

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, December 2, 2019, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Wednesday, November 27, 2019 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Abby Cummins-VanScoy	Council At Large:	Pam Spear
Council Ward #1:	Ross Leeper	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, November 6, 2019
2. Approval – Council Meeting Minutes, November 18, 2019
3. Approval – Library Minutes, October 28, 2019
4. Approval – Library Director’s Report, October 2019
5. Approval – Development Director’s Report, November 2019
6. Approval – Liquor License Renewal, Cedar Lanes
7. Approval – Claims Register which includes claims paid under current Purchase Policy

G. Public Hearing

1. Public Hearing Amending the Current Budget for Fiscal Year Ending June 30, 2020

H. Old Business

1. Ordinance No. 573: An Ordinance Amending Chapter 135 “Street Use and Maintenance,” Sections 135.09, Chapter 50 “Nuisance Abatement Procedure,” Sections 50.03, and Adding New Chapter 142 “Utility Use of Public Right-Of-Way” of the City Code of Ordinances (*third and final reading*)
2. Discussion and possible motion concerning the establishment of the Tipton Incentive Program (TIP Grants). (*This is the renamed program for areas not covered by DRIP and TRIP.*)

I. New Business

1. Resolution No. 120219A: Resolution Amending the Current Budget for Fiscal Year Ending June 30, 2020
2. Discussion and possible motion concerning Pay Application No. 6 to Sheets Design Build, \$93,939.85
3. Discussion and possible motion concerning ideas about the future use of the City’s downtown greenspace lot.
4. Discussion and possible motion concerning purchase of an ultrasound unit.

J. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

K. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

November 6, 2019
 Tipton Fire Station
 301 Lynn Street
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Nash, Taber, B. Brennan, Ratliff, Beck, Walsh, Adolph, Coppess, Rundlett, other visitors and the press.

Agenda:

Motion by Cummins, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Spear, second by Leeper to approve the consent agenda which includes the October 14th Council Meeting Minutes, October Development Director's Report, September 19th Library Minutes, September Library Director's Report, and the following Claims List. Following the roll call vote the motion passed unanimously.

AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
ALBAUGH PHC INC	THERMOSTAT	57.5
AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	412.04
BAKER & TAYLOR	20 BOOKS	902.45
BAKER PAPER & SUPPLY	MISC SUPPLIES	45.58
BANLEACO	COPIERS CONTRACT	117.52
BARRON MOTOR SUPPLY	REPAIR PARTS #188	147.87
BARTON SOLVENTS INC	CHEMICALS	846.8
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	29,826.78
BORDER STATES ELECTRIC	GAS SERVICE LINE SUPPLIES	1,194.61
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	275.96
CINTAS LOC	UNIFORMS	1,610.30
CITIZENS SAVINGS BANK	CD PURCHASE GAS DEI	213,615.07
CITY OF TIPTON	MISC. EMPLOYEE	
CITY OF TIPTON FUNDS	REIMBURSEMENTS	200
CITY OF TIPTON-REVOLVING	ADMINISTRATIVE SERVICES	882,080.92
CITY UTILITIES	CENTRAL GARAGE REPAY	163,452.09
CJ COOPER & ASSOCIATES	LIBRARY	62.65
COLLECTION SERVICES CENTER	RANDOM SCREENING	70
COPY SYSTEMS	CHILD SUPPORT- SPANGLER-	
D & R PEST CONTROL	965160	96.73
DECKER SPORTING GOODS	COPIES & BASE CHARGE	163.12
DELL BUSINESS CREDIT	PEST CONTROL	125
ECIA	STRIPING MACHING	137.1
ERIC STORJOHANN	2 COMPUTERS	798
FLETCHER-REINHARDT CO.	CDBG GRANT WRITING	2,354.50
FRIENDS OF THE ANIMALS	2 FULL GRAVES	1,050.00
GRAINGER	2 ELECTRIC METERS	139.1
	16 CATS	800
	POOL REPAIR SUPPLIES	154.69

GROEBNER & ASSOCIATES	GAS MAIN SUPPLIES	853.09
HARDACRE THEATER	HARDACRE THEATER	29,520.00
HARRY'S FARM TIRE	2 TIRES #18	915
HAWKINS INC	CHEMICALS	522.35
HEARTLAND SPORTS COMPLEX	10/21-10/31	3,387.10
HOLIDAY INN DES MOINES	TRAVEL TRAINING	302.4
I.R.S.	FEDERAL WITHHOLDING	18,602.15
INTEGRATED TECHNOLOGY	TECH SERVICES	165
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	75
IOWA ONE CALL	LOCATES	36
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	3,082.00
IPERS	IPERS WITHHOLDING, FIRE	12,456.17
IWI MOTOR PARTS	REPAIR PARTS #66	56.93
IWI MOTOR PARTS - 7	STOCK PARTS	73.5
JAMES HANSEN	NOVEMBER RENT	225
JOHN DEERE FINANCIAL	SHOP SUPPLIES	1,127.61
KIECK'S CAREER APPAREL	4 JACKETS	389.87
KUNDE OUTDOOR EQUIPMENT	REPAIR PARTS #188	46.08
LINDA BECK	MILEAGE REIMBURSEMENT	116.58
LYNCH'S EXCAVATING INC	SANITARY MANHOLE REPAIRS	9,743.00
MANATTS INC	3.25 YDS MANHOLE WORK	468.81
MARCIA MEYERS	NOVEMBER RENT	600
MC CLURE ENGINEERING	PLANNING & LAND ACQUISTION	1,355.00
MEDIACOM	INTERNET SERVICE	313.02
MELISSA ARMSTRONG	MILEAGE REIMBURSEMENT	175.16
MIDAMERICAN ENERGY	NOVEMBER CASH REQUEST	56,000.00
MIDWEST BREATHING AIR	QUARTERLY AIR TEST & MAINT	194.25
MIDWEST WHEEL COMPANIES	REPAIR PARTS #200	28.5
MISC. VENDOR	MISC. VENDORS	12,247.17
MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
MUSCATINE POWER & WATER	LOCATE CABLE FAULT	406.1
NEOFUNDS	POSTAGE DUE	39
OFFICE EXPRESS	OFFICE SUPPLIES	169.43
PENGUIN RANDOM HOUSE	1 BOOK ON CD	153.75
POWER LINE SUPPLY	OVERHEAD SUPPLIES	1,671.90
PRAXAIR DISTRIBUTION I	MEDICAL SUPPLIES	49.5
PRINCIPAL	GTL_VTL INSURANCE	522.75
QC ANALYTICAL SERVICES	WASTEWATER TESTING	1,536.00
RANDY POHLMAN	SETUP AND REBUILD PC'S	560
RESCO	UNDERGROUND SUPPLIES	4,756.15
REXCO EQUIPMENT INC	PARTS #138	131.65
SCHIMBERG CO	POOL REPAIR SUPPLIES	73.18
SCHUMACHER ELEVATOR	MONTHLY MAINTENANCE	228.43

SHEETS DESIGN BUILD	PAY APP NO. 5	43,700.00
SHERMCO INDUSTRIES INC	MISO CERTIFICATION	1,400.00
SHOTTENKIRK	REPAIR PARTS #12	230.3
SKARSHAUG TESTING LAB	GLOVE CLEAN/TEST/SEAL	175.28
SPAHN & ROSE LUMBER CO	MISC SUPPLIES	638.52
STAR EQUIPMENT LTD	ENLOAD STRUTS FOR SHORING	1,675.00
STORM STEEL	SHOP SUPPLIES	10.62
STUART C IRBY CO	GAS MAIN SUPPLIES	1,045.56
T & M CLOTHING CO.	50 BASKETBALL SHIRTS	312.5
	FALL PUBLIC AWARENESS PROGRAM	1,171.65
THE PARADIGM ALLIANCE	BLDG MAINT REPAIRS	179
THOMAS HEATING & AIR	REPAIR PARTS #30	358.95
THOMPSON TRUCK & TRAILER	DRIP REIMBURSEMENT	7,500.00
TIFFINY'S TIPTON BAKERY	RENT PRESSURE WASHER	205.44
TIPTON ELECTRIC MOTORS	PLANTER FOR DOWNTOWN	499
TIPTON GREENHOUSE	YEARBOOK ADVERTISEMENT	70
TIPTON HIGH SCHOOL	OCTOBER SERVICE	483
TOTAL MAINTENANCE INC	UNCLAIMED CHECKS	15.06
TREASURER OF STATE	STATE WITHHOLDING	3,133.00
TREASURER, STATE OF IOWA	LONG TERM DISABILITY PAYROLL	298.43
UNUM LIFE INSURANCE	NW AREA UTILITY IMPROVEMENTS	3,950.00
VEENSTRA & KIMM INC	CELL & DATE SERVICE	1,941.95
VERIZON WIRELESS	OPERATING SUPPLIES	377.96
WALMART COMMUNITY	61.92 TN CLEAN ROCK	2,057.41
WENDLING QUARRIES INC	REPAIRS #12	101.18
WIELES OF TIPTON	LIBRARY	979.79
WINDSTREAM	CONTRACT PAY NOVEMBER	358.33
WRIGHT LAWN CARE	MEDICAL SUPPLIES	172.67
ZOLL MEDICAL CORPORATION		
** TOTAL **		1,538,074.88
FUND TOTALS		
001 GENERAL GOVERNMENT		245,723.31
110 ROAD USE TAX FUND		14,252.69
112 TRUST AND AGENCY		142,784.64
119 EMERGENCY FUND		10,478.36
121 LOCAL OPTION TAX		133,033.36
125 TIF SPECIAL REVENUE		47,520.00
192 FIRE ENTERPRISE TRUST		30,900.00
600 WATER OPERATING		68,692.57
610 WASTEWATER/AKA SEWER		106,775.12
630 ELECTRIC OPERATING		502,893.46
640 GAS OPERATING		22,220.49
641 GAS D.E.I.		10,775.14

660 AIRPORT OPERATING	1,749.65
670 GARBAGE COLLECTION	30,494.35
740 STORM WATER	3,316.25
810 CENTRAL GARAGE	5,676.97
830 CITY RESERVE	116,475.74
835 ADMINISTRATIVE SERVICES	9,583.66
860 PAYROLL ACCOUNT	23,953.98
950 ELECTRIC METER DEPOSITS	10,775.14
GRAND TOTAL	1,538,074.88

City Credit Card Statement

Card Ttl **9,196.35**

Ambulance

Dues/Fees - IDPH	30.00
Miscellaneous - Comfor Inn & Suites, Battery Junction, Quick Trip, Ebay, Walmart, Axis Communication	476.46
Training - Iowa 2019 Trauma Conf, Kirkwood, PHTLS Inst. Renew	695.50
Advertising - Indeed	100.00

Total Charges 1,301.96

City Card

Legal Expense - Iowa Judicial Branch	85.00
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Total Charges 85.00

City Clerk

Training - Iowa League of Cities	125.00
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Total Charges 125.00

Community Development

Travel Training - Timmerman's Supper Club, Mario's, River Rock, Lot One, 1st & Main, Holiday Inn	308.99
Travel Training - Timmerman's Supper Club, Mario's, River Rock, Lot One, 1st & Main, Holiday Inn	619.93
Computer Supplies - Best Buy	264.99

Total Charges 1,193.91

Electric

Miscellaneous - Tiger Mart, Walmart	22.69
Training - Skillpath Seminars	199.00
Travel Training - Jethro's BBQ, Pancheros, Outback, AmericInn, Arby's	220.08
Office Equip Maint & Repair - Amazon	58.13
Telecommunications - Amazon	38.51
Computer Expense - Amazon	78.11

Total Charges 616.52

Finance Director

Training - Iowa League of Cities	155.00
Operating Supplies - Amazon	12.54

Total Charges 167.54

Fire

Operational Equipt Maint & Repair - Emergency Responder Prod	116.24	
Total Charges		116.24
Gas		
Welding Material/Supplies - Ebay	7.49	
Office Equipment Maint & Repair - Amazon	36.37	
Operational Equipt Maint. & Repair - Ebay	22.46	
Total Charges		66.32
Aquatic Center		
Operating Supplies - Wal-Mart	42.98	
Operating Supplies - Wal-Mart, Hasry Awards, Global Industrial	715.38	
Concession Supplies - Family Foods	10.36	
Equipment Maint/Rpr Supplies - United Refrigeration, Kano Labs	2290.02	
Total Charges		3,058.74
Library		
Postage/Shipping - USPS	65.26	
Materials - Amazon, Walmart	827.54	
Programming - Walmart	1.98	
Training - McDonalds	8.22	
Miscellaneous - Walmart	64.58	
Total Charges		967.58
Police		
Travel Training - TownePlace Suites	210.56	
DARE Supplies - Creative Product Sourcing	394.02	
Operating Supplies - Stuff Etc	15.89	
Fuel - Brooklyn TA	33.04	
Postage/Shipping - USPS	11.49	
Miscellaneous - Jostens, Skillet Café & Bakery	47.12	
Total Charges		712.12
Public Works		
Operating Supplies - Wal-Mart, Harbor Freight	171.04	
Repair Parts - Trailer Fenders	449.38	
Miscellaneous - ASE	165.00	
Total Charges		785.42
Statement Total		9,196.35

PAYROLL EXPENSE FOR OCTOBER 2019

\$162,587.47

Old Business:

1. Presentation of "Broadband Assessment Report, Phase 1"

Motion by McNeill, second by Spear to accept the "Broadband Assessment Report, Phase 1", and to proceed with Phase 2. Following the roll call vote the motion passed unanimously.

2. Set public hearing to take citizen input on whether to go forward with developing an ordinance to allow chickens within the city limits of Tipton.

Motion by Cummins, second by Anderson to set a public hearing for Monday, January 20th, at 5:30 p.m., to take citizen input on whether to go forward with developing an ordinance to allow chickens within the city limits of Tipton. Following the roll call vote the motion passed unanimously.

3. Engineering agreement with Garden and Associates for the Plum Street project behind the high school.

Motion by Leeper, second by McNeill to accept the engineering agreement with Garden and Associates for the Plum Street project behind the high school. Following the roll call vote the motion passed unanimously.

New Business:

1. City Hall Repairs

Motion by McNeill, second by Anderson to approve Kofron Builder's estimate of \$32,117, for City Hall repairs plus a 4" of Isoguard on the roof, in the amount of \$2,212. Kevin Kofron will be the general contractor. Following the roll call vote the motion passed unanimously.

2. Ordinance No. 573: An Ordinance Amending Chapter 135 "Street Use and Maintenance," Sections 135.09, Chapter 50 "Nuisance Abatement Procedure," Sections 50.03, and Adding New Chapter 142 "Utility Use of Public Right-Of-Way" of the City Code of Ordinances (Second Reading)

Motion by McNeill, second by Leeper to approve the first reading of Ordinance No. 573: An Ordinance Amending Chapter 135 "Street Use and Maintenance," Sections 135.09, Chapter 50 "Nuisance Abatement Procedure," Sections 50.03, and Adding New Chapter 142 "Utility Use of Public Right-Of-Way" of the City Code of Ordinances. Following the roll call vote the motion passed unanimously.

3. Pole Attachment Agreement

Motion by Leeper, second by Anderson to approve the pole attachment agreement with Windstream. Following the roll call vote the motion passed unanimously.

4. Proposals for primary and review appraisals for the Airport Improvement Program as required by the FAA.

Motion by McNeill, second by Spear to approve proposals for primary and review appraisals for the Airport Improvement Program as required by the FAA. Following the roll call vote the motion passed unanimously.

5. Resolution No. 110619C: Resolution Setting a Public Hearing to Review an Application for a State Revolving Loan Fund (SRF) Loan and to make available to the Public the Contents of an Environmental Information Document and the City of Tipton Project Plan

Motion by Spear, second by Cummin to approve Resolution No. 110619C, the resolution setting a public hearing for Monday, December 16th at 5:30 p.m., to review an application for a State Revolving Loan Fund (SRF) Loan and to make available to the public the contents of an Environmental Information Document and the City of Tipton Project Plan. Following the roll call vote the motion passed unanimously.

6. Resolution No. 110619D: Resolution Setting the Time and Place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City's Proposed Fiscal Year 2019-2020 Budget Amendment

Motion by Spear, second by Leeper to approve Resolution No. 110619D, the resolution setting a public hearing for Monday, December 2nd at 5:30 p.m., for the purpose of soliciting written and oral comments on the City's Proposed Fiscal Year 2019-2020 Budget Amendment. Following the roll call vote the motion passed unanimously.

7. Resolution No. 110619A: Resolution Accepting the Fiscal Year 18/19 Annual Audit

Motion by Anderson, second by Leeper to approve Resolution No. 110619A, the resolution accepting the Fiscal Year 18/19 Annual Audit. Following the roll call vote the motion passed unanimously.

8. Resolution No. 110619B: Resolution to Accept and Approve 2019 Annual Urban Renewal Report for Fiscal Year Ending June 30, 2019

Motion by McNeill, second by Leeper to approve Resolution No. 110619B, the resolution to accept and approve 2019 Annual Urban Renewal Report for Fiscal Year Ending June 30, 2019. Following the roll call vote the motion passed unanimously.

9. Resolution No. 110619E: Resolution Certifying and Claiming Tax-Increment Financing (TIF) to Reimburse the City for Expenses Related to the City's "Hardacre Theater Redevelopment Project"

Motion by Spear, second by Leeper to approve Resolution No. 110619E, the resolution certifying and claiming Tax-Increment Financing (TIF) to reimburse the City for expenses related to the City's "Hardacre Theater Redevelopment Project". Following the roll call vote the motion passed unanimously.

10. 2018-2019 Annual Financial Report

Motion by Anderson, second by Leeper to approve the 2018-2019 Annual Financial Report. Following the roll call vote the motion passed unanimously.

11. Tipton Finance Director Employment Agreement

Motion by Cummins, second by Leeper to approve the Tipton Finance Director Employee Agreement. Following the roll call vote the motion passed unanimously.

12. Purchase of Tommy Lift for the Electric Department

Motion by Leeper, second by McNeill to approve the purchase of a Tommy Lift in the amount of \$2,376, for the 2017 Ford F250, for the electric department. Following the roll call vote the motion passed unanimously.

13. Purchase of Two Transformers

Motion by Leeper, second by McNeill to approve the purchase of two transformers from Resco, in the amount of \$15,889.50. Following the roll call vote the motion passed unanimously.

14. Change to Lynch's Excavating Bid for Sewer Renovations

Motion by Leeper, second by Spear to approve the change to Lynch's Excavating bid for sewer renovations. Following the roll call vote the motion passed unanimously.

15. Repairs for the Sampler at the West Lagoon

Motion by Leeper, second by Anderson to approve repairs for the sampler at the West Lagoon in the amount of \$1,119, through Teledyne Instruments. Following the roll call vote the motion passed unanimously.

16. Tipton Revitalization Incentive Program (TRIP) Reimbursement for Zach Pedersen

Motion by McNeill, second by Anderson to approve the TRIP reimbursement for Zach Pedersen in the amount of \$6,500. Following the roll call vote the motion passed unanimously.

17. Downtown Revitalization Incentive Program (DRIP) Request for Madison Doughty/Ameriprise Financial

Motion by Leeper, second by Spear to approve the DRIP request for Madison Doughty/Ameriprise Financial. Following the roll call vote the motion passed unanimously.

18. Trip Revitalization Incentive Program (TRIP) Request for Chris Sorgenfrey/Tipton Greenhouse

Motion by Leeper, second by Spear to approve the TRIP request for Chris Sorgenfrey/Tipton Greenhouse. Following the roll call vote the motion passed unanimously.

19. Garbage Exemption, 323 West 5th Street

Motion by Cummins, second by Leeper to approve the garbage exemption at 323 West 5th Street. The motion passed with the following vote:

Aye: Cummins, Anderson, Spear, Leeper

Abstain: McNeill

20. Garbage Exemption, 608 West 5th Street

Motion by Cummins, second by Leeper to approve the garbage exemption at 608 West 5th Street. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by McNeill, second by Leeper.

Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:41 p.m.

Mayor _____

Attest: _____
City Clerk

REVENUE RECEIVED

September, 2019

Property Taxes	199,051.69
Local Option Sales Tax	24,092.86
Licenses & Permits	725.00
Use of Money and Property	41,663.94
Intergovernmental	46,911.27
Charge for Services	675,612.14
Special Assessment	0.00
Miscellaneous	89,889.59
Sale of Fixed Assets	0.00
TOTAL	\$1,077,946.49

November 18, 2019
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Leeper, McNeill, Spear and Anderson. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, B. Brennan, Ratliff, Beck, other visitors and the press.

Agenda:

Motion by McNeill, second by Leeper to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Garvin Nienhaus shared his concerns about people running yield signs and asked if more stop signs could be placed instead.

Consent Agenda:

Motion by McNeill, second by Leeper to approve the consent agenda which includes the October 2019 Investment and Treasurer's Reports, Liquor License for the Old Cedar County Jail on November 30th, for the Jingle Bell Hustle, and the following Claims List. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1321.98
AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
ASSOCIATED PRECISION LABS	FLUKE IDA CALIBRATION	183.00
AUCA CHICAGO LOCKBOX	MATS	454.67
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1170.39
BAKER & TAYLOR	21 BOOKS	393.20
BARTON SOLVENTS INC	CHEMICALS	766.80
BENNETT AMBULANCE SERVICE	ALS INTERCEPT	150.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	146.20
CEDAR CO CLERK OF COURT	CHILD SUPPORT- LENZ,CDDC003016	671.91
CEDAR COUNTY CO-OP	FUEL DISCOUNT	3122.18
CEDAR COUNTY ENGINEER	59.4 GL DSL	2290.88
CEDAR COUNTY ENVIRONMENTAL	POOL INSPECTION	979.00
CEDAR COUNTY RECORDER	1 RECORDING	12.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3020.00
CINTAS CORPORATION	FIRST AID SUPPLIES	308.64
CINTAS LOC	UNIFORMS	408.42
CITY OF TIPTON FUNDS	IPAD PRO REIMB	30.58
CITY UTILITIES	AIRPORT	14565.32
CJ COOPER & ASSOCIATES INC	RANDOM SCREENINGS	105.00
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE	353.80
COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER- 965160	96.73
COMPANION CORPORATION	SUBSCRIPTION RENEWAL	799.00
COUNTY MATERIALS CORP	SANITARY SEWER CONSTRUCTION	208.00
CUSTOM BUILDERS INC	UPS CHARGES	210.93

CYPRESS ENGINE ACCESSORIE	ENGINE REPAIRS	487.51
D & R PEST CONTROL	PEST CONTROL	165.99
DIANE WALLICK	PROGRAM SUPPLIES	38.25
DINGES FIRE COMPANY	GLOBE G-XCEL STRUCTURAL PPE	10669.07
EASTERN IOWA LIGHT & POWER	UTILITIES	913.91
ERIC STORJOHANN	FULL WEEKEND BURIAL	1050.00
FAMILY FOODS	MISC SUPPLIES	154.99
FRIENDS OF THE ANIMALS	6 CATS, 1 DOG	375.00
GIERKE ROBINSON COMPANY IN	OPERATING SUPPLIES	159.89
GRASSHOPPER LAWN CARE DBA	MONTHLY SERVICES	2925.00
HAWKEYE FIRE AND SAFETY	BLDG MAINT SERVICE	502.20
HAWKINS INC	CHEMICALS	834.13
I.R.S.	FEDERAL WITHHOLDING	19377.60
IIW PC	HWY 38, UTILITIES	
INTEGRATED TECHNOLOGY PART	IMPROVEMENTS	17427.25
IPERS	BACKUP SUPPORT/CLOUD SRVCS	4232.62
IWI MOTOR PARTS - 7	IPERS WITHHOLDING, FIRE	13235.99
JOHNSON COUNTY AMBULANCE S	REPAIR PARTS #3	29.81
JON WALSH	ALS INTERCEPT	400.00
KELLY TREE FARM LLC	BOOTS	213.99
KELTEK INCORPORATED	19 TREES FOR ROW	2090.00
KLUESNER CONSRUCTION INC	BEAM LIGHTS, HEADLIGHTS	511.86
KUNDE OUTDOOR EQUIPMENT	STREET PATCHING	22020.55
LECTRONICS INC	REPAIR PARTS #105	22.32
M3 AUTO PARTS	ALARM SERVICE	120.00
MAILFINANCE	SHOP TOOLS	101.40
MANATTS INC	POSTAGE MACHINE LEASE	846.78
MC CLURE ENGINEERING COMPA	3.25 YD STORM SEWER COLLAR	467.19
MIDAMERICAN ENERGY COMPANY	PLANNING & LAND ACQUISITION	30645.00
MIDWEST CURB GRINDING LLC	10/19-10/25 SETTLEMENT	421.60
MISC. VENDOR	CURB GRINDING	375.00
MUNICIPAL SUPPLY INC	KEVIN KOOB:BLDG MAINT	
NILES CHIROPRACTIC	SUPPLIES	37582.84
O'ROURKE MOTORS INC	4 ELECTRIC METERS	610.57
OFFICE OF AUDITOR OF STATE	RANDOM SCREENINGS	75.00
PENGUIN RANDOM HOUSE LLC	REPAIRS #67	5023.48
PRAXAIR DISTRIBUTION INC	2019 AUDIT FILING FEE	625.00
PRINCIPAL	1 BOOK ON CD	37.50
REPUBLIC SERVICES OF IOWA	OXYGEN	330.58
SCHUMACHER ELEVATOR COMPAN	PRINCIPAL DENTAL POLICY	1577.77
SENECA COMPANIES	RECYCLING SORT FEES	1277.93
SKARSHAUG TESTING LAB	MONTHLY MAINTENANCE	228.43
	ENGINE REPAIRS	1693.14
	WELDING GLOVES	1736.03

SMARTSOURCE CONSULTING	PHASE 1 SECOND HALF	12325.00
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	282.93
SPEER FINANCIAL INC	SERVICES RELATING TO BONDS	400.00
SPINUTECH INC	NOV EMAIL MARKETING	25.00
STUART C IRBY CO	UNDERGROUND SUPPLIES	202.23
THE PENWORTHY COMPANY LLC	10 BOOKS	182.53
THOMPSON TRUCK & TRAILER	SHOP SUPPLIES	44.94
TIPTON CONSERVATIVE	FAC,LEAF	
TIPTON PHARMACY	PU,ZONING,MINUTES,ORD	1650.18
TOTAL MAINTENANCE INC	PHARMACEUTICALS	439.80
TREASURER, STATE OF IOWA	NOVEMBER SERVICE	483.00
VERIZON WIRELESS	STATE WITHOLDING	3227.00
VERMEER SALES & SERVICE IN	CELL & DATA SERVICE	1942.07
WENDLING QUARRIES INC	PARTS #102	97.09
	9.79 TN WASHED CHIPS	1444.51
** TOTAL **		236798.35
FUND TOTALS		
001	GENERAL GOVERNMENT	44444.63
110	ROAD USE TAX FUND	29891.15
125	TIF SPECIAL REVENUE FUND	6500.00
600	WATER OPERATING	4883.57
610	WASTEWATER/AKA SEWER REV	38449.84
630	ELECTRIC OPERATING	12966.32
640	GAS OPERATING	32995.50
660	AIRPORT OPERATING	1546.36
670	GARBAGE COLLECTION	5265.79
740	STORM WATER	5896.56
810	CENTRAL GARAGE	12231.75
835	ADMINISTRATIVE SERVICES	17851.58
860	PAYROLL ACCOUNT	23875.30
	GRAND TOTAL	236798.35

New Business:

1. Add a 457 Plan to the benefits offered by the City of Tipton through AXA

Motion by McNeill, second by Leeper to approve adding a 457 Plan to the benefits offered by the City of Tipton through AXA. This is a deferred compensation plan, it is strictly supplemental and there will be no cost to the City of Tipton. Following the roll call vote the motion passed unanimously.

2. Ordinance No. 573: An Ordinance Amending Chapter 135 "Street Use and Maintenance," Sections 135.09, Chapter 50 "Nuisance Abatement Procedure," Sections 50.03, and Adding New Chapter 142 "Utility Use of Public Right-Of-Way" of the City Code of Ordinances (Second Reading)

Motion by Anderson, second by Leeper to approve the second reading of Ordinance No. 573: An Ordinance Amending Chapter 135 "Street Use and Maintenance," Sections 135.09, Chapter 50 "Nuisance Abatement Procedure," Sections 50.03, and Adding New Chapter 142 "Utility Use of Public Right-Of-Way" of the City Code of Ordinances. Following the roll call vote the motion passed unanimously.

3. Resolution No. 111819A: Resolution Designating a Water/Wastewater Superintendent and Making Changes to this Position and Affected Departments as Described Within

Motion by Leeper, second by Spear to approve Resolution No. 111819A, the resolution designating a Water/Wastewater Superintendent and making changes to this position and affected departments as described within. Following the roll call vote the motion passed unanimously.

4. Chamber's Lighted Parade and Community Christmas Tree, November 30, 2019

Motion by Leeper, second by Anderson to approve the request for the council, mayor and manager ride in the parade. And, approve the request for Mayor Carney to do the lighting of the community Christmas tree. Following the roll call vote the motion passed unanimously.

5. Install electrical outlets by the trees in parking area north of the Courthouse

Motion by Leeper, second by McNeill to approve Roth Electric's estimate in the amount of \$1,652.76, to install electrical outlets by five trees in the parking area north of the Courthouse. Following the roll call vote the motion passed unanimously.

6. Convert cold storage to heated at the Lower Shop

Motion by Anderson, second by Spear to approve converting cold storage to heated storage at the lower shop. The project will be done in-house. Following the roll call vote the motion passed unanimously.

7. Closed Session:

Pursuant to Iowa Code Section 21.5 (1)(j) to "discuss with counsel the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion by McNeill, second by Cummins to adjourn from regular session to closed session at 6:05 p.m. Following the roll call vote the motion passed unanimously.

Roll call to return to regular session:

The council reconvened to regular session from closed session at 6:14 p.m. with the following named Council member's present: Leeper, Cummins, Anderson, McNeill and Leeper. Motion by McNeill, second by Cummins to reconvene to regular session from closed session. Following the roll call vote the motion passed unanimously.

8. Action to be taken as a result of Closed Session

Motion by Cummins, second by Leeper to direct the City attorney to proceed as discussed in the closed session. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

Police Chief Kepford stated that Shop with a Cop out at Walmart will be Sunday, December 8th, from 4:00 p.m. to 6:00 p.m. There will be 25 kids that will get \$90 to shop. Volunteers are needed to help with wrapping the presents.

Adjourn:

With no further business to come before the council a motion to adjourn was made by McNeill, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:18 p.m.

Mayor _____

Attest: _____
City Clerk

Oct. 28th 6:00 Library meeting minutes

Dale called the meeting to order at 6:00.

In attendance: Jim McCollough, Jen Johnson, Marcus Hertert, Heather Weber, Dale Jedlicka, Sherry Hall

Approval of the agenda: Sherry motioned to approve, Marcus 2nd, motion carried.

Motion to approve last month's minutes: Marcus motioned to approve, Heather 2nd, motion carried.

Director's Report:

- Dale went to CCLA meeting
- CCLA is going to 133,000 for county libraries
- New online system
- Getting an online counter, hooked up to network, it's free
- Program called Iowa Shares
 - Courier for seven different routes
- Phone call from City Hall on October 23, person fell on walnuts on the sidewalk
- Spent an afternoon with the Child Conservation Link

Financial Report:

- Marcus motioned to accept financial report, Jen second, motion carried.

Education:

-

Financial committee: N/A

-

Personnel committee:

- Evaluation done
- Jen motions to accept the evaluation, Marc second, motion carried
- Heather motions to approve a raise for the director of \$2000 (4.89%) dollars, Sherry 2nd, motion carried

Friends of the Library:

-Book sales in November

Maintenance:

- Called Ron Challis for Christmas lights and eve spouts
- Dave Fulwilder take out squirrels
- Foundation
 - Kevin Kofron will come down and work up specifications to put out for bid
 - City has agreed to take out the steps
 - City wants to put out original lights

Old Business:

- Book drop has been refurbished

New Business:

Matt moves that we meet on the third Monday of every month at 6:30 Marcus second, motion passes

Miscellaneous

Marcus motioned to end meeting, Jen 2nd, motion carried.

Set a permanent meeting time and date.

TIPTON
PUBLIC LIBRARY
Check it out!

October 2019
Director's Report



Prepared by Denise Smith
Library Director

To

Library Board, Mayor Carney, Council Members and City Manager
November 2019

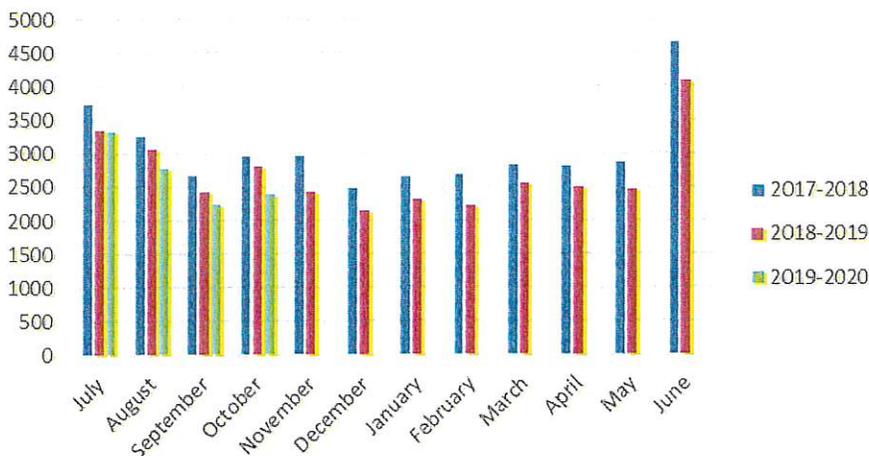
Statistics October 2019

	Oct.	YTD
Total Circulation	2,379	10,707
Tipton Residents Circ.	1,240	6,208
Cedar County Residents Circ.	837	3,059
Computer Use	324	1,512
WiFi Usage	143	545
Attendance of Programs	479	1,664
Transactions for Copies made	175	661
Transactions for Faxes Sent	16	56
Transactions for ILL checked out	27	96
Transactions for Keurig Drinks	37	81
Transactions for Friends of Library	58	199
Door Count	3,349	13,557

Circulation by Material Types

	Oct.	YTD
Adult books	672	2,707
Teen Books	112	594
Children's books	923	4,445
DVDs	563	2,564
CDs	86	299
Magazines	23	98

Circulation



MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

Library Staff

Denise Smith
Director

Diane Wallick
Assistant Director

Tryeann Schultz
Library Assistant

Amy Wallace
Library Assistant

Matthew Smith
Library Assistant

Cindy Kunde
Library Assistant Sub

Marcie Jedlicka
Library Assistant Sub

Hannah Hisc
Library Assistant Sub

John Barnum
Custodian

Library Board of Trustees

Dale Jedlicka-President

Heather Sloma-Weber

Jennifer Johnson-Secretary

Marcus Hertert

Jim McCollough-Vice President

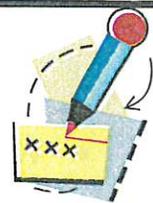
Sherry Hall

Matt McCall



General Fund-Revenues

	Oct.	YTD
Rural Funding	\$0	\$0
Fines and Fees	\$172.76	\$1,002.18
Donations	\$109.85	\$2,667.80
D.State A/EI	\$0	\$0
Reimbursements	\$21.00	\$105.00
Refunds	\$0	\$0
Miscellaneous	\$210.09	\$1,029.29
Utilities	\$0	\$0
Total Revenues	\$513.70	\$4,804.27



General Fund-Expenses

	Oct.	YTD
Staff	\$8,156.26	\$37,398.14
Staff Benefits	\$1,607.73	\$6,403.01
Materials	\$3,340.84	\$10,120.97
B. Maintenance	\$294.55	\$1,412.53
G. Maintenance	\$0	\$5,673.00
Technology	\$1,358.00	\$1,464.99
Programming	\$425.07	\$2,938.59
Miscellaneous	\$2,851.83	\$21,051.07
Software	\$0	\$0
Total Expenses	\$18,034.28	\$86,462.30

Trust Fund Revenue- \$23.23

Trust Fund Balance- \$9,114,54

Monies Spent on Library Materials

	Oct.	YTD
Books	\$2,229.81	\$5,361.64
DVDs	\$151.58	\$556.85
CDs	\$108.75	\$547.24
Mag./News.	\$377.49	\$459.99



Tipton Development Director – Report November 2019

- Working on TRIP and DRIP applications and helped prepare new applications
- Working on Small Business Saturday/ Parade of Lights scheduled for November 30th
- Continue working with Lindsey Sears for Community Guide photo sessions at participating businesses. Sessions are from October 17 – December 5th
- Continue to meet with Annie Schroder regarding the Community Guide
- Follow-up with Representative Bobby Kaufmann regarding the BUILD Grant
- Assisted City in putting up Christmas decorations up downtown
- Attended meeting on November 12th with Iowa Valley Habitat
- Assisted with mock interviews on November 21st at North Cedar High School
- Meeting held with City Hall staff and Jon Lutz with IIW Engineering regarding the Wayfinding Signage on November 21st
- Meeting scheduled with Jennifer Walker, ECIA regarding Great Places on December 5th
- Attended Council, Chamber, Commission and Hardacre meetings
- Met with Keith Whitlatch regarding Tour of Lights slated for December 14th

Amy Lenz

From: Licensing@IowaABD.com
Sent: Wednesday, November 27, 2019 1:35 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LC0033602	Submitted to Local Authority	Cedar Lanes (605 E. 7th St. Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	861.70		
			MEDICARE WITHOLDING	159.54		
			MEDICARE WITHOLDING	9.39		
			MEDICARE WITHOLDING	3.88		
			MEDICARE WITHOLDING	20.24		
			MEDICARE WITHOLDING	8.49		
			INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	75.00	
				TECH SERVICES	22.50	
			IPERS	IPERS WITHOLDING POLICE	1,403.59	
			MUNICIPAL ELECTRONICS DIVISION LLC	RADAR CERTIFICATIONS	105.00	
			PRINCIPAL	GTL_VTL INSURANCE	23.40	
			UNIFORM DEN INC	2 UNIFORM SHIRTS	119.73	
			WALMART COMMUNITY	MISC SUPPLIES	17.62	
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	74.47	
			CITY OF TIPTON FUNDS	Repay Admin Services	1,407.00	
				PSF payment	704.69	
			CITY PETTY CASH	CITY PETTY CASH	13.05	
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,140.86	
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	3,328.38	
				TOTAL:	10,498.53	
FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	55.21		
			MEDICARE WITHOLDING	11.78		
			MEDICARE WITHOLDING	1.16		
			JOHN DEERE FINANCIAL	VEHICLE OPERATION SUPPLIES	84.19	
			IPERS	IPERS WITHOLDING, FIRE	56.45	
			CITY OF TIPTON FUNDS	Repay Admin Services	400.22	
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,637.33	
				TOTAL:	2,246.34	
		AMBULANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	187.37
					MEDICARE WITHOLDING	27.29
	MEDICARE WITHOLDING			16.52		
	BOUND TREE MEDICAL LLC			MEDICAL SUPPLIES	306.48	
				MEDICAL SUPPLIES	231.20	
	JOHN DEERE FINANCIAL			MISC SUPPLIES	37.72	
	MISC. VENDOR SKILLPATH			SKILLPATH:SEMINAR	149.00	
	TELEFLEX LLC			TELEFLEX LLC:MEDICAL SUPPL	982.50	
	IMAGE TREND INC			CLEARING HOUSE SERVICES	204.00	
	IPERS			IPERS REGULAR EMPLOYEES	42.46	
				IPERS WITHOLDING EMT	264.56	
	JOHNSON COUNTY AMBULANCE SERVICE			ALS INTERCEPT	200.00	
	KLOCKE'S EMERGENCY VEHICLES			OXYGEN HOSE	189.67	
	PRINCIPAL			GTL_VTL INSURANCE	3.90	
	WALMART COMMUNITY			MISC SUPPLIES	155.98	
	UNUM LIFE INSURANCE COMPANY OF AMERICA			LONG TERM DISABILITY PAYRO	9.07	
	CITY OF TIPTON FUNDS			Repay Admin Services	874.74	
				PSF payment	295.18	
				TRANSFERS	1,442.33	
	CITY OF TIPTON-REVOLVING CENTRAL GARAG			vehicle/equipment charges	2,193.62	
	BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	894.86			
		TOTAL:	8,708.45			
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	193.09		
			MEDICARE WITHOLDING	31.36		
			MEDICARE WITHOLDING	0.40		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	0.47
			MEDICARE WITHOLDING	4.27
			MEDICARE WITHOLDING	7.12
			MEDICARE WITHOLDING	1.52
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	329.26
		IPERS	IPERS REGULAR EMPLOYEES	304.94
		PRINCIPAL	GTL_VTL INSURANCE	6.46
		STORM STEEL	OPERATING SUPPLIES	54.32
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	13.94
		CITY OF TIPTON FUNDS	Central Stores services pa	2,901.06
			PSF payment	207.84
			TRANSFERS	25,735.75
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,890.84
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,383.31
			TOTAL:	34,065.95
SIDEWALKS	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	Central Stores services pa	42.06
			TOTAL:	42.06
TREES	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	Central Stores services pa	25.88
			TOTAL:	25.88
CEMETERY	GENERAL GOVERNMENT	ERIC STORJOHANN	FULL BURIAL	650.00
			TOTAL:	650.00
GENERAL ADMINISTRATION	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	133.48
			MEDICARE WITHOLDING	25.71
			MEDICARE WITHOLDING	0.28
			MEDICARE WITHOLDING	1.23
			MEDICARE WITHOLDING	3.80
			MEDICARE WITHOLDING	0.20
		IPERS	IPERS REGULAR EMPLOYEES	210.31
		PRINCIPAL	GTL_VTL INSURANCE	2.37
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.96
		CITY OF TIPTON FUNDS	Central Stores services pa	590.66
			PSF payment	861.12
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	674.53
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,415.86
			TOTAL:	3,929.51
LIBRARY	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	247.43
			MEDICARE WITHOLDING	38.53
			MEDICARE WITHOLDING	18.12
			MEDICARE WITHOLDING	0.41
			MEDICARE WITHOLDING	0.81
		BAKER & TAYLOR	11 BOOKS	136.26
			4 BOOKS	56.57
		BANLEACO	COPIERS CONTRACT	117.52
		BOW TIE AUTOMOTIVE	REFURBISHED BOOKDROP	695.30
		COPY SYSTEMS	BASE CHARGE & COPIES	173.28
		FINANCIAL ADJUSTMENT BUREAU INC	COLLECTION EXPENSE	29.39
		THE HORN BOOK MAGAZINE	SUBSCRIPTION	72.00
		IPERS	IPERS REGULAR EMPLOYEES	376.73
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	153.59
		MEDIACOM	INTERNET SERVICE	313.02
		MIKE FOGG CONSTRUCTION	GUTTER REPAIR	450.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	24.00
			1 BOOK ON CD	30.00
			5 BOOKS ON CD	115.50
			1 BOOK ON CD	21.75
			1 BOOK ON CD	22.50
		PRINCIPAL	GTL_VTL INSURANCE	7.80
		TOTAL NUISANCE	REMOVAL OF SQUIRRELS	310.00
		WALMART COMMUNITY	PROGRAMMING SUPPLIES	156.89
			PROGRAMMING SUPPLIES	94.21
		DIANE WALLICK	SUPPLIES FOR PROGRAMMING	88.31
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	12.47
		CITY PETTY CASH	CITY PETTY CASH	8.32
		CITY UTILITIES	LIBRARY	120.87
			TOTAL:	3,891.58
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	10.61
			MEDICARE WITHOLDING	1.50
			MEDICARE WITHOLDING	0.74
			MEDICARE WITHOLDING	0.09
			MEDICARE WITHOLDING	0.15
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	17.98
		IPERS	IPERS REGULAR EMPLOYEES	11.68
		PRINCIPAL	GTL_VTL INSURANCE	0.09
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.57
		CITY OF TIPTON FUNDS	Repay Admin Services	113.53
			PSF payment	61.98
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	102.84
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	86.13
			TOTAL:	407.89
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	57.76
			MEDICARE WITHOLDING	13.15
			MEDICARE WITHOLDING	0.36
		IPERS	IPERS REGULAR EMPLOYEES	89.58
		PRINCIPAL	GTL_VTL INSURANCE	1.95
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.35
		CITY OF TIPTON FUNDS	Repay Admin Services	92.68
			PSF payment	3.83
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	494.62
			TOTAL:	758.28
ADULT RECREATION	GENERAL GOVERNMENT MISC. VENDOR	BRANDON SMITH	BRANDON SMITH:REF MENS BB	50.00
		KEITH LEHRMAN	KEITH LEHRMAN:REF MENS BB	100.00
		RODNEY DEERBERG	RODNEY DEERBERG:REF MENS B	50.00
			TOTAL:	200.00
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	244.86
			MEDICARE WITHOLDING	29.23
			MEDICARE WITHOLDING	28.03
		CONTROL INSTALLATIONS OF IOWA INC	HVAC REPAIRS	865.80
		JOHN DEERE FINANCIAL	POOL REPAIR SUPPLIES	48.33
			BLDG MAINT SUPPLIES	57.91
		STATE HYGIENIC LABORATORY	TESTING FEES	13.50
		IPERS	IPERS REGULAR EMPLOYEES	267.98
		PRINCIPAL	GTL_VTL INSURANCE	5.85
		TIPTON ELECTRIC MOTORS	MOTOR REPAIRS	299.31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.68
		CITY OF TIPTON FUNDS	Repay Admin Services	1,047.20
			PSF payment	11.48
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	144.94
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	987.18
			TOTAL:	4,061.28
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	110.28
			MEDICARE WITHOLDING	25.79
		MISC. VENDOR PEG BIXBY	PEG BIXBY:MISC SUPPLIES	28.89
		IPERS	IPERS REGULAR EMPLOYEES	180.71
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	109.38
		MARCIA MEYERS	DECEMBER RENT	600.00
		OFFICE EXPRESS	OFFICE SUPPLIES	21.20
			OFFICE SUPPLIES	108.98
		PRINCIPAL	GTL_VTL INSURANCE	3.90
		WALMART COMMUNITY	OFFICE SUPPLIES	49.54
			OFFICE SUPPLIES	31.18
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	8.77
		CITY OF TIPTON FUNDS	PSF payment	7.65
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	821.99
			TOTAL:	2,108.26
EXECUTIVE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	23.25
			MEDICARE WITHOLDING	5.44
		IPERS	IPERS ELECTED OFFICIALS	35.40
			TOTAL:	64.09
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	67.65
			MEDICARE WITHOLDING	3.87
			MEDICARE WITHOLDING	11.38
			MEDICARE WITHOLDING	0.04
			MEDICARE WITHOLDING	0.06
			MEDICARE WITHOLDING	0.43
			MEDICARE WITHOLDING	0.03
		IPERS	IPERS REGULAR EMPLOYEES	104.09
		PRINCIPAL	GTL_VTL INSURANCE	0.47
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.37
		CITY OF TIPTON FUNDS	Repay Admin Services	295.26
			PSF payment	121.92
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	159.53
			TOTAL:	766.10
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	1.40
			MEDICARE WITHOLDING	0.33
		AUCA CHICAGO LOCKBOX	MATS	132.09
			TOTAL:	133.82
AMBULANCE TRUST	GENERAL GOVERNMENT CITY OF TIPTON FUNDS		TRANSFERS	1,442.33
			TOTAL:	1,442.33
TRANSFER-COMM/LOCAL AC	GENERAL GOVERNMENT CITY OF TIPTON FUNDS		TRANSFERS	2,083.33
			TOTAL:	2,083.33
STREET DEPARTMENT	ROAD USE TAX FUND	CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	3,661.72
			TOTAL:	3,661.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	4.07
			MEDICARE WITHOLDING	0.43
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	0.43
		ECONO SIGNS LLC	SIGN SUPPLIES	151.92
		IPERS	IPERS REGULAR EMPLOYEES	6.50
		PRINCIPAL	GTL_VTL INSURANCE	0.11
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.26
		CITY OF TIPTON FUNDS	Central Stores services pa	13.99
			PSF payment	0.38
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	30.23
			TOTAL:	208.40
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	60.31
			MEDICARE WITHOLDING	10.32
			MEDICARE WITHOLDING	0.41
			MEDICARE WITHOLDING	0.09
			MEDICARE WITHOLDING	2.77
			MEDICARE WITHOLDING	0.50
		IPERS	IPERS REGULAR EMPLOYEES	95.55
		PRINCIPAL	GTL_VTL INSURANCE	2.06
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.29
		CITY OF TIPTON FUNDS	Central Stores services pa	321.85
			PSF payment	17.37
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,409.03
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	415.71
			TOTAL:	3,340.26
STREET CLEANING	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	Central Stores services pa	108.73
			PSF payment	2.30
			TOTAL:	111.03
TRANSFERS/OTHER SOURCE	TRUST AND AGENCY F	CITY OF TIPTON FUNDS	TRANSFERS	35,696.17
			TOTAL:	35,696.17
TRANSFER	Emergency Fund	CITY OF TIPTON FUNDS	TRANSFERS	2,619.58
			TOTAL:	2,619.58
TRANSFERS/OTHER SOURCE	LOCAL OPTION TAX	CITY OF TIPTON FUNDS	TRANSFERS	22,333.33
			TOTAL:	22,333.33
USDA REVOLVING LOAN PR	ECONOMIC/INDUSTRIA ECIA		HARDACRE GRANT WRITING	42.50
			TOTAL:	42.50
TRANSFERS/OTHER SOURCE	FIRE ENTERPRISE TR	CITY OF TIPTON FUNDS	TRANSFERS	2,500.00
			TRANSFERS	3,141.67
			TRANSFERS	2,083.33
			TOTAL:	7,725.00
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	278.08
			MEDICARE WITHOLDING	55.26
			MEDICARE WITHOLDING	0.25
			MEDICARE WITHOLDING	0.21
			MEDICARE WITHOLDING	3.77
			MEDICARE WITHOLDING	5.54
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	18.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			OPERATING SUPPLIES	29.98-
		STATE HYGIENIC LABORATORY	TESTING FEES	39.00
		IOWA ONE CALL	LOCATES	19.50
		IPERS	IPERS REGULAR EMPLOYEES	438.17
		MUNICIPAL SUPPLY INC	WATER AND SEWER SUPPLIES	230.00
		PRINCIPAL	GTL_VTL INSURANCE	8.45
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	20.67
		CITY OF TIPTON FUNDS	Repay Admin Services	1,740.28
			PSF payment	663.11
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	218.59
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>2,049.18</u>
			TOTAL:	5,759.05
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	67.12
			MEDICARE WITHOLDING	14.31
			MEDICARE WITHOLDING	0.03
			MEDICARE WITHOLDING	1.29
			MEDICARE WITHOLDING	0.07
		IPERS	IPERS REGULAR EMPLOYEES	108.16
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	54.84
		PRINCIPAL	GTL_VTL INSURANCE	2.74
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.24
		CITY OF TIPTON FUNDS	Repay Admin Services	281.28
			PSF payment	121.56
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>818.51</u>
			TOTAL:	1,475.15
TRANSFER/OTHER SOURCES	WATER OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	3,645.83
			TRANSFERS	<u>11,837.92</u>
			TOTAL:	15,483.75
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	271.22
			MEDICARE WITHOLDING	53.69
			MEDICARE WITHOLDING	0.37
			MEDICARE WITHOLDING	0.29
			MEDICARE WITHOLDING	4.28
			MEDICARE WITHOLDING	4.77
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	141.33
			SMALL TOOLS	19.48
		IPERS	IPERS REGULAR EMPLOYEES	429.10
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	54.83
		LYNCH'S PLUMBING INC	SEWER BYPASS PROJECT 13TH	18,625.00
		MANATTS INC	SEWER BYPASS PROJECT 13TH	1,470.07
		MIDWEST SAFETY COUNSELORS INC	CALIBRATION	96.00
		MUNICIPAL SUPPLY INC	WATER AND SEWER SUPPLIES	1,133.20
		PRINCIPAL	GTL_VTL INSURANCE	7.85
		STAR EQUIPMENT LTD	SEWER BYPASS PROJECT 13TH	220.00
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	20.25
		VEENSTRA & KIMM INC	NW AREA UTILTIY IMPROVEMEN	1,975.00
		WENDLING QUARRIES INC	33.6 TN ROAD STONE	333.00
		CITY OF TIPTON FUNDS	Repay Admin Services	1,647.68
			PSF payment	863.63
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	325.73
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>2,354.91</u>
			TOTAL:	30,051.68

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TRANSFER/OTHER SOURCES	WASTEWATER/AKA SEW CITY OF TIPTON FUNDS		TRANSFERS	3,383.33
			TRANSFERS	<u>16,991.00</u>
			TOTAL:	20,374.33
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	713.06
			MEDICARE WITHOLDING	149.05
			MEDICARE WITHOLDING	0.33
			MEDICARE WITHOLDING	0.45
			MEDICARE WITHOLDING	1.19
			MEDICARE WITHOLDING	7.65
			MEDICARE WITHOLDING	8.04
			MEDICARE WITHOLDING	0.07
		CINTAS LOC	CLEANING SERVICES	89.88
			UNIFORMS, SHOP TOWELS, MAT	101.31
			UNIFORMS, SHOP TOWELS, MAT	46.94
			UNIFORMS, SHOP TOWELS, MAT	101.31
			UNIFORMS, SHOP TOWELS, MAT	46.94
			UNIFORMS, SHOP TOWELS, MAT	87.73
			UNIFORMS, SHOP TOWELS, MAT	46.94
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	390.17
		MISC. VENDOR SKILLPATH	SKILLPATH:SEMINAR	149.00
		FLOYD TABER	TRAVEL TRAINING	14.70
		JAMES HANSEN	DECEMBER RENT	225.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	45.00
			TECH SERVICES	31.25
			TECH SERVICES	22.50
		IOWA ONE CALL	LOCATES	19.50
		IPERS	IPERS REGULAR EMPLOYEES	1,136.70
		POWER LINE SUPPLY	OVERHEAD SUPPLIES	15.78-
			TENSION SLEEVES	79.18
			FR SWEATSHIRTS	406.10
			KEVLAR GLOVES	59.45
			FR BIBS	137.21
		PRINCIPAL	GTL_VTL INSURANCE	23.10
		RESCO	UNDERGROUND SUPPLIES	80.25
		RVM LANDSCAPING LLC	GRASS SEED FOR YARD REPAIR	2,036.37
		STUART C IRBY CO	SMALL TOOLS	530.92
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	51.14
		CITY OF TIPTON FUNDS	Repay Admin Services	10,661.57
			PSF payment	3,869.73
		CITY PETTY CASH	CITY PETTY CASH	7.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,645.86
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>4,062.60</u>
			TOTAL:	27,069.41
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	99.29
			MEDICARE WITHOLDING	22.30
			MEDICARE WITHOLDING	0.60
			MEDICARE WITHOLDING	0.26
			MEDICARE WITHOLDING	0.07
		AQUA TECHNOLOGIES OF IOWA	ETHYLENE GLYCOL	1,541.74
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	38.99
			SMALL TOOLS	34.30
		IPERS	IPERS REGULAR EMPLOYEES	157.87
		QUAD CITY TESTING LABORATORY INC	ENGINE PARTS	1,310.00
		PRINCIPAL	GTL_VTL INSURANCE	2.64

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SENECA COMPANIES	INTERSTITIAL TESTING	283.00
		THOMAS HEATING & AIR	BLDG MAINT SUPPLIES	282.33
		TIPTON ELECTRIC MOTORS	POWER PLANT SUPPLIES	34.56
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.33
		CITY OF TIPTON FUNDS	Repay Admin Services	1,400.23
			PSF payment	74.05
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	198.30
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	529.28
			TOTAL:	6,017.14
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	132.33
			MEDICARE WITHOLDING	28.66
			MEDICARE WITHOLDING	0.93
			MEDICARE WITHOLDING	1.29
			MEDICARE WITHOLDING	0.07
		IPERS	IPERS REGULAR EMPLOYEES	212.74
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	54.84
		PRINCIPAL	GTL_VTL INSURANCE	4.72
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.79
		CITY OF TIPTON FUNDS	Repay Admin Services	518.69
			PSF payment	144.46
		CITY PETTY CASH	CITY PETTY CASH	5.19
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	138.81
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,148.02
			TOTAL:	2,400.54
LOUISA GENERATING STAT	ELECTRIC OPERATING	MIDAMERICAN ENERGY COMPANY	Est cash request	21,350.00
			Est cash request	35,380.00
			Est cash request	610.00
			Est cash request	3,660.00
			TOTAL:	61,000.00
TRANSFER/OTHER SOURCES	ELECTRIC OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	24,330.83
			TRANSFERS	35,997.08
			TRANSFERS	6,656.33
			TOTAL:	66,984.24
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	422.24
			MEDICARE WITHOLDING	83.49
			MEDICARE WITHOLDING	0.33
			MEDICARE WITHOLDING	0.25
			MEDICARE WITHOLDING	1.45
			MEDICARE WITHOLDING	5.01
			MEDICARE WITHOLDING	8.22
		CINTAS LOC	CLEANING SERVICES	22.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
		JOHN DEERE FINANCIAL	SMALL TOOLS	37.97
		IOWA ONE CALL	LOCATES	19.50
		IPERS	IPERS REGULAR EMPLOYEES	656.86
		PRINCIPAL	GTL_VTL INSURANCE	10.22
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	29.39
		CITY OF TIPTON FUNDS	Repay Admin Services	4,681.37
			PSF payment	758.88
		CITY PETTY CASH	CITY PETTY CASH	25.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,082.79
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>2,497.08</u>
			TOTAL:	10,476.43
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	80.04
			MEDICARE WITHOLDING	17.03
			MEDICARE WITHOLDING	0.33
			MEDICARE WITHOLDING	1.29
			MEDICARE WITHOLDING	0.05
		IPERS	IPERS REGULAR EMPLOYEES	129.03
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	54.84
		PRINCIPAL	GTL_VTL INSURANCE	3.07
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	6.14
		CITY OF TIPTON FUNDS	Repay Admin Services	281.44
			PSF payment	121.56
		CITY PETTY CASH	CITY PETTY CASH	5.18
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>894.68</u>
			TOTAL:	1,594.68
AIRPORT	AIRPORT OPERATING	I.R.S.	FICA WITHOLDING	13.18
			MEDICARE WITHOLDING	3.08
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	15.25
		IPERS	IPERS REGULAR EMPLOYEES	20.06
		WRIGHT LAWN CARE	CONTRACT PAY DECEMBER	<u>358.33</u>
			TOTAL:	409.90
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	176.03
			MEDICARE WITHOLDING	36.28
			MEDICARE WITHOLDING	0.55
			MEDICARE WITHOLDING	0.05
			MEDICARE WITHOLDING	4.01
			MEDICARE WITHOLDING	0.25
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	23.95
		IPERS	IPERS REGULAR EMPLOYEES	280.57
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	54.83
		PRINCIPAL	GTL_VTL INSURANCE	5.37
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	12.99
		CITY OF TIPTON FUNDS	Repay Admin Services	1,454.44
			Central Stores services pa	2,345.33
			PSF payment	782.29
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,594.99
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>1,720.92</u>
			TOTAL:	9,492.85
RECYCLING	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	50.10
			MEDICARE WITHOLDING	8.37
			MEDICARE WITHOLDING	2.74
			MEDICARE WITHOLDING	0.17
			MEDICARE WITHOLDING	0.44
		IPERS	IPERS REGULAR EMPLOYEES	79.76
		PRINCIPAL	GTL_VTL INSURANCE	1.56
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	2.94
		CITY OF TIPTON FUNDS	PSF payment	71.50
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,720.45
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>552.48</u>
			TOTAL:	2,490.51

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TRANSFER OUT/SINKING F	GARBAGE COLLECTION	CITY OF TIPTON FUNDS	TRANSFERS	2,978.67
			TRANSFERS	1,753.67
			TOTAL:	4,732.34
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	25.04
			MEDICARE WITHOLDING	5.13
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.04
			MEDICARE WITHOLDING	0.37
			MEDICARE WITHOLDING	0.35
		IPERS	IPERS REGULAR EMPLOYEES	39.47
		PRINCIPAL	GTL_VTL INSURANCE	0.97
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.87
		CITY OF TIPTON FUNDS	Repay Admin Services	205.99
			PSF payment	5.72
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	32.22
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	175.96
			TOTAL:	493.14
OTHER SOURCES	STORM WATER	CITY OF TIPTON FUNDS	TRANSFERS	600.83
			TRANSFERS	101.42
			TOTAL:	702.25
INT SRVC--OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHOLDING	67.76
			MEDICARE WITHOLDING	7.24
			MEDICARE WITHOLDING	1.36
			MEDICARE WITHOLDING	7.28
		ALBAUGH PHC INC	BLDG MAINT SUPPLIES	91.00
		BARRON MOTOR SUPPLY	STOCK PARTS	4.66
			STOCK PARTS	39.36
		CENTRAL IOWA DISTRIBUTING INC	SHOP SUPPLIES	164.00
		JOHN DEERE FINANCIAL	REPAIR PARTS	22.36
			OPERATING SUPPLIES	170.96
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	22.50
		IPERS	IPERS REGULAR EMPLOYEES	108.31
		MITCHELL 1	WEB BASED SUBSCRIPTIONS	253.05
		BRAD PECK	FUEL #53	30.00
		PRINCIPAL	GTL_VTL INSURANCE	1.72
		TITAN MACHINERY INC	FILTERS #18	686.00
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.24
		CITY OF TIPTON FUNDS	Repay Admin Services	927.10
			PSF payment	3.83
		CITY PETTY CASH	CITY PETTY CASH	5.01
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	504.15
			TOTAL:	3,121.89
INT SRVC--OTHER BUSINES	ADMINISTRATIVE SER	I.R.S.	FICA WITHOLDING	89.57
			MEDICARE WITHOLDING	15.85
			MEDICARE WITHOLDING	1.96
			MEDICARE WITHOLDING	2.10
			MEDICARE WITHOLDING	1.05
		ECIA	CDBG GRANT WRITING	217.50
		HEARTLAND SPORTS COMPLEX	DECEMBER 2019	2,500.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	22.50
			TECH SERVICES	187.50
		IPERS	IPERS REGULAR EMPLOYEES	143.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LANDS' END BUSINESS OUTFITTERS	27 OFFICE SHIRTS	481.39
			2 OFFICE SHIRTS	61.42-
		OFFICE EXPRESS	OFFICE SUPPLIES	351.59
			OFFICE SUPPLIES	9.96
		PRINCIPAL	GTL_VTL INSURANCE	3.78
		WALMART COMMUNITY	OFFICE SUPPLIES	1.34
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	6.97
		CITY OF TIPTON FUNDS	PSF payment	124.12
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,287.73
			TOTAL:	5,396.15
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	6,605.03
			FICA WITHHOLDING	4,743.53
			MEDICARE WITHHOLDING	1,109.39
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	347.42
			AFLAC AFTER TAX DEDUCTION	108.18
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	37.65
			IPERS ELECTED OFFICIALS	23.59
			IPERS REGULAR EMPLOYEES	3,751.93
			IPERS WITHHOLDING EMT	176.46
			IPERS WITHHOLDING POLICE	936.19
		PRINCIPAL	GTL_VTL INSURANCE	419.66
		CITY OF TIPTON FUNDS	IPAD PRO REIMB	30.58
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,087.00
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYM	1,825.00
			BCBS-AVESIS VISION PYMNT	57.44
		CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEME	200.00
			TOTAL:	23,770.45

===== FUND TOTALS =====

001	GENERAL GOVERNMENT	76,083.68
110	ROAD USE TAX FUND	7,321.41
112	TRUST AND AGENCY FUND	35,696.17
119	Emergency Fund	2,619.58
121	LOCAL OPTION TAX	22,333.33
160	ECONOMIC/INDUSTRIAL DEVEL	42.50
192	FIRE ENTERPRISE TRUST	7,725.00
600	WATER OPERATING	22,717.95
610	WASTEWATER/AKA SEWER REVE	50,426.01
630	ELECTRIC OPERATING	163,471.33
640	GAS OPERATING	12,071.11
660	AIRPORT OPERATING	409.90
670	GARBAGE COLLECTION	16,715.70
740	STORM WATER	1,195.39
810	CENTRAL GARAGE	3,121.89
835	ADMINISTRATIVE SERVICES	5,396.15
860	PAYROLL ACCOUNT	23,770.45

 GRAND TOTAL: 451,117.55

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-TIPTON, IA
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 11/19/2019 THRU 12/02/2019
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 11/19/2019 THRU 12/02/2019

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: CLAIMS REGISTER
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM: YES

City Credit Card Statement			999	1010			Card Ttl	-8,318.93
Ambulance								
Training - Iowa 2019 Trauma Conf, Kirkwood, PHTLS Inst. Renew,	dr	001	5	160	1	62300	860.00	
Building Maint. & Repair - Menards, Ebay	dr	001	5	160	2	63100	128.61	
Advertising - Indeed	dr	001	5	160	2	64020	-100.00	
Operating Supplies - Loli-Os	dr	001	5	160	2	65070	35.00	
Miscellaneous - Uship.com, Harbor Freight Tools, Ebay	dr	001	5	160	2	65980	957.82	
Total Charges								1,881.43
City Card								
Uniforms/Equipment -Galls	dr	001	5	110	2	64350	97.15	
Travel Training - Jethro's BBQ, Wasabi, Stoney Creek Hotel	dr	001	5	110	1	62980	302.42	
Fuel - Kum & Go	dr	001	5	110	2	65075	35.06	
Office Supplies - Amazon	dr	001	5	110	2	65060	63.10	
Total Charges								497.73
City Clerk								
Travel Training - Holiday Inn, Jimmy Johns	dr	835	5	899	1	62980	303.09	
Total Charges								303.09
Electric								
Miscellaneous - Tiger Mart, Walmart	dr	630	5	820	2	65980	70.28	
Operational Equip Maint & Repair - Global Industrial	dr	630	5	820	2	63500	313.15	
Total Charges								383.43
Finance Director								
Travel Training - Holiday Inn, 1st & Main, Barrel House, Jimmy John	dr	835	5	899	1	62980	419.58	
Technology - Microsoft	dr	001	5	150	2	64190	16.05	
Training - Iowa League of Cities	dr	835	5	899	1	62300	50.00	
Total Charges								485.63
Fire								
Operating Supplies	dr	001	5	150	2	65070	101.37	
Total Charges								101.37
Gas								
Dues/Fees - State of Iowa	dr	640	5	825	1	62100	77.06	
Total Charges								77.06
Aquatic Center								
Building Maint. & Repair - Home Depot	dr	001	5	465	2	63100	211.03	
Equipment Maint/Rpr Supplies - Amazon	dr	001	5	465	2	63500	247.53	
Miscellaneous - Amazon	dr	001	5	465	2	65980	-20.32	
Operating Supplies - Global Industrial	dr	001	5	430	2	65070	128.14	
Operating Supplies - Sports Unlimited	dr	001	5	446	2	65070	1159.90	
Total Charges								1,726.28
Library								
Postage/Shipping - USPS	dr	001	5	410	2	65080	103.60	
Materials - Amazon, Walmart	dr	001	5	410	2	65020	527.74	
Programming - Walmart	dr	001	5	410	2	65021	44.19	
Training - Embassy Suites	dr	001	5	410	1	62300	528.06	
Office Supplies - Walmart, Demco	dr	001	5	410	2	65060	576.85	
Miscellaneous - Walmart	dr	001	5	410	2	65980	118.30	
Total Charges								1,898.74

Police								
Uniforms/Equipment -Galls	dr	001	5	110	2	64350	164.28	
Fuel - Casey's	dr	001	5	110	2	65075	33.38	
Postage/Shipping - USPS	dr	001	5	110	2	65080	34.01	
Miscellaneous - Skillet Café & Bakery	dr	001	5	110	2	65980	10.12	
Total Charges							241.79	
Public Works								
Operating Supplies - Wal-Mart, The Flying Wienie	dr	810	5	899	2	65070	52.24	
Repair Parts - Bennett Farm Equip., Central Automotive, McGrath F	dr	810	5	899	2	63321	564.24	
Small Tools - Harbor Freight Tools	dr	810	5	899	2	65053	105.90	
Total Charges							722.38	
Statement Total							8,318.93	

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 135 "STREET USE AND MAINTENANCE," SECTIONS 135.09, CHAPTER 50 "NUISANCE ABATEMENT PROCEDURE," SECTIONS 50.03, AND ADDING NEW CHAPTER 142 "UTILITY USE OF PUBLIC RIGHT-OF-WAY" OF THE CITY CODE OF ORDINANCES

SECTION 1. *Purpose.* The purpose of this ordinance is to establish uniform rules and controls to ensure public safety and provide efficient delivery of services by the City and others wishing to utilize streets and the public right-of-way for the delivery of utility services; to protect public and private investment; to ensure the orderly use of public property and the health, safety, and welfare of the population; and (d) to provide for the regulation and administration of the public streets and the public right-of-way.

To further effectuate the City's purpose above, certain sections of the City Code of Ordinances must be amended to accommodate the new uniform rules and regulations. Therefore, an additional purpose of this ordinance is to amend existing sections of the Code of Ordinances to accommodate and make reference to the new Chapter 142.

SECTION 2. *Amendment.* Section 50.03 is hereby replaced and superseded in its entirety as follows:

50.03 OTHER CONDITIONS. The following chapters of this Code of Ordinances contain regulations prohibiting or restricting other conditions that are deemed to be nuisances:

1. Junk and Junk Vehicles (See Chapter 51)
2. Weeds and Grass (See Chapter 52)
3. Dangerous Buildings (See Chapter 145)
4. Storage and Disposal of Solid Waste (See Chapter 105)
5. Trees (See Chapter 151)
6. Utility Use of Public Right-of-Way (See Chapter 142)

SECTION 3. *Amendment.* Section 135.09 is replaced and superseded as follows:

135.09 Excavations. Except as provided in Chapter 142, no person shall dig, excavate or in any manner disturb any street, parking or allege except in accordance with the following:

1. Permit Required. No excavation shall be commenced without first obtaining a permit therefor. A written application for such permit shall be filed with the City and shall contain the following:
 - A. An exact description of the property, by lot and street number, in front of or along which it is desired to excavate;
 - B. A statement of the purpose, for whom and by whom the excavation is to be made;
 - C. The person responsible for the refilling of said excavation and restoration of the street or alley surface; and
 - D. Date of commencement of the work and estimated completion date.

All remaining subsections of Section 135.09 remain unchanged.

SECTION 4. *New Chapter.* Chapter 142 is added to the Code of Ordinances as follows:

142.01 PURPOSE AND RULE OF INTERPRETATION.

The City Council of the City of Tipton, Cedar County, Iowa, hereby finds it is necessary and desirable to establish uniform rules and controls: (a) to ensure public safety and provide efficient delivery of services by the City and others wishing to utilize streets and the public right-of-way for the delivery of utility services; (b) to protect public and private investment; (c) to ensure the orderly use of public property and the health, safety, and welfare of the population; and (d) to provide for the regulation and administration of the public streets and the public right-of-way. This chapter is to be interpreted in light of these findings for the benefit of the public and users of the City streets and the public right-of-way. Accordingly, this chapter imposes fair, efficient, competitively neutral, uniform and reasonable regulations on the placement and maintenance of utility equipment currently within the City's right-of-way or to be placed herein.

Notwithstanding the foregoing, this chapter shall not apply to the siting, construction, installation, collocation, modification, relocation, operation, and/or removal of small cell facilities, which are governed by the City of Tipton's Small Cell Guidelines.

142.02 DEFINITIONS.

The following definitions shall apply in this chapter. References to "Sections" shall hereafter mean references to sections in this chapter unless otherwise specified. Defined terms remain defined terms whether or not capitalized.

1. "City" means the City of Tipton, Cedar County, Iowa.
2. "City cost" means the actual costs incurred by the City for managing its rights-of-way, including, without limitation: (i) city department review and issuance of approval (ii) revoking approval; (iii) inspecting job sites; (iv) updating mapping systems; (v) determining the adequacy of right-of-way restoration; (vi) budget analysis, record keeping, legal assistance; (vii) and performing all of the other tasks required by this chapter, including other costs the City may incur in managing the provisions of this chapter except as expressly prohibited by law. Without limiting the generality of the immediately preceding sentence, "city cost" does not include the costs incurred by the City for routine landscaping, mowing and snow removal, nor does it include costs incurred in connection with seasonal, celebratory or event-oriented decorating of City rights-of-way.
3. "Degradation" means the accelerated depreciation of the right-of-way caused by excavation in or disturbance of the right-of-way, resulting in the need for reconstruction in such right-of-way earlier than would be required if the excavation did not occur, as determined by the City Manager or his/her designee, in accordance with those standards set forth in the NEC, NESC and ISUDAS.
4. "Designated contact person" means the person authorized by a utility provider to accept service and to make decisions for that utility provider regarding all matters within the scope of this chapter.
5. "Emergency" means a condition that (i) poses a clear and immediate danger to life or health, or of a significant loss of property; or (ii) requires immediate repair or replacement in order to restore service to a customer.
6. "Equipment" means any tangible thing located over, above, in, within, under or on any right-of-way for the purpose of providing, or assisting or enabling the provision, of: telecommunication

services, community antenna television, cable television, fire and alarm communications, City water, City electricity, City sanitary sewer services, light, heat, cooling energy, or power services. Without negating the generality of the immediately preceding sentence, "Equipment" does not include City paving, street lighting, sidewalks and storm sewers, since same constitute integral parts of the City right-of-way itself. Neither boulevard plantings nor gardens planted or maintained in the right-of-way shall be considered "equipment" for purposes of this chapter.

7. "Excavate" means to dig into or in any way remove or physically disturb or penetrate any part of a right-of-way for purposes of installing, constructing, repairing, replacing or relocating equipment.

8. "Franchisee" means any person holding a franchise agreement with the City or Certificate of Franchise Authority pursuant to Chapter 477A of the Iowa Code, or otherwise required to obtain a franchise under this chapter.

9. "In," when used in conjunction with right-of-way, means over, above, in, within, under or on a right-of-way, including, without limitation, any placement of elevated, subsurface or surface equipment over, above, in, within, under or on same.

10. "ISUDAS" means the Iowa Statewide Urban Design and Specifications, as amended.

11. "NEC" means the National Electrical Code, as amended.

12. "NESC" means the National Electrical Safety Code, as amended.

13. "Obstruct" means to place any equipment in a right-of-way so as to hinder free and open passage in the right-of-way.

14. "Performance and restoration bond" means a performance bond or letter of credit posted to ensure the availability of sufficient funds to assure that all obligations pursuant to this chapter, including but not limited to right-of-way excavation or obstruction work, is timely and properly completed.

15. "Utility Provider" means any individual, corporation, business association or other business entity, including, without limitation, a partnership, a sole proprietorship, a political subdivision, a public or private agency of any kind, a successor or assign of any of the foregoing, or any other legal entity which has or seeks to have equipment in any right-of-way for the purpose furnishing utility services

16. "Plan Sheet" means a document or collection of documents that, at a minimum, includes the necessary information as indicated in this chapter to obtain approval from the City for right-of-way access.

17. "Restore" or "restoration" means the process by which an excavated or obstructed right-of-way and surrounding area, including but not limited to, pavement and foundation, is returned to the same condition, as approved by the City Manager or his/her designee, (excluding degradation resulting from the excavation or obstruction) that existed before the commencement of excavation or obstruction, as applicable.

18. "Right-of-way" means the area on, below, or above any real property in which the City has an interest, including, without limitation, any street, road, highway, alley, sidewalk or any other place,

area or real property owned by or under the control of the City, including other dedicated right-of-way for travel purposes and utility easements, but expressly excluding parks, which shall not be available for the location of new equipment unless permitted by the City on a case-by-case basis for good cause shown, as same is set forth in Section 142.15(3) of this chapter.

19. "Service" or "utility service" includes, but is not limited to: (i) those services provided by a public utility as same is defined in Chapter 476 of the State Code of Iowa; (ii) a telecommunications right-of-way user, pipeline, community antenna television, cable television, fire and alarm communications, water, sanitary sewer services, electricity, light, heat, cooling energy, or power services; and (iii) the services provided by a district heating or cooling system.

20. "Small cell facilities" means a wireless facility that meets both of the following requirements:

(A) Each antenna is located inside an enclosure of not more than six (6) cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an enclosure of not more than six (6) cubic feet in volume; and

(B) All other wireless equipment associated with the facility is cumulatively not more than twenty-eight (28) cubic feet in volume. The calculation of equipment volume shall not include electric meters, concealment elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services

21. "Structures" means wood or metal poles or any combination thereof, steel lattice transmission towers, plastic or metal conduit tubing buried underground, and any other related facilities owned and/or controlled by the City.

22. "Supplemental application" means an application made to excavate or obstruct more of the right-of-way than allowed in the initial application, or to extend the time necessary to complete the right-of-way work indicated in the application.

23. "Unusable equipment" or "abandoned equipment" means equipment located in the right-of-way which remained unused for two (2) years and for which the utility provider is unable to provide proof reasonably satisfactory to the City that it has either a plan to begin using it within the next twelve (12) months, or a potential purchaser or user of the equipment.

142.03 ADMINISTRATION.

The City Manager, or his/her designee shall be responsible for administration of this chapter.

142.04 FRANCHISE AND USE AGREEMENT REQUIRED.

To the extent required by law, no utility provider shall erect, maintain, or operate any plants or systems for electric light and power, heating, telegraph, cable television, internet or broadband services, district telegraph alarm, or gas works within the City through the use of the right-of-way to provide customers within the City without first obtaining a franchise from the City as provided in Chapter 364 or a Certificate of Franchise Authority as provided in Chapter 477A of the State Code of Iowa. No utility provider shall attach or otherwise install equipment on City owned structures without first executing a

pole attachment agreement or other agreement with the City to utilize City owned structures in the right-of-way.

142.05 PERFORMANCE AND RESTORATION BOND REQUIRED.

1. Utility providers shall, as part of the application process for right-of-way access, post a performance and restoration bond acceptable to the City. Said performance and restoration bond shall be in an amount determined by the City Manager, or his/her designee, to be sufficient to cover the cost of restoring the right-of-way to the condition in which it existed prior to the commencement of any work or such other additional specifications required by the City Manager, or his/her designee, pursuant to Section 142.11(1) of this chapter. If at the conclusion of the sixty (60) month period required under Section 142.11 of this chapter, the City Manager, or his/her designee determines that the right-of-way has been properly restored, the surety on the performance and restoration bond shall be released.

2. The performance and restoration bond shall be conditioned upon:

A. The faithful performance of the right-of-way restoration work required under this chapter, or payment of the restoration costs incurred by the City; and

B. The faithful performance of the terms of the approved plan sheet, the provisions of this chapter, and any other requirements provided by law.

3. If the utility provider fails or neglects to properly restore the right-of-way to its proper condition within the time for completion set forth in the approved plan sheet, or within a reasonable time after notice by the City Manager, or his/her designee, of said failure or neglect, or fails to pay the restoration costs incurred by the City, or fails or neglects to properly maintain the right-of-way to its proper condition within a reasonable time after notice by the City Manager, or his/her designee, of said failure or neglect, or fails to pay the maintenance costs incurred by the City, then the same shall be restored or maintained by the City and the costs thereof, as certified by the City Manager, or his/her designee, shall be promptly paid by the utility provider or bonding company, as the case may be.

4. In lieu of filing a performance and restoration bond hereunder, a utility provider may, in the discretion of the City Manager, or his/her designee, be allowed to post an alternate form of security with the City in the form of an annual performance and restoration bond, letter of credit, certificate of deposit, or certified check in an amount deemed sufficient by the City Manager, or his/her designee, to secure the utility provider's performance of all restoration work which the utility provider will become responsible for during the next twelve (12) month period. Such alternate form of security shall be conditioned upon utility provider's performance as provided in subsection 3 of this section. If the restoration costs, as certified by the City Manager, or his/her designee, during said year, are less than such letter of credit, certificate of deposit, or certified check, or if maintenance period provided for in the approved plan sheet has expired with the utility provider having satisfied all of its restoration and maintenance responsibilities, the balance thereof shall upon request be returned to the utility provider. If it appears to the City Manager, or his/her designee, that at any time after issuance of right-of-way access approval the security so provided by letter of credit, certificate of deposit, or certified check is inadequate to secure performance of all such restoration work, the City Manager, or his/her designee, may require the utility provider to increase such security. If the costs during said year exceed the amount of such additional security provided by letter of credit, certificate of deposit, or certified check, the utility provider shall be required to pay such difference to the City. Such excess

costs shall be paid before any subsequent plan sheets for right-of-way access are approved. If the City incurs any outlay and expense in collecting its costs from the utility provider, such outlay and expense shall be paid by the utility provider or bonding company in addition to other amounts due.

142.06 RIGHT TO OCCUPY RIGHT-OF-WAY.

1. Any utility provider required to file an application for right-of-way access under this chapter, that occupies, uses, or places its equipment in the right-of-way, is hereby granted a right to do so if and only for so long as it:

- A. Timely pays all fees as provided herein; and
- B. Complies with all other requirements of law.

2. The grant of right to occupy hereunder is expressly conditioned on, and is subject to, the police powers of the City, continuing compliance with all provisions of law now or hereafter enacted, including this chapter as it may be from time to time amended and, further, is specifically subject to the obligation to obtain any and all additional required authorizations, whether from the City or other governmental body or authority.

142.07 REQUIRED INFORMATION.

1. In addition to all other application requirements set forth herein, any utility provider required to apply for right-of-way access under this chapter, that occupies, uses or places its equipment in the right-of-way, shall file with the City before any such equipment is placed in the right-of-way the following:

A. A certificate of insurance or self-insurance which shall:

(1) Verify that an insurance policy has been issued to the utility provider by an insurance company licensed to do business in the State of Iowa;

(2) Verify that the utility provider is insured against claims for personal injury, including death, as well as claims for property damage arising out of the: (a) use and occupancy of the right-of-way by the utility provider, its officers, agents, employees and permittees; and (b) placement and use of equipment in the right-of-way by the utility provider, its officers, agents, employees and permittees, including, but not limited to, protection against liability arising from completed operations, damage of underground equipment and collapse of property;

(3) Name the City as an additional insured as to whom the coverages required herein are in force and applicable and for whom defense will be provided as to all such coverages on a form that is acceptable to the City;

(4) Require that the City be notified thirty (30) days in advance of cancellation, termination or nonrenewal of the policy; and

(5) Indicate comprehensive liability coverage, automobile liability coverage, worker's compensation and umbrella coverage in amounts determined by the City to be sufficient to protect the City and carry out the purposes and policies of this chapter. Without negating the generality of the

preceding sentence, the amount of insurance shall be a minimum of one million dollars (\$1,000,000) with a maximum deductible of five thousand dollars (\$5,000).

B. If the utility provider is a corporation or other legal business entity, a copy of the certificate required to be filed under Iowa law as recorded and certified by the Secretary of State.

C. Copies of all certification documents from the Iowa Utilities Board, where the utility provider is lawfully required to have same.

D. Such other information as the City may require.

2. So long as the utility provider maintains equipment in the right-of-way, the utility provider shall keep the aforementioned information current at all times by providing to the City information of changes within thirty (30) days following the date on which the utility provider has knowledge of any change. Once the utility provider has provided the information required by this section, the utility provider shall not be required to re-submit the same information with each new right-of-way access application.

142.08 RIGHT-OF-WAY ACCESS APPROVAL REQUIRED.

1. Except as otherwise provided in this chapter, no utility provider may obstruct, excavate, or otherwise do any work in the right-of-way without first submitting an appropriate plan sheet for consideration and approval from the City.

2. No utility provider may excavate or obstruct the right-of-way beyond the date or dates specified in the plan sheet unless such utility provider:

A. Makes a supplementary application with an updated plan sheet before the expiration of the deadline established in the initial plan sheet; and

B. Approval is obtained from the City for the updated plan sheet. Such extension may be granted in the City's discretion for circumstances beyond the reasonable control of the utility provider.

3. No utility provider shall be granted an approval of a plan sheet for right-of-way access under this section until the utility provider has submitted a completed application for right-of-way access. This application shall include at a minimum the following information: (i) the name, address, telephone and facsimile numbers, e-mail address (if applicable) and Iowa One-Call registration certificate number of the utility provider; (ii) the name, address, telephone and facsimile numbers, and e-mail address (if applicable) of the utility provider's designated contact person for any and all matters pertaining to the proposed use of right-of-way, whom the City may notify or contact at any time concerning the matters pertaining to the right-of-way access; (iii) the proposed location of the equipment, including manholes, the size, type and proposed depth of any conduit or other enclosures; and (iv) any other additional information the City may require.

4. No application for right-of-way access shall be granted to a utility provider under this section until the utility provider has submitted all mapping data as required under Section 142.22 of this chapter.

5. The utility provider shall also be responsible for providing proof of insurance for any contractors or third-party entities the utility provider has hired, contracted, or otherwise retained to complete the

right-of-way work as outlined in the utility provider's plan sheet. No application for right-of-way access shall be granted until such information is forwarded by the utility provider to the City Manager or his/her designee.

142.09 RIGHT-OF-WAY ACCESS APPLICATIONS.

Application for right-of-way access shall be made to the City Manager, or his/her designee. Right-of-way access applications shall contain, and will be considered complete only upon compliance with the requirements of the following provisions:

1. Submission of application information with the City pursuant to this chapter;
2. Submission of an application containing all of the information required under Section 142.8 of this chapter;
3. Payment of all monies due to the City hereunder for: (i) loss, damage, or expense suffered by the City as a result of the utility provider's prior excavations or obstructions of the rights-of-way; and (ii) any emergency actions taken by the City hereunder; and
4. Payment of all monies currently due to the City under Section 142.25 of this chapter.

142.10 APPROVAL TO ACCESS RIGHT-OF-WAY; CONDITIONS.

1. If the City determines that the utility provider has satisfied the requirements of this chapter, the City may grant the utility provider access to the right-of-way pursuant to the utility provider's approved plan sheet.
2. The City may impose any reasonable conditions upon the performance of the utility provider thereunder to protect the public health, safety and welfare, to ensure the structural integrity of the right-of-way, to protect the property and safety of other users of the right-of-way, to minimize the disruption and inconvenience to the traveling public, and to otherwise efficiently manage use of the right-of-way.

142.11 RIGHT-OF-WAY RESTORATION.

1. In addition to repairing its own work, the utility provider must restore the area designated in the utility provider's plan sheet and the adjacent areas, including the paving and its foundations, to its proper and required condition in accordance with those standards set forth in the NEC, NESC, and ISUDAS unless the City Manager, or his/her designee, deems other or additional specifications must be utilized in order to secure proper restoration of the area designated in the utility provider's plan sheet. Further, the utility provider must inspect the area of the work and use reasonable care to maintain the same condition for sixty (60) months thereafter and as more fully set forth below.
2. If the utility provider chooses to have the City restore the right-of-way, the utility provider shall pay the costs thereof within thirty (30) days of billing.
3. A utility provider who intends to complete its own right-of-way restoration work, shall so indicate in its application for right-of-way access and indicate its plans for completing restoration work. The utility provider shall perform the work in accordance with subsection 1 of this section. The City Manager, or his/her designee, shall have the authority to prescribe the manner and extent of the

restoration, and may do so in written procedures of general application or on a case-by-case basis. The City Manager, or his/her designee, in exercising this authority, shall be guided by the following standards and considerations: the number; size; depth and duration of the excavations; disruptions or damage to the right-of-way; the pre-excavation condition of the right-of-way; the remaining life expectancy of the right-of-way affected by the excavation; whether the relative cost of the method of restoration to the utility provider is in reasonable balance with the prevention of the accelerated degradation of the right-of-way that would otherwise result from the excavation; disturbance or damage to the right-of-way; and the likelihood that the particular method of restoration would be effective in slowing the degradation of the right-of-way that would otherwise take place.

A. By choosing to restore the right-of-way itself, the utility provider guarantees its work and shall maintain it for sixty (60) months following its completion. During this 60-month period, it shall, upon notification from the City Manager, or his/her designee, correct all restoration work to the extent necessary using the method required by the City. Said work shall be completed within five (5) calendar days of the receipt of the notice from the City Manager, or his/her designee.

B. If the utility provider fails to restore the right-of-way in the manner and to the condition required by the City Manager, or his/her designee, or fails to satisfactorily and timely complete all repairs required by the City Manager, or his/her designee, the City, at its option, may do such work. In that event, the utility provider shall pay to the City, within thirty (30) days of billing, all costs incurred by the City in restoring the right-of-way.

142.12 JOINT APPLICATIONS

1. Utility providers may jointly make application for approval to access the right-of-way at the same place and time.
2. Utility providers who apply for right-of-way access for the same obstruction or excavation, may share the restoration obligations set forth in Section 142.11 hereunder. Utility providers must agree among themselves how their restoration obligations shall be allocated between themselves and indicate the same on their joint application.
3. Utility providers who join in a scheduled obstruction or excavation performed by the City shall be required to pay a prorated amount to cover the utility provider's portion of the costs incurred by the City in completing restoration work on the right-of-way.

142.13 SUPPLEMENTAL APPLICATIONS.

Approval of a plan sheet for right-of-way access is valid only for the area of the right-of-way specified in the plan sheet. No utility provider may perform any work outside the area specified in the plan sheet, except as provided herein. Any utility provider which determines that an area greater than that specified in the plan sheet must be obstructed or excavated must, before entering upon that greater area:

1. Submit an updated plan sheet to the City and pay any additional fees necessitated thereby; and
2. Be granted approval of the updated plan sheet by the City.

142.14 OTHER OBLIGATIONS.

1. In the event that any proposed work in the right-of-way area designated in the utility provider's plan sheet appears reasonably likely to risk serious damage to tree(s) in or near the area, the utility provider shall expressly inform the City Manager, or his/her designee, of such risk prior to the commencement of any such work and take all the steps requested by the City Manager, or his/her designee, to avoid or minimize damage to existing City trees. Furthermore, all work performed under this chapter shall be carried out in compliance with Chapter 151/Trees of this Code of Ordinances.

2. All of the utility provider's activities in the right-of-way shall comply with the requirements of all City, State, and Federal laws, rules and regulations. Without negating the generality of the foregoing, nothing contained in this chapter shall be construed to disapprove, negate or otherwise contradict State or Federal laws, rules or regulations that are applicable to the installation and maintenance of equipment in the right-of-way. The utility provider's equipment located in the right-of-way shall conform to established grades of streets and sidewalks and be so located as:

A. To cause minimum interference with public utilities or property or private property located in the right-of-way at the grant or authorization of the City, including, without limitation, the natural free and clear passage of water through gutters, storm sewers or other waterways; and

B. To cause minimum interference with the rights and reasonable convenience of the owners of property adjoining the right-of-way.

3. The utility provider shall carry on all excavation, installation, maintenance, repair and restoration activities within the right-of-way with utmost regard to the safety of the public and adjacent property owners. Further, the utility provider shall conduct any of the aforementioned activities in such a manner as to cause as little interference as possible with pedestrian and vehicular traffic. If the City Manager, or his/her designee, determines that it is necessary for the utility provider to provide traffic control to ensure the health, safety and welfare of the public, the utility provider shall do so at its sole expense and in accordance with Iowa Department of Transportation safety standards and guidelines. The utility provider shall coordinate all traffic control required for such activities within the right-of-way with the City Manager, or his/her designee, prior to the commencement of same.

142.15 DENIAL OF APPLICATION FOR RIGHT-OF-WAY ACCESS.

1. The City may deny any application for right-of-way access:

A. To any utility provider who has failed to apply and fully satisfy all application requirements in connection with the proposed excavation or obstruction;

B. To any utility provider who has failed within the past three (3) years to comply, or is not presently in full compliance, with the terms and provisions of this chapter; or

C. If, in the sole discretion of the City, the approval of right-of-way access for a particular date and/or time would cause a conflict or interfere with an exhibition, celebration, festival, or any other event.

2. The City may deny an application for right-of-way access in order to protect the public health, safety and welfare, to prevent interference with the safety and convenience of ordinary travel over the

right-of-way, or when necessary to protect the right-of-way and its users. The City may consider one or more of the following factors:

- A. The extent to which the right-of-way space where the access is sought is available;
- B. The competing demands for the particular space in the right-of-way;
- C. The availability of other locations in the right-of-way or in other rights-of-way for the equipment of the utility provider;
- D. The applicability of any other ordinances or State or Federal laws or regulations that affect location of equipment in the right-of-way;
- E. The degree of compliance of the utility provider with the terms and conditions of its franchise, Certificate of Franchise Authority, this chapter, and other applicable ordinances or State or Federal laws or regulations;
- F. The degree of disruption to the City and surrounding businesses that will result from the proposed use of that part of the right-of-way;
- G. The condition and age of the right-of-way, and whether and when it is scheduled for total or partial reconstruction; and
- H. The balancing of the costs of disruption to the public and damage to the right-of-way against the benefits to that part of the public serviced by the expansion into additional parts of the right-of-way.

3. Notwithstanding the provisions of the immediately preceding subsection 2, the City may approve an application for right-of-way access for good cause shown in any case where the approval of access is necessary:

- A. To prevent substantial economic hardship to a customer of the utility provider;
- B. To allow such customer to materially improve its utility service; or
- C. To allow a new economic development project.

142.16 INSTALLATION REQUIREMENTS.

All work within the right-of-way shall be done in accordance with the NEC, NESC, and ISUDAS and at a location as determined under Section 142.23 of this chapter.

142.17 INSPECTION.

The City Manager, or his/her designee, shall be afforded full access to the utility provider's work-sites to review compliance with the terms of this chapter and to make any inspection or test that the City determines is necessary to protect the public health, safety and welfare, and to ensure that the work for which approval of right-of-way access was granted is being carried out in the authorized area of the right-of-way and within the approved time limit. The City Manager, or his/her designee, may issue an order to the utility provider for any work which does not conform to the applicable standards,

conditions or codes. The order shall state that failure to correct the violation within ten (10) days after issuance of the order will be cause for revocation of approval to access the right-of-way pursuant to Section 142.20 of this chapter. The City Manager, or his/her designee, shall not, however, make any determinations or have control over the utility provider's work other than to require that same be carried out in compliance with this chapter, within the authorized area of the right-of-way, and within the time outlined in the utility provider's application for the work. The City Manager, or his/her designee, shall not make any determinations or have authority over or responsibility for the means, methods, techniques, sequences or procedures of work being performed by the utility provider, for safety precautions and programs incident to the work, or for any failure of the utility provider to comply with applicable laws, rules and regulations governing utility provider's performance of the work. The City Manager, or his/her designee, shall not make any determinations or have authority over or responsibility for the structural integrity or safety of any non-City equipment constructed, installed, repaired, reconstructed, replaced or restored in the right-of-way, nor shall it make any determinations or have authority over or responsibility for the ability of non-City equipment to function as intended in the right-of-way.

142.18 WORK DONE WITHOUT RIGHT-OF-WAY ACCESS APPROVAL

1. In the event of an emergency, the utility provider may proceed to take whatever actions concerning its equipment which it determines are necessary to respond to the emergency. Each utility provider shall subsequently notify the City of the event as soon as is reasonably practicable. Within two (2) business days thereafter, the utility provider shall apply for the necessary approval for right-of-way access, pay the fees associated therewith, and fulfill the rest of the requirements necessary to bring itself into compliance with this chapter for the actions it took in response to the emergency.
2. In the event that the City becomes aware of an emergency regarding a utility provider's equipment, the City may attempt to contact the designated contact person. In any event, the City may take whatever action it deems reasonably necessary to respond to the emergency, the cost of which shall be borne by the utility provider.
3. Except in the case of an emergency, any utility provider who, without first having obtained the necessary approval for right-of-way access, obstructs or excavates a right-of-way must subsequently obtain access approval; pay double all other fees required under this Code of Ordinances, including, without limitation, criminal fines and penalties; deposit with the City the fees necessary to correct any damage to the right-of-way; and comply with all of the requirements of this chapter.

142.19 SUPPLEMENTAL NOTIFICATION.

If the utility provider's planned work in the right-of-way begins later or ends sooner than the date given on the utility provider's plan sheet, the utility provider shall notify the City of the accurate information as soon as this information is known.

142.20 REVOCATION OF RIGHT-OF-WAY ACCESS.

1. If the City determines that the utility provider has committed a material breach of a term or condition of any statute, ordinance, rule, regulation or any condition included in the City's approval of the utility provider's plan sheet for right-of-way access, the City shall make written demand upon the utility provider to remedy such violation. The demand shall state that continued violation may be cause for the immediate revocation of all rights established and granted under this chapter. Further, a

material breach, as set forth above, shall allow the City, at the City's discretion, to place additional or revised conditions on the approval of right-of-way access.

2. Within ten (10) business days after receiving written notification of the breach, the utility provider shall provide the City with a written plan, acceptable to the City Manager, or his/her designee, for its correction. Utility provider's failure to so contact the City Manager, or his/her designee, the utility provider's failure to submit an acceptable plan, or the utility provider's failure to reasonably implement the approved plan shall be cause for immediate revocation of all rights established and granted under this chapter.

3. If right-of-way access is revoked, the utility provider shall reimburse the City for the City's reasonable costs, including, but not limited to, restoration costs, the costs of collection, and reasonable attorney's fees incurred in connection with such revocation.

4. In addition to the specific remedies set forth above, any material breach of the terms of this chapter shall constitute a municipal infraction as set forth in Chapter 3 of this Code of Ordinances.

142.21 APPEALS.

1. The City Council, in regular or special session, shall sit as a right-of-way appeal board and, on appeals under this chapter, may seek and retain additional professional counsel schooled in matters contained in this chapter. A simple majority of the appeal board shall be deemed sufficient to settle matters brought before the board.

2. The Council, sitting as an appeal board, shall hold meetings from time to time and conduct hearings on appeals. The appeal board shall act within sixty (60) days on a timely written request, and if the appeal board fails to act within sixty (60) days after the filing of a timely written appeal, the appeal shall be deemed granted in favor of the appellant.

3. Any utility provider aggrieved by any ruling, decision, interpretation or order of the City Manager, or his/her designee, shall have the right to appeal to the right-of-way appeal board by filing a written notice of such appeal with the City Clerk within ten (10) business days from the date of the City Manager's, or his/her designee's, ruling. If such a notice is filed, the appeal board shall set a time and place for hearing and so notify the party that has filed the appeal. The hearing shall be open to the public and subject to the time limitation set out in the immediately preceding subsection. The right-of-way appeal board by majority vote shall affirm, modify or reverse an appealed ruling, decision, interpretation or order of the City Manager, or his/her designee. The appeal board may permit such variance that can be made without increasing the hazards to the health or safety of persons or property, and when the granting thereof will not violate the intent and purpose of this chapter. Mere inconvenience to the appellant is not grounds for the granting of such variance.

4. Without negating the generality of the foregoing subsections 1 through 3:

A. Any utility provider that is denied an application, denied access to the right-of-way, has its right-of-way access revoked, or believes that the fees imposed hereunder are in violation of applicable State law, may request in writing that such denial, revocation, or fee imposition be reviewed by the appeal board. The appeal board shall act within sixty (60) days on a timely written request. A decision by the appeal board affirming the denial, revocation or fee imposition must be in writing and supported by written findings establishing the reasonableness of the decision.

B. Only after both fully availing itself of the review process set forth in paragraph A above, and upon thereafter receiving formal, written affirmation by the appeal board of the denial, revocation, or fee imposition for which the aforementioned review process was requested, the utility provider may do either of the following:

(1) With the consent of the City, have the matter finally resolved by binding arbitration. Binding arbitration must be before an arbitrator agreed to by both the City and the utility provider. If the parties are unable to agree on an arbitrator, the matter shall be resolved by a three-person arbitration panel made up of one arbitrator selected by the City, one arbitrator selected by the person, and one arbitrator selected by the other two arbitrators. The cost and expense of a single arbitrator shall be borne equally by the City and the utility provider. If a three-person arbitration panel is selected, each party shall bear the expense of its own arbitrator and the parties shall jointly and equally bear the cost and expense of the third arbitrator, and of the arbitration. Each party to the arbitration shall pay its own costs, disbursements, and attorney fees.

(2) Bring an action in district court to review a decision of the City made under this section.

142.22 MAPPING DATA.

1. Before obtaining right-of-way access approval for any proposed excavation, construction, installation or major repair of any equipment in the right-of-way, the utility provider shall furnish the City Manager, or his/her designee, with a detailed map or maps in a format currently used by the utility provider showing the location of all of its equipment previously installed or constructed within the corporate limits of the City.

2. Before receiving right-of-way access approval for any proposed excavation, construction, installation, or major repair of any equipment in the right-of-way, the utility provider shall furnish the City Manager, or his/her designee, with a detailed map or maps references to street names, the size and dimensions of all equipment and proposed equipment, and the distance beneath the surface of the ground where said equipment or proposed equipment is or will be located for the entire area located within the corporate limits of the City of Tipton. Each utility provider shall be and remain responsible for keeping the aforementioned detailed maps of its equipment updated. This obligation shall include providing the City with an "as-built" map upon completion of work for which right-of-way access is granted as soon as reasonably practicable, but in no event later than six (6) months after completion of the work. The City makes no guarantee of the accuracy of the mapping materials received from utility providers, nor shall the City be liable for any loss or damage resulting from inaccuracies in the same. All utility providers shall be responsible for taking due care when conducting work in the right-of-way.

3. In the case where the City is undertaking a public improvement project and has excavated in any right-of-way corridor, any utility provider requested in writing by the City shall update its maps showing the size and dimensions of all equipment located in said corridor as described in Section 142.22(2) above.

142.23 LOCATION OF EQUIPMENT.

1. Unless otherwise permitted by an existing franchise, State or Federal law, or unless technologically infeasible given the type or quantity of service being supplied, the installation of all new equipment

and the replacement of old equipment shall be done underground or contained within buildings or other structures in conformity with applicable codes unless otherwise agreed to by the City in writing.

2. The City may, but is not obligated to, assign specific corridors within the right-of-way, or any particular segment thereof, as may be determined to be necessary by the City, for each type of equipment currently in use, or for future technology the City expects will someday be located within the right-of-way. The City's approval of any application for right-of-way access may designate the proper corridor for the equipment at issue and such equipment must be located accordingly.

3. In the event the City elects to assign specific corridors within the right-of-way, any utility provider whose equipment is located in the right-of-way prior to enactment of this chapter in a position at variance with the corridors established by the City shall, no later than: (i) the next reconstruction or excavation of its equipment, or (ii) a public improvement project in the area where its equipment is located, move that equipment to its assigned position within the right-of-way, unless this requirement is waived by the City for good cause shown.

4. To protect the health, safety and welfare of the general public, the City shall have the power to prohibit or limit the placement of new or additional equipment within the right-of-way if there is insufficient space to accommodate all of the requests of utility providers or persons to occupy and use the right-of-way. In making such decisions, the City shall strive to the extent reasonably possible to accommodate all existing and potential users of the right-of-way, but shall be guided primarily by considerations of the public interest, the public's need for a particular service, the condition of the right-of-way, the time of year with respect to essential utilities, the protection of existing equipment in the right-of-way, and future City plans for public improvements and development projects which have been determined to be in the public interest.

142.24 RELOCATION OF EQUIPMENT.

Upon written notification by the City, any utility provider maintaining equipment in the right-of-way shall promptly and at its own expense remove and replace, relocate, or otherwise adjust its equipment located in the right-of-way and restore the right-of-way to the same condition it was in prior to said removal or relocation. The City may require relocation for any of the following reasons:

1. Utilization of the right-of-way by the City for a present or future public use contemplated to commence within the next twelve (12) months;

2. A public improvement undertaken by the City;

3. An economic development project in which the City has an interest or investment which is undertaken for purposes of improving or ensuring the public health, safety or welfare;

4. When the public health, safety or welfare requires it; or

5. When necessary to prevent interference with the safety of ordinary travel over the right-of-way. In the event that the utility provider maintaining equipment in the right-of-way fails to submit an acceptable relocation plan and schedule to the City Manager, or his/her designee, within a reasonable period of time after the aforementioned written notice, which in no event shall exceed sixty (60) days, the City may cause the utility provider's equipment to be removed or relocated and the utility provider shall promptly reimburse the City for the cost of same. Notwithstanding the foregoing, a utility

provider shall not be required to remove or relocate its equipment from any right-of-way which has been vacated in favor of a non-governmental entity unless and until the reasonable costs thereof are first paid by such non-governmental entity to the person therefore.

142.25 RIGHT-OF-WAY MANAGEMENT FEES.

1. Before granting approval for right-of-way access in accordance with Section 142.09, and unless otherwise waived by the City, each utility provider applying to locate, relocate, or reconstruct any equipment within the right-of-way shall pay a non-refundable application review fee of fifty dollars and no cents (\$50.00).
2. If the utility provider's initial right-of-way access application is not approved by the City due to the utility provider's non-compliance with this chapter, and the utility provider later resubmits a compliant application, the utility provider shall pay a non-refundable application re-review fee of twenty-five dollars and no cents (\$25.00).
3. In addition to the fees set forth in subsection 1 and 2 above, the utility provider shall also pay all costs attributable to inspection and mapping services rendered by the City in connection with the utility provider's right-of-way access. The inspection and mapping costs shall be calculated as shown on the schedule adopted by resolution of the City Council. All inspection and mapping costs are due and payable within thirty (30) days after invoice by the City.
4. Administrative Penalties. The City Manager, or his/her designee, shall send notice to any utility provider who commits a violation of this chapter. Said notice shall state the date, location and nature of the violation. Each utility provider who violates a provision of this chapter shall pay the appropriate administrative penalty according to the schedule adopted by resolution of the City Council. The City Manager, or his/her designee, shall not grant any additional approvals for right-of-way access to that utility provider until said administrative penalties have been paid in full and the violation has been corrected.

142.26 DAMAGE TO OTHER EQUIPMENT.

1. When the City performs work in the right-of-way and finds it necessary to maintain, support, or move a utility provider's equipment to protect it, the City shall notify the utility provider's designated contact person as soon as reasonably possible, which in no event shall be later than two (2) business days from the date of the City's efforts to maintain, support or move the utility provider's equipment. The costs associated therewith will be billed to that utility provider and must be paid within thirty (30) days from the date of billing. Without negating the foregoing, the City shall use its best efforts to afford the utility provider an opportunity to maintain, support or move its equipment prior to doing so on behalf of the utility provider at the utility provider's expense.
2. Each utility provider shall be responsible for the cost of repairing any damage the utility provider, or its equipment, causes to existing equipment in the right-of-way, the location of which has properly been indicated on a map or maps provided to the City Manager, or his/her designee, in accordance with the provisions of this chapter. Each utility provider shall be responsible for the cost of repairing any damage to the equipment of another utility provider caused during the City's response to an emergency occasioned by that utility provider's equipment.

142.27 INDEMNIFICATION AND LIABILITY.

1. The utility provider shall indemnify, defend and hold the City, its officers, agents and employees, harmless from any and all liability for claims of any nature (including reimbursement of reasonable legal fees and all costs) arising directly or indirectly from the exercise of the rights granted herein, including but not limited to: payments under worker's compensation laws; liability as a result of negligence or otherwise; business or service interruption; damages to any person or property located in the right-of-way at the utility provider's invitation; or for damages to any person or property resulting from the equipment, machinery and/or structures or actions of the utility provider (including damages caused by or resulting from the existence of the utility provider's equipment, machinery and/or structures on the right-of-way). In the event that any suit or action at law is commenced against the City, upon any claim for damage arising out of the grant of rights set forth in this chapter to a utility provider, upon being notified in writing by the City of such action or proceeding, the utility provider shall appear and make proper defense thereto at the sole expense of the utility provider; the City shall have the right, at the City's expense, to participate in the defense of any claim or action arising directly or indirectly from the exercise of the rights granted herein to the utility provider with counsel of the City's choice, and if any judgment or decree shall in any such case be rendered against the City therein, the utility provider shall assume, pay and satisfy such judgment or decree, with the cost thereof.

2. Without negating the generality of the foregoing, the utility provider covenants, represents and warrants that it will not cause or permit the discharge, release or disposal of any "hazardous materials, substances or waste" (as these terms are defined by applicable State and Federal law, rules and regulations) in the right-of-way or otherwise contaminate the right-of-way with any toxic or hazardous materials, substances or waste that would trigger response or remedial action under any environmental laws or any existing common law theory based on nuisance or strict liability. If any such representation is in any manner inaccurate or any such warranty is in any manner breached during the term of the utility provider's franchise, or right-of-way access period, and if any such breach gives rise to or results in liability (including but not limited to, a response action, remedial action or removal action) under any environmental laws or any existing common law theory based on nuisance or strict liability, or causes a significant effect on public health, the utility provider shall promptly take any and all remedial and removal action as required by law to clean up the right-of-way and mitigate exposure to liability arising therefrom. The covenants, representations and warranties made in this subsection shall survive and extend beyond the term of the utility provider's franchise or right-of-way access approval.

3. In placing equipment, or allowing it to be placed, in the right-of-way, the City is not liable for any damages caused thereby to any utility provider's equipment which is already in place. This chapter is enacted to protect the general health, welfare and safety of the public at large.

142.28 ABANDONED AND UNUSABLE EQUIPMENT.

1. A utility provider who has determined to discontinue its operations with respect to any equipment in any right-of-way, or segment or portion thereof, must either:

A. File with the City Manager, or his/her designee, written notice of the proposed sale, transfer, disposition, or assignment, such notice to clearly summarize the proposed procedure and the terms and conditions thereof. Similarly, the proposed vendee, assignee or lessee shall file an instrument with the City Manager, or his/her designee, duly executed, reciting such proposal, accepting the terms of this

chapter and franchise, if applicable, and agreeing to perform all of the conditions thereof and all of the obligations of the proposed transfer; or

B. Submit to the City a proposal and instruments for transferring ownership of its equipment to the City. If a utility provider proceeds under this clause, the City may, at its option:

- (1) Purchase the equipment;
- (2) Require the utility provider, at its own expense, to remove it; or
- (3) Require the utility provider to post an additional bond or an increased bond amount sufficient to reimburse the City for reasonably anticipated costs to be incurred in removing the equipment.

2. Equipment of a utility provider which fails to comply with the provisions of this section and which for two (2) years remains unused shall be deemed to be abandoned. Abandoned equipment is deemed to be a nuisance. The City may:

- A. Abate the nuisance in accordance with the provisions of Chapter 50 of this Code of Ordinances;
- B. Take possession of the equipment and restore it to a usable condition;
- C. Require removal of the equipment by the utility provider or by the utility provider's surety; or
- D. Exercise its rights pursuant to the performance and restoration bond.

Any utility provider who has unusable equipment in any right-of-way shall remove it from that right-of-way during the next scheduled excavation, unless this requirement is waived by the City.

142.29 ROUTINE MAINTENANCE AND MINOR REPAIR.

No City approval for right-of-way access shall be required for the routine maintenance and minor repair of equipment located in the right-of-way. Activities constituting "routine maintenance" and "minor repair" work for purposes of this chapter shall be restricted exclusively to work conducted on equipment located aboveground or overhead. Utility providers shall be required to restore the work area for such routine maintenance or minor repair projects to the same condition that existed before the commencement of such work. Routine maintenance and minor repair work shall be covered under the performance and restoration bond required under Section 142.05 of this chapter.

142.30 TRADE SECRETS.

Upon written request from a utility provider to the City, any information required to be submitted by it to the City under this chapter that qualifies as a "trade secret" under Chapter 550 of State Code of Iowa shall be treated as trade secret information and kept confidential by the City to the extent provided in Chapter 22 of the State Code of Iowa.

142.31 HOME RULE.

This chapter is intended to be and shall be construed as consistent with the reservation of local authority contained in the 25th Amendment to the Iowa Constitution granting cities home rule powers. Accordingly, the City reserves to itself the right to exercise all power and authority to regulate and control its local affairs and all ordinances and regulations of the City shall be enforceable against

all persons required to obtain approval for right-of-way access, specifically including all franchises and holders of Certificates of Franchise Authority issued from the Iowa Utilities Board.

142.32 APPLICATION.

This chapter shall apply to all holders of franchises, Certificates of Franchise Authority, pole attachment agreements, equipment use agreements, and any other utility providers required to obtain City approval for right-of-way access under this chapter.

142.33 NEW TECHNOLOGIES.

Should technological developments afford a utility provider hereunder the opportunity to effectively, efficiently and economically serve its customers through use of a substance or material other than those for which the necessary City approval for right-of-way access was obtained, then the utility provider may petition the City Council which, with such additional requirements or limitations as it deems necessary to protect public health, safety and welfare, may allow the use of such substances under the terms and conditions of the existing franchise or approved right-of-way access.

142.34 NONEXCLUSIVE REMEDY.

The remedies provided in this chapter and otherwise in this Code of Ordinances are not exclusive or in lieu of the rights and remedies that the City may have at law or in equity. The City is hereby authorized to seek legal and equitable relief for actual or threatened injury to the right-of-way, whether or not caused by a violation of any of the provisions of this chapter or this Code of Ordinances.

SECTION 5. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 7. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2019.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. _____ which was passed by the Tipton City Council this _____ day of _____, 2019 and published in the Tipton Conservative this _____ day of _____, 2019.

Amy Lenz, City Clerk



**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of December 2, 2019.
AGENDA ITEM:	Discussion and possible action concerning the establishment of the Tipton Incentive Program (TIP Grants). <i>(This is the renamed program for areas not covered by DRIP and TRIP.)</i>
ACTION:	Motion to approve, deny, or table.

SYNOPSIS

This program was first presented to the Council at its meeting on Oct 14. At that time, the names SLIP or EE-RIP were suggested. This program is meant for the areas not already covered by DRIP (Downtown Revitalization Incentive Program) and TRIP (Tipton Revitalization Incentive Program) and the types of grants that they provide.

We're proposing a third grant program that would cover these areas. Unlike DRIP and TRIP, the third program wouldn't be refunded by TIF. As you might recall, we proposed that this program be funded by \$20,000 from the Electric Utility plus \$20,000 from the Gas Utility. Since we're suggesting that we start this during the current fiscal year, this is part of the budget amendment.

A possible new name for the program is the "Tipton Incentive Program" or TIP or TIP Grants.

It's application and approval processes are essentially the same as we use for DRIP and TRIP. TIP's eligible uses are also essentially the same.

One difference though is, as discussed on Oct 14, TIP leaves open its possible use in specifically selected housing projects. The application info states that this will only be done on a case-by-case basis; there has to be an extenuating circumstance for using TIP funding; and the final decision on whether the extenuating circumstance is strong enough to allow the use of TIP is left solely to the City. For example, a project that involves the demo of a dilapidated building and its replacement with a new dwelling *might* be seen as an extenuating circumstance.

PREPARED BY: BW

DATE PREPARED: November 27, 2019

Think tipton

This program is for areas that are not already covered by DRIP or TRIP. TIP's purpose is to encourage commercial and industrial property owners to make permanent building improvements with the goal of attracting customers, creating a positive image for our community, and increasing our local tax base.

TIPTON INCENTIVE PROGRAM (TIP GRANTS)

TIP funding is made possible by contributions from the Tipton Municipal Utilities (Gas and Electric)

PROGRAM OBJECTIVES

TIP is designed to assist with projects such as:

- Eliminate deterioration of buildings within a defined target area.
- Restore, preserve, or expand building structures.
- Address problems with major permanent building systems (such as: electrical, mechanical, roof.)
- Be a catalyst for larger scale building improvements and developments.
- On a case-by-case basis, TIP can be used for housing projects anywhere within the City, but the application must provide an extenuating reason for why TIP should be used. The City will make the final decision for whether TIP is justified.

APPLICATION PROCESS

- 1) Applications must be submitted and approved prior to the start of the project. Applications must be submitted to the Tipton Economic Development Director.
- 2) Applications are available at the Tipton Development Office or online at www.tiptoniowa.org.
- 3) If there is a change in the proposed project after approval, then the applicant must submit the revision for approval.
- 4) The Tipton Development Commission will review the application and make a recommendation to the Tipton City Council.
- 5) Once approved by the Tipton City Council, the applicant may begin the project.
- 6) Qualified material and labor costs will be reimbursed after the project is complete, unless arranged otherwise with the Tipton Development Commission.

PROJECT GUIDELINES

- The program is based on a reimbursement system

that requires a minimum 50% cash match by the recipient. Labor costs will only be reimbursed if performed by a qualified third-party contractor. Labor hours by the property owner are not eligible for reimbursement.

- TIP is administered by the Economic Development Director for the City of Tipton. Applications will be initially reviewed by the Tipton Development Commission and then forwarded to the Tipton City Council for final approval. The name of the applicant, assistance value, and proposed project will be placed on the city council agenda and discussed at the meeting.
- Rebates and incentives will be approved on the following criteria:
 - ✓ Complies with program objectives.
 - ✓ Need and urgency of the project.
 - ✓ Financial participation by the applicant (participation may be in the form of loans or available cash.)
 - ✓ Whether or not the project will be completed with the use of the incentives or rebates.
- A project will not be approved for funding if the applicant has already started the project—unless it is done with the Tipton Development Commission's prior consent.
- No incentives or rebates will be made for working capital or inventory.
- Funds will be paid upon completion of the approved project and after third party claims are verified and submitted to the City of Tipton. All payments will be made at the time the City of Tipton makes regular claims payments.
- The City retains the exclusive right to revise or eliminate the requirements and the incentive program at any time, with or without prior notice.
- Further, on a case-by-case basis, the City can waive its project guidelines if such applications otherwise meet the program's objectives.

Program types

COMMERCIAL/ INDUSTRIAL GRANT PROGRAM

This program helps business owners or renters expand or remodel interior commercial or industrial space within a defined area. The applicant pays 50% of the cost associated with increasing the real estate value or toward overall permanent improvements for commercial or industrial purposes. Maximum funding allowed is \$7,500. This grant also applies to upper-story renovations, including housing, if applicable.

ACQUISITION ASSISTANCE GRANT

This program is designed to assist business owners acquire a property. An applicant who purchases a property that will be used to operate their own commercial or industrial business qualifies to be reimbursed for up to \$7,500.00 of the purchase price, abstracting, attorney fees, and other closing costs (excluding prepaids such as tax escrow, insurance, mortgage insurance or mortgage interest).

SUPPLIES PROGRAM

Spahn & Rose Lumber Company will offer property owners a 10% discount on all qualifying project supplies and materials. Eligible projects must complete an application for this discount.

REVOLVING LOAN FUND (RLF)

The City operates an RLF with loans of up to \$10,000 for up to 5-7 years at very low interest rates. Participation by a convention lender is encouraged, but not required. Loan funds cannot be used for inventory or working capital, but various types of building improvements and equipment purchases are eligible. This program has a separate application process. Contact us for details.

TAX-EXEMPTION PROGRAM

This is also known as tax abatement or urban revitalization. Improvements to commercial properties that raise the taxable value of the property by at least 15% can qualify for a 10-year graduated tax-exemption on the new improvements. This program has a separate application process. Contact us for details.

Think
tipton



Tipton Economic Development
417 Cedar Street
Tipton, IA 52772
Phone: 563-886-4597
Linda Beck, Development Director
lbeck@tiptoniowa.org
www.tiptoniowa.org

Tipton Incentive Program (TIP)
Application form
City of Tipton

This application must be completed by any business / property owner / developer who intends to apply for a TIP Grant. Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Name of Applicant/Business: _____

Mailing Address: _____

Project Address: _____

Telephone (and Fax:): _____

Email Address: _____

Please "check" the program(s)* you are applying for?

_____ Commercial/Industrial Grant _____ Acquisition Assistance Grant _____ Supplies Program

**Please note that the programs for the Revolving Loan Fund and Tax-Exemption Program have their own application forms. Please contact us for details.*

Total Project Cost: \$ _____
(All programs applied for:)

1.) What is (are) the existing use(s) of the building? _____

2.) Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

3.) I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I (we) may have qualified.

4.) I (we) have, to the best of our ability, will attempt to follow the guidelines set forth by TIP in the planning of my (our) project.

5.) I (we) understand that any applicable permits (building, electrical, plumbing, and/or mechanical) for this project must be approved and completed before the applicable work can begin. Please consult with your contractors to confirm that this has happened.

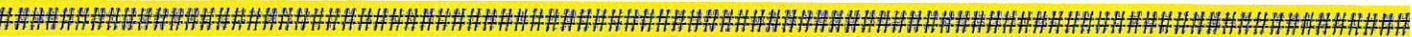
6.) I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is completed. All expenses must be documented and submitted to the program committee at the project's completion.

7.) I (we) understand that this program is based on actual project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the TIP reimbursement will not exceed the approved total.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the TIP guidelines and application.

Signature of Applicant: _____ Date: _____

Signature of Co-Applicant: _____ Date: _____



Review Committee's Decision:

_____ YES _____ NO

Comments: _____

RESOLUTION NO. 120219A

**RESOLUTION AMENDING THE CURRENT BUDGET FOR
FISCAL YEAR ENDING JUNE 30, 2020**

WHEREAS, the Tipton City Council published the required notice concerning the proposed amendment to the current budget for the fiscal year ending June 30, 2020, on November 13, 2019; and

WHEREAS, the Tipton City Council held a public hearing concerning the proposed amendment to the current budget for the fiscal year ending June 30, 2020, on December 02, 2019; and

WHEREAS, the Tipton City Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment to the budget and modifications proposed at the hearing.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Tipton, Iowa that the current budget is amended as set out in the attached paperwork; and that the Mayor and Finance Director are hereby authorized and directed to execute this resolution; and

BE IT ALSO FURTHER RESOLVED, by the City Council of the City of Tipton, Iowa, that the Finance Director is hereby directed to submit this budget amendment to the Cedar County Auditor.

PASSED AND APPROVED this 2nd day of December 2019.

Bryan Carney, Mayor

ATTEST: _____
Melissa Armstrong, Finance Director

CERTIFICATION

I, Melissa Armstrong, Finance Director do hereby certify the above is a true and correct copy of Resolution 120219A which was passed by the Tipton City Council this 2nd day of December.

Melissa Armstrong, Finance Director

16-141

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #1

To the Auditor of CEDAR County, Iowa:

The City Council of TIPTON in said County/Countries met on 12/02/2019, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any, thereupon, the following resolution was introduced.

RESOLUTION No. 120219A

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2020
(AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of TIPTON

Section 1. Following notice published 11/13/2019

and the public hearing held, 12/02/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property 1	1,642,712	0	1,642,712
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
Net Current Property Taxes 3	1,642,712	0	1,642,712
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	204,767	0	204,767
Other City Taxes 6	286,277	0	286,277
Licenses & Permits 7	27,800	0	27,800
Use of Money and Property 8	365,542	0	365,542
Intergovernmental 9	743,055	0	743,055
Charges for Services 10	8,425,247	150,000	8,575,247
Special Assessments 11	0	0	0
Miscellaneous 12	1,113,650	4,840	1,118,490
Other Financing Sources 13	0	50,000	50,000
Transfers In 14	2,777,912	0	2,777,912
Total Revenues and Other Sources 15	15,586,962	204,840	15,791,802
Expenditures & Other Financing Uses			
Public Safety 16	1,254,862	4,840	1,259,702
Public Works 17	968,418	64,678	1,033,096
Health and Social Services 18	0	0	0
Culture and Recreation 19	831,339	0	831,339
Community and Economic Development 20	228,557	0	228,557
General Government 21	154,951	0	154,951
Debt Service 22	847,626	0	847,626
Capital Projects 23	530,000	200,000	730,000
Total Government Activities Expenditures 24	4,815,753	269,518	5,085,271
Business Type / Enterprises 25	9,289,368	0	9,289,368
Total Gov Activities & Business Expenditures 26	14,105,121	269,518	14,374,639
Transfers Out 27	2,777,912	0	2,777,912
Total Expenditures/Transfers Out 28	16,883,033	269,518	17,152,551
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29	-1,296,071	-64,678	-1,360,749
Beginning Fund Balance July 1 30	8,976,603	0	8,976,603
Ending Fund Balance June 30 31	7,680,532	-64,678	7,615,854

Passed this 2 day of December 2019
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: City of Tipton
407 Lynn Street
Tipton, IA 52772

CONTRACT FOR: CONSTRUCTION

PROJECT: James Kennedy Family Aquatic Center Renovation
705 Park Road
Tipton, IA 52772

ATTN: Melissa Armstrong - City of Tipton

FROM (CONTRACTOR): Sheets Design Build, LLC
18284 HWY 64 West
Maquoketa, IA 52060

VIA ARCHITECT: HBK Engineering
509 S. Gilbert Street
Iowa City, IA 52240

APPLICATION NO: 6

APPLICATION DATE: 11/15/2019

PERIOD FROM: 10 01 2019

PERIOD TO: 10 31 2019

PROJECT NO: 3412019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the Contract. Continuation Sheet is attached

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		TOTAL 0.00	0.00
Approved This Month			
Number	Date Approved		
1	July 2019	22,817.00	
2	July 2019	28,905.00	
3	August 2019		4,250.00
4	August 2019	77,142.00	
TOTALS		128,864.00	4,250.00
Net change by Change Orders			124,614.00

ORIGINAL CONTRACT SUM	\$558,100.00
Net change by Change Orders	\$124,614.00
CONTRACT SUM TO DATE	\$682,714.00
TOTAL COMPLETED & STORED TO DATE	\$682,714.00
RETAINAGE (5%)	\$34,136.00
TOTAL EARNED LESS RETAINAGE	\$648,578.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$554,638.15
CURRENT PAYMENT DUE	\$93,939.85
AMOUNT DUE FROM PREVIOUS APPLICATION #	\$0.00
TOTAL AMOUNT DUE	\$93,939.85

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED..... \$ 93,939.85
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified)

ARCHITECT: HBK Engineers - BY: 11/19/19 By: *[Signature]*

This certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payments are without prejudice to any rights of the Owner or Contractor under this contract

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Sheets Design Build
By: *[Signature]* Date: 11-18-19

State of: *[Signature]* County of: *[Signature]*

Subscribed and sworn to before me this 18 day of November 20 19.

Notary Public: *[Signature]*

My Commission expires:



CONTINUATION SHEET AIA DOCUMENT G703
 AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 6
 APPLICATION DATE: 11/15/2019
 PERIOD FROM: 10 01 2019
 TO: 10 31 2019

ITEM No.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D CHANGE ORDER	E REVISED VALUE	F PREVIOUS APPLICATIONS	G WORK COMPLETED		I Total Completed and Stored To Date (D+E+F)	J % (C/C)	K Balance To Finish (C-G)
						H This Application				
						Work In Place	Stored Materials (not in D or E)			
1	General Conditions	85,671.00	0.00	85,671.00	85,671.00	0.00		85,671.00	100%	0.00
2	Bond	9,081.00	0.00	9,081.00	9,081.00	0.00		9,081.00	100%	0.00
3	Building Permit	475.00	0.00	475.00	475.00	0.00		475.00	100%	0.00
4	Structural Steel Supply	10,860.00	0.00	10,860.00	10,860.00	0.00		10,860.00	100%	0.00
5	Steel Erection	8,100.00	0.00	8,100.00	8,100.00	0.00		8,100.00	100%	0.00
6	Roofing	152,380.00	0.00	152,380.00	152,380.00	0.00		152,380.00	100%	0.00
7	Door Hardware	7,414.00	0.00	7,414.00	7,414.00	0.00		7,414.00	100%	0.00
8	Painting	30,000.00	0.00	30,000.00	21,000.00	9,000.00		30,000.00	100%	0.00
9	Drywall Framing, Hanging, Finishing- Labor	1,466.00	0.00	1,466.00	1,466.00	0.00		1,466.00	100%	0.00
10	Drywall Framing, Hanging - Materials	1,040.00	0.00	1,040.00	1,040.00	0.00		1,040.00	100%	0.00
11	HVAC	248,678.00	0.00	248,678.00	247,253.15	1,424.85		248,678.00	100%	0.00
12	Electrical	4,935.00	0.00	4,935.00	4,935.00	0.00		4,935.00	100%	0.00
13	ITC 1 - Paint and Drywall Repairs	0.00	22,817.00	22,817.00	11,500.00	11,317.00		22,817.00	100%	0.00
14	ITC 2 - Caulking Exterior Walls	0.00	28,905.00	28,905.00	28,905.00	0.00		28,905.00	100%	0.00
15	ITC 3 - Re-use Metal Coping	0.00	(4,250.00)	(4,250.00)	(4,250.00)	0.00		(4,250.00)	100%	0.00
16	ITC 4 - COMPRESSORS/VFD'S	0.00	77,142.00	77,142.00		77,142.00		77,142.00	100%	0.00
	Total	558,100.00	124,614.00	682,714.00	583,830.15	98,883.85	0.00	682,714.00	100%	0.00

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	Council meeting of December 2, 2019.
AGENDA ITEM:	Discussion and possible action concerning ideas about the future use of the City's downtown greenspace lot.
ACTION:	Motion to approve, deny, or table.

SYNOPSIS

There's been an on-again, off-again desire to find a way to better utilize the downtown greenspace.

I'm bringing the topic up now because there's an upcoming round of new grant cycles starting up in early 2020. So, if there's an idea that is grant-worthy, we need to know what it is and have time to try to develop a grant application.

The future use of the greenspace shouldn't be seen a single, isolated event. If we look beyond that, its future use could be part of an overall downtown strategy that creates a more attractive downtown atmosphere. This strategy might include, but isn't limited to:

- The Freedom Rock
- The mural and any future murals
- DRIP renovations
- Upper-story apartment living.
- The Chamber's programs such as those for planters and haybales
- Blade signs
- Restoration of the Hardacre's marquee and, later, the theater itself
- Speaker (Music) System in the downtown—this was Ross' idea
- Strings of lights as decorations that would go up and down the street all year

...And, a use for the greenspace.

However, we must remember that this is a 25' X 142' lot, and there aren't a lot of options for such a narrow downtown lot.

Earlier this year, the first idea was to construct a concrete pad with a cantilevered umbrella over it. It would serve as an **Outdoor Seated Area** with handicapped-accessible picnic tables. We tried for a grant, but we weren't awarded. At about the same time, we also learned that the Chamber Board felt that the project wasn't needed because the public already has the gazebo as an option.

Since then, there's been more of a desire to find a use that has less to do with sitting and more to do with promoting a more active lifestyle.

The next idea was that of a **One-Stall RV Park with a Dining Patio**. This idea is admittedly offbeat. But, it might be of interest to out-of-town friends or visiting relatives who happen to own RVs.

It would take further measuring, but lot appears to have enough room for entry and exit in two places along W 4th Street. The greenspace has water, sewer, and electric nearby. It would need a concrete pad and other site improvements.

If it goes in the RV direction, we'd have to have some rules: Stays of no longer than a week. No fires. No littering. No tent camping. Maybe some type of standards for the RV itself.

I'm guessing that an RV site would be booked often, and it would generate revenue and eventually pay for itself from rentals.

Please note—if the RV idea for the greenspace isn't used, the City might do this elsewhere. Brian Brennan (who owns/operates his own RV park) suggested that four stalls might be placed on the east side of the Park in the area that abuts the Coop's grain storage bins. An RV site would offer something that we don't currently have.

When the downtown RV idea was first discussed, it caused some frowny faces to appear. I then tossed out the next idea...**Pickleball Courts**.

Pickleball is becoming very popular. The game is played on a court that looks similar to a small tennis court. The game is played with large paddles and a ball that's similar to a wiffleball. It is played "underhand only." The game is popular for people of all ages. If it becomes popular here, it could bring local people to the downtown, and it would have repeated use.

It would be a tight fit, but there's room for two regulation-sized courts. Each would be 20' X 44'. The courts would need to be fenced (probably at least 6 feet high) around the perimeter to keep balls from going into the street (and to keep RVs out. ☺)

The site's grass area is actually 27 feet wide if two feet of ROW are included. So, there would be only about 3.5 feet extra along each sideline. But, there's room for a picnic area/public area between the two courts. The public area would probably still have enough room for the annual Xmas tree.

Steve feels that the PW Dept can level the site and pour the concrete.

While the City might own other grass areas that would offer more space, the greenspace's location might provide an interactive, social activity that's located in the downtown.

Another idea that was proposed is a **Sculpture Garden**. This could feature art pieces, plantings and landscaping, a small walkway, and a seated area. It should be maintained in a professional-looking manner. It was suggested to me that it might have the look of a small botanical garden. The sculpture garden would add an aesthetic highlight to the downtown. The seated area and walkway would make it interactive, though in a different way. And, being located on Cedar/Hwy 38, a sculpture garden would create a positive impression of our downtown as traffic passes by.

But, is there a better use of the site that hasn't been suggested to us yet? Could it fit as one of the components of an overall downtown strategy?

If the Council would like to see if the public has any additional ideas, the Council could set a public hearing to take input on ideas. We could run a box ad along these lines:

PUBLIC HEARING NOTICE
“DOWNTOWN GREENSPACE LOT”
Northwest corner of Cedar Street & W 4th Street

The Tipton City Council is interested in taking public input on ideas for a future use of the Downtown Greenspace Lot where the bicycle sculpture is currently located. Please remember that this is a narrow 25’ x 142’ corner lot. The lot is within reach of water, sewer, and electrical services. The Council is particularly interested in ideas that will cause people to want to utilize this lot.

During its February 3, 2020 meeting, the Tipton City Council will conduct a Public Input Hearing on this topic at 6:00 p.m. at the Tipton Fire Station, 301 Lynn Street. Anyone that cannot attend in-person can provide the City with written comments by emailing this address: cityhall@tiptoniowa.org Or, comments can be dropped off or mailed to: City Manager, City Hall, 407 Lynn Street, Tipton, IA 52772.

I suppose that this could even be turned into a contest with a prize if the City ends up using one of the public’s ideas.

PREPARED BY: BW

DATE PREPARED: November 25, 2019

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/2/2019
AGENDA ITEM:	Ultrasound Equipment Sale - Ambulance
ACTION:	Motion to approve, deny, or table.

SYNOPSIS:

A couple of years ago the ambulance acquired two ultrasound units (totaling \$600.00) to begin learning how to utilize ultrasound technology in the prehospital environment. During this time period it became obvious that the needs of the future program exceeded the current units, primarily the size of the units.

Very few of the hospitals in the area utilize this technology, thus there are few local buyers. We reached out to multiple vendors to see if they would be interested in purchasing these units for resale. Out of the six vendors that we reached out to, two of them were willing to submit an offer.

Probomedical has offered up to \$6000.00 per unit plus free shipping, provided that each unit passes quality control. I recommend that the council accept Probomedical's offer.

The revenue generated from this sale would be used to purchase 3 butterfly ultrasound units in the near future and to aid in some upcoming building maintenance projects.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Ambulance

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS: Ultrasound Unit Sale

PREPARED BY: Brad Ratliff

DATE PREPARED: 11/26/2019

AGENDA ITEM

	Ultra Sound Correspondance	
LBN Medical	requested our selling price told them 'negotiable'	LBN Medical will not buy for their stock, only for a transit deal. Would 'flip' the units.
MedCorp LLC	Has not replied	
U-D-S	Has not replied	
Probomedical 13-Nov		offered us \$6,000 ea they would pay shipping probes must pass testing
Nationwide Imaging Services	Has not replied	
MFI Medical	Not currently interested	
Dr's Toy Store 15-Nov		offered us \$2,500 ea

Amy Lenz

From: Brian Wagner, City of Tipton
Sent: Wednesday, November 27, 2019 1:05 PM
To: Amy Lenz; Melissa Armstrong
Subject: FW: FW: MLA Workshop Reminder

Could we please order a handbook for Jason? I haven't heard from Ron yet.

Brian

From: Jason Paustian <jasonpaustian@hotmail.com>
Sent: Wednesday, November 27, 2019 12:05 PM
To: Brian Wagner, City of Tipton <citymanager@tiptoniowa.org>
Subject: Re: FW: MLA Workshop Reminder

Hi Brian, I will be out of town that weekend so I won't be able to attend but I would really like to have a handbook please,
Thank you very much!
Jason

Sent from the Connect for Hotmail app

On Wed, Nov 27, 2019 at 7:48AM GMT-06:00, "Brian Wagner, City of Tipton" <citymanager@tiptoniowa.org> wrote:

Ron and Jason,

Please take a look below. The Iowa League of Cities offers classes for those who are just starting as elected officials.

Please let us know if either of you would like to attend. The City will cover the cost. Also, if you can't make it but would like the Handbook (mentioned below,) please let us know and we'll take care of it for you.

Thanks,
Brian

From: Mickey Shields <mickeyshields@iowaleague.org>
Sent: Tuesday, November 26, 2019 11:10 AM
To: Mickey Shields <mickeyshields@iowaleague.org>
Subject: MLA Workshop Reminder

Good morning,

This is a friendly reminder that we are holding a Municipal Leadership Academy workshop in **Iowa City on Saturday, December 7**. For those already registered, registration opens up at 9:30 am and the event will be held at the Clarion Highlander Hotel. Thank you very much, we'll see you soon!

For those not registered, there is still time if you're interested in attending! MLA provides education on the fundamentals of city government and is especially helpful to those newly elected to office. MLA Part One will feature presentations on **Budget and Finance, Effective City Councils and Municipal Operations**. Registration is \$80 and includes a meal. Attendees of Part One will also receive a copy of the **2020 Iowa Municipal Policy Leader's Handbook** (itself a \$40 value!).

Where: Clarion Highlander Hotel, 2525 North Dodge Street, Iowa City, IA 52245

When: Saturday, December 7, 10 am - 2 pm

Workshop Agenda

Online Registration | Manual Registration Form

Much more information about MLA, including descriptions of the sessions, dates, locations and more is available on the [MLA website](#).

Please let us know if you have any questions. Thanks and have a happy Thanksgiving!

With the city elections recently completed, we kindly ask that you share MLA information with your current city officials (both elected and appointed staff) and those newly elected.

Mickey Shields

Director of Membership Services

Iowa League of Cities

Direct: (515) 974-5316

Iowa League of Cities | 500 SW 7th Street, Suite 101 | Des Moines IA 50309-4506

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