

April 1, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, McNeill, Anderson and Spear. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Spangler, Penrod, Taber, B. Brennan, Ratliff, Beck, other visitors and the press.

**Agenda:**

Motion by Spear, second by McNeill to approve the agenda with tabling Item H9 under new business. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by McNeill, second by Leeper to approve the consent agenda which includes the March 18<sup>th</sup> Council Meeting Minutes, March 2019 Development Director's Report, February 27<sup>th</sup> Library Minutes, February 2019 Library Director's Report and the following Claims List. Following the roll call vote the motion passed unanimously.

AAA MECHANICAL INC	WORK ON BOILER	932.49
ALBAUGH PHC INC	OPERATING SUPPLIES	22.00
ARROW INTERNATIONAL INC	MEDICAL SUPPLIES	194.50
AUCA CHICAGO LOCKBOX	MATS	102.15
BARRON MOTOR SUPPLY	OIL DRY	525.00
BORDER STATES ELECTRIC SUP	METER TESTING	64.51
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	167.64
CEDAR COUNTY VFW POST 2537	FLAG	25.00
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	248.50
CINTAS CORPORATION	FIRST AID SUPPLIES	285.28
CINTAS LOC	UNIFORMS, SHOP TOWELS, MATS	363.22
CULVER COMPANY	SAFETY TRAINING DVD	385.00
DINGES FIRE COMPANY	4 TURN OUT GEAR	8134.97
ECIA	WELLMARK GRANT WRITING	425.00
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	1391.86
GARDEN & ASSOCIATES INC	2018-19 STREET PROJECTS	603.50
GRAINGER	WELDING SUPPLIES	94.24
HENDERSON PRODUCTS INC	REPAIR PARTS #27	28.52
IOWA ASSOCIATION OF	EIA 861 EE FILING	150.00
KUNDE OUTDOOR EQUIPMENT	STIHL SUNGLASSES	18.14
LAWSON PRODUCTS INC	SHOP SUPPLIES	230.00
LYNCH DALLAS PC	LEGAL SERVICES	1250.72
LYNCH'S PLUMBING INC	COMBUSTION BLOWER SHOP HEATING	1007.00
MIDWEST WHEEL COMPANIES	REPAIR PARTS #45	386.02
MISC. VENDOR	HUGHEY & PHILLIPS:OPER SUPP	121.59
MUNICIPAL SUPPLY INC	FLEXNET M2 ANNUAL SUPPORT	3389.75
OFFICE EXPRESS	NOTARY STAMP	29.95
PCM/TIGERDIRECT	COMPUTER	244.99
POWER LINE SUPPLY	STREET LIGHT SUPPLIES	3738.38

PROGRESSIVE REHABILITATION	PRE WORK PHYSICAL	75.00
QC ANALYTICAL SERVICES LLC	WATER TESTING	1536.00
RESCO	TRANSFORMER PAD	1140.90
S J SMITH CO INC	SHOP SUPPLIES	70.37
SHERMCO INDUSTRIES INC	ALLEY PROJECT	6101.00
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	570.00
STUART C IRBY CO	LOCATOR	6814.87
T & M CLOTHING CO.	293 SOCCER JERSEYS, 20 TSHIRTS	4028.62
THOMAS HEATING & AIR	HVAC VENT INSTALL	372.50
TIPTON ELECTRIC MOTORS	STEEL SHAFT	29.60
TIPTON STRUCTURAL FABRICAT	REPAIR PARTS #45	49.80
TYLER TECHNOLOGIES INC	UB ONLINE ANNUAL FEE	864.00
UNITED LABORATORIES	OPERATING SUPPLIES	807.15
WALMART COMMUNITY	MISC SUPPLIES	247.02
** TOTAL **		47266.75
FUND TOTALS		
001 GENERAL GOVERNMENT		15237.62
110 ROAD USE TAX FUND		603.50
121 LOCAL OPTION TAX		1852.99
600 WATER OPERATING		3781.88
610 WASTEWATER/AKA SEWER REVE		172.80
630 ELECTRIC OPERATING		20045.20
640 GAS OPERATING		1014.31
660 AIRPORT OPERATING		121.59
670 GARBAGE COLLECTION		172.80
810 CENTRAL GARAGE		2088.39
835 ADMINISTRATIVE SERVICES		2175.67
GRAND TOTAL		47266.75

PAYROLL EXPENSE FOR MARCH 2019

\$241,023.05

**Old Business:**

1. Ordinance No. 568: Ordinance Amending Chapter 166, Zoning Regulations Districts and Boundaries, C-2 General Business District by Adding Section 166.10(7) Blade Signs (Third Reading)  
 Motion by Leeper, second by Anderson to approve the third and final reading of Ordinance No. 568, the ordinance amending Chapter 166, Zoning Regulations Districts and Boundaries, C-2 General Business District by Adding Section 166.10(7) Blade Signs. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution No. 040119A: Resolution Setting the Time and Place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City's Proposed Fiscal Year 2018-2019 Budget Amendment  
 Motion by Boots, second by Leeper to approve Resolution No. 040119A, the resolution setting a Public Hearing on Monday, May 6<sup>th</sup>, at 5:30 p.m. for the purpose of soliciting written and oral comments on the City's proposed Fiscal Year 2018-2019 Budget Amendment. Following the roll call vote the motion passed unanimously.

2. Resolution No. 040119B: Resolution Accepting the Fiscal Year 17/18 Annual Audit  
Motion by Spear, second by Leeper to approve Resolution No. 040119B, the resolution accepting the Fiscal Year 17/18 Annual Audit. Following the roll call vote the motion passed unanimously.
3. Resolution No. 040119C: Resolution Accepting a Bid from Roth Electric for the Tipton Downtown Alley Underground Conversion Project  
Motion by Anderson, second by Boots to approve Resolution No. 040119C, the resolution accepting a base bid of \$59,791 from Roth Electric along with Alternate 1/Deduct of \$10,000, to result in a final cost of \$49,791 for the Tipton Downtown Alley Underground Conversion Project. Following the roll call vote the motion passed unanimously.
4. Resolution No. 040119D: Resolution Accepting a Bid for the 2019 Street Improvement Project—Division 1: West 6<sup>th</sup> and West 7<sup>th</sup> Street—Division 2: West 4<sup>th</sup> Street—Division 3: Sycamore Street—Division 4: All of the Above  
Motion by Spear, second by Boots to approve Resolution No. 040119D, the resolution accepting a bid for the 2019 Street Improvement Project from Eastern Iowa Excavating and Contracting for Division 4: All of the Above, in the amount of \$294,922.05. Following the roll call vote the motion passed unanimously.
5. Resolution No. 040119E: Resolution Setting a Public Hearing for the 2019 Community Development Block Grant (CDBG) Application  
Motion by McNeill, second by Leeper to approve Resolution No. 040119E, the resolution setting a Public Hearing on Monday, April 22<sup>nd</sup>, at 5:30 p.m. for the 2019 CDBG Application. Following the roll call vote the motion passed unanimously.
6. Future Disposition of the City-Owned Pond View Acres, 2<sup>nd</sup> Addition, Lot 13  
Motion by McNeill, second by Leeper to sell the lot using the public process which will include a public hearing. Funds made from the sale will go to the aquatic center repairs account. An appraisal will be done and used as a base bid. Following the roll call vote the motion passed unanimously.
7. Basic Meter Charges on Utility Accounts with Multiple Meters  
Motion by McNeill, second by Leeper to charge the basic charge fee per meter for electric, water and gas, excluding the landscape water meters. The water and gas ordinances will be amended to state 'per meter'. City staff will notify those that will be affected. Following the roll call vote the motion passed unanimously.
8. Barricading East 5<sup>th</sup> Street from Cedar to Meridian for O'Rourke Motors Drive One for Your Community Fundraiser  
Motion by Boots, second by Anderson to approve barricading East 5<sup>th</sup> Street from Cedar to Meridian for O'Rourke Motors Drive One for Your Community fundraiser. Following the roll call vote the motion passed unanimously.
9. Professional Services Agreement Amendment with HBK Engineering for the James Kennedy Family Aquatic Center Renovations  
This item was tabled.
10. Increased Cost for Recycling  
Motion by Leeper, second by Spear to authorize Manager Wagner to come back with an ordinance drawn up for an increase, at the next council meeting of April 22<sup>nd</sup>. Following the roll call vote the motion passed unanimously.
11. Proposal from LL Pelling for Seal Coating Areas in the Park and Possibly some Residential Streets  
Motion by Boots, second by Spear to approve the proposal from LL Pelling for seal coating areas in the park and some residential streets, with the authorization to use the funds of up to \$25,000 in Road Use funds available for the streets. Following the roll call vote the motion passed unanimously.
12. One-time Water and Sewer Exemption, 707 West 9<sup>th</sup> Street, Lot 36  
Motion by McNeill, second by Spear to approve the one-time water and sewer exemption for Nathan Whitcomb at 707 West 9<sup>th</sup> Street, Lot 36. This will reduce the water portion of their bill from \$69.09 to \$27.02, and the sewer portion of their bill from \$69.09 to \$27.02. Total credit of \$84.14. Following the roll call vote the motion passed unanimously.

13. North Plum Street (North Street to North City Limit) and options including, but not limited to, repair, replacement, and/or a temporary weight embargo (per City Code 66.01) Manager Wagner is going to look more into the specifics for embargos.

**Reports of Mayor/Council/Manager/Department Heads**

Director of Public Works Nash stated that the 2001 Ford F-450 cab chassis is ready to be put up for sale. The consensus of the council is to move forward and put an ad in the paper. Nash also stated that the new truck for the gas department has been set up.

Water/Wastewater Superintendent Brennan gave an update. The SAGR system wastewater treatment upgrade is in design phase with McClure Engineering. A four-block lining project for this summer is in design phase, but the engineers are in need of televising which will be done next week.

Brennan also shared that Veenstra & Kimm Engineering is working on a project proposal and a CDBG grant application which is due July 1<sup>st</sup>. This is for water and wastewater improvements in Census Tract II, the northwest corner of town.

Recreation Director Spangler shared a bid with the council from Challis Lawn Care for lawn care in the park and for all the ball diamonds. It is the consensus of the council to proceed with the quote and have it on the next council meeting agenda.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Boots. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:38 p.m.

Mayor\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk