

October 14, 2019
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Nash, Spangler, B. Brennan, Beck, other visitors and the press.

Agenda:

Motion by McNeill, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Leeper, second by Spear to approve the consent agenda which includes the October 3rd Council Meeting Minutes, September 2019 Treasurer's and Investment Reports, Liquor License Renewals for Pizza Hut, Dollar General and Tavern on the Square, and the following Claims List. Following the roll call vote the motion passed unanimously.

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| ACCESS SYSTEMS | COPIER AGREEMENT & COPIES | 2482.18 |
| AFLAC | AFLAC AFTER TAX PY W/HOLDING | 670.27 |
| ALBAUGH PHC INC | TOILET REPAIRS | 304.45 |
| APGA | MEMBERSHIP DUES | 1706.86 |
| AREA AMBULANCE SERVICE | ALS INTERCEPT | 150.00 |
| AUCA CHICAGO LOCKBOX | MATS | 117.49 |
| AUREON COMMUNICATIONS | PHONE, INTERNET, CIRCUIT | 1169.92 |
| BAKER & TAYLOR | 23 BOOKS | 1181.48 |
| BARRON MOTOR SUPPLY | POWER PLANT SUPPLIES | 19.17 |
| BARTON SOLVENTS INC | CHEMICALS | 841.80 |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | 508.86 |
| CEDAR CO CLERK OF COURT | CHILD SUPPORT-LENZ,CDDC003016 | 671.91 |
| CEDAR COUNTY CO-OP | FUEL DISCOUNT | 3041.30 |
| CEDAR COUNTY ENGINEER | 15 GL DSL | 1731.68 |
| CEDAR COUNTY SOLID WASTE | TRANSFER FEES | 3342.00 |
| CINTAS CORPORATION | FIRST AID SUPPLIES | 276.93 |
| CINTAS LOC | UNIFORMS, MATS, SHOP TOWELS | 554.86 |
| CITIZENS SAVINGS BANK | ROAD USE TAX CD PURCHASE | 30684.44 |
| CITY OF MECHANICSVILLE | ALS INTERCEPT | 200.00 |
| CITY OF TIPTON | IPERS EMPLOYEE REIMBURSEMENT | 3.53 |
| CITY OF TIPTON FUNDS | IPAD PRO REIMB | 30.58 |
| CITY UTILITIES | COMM DEV OFFICE | 7195.07 |
| CJ COOPER & ASSOCIATES | PRE EMPLOYMENT | 35.00 |
| CLARENCE LOWDEN SUN-NEWS | FAC SCHEDULE | 170.80 |
| CLIFTON LARSON ALLEN LLP | FINAL BILLING OF 18/19 AUDIT | 5200.00 |
| COLLECTION SERVICES CENTER | CHILD SUPPORT- SPANGLER-965160 | 96.73 |
| COMMUNITY INSURANCE SERVICE | AIRPORT LIABILITY | 1945.00 |
| CUSTOM BUILDERS INC | UPS CHARGES | 185.80 |
| D & R PEST CONTROL | PEST CONTROL | 190.99 |

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| DENISE SMITH | MILEAGE REIMBURSEMENT | 326.54 |
| DIANE WALLICK | REIMBURSE FOR PROGRAM SUPPLIES | 29.92 |
| EASTERN IOWA LIGHT & POWER | EAST LAGOON | 909.18 |
| EITA | MEMBERSHIP DUES | 165.00 |
| ELIJAH ENTERPRISES | ACETYLENE & OXYGEN | 45.52 |
| EMERGENCY MEDICAL PRODUCTS | MEDICAL SUPPLIES | 1445.82 |
| ENERGY ECONOMICS INC | 6 ANODES | 521.05 |
| ERIC STORJOHANN | FULL GRAVE | 1000.00 |
| ESBECK MASONRY | DOORS & MASONRY WORK | 19255.00 |
| FAMILY FOODS | MISC SUPPLIES | 78.87 |
| FLETCHER-REINHARDT CO. | OPERATING SUPPLIES | 37.07 |
| GARDEN & ASSOCIATES INC | SANITARY SEWER RELIEF 13TH ST | 4456.66 |
| GOVERNMENT FINANCE OFFICER | MEMBERSHIP DUES | 160.00 |
| GRAINGER | OPERATING SUPPLIES | 119.49 |
| GRASSHOPPER LAWN CARE | MONTHLY SERVICES | 2925.00 |
| GRAYBILL COMMUNICATIONS | RADIOS #27 & #7 | 928.00 |
| HARDACRE THEATER | 40'-50' BOOM | 913.01 |
| HAWKINS INC | CHEMICALS | 942.48 |
| HBK ENGINEERING LLC | AQUATIC CENTER | 342.75 |
| HERMSEN AUTOMOTIVE LLC | BACKUP CAMERA ON #187 | 257.59 |
| I.R.S. | FEDERAL WITHHOLDING | 18702.85 |
| IIW PC | BUILD GRANT APP, HWY 38 | 29890.25 |
| IMAGE TREND INC | CLEARING HOUSE SERVICES | 112.00 |
| INTEGRATED TECHNOLOGY | TECH SERVICES | 4462.12 |
| IOWA ASSOCIATION OF | ENERGY CONFERENCE | 315.00 |
| IOWA DEPT OF NATURAL RESOURCES | ANNUAL WATER USE FEE | 95.00 |
| IOWA PRISON INDUSTRIES | TRAINING IV PUMPS | 778.94 |
| IPERS | IPERS WITHHOLDING, FIRE | 12724.15 |
| KIRKWOOD COMMUNITY COLLEGE | TRAINING | 14.00 |
| KUNDE OUTDOOR EQUIPMENT | PRE MIX GAS | 127.84 |
| LECTRONICS INC | ALARM SERVICE | 120.00 |
| M3 AUTO PARTS | OPERATING SUPP & REPAIR PARTS | 280.21 |
| MANATTS INC | 7.75 YD CONCRETE | 1024.38 |
| MC CLURE ENGINEERING | WWTP IMPROVEMENTS | 10000.00 |
| MELISSA ARMSTRONG | MILEAGE REIMBURSEMENT | 71.92 |
| MIDWEST WHEEL COMPANIES | REPAIR PARTS #200 | 33.35 |
| MISC. VENDOR | IOWA DOWNTOWN RESOURCE CENTER: | 13386.80 |
| MITCHELL 1 | WEB BASED SUBSCRIPTIONS | 253.05 |
| MODERN MARKETING INC | MISC SUPPLIES | 580.63 |
| MUNICIPAL SUPPLY INC | SEWER SUPPLIES | 9185.30 |
| NEOFUNDS | POSTAGE FOR METER | 2000.00 |
| NILES CHIROPRACTIC | PRE EMPLOYMENT | 100.00 |

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| O'ROURKE MOTORS INC | REPAIRS POLICE EXPLORER | 256.55 |
| OFFICE EXPRESS | OFFICE SUPPLIES | 94.61 |
| PENGUIN RANDOM HOUSE | 1 BOOK ON CD | 56.25 |
| PMMIC INSURANCE | FUEL TANK INSURANCE | 1535.00 |
| POWER LINE SUPPLY | OVERHEAD SUPPLIES | 1548.47 |
| PRAXAIR DISTRIBUTION | OXYGEN | 47.99 |
| PRINCIPAL | PRINCIPAL DENTAL POLICY | 1577.77 |
| PROGRESSIVE REHABILITATION | PREWORK PHYSICAL | 75.00 |
| QC ANALYTICAL SERVICES | WATER TESTING | 1664.00 |
| QUAD CITY TESTING LABORATORIES | CRANE INSPECTION | 286.00 |
| REPUBLIC SERVICES OF IOWA | RECYCLING SORT FEES | 1194.98 |
| RESCO | 4 PAD MOUNTS | 9521.40 |
| RODNEY'S YARD MOWING | MOW GREEN SPACE | 90.00 |
| ROTH ELECTRIC | REVOLVING LOAN FUND AGREEMENT | 10825.93 |
| SPINUTECH INC | OCT EMAIL MARKETING | 25.00 |
| STAR EQUIPMENT LTD | EXCAVATOR RENTAL | 6200.00 |
| STATE HYGIENIC LABORATORY | TESTING | 52.50 |
| STRYKER MEDICAL | MAINTENANCE AGREEMENT | 3580.94 |
| STUART C IRBY CO | CASE OF PIPE WRAP | 263.16 |
| T & M CLOTHING CO. | 6 SHIRTS | 230.00 |
| THE PENWORTHY COMPANY | 12 BOOKS | 178.28 |
| THOMPSON TRUCK & TRAILER | SHOP SUPPLIES | 46.64 |
| TIPTON CONSERVATIVE | SCHEDULE,MINUTES,LEAF PICKUP | 1054.95 |
| TIPTON ELECTRIC MOTORS | SHOP SUPPLIES | 45.73 |
| TIPTON PHARMACY | PHARMACEUTICALS | 526.79 |
| TRANSWORLD SYSTEMS INC | COLLECTION EXPENSE | 465.96 |
| TREASURER, STATE OF IOWA | STATE WITHOLDING | 3088.00 |
| TYLER TECHNOLOGIES INC | UB NOTIFICATION CALLS | 26.80 |
| ULINE | UNDERGROUND SUPPLIES | 146.88 |
| UNIFORM DEN INC | SHIRTS, NAME TAGS | 21.45 |
| UNITED LABORATORIES | OPERATING SUPPLIES | 518.71 |
| VEENSTRA & KIMM INC | NW AREA UTILITY IMPROVEMENTS | 3950.00 |
| WATCHGUARD | OPERATING SUPPLIES | 171.00 |
| WENDLING QUARRIES INC | 19.59 TN CLEAN SCREENED | 231.16 |
| WINDSTREAM | LIBRARY | 986.08 |
| ZOLL MEDICAL CORPORATION | MEDICAL SUPPLIES | 335.75 |
| ** TOTAL ** | | 254745.57 |
| FUND TOTALS | | |
| 001 GENERAL GOVERNMENT | | 39088.62 |
| 110 ROAD USE TAX FUND | | 60779.35 |
| 125 TIF SPECIAL REVENUE | | 913.01 |
| 160 ECONOMIC/INDUSTRIAL DEV | | 10000.00 |
| 315 JKFAC CP | | 342.75 |

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| 600 | WATER OPERATING | 3396.61 | |
| 610 | WASTEWATER/AKA SEWER REV | 28559.00 | |
| 630 | ELECTRIC OPERATING | 40268.69 | |
| 640 | GAS OPERATING | 14429.74 | |
| 660 | AIRPORT OPERATING | 2018.65 | |
| 670 | GARBAGE COLLECTION | 5487.69 | |
| 740 | STORM WATER | 6624.63 | |
| 810 | CENTRAL GARAGE | 7174.63 | |
| 835 | ADMINISTRATIVE SERVICES | 12640.20 | |
| 860 | PAYROLL ACCOUNT | 23022.00 | |
| | GRAND TOTAL | 254745.57 | |
| | City Credit Card Statement | Card Ttl | 7,774.73 |
| | Ambulance | | |
| | Office Supplies - Wal-Mart | 116.28 | |
| | Miscellaneous - Amazon | 53.23 | |
| | Vehicle Operations- Amazon | 25.37 | |
| | Training - Iowa 2019 Trauma Conf, Kirkwood, PHTLS Inst. Renew | 327.45 | |
| | Travel Training - Iowa 2019 Trauma Conf. | 125.00 | |
| | Contract Services - SignNow | 60.00 | |
| | Advertising - Indeed | 100.00 | |
| | Total Charges | | 807.33 |
| | City Clerk | | |
| | Uniforms/Equipment - Galls | 247.37 | |
| | Computer Supplies - Amazon | 227.99 | |
| | Total Charges | | 475.36 |
| | Community Development | | |
| | Misc Supplies - Tiffany's | 13.50 | |
| | Total Charges | | 13.50 |
| | Electric | | |
| | Miscellaneous - QC Safety Boots, Kwik Star | 22.96 | |
| | Equipment Maint/Rpr Supplies - Grainger | 493.58 | |
| | Training - Skillpath Seminars | 331.40 | |
| | Office Equip Maint & Repair - Vistaprint | 50.23 | |
| | Miscellaneous - Construction Materials Inc | 88.00 | |
| | Technology - Wal-Mart | 22.18 | |
| | Repair Parts - The Cary Company | 654.92 | |
| | Total Charges | | 1,663.27 |
| | Finance Director | | |
| | TravelTraining - Texas road Hs., Gateway Hotel | 421.32 | |
| | Total Charges | | 421.32 |
| | Fire | | |
| | Operating Supplies - Amazon, Walmart | 141.44 | |
| | Operational Equipt Maint & Repair - Ebay | 148.35 | |

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| | Total Charges | 289.79 |
| Gas | | |
| Mains - Fullsource | | 535.12 |
| Office Equipment Maint & Repair - Menards | | 126.50 |
| Office Equipment Maint & Repair - Menards | | 126.50 |
| Computer Expense - Ebay | | 12.09 |
| Operational Equipt Maint. & Repair - | | 24.05 |
| | Total Charges | 824.26 |
| Aquatic Center | | |
| Operating Supplies - Wal-Mart, Sherwin-Williams | | 179.84 |
| Concession Supplies - Wal-Mart | | 2.58 |
| Equipment Maint/Rpr Supplies - Kierfer, USA BlueBook | | 1153.55 |
| Building Maint. & Repair - Lowe's | | 125.58 |
| Misc Supplies - Dollar General | | 22.47 |
| | Total Charges | 1,484.02 |
| Library | | |
| Postage/Shipping - USPS | | 128.06 |
| Materials - Amazon, Walmart | | 479.41 |
| Training - DQ Grill & Chill | | 5.97 |
| Office Supplies - Demco | | 537.77 |
| | Total Charges | 1,151.21 |
| Police | | |
| Training - Iowa Police Chiefs Assoc. | | 339.98 |
| Travel Training - Skillet Café, Seven Villages | | 26.13 |
| Postage/Shipping - USPS | | 21.38 |
| | Total Charges | 387.49 |
| Public Works | | |
| Operating Supplies - Wal-Mart, Ebay | | 53.62 |
| Repair Parts - Bennett Farm Equipment | | 203.56 |
| | Total Charges | 257.18 |
| | Statement Total | 7,774.73 |

Mayoral Proclamation:

1. Domestic Violence Awareness Month October 2019
Mayor Carney read the Domestic Violence Awareness Proclamation aloud.

Old Business:

1. Short-term Lease Agreement Involving the Heartland Sports Complex
Motion by Cummins, second by Spear to approve the short-term lease agreement involving the Heartland Sports Complex. The lease will begin October 21st, and the rent will be \$2,500 a month. Following the roll call vote the motion passed unanimously.

New Business:

1. Repair of Exterior Cracks at the James Kennedy Family Aquatic Center

Motion by Anderson, second by McNeill to approve Stumpf Construction repair the exterior cracks at the James Kennedy Family Aquatic Center in the amount of \$16,454. Following the roll call vote the motion passed unanimously.

2. Repair of Big Umbrellas at the James Kennedy Family Aquatic Center

Motion by Spear, second by McNeill to approve Acco Unlimited repair the big umbrellas at the James Kennedy Family Aquatic Center in the amount of \$6,147.65. Following the roll call vote the motion passed unanimously.

3. Pay Application No. 5, Sheets Design Build

Motion by Leeper, second by McNeill to approve Pay Application No. 5 to Sheets Design Build for the James Kennedy Family Aquatic Center in the amount of \$43,700. Following the roll call vote the motion passed unanimously.

4. Building Extension at the Upper Shop

Motion by McNeill, second by McNeill to approve Custom Builders do a building extension at the Upper Shop for the new garbage truck, in the amount of \$3,440. Following the roll call vote the motion passed unanimously.

5. Street Capital Improvement Plan and FY 20-21 Street Projects

Motion by McNeill, second by Leeper to approve working with Jack Pope with Garden and Associates to start engineering for Plum Street, 5th Street to 7th Street, for the FY 20-21 budget. Following the roll call vote the motion passed unanimously.

6. Start Re-codification Process

Motion by Spear, second by Leeper to approve Simmering-Cory start the re-codification process in the amount of \$5,500. Following the roll call vote the motion passed unanimously.

7. Develop a Scholarship for a Selected Applicant to Electrical Line School

Motion by McNeill, second by Cummins to approve looking into developing a scholarship that would send a selected applicant to electrical line school as a forgivable loan that would be forgiven by working for the City's electric utility. A list will also be brought to council of future electric department projects. Following the roll call vote the motion passed unanimously.

8. Appoint Penny Webb and Shari Slaton to the Development Commission Board

Motion by Cummins, second by McNeill to appoint Penny Wedd and Shari Slaton to the Development Commission Board. Following the roll call vote the motion passed unanimously.

9. Resolution No. 101419A: Resolution Approving Application for Urban Revitalization Tax-Exemption Filed by Joshua and Beth Day

Motion by Spear, second by McNeill to approve Resolution No. 101419A, the resolution approving application for Urban Revitalization Tax-Exemption filed by Joshua and Beth Day. Following the roll call vote the motion passed unanimously.

10. Tipton Revitalization Incentive Program (TRIP) Reimbursement, Don Roth

Motion by Spear, second by Leeper to approve a TRIP reimbursement to Don Roth in the amount of \$7,500. Following the roll call vote the motion passed unanimously.

11. Downtown Revitalization Incentive Program (DRIP) Reimbursement, Tiffany's Tipton Bakery

Motion by Anderson, second by Spear to approve a DRIP reimbursement to Tiffany's Tipton Bakery in the amount of \$7,500. Following the roll call vote the motion passed unanimously.

12. Downtown Revitalization Incentive Program (DRIP) Reimbursement, Ameriprise Financial

Motion by Cummins, second by Spear to approve a DRIP reimbursement to Ameriprise Financial in the amount of \$3,000. Following the roll call vote the motion passed unanimously.

13. Tipton Revitalization Incentive Program (TRIP) Request, Randy Amosson
Motion by Spear, second by Leeper to approve a TRIP request for Randy Amosson at 36 Spruce Street. Following the roll call vote the motion passed unanimously.

14. Downtown Revitalization Incentive Program (DRIP) Request, Stuart and Paula Werling
Motion by Leeper, second by Spear to approve a DRIP request for Stuart and Paula Werling at 319 Cedar Street. Following the roll call vote the motion passed unanimously.

15. Spreadsheet of DRIP and TRIP Applications
Economic Development Director Beck shared a spreadsheet of the DRIP and TRIP applications for 2019 compared to the last three years. It shows the significant impact the grants are creating in helping local businesses.

Council member Cummins left the meeting at 6:42.

16. Create a Revitalization Incentive Program for areas not covered by DRIP and TRIP
Motion by McNeill, second by Anderson to move forward with developing a revitalization program for areas not covered by DRIP and TRIP. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Water/Wastewater Superintendent Brennan stated that two sewer issues have been taken care of in-house, which left funds available to do another project. Brennan will have an agenda item for the next council meeting on Wednesday, November 6th.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Spear. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 6:49 p.m.

Mayor_____

Attest: _____
City Clerk