

August 19, 2019  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Penrod, Taber, Ratliff, Beck, Walsh, other visitors and the press.

**Agenda:**

Motion by McNeill, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Mike and Janet Moore shared some concerns about the ambulance service.
2. Larry Hodgden stated that he is prepared to turn in his petition for a utility board, but will wait until the September 9<sup>th</sup> deadline.

**Consent Agenda:**

Motion by McNeill, second by Spear to approve the consent agenda which includes the August 5<sup>th</sup> Council Meeting Minutes, July 2019 Treasurer's and Investment Reports, July 10<sup>th</sup> Airport Minutes, August 2019 Development Director's Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1173.35
AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
ALBAUGH PHC INC	OPERATING SUPPLIES	275.89
AUCA CHICAGO LOCKBOX	MATS	117.49
BAKER & TAYLOR	23 BOOKS	288.60
BARRON MOTOR SUPPLY	SHOP SUPPLIES	18.90
BITUMINOUS MATERIALS & SUP	OPERATING SUPPLIES	740.49
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	31387.57
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	365.49
BUSINESS RADIO SALES AND S	16 PAGERS	10008.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	3823.92
CEDAR COUNTY ENGINEER	37.3 GL DSL	1832.26
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3274.50
CINTAS CORPORATION	FIRST AID SUPPLIES	321.80
CINTAS LOC	UNIFORMS	537.43
CITY OF TIPTON	MISC. EMPLOYEE	
CITY OF TIPTON FUNDS	REIMBURSEMENTS	355.93
CITY UTILITIES	IPAD PRO REIMB	30.58
CJ COOPER & ASSOCIATES INC	AIRPORT	17227.09
CLARENCE LOWDEN SUN-NEWS &	RANDOM SCREENINGS	105.00
CLIFTON LARSON ALLEN LLP	FAC SCHEDULE	170.80
COLLECTION SERVICES CENTER	PROGRESS BILLING FOR AUDIT	2000.00
COMMUNITY INSURANCE SERVIC	CHILD SUPPORT- SPANGLER-	
	965160	96.73
	FIRE & AMB RENEWAL	4489.00

COPY SYSTEMS	COPIES AND BASE CHARGE	240.58
CUSTOM BUILDERS INC	UPS CHARGES	146.06
D & R PEST CONTROL	PEST CONTROL	190.99
EASTERN IOWA EXCAVATING &	PAY APP NO 2	353255.87
EASTERN IOWA LIGHT & POWER	EAST LAGOON	913.56
ERIC STORJOHANN	FULL GRAVE	500.00
FAMILY FOODS	MISC SUPPLIES	108.66
FELD FIRE	25 SCBA BOTTLES	23855.00
FINANCIAL ADJUSTMENT BUREA	COLLECTION EXPENSE	20.68
FOREMOST MEDICAL EQUIPMENT	MISC SUPPLIES	393.00
FRIENDS OF THE ANIMALS	1 DOG, 3 CATS	225.00
GRASSHOPPER LAWN CARE DBA	CONTRACT PAY 07/16-08/15	2583.33
H & H AUTO	TIRES #21	1090.54
H.D. CLINE COMPANY	SHOP SUPPLIES	96.45
HAWKINS INC	CHEMICALS	906.80
I.R.S.	FEDERAL WITHHOLDING	20682.78
INTEGRATED TECHNOLOGY PART	PRINTER ISSUES	4501.72
IOWA DEPARTMENT OF NATURAL	WEST LAGOON PERMIT FEE	1485.00
IOWA PRISON INDUSTRIES	AED BAG	70.91
IPERS	IPERS WITHHOLDING, FIRE	13206.96
J ROBERT HOPSON	509A ACTUARIAL CERTIFICATION	550.00
JOHN DEERE FINANCIAL	GAS SUPPLIES	1404.67
LECTRONICS INC	ALARM SERVICE	120.00
LOWDEN PLUMBING & HEATING	REPLACE WATER HEATER	5960.00
LYNCH DALLAS PC	LEGAL SERVICES	4315.00
LYNCH'S PLUMBING INC	OPERATING SUPPLIES	26.80
M3 AUTO PARTS	SHOP TOOLS	330.54
MAILFINANCE	POSTAGE MACHINE LEASE	846.78
MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	30050.00
MISC. VENDOR	NATHAN BAUGHAN:BATTERIES	65.38
MOELLER TIPTON TIRE & AUTO	TIRE REPAIR	34.34
MUNICIPAL SUPPLY INC	12 ELECTRIC METERS	1112.88
O'ROURKE MOTORS INC	REPAIR PARTS #66	498.43
OFFICE EXPRESS	OFFICE SUPPLIES	563.34
OVERDRIVE INC	BRIDGES E-BOOK SUBSCRIPTION	722.15
PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	60.00
PIONEER CLEANING SYSTEMS	CARPET CLEANING	736.27
PRAXAIR DISTRIBUTION INC	OXYGEN	266.26
PRINCIPAL	GTL_VTL INSURANCE	758.18
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	1263.76
RODNEY'S YARD MOWING	MOW GREEN SPACE	45.00
S & S FLATWORK LLC	SIDWALK, CURB, GUTTER WORK	1210.00
SCHUMACHER ELEVATOR COMPAN	MONTHLY MAINTENANCE	228.43

SHEETS DESIGN BUILD LLC	PAY APPS NO. 1,2 AND 3	292499.35
SHOTTENKIRK	REPAIR PARTS #12	345.60
SKARSHAUG TESTING LAB	GLOVE CLEAN/TEST/SEAL	233.66
SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	335.87
SPINUTECH INC	CREATE REBATE PROGRAM	160.00
STATE HYGIENIC LABORATORY	TESTING	191.00
STATE LIBRARY OF IOWA	SUBSCRIPTION PLATFORM FEES	61.00
T & M CLOTHING CO.	2 HOLSTERS	297.50
TERRACON CONSULTANTS INC	WEST WWTP IMPROVEMENTS	10207.50
TIPTON CONSERVATIVE	FAC, VARIANCE, MINUTES, JOB	789.60
TIPTON PHARMACY	PHARMACEUTICALS	460.73
TOTAL MAINTENANCE INC	AUGUST SERVICE	483.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3290.00
UNUM LIFE INSURANCE COMPAN	LONG TERM DISABILITY PAYROLL	316.76
WELTER STORAGE EQUIPMENT C	OFFICE TABLE	89.00
WENDLING QUARRIES INC	72.36 TN ROAD STONE	795.96
TOTAL		865509.72
FUND TOTALS		
001 GENERAL GOVERNMENT		86746.21
110 ROAD USE TAX FUND		353942.67
303 WASTEWATER PROJECT		10207.50
315 JKFAC CP		292499.35
600 WATER OPERATING		6488.14
610 WASTEWATER/AKA SEWER REV		34681.17
630 ELECTRIC OPERATING		15114.77
640 GAS OPERATING		5365.38
660 AIRPORT OPERATING		2936.20
670 GARBAGE COLLECTION		10883.50
740 STORM WATER		251.03
810 CENTRAL GARAGE		9555.37
820 PSF HEALTH INSURANCE		550.00
835 ADMINISTRATIVE SERVICES		10350.65
860 PAYROLL ACCOUNT		25937.78
GRAND TOTAL		865509.72

**City Credit Card Statement**

Card Ttl **9,941.46**

**Ambulance**

Dues - NAEMSP 281.25

**Total Charges**

**281.25**

**City Check Out Card**

Travel Training - Jethros, Pancheros, Manhattan Deli 48.78

Fuel - Caseys 37.56

**Total Charges**

**86.34**

**City Clerk**

Office Supplies - Precision Roller	43.68	
<b>Total Charges</b>		<b>43.68</b>
<b>Electric</b>		
Misc Supplies - Tiger Mart, Family Foods, Amazon	22.19	
Office Supplies - Amazon	147.95	
<b>Total Charges</b>		<b>170.14</b>
<b>Finance Director</b>		
Dell Monitor - Amazon	192.59	
<b>Total Charges</b>		<b>192.59</b>
<b>Fire</b>		
Misc Supplies - Streicher's, UPS, Walmart, Amazon, Fed Flags	3,688.27	
<b>Total Charges</b>		<b>3,688.27</b>
<b>Gas</b>		
Postage/Shipping - USPS	25.50	
Small Tools - Farm & Fleet	298.53	
Fuel - Cedar County Coop	22.37	
<b>Total Charges</b>		<b>346.40</b>
<b>Aquatic Center</b>		
Concession Supplies - Amazon, Webstaurant Store	234.58	
Operating Supplies - Walmart, Amazon, Lifeguard Store, Hasty	1154.13	
Awards, Theisens, Swim Outlet		
T-Ball Hats - Epic Sports	-7.56	
Lifeguard Suits - Lifeguard Store, Swim Outlet	1344.78	
<b>Total Charges</b>		<b>2,725.93</b>
<b>Library</b>		
Postage/Shipping - USPS	69.01	
Materials - Amazon, Walmart	487.33	
Program Supplies - Amazon, Walmart, Swank Motion Pictures	617.58	
Office Supplies - Walmart, Demco	356.73	
Dues - Iowa Library Association	250.00	
<b>Total Charges</b>		<b>1,780.65</b>
<b>Police</b>		
Postage/Shipping - USPS	22.98	
Misc Supplies - Iowa Secretary of State, Skillet Café	53.61	
<b>Total Charges</b>		<b>76.59</b>
<b>Public Works</b>		
Training - Kirkwood	270.00	
	270.00	
Misc Supplies - Subway	9.62	
<b>Total Charges</b>		<b>549.62</b>
<b>Statement Total</b>		<b>9,941.46</b>

**Old Business:**

1. Laura Twing’s request for reimbursement for concrete in the City alley  
Motion by McNeill, second by Anderson to deny Laura Twing’s request for reimbursement for concrete. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Phase 1 of a Phased Pre-Feasibility Study for Broadband  
Motion by McNeill, second by Spear to approve Phase 1 of a phased pre-feasibility study for broadband in the amount of \$5,650. Fifty percent (\$2,825) is due upon execution of the Letter of Engagement. The final 50% is due upon completion and presentation of its report. Following the roll call vote the motion passed unanimously.

2. Gas Hedging Agreement  
Motion by Leeper, second by Anderson to approve the gas hedging agreement with Public Energy Facilities Authority. The agreement allows Clayton Energy to represent the City of Tipton for contracting winter gas. Following the roll call vote the motion passed unanimously.

3. Set a due date for the presentation of November 5<sup>th</sup> election ballot petitions.  
Motion by Spear, second by Leeper to set a due date of September 9<sup>th</sup>, at noon, for the presentation of November 5<sup>th</sup> election ballot petitions to the City Clerk. Following the roll call vote the motion passed unanimously.

4. Appoint an “objection review group” with the council’s representative chosen by ballot.  
Motion by Cummins, second by Spear to appoint Mayor Carney, Councilperson McNeill and City Clerk Lenz to the “objection review group”. Following the roll call vote the motion passed unanimously.

5. Updated Personnel Policy & Procedure Manual  
Motion by Anderson, second by Spear to approve the updated Personnel Policy & Procedure Manual. Following the roll call vote the motion passed unanimously.

6. Closure of alley behind Citizen’s Bank for Customer Appreciation  
Motion by Leeper, second by McNeill to approve closure of the alley behind Citizen’s Bank for their Customer Appreciation on Thursday, September 19<sup>th</sup>, 3:00 p.m. to 9:00 p.m. Following the roll call vote the motion passed unanimously.

7. Move next council meeting to September 4<sup>th</sup>  
Motion by Cummins, second by Leeper to approve moving the next council meeting to Wednesday, September 4<sup>th</sup>. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

Mayor Carney thanked the public works department for painting of the lines downtown at night.

Director of Public Works Nash stated that the asphalt work is completed. LL Pelling did seal coat work and regraded.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.  
Meeting adjourned at 6:16 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**July, 2019**

Property Taxes	0.00
Local Option Sales Tax	22,542.95
Licenses & Permits	1,000.00
Use of Money and Property	94.00
Intergovernmental	46,544.34
Charge for Services	324,778.36
Special Assessment	0.00
Miscellaneous	20,792.68
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$415,752.33</b>