

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton, Iowa 52772
Date/Time: Monday, March 23, 2020, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, March 20, 2020 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:
<https://global.gotomeeting.com/join/336340525>.

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You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

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Access Code: 336-340-525

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Dial in or type: 67.217.95.2 or inroomlink.goto.com

Meeting ID: 336 340 525

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Mayor:	Bryan Carney		
Council At Large:	Abby Cummins-VanScoy	Council At Large:	Jason Paustian
Council Ward #1:	Ron Hembry	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - Council Meeting Minutes, March 2, 2020
2. Approval - Council Meeting Minutes, March 16, 2020
3. Approval - Investment and Treasurer's Report, February 2020
4. Approval - Liquor License Renewal, Tipton Country Club
5. Approval - Claims Register which includes claims paid under current Purchase Policy
6. Approval - ECIA quote to update the resubmittal of the BUILD grant application at an estimated cost of \$2,375.
7. Approval - Proposal to move to Open Edge as our credit card processing provider.
8. Approval - Mi Tierra seating outside on July 16th.
9. Approval - Barricading East 5th Street from Cedar to Meridian for O'Rourke Motors Drive One for your Community fundraiser on June 25th and on July 16th.
10. Approval - Downtown Revitalization Incentive Program (DRIP) Reimbursement for Ameriprise Financial, \$4,400.
11. Approval - Transformer basement for Prairie Hills.
12. Approval - Replacement of overhead garage door in the old power plant.
13. Approval - Maureen Peck and Les Boots' resignation from the Cemetery Board.
14. Approval - Garbage exemption for Duane and Penny Webb at 221 East 11th Street.
15. Approval - 2020 Township Contracts for EMS and Fire Services for Cass Township, Fairfield Township, Red Oak Township and Rochester Township.

G. Public Hearing

H. Proclamation

1. Earth Day Week, April 19 – 25, 2020

I. Old Business

1. Discussion and possible action involving goal-setting session results:
 - a. Review of Pat Callahan's report.
 - b. Review of City Manager's summary.

J. New Business

1. Resolution No. 032320A: Resolution Amending Resolution No. 100319B Application for Urban Revitalization Tax-Exemption Filed by John and Bonnie Dornfeld

2. Resolution No. 032320B: Resolution Agreeing to become a member of the Safety Group East Iowa and IAMU Agreement for the City of Tipton, Iowa
3. Discussion and possible action concerning pay increase for Adam Spangler.

K. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

L. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

March 2, 2020
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, McNeill, Paustian and Anderson. Also present: Wagner, Lenz, Kepford, Penrod, Taber, Ratliff, Beck, K. Johnson, other visitors and the press.

Agenda:

Motion by McNeill, second by Cummins to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Jeff Kaufmann gave an overview of the maintenance and stonework done for the Tipton Masonic Cemetery so far under the Vets Grant Program. All the veteran's graves should be marked within three to four years.
2. Chris Sorgenfrey would like to remove a tree in front of the Greenhouse, so that he can expand parking and outside retail. The tree is on City property. He is asking for guidance on what steps he needs to take to get it on a future agenda for approval or not.
3. Larry Hodgden shared that this year is the 50th Anniversary for Earth Day. He is trying to get activities going to help celebrate.

Consent Agenda:

Motion by Anderson, second by Hembry to approve the consent agenda which includes the February 10th Council Meeting Minutes, February 20th Council Meeting Minutes, January 20th Library Minutes, January Library Director's Report, Liquor License renewal for Wal-Mart, and the following Claims List. Following the roll call vote the motion passed unanimously.

AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
ALBAUGH PHC INC	BLDG MAINT SUPPLIES	198.34
ALCOPRO INC	OPERATING SUPPLIES	227.00
AUCA CHICAGO LOCKBOX	MATS	132.09
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	12 BOOKS	479.55
BAKER PAPER & SUPPLY	ICE MELT	52.22
BANLEACO	COPIERS CONTRACT	117.52
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	31026.46
CINTAS CORPORATION	FIRST AID SUPPLIES	297.52
CINTAS LOC	UNIFORMS, MATS, SHOP TOWELS	392.54
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	200.00
CITY OF TIPTON FUNDS	ADMINISTRATIVE SERVICES	315594.31
CITY OF TIPTON-REVOLVING C	CENTRAL GARAGE REPAY	22279.58
CITY UTILITIES	CITY UTILITIES	17743.11
COLLECTION SERVICES CENTER	CHILD SUPPORT-965160	96.73
COPY SYSTEMS	COPIES & BASE CHARGE	181.29
DIANE WALLICK	PROGRAMMING SUPPLIES	20.36
ELECTRICAL ENGINEERING & E	OPERATING SUPPLIES	631.47

ERIC STORJOHANN	2 BURIALS	1000.00
FELD FIRE	9 PAIR OF FIRE BOOTS	2427.75
FOX APPARATUS REPAIR & MAI	VEHICLE OPERATIONS	1141.86
GARDEN & ASSOCIATES INC	PLUM ST RECONSTRUCTION	17619.54
HAWKINS INC	CHEMICALS	1010.21
HEARTLAND SPORTS COMPLEX	MARCH	2500.00
I.R.S.	FEDERAL WITHHOLDING	18525.86
IMAGE TREND INC	ANNUAL SOFTWARE FEE	900.00
IOWA ASSOCIATION OF	MEMBER DUES	9209.00
IOWA DIVISION OF LABOR SER	BOILER INSPECTION	40.00
IOWA ONE CALL	LOCATES	7.20
IOWA PRISON INDUSTRIES	SIGNS FOR POOL	370.70
IPERS	IPERS WITHHOLDING, FIRE	12506.21
JAMES HANSEN	MARCH RENT	225.00
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	200.00
KILBURG EQUIPMENT LLC	REPAIR PARTS #35	118.50
KIRKWOOD COMMUNITY COLLEGE	TRAINING	7.00
KUNDE OUTDOOR EQUIPMENT	EQUIPMENT MAINT/REPAIR	360.41
LAWSON PRODUCTS INC	SHOP SUPPLIES	349.85
LYNCH'S PLUMBING INC	REPAIR BROKEN WATERLINE	2865.50
MARCIA MEYERS	MARCH RENT	600.00
MASTER MEDICAL EQUIPMENT	LIFEPAK ACCESSORIES	541.00
MEDIACOM	INTERNET SERVICE	312.64
MIDAMERICAN ENERGY COMPANY	MARCH CASH REQUEST	36000.00
MISC. VENDOR	KEITH LEHRMAN:REF MENS BB	638.18
MITCHELL 1	WEB BASED SUBSCRIPTIONS	260.80
MUSCATINE METALS OF IOWA C	SHREDDER SCRAP	300.00
NEOFUNDS	POSTAGE FOR METER	2000.00
OFFICE EXPRESS	COPY PAPER	330.00
PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	30.00
POWER LINE SUPPLY	SMALL TOOLS	142.52
PRINCIPAL	GTL_VTL INSURANCE	795.62
RC SYTEMS INC	ANNUAL SOFTWARE SUPPORT	1475.00
SCHUMACHER ELEVATOR COMPAN	MONTHLY MAINTENANCE	231.97
SHOTTENKIRK	REPAIR PARTS #52	35.77
SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	2839.00
SPINUTECH INC	FEBRUARY EMAIL MARKETING	25.00
STAR EQUIPMENT LTD	REPAIR PARTS #20	54.70
STATE LIBRARY OF IOWA	KIDS FIRST CONFERENCE	75.00
STUART C IRBY CO	STREET LIGHT	561.75
T & M CLOTHING CO.	12 SHIRTS	136.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS #66 & #35	59.92
TIPTON ELECTRIC MOTORS	SHOP TOOLS	430.25

TREASURER, STATE OF IOWA	STATE WITHOLDING	3020.00
UNUM LIFE INSURANCE COMPAN	LONG TERM DISABILITY PAYROLL	307.01
USA BLUE BOOK	LAB AND PLANT SUPPLIES	373.95
WALMART COMMUNITY	MISC SUPPLIES	193.29
WINDSTREAM	MONTHLY SERVICES	829.64
WRIGHT LAWN CARE	CONTRACT PAY MARCH	358.33
** TOTAL **		515167.29
FUND TOTALS		
001 GENERAL GOVERNMENT		92508.11
110 ROAD USE TAX FUND		33820.69
112 TRUST AND AGENCY FUND		35696.17
121 LOCAL OPTION TAX		22333.33
125 TIF SPECIAL REVENUE FUND		8902.75
192 FIRE ENTERPRISE TRUST		7725.00
600 WATER OPERATING		25583.17
610 WASTEWATER/AKA SEWER REV		65043.35
630 ELECTRIC OPERATING		137917.75
640 GAS OPERATING		24058.80
660 AIRPORT OPERATING		1311.61
670 GARBAGE COLLECTION		18905.73
740 STORM WATER		1196.08
810 CENTRAL GARAGE		8125.25
835 ADMINISTRATIVE SERVICES		7324.64
860 PAYROLL ACCOUNT		24714.86
GRAND TOTAL		515167.29

PAYROLL EXPENSE FOR FEBRUARY 2020

\$162,676.36

Public Hearing:

1. Public Hearing concerning the results of the Downtown Greenspace survey.

Motion by Anderson, second by McNeill to open the public hearing at 5:54 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Paustian, second by Cummins to close the public hearing at 6:11 p.m. Following the roll call vote the motion passed unanimously.

New Business:

1. Downtown Greenspace

Motion by Cummins, second by McNeill to examine further with the goal of transformation. Following the roll call vote the motion passed unanimously.

2. Ordinance No. 575: Ordinance Amending Chapter 166, Zoning Regulations Districts and Boundaries, Section 166.10, C-2 General Business, Subsection 3, Special Use Permit (*This is a companion ordinance for C-2 zoning and is in addition to the one that was recently approved for C-1 zoning*)

Motion by McNeill, second by Hembry to approve the first reading of Ordinance No. 575. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Anderson to suspend the rules for the second and third readings. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Paustian approve the second and third readings for Ordinance No. 575. Following the roll call vote the motion passed unanimously.

3. Letter of Proposal for Natural Gas Engineering Services

Motion by McNeill, second by Hembry to accept the Letter of Proposal from Utility Safety & Design, for natural gas engineering services. Following the roll call vote the motion passed unanimously.

4. Purchase of 2017 Explorer for Police Department

Motion by McNeill, second by Anderson to approve the purchase of a 2017 Explorer in the amount of \$28,000, fully equipped. Following the roll call vote the motion passed unanimously.

5. Tipton Revitalization Incentive Program (TRIP) Reimbursement for Chris Sorgenfrey/Tipton Greenhouse

Motion by Anderson, second by Cummins to approve a TRIP reimbursement for Chris Sorgenfrey/Tipton Greenhouse, in the amount of \$6,834.48. Following the roll call vote the motion passed unanimously.

6. Downtown Revitalization Incentive Program (DRIP) Reimbursement for Kerri Smith/The Fabric Stasher

Motion by Cummins, second by Hembry to approve a DRIP reimbursement for Kerri Smith/The Fabric Stasher, in the amount of \$7,500. Following the roll call vote the motion passed unanimously.

7. Garbage Exemption, 55 Plum Street, Apt. 5

Motion by McNeill, second by Cummins to approve the garbage exemption for Suzanne Hack at 55 Plum Street, Apt. 5. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by McNeill, second by Paustian. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:25 p.m.

Mayor _____

Attest: _____
City Clerk

March 16, 2020
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Hembry, Paustian and McNeill. Absent: Cummins and Anderson. Also present: Wagner, Armstrong, Lenz and the press.

Agenda:

Motion by Paustian, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Public Hearing:

1. Public hearing for the purpose of soliciting written and oral comments on the City's proposed fiscal year 2020-2021 budget.

Motion by McNeill, second by Paustian to open the public hearing at 5:34 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by McNeill, second by Hembry to close the public hearing at 5:41 p.m. Following the roll call vote the motion passed unanimously.

2. Public hearing on the proposed contract documents and estimated cost "Water Main and Street Improvements Project - Division 1: Water Main Improvements – Division 2: Street Improvements – Tipton, Iowa – 2020"

Motion by McNeill, second by Paustian to open the public hearing at 5:42 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by McNeill, second by Hembry to close the public hearing at 5:44 p.m. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution No. 031620A: Resolution approving the City of Tipton fiscal year 2020-2021 annual budget.

Motion by McNeill, second by Paustian to approve Resolution No. 031620A, the resolution approving the City of Tipton fiscal year 2020-2021 annual budget. Following the roll call vote the motion passed unanimously.

2. Resolution No. 031620B: Resolution approving the plans, specifications, form of contract, and engineer's cost estimate for the Plum Street project AKA "Water Main and Street Improvement Project – Division 1: Water Main Improvements – Division 2: Street Improvements – Tipton, Iowa – 2020"

Motion by Hembry, second by McNeill to approve Resolution No. 031620B, the resolution approving the plans, specifications, form of contract, and engineer's cost estimate for the Plum Street project AKA "Water Main and Street Improvement Project – Division 1: Water Main Improvements – Division 2: Street Improvements – Tipton, Iowa – 2020". Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Manager Wagner and Finance Director Armstrong briefly discussed COVID-19 and reviewed what other cities are doing. It is the consensus of the council to proceed with administrative measures on a staff level.

Adjourn:

With no further business to come before the council a motion to adjourn was made by McNeill, second by Paustian. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 5:52 p.m.

Mayor _____

Attest: _____
City Clerk

City of Tipton
 MTD Treasurers Report
 As of February 29, 2020

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	AR NET CHANGE	M-T-D EXPENSES	AP CHANGE	ENDING CASH BALANCE	Y-T-D INVESTMENTS	BALANCE WITH INVESTMENTS	Ending Cash Bal	O/S Deposits	O/S Checks	Bank Balance
001-GENERAL GOVERNMENT	311,945.42	159,092.97	0	237,251.75	0	233,786.64	188,232.69	422,019.33	4,956,238.36	-8,442.85	126,269.06	5,074,064.57
002-COMMUNICATIONS - LOCAL AC	27,900.00	0	0	0	0	27,900.00	0	27,900.00				
110-ROAD USE TAX FUND	120,044.74	40,129.88	0	49,536.12	0	110,638.50	131,955.95	242,594.45				
112-TRUST AND AGENCY FUND	24,449.66	2,271.42	0	35,696.17	0	-8,975.09	0	-8,975.09				
119-Emergency Fund	-1,038.76	171.86	0	0	0	-866.9	0	-866.9				
121-LOCAL OPTION TAX	146,863.98	20,955.37	0	22,333.33	0	145,486.02	0	145,486.02				
125-TIF SPECIAL REVENUE FUND	-100,797.35	419.26	0	23,609.59	0	-123,987.68	79,952.66	-44,035.02				
160-ECONOMIC/INDUSTRIAL DEVEL	632,160.43	1,839.29	0	784.5	0	633,215.22	13,250.92	646,466.14				
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12				
189-LIBRARY TRUST FUND	9,198.31	28.95	0	0	0	9,227.26	0	9,227.26				
190-P S SHARE FUND	32,706.87	233.38	0	0	0	32,940.25	0	32,940.25				
192-FIRE ENTERPRISE TRUST	53,163.56	39.18	0	7,725.00	0	45,477.74	0	45,477.74				
202-ELECTRIC REVENUE BONDS	338,361.83	17,411.95	0	0	0	355,773.78	0	355,773.78				
203-06 ELECTRIC SUBSTATION RE	614,853.82	19,438.18	0	0	0	634,292.00	0	634,292.00				
204-WATER REVENUE BOND RESERV	321,437.41	11,764.43	0	0	0	333,201.84	0	333,201.84				
205-GO FIRE TRUCK 2010	27,282.11	3,167.91	0	0	0	30,450.02	0	30,450.02				
206-1994 SE/WVA DEBT SERV FUND	4,066.36	0	0	0	0	4,066.36	0	4,066.36				
208-WW/SEWER REVENUE BOND SIN	142,447.69	50,226.26	0	0	0	192,673.95	0	192,673.95				
210-GO ST IMPROVEMENT NOTES	8,181.02	0	0	0	0	8,181.02	0	8,181.02				
212-03 GO ST IMPROVE NOTES	14,227.63	0	0	0	0	14,227.63	0	14,227.63				
214-GO CP BONDS SERIES 2011A	35,270.73	11,462.24	0	0	0	46,732.97	0	46,732.97				
216-GO CP BONDS SERIES 2011B	55,334.53	8,324.68	0	0	0	63,659.21	0	63,659.21				
218-GO CP BONDS SERIES 2011C	136,528.36	9,757.71	0	0	0	146,286.07	0	146,286.07				
220-GO BONDS 2013 DEBT SRVC	54,054.47	8,108.98	0	0	0	62,163.45	0	62,163.45				
222-GO BOND 2015 DEBT SERVICE	133,393.63	5,141.64	0	0	0	138,535.27	0	138,535.27				
224-GO BOND DEBT SERVICE	84,875.03	11,466.20	0	0	0	96,341.23	0	96,341.23				
300-GO ST IMPROVEMENT PROJECT	1,446.78	0	0	0	0	1,446.78	0	1,446.78				
303-WASTEWATER PROJECT	-11,445.75	252,756.84	0	83,370.00	0	157,941.09	0	157,941.09				
307-STREETScape PROJECT	42,737.11	0	0	0	0	42,737.11	0	42,737.11				
315-JK/FAC CP	-237.77	24,652.09	0	0	0	24,414.32	0	24,414.32				
500-CEMETERY TRUST FUND	5,700.00	0	0	0	0	5,700.00	0	5,700.00				
600-WATER OPERATING	418,633.74	50,595.32	0	49,014.82	0	420,214.24	101,411.51	107,111.51				
610-WASTEWATER/AVA SEWER REVE	-30,201.80	45,435.41	0	18,569.93	0	-3,336.32	218,560.67	420,214.24				
630-ELECTRIC OPERATING	783,794.66	307,300.43	-652.74	371,673.05	0	720,074.78	331,033.87	1,051,108.65				
631-ELECTRIC DEVELOPMENT	8,926.51	7.7	0	0	0	8,934.21	0	8,934.21				
632-ELECTRIC RENEWAL/REPLACEM	389,132.43	335.57	0	0	0	389,468.00	0	389,468.00				
633-ELECTRIC RESERVE	281,854.00	243.06	0	0	0	282,097.06	0	282,097.06				
634-ELECTRIC BOND/INT RESERVE	114,140.98	98.43	0	0	0	114,239.41	162,217.92	422,732.76				
640-GAS OPERATING	-189,185.49	224,442.55	0	283,357.44	0	-248,100.38	0	-248,100.38				
641-GAS D.E.I.	5,504.39	4.75	0	0	0	5,509.14	0	5,509.14				
642-GAS RESERVE	26,779.30	23.09	0	0	0	26,802.39	411,896.98	438,699.37				
660-AIRPORT OPERATING	-33,757.13	4,159.18	0	11,821.44	0	-41,419.39	0	-41,419.39				
670-GARBAGE COLLECTION	49,576.27	45,426.18	0	45,760.17	0	49,242.28	0	49,242.28				
740-STORM WATER	156,876.64	7,948.61	0	2,224.33	0	162,600.92	0	162,600.92				
750-CEMETERY ENTERPRISE	-29,650.69	0	0	0	0	-29,650.69	0	-29,650.69				
810-CENTRAL GARAGE	185,112.82	37,518.92	0	24,972.56	0	197,659.18	0	197,659.18				
820-PF HEALTH INSURANCE	87,769.84	7,485.78	0	3,576.34	0	91,679.28	0	91,679.28				
830-CITY RESERVE FUND	-27,254.34	0	0	0	0	-27,254.34	0	-27,254.34				
835-ADMINISTRATIVE SERVICES	-41,418.90	28,238.41	0	55,574.47	0	-68,754.96	116,456.60	-68,754.96				
860-PAYROLL ACCOUNT	1,305.48	0	0	0	0	1,305.48	0	1,305.48				
950-ELECTRIC METER DEPOSITS	2,009.43	1,197.14	0	720	0	2,486.57	10,773.37	13,259.94				
951-WATER METER DEPOSITS	2,978.44	342.51	0	410	0	2,910.95	0	2,910.95				
952-GAS METER DEPOSITS	12,138.15	390.46	0	385	0	12,143.61	0	12,143.61				
GRAND TOTAL	4,863,897.46	1,420,054.17	-652.74	1,328,566.01	0	4,956,238.36	1,917,153.98	6,873,392.34				

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: FEBRUARY 29TH, 2020

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	388,581.95CR	1,708,774.22CR	2,007,818.84	89,537.33CR
002-COMMUNICATIONS - LOCAL AC	27,900.00CR	0.00	0.00	27,900.00CR
110-ROAD USE TAX FUND	532,515.85CR	312,496.04CR	602,417.44	242,594.45CR
112-TRUST AND AGENCY FUND	40,450.91CR	236,143.32CR	285,569.32	8,975.09
119-Emergency Fund	75.33CR	17,394.87CR	18,337.10	866.90
121-LOCAL OPTION TAX	374,502.46CR	211,949.36CR	440,965.80	145,486.02CR
125-TIF SPECIAL REVENUE FUND	55,587.24CR	120,078.71CR	219,700.97	44,035.02
160-ECONOMIC/INDUSTRIAL DEVEL	646,360.00CR	10,933.14CR	10,827.00	646,466.14CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	9,001.98CR	225.28CR	0.00	9,227.26CR
190-P S SHARE FUND	30,784.03CR	2,156.22CR	0.00	32,940.25CR
192-FIRE ENTERPRISE TRUST	48,236.59CR	59,041.15CR	61,800.00	45,477.74CR
202-ELECTRIC REVENUE BONDS	224,080.35CR	139,325.93CR	7,632.50	355,773.78CR
203-06 ELECTRIC SUBSTATION RE	501,529.88CR	156,112.12CR	23,350.00	634,292.00CR
204-WATER REVENUE BOND RESERV	240,256.05CR	94,309.54CR	1,363.75	333,201.84CR
205-GO FIRE TRUCK 2010	5,769.77CR	25,273.53CR	593.28	30,450.02CR
206-1994 SE/WA DEBT SERV FUND	4,037.27CR	0.00	0.00	4,037.27CR
208-WW/SEWER REVENUE BOND SIN	66,589.46CR	134,501.99CR	8,417.50	192,673.95CR
210-GO ST IMPROVEMENT NOTES	8,181.02CR	0.00	0.00	8,181.02CR
212-03 GO ST IMPROVE NOTES	14,227.63CR	0.00	0.00	14,227.63CR
214-GO CP BONDS SERIES 2011A	13,312.01	72,127.48CR	12,082.50	46,732.97CR
216-GO CP BONDS SERIES 2011B	1,882.84CR	66,395.12CR	4,618.75	63,659.21CR
218-GO CP BONDS SERIES 2011C	73,564.64CR	78,011.43CR	5,290.00	146,286.07CR
220-GO BONDS 2013 DEBT SRVC	827.07CR	64,668.88CR	3,332.50	62,163.45CR
222-GO BOND 2015 DEBT SERVICE	84,135.81CR	63,486.96CR	9,087.50	138,535.27CR
224-GO BOND DEBT SERVICE	6,752.45CR	112,640.03CR	23,051.25	96,341.23CR
200-GO ST IMPROVEMENT PROJECT	1,130.56CR	0.00	0.00	1,130.56CR
203-WASTEWATER PROJECT	16,699.89	372,462.23CR	197,821.25	157,941.09CR
207-STREETSCAPE PROJECT	42,737.11CR	0.00	0.00	42,737.11CR
215-JKFAC CP	525,421.94CR	25,737.48CR	526,745.10	24,414.32CR
200-CEMETERY TRUST FUND	104,925.00CR	2,186.51CR	0.00	107,111.51CR
200-WATER OPERATING	360,530.67CR	457,698.67CR	398,015.13	420,214.21CR
210-WASTEWATER/AKA SEWER REVE	279,310.66CR	400,460.55CR	464,546.63	215,224.58CR
230-ELECTRIC OPERATING	1,454,646.41CR	2,922,105.25CR	3,327,418.57	1,049,333.09CR
31-ELECTRIC DEVELOPMENT	8,854.32CR	79.89CR	0.00	8,934.21CR
32-ELECTRIC RENEWAL/REPLACEM	385,985.38CR	3,482.62CR	0.00	389,468.00CR
33-ELECTRIC RESERVE	420,210.25CR	2,522.51CR	0.00	422,732.76CR
34-ELECTRIC BOND/INT RESERVE	273,177.95CR	3,279.38CR	0.00	276,457.33CR
40-GAS OPERATING	18,892.38	897,249.62CR	1,126,457.64	248,100.40
41-GAS D.E.I.	16,122.74CR	161.54CR	0.00	16,284.28CR
42-GAS RESERVE	438,459.70CR	239.67CR	0.00	438,699.37CR
60-AIRPORT OPERATING	12,998.67	28,806.97CR	57,227.69	41,419.39
70-GARBAGE COLLECTION	43,476.85CR	394,163.66CR	388,397.93	49,242.58CR
40-STORM WATER	127,639.79CR	69,652.65CR	34,691.52	162,600.92CR
50-CEMETERY ENTERPRISE	29,750.69	0.00	0.00	29,750.69

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: FEBRUARY 29TH, 2020

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
810-CENTRAL GARAGE	232,693.91CR	392,569.21CR	427,603.94	197,659.18CR
820-PSF HEALTH INSURANCE	80,658.18CR	71,192.35CR	60,171.25	91,679.28CR
830-CITY RESERVE FUND	88,007.83CR	1,194.43CR	0.00	89,202.26CR
835-ADMINISTRATIVE SERVICES	23,436.53	235,012.46CR	280,330.89	68,754.96
860-PAYROLL ACCOUNT	1,305.19CR	0.00	0.00	1,305.19CR
950-ELECTRIC METER DEPOSITS	10,080.81CR	9,539.13CR	6,360.00	13,259.94CR
951-WATER METER DEPOSITS	1,291.58CR	4,299.37CR	2,680.00	2,910.95CR
952-GAS METER DEPOSITS	7,462.13CR	8,746.48CR	4,065.00	12,143.61CR
GRAND TOTAL FUND BALANCE	7,598,590.25CR	9,988,887.95CR	11,048,788.54	6,538,689.66CR

*** END OF REPORT ***

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

PAGE: 1

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	2,969,227.19	1,623,810.21	3,103,620.18	159,092.97	1,708,774.22	1,394,845.96	55.06
TOTAL EXPENDITURES	<u>2,991,619.25</u>	<u>1,822,367.12</u>	<u>3,103,620.04</u>	<u>237,251.75</u>	<u>2,007,818.84</u>	<u>1,095,801.20</u>	<u>64.69</u>
REVENUES OVER/(UNDER) EXPENDITURES	(22,392.06)	(198,556.91)	0.14	(78,158.78)	(299,044.62)	299,044.76	3,300.00-
<u>-ROAD USE TAX FUND</u>							
TOTAL REVENUE	387,111.00	298,086.94	391,866.13	40,129.88	312,496.04	79,370.09	79.75
TOTAL EXPENDITURES	<u>387,111.00</u>	<u>575,478.08</u>	<u>665,922.69</u>	<u>49,536.12</u>	<u>602,417.44</u>	<u>63,505.25</u>	<u>90.46</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(277,391.14)	(274,056.56)	(9,406.24)	(289,921.40)	15,864.84	105.79
<u>-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	382,614.00	198,972.38	428,354.00	2,271.42	236,143.32	192,210.68	55.13
TOTAL EXPENDITURES	<u>382,614.00</u>	<u>223,191.50</u>	<u>428,354.00</u>	<u>35,696.17</u>	<u>285,569.32</u>	<u>142,784.68</u>	<u>66.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(24,219.12)	0.00	(33,424.75)	(49,426.00)	49,426.00	0.00
<u>-Emergency Fund</u>							
TOTAL REVENUE	30,377.00	27,444.04	31,435.00	171.86	17,394.87	14,040.13	55.34
TOTAL EXPENDITURES	<u>30,377.00</u>	<u>20,251.32</u>	<u>31,435.00</u>	<u>0.00</u>	<u>18,337.10</u>	<u>13,097.90</u>	<u>58.33</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,192.72	0.00	171.86	(942.23)	942.23	0.00
<u>-LOCAL OPTION TAX</u>							
TOTAL REVENUE	256,501.00	205,315.13	268,000.00	20,955.37	211,949.36	56,050.64	79.09
TOTAL EXPENDITURES	<u>256,501.00</u>	<u>168,000.00</u>	<u>298,000.00</u>	<u>22,333.33</u>	<u>440,965.80</u>	<u>142,965.80</u>	<u>147.98</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	37,315.13	(30,000.00)	(1,377.96)	(229,016.44)	199,016.44	763.39
<u>-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	192,077.00	97,715.99	204,967.00	419.26	120,078.71	84,888.29	58.58
TOTAL EXPENDITURES	<u>192,077.00</u>	<u>104,305.80</u>	<u>204,967.00</u>	<u>23,609.59</u>	<u>219,700.97</u>	<u>14,733.97</u>	<u>107.19</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(6,589.81)	0.00	(23,190.33)	(99,622.26)	99,622.26	0.00
<u>ECONOMIC/INDUSTRIAL DEVEL</u>							
TOTAL REVENUE	23,565.00	8,926.07	29,000.00	1,839.29	10,933.14	18,066.86	37.70
TOTAL EXPENDITURES	<u>23,565.00</u>	<u>10,000.00</u>	<u>29,000.00</u>	<u>784.50</u>	<u>10,827.00</u>	<u>18,173.00</u>	<u>37.33</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(1,073.93)	0.00	1,054.79	106.14	(106.14)	0.00
<u>AQUATIC CENTER CAMPAIGN F</u>							
<u>LIBRARY TRUST FUND</u>							
TOTAL REVENUE	500.00	250.82	500.00	28.95	225.28	274.72	45.06
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	250.82	0.00	28.95	225.28	(225.28)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>190-P S SHARE FUND</u>							
TOTAL REVENUE	2,844.00	2,412.57	2,000.00	233.38	2,156.22 (156.22)	107.81
TOTAL EXPENDITURES	<u>2,844.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,412.57	0.00	233.38	2,156.22 (2,156.22)	0.00
<u>192-FIRE ENTERPRISE TRUST</u>							
TOTAL REVENUE	88,169.00	52,488.15	93,548.53	39.18	59,041.15	34,507.38	63.11
TOTAL EXPENDITURES	<u>89,169.00</u>	<u>41,545.36</u>	<u>93,549.00</u>	<u>7,725.00</u>	<u>61,800.00</u>	<u>31,749.00</u>	<u>66.06</u>
REVENUES OVER/(UNDER) EXPENDITURES	(1,000.00)	10,942.79 (0.47)	(7,685.82)	(2,758.85)	2,758.38	6,989.36
<u>202-ELECTRIC REVENUE BONDS</u>							
TOTAL REVENUE	204,428.00	136,285.32	205,265.00	17,411.95	139,325.93	65,939.07	67.88
TOTAL EXPENDITURES	<u>204,428.00</u>	<u>9,713.75</u>	<u>205,265.00</u>	<u>0.00</u>	<u>7,632.50</u>	<u>197,632.50</u>	<u>3.72</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	126,571.57	0.00	17,411.95	131,693.43 (131,693.43)	0.00
<u>203-06 ELECTRIC SUBSTATION RE</u>							
TOTAL REVENUE	225,200.00	156,629.49	226,700.00	19,438.18	156,112.12	70,587.88	68.86
TOTAL EXPENDITURES	<u>225,200.00</u>	<u>25,100.00</u>	<u>226,700.00</u>	<u>0.00</u>	<u>23,350.00</u>	<u>203,350.00</u>	<u>10.30</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	131,529.49	0.00	19,438.18	132,762.12 (132,762.12)	0.00
<u>204-WATER REVENUE BOND RESERV</u>							
TOTAL REVENUE	144,757.00	99,794.43	137,728.00	11,764.43	94,309.54	43,418.46	68.48
TOTAL EXPENDITURES	<u>144,757.00</u>	<u>2,378.75</u>	<u>137,728.00</u>	<u>0.00</u>	<u>1,363.75</u>	<u>136,364.25</u>	<u>0.99</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	97,415.68	0.00	11,764.43	92,945.79 (92,945.79)	0.00
<u>205-GO FIRE TRUCK 2010</u>							
TOTAL REVENUE	38,318.00	25,051.30	37,700.00	3,167.91	25,273.53	12,426.47	67.04
TOTAL EXPENDITURES	<u>38,318.00</u>	<u>1,177.84</u>	<u>37,700.00</u>	<u>0.00</u>	<u>593.28</u>	<u>37,106.72</u>	<u>1.57</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	23,873.46	0.00	3,167.91	24,680.25 (24,680.25)	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	198,760.00	1,873.35	200,241.00	50,226.26	134,501.99	65,739.01	67.17
TOTAL EXPENDITURES	<u>198,760.00</u>	<u>9,957.50</u>	<u>200,241.00</u>	<u>0.00</u>	<u>8,417.50</u>	<u>191,823.50</u>	<u>4.20</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (8,084.15)	0.00	50,226.26	126,084.49 (126,084.49)	0.00
<u>214-GO CP BONDS SERIES 2011A</u>							
TOTAL REVENUE	213,790.00	98,699.92	214,165.00	11,462.24	72,127.48	142,037.52	33.68
TOTAL EXPENDITURES	<u>213,790.00</u>	<u>14,395.00</u>	<u>214,165.00</u>	<u>0.00</u>	<u>12,082.50</u>	<u>202,082.50</u>	<u>5.64</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84,304.92	0.00	11,462.24	60,044.98 (60,044.98)	0.00
<u>216-GO CP BONDS SERIES 2011B</u>							
TOTAL REVENUE	111,338.00	74,624.59	99,238.00	8,324.68	66,395.12	32,842.88	66.90
TOTAL EXPENDITURES	<u>111,338.00</u>	<u>5,668.75</u>	<u>99,238.00</u>	<u>0.00</u>	<u>4,618.75</u>	<u>94,619.25</u>	<u>4.65</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	68,955.84	0.00	8,324.68	61,776.37 (61,776.37)	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 29TH, 2020

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>I-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	262,440.00	183,445.04	115,580.00	9,757.71	78,011.43	37,568.57	67.50
TOTAL EXPENDITURES	<u>262,440.00</u>	<u>8,720.00</u>	<u>115,580.00</u>	<u>0.00</u>	<u>5,290.00</u>	<u>110,290.00</u>	<u>4.58</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	174,725.04	0.00	9,757.71	72,721.43	72,721.43	0.00
<u>I-GO BONDS 2013 DEBT SRVC</u>							
TOTAL REVENUE	92,728.00	62,147.73	96,665.00	8,108.98	64,668.88	31,996.12	66.90
TOTAL EXPENDITURES	<u>92,728.00</u>	<u>3,863.75</u>	<u>96,665.00</u>	<u>0.00</u>	<u>3,332.50</u>	<u>93,332.50</u>	<u>3.45</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	58,283.98	0.00	8,108.98	61,336.38	61,336.38	0.00
<u>I-GO BOND 2015 DEBT SERVICE</u>							
TOTAL REVENUE	109,313.00	69,175.76	108,175.00	5,141.64	63,486.96	44,688.04	58.69
TOTAL EXPENDITURES	<u>104,875.00</u>	<u>9,937.50</u>	<u>108,175.00</u>	<u>0.00</u>	<u>9,087.50</u>	<u>99,087.50</u>	<u>8.40</u>
REVENUES OVER/(UNDER) EXPENDITURES	4,438.00	59,238.26	0.00	5,141.64	54,399.46	54,399.46	0.00
<u>I-GO BOND DEBT SERVICE</u>							
TOTAL REVENUE	48,466.00	4,362.35	176,103.00	11,466.20	112,640.03	63,462.97	63.96
TOTAL EXPENDITURES	<u>48,466.00</u>	<u>20,776.13</u>	<u>176,102.50</u>	<u>0.00</u>	<u>23,051.25</u>	<u>153,051.25</u>	<u>13.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	16,413.78	0.50	11,466.20	89,588.78	89,588.28	7,756.00
<u>I-GO ST IMPROVEMENT PROJECT</u>							
<u>-WASTEWATER PROJECT</u>							
TOTAL REVENUE	25,554.00	20,654.12	200,000.00	252,756.84	372,462.23	172,462.23	186.23
TOTAL EXPENDITURES	<u>25,554.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>83,370.00</u>	<u>197,821.25</u>	<u>2,178.75</u>	<u>98.91</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	20,654.12	0.00	169,386.84	174,640.98	174,640.98	0.00
<u>-JKFAC CP</u>							
TOTAL REVENUE	223,830.00	6,348.66	5,000.00	24,652.09	25,737.48	20,737.48	514.75
TOTAL EXPENDITURES	<u>223,830.00</u>	<u>85,955.98</u>	<u>530,000.00</u>	<u>0.00</u>	<u>526,745.10</u>	<u>3,254.90</u>	<u>99.39</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	79,607.32	(525,000.00)	24,652.09	501,007.62	23,992.38	95.43
<u>-CEMETERY TRUST FUND</u>							
TOTAL REVENUE	1,500.00	1,540.00	1,500.00	0.00	2,186.51	686.51	145.77
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,540.00	0.00	0.00	2,186.51	2,186.51	0.00
<u>-WATER OPERATING</u>							
TOTAL REVENUE	719,746.00	482,510.99	672,600.00	50,595.32	457,698.67	214,901.33	68.05
TOTAL EXPENDITURES	<u>719,746.00</u>	<u>405,820.17</u>	<u>672,600.00</u>	<u>49,014.82</u>	<u>398,015.13</u>	<u>274,584.87</u>	<u>59.18</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	76,690.82	0.00	1,580.50	59,683.54	59,683.54	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
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	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>610-WASTEWATER/AKA SEWER REVE</u>							
TOTAL REVENUE	1,053,394.00	410,120.09	605,616.00	45,435.41	400,460.55	205,155.45	66.12
TOTAL EXPENDITURES	1,053,394.00	322,812.44	645,616.00	18,569.93	464,546.63	181,069.37	71.95
REVENUES OVER/(UNDER) EXPENDITURES	0.00	87,307.65	(40,000.00)	26,865.48	(64,086.08)	24,086.08	160.22
<u>630-ELECTRIC OPERATING</u>							
TOTAL REVENUE	4,622,590.68	3,082,601.30	4,393,667.97	307,300.43	2,922,105.25	1,471,562.72	66.51
TOTAL EXPENDITURES	4,622,590.62	3,043,356.36	4,632,481.53	371,673.05	3,327,418.57	1,305,062.96	71.83
REVENUES OVER/(UNDER) EXPENDITURES	0.06	39,244.94	(238,813.56)	(64,372.62)	(405,313.32)	166,499.76	169.72
<u>631-ELECTRIC DEVELOPMENT</u>							
TOTAL REVENUE	0.00	102.32	0.00	7.70	79.89	(79.89)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	102.32	0.00	7.70	79.89	(79.89)	0.00
<u>632-ELECTRIC RENEWAL/REPLACEM</u>							
TOTAL REVENUE	0.00	4,459.87	0.00	335.57	3,482.62	(3,482.62)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,459.87	0.00	335.57	3,482.62	(3,482.62)	0.00
<u>633-ELECTRIC RESERVE</u>							
TOTAL REVENUE	0.00	3,932.79	0.00	243.06	2,522.51	(2,522.51)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,932.79	0.00	243.06	2,522.51	(2,522.51)	0.00
<u>634-ELECTRIC BOND/INT RESERVE</u>							
TOTAL REVENUE	0.00	1,626.73	0.00	98.43	3,279.38	(3,279.38)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,626.73	0.00	98.43	3,279.38	(3,279.38)	0.00
<u>640-GAS OPERATING</u>							
TOTAL REVENUE	1,972,461.00	842,291.92	1,904,864.00	224,442.55	897,249.62	1,007,614.38	47.10
TOTAL EXPENDITURES	1,972,460.85	1,224,193.28	1,938,364.18	283,357.44	1,126,457.64	811,906.54	58.11
REVENUES OVER/(UNDER) EXPENDITURES	0.15	(381,901.36)	(33,500.18)	(58,914.89)	(229,208.02)	195,707.84	684.20
<u>641-GAS D.E.I.</u>							
TOTAL REVENUE	0.00	84.20	0.00	4.75	161.54	(161.54)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84.20	0.00	4.75	161.54	(161.54)	0.00
<u>642-GAS RESERVE</u>							
TOTAL REVENUE	0.00	4,568.59	0.00	23.09	239.67	(239.67)	0.00
TOTAL EXPENDITURES	46,114.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(46,114.00)	4,568.59	0.00	23.09	239.67	(239.67)	0.00
<u>660-AIRPORT OPERATING</u>							
TOTAL REVENUE	219,142.35	196,441.50	310,085.54	4,159.18	28,806.97	281,278.57	9.29
TOTAL EXPENDITURES	219,142.00	54,447.82	364,085.54	11,821.44	57,227.69	306,857.85	15.72
REVENUES OVER/(UNDER) EXPENDITURES	0.35	141,993.68	(54,000.00)	(7,662.26)	(28,420.72)	(25,579.28)	52.63

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 29TH, 2020

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>0-GARBAGE COLLECTION</u>							
TOTAL REVENUE	536,730.00	331,615.24	535,825.00	45,426.18	394,163.66	141,661.34	73.56
TOTAL EXPENDITURES	<u>536,730.00</u>	<u>387,568.64</u>	<u>535,825.00</u>	<u>45,760.17</u>	<u>388,397.93</u>	<u>147,427.07</u>	<u>72.49</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(55,953.40)	0.00	(333.99)	5,765.73	(5,765.73)	0.00
<u>2-STORM WATER</u>							
TOTAL REVENUE	104,585.00	69,896.61	103,600.00	7,948.61	69,652.65	33,947.35	67.23
TOTAL EXPENDITURES	<u>104,585.00</u>	<u>33,036.50</u>	<u>132,600.00</u>	<u>2,224.33</u>	<u>34,691.52</u>	<u>97,908.48</u>	<u>26.16</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	36,860.11	(29,000.00)	5,724.28	34,961.13	(63,961.13)	120.56-
<u>3-CENTRAL GARAGE</u>							
TOTAL REVENUE	470,663.23	220,574.26	380,942.61	37,518.92	392,569.21	(11,626.60)	103.05
TOTAL EXPENDITURES	<u>470,663.00</u>	<u>303,487.19</u>	<u>515,278.00</u>	<u>24,972.56</u>	<u>427,603.94</u>	<u>87,674.06</u>	<u>82.99</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.23	(82,912.93)	(134,335.39)	12,546.36	(35,034.73)	(99,300.66)	26.08
<u>4-PSF HEALTH INSURANCE</u>							
TOTAL REVENUE	104,055.00	40,825.31	97,308.00	7,485.78	71,192.35	26,115.65	73.16
TOTAL EXPENDITURES	<u>104,055.00</u>	<u>43,718.92</u>	<u>97,308.00</u>	<u>3,576.34</u>	<u>60,171.25</u>	<u>37,136.75</u>	<u>61.84</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(2,893.61)	0.00	3,909.44	11,021.10	(11,021.10)	0.00
<u>5-CITY RESERVE FUND</u>							
TOTAL REVENUE	0.00	228.30	0.00	0.00	1,194.43	(1,194.43)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	228.30	0.00	0.00	1,194.43	(1,194.43)	0.00
<u>6-ADMINISTRATIVE SERVICES</u>							
TOTAL REVENUE	376,248.00	202,625.26	386,423.00	28,238.41	235,012.46	151,410.54	60.82
TOTAL EXPENDITURES	<u>376,248.00</u>	<u>219,160.40</u>	<u>386,423.00</u>	<u>55,574.47</u>	<u>280,330.89</u>	<u>106,092.11</u>	<u>72.55</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(16,535.14)	0.00	(27,336.06)	(45,318.43)	45,318.43	0.00
<u>7-PAYROLL ACCOUNT</u>							
<u>8-ELECTRIC METER DEPOSITS</u>							
TOTAL REVENUE	15,021.00	6,521.12	9,500.00	1,197.14	9,539.13	(39.13)	100.41
TOTAL EXPENDITURES	<u>15,021.00</u>	<u>5,550.00</u>	<u>9,500.00</u>	<u>720.00</u>	<u>6,360.00</u>	<u>3,140.00</u>	<u>66.95</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	971.12	0.00	477.14	3,179.13	(3,179.13)	0.00
<u>9-WATER METER DEPOSITS</u>							
TOTAL REVENUE	5,011.00	2,696.75	5,000.00	342.51	4,299.37	700.63	85.99
TOTAL EXPENDITURES	<u>5,011.00</u>	<u>2,075.00</u>	<u>5,000.00</u>	<u>410.00</u>	<u>2,680.00</u>	<u>2,320.00</u>	<u>53.60</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	621.75	0.00	(67.49)	1,619.37	(1,619.37)	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: FEBRUARY 29TH, 2020

% OF YEAR COMPLETED: 66.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>952-GAS METER DEPOSITS</u>							
TOTAL REVENUE	9,179.00	4,064.59	9,100.00	390.46	8,746.48	353.52	96.12
TOTAL EXPENDITURES	<u>9,179.00</u>	<u>2,880.00</u>	<u>9,100.00</u>	<u>385.00</u>	<u>4,065.00</u>	<u>5,035.00</u>	<u>44.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,184.59	0.00	5.46	4,681.48 (4,681.48)	0.00
<hr/>							
GRAND TOTAL REVENUES	16,442,233.45	9,363,842.10	15,791,882.96	1,420,054.17	9,988,887.95	5,802,995.01	63.25
GRAND TOTAL EXPENDITURES	<u>16,507,300.72</u>	<u>9,210,890.85</u>	<u>17,150,588.48</u>	<u>1,328,366.01</u>	<u>11,048,788.54</u>	<u>(6,101,799.94)</u>	<u>64.42</u>
REVENUES OVER/(UNDER) EXPENDITURES	(65,067.27)	152,951.25	(1,358,705.52)	91,688.16	(1,059,900.59)	(298,804.93)	78.01

*** END OF REPORT ***

Amy Lenz

From: Licensing@IowaABD.com
Sent: Tuesday, March 10, 2020 1:34 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LC0045305	Submitted to Local Authority	Tipton Country Club Inc. (1143 Cedar Valley Rd Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL GOVERNMENT	LIBERTY TRUST & SAVINGS BANK	CD PURCHASE	114,216.33
			TOTAL:	114,216.33
POLICE DEPARTMENT	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	894.10
			MEDICARE WITHOLDING	170.18
			MEDICARE WITHOLDING	8.78
			MEDICARE WITHOLDING	9.90
			MEDICARE WITHOLDING	15.10
			MEDICARE WITHOLDING	5.13
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		MISC. VENDOR IOWA ASSOC OF WOMEN PO	IOWA ASSOC OF WOMEN POLICE	80.00
		KAREN WESTFALL	KAREN WESTFALL:11 PATCHES	132.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	38.64
			WATCHGUARD SECURITY	14.27
			07/15 Managed network srvc	770.00
			TECH SERVICES	45.00
		IPERS	IPERS WITHOLDING POLICE	1,446.73
		MOCIC	MEMBERSHIP FEE	100.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	248.98
		VERIZON WIRELESS	Cell, Data service	215.73
		CITY OF TIPTON FUNDS	Repay Admin Services	1,223.00
			PSF payment	96.18
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,897.23
			TOTAL:	7,460.06
FIRE DEPARTMENT	GENERAL GOVERNMENT	AAA MECHANICAL INC	BOILER INSPECTION	700.00
		I.R.S.	FICA WITHOLDING	55.45
			MEDICARE WITHOLDING	11.54
			MEDICARE WITHOLDING	1.45
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	62.94
		FOX APPARATUS REPAIR & MAINTENANCE LLC	VEHICLE OPERATIONS #185	1,038.50
		D & R PEST CONTROL	PEST CONTROL	25.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	20.38
			WATCHGUARD SECURITY	8.16
			07/15 Managed network srvc	140.00
		IPERS	IPERS WITHOLDING, FIRE	64.72
		LECTRONICS INC	ALARM SERVICE	30.00
		CITY OF TIPTON FUNDS	Repay Admin Services	347.78
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,128.81
			TOTAL:	3,683.84
AMBULANCE	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	330.20
			MEDICARE WITHOLDING	15.84
			MEDICARE WITHOLDING	50.85
			MEDICARE WITHOLDING	10.56
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	339.45
			MEDICAL SUPPLIES	39.00
			MEDICAL SUPPLIES	156.35
			MEDICAL SUPPLIES	41.26
			MEDICAL SUPPLIES	132.99
		D & R PEST CONTROL	PEST CONTROL	25.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	20.38
			WATCHGUARD SECURITY	8.16
			07/15 Managed network srvc	140.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		IPERS	IPERS WITHHOLDING EMT	543.57
		JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00
		LISBON-MT VERNON AMBULANCE SERVICE	AMLS HYBRID COURSE	180.00
		PRAXAIR DISTRIBUTION INC	OXYGEN	53.87
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17
		STRYKER SALES CORPORATION	MEDICAL SUPPLIES	110.67
		TIPTON PHARMACY	PHARMACEUTICALS	372.30
		VERIZON WIRELESS	Cell, Data service	197.73
		CITY OF TIPTON FUNDS	Repay Admin Services	760.12
			PSF payment	231.37
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>1,395.13</u>
			TOTAL:	5,434.08
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	194.79
			MEDICARE WITHHOLDING	32.71
			MEDICARE WITHHOLDING	0.94
			MEDICARE WITHHOLDING	0.20
			MEDICARE WITHHOLDING	1.32
			MEDICARE WITHHOLDING	7.63
			MEDICARE WITHHOLDING	2.77
		CINTAS LOC	UNIFORMS	53.76
			UNIFORMS	53.76
			UNIFORMS	53.76
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	72.10
		IPERS	IPERS REGULAR EMPLOYEES	312.59
		KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	127.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	52.52
		CITY OF TIPTON FUNDS	Central Stores services pa	8,191.68
			PSF payment	37.22
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>1,842.99</u>
			TOTAL:	11,037.74
SIDEWALKS	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	Central Stores services pa	<u>118.76</u>
			TOTAL:	118.76
TREES	GENERAL GOVERNMENT	KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	35.00
		CITY OF TIPTON FUNDS	Central Stores services pa	<u>73.08</u>
			TOTAL:	108.08
CEMETERY	GENERAL GOVERNMENT	EASTERN IOWA LIGHT & POWER	UTILITIES	10.22
			UTILITIES	20.44
		GRASSHOPPER LAWN CARE DBA ALL STAR TUR	CONTRACT PAY 02/16-03/15	<u>2,583.33</u>
			TOTAL:	2,613.99
GENERAL ADMINISTRATION	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	131.44
			MEDICARE WITHHOLDING	29.19
			MEDICARE WITHHOLDING	0.16
			MEDICARE WITHHOLDING	0.61
			MEDICARE WITHHOLDING	0.41
			MEDICARE WITHHOLDING	0.37
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
			UNIFORMS	7.69
		IOWA ASSOCIATION OF	EIASSO DUES	406.18
		IPERS	IPERS REGULAR EMPLOYEES	209.47
		PRINCIPAL	PRINCIPAL DENTAL POLICY	28.75

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITY OF TIPTON FUNDS	Central Stores services pa	1,667.84
			PSF payment	9.84
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	430.03
			TOTAL:	2,937.36
LIBRARY	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	250.11
			MEDICARE WITHOLDING	27.75
			MEDICARE WITHOLDING	19.79
			MEDICARE WITHOLDING	0.41
			MEDICARE WITHOLDING	10.54
		AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	163.92
		BAKER & TAYLOR	30 BOOKS	384.31
			20 BOOKS	246.67
			27 BOOKS	341.73
		BAKER PAPER & SUPPLY	SUPPLIES	12.84
		BANLEACO	COPIERS CONTRACT	117.52
		FAMILY FOODS	PROGRAMMING SUPPLIES	18.02
		GRASSHOPPER LAWN CARE DBA ALL STAR TUR	MONTHLY SERVICES	341.67
			MONTHLY SERVICES	341.67
			MONTHLY SERVICES	341.67
		INTEGRATED TECHNOLOGY PARTNERS LLC	MISC SUPPLIES	900.00-
			BALANCE FOR SECURITY CAMER	399.64
		IPERS	IPERS REGULAR EMPLOYEES	380.80
		MEDIACOM	INTERNET SERVICE	312.64
		THE PENWORTHY COMPANY LLC	8 BOOKS	115.71
		PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	33.75
			1 BOOK ON CD	22.50
			1 BOOK ON CD	21.00
			1 BOOK ON CD	30.00
		SCHUMACHER ELEVATOR COMPANY	MONTHLY MAINTENANCE	231.97
		TOTAL MAINTENANCE INC	MARCH SERVICE	483.00
		WINDSTREAM	MONTHLY SERVICES	156.56
		CITY UTILITIES	UTILITIES	644.26
			TOTAL:	4,550.45
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	7.35
			MEDICARE WITHOLDING	1.68
			MEDICARE WITHOLDING	0.04
		IPERS	IPERS REGULAR EMPLOYEES	11.68
		PRINCIPAL	PRINCIPAL DENTAL POLICY	1.51
		VERIZON WIRELESS	Cell, Data service	42.57
		CITY OF TIPTON FUNDS	Repay Admin Services	98.66
			PSF payment	0.26
		CITY UTILITIES	UTILITIES	208.44
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	102.84
			TOTAL:	475.03
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	82.76
			MEDICARE WITHOLDING	14.57
			MEDICARE WITHOLDING	4.79
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	47.44
		IPERS	IPERS REGULAR EMPLOYEES	100.20
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.09
		VERIZON WIRELESS	Cell, Data service	26.31
		CITY OF TIPTON FUNDS	Repay Admin Services	80.54
			PSF payment	2.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	374.30
ADULT RECREATION	GENERAL GOVERNMENT MISC. VENDOR	KEITH LEHRMAN	KEITH LEHRMAN:REF MENS BB	75.00
		RODNEY DEERBERG	RODNEY DEERBERG:REF MENS B	75.00
			TOTAL:	150.00
YOUTH RECREATION	GENERAL GOVERNMENT MISC. VENDOR	CHRISTINA EICHER	CHRISTINA EICHER:SOCCER RE	15.00
		T & M CLOTHING CO.	OPERATING SUPPLIES	343.00
			TOTAL:	358.00
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	310.62
			MEDICARE WITHHOLDING	30.55
			MEDICARE WITHHOLDING	42.09
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	47.44
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	163.65
		CLARENCE LOWDEN SUN-NEWS & ADVERTISER	FAC SCHEDULE	183.00
		CUSTOM BUILDERS INC	UPS CHARGES	11.33
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	139.79
		MISC. VENDOR TREASURER, STATE OF IO	IOWA DEPT OF REVENUE:SALES	21.43
		D & R PEST CONTROL	PEST CONTROL	45.00
		STATE HYGIENIC LABORATORY	TESTING FEES	13.50
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	20.38
			WATCHGUARD SECURITY	8.16
			07/15 Managed network srvc	140.00
		IPERS	IPERS REGULAR EMPLOYEES	305.25
		ELECTRONICS INC	ALARM SERVICE	30.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	45.25
		SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	10.58
		ADAM SPANGLER	MILEAGE REIMBURSEMENT	69.00
		TIPTON CONSERVATIVE	FAC SCHEDULE,MIN,TAX LEVY	274.00
		USA BLUE BOOK	MAINT/RPR SUPPLIES	17.95
			MAINT/RPR SUPPLIES	688.61
		VERIZON WIRELESS	Cell, Data service	26.31
		CITY OF TIPTON FUNDS	Repay Admin Services	909.99
			PSF payment	7.80
		CITY UTILITIES	UTILITIES	7,413.52
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	246.67
			TOTAL:	11,221.87
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	114.67
			MEDICARE WITHHOLDING	26.82
		MISC. VENDOR PEG BIXBY	PEG BIXBY:MISC SUPPLIES	22.63
		INTEGRATED TECHNOLOGY PARTNERS LLC	07/15 Managed network srvc	70.00
		IPERS	IPERS REGULAR EMPLOYEES	180.71
		ELECTRONICS INC	ALARM SERVICE	30.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17
		SPINUTECH INC	MARCH EMAIL MARKETING	25.00
		TIPTON CONSERVATIVE	MURAL CONTEST	118.50
		VERIZON WIRELESS	Cell, Data service	52.57
		CITY OF TIPTON FUNDS	PSF payment	5.20
		CITY UTILITIES	UTILITIES	204.63
			TOTAL:	880.90
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	66.89
			MEDICARE WITHHOLDING	3.74
			MEDICARE WITHHOLDING	11.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.06
			MEDICARE WITHOLDING	0.45
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	37.49
		IIW PC	CROOKED CREEK TRAIL	5,600.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	119.87
			WATCHGUARD SECURITY	46.90
		IPERS	IPERS REGULAR EMPLOYEES	103.84
		PRINCIPAL	PRINCIPAL DENTAL POLICY	3.62
		CITY OF TIPTON FUNDS	Repay Admin Services	256.57
			PSF payment	88.92
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	67.08
			TOTAL:	6,406.82
BUILDING MAINTENANCE	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	1.55
			MEDICARE WITHOLDING	0.36
		AUCA CHICAGO LOCKBOX	MATS	141.05
		D & R PEST CONTROL	PEST CONTROL	35.00
		ELECTRONICS INC	ALARM SERVICE	30.00
			TOTAL:	207.96
NON-DEPARTMENTAL	ROAD USE TAX FUND	LIBERTY TRUST & SAVINGS BANK	CD PURCHASE	102,104.71
			TOTAL:	102,104.71
STREET DEPARTMENT	ROAD USE TAX FUND	IIW PC	HWY 38, UTILITIES IMPROVEM	6,200.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,334.46
			TOTAL:	8,534.46
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	3.75
			MEDICARE WITHOLDING	0.78
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.09
		IPERS	IPERS REGULAR EMPLOYEES	6.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	0.80
		CITY OF TIPTON FUNDS	Central Stores services pa	39.51
			PSF payment	2.10
			TOTAL:	53.04
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	59.19
			MEDICARE WITHOLDING	11.83
			MEDICARE WITHOLDING	0.34
			MEDICARE WITHOLDING	0.02
			MEDICARE WITHOLDING	0.74
			MEDICARE WITHOLDING	0.92
		IPERS	IPERS REGULAR EMPLOYEES	95.11
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.98
		CITY OF TIPTON FUNDS	Central Stores services pa	908.80
			PSF payment	18.99
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,535.83
			TOTAL:	2,647.75
STREET CLEANING	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	Central Stores services pa	307.01
			PSF payment	14.30
			TOTAL:	321.31
OTHER GOVERNMENTAL SER	LOCAL OPTION TAX	IIW PC	WAYFINDING SIGNAGE	1,116.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	1,116.00
OTHER COMM & ECO DEV	TIF SPECIAL REVENUE MISC. VENDOR	CHRIS SORGENFREY	CHRIS SORGENFREY:TRIP RMBR	6,834.48
		THE FABRIC STASHER	THE FABRIC STASHER:DRIP RB	7,500.00
			TOTAL:	14,334.48
WW/AKA SEWER	WASTEWATER PROJECT MC CLURE ENGINEERING COMPANY		WWTP IMPROVEMENTS	2,750.00
			TOTAL:	2,750.00
NON-DEPARTMENTAL	CEMETERY TRUST FUN LIBERTY TRUST & SAVINGS BANK		CD PURCHASE	102,827.38
			TOTAL:	102,827.38
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	272.48
			MEDICARE WITHOLDING	53.36
			MEDICARE WITHOLDING	0.88
			MEDICARE WITHOLDING	0.04
			MEDICARE WITHOLDING	5.06
			MEDICARE WITHOLDING	4.40
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
			UNIFORMS	7.64
		MISC. VENDOR TREASURER, STATE OF IO	IOWA DEPT OF REVENUE:SALES	50.02
		STATE HYGIENIC LABORATORY	TESTING FEES	52.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	52.49
			WATCHGUARD SECURITY	20.39
		IPERS	IPERS REGULAR EMPLOYEES	442.88
		MUNICIPAL SUPPLY INC	2 METERS	561.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	65.29
		SCHIMBERG CO	WATER MAIN REPAIR PARTS	996.85
		VERIZON WIRELESS	Cell, Data service	157.71
		WENDLING QUARRIES INC	88.65 TN ROAD ROCK	992.87
		CITY OF TIPTON FUNDS	Repay Admin Services	1,512.26
			PSF payment	503.15
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	250.00
			TOTAL:	6,065.16
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	66.55
			MEDICARE WITHOLDING	13.29
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	2.09
			MEDICARE WITHOLDING	0.10
		IPERS	IPERS REGULAR EMPLOYEES	108.60
		PRINCIPAL	PRINCIPAL DENTAL POLICY	21.11
		CITY OF TIPTON FUNDS	Repay Admin Services	244.43
			PSF payment	3.38
			TOTAL:	459.63
NON-DEPARTMENTAL	WASTEWATER/AKA SEW CITIZENS SAVINGS BANK		CD PURCHASE	220,631.31
			TOTAL:	220,631.31
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW I.R.S.		FICA WITHOLDING	263.82
			MEDICARE WITHOLDING	53.26
			MEDICARE WITHOLDING	0.49
			MEDICARE WITHOLDING	0.19
			MEDICARE WITHOLDING	4.69

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	3.05
		CUSTOM BUILDERS INC	UPS CHARGES	78.74
		MISC. VENDOR TREASURER, STATE OF IO	IOWA DEPT OF REVENUE:SALES	42.87
		GIERKE ROBINSON COMPANY INC	PAIL OF ALL PATCH	35.27
		IPERS	IPERS REGULAR EMPLOYEES	430.23
		MIDWEST SAFETY COUNSELORS INC	CALIBRATION	60.00
		MISSISSIPPI VALLEY PUMP INC	PUMP REPAIR WEST LAGOON	7,611.00
		QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1,536.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	62.12
		CITY OF TIPTON FUNDS	Repay Admin Services	1,431.79
			PSF payment	507.56
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	304.14
			TOTAL:	12,425.22
LAGOON	WASTEWATER/AKA SEW EASTERN IOWA LIGHT & POWER		UTILITIES	1,053.65
			TOTAL:	1,053.65
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	733.48
			MEDICARE WITHOLDING	134.25
			MEDICARE WITHOLDING	0.36
			MEDICARE WITHOLDING	2.01
			MEDICARE WITHOLDING	4.82
			MEDICARE WITHOLDING	20.76
			MEDICARE WITHOLDING	9.34
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		CINTAS LOC	CLEANING SERVICES	89.88
			UNIFORMS, SHOP TOWELS, MAT	106.28
			UNIFORMS, SHOP TOWELS, MAT	46.94
		ELIJAH ENTERPRISES	2 BATTERIES	355.13
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	168.77
		MISC. VENDOR JOHNSON, COURTNEY	03-0800-73	26.21
		ARENSDORF, KATELYN	06-0060-29	51.22
		TREASURER, STATE OF IO	IOWA DEPT OF REVENUE:SALES	535.89
		FLETCHER-REINHARDT CO.	METER SEALS	267.50
		IOWA ASSOCIATION OF	TRAINING	2,190.00
			EIASSO DUES	345.68
			TRAINING	375.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	36.36
			WATCHGUARD SECURITY	14.27
			07/15 Managed network srvc	350.00
		IPERS	IPERS REGULAR EMPLOYEES	1,173.94
		MUNICIPAL SUPPLY INC	24 METERS	2,140.45
		POWER LINE SUPPLY	SAFETY WEAR	54.36
		PRINCIPAL	PRINCIPAL DENTAL POLICY	121.05
		RESCO	OPERATING SUPPLIES	37.34
		SHERMCO INDUSTRIES INC	RELAY & ENGINEERING WORK	707.50
		VERIZON WIRELESS	Cell, Data service	280.41
		CITY OF TIPTON FUNDS	Repay Admin Services	9,264.63
			1 REBATE	300.00
			PSF payment	916.33
		CITY UTILITIES	UTILITIES	35.68
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,148.85
			TOTAL:	23,093.80
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	99.50
			MEDICARE WITHOLDING	18.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
			MEDICARE WITHOLDING	1.80	
			MEDICARE WITHOLDING	2.69	
		D & R PEST CONTROL	PEST CONTROL	31.03	
			PEST CONTROL	29.96	
		IPERS	IPERS REGULAR EMPLOYEES	157.81	
		PRINCIPAL	PRINCIPAL DENTAL POLICY	20.28	
		CITY OF TIPTON FUNDS	Repay Admin Services	1,216.76	
			PSF payment	5.98	
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	258.90	
			TOTAL:	1,843.50	
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	132.45	
			MEDICARE WITHOLDING	26.33	
			MEDICARE WITHOLDING	1.44	
			MEDICARE WITHOLDING	3.10	
			MEDICARE WITHOLDING	0.10	
		IPERS	IPERS REGULAR EMPLOYEES	213.51	
		PRINCIPAL	PRINCIPAL DENTAL POLICY	33.23	
		CITY OF TIPTON FUNDS	Repay Admin Services	450.73	
			PSF payment	4.16	
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	181.23	
			TOTAL:	1,046.28	
NON-DEPARTMENTAL	ELECTRIC BOND/INT	LIBERTY TRUST & SAVINGS BANK	CD PURCHASE	164,482.75	
			TOTAL:	164,482.75	
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	422.47	
			MEDICARE WITHOLDING	78.60	
			MEDICARE WITHOLDING	0.36	
			MEDICARE WITHOLDING	3.93	
			MEDICARE WITHOLDING	6.64	
			MEDICARE WITHOLDING	9.00	
			MEDICARE WITHOLDING	0.28	
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11	
		CINTAS LOC	CLEANING SERVICES	22.47	
			UNIFORMS, SHOP TOWELS, MAT	44.47	
		MISC. VENDOR	TREASURER, STATE OF IO	IOWA DEPT OF REVENUE:SALES	7.15
		IOWA ASSOCIATION OF	EIASSO DUES	112.35	
			TRAINING	1,250.00	
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	20.38	
			WATCHGUARD SECURITY	8.16	
			07/15 Managed network srvc	140.00	
			TECH SERVICES	22.50	
		IPERS	IPERS REGULAR EMPLOYEES	664.64	
		PRINCIPAL	PRINCIPAL DENTAL POLICY	49.51	
		STUART C IRBY CO	SERVICE LINE SUPPLIES	503.65	
			SERVICE LINE SUPPLIES	325.07	
		VERIZON WIRELESS	Cell, Data service	52.57	
		CITY OF TIPTON FUNDS	Repay Admin Services	4,067.99	
			PSF payment	499.30	
		CITY UTILITIES	UTILITIES	28.74	
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	382.37	
			TOTAL:	8,771.71	
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	79.35	
			MEDICARE WITHOLDING	15.69	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	0.38
			MEDICARE WITHOLDING	2.39
			MEDICARE WITHOLDING	0.10
		IPERS	IPERS REGULAR EMPLOYEES	129.16
		PRINCIPAL	PRINCIPAL DENTAL POLICY	23.72
		CITY OF TIPTON FUNDS	Repay Admin Services	244.56
			PSF payment	3.38
			TOTAL:	498.73
AIRPORT	AIRPORT OPERATING	AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		COOK APPRAISAL	2 APPRAISALS	7,200.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	17.53
			WATCHGUARD SECURITY	6.12
		IOWA DEPT OF AGRICULTURE	FUEL LICENSE METER RENEWAL	4.50
		MC CLURE ENGINEERING COMPANY	PLANNING & LAND ACQUISITIO	810.00
			TOTAL:	8,087.26
GARBAGE COLLECTION	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	170.34
			MEDICARE WITHOLDING	35.96
			MEDICARE WITHOLDING	0.32
			MEDICARE WITHOLDING	0.27
			MEDICARE WITHOLDING	2.77
			MEDICARE WITHOLDING	0.51
		CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,774.52
		CINTAS LOC	UNIFORMS	8.25
			UNIFORMS	8.25
			UNIFORMS	8.25
		MISC. VENDOR TREASURER, STATE OF IO	IOWA DEPT OF REVENUE:SALES	57.16
		IPERS	IPERS REGULAR EMPLOYEES	279.04
		PRINCIPAL	PRINCIPAL DENTAL POLICY	41.69
		CITY OF TIPTON FUNDS	Repay Admin Services	1,263.87
			Central Stores services pa	6,622.46
			PSF payment	494.34
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,774.81
			TOTAL:	14,542.81
RECYCLING	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	49.44
			MEDICARE WITHOLDING	8.45
			MEDICARE WITHOLDING	2.74
			MEDICARE WITHOLDING	0.16
			MEDICARE WITHOLDING	0.22
		FAMILY FOODS	OPERATING SUPPLIES	46.00
		IPERS	IPERS REGULAR EMPLOYEES	79.76
		PRINCIPAL	PRINCIPAL DENTAL POLICY	12.07
		REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	1,004.53
		CITY OF TIPTON FUNDS	PSF payment	2.08
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,823.00
			TOTAL:	3,028.45
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	25.32
			MEDICARE WITHOLDING	4.97
			MEDICARE WITHOLDING	0.19
			MEDICARE WITHOLDING	0.02
			MEDICARE WITHOLDING	0.20
			MEDICARE WITHOLDING	0.52
		IPERS	IPERS REGULAR EMPLOYEES	40.69

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PRINCIPAL	PRINCIPAL DENTAL POLICY	7.59
		CITY OF TIPTON FUNDS	Repay Admin Services	178.66
			PSF payment	6.66
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	30.08
			TOTAL:	294.90
INT SRVC-OTHER BUSINES CENTRAL GARAGE		I.R.S.	FICA WITHOLDING	62.40
			MEDICARE WITHOLDING	13.01
			MEDICARE WITHOLDING	0.14
			MEDICARE WITHOLDING	1.45
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	49.11
		M3 AUTO PARTS	REPAIR PARTS	114.64
		CEDAR COUNTY CO-OP	FUEL DISCOUNT	20.11-
			835 GL FUEL	435.80
		CEDAR COUNTY ENGINEER	74.50 GL DSL	154.22
			578.70 GL DSL	1,197.91
		CENTRAL IOWA DISTRIBUTING INC	SHOP SUPPLIES	157.00
		CINTAS LOC	UNIFORMS	8.04
			UNIFORMS	8.04
			SHOP SUPPLIES	44.94
			UNIFORMS	8.04
		EASTERN IOWA TIRE	TIRES FOR STOCK	505.20
		JOHN DEERE FINANCIAL	SHOP SUPPLIES	107.80
			BLDG MAINT SUPPLIES	245.46
			REPAIR PARTS, OPERATING SU	49.99
			REPAIR PARTS, OPERATING SU	20.76
		GRAYBILL COMMUNICATIONS	2 RADIOS AND ANTENNAS	897.00
		GRAINGER	MISC SUPPLIES	27.05
		H & H AUTO	TIRES #66	2,188.54
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	55.19
			WATCHGUARD SECURITY	22.43
			07/15 Managed network srvc	210.00
		IPERS	IPERS REGULAR EMPLOYEES	99.95
		J J NICHTING COMPANY	REPAIR PARTS #18	47.50
			SHOP SUPPLIES	23.75
		LAWSON PRODUCTS INC	SHOP SUPPLIES	50.68
		LYNCH'S PLUMBING INC	BOILER REPAIR	116.50
		MACQUEEN EQUIPMENT	REPAIR PART #163	70.32
		MIDWEST WHEEL COMPANIES	REPAIR PARTS	67.00-
			STOCK PARTS FOR AMBULANCE	68.23
		PREMIER PARTS INC	REPAIR PARTS #1	6.30
			SMALL TOOLS	52.98
			STOCK PARTS	81.97
		PRINCIPAL	PRINCIPAL DENTAL POLICY	13.29
		SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	573.03
		THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	81.70
		TIPTON ELECTRIC MOTORS	BATTERY PACK	17.50
		MOELLER TIPTON TIRE & AUTO	REPAIR PARTS	45.34
		VERIZON WIRELESS	Cell, Data service	266.02
		CITY OF TIPTON FUNDS	Repay Admin Services	805.63
			PSF payment	22.60
			TOTAL:	8,940.34
INT SRVC-OTHER BUSINES ADMINISTRATIVE SER I.R.S.			FICA WITHOLDING	90.77
			MEDICARE WITHOLDING	18.86
			MEDICARE WITHOLDING	0.26

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	2.11
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1,227.10
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	565.94
		ECIA	BUILD GRANT WRITING	87.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	BACKUP SUPPORT/CLOUD SRVCS	117.10
			WATCHGUARD SECURITY	46.90
			07/15 Managed network srvc	560.00
		IPERS	IPERS REGULAR EMPLOYEES	145.30
		STOREY KENWORTHY/MATT PARROTT	ENVELOPES	153.54
		NORTH CEDAR RECYCLING LLC	SHREDDING	25.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	29.27
		SPINUTECH INC	LICENSE, SUPPORT, HOSTING	570.00
		TIPTON CONSERVATIVE	FAC SCHEDULE,MIN,TAX LEVY	440.51
		VERIZON WIRELESS	Cell, Data service	582.93
		CITY OF TIPTON FUNDS	PSF payment	5.04
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
			TOTAL:	4,676.80

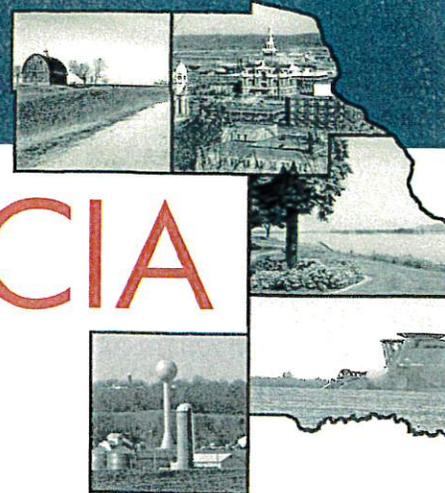
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	6,664.27
			FICA WITHHOLDING	4,971.24
			MEDICARE WITHHOLDING	1,162.67
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	347.42
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		CEDAR CO CLERK OF COURT	CHILD SUPPORT-LENZ,CDDC003	671.91
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	43.17
			IPERS REGULAR EMPLOYEES	3,777.53
			IPERS WITHHOLDING EMT	362.56
			IPERS WITHHOLDING POLICE	964.97
		PRINCIPAL	PRINCIPAL DENTAL POLICY	763.18
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,044.00
			TOTAL:	23,677.50

===== FUND TOTALS =====

001	GENERAL GOVERNMENT	172,235.57
110	ROAD USE TAX FUND	113,661.27
121	LOCAL OPTION TAX	1,116.00
125	TIF SPECIAL REVENUE FUND	14,334.48
303	WASTEWATER PROJECT	2,750.00
500	CEMETERY TRUST FUND	102,827.38
600	WATER OPERATING	6,524.79
610	WASTEWATER/AKA SEWER REVE	234,110.18
630	ELECTRIC OPERATING	25,983.58
634	ELECTRIC BOND/INT RESERVE	164,482.75
640	GAS OPERATING	9,270.44
660	AIRPORT OPERATING	8,087.26
670	GARBAGE COLLECTION	17,571.26
740	STORM WATER	294.90
810	CENTRAL GARAGE	8,940.34
835	ADMINISTRATIVE SERVICES	4,676.80
860	PAYROLL ACCOUNT	23,677.50

 GRAND TOTAL: 910,544.50

East Central Intergovernmental Association
a regional response to local needs



March 3, 2020

Brian Wagner, City Administrator
City of Tipton
407 Lynn Street
Tipton, IA 52772

Dear Mr. Wagner:

I am pleased to provide you with a proposal to prepare the Department of Transportation's National Infrastructure Investments "BUILD Transportation grants," program grant application. The BUILD grant is due May 18, 2020 and is a reapplication of the Highway 38 Improvements project that was submitted last year. This proposal is based on meeting the specific guidelines of the grant program and implementing feedback from a recent debrief call with the Department of Transportation.

ECIA staff will provide grant writing services and cost benefit analysis for this grant program based on our ECIA approved billable hourly rates of \$87.00/hour for Project Managers and \$100.00/hour for Directors. We propose to bill your organization by the hour with a total estimated cost of \$2,375 for grant writing services and cost benefit analysis. Marla Quinn, Grants and Municipal Coordinator, will be the designated lead for the grant writing, and Chandra Ravada, Director of Transportation will update the cost benefit analysis.

Scope of Work to be performed by ECIA, includes:

- Carefully reading the grant guidelines;
- Rewriting narrative language as outlined by the guidelines and based on feedback from debrief call;
- Working with designated representatives in obtaining any required attachments;
- Providing advice regarding any questions or strategy for the proposal;
- Packaging full proposal and submitting prior to deadline.

This proposal does not include ECIA becoming involved in any fundraising aspects of the project or meeting with or attending any State meetings on behalf of your organization.

If the above scope of work and cost estimate is acceptable for preparing the grant proposals, please **sign and date as indicated on the second page of this letter. Keep one copy for your files and return one original to ECIA for our files.** Staff can begin work on the proposal immediately, after this proposal is signed and returned to ECIA.

Thank you for considering ECIA! Should you have any questions, feel free to contact me at 563-556-4166.

Sincerely,



Kelley Hutton Deutmeyer
Executive Director

cc: Marla Quinn, Grants and Municipal Coordinator; Chandra Ravada, Transportation Director

Signed:

City of Tipton Representative

Date

Attest

Date

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	03/10/20
AGENDA ITEM:	Discussion and possible action concerning a proposal to move to Open Edge as our credit card processing provider
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS:

Tyler Technologies (which provides our Incode financial software) has partnered with Open Edge for credit card processing recently which has opened new savings and benefits to the City.

Those benefits include:

- Free and discounted equipment that meets current credit card company requirements
- Automates reconciliation within Incode and ensures deposits always match
- Simplifies refunds for customers eliminating the need to issue a refund check
- Reduced annual costs

The City currently has four accounts with our current credit card processor. Switching to Open Edge will provide savings to each account while offering the increased benefits mentioned above.

PREPARED BY: Melissa

DATE PREPARED: 03/10/20



Ensure Safe and Secure Credit Card Processing

Facing the growing risk of fraud or identity theft, and the ever-changing rules and regulations of credit card processing, can be confusing for any organization that accepts credit card payments. It's more important than ever to efficiently and affordably process your citizens' payments while also protecting their personal information. To address this need, Incode® has research and formed partnerships with only the most reputable providers.

Benefits

AUTOMATE RECONCILIATION

A batch sync between Incode and the processor automates reconciliation and ensures deposits always match.

SIMPLIFY REFUNDS

Integration with Incode eliminates the need to issue refund checks, saving time, postage, and processing costs.

SUPPORT E-CHECKS

With an e-check, money is electronically transferred from a payer's checking account and directly deposited to the city's bank account, eliminating the need for paper-based, manual check processing.

DECREASE RISK OF FRAUD

Card readers from Incode's preferred providers support point-to-point encryption, one of the most important features for fraud prevention.

ENSURE PCI COMPLIANCE

These processors are PCI compliant out of the box, helping to ensure cardholder data is secure and customers are protected against identity theft.

REDUCE LIABILITY

Card readers from an Incode-preferred processor are equipped with EMV® technology, the global standard for chipbased debit and credit card transactions, which reduces merchant liability.

Get Started Today

Many of these benefits are available only through Tyler's processing partners. These processors are scalable to support organizations of all sizes, share Tyler's strong history of client partnership, and can seamlessly integrate with Incode. For more information about processing vendors and integration with your existing software, email us at IncodeSales@tylertech.com or call **800.646.2633**.



AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	3/23/2020
AGENDA ITEM:	Request from the Chamber – Mi Tierra Mexican Restaurant seating outside on July 16, 2020
ACTION:	Motion to approve, deny or table

SYNOPSIS:

The Chamber would like the Council to consider placement of 4-5 patio tables with chairs on the sidewalk by Mi Tierra on July 16th from 4-8 p.m. as an added feature for Music Downtown. That evening a Mariachi Band will be playing in the Gazebo from 6:30 – 7:30 p.m. Area will still allow pedestrian traffic to walk by without difficulty. Tables will be roped off for alcohol beverages and no alcohol will be allowed outside the roped area. Meals will also be served in this area.

Chamber will oversee putting tables/chairs up and take down. Tipton Police Department will be asked to work with the Chamber to make sure designed area is complying. The Chamber will adjust any concerns voiced by Police Department.

Outdoor eating is very popular, and the Chamber would like to work with Mi Terra as well as other restaurants in making dining fun in our downtown.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 3/11/2020

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	3/23/2020
AGENDA ITEM:	Drive One for Your Community
ACTION:	Motion to approve, deny or table

SYNOPSIS: During Thursday's Downtown on June 25th O'Rourke Motors is planning a Drive One for your Community fundraiser with proceeds going to Cedar County Meals on Wheels from 4-8 p.m.

On July 16th O'Rourke Motors is planning another Drive One for Your Community fundraiser with proceeds going to the Hardacre Theater from 4-8 p.m.

Request to barricade 5th Street from Cedar to Meridian for both fundraisers.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table:

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 3/11/2020

AGENDA ITEM

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	3/19/2020
AGENDA ITEM:	DRIP Program Reimbursement
ACTION:	Motion to approve, deny or table

SYNOPSIS: Downtown Revitalization Incentive Program (DRIP) Reimbursement request: Applicant: Ameriprise Financial located at 516 Cedar Street Amount for Reimbursement: \$4,400.00.

Due to the COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email for the reimbursement request from Ameriprise Financial. The Commission is asking the City Council to make final decision regarding this application.



417 Cedar
Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

Re: Ameriprise Financial ~ located at 516 Cedar Street - DRIP Reimbursement

Dear City Council Members:

Under the current COVID-19 The Tipton Commission cancelled their meeting and request the Council bypass them and make final decision to consider a Downtown Revitalization Incentive Program (DRIP) reimbursement request from Ameriprise Financial in attempt to keeping business running.

Reimbursement request:

Applicant: Ameriprise Financial

- Project Total: \$8,800.00 – New HVAC System
- Reimbursement amount: \$4,400.00
- Recommendation: The project has met its requirements and is recommended for reimbursement in the above amount of \$4,400.00

Respectfully Submitted,

Linda Beck
Tipton Development Director

BUDGET ITEM: 125-5-590-2-5800

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.

ATTACHMENTS: Final Invoice

Thomas Heating & Air
202 Sand Trap Circle
Tipton, IA 52772 US
563-886-4900
kelly.thomas20@gmail.com

INVOICE

BILL TO
Ameriprise Financial
Amaeriprise Finacial
516 Cedar Street
Tipton, IA 52772

INVOICE # 4768
DATE 02/24/2020
DUE DATE 03/25/2020
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
15 HVAC Daikin 80,000 BTU Furance with ECM efficient motor and wireless communicating functions	1	2,100.00	2,100.00
15 HVAC Daikin 3 Ton Coil with wireless communicating function	1	1,200.00	1,200.00
15 HVAC Daikin 3 Ton Fit A/C with wireless communicating functions. 17 Seer Very High Efficient	1	3,400.00	3,400.00
15 HVAC Daikin One communicating stat with wi-fi function	1	600.00	600.00
15 HVAC Labor-install Daikin Fit heating and cooling system	1	1,500.00	1,500.00

PAID

PAYMENT 8,800.00
BALANCE DUE **\$0.00**

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	March 16 th , 2020
AGENDA ITEM:	Approval for Transformer Basement Prairie Hills
ACTION:	Motion to Approve

SYNOPSIS: This is for purchasing the transformer basement for the Prairie Hills assisted Living Center

FLETCHER REINHARDT	ONE CONCAST BASEMENT AS QUOTED	\$985.00 FA*
RESCO	ONE CONCAST BASEMENT AS QUOTED	\$1115.50
WESCO	ONE CONCAST BASEMENT AS QUOTED	\$1048.80
BSE	ONE CONCAST BASEMENT AS QUOTED	\$1095.11
IRBY	ONE CONCAST BASEMENT AS QUOTED	\$1070.00

Freight is included*

Freight is \$190.00

BUDGET ITEM:

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: Approval Needed

ATTACHMENTS: Quotes as received are attached

PREPARED BY: Floyd Taber

DATE PREPARED: March 3rd, 2020

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	March 16 th , 2020
AGENDA ITEM:	ELECTRIC OVERHEAD PLANT DOOR
ACTION:	Approval to order immediately

SYNOPSIS: Due to circumstances beyond our control the overhead garage door in the old power plant where we store the bucket truck and digger derrick is basically getting unsafe to use the door has been binding up and it just basically wore out.

I have only the one quote as we have worked with Steve in the past and he has done excellent work and I would not be afraid to recommend him to anyone and he is a local business owner, and very conscientious about his work.

He has been here twice in less than a week, and it is time to replace this door, since I have been superintendent, we try to have him come every year and do maintenance on all the garage doors. We are currently limiting the use of the door due to needing to be replaced

BUDGET ITEM:

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: Approval Needed

ATTACHMENTS: yes one quote

PREPARED BY: Floyd Taber

DATE PREPARED: March 5th, 2020

CEDAR COUNTY GARAGE DOORS INC

QUOTE

1706 Madison ST.
Tipton, IA 52772
Phone: 563-886-7070

Date: March 3, 2020

TO:
City of Tipton
407 Lynn St
Tipton, IA 52772

Comments or Special Instructions:
SW door of power plant

TERMS – Due upon receipt

Quantity	Description	Unit Price	Total
1	16'2x14' Clopay model 3720 R-18.4 doubles steel insulated door, White in color with pass door, 66" high lift track 2" reverse angle mount track with seal 1-Liftmaster Model H50 commercial jackshaft opener with remotes and keyless entry installed Remove and haul of old door and opener		\$8400.00
		Subtotal	\$8400.00
		Sales Tax	Exempt
		Total Due	\$8400.00

If you have any questions concerning this quote, contact Steve at 563-886-7070

THANK YOU FOR YOUR BUSINESS

Amy Lenz

From: Konnie Daufeldt
Sent: Monday, March 2, 2020 7:35 AM
To: Bryan Carney
Cc: Brian Wagner, City of Tipton; Melissa Armstrong; Amy Lenz
Subject: FW: update retirement letter

From: maureen peck <maureenjpeck@gmail.com>
Sent: Saturday, February 29, 2020 1:27 PM
To: Konnie Daufeldt <kdaufeldt@tiptoniowa.org>
Subject: update retirement letter

Konnie, would you please forward this letter to the City Council for us both. I sent the wrong copy last week, spoke to Les again last night and he had wanted to be included on this email.

Thanks, Maureen

Tipton City Council,

At this time, Les Boots and Maureen Peck are sending our resignation request from the Masonic Cemetery to be made immediately.

We have enjoyed serving on this committee, and hope there can be some continuation on the street repairs that have been recommended to Public Works Department head Steve Nash.

Our best,

Les Boots Maureen Peck

March 19th, 2020

Tipton City Council,

We are asking for garbage exemption at 221 E 11th Street,
as we have not been residing in the 11th Street home since October 1, 2019.
We have a business in Tipton at 46 Spruce Street Suite 3 as well.

Thank you

Duane and Penny Webb

**28E AGREEMENT BETWEEN THE CITY OF TIPTON, IOWA
AND CASS TOWNSHIP, IOWA
FOR EMERGENCY AMBULANCE SERVICES**

This 28E Agreement ("Agreement") is made and entered by and between the City of Tipton, Iowa (the "City"), and CASS TOWNSHIP, Iowa (the "Township"), as of the date of last signature set forth below. The City and the Township are on occasion referred to in this Agreement collectively as the "Parties."

Recitals

- A. The City of Tipton is a municipality of the State of Iowa, located in Cedar County, Iowa.
- B. Tipton Ambulance Service ("Tipton Ambulance") is a department of the City of Tipton, Iowa, with trained volunteer personnel and modern ambulance units equipped with emergency equipment, ready, willing and able to provide emergency ambulance service within the City and beyond.
- C. The Township is political subdivision of the State of Iowa, also located in Cedar County, Iowa, and constitutes a municipality for purposes of Iowa Code §28E.32. The Township is in need of affordable emergency ambulance service in order to promote the public health, safety, and welfare, and desires to contract with Tipton Ambulance for the provision of such service.
- D. The following Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa (2015).

Agreement

In consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledge, the City and the Township agree as follows:

- 1. **Township Contribution.** The Township agrees to pay the City the sum of \$ 1067.21 payable over the fiscal year July 1st-June 30th. The City shall invoice the township half the total dollar amount on July 1, 2020 and January 1, 2021. The Township's existing administrative apparatus and general budgets shall support the funding of this Agreement.
- 2. **Fee Schedule.** In addition, the City shall charge the rates set forth by the Tipton City Council.
- 3. **Response Area.** The City shall provide emergency ambulance service to the assigned response area, as shown on the attached Exhibit A, incorporated by this reference, 24 hours per day, 7 days per week, 365 days per year, within a reasonable response time.

4. **Staffing.** The City shall provide on each ambulance run at least one (1) ambulance attendant, who shall be certified by the State of Iowa, as an Emergency Medical Technician (“EMT”), or possess higher level of training; and one (1) duly certified driver.
5. **Information.** The City agrees to provide to the Township, at any regular meeting of the Township Trustees, any information with respect to the income, expenses, finances, or operations of Tipton Ambulance, as may from time-to-time be requested by the Township, upon reasonable notice, and further agrees to provide a representative of Tipton Ambulance to attend any such meeting to answer related questions.
6. **Administration, Equipment, and Supplies.** It shall be the sole responsibility of the City to: develop and implement fee schedules for services; and to provide dispatching services, an emergency medical services medical director, staffing, staff uniforms, staff continuing education, response vehicle fleet, vehicle maintenance, fuel, medical equipment, medical equipment maintenance, medical supplies, billing services, accounting services, and all required insurance coverage, sufficient to satisfy any applicable State or Federal requirements.
7. **Term of Agreement.** This Agreement shall take effect July 1, 2020 (the “Annual Start Date”), and shall remain in effect from year to year unless terminated by written notice from either the City or the Township to the other not less than ninety (90) days prior to the Annual Start Date.
8. **Renegotiation; Termination.** By providing not less than ninety (90) days’ written notice prior to the Annual Start Date, either the City or the Township may inform the other of its intent to renegotiate the terms of the Agreement for the following year or, failing successful renegotiation, to terminate this Agreement as of the Annual Start Date, as provided in the preceding paragraph.

9. **Notice.** All notices required under this Agreement or written communications of any kind shall be sent to the following persons:

For the City: Mayor, Tipton City Hall
507 Lynn Street
Tipton, IA 52772

Copy to: Director, Tipton Ambulance Service
507 Lynn Street
Tipton, IA 52772

For the Township: CASS TOWNSHIP Board of Trustees
Attn: Clerk *Rebecca Bohde*
1047 Grant Ave.
Tipton, IA 52772

Any change in the persons so designated must be given by the party making the change to the other parties in writing and will be effective upon receipt.

10. **No Guarantee.** Nothing in this Agreement shall be construed as a guarantee of the City or Tipton Ambulance to the Township or any third-party to prevent loss of life or limb, or as a guarantee to respond to multiple simultaneously, or substantially simultaneous incidents.
11. **No Waiver.** The Parties to this Agreement do not waive any defenses, immunities, or other limitations with respect to the liability of such party, and nothing herein shall be so construed.
12. **Assignment.** Neither the City nor the Township may assign its interests under this Agreement without the written consent of the other.
13. **No Other Agreements.** This Agreement supersedes and replaces any and all prior agreements between the Parties.
14. **Entire Agreement.** This Agreement represents the entire agreement between the Parties. Any subsequent changes or modifications to the terms of this Agreement shall be in the form of a duly executed written addendum to this Agreement.
15. **Severability.** If any section, provision, or part of this Agreement is for any reason declared to be invalid or unconstitutional by a court or administrative tribunal of competent jurisdiction, the remainder of this Agreement shall continue in full force and effect.
16. **Captions.** The captions contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of the provisions of this Agreement.

17. **Jurisdiction, Venue, and Attorney Fees.** In the event any dispute arises between the Parties, the Parties consent to the jurisdiction of the State of Iowa and the venue of Cedar County, Iowa. All disputes shall be decided according to the laws of the State of Iowa and the prevailing party shall be entitled to reasonable attorney fees.
18. **No Separate Entity.** This Agreement shall create no separate legal or administrative entity; and there shall be no joint property. All property of Tipton Ambulance Service shall remain solely the property of the City.

NOW THEREFORE, by their signatures below, the undersigned declare and certify that they have been duly authorized to approve this Agreement on behalf of their City Council or Board of Trustees, as appropriate.

CITY OF TIPTON, IOWA

By: _____
 Brian Carney, Mayor

Attested by:

 City Clerk

By: Larry L. Glick
 Trustee/ Clerk

By: [Signature]
 Trustee/ Clerk

By: [Signature]
 Trustee/ Clerk

By: [Signature]
 Trustee/ Clerk

 Date

2/5/2020
 Date

Please sign both copies provided and return one original copy to THE CITY OF TIPTON, 407 LYNN ST. TIPTON, IA 52772.

**CITY OF TIPTON - CASS TOWNSHIP
2020-2021 FIRE PROTECTION AGREEMENT**

This Agreement entered into in accordance with and under the provisions of Chapter 28E of the 1995 Code of Iowa between the City of Tipton, hereinafter known as the "Providing Agency" and the Board of Trustees of CASS TOWNSHIP Cedar County, Iowa hereinafter referred to as "Township".

WITNESS: WHEREAS, one of the purposes of the Providing Agency is to provide certain persons and areas with fire protection, and

WHEREAS, the Providing Agency is willing and able to provide fire protection to the Township and the Township deems it in the best financial and economic interests of CASS TOWNSHIP that said protection be provided by the Providing Agency to the Township for the safety and welfare of its citizens and inhabitants.

IT IS, THEREFORE, AGREED AS FOLLOWS:

1. **PURPOSE.** The purpose of this Agreement is to provide fire protection for CASS TOWNSHIP or that portion thereof as set forth in the addendum attached to this Agreement, said protection to be provided by the Providing Agency.
2. **DURATION OF AGREEMENT.** This Agreement shall be effective from July 1, 2020 to June 30, 2021, and shall automatically renew for one year for each year thereafter until notice be given by either party of its termination on or before April 1 of the year of renewal date, in writing, or unless termination by mutual agreement of the parties. This Agreement becomes effective on the date of signing by the parties.
3. **DUTIES OF PROVIDING AGENCY.** The Providing Agency shall in accordance with the terms and provision of the Agreement, provide fire protection to property as shall be sufficient for the Township to comply with the provisions of Section 359.42 of the 1995 Code of Iowa, as amended. Said duties shall include the providing of equipment and manpower for fire protection and responding to call and needs in the providing of said protection in the areas covered by this Agreement. (Map of covered property available per the Providing Agency.)
4. **CONTROL BY PROVIDING AGENCY.** All equipment and manpower utilized by the Providing Agency for the fire protection agreed to herein shall at all times be under the direction and control of the Chief of the Providing Agency or of the Officer in Charge.
5. **FINANCIAL PROVISION.** The Township shall pay the Proving Agency on or before June 30, 2020, the sum of \$10,790.64 which shall be for the period commencing on the July 1, 2020 and running to June 30, 2021.

6. **INDENITY.** The Providing Agency agrees to indemnify and hold harmless the Township, its agents, or employees, from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the Township, the agents or employees for damage because of bodily injury, including death at any time resulting therefrom by any person or persons or on account of damage to property, including loss of the use thereof, arising out of or in consequence of the performance or non performance of the Providing Agency whether such injuries to persons or damage to property is due or claimed to be due to the negligence of Providing Agency, Township, or the agents or employees of either, except only such injury or damage as shall have been occasioned by the sole negligence of the Township, its agents or employees.

7. **INSURANCE.** The Providing Agency agrees that during the term of this Agreement, it shall at its own expense purchase and maintain the following insurance in companies properly licensed and satisfactory to Township, and also file copies of such insurance contracts with Township:

A. **Public Liability:** Including coverage for direct operations, independent contractors, contractual liability and completed operations, as follows:

Combined single limit:	\$1,000,000.00
Umbrella policy:	<u>\$4,000,000.00</u>
Total	\$5,000,000.00

B. **Workmen's Compensation:** Including employer's liability in accordance with the Workmen's Compensation Laws of the State of Iowa.

THIS Agreement made and entered into the 5th day of February, 2020, shall be recorded in accordance with the provisions of Chapter 28E of the 1995 Code of Iowa.

CITY OF TIPTON

MAYOR

Larry L. Block

TRUSTEE/CLERK

ATTEST

[Signature]

TRUSTEE/CLERK

[Signature]

TRUSTEE/CLERK

[Signature]

TRUSTEE/CLERK

**28E AGREEMENT BETWEEN THE CITY OF TIPTON, IOWA
AND FAIRFIELD TOWNSHIP, IOWA
FOR EMERGENCY AMBULANCE SERVICES**

This 28E Agreement ("Agreement") is made and entered by and between the City of Tipton, Iowa (the "City"), and FAIRFIELD TOWNSHIP, Iowa (the "Township"), as of the date of last signature set forth below. The City and the Township are on occasion referred to in this Agreement collectively as the "Parties."

Recitals

- A. The City of Tipton is a municipality of the State of Iowa, located in Cedar County, Iowa.
- B. Tipton Ambulance Service ("Tipton Ambulance") is a department of the City of Tipton, Iowa, with trained volunteer personnel and modern ambulance units equipped with emergency equipment, ready, willing and able to provide emergency ambulance service within the City and beyond.
- C. The Township is political subdivision of the State of Iowa, also located in Cedar County, Iowa, and constitutes a municipality for purposes of Iowa Code §28E.32. The Township is in need of affordable emergency ambulance service in order to promote the public health, safety, and welfare, and desires to contract with Tipton Ambulance for the provision of such service.
- D. The following Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa (2015).

Agreement

In consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledge, the City and the Township agree as follows:

- 1. **Township Contribution.** The Township agrees to pay the City the sum of \$ ~~849.31~~ ^{700.00} payable over the fiscal year July 1st-June 30th. The City shall invoice the township half the total dollar amount on July 1, 2020 and January 1, 2021. The Township's existing administrative apparatus and general budgets shall support the funding of this Agreement.
- 2. **Fee Schedule.** In addition, the City shall charge the rates set forth by the Tipton City Council.
- 3. **Response Area.** The City shall provide emergency ambulance service to the assigned response area, as shown on the attached Exhibit A, incorporated by this reference, 24 hours per day, 7 days per week, 365 days per year, within a reasonable response time.

RW GK G.D. DCS.
700.00

4. **Staffing.** The City shall provide on each ambulance run at least one (1) ambulance attendant, who shall be certified by the State of Iowa, as an Emergency Medical Technician (“EMT”), or possess higher level of training; and one (1) duly certified driver.
5. **Information.** The City agrees to provide to the Township, at any regular meeting of the Township Trustees, any information with respect to the income, expenses, finances, or operations of Tipton Ambulance, as may from time-to-time be requested by the Township, upon reasonable notice, and further agrees to provide a representative of Tipton Ambulance to attend any such meeting to answer related questions.
6. **Administration, Equipment, and Supplies.** It shall be the sole responsibility of the City to: develop and implement fee schedules for services; and to provide dispatching services, an emergency medical services medical director, staffing, staff uniforms, staff continuing education, response vehicle fleet, vehicle maintenance, fuel, medical equipment, medical equipment maintenance, medical supplies, billing services, accounting services, and all required insurance coverage, sufficient to satisfy any applicable State or Federal requirements.
7. **Term of Agreement.** This Agreement shall take effect July 1, 2020 (the “Annual Start Date”), and shall remain in effect from year to year unless terminated by written notice from either the City or the Township to the other not less than ninety (90) days prior to the Annual Start Date.
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For the City: Mayor, Tipton City Hall
507 Lynn Street
Tipton, IA 52772

Copy to: Director, Tipton Ambulance Service
507 Lynn Street
Tipton, IA 52772

For the Township: FAIRFIELD TOWNSHIP Board of Trustees
Attn: Clerk

Any change in the persons so designated must be given by the party making the change to the other parties in writing and will be effective upon receipt.

10. **No Guarantee.** Nothing in this Agreement shall be construed as a guarantee of the City or Tipton Ambulance to the Township or any third-party to prevent loss of life or limb, or as a guarantee to respond to multiple simultaneously, or substantially simultaneous incidents.
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14. **Entire Agreement.** This Agreement represents the entire agreement between the Parties. Any subsequent changes or modifications to the terms of this Agreement shall be in the form of a duly executed written addendum to this Agreement.
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NOW THEREFORE, by their signatures below, the undersigned declare and certify that they have been duly authorized to approve this Agreement on behalf of their City Council or Board of Trustees, as appropriate.

CITY OF TIPTON, IOWA

By: _____
Brian Carney, Mayor

Attested by:

City Clerk

By: Kevin L Wright
Trustee/ Clerk

By: Gary Kilbury
Trustee/ Clerk

By: Gary A Deaberg
Trustee/ Clerk

By: Dennis C. Steward
Trustee/ Clerk

Date

Date

Please sign both copies provided and return one original copy to THE CITY OF TIPTON, 407 LYNN ST. TIPTON, IA 52772.

**CITY OF TIPTON - FAIRFIELD TOWNSHIP
2020-2021 FIRE PROTECTION AGREEMENT**

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WHEREAS, the Providing Agency is willing and able to provide fire protection to the Township and the Township deems it in the best financial and economic interests of FAIRFIELD TOWNSHIP that said protection be provided by the Providing Agency to the Township for the safety and welfare of its citizens and inhabitants.

IT IS, THEREFORE, AGREED AS FOLLOWS:

1. PURPOSE. The purpose of this Agreement is to provide fire protection for FAIRFIELD TOWNSHIP or that portion thereof as set forth in the addendum attached to this Agreement, said protection to be provided by the Providing Agency.

2. DURATION OF AGREEMENT. This Agreement shall be effective from July 1, 2020 to June 30, 2021, and shall automatically renew for one year for each year thereafter until notice be given by either party of its termination on or before April 1 of the year of renewal date, in writing, or unless termination by mutual agreement of the parties. This Agreement becomes effective on the date of signing by the parties.

3. DUTIES OF PROVIDING AGENCY. The Providing Agency shall in accordance with the terms and provision of the Agreement, provide fire protection to property as shall be sufficient for the Township to comply with the provisions of Section 359.42 of the 1995 Code of Iowa, as amended. Said duties shall include the providing of equipment and manpower for fire protection and responding to call and needs in the providing of said protection in the areas covered by this Agreement. (Map of covered property available per the Providing Agency.)

4. CONTROL BY PROVIDING AGENCY. All equipment and manpower utilized by the Providing Agency for the fire protection agreed to herein shall at all times be under the direction and control of the Chief of the Providing Agency or of the Officer in Charge.

5. FINANCIAL PROVISION. The Township shall pay the Proving Agency on or before June 30, 2020, the sum of \$8,587.42 which shall be for the period commencing on the July 1, 2020 and running to June 30, 2021.

6. INDENITY. The Providing Agency agrees to indemnify and hold harmless the Township, its agents, or employees, from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the Township, the agents or employees for damage because of bodily injury, including death at any time resulting therefrom by any person or persons or on account of damage to property, including loss of the use thereof, arising out of or in consequence of the performance or non performance of the Providing Agency whether such injuries to persons or damage to property is due or claimed to be due to the negligency of Providing Agency, Township, or the agents or employees of either, except only such injury or damage as shall have been occasioned by the sole negligency of the Township, its agents or employees.

7. INSURANCE. The Providing Agency agrees that during the term of this Agreement, it shall at its own expense purchase and maintain the following insurance in companies properly licensed and satisfactory to Township, and also file copies of such insurance contracts with Township:

A. Public Liability: Including coverage for direct operations, independent contractors, contractual liability and completed operations, as follows:

Combined single limit:	\$1,000,000.00
Umbrella policy:	<u>\$4,000,000.00</u>
Total	\$5,000,000.00

B. Workmen's Compensation: Including employer's liability in accordance with the Workmen's Compensation Laws of the State of Iowa.

THIS Agreement made and entered into the ___ day of _____, _____, shall be recorded in accordance with the provisions of Chapter 28E of the 1995 Code of Iowa.

CITY OF TIPTON

MAYOR

Kevin L. Wright
TRUSTEE/CLERK

ATTEST

Gregg Kilburg
TRUSTEE/CLERK

Gregg H. Decker
TRUSTEE/CLERK

Wm. C. Stone
TRUSTEE/CLERK

**28E AGREEMENT BETWEEN THE CITY OF TIPTON, IOWA
AND RED OAK TOWNSHIP, IOWA
FOR EMERGENCY AMBULANCE SERVICES**

This 28E Agreement ("Agreement") is made and entered by and between the City of Tipton, Iowa (the "City"), and RED OAK TOWNSHIP, Iowa (the "Township"), as of the date of last signature set forth below. The City and the Township are on occasion referred to in this Agreement collectively as the "Parties."

Recitals

- A. The City of Tipton is a municipality of the State of Iowa, located in Cedar County, Iowa.
- B. Tipton Ambulance Service ("Tipton Ambulance") is a department of the City of Tipton, Iowa, with trained volunteer personnel and modern ambulance units equipped with emergency equipment, ready, willing and able to provide emergency ambulance service within the City and beyond.
- C. The Township is political subdivision of the State of Iowa, also located in Cedar County, Iowa, and constitutes a municipality for purposes of Iowa Code §28E.32. The Township is in need of affordable emergency ambulance service in order to promote the public health, safety, and welfare, and desires to contract with Tipton Ambulance for the provision of such service.
- D. The following Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa (2015).

Agreement

In consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledge, the City and the Township agree as follows:

1. **Township Contribution.** The Township agrees to pay the City the sum of \$ 698.66 payable over the fiscal year July 1st-June 30th. The City shall invoice the township half the total dollar amount on July 1, 2020 and January 1, 2021. The Township's existing administrative apparatus and general budgets shall support the funding of this Agreement.
2. **Fee Schedule.** In addition, the City shall charge the rates set forth by the Tipton City Council.
3. **Response Area.** The City shall provide emergency ambulance service to the assigned response area, as shown on the attached Exhibit A, incorporated by this reference, 24 hours per day, 7 days per week, 365 days per year, within a reasonable response time.

4. **Staffing.** The City shall provide on each ambulance run at least one (1) ambulance attendant, who shall be certified by the State of Iowa, as an Emergency Medical Technician (“EMT”), or possess higher level of training; and one (1) duly certified driver.
5. **Information.** The City agrees to provide to the Township, at any regular meeting of the Township Trustees, any information with respect to the income, expenses, finances, or operations of Tipton Ambulance, as may from time-to-time be requested by the Township, upon reasonable notice, and further agrees to provide a representative of Tipton Ambulance to attend any such meeting to answer related questions.
6. **Administration, Equipment, and Supplies.** It shall be the sole responsibility of the City to: develop and implement fee schedules for services; and to provide dispatching services, an emergency medical services medical director, staffing, staff uniforms, staff continuing education, response vehicle fleet, vehicle maintenance, fuel, medical equipment, medical equipment maintenance, medical supplies, billing services, accounting services, and all required insurance coverage, sufficient to satisfy any applicable State or Federal requirements.
7. **Term of Agreement.** This Agreement shall take effect July 1, 2020 (the “Annual Start Date”), and shall remain in effect from year to year unless terminated by written notice from either the City or the Township to the other not less than ninety (90) days prior to the Annual Start Date.
8. **Renegotiation; Termination.** By providing not less than ninety (90) days’ written notice prior to the Annual Start Date, either the City or the Township may inform the other of its intent to renegotiate the terms of the Agreement for the following year or, failing successful renegotiation, to terminate this Agreement as of the Annual Start Date, as provided in the preceding paragraph.

9. **Notice.** All notices required under this Agreement or written communications of any kind shall be sent to the following persons:

For the City: Mayor, Tipton City Hall
507 Lynn Street
Tipton, IA 52772

Copy to: Director, Tipton Ambulance Service
507 Lynn Street
Tipton, IA 52772

For the Township: RED OAK TOWNSHIP Board of Trustees
Attn: Clerk

Any change in the persons so designated must be given by the party making the change to the other parties in writing and will be effective upon receipt.

10. **No Guarantee.** Nothing in this Agreement shall be construed as a guarantee of the City or Tipton Ambulance to the Township or any third-party to prevent loss of life or limb, or as a guarantee to respond to multiple simultaneously, or substantially simultaneous incidents.
11. **No Waiver.** The Parties to this Agreement do not waive any defenses, immunities, or other limitations with respect to the liability of such party, and nothing herein shall be so construed.
12. **Assignment.** Neither the City nor the Township may assign its interests under this Agreement without the written consent of the other.
13. **No Other Agreements.** This Agreement supersedes and replaces any and all prior agreements between the Parties.
14. **Entire Agreement.** This Agreement represents the entire agreement between the Parties. Any subsequent changes or modifications to the terms of this Agreement shall be in the form of a duly executed written addendum to this Agreement.
15. **Severability.** If any section, provision, or part of this Agreement is for any reason declared to be invalid or unconstitutional by a court or administrative tribunal of competent jurisdiction, the remainder of this Agreement shall continue in full force and effect.
16. **Captions.** The captions contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of the provisions of this Agreement.

17. **Jurisdiction, Venue, and Attorney Fees.** In the event any dispute arises between the Parties, the Parties consent to the jurisdiction of the State of Iowa and the venue of Cedar County, Iowa. All disputes shall be decided according to the laws of the State of Iowa and the prevailing party shall be entitled to reasonable attorney fees.
18. **No Separate Entity.** This Agreement shall create no separate legal or administrative entity; and there shall be no joint property. All property of Tipton Ambulance Service shall remain solely the property of the City.

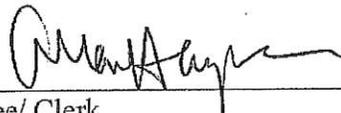
NOW THEREFORE, by their signatures below, the undersigned declare and certify that they have been duly authorized to approve this Agreement on behalf of their City Council or Board of Trustees, as appropriate.

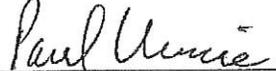
CITY OF TIPTON, IOWA

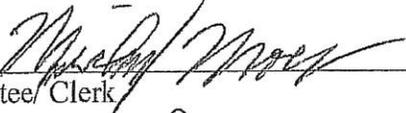
By: _____
 Brian Carney, Mayor

Attested by:

 City Clerk

By: 
 Trustee/ Clerk

By: 
 Trustee/ Clerk

By: 
 Trustee/ Clerk

By: 
 Trustee/ Clerk

 Date

2-12-20

 Date

Please sign both copies provided and return one original copy to THE CITY OF TIPTON, 407 LYNN ST. TIPTON, IA 52772.

**CITY OF TIPTON – RED OAK TOWNSHIP
2020-2021 FIRE PROTECTION AGREEMENT**

This Agreement entered into in accordance with and under the provisions of Chapter 28E of the 1995 Code of Iowa between the City of Tipton, hereinafter known as the "Providing Agency" and the Board of Trustees of RED OAK TOWNSHIP Cedar County, Iowa hereinafter referred to as "Township".

WITNESS: WHEREAS, one of the purposes of the Providing Agency is to provide certain persons and areas with fire protection, and

WHEREAS, the Providing Agency is willing and able to provide fire protection to the Township and the Township deems it in the best financial and economic interests of RED OAK TOWNSHIP that said protection be provided by the Providing Agency to the Township for the safety and welfare of its citizens and inhabitants.

IT IS, THEREFORE, AGREED AS FOLLOWS:

1. PURPOSE. The purpose of this Agreement is to provide fire protection for RED OAK TOWNSHIP or that portion thereof as set forth in the addendum attached to this Agreement, said protection to be provided by the Providing Agency.

2. DURATION OF AGREEMENT. This Agreement shall be effective from July 1, 2020 to June 30, 2021, and shall automatically renew for one year for each year thereafter until notice be given by either party of its termination on or before April 1 of the year of renewal date, in writing, or unless termination by mutual agreement of the parties. This Agreement becomes effective on the date of signing by the parties.

3. DUTIES OF PROVIDING AGENCY. The Providing Agency shall in accordance with the terms and provision of the Agreement, provide fire protection to property as shall be sufficient for the Township to comply with the provisions of Section 359.42 of the 1995 Code of Iowa, as amended. Said duties shall include the providing of equipment and manpower for fire protection and responding to call and needs in the providing of said protection in the areas covered by this Agreement. (Map of covered property available per the Providing Agency.)

4. CONTROL BY PROVIDING AGENCY. All equipment and manpower utilized by the Providing Agency for the fire protection agreed to herein shall at all times be under the direction and control of the Chief of the Providing Agency or of the Officer in Charge.

5. FINANCIAL PROVISION. The Township shall pay the Proving Agency on or before June 30, 2020, the sum of \$7,064.18 which shall be for the period commencing on the July 1, 2020 and running to June 30, 2021.

6. INDENITY. The Providing Agency agrees to indemnify and hold harmless the Township, its agents, or employees, from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the Township, the agents or employees for damage because of bodily injury, including death at any time resulting therefrom by any person or persons or on account of damage to property, including loss of the use thereof, arising out of or in consequence of the performance or non performance of the Providing Agency whether such injuries to persons or damage to property is due or claimed to be due to the negligency of Providing Agency, Township, or the agents or employees of either, except only such injury or damage as shall have been occasioned by the sole negligency of the Township, its agents or employees.

7. INSURANCE. The Providing Agency agrees that during the term of this Agreement, it shall at its own expense purchase and maintain the following insurance in companies properly licensed and satisfactory to Township, and also file copies of such insurance contracts with Township:

A. Public Liability: Including coverage for direct operations, independent contractors, contractual liability and completed operations, as follows:

Combined single limit:	\$1,000,000.00
Umbrella policy:	\$4,000,000.00
Total	\$5,000,000.00

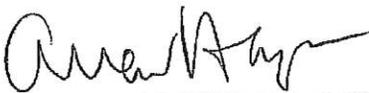
B. Workmen's Compensation: Including employer's liability in accordance with the Workmen's Compensation Laws of the State of Iowa.

THIS Agreement made and entered into the ___ day of _____, _____, shall be recorded in accordance with the provisions of Chapter 28E of the 1995 Code of Iowa.

CITY OF TIPTON

MAYOR

ATTEST



TRUSTEE/CLERK



TRUSTEE/CLERK



TRUSTEE/CLERK



TRUSTEE/CLERK

**28E AGREEMENT BETWEEN THE CITY OF TIPTON, IOWA
AND ROCHESTER TOWNSHIP, IOWA
FOR EMERGENCY AMBULANCE SERVICES**

This 28E Agreement ("Agreement") is made and entered by and between the City of Tipton, Iowa (the "City"), and ROCHESTER TOWNSHIP, Iowa (the "Township"), as of the date of last signature set forth below. The City and the Township are on occasion referred to in this Agreement collectively as the "Parties."

Recitals

- A. The City of Tipton is a municipality of the State of Iowa, located in Cedar County, Iowa.
- B. Tipton Ambulance Service ("Tipton Ambulance") is a department of the City of Tipton, Iowa, with trained volunteer personnel and modern ambulance units equipped with emergency equipment, ready, willing and able to provide emergency ambulance service within the City and beyond.
- C. The Township is political subdivision of the State of Iowa, also located in Cedar County, Iowa, and constitutes a municipality for purposes of Iowa Code §28E.32. The Township is in need of affordable emergency ambulance service in order to promote the public health, safety, and welfare, and desires to contract with Tipton Ambulance for the provision of such service.
- D. The following Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa (2015).

Agreement

In consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledge, the City and the Township agree as follows:

1. **Township Contribution.** The Township agrees to pay the City the sum of \$ 1,952.36 payable over the fiscal year July 1st-June 30th. The City shall invoice the township half the total dollar amount on July 1, 2020 and January 1, 2021. The Township's existing administrative apparatus and general budgets shall support the funding of this Agreement.
2. **Fee Schedule.** In addition, the City shall charge the rates set forth by the Tipton City Council.
3. **Response Area.** The City shall provide emergency ambulance service to the assigned response area, as shown on the attached Exhibit A, incorporated by this reference, 24 hours per day, 7 days per week, 365 days per year, within a reasonable response time.

4. **Staffing.** The City shall provide on each ambulance run at least one (1) ambulance attendant, who shall be certified by the State of Iowa, as an Emergency Medical Technician (“EMT”), or possess higher level of training; and one (1) duly certified driver.
5. **Information.** The City agrees to provide to the Township, at any regular meeting of the Township Trustees, any information with respect to the income, expenses, finances, or operations of Tipton Ambulance, as may from time-to-time be requested by the Township, upon reasonable notice, and further agrees to provide a representative of Tipton Ambulance to attend any such meeting to answer related questions.
6. **Administration, Equipment, and Supplies.** It shall be the sole responsibility of the City to: develop and implement fee schedules for services; and to provide dispatching services, an emergency medical services medical director, staffing, staff uniforms, staff continuing education, response vehicle fleet, vehicle maintenance, fuel, medical equipment, medical equipment maintenance, medical supplies, billing services, accounting services, and all required insurance coverage, sufficient to satisfy any applicable State or Federal requirements.
7. **Term of Agreement.** This Agreement shall take effect July 1, 2020 (the “Annual Start Date”), and shall remain in effect from year to year unless terminated by written notice from either the City or the Township to the other not less than ninety (90) days prior to the Annual Start Date.
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For the City: Mayor, Tipton City Hall
507 Lynn Street
Tipton, IA 52772

Copy to: Director, Tipton Ambulance Service
507 Lynn Street
Tipton, IA 52772

For the Township: ROCHESTER TOWNSHIP Board of Trustees
Attn: Clerk

Any change in the persons so designated must be given by the party making the change to the other parties in writing and will be effective upon receipt.

10. **No Guarantee.** Nothing in this Agreement shall be construed as a guarantee of the City or Tipton Ambulance to the Township or any third-party to prevent loss of life or limb, or as a guarantee to respond to multiple simultaneously, or substantially simultaneous incidents.
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12. **Assignment.** Neither the City nor the Township may assign its interests under this Agreement without the written consent of the other.
13. **No Other Agreements.** This Agreement supersedes and replaces any and all prior agreements between the Parties.
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18. **No Separate Entity.** This Agreement shall create no separate legal or administrative entity; and there shall be no joint property. All property of Tipton Ambulance Service shall remain solely the property of the City.

NOW THEREFORE, by their signatures below, the undersigned declare and certify that they have been duly authorized to approve this Agreement on behalf of their City Council or Board of Trustees, as appropriate.

CITY OF TIPTON, IOWA

By: _____
 Brian Carney, Mayor

Attested by:

 City Clerk

By: _____
 Trustee/ Clerk

By: _____
 Trustee/ Clerk

By: _____
 Trustee/ Clerk

By: _____
 Trustee/ Clerk

 Date

2-6-20

 Date

Please sign both copies provided and return one original copy to THE CITY OF TIPTON, 407 LYNN ST. TIPTON, IA 52772.

**CITY OF TIPTON – ROCHESTER TOWNSHIP
2020-2021 FIRE PROTECTION AGREEMENT**

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WHEREAS, the Providing Agency is willing and able to provide fire protection to the Township and the Township deems it in the best financial and economic interests of ROCHESTER TOWNSHIP that said protection be provided by the Providing Agency to the Township for the safety and welfare of its citizens and inhabitants.

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4. **CONTROL BY PROVIDING AGENCY.** All equipment and manpower utilized by the Providing Agency for the fire protection agreed to herein shall at all times be under the direction and control of the Chief of the Providing Agency or of the Officer in Charge.

5. **FINANCIAL PROVISION.** The Township shall pay the Proving Agency on or before June 30, 2020, the sum of \$19,740.58 which shall be for the period commencing on the July 1, 2020 and running to June 30, 2021.

6. **INDENITY.** The Providing Agency agrees to indemnify and hold harmless the Township, its agents, or employees, from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the Township, the agents or employees for damage because of bodily injury, including death at any time resulting therefrom by any person or persons or on account of damage to property, including loss of the use thereof, arising out of or in consequence of the performance or non performance of the Providing Agency whether such injuries to persons or damage to property is due or claimed to be due to the negligency of Providing Agency, Township, or the agents or employees of either, except only such injury or damage as shall have been occasioned by the sole negligency of the Township, its agents or employees.

7. **INSURANCE.** The Providing Agency agrees that during the term of this Agreement, it shall at its own expense purchase and maintain the following insurance in companies properly licensed and satisfactory to Township, and also file copies of such insurance contracts with Township:

A. **Public Liability:** Including coverage for direct operations, independent contractors, contractual liability and completed operations, as follows:

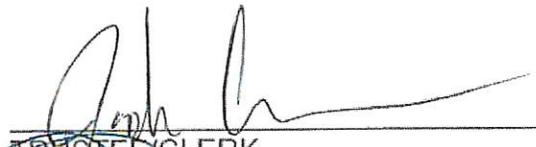
Combined single limit:	\$1,000,000.00
Umbrella policy:	<u>\$4,000,000.00</u>
Total	\$5,000,000.00

B. **Workmen's Compensation:** Including employer's liability in accordance with the Workmen's Compensation Laws of the State of Iowa.

THIS Agreement made and entered into the ___ day of _____, _____, shall be recorded in accordance with the provisions of Chapter 28E of the 1995 Code of Iowa.

CITY OF TIPTON

MAYOR

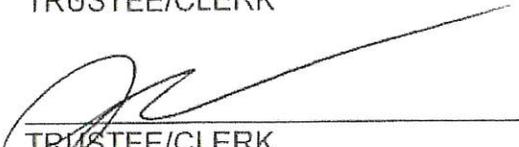


TRUSTEE/CLERK

ATTEST



TRUSTEE/CLERK



TRUSTEE/CLERK



TRUSTEE/CLERK

Mayoral Proclamation

Earth Day Week, April 19-25, 2020
in
Tipton, Iowa

Whereas, the first Earth Day was established as a national event on April 22, 1970 and was widely credited with having established a greater consciousness of the importance of clean air, water and a healthy planet; and,

Whereas, Earth Day is now recognized and celebrated in 141 countries, reportedly the largest civic observance in the world; and,

Whereas, the people of Tipton and Cedar County, Iowa who enjoy the healthy environment of our community recognize that the nurturing of our families and businesses starts with taking care of those natural resources, and our City Council and staff take seriously the responsibility of clean air and water; and,

Whereas, we as representatives of this City wish to share and pass along the well-being of this attractive Iowa community to our children and grandchildren; and,

Now, Therefore, be it Proclaimed by Bryan Carney, Mayor of
Tipton, Iowa,
on behalf of the City Council,

that the City hereby acknowledges Earth Day Week in Tipton, Iowa from

April 19-25, 2020.

Bryan Carney, Mayor
March 23, 2020

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	Council meeting of March 23, 2020.
AGENDA ITEM:	Discussion and possible action involving goal-setting session results: a.) Review of Pat Callahan’s report. b.) Review of City Manager’s summary.
ACTION:	Approval of Callahan’s report / Table or possible approval of City Manager’s summary.

SYNOPSIS

We’ve attached Pat Callahan’s goal-setting session report and my re-organized version of it.

As far as Pat’s report goes, I didn’t really see any inaccuracies in it. Unless you notice something that either he or I missed, I think you can approve it.

I re-organized Pat’s report into a summary that makes more sense for me to use on an ongoing basis.

The summary uses **blue font** to give updates and explanations. It uses **red font** to ask questions. These might require the Mayor and Council to take some additional time to consider. That’s why I assumed that it would be more likely that you’d table my summary rather than approve it—if there are still open-ended questions.

We basically took 2 years to do most of the goals from the Oct 2017 goal-setting session. Therefore, my summary looks as your most short-term goals in the two-year timeframe of 2020-2022.

The major change is the addition of the section for “Future Givens: Beyond 2020-2022.” These are mostly major projects with significant costs. They can’t be done anytime soon, so they’ve been placed in the long-term CIP that the Council recently reviewed. We are now building funds to pay for each of them. If you’d like to change the timeline for any of them, please let us know.

PREPARED BY: BW

DATE PREPARED: March 20, 2020

**CITY OF TIPTON, IOWA
STRATEGIC PLANNING AND GOAL SETTING REPORT 2020-2021**

**Mayor:
Bryan Carney**

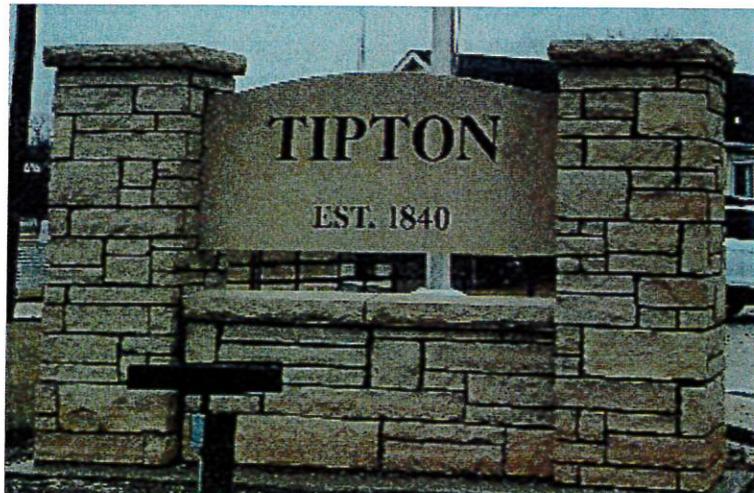
City Council: 2020-21
Abby Cummins-VanScoy Ron Hembry
Tim McNeill Jason Paustian
Dean Anderson

**City Manager:
Brian Wagner**

Department Heads:

Director of Public Works – Steve Nash
Electric Utilities Supt. – Floyd Taber
Parks & Recreation – Adam Spangler
Gas Utilities Supt. – Virgil Penrod
Emergency Med. Dir. – Brad Ratliff

City Clerk – Amy Lenz
Finance Dir. – Melissa Armstrong
Police Chief – Lisa Kepford
Water & Sewer – Brian Brennan
Economic Dev. Dir. – Linda Beck



**Facilitated by:
Patrick Callahan
Callahan Municipal Consultants, LLC
January 23, 2020**

City of Tipton, Iowa

Strategic Planning and Goal Setting Session

2020-2021

Introduction

The City of Tipton requested assistance from Patrick Callahan in December 2019, for a strategic planning and goal setting process. Mr. Callahan agreed to organize and facilitate a process that involved the following steps:

1. Prepare a questionnaire to identify department needs, capital projects, accomplishments, programs, issues, trends and team building suggestions.
2. Prepare a list of the overall capital projects and suggested initiatives and programs based upon the comments of the elected officials and city department heads.
3. Conduct a strategic planning and goal setting session with the elected officials.
4. Preparation of this final report.

Goal Setting Work Session

City Council Members and the Mayor held an informal non-binding work session that was conducted by Mr. Callahan on January 23, 2020. The City's elected officials and department heads were asked to do the following:

1. Identify the major accomplishments of the City in 2018 and 2019, as listed by the Mayor and Council, and by the City Department Heads **(Exhibits A & B)**.
2. Review the list of most important issues, concerns and trends facing the City in 2020, as listed by the Mayor and Council Members and by the City Department Heads **(Exhibits C & D)**.
3. Review and revise the list of potential initiatives, policies, and programs. **(Exhibit E/F)**
4. Indicate those initiatives and programs that are the most urgent or important at this time.
5. Review and revise the list of potential capital projects and equipment purchases. **(Exhibit G/H)**
6. Indicate those capital projects that are the most urgent or important at this time.
7. Provide comments and suggestions regarding teamwork objectives. **(Exhibits I & J)**

Note: The Letter of Introduction, the Agenda for the Goal Setting Session, and the Preliminary Questionnaire are attached to this report as Appendix A, Appendix B and Appendix C, respectively.

THE CITY COUNCIL'S LIST OF "GIVENS"

After reviewing the list of proposed programs and policies, the Mayor and City Council Members concluded that the City was already committed to the completion of the following programs, policies, initiatives and capital projects:

1. Tighten up zoning and nuisance violation procedures
2. Continue pay down of the City debt
3. Continued repairs to sanitary sewer system to reduce the inflow and infiltration – manhole replacements and sewer linings

Since the City Council had already committed to the completion of these items, it was agreed that the Mayor and City Council would not need to rank or prioritize these suggestions.

INITIATIVES AND PROGRAMS – 2020-2021

The Mayor and City Council identified the following initiatives and programs as the most urgent or important.

A. Top Priority Programs and Policies

1. Discuss possible areas for residential growth around Tipton
2. Municipal Electric Utility Programs
 - Hire one new apprentice to attend the Electric Line School
 - Hire a journey line mechanic
 - Develop a ten-year plan to have entire electric system converted to underground
 - Plan for updating of old generation plant control panels and generators rewound for 12.5KV system
 - Support legislation to expand the City's electric territory
3. Green Space Development Plan and Downtown Greenspace Plan should be one component of an overall downtown strategy and ensure that all parties work together.
4. City Code Reviews and Updates:
 - Reconsider the City's Zoning Ordinance
 - Reconsider the need for Building Codes
5. Internal City Hall Repairs – Including updating the front office to become more secure & finish repairs that are in the public's eye

B. Second Tier Programs and Policies

1. Partner with another agency for a community center – Feasibility Study
2. Review of Electrical Utility revenue streams, equipment, storage needs, and staffing

3. Annexation to allow City growth
4. Consider re-instatement of the Meter Radio Read Program

NOTE: A complete list of all programs and initiatives, as ranked by the Mayor and City Council Members is attached as **Exhibit C-D**.

CAPITAL IMPROVEMENT PROJECTS – 2020-2021

The Mayor and City Council identified the following capital projects and equipment purchases as the most urgent or important.

A. Top Priority Capital Projects and Equipment Purchases

1. Upkeep of the library building – ongoing project
2. Installing fiber optic cable through the City and increase fiber optic capabilities for the City Departments
3. Fully enclosed garage for police vehicles - \$15,000+
4. Street improvement projects
5. Replace the C.P. Generator
6. Solar project and battery storage City owned

B. Second Tier Capital Projects and Equipment Purchases

1. Sewer machine and trailer for jetting and cleaning sewer lines - \$50,000 to \$75,000
2. Industrial Park electric line feeder project

TEAM BUILDING AGREEMENTS

The Mayor and City Council reviewed a list of ideas and suggestions relating to team building and building a better working relationship. The list of team building suggestions is identified as **Exhibits I and J**.

FUTURE PLANNING SUGGESTIONS

It is recommended that the city staff and management team prepare an “action plan” for the top ranked capital projects and the initiatives & programs. The action plan for each goal would define the steps needed to accomplish the various tasks or objectives. This action plan could then be presented to the Mayor and City Council for review and approval and made a part of this Goal Setting Report.

It is recommended that the goals and objectives be posted in the Council Chambers at City Hall. The posting of the City Council’s goals and objectives will serve as a reminder

to the City Department Heads and Staff Members as to the priorities that were established by the Mayor and City Council.

It is recommended that the City Council review the two lists of capital projects & equipment purchases and initiatives & programs, and monitor the progress that is made on each item on a quarterly basis. The City could use a format that shows the project or item side by side with a comment that updates to the City Council and the residents of the City on the progress that has been made on each item at the end of each quarter. The tentative dates for the quarterly updates are as follows: May 4, August 3, November 2, and February 1.

It is important to note that the prioritizing of all the capital projects and various initiatives is not “cast in stone.” The two lists can be modified as new circumstances may dictate. Hopefully, the Mayor and City Council will repeat this process in 2021 or 2022, which may result in some additional modifications.

It is recommended that the City prepare a capital improvements plan to identify the City’s capital projects over the next four to seven years. The plan could include cost estimates, descriptions of the projects, the justification, and sources of funding.

COMMUNICATION OF COUNCIL GOALS AND OBJECTIVES TO CITIZENS

Since the citizens of Tipton are basically the “shareholders” or owners of the City, it is important that they are informed about the goals and objectives that have been established by the Mayor and City Council. The following is a brief summary of various activities that have been used in other cities to communicate the City Council’s goals and objectives to local residents.

1. ***City Website.*** After the Mayor and City Council have reviewed and formally adopted the Goal Setting Report, a copy of the report can be placed on the City’s website for review by the citizens of Tipton.
2. ***Newspaper Article.*** The City could request that the local newspaper publish a list of the City Council’s goals and objectives.
3. ***Town Hall Meeting.*** The City Council could schedule a town hall meeting or public forum to present a summary of the City’s goals and objectives and to seek comments and observations from local residents.
4. ***City Hall Posting of Goals.*** The Council’s goals and objectives could be posted in the lobby area at City Hall for interested residents to review.
5. ***Open Houses – City Facilities.*** Annual “open houses” at various City buildings, such as City Hall, Police Station, Fire Station, Public Works Shop, Power Plant, Aquatic Center, Wastewater Plant, Water Plant, and Library could be held to inform the citizens about the upcoming city projects and programs that have been proposed.

6. ***Community Leaders' Meeting.*** The Mayor and City Council could schedule an annual or semi-annual meeting with the School Board, County Board of Supervisors and Chamber of Commerce Board of Directors to review and discuss the City Council's goals and objectives. These meetings could also provide an opportunity to learn more about the projects, programs, and objectives under consideration by these same organizations.
7. ***Presentations to Service Clubs.*** The Mayor, Council Members, and City Manager could make brief presentations to local services clubs and organizations outlining the goals and objectives.
8. ***Public Places –Reading Material.*** A copy of this goal setting report or a brief summary of the City's goals and objectives could be made available in public places, such as the Tipton Library, medical clinics, law offices, or where local residents could read this report while waiting for appointments.

FINAL COMMENTS

It was a pleasure to assist the City of Tipton with this goal setting process. We were impressed with the level of cooperation of the city staff and the elected officials.

Once again, thanks to the City Clerk, Department Heads, the Mayor, and the City Council Members for the great cooperation and timely response during this process.

Patrick Callahan
Callahan Municipal Consultants, LLC
January 24, 2020

**EXHIBIT A
CITY OF TIPTON, IOWA
GOAL SETTING SESSION 2020-21**

Major Accomplishments – Mayor & Council Members Responses

1. Replacing outdated infrastructures and streets
2. Hiring more part time paramedics to the City Ambulance Service
3. Buying the Fire Department a ladder truck that has been proven a great asset to our community and surrounding communities
4. Adding more customers to City utilities department – Gas Pipeline
5. Adding energy saving incentives to utility customers
6. Lemon Street Reconstruction Project
7. South Street Reconstruction Project
8. Manhole replacement – Sanitary sewer system
9. Internet Consolidation for City Hall
10. Sanitary sewer treatment facility estimate challenge
11. Revamping of the electric generation fleet
12. Utility bill on line payment
13. New bills paid spending disclosure policy
14. DRIP and TRIP project
15. Broadband study
16. Aquatic Center repairs
17. Artwork in the City
18. North 12th Street Sewer Drainage Project
19. Hardacre Theatre
20. Durant Property sale

EXHIBIT B

TIPTON, IOWA
GOAL SETTING SESSION 2020-21

Major Accomplishments – Department Heads' Responses

1. Lemon Street Electric Underground Project
2. Cedar County Co-Op Electric Expansion
3. Cedar Poly Electric Expansion
4. Tipton Structural Fabrication Electric Expansion
5. Ten New Underground Electrical Services Installed
6. Alley project electric conversion between Cedar and Lynn
7. Moving meters outside
8. Moving ahead with Miso Certification
9. Rebuild of Fairbanks Morse Engine #1
10. Installation of 2 MW Caterpillar Engines
11. New private greenhouse installation
12. South Street Reconstruction Project
13. Street CIP Implemented
14. Roof Repairs at City Hall
15. Long term disability and increased life insurance coverage offered to employees
16. Health insurance benefit costs kept affordable for employees
17. City-wide Street Improvements
18. Lemon Street Sewer Upgrade and Street Project
19. Completion of 13th Street Sewer Bypass
20. Finalized Plans/Engineering for WW Plant Upgrade

21. Sewer System Evaluation Survey (SSES) Follow Up Project - sanitary sewer point repairs and decreased inflow and infiltration (I & I) in the sanitary sewer system
22. New garbage truck and retaining the old truck as a "backup"
23. West 4th and West 6th overlay reconstruction projects
24. Two manhole replacements - 3rd Street & Orange and 4th Street & Lynn
25. Continued work on Submerged Attached Growth Reactor (SAGR) system upgrade at the West Wastewater Lagoon
26. Final design on Iowa Highway 38 project with IIW Engineers and Iowa DOT
27. Murals/Art downtown and interactive mural at the City Park
28. Wayfinding signage - almost completed
29. Foundation work on trouble spot at library
30. Departments are fully staffed
31. Staff cohesiveness has improved
32. Taking Water Department back in-house gets better each year

EXHIBIT C
TIPTON, IOWA
GOAL SETTING SESSION 2020-21

Issues and Concerns – Mayor & City Council Member Responses

1. The need to fix streets and infrastructure in the community
2. Lack of night time coverage on City ambulance service
3. Lack of overall business growth in the community
4. Lack of growing the City's population
5. Maintenance on the City's electrical generators
6. The Iowa Highway 38 project
7. The shrinking school population
8. The overall expense of capital projects in general
9. How to expand housing growth
10. Grants for funding internet providers or utility provided
11. The need for downtown regrowth and filling the empty store fronts
12. New home builders outside of town and not buying, building, or revamping in the town
13. Need for sufficient indoor recreation facility
14. Older population not favorable to change in town, which younger families need
15. Older buildings and homes falling apart, properties not taken care of, and poor or no sidewalks
16. Need City enforcement on policies - such as the upkeep, as noted in the previous item

EXHIBIT D

**TIPTON, IOWA
GOAL SETTING SESSION 2020-21**

Issues and Concerns – Department Heads' Responses

1. State and Federal Grant attempts declined
2. Large Financial Burden of the Iowa Highway 38 Project and the Submerged Attached Growth Reactor (SAGR) Wastewater Project and the impact on other infrastructure repair needs
3. North Avenue water main bad shape - progress held up by grants & planning
4. Losing Staff to other higher paying agencies
5. Determining to what degree is the City willing to help fund a residential housing project?
6. Inability to secure grants for projects
7. Need for low to moderate income housing
8. Inability to compete in the marketplace for qualified electric line workers
9. Loss of revenue
10. Benefits to keep qualified employees
11. DNR and EPA regulations
12. Flooding of new power plant
13. Cyber security
14. Lack of planning to continue business if the town is hit by catastrophe
15. Continued tax support from City to various groups
16. The future of recycling as a sustainable service
17. The future of cardboard bailing at the recycling center
18. Bringing internet to downtown
19. Continue interest in bike & walking trails
20. Dog park need

EXHIBIT E-F

CITY OF TIPTON, IOWA
GOAL SETTING SESSION 2020-2021

Significant Initiatives, Programs & Policies – Mayor & City Council Members’ Ranking

Program, Policy or Initiative	Votes
1. Discuss possible areas for residential growth around Tipton	5
2. Municipal Electric Utility Programs <ul style="list-style-type: none"> • Hire one new apprentice to attend the Electric Line School • Hire a journey line mechanic • Develop a ten-year plan to have entire electric system converted to underground • Plan for updating of old generation plant control panels and generators rewound for 12.5KV system 	5
3. Green Space Development Plan and Downtown Greenspace should be one component of an overall downtown strategy and ensure that all parties work together	4
4. City Code Reviews and Updates: <ul style="list-style-type: none"> • Reconsider the City’s Zoning Ordinance • Reconsider the need for Building Codes 	4
5. Internal City Hall Repairs – Including updating the front office to become more secure & finish repairs that are in the public’s eye	4
6. Partner with another agency for a community center – Feasibility Study	3
7. Review of Electrical Utility revenue streams, equipment, storage needs, and staffing	3
8. Annexation to allow City growth	3
9. Consider re-instatement of the Meter Radio Read Program	3
10. Telecom Utility Feasibility Study	2
11. More competitive wages so the City stops losing employees	2
12. Review storm sewer rates for sections of the City that do not have storm sewers	1
13. Physical audit of all utility metering equipment from measurement to bill	1
14. Plan and prepare for the future and budget for needs in advance	1
15. Develop a City Podcast	1
16. Open burning policy for burning leaves in the fall	0
17. Study nepotism and hiring practices	0
18. Standards for contracts and human resources policies and procedures	0
19. Review all utility rates – electric, water, sewer, gas, and recycling	0
20. Review city employees job descriptions and wage scales	0
21. School Resource Officer – School/City partnership	0
22. Feasibility Study – Share an Underground Borer Machine	0
23. Give assistance to “friends of animals” program	0
24. Employee Handbook revisions and updates	0
25. Video for sexual harassment revisions and updates - IAMU version	0
26. Electronic Storage System in order to go paperless	0

EXHIBIT G-H

CITY OF TIPTON, IOWA
GOAL SETTING SESSION 2020-2021

Capital Projects & Equipment Purchases – Mayor & Council Member Rankings

Capital Project or Equipment	Votes
1. Upkeep of the library building – ongoing project	6
2. Installing fiber optic cable through the City and increase fiber optic capabilities for the City Departments	5
3. Full enclosed garage for police vehicles - \$15,000+	5
4. Street improvement projects	4
5. Replace the C.P. Generator	4
6. Solar project and battery storage City owned	4
7. Sewer machine and trailer for jetting and cleaning sewer lines - \$50,000 to \$75,000	3
8. Industrial Park electric line feeder project	3
9. Automated metering reading for all utilities	2
10. Replacement of the Fire Department truck	2
11. Construction of bike and walking paths around Tipton	2
12. Bury the electric lines	2
13. Select a project option for the development of the downtown greenspace and finish Advanced Metering Infrastructure / Automatic Meter Reading (AMI/AMR) system with a deadline for all departments to meet	2
14. Splash pad	1
15. Inland Road Reconstruction Project	1
16. Building for Electric Department	1
17. Convert Downtown Business District to a 12.5 electric system	1
18. Investigate battery operated pickups for City use	0
19. New Ambulance cot	0
20. New city council chambers	0
21. Equipment for music in the Downtown Business District - \$30,000	0
22. Lightening the Downtown Business District - \$55,000 or more – place more electrical outlets	0
23. Dog Park – acquire the land	0
24. North Avenue Water Main Replacement Project	0
25. Mulberry Street Reconstruction Project – Follow Street CIP	0
26. Create three or four recreational vehicle (RV) camping sites on the east side of the City Park along Highway 130	0
27. Parking areas across the street from the Theisen's Store - \$10,000	0
28. Second bucket truck	0

EXHIBIT I

**TIPTON, IOWA
GOAL SETTING SESSION 2020-21**

Teamwork Suggestions – Mayor & Council Members Responses

1. Provide information early in the process to make a sound decision
2. Be forward thinking to improve relationship and reduce bickering
3. Make sure information for ordinances, resolutions and policy and procedures are current and available
4. Break-out sessions prior to voting on “large” items brought to the council – before council meeting or on off meeting weeks

EXHIBIT J

**TIPTON, IOWA
GOAL SETTING SESSION 2020-21**

Teamwork Suggestions – Department Heads Responses

1. Importance of Elected Officials and City Staff working together for the betterment of our community which shows positive progress
2. Visit the Public Library and utilize the services and goods that the Library provides
3. Those who come into office with negative views of others often leave feeling frustrated
4. Read the Council agenda packet prior to the meeting
5. Sacrifice a few “wants” to pay for more “needs” and vote “no” once in a while
6. Work with City Department Heads
7. Meet with city employees more on a more regular basis
8. Safety Committee needs to be restarted
9. Employee Management Committee needs to restart meetings
10. Communication is key
11. Understanding the emails that are sent – giving them the information
12. Possible on site visits during operations – such as snowplowing, pothole patching, etc.

GOAL-SETTING RESULTS
City of Tipton
March 23, 2020

THE CITY COUNCIL'S LIST OF "GIVENS"

GIVEN #1.) Tighten up zoning and nuisance violation procedures.

GIVEN #2.) Continue pay down of the City debt.

GIVEN #3.) Continued repairs to sanitary sewer system to reduce the inflow and infiltration - manhole replacements and sewer linings. At the Feb 20, 2020 Council meeting, I suggested that the arrange/hire a group to do an income survey of the NW Quarter of the City. We are working with the engineer to try to determine the most efficiently-sized survey target area possible. In fact, due to the timing of the Hwy 38 and the use of North Ave as a detour, we might recommend a project that is limited to the North Ave water main. Meanwhile... The Sewer CIP is putting away \$40,000 per year for lining. The Storm CIP is putting away \$20,000 per FY for "Pipe Lining and I&I Mitigation."

FUTURE "GIVENS": BEYOND 2020-2022

These are goals that were identified during the 2020 Goal-Setting meeting, but now fall into a timeline that goes beyond 2022.

A.) Meter Radio Read Program. This is now in the CIPs for water, gas, electric for approximately **FY 24-25**.

B.) Update old generation plant control panels and generators rewound for 12.5KV system. Funding is being accrued in the Electric CIP for a \$115,000 project in **FY 26-27**.

C.) Develop 10-year plan for entire electric system converted to underground. Funding is being accrued in the Electric CIP for a \$475,000 project in **FY 28-29**.

D.) Industrial Park electric line feeder project. The Electric CIP is putting away funds to pay for a \$725,000 project in **FY 29-30**.

E.) C.P. Generator replacement. A new generator is now listed in the Electric CIP for \$750,000 in **FY 30-31**.

INITIATIVES & PROGRAMS: 2020-2022

I&P #1.) Discuss possible areas for residential growth around Tipton.

I&P #2.) Municipal Electric Utility Programs:

--Hire one new apprentice to attend the Electric Line School.

--Hire a journey line mechanic.

--Support legislation to expand the City's electric territory. Though this is an ongoing goal, it is also a very long-term goal because it depends on the willingness of the State Legislature to change laws in ways that will help but not hurt municipal utilities. Not sure if such legislation has been drafted by anyone.

I&P #3.) Overall downtown strategy:

--All parties working together.

--Greenspace development is a component of an overall downtown plan. The FY 20-21 CIP has \$10,000 available, plus some internal loan possibilities. A Wellmark grant of up to \$25,000 might also be possible.

I&P #4.) City Code Reviews and Updates, including Recodification:

--Reconsider zoning ordinance (Is this different or related to the reference to zoning in Given #1?)

--Reconsider building code

I&P #5.) Internal City Hall Repairs - Including updating the front office to become more secure & finish repairs that are in the public's eye. The CIP assumes a \$50,000 project in FY 21-22 that would be repaid in \$10,000 increments starting the year after the project. But, is waiting until FY 21-22 acceptable? Should this be under the Capital Improvement Projects section?

Second Tier Programs and Policies

A.) Partner with another agency for a community center - Feasibility Study. This needs more clarification. And, is "community center" the most accurate term for what you have in mind?

B.) Review of Electrical Utility revenue streams, equipment, storage needs, and staffing.

C.) Annexation to allow City growth. Is this related to the "residential growth" item in I&P #1? In whatever case, annexation is no longer quick and easy. Even voluntary annexation has a lot of approvals to get through—as was the recent case of the small section of ROW on Old Muscatine Road.

CAPITAL IMPROVEMENT PROJECTS: 2020-2022

CIP #1.) Upkeep of the Library Building - ongoing project. The Library CIP has been set up to provide for up to \$70,000 over the next two fiscal years. The Library Board has already begun working with Kevin Kofron and Steve Nash for improvement to the building's west side.

CIP #2.) Installing fiber optic cable through the City and increase fiber optic capabilities for the City Departments. (Does this say what you want it to say? Here, I'm questioning the additional language: "...for the City Departments.") The results of the broadband study are being tabulated. We had about 180 online respondents and about 120 paper surveys.

CIP #3.) Fully enclosed garage for police vehicles - \$15,000+. The Police CIP has \$20,000 in it for FY 20-21.

CIP #4.) Street improvement projects. The Street Improvement CIP provides for the Plum Street Project (5th to 7th) in FY 20-21 with a possible bid award at the Council meeting on April 6, 2020. Future FYs assume projects on Mulberry and North N Plum. This CIP is separate from the upcoming projects on Cedar Street and North Ave.

CIP #6.) Solar project and battery storage City owned. We hope to come up with a plan of action later in 2020.

Second Tier Capital Projects and Equipment Purchases

A.) Sewer machine and trailer for jetting and cleaning sewer lines - \$50,000 to \$75,000. The Central Garage CIP now has \$80,000 set aside for FY 21-22.

RESOLUTION NO. 032320A

RESOLUTION AMENDING RESOLUTION NO. 100319B APPLICATION FOR URBAN REVITALIZATION TAX-EXEMPTION FILED BY JOHN AND BONNIE DORNFELD

WHEREAS, the City Council for the City of Tipton has declared the entire City as an Urban Revitalization Area; and,

WHEREAS, this allows persons who make taxable improvements to commercial or industrial property the option of a ten-year, graduated tax-exemption on the new improvements made since January 2019 as long as the work increases the assessed value of the property by at least 15%; and,

WHEREAS, this City Council of the City of Tipton, Iowa by prior resolution No. 100319B approved the Dornfelds application for the Urban Revitalization Tax-Exemption program on October 03, 2019; and,

WHEREAS, the Dornfelds are receiving TIF for the same property located at 100 Alexander Drive, Tipton due to a 2015 development agreement that will expire June 2021; and,

WHEREAS, once the current TIF agreement expires in June 2021, it can be immediately followed by the City of Tipton's tax exemption/abatement program according to this schedule:

Program Applied For	Tax Assessment Year	Year Taxes Payable	Percent of Exemption (only for new improvements)	YEAR OF PROGRAM
TIF	2016	Fall 2017/ Spring 2018	TIF	1 ST
TIF	2017	Fall 2018/ Spring 2019	TIF	2 ND
TIF	2018	Fall 2019/ Spring 2020	TIF	3 RD
TIF	2019	Fall 2020/ Spring 2021	TIF	4 TH
TIF	2020	Fall 2021/ Spring 2022	TIF (FINAL YEAR)	5TH & FINAL
Urban Revitalization Tax Exemption/Abatement	2021	Fall 2022/ Spring 2023	70% exemption from taxation	2 ND
Urban Revitalization Tax Exemption/Abatement	2022	Fall 2023/ Spring 2024	60% exemption from taxation	3 RD
Urban Revitalization Tax Exemption/Abatement	2023	Fall 2024/ Spring 2025	50% exemption from taxation	4 TH
Urban Revitalization Tax Exemption/Abatement	2024	Fall 2025/ Spring 2026	40% exemption from taxation	5 TH
Urban Revitalization Tax Exemption/Abatement	2025	Fall 2026/ Spring 2027	40% exemption from taxation	6 TH
Urban Revitalization Tax Exemption/Abatement	2026	Fall 2027/ Spring 2028	30% exemption from taxation	7 TH
Urban Revitalization Tax Exemption/Abatement	2027	Fall 2028/ Spring 2029	30% exemption from taxation	8 TH
Urban Revitalization Tax Exemption/Abatement	2028	Fall 2029/ Spring 2030	20% exemption from taxation	9 TH

Urban Revitalization Tax Exemption/Abatement	2029	Fall 2030/ Spring 2031	20% exemption from taxation	10TH
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NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby approve the following application for an Urban Revitalization Tax-Exemption, subject to the approval of the Cedar County Assessor. The amended resolution corrects the previous omission of the chart's entries now found at the 6th year (40% exemption from taxes) and the 8th year (30% exemption from taxes.)

1. John and Bonnie Dornfeld, 100 Alexander Drive, Tipton, IA 52772

PASSED AND APPROVED this 23rd day of March 2020.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 032320A which was passed by the Tipton City Council this 23rd day of March 2020.

Amy Lenz, City Clerk

RESOLUTION NO. 032320B

A RESOLUTION AGREEING TO BECOME A MEMBER OF THE SAFETY GROUP EAST IOWA
AND IAMU AGREEMENT FOR THE CITY OF TIPTON, IOWA

WHEREAS, the City of Tipton desires to provide safe working conditions for its employees, minimizing accidents, and reducing risks and losses; and

WHEREAS, a comprehensive safety program, including written policies of the City is a necessary part of providing safe working conditions and minimizing accidents, risk and losses; and

WHEREAS, a written plan for the formation of the Safety Group East Iowa (SGEI) and Iowa Association of Municipal Utilities (IAMU) Agreement has been prepared;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF TIPTON, IOWA as follows:

- 1.) That the City is hereby authorized to participate in the SGEI.
- 2.) Floyd Taber is appointed as the delegate to SGEI.
- 3.) Brian Brennan is appointed as the alternate to SGEI.
- 4.) The SGEI and IAMU agreement are accepted and approved by execution of this resolution by the Council.
- 5.) The Mayor and City Clerk are authorized to sign all documents related to the intent of this Resolution.

PASSED AND APPROVED this 23rd day of March 2020.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 032320B which was passed by the Tipton City Council this 23rd day of March 2020.

Amy Lenz, City Clerk

**CHAPTER 28E JOINT INTERGOVERNMENTAL ACTION AGREEMENT
PROVIDING FOR A SAFETY GROUP EASTERN IOWA**

THIS AGREEMENT ("**Agreement**") is entered into pursuant to Iowa Code Chapter 28E by and between the undersigned cities, city utilities, and other public or private agencies which agree to become a party to this Agreement in accordance with the terms of this Agreement. The various cities, city utilities and private agencies which may from time to time become a party to this Agreement are each individually referred to in this Agreement as a "**party**", and collectively as the "**parties**".

WHEREAS, the parties desire to enter into this Agreement pursuant to Iowa Code Chapter 28E in order to provide for joint and cooperative action among the parties for purposes of procuring safety services at an affordable price and to reduce future safety-related liabilities;

NOW, THEREFORE, the parties agree as follows:

**ARTICLE I
PARTICIPATION**

Section 1. Participation and Administration. Any public or private agency may become a party to this Agreement with the consent of the other parties. Each of the parties to this Agreement shall be a member in good standing of the Iowa Association of Municipal Utilities ("IAMU"). IAMU shall be the Administrator of this Agreement and shall provide safety services to the parties jointly pursuant to a services Agreement. This Agreement does not establish a separate legal entity, and no real or personal property shall be acquired, held, or disposed of under this Agreement.

Section 2. Initial Parties. The initial parties of the Safety Group Eastern Iowa are the City of Eldridge, the Eldridge Electric & Water Utility, the City of Mt. Vernon, the City of Solon, the City of Tipton, the City of West Liberty, and the City of Wilton.

Section 3. Additional Parties. Any public or private agency may, on a quarterly basis, become an additional party with the consent of at least two thirds of the other parties provided that such additional party provides (1) written evidence of adoption of a resolution by the governing body of the party approving and joining this Agreement, (2) notice of intent to participate given to IAMU at least 30 days prior to the start of the calendar quarter during which the party intends to begin participation, (3) remission of the additional party's allocated cost share as determined pursuant to Article IV of this Agreement, and (4) an executed addendum to this Agreement in form and content approved by IAMU.

Section 4. Withdrawal. Any party may withdraw from this Agreement on an annual basis and may do so by providing (1) written evidence of adoption of a resolution by the governing body of the party withdrawing from this Agreement, (2) notice of intent to withdraw given to IAMU no later than January 1 during which the party intends to end participation of the coming fiscal year, beginning July 1, (3) remission of the party's allocated cost share as determined pursuant to Article IV of this Agreement, and (4) an executed addendum to this Agreement in the form and content approved by IAMU. No initial party, as listed in Section 2 of this Article, may withdraw from the Agreement prior to June 30, 2023.

Section 5. Expulsion. A party may be expelled from this Agreement for cause upon a two thirds majority vote of the other parties at a meeting of the Coordinating Committee. For purposes of this

Section 5, "for cause" means a material failure to comply with the terms of this Agreement including a failure to timely remit payments for the party's allocated share of costs or failure to participate in safety related functions.

Section 6. Duration. This Agreement shall be in effect as long as at least two parties remain and wish to procure and coordinate safety services.

Section 7. Termination. This Agreement may be terminated by a unanimous vote of the parties at a meeting of the Coordinating Committee established in Article III of this Agreement.

ARTICLE II PURPOSE

The purpose of this Agreement is to provide for joint and collective action among the parties to procure and coordinate safety and related services from IAMU and to fairly allocate the costs of those services among the parties. By procuring and coordinating safety and related services, the parties will ensure the safety of municipal employees, protect members of the public, and better care for public property in a manner that is consistent with the best interests of municipal utilities and their customers.

ARTICLE III COORDINATING COMMITTEE

Section 1. Coordinating Committee. Each entity that is a party to this Agreement shall be entitled to appoint one representative to the Coordinating Committee ("Committee"). If a city and a municipal utility in that city are each parties to this Agreement, then the city and the municipal utility in that city shall appoint one representative each. Only one representative from a city/utility may be an officer of the coordinating committee, unless approved by two-thirds of the Coordinating Committee. The Committee shall participate in training meetings, communications, and discussions with other members and with IAMU. The Committee shall hold an annual meeting each year on or after September 1. A Chairperson shall be selected at the annual meeting. The Committee may hold other meetings from time to time during the year at the call of the Chairperson. Representatives that cannot participate may name an alternate to participate. A majority of the parties to this Agreement shall constitute a quorum for purposes of the annual meeting.

Section 2. Coordinating Committee Duties. The Committee may plan and execute safety coordination activities on behalf of the parties, including the following actions and activities:

1. Setting goals and priorities for training pursuant to this Agreement;
2. Making recommendations on additional parties;
3. Making and entering into service agreements on behalf of the parties;
4. Evaluating training services and recommending changes or improvements;
5. Estimating the costs of service agreements and other expenses, and allocating all costs and expenses among the parties, including approving cost allocations pursuant to Article IV of this agreement;
6. Such other planning and coordinating activities as may be determined by the Coordinating Committee to efficiently meet the needs of the parties;
7. Forming subcommittees, from time to time, for other purposes.

ARTICLE IV
COSTS

Section 1. Initial Cost Allocation. The initial parties to this agreement, as described in Article I, Section 2 of this agreement, shall allocate the safety and related service costs among them according to the following steps:

1. Determine the total cost of service agreements with IAMU for providing safety and related services and any other related costs or expenses.
2. Determine the population of each party at the most recent decennial census. If a city and a municipal utility in that city are each parties to this agreement, one half of the city's population shall be assigned to the city party and one half to the municipal utility party.
3. Determine the total population of the parties by adding together the population of each of the initial parties.
4. Determine each party's proportionate share by dividing the population assigned to each party in step 2 by the total population of all parties determined in step 3.
5. Allocate to each party a share of the total costs determined in step 1 that is proportional to that party's share of the total population determined in step 4.
6. The total amount allocated to all parties in step 5 shall equal the total cost of all amounts determined in step 1.

Section 2. Reallocation of Costs. Each time the parties to this agreement change, the costs shall be reallocated pursuant to this section.

1. If an additional party joins or an existing party withdraws, the costs for all parties shall be reallocated according to steps described in Section 1 of this article and the new cost share shall be applicable upon reallocation.
2. If, at the time an additional party joins, the total cost of all service agreements with IAMU is less than the amount necessary to employ a full time safety coordinator, then the Coordinating Committee and IAMU may amend any existing service agreements by increasing the total cost of such service agreements.
3. If the Coordinating Committee and IAMU amend the total cost of such service agreements under number 2, then such amendments shall be designed to keep the amount allocated to the existing parties substantially the same as their costs prior to reallocation and the amount of any increase shall to the extent feasible be allocated to the additional party.
4. The Coordinating Committee and IAMU shall not increase the total cost of a service agreement beyond the amount necessary to employ a full time safety coordinator.
5. Upon the withdrawal of an existing party, the Coordinating Committee and IAMU may amend any existing service agreements by decreasing the total cost of such service agreements.
6. If the Coordinating Committee and IAMU amend the total cost of a service agreement under number 5, then such amendments shall be designed to keep the amount allocated to the existing parties substantially the same as their costs prior to reallocation.

Section 3. Cost Allocation Schedule. The Committee shall review and approve at the annual meeting the cost allocation amounts determined pursuant to Section 1 of this Article. Costs shall be allocated to the parties at least annually and may be reallocated during the year as necessary. However, upon the acceptance of additional parties to this agreement pursuant to Article I, the costs shall be reallocated as described in Section 1 of this Article. The Committee may amend the base participation fee from time to time upon a three fourths majority of those present and voting.

Section 4. Payments. Parties shall remit payments to IAMU on a quarterly basis according to the cost allocation amounts determined pursuant to Section 1 of this Article.

ARTICLE V AMENDMENTS

This agreement may be amended from time to time upon the approval of the parties. However, the acceptance of additional parties shall be as described in Article I of this Agreement and shall not require a written amendment to the Agreement or further action by the initial parties.

ARTICLE VI MISCELLANEOUS PROVISIONS

Section 1. Governing Law. This Agreement is entered into and performable in substantial and material part in Iowa and shall be governed by and construed in accordance with the laws of the State of Iowa, and in particular Iowa Code Chapter 28E, but without regard to the provisions thereof relating to conflicts of law or choice of law.

Section 2. Relationship of Parties Limited. Nothing contained in this Agreement, and no action taken, failed, or omitted to be taken by any party pursuant hereto shall be deemed to constitute the parties a partnership, an association, a joint venture or other entity. In no event shall any party be liable or responsible for any debts, liabilities or obligations of any kind or nature of any other party.

Section 3. Liability Limited. No party shall be liable for any actions taken pursuant to this Agreement, and no assets or properties of any party shall be liable for, or otherwise in any way subject to, any lien or other action of any creditor of any other party or any creditor arising from actions taken pursuant to this Agreement. IAMU, as the Administrator of this Agreement, shall have no liability under this Agreement to any party except only for any acts that are determined by a final, non-appealable judgement of an Iowa court to have constituted recklessness or intentional violation of law.

Section 4. Construction. This Agreement shall not be construed more strongly against any party regardless of who was more responsible for its preparation. The titles or captions of sections and paragraphs in this Agreement are provided for convenience of reference only, and shall not be considered a part of this Agreement for purposes of interpreting or applying this Agreement and such titles or captions do not define, limit, extend, explain or describe the scope or extent of this Agreement or any of its terms or conditions. The words “**include**” and “**including**” are used in this Agreement in a nonexclusive manner and fashion, that is to include, but without limitation, the facts, items or other matters in question. Any references to a “**Section**” in this Agreement are to the referenced Section of this Agreement, unless expressly stated otherwise. Words and phrases in this Agreement shall be construed as in the singular or plural number and as masculine, feminine or neuter gender, according to the context.

Section 5. Counterparts. This Agreement, or any addendum to this Agreement, may be executed in counterparts (including by PDF, e-mail or facsimile transmission), each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

Section 6. Severability. In the event that any provision of this Agreement is held invalid, illegal or unenforceable, in whole or in part, the remaining provisions of this Agreement shall not be affected thereby and shall continue to be valid and enforceable. In the event that any provision of this Agreement

is held to be invalid, illegal or unenforceable as written, but valid, legal and enforceable if modified, then such provision shall be deemed to be amended to such extent as shall be necessary for such provision to be valid, legal and enforceable and it shall be enforced to that extent. Any finding of invalidity, illegality or unenforceability in any jurisdiction shall not invalidate or render illegal or unenforceable such provision in any other jurisdiction.

Section 7. Entire Agreement. This Agreement constitutes the entire Agreement among the parties pertaining to the subject matters hereof and supersedes all negotiations, preliminary Agreements and all prior or contemporaneous discussions and understandings of the parties in connection with the subject matters hereof.

Section 8. Filings. This Agreement, and any amendment, modification, or notice of termination of this Agreement, shall be filed in accordance with Chapter 28E of the Code of Iowa.

IN WITNESS WHEREOF, the parties have entered into and executed this Agreement effective as of _____, 2020.

[SIGNATURE PAGES FOLLOW]

CITY OF TIPTON, IOWA

BY: _____
Title:

**SIGNATURE PAGE FOR
SAFETY GROUP NORTH CENTRAL CHAPTER 28E AGREEMENT**

EIASSO Estimated Costs 7 Entities
 \$130,000

3/5/2020

Town	Population	Proportionate Share	Total
		0.00%	\$0
Eldridge, City of	2,826	12.56%	\$9,293
Eldridge Electric & Water Utility	2,826	12.56%	\$9,293
Mt. Vernon, City of	4,506	20.02%	\$14,817
Solon, City of	2,587	11.50%	\$8,507
Tipton City of	3,221	14.31%	\$10,592
West Liberty, City of	3,736	16.60%	\$12,285
Wilton, City of	2,802	12.45%	\$9,214
Total	22,504	100.00%	\$74,000

57% of the persons time
 \$74,000.00

The above proportionate share was calculated as per the 28E, Article IV, Costs and as referenced in Service Agreement - Scope of Work, 3 Compensation, Fees.

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Pay increase for Adam Spangler
ACTION:	Consideration and possible approval.

SYNOPSIS: Adam Spangler is currently paid \$49,342 per year. In order to retain him as an employee with the City of Tipton, a wage increase has been proposed. This proposal would move him to \$54,142 annually. This would be an increase of \$4,800 annually. The maximum rate in his position is \$56,900. And, per past practice, the \$54,142 would be subject to the same 2% increase given to other City employees on July 1.

Any Council decision on this is in addition to and separate from the Council's previous approval of an increase of \$112.50 per week for Adam's additional duties related to the Heartland lease. That lease is currently set to expire on June 30 unless further action is taken.

The increase to \$54,142 was made due to a job offer from another city. Though the other job would pay substantially more than \$54,142, this situation was a cause for concern about the competitiveness of the City's overall compensation plan and whether the plan should be reviewed or updated.

If approved, this increase would take effect on 3/16/20.

BUDGET ITEM: No

RESPONSIBLE DEPARTMENT: Rec/JKFAC

MAYOR/COUNCIL ACTION: Motion for Approval

ATTACHMENTS:

PREPARED BY: BW/MA

DATE PREPARED: 03/10/20

