floor of the house and, as I understand it, the water ran for 5 hours or more, which has showed up on the B and B utility bill as being an excessive amount of water used at that residence during the most recent billing cycle.

I'm writing to you to ask for a waiver or an exception of our water bill, for as much as is permissible, because of this water line break, for this billing cycle.

If you have any questions, please let me know. Thank you.



Kris Clark  
Tipton Conservative  
124 W. 5<sup>th</sup> St.  
Tipton, IA

563-219-0467



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
05-0230-03	\$798.03
Due Date	After Due Date Pay
04/03/2019	PAID BY DRAFT
Service Address	
120 EAST 9TH ST	

There will be a \$20.00 charge on all returned checks. Please return this portion with your payment. When paying in person, please bring both portions of this bill.

CRRT CLUS  
OLD UNION SCHOOL INC  
C/O KRIS CLARK  
PO BOX 271  
TIPTON IA 52772

CITY OF TIPTON  
407 Lynn St  
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
OLD UNION SCHOOL INC		120 EAST 9TH ST			05-0230-03	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	01/17/2019	02/19/2019	33	03/13/2019	04/04/2019	04/03/2019

PREVIOUS BALANCE 311.50  
PAYMENTS 311.50-

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
2/19/2019	52983	01/17/2019	52382
2/19/2019	3201	01/17/2019	2768
2/19/2019	6278	01/17/2019	5914

USAGE	CURRENT BALANCE	
601 RESIDENTIAL ELECTR	43.44	
ENERGY ADJ 0.0331	19.95	
4330 RESIDENTIAL WATER	386.14	<del>167.14</del>
364 RESIDENTIAL GAS	70.81	
GAS COST 0.6400	232.96	
4330 RESIDENTIAL SEWER	3,861.14	<del>167.14</del>
R - GARBAGE 35 GAL	18.25	
R-EL BASIC CHARGE	12.50	
R-WTR BASIC CHARGE	13.00	
R-SWR BASIC CHARGE	13.00	
R-GAS BASIC CHARGE	10.00	
STORM WATER FEE -	5.00	
SWR WWTP FLAT FEE	10.00	
SALES TAX	4.81	
WATER EXCISE TAX	10.03	

ELEC USAGE - PREV YEAR : 674  
GAS USAGE - PREV YEAR : 280

CURRENT BILL \$798.03

AMOUNT DUE \$798.03

\* DO NOT PAY - PAID BY DRAFT\*

471.47

Month	Date	Read		Total	Demand		Reading		Occupant
		Previous	Current	Consumption	Read	Consumption	Flag	Source	
Year : 2019 Total 3									
Mar	02/19/2019	2768	3201	4330			Regular	Hand Held	03
Feb	01/17/2019	2751	2768	170			Regular	Hand Held	03
Jan	12/18/2018	2737	2751	140			Regular	Hand Held	03
Year : 2018 Total 12									
Dec	11/16/2018	2727	2737	100			Regular	Hand Held	03
Nov	10/17/2018	2716	2727	110			Regular	Hand Held	03
Oct	09/17/2018	2699	2716	170			Regular	Hand Held	03
Sep	08/17/2018	2692	2699	70			Regular	Hand Held	03
Aug	07/18/2018	2684	2692	80			Regular	Meter Reading Input	03
Jul	06/18/2018	2664	2684	200			Regular	Hand Held	03
Jun	05/18/2018	2657	2664	70			Regular	Hand Held	03
May	04/18/2018	2656	2657	10			Regular	Hand Held	03
Apr	03/19/2018	2654	2656	20			Regular	Hand Held	03
Mar	02/16/2018	2654	2654	0			Regular	Hand Held	03
Feb	01/17/2018	2633	2654	210			Regular	Hand Held	03
Jan	12/18/2017	2623	2633	100			Regular	Hand Held	03
Year : 2017 Total 12									
Dec	11/17/2017	2616	2623	70			Regular	Hand Held	03
Nov	10/18/2017	2592	2616	240			Regular	Hand Held	03
Oct	09/18/2017	2564	2592	280			Regular	Hand Held	03
Sep	08/18/2017	2543	2564	210			Regular	Hand Held	03
Aug	07/19/2017	2522	2543	210			Regular	Hand Held	03
Jul	06/19/2017	2488	2522	340			Regular	Hand Held	03
Jun	05/19/2017	2478	2488	100			Regular	Hand Held	03
May	04/18/2017	2471	2478	70			Regular	Hand Held	03
Apr	03/20/2017	2466	2471	50			Regular	Hand Held	03
Mar	02/17/2017	2460	2466	60			Regular	Hand Held	03
Feb	01/18/2017	2440	2460	200			Regular	Hand Held	03
Jan	12/20/2016	2432	2440	80			Regular	Hand Held	03
Year : 2016 Total 12									
Dec	11/18/2016	2412	2432	200			Regular	Hand Held	03
Nov	10/19/2016	2402	2412	100			Regular	Hand Held	03
Oct	09/19/2016	2378	2402	240			Regular	Hand Held	03
Sep	08/19/2016	2357	2378	210			Regular	Hand Held	03
Aug	07/19/2016	2336	2357	210			Regular	Hand Held	03
Jul	06/17/2016	2314	2336	220			Regular	Hand Held	03
Jun	05/18/2016	2299	2314	150			Regular	Hand Held	03
May	04/18/2016	2286	2299	130			Regular	Hand Held	03
Apr	03/18/2016	2275	2286	110			Regular	Hand Held	03
Mar	02/17/2016	2265	2275	100			Regular	Hand Held	03
Feb	01/16/2016	2235	2265	300			Regular	Hand Held	03
Jan	12/17/2015	2196	2235	390			Regular	Hand Held	03
Year : 2015 Total 12									
Dec	11/15/2015	2180	2196	160			Regular	Hand Held	03
Nov	10/17/2015	2166	2180	140			Regular	Hand Held	03
Oct	09/17/2015	2152	2166	140			Regular	Hand Held	03
Sep	08/18/2015	2127	2152	250			Regular	Hand Held	03
Aug	07/17/2015	2099	2127	280			Regular	Hand Held	03
Jul	06/17/2015	2089	2099	100			Regular	Hand Held	03
Jun	05/18/2015	2064	2089	250			Regular	Hand Held	03
May	04/17/2015	2060	2064	40			Regular	Hand Held	03
Apr	03/19/2015	2053	2060	70			Regular	Hand Held	03
Mar	02/17/2015	2048	2053	50			Regular	Hand Held	03
Feb	01/16/2015	2029	2048	190			Regular	Hand Held	03

100  
Average

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
05-0230-03	ARREARS	798.03				1400-SR SE	3.86	
OLD UNION SCHOOL INC	100-RE1 EL	3,398.62	52983	0	47017	1500-RGA GT	18.25	STEP: 01
120 EAST 9TH ST	100-FUEL-ADJ	1,560.78				1600-BER BC	12.50	STEP: 01
	100-RE1 TAX	49.59				1600-BER TAX	0.13	
	300-WA WA	3.86	3201	3211	100	1600-BWR BC	13.00	STEP: 01
	300-WA TAX	0.23				1600-BWR TAX	0.91	
	200-RG1 G	724.00	6278	0	3722	1600-BSR BC	13.00	STEP: 01
	200-FUEL-ADJ	2,382.08				1600-BGR BC	10.00	STEP: 01
	200-RG1 TAX	31.06				1600-BGR TAX	0.10	
						1550-SWF SW	5.00	STEP: 01
						1400-SRF SE	10.00	STEP: 01
						PENALTY	123.56	
								*CURRENT BILL* 8,236.97
								*TOTAL* 9,035.00
								*PENDING DRAFT* *PAID BY DRAFT*

\*\*\*\*\* CALCULATION ERRORS \*\*\*\*\*

CODE ACCOUNT      PAGE      NAME/ADDRESS      MESSAGE  
 314 05-0230-03      1      OLD UNION SCHOOL INC      PENDING DRAFT FOUND  
 \*\*\* END OF REPORT \*\*\*

Water exemption 163.28  
 Sewer exemption 163.28  
326.56  
 Total exemption