City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**Monday, August 5, 2019, 5:30 p.m.**
Web Page:	**www.tiptoniowa.org**
Posted:	**Friday, August 2, 2019 (Front door of City Hall & City Website)**

Mayor:	Bryan Carney		
Council At Large:	Abby Cummins-VanScoy	**Council At Large:**	Pam Spear
Council Ward #1:	Ross Leeper	**Council Ward #2:**	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	**City Attorney:**	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	**Gas Utilities Supt:**	Virgil Penrod
City Clerk:	Amy Lenz	**Electric Utilities Supt:**	Floyd Taber
Dir. of Public Works:	Steve Nash	**Water & Sewer:**	Brian Brennan
Police Chief:	Lisa Kepford	**Emergency Med Dir:**	Brad Ratliff
Park & Recreation:	Adam Spangler	**Economic Dev. Director:**	Linda Beck

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Consider reimbursing for cost of concrete poured on alley property – Laura Twing

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – City Council Minutes, July 15, 2019
2. Approval – Library Minutes, June 18, 2019
3. Approval – Library Director's Report, June 2019
4. Approval – Liquor License Renewal, Casey's
5. Approval – Claims List

G. New Business

1. Discussion and possible action concerning Pay Apps No. 1, No. 2, and No. 3, in the total amount of $292,499.35, to HBK Engineering, for the James Kennedy Family Aquatic Center Project
2. Discussion and possible action concerning V & K Engineering Proposal for CDBG Project

3. Discussion and possible action concerning Proposal by Garden Engineering to do hydrology study of the football field project estimated at $2,500-$3,000.

4. Discussion and possible action concerning approval of Revolving Loan Fund Application, Don Roth

5. Discussion and possible action concerning a Tipton Revitalization Incentive Program (TRIP) Request, Don Roth

6. Resolution No. 080219A: Resolution Approving Application for Urban Revitalization Tax-Exemption Filed by Rosh Properties LLC (Roth Electric)

7. Resolution No. 080219B: Resolution Approving Application for Urban Revitalization Tax-Exemption Filed by Christopher Steffen and Jennifer Ahrens

8. Discussion and possible action concerning last day for 2019 outdoor pools at James Kennedy Family Aquatic Center

9. Discussion and possible action concerning patch drywall and paint locker rooms/family locker room at James Kennedy Family Aquatic Center

10. Discussion and possible action concerning epoxy quotes for outside panels at James Kennedy Family Aquatic Center

11. Resolution No. 080219C: Resolution Waiving Right to Review the Final Plat of "Fay's First Addition", Cedar County, IA

12. Discussion and possible action concerning Change Order No. 1 for the 2019 Street Projects

13. Discussion and possible action concerning Stryker Contract (Cots and Power Loader) Renewal

14. Discussion and possible action concerning Stryker Contract Renewal (Defibs and LUCAS devices)

15. Discussion and possible action concerning EMT Education

16. Discussion and possible action concerning a one-time water and sewer bill exemption, 527 Cedar Street

17. Discussion and possible action approving going into closed session pursuant to Iowa Code Chapter 21.5(1)(j) to discuss with counsel the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

18. Discussion and possible action concerning direction resulting from closed session.

H. <u>Reports of Mayor/ Council/ Manager/ Department Heads</u>

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

I. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

Request To Be Placed on the Council Agenda

Requests must be made prior to 12 p.m. Wednesday preceding Council Meetings.

Name: Laura Twing

Address: 467 210th st

Phone: 319-331-6579

Email address: 11twing@aol.com

Reason for request, please be specific.

to ask City to consider reimbursing me for the cost of concrete poured on alley property

Date of Council Meeting: Aug 5 2019

Today's date and time: 7-19-19

Signature:

S:\LF Shared Docs\Forms

LEASE AGREEMENT

This lease agreement ("Agreement") by and between the **CITY OF TIPTON, IOWA**, an Iowa municipal corporation ("LANDLORD"), and **LAURA L. TWING** ("TENANT") is entered as of the last date of last signature indicated below ("Effective Date").

1. **DESCRIPTION OF LEASED PREMISES.** LANDLORD hereby agrees to lease to TENANT a portion of the alley ("Leased Premises") located directly south of the southern boundary of the real property ("Property") owned by TENANT and locally known as 514 Cedar Street, Tipton, Iowa 52772 and legally described as follows:

   The South 16 feet of the West 50 feet of Lot 12, Block 11, Tipton, Cedar County, Iowa.

   The Leased Premises shall consist of a five foot eight inch (5'8") wide portion of the alley situated directly south of the Property's southern boundary and continuing along the entirety of said boundary.

2. **TERM OF LEASE.** The initial term of this Agreement shall be ten (10) years commencing as of the Effective Date unless earlier terminated pursuant to the terms of this Agreement. Upon the expiration of the initial term, this Agreement shall continue in force and effect for successive terms of ten (10) years unless or until terminated pursuant to the terms of this Agreement.

3. **RENT.** TENANT agrees to pay LANDLORD as rent for the initial term, the sum of Two Hundred Thirty-Seven and 15/100 Dollars ($237.15) paid in advance on or before the Effective Date. Unless otherwise provided, rent for each successive term shall also be Two Hundred Thirty-Seven and 15/100 Dollars ($237.15), paid in advance on or before the date of expiration of the preceding term.

4. **POSSESSION; USE; CARE AND MAINTENANCE.** TENANT shall be entitled to non-exclusive possession and use of the Leased Premises during the term of this Agreement for the sole and exclusive purposes of constructing, utilizing, maintaining, repairing, and/or replacing a stairway and ADA compliant entrance ramp ("Ramp") for purposes of providing ingress to and egress from the first floor of the building situated on the Property. Construction plans and specifications for the Ramp and the Stairs depicting, among other things, their location within the Leased Premises are attached hereto as "Exhibit A" and incorporated herein by this reference. No repairs or modifications to the Ramp or the Stairs may be made which do not comply with the attached Plans and Specifications absent Landlord's prior written consent.

   Construction, maintenance, repair, and/or replacement of the Ramp or the Stairs shall be the responsibly of TENANT, at her sole cost and expense.

   TENANT shall not utilize any portion of the Leased Premises not occupied by the Ramp or the Stairs for any purpose including, but not limited to, the exterior storage of equipment,

materials, or other personal property or placement of advertisements or promotional signage.

5. **INDEMNIFICATION.** TENANT agrees to indemnify, defend, and hold LANDLORD harmless from all claims, suits, actions, damages and cost of every name and description, arising out of or resulting from TENANT'S continued use of the Leased Premises as provided in this Agreement. TENANT shall, at her cost and expense, protect, defend, and indemnify LANDLORD from and against claims including but not limited to any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the Leased Premises.

6. **LIABILITY AND INSURANCE.** TENANT shall bear the risk of all liability for property damage and/or bodily injury occurring upon the Leased Premises. Further, TENANT agrees to maintain commercial general liability insurance in the amounts of no less than $1,000,000 each occurrence and $2,000,000 annual aggregate to cover the Leased Premises at all times. Such policy shall include liability arising from business operations, independent contractors, personal injury, and liability assumed under an insured contract. To the extent said insurance is in force and collectible and to the extent permitted by law, the LANDLORD and TENANT each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. This policy shall be endorsed to include the LANDLORD as an additional insured and TENANT shall provide the LANDLORD a certificate of insurance evidencing compliance with the property and liability insurance requirements of this Agreement, such certificate including 30 days' notice of cancellation to the LANDLORD. A renewal certificate shall be provided to the LANDLORD prior to expiration of current policies. TENANT and the LANDLORD shall provide a copy of this Agreement to their respective insurers.

7. **THIRD PARTY BENEFICIARIES.** The parties agree no third-party beneficiaries shall be created by this Agreement.

8. **NON-SUITABILITY OF THE LEASED PREMISES FOR CONTINUED USE.** In the event the Leased Premises is rendered unsuitable for continued use for the purposes set forth in this Agreement due to no fault of either party, including but not limited to, any directive by the State of Iowa or the United States of America, or any of their respective departments or agencies, this Agreement shall automatically terminate and be of no further force or effect.

9. **TERMINATION; AMENDMENT.** This Agreement may be terminated or amended during the pendency of the initial term or any successive term upon the mutual written agreement of the parties; or by either party upon the provision of written notice to the other party within thirty (30) days of the expiration of any term. TENANT agrees to completely remove the Ramp and the Stairs from the Leased Premises at her expense and to LANDLORD'S satisfaction, upon termination of this Agreement.

10. **RIGHTS CUMULATIVE.** The various rights, powers, options, elections, and remedies of either party, provided in this Agreement, shall be construed as cumulative and no one of them as exclusive of the others, or exclusive of any rights, remedies, or priorities allowed either party by law, and shall in no way affect or impair the right of either party to pursue any other equitable or legal remedy to which either party may be entitled as long as any default remains in any way unremedied, unsatisfied, or undischarged.

11. **NOTICES.** Notices as provided for in this Agreement shall be given to the Clerk for LANDLORD or to the TENANT personally at the respective addresses designated below unless either party notifies the other, in writing, of a different address or contact. Without prejudice to any other method of notifying a party in writing, such notice shall be considered given under the terms of this Agreement when sent, addressed as designated above by certified mail, postage prepaid.

12. **PROVISIONS TO BIND AND BENEFIT SUCCESSORS AND ASSIGNS.** The provisions of this Agreement inure to the benefit of and bind the successors and assigns of LANDLORD and TENANT, and all terms and conditions of this Agreement shall apply to and run with title to the Property in the case of TENANT and to the alley in the case of LANDLORD. This Agreement shall be recorded at the time of its execution.

13. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by LANDLORD and TENANT. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context. If any term or provision of this Agreement is held to be invalid or unenforceable, the remaining terms and provisions shall not be affected.

14. **SEVERABILITY.** If any provision of this Agreement, or any portion hereof, is rendered invalid by operation of law, judgment, or court order, the remaining provisions and/or portions of provisions shall remain valid and enforceable and shall be construed to so remain.

15. **COUNTERPARTS.** This Agreement shall be executed in two (2) counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means such as .pdf or a similar format. LANDLORD and TENANT agree that the delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

16. **COUNCIL APPROVAL.** This Agreement is made specifically contingent upon and subject to the approval of the City Council of Tipton, Iowa.

17. **EXECUTION.** When and if executed by both LANDLORD and TENANT, this Agreement shall become a fully enforceable and binding contract.

Dated this 13 day of December 2018.

LANDLORD

CITY OF TIPTON IOWA,
an Iowa municipal corporation

By: _____
Bryan Carney, Mayor

Attest:

_____
Amy Lenz, City Clerk

Address: Tipton City Hall
407 Lynn Street
Tipton, IA 52772

Telephone: (563) 886-6187

Dated this 13 day of December 2018.

TENANT

LAURA TWING

By: _____
Laura Twing

Address: 467 210th Street
Tipton, Iowa 52722

Telephone: (319) 331-4579

RESOLUTION NO. 101518B

RESOLUTION AUTHORIZING AND APPROVING ALLEYWAY LEASE

WHEREAS, the City of Tipton, Iowa owns, as public right-of-way, an alleyway ("Alley") running east and west through the 500 block of Cedar Street east of Cedar Street and West of Meridian Street; and

WHEREAS, Laura Twing ("Owner"), owns real property ("Property") situated within the same block, locally known as 514 Cedar Street, Tipton, Iowa, and legally described as follows:

The South 16 feet of the West 50 feet of Lot 12, Block 11, Tipton, Cedar County, Iowa

and;

WHEREAS, the Property abuts the north side of the Alley near its western terminus; and

WHERAS, Owner desires to lease from the City a five (5) foot wide strip of the Alley situated due south of the Property for the sole purpose of constructing and maintaining a set of concrete stairs and a concrete ADA accessible ramp for ingress to and egress from the building situated on the Property for an initial term of ten (10) years.

WHEREAS, a public hearing was held at **5:30** P.M. the 15 day of October, 2018, at City Hall, 407 Lynn Street, Tipton, Iowa 52772, for purposes of obtaining public input regarding the proposed conveyance of a lease of the above-referenced portion of the Alley to Owner for the purpose specified above.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA, AS FOLLOWS:

SECTION 1: *Authorization and Approval of Lease*: The Mayor and City Clerk are hereby authorized to execute the proposed Lease Agreement conveying a leasehold interest in and to the above-described portion of the Alley to Owner. Action on this Resolution shall be final upon the recording of the Lease Agreement with the Office of the Recorder, Cedar County, Iowa.

SECTION 2: *When Effective*. This Resolution shall be effective upon its passage and approval as provided by law.

PASSED AND APPROVED this 15 day of October, 2018.

CITY OF TIPTON, IOWA,
an Iowa municipal corporation

By: Bryan Carney, Mayor

EXHIBIT A

CITY OF TIPTON
ESTABLISHED 1840

RECEIVED AUG 14 2018

Permit # B180068 Permit Fee 100.00

Approved ✓ Denied _____

407 Lynn Street – Tipton, IA 52772
Phone: (563) 886-6187 Fax: (563) 886-2759

BUILDING PERMIT APPLICATION

Location: 514 Cedar St Tipton — Street Address; C-2 — Zoning Classification

Lot # _____ Block _____ Addition _____

Property Owner: Laura Twing — Name(s)

467 210th st — Address; Tipton — City; IA — State; 52772 — Zip Code

563-886-3460 — Home Phone; 319-331-6579 — Cell Phone

General Contractor: Del Hughes — Name

Address _____; West Branch — City; IA — State; 52358 — Zip Code

Daytime Phone _____; 319-430-5705 — Other Phone

Subcontractors:
Plumber: Albaugh's — Electrician: Don Roth
Mechanical: Albaugh's — Sewer/Water: _____
Other: _____

State of Iowa License Numbers
Electrician: _____ Plumber: _____
Other: _____

Reason for Permit
___ New Building ___ Fence ___ Shed
X Bldg. Addition ___ Bldg. Relocation
___ Garage ___ Sign

Project Description: (1) add new entrance and ADA ramp, Changing one window into a door. (2) restructure steps to current alley entrance.

Total estimated value of finished project $ 15-20K

Other Permits: Check here for other requested permits
___ Tree & Shrub Planting ___ Gas Permit & Inspection
___ Plumbing Permit & Inspection ___ Electric Wiring Approval & Inspection
___ Fire Zone (C1, C2, M1, & M2) ___ Water Permit & Inspection
___ Electric Wiring ___ Sign Permit
___ Other _____

Applicant Signature _____ Date Aug 14 2018

Building Official _____ Date 8/15/18

CITY OF TIPTON
ESTABLISHED 1840

407 Lynn Street – Tipton, IA 52772
Phone: (563) 886-6187 Fax: (563) 886-2759

Permit # _____ Permit Fee _____

Approved _____ Denied _____

Address 514 Cedar St Tipton IA 52772

Please submit below, a sketch plan in support of your building permit, showing the actual shape and dimensions of the lot on which construction will take place.

1. Show street(s), with street name(s), if any, on proper side(s).
2. Show property lines and dimensions of the lot.
3. Show location of main structure (if any) from lot lines.
4. Show location of accessory structure(s) (if any) from the main structure and lot lines.
5. Show location of utility or access easements.
6. Show detail of fence (if any). (Format: x----x----x----x)

Birds Eye View

Dimensions

A: Bldg width 16'

B: Bldg lenght 50'

C: Distance front to ADA 5x5 landing 38'

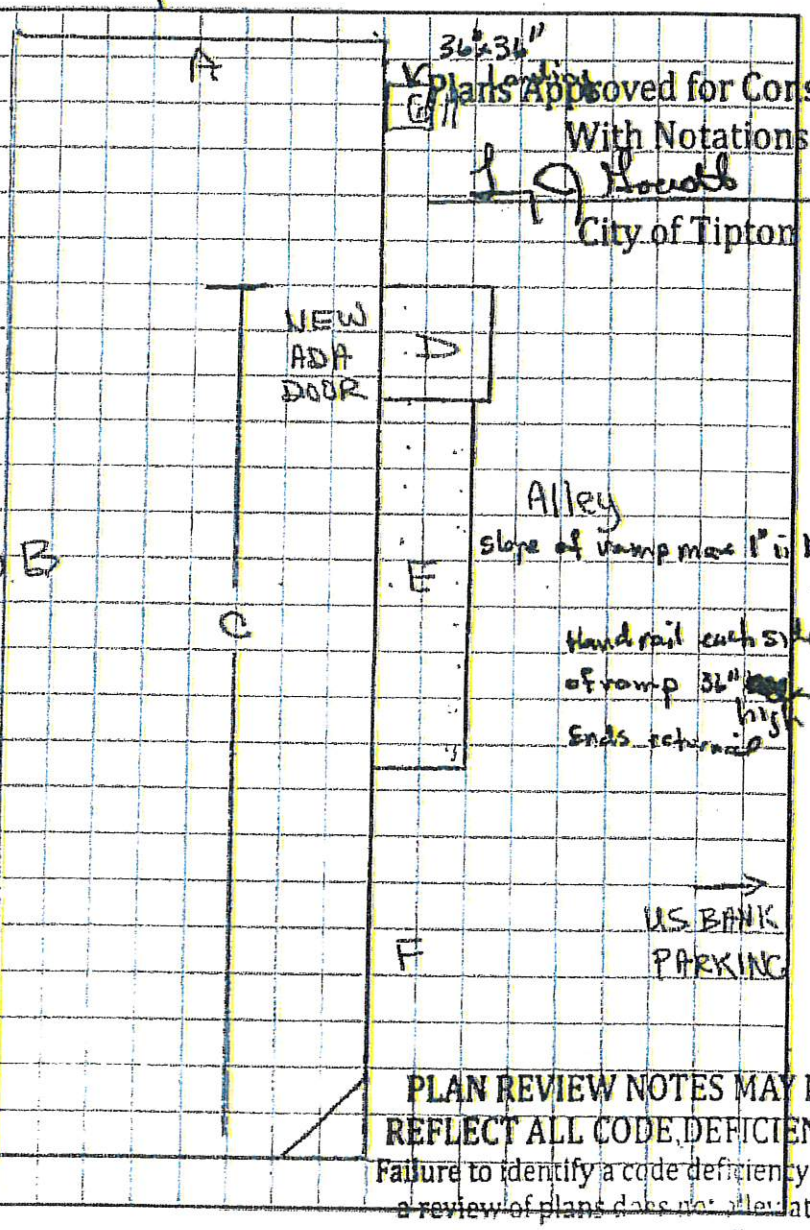
D: 5'x5' ADA Landing

E: 4' x16' ADA RAMP

landing and ramp will be concrete with railing

F: Existing 2nd floor stairs and basement access

G Current steps change landing to 24", 3 steps down



Plans Approved for Construction With Notations
City of Tipton

PLAN REVIEW NOTES MAY NOT REFLECT ALL CODE DEFICIENCIES
Failure to identify a code deficiency during a review of plans does not alleviate any obligation to comply with all applicable code provisions.

July 15, 2019
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:00 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Spear and Anderson. Absent: Leeper & McNeill. Also present: Wagner, Armstrong, Lenz, Taber, Ratliff, Walsh, Peck, other visitors and the press.

Agenda:
Motion by Spear, second by Cummins to approve the agenda as presented. The motion passed with the following roll call vote:

Aye: Cummins, Anderson, Spear
Absent: Leeper, McNeill

Consent Agenda:
Motion by Spear, second by Cummins to approve the consent agenda with a correction to the July 1st Council Meeting Minutes to Agenda Item 11 (McNeill abstained), July 10th Special Council Meeting Minutes, June 2019 Treasurer's and Investment Reports, June/July 2019 Development Director's Report, and the following Claims List. The motion passed with the following roll call vote:

Aye: Cummins, Anderson, Spear
Absent: Leeper, McNeill

ACTION SERVICES INC	PORT A POTTIE 4TH OF JULY	270.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	249.18
CEDAR COUNTY AUDITOR	SOLID WASTE & DISASTER ASSMNTS	33612.64
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2582.10
CEDAR COUNTY ENGINEER	110.8 GL DSL	1796.89
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2957.00
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	157.00
CINTAS LOC	UNIFORMS	604.32
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	100.00
CUSTOM BUILDERS INC	UPS CHARGES	100.59
D & R PEST CONTROL	PEST CONTROL	190.99
EASTERN IOWA LIGHT & POWER	EAST LAGOON	1088.01
FAMILY FOODS	OPERATING SUPPLIES	57.54
FARNER-BOCKEN COMPANY	CONCESSIONS	2157.96
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	3609.32
FLUENT IMS	WHOS RESPONDING APP	873.34
GRAINGER	OPERATING SUPPLIES	82.31
GRAYBILL COMMUNICATIONS	OUTDOOR WARNING SIREN REPAIRS	1789.64
HAWKINS INC	CHEMICALS	650.70
IIW PC	HWY 38 PROJECT	34335.00
INTEGRATED TECHNOLOGY PART	BACKUP SUPPORT/CLOUD SRVCS	3242.62
IOWA AUDIOLOGY & HEARING A	INDUSTRIAL SCREENING	25.00
IOWA DEPT OF NATURAL RESOU	ANNUAL WATER SUPPLY FEE	368.44
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	200.00

JONES JANITOR SUPPLIES	SHOP SUPPLIES	228.00
LYNCH DALLAS PC	LEGAL SERVICES	3191.50
MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	36900.00
MISC. VENDOR	IOWA PLAINS SIGNING:TRFC CNTRL	3600.00
MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
MMTG	MMTG DUES JULY-DEC	551.00
MUNICIPAL SUPPLY INC	WATER MAIN SUPPLIES	830.00
NILES CHIROPRACTIC	PRE-EMPLOY SCREENING	100.00
PCM/TIGERDIRECT	COMPUTER SUPPLIES	115.49
PEPSI-COLA	DRINK ORDER	789.39
POWER LINE SUPPLY	UNDERGROUND SUPPLIES	1087.83
PRAXAIR DISTRIBUTION INC	OXYGEN	47.99
STATE HYGIENIC LABORATORY	TESTING FEES	65.00
STUART C IRBY CO	METERING SUPPLIES	208.71
SWICK CABLE CONTRACTOR'S I	BORE & PULL WIRE	34267.50
T & M CLOTHING CO.	HEADBANDS & SOCKS FOR CAMP	192.00
THOMAS HEATING & AIR	REPLACE BAD MINI SPLIT	2800.00
TIPTON CHAMBER OF COMMERCE	CHAMBER DUES	400.00
TIPTON CONSERVATIVE	NAMEPLATE, WAGES, MINUTES	755.72
TIPTON STRUCTURAL FABRICAT	LID FOR MANHOLE	244.88
TYLER TECHNOLOGIES INC	TYLER U MAINTENANCE CONTRACT	1729.10
W L CONSTRUCTION SUPPLY IN	CONCRETE BLADE	419.99
WESCO RECEIVABLES CORP	OVERHEAD SUPPLIES	282.48
** TOTAL **		180160.22
FUND TOTALS		
001 GENERAL GOVERNMENT		21,319.80
110 ROAD USE TAX FUND		34,335.00
600 WATER OPERATING		1,327.66
610 WASTEWATER/AKA SEWER REVE		35,147.10
630 ELECTRIC OPERATING		43,706.05
640 GAS OPERATING		292.18
660 AIRPORT OPERATING		6,773.65
670 GARBAGE COLLECTION		23,725.46
810 CENTRAL GARAGE		5,228.54
835 ADMINISTRATIVE SERVICES		8,304.78
GRAND TOTAL		180,160.22

City Credit Card Statement Card Ttl **18,103.5**

Ambulance

Bldg Maint Supplies - Ebay	280.00
Misc Supplies - Tipton Greenhouse	26.75
Tech Supplies - JAMF Software, Ebay	141.51
Computer Expense - Amazon	575.97
Tech Supplies - JAMF Software	24.00

Training Supplies - Ebay, Worldpoint	151.41	
Total Charges		**1,199.6**
City Check Out Card		
Operating Supplies - Amazon, Brownells	152.32	
Uniforms - Galls	216.95	
Total Charges		**369.2**
City Clerk		
Postage/Shipping - USPS	54.80	
Total Charges		**54.8**
City Manager		
Conference - Iowa League of Cities (Nuisance Abatement)	75.00	
Total Charges		**75.0**
Development Director		
Training - Iowa Utility Association (SMART Conference)	85.00	
Training - Iowa Utility Association (SMART Conference)	170.00	
Travel Training - Parking DesMoines, Spaghetti Works, Quality Inn	146.22	
Travel Training - Spaghetti Works, Quality Inn	277.08	
Total Charges		**678.3**
Electric		
Safetywear - Safety Smart Gear	89.64	
Misc Supplies - Walmart	48.87	
Travel Training - Jethros, Outback, Pancheros, Caseys, Arby's, AmericInn	375.61	
Total Charges		**514.1**
Finance Director		
License Renewal - Microsoft	1,320.00	
	720.00	
	240.00	
	960.00	
	480.00	
	480.00	
	240.00	
	1,560.00	
	1,200.00	
Total Charges		**7,200.0**
Fire		
Small Tools - WPSG	151.97	
Office Equipment Maint/Rpr - Ebay	119.82	
Misc Supplies - Ebay, Zoro Tools	589.70	
Total Charges		**861.4**
Gas		
Equipment Maint/Rpr (FAC) - Parts 4 Heating	188.68	

Total Charges		**188.6**
Aquatic Center		
Office Supplies - Walmart	25.60	
Concession Supplies - Olsen's Appliance, Webstaurant Store	411.41	
Operating Supplies - Walmart, Safety Products, Amaxon	382.97	
Maint/Repair Supplies - USA Bluebook	1095.06	
T-Ball Hats - Epic Sports	846.88	
Office Shirts - JCPenney	48.23	
Office Shirts & Lifeguard Suits - JCPenney, Swim Outlet, Lifeguard Store	1200.53	
Total Charges		**4,010.6**
Library		
Postage/Shipping - USPS	157.36	
Materials - Amazon, WFYI Public Broadcasting	551.40	
Program Supplies - Staples, Book Depot, Walmart	792.35	
Office Supplies - Walmart, Amazon	72.55	
Misc Supplies - Tipton Pharmacy	5.69	
Total Charges		**1,579.3**
Police		
Postage/Shipping - USPS	22.98	
Travel Training - Texas Roadhouse, Kum & Go, Hilton Garden Inn, Panda Express, Marriott	665.74	
Fuel - Kum & Go	26.21	
Dues - Iowa Police Chiefs Association	175.00	
Operating Supplies - 48 Hour Print	179.01	
Operating Supplies - Law Enforcement Systems	119.00	
Total Charges		**1,187.9**
Public Works		
Operating Supplies - Iowa Prison Industries	87.50	
License Renewals - Iowa DNR	240.00	
Office Supplies - Walmart	38.65	
Repair Parts - JCWhitney	-181.89	
Total Charges		**184.2**
Statement Total		
		18,103.5

DEBT SERVICE PAYMENTS – JUNE 2019 $1,491,731.25

Council member Leeper in attendance at 5:06 p.m.

Council member McNeill in attendance at 5:09 p.m.

New Business:

1. Change-order proposals for the James Kennedy Family Aquatic Center Project

Motion by Spear, second by Anderson to approve the change order in the amount of $28,905, for caulking the interior and exterior precast joints at the James Kennedy Family Aquatic Center and to go out for bids for doing epoxy as well. Following the roll call vote the motion passed unanimously.

2. Authorizing the use of DRIP (TIF) funds for the Hardacre Theater Project

Motion by Leeper, second by Spear to approve authorizing the use of $142,427 of the $200,000 in DRIP (TIF) funds for the Hardacre Theater Project. The roof and upper masonry are in need of repairs. Following the roll call vote the motion passed unanimously.

3. Broadband Presentations

Curtis Dean with Smart Source Consulting and David LaMarche with Big Gig Iowa each gave a presentation on broadband.

Motion by McNeill, second by Spear to approve receiving proposals from Smart Source Consulting and from Big Gig Iowa for broadband. Following the roll call vote the motion passed unanimously.

4. HBK Engineering Amendment No. 2 for the James Kennedy Family Aquatic Center

Motion by McNeill, second by Spear to approve Amendment No. 2 in the amount of $1,050, to HBK Engineering for services pertaining to the mural at the James Kennedy Family Aquatic Center. Following the roll call vote the motion passed unanimously.

5. Street Closure, East 5th Street, between Cedar and Meridian, for Touch A Truck

Motion by McNeill, second by Leeper to approve street closure on East 5th Street between Cedar and Meridian for Touch A Truck on Saturday, August 3rd, from 10:30 a.m. to 1:00 p.m. or 8:30 a.m. to 11:00 a.m. This motion approves City department vehicles participate in it as well. Following the roll call vote the motion passed unanimously.

6. Mi Tierra Request to have Outdoor Seating Twice a Month

Motion by Cummins, second by Leeper to approve that Mi Tierra have outdoor seating twice a month on Wednesday or Thursday subject to any IDOT limits and using the same regulations as their previous outdoor seating event. They are allowed to do outdoor seating twice a month Wednesday or Thursday through Labor Day. Following the roll call vote the motion passed unanimously.

7. Resolution No. 071519A: Resolution Accepting the Tipton Downtown Alley Underground Conversion Project as Complete

Motion by Leeper, second by Spear to approve the Tipton Downtown Alley Underground Conversion Project as complete and release of the final five percent retainage of $2,489.55. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Mayor Carney thanked the electric department for helping restore the internet/phone outage downtown that took place on July 12th.

Council Member Spear shared that Drive For Your Community is next Thursday, July 25th, at 4:00 p.m., downtown. One person per household can sign up. They need at least 300 to sign up in order to receive the full donation of $6,000, that will be donated to the Hardacre.

Manager Wagner stated that the street project started today and that it may be done by the end of the week.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Spear, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:37 p.m.

Mayor_____

Attest:_____
City Clerk

June 18th 6:30pm Library meeting minutes

Jamie called the meeting to order 6:30.

In attendance: Jamie Meyer, Jen Johnson, Sherry Hall, Jim McCollough, Dale Jedlicka

Motion to approve agenda: Dale motioned to approve, Jim 2nd, motion carried.

Motion to approve last month's minutes: Jen motioned to approve, Sherry 2nd, motion carried.

Director's Report:

- Summer Reading Program
    - Instead of age group for prizes, people can put their name into a "hat" for a prize they choose
    - No pool party, instead it's a movie and a meal out at the Matthew's building
- Marcia Meyer is doing a beautiful job with the flower garden
- Tier 3 for funding

Education:

- Intellectual Freedom

Financial Report:

Dale motioned to accept the April and May financial report, Jen second, motion carried.

Financial committee: N/A

Personnel committee: N/A

Friends of the Library: N/A

Maintenance:

- Light in the front of the lawn
    - How tall do we want the pole to be?
    - Where do we want it placed?
    - Flood light on the flag.

Old Business: N/A

New Business:

- Erik Tucker talked about the bicycle library and various locations around town. Would like to have a bike rack and bikes at the library.

- Library Conduct Policy
    - Child Safety and Vulnerable Adult Policy
    - Sex Offenders and Minors Policy

- Sherry motions to approve Library Conduct policy as is and waives the other two readings, Jim 2nd, motion carried
- Jim motion to accept Library Child Safety and Vulnerable Adult Policy and Sex Offenders against Minors Policy, Dale 2nd motion carried

Miscellaneous

- Date and time for next meeting: July 17th 6:30pm

Jen motioned to end meeting, Dale 2nd, motion carried.

TIPTON PUBLIC LIBRARY

Check it out!

June 2019

Director's Report

Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney, Council Members and City Manager

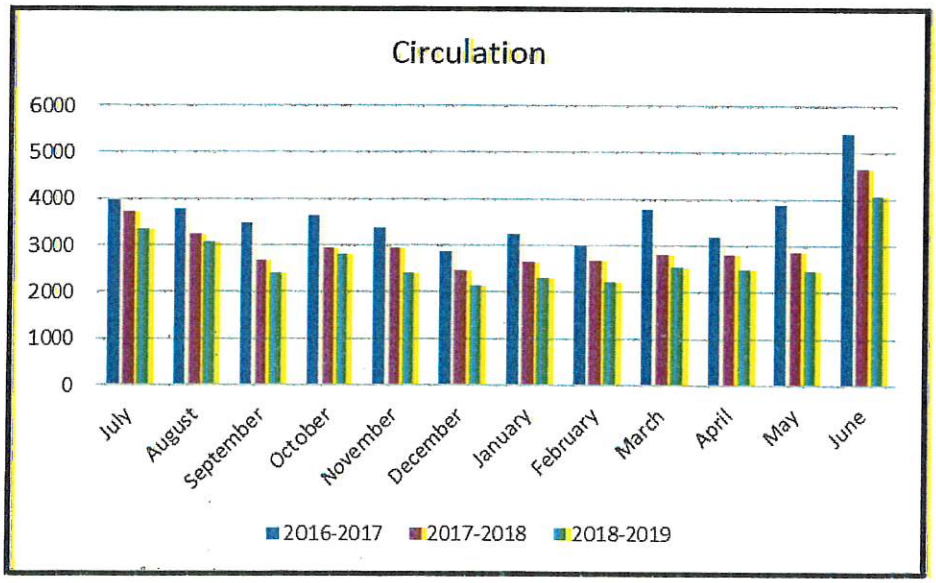
July 2019

Statistics June 2019

	June	YTD
Total Circulation	4,082	32,329
Computer Use	405	3,974
WiFi Usage	108	1,450
Attendance of Programs	1,897	7,130
Transactions for Copies made	141	1,870
Transactions for Faxes Sent	13	206
Transactions for ILL checked out	27	327
Transactions for Keurig Drinks	5	167
Transactions for Friends of Library	43	430
Door Count	4,717	37,830

Circulation by Material Types

	June	YTD
Adult books	776	7,674
Teen Books	308	1,916
Children's books	2,159	13,643
DVDs	738	7,898
CDs	76	923
Magazines	25	275



MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

Library Staff

Denise Smith
Director
Diane Wallick
Assistant Director
Tryeann Schultz
Library Assistant
Amy Wallace
Library Assistant
Matthew Smith
Library Assistant
Cindy Kunde
Library Assistant Sub
Melissa Zell
Library Assistant Sub
Karree Bandfield
Library Assistant Sub
John Barnum
Custodian

Library Board of Trustees

Jamie Meyer-President
Dale Jedlicka-Vice President
Heather Sloma-Weber
Jennifer Johnson-Secretary
Marcus Hertert
Jim McCollough
Sherry Hall

Revenues

	June	YTD
Taxes	$0	$0
Rural Funding	$12,478.54	$24,957.08
Fines and Fees	$103.63	$2,546.37
Donations	$22.70	$8,305.60
D.State A/EI	$0	$3,127.70
Reimbursements	$23.33	$334.33
Refunds	$0	$713.07
Miscellaneous	$197.90	$2,650.10
Transfer	$0	$0
Utilities	$490.27	$5,883.32
Total Revenues	$837.83	$48,517.57

Expenses

	June	YTD
Staff	$7,854.19	$101,090.29
Staff Benefits	$1,226.18	$16,163.89
Materials	$2,290.91	$27,204.33
B. Maintenance	$84.63	$2,238.44
G. Maintenance	$	$45.60
Technology	$1,067.75	$2,749.16
Programming	$1,199.46	$8,979.30
Miscellaneous	$3,339.82	$46,753.26
Software	$0	$799.00
Total Expenses	$15,995.19	$206,023.27

Monies Spent on Library Materials

	June	YTD
Books	$1,599.24	$16,940.29
DVDs	$328.38	$3,157.58
CDs	$276.00	$2,077.50
Mag./News.	$42.50	$1,587.82

Amy Lenz

From: Licensing@IowaABD.com
Sent: Friday, July 19, 2019 1:35 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
BC0008141	Submitted to Local Authority	Casey's General Store #72 (1107 Cedar Street Tipton Iowa, 527 1137)

Please do not respond to this email.
To check the status of your application follow these steps:
1. Click https://elicensing.iowaabd.com
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0083	ACCESS SYSTEMS LEASING								
	I 25231006	COPIER CONTRACT	AP		R	8/01/2019	94.88	94.88CR	
		G/L ACCOUNT					94.88		
		001 5-440-2-64151	COMMERCIAL EQPT RENTAL & LEASE			47.44	COPIER CONTRACT		
		001 5-465-2-64151	COMMERICAL EQPT RENTAL & LEASE			47.44	COPIER CONTRACT		
				REG. CHECK			94.88	94.88CR	0.00
							94.88	0.00	
01-0137	AMERICAN TEST CENTER								
	I 2191288	ANNUAL AERIAL TEST CERTFCTN	AP		R	8/01/2019	595.00	595.00CR	
		G/L ACCOUNT					595.00		
		001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP			595.00	ANNUAL AERIAL TEST CERTFCTN		
				REG. CHECK			595.00	595.00CR	0.00
							595.00	0.00	
01-0143	AUCA CHICAGO LOCKBOX								
	I 1877181496	MATS	AP		R	8/31/2019	102.15	102.15CR	
		G/L ACCOUNT					102.15		
		001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR			102.15	MATS		
	I 1877187914	MATS	AP		R	8/31/2019	102.15	102.15CR	
		G/L ACCOUNT					102.15		
		001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR			102.15	MATS		
				REG. CHECK			204.30	204.30CR	0.00
							204.30	0.00	
01-0204	BARTON SOLVENTS INC								
	I 330850	GLYCOL	AP		R	8/01/2019	463.40	463.40CR	
		G/L ACCOUNT					463.40		
		001 5-465-2-65010	CHEMICALS			463.40	GLYCOL		
				REG. CHECK			463.40	463.40CR	0.00
							463.40	0.00	

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0247	BORDER STATES ELECTRIC SUPP								
	I 918090356	CHAINSAW KIT	AP		R	8/01/2019	480.43	480.43CR	
		G/L ACCOUNT					480.43		
		630 5-820-2-65053 SMALL TOOLS				480.43	CHAINSAW KIT		
			REG. CHECK				480.43	480.43CR	0.00
							480.43	0.00	
01-0253	BOUND TREE MEDICAL LLC								
	I 83274580	MEDICAL SUPPLIES	AP		R	8/01/2019	27.50	27.50CR	
		G/L ACCOUNT					27.50		
		001 5-160-2-65070 OPERATING SUPPLIES				27.50	MEDICAL SUPPLIES		
	I 83276544	MEDICAL SUPPLIES	AP		R	8/01/2019	45.70	45.70CR	
		G/L ACCOUNT					45.70		
		001 5-160-2-65070 OPERATING SUPPLIES				45.70	MEDICAL SUPPLIES		
			REG. CHECK				73.20	73.20CR	0.00
							73.20	0.00	
01-0317	BUSINESS RADIO SALES AND SE								
	I 64511	10 BATTERIES	AP		R	8/31/2019	215.00	215.00CR	
		G/L ACCOUNT					215.00		
		001 5-150-2-65070 OPERATING SUPPLIES				215.00	10 BATTERIES		
			REG. CHECK				215.00	215.00CR	0.00
							215.00	0.00	
01-0333	CARRICO AQUATIC RESOURCES								
	I 20193371	PULSAR SHOCK	AP		R	8/01/2019	398.00	398.00CR	
		G/L ACCOUNT					398.00		
		001 5-465-2-65010 CHEMICALS				398.00	PULSAR SHOCK		
	I 20193870	PULSAR SHOCK	AP		R	8/01/2019	524.00	524.00CR	
		G/L ACCOUNT					524.00		
		001 5-465-2-65010 CHEMICALS				524.00	PULSAR SHOCK		
			REG. CHECK				922.00	922.00CR	0.00
							922.00	0.00	

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1105 CEDAR COUNTY GARAGE DOORS									
	I 071519	GARAGE DOOR PARTS	AP		R	8/31/2019	55.00	55.00CR	
		G/L ACCOUNT					55.00		
		810 5-899-2-63100 BUILDING MAINTENANCE & REPAIR					55.00 GARAGE DOOR PARTS		
				REG. CHECK			55.00	55.00CR	0.00
							55.00	0.00	
01-0581 CINTAS CORPORATION									
	I 5014308709	FIRST AID SUPPLIES	AP		R	8/02/2019	447.60	447.60CR	
		G/L ACCOUNT					447.60		
		810 5-899-2-65100 SAFETY					51.62 FIRST AID SUPPLIES		
		600 5-810-2-65980 MISCELLANEOUS					93.37 FIRST AID SUPPLIES		
		001 5-650-2-65980 MISCELLANEOUS					25.67 FIRST AID SUPPLIES		
		630 5-821-2-65100 SAFETY					276.94 FIRST AID SUPPLIES		
				REG. CHECK			447.60	447.60CR	0.00
							447.60	0.00	
01-0580 CINTAS LOC									
	I 23M158211	UNIFORMS	AP		R	8/01/2019	83.47	83.47CR	
		G/L ACCOUNT					83.47		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					8.25 UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					7.64 UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					51.85 UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					8.04 UNIFORMS		
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					7.69 UNIFORMS		
	I 23M158213	SHOP SUPPLIES	AP		R	8/01/2019	38.69	38.69CR	
		G/L ACCOUNT					38.69		
		810 5-899-2-65070 OPERATING SUPPLIES					38.69 SHOP SUPPLIES		
	I 342147964	UNIFORMS, SHOP TOWELS, MATS	AP		R	8/01/2019	220.15	220.15CR	
		G/L ACCOUNT					220.15		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					128.74 UNIFORMS, SHOP TOWELS, MATS		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					44.47 UNIFORMS, SHOP TOWELS, MATS		
		630 5-820-2-65070 OPERATING SUPPLIES					46.94 UNIFORMS, SHOP TOWELS, MATS		
	I 342150015	UNIFORMS, SHOP TOWELS, MATS	AP		R	8/01/2019	225.45	225.45CR	
		G/L ACCOUNT					225.45		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					134.04 UNIFORMS, SHOP TOWELS, MATS		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					44.47 UNIFORMS, SHOP TOWELS, MATS		

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		630 5-820-2-65070 OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS	
I 342152051		UNIFORMS, SHOP TOWELS, MATS AP			R	8/01/2019	206.16	206.16CR	
		G/L ACCOUNT					206.16		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					114.75	UNIFORMS, SHOP TOWELS, MATS	
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					44.47	UNIFORMS, SHOP TOWELS, MATS	
		630 5-820-2-65070 OPERATING SUPPLIES					46.94	UNIFORMS, SHOP TOWELS, MATS	
I 4026442664		UNIFORMS	AP		R	8/01/2019	121.99	121.99CR	
		G/L ACCOUNT					121.99		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					8.25	UNIFORMS	
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					7.64	UNIFORMS	
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					51.85	UNIFORMS	
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					8.04	UNIFORMS	
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					46.21	UNIFORMS	
			REG. CHECK				895.91	895.91CR	0.00
							895.91	0.00	
01-0337 CJ COOPER & ASSOC INC									
I 138534		RANDOM SCREENING	AP		R	8/31/2019	35.00	35.00CR	
		G/L ACCOUNT					35.00		
		640 5-825-2-65100 SAFETY					35.00	RANDOM SCREENING	
			REG. CHECK				35.00	35.00CR	0.00
							35.00	0.00	
01-0643 COMMUNITY INSURANCE SERVICE									
I 062819CIS		ANNUAL PREMIUM/AUDIT	AP		R	8/31/2019	242,363.50	242,363.50CR	
		G/L ACCOUNT					242,363.50		
		001 5-110-2-64080 INSURANCE					14,816.61	Anuual premiun/audit	
		001 5-150-2-64080 INSURANCE					14,816.61	Anuual premiun/audit	
		001 5-160-2-64080 INSURANCE					12,991.70	Anuual premiun/audit	
		001 5-210-2-64080 INSURANCE					8,231.45	Anuual premiun/audit	
		001 5-212-2-64080 INSURANCE					36.22	Anuual premiun/audit	
		001 5-221-2-64080 INSURANCE					18.11	Anuual premiun/audit	
		001 5-280-2-64080 INSURANCE					4,014.48	Anuual premiun/audit	
		001 5-299-2-64080 INSURANCE					1,125.24	Anuual premiun/audit	
		001 5-410-2-64080 INSURANCE					6,153.01	Anuual premiun/audit	
		001 5-430-2-64080 INSURANCE					5,730.73	Anuual premiun/audit	
		001 5-440-2-64080 INSURANCE					119.36	Anuual premiun/audit	
		001 5-465-2-64080 INSURANCE					12,347.17	Anuual premiun/audit	
		001 5-525-2-64080 INSURANCE					823.14	Anuual premiun/audit	
		001 5-610-2-64080 INSURANCE					41.16	Anuual premiun/audit	

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		001 5-620-2-64080 INSURANCE				3,292.58	Anuual premiun/audit		
		001 5-650-2-64080 INSURANCE				18.11	Anuual premiun/audit		
		110 5-240-2-64080 INSURANCE				18.93	Anuual premiun/audit		
		110 5-250-2-64080 INSURANCE				188.50	Anuual premiun/audit		
		110 5-270-2-64080 INSURANCE				2,854.67	Anuual premiun/audit		
		600 5-810-2-64080 INSURANCE				16,225.01	Anuual premiun/audit		
		600 5-811-2-64080 INSURANCE				987.77	Anuual premiun/audit		
		610 5-815-2-64080 INSURANCE				6,011.43	Anuual premiun/audit		
		630 5-820-2-64080 INSURANCE				28,935.19	Anuual premiun/audit		
		630 5-821-2-64080 INSURANCE				35,163.11	Anuual premiun/audit		
		630 5-822-2-64080 INSURANCE				233.77	Anuual premiun/audit		
		640 5-825-2-64080 INSURANCE				17,451.50	Anuual premiun/audit		
		640 5-826-2-64080 INSURANCE				137.47	Anuual premiun/audit		
		640 5-827-2-64080 INSURANCE				89.72	Anuual premiun/audit		
		660 5-835-2-64080 INSURANCE				7,419.83	Anuual premiun/audit		
		670 5-840-2-64080 INSURANCE				6,585.16	Anuual premiun/audit		
		670 5-841-2-64080 INSURANCE				0.00	Anuual premiun/audit		
		740 5-865-2-64080 INSURANCE				90.55	Anuual premiun/audit		
		810 5-899-2-64080 INSURANCE				32,925.80	Anuual premiun/audit		
		835 5-899-2-64080 INSURANCE				2,469.41	Anuual premiun/audit		
			REG. CHECK				242,363.50	242,363.50CR	0.00
							242,363.50	0.00	
01-0840	ECIA								
I 17624		BUILD GRANT WRITING	AP		R	9/01/2019	7,845.00	7,845.00CR	
		G/L ACCOUNT					7,845.00		
		835 5-899-2-65980 MISCELLANEOUS				7,845.00	BUILD GRANT WRITING		
			REG. CHECK				7,845.00	7,845.00CR	0.00
							7,845.00	0.00	
01-0905	ELECTRICAL ENGINEERING & EQ								
I 6480193		GARAGE LIGHTS	AP		R	8/01/2019	284.40	284.40CR	
		G/L ACCOUNT					284.40		
		001 5-160-2-63100 BUILDING MAINTENANCE & REPAIR				284.40	GARAGE LIGHTS		
			REG. CHECK				284.40	284.40CR	0.00
							284.40	0.00	

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0914	EMC INSURANCE								
	I 073019EMC	DCTBLE FOR LAW ENFRCMNT ACD	AP		R	9/01/2019	1,000.00	1,000.00CR	
		G/L ACCOUNT					1,000.00		
		001 5-110-2-64080 INSURANCE				1,000.00	DCTBLE FOR LAW ENFRCMNT ACDMY		
				REG. CHECK			1,000.00	1,000.00CR	0.00
							1,000.00	0.00	
01-0945	ENERGY ECONOMICS INC								
	I 45098	40 GAS METERS & SUPPLIES	AP		R	9/01/2019	4,339.88	4,339.88CR	
		G/L ACCOUNT					4,339.88		
		640 5-825-2-65300 METERS				4,339.88	40 GAS METERS & SUPPLIES		
				REG. CHECK			4,339.88	4,339.88CR	0.00
							4,339.88	0.00	
01-2273	ERIC STORJOHANN								
	I 071219ES	ASH BURIAL	AP		R	8/02/2019	250.00	250.00CR	
		G/L ACCOUNT					250.00		
		001 5-280-2-64790 GRAVE OPENINGS				250.00	ASH BURIAL		
				REG. CHECK			250.00	250.00CR	0.00
							250.00	0.00	
01-0970	FARNER-BOCKEN COMPANY								
	I 7115575-50	CONCESSIONS	AP		R	9/01/2019	100.42	100.42CR	
		G/L ACCOUNT					100.42		
		001 5-465-2-65031 CONCESSIONS				100.42	CONCESSIONS		
	I 7201536	CONCESSIONS	AP		R	9/01/2019	1,884.52	1,884.52CR	
		G/L ACCOUNT					1,884.52		
		001 5-465-2-65031 CONCESSIONS				1,884.52	CONCESSIONS		
	I 7213533	CONCESSIONS	AP		R	9/01/2019	905.70	905.70CR	
		G/L ACCOUNT					905.70		
		001 5-465-2-65031 CONCESSIONS				905.70	CONCESSIONS		
				REG. CHECK			2,890.64	2,890.64CR	0.00
							2,890.64	0.00	

PACKET: 03022 COUNCIL MTG 080519
VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0983	FELD FIRE								
I 0351789		MAINT/REPAIRS	AP		R	8/31/2019	1,661.20	1,661.20CR	
		G/L ACCOUNT					1,661.20		
		001 5-150-2-63500 OPERATIONAL EQUIPT MAINT & REP					1,661.20 MAINT/REPAIRS		
				REG. CHECK			1,661.20	1,661.20CR	0.00
							1,661.20	0.00	
01-1020	FLETCHER-REINHARDT CO.								
I S1202553.001		UNDERGROUND SUPPLIES	AP		R	9/01/2019	226.19	226.19CR	
		G/L ACCOUNT					226.19		
		630 5-820-2-65304 UNDERGROUND SUPPLIES					226.19 UNDERGROUND SUPPLIES		
I S1202553.002		UNDERGROUND SUPPLIES	AP		R	9/01/2019	549.33	549.33CR	
		G/L ACCOUNT					549.33		
		630 5-820-2-65304 UNDERGROUND SUPPLIES					549.33 UNDERGROUND SUPPLIES		
				REG. CHECK			775.52	775.52CR	0.00
							775.52	0.00	
01-1051	FRIENDS OF THE ANIMALS								
I 71119		2 DOGS	AP		R	9/01/2019	150.00	150.00CR	
		G/L ACCOUNT					150.00		
		001 5-110-2-64910 CONTRACT SERVICES					150.00 2 DOGS		
				REG. CHECK			150.00	150.00CR	0.00
							150.00	0.00	
01-1094	GRAINGER								
C 9229519922		OPERATING SUPPLIES	AP		R	8/02/2019	0.78CR	0.78	
		G/L ACCOUNT					0.78CR		
		810 5-899-2-65070 OPERATING SUPPLIES					0.78CROPERATING SUPPLIES		
I 9237029138		OPERATING SUPPLIES	AP		R	9/01/2019	98.20	98.20CR	
		G/L ACCOUNT					98.20		
		001 5-210-2-65070 OPERATING SUPPLIES					98.20 OPERATING SUPPLIES		
I 9239994941		OPERATING SUPPLIES	AP		R	9/01/2019	58.92	58.92CR	
		G/L ACCOUNT					58.92		
		001 5-210-2-65070 OPERATING SUPPLIES					58.92 OPERATING SUPPLIES		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
			REG. CHECK				156.34	156.34CR	0.00
							156.34	0.00	
01-1115	H & H AUTO								
I 39502		4 TIRES #11	AP		R	9/01/2019	600.72	600.72CR	
		G/L ACCOUNT					600.72		
		810 5-899-2-63322 TIRES				600.72	4 TIRES #11		
			REG. CHECK				600.72	600.72CR	0.00
							600.72	0.00	
01-1172	HAWKINS INC								
I 4534694		CHEMICALS	AP		R	8/02/2019	1,520.20	1,520.20CR	
		G/L ACCOUNT					1,520.20		
		600 5-810-2-65010 CHEMICALS				1,520.20	CHEMICALS		
I 4534710		CHEMICALS	AP		R	8/02/2019	896.09	896.09CR	
		G/L ACCOUNT					896.09		
		001 5-465-2-65010 CHEMICALS				896.09	CHEMICALS		
I 4541670		CHEMICALS	AP		R	8/02/2019	891.45	891.45CR	
		G/L ACCOUNT					891.45		
		001 5-465-2-65010 CHEMICALS				891.45	CHEMICALS		
I 4544569		CHEMICALS	AP		R	8/02/2019	236.70	236.70CR	
		G/L ACCOUNT					236.70		
		001 5-465-2-65010 CHEMICALS				236.70	CHEMICALS		
			REG. CHECK				3,544.44	3,544.44CR	0.00
							3,544.44	0.00	
01-1133	HBK ENGINEERING LLC								
I 69196		AQUATIC CENTER	AP		R	8/02/2019	694.00	694.00CR	
		G/L ACCOUNT					694.00		
		315 5-776-2-64070 ENGINEERING				694.00	AQUATIC CENTER		
			REG. CHECK				694.00	694.00CR	0.00
							694.00	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1255 IIW PC									
I 72669		BUILD GRANT APP, CEDAR ST	AP		R	9/01/2019	16,930.00	16,930.00CR	
		G/L ACCOUNT					16,930.00		
		110 5-210-2-64070 ENGINEERING				16,930.00	BUILD GRANT APP, CEDAR ST		
I 72670		HWY 38 PROJECT	AP		R	9/01/2019	11,190.50	11,190.50CR	
		G/L ACCOUNT					11,190.50		
		110 5-210-2-64070 ENGINEERING				11,190.50	HWY 38 PROJECT		
				REG. CHECK			28,120.50	28,120.50CR	0.00
							28,120.50	0.00	
01-1335 IMAGE TREND INC									
I 117577		CLEARING HOUSE SERVICES	AP		R	8/01/2019	124.00	124.00CR	
		G/L ACCOUNT					124.00		
		001 5-160-2-64910 CONTRACT SERVICES				124.00	CLEARING HOUSE SERVICES		
				REG. CHECK			124.00	124.00CR	0.00
							124.00	0.00	
01-1289 INTEGRATED TECHNOLOGY PARTN									
I 113508		TECH SERVICES	AP		R	8/02/2019	111.90	111.90CR	
		G/L ACCOUNT					111.90		
		001 5-465-2-64190 TECHNOLOGY				111.90	TECH SERVICES		
I 113523		IP PHONE SETUP	AP		R	8/01/2019	388.66	388.66CR	
		G/L ACCOUNT					388.66		
		001 5-160-2-63730 TELECOMMUNICATIONS EXPENSE				388.66	IP PHONE SETUP		
I 113528		RESET PASSWORD	AP		R	8/01/2019	22.50	22.50CR	
		G/L ACCOUNT					22.50		
		001 5-160-2-64190 TECHNOLOGY				22.50	RESET PASSWORD		
I 113550		TECH SERVICES	AP		R	8/02/2019	45.00	45.00CR	
		G/L ACCOUNT					45.00		
		835 5-899-2-64190 TECHNOLOGY				45.00	TECH SERVICES		
				REG. CHECK			568.06	568.06CR	0.00
							568.06	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1332 IOWA ONE CALL									
I 212764		LOCATES	AP		R	9/01/2019	78.30	78.30CR	
		G/L ACCOUNT					78.30		
		600 5-810-2-65307	SERVICE LINES			26.10	LOCATES		
		630 5-820-2-65304	UNDERGROUND SUPPLIES			26.10	LOCATES		
		640 5-825-2-65307	SERVICE LINES			26.10	LOCATES		
			REG. CHECK				78.30	78.30CR	0.00
							78.30	0.00	
01-1426 JOHNSON COUNTY AMBULANCE SE									
I 062019JCA		ALS INTERCEPT	AP		R	8/31/2019	200.00	200.00CR	
		G/L ACCOUNT					200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND			200.00	ALS INTERCEPT		
I 19094732:1		ALS INTERCEPT	AP		R	9/01/2019	200.00	200.00CR	
		G/L ACCOUNT					200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND			200.00	ALS INTERCEPT		
			REG. CHECK				400.00	400.00CR	0.00
							400.00	0.00	
01-1500 KUNDE OUTDOOR EQUIPMENT									
I 10016		OPERATING SUPPLIES	AP		R	9/01/2019	59.40	59.40CR	
		G/L ACCOUNT					59.40		
		001 5-210-2-65070	OPERATING SUPPLIES			59.40	OPERATING SUPPLIES		
I 14576		OPERATING SUPPLIES	AP		R	9/01/2019	19.95	19.95CR	
		G/L ACCOUNT					19.95		
		001 5-221-2-65070	OPERATING SUPPLIES			19.95	OPERATING SUPPLIES		
I 9977		OPERATING SUPPLIES	AP		R	9/01/2019	17.09	17.09CR	
		G/L ACCOUNT					17.09		
		001 5-221-2-65070	OPERATING SUPPLIES			17.09	OPERATING SUPPLIES		
			REG. CHECK				96.44	96.44CR	0.00
							96.44	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1528 LAWSON PRODUCTS INC									
I 9306863220		OPERATING SUPPLIES	AP		R	9/01/2019	44.65	44.65CR	
		G/L ACCOUNT					44.65		
		810 5-899-2-65070 OPERATING SUPPLIES				44.65	OPERATING SUPPLIES		
				REG. CHECK			44.65	44.65CR	0.00
							44.65	0.00	
01-1660 MANATTS INC									
I 946338		CONCRETE	AP		R	9/01/2019	618.75	618.75CR	
		G/L ACCOUNT					618.75		
		610 5-815-2-63991 MAINTENANCE				618.75	CONCRETE		
I 948358		CONCRETE	AP		R	9/01/2019	534.06	534.06CR	
		G/L ACCOUNT					534.06		
		610 5-815-2-63991 MAINTENANCE				534.06	CONCRETE		
				REG. CHECK			1,152.81	1,152.81CR	0.00
							1,152.81	0.00	
01-1728 MIDWEST BREATHING AIR LLC									
I 23222		QUARTERLY AIR TEST & MAINT	AP		R	8/31/2019	819.55	819.55CR	
		G/L ACCOUNT					819.55		
		001 5-150-2-63100 BUILDING MAINTENANCE & REPAIR				819.55	QUARTERLY AIR TEST & MAINT		
				REG. CHECK			819.55	819.55CR	0.00
							819.55	0.00	
01-1734 MIDWEST SAFETY COUNSELORS I									
I 58108		CALIBRATION	AP		R	8/02/2019	105.00	105.00CR	
		G/L ACCOUNT					105.00		
		610 5-815-2-63500 OPERATIONAL EQUIPT MAINT & REP				105.00	CALIBRATION		
				REG. CHECK			105.00	105.00CR	0.00
							105.00	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1748	MITCHELL 1								
	I 23242076	WEB BASED SUBSCRIPTIONS	AP		R	8/02/2019	253.05	253.05CR	
		G/L ACCOUNT					253.05		
		810 5-899-2-65065 COMPUTER SUPPLIES					253.05 WEB BASED SUBSCRIPTIONS		
			REG. CHECK				253.05	253.05CR	0.00
							253.05	0.00	
01-1886	NILES CHIROPRACTIC								
	I 0719NCC	SCREENINGS	AP		R	9/01/2019	75.00	75.00CR	
		G/L ACCOUNT					75.00		
		640 5-825-2-65100 SAFETY					25.00 SCREENINGS		
		001 5-210-2-65980 MISCELLANEOUS					25.00 SCREENINGS		
		001 5-299-2-65100 SAFETY					25.00 SCREENINGS		
			REG. CHECK				75.00	75.00CR	0.00
							75.00	0.00	
01-1957	O'ROURKE MOTORS INC								
	I 12168	REPAIR PARTS #52	AP		R	9/01/2019	140.53	140.53CR	
		G/L ACCOUNT					140.53		
		810 5-899-2-63321 REPAIR PARTS					140.53 REPAIR PARTS #52		
			REG. CHECK				140.53	140.53CR	0.00
							140.53	0.00	
01-1914	OFFICE EXPRESS								
	I 53659-0	OFFICE SUPPLIES	AP		R	8/02/2019	216.21	216.21CR	
		G/L ACCOUNT					216.21		
		630 5-820-2-65060 OFFICE SUPPLIES					216.21 OFFICE SUPPLIES		
			REG. CHECK				216.21	216.21CR	0.00
							216.21	0.00	
01-2019	PEPSI-COLA								
	I 94239057	DRINK ORDER	AP		R	8/02/2019	469.36	469.36CR	
		G/L ACCOUNT					469.36		
		001 5-465-2-65031 CONCESSIONS					469.36 DRINK ORDER		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
			REG. CHECK				469.36	469.36CR	0.00
							469.36	0.00	

01-2057 PRAXAIR DISTRIBUTION INC

I 90683617	OXYGEN	AP	R	9/01/2019	46.44	46.44CR	
	G/L ACCOUNT				46.44		
	001 5-160-2-65070	OPERATING SUPPLIES		46.44	OXYGEN		
		REG. CHECK			46.44	46.44CR	0.00
					46.44	0.00	

01-2115 REPUBLIC SERVICES OF IOWA

I 11114	RECYCLING SORT FEES	AP	R	8/02/2019	1,129.70	1,129.70CR	
	G/L ACCOUNT				1,129.70		
	670 5-841-2-64151	COMMERCIAL EQPT RENTAL & LEASE		1,129.70	RECYCLING SORT FEES		
		REG. CHECK			1,129.70	1,129.70CR	0.00
					1,129.70	0.00	

01-2112 RESCO

I 757539	UNDERGROUND SUPPLIES	AP	R	9/01/2019	856.00	856.00CR	
	G/L ACCOUNT				856.00		
	630 5-820-2-65304	UNDERGROUND SUPPLIES		856.00	UNDERGROUND SUPPLIES		
		REG. CHECK			856.00	856.00CR	0.00
					856.00	0.00	

01-2136 RMB COMPANY INC

I 3620	AIR DRYER	AP	R	9/01/2019	1,472.50	1,472.50CR	
	G/L ACCOUNT				1,472.50		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP		1,472.50	AIR DRYER		
		REG. CHECK			1,472.50	1,472.50CR	0.00
					1,472.50	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2199	SHERMCO INDUSTRIES INC								
	I 19-07741	ALLEY PROJECT	AP		R	8/02/2019	6,225.00	6,225.00CR	
		G/L ACCOUNT					6,225.00		
		630 5-820-2-64070 ENGINEERING				6,225.00	ALLEY PROJECT		
				REG. CHECK			6,225.00	6,225.00CR	0.00
							6,225.00	0.00	
01-2197	SHOTTENKIRK								
	I 1751699	REPAIR PARTS #12	AP		R	8/02/2019	100.80	100.80CR	
		G/L ACCOUNT					100.80		
		810 5-899-2-63321 REPAIR PARTS				100.80	REPAIR PARTS #12		
				REG. CHECK			100.80	100.80CR	0.00
							100.80	0.00	
01-2235	SPINUTECH INC								
	I 37166	JULY EMAIL MARKETING	AP		R	8/02/2019	25.00	25.00CR	
		G/L ACCOUNT					25.00		
		001 5-525-2-64020 ADVERTISING				25.00	JULY EMAIL MARKETING		
	I 37223	HWY 38 ROAD PROJECT PAGES	AP		R	8/02/2019	135.00	135.00CR	
		G/L ACCOUNT					135.00		
		835 5-899-2-65980 MISCELLANEOUS				135.00	HWY 38 ROAD PROJECT PAGES		
				REG. CHECK			160.00	160.00CR	0.00
							160.00	0.00	
01-2246	STANDBY SYSTEMS INC								
	I 125447937	LP PUMP	AP		R	9/01/2019	1,884.92	1,884.92CR	
		G/L ACCOUNT					1,884.92		
		640 5-827-2-63500 OPERATIONAL EQUIPT MAINT & REP				1,884.92	LP PUMP		
				REG. CHECK			1,884.92	1,884.92CR	0.00
							1,884.92	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1690 STOREY KENWORTHY/MATT PARRO									
I 708233		PINK DOOR HANGERS	AP		R	9/01/2019	384.17	384.17CR	
		G/L ACCOUNT					384.17		
		630 5-820-2-65060 OFFICE SUPPLIES					76.84 PINK DOOR HANGERS		
		600 5-811-2-65060 OFFICE SUPPLIES					76.84 PINK DOOR HANGERS		
		640 5-826-2-65060 OFFICE SUPPLIES					76.83 PINK DOOR HANGERS		
		610 5-815-2-65060 OFFICE SUPPLIES					76.83 PINK DOOR HANGERS		
		670 5-840-2-65060 OFFICE SUPPLIES					76.83 PINK DOOR HANGERS		
			REG. CHECK				384.17	384.17CR	0.00
							384.17	0.00	
01-2340 TERRY DURIN COMPANY									
I 35197		UNDERGROUND SUPPLIES	AP		R	9/01/2019	16,398.69	16,398.69CR	
		G/L ACCOUNT					16,398.69		
		630 5-820-2-65304 UNDERGROUND SUPPLIES					16,398.69 UNDERGROUND SUPPLIES		
			REG. CHECK				16,398.69	16,398.69CR	0.00
							16,398.69	0.00	
01-2352 THOMPSON TRUCK & TRAILER									
C 201908026197		SHOP SUPPLIES	AP		R	8/02/2019	16.68CR	16.68	
		G/L ACCOUNT					16.68CR		
		810 5-899-2-65070 OPERATING SUPPLIES					16.68CRSHOP SUPPLIES		
I X101088460:01		REPAIR PARTS #30	AP		R	8/02/2019	44.94	44.94CR	
		G/L ACCOUNT					44.94		
		810 5-899-2-63321 REPAIR PARTS					44.94 REPAIR PARTS #30		
I X101088932:01		SHOP SUPPLIES	AP		R	8/02/2019	22.47	22.47CR	
		G/L ACCOUNT					22.47		
		810 5-899-2-65070 OPERATING SUPPLIES					22.47 SHOP SUPPLIES		
			REG. CHECK				50.73	50.73CR	0.00
							50.73	0.00	
01-2450 TIPTON PHARMACY									
I 0619TP		PHARMACEUTICALS	AP		R	8/31/2019	328.74	328.74CR	
		G/L ACCOUNT					328.74		
		001 5-160-2-65070 OPERATING SUPPLIES					328.74 PHARMACEUTICALS		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		REG. CHECK					328.74	328.74CR	0.00
							328.74	0.00	
01-2562	VERMEER SALES & SERVICE INC								
I 524507		REPAIR PARTS #161	AP		R	9/01/2019	143.51	143.51CR	
		G/L ACCOUNT					143.51		
		810 5-899-2-63321 REPAIR PARTS				143.51	REPAIR PARTS #161		
I 524511		REPAIR PARTS #161	AP		R	9/01/2019	7.86	7.86CR	
		G/L ACCOUNT					7.86		
		810 5-899-2-63321 REPAIR PARTS				7.86	REPAIR PARTS #161		
I 524540		REPAIR PARTS #161	AP		R	9/01/2019	281.43	281.43CR	
		G/L ACCOUNT					281.43		
		810 5-899-2-63321 REPAIR PARTS				281.43	REPAIR PARTS #161		
		REG. CHECK					432.80	432.80CR	0.00
							432.80	0.00	
01-2569	VOGEL TRAFFIC SERVICES								
I 65769		PAVEMENT MARKING	AP		R	9/01/2019	146.70	146.70CR	
		G/L ACCOUNT					146.70		
		001 5-210-2-63991 MAINTENANCE - STREET DEPT				146.70	PAVEMENT MARKING		
		REG. CHECK					146.70	146.70CR	0.00
							146.70	0.00	
01-2574	WALMART COMMUNITY								
I 201908026198		PROGRAM SUPPLIES	AP		R	9/01/2019	365.05	365.05CR	
		G/L ACCOUNT					365.05		
		001 5-410-2-65021 PROGRAMMING				365.05	PROGRAM SUPPLIES		
I 201908026199		MISC SUPPLIES	AP		R	9/01/2019	85.72	85.72CR	
		G/L ACCOUNT					85.72		
		001 5-160-2-65980 MISCELLANEOUS				85.72	MISC SUPPLIES		
I 201908026200		BLDG MAINT SUPPLIES	AP		R	9/01/2019	47.12	47.12CR	
		G/L ACCOUNT					47.12		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR				47.12	BLDG MAINT SUPPLIES		
		REG. CHECK					497.89	497.89CR	0.00
							497.89	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2640	WENDLING QUARRIES INC								
I 780184		11.06 TN ROAD STONE	AP		R	9/01/2019	120.55	120.55CR	
		G/L ACCOUNT					120.55		
		001 5-210-2-65070 OPERATING SUPPLIES				120.55	11.06 TN ROAD STONE		
I 783682		19.63 TN WASHED CHIPS	AP		R	9/01/2019	251.26	251.26CR	
		G/L ACCOUNT					251.26		
		001 5-210-2-65070 OPERATING SUPPLIES				251.26	19.63 TN WASHED CHIPS		
			REG. CHECK				371.81	371.81CR	0.00
							371.81	0.00	

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REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	99,643.32CR
110	ROAD USE TAX FUND	31,182.60CR
315	JKFAC CP	694.00CR
600	WATER OPERATING	18,944.57CR
610	WASTEWATER/AKA SEWER REVE	7,346.07CR
630	ELECTRIC OPERATING	91,654.65CR
640	GAS OPERATING	24,199.83CR
660	AIRPORT OPERATING	7,419.83CR
670	GARBAGE COLLECTION	7,808.19CR
740	STORM WATER	90.55CR
810	CENTRAL GARAGE	34,709.69CR
835	ADMINISTRATIVE SERVICES	10,494.41CR
	** TOTALS **	334,187.71CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		334,187.71	334,187.71CR	0.00
		334,187.71	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		334,187.71	334,187.71CR	0.00
		334,187.71	0.00	

TOTAL CHECKS TO PRINT: 57

ERRORS: 0 WARNINGS: 0

APPLICATION AND CERTIFICATE FOR PAYMENT

TO:	City of Tipton 407 Lynn Street Tipton, IA 52772	CONTRACT FOR: CONSTRUCTION		APPLICATION NO:	1
		PROJECT:	James Kennedy Family Aquatic Center Renovation 705 Park Road Tipton, IA 52772	APPLICATION DATE: PERIOD FROM: PERIOD TO:	05 31 2019 05 01 2019 05 31 2019
ATTN:	Melissa Armstrong - City of Tipton				
FROM (CONTRACTOR):	Sheets Design Build, LLC 18284 HWY 64 West Maquoketa, IA 52060	VIA ARCHITECT:	HBK Engineering 509 S. Gilbert Street Iowa City, IA 52240	PROJECT NO:	3412019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the Contract. Continuation Sheet is attached

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	TOTAL	0.00	0.00
Approved This Month			
Number	Date Approved		
	TOTALS	0.00	0.00
Net change by Change Orders			0.00

ORIGINAL CONTRACT SUM	$558,100.00
Net change by Change Orders	$0.00
CONTRACT SUM TO DATE	$558,100.00
TOTAL COMPLETED & STORED TO DATE	$14,081.00
RETAINAGE (5 %)	$704.00
TOTAL EARNED LESS RETAINAGE	$13,377.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT	$0.00
CURRENT PAYMENT DUE	$13,377.00
AMOUNT DUE FROM PREVIOUS APPLICATION #	$0.00
TOTAL AMOUNT DUE	$13,377.00

Engineer's
~~ARCHITECT'S~~ CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED.....$ 13,377.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified)

Engineer
~~ARCHITECT:~~ HBK Engineers - BY: SJS By: S Smith

This certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payments are without prejudice to any rights of the Owner or Contractor under this contract

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Applicatoin for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments recieved from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Sheets Design Build

By: Date: 6-3-19

Iowa Jackson
State of: County of:

Subscribed and sworn to before me this 3 day of June, 2019.
Notary Public: Susan R. Sheets

My Commission expires:

SUSAN R. SHEETS
COMMISSION NO. 776017
IOWA
MY COMM. EXP. FEBRUARY 8, 2022
NOTARIAL SEAL

CONTINUATION SHEET AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1
APPLICATION DATE: 05 31 2019
PERIOD FROM: 05 01 2019
TO: 05 31 2019

A	B	C	D	E	F	G	H	I	J	K
					WORK COMPLETED					
						This Application				
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDER	REVISED VALUE	PREVIOUS APPLICATIONS	Work in Place	Stored Materials (not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G/C)	Balance To Finish (C-G)
1	General Conditions	85,671.00	0.00	85,671.00	0.00	5,000.00		5,000.00	6%	80,671.00
2	Bond	9,081.00	0.00	9,081.00	0.00	9,081.00		9,081.00	100%	0.00
3	Building Permit	475.00	0.00	475.00	0.00	0.00		0.00	0%	475.00
4	Structural Steel Supply	10,860.00	0.00	10,860.00	0.00	0.00		0.00	0%	10,860.00
5	Steel Erection	6,100.00	0.00	6,100.00	0.00	0.00		0.00	0%	6,100.00
6	Roofing	152,380.00	0.00	152,380.00	0.00	0.00		0.00	0%	152,380.00
7	Door Hardware	7,414.00	0.00	7,414.00	0.00	0.00		0.00	0%	7,414.00
8	Painting	30,000.00	0.00	30,000.00	0.00	0.00		0.00	0%	30,000.00
9	Drywall Framing, Hanging, Finishing- Labor	1,466.00	0.00	1,466.00	0.00	0.00		0.00	0%	1,466.00
10	Drywall Framing, Hanging - Materials	1,040.00	0.00	1,040.00	0.00	0.00		0.00	0%	1,040.00
11	HVAC	248,678.00	0.00	248,678.00	0.00	0.00		0.00	0%	248,678.00
12	Electrical	4,935.00	0.00	4,935.00	0.00	0.00		0.00	0%	4,935.00
										0.00
	Total	558,100.00	0.00	558,100.00	0.00	14,081.00	0.00	14,081.00	3%	544,019.00

APPLICATION AND CERTIFICATE FOR PAYMENT

TO:	City of Tipton 407 Lynn Street Tipton, IA 52772	CONTRACT FOR: CONSTRUCTION		APPLICATION NO:	2
		PROJECT:	James Kennedy Family Aquatic Center Renovation 705 Park Road Tipton, IA 52772	APPLICATION DATE: PERIOD FROM: PERIOD TO:	06 30 2019 06 01 2019 06 30 2019
ATTN:	Melissa Armstrong - City of Tipton				
FROM (CONTRACTOR):	Sheets Design Build, LLC 18284 HWY 64 West Maquoketa, IA 52060	VIA ARCHITECT:	HBK Engineering 509 S. Gilbert Street Iowa City, IA 52240	PROJECT NO:	3412019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the Contract. Continuation Sheet is attached

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	TOTAL	0.00	0.00
Approved This Month			
Number	Date Approved		
	TOTALS	0.00	0.00
Net change by Change Orders			0.00

ORIGINAL CONTRACT SUM	$558,100.00
Net change by Change Orders	$0.00
CONTRACT SUM TO DATE	$558,100.00
TOTAL COMPLETED & STORED TO DATE	$86,074.15
RETAINAGE (5%)	$4,304.00
TOTAL EARNED LESS RETAINAGE	$81,770.15
LESS PREVIOUS CERTIFICATES FOR PAYMENT	$13,377.00
CURRENT PAYMENT DUE	$68,393.15
AMOUNT DUE FROM PREVIOUS APPLICATION #	$0.00
TOTAL AMOUNT DUE	$68,393.15

Engineer's
~~ARCHITECT'S~~ CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED.....$ 68,393.15

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified)

Engineer
~~ARCHITECT~~ HBK Engineers - BY: SJS By: S Smith

This certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payments are without prejudice to any rights of the Owner or Contractor under this contract

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Applicatoin for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments recieved from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Sheets Design Build

By: [signature] Date: 6/26/19

Iowa Jackson
State of: County of:

Subscribed and sworn to before me this 26 day of June, 2019.
Notary Public: Susan R. Sheets
My Commission expires:

SUSAN R. SHEETS
COMMISSION NO. 716077
Iowa
COMM. EXP. FEBRUARY 8, 2022
NOTARIAL SEAL

CONTINUATION SHEET AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 2
APPLICATION DATE: 06 30 2019
PERIOD FROM: 06 01 2019
TO: 06 30 2019

A	B	C	D	E	F	G	H	I	J	K
					WORK COMPLETED					
						This Application				
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDER	REVISED VALUE	PREVIOUS APPLICATIONS	Work In Place	Stored Materials (not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G/C)	Balance To Finish (C-G)
1	General Conditions	85,671.00	0.00	85,671.00	5,000.00	20,000.00		25,000.00	29%	60,671.00
2	Bond	9,081.00	0.00	9,081.00	9,081.00	0.00		9,081.00	100%	0.00
3	Building Permit	475.00	0.00	475.00	0.00	0.00		0.00	0%	475.00
4	Structural Steel Supply	10,860.00	0.00	10,860.00	0.00	0.00		0.00	0%	10,860.00
5	Steel Erection	6,100.00	0.00	6,100.00	0.00	0.00		0.00	0%	6,100.00
6	Roofing	152,380.00	0.00	152,380.00	0.00	0.00		0.00	0%	152,380.00
7	Door Hardware	7,414.00	0.00	7,414.00	0.00	0.00		0.00	0%	7,414.00
8	Painting	30,000.00	0.00	30,000.00	0.00	0.00		0.00	0%	30,000.00
9	Drywall Framing, Hanging, Finishing- Labor	1,466.00	0.00	1,466.00	0.00	0.00		0.00	0%	1,466.00
10	Drywall Framing, Hanging - Materials	1,040.00	0.00	1,040.00	0.00	0.00		0.00	0%	1,040.00
11	HVAC	248,678.00	0.00	248,678.00	0.00	51,993.15		51,993.15	21%	196,684.85
12	Electrical	4,935.00	0.00	4,935.00	0.00	0.00		0.00	0%	4,935.00
										0.00
	Total	558,100.00	0.00	558,100.00	14,081.00	71,993.15	0.00	86,074.15	15%	472,025.85

APPLICATION AND CERTIFICATE FOR PAYMENT

TO:	City of Tipton 407 Lynn Street Tipton, IA 52772	CONTRACT FOR:	CONSTRUCTION	APPLICATION NO:	3
		PROJECT:	James Kennedy Family Aquatic Center Renovation 705 Park Road Tipton, IA 52772	APPLICATION DATE: PERIOD FROM: PERIOD TO:	07 31 2019 07 01 2019 07 31 2019
ATTN:	Melissa Armstrong - City of Tipton				
FROM (CONTRACTOR):	Sheets Design Build, LLC 18284 HWY 64 West Maquoketa, IA 52060	VIA ~~ARCHITECT~~:	HBK Engineering 509 S. Gilbert Street Iowa City, IA 52240	PROJECT NO:	3412019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the Contract. Continuation Sheet is attached

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	TOTAL	0.00	0.00
Approved This Month			
Number	Date Approved		
	TOTALS	0.00	0.00
Net change by Change Orders			0.00

ORIGINAL CONTRACT SUM	$558,100.00
Net change by Change Orders	$0.00
CONTRACT SUM TO DATE	$558,100.00
TOTAL COMPLETED & STORED TO DATE	$307,894.35
RETAINAGE (5 %)	$15,395.00
TOTAL EARNED LESS RETAINAGE	$292,499.35
LESS PREVIOUS CERTIFICATES FOR PAYMENT	$81,770.15
CURRENT PAYMENT DUE	$210,729.20
AMOUNT DUE FROM PREVIOUS APPLICATION #	$0.00
TOTAL AMOUNT DUE	$210,729.20

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED.....$ 210,729.20

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified)

ARCHITECT: HBK Engineers - BY:_____ By: S Smith

This certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payments are without prejudice to any rights of the Owner or Contractor under this contract

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Applicatoin for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments recieved from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Sheets Design Build

By: [signature] Date: 7-26-19

State of: Iowa County of: Jackson

Subscribed and sworn to before me this 24 day of July, 20 19.

Notary Public: Susan R. Sheets

My Commission expires: 2/8/22

SUSAN R. SHEETS COMMISSION NO. 716917 Iowa COMM. EXP. FEBRUARY 8, 2022 NOTARIAL SEAL

CONTINUATION SHEET AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 3
APPLICATION DATE: 07 31 2019
PERIOD FROM: 07 01 2019
TO: 07 31 2019

A	B	C	D	E	F	G	H	I	J	K
						WORK COMPLETED				
						This Application				
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDER	REVISED VALUE	PREVIOUS APPLICATIONS	Work In Place	Stored Materials (not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G/C)	Balance To Finish (C-G)
1	General Conditions	85,671.00	0.00	85,671.00	25,000.00	35,000.00		60,000.00	70%	25,671.00
2	Bond	9,081.00	0.00	9,081.00	9,081.00	0.00		9,081.00	100%	0.00
3	Building Permit	475.00	0.00	475.00	0.00	0.00		0.00	0%	475.00
4	Structural Steel Supply	10,860.00	0.00	10,860.00	0.00	10,860.00		10,860.00	100%	0.00
5	Steel Erection	6,100.00	0.00	6,100.00	0.00	0.00		0.00	0%	6,100.00
6	Roofing	152,380.00	0.00	152,380.00	0.00	85,917.20		85,917.20	56%	66,462.80
7	Door Hardware	7,414.00	0.00	7,414.00	0.00	7,414.00		7,414.00	100%	0.00
8	Painting	30,000.00	0.00	30,000.00	0.00	0.00		0.00	0%	30,000.00
9	Drywall Framing, Hanging, Finishing- Labor	1,466.00	0.00	1,466.00	0.00	0.00		0.00	0%	1,466.00
10	Drywall Framing, Hanging - Materials	1,040.00	0.00	1,040.00	0.00	0.00		0.00	0%	1,040.00
11	HVAC	248,678.00	0.00	248,678.00	51,993.15	82,629.00		134,622.15	54%	114,055.85
12	Electrical	4,935.00	0.00	4,935.00	0.00	0.00		0.00	0%	4,935.00
										0.00
	Total	558,100.00	0.00	558,100.00	86,074.15	221,820.20	0.00	307,894.35	55%	250,205.65

ENGINEERING SERVICES AGREEMENT

NORTHWEST AREA UTILTY IMPROVEMENTS

TIPTON, IOWA

THIS AGREEMENT, made and entered into this _____day of _____, 2019, by and between the **CITY OF TIPTON, IOWA**, hereinafter referred to as **Owner** or **City**, party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the "Engineers,"

WITNESSETH: THAT WHEREAS, the City is now contemplating the repair and rehabilitation of the City's sanitary sewer system at certain locations, and replacement of water main along North Avenue from 10th Street to Hwy 38, with said improvements hereinafter referred to as the **Project**, and

WHEREAS, the City desires to retain the Engineers to provide engineering services on the Project;

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that the City does hereby retain and employ the Engineers to act for and represent it in engineering matters involved in the Project. Such contract of employment shall be subject to the following terms, conditions and stipulations, to wit:

1. **SCOPE OF PROJECT**. It is understood and agreed that the Project shall be referred to as Northwest Area Utility Improvements. The scope of the Project includes the following improvements:

    a. Submit engineering reports to East Central Intergovernmental Association and provide supporting information to assist with CDBG application for Project.

    b. Review of sanitary sewer televising video for the sanitary sewer system north of 9th Street and west of Highway 38.

    c. Prepare plans and specifications for sanitary sewer rehabilitation to include sewer main cleaning, televising, lining, manhole lining, manhole repairs, sewer point repairs and other rehabilitation techniques.

    d. Prepare plans and specifications for water main replacement and associated work for North Avenue between 10th Street and Highway 38.

e. The Project does not include the replacement of water services beyond the right-of-way or the rehabilitation of private sewer services located inside or outside the right-of-way.

2. **DESIGN SURVEYS**. The Engineers shall use aerial photography for the development of plans. The Engineers shall make topographic surveys as necessary for the design of open cut repairs that require more accurate and detailed survey. Any survey information will be for the design of this project and will not be considered a legal property survey. Existing survey pins will be used to establish baseline conditions. Structures will be inspected for condition assessment and documented on standard forms.

3. **DESIGN CONFERENCES AND REPORTS**. The Engineers shall attend such design conferences with the Owner as may be necessary to make decisions as to the details of design of the Project. The Engineers shall make periodic progress reports to the City Council, as necessary.

4. **PLANS AND SPECIFICATIONS**. The Engineers shall prepare such detailed plans and specifications as are reasonably necessary and desirable for construction of the Project. The specifications shall describe, in detail, the work to be done, materials to be used and the construction methods to be followed. Preliminary plans and specifications shall be submitted to the Owner for review prior to completion of preparation of final plans and specifications. Two (2) sets of final plans and specifications shall be submitted to the Owner.

5. **REGULATORY REQUIREMENTS**. The design, and plans and specifications shall comply with the requirements of all applicable regulatory agencies including, but not limited to, the Iowa Department of Natural Resources and Iowa Department of Transportation.

6. **PERMITS AND APPROVALS.** The Engineers shall assist the City in obtaining all of the necessary approvals and permits for construction of the Project. The Engineers shall prepare all necessary permit and approval application documents and submit the documents to the appropriate state agencies. Services by the Engineers shall include providing necessary information and responding to requests for information from agencies for which construction permits or approvals are required for the Project. The Owner shall pay for all licenses and other costs associated with permits and licenses and said costs shall not be charged against the Engineer's fee set forth hereinafter.

7. **ESTIMATE OF COST**. The Engineers shall prepare an estimate of cost for the construction contract. The estimate of cost shall be based on the Engineers' best knowledge at the time of preparation of the estimate of cost. The Engineers shall not be responsible if the construction contract awarded for the Project varies from the Engineers' estimate of cost. The Engineers shall advise and assist the City, if necessary, in adjusting the scope and extent of the Project to allow the Project to be constructed within available budget limitations.

8. **ADVERTISEMENT FOR BIDS**. The Engineers shall assist in the preparation of notice to contractors and shall provide plans and specifications to prospective bidders. Publication cost shall be borne by the Owner.

9. **COST OF PLANS AND SPECIFICATIONS.** The Owner shall compensate the Engineers for the actual costs of the plans and specifications provided to contractors, plan rooms, and suppliers during project bidding. The costs of plans and specifications shall be separate from the fee provisions under **"15 COMPENSATION"**

10. **BID OPENING AND AWARD OF CONTRACT**. The Engineers shall provide services to assist in the bid letting process, and shall prepare a tabulation of bids for the Owner and shall advise the Owner in making award of contract. After award of contract is made, the Engineers shall assist in the preparation of the necessary contract documents. During the bidding phase, the Engineers shall advise the Owner of the responsiveness of each proposal submitted. The Engineers shall not be responsible for advising the Owner as to the responsibleness of any bidder.

11. **PRECONSTRUCTION CONFERENCE**. The Engineers shall conduct a preconstruction conference following award of the construction contract. Said conference to be attended by representatives of the Owner, the Engineers, Contractor and utility companies affected by the Project. At this conference a detailed construction schedule will be determined.

12. **GENERAL SERVICES DURING CONSTRUCTION**. The Engineers shall provide general services during construction including, but not limited to, the following:

    a. Consult with and advise Owner.

    b. Coordinate work of testing laboratories.

    c. Assist in interpretation of plans and specifications.

    d. Review drawings and data of manufacturers.

    e. Process and certify payment estimates of the Contractor to Owner.

    f. Prepare and process necessary change orders or modifications to the construction contract.

    g. Make routine and special trips to the Project site as required.

    h. Make final reviews after construction contracts are completed to determine that the construction complies with the plans and specifications and certify that the reviews were made and that to the best of the knowledge and belief of the Engineers, the work on the contract has been substantially completed.

13. **RECORDS AND REPORTS.** After completion of construction, the Engineers shall provide the City with two (2) complete sets of plans showing final construction. Information on details determined in the field during construction will be incorporated on the final plans in accordance with information furnished by the resident engineer and/or inspector, the City and the contractor. As built drawings are based on the best available information and are not verified for accuracy.

14. **RESIDENT REVIEW SERVICES.** Resident review services are understood to include the detailed observation and review of the work of the contractor and materials for compliance with the plans and specifications.

    The Engineers shall provide resident review services as necessary to assist the City by assigning resident engineers and/or engineering technicians to the Project for such periods as may be reasonably required to observe and review the construction work. The personnel assigned and the period of such assignment shall be subject to the agreement of the parties hereto.

15. **COMPENSATION**. The Owner shall compensate the Engineers for their services by payment of the following fees:

    a. The fee for engineering design services enumerated for the Project as set forth in "**1. SCOPE OF PROJECT**" encompassing the work set forth from "**2. DESIGN SURVEYS**" through "**10. BID OPENING AND AWARD OF CONTRACT**" shall be the lump sum fee of Thirty-Nine Thousand Five Hundred Dollars ($39,500).

    b. The total Engineer' fee for services set forth from "**11. PRECONSTRUCTION CONFERENCE**" through "**13. RECORDS AND REPORTS**" shall be the lump sum fee of Fifteen Thousand Five Hundred Dollars ($15,500).

    c. The Engineer's fee for services set forth in "**14. RESIDENT REVIEW SERVICES**" shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct out-of-pocket costs incurred by personnel who are actually engaged in the work. The total fee for resident review services shall not exceed the sum of Twenty Thousand Dollars ($20,000) based on providing 260 hours of resident review services at $72/hour.

    d. The total fee for all engineering services for the Project shall not exceed the sum of Seventy-Six Thousand Dollars ($76,000).

e. The Engineers shall make available and distribute plans and specifications in accordance with Iowa Code Section 26.3(2). The Owner shall reimburse the Engineers for the cost of plans and distribution of plans as set forth in "**4. PLANS AND SPECIFICATIONS**" above as required in Iowa Code Section 26.3(2). The reimbursement of the cost of plans and distribution of plans as required under Iowa Code Section 26.3(2) shale be distinct from, and not included in, the design fees set for in this agreement. The Engineers shall separately track and account for the cost of plans and distribution, and shall separately invoice the Owner for said costs as allowed under Iowa Code Section 26.3(2).

16. PAYMENT. The fees shall be due and payable as follows:

a. For design, preparation of plans and specifications and general services during construction and final review, the fee shall be due and payable monthly based on that proportion of the fee which the Engineers have completed as of the time of the applicable billing.

b. For resident review, the fee shall be due and payable monthly.

17. LEGAL SERVICES. The Owner shall provide the services of the City Attorney in legal matters pertaining to the Project. The Engineers shall cooperate with said attorney and shall comply with his requirements as to form of contract documents and procedures relative to them.

18. SERVICES NOT INCLUDED. The above-stated fees do not include compensation for the following items:

a. If, after the report is completed and approved by the City, the Engineers are requested to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.

b. Soil borings, soil testing and contaminated soil investigations are not included in this Agreement.

c. Environmental studies and wetland determinations are not included in this Agreement.

d. Services related to or regarding arbitration or litigation of a construction contract between a construction contractor and the Owner regarding any of the projects included in this Agreement.

e. Topographic survey beyond that previously identified in the scope of work is not included in this Agreement.

f. Legal surveys to identify property boundaries are not included in this Agreement.

g. Materials testing and inspections other than those completed as part of the resident review on the site of the Project are not included in this Agreement.

h. Services required for the evaluation of and determination to accept defective work by Contractor including required re-design services.

i. Construction staking

j. Assistance in connection with bid protests, rebidding or renegotiating contracts for construction, materials, equipment, or services, only so long as the original work is reasonably consistent with Owner's program or other instruction.

k. Providing assistance in resolving any Hazardous Environmental Condition in compliance with current laws and regulations.

19. TIME OF COMPLETION. The City desires to initiate grant application services upon signature of the contract. Design is to begin in September 2019. The City desires to construct the project following notice of CDBG award with construction to take place during the summer and fall of 2020. The Engineers shall proceed with their work according to this schedule. The Engineers shall not be responsible for delays in approval or other actions by governmental agencies which may delay the completion date.

20. SUSPENSION.

a. The Owner agrees that the Engineer is not responsible for damages arising directly or indirectly from any delays for causes beyond the Engineer's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in a timely manner; failure of performance by the Owner; or discovery of any hazardous substances or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by the Engineer to perform its services in an orderly and efficient manner, the Engineer shall be entitled to a reasonable adjustment in schedule and compensation.

b. If Engineer's services are extended by Contractor's actions or inactions for more than the scheduled final construction completion, as defined in the Contract Documents, through no fault of the Engineer, the Engineer will be entitled to equitable and agreeable adjustment of rates and amounts of compensation provided in this Agreement.

21. TERMINATION.

a. In the event of termination of this Agreement by either party, the Owner shall, within fifteen (15) calendar days of termination, pay the Engineer for all services rendered and all reimbursable costs incurred by the Engineer up to the date of termination, in accordance with the payment provisions of this Agreement.

b. The Owner may terminate this Agreement for the Owner's convenience and without cause upon giving the Engineer not less than seven (7) calendar days written notice.

c. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons.

1. Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party.
2. Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party.
3. Suspension of the Project or the Engineer's services by the Owner for more than ninety (90) calendar days, consecutive or in the aggregate.
4. Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

d. In the event of any termination that is not the fault of the Engineer, the Owner shall pay the Engineer, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Engineer in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

22. DISPUTE RESOLUTION.

a. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of thirty (30) days from the date of notice prior to other provisions of this Agreement, or under law.

b. Owner and Engineer agree to use mediation for dispute resolution if the previously described negotiation process is not successful.

c. In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, each party shall pay their own legal expenses, including staff time, court costs, attorney's fees and all other related expenses in such litigation.

23. **BETTERMENT.** When a Change Order is necessitated by an act or omission of Engineer or an error in the design of the Project, responsibility for such act, omission, or error shall be determined in good faith by Owner and Engineer. To the extent that such act, omission, or error arose out of the lack of quality professional services provided by Engineer or of the lack of professional quality deliverables prepared by Engineer, Owner shall be entitled to an amount equal to the difference between the actual cost of the change work and the estimated cost of the change work (less added value to the Owner) if there had been no such act, omission, or error. Engineer shall pay such sum to Owner.

24. **CHANGED CONDITIONS.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Engineer are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the Engineer may call of renegotiation of appropriate portions of this Agreement. The Engineer shall notify the Owner of the changed conditions necessitating renegotiation, and the Engineer and the Owner shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

25. **CHANGES.** If, after the plans and specifications are completed and approved by the Owner, the Engineers are required to change the plans and specifications because of changes made by the Owner, the Engineers shall receive additional compensation for making such changes. The compensation for such changes shall be based upon the standard hourly fees plus expenses for personnel of the Engineers actually engaged in making the changes.

26. **EXTRA WORK.** Fees stated in this Agreement cover the specific services outlined in this Agreement for the Project. If the Owner requires additional services of the Engineers in connection with the Project, or changes or modifications in the Project, the Engineers shall receive additional compensation for said services. Such additional compensation shall be at the standard hourly fees for personnel of the Engineers, plus expenses for personnel engaged in the authorized extra work.

27. **INDEMNIFICATION.** The Engineers shall and hereby agree to hold and save the Owner harmless from any and all claims, settlements, and judgments, to include all reasonable investigative fees, attorneys' fees, suit and court costs for personal injury, property damage, and/or death arising out of the Engineers' or any of its agents', servants', and employees' errors, omissions or negligent acts for services under this Agreement, and for all injury and/or death to any and all of the Engineers' personnel, agents, servants, and employees occurring under the Workers' Compensation Act of the State of Iowa.

28. INSURANCE. The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be clearly disclosed on the face of the certificates that the coverage is on an occurrence basis.

General Liability*	$1,000,000/2,000,000
Automobile Liability	1,000,000
Excess Liability (Umbrella)*	5,000,000/5,000,000
Workers' Compensation, Statutory Benefits Coverage B	Statutory
Professional Liability*	1,000,000/2,000,000

The Owner is not to be named as an additional insured.
*Occurrence/Aggregate

29. ASSISTANTS AND CONSULTANTS. It is understood and agreed that the employment of the Engineers by the Owner for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants and consultants as they deem proper in the performance of the work.

30. ASSIGNMENT. This Agreement and each and every portion thereof shall be binding upon the successors and assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

TIPTON, IOWA

By_____
Mayor

ATTEST:

By_____

VEENSTRA & KIMM, INC.

By_____
Project Manager

ATTEST:

By_____

AGENDA ITEM G-4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/5/2019
AGENDA ITEM:	Approval of Revolving Loan Fund Application
ACTION:	Motion to approve, deny or table

SYNOPSIS: Don Roth DBA: ROSH Properties LLC applied for a Revolving Loan

Financial Loan Advisor met on 7/23/19 and reviewed the application. It was recommended for approval. Advisor agreed that the applicant met the loan's program requirements, but recommended some waivers as allowed by the guidelines and described below. Recommendations were forwarded to the Commission for review:

On 7/25/2019, the Commission met and approved this recommendation for Council consideration:

1. Loan amount for $10,000.00
2. .5% interest rate
3. Payback in seven years with monthly installments
4. Loan agreement and personal guarantee to be drawn up by Tipton's City Attorney. Don Roth and his wife, Melissa Roth must sign agreement and personal guarantee.
5. City will place a 2nd Mortgage Lien on property: 801 & 803 West Third Street
6. Monthly installments will begin 3 months after check has been issued by the City

BUDGET ITEM: 160-5-599-2-64994

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.

ATTACHMENTS: None
PREPARED BY: Linda Beck **DATE PREPARED: 7/30/2019**

AGENDA ITEM G-5

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/5/2019
AGENDA ITEM:	TRIP Program Request
ACTION:	Motion to approve, deny or table

SYNOPSIS:
Tipton Revitalization Incentive Program (TRIP) Request
Commercial/Industrial Grant

Applicant: Don Roth DBA: Rosh Properties LLC
801 and 803 West 3rd Street
Tipton

Amount Requested: $7,500.00 to begin project. Reimbursement will be made after will be made after completion of the project

BUDGET ITEM: 125-5-590-2-65800

RESPONSIBLE DEPARTMENT: **Economic Development – Linda Beck**

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: See attachments below

PREPARED BY: Linda Beck **DATE PREPARED: 7/30/2019**

CITY OF TIPTON
ECONOMIC DEVELOPMENT

417 Cedar
Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

7/30/2019

Dear City Council Members:

The Tipton Development Commission met on July 25, 2019 to consider a TRIP (Tipton Revitalization Incentive Program) request. Request was approved.

TRIP Request:
Don Roth DBA: Rosh Properties LLC 801 and 803 West 3rd Street Tipton, IA

- Project Total: $280,000.00
- Program Category: Commercial/Industrial Grant
- $7,500.00 approved by the Commission
- Project meets the guidelines

Respectfully Submitted,

Linda Beck
Tipton Development Director

RESOLUTION NO. 080219A

RESOLUTION APPROVING APPLICATION FOR URBAN REVITALIZATION TAX-EXEMPTION FILED BY ROSH PROPERTIES LLC (ROTH ELECTRIC)

WHEREAS, the City Council for the City of Tipton has declared the entire City as an Urban Revitalization Area; and,

WHEREAS, this allows persons who make taxable improvements to commercial or industrial property the option of a ten-year, graduated tax-exemption on the new improvements as long as the work increases the assessed value of the property by at least 15%. The exemption schedule appears below:

Year:	Exemption from taxation on value added:	Year:	Exemption from taxation on value added:
1	80%	6	40%
2	70%	7	30%
3	60%	8	30%
4	50%	9	20%
5	40%	10	20%

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby approve the following application for an Urban Revitalization Tax-Exemption, subject to the approval of the Cedar County Assessor.

1. Rosh Properties, LLC (Roth Electric), 801 and 803 W 3rd Street, Tipton, IA 52772

PASSED AND APPROVED this 5th day of August 2019.

_____
Bryan Carney, Mayor

ATTEST:

_____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 5th day of August 2019.

_____

Amy Lenz, City Clerk

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Application for Tax Abatement / Tax-Exemption
Urban Revitalization Plan
City of Tipton

Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Your contact information...

Name of Title Holder or Contract Buyer: ROSH PROPERTIES LLC

Mailing Address: 10 HEARST DR TIPTON IA 52772

Telephone (and Fax:) 319-331-8011

Email Address: ROTHELECTRIC1@HOTMAIL.COM

Please tell us about the property for which you are applying.

Address of Property for this Application: 801 & 803 W. THIRD ST

Property's Legal Description or attach a copy of the deed: _____

Existing Property Use: ____ Residential ____ Multifamily Residential

X Commercial ____ Industrial ____ Vacant

Proposed Use of Property: COMMERCIAL BUSINESS SPACE

Which are you applying for: ____ Prior approval of your project.

____ Approval of a project that's already completed.

What is the nature of your proposed taxable improvements? X New construction? ____ Addition? X General Improvements?

Please specify the types of Improvements: FINISH INTERIOR OF 50X100 BUILDING (CONCRETE, CEILING, WALLS, ELECTRICAL, PLUMBING, ETC) EXTERIOR CONCRETE GRAVEL FINISH INTERIOR OF 40X60 BUILDING

Estimated or Actual Date of Project Completion: SEPTEMBER 2019

Estimated or Actual Cost of Improvements: $180,000.00

About the tax-exemption program...

It is available to property owners that do improvements that increase the taxable value of their properties by at least 10% for residential properties and by at least 15% for multi-residential, commercial, and industrial properties. The program applies to both new and existing buildings. The tax-exemptions apply only to the new improvements. Also, tax-exemptions can't be used incompatibly with TIF.

For which tax-exemption benefit are you applying?

_____ **Residential properties: The benefit is a 7-year, 100% tax-exemption on the new taxable improvements.**

_____ **Multi-residential properties of 3 or more units: The benefit is a 10-year, 100% tax-exemption on the new taxable improvements.**

X **Commercial properties: This 10-year graduated exemption schedule is used on the new taxable improvements:**

For the first year, an exemption from taxation on 80% of the actual value added.
For the second year, an exemption from taxation on 70% of the actual value added.
For the third year, an exemption from taxation on 60% of the actual value added.
For the fourth year, an exemption from taxation on 50% of the actual value added.
For the fifth year, an exemption from taxation on 40% of the actual value added.
For the sixth year, an exemption from taxation on 40% of the actual value added.
For the seventh year, an exemption from taxation on 30% of the actual value added.
For the eighth year, an exemption from taxation on 30% of the actual value added.
For the ninth year, an exemption from taxation on 20% of the actual value added.
For the tenth year, an exemption from taxation on 20% of the actual value added.

_____ **Industrial properties: There's a choice.**

_____ **A 3-year, 100% exemption, or...**

_____ **The same 10-year graduated schedule as used for commercial properties.**

Applicant's Certification.

I/We certify that I/we understand and agree with the requirements of this program and that the information submitted herein is true and accurate to the best of my (our) knowledge. I/We also agree to provide additional information if needed for this application process.

IMPORTANT: **This application must be filed with the City Council by February 1 (which, in turn, must file it with the Cedar County Assessor by March 1) of the year in which the property claimed for exemption is assessed for taxation.**

Signature of Applicant: _____ **Date:** 6-27-19

Signature of Co-Applicant: _____ **Date:** _____

##

City Council

This application was: _____ **Approved** _____ **Declined.**

If declined, what was the reason: _____

_____

Date of Council's decision: _____

Attested by the City Clerk: _____ **Date:** _____

County Assessor

Present Assessed Value: _____

Assessed Value with Improvements: _____

Eligible or Noneligible for Tax Abatement: _____

County Assessor's Signature and Date: _____

RESOLUTION NO. 080219B

RESOLUTION APPROVING APPLICATION FOR
URBAN REVITALIZATION TAX-EXEMPTION
FILED BY CHRISTOPHER STEFFEN AND JENNIFER AHRENS

WHEREAS, the City Council for the City of Tipton has declared the entire City as an Urban Revitalization Area; and,

WHEREAS, this allows persons who make taxable improvements to residential property a seven-year, 100% tax-exemption on the new improvements as long as the work increases the assessed value of the property by at least 10%.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby approve the following application for an Urban Revitalization Tax-Exemption, subject to the approval of the Cedar County Assessor.

1. Christopher Steffen and Jennifer Ahrens, 212 Summit Dr., Tipton, IA 52772

PASSED AND APPROVED this 5th day of August 2019.

_____
Bryan Carney, Mayor

ATTEST:

_____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 5th day of August 2019.

_____
Amy Lenz, City Clerk

CITY OF TIPTON
ESTABLISHED 1840

407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Application for Tax Abatement / Tax-Exemption
Urban Revitalization Plan
City of Tipton

Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Your contact information...

Name of Title Holder or Contract Buyer: Christopher Steffen + Jennifer Ahrens

Mailing Address: 212 Summit Dr Tipton

Telephone (and Fax:) 319 541-9374 563-357-3865

Email Address: csteff_5@hotmail.com jenahrens0@gmail.com

Please tell us about the property for which you are applying.

Address of Property for this Application: 212 Summit Dr

Property's Legal Description or attach a copy of the deed: Fraseur's Millennium 1st Add Lot 12

Existing Property Use: X Residential ____ Multifamily Residential

____ Commercial ____ Industrial ____ Vacant

Proposed Use of Property: Residential

Which are you applying for: ____ Prior approval of your project.

X Approval of a project that's already completed.

What is the nature of your proposed taxable improvements? X New construction? ____ Addition? ____ General Improvements?

Please specify the types of Improvements: New Build on empty lot

Estimated or Actual Date of Project Completion: Closed on Mortgage & Construction loan 7.16.19

Estimated or Actual Cost of Improvements: $270,000

About the tax-exemption program...

It is available to property owners that do improvements that increase the taxable value of their properties by at least 10% for residential properties and by at least 15% for multi-residential, commercial, and industrial properties. The program applies to both new and existing buildings. The tax-exemptions apply only to the new improvements. Also, tax-exemptions can't be used incompatibly with TIF.

For which tax-exemption benefit are you applying?

X **Residential properties: The benefit is a 7-year, 100% tax-exemption on the new taxable improvements.**

_____ **Multi-residential properties of 3 or more units: The benefit is a 10-year, 100% tax-exemption on the new taxable improvements.**

_____ **Commercial properties: This 10-year graduated exemption schedule is used on the new taxable improvements:**

For the first year, an exemption from taxation on 80% of the actual value added.
For the second year, an exemption from taxation on 70% of the actual value added.
For the third year, an exemption from taxation on 60% of the actual value added.
For the fourth year, an exemption from taxation on 50% of the actual value added.
For the fifth year, an exemption from taxation on 40% of the actual value added.
For the sixth year, an exemption from taxation on 40% of the actual value added.
For the seventh year, an exemption from taxation on 30% of the actual value added.
For the eighth year, an exemption from taxation on 30% of the actual value added.
For the ninth year, an exemption from taxation on 20% of the actual value added.
For the tenth year, an exemption from taxation on 20% of the actual value added.

_____ **Industrial properties: There's a choice.**

_____ **A 3-year, 100% exemption, or…**

_____ **The same 10-year graduated schedule as used for commercial properties.**

Applicant's Certification.

I/We certify that I/we understand and agree with the requirements of this program and that the information submitted herein is true and accurate to the best of my (our) knowledge. I/We also agree to provide additional information if needed for this application process.

IMPORTANT: **This application must be filed with the City Council by February 1 (which, in turn, must file it with the Cedar County Assessor by March 1) of the year in which the property claimed for exemption is assessed for taxation.**

Signature of Applicant: _____ **Date:** 7/17/19

Signature of Co-Applicant: _____ **Date:** 7.17.19

##

City Council

This application was: _____ **Approved** _____ **Declined.**

If declined, what was the reason: _____

_____

Date of Council's decision: _____

Attested by the City Clerk: _____ **Date:** _____

County Assessor

Present Assessed Value: _____

Assessed Value with Improvements: _____

Eligible or Noneligible for Tax Abatement: _____

County Assessor's Signature and Date: _____

AGENDA ITEM # G-8

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 5, 2019
AGENDA ITEM:	Last day for 2019 Outdoor pools at James Kennedy Aquatic Center
ACTION:	Motion

SYNOPSIS:
For the past 3-4 years we have had a really hard time keeping staff through the month of August due to fall sports and college students going back to school. In past years we are able to stay open until the Sunday prior to the first day of school.

This year is different, we are proposing that the last day for the outdoor pools for the 2019 season be Sunday, August 11. I've had Mandy put together a spreadsheet with all of the lifeguards we have on staff and the reasoning why they cannot work.

I will be at the council meeting if you have any questions.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Aquatic Center

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: N/A

PREPARED BY: Adam Spangler **DATE PREPARED:** 7/29/19

AGENDA ITEM # 6-9

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 5, 2019
AGENDA ITEM:	Patch drywall and paint locker rooms/family locker room at James Kennedy Aquatic Center (quotes will be presented at the council meeting)
ACTION:	Motion

SYNOPSIS:
Attached are three quotes to patch and paint our locker rooms as well as the family locker room at the aquatic center. Our original bids only had them patching and painting the front desk area as well as the back hallway behind the locker rooms.

This would be patching any damaged drywall, painting ceiling as well as painting all walls.

I will be at the council meeting if you have any questions.

BUDGET ITEM: Building Maintenance

RESPONSIBLE DEPARTMENT: Aquatic Center

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quotes from Sheets Construction, Steffen Construction and

PREPARED BY: Adam Spangler **DATE PREPARED:** 7/29/19

RESOLUTION NO. 080219C

RESOLUTION WAIVING RIGHT TO REVIEW THE FINAL PLAT OF "FAY'S FIRST ADDITION", CEDAR COUNTY, IA

WHEREAS, the Final Plat of Fay's First Addition in Cedar County, Iowa, lying within two miles of the Corporate Boundary of the City of Tipton, Iowa has been filed with the City Manager; and

WHEREAS, the provisions of Iowa Code Section 354.9(2), incorporated in the Code of Ordinances, Tipton, Iowa (the "City Code") by reference in Section 170.03 thereof, provides the City may, by resolution, waive its right to review extraterritorial subdivision plats; and

WHEREAS, the Final Plat pertains to land, which although situated within two miles of the City's boundaries (i.e. 1.51 miles away), the current and anticipated impacts of property with Final Plat on the City are negligible.

NOW, THEREFORE, BE IT RESOLVED by the Tipton City Council that the City hereby waives its right to review the Final Plat of Fay's First Addition in Cedar County, Iowa lying within two miles of the Corporation Boundary of the City of Tipton, Iowa.

Passed and approved this 5th day of August 2019.

_____
Bryan Carney, Mayor

ATTEST:

_____
Amy Lenz, City Clerk

CERTIFICATION

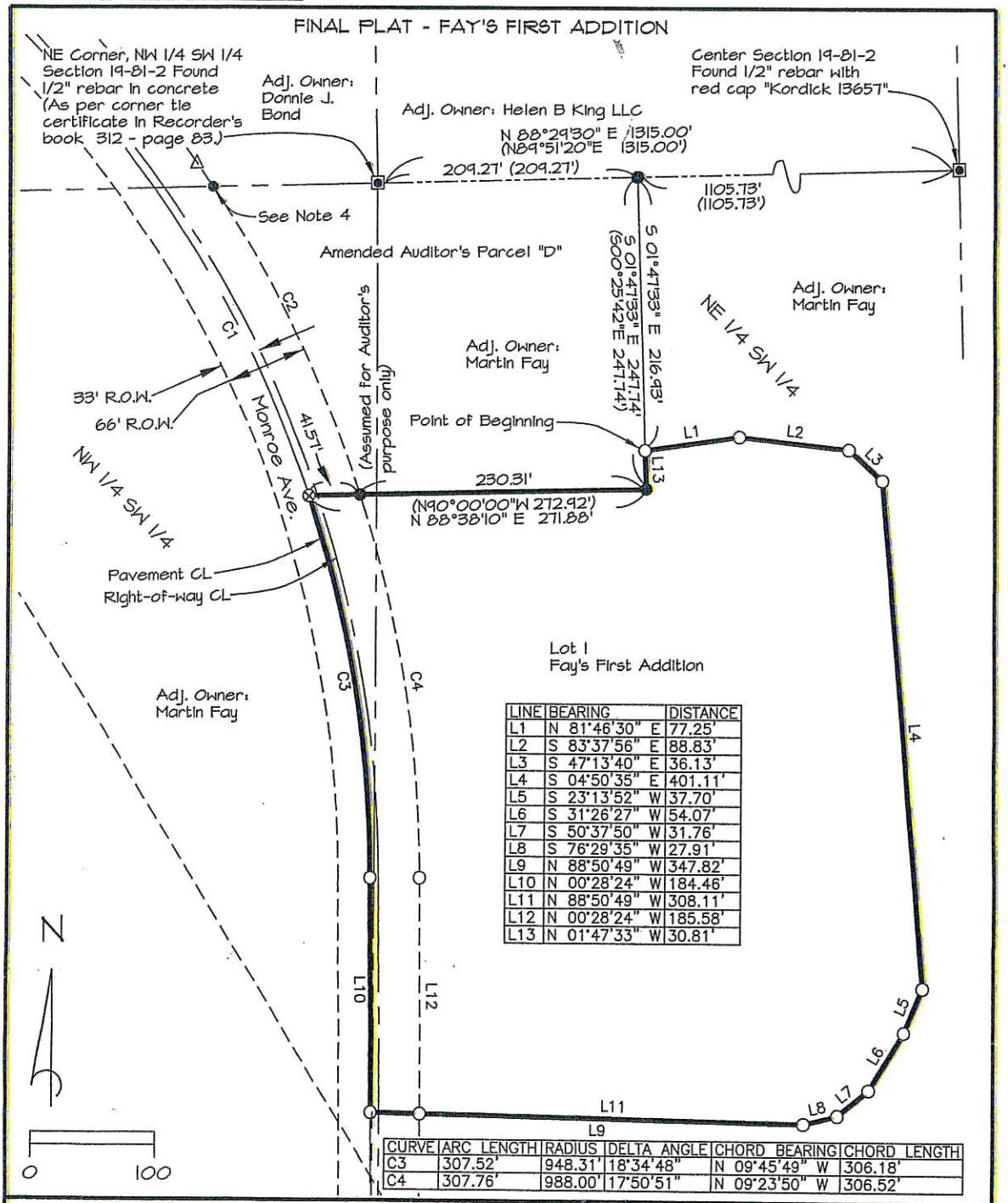
I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 5th day of August 2019.

_____
Amy Lenz, City Clerk

Index Legend
Location: NW SW, NE SW, Section 19, T. 81 N. R. 2 W.
Requestor: Scott Fay
Proprietor: Martin Fay

Surveyor: Richard M. Kordick
Surveyor
Company: Kordick Surveying & Engineering
Return To: Richard M. Kordick, 689 185th Street, Tipton, Iowa 52772 (563) 432-6424

FINAL PLAT - FAY'S FIRST ADDITION



LINE	BEARING	DISTANCE
L1	N 81°46'30" E	77.25'
L2	S 83°37'56" E	88.83'
L3	S 47°13'40" E	36.13'
L4	S 04°50'35" E	401.11'
L5	S 23°13'52" W	37.70'
L6	S 31°26'27" W	54.07'
L7	S 50°37'50" W	31.76'
L8	S 76°29'35" W	27.91'
L9	N 88°50'49" W	347.82'
L10	N 00°28'24" W	184.46'
L11	N 88°50'49" W	308.11'
L12	N 00°28'24" W	185.58'
L13	N 01°47'33" W	30.81'

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C3	307.52'	948.31'	18°34'48"	N 09°45'49" W	306.18'
C4	307.76'	988.00'	17°50'51"	N 09°23'50" W	306.52'

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed professional Land Surveyor under the laws of the State of Iowa.

7/1/2019

Richard M. Kordick — date
License number 13657
My license renewal date is December 31, 2019.
Pages or sheets covered by this seal: 1 and 2 of 2

IOWA LICENSED PROFESSIONAL ENGINEER & LAND SURVEYOR
RICHARD M. KORDICK
NO. 13657

FINAL PLAT

Kordick Surveying & Engineering
689 185th Street
Tipton, Iowa 52772
(563) 432-6424

Date: 7/1/19
Job No.: 19033
Scale: 1"=100'
Sht No.: 1 of 2

GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577
Phone: 641.672.2526 • Fax: 641.672.2091

August 2, 2019

City of Tipton
Attn: Brian Wagner
407 Lynn Street
Tipton, IA 52772

Re: 2019 Street Improvement Project
Division 1 – West 6th Street and West 7th Street
Division 2 – West 4th Street
Division 3 – Sycamore Street
Tipton, Iowa
G&A 5018234

Dear Brian:

Enclosed herewith are three copies of Pay Application No.2 submitted by Eastern Iowa Excavating & Concrete LLC. in the amount of $353,255.87. The application is for the work completed thru July 26, 2019.

Further enclosed is Change Order No.1 which increased the project cost by $147,160.29. The increase in costs includes the extra work that was added prior to construction on 4th Street as well as additional curb and gutter removal. The costs also include the extra work to stabilize the street and subbase that was required after the milling process. This work was required as a result of the winter weather conditions that severely deteriorated not only these streets but other locations around the community. The only work remaining at this time is the placement of concrete for manhole boxouts and the repair a sidewalk section.

Should the council approve payment, please sign all three (3) copies of the application and change order, keep one (1) copy for the City records forward on with payment to Eastern Iowa Excavating & Concrete LLC. and return the remaining copy to Garden & Associates.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope

Jack Pope, P.E.

Enc: Pay Application No. 2 (3 copies)
Change Order No. 1 (3 copies)

JP/

APPLICATION FOR PAYMENT NO. 2

To: City of Tipton (JURISDICTION)

From: Eastern Iowa Excavating & Concrete LLC. (CONTRACTOR)

Contract: 2019 Street Improvement Project

Project: Div.1 - West 6th and 7th Street, Div. 2 - West 4th Street, Div. 3A - Sycamore Street

JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 5018234

For Work Accomplished Through the Date of: 7/24/2019

1.	Original Contract Price:		$ 294,922.05
2.	Net Change by Change Orders and Written Amendments (+ or -):		$ 147,160.29
3.	Current Contract Price (1 plus 2):		$ 442,082.34
4.	Total Completed and Stored to Date:		$ 433,582.34
5.	Retainage (Per Agreement):		
	5% of Completed Work:	$ 21,679.12	
	0% of Stored Material:		
	Total Retainage:		$ 21,679.12
6.	Total Completed and Stored to Date Less Retainage (4 minus 5):		$ 411,903.22
7.	Less Previous Application for Payments:		$ 58,647.35
8.	**DUE THIS APPLICATION (6 MINUS 7)**		$ 353,255.87

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is **requested**.

Dated: 8-2-19

Eastern Iowa Excavating & Concrete LLC.
(CONTRACTOR)

By: _____

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended**.

Dated: 8-2-2019

Garden & Associates, LDT
(ENGINEER)

By: _____

Payment of the above AMOUNT DUE THIS APPLICATION is **approved**.

Dated: _____

City of Tipton
(JURISDICTION)

By: _____

Pay Application No. 2
2019 STREET IMPROVEMENT PROJECT
Division 1: West 6th and 7th Street
Division 2: West 4th Street
Division 3: Sycamore Street
Tipton, Iowa

July 24, 2019
G&A 5018234

No.	Item	Unit	Estimated Quantity	Unit Price	Quantity This Period	Quantity To Date	Extended Price
	Division 1: West 6th and 7th Street						
1. 7010-108-E-0	Curb and Gutter, Varying Width, 7" Thick	LF	150	$19.50		352.8	$6,879.60
2. 7010-108-I-0	PCC Pavement Samples and Testing	LS	1	$735.00		1	$735.00
3. 7020-108-A-0	Pavement, HMA, 1M ESAL, 1/2" Surface Mix	TON	450	$98.50	471.61	471.61	$46,453.59
4. 7020-108-I-0	HMA Pavement Samples and Testing	LS	1	$750.00	1	1	$750.00
5. 7020-XXX	Manhole Boxout in HMA Pavement and Overlay	EA	3	$900.00			$0.00
6. 7021-108-A-0	HMA Overlay (4" Thick), 1M ESAL, 1/2" Surface Mix	TON	850	$98.50	785.57	785.57	$77,378.65
7. 7030-108-A-0	Removal of Sidewalk	SY	10	$44.00		11.14	$490.16
8. 7030-108-A-0	Removal of Driveway	SY	30	$14.65		127.73	$1,871.24
9. 7030-108E-0	Sidewalk, PCC, 4" Thick	SY	2	$194.00		2.61	$506.34
10. 7030-108E-0	Sidewalk, PCC, 6" Thick	SY	10	$80.00		9.95	$796.00
11. 7030-108-G-0	Detectable Warnings	SF	26	$28.75		27.2	$782.00
12. 7030-108-H-1	Driveway, Paved, PCC, 6" Thick	SY	49	$52.25		141.84	$7,411.14
13. 7030-108-H-2	Driveway, Granular	TON	20	$32.85	20	20	$657.00
14. 7040-108-G-0	Milling	SY	3283	$3.85	3281.8	3281.8	$12,634.93
15. 7040-108-I-0	Curb and Gutter Removal	LF	150	$13.50		352.8	$4,762.80
16. 8020-108-B-0	Painted Pavement Markings, Solvent/Waterborne	STA	3.63	$325.00	3.63	3.63	$1,179.75
17. 8030-108-A-0	Temporary Traffic Control	LS	1	$2,700.00	0.5	1	$2,700.00
18. 9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	$2,850.00	1	1	$2,850.00
19. 11.020-108-A	Mobilization	LS	1	$10,000.00	0.5	1	$10,000.00
	TOTAL- DIVISION 1						**$178,838.19**

No.	Item	Unit	Estimated Quantity	Unit Price	Quantity This Period	Quantity To Date	Extended Price
	Division 2: West 4th Street						
1. 7010-108-E-0	Curb and Gutter, Varying Width, 7" Thick	LF	60	$31.00		200	$6,200.00
2. 7010-108-I-0	PCC Pavement Samples and Testing	LS	1	$735.00		1	$735.00
3. 7020-108-A-0	Pavement, HMA, 1M ESAL, 1/2" Surface Mix	TON	385	$99.50	847.18	847.18	$84,294.41
4. 7020-108-I-0	HMA Pavement Samples and Testing	LS	1	$185.00	1	1	$185.00
5. 7020-XXX	Manhole Boxout in HMA Pavement and Overlay	EA	3	$900.00			$0.00
6. 7030-108-A-0	Removal of Sidewalk	SY	18	$44.00		61.52	$2,706.88
7. 7030-108E-0	Sidewalk, PCC, 4" Thick	SY	10	$77.00		28.05	$2,159.85
8. 7030-108E-0	Sidewalk, PCC, 6" Thick	SY	10	$80.00		37	$2,960.00
9. 7030-108-G-0	Detectable Warnings	SF	32	$28.75		61	$1,753.75
10. 7040-108-G-0	Milling	SY	2,653	$4.00	5239	5239	$20,956.00
11. 7040-108-I-0	Curb and Gutter Removal	LF	60	$18.25		200	$3,650.00
12. 8030-108-A-0	Temporary Traffic Control	LS	1	$1,350.00	0.5	1	$1,350.00
13. 9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	$1,825.00	1	1	$1,825.00
14. 11.020-108-A	Mobilization	LS	1	$6,200.00	0.5	1	$6,200.00
	TOTAL - DIVISION 2						**$134,975.89**

No.	Item	Unit	Estimated Quantity	Unit Price	Quantity This Period	Quantity To Date	Extended Price
	Division 3: Sycamore Street						
1. 7010-108-E-0	Curb and Gutter, Varying Width, 7" Thick	LF	60	$31.00		55.8	$1,729.80
2. 7010-108-I-0	PCC Pavement Samples and Testing	LS	1	$0.00		1	$0.00
3. 7020-108-A-0	Pavement, HMA, 1M ESAL, 1/2" Surface Mix	TON	350	$99.50	400.57	400.57	$39,856.72
4. 7020-108-I-0	HMA Pavement Samples and Testing	LS	1	$0.00	1	1	$0.00
5. 7020-XXX	Manhole Boxout in HMA Pavement and Overlay	EA	2	$1,100.00			$0.00
6. 7030-108-A-0	Removal of Sidewalk	SY	27	$44.00		28	$1,232.00
7. 7030-108E-0	Sidewalk, PCC, 4" Thick	SY	20	$77.00		18.87	$1,452.99
8. 7030-108E-0	Sidewalk, PCC, 6" Thick	SY	10	$80.00		9.48	$758.40
9. 7030-108-G-0	Detectable Warnings	SF	32	$28.75		35.4	$1,017.75
10. 7040-108-G-0	Milling	SY	2439	$4.00	2397	2397	$9,588.00
11. 7040-108-I-0	Curb and Gutter Removal	LF	60	$18.25		55.8	$1,018.35
12. 8030-108-A-0	Temporary Traffic Control	LS	1	$0.00	0.5	1	$0.00
13. 9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	LS	1	$0.00	1	1	$0.00
14. 11.020-108-A	Mobilization	LS	1	$0.00	0.5	1	$0.00
	TOTAL - DIVISION 3						**$56,654.01**

Extra Work	Granular Material Under Curb and Gutter	TON	0	$30.00	116.40	116.40	$3,492.00
	Labor for Leveling Layer	LS	0	$9,775.00	1.00	1.00	$9,775.00
	Coring Soft Sections and Backfilling	SY	0	$27.50	1,784.90	1,784.90	$49,084.75
	Intake Repair	LS	0	$762.50	1.00	1.00	$762.50
	TOTAL - EXTRA WORK						**$63,114.25**

TOTAL: DIVISION 1 & 2 & 3 & EXTRA WORK			**$433,582.34**

CHANGE ORDER

No. 1

DATE OF ISSUANCE 29-Jul-19 EFFECTIVE DATE 29-Jul-19

JURISDICTION City of Tipton

CONTRACTOR Eastern Iowa Excavating & Concrete LLC.

Contract: 2019 Street Improvement Project

Project: Div.1 - West 6th and 7th Street, Div. 2 - West 4th Street, Div. 3A - Sycamore Street

JURISDICTION's Contract No. _____ ENGINEER's Contract No. 5018234

ENGINEER Garden & Associates LTD.

You are directed to make the following changes in the Contract Documents:

Description: **Additional work added to the project scope, and final adjustment of quantities**

Reason for Change Order: **Additional Work, and Varing Field Conditions**

Attachments: (List documents supporting change) **Attachment No. 1**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: $ 294,922.05	Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) from previous Change Orders No. - to - : $ 0	Net change from previous Change Orders No. ___ to No. ___ : Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Price prior to this Change Order: $ 294,922.05	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase ~~(Decrease)~~ of this Change Order: $ 147,160.29	Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Price with all approved Change Orders: $ 442,082.34	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: Jack Pope
ENGINEER(Authorized Signature)

Date: 8-2-2019

APPROVED:

By: _____
JURISDICTION(Authorized Signature)

Date: _____

ACCEPTED:

By: _____
CONTRACTOR(Authorized Signature)

Date: 8-2-19

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractor of America and the Construction Specifications Institute.

Attachment No. 1 to Change Order No. 1
2019 STREET IMPROVEMENT PROJECT
Division 1: West 6th and 7th Street
Division 2: West 4th Street
Division 3: Sycamore Street
Tipton, Iowa

G&A 5018234

No.	Item	Unit	Estimated Quantity	Unit Price	Actual Quantity	Price Adjustment
	Division 1: West 6th and 7th Street					
1. 7010-108-E-0	Curb and Gutter, Varying Width, 7" Thick	LF	150	$19.50	352.8	$3,954.60
3. 7020-108-A-0	Pavement, HMA, 1M ESAL, 1/2" Surface Mix	TON	450	$98.50	471.61	$2,128.59
6. 7021-108-A-0	HMA Overlay (4" Thick), 1M ESAL, 1/2" Surface Mix	TON	850	$98.50	785.57	-$6,346.36
7. 7030-108-A-0	Removal of Sidewalk	SY	10	$44.00	11.14	$50.16
8. 7030-108-A-0	Removal of Driveway	SY	30	$14.65	127.73	$1,431.74
9. 7030-108E-0	Sidewalk, PCC, 4" Thick	SY	2	$194.00	2.61	$118.34
10. 7030-108E-0	Sidewalk, PCC, 6" Thick	SY	10	$80.00	9.95	-$4.00
11. 7030-108-G-0	Detectable Warnings	SF	26	$28.75	27.2	$34.50
12. 7030-108-H-1	Driveway, Paved, PCC, 6" Thick	SY	49	$52.25	141.84	$4,850.89
14. 7040-108-G-0	Milling	SY	3283	$3.85	3281.8	-$4.62
15. 7040-108-I-0	Curb and Gutter Removal	LF	150	$13.50	352.8	$2,737.80
	TOTAL- DIVISION 1					**$8,951.64**

No.	Item	Unit	Estimated Quantity	Unit Price	Quantity To Date	Extended Price
	Division 2: West 4th Street					
1. 7010-108-E-0	Curb and Gutter, Varying Width, 7" Thick	LF	60	$31.00	200	$4,340.00
3. 7020-108-A-0	Pavement, HMA, 1M ESAL, 1/2" Surface Mix	TON	385	$99.50	847.18	$45,986.91
5. 7020-XXX	Manhole Boxout in HMA Pavement and Overlay	EA	3	$900.00	4	$900.00
6. 7030-108-A-0	Removal of Sidewalk	SY	18	$44.00	61.52	$1,914.88
7. 7030-108E-0	Sidewalk, PCC, 4" Thick	SY	10	$77.00	28.05	$1,389.85
8. 7030-108E-0	Sidewalk, PCC, 6" Thick	SY	10	$80.00	37	$2,160.00
9. 7030-108-G-0	Detectable Warnings	SF	32	$28.75	61	$833.75
10. 7040-108-G-0	Milling	SY	2,653	$4.00	5239	$10,344.00
11. 7040-108-I-0	Curb and Gutter Removal	LF	60	$18.25	200	$2,555.00
	TOTAL - DIVISION 2					**$70,424.39**

No.	Item	Unit	Estimated Quantity	Unit Price	Quantity To Date	Extended Price
	Division 3: Sycamore Street					
1. 7010-108-E-0	Curb and Gutter, Varying Width, 7" Thick	LF	60	$31.00	55.8	-$130.20
3. 7020-108-A-0	Pavement, HMA, 1M ESAL, 1/2" Surface Mix	TON	350	$99.50	400.57	$5,031.72
6. 7030-108-A-0	Removal of Sidewalk	SY	27	$44.00	28	$44.00
7. 7030-108E-0	Sidewalk, PCC, 4" Thick	SY	20	$77.00	18.87	-$87.01
8. 7030-108E-0	Sidewalk, PCC, 6" Thick	SY	10	$80.00	9.48	-$41.60
9. 7030-108-G-0	Detectable Warnings	SF	32	$28.75	35.4	$97.75
10. 7040-108-G-0	Milling	SY	2439	$4.00	2397	-$168.00
11. 7040-108-I-0	Curb and Gutter Removal	LF	60	$18.25	55.8	-$76.65
	TOTAL - DIVISION 3					**$4,670.01**

Extra Work

	Granular Material Under Curb and Gutter	TON	0	$30.00	116.40	**$3,492.00**
	Labor for Leveling Layer	LS	0	$9,775.00	1.00	**$9,775.00**
	Coring Soft Sections and Backfilling	SY	0	$27.50	1,784.90	**$49,084.75**
	Intake Repair	LS	0	$762.50	1.00	**$762.50**
	TOTAL - EXTRA WORK					**$63,114.25**

TOTAL ADJUSTMENT DIVISION 1 & 2 & 3 & EXTRA WORK	**$147,160.29**

Original Contract Price	**$294,922.05**
Adjusted Contract Price	**$442,082.34**

AGENDA ITEM: G-13

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/5/2019
AGENDA ITEM:	**Stryker Contract (Cots and Power Loader) Renewal - Ambulance**
ACTION:	**Motion**

SYNOPSIS:
Our current contract with Stryker for annual maintenance, preventative care and unscheduled service has expired. We currently have two power load cots as well as one powerloader unit. These units have relieved a great deal of the stress and effort required to lift a patient into the ambulances. As such, they also require maintenance to ensure their readiness and proper function.

I spoke with Stryker about renewing our maintenance plan for both the cots and the powerloader (that is inside of our newer ambulance.) Stryker expressed a great degree of hesitation on continuing maintenance on our current cots because of their age. They believe that the units are in good condition, but the parts are less available, and the units are the first generation units that the manufacture wishes to end support on soon.

Stryker has agreed to offer one last service contract on our cots, the powerloader should be a serviceable item for the foreseeable future. The proposed contract is for three years that would include comprehensive care with the exception of wearable items. As these items are used with every patient contact, I recommend that the council enter into a maintenance agreement with Stryker for the powerloader and power cots.

The proposed cost is $10,742.82 over three years.

Iowa Administrative Ruling 132.8(5)(d):

All airway, electrical and mechanical equipment is kept clean and in proper operating condition.

BUDGET ITEM: 001-5-160-2-64910 (Contract Services)

RESPONSIBLE DEPARTMENT: Ambulance

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS: Stryker Contract for consideration

PREPARED BY: Brad Ratliff **DATE PREPARED:** 7/24/2019

ProCareServices

stryker

Sales Rep Name: Ryan From
ProCare Service Rep: Aaron Young

3800 E. Centre Ave
Portage, MI 49009

Date: 7/9/2019
ID #: 190709140803

PROCARE PROPOSAL SUBMITTED TO:

Account Number: 1066911
Account Name Tipton Ambulance
Account Address 407 Lynn St
City, State Zip Tipton , IA 52772

Name:
Title:
Phone:
Email:

PROCARE COVERAGE

Item No.	Model Number	Model Description	ProCare Program	Qty	Yrs		Total
1	6390	Power-LOAD	EMS Prevent	1	3		$5,193.00
2	6506	Power Cots	EMS Prevent	2	3		$7,908.00

PROGRAM INCLUDES:

EMS Prevent:

Includes parts, labor, travel, 1 annual PM inspection, unscheduled service, battery replacement & product equipment checklists. Replacement parts do not include mattresses, and other disposable or expendable parts.

Customer can cancel anytime with 30 day notice

FINAL TOTAL **$10,742.82**

Start Date: 7/9/2019
End Date: 7/8/2022

Stryker Signature Date

Customer Signature Date

Purchase Order Number (MUST INCLUDE HARD COPY)

COMMENTS:

Please fax signed Proposal and Purchase Order to Tom Tackabury at 269-321-3501.
All information contained within this quotation is considered confidential and proprietary and is not subject to public disclosure.
**Quote pricing valid for 30 days.

AGENDA ITEM: G-14

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/5/2019
AGENDA ITEM:	**Stryker Contract Renewal - Ambulance**
ACTION:	**Motion**

SYNOPSIS:
In 2017 the council signed a 5 year contract with Physio Control for annual maintenance and support for the ambulance's Lifepak 15 defibrillators (2) and LUCAS 2 devices (2). In 2018 Physio control was bought out by Stryker, forming Stryker Medical. Our contract still continues today even with the buyout. In 2018, the ambulance received a grant to acquire two new LUCAS 3 devices, to update our current LUCAS 2 devices. Because these new devices have been placed in "front line service" I recommended that we add the new devices to the current maintenance plan and remove the older devices.

Because of the buy out of Physio Control, we can no longer just swap out one device for the other, even if it is the same exact price. I spoke with Stryker about this, they have offered to resign the contract, at the same pricing and same terms as before to enable us to have these new devices placed on a maintenance plan.

I recommend the council enter into the proposed agreement with Stryker Medical.

The annual cost is $16,340.40.

Iowa Administrative Ruling 132.8(5)(d):

All airway, electrical and mechanical equipment is kept clean and in proper operating condition.

BUDGET ITEM: 001-5-160-2-64910 (Contract Services)

RESPONSIBLE DEPARTMENT: Ambulance

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS: Stryker Contract for consideration

PREPARED BY: Brad Ratliff **DATE PREPARED:** 7/24/2019

Stryker.
11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A
www.strykeremergencycare.com
tel (800) 442.1142
fax (800) 772.3340

Quote Number	00185973
Create Date	7/26/2019 12:59 PM
Quote Expiration Date	10/25/2019
Quote Consultant	Mark Lehto 563-340-6539 WEMM62

Service Plan Quote

Account: 13411701	Service Plan Detail	
Brad Ratliff TIPTON AMB 407 LYNN TIPTON, IA 52772 (563) 886-6502 tiptonambulance@tiptoniowa.org	Type	Renewal
	Service Plan Start Date	07/09/2019
	Service Plan End Date	07/08/2022
	Reference Plan	
	Billing Frequency	Annual
	Terms	All quotes subject to credit approval and the following terms and conditions
	Net Terms	NET 30
	Promotion	
	Coverage Details-Brochure	https://www.strykeremergencycare.com/globalassets/assets/general-documents/procare_ec_lifepak_lucas_sell_sheet.pdf

Notes

Service plan customers receive 15% discount on Accessories and Disposables.
LP15-PCPVOS 42046213, 42046824
Lucas-PCPVOS 30123842, 30137938

Product	Start Date	End Date	Qty	Term List Price	Disc %	Annual Net Price Per Unit	Term Net Price Per Unit	Extended Term Net Price
LUCAS-PCPVOS-3	07/09/2019	07/08/2022	2	4,212.00	15.00	1,193.40	3,580.20	7,160.40
LP15-PCPVOS-3	07/09/2019	07/08/2022	2	5,400.00	15.00	1,530.00	4,590.00	9,180.00

*Denotes Proration
Product Descriptions provided below signature line.

Subtotal	USD 16,340.40
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 0.00
Grand Total	USD 16,340.40

Pricing Summary Totals

List Price Total	USD 19,224.00
Total Discount	USD -2,883.60
Estimated Tax + S&H	USD 0.00

Tax will be calculated at time of invoice and is based on the Ship To location where product will be shipped.

GRAND TOTAL FOR THIS QUOTE
USD 16,340.40

THIS IS NOT AN INVOICE

Please provide a company issued Purchase Order that includes Billing and Shipping Address.
PO must reference payment terms of Net 30 days.

- OR –

Required information if no Purchase Order is provided

Billing Address ☐ same as address on quote

Account Name

Address

City

State Zip Code

Accounts Payable Contact Information

Accounts Payable Contact

Accounts Payable Email

Authorized Customer Signature

Name

Title

Shipping Address ☐ same as Billing Address

Account Name

Address

City

State Zip Code

Accounts Payable Phone Number

Customer is Tax Exempt? ☐ **Yes** ☐ **No**

Signature

Date

Optional information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

Reference Number RG/13411701/211369 /00185973

Product	Product Description
LUCAS-PCPVOS-3	LUCAS Service - 3 YEAR. On-site ProCare Prevent Coverage. On-site ProCare Prevent Coverage for LUCAS Includes: -Services performed at customer's location by a Stryker Technical Specialist -Parts and labor necessary to restore device to original specifications -Annual Preventive Maintenance and inspections including quality assurance documentation -Discounts on accessories, disposables, and upgrades -Updates to the latest software version -Preconfigured loaner device provided if needed
LP15-PCPVOS-3	LIFEPAK15 Service - 3 YEAR. On-site ProCare Prevent Coverage for LIFEPAK 15 Includes: -Services performed at customer's location by a Stryker Technical Specialist -Parts and labor necessary to restore device to original specifications -Annual Preventive Maintenance and inspections including quality assurance documentation -Discounts on accessories, disposables, and upgrades -Updates to the latest software version -Preconfigured loaner device provided if needed -Battery Replacement Service

Service Plan Summary
List of covered equipment by location will be provided upon Customer's signature of this quote.

AGENDA ITEM: G-15

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/5/2019
AGENDA ITEM:	**EMT Education - Ambulance**
ACTION:	**Motion**

SYNOPSIS:
We have an active volunteer member of the ambulance service that wishes to take the Emergency Medical Technician Program at Kirkwood this fall. As you all know we are in need of additional team members, especially EMS providers. This individual has already made a large contribution to ambulance service as a driver and I am confident they will continue to do this as an EMT.

Kirkwood Community College hosts an EMT program in Coralville during the week. It last for the entire semester and is divided up into multiple courses. The total cost of the course is anticipated to be $2,064.00. This appears to be the most convenient location for both the ambulance team member, and the instructors teaching this section are fantastic.

BUDGET ITEM: 001-5-160-1-62300

RESPONSIBLE DEPARTMENT: Ambulance

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS: Kirkwood EMT Cost Breakdown

PREPARED BY: Brad Ratliff **DATE PREPARED:** 8/1/2019

Updated June 6, 2019

Re: EMT Cost Breakdown

Here is the cost breakdown for the EMT Course:

a.	EMS-255 (4 cr.)	$704.00
b.	EMS-350 (3.5 cr.)	$616.00
c.	EMS-365 (1 cr.)	$176.00
d.	Background check =	$45.00
e.	Medical Documentation=	$30.00
f.	KCC EMS Shirt =	$35.00
g.	EMT Book =	$178.00
h.	FISDAP Clinical key =	$20.00
i.	Practical Exam =	$150.00
j.	IDPH Certification	$30.00
k.	NREMT Written Testing =	$80.00
	Total	**$2,064.00**

This is an estimate of the expenses students will incur during the EMT Course, immunizations are not included. Please note that tuition costs are based on the college's price per credit hour and may be subject to change. If you have any questions feel free to contact me at the information below.

Sincerely

Brian Rechkemmer, **AAS, NREMT-P**
Program Manager
6301 Kirkwood Blvd. SW
Cedar Rapids, Iowa 52404
319-398-7118 - Office
319-398-7741 - Fax
brian.rechkemmer@kirkwood.edu
www.kirkwood.edu/ce

AGENDA ITEM G-16

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 5, 2019
AGENDA ITEM:	One Time Water & Sewer Bill Exemption, 527 Cedar Street
ACTION:	Motion

SYNOPSIS: Attached is a current utility bill and letter from Stuart Clark requesting a one-time water and sewer adjustment for 527 Cedar Street. If the council would approve the request, this would reduce the water portion of the bill from $166.75 to $29.34, and the sewer portion of the bill from $166.75 to $29.34. Total credit of $274.82.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Utilities

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Cindy Doermann/Amy Lenz **DATE PREPARED:** 8/2/2019

May 2019

Dear Members of the Tipton City Council,

I own the building where the Oasis Coffee Shop is located, at 523 Cedar St. in Tipton. The Oasis is a non-profit organization that has been my renter for a little over 2 years. Kris Clark is the both the manager of the Coffee Shop and the president of the organization's board of directors.

Earlier this year, but primarily in May, the ice maker at the Oasis Coffee Shop began to malfunction, resulting in an excessive use of water, although the staff didn't spot this ~~for~~ right away. This also had something to do with a water softener in the basement that was not working properly.

Because of the malfunction in the icemaker, an excessive amount of water was used during the billing cycle from May 31 to ~~May 30~~ July 1, 2019.

I'm writing to you to ask for a waiver or an exemption of our water bill, for as much as is permissible, because of the malfunction in the icemaker, for the May 2019 billing cycle.

If you have any questions, please let me know. Thank you.

Stuart Clark
Tipton Conservative
124 W. 5th St.
Tipton, IA

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
08-0410-07	$635.15
Due Date	**After Due Date Pay**
08/21/2019	PAID BY DRAFT
Service Address	
527 CEDAR ST	

There will be a $30.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CRRT CLCKI
TIPTON CONSERVATIVE
PO BOX 271
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name	Service Address	Account Number
TIPTON CONSERVATIVE	527 CEDAR ST	08-0410-07

Status	Service Dates From	Service Dates To	Number of Days	Bill Date	Penalty Date	Due Date
ACTIVE	05/31/2019	07/01/2019	31	07/24/2019	08/22/2019	08/21/2019

PREVIOUS BALANCE	516.20
PAYMENTS	516.20-
CURRENT BALANCE	**$0.00**

CURRENT DATE	CURRENT READING	PREVIOUS DATE	PREVIOUS READING	USAGE		
07/01/2019	76471	05/31/2019	74866	1605	COMMERCIAL ELECTRI	108.86
					ENERGY ADJ 0.0331	53.28
	5720		5720	0		
07/01/2019	7216	05/31/2019	6784	4320	COMMERCIAL WATER 29.34	~~166~~.75
					C - GARBAGE 64 GAL	25.75
					C-EL BASE CHARGE	18.75
					C-GAS BASIC CHARGES	15.00
				4320	COMMERCIAL SEWER 29.34	~~166~~.75
					C-WTR BASIC CHARGE	13.00
					C-SWR BASIC CHARGE	13.00
					STORM WATER FEE -	5.00
					SWR WWTP FLAT FEE	10.00
					SALES TAX	29.00
					WATER EXCISE TAX	10.01
					CURRENT BILL	**$~~635~~.15**
					AMOUNT DUE	**$635.15**

water $137.41
Sewer $137.41
$274.82 total exemption

ELEC USAGE - PREV YEAR : 2159
WATER USAGE - PREV YEAR : 310

*** DO NOT PAY - PAID BY DRAFT***

7-25-2019 11:27 AM

ZONE: BOOK:

BOOK DATES: 7/01/2019 - 7/31/2019

** B I L L C A L C U L A T I O N **

SINGLE BILL CALCULATION

CALCULATION: N/A

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS
08-0410-07	ARREARS	635.15			
TIPTON CONSERVATIVE	~~100-CE4 EL~~	~~1,595.81~~	~~76471~~	~~0~~	~~23529~~
527 CEDAR ST	100-FUEL-ADJ	781.07			
	100-CE4 TAX	166.38			
	~~200-CG1 G~~	~~777.59~~	~~5720~~	~~0~~	~~4280~~
	200-FUEL-ADJ	2,910.40			
	200-CG1 TAX	258.16			
	300-302 WA	29.34	7216	7292	760
	300-302 TAX	1.76			

SERV/TBL	CHARGE	SERVICE INFO
500-CGR GT	25.75	STEP: 01
500-CGR TAX	1.80	
600-BEC BC	18.75	STEP: 01
600-BEC TAX	1.31	
600-BGC BC	15.00	STEP: 01
600-BGC TAX	1.05	
400-SC SE	29.34	
400-SC TAX	2.05	
600-BWC BC	13.00	STEP: 01
600-BWC TAX	0.91	
600-BSC BC	13.00	STEP: 01
600-BSC TAX	0.91	
550-SWF SW	5.00	STEP: 01
400-SRF SE	10.00	STEP: 01
PENALTY	99.90	
	CURRENT BILL	6,658.38
	TOTAL	7,293.53
	PENDING DRAFT	*PAID BY DRAFT*

========== CALCULATION ERRORS ==========

CODE	ACCOUNT	PAGE	NAME/ADDRESS	MESSAGE
314	08-0410-07	1	TIPTON CONSERVATIVE	PENDING DRAFT FOUND

*** END OF REPORT ***

Account Number - 08-0410-07 TIPTON CONSERVATIVE Service Address: 527 CEDAR ST

Service: 300 302 COMMERCIAL WATER Meter: 09673216

	Read			Total	Demand		Reading		
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2019 Total 7									
Jul	07/01/2019	6784	7216	4320			Regular	Hand Held	07
Jun	05/31/2019	6428	6784	3560			Regular	Hand Held	07
May	05/01/2019	6212	6428	2160			Regular	Hand Held	07
Apr	04/01/2019	5966	6212	2460			Regular	Hand Held	07
Mar	03/01/2019	5890	5966	760			Regular	Hand Held	07
Feb	02/01/2019	5823	5890	670			Regular	Hand Held	07
Jan	01/02/2019	5787	5823	360			Regular	Hand Held	07
Year : 2018 Total 12									
Dec	12/03/2018	5747	5787	400			Regular	Hand Held	07
Nov	11/02/2018	5687	5747	600			Regular	Hand Held	07
Oct	10/01/2018	5626	5687	610			Regular	Hand Held	07
Sep	08/31/2018	5599	5626	270			Regular	Hand Held	07
Aug	08/01/2018	5571	5599	280			Regular	Hand Held	07
Jul	07/02/2018	5540	5571	310			Regular	Hand Held	07
Jun	06/01/2018	5509	5540	310			Regular	Hand Held	07
May	05/02/2018	5479	5509	300			Regular	Hand Held	07
Apr	04/02/2018	5450	5479	290			Regular	Hand Held	07
Mar	03/02/2018	5419	5450	310			Regular	Hand Held	07
Feb	01/31/2018	5394	5419	250			Regular	Hand Held	07
Jan	01/03/2018	5368	5394	260			Regular	Hand Held	07
Year : 2017 Total 12									
Dec	12/01/2017	5339	5368	290			Regular	Hand Held	07
Nov	11/01/2017	5310	5339	290			Regular	Hand Held	07
Oct	10/02/2017	5279	5310	310			Regular	Hand Held	07
Sep	09/01/2017	5239	5279	400			Regular	Hand Held	07
Aug	08/02/2017	5195	5239	440			Regular	Hand Held	07
Jul	07/03/2017	5171	5195	240			Regular	Hand Held	07
Jun	06/05/2017	5154	5171	170			Regular	Hand Held	07
May	05/03/2017	5093	5154	610			Regular	Hand Held	07
Apr	04/03/2017	4980	5093	1130			Regular	Hand Held	07
Mar	03/03/2017	4864	4980	1160			Regular	Hand Held	07
Feb	02/01/2017	4757	4864	1070			Regular	Hand Held	07
Jan	01/03/2017	4684	4757	730			Regular	Hand Held	07
Year : 2016 Total 12									
Dec	12/01/2016	4606	4684	780			Regular	Hand Held	07
Nov	11/01/2016	4544	4606	620			Regular	Hand Held	07
Oct	09/30/2016	4504	4544	400			Regular	Hand Held	07
Sep	08/31/2016	4458	4504	460			Regular	Hand Held	07
Aug	08/01/2016	4393	4458	650			Regular	Hand Held	07
Jul	07/01/2016	4340	4393	530			Regular	Hand Held	07
Jun	06/01/2016	4283	4340	570			Regular	Hand Held	07
May	05/01/2016	4236	4283	470			Regular	Hand Held	07
Apr	04/01/2016	4168	4236	680			Regular	Hand Held	07
Mar	03/02/2016	4121	4168	470			Regular	Hand Held	07
Feb	01/30/2016	4076	4121	450			Regular	Hand Held	07
Jan	12/31/2015	4032	4076	440			Regular	Hand Held	07
Year : 2015 Total 12									
Dec	12/01/2015	3989	4032	430			Regular	Hand Held	07
Nov	10/30/2015	3950	3989	390			Regular	Hand Held	07
Oct	09/30/2015	3907	3950	430			Regular	Hand Held	07
Sep	08/31/2015	3870	3907	370			Regular	Hand Held	07
Aug	07/31/2015	3836	3870	340			Regular	Hand Held	07
Jul	06/30/2015	3811	3836	250			Regular	Hand Held	07
Jun	06/01/2015	3784	3811	270			Regular	Hand Held	07

Average 760