

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Thursday, February 20, 2020, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Wednesday, February 19, 2020 (Front door of City Hall & City Website)

Mayor:	Bryan Carney		
Council At Large:	Abby Cummins-VanScoy	Council At Large:	Jason Paustian
Council Ward #1:	Ron Hembry	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

1. Introduction of Jodi Freet, Incoming Director of Cedar County Emergency Management

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, February 6, 2020
2. Approval – Development Director's Report, January/February 2020
3. Approval – Treasurer's and Investment Reports, January 2020
4. Approval – Liquor License for event at St. Mary's Hall
5. Approval – Claims Register which includes claims paid under current Purchase Policy

G. Public Hearing

1. Public Hearing on the maximum property tax dollars to certify for levy.

H. Old Business

1. Ordinance No. 574: Ordinance Amending Chapter 166, Zoning Regulations Districts and Boundaries, Section 166.09, C-1 Local Commercial District, Subsection 3, Special Use Permit (*Final Reading*)

I. New Business

1. Discussion concerning an update on Hwy 38/Cedar Street Project by IIW Engineering and City Staff
2. Discussion concerning the results of the Feb 20 debriefing meeting held between the Federal DOT and City representatives
3. Discussion and possible action concerning amendment No.1 to the agreement for engineering services between the City of Tipton, Iowa and IIW, P.C. for Cedar Street (IA 38) pavement and utilities improvements 2019 preliminary engineering services (These are project changes/additions to make Tipton's next BUILD grant application more competitive.)
4. Discussion and possible action concerning agreement for engineering services between the City of Tipton, Iowa and IIW, P.C. for Cedar Street Improvements 2020 preliminary engineering services (The proposed trail is a companion project to the Hwy 38 Project and would be eligible for the BUILD grant.)
5. Resolution No. 022020A: Resolution approving the maximum tax dollars from certain levies for the City's proposed Fiscal Year 2020-2021 Budget
6. Resolution No. 022020B: Resolution setting the time and place for a public hearing for the purpose of soliciting written and oral comments on the City's proposed Fiscal Year 2020-2021 Budget
7. Resolution No. 022020C: Resolution naming depositories for City funds
8. Resolution No. 022020D: Resolution setting a public hearing regarding the Plum street Project AKA "Water Main and Street Improvement Project – Division 1: Water Main Improvements" and "Division 2: Street Improvements – Tipton, Iowa – 2020"
9. Discussion and possible action to approve Vickers Consulting Services agreement to complete the grant application for air packs for the fire department.
10. Discussion and possible action concerning pay compensation for additional duties related to the Heartland
11. Discussion and possible action concerning Apprenticeship Program Step 1 Raise for Race Hall.
12. Discussion and possible action to approve route for Be Grateful 5K Run/Walk on Saturday, April 25th.
13. Discussion and possible action concerning approval of mayoral city council committee assignments for 2020.

J. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

K. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

February 6, 2020
Tipton Library
206 Cedar Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special work session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Anderson and McNeill. Absent: Cummins, Hembry and Paustian. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Spangler, Penrod, Taber, B. Brennan, Ratliff, Beck and the press.

Agenda:

Motion by McNeill, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed.

New Business:

1. FY 2020-2021 Budget

Finance Director Armstrong reviewed the budget highlights as listed below. Payroll amounts account for a two percent increase. Technology costs are increasing as they did last year due to having to continue updating servers and multiple users whose computers will no longer be supported by the windows version they are on. Any item highlight in the budget or on a CIP is an item the council has identified as a goal at the last goal setting meeting.

FY 2020-2021 Budget Highlights

Property Tax Valuation

Property Valuations - 2019 - 2020			Property Valuations - 2020-2021		
	With Gas & Electric	Without Gas & Electric		With Gas & Electric	Without Gas & Electric
Regular	116,424,856	115,135,345	Regular	119,523,585	118,146,528
Debt Service	123,017,336	121,727,825	Debt Service	127,497,679	126,120,622
Ag Land	420,427		Ag Land	494,193	

The increase in assessed taxable value generated an additional \$24,391 in property taxes this Fiscal Year which helps to fund the departments within the General fund that cannot generate enough revenue to offset their expenses.

Tax Rate

Our current tax rate is 14.17. The proposed tax rate for would either stay the same at 14.17 or it would go up to 14.42 if we continue our rental agreement with the Heartland at the same rental rate. The chart below shows an estimate of how much the \$14.42 tax rate would add to a residential property.

Tax Rate for FY 20-21 at \$14.42				
Assessed Value	Rollback	FY 19-20 Tax Obligation (city only)	FY 20-21 Tax Obligation (city only)	Difference
\$ 100,000.00	56.92%	\$ 806.73	\$ 820.76	\$ 14.03
\$ 150,000.00	56.92%	\$ 1,209.79	\$ 1,231.14	\$ 21.35
\$ 200,000.00	56.92%	\$ 1,613.06	\$ 1,641.52	\$ 28.46

Wage Calculations

The presented wages for FY20-21 are based off a 2% increase from FY19-20 wages. This was to help the employees stay in line with previous increases as well as continue to stay at or above the grade mid-point on the Newport/Verisight scale.

We were advised by Benefits Solution/North Risk Partners to estimate a 12% increase for health insurance benefits to have enough in the budget to offset any increased costs. More will be known about this closer to our renewal period.

IPERS rates will decrease slightly effective July 1, 2020 for all Emergency Personnel. Those decreases are reflected in the personnel figures.

Transfer Details

The Department of Management has encouraged cities to have consistent transfer percentages across utility accounts. The FY20-21 budget includes a 7.0% PILOT (payment in lieu of taxes) from each of the utility accounts. These payments have been transferred into the general fund to help offset costs of debt service payments and other unfunded expenses.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by McNeill. Following the roll call vote the motion passed.

Meeting adjourned at 5:52 p.m.

Mayor_____

Attest:_____
City Clerk

Tipton Development Director Report January/February 2020

- **Working on DRIP, TRIP AND TIP Applications – finalizing reimbursements and assisting new applicants**
- **Continue working on Community Guide**
- **Wayfinding signage**
- **Attended Council, Chamber, Hardacre, TEDCO and Commission meetings**
- **Working on K-8th grade mural contest**
- **Met with Leeanna Boone, Chamber Director in Anamosa**
- **Meeting held with Jeff Thompson – Director of Field Operations with AirNetix for a sound system for Tipton's Downtown on February 10th and February 12th**
- **Met with Adam Builders regarding the Hardacre**
- **Met with IIW Engineers regarding Hwy 38 project, Wayfinding Signage, and Trail on February 4th and February 11th**
- **Attended meeting with Senator Grassley on February 14th sponsored by CCEDCO**
- **Working on music downtown**
- **Invited to help at elementary on February 10th for their Puppet Show/literacy night**
- **Meeting with IDOT and IIW on February 20th regarding Hwy 38 project**

City of Tipton
MTD Treasurers Report
As of January 31, 2020

Ending Cash Bal	4,862,503.08
O/S Deposits	-3,365.74
O/S Checks	100,042.77
Bank Balance	4,959,180.11

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVESTMENTS	BALANCE WITH INVESTMENTS
1001-GENERAL GOVERNMENT	438,208.70	125,388.78	0	251,796.44	0	311,801.04	188,232.69	500,033.73
1002-COMMUNICATIONS - LOCAL AC	27,900.00	0	0	0	0	27,900.00	0	27,900.00
110-ROAD USE TAX FUND	54,602.98	43,836.05	0	130,811.67	0	120,044.74	131,955.95	252,000.69
112-TRUST AND AGENCY FUND	58,716.76	1,429.07	0	35,696.17	0	24,449.66	0	24,449.66
119-Emergency Fund	1,474.39	106.43	0	2,619.58	0	-1,038.76	0	-1,038.76
121-LOCAL OPTION TAX	232,051.89	24,782.92	0	109,970.83	0	146,863.98	0	146,863.98
125-TIF SPECIAL REVENUE FUND	-101,260.37	463.02	0	0	0	-100,797.35	79,952.66	-20,844.69
160-ECONOMIC/INDUSTRIAL DEVEL	631,327.06	833.37	0	0	0	632,160.43	13,250.92	645,411.35
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12
189-LIBRARY TRUST FUND	9,165.74	32.57	0	0	0	9,198.31	0	9,198.31
190-P S SHARE FUND	32,496.22	210.65	0	0	0	32,706.87	0	32,706.87
192-FIRE ENTERPRISE TRUST	51,104.81	9,783.75	0	7,725.00	0	53,163.56	0	53,163.56
202-ELECTRIC REVENUE BONDS	320,939.36	17,422.47	0	0	0	338,361.83	0	338,361.83
203-06 ELECTRIC SUBSTATION RE	595,386.00	19,467.82	0	0	0	614,853.82	0	614,853.82
204-WATER REVENUE BOND RESERV	309,658.87	11,778.54	0	0	0	321,437.41	0	321,437.41
205-GO FIRE TRUCK 2010	24,114.88	3,167.23	0	0	0	27,282.11	0	27,282.11
206-1994 SE/WVA DEBT SERV FUND	4,066.36	0	0	0	0	4,066.36	0	4,066.36
208-WW/SEWER REVENUE BOND SIN	142,314.21	133.48	0	0	0	142,447.69	0	142,447.69
210-GO ST IMPROVEMENT NOTES	8,181.02	0	0	0	0	8,181.02	0	8,181.02
212-03 GO ST IMPROVE NOTES	14,227.63	0	0	0	0	14,227.63	0	14,227.63
214-GO CP BONDS SERIES 2011A	32,879.73	2,391.00	0	0	0	35,270.73	0	35,270.73
216-GO CP BONDS SERIES 2011B	47,012.85	8,321.68	0	0	0	55,334.53	0	55,334.53
218-GO CP BONDS SERIES 2011C	131,139.76	5,388.60	0	0	0	136,528.36	0	136,528.36
220-GO BONDS 2013 DEBT SRVC	45,948.40	8,106.07	0	0	0	54,054.47	0	54,054.47
222-GO BOND 2015 DEBT SERVICE	129,635.15	3,758.48	0	0	0	133,393.63	0	133,393.63
224-GO BOND DEBT SERVICE	73,483.59	11,391.44	0	0	0	84,875.03	0	84,875.03
300-GO ST IMPROVEMENT PROJECT	1,446.78	0	0	0	0	1,446.78	0	1,446.78
303-WASTEWATER PROJECT	-28,296.83	16,851.08	0	0	0	-11,445.75	0	-11,445.75
307-STREETScape PROJECT	42,737.11	0	0	0	0	42,737.11	0	42,737.11
315-JKAC CP	0	0	0	237.77	0	-237.77	0	-237.77
500-CEMETERY TRUST FUND	5,700.00	0	0	0	0	5,700.00	101,411.51	107,111.51
600-WATER OPERATING	426,836.41	57,086.15	0	65,288.82	0	418,633.74	0	418,633.74
610-WASTEWATER/KA SEWER REVE	-31,337.90	48,118.73	0	48,232.63	0	-31,451.80	218,560.67	187,108.87
630-ELECTRIC OPERATING	823,454.98	332,722.93	1,618.20	370,765.05	0	783,794.66	331,033.87	1,114,828.53
631-ELECTRIC DEVELOPMENT	8,918.15	8.36	0	0	0	8,926.51	0	8,926.51
632-ELECTRIC RENEWAL/REPLACEM	388,767.78	364.65	0	0	0	389,132.43	0	389,132.43
633-ELECTRIC RESERVE	281,589.89	264.11	0	0	0	281,854.00	140,635.70	422,489.70
634-ELECTRIC BOND/INT RESERVE	114,034.02	106.96	0	0	0	114,140.98	162,217.92	276,358.90
640-GAS OPERATING	-195,282.71	259,452.44	0	253,355.22	0	-189,185.49	0	-189,185.49
641-GAS D.E.I.	5,499.23	5.16	0	0	0	5,504.39	10,775.14	16,279.53
642-GAS RESERVE	26,754.21	25.09	0	0	0	26,779.30	411,896.98	438,676.28
660-AIRPORT OPERATING	-33,991.88	3,602.09	0	3,367.34	0	-33,757.13	0	-33,757.13
670-GARBAGE COLLECTION	59,248.01	47,523.81	0	57,195.55	0	49,576.27	0	49,576.27
740-STORM WATER	150,718.76	8,802.04	0	2,644.16	0	156,876.64	0	156,876.64
750-CEMETERY ENTERPRISE	-29,650.69	0	0	0	0	-29,650.69	0	-29,650.69
810-CENTRAL GARAGE	170,614.99	33,158.78	0	18,660.95	0	185,112.82	0	185,112.82
820-PSF HEALTH INSURANCE	80,079.90	15,096.73	0	7,406.79	0	87,769.84	0	87,769.84
830-CITY RESERVE FUND	-27,254.34	0	0	0	0	-27,254.34	116,456.60	89,202.26
835-ADMINISTRATIVE SERVICES	-35,703.33	20,277.68	0	25,993.25	0	-41,418.90	0	-41,418.90
860-PAYROLL ACCOUNT	1,305.48	0	0	0	0	1,305.48	0	1,305.48
950-ELECTRIC METER DEPOSITS	2,472.55	246.88	0	710	0	2,009.43	10,773.37	12,782.80
951-WATER METER DEPOSITS	3,010.65	182.79	0	215	0	2,978.44	0	2,978.44
952-GAS METER DEPOSITS	11,731.78	506.37	0	100	0	12,138.15	0	12,138.15
GRAND TOTAL	4,852,693.91	1,142,596.25	1,618.20	1,131,168.88	0	4,862,503.08	1,917,453.98	6,779,657.06

[illegible]

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: JANUARY 31ST, 2020

PAGE: 1

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	388,481.95CR	1,549,681.25CR	1,770,711.47	167,551.73CR
002-COMMUNICATIONS - LOCAL AC	27,900.00CR	0.00	0.00	27,900.00CR
110-ROAD USE TAX FUND	532,815.85CR	272,366.16CR	552,881.32	252,000.69CR
112-TRUST AND AGENCY FUND	40,450.91CR	233,871.90CR	249,873.15	24,449.66CR
119-Emergency Fund	75.33CR	17,223.01CR	18,337.10	1,038.76
121-LOCAL OPTION TAX	374,502.46CR	190,993.99CR	418,632.47	146,863.98CR
125-TIF SPECIAL REVENUE FUND	55,587.24CR	119,659.45CR	196,091.38	20,844.69
160-ECONOMIC/INDUSTRIAL DEVEL	646,360.00CR	9,093.85CR	10,042.50	645,411.35CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	9,001.98CR	196.33CR	0.00	9,198.31CR
190-P S SHARE FUND	30,784.03CR	1,922.84CR	0.00	32,706.87CR
192-FIRE ENTERPRISE TRUST	48,236.59CR	59,001.97CR	54,075.00	53,163.56CR
202-ELECTRIC REVENUE BONDS	224,080.35CR	121,913.98CR	7,632.50	338,361.83CR
203-06 ELECTRIC SUBSTATION RE	501,529.88CR	136,673.94CR	23,350.00	614,853.82CR
204-WATER REVENUE BOND RESERV	240,256.05CR	82,545.11CR	1,363.75	321,437.41CR
205-GO FIRE TRUCK 2010	5,769.77CR	22,105.62CR	593.28	27,282.11CR
206-1994 SE/WA DEBT SERV FUND	4,037.27CR	0.00	0.00	4,037.27CR
208-WW/SEWER REVENUE BOND SIN	66,589.46CR	84,275.73CR	8,417.50	142,447.69CR
210-GO ST IMPROVEMENT NOTES	8,181.02CR	0.00	0.00	8,181.02CR
212-03 GO ST IMPROVE NOTES	14,227.63CR	0.00	0.00	14,227.63CR
214-GO CP BONDS SERIES 2011A	13,312.01	60,665.24CR	12,082.50	35,270.73CR
216-GO CP BONDS SERIES 2011B	1,882.84CR	58,070.44CR	4,618.75	55,334.53CR
218-GO CP BONDS SERIES 2011C	73,564.64CR	68,253.72CR	5,290.00	136,528.36CR
220-GO BONDS 2013 DEBT SRVC	827.07CR	56,559.90CR	3,332.50	54,054.47CR
222-GO BOND 2015 DEBT SERVICE	84,135.81CR	58,345.32CR	9,087.50	133,393.63CR
224-GO BOND DEBT SERVICE	6,752.45CR	101,173.83CR	23,051.25	84,875.03CR
300-GO ST IMPROVEMENT PROJECT	1,130.56CR	0.00	0.00	1,130.56CR
303-WASTEWATER PROJECT	16,699.89	119,705.39CR	114,451.25	11,445.75
307-STREETSCAPE PROJECT	42,737.11CR	0.00	0.00	42,737.11CR
315-JKFAC CP	525,421.94CR	1,085.39CR	526,745.10	237.77
500-CEMETERY TRUST FUND	104,925.00CR	2,186.51CR	0.00	107,111.51CR
600-WATER OPERATING	360,530.67CR	407,103.35CR	349,000.31	418,633.71CR
610-WASTEWATER/AKA SEWER REVE	279,310.66CR	355,025.14CR	447,226.70	187,109.10CR
630-ELECTRIC OPERATING	1,454,646.41CR	2,614,804.82CR	2,955,745.52	1,113,705.71CR
631-ELECTRIC DEVELOPMENT	8,854.32CR	72.19CR	0.00	8,926.51CR
632-ELECTRIC RENEWAL/REPLACEM	385,985.38CR	3,147.05CR	0.00	389,132.43CR
633-ELECTRIC RESERVE	420,210.25CR	2,279.45CR	0.00	422,489.70CR
634-ELECTRIC BOND/INT RESERVE	273,177.95CR	3,180.95CR	0.00	276,358.90CR
640-GAS OPERATING	18,892.38	672,807.07CR	843,100.20	189,185.51
641-GAS D.E.I.	16,122.74CR	156.79CR	0.00	16,279.53CR
642-GAS RESERVE	438,459.70CR	216.58CR	0.00	438,676.28CR
660-AIRPORT OPERATING	12,998.67	24,647.79CR	45,406.25	33,757.13
670-GARBAGE COLLECTION	43,476.85CR	348,737.48CR	342,637.76	49,576.57CR
740-STORM WATER	127,639.79CR	61,704.04CR	32,467.19	156,876.64CR
750-CEMETERY ENTERPRISE	29,750.69	0.00	0.00	29,750.69

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: JANUARY 31ST, 2020

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
810-CENTRAL GARAGE	232,693.91CR	355,050.29CR	402,631.38	185,112.82CR
820-PSF HEALTH INSURANCE	80,658.18CR	63,706.57CR	56,594.91	87,769.84CR
830-CITY RESERVE FUND	88,007.83CR	1,194.43CR	0.00	89,202.26CR
835-ADMINISTRATIVE SERVICES	23,436.53	206,774.05CR	224,756.42	41,418.90
860-PAYROLL ACCOUNT	1,305.19CR	0.00	0.00	1,305.19CR
950-ELECTRIC METER DEPOSITS	10,080.81CR	8,341.99CR	5,640.00	12,782.80CR
951-WATER METER DEPOSITS	1,291.58CR	3,956.86CR	2,270.00	2,978.44CR
952-GAS METER DEPOSITS	7,462.13CR	8,356.02CR	3,680.00	12,138.15CR
GRAND TOTAL FUND BALANCE	7,598,590.25CR	8,568,833.78CR	9,721,816.91	6,445,607.12CR

*** END OF REPORT ***

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 1

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
01-GENERAL GOVERNMENT							
TOTAL REVENUE	2,969,227.19	1,495,749.00	3,103,620.18	125,388.78	1,549,681.25	1,553,938.93	49.93
TOTAL EXPENDITURES	2,991,619.25	1,639,901.60	3,103,620.04	251,796.44	1,770,711.47	1,332,908.57	57.05
REVENUES OVER/(UNDER) EXPENDITURES	(22,392.06)	(143,153.60)	0.14	(126,407.66)	(221,030.22)	221,030.36	8,728.57
10-ROAD USE TAX FUND							
TOTAL REVENUE	387,111.00	263,062.05	391,866.13	43,836.05	272,366.16	119,499.97	69.50
TOTAL EXPENDITURES	387,111.00	546,908.90	665,922.69	(130,811.67)	552,881.32	113,041.37	83.02
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(283,846.85)	(274,056.56)	174,647.72	(280,515.16)	6,458.60	102.36
12-TRUST AND AGENCY FUND							
TOTAL REVENUE	382,614.00	196,693.43	428,354.00	1,429.07	233,871.90	194,482.10	54.60
TOTAL EXPENDITURES	382,614.00	191,307.00	428,354.00	35,696.17	249,873.15	178,480.85	58.33
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,386.43	0.00	(34,267.10)	(16,001.25)	16,001.25	0.00
19-Emergency Fund							
TOTAL REVENUE	30,377.00	27,248.56	31,435.00	106.43	17,223.01	14,211.99	54.79
TOTAL EXPENDITURES	30,377.00	17,719.90	31,435.00	2,619.58	18,337.10	13,097.90	58.33
REVENUES OVER/(UNDER) EXPENDITURES	0.00	9,528.66	0.00	(2,513.15)	(1,114.09)	1,114.09	0.00
21-LOCAL OPTION TAX							
TOTAL REVENUE	256,501.00	183,019.86	268,000.00	24,782.92	190,993.99	77,006.01	71.27
TOTAL EXPENDITURES	256,501.00	147,000.00	298,000.00	109,970.83	418,632.47	(120,632.47)	140.48
REVENUES OVER/(UNDER) EXPENDITURES	0.00	36,019.86	(30,000.00)	(85,187.91)	(227,638.48)	197,638.48	758.79
25-TIF SPECIAL REVENUE FUND							
TOTAL REVENUE	192,077.00	97,422.96	204,967.00	463.02	119,659.45	85,307.55	58.38
TOTAL EXPENDITURES	192,077.00	96,805.80	204,967.00	0.00	195,091.38	8,875.62	95.67
REVENUES OVER/(UNDER) EXPENDITURES	0.00	617.16	0.00	463.02	(76,431.93)	76,431.93	0.00
60-ECONOMIC/INDUSTRIAL DEVEL							
TOTAL REVENUE	23,565.00	7,975.89	29,000.00	833.37	9,093.85	19,906.15	31.36
TOTAL EXPENDITURES	23,565.00	10,000.00	29,000.00	0.00	10,042.50	18,957.50	34.63
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(2,024.11)	0.00	833.37	(948.65)	948.65	0.00
68-AQUATIC CENTER CAMPAIGN F							
89-LIBRARY TRUST FUND							
TOTAL REVENUE	500.00	230.47	500.00	32.57	196.33	303.67	39.27
TOTAL EXPENDITURES	500.00	0.00	500.00	0.00	0.00	500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	230.47	0.00	32.57	196.33	(196.33)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 2

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
190-P S SHARE FUND							
TOTAL REVENUE	2,844.00	2,174.02	2,000.00	210.65	1,922.84	77.16	96.14
TOTAL EXPENDITURES	2,844.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,174.02	0.00	210.65	1,922.84	1,922.84	0.00
192-FIRE ENTERPRISE TRUST							
TOTAL REVENUE	88,169.00	52,425.68	93,548.53	9,783.75	59,001.97	34,546.56	63.07
TOTAL EXPENDITURES	89,169.00	36,352.20	93,549.00	7,725.00	54,075.00	39,474.00	57.80
REVENUES OVER/(UNDER) EXPENDITURES	(1,000.00)	16,073.48	(0.47)	2,058.75	4,926.97	4,927.44	8,291.49
202-ELECTRIC REVENUE BONDS							
TOTAL REVENUE	204,428.00	119,249.65	205,265.00	17,422.47	121,913.98	83,351.02	59.39
TOTAL EXPENDITURES	204,428.00	9,713.75	205,265.00	0.00	7,632.50	197,632.50	3.72
REVENUES OVER/(UNDER) EXPENDITURES	0.00	109,535.90	0.00	17,422.47	114,281.48	114,281.48	0.00
203-06 ELECTRIC SUBSTATION RE							
TOTAL REVENUE	225,200.00	136,942.29	226,700.00	19,467.82	136,673.94	90,026.06	60.29
TOTAL EXPENDITURES	225,200.00	25,100.00	226,700.00	0.00	23,350.00	203,350.00	10.30
REVENUES OVER/(UNDER) EXPENDITURES	0.00	111,842.29	0.00	19,467.82	113,323.94	113,323.94	0.00
204-WATER REVENUE BOND RESERV							
TOTAL REVENUE	144,757.00	87,240.04	137,728.00	11,778.54	82,545.11	55,182.89	59.93
TOTAL EXPENDITURES	144,757.00	2,378.75	137,728.00	0.00	1,363.75	136,364.25	0.99
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84,861.29	0.00	11,778.54	81,181.36	81,181.36	0.00
205-GO FIRE TRUCK 2010							
TOTAL REVENUE	38,318.00	21,900.97	37,700.00	3,167.23	22,105.62	15,594.38	58.64
TOTAL EXPENDITURES	38,318.00	1,177.84	37,700.00	0.00	593.28	37,106.72	1.57
REVENUES OVER/(UNDER) EXPENDITURES	0.00	20,723.13	0.00	3,167.23	21,512.34	21,512.34	0.00
208-NW/SEWER REVENUE BOND SIN							
TOTAL REVENUE	198,760.00	1,644.01	200,241.00	133.48	84,275.73	115,965.27	42.09
TOTAL EXPENDITURES	198,760.00	9,957.50	200,241.00	0.00	8,417.50	191,823.50	4.20
REVENUES OVER/(UNDER) EXPENDITURES	0.00	8,313.49	0.00	133.48	75,858.23	75,858.23	0.00
214-GO CP BONDS SERIES 2011A							
TOTAL REVENUE	213,790.00	95,993.56	214,165.00	2,391.00	60,665.24	153,499.76	28.33
TOTAL EXPENDITURES	213,790.00	14,395.00	214,165.00	0.00	12,082.50	202,082.50	5.64
REVENUES OVER/(UNDER) EXPENDITURES	0.00	81,598.56	0.00	2,391.00	48,582.74	48,582.74	0.00
216-GO CP BONDS SERIES 2011B							
TOTAL REVENUE	111,338.00	65,242.91	99,238.00	8,321.68	58,070.44	41,167.56	58.52
TOTAL EXPENDITURES	111,338.00	5,668.75	99,238.00	0.00	4,618.75	94,619.25	4.55
REVENUES OVER/(UNDER) EXPENDITURES	0.00	59,574.16	0.00	8,321.68	53,451.69	53,451.69	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 3

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>218-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	262,440.00	161,225.08	115,580.00	5,388.60	68,253.72	47,326.28	59.05
TOTAL EXPENDITURES	262,440.00	8,720.00	115,580.00	0.00	5,290.00	110,290.00	4.58
REVENUES OVER/(UNDER) EXPENDITURES	0.00	152,505.08	0.00	5,388.60	62,963.72	62,963.72	0.00
<u>220-GO BONDS 2013 DEBT SRVC</u>							
TOTAL REVENUE	92,728.00	54,333.87	96,665.00	8,106.07	56,559.90	40,105.10	58.51
TOTAL EXPENDITURES	92,728.00	3,863.75	96,665.00	0.00	3,332.50	93,332.50	3.45
REVENUES OVER/(UNDER) EXPENDITURES	0.00	50,470.12	0.00	8,106.07	53,227.40	53,227.40	0.00
<u>222-GO BOND 2015 DEBT SERVICE</u>							
TOTAL REVENUE	109,313.00	65,169.60	108,175.00	3,758.48	58,345.32	49,829.68	53.94
TOTAL EXPENDITURES	104,875.00	9,937.50	108,175.00	0.00	9,087.50	99,087.50	8.40
REVENUES OVER/(UNDER) EXPENDITURES	4,438.00	55,232.10	0.00	3,758.48	49,257.82	49,257.82	0.00
<u>224-GO BOND DEBT SERVICE</u>							
TOTAL REVENUE	48,466.00	4,329.17	176,103.00	11,391.44	101,173.83	74,929.17	57.45
TOTAL EXPENDITURES	48,466.00	20,776.13	176,102.50	0.00	23,051.25	153,051.25	13.09
REVENUES OVER/(UNDER) EXPENDITURES	0.00	16,446.96	0.50	11,391.44	78,122.58	78,122.08	4,516.00
<u>300-GO ST IMPROVEMENT PROJECT</u>							
<u>303-WASTEWATER PROJECT</u>							
TOTAL REVENUE	25,554.00	5,587.47	200,000.00	16,851.08	119,705.39	80,294.61	59.85
TOTAL EXPENDITURES	25,554.00	0.00	200,000.00	0.00	114,451.25	85,548.75	57.23
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,587.47	0.00	16,851.08	5,254.14	5,254.14	0.00
<u>115-JKFAC CP</u>							
TOTAL REVENUE	223,830.00	5,570.04	5,000.00	0.00	1,085.39	3,914.61	21.71
TOTAL EXPENDITURES	223,830.00	85,788.50	530,000.00	237.77	526,745.10	3,254.90	99.39
REVENUES OVER/(UNDER) EXPENDITURES	0.00	80,218.46	525,000.00	237.77	525,659.71	659.71	100.13
<u>100-CEMETERY TRUST FUND</u>							
TOTAL REVENUE	1,500.00	1,535.00	1,500.00	0.00	2,186.51	686.51	145.77
TOTAL EXPENDITURES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,535.00	0.00	0.00	2,186.51	2,186.51	0.00
<u>00-WATER OPERATING</u>							
TOTAL REVENUE	719,746.00	429,831.26	672,600.00	57,086.15	407,103.35	265,496.65	60.53
TOTAL EXPENDITURES	719,746.00	358,761.12	672,600.00	65,288.82	349,000.31	323,599.69	51.89
REVENUES OVER/(UNDER) EXPENDITURES	0.00	71,070.14	0.00	8,202.67	58,103.04	58,103.04	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 4

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	1,053,394.00	361,598.60	605,616.00	48,118.73	355,025.14	250,590.86	58.62
TOTAL EXPENDITURES	1,053,394.00	272,135.86	645,616.00	48,232.63	447,226.70	198,389.30	69.27
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89,462.74	(40,000.00)	(113.90)	(92,201.56)	52,201.56	230.50
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,622,590.68	2,772,223.00	4,393,667.97	332,722.93	2,614,804.82	1,778,863.15	59.51
TOTAL EXPENDITURES	4,622,590.62	2,691,486.12	4,632,481.53	370,765.05	2,955,745.52	1,676,736.01	63.80
REVENUES OVER/(UNDER) EXPENDITURES	0.06	80,736.88	(238,813.56)	(38,042.12)	(340,940.70)	102,127.14	142.75
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	0.00	89.31	0.00	8.36	72.19	(72.19)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89.31	0.00	8.36	72.19	(72.19)	0.00
632-ELECTRIC RENEWAL/REPLACEM							
TOTAL REVENUE	0.00	3,892.80	0.00	364.65	3,147.05	(3,147.05)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,892.80	0.00	364.65	3,147.05	(3,147.05)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	0.00	3,522.05	0.00	264.11	2,279.45	(2,279.45)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,522.05	0.00	264.11	2,279.45	(2,279.45)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	0.00	1,460.40	0.00	106.96	3,180.95	(3,180.95)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,460.40	0.00	106.96	3,180.95	(3,180.95)	0.00
640-GAS OPERATING							
TOTAL REVENUE	1,972,461.00	622,486.40	1,904,864.00	259,452.44	672,807.07	1,232,056.93	35.32
TOTAL EXPENDITURES	1,972,460.85	935,932.47	1,938,364.18	253,355.22	843,100.20	1,095,263.98	43.50
REVENUES OVER/(UNDER) EXPENDITURES	0.15	(313,446.07)	(33,500.18)	6,097.22	(170,293.13)	136,792.95	508.33
641-GAS D.E.I.							
TOTAL REVENUE	0.00	76.18	0.00	5.16	156.79	(156.79)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	76.18	0.00	5.16	156.79	(156.79)	0.00
642-GAS RESERVE							
TOTAL REVENUE	0.00	4,461.59	0.00	25.09	216.58	(216.58)	0.00
TOTAL EXPENDITURES	46,114.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(46,114.00)	4,461.59	0.00	25.09	216.58	(216.58)	0.00
660-AIRPORT OPERATING							
TOTAL REVENUE	219,142.35	193,602.82	310,085.54	3,602.09	24,647.79	285,437.75	7.95
TOTAL EXPENDITURES	219,142.00	53,116.78	364,085.54	3,367.34	45,406.25	318,679.29	12.47
REVENUES OVER/(UNDER) EXPENDITURES	0.35	140,486.04	(54,000.00)	234.75	(20,758.46)	(33,241.54)	38.44

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 5

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
670-GARBAGE COLLECTION							
TOTAL REVENUE	536,730.00	290,744.70	535,825.00	47,523.81	348,737.48	187,087.52	65.08
TOTAL EXPENDITURES	536,730.00	339,847.83	535,825.00	57,195.55	342,637.76	193,187.24	63.95
REVENUES OVER/(UNDER) EXPENDITURES	0.00	49,103.13	0.00	9,671.74	6,099.72	6,099.72	0.00
740-STORM WATER							
TOTAL REVENUE	104,585.00	61,688.54	103,600.00	8,802.04	61,704.04	41,895.96	59.56
TOTAL EXPENDITURES	104,585.00	30,971.98	132,600.00	2,644.16	32,467.19	100,132.81	24.49
REVENUES OVER/(UNDER) EXPENDITURES	0.00	30,716.56	(29,000.00)	6,157.88	29,236.85	58,236.85	100.82
310-CENTRAL GARAGE							
TOTAL REVENUE	470,663.23	195,091.49	380,942.61	33,158.78	355,050.29	25,892.32	93.20
TOTAL EXPENDITURES	470,663.00	148,233.10	515,278.00	18,660.95	402,631.38	112,646.62	78.14
REVENUES OVER/(UNDER) EXPENDITURES	0.23	46,858.39	(134,335.39)	14,497.83	47,581.09	86,754.30	35.42
320-PSF HEALTH INSURANCE							
TOTAL REVENUE	104,055.00	36,518.14	97,308.00	15,096.73	63,706.57	33,601.43	65.47
TOTAL EXPENDITURES	104,055.00	39,045.67	97,308.00	7,406.79	56,594.91	40,713.09	58.16
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,527.53	0.00	7,689.94	7,111.66	7,111.66	0.00
330-CITY RESERVE FUND							
TOTAL REVENUE	0.00	228.30	0.00	0.00	1,194.43	1,194.43	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	228.30	0.00	0.00	1,194.43	1,194.43	0.00
335-ADMINISTRATIVE SERVICES							
TOTAL REVENUE	376,248.00	181,604.55	386,423.00	20,277.68	206,774.05	179,648.95	53.51
TOTAL EXPENDITURES	376,248.00	202,260.65	386,423.00	25,993.25	224,756.42	161,666.58	58.16
REVENUES OVER/(UNDER) EXPENDITURES	0.00	20,656.10	0.00	5,715.57	17,982.37	17,982.37	0.00
60-PAYROLL ACCOUNT							
50-ELECTRIC METER DEPOSITS							
TOTAL REVENUE	15,021.00	6,216.12	9,500.00	246.88	8,341.99	1,158.01	87.81
TOTAL EXPENDITURES	15,021.00	5,100.00	9,500.00	710.00	5,640.00	3,860.00	59.37
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,116.12	0.00	463.12	2,701.99	2,701.99	0.00
51-WATER METER DEPOSITS							
TOTAL REVENUE	5,011.00	2,695.11	5,000.00	182.79	3,956.86	1,043.14	79.14
TOTAL EXPENDITURES	5,011.00	1,975.00	5,000.00	215.00	2,270.00	2,730.00	45.40
REVENUES OVER/(UNDER) EXPENDITURES	0.00	720.11	0.00	32.21	1,686.86	1,686.86	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

PAGE: 6

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>952-GAS METER DEPOSITS</u>							
TOTAL REVENUE	9,179.00	4,003.55	9,100.00	506.37	8,356.02	743.98	91.82
TOTAL EXPENDITURES	<u>9,179.00</u>	<u>2,880.00</u>	<u>9,100.00</u>	<u>100.00</u>	<u>3,680.00</u>	<u>5,420.00</u>	<u>40.44</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,123.55	0.00	406.37	4,676.02	4,676.02	0.00
GRAND TOTAL REVENUES	16,442,233.45	8,324,999.49	15,791,882.96	1,142,596.25	8,568,833.78	7,223,049.18	54.26
GRAND TOTAL EXPENDITURES	<u>16,507,300.72</u>	<u>7,965,219.45</u>	<u>17,150,588.48</u>	<u>1,131,168.88</u>	<u>9,721,816.91</u>	<u>7,428,771.57</u>	<u>56.69</u>
REVENUES OVER/(UNDER) EXPENDITURES	{ 65,067.27 }	359,780.04	{ 1,358,705.52 }	11,427.37	{ 1,152,983.13 }	205,722.39	84.86

*** END OF REPORT ***

Amy Lenz

From: Licensing@IowaABD.com
Sent: Tuesday, February 11, 2020 1:34 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
	Submitted to Local Authority	ST MARY CHURCH OF TIPTON, IOWA (319 E 3rd Street Tipton Io 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

*annual event/fundraiser
2/22/20*

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	850.64
			MEDICARE WITHOLDING	174.11
			MEDICARE WITHOLDING	9.50
			MEDICARE WITHOLDING	1.48
			MEDICARE WITHOLDING	8.56
			MEDICARE WITHOLDING	3.89
			MEDICARE WITHOLDING	1.41
		IPERS	IPERS WITHOLDING POLICE	1,388.26
		LYNCH DALLAS PC	LEGAL SERVICES	100.50
		PRINCIPAL	PRINCIPAL DENTAL POLICY	181.02
		VERIZON WIRELESS	Cell, Data service	205.93
			TOTAL:	2,925.30
FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	58.04
			MEDICARE WITHOLDING	12.15
			MEDICARE WITHOLDING	1.45
		IPERS	IPERS WITHOLDING, FIRE	64.72
			TOTAL:	136.36
AMBULANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	297.65
			MEDICARE WITHOLDING	26.40
			MEDICARE WITHOLDING	43.24
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	34.40
		MISC. VENDOR WENDY KUSICK	WENDY KUSICK:BLS RENEWAL	50.00
		IPERS	IPERS WITHOLDING EMT	491.53
		JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17
		TIPTON PHARMACY	PHARMACEUTICALS	397.42
		VERIZON WIRELESS	Cell, Data service	197.73
		ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	172.67
			TOTAL:	1,941.21
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	218.31
			MEDICARE WITHOLDING	36.08
			MEDICARE WITHOLDING	2.62
			MEDICARE WITHOLDING	0.16
			MEDICARE WITHOLDING	4.35
			MEDICARE WITHOLDING	7.15
			MEDICARE WITHOLDING	0.69
		M3 AUTO PARTS	OPERATING SUPPLIES	3.89
		CINTAS LOC	UNIFORMS	53.76
			UNIFORMS	53.76
			UNIFORMS	53.76
			UNIFORMS	53.76
		IPERS	IPERS REGULAR EMPLOYEES	347.87
		PRINCIPAL	PRINCIPAL DENTAL POLICY	51.29
			TOTAL:	887.45
CEMETERY	GENERAL GOVERNMENT EASTERN IOWA LIGHT & POWER		UTILITIES	10.22
			UTILITIES	20.44
		GRASSHOPPER LAWN CARE DBA ALL STAR TUR	CONTRACT PAY 1/16-2/15	2,583.33
			TOTAL:	2,613.99
GENERAL ADMINISTRATION	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	134.71
			MEDICARE WITHOLDING	29.75
			MEDICARE WITHOLDING	0.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	0.02
			MEDICARE WITHOLDING	1.30
			MEDICARE WITHOLDING	0.09
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
			UNIFORMS	7.69
			UNIFORMS	7.69
		IPERS	IPERS REGULAR EMPLOYEES	214.51
		PRINCIPAL	PRINCIPAL DENTAL POLICY	28.80
			TOTAL:	440.30
LIBRARY	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	251.26
			MEDICARE WITHOLDING	35.92
			MEDICARE WITHOLDING	19.53
			MEDICARE WITHOLDING	0.41
			MEDICARE WITHOLDING	2.90
		BAKER & TAYLOR	15 BOOKS	168.11
		BAKER PAPER & SUPPLY	SUPPLIES	89.24
		FAMILY FOODS	PROGRAM SUPPLIES	10.77
		INTEGRATED TECHNOLOGY PARTNERS LLC	2 SECURITY CAMERAS	1,299.64
			CAMERA DOWN PAYMENT	900.00
		IPERS	IPERS REGULAR EMPLOYEES	382.56
		THE PENWORTHY COMPANY LLC	7 BOOKS	132.93
		PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	30.00
		DIANE WALLICK	PROGRAMMING SUPPLIES	61.29
			TOTAL:	3,384.56
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	24.25
			MEDICARE WITHOLDING	1.72
			MEDICARE WITHOLDING	3.95
		IPERS	IPERS REGULAR EMPLOYEES	11.69
		PRINCIPAL	PRINCIPAL DENTAL POLICY	1.51
		VERIZON WIRELESS	Cell, Data service	42.57
			TOTAL:	85.69
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	55.32
			MEDICARE WITHOLDING	11.65
			MEDICARE WITHOLDING	1.29
		IPERS	IPERS REGULAR EMPLOYEES	89.58
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.09
		VERIZON WIRELESS	Cell, Data service	26.29
			TOTAL:	199.22
YOUTH RECREATON	GENERAL GOVERNMENT ADAM SPANGLER		REF DUES FOR TOURNEY 2/22	390.00
			TOTAL:	390.00
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	268.77
			MEDICARE WITHOLDING	27.63
			MEDICARE WITHOLDING	33.93
			MEDICARE WITHOLDING	1.29
		ALBAUGH PHC INC	BLDG MAINT REPAIRS	1,721.80
		CLARENCE LOWDEN SUN-NEWS & ADVERTISER	FAC SCHEDULE	176.90
		HAHN READY MIX	BLDG REPAIR MAINT SUPPLIES	244.69
		STATE HYGIENIC LABORATORY	TESTING FEES	13.50
		INTEGRATED TECHNOLOGY PARTNERS LLC	RECPRO UPDATE	165.00
		IPERS	IPERS REGULAR EMPLOYEES	273.88

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PRINCIPAL	PRINCIPAL DENTAL POLICY	45.25
		TIPTON CONSERVATIVE	CHICKENS, MIN, FAC, PH, HELP, P	258.20
		TIPTON ELECTRIC MOTORS	OPERATING SUPPLIES	22.72
		VERIZON WIRELESS	Cell, Data service	26.29
			TOTAL:	3,279.85
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	114.67
			MEDICARE WITHOLDING	26.82
		LINDA BECK	MILEAGE REIMBURSEMENT	48.40
		IPERS	IPERS REGULAR EMPLOYEES	180.71
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17
		VERIZON WIRELESS	Cell, Data service	52.57
			TOTAL:	453.34
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	67.58
			MEDICARE WITHOLDING	4.16
			MEDICARE WITHOLDING	11.38
			MEDICARE WITHOLDING	0.05
			MEDICARE WITHOLDING	0.07
			MEDICARE WITHOLDING	0.14
		IPERS	IPERS REGULAR EMPLOYEES	104.14
		LYNCH DALLAS PC	LEGAL SERVICES	315.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	3.64
		WERLING ABSTRACT COMPANY	POND VIEW ABSTRACT	900.00
			TOTAL:	1,406.16
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	1.40
			MEDICARE WITHOLDING	0.33
			TOTAL:	1.73
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND I.R.S.		FICA WITHOLDING	3.71
			MEDICARE WITHOLDING	0.61
			MEDICARE WITHOLDING	0.26
		IPERS	IPERS REGULAR EMPLOYEES	5.94
		PRINCIPAL	PRINCIPAL DENTAL POLICY	0.80
			TOTAL:	11.32
SNOW AND ICE REMOVAL	ROAD USE TAX FUND I.R.S.		FICA WITHOLDING	67.58
			MEDICARE WITHOLDING	12.33
			MEDICARE WITHOLDING	0.86
			MEDICARE WITHOLDING	0.05
			MEDICARE WITHOLDING	2.32
			MEDICARE WITHOLDING	0.22
		IPERS	IPERS REGULAR EMPLOYEES	107.93
		PRINCIPAL	PRINCIPAL DENTAL POLICY	16.16
			TOTAL:	207.45
OTHER COMM & ECO DEV	TIF SPECIAL REVENUE MISC. VENDOR	SEAN MALONE/DBA	SEAN MALONE/DBA:GARUDA FAR	7,500.00
		WERLING ABSTRACT	WERLING ABSTRACT:DRIP RMBR	7,206.84
			TOTAL:	14,706.84
JSDA REVOLVING LOAN PR ECONOMIC/INDUSTRIA ECIA			HARDACRE GRANT WRITING	784.50
			TOTAL:	784.50
WATER DISTRIBUTION	WATER OPERATING I.R.S.		FICA WITHOLDING	302.67
			MEDICARE WITHOLDING	54.64

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	2.82
			MEDICARE WITHOLDING	0.55
			MEDICARE WITHOLDING	8.81
			MEDICARE WITHOLDING	3.98
		CEDAR COUNTY CO-OP	CHEVRON	88.76
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
			UNIFORMS	7.64
			UNIFORMS	7.64
		HAWKINS INC	CHEMICALS	1,094.86
		IPERS	IPERS REGULAR EMPLOYEES	483.77
		PRINCIPAL	PRINCIPAL DENTAL POLICY	65.84
		VERIZON WIRELESS	Cell, Data service	523.71
			TOTAL:	2,660.97
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	66.29
			MEDICARE WITHOLDING	15.34
			MEDICARE WITHOLDING	0.16
		IPERS	IPERS REGULAR EMPLOYEES	108.20
		PRINCIPAL	PRINCIPAL DENTAL POLICY	21.12
			TOTAL:	211.11
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	281.09
			MEDICARE WITHOLDING	52.36
			MEDICARE WITHOLDING	1.56
			MEDICARE WITHOLDING	0.47
			MEDICARE WITHOLDING	7.65
			MEDICARE WITHOLDING	3.72
		ACTION SEWER & SEPTIC SERVICE INC	JETTED SEWER LINE	497.50
		IPERS	IPERS REGULAR EMPLOYEES	451.39
		QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1,588.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	62.37
		TIPTON CONSERVATIVE	CHICKENS,MIN,FAC,PH,HELP,P	41.90
			TOTAL:	2,988.01
LAGOON	WASTEWATER/AKA SEW	EASTERN IOWA LIGHT & POWER	UTILITIES	1,327.48
			TOTAL:	1,327.48
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	719.89
			MEDICARE WITHOLDING	146.31
			MEDICARE WITHOLDING	0.33
			MEDICARE WITHOLDING	0.74
			MEDICARE WITHOLDING	6.01
			MEDICARE WITHOLDING	6.86
			MEDICARE WITHOLDING	8.14
		BARRON MOTOR SUPPLY	OPERATING SUPPLIES	28.62
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	111.10
			UNIFORMS, SHOP TOWELS, MAT	46.94
		IPERS	IPERS REGULAR EMPLOYEES	1,143.22
		LATHAM & ASSOCIATES INC	CONSULTING SRVC MTR MLTPLR	337.50
		LYNCH DALLAS PC	LEGAL SERVICES	30.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	121.26
		VERIZON WIRELESS	Cell, Data service	298.47
			TOTAL:	3,005.39
ELECTRIC POWER PLANT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	100.12

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	18.52
			MEDICARE WITHOLDING	2.20
			MEDICARE WITHOLDING	2.69
		IPERS	IPERS REGULAR EMPLOYEES	157.37
		PRINCIPAL	PRINCIPAL DENTAL POLICY	20.39
			TOTAL:	301.29
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	132.03
			MEDICARE WITHOLDING	25.50
			MEDICARE WITHOLDING	1.17
			MEDICARE WITHOLDING	4.04
			MEDICARE WITHOLDING	0.16
		IPERS	IPERS REGULAR EMPLOYEES	212.43
		PRINCIPAL	PRINCIPAL DENTAL POLICY	33.42
			TOTAL:	408.75
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	419.59
			MEDICARE WITHOLDING	74.99
			MEDICARE WITHOLDING	0.32
			MEDICARE WITHOLDING	0.22
			MEDICARE WITHOLDING	6.78
			MEDICARE WITHOLDING	7.29
			MEDICARE WITHOLDING	8.24
			MEDICARE WITHOLDING	0.29
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	44.47
		ENERGY ECONOMICS INC	GAS METER REPAIR	74.11
		IPERS	IPERS REGULAR EMPLOYEES	656.10
		PRINCIPAL	PRINCIPAL DENTAL POLICY	48.94
		TIPTON ELECTRIC MOTORS	OPERATING SUPPLIES	23.85
		VERIZON WIRELESS	Cell, Data service	52.57
			TOTAL:	1,417.76
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	79.06
			MEDICARE WITHOLDING	16.78
			MEDICARE WITHOLDING	0.19
			MEDICARE WITHOLDING	1.34
			MEDICARE WITHOLDING	0.16
		IPERS	IPERS REGULAR EMPLOYEES	128.80
		PRINCIPAL	PRINCIPAL DENTAL POLICY	23.79
			TOTAL:	250.12
AIRPORT	AIRPORT OPERATING	MC CLURE ENGINEERING COMPANY	PLANNING & LAND ACQUISITIO	6,057.82
			TOTAL:	6,057.82
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	178.17
			MEDICARE WITHOLDING	38.07
			MEDICARE WITHOLDING	0.81
			MEDICARE WITHOLDING	0.41
			MEDICARE WITHOLDING	2.17
			MEDICARE WITHOLDING	0.22
		CINTAS LOC	UNIFORMS	8.25
			UNIFORMS	8.25
			UNIFORMS	8.25
			UNIFORMS	8.25
		IPERS	IPERS REGULAR EMPLOYEES	287.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	41.77

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TOTAL:				581.62
RECYCLING	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	45.53
			MEDICARE WITHOLDING	8.23
			MEDICARE WITHOLDING	1.83
			MEDICARE WITHOLDING	0.16
			MEDICARE WITHOLDING	0.43
	IPERS		IPERS REGULAR EMPLOYEES	73.81
	PRINCIPAL		PRINCIPAL DENTAL POLICY	12.06
	REPUBLIC SERVICES OF IOWA		RECYCLING SORT FEES	1,052.61
TOTAL:				1,194.66
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	30.50
			MEDICARE WITHOLDING	5.78
			MEDICARE WITHOLDING	0.53
			MEDICARE WITHOLDING	0.03
			MEDICARE WITHOLDING	0.64
			MEDICARE WITHOLDING	0.14
	IPERS		IPERS REGULAR EMPLOYEES	48.64
	PRINCIPAL		PRINCIPAL DENTAL POLICY	7.73
TOTAL:				93.99
INT SRVC-OTHER BUSINES CENTRAL GARAGE	I.R.S.		FICA WITHOLDING	61.80
			MEDICARE WITHOLDING	10.12
			MEDICARE WITHOLDING	4.34
	BARRON MOTOR SUPPLY		SHOP SUPPLIES	39.66
	M3 AUTO PARTS		REPAIR PARTS	174.19
			SHOP SUPPLIES	8.09
			STOCK PARTS	122.09
	CEDAR COUNTY CO-OP		743.19 GL FUEL	1,847.22
			FUEL DISCOUNT	17.59-
			OIL	126.60-
	CEDAR RAPIDS TIRE		TRUCK CHAINS #35	182.38
	CINTAS LOC		UNIFORMS	8.04
			UNIFORMS	8.04
			UNIFORMS	8.04
			UNIFORMS	8.04
	CUSTOM BUILDERS INC		SALT SHED ADDITION	3,905.00
	STEVE GRITTON		SALT SHED DOOR	1,200.00
	H & H AUTO		TIRES #4	665.60
			TIRE REPAIR #45	15.00
	IPERS		IPERS REGULAR EMPLOYEES	99.03
	PRINCIPAL		PRINCIPAL DENTAL POLICY	13.25
	SCHIMBERG CO		BLDG MAINT SUPPLIES	115.36
TOTAL:				8,351.10
INT SRVC-OTHER BUSINES ADMINISTRATIVE SER I.R.S.			FICA WITHOLDING	91.23
			MEDICARE WITHOLDING	20.96
			MEDICARE WITHOLDING	0.37
	IPERS		IPERS REGULAR EMPLOYEES	145.99
	LYNCH DALLAS PC		LEGAL SERVICES	900.00
			LEGAL SERVICES	1,710.00
	OFFICE EXPRESS		LEGAL SIZE COPY PAPER	34.95
	PRINCIPAL		PRINCIPAL DENTAL POLICY	29.26
	TIPTON CONSERVATIVE		CHICKENS, MIN, FAC, PH, HELP, P	169.18
			CHICKENS, MIN, FAC, PH, HELP, P	433.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			CHICKENS,MIN,FAC,PH,HELP,P	27.50
			SPONSOR SIGNATURE ADS	90.00
		VERIZON WIRELESS	Cell, Data service	582.93
			TOTAL:	4,236.31
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	6,280.08
			FICA WITHHOLDING	4,921.86
			MEDICARE WITHHOLDING	1,151.15
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	347.42
			AFLAC AFTER TAX DEDUCTION	108.18
		CEDAR CO CLERK OF COURT	CHILD SUPPORT-LENZ,CDDC003	671.91
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	43.17
			IPERS REGULAR EMPLOYEES	3,806.45
			IPERS WITHHOLDING EMT	327.86
			IPERS WITHHOLDING POLICE	925.96
		PRINCIPAL	PRINCIPAL DENTAL POLICY	763.18
		CITY OF TIPTON FUNDS	IPAD PRO REIMB	30.48
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	2,902.00
			TOTAL:	22,591.10

===== FUND TOTALS =====		
001	GENERAL GOVERNMENT	18,145.16
110	ROAD USE TAX FUND	218.77
125	TIF SPECIAL REVENUE FUND	14,706.84
160	ECONOMIC/INDUSTRIAL DEVEL	784.50
600	WATER OPERATING	2,872.08
610	WASTEWATER/AKA SEWER REVE	4,315.49
630	ELECTRIC OPERATING	3,715.43
640	GAS OPERATING	1,667.88
660	AIRPORT OPERATING	6,057.82
670	GARBAGE COLLECTION	1,776.28
740	STORM WATER	93.99
810	CENTRAL GARAGE	8,351.10
835	ADMINISTRATIVE SERVICES	4,236.31
860	PAYROLL ACCOUNT	22,591.10

	GRAND TOTAL:	89,532.75

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-TIPTON, IA
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 2/11/2020 THRU 2/14/2020
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 2/11/2020 THRU 2/14/2020

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: CLAIMS REGISTER
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

ORDINANCE NO. 574

AN ORDINANCE AMENDING CHAPTER 166, ZONING REGULATIONS DISTRICTS AND BOUNDARIES, SECTION 166.09, C-1 LOCAL COMMERCIAL DISTRICT, SUBSECTION 3, SPECIAL USE PERMIT

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. *Amendment.* Section 166.09(3) of the City of Tipton Code of Ordinances is hereby amended by adding a paragraph "P" which reads as follows:

P. Multiple-family dwelling and residential condominiums, provided the parcel has at least one (1) border adjacent to a residential zoning district. To maintain the characteristics of the Tipton downtown, no special use permits under this enumerated paragraph shall be issued for parcels located south of 7th Street and north of South Street. Such permitted special use shall not be limited by restrictions set forth in Section 166.09(1)(A) as it concerns location of R-1 or R-2 uses on the first floor of a structure.

OR

P. Multiple-family dwelling and residential condominiums. Such use shall not be limited by Section 166.09(1)(A).

SECTION 2. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. *Effective date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2020.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. 574 which was passed by the Tipton City Council this _____ day of _____, 2020 and published in the Tipton Conservative this _____, 2020.

Amy Lenz, City Clerk

Blanks will be filled in
at the meeting

DRAFT

AMENDMENT NO. 1
TO THE
AGREEMENT FOR ENGINEERING SERVICES
BETWEEN THE
CITY OF TIPTON, IOWA
AND
IIW, P.C.
FOR
CEDAR STREET (IA 38) PAVEMENT AND UTILITIES IMPROVEMENTS 2019
PRELIMINARY ENGINEERING SERVICES
(IIW PROJECT NO. 1723301)

THIS AMENDMENT NO. 1 to the Agreement for Engineering Services is made this _____ day of _____, 2020, by and between the City of Tipton, Iowa, hereinafter referred to as the "Owner", and IIW, P.C., a professional corporation in Dubuque, Iowa, hereinafter referred to as the "Engineer".

WHEREAS, Iowa DOT maintains jurisdiction of Iowa 38 (Cedar Street) through Tipton and has submitted the Reconstruction Concept for programming in Fiscal Year 2021;

WHEREAS, the project limit included is Iowa Highway 38 from the southern corporate limit to the northern corporate limit, with the exception of a four-block stretch from 7th Street to 11th Street;

WHEREAS, the Owner desires to investigate the drainage, water main, and sanitary sewer main improvement needs on Cedar Street between the project limits stated above;

WHEREAS, the Owner desires to investigate the implementation of full and complete ADA-compliant pedestrian accessible curb ramps and crossings of IA 38 and side streets at all intersections;

WHEREAS, the project would be funded as follows: The Iowa DOT will pay for the milling and HMA overlay work south of South Street and north of 13th Street; the Iowa DOT will pay for pavement reconstruction of the through lanes from South Street to 13th Street (excluding 7th to 11th Streets) and all sidewalk improvements and gutter replacement to become ADA compliant; the Iowa DOT will pay proportionally for the storm sewer drainage replacement for the proportion of the drainage basin; the City will pay for project design/administration, pavement rehabilitation in the parking areas and other side street reconstruction, water main improvements, and sanitary sewer improvements.

WHEREAS, the Owner desires to investigate the estimates of probable cost for the implementation of the improvements described above;

WHEREAS, the Owner desires to engage the Engineer to provide engineering and surveying services required for preliminary project design;

IIW, P.C.

www.iiwengr.com

ARCHITECTURE
CIVIL ENGINEERING
CONSTRUCTION SERVICES
ENVIRONMENTAL ENGINEERING
LAND SURVEYING
MUNICIPAL ENGINEERING
STRUCTURAL ENGINEERING
TRANSPORTATION ENGINEERING

Dennis F. Waugh, PE/SE* **
Charles A. Cate, PE **
Gary D. Sejkora, PE **
Michael A. Jansen, PE/SE
Timothy J. Tranel, PE*
Julie P. Neebel, PE
James P. Kaune, PE
Thomas J. Oster, PLS **
Wray A. Childers, PLS **
Geoffrey T. Blandin, PE
Mark C. Jobgen, PE **
Lauren N. Ray, PE/SE
Cody T. Austin, PE*
Marc D. Ruden, PE
Mark R. Fassbinder, AIA*
Michael A. Ruden, NCARB/AIA*
Eric J. Helminiak, PE/SE*
Jeffrey J. Brandt, PLS
Craig L. Geiser, PLS
David A. Leapaldt, AIA, CID*
Nathan W. Miller, PE
Damian D. Baumhover, NCARB/AIA
Nicholas A. Schneider, PE
Christian J. Hendrie, AIA
Eldon M. Schneider, PE
Whitney A. Loughheed, AIA*
Patrick R. Ready, PE
Nicholas M. Rettenberger, AIA
Christopher A. Becklin, PE
Courtney E. Wand, PE
Jonathan H. Lutz, PE
John M. Tranmer, PLS
Andrew C. Busch, NCARB/AIA
Bryson E. Winsky, PE
Jeri M. Vondera, PE
Noah J. Hofrichter, PE
Andrew J. Goedken, PE
Emily M. Crowe, PE

* LEED AP

** Retired

WHEREAS, under this Amendment No. 1 the Owner desires to engage the Engineer for the following services:

- Provide preliminary design services of project components including embankment for a future trail route south of South Street, street lighting, traffic signal improvements at the Cedar Street/Iowa Highway 38 and 5th Street intersection, utility conduit crossings of Cedar Street/Iowa Highway 38, and additional storm sewer improvements. These project components are intended to be included in the 2020 BUILD Grant application. Services related to assistance with the 2020 BUILD Grant application will be covered under a separate agreement.
- Investigate placing trail embankment south of South Street utilizing excavated street subgrade material from reconstruction of Cedar Street/Iowa Highway 38.
- Investigate additional surfacing and utility improvements identified on necessary Iowa Highway 38 detour routes on Lemon Street and North Avenue.

WHEREAS, proposed trail surfacing design will be included in a separate design services contract.

WHEREAS, the accomplishment of the hereinafter described work and services is authorized by the execution of this Amendment No. 1 between the Owner and the Engineer.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

PART I - SCOPE OF SERVICES

The following Scope of Services is included in the Preliminary Design phase of this project:

A. Preliminary Design

Section A Preliminary Design Services set forth in the original Agreement for Engineering Services shall be unchanged.

A1. ADDITIONAL PRELIMINARY DESIGN SERVICES

Perform additional preliminary design services of project components as necessary to include proposed items to be submitted with the 2020 BUILD Grant application. Services include the preparation of preliminary design plans depicting proposed trail from Alexander Drive to the City park east of Plum Street and associated culvert extensions, traffic signal upgrades at the intersection of Cedar and 5th Streets, additional street lighting on Cedar Street south of South Street and north of 13th Street, utility conduit crossings for selected intersections along Cedar Street, detour route pavement improvements on Lemon Street and North Avenue, North Avenue water main improvements between 10th Street and the cul-de-sac, and additional storm sewer improvements to connect the system at the Intersection of 5th and Meridian Streets to the proposed Cedar Street system.

Task 1 – Topographic Survey for Task Items 3, 4, 6, 8, 9 and 10

Conduct design level field survey for use in project design and final project documents.

Embankment Improvements (Future Trail Route)

Survey extents along IA Hwy 38 / Cedar Street for embankment improvements that include the future trail route will include from the roadway shoulder to a minimum of 10' beyond the right-of-way and to existing parking lot / roadway edges beyond the right-of-way (where they exist), along the western side of the highway from Alexander Drive to South Street. Additional data will also be gathered at the downstream (west) end of the box culvert and drainage ditch approximately 375 feet south of South Street.

Topographic survey for trail improvements along 6th Street, Meridian Street, and 7th Street / Iowa Highway 130 are to be included in a separate design services agreement.

Foreslope Improvements (South of Commerce Boulevard)

Survey extents for foreslope improvements and shoulder widening include from the roadway shoulder to a minimum of 10 feet beyond the right-of-way along the eastern side of Cedar Street / IA Hwy 38 from Commerce Boulevard to approximately 350 feet to

the south of Commerce Boulevard.

Storm Sewer Improvements

Survey extents for storm sewer improvements on 5th Street will include from the centerline to the back of curb on the south side of 5th Street between Cedar and Meridian Streets. The survey extents will also include the entire intersection of 5th and Meridian Streets

North Avenue Water and Detour Pavement Improvements

Survey extents for water main and detour pavement improvements along North Avenue include from 10 feet beyond the west right-of-way to 10 feet beyond the east right-of-way between 10th and 11th Streets, including 50 feet beyond the curb returns of the 10th Street intersection.

Lemon Street Detour Pavement Improvements

Survey extents for detour pavement improvements on Lemon Street will be between within the right-of-way between 2nd and 4th streets, including the intersections.

Survey data will be added to the base map for use in design.

Task 2 – Right-of-Way and Property Owner Research for Task Items 3, 4, 8, 9, and 10

Conduct research on roadway right-of-way lines and property ownership for areas of the project not previously surveyed. Collect readily identifiable property pins/monuments in the corridor as necessary to establish apparent right-of-way lines to show on construction plans. Survey necessary to prepare easements or acquisition plats is not included in this item.

Task 3 – Embankment Design and Plan Preparation (Future Trail Route)

Based on concept information, IDOT input, City Staff and public input, design and develop preliminary plans for the proposed embankment along IA Hwy 38 from Alexander Drive to South Street. The embankment is intended to be constructed from material excavated as a result of the reconstruction of Cedar Street / IA Hwy 38 and is intended to be used as a future trail route.

Preliminary plans for the improvements will consist of typical cross sections (B Sheets) and site plan and profile sheets (E Sheets), including the detail information required for plan approvals, permitting and development of the proposed embankment. Preliminary horizontal and vertical embankment layout detail will be included in the sheets.

Task 4 – Culvert Extension Design and Plan Preparation

Develop a preliminary design for two culvert extensions to accommodate the proposed trail crossings. Trail crossings anticipated to require extensions of existing culverts are located at the circular reinforced concrete pipe culvert approximately 350 feet north of Alexander Drive, and at the existing reinforced box culvert which is located approximately 375 feet south of South Street.

Preliminary plans for the culvert extensions will consist of situation plan and profile sheets (V Sheets), including the detail information required for plan approvals, permitting and development of the improvements. Preliminary horizontal and vertical dimensions will be included in the plan sheets.

Task 5 – Traffic Signal Improvements Design and Plan Preparation

Develop a preliminary design for proposed improvements to the existing traffic signals at the intersection of Cedar Street / IA Hwy 38 and 5th Street based on the concept developed for the 2019 BUILD grant application. The concept includes improvements to pedestrian push buttons and signal heads, vehicle detection system, power supply backup system, and addition of a proposed emergency vehicle preemption system including the electronics and infrastructure for the intersection (this does not include components in emergency vehicles).

Preliminary plans for the traffic signal improvements will consist of plan and detail sheets (N Sheets), including the information required for plan approvals, permitting and development of the improvements.

Task 6 – Street Lighting Design and Plan Preparation

Develop a preliminary design for additional street lighting to be added in two locations. The first of the two locations is along Cedar Street / IA Hwy 38 from South Street to Alexander Drive. The second location is along Cedar Street / IA Hwy 38 from the north

corporate limits to the drive approximately 690 feet to the south (Dollar General and Walmart frontage).

Preliminary plans for the street lighting improvements will consist of plan sheets (P Sheets), including the horizontal layout of the proposed street lighting and details necessary for plan approvals, permitting and development of the improvements.

Task 7 – Utility Conduit Crossing Design and Plan Preparation

Based on the concept developed for the 2019 BUILD Grant Application process, a preliminary design will be developed for utility conduit crossings of Cedar Street / IA Hwy 38 at ten intersections between South Street and 13th Street (excluding the 8th through 10th Street intersections).

Preliminary plans for the utility conduit crossings will consist of plan sheets (P Sheets), including the horizontal layout of the proposed conduit crossings and details necessary for plan approvals, permitting and development of the improvements.

Task 8 – Detour Pavement Design and Plan Preparation

Develop a preliminary design for pavement improvements at several locations within the anticipated detour route. Pavement improvements for the anticipated detour route on Lemon Street including the removal and replacement of pavement between curb and gutter sections, supplemented by spot replacements of the curb and gutter will be designed between 2nd and 4th Streets including the intersections. Pavement improvements for the anticipated detour route on North Avenue including the removal and replacement of pavement between curb and gutter sections, supplemented by spot replacements of the curb and gutter will be designed between 10th Street and proposed temporary connection of North Avenue to Cedar Street / IA Hwy 38 near the existing cul-de-sac, including the intersections.

Preliminary plans for the detour improvements will consist of typical cross sections (B Sheets) and site plan and profile sheets (F Sheets), including the detail information required for plan approvals, permitting and development of the proposed improvements. Preliminary horizontal detail will be included in the sheets.

Task 9 – North Avenue Water Main Design and Plan Preparation

Develop preliminary water main layout for replacement of the water main on North Avenue from 10th Street to the cul-de-sac on the north end. Resolve potential conflicts with underground utilities and other design elements. Includes service line replacements to back of curb or right-of-way.

Preliminary plans for water main improvements include plan and profile sheets (MWM Sheets), which include horizontal and vertical preliminary layout with detail required for plan approvals, permitting and development of the proposed trail improvements.

Task 10 – Additional Storm Sewer Design and Plan Preparation

After initial investigation of existing storm sewer infrastructure, it was determined a system connection the entire corridor from 5th Street to South Street is proposed instead of replacing storm sewers in the current configuration(s). This option will reduce flow on existing systems along the corridor and outlet directly to the creek south of Pizza Hut.

This task will develop a preliminary storm sewer design to connect the storm sewer system from the intersection of 5th and Meridian Streets to the South Cedar Street system and outlet the proposed, combined system south of South Street. Complete hydrologic and hydraulic analyses to size and layout the proposed storm sewer system. Layout preliminary storm sewer vertical profiles to resolve potential conflicts with underground utilities and other design elements.

Preliminary plans for storm sewer improvements include plan and profile sheets (M Sheets), which include horizontal and vertical preliminary layout with detail required for plan approvals, permitting and development of the proposed trail improvements.

Task 11 – Meetings, coordination, and on-site examination for above Tasks 1 through 10.

Coordinate with IDOT to confirm which project elements are eligible for IDOT funding and which elements will need to be paid for with local or other funding. This coordination includes email and phone conversations outside of the plan review meetings to organize the preliminary plans.

For budgetary purposes, a total of one (1) plan development meeting with the City and IDOT will be attended by two (2) IIW staff members. Additionally, on-site examinations will take place as necessary to supplement surveyed site data.

B. EXTRA SERVICES:

Item B Extra Services set forth in the original Agreement for Engineering Services shall be unchanged.

PART II - OWNER'S RESPONSIBILITIES

Part II - Owner's Responsibilities set forth in the original Agreement for Engineering Services shall be unchanged.

PART III - COMPENSATION

Compensation for Section A Preliminary Design under Part I Scope of Services set forth in the original Agreement for Engineering Services shall be unchanged.

Compensation for Part I Scope of Services Section A1 Additional Preliminary Design Services (services under this Addendum No. 1) shall be a lump sum fee of \$_____ (____ thousand ____ hundred ____ dollars and ____ cents).

Monthly invoicing shall coincide with actual work completed.

PART IV - GENERAL CONSIDERATIONS

Part IV - General Considerations set forth in the original Agreement for Engineering Services shall be unchanged.

PART V - SPECIAL CONSIDERATIONS

Part V - Special Considerations set forth in the original Agreement for Engineering Services shall be unchanged.

PART VI - APPROVAL

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 1 in duplicate counterparts, each of which shall be considered as an original by their duly authorized officers as of the date below indicated:

EXECUTED BY THE OWNER THIS _____ DAY OF _____, 2020.

CITY OF TIPTON, IOWA

Bryan Carney, Mayor

ATTEST:

Brian Wagner, City Manager

EXECUTED BY THE ENGINEER THIS _____ DAY OF _____, 2020.

IIW, P.C.

Geoffry T. Blandin, P.E.
Vice President & Branch Office Manager

WITNESS:

Jonathan H. Lutz, P.E.
Project Manager

**AMENDMENT NO. 1
CITY OF TIPTON, IOWA
CEDAR STREET (IA 38) PAVEMENT AND UTILITIES IMPROVEMENTS 2019
PRELIMINARY ENGINEERING SERVICES**

P:\17\233\23301\Project Admin\Contract - Agreements\Amendment No. 1 to the Agreement for Engineering Services - Tipton Cedar Street (IA Hwy 38) 1-13-2020.docx

Blanks will be filled in
at the meeting

DRAFT

AGREEMENT FOR ENGINEERING SERVICES
BETWEEN THE
CITY OF TIPTON, IOWA
AND
IIW, P.C.
FOR
CEDAR STREET TRAIL IMPROVEMENTS 2020
PRELIMINARY ENGINEERING SERVICES

(IIW PROJECT NO. 1723303)

IIW, P.C.

www.iiwengr.com

ARCHITECTURE
CIVIL ENGINEERING
CONSTRUCTION SERVICES
ENVIRONMENTAL ENGINEERING
LAND SURVEYING
MUNICIPAL ENGINEERING
STRUCTURAL ENGINEERING
TRANSPORTATION ENGINEERING

Dennis F. Waugh, PE/SE* **
Charles A. Cale, PE **
Gary D. Sejkora, PE **
Michael A. Jansen, PE/SE
Timothy J. Tranel, PE*
Julie P. Neebel, PE
James P. Kaune, PE
Thomas J. Oster, PLS **
Wray A. Childers, PLS **
Geoffrey T. Blandin, PE
Mark C. Jobgen, PE **
Lauren N. Ray, PE/SE
Cody T. Austin, PE*
Marc D. Ruden, PE
Mark R. Fassbinder, AIA*
Michael A. Ruden, NCARB/AIA*
Eric J. Helminiak, PE/SE*
Jeffrey J. Brandt, PLS
Craig L. Geiser, PLS
Nathan W. Miller, PE
Nicholas A. Schneider, PE
Christian J. Hendrie, AIA
Eldon M. Schneider, PE
Patrick R. Ready, PE
Nicholas M. Reitenberger, AIA
Christopher A. Becklin, PE
Courtney E. Wand, PE
Jonathan H. Lutz, PE
John M. Tranmer, PLS
Andrew C. Busch, NCARB/AIA
Bryson E. Winsky, PE
Jeri M. Vondera, PE
Noah J. Hofrichter, PE
Andrew J. Goedken, PE
Emily M. Crowe, PE

* LEED AP

** Retired

THIS AGREEMENT is made this _____ day of _____, 2020, by and between the City of Tipton, Iowa, hereinafter referred to as the "Owner", and IIW, P.C., a professional corporation in Dubuque, Iowa, hereinafter referred to as the "Engineer".

WHEREAS, the Owner desires to construct a trail connecting the Tipton City Park and Aquatic Center on Plum Street to the Crooked Creek Trail System south of South Street and west of Hwy 38;

WHEREAS, Iowa DOT maintains jurisdiction of Iowa 38 (Cedar Street) through Tipton and has submitted the Reconstruction Concept for programming in Fiscal Year 2021;

WHEREAS, the IA 38 Reconstruction limit included is Iowa Highway 38 from the southern corporate limit to the northern corporate limit, with the exception of a four-block stretch from 7th Street to 11th Street;

WHEREAS, the IA 38 Reconstruction project will generate material that instead of wasting will be suitable for constructing a trail embankment along Iowa Hwy 38 right-of-way from Alexander Street to South Street and the embankment construction is proposed to be part of that project;

WHEREAS, the Owner desires the trail to be designed and constructed with full and complete ADA-compliant pedestrian accessible curb ramps, crossings and lengths;

WHEREAS, the trail along Hwy 38 from South Street to 6th Street will be designed and constructed with the HWY 38 Reconstruction Project already under contract.

WHEREAS, the project would be funded as follows: Design would be funded by the owner, Construction would be fully funded by the 2020 BUILD grant.

WHEREAS, the Owner desires to investigate the estimates of probable cost for the implementation of the improvements described above for inclusion in the build grant application;

WHEREAS, the Owner desires to engage the Engineer to provide engineering and surveying services required for preliminary project design;

WHEREAS, the accomplishment of the hereinafter described work and services is authorized by the execution of this agreement between the Owner and the Engineer.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

PART I - SCOPE OF SERVICES

The following Scope of Services is included in the Preliminary Design phase of this project:

A. Preliminary Design

Perform preliminary trail design services with the primary focus to be on geometric plans and profiles, and right-of-way requirements. Incorporate potential elements that may affect the improvements, including property impacts, construction staging and traffic control operations. The preparation of preliminary design plans depicting the proposed trail, connecting sidewalks, pavement markings, removal items, and other features of the project.

Task 1 - Iowa DOT Coordination

Coordinate with Iowa DOT to confirm what project elements if any are eligible for DOT funding and what elements will need to be paid for with local or other funding. Coordinate with Iowa DOT and submit for necessary approvals to construct trail on Iowa DOT right of way.

We will coordinate with Iowa DOT to establish a tentative schedule through letting and construction.

Identify design criteria for intersections and trail segments through Iowa DOT right-of-way.

Task 2 - Project Management (through preliminary design)

The project manager will be responsible for maintaining coordination with the City and Iowa DOT regarding monthly progress reporting, minutes of meetings, interoffice memoranda, and project invoicing. This task also includes scheduling of staff, review of progress, and senior review of deliverables.

Task 3 - Project Kickoff Meeting

Conduct one (1) kick-off event with the Owner and project team. The event will involve the development of a project plan, including a high level master schedule and resource plan. This meeting will also serve to develop project goals, establish initial design parameters, data collection, and document project stakeholders for coordination. Data to collect includes roadway as-built plans, right-of-way information, and project requirements as defined in the funding agreement. Prepare minutes of meetings and keep documentation of other communications. For budget purposes, attend one (1) meeting that will be attended by two (2) IIW staff members.

Task 4 - Right-of-Way and Property Owner Research

Conduct research on roadway right-of-way lines and property ownership. Collect readily identifiable property pins/monuments in the corridor as necessary to establish apparent right-of-way lines to show on construction plans. Survey necessary to prepare easements or acquisition plats is not included in this item.

Task 5 - Concept Statement Development

Prepare documentation and exhibits and complete IDOT Concept forms for the LPA(City of Tipton). Submit to Iowa DOT as required to establish the project in the TPMS system for the project to be let through the Iowa DOT system.

Task 6 - Topographic Survey

Conduct design level field survey for use in project design and final project documents. Survey extents include a detailed topographic survey from the curb and gutter section to 10 feet outside the right of way along the following street corridors:

North side of 6th street from Cedar Street to Meridian Street.

East side of Meridian Street from 6th Street to 7th Street.

South side of 7th Street from Meridian to 350 feet east of Plum Street

North side of 7th Street from 200 to 350 feet east of Plum Street

Prepare base drawing for use in design.

Topographic survey for the trail segment south of South Street along the west side of Hwy 38 is included in a separate contract.

Task 7 - Public Information Meeting 1 of 2

Conduct the first of two public information meetings that will be attended by two (2) IIW staff members. Prepare minutes of meetings and keep documentation of other communications. The purpose of the meetings will be to provide a brief overview of the proposed corridor and improvements to the intersection and a discussion of the reconstruction plan, as well as gather information on the concerns, priorities and specific issues of the adjacent property owners and other affected parties. This task includes preparation of the public notification letter, display materials and hand out information for the meeting. This meeting will be scheduled after discussion with the Owner's staff as to appropriate timing.

Task 8 - Design and 30% Preliminary Plans

Based on the existing HWY 38 preliminary plans, IDOT, Staff, and public input, develop a set of 30% plans. Initial horizontal design of project components are included in this item. Plan set will include cover (A sheet), Typical Sections (B sheet), Trail Plans (D sheets). Proposed improvements will be conceptual and include information in plan view only. The purpose of the 30% set is to provide a basis for planning and coordination for City staff, DOT staff, utility staff and designers. This meeting will coordinate design level components of detours and identify any separate contracts for utility construction. Plans to be submitted electronically to IDOT, City and utility companies.

Task 9 - Design Development Meeting 1 of 2

Meet with the Owner and IDOT to review progress and discuss specific elements of the project design and receive direction from the City and DOT. This meeting will serve as a forum to review design development and discuss review comments. For budget purposes, this meeting will be attended by two (2) IIW staff members.

Task 10 – Acquisition and Easement Requirements Identification

Identify permanent right-of-way acquisitions and permanent/temporary easement needs based on the preliminary design development. The requirements will take into consideration Intersection curb ramps, retaining walls, driveways, grading, proposed sidewalk relocations and tie in, construction staging and access, utility modifications and other critical construction elements.

Task 11 - Design and Preliminary Plan Preparation (60% Plans)

Upon completion of the Preliminary Plans, the design plans will be approximately 60 percent complete. Preliminary design of respective project components is included in this item.

We incorporate ongoing quality control input from the Project Team and the design engineer's senior technical staff throughout the development of preliminary plans. The design engineer is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the 60% plan set to the Project Team. A review the preliminary engineering plan set for technical accuracy, as well as for general constructability and conformance with the project design criteria is performed

The work to be performed under Preliminary Design will consist of the following tasks which will be submitted as Preliminary Plans to the Iowa DOT.

Title and General Information (A Sheets)

This task consists of assembling the preliminary title and general information sheets. The preliminary title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number, Design Traffic data. Includes utility conflict identification tabulations and plan design exhibit sheets. Construction plans will be forwarded electronically to City, DOT and Utilities.

Preliminary Typical Cross Sections (B Sheets)

This task consists of assembling the typical roadway cross sections.

Preliminary Trail Plans (D Sheets)

This item consists of the trail corridor plan and profile sheets, including the detail information required for plan approvals,

permitting, and construction of the proposed improvements. Approximate right-of-way will be shown on the plans.

Preliminary Traffic Control and Staging (J Sheets)

Develop suitable plan for construction scheduling and staging of the project and for traffic control measures to be implemented during construction.

Preliminary Intersection Geometrics (L Sheets)

Intersection horizontal configurations will be dimensioned.

Task 11 - Design Development Meeting 2

Meet with the IDOT and City Staff to review progress and discuss specific elements of the project design and receive direction from the Owner. This meeting will serve as a forum to review design development and discuss review comments. For budget purposes, this meeting will be attended by two (2) IIW staff members.

Task 12 - Field Review Meeting

Conduct a field review with key members of the IIW Design Team and Owner staff (Project Development Team) to discuss key issues and design concepts, including drainage, access control, traffic control/stage construction and right-of-way. The review will determine the completion of the plan design, identify needed adjustments to minimize potential property impact and confirm the proposed staging plans. Revisions will be noted for preparation of the final design. Completion of the field review will allow preparation for Final Plans. Field review meeting will be concurrent with the Design Development Meeting No. 2.

Task 13 - Preliminary Cost Estimate

Prepare a preliminary Opinion of Probable Construction Cost for the project and compare the cost to the Owner's current Project budget. If necessary, IIW will make recommendations pertaining to modifications in the Project in order to address budgetary concerns. Cost estimates will be developed as part of the 60% plan submittal and based on representative major project elements and recent bid information. Detailed bidding level quantity takeoffs will not be developed for the preliminary cost estimate.

Task 14 - Public Information Meeting 2 of 2

Conduct the second of two (2) public informational meetings that will be attended by two (2) IIW staff members. Prepare minutes of meetings and keep documentation of other communications. The purpose of the meetings will be to provide an overview of the proposed corridor and improvements to the intersections and a discussion of the reconstruction plan, as well as gather information on the concerns, priorities and specific issues of the adjacent property owners and other affected parties. This task includes preparation of the public notification letter, display materials and hand out information for the meeting. This meeting will be scheduled after discussion with Owner staff as to appropriate timing.

B. EXTRA SERVICES:

Services other than those listed under Part I Section A may be required of the Engineer by the Owner. The Owner shall advise and/or authorize the Engineer to perform extra services. All services not specifically listed under Part I Section A are classified as extra services. The extra services offered by the Engineer include, but are not limited to, the following:

1. Preparation of applications and supporting documents for private or governmental grants, loans or advances in connection with the project; preparation or review of environmental assessments and impact statements; review and evaluation of the effect on the design requirements of the project of any such statements or documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the project.
2. Services resulting from significant changes in the general scope, extent or character of the project or its design including, but not limited to, changes in size, complexity, Owner's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or contract documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due

to any other causes beyond Engineer's control. Changes also include significant revisions to previously approved concepts or plans.

3. Final design phase services.
4. Preparation of contract and bid documents and bidding phase services or alternate bids.
5. Construction survey, observation and administrative services.
6. Investigations and studies involving, but not limited to, detailed consideration of operations, maintenance and overhead expenses; providing value engineering during the course of design; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules and appraisals; and assistance in obtaining financing for the project.
7. Services necessitated by out-of-town travel required of the Engineer other than visits to the project site or the offices of the Owner.
8. Assistance in connection with bid protests, rebidding or renegotiating (subsequent to any initial negotiation at the time of contract award) contracts for construction, materials, equipment or services.
9. Providing any type of land/property surveys, research, preparation of plats and descriptions or related services needed for the transfer of interests in real property and acquiring easements except as provided above.
10. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, condemnation, or other legal or administrative proceedings involving the project.
11. Additional services resulting from the project involving more than one construction contract, unless proposed by the Engineer, such as different construction trades, or separate specific contracts.
12. Additional or extended services during construction made necessary by and not reasonably discoverable by the Engineer:
 - a. Work damaged by fire or other cause during construction.
 - b. A significant amount of defective or neglected work of the Contractor.
 - c. Prolongation of the construction contract time of any construction contract.
 - d. Acceleration of the work schedule involving services beyond normal working hours.
 - e. Default of any contractor or subcontractor on the construction contract
13. Perform soil borings or obtain soil boring services.
14. Concept statement preparation.
15. Lighting or traffic signal design or plans.

PART II - OWNER'S RESPONSIBILITIES

The Owner shall do the following in a timely manner so as not to delay the services of the Engineer:

1. Designate a person to act as Owner's representative with respect to the services to be rendered under this agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define Owner's policies and decisions with respect to Engineer's services for the project.

2. Provide all criteria and full information as to the Owner's requirements for the project, including design objectives and constraints, performance requirements, and any budgetary limitations, and furnish copies of all design and construction standards which the Owner will require to be included in the drawings and specifications.
3. Assist Engineer by placing at Engineer's disposal all available information pertinent to the project including previous reports and any other data relative to design or construction of the project.
4. Furnish to Engineer, as required for performance of Engineer's Basic Services (except to the extent provided otherwise under basic services), all of which Engineer may use and rely upon in performing services under this agreement, the following:
 - a. Data prepared by or services of others, including without limitation borings, pavement cores, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment, as may be available;
 - b. Appropriate professional interpretations of all of the foregoing;
 - c. Sewer inspection videos and reports.
 - d. Environmental assessment and impact statements as may be available;
 - e. Property, boundary, easement, right-of-way, topographic and utility surveys;
 - f. GIS property lines in dwg or shapefile format;
 - g. Recent high resolution digital aerial photographs;
 - h. Public utility maps or records;
 - i. Previous construction plans;
 - j. Property descriptions;
 - k. Zoning, deed and other land use restriction; and
 - l. Other special data or consultations not covered in Part I.
5. Arrange for access to and make all provisions for the Engineer to enter upon public and private property as required for the Engineer to perform his services under this agreement.
6. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Engineer, obtain advice of an attorney, insurance counselor and other consultants as Owner deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Engineer.
7. Furnish approvals and permits as may be required from the Owner.
8. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the project, such legal services as Owner may require or Engineer may reasonably request with regard to legal issues pertaining to the project including any that may be raised by Contractor(s), such auditing service as Owner may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as Owner may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
9. Attend the bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspections and final payment inspections, as necessary.
10. Give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of any development that affects the scope or timing of Engineer's services, or any defect or nonconformance in the work of any Contractor.
11. Furnish or direct Engineer to provide Extra Services as stipulated in Section J of Part I of this agreement or other services as required.

12. Pay all costs incidental to obtaining permits from applicable agencies having jurisdiction over the project, and bids or proposals from contractors and/or suppliers.
13. If applicable, monitor Contractor's compliance with wage and labor requirements relative to this project.
14. Archeological or environmental investigations or permits or historic evaluations.
15. Be responsible for compliance with all provisions of any grant or loan agreement applicable to this project including periodic and final reports and special sign erection.
16. Coordination, design, bidding and construction necessary for modifications to push buttons on traffic signals to become ADA compliant.
17. Bear all costs incidental to compliance with the requirement of Part II.

PART III - COMPENSATION

Compensation for the above Scope of Services for Part 1, Section A Preliminary Design shall be a lump sum fee of \$_____.

The following shows the estimated break down of fees:

Monthly invoicing shall coincide with actual work completed.

PART IV - GENERAL CONSIDERATIONS

The following General Considerations shall be applicable to this agreement:

1. All documents, including original drawings, estimates, specifications, field notes, and data are, and remain, the property of the Engineer as instruments of service. The Owner may, at its expense, obtain copies of drawings and copies of other documents, in consideration of which the Owner will use them solely in connection with the Project, and, he will not sell them. Re-use for extensions of the Project, or for new projects, shall require written permission of the Engineer and shall place no further liability on the Engineer.
2. Since the Engineer has no control over the cost of labor, materials, or equipment, or over the Contractor(s) methods of determining prices, or over competitive bidding or market conditions, his estimates of construction cost for the Project are to be made on the basis of his experience and qualifications and shall represent his best judgment as a design professional familiar with the construction industry; but, the Engineer cannot and does not guarantee that proposals, bids or the Project construction cost will not be at or below the estimated construction cost for the project.
3. All claims, disputes and other matters in question arising out of, or relating to this Agreement or the breach thereof may be decided by arbitration. Arbitration shall be in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association.

Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law.

Notice of the demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the time when institution of legal or equitable proceedings based on such claim dispute or other matter in question would be barred by the applicable statute of limitations. An award rendered by the arbitrators shall be final and judgment may be entered upon it in any court having jurisdiction thereof.

4. The Engineer will secure and maintain such insurance as will protect him from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease, or death of any of his employees or of any person other than his employees, and from claims for damages because of injury to or destruction of tangible property including loss of use resulting therefrom.
5. The Owner and the Engineer each binds himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party to this agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements and obligations of this agreement.

Neither the Owner nor the Engineer shall assign, sublet, or transfer any rights under or interest in (including, but without limitations, moneys that may become due or moneys that are due) this agreement without the written consent of the other, except as indicated above and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this agreement. Nothing contained in this paragraph shall prevent the Engineer from employing such independent consultants, associates and subcontractors as he may deem appropriate to assist him in the performance of services hereunder.

Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the Owner and the Engineer.

6. The Engineer agrees to comply with all federal, state and local laws, rules and ordinances applicable to this Project and to this Agreement.
7. The Owner shall have responsible supervision of all of the services included herein but no employee of the Engineer or persons working under such employee's direction is or shall be deemed to be an employee of the Owner.
8. The Engineer agrees to pay all persons, firms, or corporations having contracts directly with the Engineer all just claims due that person, firm or corporation, for the payment of all laborers, mechanics, or labor performed, and for the payment of all material and equipment furnished, and for the payment of material and equipment rental which is actually used or rented in the performance of this Agreement.
9. All billings to the Owner by the Engineer are due and payable upon the receipt by the Owner. Billings for which compensation has not been made within thirty (30) days of the invoice date shall be assessed a finance fee of eighteen percent (18%) per annum on the unpaid balance.
10. No deduction shall be made from the Engineer's compensation on account of penalty, liquidated damages, or other amount withheld from payments to the Contractor(s).
11. The Engineer will not be responsible for the acts or omissions of any Contractor, any subcontractor, or any of the Contractor's or subcontractor's agents or employees or any other person performing any of the work under the construction contract.

PART V - SPECIAL CONSIDERATIONS

The following special provisions are applicable to this contract:

1. General - The Owner's rights and remedies provided in these clauses are in addition to any other rights and remedies provided by law or this agreement.
2. Responsibility of the Engineer - The Engineer shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, reports, and other services furnished by the Engineer under this agreement. The Engineer shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in his designs, drawings, specifications, reports, and other services.

The Owner's approval of drawings, designs, specifications, reports and incidental engineering work or materials furnished hereunder shall not in any way relieve the Engineer of responsibility for the technical adequacy of his work. Neither the Owner's review, approval or acceptance of, nor payment for, any of the services shall be construed to operate as a waiver of any rights under this agreement or of any cause of action arising out of the performance of this agreement.

The Engineer shall be and shall remain liable in accordance with applicable law, for all damages to the Owner caused by the Engineer's negligent performance of any of the services furnished under this agreement, except for errors, omissions or other deficiencies to the extent attributable to the Owner or Owner-furnished data. The Engineer shall not be responsible for any time delays in the project caused by circumstances beyond the Engineer's control.

3. Changes - The Owner may, at any time, by written order, make changes within the general scope of this agreement in the services or work to be performed. If such changes cause an increase or decrease in the Engineer's cost of, or time required for, performance of any services under this agreement, whether or not changed by any order, an equitable adjustment shall be made and this agreement shall be modified in writing accordingly. The Engineer must assert any claim for adjustment under this clause in writing within 30 days from the date of receipt by the Engineer of the notification of changes, unless the Owner grants a further period of time before the date of final payment under this agreement.

No services for which an additional compensation will be charged by the Engineer shall be furnished without the written authorization of the Owner.

4. Terminations - either party may terminate this agreement, in whole or in part, in writing, if the other party substantially fails to fulfill its obligations under this agreement, through no fault of the terminating party. However, no such termination may be effected unless the other party is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate; and (2) an opportunity for consultation with the terminating party before termination.

The Owner may terminate this agreement, in whole or in part, in writing, for its convenience, if the termination is for good cause (such as for legal or financial reasons, major changes in the work or program requirements), and the Engineer is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate; and (2) an opportunity for consultation with the terminating party before termination.

If the Owner terminates for default, an equitable adjustment in the price provided for in this agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work; and (2) any payment due to the Engineer at the time of termination may be adjusted to the extent of any additional costs the Owner incurs because of the Engineer's default. If the Engineer terminates for default or if the Owner terminates for convenience, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for any termination shall provide for payment to the Engineer for services rendered and expenses incurred before the termination, in addition to termination settlement costs the Engineer reasonably incurs relating to commitments which had become firm before the termination.

Upon receipt of a termination action under the paragraphs above, the Engineer shall (1) promptly discontinue all services affected (unless the notice directs otherwise); and (2) make available to the Owner, copies of all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as the Engineer may have accumulated in performing this agreement, whether completed or in process.

Upon termination under the paragraph above, the Owner may take over the work and prosecute the same to completion by agreement with another party or otherwise. Any work the Owner takes over for completion will be completed at the Owner's risk, and the Owner will hold harmless the Engineer from all claims and damages arising out of improper use of the Engineer's work.

If, after termination for failure of the Engineer to fulfill contractual obligations, it is determined that the Engineer had not so failed, the termination shall be deemed to have been effected for the convenience of the Owner. In such event, adjustment of the price provided for in this agreement shall be made as the above paragraph of this clause provides.

5. Non-Discrimination - The Engineer agrees to provide equal employment opportunity without discrimination.

6. **Liability Limit** - To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents and Engineer's Consultants, any of them to Owner and anyone claiming by, through or under Owner, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty express or implied of Engineer or Engineer's officers, directors, partners, employees, agents or Engineer's Consultants or any of them, shall not exceed \$2,000,000.

PART VI - APPROVAL

IN WITNESS WHEREOF, the parties hereto have made and executed this agreement in duplicate counterparts, each of which shall be considered as an original by their duly authorized officers as of the date below indicated:

EXECUTED BY THE OWNER THIS _____ DAY OF _____, 2020.

CITY OF TIPTON, IOWA

Bryan Carney, Mayor

ATTEST:

Brian Wagner, City Manager

EXECUTED BY THE ENGINEER THIS _____ DAY OF _____, 2020.

IIW, P.C.

Geoffry T. Blandin, P.E.
Vice President & Branch Office Manager

WITNESS:

Jonathan H. Lutz, P.E.
Project Manager

**CITY OF TIPTON, IOWA
CEDAR STREET TRAIL IMPROVEMENTS 2020
PRELIMINARY ENGINEERING SERVICES
(IIW PROJECT NO. 1723303)**

RESOLUTION NO. 022020A

**RESOLUTION APPROVING THE MAXIMUM TAX DOLLARS FROM
CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2020-2021
BUDGET**

WHEREAS, the City Council of Tipton, Iowa is preparing the annual budget for the Fiscal Year 2020-2021; and

WHEREAS, the City Council of the City of Tipton has considered the proposed Fiscal Year 2020-21 city maximum property tax dollars for the affected levy total; and

WHEREAS, a notice concerning the proposed city maximum property tax dollars from certain levies was published as required and posted on the city web site and social media accounts as required; and

WHEREAS, a public hearing concerning the city maximum property tax dollars for the affected levy total was held at the city council meeting on February 20, 2020, at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Tipton, Iowa, that the maximum property tax dollars for the affected tax levies for Fiscal Year 2020-21 shall not exceed \$1,535,521, which does represent an increase of greater than 102% from the maximum property tax dollars requested for FY20.

Passed and approved this 20th day of February, 2020.

AYES:

NAYS:

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 022020A which was passed by the Tipton City Council this 20th day of February 2020.

Amy Lenz, City Clerk

RESOLUTION NO. 022020B

**A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC
HEARING FOR THE PURPOSE OF SOLICITING WRITTEN AND ORAL
COMMENTS ON THE CITY'S PROPOSED FISCAL YEAR 2020-2021 BUDGET**

WHEREAS, the City Council of the City of Tipton, Iowa, has prepared the annual budget for Fiscal Year 2020-2021; and

WHEREAS, Iowa Code 384.16.3 requires a public hearing on the proposed budget where any resident or taxpayer of the city may present to the council objections to any part of the budget for the following fiscal year or arguments in favor of any part of the budget before its adoption and certification to the county auditor; and

WHEREAS, interested residents or taxpayers having comments for or against these proposals may appear and be heard at the public hearing at the City Council meeting on March 16, 2020 at 5:30 p.m. at the Tipton Fire Station, 304 Lynn Street, Tipton, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tipton, Iowa, that this confirms that the council orders the publication of a notice of public hearing pertaining to the adoption of the Fiscal Year 2020-2021 budget not less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing.

PASSED AND APPROVED this 20th day of February 2020.

Bryan Carney, Mayor

ATTEST: _____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution 022020B which was passed by the Tipton City Council this 20th day of February 2020.

Amy Lenz, City Clerk

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.:

The City of:

Tipton

County Name:

CEDAR

Date Budget Adopted:

(Date) 2/26/22

The below signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

863.886.6187

Telephone Number

Signature

County Auditor Date Stamp

January 1, 2019 Property Valuations

Last Official Census

Regular

2a

With Gas & Electric

Without Gas & Electric

118,146,528

3,221

DEBT SERVICE

2b

127,497,679

2b

126,120,622

Ag Land

4a

494,193

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	5 868,141	956,987	43 8.10000
(384)		Non-Voted Other Permissible Levies			
(2)(8)	0.67500	Contract for use of Bridge	6 0	0	44 0
(2)(10)	0.05000	Opr & Maint publicly owned Transit	7 0	0	45 0
(2)(11)	Am't Nec	Rent, Ins. Maint of Civic Center	8 0	0	46 0
(2)(12)	0.13500	Opr & Maint of City owned Civic Center	9 0	0	47 0
(2)(13)	0.06750	Planning a Sanitary Disposal Project	10 0	0	48 0
(2)(14)	0.27000	Aviation Authority (under sec.330A.15)	11 0	0	49 0
(2)(15)	0.06750	Levee Impr. fund in special charter city	13 0	0	51 0
(2)(17)	Am't Nec	Liability, property & self insurance costs	14 81,020	80,087	52 0.67786
(2)(21)	Am't Nec	Support of a Local Emerg. Mgmt. Comm.	482 12,884	12,735	488 0.10779
(384)		Voted Other Permissible Levies			
(2)(1)	0.13500	Instrumental/Vocal Music Groups	15 0	0	53 0
(2)(2)	0.81000	Memorial Building	16 0	0	54 0
(2)(3)	0.13500	Symphony Orchestra	17 0	0	55 0
(2)(4)	0.27000	Cultural & Scientific Facilities	18 0	0	56 0
(2)(5)	As Voted	County Bridge	19 0	0	57 0
(2)(6)	1.35000	Missouri River Bridge Const.	20 0	0	58 0
(2)(9)	0.03375	Aid to a Transit Company	21 0	0	59 0
(2)(10)	0.20500	Maintain Institution received by gift/devise	22 0	0	60 0
(2)(18)	1.00000	City Emergency Medical District	483 0	0	488 0
(2)(20)	0.27000	Support Public Library	23 0	0	61 0
(2)(22)	1.50000	Unified Law Enforcement	24 0	0	62 0
		Total General Fund Regular Levies (5 thru 24)	25 1,062,045	1,049,809	
384.1	0.00375	Ag Land	26 1,484	1,484	63 0.00375
		Total General Fund Tax Levies (25 + 26)	27 1,063,529	1,051,293	Do Not Add
		Special Revenue Levies			
384.6	0.27000	Emergency (if general fund at levy limit)	28 32,271	31,900	64 0.27000
384.6	Am't Nec	Police & Fire Retirement	29 0	0	0
Am't Nec		FICA & IPERS (if general fund at levy limit)	30 215,611	213,028	1.80308
Rules	Am't Nec	Other Employee Benefits	31 195,045	192,797	1.63185
		Total Employee Benefit Levies (29,30,31)	32 410,656	405,825	85 3.43493
		Sub Total Special Revenue Levies (28+32)	33 442,827	437,725	
		Valuation			
389	As Req	With Gas & Elec		Without Gas & Elec	
SSMID 1	(A)	(B)	34 0	0	68 0
SSMID 2	(A)	(B)	35 0	0	67 0
SSMID 3	(A)	(B)	36 0	0	68 0
SSMID 4	(A)	(B)	37 0	0	69 0
SSMID 5	(A)	(B)	656 0	0	666 0
SSMID 6	(A)	(B)	656 0	0	666 0
SSMID 7	(A)	(B)	1177 0	0	666 0
SSMID 8	(A)	(B)	1185 0	0	666 0
		Total Special Revenue Levies	38 442,827	437,725	
384.4	Am't Nec	Debt Service Levy 76.10(6)	40 201,645	199,368	70 1.58077
384.7	0.87500	Capital Projects (Capital Improv. Reserve)	41 0	0	71 0
		Total Property Taxes (27+39+40+41)	42 1,707,901	1,688,386	72 14.17135

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet all the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

16-141

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.:

The City of: TiptonCounty Name: CEDARDate Budget Adopted: January 1, 2020

(Date Printed)

The below signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

563.886.6187

Telephone Number

Signature

County Auditor Date Stamp

January 1, 2019 Property Valuations

Regular

DEBT SERVICE

Ag Land

2a

3a

4a

With Gas & Electric

119,523,585

127,497,679

494,193

Without Gas & Electric

118,146,528

126,120,622

Last Official Census

3,221

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
364.1	8.10000	Regular General Levy	5 966,141	956,987	43 8.10000
(364)		Non-Voted Other Permissible Levies			
12(8)	0.07500	Contract for use of Bridge	6 0	0	44 0
12(10)	0.95000	Op & Maint publicly owned Transit	7 0	0	45 0
12(11)	Am't Nec	Rent, Ins. Maint of Civic Center	8 30,000	29,655	46 0.25100
12(12)	0.13500	Op & Maint of City owned Civic Center	9 0	0	47 0
12(13)	0.06780	Planning a Sanitary Disposal Project	10 0	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11 0	0	49 0
12(16)	0.06780	Levee Impr. fund in special charter city	13 0	0	51 0
12(17)	Am't Nec	Liability, property & self insurance costs	14 81,020	80,087	52 0.67786
12(21)	Am't Nec	Support of a Local Emerg.Mgmt.Comm.	462 12,884	12,735	405 0.10779
(364)		Voted Other Permissible Levies			
12(1)	0.13900	Instrumental/Vocal Music Groups	15 0	0	53 0
12(2)	0.81000	Memorial Building	16 0	0	54 0
12(3)	0.13500	Symphony Orchestra	17 0	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18 0	0	56 0
12(5)	As Voted	County Bridge	19 0	0	57 0
12(9)	1.36000	Missi or Missouri River Bridge Const.	20 0	0	58 0
12(9)	0.03375	Aid to a Transit Company	21 0	0	59 0
12(10)	0.20500	Maintain Institution received by gift/devise	22 0	0	60 0
12(10)	1.00000	City Emergency Medical District	483 0	0	488 0
12(20)	0.27000	Support Public Library	33 0	0	61 0
266.22	1.50000	Unified Law Enforcement	24 0	0	62 0
		Total General Fund Regular Levies (5 thru 24)	25 1,092,045	1,079,464	
364.1	3.00375	Ag Land	26 1,484	1,484	63 3.00375
		Total General Fund Tax Levies (25 + 26)	27 1,093,529	1,080,948	Do Not Add
		Special Revenue Levies			
364.8	0.27000	Emergency (if general fund at levy limit)	28 32,271	31,900	64 0.27000
364.8	Am't Nec	Police & Fire Retirement	29 0	0	0
	Am't Nec	FICA & IPERS (if general fund at levy limit)	30 216,160	213,669	1.80851
Rules	Am't Nec	Other Employee Benefits	31 195,045	192,797	1.63185
		Total Employee Benefit Levies (29,30,31)	32 411,205	406,466	65 3.44036
		Sub Total Special Revenue Levies (28+32)	33 443,476	438,366	
		Valuation			
366	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)	(C)	34 0	66 0
	SSMID 2 (A)	(B)	(C)	35 0	67 0
	SSMID 3 (A)	(B)	(C)	36 0	68 0
	SSMID 4 (A)	(B)	(C)	37 0	69 0
	SSMID 5 (A)	(B)	(C)	655 0	655 0
	SSMID 6 (A)	(B)	(C)	666 0	666 0
	SSMID 7 (A)	(B)	(C)	1177 0	### 0
	SSMID 8 (A)	(B)	(C)	1186 0	### 0
		Total Special Revenue Levies	38 443,476	438,366	
364.4	Am't Nec	Debt Service Levy 76.10(6)	40 201,545	199,368	70 1.58077
364.7	0.67500	Capital Projects (Capital Improv. Reserve)	41 0	0	71 0
		Total Property Taxes (27+39+40+41)	42 1,738,550	1,718,682	72 14.42778

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

RESOLUTION NO. 022020C
RESOLUTION NAMING DEPOSITORIES FOR CITY FUNDS

RESOLVED, that Melissa Armstrong, Finance Director utilize the services of Fidelity State Bank, Citizens Savings Bank, Liberty Trust and Savings Bank, US Bank and Iowa Public Agency Investment Trust (IPAIT), for the deposit of public funds belonging to the City of Tipton, Cedar County, Iowa, or coming into its possession, pursuant to a Custodial Agreement. The maximum amount that may be thus deposited in any one depository without further approval of this Council is \$10,000,000.

RESOLVED, that Melissa Armstrong, Finance Director is hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Tipton at Depositories.

NAME	OFFICE	TERM EXPIRES
Bryan Carney	Mayor	December 31, 2023
Abby Cummins-VanScoy	Mayor, Pro-Tem	December 31, 2021
Melissa Armstrong	Finance Director	
Amy Lenz	City Clerk	

RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Notices and any documents or instruments supplemental or incidental thereto.

RESOLVED, that the Finance Director forward a certified copy of this resolution to the Depositories, and any other parties which may request it for purpose of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above, and that the Finance Directors further certify to Depositories or other parties from time to time the signatures of any successors in office of any of the present incumbents.

PASSED AND APPROVED this 20th day of February, 2020.

Bryan Carney, Mayor

ATTEST:

Melissa Armstrong, Finance Director

Abby Cummins-VanScoy, Mayor Pro-Tem

Amy Lenz, City Clerk

RESOLUTION _022020D_____

RESOLUTION SETTING A PUBLIC HEARING REGARDING THE PLUM STREET PROJECT
AKA "WATER MAIN AND STREET IMPROVEMENT PROJECT—DIVISION 1: WATER MAIN
IMPROVEMENTS" AND "DIVISION 2: STREET IMPROVEMENTS—TIPTON, IOWA—2020"

WHEREAS, the City Council of the City of Tipton wishes to pursue a water main replacement and street reconstruction along two blocks of Plum Street, a public hearing shall be conducted as follows:

The public hearing will be held at **5:30 P.M. on March 16, 2020**, at the Council Chambers, Fire Station, 301 Lynn Street, Tipton, Iowa, in accordance with the provisions of Chapter 384, Code of Iowa. The City of Tipton reserves the right to reject any and all bids. At said hearing any interested person may appear and file objections thereto or to the cost of the improvements. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed contract, and the estimate of cost for the project. The work to be done is generally located at Plum Street between East 5th Street and East 7th Street.

AND, WHEREAS, the Projects Plans and Specifications are available to the public at Tipton City Hall; and,

WHEREAS, the Engineer's estimated construction costs are:

Water Main Replacement	\$120,875
Street Reconstruction	<u>\$140,250</u>
Total:	\$261,125

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby set Monday, January 20th, 2020 at 5:30 p.m. at the Tipton Fire Station, 301 Lynn Street as the public hearing's date and location.

PASSED AND APPROVED this 20th day of February 2020.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution
_____ which was passed by the Tipton City Council this 20^h day of February 2020.

Amy Lenz, City Clerk

Vickers Consulting Services, Inc
Consulting Agreement – Flat Rate

Rev. 12/14/2016

This Agreement is made effective as of _____, by and between _____ of _____, _____, and Vickers Consulting Services Inc., 10601 Grant Road Suite 216, Houston, TX 77070.

In this Agreement, the party who is contracting to receive services shall be referred to as "Applicant", and the party who will be providing the services shall be referred to as "Consultant".

- Consultant has a background in Grant Writing, and is willing to provide services to Applicant based on this background.
- Applicant desires to have services provided by Consultant.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. Beginning on _____, Consultant will provide the following services if requested (collectively, the "Services"): grant program application development, including but not limited to: research of funding opportunities, project development, application development, cost estimation, and project narrative development. Applicant understands that their approval will be required on all applications.

2. PERFORMANCE OF SERVICES. The manner in which the Services are to be performed and the specific hours to be worked by Consultant shall be determined by Consultant. Applicant will rely on Consultant to work as many hours as may be reasonably necessary to fulfill Consultant's obligations under this Agreement.

3. PAYMENT. Applicant will pay a fee to Consultant for the Services based on a flat rate of \$900.00 for the grant application worked on by the Consultant. This fee shall be payable no later than thirty (30) days following the submission of the proper invoice for the application. Upon termination of this Agreement Consultant shall be entitled to payments for periods or partial periods that occurred prior to the date of termination and for which Consultant has not yet been paid. Work product constituting payment is considered to be narrative preparation. If a narrative is prepared and submitted to the Applicant for review the relationship is considered to be billable and even if the Applicant decides not to apply to said grant program they will be billed the full amount for services rendered. A \$25 late fee will be added for payments 60 days or more overdue.

4. EXPENSE REIMBURSEMENT. Consultant shall pay all "out-of-pocket" expenses, and shall be entitled to reimbursement within 30 days of the incurred expense from Applicant. Reimbursable costs include, but are not limited to, postage, facsimile, notary, airfare & other travel related expenses, and other administrative costs. These costs will be limited to \$50 initially. If costs are to exceed \$50 Consultant will notify Applicant of the costs and receive written approval prior to making the expenditure. Since travel is not normally necessary for the Consultant to perform their duties, any travel requests by the Applicant shall be done in writing and costs agreed to prior to any travel plans being made.

5. TERM/TERMINATION. Since this Agreement is open-ended in nature, it shall be terminated in writing and agreed to by both parties. Termination can be stipulated to be upon completion by Consultant of the Services required by this Agreement, and payment by the Applicant for those services if the termination date is prior to the completion of the Service.

6. RELATIONSHIP OF PARTIES. It is understood by the parties that Consultant is an independent contractor with respect to Applicant, and not an employee of Applicant. Applicant will not provide fringe benefits, including health insurance benefits or any other employee benefit, for the benefit of Consultant.

7. INTELLECTUAL PROPERTY. The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

a. Consultant's Intellectual Property. Consultant does not personally hold any interest in any Intellectual Property. Applicant claims no rights to any work product of the Consultant for the length of service with the exception of the completed application and its components. Applicant makes no claims to the knowledge of the Consultant acquired during the length of service, even if acquired solely for the purpose of this Agreement.

8. CONFIDENTIALITY. Applicant recognizes that Consultant has and will have the following information:

- prices of items included in the application
- costs & budgeting information of the organization
- discounts being given to only the Applicant by vendors
- future plans of the organization
- current business affairs of the organization

and other proprietary information (collectively, "Information") which are valuable, special and unique assets of Applicant and need to be protected from improper disclosure. In consideration for the disclosure of the Information, Consultant agrees that Consultant will not at any time or in any manner, either directly or indirectly, use any specific Information that can be used to identify the Applicant for Consultant's own benefit, or divulge, disclose, or communicate in any manner any of said specific Information to any third party without the prior written consent of Applicant. Consultant will protect the Information and treat it as strictly confidential. Applicant agrees that Consultant can use general information describing the project and Applicant that will not divulge the identity of the Applicant as examples for published materials, speaking engagements, or any other such use. A violation of this paragraph shall be a material violation of this Agreement.

9. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for Applicant :

IF for Consultant:

Vickers Consulting Services, Inc
10601 Grant Road, Suite 216
Houston, TX 77070

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above. Notices may also be sent by email or facsimile, and will be verified by telephone as to their authenticity.

10. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

11. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

12. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

13. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

14. ACCURATE INFORMATION. Consultant can not be held responsible for the inaccuracy of any information given by the Applicant. The Applicant is required to give the Consultant all proper information that is required to comply with all rules and regulations of the Grant or Funding Program which will be receiving the work product created by this agreement. This agreement holds harmless the Consultant in the event that the Applicant engages in fraudulent activity.

Party receiving services (Applicant): _____

By:

Authorized Party #1

Name & Title (print) _____

Signature: _____

Authorized Party #2 (if required by Applicant)

Name & Title (print) _____

Signature: _____

Party providing services:

Vickers Consulting Services, Inc.

By Name & Title (print) _____

Signature: _____

AGENDA ITEM

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE: February 20, 2020

AGENDA ITEM: Pay compensation for additional duties related to the Heartland

ACTION: Consideration and possible approval.

SYNOPSIS: The personnel committee met in December 2019 and January 2020 to discuss the additional duties Adam Spangler has taken on with the addition of the Heartland Facility. They include but are not limited to:

- *Covering the front desk from 12-2 pm everyday throughout the week
- *Emails and phone calls from club coaches and community members inquiring about The Heartland
- *Scheduling and coordinating practice times with coaches with all club/recreation teams
- *An additional 10-15 hours, or more, a week on additional duties related to the Heartland

The committee proposes an increase of \$112.50 per week retroactive to the start of the 28E agreement with the Heartland on 10/21/19 through whenever the lease agreement ends.

BUDGET ITEM: No

RESPONSIBLE DEPARTMENT: Rec/JKFAC

MAYOR/COUNCIL ACTION: Motion for Approval

ATTACHMENTS:

PREPARED BY: BW/MA

DATE PREPARED: 2/19/20

AGENDA ITEM

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	February 20 th , 2020
AGENDA ITEM:	Apprenticeship Program Step 1 raise
ACTION:	Consideration and roll call vote to approve.

SYNOPSIS: This will be giving Race Hall his first raise for completing year one of the IAMU Apprenticeship Program.

This will pay him 77.5 % of the Journey Line Technician wage of \$28.98, so the raise would bring his wages to \$22.4595 from \$20.69. We are following the practice that was started with the apprenticeship program. The raise would be retroactive to the last pay period.

BUDGET ITEM: Yes figured into budget

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Motion for Approval

ATTACHMENTS:

PREPARED BY: Floyd Taber

DATE PREPARED: 01/23/2020



2016 Master Boilerplate Employer Group Guideline Standards

ApprenticeshipUSA

Appendix A

WORK PROCESS SCHEDULE

OCCUPATION TITLE: Line Maintainer

O*NET-SOC CODE: 49-9051.00 RAPIDS CODE: 0283R

This schedule is attached to and a part of these Standards for the above identified occupation.

1. TYPE OF OCCUPATION

X Time-based

☐ Competency-based

☐ Hybrid

2. TERM OF APPRENTICESHIP

The term of the occupation is 3 and one half years with an OJL attainment of 7000 hours, supplemented by the minimum required 504 hours of related instruction.

3. RATIO OF APPRENTICES TO JOURNEYWORKERS

The apprentice to journeyworker ratio is: 1 Apprentice(s) to 1 Journeyworker(s).

4. APPRENTICE WAGE SCHEDULE

Apprentices shall be paid a progressively increasing schedule of wages based on either a percentage or a dollar amount of the current hourly journeyworker wage rate, which is: \$28.98.

3.5 Year Term:

Apprentices shall be paid a progressively increasing schedule of wages based on a percentage of the minimum Journeyworker wage rate. For the apprentice to advance to the next compensation step, they must have successfully passed the coursework and skill evaluations for each respective module, and complete 1,750 hours of on-the-job training (OJT hours).

1st 1,750 hrs. of OJT, Module A coursework, and skill evaluations – 77.5% of Journeyworker rate
2nd 1,750 hrs. of OJT, Module B coursework, and skill evaluations 85% of Journeyworker rate
3rd 1,750 hrs. of OJT, Module C coursework, and skill evaluations - 90% of Journeyworker rate
4th 1,750 hrs. of OJT, Module D coursework, and skill evaluations - 95% of Journeyworker rate

5. WORK PROCESS SCHEDULE (See attached Work Process Schedule)

6. RELATED INSTRUCTION OUTLINE (See attached Related Instruction Outline)

AGENDA ITEM

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	2/20/2020
AGENDA ITEM:	Be Grateful 5K Run/Walk
ACTION:	Motion to approve, deny or table

SYNOPSIS: Doreena Crock is planning a "Be Grateful" 5K Run/Walk on Saturday, April 25th and would like the council to approve the route. Doreena has already discussed this with Chief Kepford.

Registration starts at 7:00 a.m. and 5K begins at 8:00 a.m.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

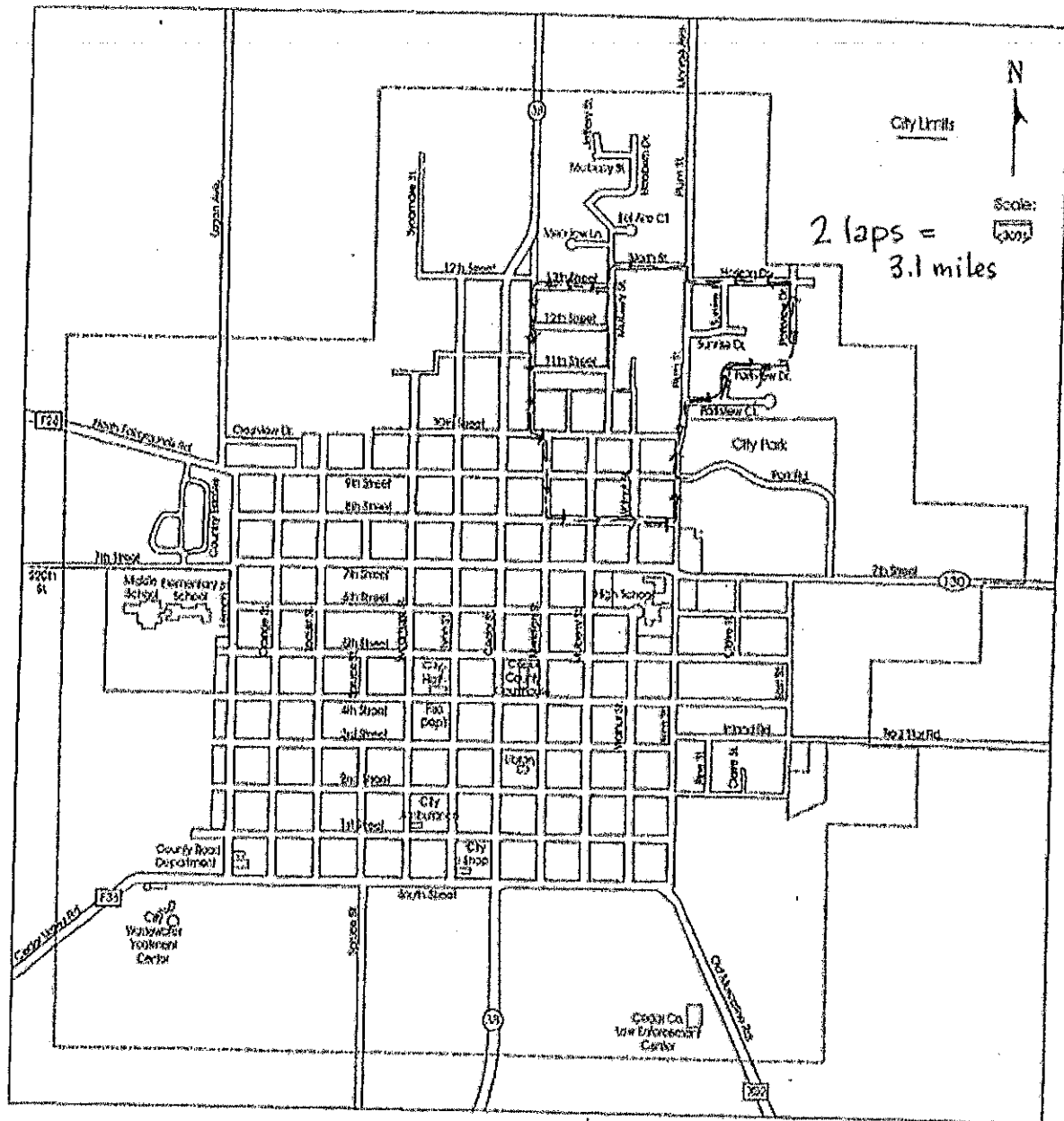
MAYOR/COUNCIL ACTION: Motion to approve, deny or table:

ATTACHMENTS: See route map below

PREPARED BY: Linda Beck

DATE PREPARED: 2/13/2020

Street Map - April, 2001



Tipton Mayor and City Council: 2020

Mayor: Bryan Carney

City Council: Abby Cummins-VanScoy (Mayor Pro-Tem,) Dean Anderson, Ron Hembry, Tim McNeill, Jason Paustian

Tipton City Council Committees: 2020

Finance, Personnel, Labor-Management

- 1.) Tim McNeill
- 2.) Abby Cummins Van-Scoy

Utilities (Water, WW, Storm, Gas, Electric)

- 1.) Dean Anderson
- 2.) Jason Paustian

Equipment, Public Safety (PD, Fire, Ambul.)

- 1.) Ron Hembry
- 2.) Abby Cummins Van-Scoy
- 3.) Steve Nash (Equipment)
- 4.) Klay Johnson (Equipment)

Public Works, Streets

- 1.) Jason Paustian
- 2.) Tim McNeill

Aquatic Center, Park-Rec

- 1.) Ron Hembry
- 2.) Dean Anderson
- 3.) Adam Spangler (Aquatic Center)
- 4.) Mike Herring (Aquatic Center)
- 5.) Stuart Werling (Aquatic Center)

Representatives to Other Boards, Commissions, Organizations: 2020

Development Commission

- 1.) Jason Paustian
- 2.) Bryan Carney

Chamber of Commerce Board

- 1.) Brian Wagner

Airport Committee

- 1.) Abby ~~Paustian~~ Cummins Van-Scoy
- 2.) _____

Tree Board

- 1.) Ron Hembry

ECIA

- 1.) Brian Wagner

TEDCO

- 1.) Jason Paustian
- 2.) Dean Anderson

Cedar Co Economic Development

- 1.) Ross Leeper

Cemetery Board

- 1.) Ron Hembry

EMA/911 Committee

- 1.) Tim McNeill Bryan Carney

Transportation Tech Committee

- 1.) Brian Wagner (If applicable)

