

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, April 1, 2019, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, March 29, 2019 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Leanne Boots	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – City Council Minutes, March 18, 2019
2. Approval – Development Director’s Report, March 2019
3. Approval – Library Minutes, February 27, 2019
4. Approval – Library Director’s Report, February 2019
5. Approval – Claims List

G. **Old Business**

1. Ordinance No. 568: Ordinance Amending Chapter 166, Zoning Regulations Districts and Boundaries, C-2 General Business District by Adding Section 166.10(7) Blade Signs (Third Reading)

H. **New Business**

1. Resolution No. 040119A: Resolution Setting the Time and Place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City’s Proposed Fiscal Year 2018-2019 Budget Amendment

2. Resolution No. 040119B: Resolution Accepting the Fiscal Year 17/18 Annual Audit
3. Resolution No. 040119C: Resolution Accepting a Bid from Roth Electric for the Tipton Downtown Alley Underground Conversion Project
4. Resolution No. 040119D: Resolution Accepting a Bid for the “2019 Street Improvement Project—Division 1: West 6th and West 7th Street—Division 2: West 4th Street—Division 3: Sycamore Street—Division 4: All of the Above”
5. Resolution No. 040119E: Resolution Setting a Public Hearing for the 2019 Community Development Block Grant (CDBG) Application
6. Discussion and Possible Action Concerning the Future Disposition of the City-Owned Pond View Acres, 2nd Addition, Lot 13
7. Discussion and Possible Action Concerning Basic Meter Charges on Utility Accounts with Multiple Meters
8. Discussion and Possible Action Concerning Barricading East 5th Street from Cedar to Meridian for O’Rourke Motors Drive One for your Community Fundraiser
9. Discussion and Possible Action Concerning Approval of Professional Services Agreement Amendment with HBK Engineering for the James Kennedy Family Aquatic Center Renovations
10. Discussion and Possible Action Concerning an Increased Cost for Recycling
11. Discussion and Possible Action Concerning Approval of Proposal from LL Pelling for Seal Coating Areas in the Park and Possibly Some Residential Streets
12. Discussion and Possible Action Concerning One-time Water and Sewer Exemption, 707 West 9th Street Lot 36
13. Discussion and Possible Action Concerning North Plum Street (North Street to North City Limit) and options including, but not limited to, repair, replacement, and/or a temporary weight embargo (per City Code 66.01)

I. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

J. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

March 18, 2019
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Pro-tem Spear called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill and Anderson. Absent: Mayor Carney. Also present: Wagner, Armstrong, Lenz, Nash, Beck, other visitors and the press.

Agenda:

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by McNeill, second by Leeper to approve the consent agenda which includes the March 11th Council Meeting Minutes, February 2019 Treasurer's and Investment Report, Liquor License Renewal for Monty's Pizza and Grill, and the following Claims List. Following the roll call vote the motion passed unanimously.

BUSINESS RADIO SALES AND S	SPEAKER PLUG/CABLE	460.20
CEDAR COUNTY CO-OP	882 GL FUEL	2108.12
CINTAS LOC	UNIFORMS	338.86
FELD FIRE	SMALL TOOLS	3602.55
FORESTRY SUPPLIERS INC	LINE MARKER DECALS	157.50
FRIENDS OF THE ANIMALS	2 DOGS	150.00
GRAINGER	REPAIR PARTS #182	541.11
H & H AUTO	TIRE REPAIR #54	15.00
H.D. CLINE COMPANY	REPAIR PARTS #138	36.00
IMAGE TREND INC	CLEARING HOUSE SERVICES	152.00
INTEGRATED TECHNOLOGY PART	INSTALLED 3 OFFICE ACCOUNTS OPERATING & TRAINING	140.00
IOWA PRISON INDUSTRIES	SUPPLIES	395.00
KLOCKE'S EMERGENCY VEHICLE	LED MARKER, BRUSH GUARD	28.48
KUNDE OUTDOOR EQUIPMENT	ROUND FILES	25.20
LISBON-MT VERNON AMBULANCE	ALS INTERCEPT	200.00
MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	26065.00
O'ROURKE MOTORS INC	REPAIR PARTS #52	1533.60
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	903.10
SPAHN & ROSE LUMBER CO	SMALL TOOLS	67.13
STATE HYGIENIC LABORATORY	WATER & POOL TESTING	78.00
THOMAS HEATING & AIR	2 BOXES OF FILTERS	135.00
THOMPSON TRUCK & TRAILER	SHOP SUPPLIES	77.72
TIFFINY'S TIPTON BAKERY	SAFETY MTG SUPPLIES	24.10
TIPTON PHARMACY	PHARMACEUTICALS	381.45
TITAN MACHINERY INC	REPAIR PARTS #138	191.51
WENDLING QUARRIES INC	35.03 TN MANSAND	381.83
** TOTAL **		38852.44
FUND TOTALS		

001	GENERAL GOVERNMENT	6398.89
110	ROAD USE TAX FUND	381.83
600	WATER OPERATING	80.28
610	WASTEWATER/AKA SEWER REVE	26065.00
630	ELECTRIC OPERATING	144.21
640	GAS OPERATING	210.00
670	GARBAGE COLLECTION	919.60
810	CENTRAL GARAGE	4590.13
835	ADMINISTRATIVE SERVICES	62.50
	GRAND TOTAL	38852.44

Public Hearing:

1. Public Hearing Regarding the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the Tipton Downtown Alley Underground Conversion Project

Motion by Boots, second by McNeill to open the public hearing regarding the proposed plans, specifications, form of contract, and estimated cost of the Tipton Downtown Alley Underground Conversion Project at 5:33 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Boots, second by McNeill to close the public hearing at 5:35 p.m. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution No. 031819A: Resolution Regarding the Proposed Plans, Specifications, Form of Contract, and Estimated Cost of the Tipton Downtown Alley Underground Conversion Project

Motion by Anderson, second by Leeper to approve Resolution No. 031819A, the resolution regarding the proposed plans, specifications, form of contract, and estimated cost of the Tipton Downtown Alley Underground Conversion Project. Following the roll call vote the motion passed unanimously.

2. Resolution No. 031819B: Resolution Accepting a Bid from Sheets General Construction for the James Kennedy Family Aquatic Center Renovation Project According to the Base Bid, Deletions, and Alternates Described Within
Motion by Boots, second by McNeill to approve Resolution No. 031819B, the resolution accepting a bid from Sheets General Construction for the James Kennedy Family Aquatic Center Renovation Project according to the base bid, deletions, and alternates described within. The total bid is \$560,929. Following the roll call vote the motion passed unanimously.

3. Resolution No. 031819C: Resolution Accepting a Bid for the Tipton Masonic Cemetery Sexton Contract
Motion by McNeill, second by Leeper to approve Resolution No. 031819C, the resolution accepting a bid for the Tipton Masonic Cemetery Sexton Contract. The Cemetery Board voted to recommend that the mowing contract go to Grasshopper Lawncare. Following the roll call vote the motion passed unanimously.

4. Ordinance No. 568: Ordinance Amending Chapter 166, Zoning Regulations Districts and Boundaries, C-2 General Business District by Adding Section 166.10(7) Blade Signs (First Reading)

Motion by Anderson, second by Leeper to approve the first reading of Ordinance No. 568, the ordinance amending Chapter 166, Zoning Regulations Districts and Boundaries, C-2 General Business District by Adding Section 166.10(7) Blade Signs. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Boots to suspend the rules and move to the second reading for Ordinance No. 568. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Leeper to pass the second reading of Ordinance No. 568. Following the roll call vote the motion passed unanimously.

5. Proposal to Connect the Economic Development Office to the City Hall Wireless Network

Motion by Leeper, second by Anderson to approve the proposal with Integrated Technology Partners to connect the Economic Development Office to the City Hall wireless router. Following the roll call vote the motion passed unanimously.

6. Garbage Exemption, 122 East 5th Street A

Motion by Boots, second by McNeill to approve the garbage exemption for William Esbeck at 122 East 5th Street A. Following the roll call vote the motion passed unanimously.

7. One-Time Water and Sewer Bill Exemption, 117 Parkview Court

Motion by Anderson, second by Boots to approve the one-time water and sewer bill exemption for Paul Oliver at 117 Parkview Court. This would reduce the water portion of their bill from \$125.45 to \$20.07, and the sewer portion of their bill from \$125.45 to \$20.07. A total credit of \$210.76. Following the roll call vote the motion passed unanimously.

8. One-Time Water and Sewer Bill Exemption, 120 East 9th Street

Motion by Boots, second by McNeill to approve the one-time water and sewer bill exemption for Kris Clark at 120 East 9th Street. This would reduce the water portion of their bill from \$167.14 to \$3.86, and the sewer portion of their bill from \$167.14 to \$3.86. A total credit of \$326.56. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by McNeill. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 5:50 p.m.

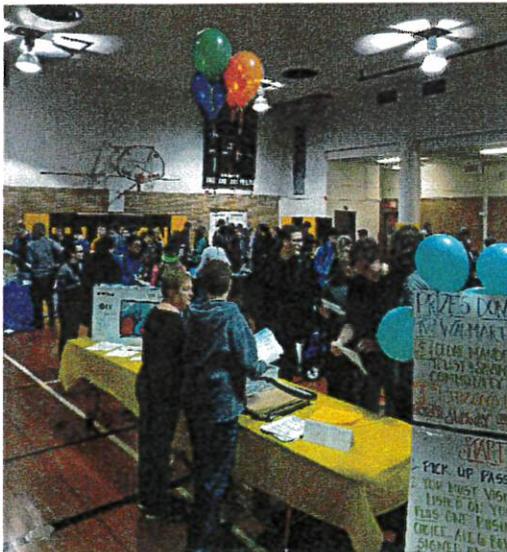
Mayor _____

Attest: _____
City Clerk

Tipton Development Director –Report March 2019 – Linda Beck

- Tipton High School job fair was held on February 27th from 9-11 a.m. with 25 businesses participating. See pictures below
- Working on a new Community Guide for Tipton
- Assisting with RLF application with a local business owner – completed and approved
- Continue to work on Welcome Packets for new Tipton residents
- Meeting with Kim Anderson at the Tipton High School on February 15th
- Meeting with Chris Sorgenfrey on February 15th
- Meeting held with Marla Quinn and Kelly Deutmeyer on February 19th
- Attended Freedom Rock meeting on February 20th
- Meeting with Jon Lutz, IIW on February 27th
- Music Downtown in June is scheduled
- Met with Bobby Kaufmann on February 22nd regarding Wayfinding signage. Bobby has planned a meeting with DOT District Engineer, Jim Schoebelen on March 13th
- Meeting held with Marla Quinn and IEDA staff: Jim Thompson, Jim Engle, Tim Reinders on March 11th
- Attended Progressive Rehab’s Open House on March 1st
- Meeting scheduled for March 13th with Marla Quinn, ECIA
- Working on Boutique Crawl scheduled for June 14th

Tipton High School Job Fair



February 27th Library Meeting Minutes

Dale called the meeting to order at 6:30 pm

In attendance: Sherry Hall, Jim McCollough, Dale Jedlicka, Jen Johnson

Jim motioned to approve last meeting's minutes, Sherry second, motion carried

Director's Report

- The roof, talked to Amanda from West Branch roofing, suggested putting heating tape in the gutter
 - John says an electrician can make it more permanent, less of a fire hazard
 - Dale will talk to Krob
- Budget hearing set for March 11th
- Mary Agne is retiring from the children's garden
 - What about garden club as a replacement?

Education

- Board relationships with library staff
- Jen motion to accept, Jim second, motion carried

Financial Reports

- Motion to accept financial report
 - Jim motioned, Sherry second, motion carried

Finance Committee: NA

Personnel Committee: NA

Maintenance Committee: NA

Friends of the Tipton Public Library: NA

Old Business:

- Met with Linda Beck, John Wagner, Floyd about lights for the monuments
- Hopefully Floyd will be here next month to present

New Business:

- Internet technology
- Sherry motion to carry, Jen second, motion carried

Miscellaneous

- Set time and date for next meeting
 - March 27th and 6:30

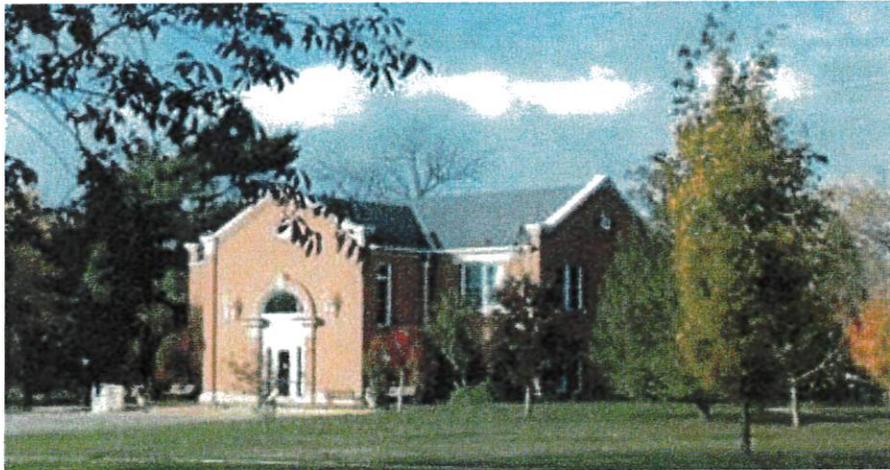
Jim motion to adjourn meeting, Jen second, motion approved

TIPTON PUBLIC LIBRARY

Check it out!

February 2019

Director's Report



Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney, Council Members and City Manager

March 2019

Statistics February 2019

	Feb..	YTD
Total Circulation	2,214	20,740
Computer Use	228	2,653
WiFi Usage	89	1,016
Attendance of Programs	435	3,424
Transactions for Copies made	127	1,208
Transactions for Faxes Sent	5	126
Transactions for ILL checked out	23	218
Transactions for Keurig Drinks	20	139
Transactions for Friends of Library	35	282
Door Count	2,377	23,964

Circulation by Material Types

	Feb.	YTD
Adult books	605	5,114
Teen Books	131	1102
Children's books	782	8,370
DVDs	594	5,347
CDs	78	624
Magazines	24	183

MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

Library Staff

Denise Smith
Director

Diane Wallick
Assistant Director

Tryeann Schultz
Library Assistant

Amy Wallace
Library Assistant

Matthew Smith
Library Assistant

Cindy Kunde
Library Assistant Sub

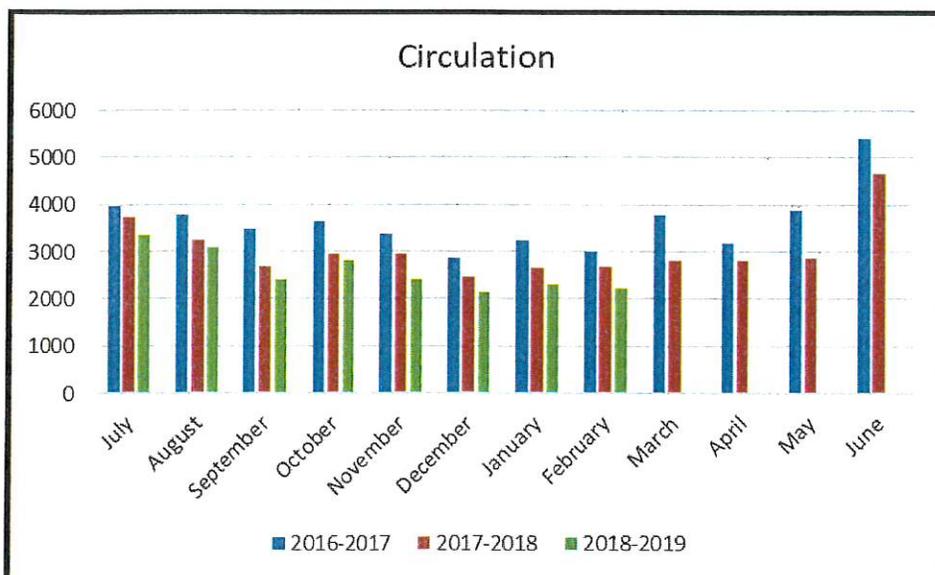
Melissa Zell
Library Assistant Sub

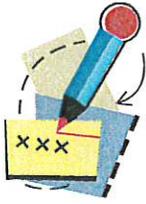
Karree Bandfield
Library Assistant Sub

John Barnum
Custodian

Library Board of Trustees

Jamie Meyer-President
Dale Jedlicka-Vice President
Heather Sloma-Weber
Jennifer Johnson-Secretary
Marcus Hertert
Jim McCollough
Sherry Hall





Revenues

	February	YTD
Taxes	\$0	\$0
Rural Funding	\$0	\$12,478.54
Fines and Fees	\$177.66	\$2,023.41
Donations	\$14.25	\$7,221.86
D.State A/EI	\$1,126.92	\$3,127.70
Reimbursements	\$20.00	\$224.00
Refunds	\$713.07	\$713.07
Miscellaneous	\$160.95	\$1,803.05
Transfer	\$0	\$0
Utilities	\$	\$
Total Revenues	\$1,085.93	\$27,591.63



Expenses

	February	YTD
Staff	\$7,411.58	\$65,875.75
Staff Benefits	\$1,158.66	\$10,658.08
Materials	\$,382.79	\$17,934.72
B. Maintenance	\$133.53	\$1,692.34
G. Maintenance	\$	\$45.60
Technology	\$105.99	\$1,512.98
Programing	\$506.91	\$2,696.70
Miscellaneous	\$4,474.32	\$34,263.18
Software	\$0	\$799.00
Total Expenses	\$16,173.78	\$135,478.35

Monies Spent on Library Materials

	February	YTD
Books	\$1,833.72	\$10,695.12
DVDs	\$317.70	\$2,026.71
CDs	\$202.50	\$1,310.25
Mag./News.	\$698.09	\$1,385.82



VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0001	AAA MECHANICAL INC									
I 9957333		WORK ON BOILER	AP		R	4/28/2019		932.49	932.49CR	
		G/L ACCOUNT						932.49		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					932.49	WORK ON BOILER		
		REG. CHECK						932.49	932.49CR	0.00
								932.49	0.00	

01-0060	ALBAUGH PHC INC									
I 555		OPERATING SUPPLIES	AP		R	4/28/2019		22.00	22.00CR	
		G/L ACCOUNT						22.00		
	001 5-430-2-65070	OPERATING SUPPLIES					22.00	OPERATING SUPPLIES		
		REG. CHECK						22.00	22.00CR	0.00
								22.00	0.00	

01-0151	ARROW INTERNATIONAL INC									
I 9501094105		MEDICAL SUPPLIES	AP		R	3/29/2019		194.50	194.50CR	
		G/L ACCOUNT						194.50		
	001 5-160-2-65070	OPERATING SUPPLIES					194.50	MEDICAL SUPPLIES		
		REG. CHECK						194.50	194.50CR	0.00
								194.50	0.00	

01-0143	AUCA CHICAGO LOCKBOX									
I 1877		MATS	AP		R	4/28/2019		102.15	102.15CR	
		G/L ACCOUNT						102.15		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					102.15	MATS		
		REG. CHECK						102.15	102.15CR	0.00
								102.15	0.00	

01-0201	BARRON MOTOR SUPPLY									
I 887955		OIL DRY	AP		R	3/29/2019		525.00	525.00CR	
		G/L ACCOUNT						525.00		
	001 5-150-2-65070	OPERATING SUPPLIES					525.00	OIL DRY		
		REG. CHECK						525.00	525.00CR	0.00
								525.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0247	BORDER STATES ELECTRIC SUPP									
I 917336416		METER TESTING	AP		R	3/29/2019		64.51	64.51CR	
		G/L ACCOUNT						64.51		
	630 5-820-2-65300	METERS					64.51	METER TESTING		
								64.51	64.51CR	0.00
								64.51	0.00	

01-0253	BOUND TREE MEDICAL LLC									
I 83134888		MEDICAL SUPPLIES	AP		R	3/29/2019		8.78	8.78CR	
		G/L ACCOUNT						8.78		
	001 5-160-2-65070	OPERATING SUPPLIES					8.78	MEDICAL SUPPLIES		
I 83141091		MEDICAL SUPPLIES	AP		R	3/29/2019		158.86	158.86CR	
		G/L ACCOUNT						158.86		
	001 5-160-2-65070	OPERATING SUPPLIES					158.86	MEDICAL SUPPLIES		
								167.64	167.64CR	0.00
								167.64	0.00	

01-0510	CEDAR COUNTY VFW POST 2537									
I 030119VFW		FLAG	AP		R	4/28/2019		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-280-2-65980	MISCELLANEOUS					25.00	FLAG		
								25.00	25.00CR	0.00
								25.00	0.00	

01-0530	CENTRAL IOWA DISTRIBUTING I									
I 177993		SHOP SUPPLIES	AP		R	3/29/2019		248.50	248.50CR	
		G/L ACCOUNT						248.50		
	810 5-899-2-65070	OPERATING SUPPLIES					248.50	SHOP SUPPLIES		
								248.50	248.50CR	0.00
								248.50	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0581	CINTAS CORPORATION									
I	5013365909	FIRST AID SUPPLIES	AP		R	3/29/2019		285.28	285.28CR	
		G/L ACCOUNT						285.28		
	810	5-899-2-65100	SAFETY				68.18	FIRST AID SUPPLIES		
	630	5-820-2-65100	SAFETY				180.96	FIRST AID SUPPLIES		
	001	5-650-2-65980	MISCELLANEOUS				36.14	FIRST AID SUPPLIES		
								285.28	285.28CR	0.00
								285.28	0.00	

01-0580	CINTAS LOC									
I	342112744	UNIFORMS, SHOP TOWELS, MATS	AP		R	3/29/2019		180.64	180.64CR	
		G/L ACCOUNT						180.64		
	630	5-820-2-64350	UNIFORMS/EQUIPMENT				89.23	UNIFORMS, SHOP TOWELS, MATS		
	640	5-825-2-64350	UNIFORMS/EQUIPMENT				44.47	UNIFORMS, SHOP TOWELS, MATS		
	630	5-820-2-65070	OPERATING SUPPLIES				46.94	UNIFORMS, SHOP TOWELS, MATS		
I	342114856	UNIFORMS, SHOP TOWELS, MATS	AP		R	3/29/2019		182.58	182.58CR	
		G/L ACCOUNT						182.58		
	630	5-820-2-64350	UNIFORMS/EQUIPMENT				89.23	UNIFORMS, SHOP TOWELS, MATS		
	640	5-825-2-64350	UNIFORMS/EQUIPMENT				44.47	UNIFORMS, SHOP TOWELS, MATS		
	630	5-820-2-65070	OPERATING SUPPLIES				48.88	UNIFORMS, SHOP TOWELS, MATS		
								363.22	363.22CR	0.00
								363.22	0.00	

01-0692	CULVER COMPANY									
I	54858	SAFETY TRAINING DVD	AP		R	3/29/2019		385.00	385.00CR	
		G/L ACCOUNT						385.00		
	630	5-820-1-62300	TRAINING				385.00	SAFETY TRAINING DVD		
								385.00	385.00CR	0.00
								385.00	0.00	

01-0783	DINGES FIRE COMPANY									
I	54795	4 TURN OUT GEAR	AP		R	3/29/2019		8,134.97	8,134.97CR	
		G/L ACCOUNT						8,134.97		
	001	5-150-3-67270	OTHER CAPITAL EQUIPMENT				8,134.97	4 TURN OUT GEAR		
								8,134.97	8,134.97CR	0.00
								8,134.97	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0840	ECIA									
I 17174		WELLMARK GRANT WRITING	AP		R	4/28/2019		425.00	425.00CR	
		G/L ACCOUNT						425.00		
		835 5-899-2-65980	MISCELLANEOUS				425.00	WELLMARK GRANT WRITING		
				REG. CHECK				425.00	425.00CR	0.00
								425.00	0.00	

01-1020	FLETCHER-REINHARDT CO.									
I S1194972.001		OVERHEAD SUPPLIES	AP		R	4/28/2019		885.96	885.96CR	
		G/L ACCOUNT						885.96		
		630 5-820-2-65302	OVERHEAD SUPPLIES				885.96	OVERHEAD SUPPLIES		
I S1196077.001		OVERHEAD SUPPLIES	AP		R	4/28/2019		505.90	505.90CR	
		G/L ACCOUNT						505.90		
		630 5-820-2-65302	OVERHEAD SUPPLIES				505.90	OVERHEAD SUPPLIES		
				REG. CHECK				1,391.86	1,391.86CR	0.00
								1,391.86	0.00	

01-1066	GARDEN & ASSOCIATES INC									
I 37769		2018-19 STREET PROJECTS	AP		R	4/28/2019		603.50	603.50CR	
		G/L ACCOUNT						603.50		
		110 5-210-2-64070	ENGINEERING				603.50	2018-19 STREET PROJECTS		
				REG. CHECK				603.50	603.50CR	0.00
								603.50	0.00	

01-1094	GRAINGER									
I 9120168878		WELDING SUPPLIES	AP		R	4/28/2019		94.24	94.24CR	
		G/L ACCOUNT						94.24		
		640 5-825-2-65071	WELDING MATERIAL/SUPPLIES				94.24	WELDING SUPPLIES		
				REG. CHECK				94.24	94.24CR	0.00
								94.24	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1176	HENDERSON PRODUCTS INC									
I 290326		REPAIR PARTS #27	AP		R	3/29/2019		28.52	28.52CR	
		G/L ACCOUNT						28.52		
	810 5-899-2-63321	REPAIR PARTS					28.52	REPAIR PARTS #27		
		REG. CHECK						28.52	28.52CR	0.00
								28.52	0.00	

01-1	HUGHEY & PHILLIPS									
I 65515		OPER SUPP	AP		R	3/29/2019		121.59	121.59CR	
		G/L ACCOUNT						121.59		
	660 5-835-2-65070	OPERATING SUPPLIES					121.59	HUGHEY & PHILLIPS:OPER SUPP		
		REG. CHECK						121.59	121.59CR	0.00
								121.59	0.00	

01-1270	IOWA ASSOCIATION OF									
I 19423		EIA 861 EE FILING	AP		R	4/28/2019		150.00	150.00CR	
		G/L ACCOUNT						150.00		
	630 5-820-2-64970	REBATES					150.00	EIA 861 EE FILING		
		REG. CHECK						150.00	150.00CR	0.00
								150.00	0.00	

01-1500	KUNDE OUTDOOR EQUIPMENT									
I 13995		STIHL SUNGLASSES	AP		R	4/28/2019		18.14	18.14CR	
		G/L ACCOUNT						18.14		
	630 5-820-2-65980	MISCELLANEOUS					18.14	STIHL SUNGLASSES		
		REG. CHECK						18.14	18.14CR	0.00
								18.14	0.00	

01-1528	LAWSON PRODUCTS INC									
I 9306553915		SHOP SUPPLIES	AP		R	4/28/2019		230.00	230.00CR	
		G/L ACCOUNT						230.00		
	810 5-899-2-65070	OPERATING SUPPLIES					230.00	SHOP SUPPLIES		
		REG. CHECK						230.00	230.00CR	0.00
								230.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1593	LYNCH DALLAS PC									
I 158577		LEGAL SERVICES	AP		R	3/29/2019		332.22	332.22CR	
		G/L ACCOUNT						332.22		
	835 5-899-2-64110	LEGAL EXPENSE					332.22	LEGAL SERVICES		
I 158579		LEGAL SERVICES	AP		R	3/29/2019		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-110-2-64110	LEGAL EXPENSE					100.00	LEGAL SERVICES		
I 158580		LEGAL SERVICES	AP		R	3/29/2019		818.50	818.50CR	
		G/L ACCOUNT						818.50		
	835 5-899-2-64110	LEGAL EXPENSE					818.50	LEGAL SERVICES		
		REG. CHECK						1,250.72	1,250.72CR	0.00
								1,250.72	0.00	

01-1594	LYNCH'S PLUMBING INC									
I 25873		COMBUSTION BLOWER SHOP HEAT	AP		R	3/29/2019		1,007.00	1,007.00CR	
		G/L ACCOUNT						1,007.00		
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					1,007.00	COMBUSTION BLOWER SHOP HEATING		
		REG. CHECK						1,007.00	1,007.00CR	0.00
								1,007.00	0.00	

01-1731	MIDWEST WHEEL COMPANIES									
I 1528994-00		REPAIR PARTS #45	AP		R	4/28/2019		235.52	235.52CR	
		G/L ACCOUNT						235.52		
	810 5-899-2-63321	REPAIR PARTS					235.52	REPAIR PARTS #45		
I 1528994-01		REPAIR PARTS #45	AP		R	4/28/2019		150.50	150.50CR	
		G/L ACCOUNT						150.50		
	810 5-899-2-63321	REPAIR PARTS					150.50	REPAIR PARTS #45		
		REG. CHECK						386.02	386.02CR	0.00
								386.02	0.00	

01-1832	MUNICIPAL SUPPLY INC									
I 0720015		FLEXNET M2 ANNUAL SUPPORT	AP		R	3/29/2019		1,975.00	1,975.00CR	
		G/L ACCOUNT						1,975.00		
	600 5-811-2-64190	TECHNOLOGY					658.33	FLEXNET M2 ANNUAL SUPPORT		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
		630 5-822-2-64190	TECHNOLOGY					658.34	FLEXNET M2 ANNUAL SUPPORT	
		640 5-826-2-64190	TECHNOLOGY					658.33	FLEXNET M2 ANNUAL SUPPORT	
I 0720016		WATER MAIN SUPPLIES	AP		R	3/29/2019		1,121.00	1,121.00CR	
		G/L ACCOUNT						1,121.00		
		600 5-810-2-65308	MAINS					1,121.00	WATER MAIN SUPPLIES	
I 0720704		WATER METER SUPPLIES	AP		R	3/29/2019		293.75	293.75CR	
		G/L ACCOUNT						293.75		
		600 5-810-2-65300	METERS					293.75	WATER METER SUPPLIES	
								3,389.75	3,389.75CR	0.00
								3,389.75	0.00	

01-1914	OFFICE EXPRESS									
I 34211		NOTARY STAMP	AP		R	3/29/2019		29.95	29.95CR	
		G/L ACCOUNT						29.95		
		835 5-899-2-65060	OFFICE SUPPLIES					29.95	NOTARY STAMP	
								29.95	29.95CR	0.00
								29.95	0.00	

01-2017	PCM/TIGERDIRECT									
I B11470330101		COMPUTER	AP		R	3/29/2019		244.99	244.99CR	
		G/L ACCOUNT						244.99		
		001 5-160-3-67271	COMPUTER EXPENSE					244.99	COMPUTER	
								244.99	244.99CR	0.00
								244.99	0.00	

01-2070	POWER LINE SUPPLY									
C 56341094		STREET LIGHT SUPPLIES	AP		R	3/29/2019		474.22CR	474.22	
		G/L ACCOUNT						474.22CR		
		630 5-820-2-65303	STREET LIGHTS					474.22CR	STREET LIGHT SUPPLIES	
I 56340948		TEARDROP LIGHT	AP		R	3/29/2019		1,852.99	1,852.99CR	
		G/L ACCOUNT						1,852.99		
		121 5-699-2-65980	MISCELLANEOUS					1,852.99	TEARDROP LIGHT	
I 56346068		SAFETY UNIFORM EQUIPMENT	AP		R	3/29/2019		1,416.40	1,416.40CR	
		G/L ACCOUNT						1,416.40		
		630 5-820-2-65100	SAFETY					1,416.40	SAFETY UNIFORM EQUIPMENT	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 56346087		UNIFORM EQUIPMENT	AP		R	3/29/2019		523.23	523.23CR	
		G/L ACCOUNT						523.23		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					523.23	UNIFORM EQUIPMENT		
I 56346347		UNIFORM EQUIPMENT	AP		R	3/29/2019		173.88	173.88CR	
		G/L ACCOUNT						173.88		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					173.88	UNIFORM EQUIPMENT		
I 56347014		UNIFORM EQUIPMENT	AP		R	3/29/2019		98.44	98.44CR	
		G/L ACCOUNT						98.44		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					98.44	UNIFORM EQUIPMENT		
I 56349656		OPERATING SUPPLIES	AP		R	3/29/2019		147.66	147.66CR	
		G/L ACCOUNT						147.66		
	630 5-820-2-65070	OPERATING SUPPLIES					147.66	OPERATING SUPPLIES		
		REG. CHECK						3,738.38	3,738.38CR	0.00
								3,738.38	0.00	

01-2020	PROGRESSIVE REHABILITATION									
I 03042019		PRE WORK PHYSICAL	AP		R	3/29/2019		75.00	75.00CR	
		G/L ACCOUNT						75.00		
	001 5-160-2-64122	PHYSICALS					75.00	PRE WORK PHYSICAL		
		REG. CHECK						75.00	75.00CR	0.00
								75.00	0.00	

01-2084	QC ANALYTICAL SERVICES LLC									
I 1903066		WATER TESTING	AP		R	3/29/2019		1,536.00	1,536.00CR	
		G/L ACCOUNT						1,536.00		
	600 5-810-2-64920	TESTING FEES					1,536.00	WATER TESTING		
		REG. CHECK						1,536.00	1,536.00CR	0.00
								1,536.00	0.00	

01-2112	RESCO									
I 741981-00		TRANSFORMER PAD	AP		R	4/28/2019		1,140.90	1,140.90CR	
		G/L ACCOUNT						1,140.90		
	630 5-820-2-65305	TRANSFORMERS					1,140.90	TRANSFORMER PAD		
		REG. CHECK						1,140.90	1,140.90CR	0.00
								1,140.90	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2152	S J SMITH CO INC									
I 5936933		SHOP SUPPLIES	AP		R	3/29/2019		70.37	70.37CR	
		G/L ACCOUNT						70.37		
	810 5-899-2-65070	OPERATING SUPPLIES					70.37	SHOP SUPPLIES		
			REG. CHECK					70.37	70.37CR	0.00
								70.37	0.00	

01-2199	SHERMCO INDUSTRIES INC									
I 19-01691		ALLEY PROJECT	AP		R	3/29/2019		6,101.00	6,101.00CR	
		G/L ACCOUNT						6,101.00		
	630 5-820-2-64070	ENGINEERING					6,101.00	ALLEY PROJECT		
			REG. CHECK					6,101.00	6,101.00CR	0.00
								6,101.00	0.00	

01-2235	SPINUTECH INC									
I 35283		LICENSE, SUPPORT, HOSTING	AP		R	3/29/2019		570.00	570.00CR	
		G/L ACCOUNT						570.00		
	835 5-899-2-65980	MISCELLANEOUS					570.00	LICENSE, SUPPORT, HOSTING		
			REG. CHECK					570.00	570.00CR	0.00
								570.00	0.00	

01-2260	STUART C IRBY CO									
I S011195089.001		LOCATOR	AP		R	3/29/2019		6,517.41	6,517.41CR	
		G/L ACCOUNT						6,517.41		
	630 5-820-2-65070	OPERATING SUPPLIES					6,517.41	LOCATOR		
I S011262248.001		OPERATING SUPPLIES	AP		R	3/29/2019		297.46	297.46CR	
		G/L ACCOUNT						297.46		
	630 5-820-2-65070	OPERATING SUPPLIES					297.46	OPERATING SUPPLIES		
			REG. CHECK					6,814.87	6,814.87CR	0.00
								6,814.87	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2317	T & M CLOTHING CO.									
I 2272		293 SOCCER JERSEYS, 20 TSHI AP			R	4/28/2019		4,028.62	4,028.62CR	
		G/L ACCOUNT						4,028.62		
	001 5-446-2-64350	UNIFORMS/EQUIPMENT					4,028.62	293 SOCCER JERSEYS, 20 TSHIRTS		
				REG. CHECK				4,028.62	4,028.62CR	0.00
								4,028.62	0.00	

01-2348	THOMAS HEATING & AIR									
I 4016		HVAC VENT INSTALL	AP		R	3/29/2019		372.50	372.50CR	
		G/L ACCOUNT						372.50		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					372.50	HVAC VENT INSTALL		
				REG. CHECK				372.50	372.50CR	0.00
								372.50	0.00	

01-2410	TIPTON ELECTRIC MOTORS									
I 292486		STEEL SHAFT	AP		R	4/28/2019		29.60	29.60CR	
		G/L ACCOUNT						29.60		
	001 5-210-2-65070	OPERATING SUPPLIES					29.60	STEEL SHAFT		
				REG. CHECK				29.60	29.60CR	0.00
								29.60	0.00	

01-2461	TIPTON STRUCTURAL FABRICATI									
I 1009		REPAIR PARTS #45	AP		R	4/28/2019		49.80	49.80CR	
		G/L ACCOUNT						49.80		
	810 5-899-2-63321	REPAIR PARTS					49.80	REPAIR PARTS #45		
				REG. CHECK				49.80	49.80CR	0.00
								49.80	0.00	

01-2500	TYLER TECHNOLOGIES INC									
I 025-253062		UB ONLINE ANNUAL FEE	AP		R	4/28/2019		864.00	864.00CR	
		G/L ACCOUNT						864.00		
	640 5-826-2-65980	MISCELLANEOUS					172.80	UB ONLINE ANNUAL FEE		
	600 5-811-2-65980	MISCELLANEOUS					172.80	UB ONLINE ANNUAL FEE		
	610 5-815-2-65980	MISCELLANEOUS					172.80	UB ONLINE ANNUAL FEE		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DISC	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	670	5-840-2-65980						172.80	UB ONLINE ANNUAL FEE	
	630	5-822-2-65980						172.80	UB ONLINE ANNUAL FEE	
				REG. CHECK				864.00	864.00CR	0.00
								864.00	0.00	

01-2523	UNITED LABORATORIES									
I 249798		OPERATING SUPPLIES	AP		R	3/29/2019		807.15	807.15CR	
		G/L ACCOUNT						807.15		
	630	5-821-2-65070						807.15	OPERATING SUPPLIES	
				REG. CHECK				807.15	807.15CR	0.00
								807.15	0.00	

01-2574	WALMART COMMUNITY									
I 2020		MISC SUPPLIES	AP		R	4/28/2019		28.28	28.28CR	
		G/L ACCOUNT						28.28		
	001	5-160-2-65980						28.28	MISC SUPPLIES	
I 2127		SUPPLIES	AP		R	4/28/2019		93.23	93.23CR	
		G/L ACCOUNT						93.23		
	001	5-525-2-65120						89.39	SUPPLIES	
	001	5-525-2-65060						3.84	SUPPLIES	
I 3844		MISC SUPPLIES	AP		R	4/28/2019		19.85	19.85CR	
		G/L ACCOUNT						19.85		
	001	5-160-2-65980						19.85	MISC SUPPLIES	
I 4389		OFFICE SUPPLIES	AP		R	4/28/2019		40.72	40.72CR	
		G/L ACCOUNT						40.72		
	001	5-110-2-65060						40.72	OFFICE SUPPLIES	
I 4619		PROGRAM SUPPLIES	AP		R	4/28/2019		41.47	41.47CR	
		G/L ACCOUNT						41.47		
	001	5-410-2-65021						41.47	PROGRAM SUPPLIES	
I 5497		SUPPLIES	AP		R	4/28/2019		4.85	4.85CR	
		G/L ACCOUNT						4.85		
	001	5-525-2-65120						4.85	SUPPLIES	
I 6765		OFFICE SUPPLIES	AP		R	4/28/2019		18.62	18.62CR	
		G/L ACCOUNT						18.62		
	001	5-525-2-65060						18.62	OFFICE SUPPLIES	
				REG. CHECK				247.02	247.02CR	0.00
								247.02	0.00	

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	15,237.62CR
110	ROAD USE TAX FUND	603.50CR
121	LOCAL OPTION TAX	1,852.99CR
600	WATER OPERATING	3,781.88CR
610	WASTEWATER/AKA SEWER REVE	172.80CR
630	ELECTRIC OPERATING	20,045.20CR
640	GAS OPERATING	1,014.31CR
660	AIRPORT OPERATING	121.59CR
670	GARBAGE COLLECTION	172.80CR
810	CENTRAL GARAGE	2,088.39CR
835	ADMINISTRATIVE SERVICES	2,175.67CR
** TOTALS **		47,266.75CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		47,266.75	47,266.75CR	0.00
		47,266.75	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		47,266.75	47,266.75CR	0.00
		47,266.75	0.00	

TOTAL CHECKS TO PRINT: 43

ERRORS: 0 WARNINGS: 0

ORDINANCE NO. 568

AN ORDINANCE AMENDING CHAPTER 166, ZONING REGULATIONS DISTRICTS AND BOUNDARIES, C-2 GENERAL BUSINESS DISTRICT BY ADDING SECTION 166.10(7) BLADE SIGNS

BE IT ENACTED BY THE COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. *Amendment to Chapter 166, C-2 General Business District, Section 166.10.*
Chapter 166.10 is amended as follows:

7. Blade Signs. “*Blade Sign*” means a small sign for commercial structures, which is suspended from a mounting attached directly to the building wall, hangs perpendicular to the building wall, and possibly extends into a public right-of-way. Further, these regulations shall apply:

- a.) Blade Signs that extend over a public right-of-way are limited to areas that are zoned as C-2 General Business and lie between 7th Street and South Street.
- b.) Signs shall not have internal lighting, but may have external lighting.
- c.) Signs are limited to one per front of a structure. Buildings on corner lots have double-fronts.
- d.) Signs shall not be larger than 16 square feet per side nor more than 4 inches in thickness.
- e.) Signs shall not extend farther than 5 feet from the wall of the building to which they are attached.
- f.) A minimum 10-foot clearance is required between the bottom of the sign and finished grade.
- g.) Signs shall not extend above the roofline of the buildings on which they are located or 20 feet from finished grade, whichever is less.
- h.) Buildings with separate businesses above the ground floor may each have their own signs. Such signs must have at least 8 feet of separation between them. The higher sign shall not extend above the roofline of the building.
- i.) In addition to the requirements of this Ordinance, signs that would overhang an Iowa Department of Transportation right-of-way may be subject to obtaining proof of DOT approval.

SECTION 2. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2019.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. _____ which was passed by the Tipton City Council this ____ day of _____, 2019 and published in the Tipton Conservative this ____ day of _____, 2019.

Amy Lenz, City Clerk

RESOLUTION NO. 040119A

A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL COMMENTS ON THE CITY'S PROPOSED FISCAL YEAR 2018-2019 BUDGET AMENDMENT

WHEREAS, the City Council of the City of Tipton, Iowa, previously approved the annual budget for Fiscal Year 2018-2019; and

WHEREAS, a budget amendment is necessary to permit the appropriation and expenditure of amounts anticipated to be available from sources other than property taxation, and which had not been anticipated in the budget in accordance with Iowa Code 384.18.2; and

WHEREAS, Iowa Code 384.16.3 requires a public hearing on the proposed budget amendment where any resident or taxpayer of the city may present to the council objections to any part of the budget amendment for the current fiscal year or arguments in favor of any part of the budget amendment before its adoption and certification to the county auditor; and

WHEREAS, interested residents or taxpayers having comments for or against these proposals may appear and be heard at the public hearing at the City Council meeting on May 6, 2019 at 5:30 p.m. at the Tipton Fire Department, 304 Lynn Street, Tipton, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tipton, Iowa, that this confirms that the council orders the publication of a notice of public hearing pertaining to the adoption of the Fiscal Year 2018-2019 budget amendment not less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing.

PASSED AND APPROVED this 1st day of April 2019.

Bryan Carney, Mayor

ATTEST: _____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution 040119A which was passed by the Tipton City Council this 1st day of April 2019.

Amy Lenz, City Clerk

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2018-2019 CITY BUDGET**

The City Council of Tipton in CEDAR County, Iowa
will meet at Tipton Fire Station

at 5:30 on 5/6/2019
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2019
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 1,533,061		1,533,061
Less: Uncollected Property Taxes-Levy Year	2 0		0
Net Current Property Taxes	3 1,533,061	0	1,533,061
Delinquent Property Taxes	4 0		0
TIF Revenues	5 190,505		190,505
Other City Taxes	6 271,561	0	271,561
Licenses & Permits	7 28,000		28,000
Use of Money and Property	8 451,338	54,771	506,109
Intergovernmental	9 470,360	163,227	633,587
Charges for Services	10 8,434,658	256,865	8,691,523
Special Assessments	11 0		0
Miscellaneous	12 1,302,027	67,677	1,369,704
Other Financing Sources	13 0	435,596	435,596
Transfers In	14 2,716,726	70,865	2,787,591
Total Revenues and Other Sources	15 15,398,236	1,049,001	16,447,237
Expenditures & Other Financing Uses			
Public Safety	16 1,189,163	9,036	1,198,199
Public Works	17 727,450	11,990	739,440
Health and Social Services	18 0		0
Culture and Recreation	19 793,834	12,878	806,712
Community and Economic Development	20 174,625	5,875	180,500
General Government	21 151,359	10,638	161,997
Debt Service	22 847,983	4,361	852,344
Capital Projects	23 222,482	31,902	254,384
Total Government Activities Expenditures	24 4,106,896	86,680	4,193,576
Business Type / Enterprises	25 8,574,614	456,456	9,031,070
Total Gov Activities & Business Expenditures	26 12,681,510	543,136	13,224,646
Transfers Out	27 2,716,726	70,865	2,787,591
Total Expenditures/Transfers Out	28 15,398,236	614,001	16,012,237
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29 0	435,000	435,000
Beginning Fund Balance July 1	30 8,677,870		8,677,870
Ending Fund Balance June 30	31 8,677,870	435,000	9,112,870

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Increased revenues from SRF funding, grants, donations & misc. revenue received. Increased expenses from street repairs, DRIP claims, WWTP engineering costs & new positions in Electric & Public Works.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Melissa Armstrong

City Clerk/ Finance Officer Name

3/27/2019

Budget Amendment #1 Notes

- An overall budget review was performed. Any additional misc. revenues received within a department was allocated to help offset any overages within the expenses of that department.
- Major items that were covered with this budget amendment include
 - Repair of Police Vehicle (Insurance settlement received FY 17-18)
 - Crack sealing & asphalt overlay repairs on city streets
 - Connecting the EDO to City Hall Server
 - DRIP expenses
 - WWTP engineering expenses
 - New positions in Electric & Public Works
 - Legal expenses

RESOLUTION NO. 040119B

RESOLUTION ACCEPTING THE FISCAL YEAR 17/18 ANNUAL AUDIT

WHEREAS, annually the City of Tipton is required by the Iowa Code to conduct an audit by an independent accounting firm; and

WHEREAS, Clifton Larson Allen LLP has prepared the FY 17/18 audit; and

WHEREAS, the City Council of the City of Tipton has reviewed the audit report for FY 17/18 as presented by Clifton Larson Allen LLP; and

WHEREAS, the City Council of the City of Tipton accepts the audit for FY 17/18.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tipton, Iowa, that the audit report for fiscal year 17/18 for the City of Tipton, Iowa, on file in the Finance Director's office and the Tipton Public Library, is hereby accepted and approved.

Passed and approved this 1st day of April 2019.

Bryan Carney, Mayor

ATTEST: _____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution 040119B which was passed by the Tipton City Council this 1st day of April 2019.

Amy Lenz, City Clerk

RESOLUTION 040119C

RESOLUTION ACCEPTING A BID FROM ROTH ELECTRIC FOR THE TIPTON DOWNTOWN ALLEY UNDERGROUND CONVERSION PROJECT

WHEREAS, the City Council of the City of Tipton has taken competitive bids for the Tipton Downtown Alley Underground Conversion Project; and,

WHEREAS, the March 27, 2019 bid results along with Shermco Industries' (Engineer) cost estimates (construction-only, not including contingencies and construction engineering costs) were as follows:

	<i>Roth Electric</i>	<i>Hawkeye Electric</i>	<i>ESCO Electric</i>	<i>Engineer's Est.</i>
<i>Base Bid</i>	\$59,791.00	\$87,658.00	\$115,000.00	\$120,000**
<i>Alternate 1/ Deduct*</i>	-\$10,000.00	-\$4,682.00	-\$5,000.00	-----

**The alternate acts as a "deduct" to the base bid if the contractor is allowed to run EMT (non-rigid pipe) indoors.*

***The Engineer's total project estimate was \$170,000. Of this, the estimate for this portion of the bidding process was \$120,000. The other \$50,000 is the estimated cost of materials needed by Tipton's electric utility to do its portion of the project.*

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Tipton does hereby accept the base bid of \$59,791.00 from Roth Electric/Tipton, IA along with Alternate 1 to result in a final cost of \$49,791.00.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute all contract documents and other documents related to this Project.

PASSED AND APPROVED this 1st day of April 2019.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 1st day of April 2019.

Amy Lenz, City Clerk

3-29-19

Brian Wagner
CC: Floyd Taber
City of Tipton – Tipton Municipal Utilities
Tipton, IA

Subject: 90001222 – Tipton New Metering Installation – Bid Review

Dear Mr. Wagner,

Shermco Industries has reviewed the bids received on March 27th, 2019 for the providing electrical labor and material required as set forth in the specifications for the new metering project for Tipton Municipal Utilities. A tabulation of the bids is attached. The apparent low bidder is Roth Electric of Tipton, IA. A short synopsis of each bid follows:

Roth Electric: Base bid \$59,791.00, acknowledging addendum #1, with no listed exceptions to the bidding specifications listed. A price deduct of \$10,000 was listed for using EMT inside the building structure was offered as a requested alternate. All sales tax was included in the pricing presented.

Hawkeye Electric: Base bid \$87,658.00, acknowledging addendum #1, with no listed exceptions to the bidding specifications listed. A price deduct of \$4,682 was listed for using EMT inside the building structure was offered as a requested alternate. The price listed does not include applicable sales tax and this would need to be added for all material pricing at 7%.

ESCO Electric: Base bid \$115,000.00, acknowledging addendum #1, with no listed exceptions to the bidding specifications listed. A price deduct of \$5,000 was listed for using EMT inside the building structure was offered as a requested alternate. All sales tax was included in the pricing presented.

Discussion:

It is recommended to accept the low bidder of Roth Electric for Project 90001222 New Metering Installation with pricing for Alternate #1 at \$49,791.00

Thank you for the opportunity to be of service. Should you have any questions or require additional information or services, please do not hesitate to contact us. We are available 24 hours a day, seven days a week.

Respectfully submitted,

Shermco Industries
Cedar Rapids Service Center

Owen Wyatt, P.E.

RESOLUTION 040119D

RESOLUTION ACCEPTING A BID FOR THE “2019 STREET IMPROVEMENT PROJECT—
DIVISION 1: WEST 6th AND WEST 7th STREET—DIVISION 2: WEST 4th STREET—DIVISION 3:
SYCAMORE STREET—DIVISION 4: ALL OF THE ABOVE”

WHEREAS, the City Council of the City of Tipton has taken competitive bids for the “2019 Street Improvement Project – Division 1: West 6th and 7th Street – Division 2: West 4th Street – Division 3: Sycamore Street – Division 4: all of the above — Tipton, Iowa” (Project); and

WHEREAS, the March 28, 2019 bid results along with Garden & Associates’ (Engineer) cost estimates (construction-only) were as follows:

	Engineer’s est.	Eastern IA Excavating/ Contracting	LL Pelling	Illowa
Division 1:	\$196,616.50	\$172,586.58	\$167,499.92	\$183,035.70
Div 1 + Div 2:	\$276,260.50	\$240,738.05	\$233,065.97	\$257,249.20
Div 1 + Div 3:	\$270,983.50	\$226,770.55	\$229,547.32	\$238,941.20
Division 4:	\$350,627.50	\$294,922.05	\$295,113.37	\$313,654.70

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Tipton does hereby accept the bid from Eastern Iowa Excavating & Contracting for the “2019 Street Improvement Project – Division 4” which includes all of the project area locations listed above.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute all contract documents and other documents related to this Project.

PASSED AND APPROVED this 1st day of April 2019.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 1st day of April 2019.

Amy Lenz, City Clerk

Attached is the Notice of Award for the Alternate 4 option. Should the council award the project, have the three copies of the award signed. Keep one copy for city records and return the other two copies to Garden and Associates.

Further enclosed are the original bids booklet and a copy of the bid tabulation.

If you have any questions, please contact me at 641-672-2526.

Sincerely,

GARDEN & ASSOCIATES, LTD.

A handwritten signature in cursive script, appearing to read "Jack Pope".

Jack Pope, P.E.

Enc: Original Bids Booklet
Bid Tabulation
Notice of Award

JP/

NOTICE OF AWARD

Dated April 1, 2019

TO: Eastern Iowa Excavating & Concrete LLC.
(BIDDER)

ADDRESS: 121 Nixon St. SE
Cascade, IA 52033

Contract: 2019 Street Improvement Project - Alternate 4

Project: 2019 Street Improvement Project - Division 1: West 6th and 7th Street - Division 2: West 4th Street - Division 3: Sycamore Street

OWNER's Contract No. 5018234

You are notified that your Bid dated March 28, 2019 for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for 2019 Street Improvement Project
Alternate 4

The Contract Price of your Contract is Two Hundred Ninety Four Thousand, Nine Hundred Twenty Two and 5/100 Dollars (\$ 294,922.05).

3 copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. 5 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the "Jurisdiction" three (3) fully executed counterparts of the Contract Documents. [Each of the Contract Documents must bear your signature.]
2. Deliver with the executed Contract Documents the Contract security (Bonds) as specified in the Notice to Bidders and Public Hearing and General Provisions and Covenants.

BID TAB SHEET
2119 STREET IMPROVEMENT PROJECT
 Division 1: Work 616 and 716 Street
 Division 2: 2119 Street
 Division 3: Stormwater Street
 Tipton, Iowa

No.	Description	Unit	Quantity	Unit Price		Amount		Unit Price	Amount		Unit Price	Amount		Unit Price	Amount	
				Estimate	Price	Estimate	Price		Estimate	Price		Estimate	Price		Estimate	Price
Division 1: Work 616 and 716 Street																
1	100' of 12" Dia. Storm Sewer	LF	100	120.00		12,000.00		120.00		12,000.00						
2	100' of 18" Dia. Storm Sewer	LF	100	150.00		15,000.00		150.00		15,000.00						
3	100' of 24" Dia. Storm Sewer	LF	100	200.00		20,000.00		200.00		20,000.00						
4	100' of 30" Dia. Storm Sewer	LF	100	250.00		25,000.00		250.00		25,000.00						
5	100' of 36" Dia. Storm Sewer	LF	100	300.00		30,000.00		300.00		30,000.00						
6	100' of 42" Dia. Storm Sewer	LF	100	350.00		35,000.00		350.00		35,000.00						
7	100' of 48" Dia. Storm Sewer	LF	100	400.00		40,000.00		400.00		40,000.00						
8	100' of 54" Dia. Storm Sewer	LF	100	450.00		45,000.00		450.00		45,000.00						
9	100' of 60" Dia. Storm Sewer	LF	100	500.00		50,000.00		500.00		50,000.00						
10	100' of 66" Dia. Storm Sewer	LF	100	550.00		55,000.00		550.00		55,000.00						
11	100' of 72" Dia. Storm Sewer	LF	100	600.00		60,000.00		600.00		60,000.00						
12	100' of 78" Dia. Storm Sewer	LF	100	650.00		65,000.00		650.00		65,000.00						
13	100' of 84" Dia. Storm Sewer	LF	100	700.00		70,000.00		700.00		70,000.00						
14	100' of 90" Dia. Storm Sewer	LF	100	750.00		75,000.00		750.00		75,000.00						
15	100' of 96" Dia. Storm Sewer	LF	100	800.00		80,000.00		800.00		80,000.00						
16	100' of 102" Dia. Storm Sewer	LF	100	850.00		85,000.00		850.00		85,000.00						
17	100' of 108" Dia. Storm Sewer	LF	100	900.00		90,000.00		900.00		90,000.00						
18	100' of 114" Dia. Storm Sewer	LF	100	950.00		95,000.00		950.00		95,000.00						
19	100' of 120" Dia. Storm Sewer	LF	100	1,000.00		100,000.00		1,000.00		100,000.00						
20	100' of 126" Dia. Storm Sewer	LF	100	1,050.00		105,000.00		1,050.00		105,000.00						
21	100' of 132" Dia. Storm Sewer	LF	100	1,100.00		110,000.00		1,100.00		110,000.00						
22	100' of 138" Dia. Storm Sewer	LF	100	1,150.00		115,000.00		1,150.00		115,000.00						
23	100' of 144" Dia. Storm Sewer	LF	100	1,200.00		120,000.00		1,200.00		120,000.00						
24	100' of 150" Dia. Storm Sewer	LF	100	1,250.00		125,000.00		1,250.00		125,000.00						
25	100' of 156" Dia. Storm Sewer	LF	100	1,300.00		130,000.00		1,300.00		130,000.00						
26	100' of 162" Dia. Storm Sewer	LF	100	1,350.00		135,000.00		1,350.00		135,000.00						
27	100' of 168" Dia. Storm Sewer	LF	100	1,400.00		140,000.00		1,400.00		140,000.00						
28	100' of 174" Dia. Storm Sewer	LF	100	1,450.00		145,000.00		1,450.00		145,000.00						
29	100' of 180" Dia. Storm Sewer	LF	100	1,500.00		150,000.00		1,500.00		150,000.00						
30	100' of 186" Dia. Storm Sewer	LF	100	1,550.00		155,000.00		1,550.00		155,000.00						
31	100' of 192" Dia. Storm Sewer	LF	100	1,600.00		160,000.00		1,600.00		160,000.00						
32	100' of 198" Dia. Storm Sewer	LF	100	1,650.00		165,000.00		1,650.00		165,000.00						
33	100' of 204" Dia. Storm Sewer	LF	100	1,700.00		170,000.00		1,700.00		170,000.00						
34	100' of 210" Dia. Storm Sewer	LF	100	1,750.00		175,000.00		1,750.00		175,000.00						
35	100' of 216" Dia. Storm Sewer	LF	100	1,800.00		180,000.00		1,800.00		180,000.00						
36	100' of 222" Dia. Storm Sewer	LF	100	1,850.00		185,000.00		1,850.00		185,000.00						
37	100' of 228" Dia. Storm Sewer	LF	100	1,900.00		190,000.00		1,900.00		190,000.00						
38	100' of 234" Dia. Storm Sewer	LF	100	1,950.00		195,000.00		1,950.00		195,000.00						
39	100' of 240" Dia. Storm Sewer	LF	100	2,000.00		200,000.00		2,000.00		200,000.00						
40	100' of 246" Dia. Storm Sewer	LF	100	2,050.00		205,000.00		2,050.00		205,000.00						
41	100' of 252" Dia. Storm Sewer	LF	100	2,100.00		210,000.00		2,100.00		210,000.00						
42	100' of 258" Dia. Storm Sewer	LF	100	2,150.00		215,000.00		2,150.00		215,000.00						
43	100' of 264" Dia. Storm Sewer	LF	100	2,200.00		220,000.00		2,200.00		220,000.00						
44	100' of 270" Dia. Storm Sewer	LF	100	2,250.00		225,000.00		2,250.00		225,000.00						
45	100' of 276" Dia. Storm Sewer	LF	100	2,300.00		230,000.00		2,300.00		230,000.00						
46	100' of 282" Dia. Storm Sewer	LF	100	2,350.00		235,000.00		2,350.00		235,000.00						
47	100' of 288" Dia. Storm Sewer	LF	100	2,400.00		240,000.00		2,400.00		240,000.00						
48	100' of 294" Dia. Storm Sewer	LF	100	2,450.00		245,000.00		2,450.00		245,000.00						
49	100' of 300" Dia. Storm Sewer	LF	100	2,500.00		250,000.00		2,500.00		250,000.00						
50	100' of 306" Dia. Storm Sewer	LF	100	2,550.00		255,000.00		2,550.00		255,000.00						
51	100' of 312" Dia. Storm Sewer	LF	100	2,600.00		260,000.00		2,600.00		260,000.00						
52	100' of 318" Dia. Storm Sewer	LF	100	2,650.00		265,000.00		2,650.00		265,000.00						
53	100' of 324" Dia. Storm Sewer	LF	100	2,700.00		270,000.00		2,700.00		270,000.00						
54	100' of 330" Dia. Storm Sewer	LF	100	2,750.00		275,000.00		2,750.00		275,000.00						
55	100' of 336" Dia. Storm Sewer	LF	100	2,800.00		280,000.00		2,800.00		280,000.00						
56	100' of 342" Dia. Storm Sewer	LF	100	2,850.00		285,000.00		2,850.00		285,000.00						
57	100' of 348" Dia. Storm Sewer	LF	100	2,900.00		290,000.00		2,900.00		290,000.00						
58	100' of 354" Dia. Storm Sewer	LF	100	2,950.00		295,000.00		2,950.00		295,000.00						
59	100' of 360" Dia. Storm Sewer	LF	100	3,000.00		300,000.00		3,000.00		300,000.00						
60	100' of 366" Dia. Storm Sewer	LF	100	3,050.00		305,000.00		3,050.00		305,000.00						
61	100' of 372" Dia. Storm Sewer	LF	100	3,100.00		310,000.00		3,100.00		310,000.00						
62	100' of 378" Dia. Storm Sewer	LF	100	3,150.00		315,000.00		3,150.00		315,000.00						
63	100' of 384" Dia. Storm Sewer	LF	100	3,200.00		320,000.00		3,200.00		320,000.00						
64	100' of 390" Dia. Storm Sewer	LF	100	3,250.00		325,000.00		3,250.00		325,000.00						
65	100' of 396" Dia. Storm Sewer	LF	100	3,300.00		330,000.00		3,300.00		330,000.00						
66	100' of 402" Dia. Storm Sewer	LF	100	3,350.00		335,000.00		3,350.00		335,000.00						
67	100' of 408" Dia. Storm Sewer	LF	100	3,400.00		340,000.00		3,400.00		340,000.00						
68	100' of 414" Dia. Storm Sewer	LF	100	3,450.00		345,000.00		3,450.00		345,000.00						
69	100' of 420" Dia. Storm Sewer	LF	100	3,500.00		350,000.00		3,500.00		350,000.00						
70	100' of 426" Dia. Storm Sewer	LF	100	3,550.00		355,000.00		3,550.00		355,000.00						
71	100' of 432" Dia. Storm Sewer	LF	100	3,600.00		360,000.00		3,600.00		360,000.00						
72	100' of 438" Dia. Storm Sewer	LF	100	3,650.00		365,000.00		3,650.00		365,000.00						
73	100' of 444" Dia. Storm Sewer	LF	100	3,700.00		370,000.00		3,700.00		370,000.00						
74	100' of 450" Dia. Storm Sewer	LF	100	3,750.00		375,000.00		3,750.00		375,000.00						
75	100' of 456" Dia. Storm Sewer	LF	100	3,800.00		380,000.00		3,800.00		380,000.00						
76	100' of 462" Dia. Storm Sewer	LF	100	3,850.00		385,000.00		3,850.00		385,000.00						
77	100' of 468" Dia. Storm Sewer	LF	100	3,900.00		390,000.00		3,900.00		390,000.00						
78																

RESOLUTION 04019E

RESOLUTION SETTING A PUBLIC HEARING FOR THE 2019 COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) APPLICATION

WHEREAS, the City of Tipton desires to submit a CDBG application to provide rehabilitation assistance to homeowners within a target area of the City; and

WHEREAS, the CDBG regulations require applicants for CDBG funding to hold a public hearing to solicit public comments on the proposed application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA that a public hearing on the proposed Community Development Block Grant application be held on Monday, April 22, 2019 at 5:30 PM before the Tipton City Council in the Tipton Fire Station, 301 Lynn Street, Tipton, Iowa; and

BE IT FURTHER RESOLVED that notice of this hearing shall be published in accordance with the law.

PASSED AND APPROVED this 1st day of April 2019.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 1st day of April 2019.

Amy Lenz, City Clerk

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of April 1, 2019.
AGENDA ITEM:	Discussion and possible motion concerning the future disposition of the City-owned Pond View Acres, 2 nd Addition, Lot 13.
ACTION:	Motion to approve, table, or deny.

SYNOPSIS

The City owns a lot in a rural subdivision that's just north of I-80 and near Wilton. As I understand it, this lot was donated to the City with the original Aquatic Center Project in mind. But, we've recently heard from the Mayor that, after meeting with the donors, he was informed that they are fine with the lot proceeds being used to pay for part of the upcoming Aquatic Center Repair Project or being put into the General Fund Reserve.

I was recently approached by a realtor who asked if the lot is for sale. I said that I'd refer the question to the City Council.

I've attached a photo of the empty lot along with other nearby homes. The City has owned the lot since Dec 20, 2004. It doesn't have an address listed for it. It sits between 1666 Pond View Drive and 1668 Pond View Drive, so assigning it an address might be a bit of a challenge.

It is 1.3 acres and approximately 150' x 413'. Its tax ID number is #0360-15-14-402-006-0. The most recent property taxes on it were \$558 for the year. The tax calculator on the Co Assessor's web site estimated that future taxes would go up to \$605. Further, over the last 12 years, the City has paid a total of \$4,824 in property taxes on the lot.

It has an assessed value of \$40,530 which is interesting because the lot with the house that's next to it (in the photo, the house/lot to the right) is virtually the same size, but has a land-only value of \$47,800.

If the Council would like to sell this lot, I think the process has to begin with an appraisal to determine its fair market value.

If you want to take bids, we could run ads in Tipton and Wilton. In this situation, you could use the appraisal as the basis for setting a minimum bid amount.

Or, you could list the property with a realtor.

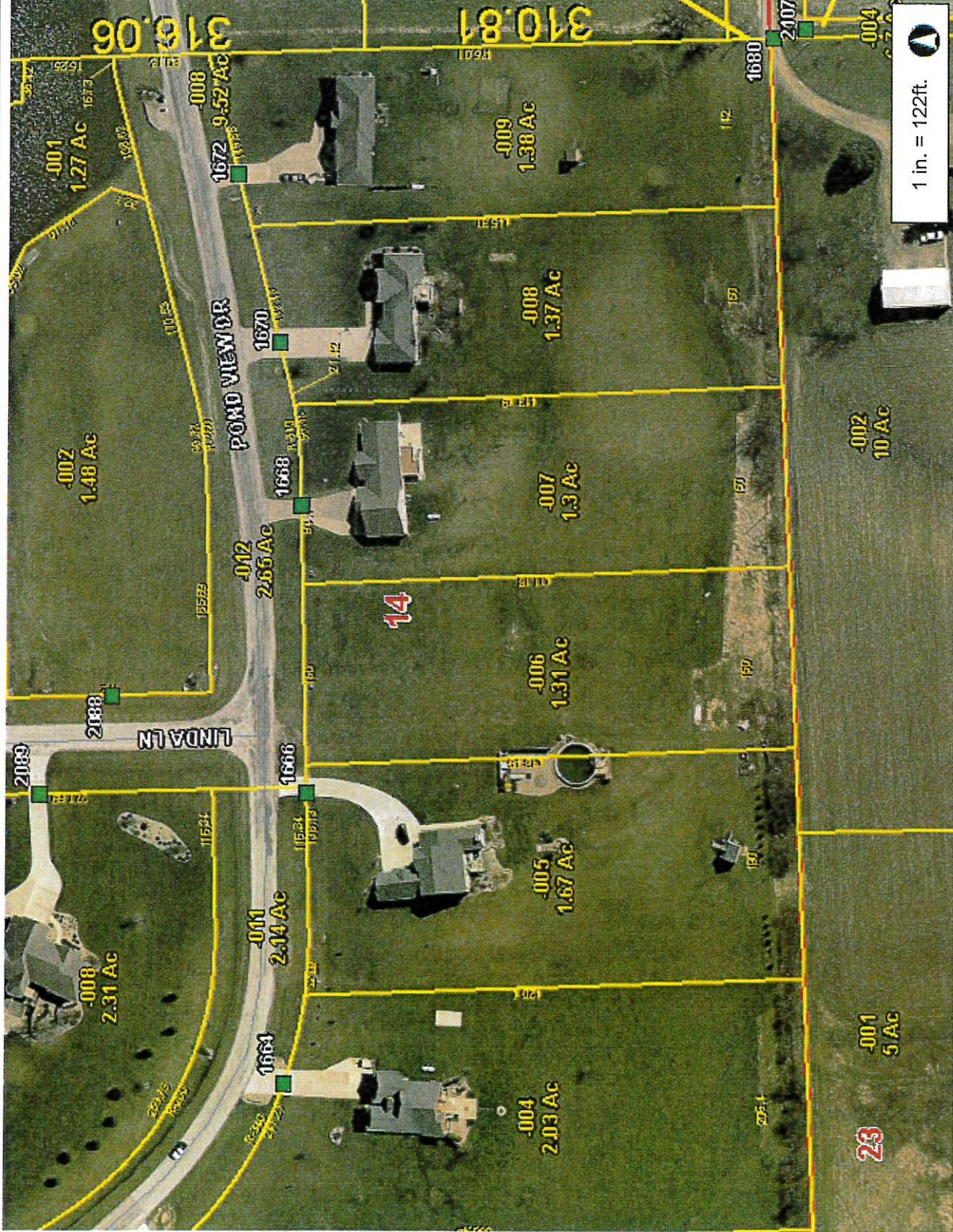
If you select someone as the "buyer," one method that I've seen used is to have a purchase agreement drawn up. The purchase agreement then becomes the subject of a public hearing.

As you may already know, whenever a city sells or disposes any real property, it first must go through the required public process which includes a public hearing before the final vote.

PREPARED BY: BW

DATE PREPARED: March 27, 2019

Cedar County, IA

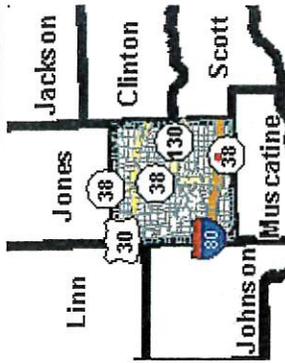


244.5 0 122.25 244.5 Feet

1 in. = 122ft.

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

- Road
 - <all other values>
 - Interstate
 - US Highway
 - State Numbered Highway
- Railroad
- Address Point
- Parcel
- Parcel Number/Acres
- Leased Land
- Corporate Limit Line
- Land Hook
- Park
- Section
- County Boundary

Notes

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	04/01/19
AGENDA ITEM:	Discussion and possible action regarding basic meter charges on utility accounts with multiple meters
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS:

This is a follow-up item related to the discussion at the work session that was held prior to the regular council meeting today. This item is for any action the council would like the city to take regarding this matter.

The city has approximately 63 utility accounts that have multiple electric, gas or water meters. These accounts are a combination of residential and commercial businesses.

While performing a routine audit of the utility accounts, it was discovered that there is inconsistency with how the multiple meter accounts are being billed. Out of the 63 utility accounts, 12 are being charged a basic fee charge per meter, the rest are only paying a single basic fee charge.

A meeting was held with the utility department heads and city hall staff to discuss the inconsistency of the billing. During that time, it was brought up that one of the reasons a basic fee charge was created was to help offset the maintenance costs that was required for each meter.

We have reviewed the City Code to see if there is mention of multiple meters and the Electric rate ordinance was the only section that detailed the basic fee to be charged per meter.

Based on the assumption that each meter should be billed a basic fee charge, we have estimated a loss revenue of approximately \$984.50 per month.

PREPARED BY: Deb/Cindy/Melissa

DATE PREPARED: 03/27/19

AGENDA ITEM H8

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	4/1/2019
AGENDA ITEM:	Drive One for Your Community
ACTION:	Motion to approve, deny or table

SYNOPSIS: During Thursday's Downtown on June 20th O'Rourke Motors is planning a Drive One for your Community fundraiser with proceeds going to Cedar County Meals on Wheels from 4-8 p.m.

Request to barricade 5th Street from Cedar to Meridian for the fundraiser.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table:

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 3/21/2019

H9

UTILITY
INFRASTRUCTURE
SOLUTIONS

hbk
ENGINEERING

March 27, 2019

City of Tipton
Attn: Brian Wagner, City Manager
407 Lynn Street
Tipton, Iowa 53772

Re: 17-0974 – James Kennedy Family Aquatic Center Renovation

Dear Brian,

Please find enclosed a copy of HBK's amendment to the Professional Services Agreement (PSA) executed November 14, 2017. We had to amend the PSA as the architectural fees were not specified. Once you have reviewed this amendment, please sign, date and return to me at your earliest convenience.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Amy L. Ashbacker, PE
Division Manager



**HBK ENGINEERING, LLC
PROFESSIONAL SERVICES AGREEMENT AMENDMENT
PSAA-001**



City of Tipton ("Client") hereby awards HBK Engineering, LLC., an Illinois limited liability company, with offices at 509 South Gilbert Street, Iowa City, IA 52240 ("HBK") and ("Engineer") and Engineer accepts this Professional Services Agreement Amendment in accordance with the HBK Engineering, LLC General Terms and Conditions ("PSA Terms") as set forth in the fully executed document on November 14, 2017.

Task Limits: In connection with the James Kennedy Family Aquatic Center located at 700 Park Road in Tipton, Iowa. (hereinafter referred to as the "Project")

Scope of Services:

- 1) Architectural Drawings and Specifications
- 2) Architectural Construction Administration

Payment Terms:

The Engineer will perform the services, enumerated in Scope of Services, at the fees stated below.

The Client agrees to pay each billing within 30 days of receipt. If Engineer does not receive any payment within 30 days of the invoice date, Engineer may, at Engineer's sole option, cease any remaining Project Work until Engineer receives payment in full for all unpaid balances due.

In the event the Client requests Engineer perform additional services not included in the Scope of Services, unless otherwise agreed in writing, by and between Engineer and Client, such services shall be performed at the current Standard Hourly Rates with authorization limits to be set at the time such services are requested.

Price: In consideration of the satisfactory performance of the Work, Client shall pay Engineer an amount not to exceed **(\$6,300.00)**, based on the attached proposal by Stoakes & Fell.

Please sign and return one original of this Amendment Authorization to the undersigned.

Client: **City of Tipton**

Engineer: **HBK ENGINEERING, LLC**

By: _____

By: _____

Name: Brian Wagner

Name: Amy Ashbacker

Title: City Manager

Title: Division Manager

Date: _____

Date: _____

Memo

To: City Council

From: Steve Nash, Director of Public Works

cc: Brian Wagner, City Manager
Melissa Armstrong, Financial

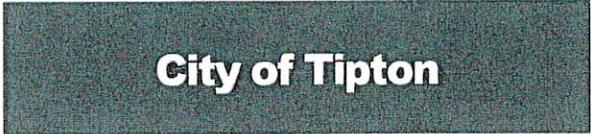
Date: 03-28-2019

Re: Increased cost of Recycling

This memo is a follow-up to the December 31, 2018 memo about the increased cost of Recycling fees at the dump site in Cedar Rapids. The last two month have been over \$900 a month, which is a slight decline. However, it was during the winter and our tonnage was a little less. The per ton fee has remained the same. At our last visit it was very apparent that the market continues to be weak. I don't believe their storage area has ever been utilized to the current extent. With that in mind, I would recommend an additional two- or three-dollar charge across the board for residents that are eligible for the recycling service.

If anyone would like to offer other alternatives or discuss other options, I'd be happy to provide any information or insight that I have available. Thank you for your consideration.

Type	ID	Description	Gross	Balance	PO	Check	Pay Date	Post Date	Item Date	Discount ...	Due Date	Unpost D...	Record ...
INV	4379	RECYCLING SORT	\$519.74	\$0.00		61396	04/18/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017		6
INV	4605	RECYCLING SORT	\$704.15	\$0.00		61495	05/02/2017	04/28/2017	04/28/2017	04/28/2017	04/28/2017		7
INV	4816	RECYCLING SORT	\$585.19	\$0.00		61587	05/16/2017	05/12/2017	05/12/2017	05/12/2017	05/12/2017		8
INV	5025	RECYCLING SORT	\$584.42	\$0.00		61823	06/20/2017	06/16/2017	06/16/2017	06/16/2017	06/16/2017		10
INV	5240	RECYCLING SORT	\$765.37	\$0.00		63191	08/07/2017	08/04/2017	08/04/2017	08/04/2017	08/04/2017		11
INV	5459	RECYCLING SORT	\$475.07	\$0.00		63286	08/22/2017	08/18/2017	08/18/2017	08/18/2017	08/18/2017		12
INV	5681	RECYCLING SORT	\$662.57	\$0.00		63737	10/24/2017	10/17/2017	10/17/2017	10/17/2017	10/17/2017		14
INV	5876	RECYCLING SORT	\$513.96	\$0.00		63737	10/24/2017	10/17/2017	10/17/2017	10/17/2017	10/17/2017		15
INV	6053	RECYCLING SORT	\$525.51	\$0.00		63952	11/28/2017	11/16/2017	11/16/2017	11/16/2017	11/16/2017		16
CM	5182	RECYCLING SORT	\$142.30-	\$0.00		64066	12/18/2017	12/14/2017	12/14/2017	12/14/2017	12/14/2017		3
INV	6263	RECYCLING SORT	\$650.64	\$0.00		64066	12/18/2017	12/14/2017	12/14/2017	12/14/2017	12/14/2017		18
INV	5514	RECYCLING SORT	\$113.10	\$0.00		64461	02/22/2018	02/16/2018	02/16/2018	02/16/2018	02/16/2018		13
INV	6500	RECYCLING SORT	\$503.96	\$0.00		64461	02/22/2018	02/16/2018	02/16/2018	02/16/2018	02/16/2018		19
INV	6697	RECYCLING SORT	\$616.77	\$0.00		64461	02/22/2018	02/16/2018	02/16/2018	02/16/2018	02/16/2018		20
CM	5666	RECYCLING SORT	\$20.65-	\$0.00		64635	03/20/2018	03/16/2018	03/16/2018	03/16/2018	03/16/2018		4
INV	6916	RECYCLING SORT	\$464.68	\$0.00		64635	03/20/2018	03/16/2018	03/16/2018	03/16/2018	03/16/2018		21
INV	7122	RECYCLING SORT	\$492.79	\$0.00		64787	04/17/2018	04/12/2018	04/12/2018	04/12/2018	04/12/2018		22
INV	7361	RECYCLING SORT	\$505.11	\$0.00		65013	05/22/2018	05/17/2018	05/17/2018	05/17/2018	05/17/2018		23
INV	6199	RECYCLING SORT	\$51.15	\$0.00		65207	06/19/2018	06/14/2018	06/14/2018	06/14/2018	06/14/2018		17
INV	7652	RECYCLING SORT	\$1,085.50	\$0.00		65207	06/19/2018	06/14/2018	06/14/2018	06/14/2018	06/14/2018		24
INV	7766	RECYCLING SORT	\$954.85	\$0.00		65482	07/16/2018	07/13/2018	07/13/2018	07/13/2018	07/13/2018		25
INV	8026	RECYCLING SORT	\$1,051.20	\$0.00		65669	08/21/2018	08/17/2018	08/17/2018	08/17/2018	08/17/2018		26
INV	8326	RECYCLING SORT	\$1,260.00	\$0.00		65847	09/18/2018	09/13/2018	09/13/2018	09/13/2018	09/13/2018		27
INV	8630	RECYCLING SORT	\$1,072.00	\$0.00		66058	10/16/2018	10/12/2018	10/12/2018	10/12/2018	10/12/2018		28
CM	4660	CARDBOARD BAL	\$53.95-	\$0.00		66239	11/20/2018	11/16/2018	11/16/2018	11/16/2018	11/16/2018		1
INV	8903	RECYCLING SORT	\$1,361.60	\$0.00		66239	11/20/2018	11/16/2018	11/16/2018	11/16/2018	11/16/2018		29
INV	9193	RECYCLING SORT	\$983.20	\$0.00		66407	12/18/2018	12/13/2018	12/13/2018	12/13/2018	12/13/2018		30
CM	4883	CARDBOARD BAL	\$52.50-	\$0.00		66605	01/22/2019	01/17/2019	01/17/2019	01/17/2019	01/17/2019		2
INV	4883	RECYCLING SORT	\$1,088.00	\$0.00		66605	01/22/2019	01/17/2019	01/17/2019	01/17/2019	01/17/2019		9
INV	9738	RECYCLING SORT	\$1,126.41	\$0.00		66762	02/21/2019	02/15/2019	02/15/2019	02/15/2019	02/15/2019		31
INV	10051	RECYCLING SORT	\$903.10	\$0.00		66948	03/18/2019	03/15/2019	03/15/2019	03/15/2019	03/15/2019		5



Memo

To: City Council

From: Steve Nash, Director of Public Works

cc: Brian Wagner, City Manager
Melissa Armstrong, Financial

Date: 3-29-2019

Re: Seal Coat @ Aquatic Center and some Residential streets

Please review the attached quote for seal coating the East Parking lot and sections of Park Road. This is the section from the old gate entrance South of the parking lot to West end of the Aquatic Center parking lot.

Additionally, if there are any funds available, after the planned work, we have identified several blocks that are solid candidates for seal coating. This list is also attached. Please review and bring questions for discussion on Monday night.

Any or all of this work could be done in May as they are going through this area. It would then be billed for July budget payment.

PROPOSAL



City of Tipton
Attn. Steve
407 Lynn St.

WWW.LLPELLING.COM Tipton, Iowa 52772 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 (319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 1

RE: 2019 Sealcoat Work (Aquatic Center Revised)

Description of Work:

Type A Work

- A. Base repair and single seal coat consisting of:
 - Scarify and pulverize existing street surface
 - Furnish water as required for compaction, reshape and recompact.
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll 3/8" chips.

Type B Work

- B. Single seal coat consisting of:
 - Power broom streets
 - Furnish and apply single seal coat of MC-3000 asphalt
 - Furnish, spread and roll 3/8" chips.

NOTES:

1. Billing on final units completed.
2. Cold Mix Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.

*Is this project tax exempt? Yes No . If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.

Authorized
Signature _____

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

PROPOSAL

City of Tipton
 Attn. Steve
 407 Lynn St.
 Tipton, Iowa 52772

City Hall 563-886-6187
 Steve's Cell 563-8864275
 Fax: 563-886-2759
 Email: snash@tiptoniowa.org



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Street	Page 2	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
						Type A	Type B	
Aquatic Center				A 359	51	2,034		\$ 6,610.50
East Parking				B 359	51		2,034	\$ 4,373.10
Aquatic Center				A 359	45	1,795		\$ 5,833.75
West Parking				B 359	45		1,795	\$ 3,859.25
Hwy 130	Asphalt		Top of hill Parking	A		-		\$ -
Entrance Rd.				B 188	27		564	\$ 1,212.60
Hwy 130	Asphalt		Top of hill Parking	A		-		\$ -
Entrance Rd.				B 478	21		1,115	\$ 2,397.25
				A		-		\$ -
				B			-	\$ -
				A		-		\$ -
				B			-	\$ -
				A		-		\$ -
				B			-	\$ -
				A		-		\$ -
				B			-	\$ -
				A		-		\$ -
				B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type A Work	Square Yd	3,829	\$ 3.25	\$ 12,444.25
Type B Work	Square Yd	5,508	\$ 2.15	\$ 11,842.20
Cold Mix Patching	per ton	5.00	\$ 220.00	\$ 1,100.00
3/4" Road Stone Base Material	per ton	200.00	\$ 25.00	\$ 5,000.00
				\$ 30,386.45

NOTES: Billing on final units completed.

Date: 3/28/2019

Authorized Signature Greg T. Ganshous

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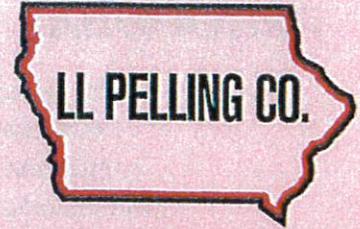
Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

PROPOSAL

City of Tipton
Attn. Steve
407 Lynn St.
Tipton, Iowa 52772



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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 1

RE: 2019 Sealcoat Work

Description of Work:

Type B Work

B. Single seal coat consisting of:

Power broom streets

Furnish and apply single seal coat of MC-3000 asphalt

Furnish, spread and roll 3/8" chips.

NOTES:

1. Billing on final units completed.
2. Cold Mix Patching amount is an *estimated* quantity. Invoice will be on actual tons placed.

*Is this project tax exempt? Yes ___ No ___ . If you checked yes, please send the Iowa Construction Sales Tax Form with your signed proposal.

Authorized
Signature _____

Craig L. Ganhouse

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Signature _____ Date _____

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 407 Lynn St.
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(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Street	Page 2		L (ft)	W (ft)	TYPE OF WORK (SY)		Total
	From	To			Type A	Type B	
Locust	2nd	3rd	A	339	26	-	\$ -
			B			979	\$ 2,104.85
Locust	4th	5th	A	341	26	-	\$ -
			B			985	\$ 2,117.75
Locust	5th	6th	A	346	27	-	\$ -
			B			1,038	\$ 2,231.70
Locust	6th	7th	A	363	25	-	\$ -
			B			1,008	\$ 2,167.20
Sycamore	8th	9th	A	355	26	-	\$ -
			B			1,026	\$ 2,205.90
Sycamore	8th	7th	A	336	26	-	\$ -
			B			971	\$ 2,087.65
3rd	Lemon	Orange	A	372	26	-	\$ -
			B			1,075	\$ 2,311.25
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	7,082	\$ 2.15	\$ 15,226.30
Cold Mix Patching	per ton	20.00	\$ 220.00	\$ 4,400.00
				<u>\$ 19,626.30</u>

NOTES: Billing on final units completed.

Date: 3/28/2019

Authorized
 Signature _____

Greg Logan House

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

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Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

AGENDA ITEM H-12

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 1, 2019

AGENDA ITEM: One Time Water & Sewer Bill Exemption, 707 West 9th St., Lot 36

ACTION: Motion

SYNOPSIS: Attached is a current utility bill and letter from Nathan Whitcomb requesting a one-time water and sewer adjustment for their residence at 707 West 9th Street Lot 36. If the council would approve the request, this would reduce the water portion of their bill from \$69.09 to \$27.02, and the sewer portion of their bill from \$69.09 to \$27.02. Total credit of \$84.14.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Utilities

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Cindy Doermann

DATE PREPARED: 03/28/2019

TO WHOM IT MAY CONCERN:

I AM WRITING THIS LETTER TO REQUEST
A ONE-TIME EXEMPTION ON OUR WATER &
SEWAGE UTILITIES DUE TO A LEAK IN OUR HOME.
WE DISCOVERED RECENTLY THAT OUR WATER
HEATER, WHICH WAS ENCLOSED BEHIND A WALL,
WAS LEAKING MASSIVE AMOUNTS OF WATER
THROUGH A BROKEN RELIEF VALVE. DUE TO
AN INCREASE IN OUR BILLS, WE MUST ASSUME
THAT THIS PROBLEM WENT ON FOR ROUGHLY
4-6 WEEKS, WITHOUT OUR KNOWLEDGE. WE
APPRECIATE YOUR CAREFUL CONSIDERATION IN
THIS MATTER.

THANK YOU.



NATHAN WHITCOMB



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
10-2140-14	\$673.39
Due Date	After Due Date Pay
04/17/2019	\$683.50
Service Address	
707 WEST 9TH ST 36	

There will be a \$20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

NATHAN WHITCOMB
707 WEST 9TH ST 36
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
NATHAN WHITCOMB		707 WEST 9TH ST 36			10-2140-14	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	02/06/2019	03/08/2019	30	03/27/2019	04/18/2019	04/17/2019

PREVIOUS BALANCE 515.30
PAYMENTS 515.30-

-----CURRENT----- -----PREVIOUS-----

DATE	READING	DATE	READING
3/08/2019	21354	02/06/2019	17903
3/08/2019	2796	02/06/2019	2617
3/08/2019	3984	02/06/2019	3891

69.09 69.09
2702 water 2702 sew
42.07 4207 = 8414 - to be exempted

USAGE	CURRENT BALANCE	
	\$0.00	
3451 RESIDENTIAL ELECTR	249.46	
ENERGY ADJ 0.0331	114.56	
1790 RESIDENTIAL WATER	69.09 2702	
93 RESIDENTIAL GAS	18.09	
GAS COST 0.6200	57.66	
1790 RESIDENTIAL SEWER	69.09 2702	
R - GARBAGE 64 GAL	22.25	
R-EL BASIC CHARGE	12.50	
R-WTR BASIC CHARGE	13.00	
R-SWR BASIC CHARGE	13.00	
R-GAS BASIC CHARGE	10.00	
STORM WATER FEE -	5.00	
SWR WWTP FLAT FEE	10.00	
SALES TAX	5.54	
WATER EXCISE TAX	4.15	

ELEC USAGE - PREV YEAR : 597
WATER USAGE - PREV YEAR : 400
GAS USAGE - PREV YEAR : 88

CURRENT BILL \$673.39

AMOUNT DUE \$673.39

AMOUNT DUE AFTER 04/17/2019 \$683.50

589.25

ACCOUNT	SERV/TBL	CHANGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHANGE	SERVICE INFO	
10-2140-14	ARRRARS	673.39				1400-SR SE	27.02	STEP: 01	
WHITCOMB, NATHAN	1100-REL EL	5,684.93	21354	0	78646	1500-RGR GT	22.25	STEP: 01	
707 WEST 9TH ST 36	1100-FUEL-ADJ	2,610.73				1600-BER BC	12.50	STEP: 01	
	1100-REL TAX	82.96				1600-BER TAX	0.13	STEP: 01	
	1300-WA WA	<u>27.02</u>	2796	2866	700	1600-BWR BC	13.00	STEP: 01	
	1300-WA TAX	1.62				1600-BWR TAX	0.91	STEP: 01	
	1200-RGI G	1,170.23	3984	0	6016	1600-BSR BC	13.00	STEP: 01	
	1200-FUEL-ADJ	3,489.28				1600-BGR BC	10.00	STEP: 01	
	1200-RGI TAX	46.60				1600-BGR TAX	0.10	STEP: 01	
						1550-SWF SW	5.00	STEP: 01	
						1400-SRF SE	10.00	STEP: 01	
						PENALTY	198.41		
							CURRENT BILL	13,227.48	
							TOTAL	13,900.67	

69.09
 - 27.02 water
42.07

69.09
 27.02 sewer
42.07 = 84.14

*** END OF REPORT ***



Account Number
 Zone

Address
 Name

- General
- Metered
- Non-Metered
- Financial
- Information
- Comments
- History
- Consumption History
- Service Orders
- Devices
- Notifications

Services

Period Thru

Grid Graph



Year <input type="text" value="2019"/>									
Month	Date	Read		Total	Demand		Reading		Occupant
		Previous	Current	Consumption	Read	Consumption	Flag	Source	
- Year: 2019 Total 2									
Feb	02/06/2019	2499	2617	1180			Regular	Hand Held	14
Jan	01/07/2019	2433	2499	660	<i>Average</i>		Regular	Hand Held	14
- Year: 2018 Total 2									
Dec	12/10/2018	2368	2433	650	<i>700</i>		Regular	Hand Held	14
Nov	11/07/2018	2338	2368	300			Regular	Hand Held	14
				Avg 698					

Edit This Record

View cdoermann

