

November 6, 2019  
 Tipton Fire Station  
 301 Lynn Street  
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Nash, Taber, B. Brennan, Ratliff, Beck, Walsh, Adolph, Coppess, Rundlett, other visitors and the press.

**Agenda:**

Motion by Cummins, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Spear, second by Leeper to approve the consent agenda which includes the October 14<sup>th</sup> Council Meeting Minutes, October Development Director's Report, September 19<sup>th</sup> Library Minutes, September Library Director's Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
ALBAUGH PHC INC	THERMOSTAT	57.5
AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	412.04
BAKER & TAYLOR	20 BOOKS	902.45
BAKER PAPER & SUPPLY	MISC SUPPLIES	45.58
BANLEACO	COPIERS CONTRACT	117.52
BARRON MOTOR SUPPLY	REPAIR PARTS #188	147.87
BARTON SOLVENTS INC	CHEMICALS	846.8
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	29,826.78
BORDER STATES ELECTRIC	GAS SERVICE LINE SUPPLIES	1,194.61
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	275.96
CINTAS LOC	UNIFORMS	1,610.30
CITIZENS SAVINGS BANK	CD PURCHASE GAS DEI	213,615.07
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	200
CITY OF TIPTON FUNDS	ADMINISTRATIVE SERVICES	882,080.92
CITY OF TIPTON-REVOLVING	CENTRAL GARAGE REPAY	163,452.09
CITY UTILITIES	LIBRARY	62.65
CJ COOPER & ASSOCIATES	RANDOM SCREENING	70
COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-965160	96.73
COPY SYSTEMS	COPIES & BASE CHARGE	163.12
D & R PEST CONTROL	PEST CONTROL	125
DECKER SPORTING GOODS	STRIPING MACHING	137.1
DELL BUSINESS CREDIT	2 COMPUTERS	798
ECIA	CDBG GRANT WRITING	2,354.50
ERIC STORJOHANN	2 FULL GRAVES	1,050.00
FLETCHER-REINHARDT CO.	2 ELECTRIC METERS	139.1
FRIENDS OF THE ANIMALS	16 CATS	800
GRAINGER	POOL REPAIR SUPPLIES	154.69

GROEBNER & ASSOCIATES	GAS MAIN SUPPLIES	853.09
HARDACRE THEATER	HARDACRE THEATER	29,520.00
HARRY'S FARM TIRE	2 TIRES #18	915
HAWKINS INC	CHEMICALS	522.35
HEARTLAND SPORTS COMPLEX	10/21-10/31	3,387.10
HOLIDAY INN DES MOINES	TRAVEL TRAINING	302.4
I.R.S.	FEDERAL WITHHOLDING	18,602.15
INTEGRATED TECHNOLOGY	TECH SERVICES	165
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	75
IOWA ONE CALL	LOCATES	36
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	3,082.00
IPERS	IPERS WITHHOLDING, FIRE	12,456.17
IWI MOTOR PARTS	REPAIR PARTS #66	56.93
IWI MOTOR PARTS - 7	STOCK PARTS	73.5
JAMES HANSEN	NOVEMBER RENT	225
JOHN DEERE FINANCIAL	SHOP SUPPLIES	1,127.61
KIECK'S CAREER APPAREL	4 JACKETS	389.87
KUNDE OUTDOOR EQUIPMENT	REPAIR PARTS #188	46.08
LINDA BECK	MILEAGE REIMBURSEMENT	116.58
LYNCH'S EXCAVATING INC	SANITARY MANHOLE REPAIRS	9,743.00
MANATTS INC	3.25 YDS MANHOLE WORK	468.81
MARCIA MEYERS	NOVEMBER RENT	600
MC CLURE ENGINEERING	PLANNING & LAND ACQUISITION	1,355.00
MEDIACOM	INTERNET SERVICE	313.02
MELISSA ARMSTRONG	MILEAGE REIMBURSEMENT	175.16
MIDAMERICAN ENERGY	NOVEMBER CASH REQUEST	56,000.00
MIDWEST BREATHING AIR	QUARTERLY AIR TEST & MAINT	194.25
MIDWEST WHEEL COMPANIES	REPAIR PARTS #200	28.5
MISC. VENDOR	MISC. VENDORS	12,247.17
MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
MUSCATINE POWER & WATER	LOCATE CABLE FAULT	406.1
NEOFUNDS	POSTAGE DUE	39
OFFICE EXPRESS	OFFICE SUPPLIES	169.43
PENGUIN RANDOM HOUSE	1 BOOK ON CD	153.75
POWER LINE SUPPLY	OVERHEAD SUPPLIES	1,671.90
PRAXAIR DISTRIBUTION I	MEDICAL SUPPLIES	49.5
PRINCIPAL	GTL_VTL INSURANCE	522.75
QC ANALYTICAL SERVICES	WASTEWATER TESTING	1,536.00
RANDY POHLMAN	SETUP AND REBUILD PC'S	560
RESCO	UNDERGROUND SUPPLIES	4,756.15
REXCO EQUIPMENT INC	PARTS #138	131.65
SCHIMBERG CO	POOL REPAIR SUPPLIES	73.18
SCHUMACHER ELEVATOR	MONTHLY MAINTENANCE	228.43

SHEETS DESIGN BUILD	PAY APP NO. 5	43,700.00
SHERMCO INDUSTRIES INC	MISO CERTIFICATION	1,400.00
SHOTTENKIRK	REPAIR PARTS #12	230.3
SKARSHAUG TESTING LAB	GLOVE CLEAN/TEST/SEAL	175.28
SPAHN & ROSE LUMBER CO	MISC SUPPLIES	638.52
STAR EQUIPMENT LTD	ENLOAD STRUTS FOR SHORING	1,675.00
STORM STEEL	SHOP SUPPLIES	10.62
STUART C IRBY CO	GAS MAIN SUPPLIES	1,045.56
T & M CLOTHING CO.	50 BASKETBALL SHIRTS	312.5
THE PARADIGM ALLIANCE	FALL PUBLIC AWARENESS PROGRAM	1,171.65
THOMAS HEATING & AIR	BLDG MAINT REPAIRS	179
THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	358.95
TIFFINY'S TIPTON BAKERY	DRIP REIMBURSEMENT	7,500.00
TIPTON ELECTRIC MOTORS	RENT PRESSURE WASHER	205.44
TIPTON GREENHOUSE	PLANTER FOR DOWNTOWN	499
TIPTON HIGH SCHOOL	YEARBOOK ADVERTISEMENT	70
TOTAL MAINTENANCE INC	OCTOBER SERVICE	483
TREASURER OF STATE	UNCLAIMED CHECKS	15.06
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,133.00
UNUM LIFE INSURANCE	LONG TERM DISABILITY PAYROLL	298.43
VEENSTRA & KIMM INC	NW AREA UTILITY IMPROVEMENTS	3,950.00
VERIZON WIRELESS	CELL & DATE SERVICE	1,941.95
WALMART COMMUNITY	OPERATING SUPPLIES	377.96
WENDLING QUARRIES INC	61.92 TN CLEAN ROCK	2,057.41
WIELES OF TIPTON	REPAIRS #12	101.18
WINDSTREAM	LIBRARY	979.79
WRIGHT LAWN CARE	CONTRACT PAY NOVEMBER	358.33
ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	172.67
** TOTAL **		1,538,074.88
FUND TOTALS		
001 GENERAL GOVERNMENT		245,723.31
110 ROAD USE TAX FUND		14,252.69
112 TRUST AND AGENCY		142,784.64
119 EMERGENCY FUND		10,478.36
121 LOCAL OPTION TAX		133,033.36
125 TIF SPECIAL REVENUE		47,520.00
192 FIRE ENTERPRISE TRUST		30,900.00
600 WATER OPERATING		68,692.57
610 WASTEWATER/AKA SEWER		106,775.12
630 ELECTRIC OPERATING		502,893.46
640 GAS OPERATING		22,220.49
641 GAS D.E.I.		10,775.14

660 AIRPORT OPERATING	1,749.65
670 GARBAGE COLLECTION	30,494.35
740 STORM WATER	3,316.25
810 CENTRAL GARAGE	5,676.97
830 CITY RESERVE	116,475.74
835 ADMINISTRATIVE SERVICES	9,583.66
860 PAYROLL ACCOUNT	23,953.98
950 ELECTRIC METER DEPOSITS	10,775.14
GRAND TOTAL	1,538,074.88

**City Credit Card Statement**

Card Ttl **9,196.35**

**Ambulance**

Dues/Fees - IDPH	30.00
Miscellaneous - Comfor Inn & Suites, Battery Junction, Quick Trip, Ebay, Walmart, Axis Communication	476.46
Training - Iowa 2019 Trauma Conf, Kirkwood, PHTLS Inst. Renew	695.50
Advertising - Indeed	100.00

**Total Charges 1,301.96**

**City Card**

Legal Expense - Iowa Judicial Branch	85.00
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**Total Charges 85.00**

**City Clerk**

Training - Iowa League of Cities	125.00
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**Total Charges 125.00**

**Community Development**

Travel Training - Timmerman's Supper Club, Mario's, River Rock, Lot One, 1st & Main, Holiday Inn	308.99
Travel Training - Timmerman's Supper Club, Mario's, River Rock, Lot One, 1st & Main, Holiday Inn	619.93
Computer Supplies - Best Buy	264.99

**Total Charges 1,193.91**

**Electric**

Miscellaneous - Tiger Mart, Walmart	22.69
Training - Skillpath Seminars	199.00
Travel Training - Jethro's BBQ, Pancheros, Outback, AmericInn, Arby's	220.08
Office Equip Maint & Repair - Amazon	58.13
Telecommunications - Amazon	38.51
Computer Expense - Amazon	78.11

**Total Charges 616.52**

**Finance Director**

Training - Iowa League of Cities	155.00
Operating Supplies - Amazon	12.54

**Total Charges 167.54**

**Fire**

Operational Equipt Maint & Repair - Emergency Responder Prod	116.24	
<b>Total Charges</b>		<b>116.24</b>
<b>Gas</b>		
Welding Material/Supplies - Ebay	7.49	
Office Equipment Maint & Repair - Amazon	36.37	
Operational Equipt Maint. & Repair - Ebay	22.46	
<b>Total Charges</b>		<b>66.32</b>
<b>Aquatic Center</b>		
Operating Supplies - Wal-Mart	42.98	
Operating Supplies - Wal-Mart, Hasry Awards, Global Industrial	715.38	
Concession Supplies - Family Foods	10.36	
Equipment Maint/Rpr Supplies - United Refrigeration, Kano Labs	2290.02	
<b>Total Charges</b>		<b>3,058.74</b>
<b>Library</b>		
Postage/Shipping - USPS	65.26	
Materials - Amazon, Walmart	827.54	
Programming - Walmart	1.98	
Training - McDonalds	8.22	
Miscellaneous - Walmart	64.58	
<b>Total Charges</b>		<b>967.58</b>
<b>Police</b>		
Travel Training - TownePlace Suites	210.56	
DARE Supplies - Creative Product Sourcing	394.02	
Operating Supplies - Stuff Etc	15.89	
Fuel - Brooklyn TA	33.04	
Postage/Shipping - USPS	11.49	
Miscellaneous - Jostens, Skillet Café & Bakery	47.12	
<b>Total Charges</b>		<b>712.12</b>
<b>Public Works</b>		
Operating Supplies - Wal-Mart, Harbor Freight	171.04	
Repair Parts - Trailer Fenders	449.38	
Miscellaneous - ASE	165.00	
<b>Total Charges</b>		<b>785.42</b>
<b>Statement Total</b>		<b>9,196.35</b>

PAYROLL EXPENSE FOR OCTOBER 2019

\$162,587.47

**Old Business:**

## 1. Presentation of "Broadband Assessment Report, Phase 1"

Motion by McNeill, second by Spear to accept the "Broadband Assessment Report, Phase 1", and to proceed with Phase 2. Following the roll call vote the motion passed unanimously.

## 2. Set public hearing to take citizen input on whether to go forward with developing an ordinance to allow chickens within the city limits of Tipton.

Motion by Cummins, second by Anderson to set a public hearing for Monday, January 20<sup>th</sup>, at 5:30 p.m., to take citizen input on whether to go forward with developing an ordinance to allow chickens within the city limits of Tipton. Following the roll call vote the motion passed unanimously.

## 3. Engineering agreement with Garden and Associates for the Plum Street project behind the high school.

Motion by Leeper, second by McNeill to accept the engineering agreement with Garden and Associates for the Plum Street project behind the high school. Following the roll call vote the motion passed unanimously.

**New Business:**

## 1. City Hall Repairs

Motion by McNeill, second by Anderson to approve Kofron Builder's estimate of \$32,117, for City Hall repairs plus a 4" of Isoguard on the roof, in the amount of \$2,212. Kevin Kofron will be the general contractor. Following the roll call vote the motion passed unanimously.

## 2. Ordinance No. 573: An Ordinance Amending Chapter 135 "Street Use and Maintenance," Sections 135.09, Chapter 50 "Nuisance Abatement Procedure," Sections 50.03, and Adding New Chapter 142 "Utility Use of Public Right-Of-Way" of the City Code of Ordinances (Second Reading)

Motion by McNeill, second by Leeper to approve the first reading of Ordinance No. 573: An Ordinance Amending Chapter 135 "Street Use and Maintenance," Sections 135.09, Chapter 50 "Nuisance Abatement Procedure," Sections 50.03, and Adding New Chapter 142 "Utility Use of Public Right-Of-Way" of the City Code of Ordinances. Following the roll call vote the motion passed unanimously.

## 3. Pole Attachment Agreement

Motion by Leeper, second by Anderson to approve the pole attachment agreement with Windstream. Following the roll call vote the motion passed unanimously.

## 4. Proposals for primary and review appraisals for the Airport Improvement Program as required by the FAA.

Motion by McNeill, second by Spear to approve proposals for primary and review appraisals for the Airport Improvement Program as required by the FAA. Following the roll call vote the motion passed unanimously.

## 5. Resolution No. 110619C: Resolution Setting a Public Hearing to Review an Application for a State Revolving Loan Fund (SRF) Loan and to make available to the Public the Contents of an Environmental Information Document and the City of Tipton Project Plan

Motion by Spear, second by Cummin to approve Resolution No. 110619C, the resolution setting a public hearing for Monday, December 16<sup>th</sup> at 5:30 p.m., to review an application for a State Revolving Loan Fund (SRF) Loan and to make available to the public the contents of an Environmental Information Document and the City of Tipton Project Plan. Following the roll call vote the motion passed unanimously.

## 6. Resolution No. 110619D: Resolution Setting the Time and Place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City's Proposed Fiscal Year 2019-2020 Budget Amendment

Motion by Spear, second by Leeper to approve Resolution No. 110619D, the resolution setting a public hearing for Monday, December 2<sup>nd</sup> at 5:30 p.m., for the purpose of soliciting written and oral comments on the City's Proposed Fiscal Year 2019-2020 Budget Amendment. Following the roll call vote the motion passed unanimously.

## 7. Resolution No. 110619A: Resolution Accepting the Fiscal Year 18/19 Annual Audit

Motion by Anderson, second by Leeper to approve Resolution No. 110619A, the resolution accepting the Fiscal Year 18/19 Annual Audit. Following the roll call vote the motion passed unanimously.

8. Resolution No. 110619B: Resolution to Accept and Approve 2019 Annual Urban Renewal Report for Fiscal Year Ending June 30, 2019

Motion by McNeill, second by Leeper to approve Resolution No. 110619B, the resolution to accept and approve 2019 Annual Urban Renewal Report for Fiscal Year Ending June 30, 2019. Following the roll call vote the motion passed unanimously.

9. Resolution No. 110619E: Resolution Certifying and Claiming Tax-Increment Financing (TIF) to Reimburse the City for Expenses Related to the City's "Hardacre Theater Redevelopment Project"

Motion by Spear, second by Leeper to approve Resolution No. 110619E, the resolution certifying and claiming Tax-Increment Financing (TIF) to reimburse the City for expenses related to the City's "Hardacre Theater Redevelopment Project". Following the roll call vote the motion passed unanimously.

10. 2018-2019 Annual Financial Report

Motion by Anderson, second by Leeper to approve the 2018-2019 Annual Financial Report. Following the roll call vote the motion passed unanimously.

11. Tipton Finance Director Employment Agreement

Motion by Cummins, second by Leeper to approve the Tipton Finance Director Employee Agreement. Following the roll call vote the motion passed unanimously.

12. Purchase of Tommy Lift for the Electric Department

Motion by Leeper, second by McNeill to approve the purchase of a Tommy Lift in the amount of \$2,376, for the 2017 Ford F250, for the electric department. Following the roll call vote the motion passed unanimously.

13. Purchase of Two Transformers

Motion by Leeper, second by McNeill to approve the purchase of two transformers from Resco, in the amount of \$15,889.50. Following the roll call vote the motion passed unanimously.

14. Change to Lynch's Excavating Bid for Sewer Renovations

Motion by Leeper, second by Spear to approve the change to Lynch's Excavating bid for sewer renovations. Following the roll call vote the motion passed unanimously.

15. Repairs for the Sampler at the West Lagoon

Motion by Leeper, second by Anderson to approve repairs for the sampler at the West Lagoon in the amount of \$1,119, through Teledyne Instruments. Following the roll call vote the motion passed unanimously.

16. Tipton Revitalization Incentive Program (TRIP) Reimbursement for Zach Pedersen

Motion by McNeill, second by Anderson to approve the TRIP reimbursement for Zach Pedersen in the amount of \$6,500. Following the roll call vote the motion passed unanimously.

17. Downtown Revitalization Incentive Program (DRIP) Request for Madison Doughty/Ameriprise Financial

Motion by Leeper, second by Spear to approve the DRIP request for Madison Doughty/Ameriprise Financial. Following the roll call vote the motion passed unanimously.

18. Trip Revitalization Incentive Program (TRIP) Request for Chris Sorgenfrey/Tipton Greenhouse

Motion by Leeper, second by Spear to approve the TRIP request for Chris Sorgenfrey/Tipton Greenhouse. Following the roll call vote the motion passed unanimously.

19. Garbage Exemption, 323 West 5<sup>th</sup> Street

Motion by Cummins, second by Leeper to approve the garbage exemption at 323 West 5<sup>th</sup> Street. The motion passed with the following vote:

Aye: Cummins, Anderson, Spear, Leeper

Abstain: McNeill

20. Garbage Exemption, 608 West 5<sup>th</sup> Street

Motion by Cummins, second by Leeper to approve the garbage exemption at 608 West 5<sup>th</sup> Street. Following the roll call vote the motion passed unanimously.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by McNeill, second by Leeper.

Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:41 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**September, 2019**

Property Taxes	199,051.69
Local Option Sales Tax	24,092.86
Licenses & Permits	725.00
Use of Money and Property	41,663.94
Intergovernmental	46,911.27
Charge for Services	675,612.14
Special Assessment	0.00
Miscellaneous	89,889.59
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$1,077,946.49</b>