

City of Tipton, Iowa

Meeting: Tipton City Council Work Session
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, April 1, 2019, 5:00 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, March 29, 2019 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Leanne Boots	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

A. Call to Order

B. Roll Call

C. Agenda Additions/Agenda Approval

D. New Business

1. Discussion Concerning the billing of the basic fee charge on accounts with multiple meters

E. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	04/01/19
AGENDA ITEM:	Discussion regarding basic meter charges on utility accounts with multiple meters
ACTION:	Discussion Only

SYNOPSIS:

The city has approximately 63 utility accounts that have multiple electric, gas or water meters. These accounts are a combination of residential and commercial businesses.

While performing a routine audit of the utility accounts, it was discovered that there is inconsistency with how the multiple meter accounts are being billed. Out of the 63 utility accounts, 12 are being charged a basic fee charge per meter, the rest are only paying a single basic fee charge.

A meeting was held with the utility department heads and city hall staff to discuss the inconsistency of the billing. During that time, it was brought up that one of the reasons a basic fee charge was created was to help offset the maintenance costs that was required for each meter.

We have reviewed the City Code to see if there is mention of multiple meters and the Electric rate ordinance was the only section that detailed the basic fee to be charged per meter.

Based on the assumption that each meter should be billed a basic fee charge, we have estimated a loss revenue of approximately \$984.50 per month.

PREPARED BY: Deb/Cindy/Melissa

DATE PREPARED: 03/27/19

