

May 20, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Spangler, Taber, B. Brennan, other visitors and the press.

**Agenda:**

Motion by McNeill, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Spear, second by McNeill to approve the consent agenda which includes the May 6<sup>th</sup> Council Meeting Minutes, May 7<sup>th</sup> Special Council Meeting Minutes, April 2019 Treasurer's and Investment Report, May 2019 Development Director's Report, May 8<sup>th</sup> Airport Minutes, and the following Claims List. Following the roll call vote the motion passed unanimously.

|                            |                               |          |
|----------------------------|-------------------------------|----------|
| ACCESS SYSTEMS LEASING     | COPIER AGREEMENT              | 1173.35  |
| ACTION SERVICES INC        | PORT A POTTIE SERVICES        | 285.00   |
| ACTION SEWER & SEPTIC SERV | SEWER JETTING ON CEDAR ST     | 326.50   |
| ALBAUGH PHC INC            | SHOWER REPAIRS                | 1638.00  |
| AUCA CHICAGO LOCKBOX       | MATS                          | 102.15   |
| BARRON MOTOR SUPPLY        | IMPACT DRIVERS                | 199.00   |
| BITUMINOUS MATERIALS & SUP | 160.27 GL ASPHALT EMULSION    | 304.51   |
| BOUND TREE MEDICAL LLC     | MEDICAL SUPPLIES              | 410.27   |
| CEDAR COUNTY CO-OP         | FUEL DISCOUNT                 | 3238.25  |
| CEDAR COUNTY ENGINEER      | 62.64 TN ROAD ROCK OLD MSCTNE | 3051.59  |
| CEDAR COUNTY SOLID WASTE   | TRANSFER FEES                 | 3112.00  |
| CINTAS LOC                 | UNIFORMS                      | 531.78   |
| CLARENCE LOWDEN SUN-NEWS & | FAC SCHEDULE                  | 183.00   |
| CUSTOM BUILDERS INC        | UPS CHARGES                   | 187.90   |
| CYPRESS ENGINE ACCESSORIE  | ENGINE REPAIRS                | 14692.63 |
| D & R PEST CONTROL         | PEST CONTROL                  | 190.99   |
| EASTERN IOWA LIGHT & POWER | EAST LAGOON                   | 1319.84  |
| ECIA                       | HARDACRE GRANT WRITING        | 722.50   |
| EMCASA WEST LLC            | MISC SUPPLIES                 | 1607.50  |
| ERIC STORJOHANN            | ASH BURIAL                    | 250.00   |
| ESBECK MASONRY             | SIDEWALK AROUND KIOSK         | 1950.00  |
| FAMILY FOODS               | OPERATING SUPPLIES            | 3.99     |
| FARNER-BOCKEN COMPANY      | CONCESSIONS                   | 512.93   |
| FILTRATION CORP. OF AMERIC | CARTRIDGE, GASKET             | 150.26   |
| FLETCHER-REINHARDT CO.     | UNDERGROUND SUPPLIES          | 1572.90  |
| FOREMOST MEDICAL EQUIPMENT | CPR PADS                      | 612.00   |
| FRIENDS OF THE ANIMALS     | 1 DOG                         | 150.00   |
| GARDEN & ASSOCIATES INC    | 2018-19 STREET PROJECTS       | 2183.40  |

|                            |                           |          |
|----------------------------|---------------------------|----------|
| GRAYBILL COMMUNICATIONS    | ANTENNA END               | 955.13   |
| GROEBNER & ASSOCIATES INC  | GAS MAIN SUPPLIES         | 2840.84  |
| H & H AUTO                 | TIRE REPAIRS #66          | 15.00    |
| HBK ENGINEERING LLC        | AQUATIC CENTER            | 2075.00  |
| IMAGE TREND INC            | CLEARING HOUSE SERVICES   | 68.00    |
| INTEGRATED TECHNOLOGY PART | TECH SERVICES             | 6015.15  |
| IOWA ASSOCIATION OF        | OVERHEAD SCHOOL TRAINING  | 585.00   |
| IOWA DEPARTMENT OF TRANSPO | 210 GL ASPHALT EMULSION   | 501.90   |
| JOHNSON COUNTY AMBULANCE S | ALS INTERCEPT             | 200.00   |
| KIRKWOOD COMMUNITY COLLEGE | TRAINING                  | 22.00    |
| KUNDE OUTDOOR EQUIPMENT    | OPERATING SUPPLIES        | 197.69   |
| LATHAM & ASSOCIATES INC    | CONSULTING SERVICES       | 500.00   |
| LAWSON PRODUCTS INC        | CASTERS SHOP CART         | 148.16   |
| LINCOLN AQUATICS           | POOL PARTS                | 61.50    |
| LYNCH DALLAS PC            | LEGAL SERVICES            | 4524.56  |
| M & K ELECTRIC             | REPAIR RUNWAY LIGHTS      | 343.31   |
| MAILFINANCE                | POSTAGE MACHINE LEASE     | 846.78   |
| MC CLURE ENGINEERING COMPA | WWTP IMPROVEMENTS         | 34187.50 |
| MIDWEST SAFETY COUNSELORS  | CALIBRATION               | 60.00    |
| MITCHELL 1                 | WEB BASED SUBSCRIPTIONS   | 253.05   |
| MODERN MARKETING INC       | MISC SUPPLIES             | 531.37   |
| MUNICIPAL SUPPLY INC       | AUTOGUN REPAIR            | 475.00   |
| NORTH CEDAR RECYCLING LLC  | DOCUMENTS SHREDDED        | 22.08    |
| OFFICE EXPRESS             | PAPER                     | 349.00   |
| POWER LINE SUPPLY          | SAFETY GEAR               | 1061.07  |
| PRAXAIR DISTRIBUTION INC   | OXYGEN                    | 47.99    |
| REPUBLIC SERVICES OF IOWA  | RECYCLING SORT FEES       | 1464.09  |
| SIGMA-ALDRICH              | TESTING KIT               | 54.56    |
| SPAHN & ROSE LUMBER CO     | SMALL TOOLS               | 353.79   |
| SPINUTECH INC              | MAY EMAIL MARKETING       | 25.00    |
| STATE HYGIENIC LABORATORY  | TESTING FEES              | 989.50   |
| STEVE GRITTON              | REPAIR GARAGE DOOR        | 855.00   |
| STORM STEEL                | SHOP SUPPLIES             | 48.60    |
| STUART C IRBY CO           | STREET LIGHT LAMPS        | 128.40   |
| T & M CLOTHING CO.         | SLING BAG                 | 181.00   |
| THE PARADIGM ALLIANCE INC  | PUBLIC AWARENESS PROGRAM  | 1658.56  |
| TIPTON CONSERVATIVE        | GRAND MARSHAL FOR THE 4TH | 1002.96  |
| TIPTON ELECTRIC MOTORS     | PRESSURE WASHER RENTAL    | 75.00    |
| TIPTON GREENHOUSE & FLORIS | PARK SUPPLIES             | 21.00    |
| TIPTON VETERINARY SERVICES | MISC SERVICES             | 85.50    |
| VEENSTRA & KIMM INC        | SEWER PRELIM/RFP          | 2015.22  |
| WENDLING QUARRIES INC      | 134.44 TN ROAD STONE      | 1990.02  |
| ZOLL MEDICAL CORPORATION   | VENTILATOR PM, BATTERY    | 1590.00  |

RPLCMNT

|  |           |                 |
|--|-----------|-----------------|
| ** TOTAL **                                  | 110087.52 |                 |
| FUND TOTALS                                  |           |                 |
| 001 GENERAL GOVERNMENT                       | 20822.85  |                 |
| 110 ROAD USE TAX FUND                        | 2358.55   |                 |
| 160 ECONOMIC/INDUSTRIAL DEVEL                | 722.50    |                 |
| 315 JKFAC CP                                 | 2075.00   |                 |
| 600 WATER OPERATING                          | 1254.37   |                 |
| 610 WASTEWATER/AKA SEWER REVE                | 38034.16  |                 |
| 630 ELECTRIC OPERATING                       | 19948.55  |                 |
| 640 GAS OPERATING                            | 4923.37   |                 |
| 660 AIRPORT OPERATING                        | 523.34    |                 |
| 670 GARBAGE COLLECTION                       | 4592.59   |                 |
| 740 STORM WATER                              | 19.72     |                 |
| 810 CENTRAL GARAGE                           | 6716.99   |                 |
| 835 ADMINISTRATIVE SERVICES                  | 8095.53   |                 |
| GRAND TOTAL                                  | 110087.52 |                 |
| <b>City Credit Card Statement</b>            | Card Ttl  | <b>7,405.59</b> |
| <b>Ambulance</b>                             |           |                 |
| Bldg Maint Supplies - Menards, Paypal        | 180.67    |                 |
| Operating Supplies - EBAY                    | 101.70    |                 |
| Misc Supplies - Plotter Paper                | 52.00     |                 |
| Training - Jones & Bartlett Learning         | 64.15     |                 |
| Bldg Maint Supplies - EBAY                   | 136.20    |                 |
| Misc Supplies - RX Pads                      | 43.45     |                 |
| Dues - Iowa Dept of Public Health            | 25.00     |                 |
| Training - Iowa EMS Association              | 520.00    |                 |
| <b>Total Charges</b>                         |           | <b>1,123.17</b> |
| <b>City Check Out Card</b>                   |           |                 |
| Travel Training (police) - Isle Casino Hotel | 300.03    |                 |
| <b>Total Charges</b>                         |           | <b>300.03</b>   |
| <b>City Clerk</b>                            |           |                 |
| Training - Iowa League of Cities             | 125.00    |                 |
| <b>Total Charges</b>                         |           | <b>125.00</b>   |
| <b>City Manager</b>                          |           |                 |
| Training - Iowa League of Cities             | 350.00    |                 |
| <b>Total Charges</b>                         |           | <b>350.00</b>   |
| <b>Development Director</b>                  |           |                 |
| Misc Supplies - Cedar County Treasurer       | 11.72     |                 |
| Supplies for Job Fair - Greenhouse           | 21.40     |                 |
| Meeting Supplies - Casey's                   | 21.38     |                 |
| <b>Total Charges</b>                         |           | <b>54.50</b>    |
| <b>Electric</b>                              |           |                 |

|  |        |                 |
|--|--------|-----------------|
| Operating Supplies - The Rust Store                        | 132.48 |                 |
| Training - IAEI  | 330.00 |                 |
| Safety Supplies - Traffic Safety Store                     | 64.79  |                 |
| <b>Total Charges</b>                                       |        | <b>527.27</b>   |
| <b>Finance Director</b>                                    |        |                 |
| Misc Supplies - Adobe                                      | 216.11 |                 |
| Office Supplies - Amazon                                   | 10.69  |                 |
| Phone Cover - Amazon                                       | 11.76  |                 |
| Training - Iowa League of Cities                           | 375.00 |                 |
| Tech Services - Microsoft                                  | 51.94  |                 |
| <b>Total Charges</b>                                       |        | <b>665.50</b>   |
| <b>Fire</b>  |        |                 |
| Misc Supplies - Walmart, S & S Builders Hardware           | 103.36 |                 |
| 52 Uniform Shirts - Galls                                  | 976.92 |                 |
| <b>Total Charges</b>                                       |        | <b>1,080.28</b> |
| <b>Gas</b>   |        |                 |
| Thermostat for Pool - EBAY                                 | 111.04 |                 |
| Truck Mirrors - EBAY                                       | 163.03 |                 |
| <b>Total Charges</b>                                       |        | <b>274.07</b>   |
| <b>Aquatic Center</b>                                      |        |                 |
| Misc Supplies - Walmart                                    | 15.32  |                 |
| Training - Ames Park & Rec                                 | 90.00  |                 |
| Operating Supplies - Trophy Depot                          | 77.84  |                 |
| Operating Supplies - Comp & Save Ink                       | 169.96 |                 |
| Misc Supplies - Walmart                                    | 19.96  |                 |
| Office Supplies - Walmart                                  | 21.68  |                 |
| Dues - Iowa Dept of Public Health                          | 175.00 |                 |
| <b>Total Charges</b>                                       |        | <b>569.76</b>   |
| <b>Library</b>   |        |                 |
| Postage/Shipping - USPS                                    | 178.99 |                 |
| Materials - Amazon, Walmart                                | 683.62 |                 |
| Program Supplies - OTC Brands, Pizza Hut, Walmart          | 179.66 |                 |
| Office Supplies - Walmart, Demco                           | 247.90 |                 |
| Tech Services, Amazon, Faronics                            | 168.43 |                 |
| <b>Total Charges</b>                                       |        | <b>1,458.60</b> |
| <b>Police</b>  |        |                 |
| Postage/Shipping - USPS                                    | 14.60  |                 |
| Misc Supplies - R.A.D. Systems, Family Foods, Skillet Café | 164.88 |                 |
| <b>Total Charges</b>                                       |        | <b>179.48</b>   |
| <b>Public Works</b>  |        |                 |
| Repair Parts - JCWhitney, Alternator Service               | 464.28 |                 |
| Office Supplies - Walmart                                  | 38.65  |                 |

Training - IAMU

195.00

**Total Charges**

**697.93**

**Statement Total**

**7,405.59**

**Public Hearing:**

1. Public Hearing to Amend the FY 2018-2019 Budget Ending June 30, 2019

Motion by McNeill, second by Spear to open the public hearing amending the FY 2018-2019 budget ending June 30, 2019, at 5:32 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Anderson, second by Leeper to close the public hearing at 5:33 p.m. Following the roll call vote the motion passed unanimously.

**Old Business:**

1. Ordinance No. 571: Ordinance Amending Chapter 106, Collection of Solid Waste; Section 106.08, Collection Fees; Subsection 1, "Schedule of Fees" (Third Reading)

Motion by Leeper, second by Anderson to pass the third and final reading of Ordinance No. 571, the ordinance amending solid waste collection fees. Each residential and commercial non-dumpster premises with a City of Tipton garbage tote will increase \$3.50. Following the roll call vote the motion passed unanimously.

2. Amendment No. 1 Regarding James Kennedy Family Aquatic Center Repairs

Motion by Spear, second by McNeill to approve Amendment No. 1 regarding James Kennedy Family Aquatic Center repairs. Following the roll call vote the motion passed unanimously.

3. Update on Louisa Generating Station and the City's Request for Proposals

Manager Wagner shared that there were not any viable responses received, therefore the process is over.

**New Business:**

1. Resolution No. 052019A: Resolution Amending the Current Budget for Fiscal Year Ending June 30, 2019

Motion by Spear, second by Leeper to approve Resolution No. 052019A, the resolution amending the current budget for fiscal year ending June 30, 2019. Following the roll call vote the motion passed unanimously.

2. Options for Upcoming Storm Water Projects (previously discussed in the Work Session)

Motion by Spear, second by Leeper to approve doing in-house repairs and authorizing going out for quotes up to \$69,000. Following the roll call vote the motion passed unanimously.

3. Estoppel Certificate/Antenna Site Agreement with Kirkwood Community College

Motion by Leeper, second by McNeill to approve the Estoppel Certificate/Antenna Site Agreement with Kirkwood Community College. The commencement date of the lease was March 8, 1982, and the current term of the lease will end on June 30, 2019. If all renewals or extension under the lease are exercised, the lease will expire on June 30, 2029. The City's share of revenue of 50 percent will remain the same. Following the roll call vote the motion passed unanimously.

4. Barricade 5<sup>th</sup> Street from Cedar to Meridian for Drive One for Your Community Fundraiser, July 25<sup>th</sup>

Motion by Leeper, second by Spear to approve the request to barricade 5<sup>th</sup> Street from Cedar to Meridian for Drive One for Your Community fundraiser on July 25<sup>th</sup>, from 4-8 p.m. The proceeds will go to the Hardacre Theater. Following the roll call vote the motion passed unanimously.

5. Art Downtown and at the Park

Motion by Anderson, second by Leeper to continue with Phase II of Art Downtown and in the park by Christine Boeve. The cost of painting this year's designed areas will be \$500, plus \$100 for paint. Christine will be finishing and touching up art work from last year. Following the roll call vote the motion passed unanimously.

6. TRIP Program Request, Michael Thomas, Thomas Heating and Air

Motion by McNeill, second by Spear to approve the TRIP Program request for Michael Thomas with Thomas Heating and Air located at 330 West South Street. Following the roll call vote the motion passed unanimously.

7. TRIP Program Request, Sean Malone, Garuda Farms Herbs and Vegetables

Motion by Anderson, second by McNeill to approve the TRIP Program request for Sean Malone with Garuda Farms Herbs and Vegetables located at the Tipton Business Park subdivision. Following the roll call vote the motion passed unanimously.

8. TRIP Program Request, Mike Cook, Cook Storage Units

Motion by Spear, second by Leeper to approve the TRIP Program request for Mike Cook's storage units located on West South Street. Following the roll call vote the motion passed unanimously.

9. Copy Machine, James Kennedy Family Aquatic Center

Motion by Spear, second by McNeill to approve a 60-month lease with Access Systems for a copy machine. The monthly cost will be \$89.88. Following the roll call vote the motion passed unanimously.

10. Mass Casualty Incident (MCI) Trailer, Ambulance Department

Motion by McNeill, second by Anderson to approve the purchase of a Mass Casualty Incident (MCI) trailer from Disaster Response Solutions, in the amount of \$4,500. Following the roll call vote the motion passed unanimously.

11. Tree Removal in Powerline Right of Way (ROW)

Motion by Leeper, second by Spear to authorize a joint project with the County to share in the labor costs for tree removal in a powerline ROW. Following the roll call vote the motion passed unanimously.

12. RPM Revival, Refurbish Traffic Signal Poles

Motion by Spear, second by Leeper to approve RPM Revival to refurbish three of the traffic signal poles. Following the roll call vote the motion passed unanimously.

13. Wire Purchase for Cedar County Coop Project

Motion by Leeper, second by Anderson to approve the purchase of wire for the Cedar County Coop project from Terry-Durin Company, in the amount of \$15,742.50. Following the roll call vote the motion passed unanimously.

14. Garbage Exemption, 620 West 6<sup>th</sup> Street

Motion by Anderson, second by Leeper to approve the garbage exemption for Chris Sorgenfrey at 620 West 6<sup>th</sup> Street. Following the roll call vote the motion passed unanimously.

15. Closed session pursuant to Iowa Code Chapter 21.5(1c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Motion by McNeill, second by Leeper to adjourn from regular session to closed session at 6:11 p.m. Following the roll call vote the motion passed unanimously.

Roll call to return to regular session:

The council reconvened to regular session from closed session at 6:28 p.m. with the following Council Member's present: Anderson, Spear, Leeper and McNeill.

16. Action as a result of the Closed Session

Motion by McNeill, second by Spear to proceed with what was discussed in the closed session. Following the roll call vote the motion passed unanimously.

17. Resolution No. 052019B: Resolution Appointing \_\_\_\_\_ to Fill the Vacancy of At-Large Council Person Created by the Resignation of Council Member Leanne Boots

Motion by Leeper, second by McNeill to appoint Abby Cummins-VanScoy as a result of Resolution No. 052019B, the resolution making an appointment to fill the vacancy of at-large council person created by the resignation of Council Member Leanne Boots. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Electric Superintendent Taber attended a meeting with ITC and RPGI and stated that a transmission rate increase of three to five percent will be taking place.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:34 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**Apr, 2019**

|                              |                       |
|------------------------------|-----------------------|
| Property Taxes               | 607,220.08            |
| Local Option Sales Tax       | 21,727.46             |
| Licenses & Permits           | 5,220.00              |
| Use of Money and<br>Property | 46,189.34             |
| Intergovernmental            | 52,014.62             |
| Charge for Services          | 893,975.19            |
| Special Assessment           | 266.00                |
| Miscellaneous                | 104,125.49            |
| Sale of Fixed Assets         | 0.00                  |
| <b>TOTAL</b>                 | <b>\$1,730,738.18</b> |