

June 15, 2020
Electronic Meeting
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, Paustian, and Anderson. Absent: McNeill. Also present: Wagner, Armstrong, Lenz, Kepford, Penrod, Ratliff, the press and other visitors.

Agenda:

Motion by Cummins, second by Hembry to approve the agenda with corrections to Item I1 under Old Business and to Item J4 under New Business (corrections listed under each individual item). Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Paustian, second by Anderson to approve the consent agenda which includes the June 1st Council Meeting Minutes, June 10th Airport Minutes, May 2020 Investment and Treasurer's Report, Cigarette License Renewals, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1321.98
AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
ALBAUGH PHC INC	TOILET REPAIRS	154.90
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1156.28
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	30 BOOKS	1009.71
BARRON MOTOR SUPPLY	REPAIR PARTS #13	149.64
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	51.74
BRAND NEW ENGINES	GENERATOR, COLD WEATHER KIT	4399.00
BUSINESS RADIO SALES AND S	2ND CONTROL HEAD W/ CABLE KIT	1622.76
CARRICO AQUATIC RESOURCES	CHEMICALS	934.12
CCL SUPPLY LLC	SHOP SUPPLIES	120.99
CEDAR COUNTY ENGINEER	68.6 GL DSL	1217.66
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3604.50
CEDAR COUNTY VFW POST 2537	2 FLAGS	87.00
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	183.00
CINTAS LOC	UNIFORMS	569.88
CITY OF TIPTON FUNDS	ADMINISTRATIVE SERVICES	41496.64
CITY PETTY CASH	CITY PETTY CASH	76.88
CITY UTILITIES	CITY UTILITIES	4784.12
CJ COOPER & ASSOCIATES INC	RANDOM SCREENINGS	70.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
D & R PEST CONTROL	PEST CONTROL	190.99
DAVE & SALLY KRUSE	TIF REBATE	7208.74
EASTERN IOWA LIGHT & POWER	UTILITIES	368.85
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	472.83
ERIC STORJOHANN	1 BURIAL	500.00
FAMILY FOODS	MISC SUPPLIES	39.48
FLYING PHOENIX FIREWORKS	FIREWORKS	6148.15

GIERKE ROBINSON COMPANY IN	OPERATING SUPPLIES	43.74
GRAINGER	SHOP SUPPLIES	38.15
GRASSHOPPER LAWN CARE DBA	CONTRACT PAY 05/16-06/15	2925.00
HERITAGE PRINTING COMPANY	MISC SUPPLIES	43.00
I.R.S.	FEDERAL WITHHOLDING	17940.92
IIW PC	CEDAR STREET TRAIL	38511.50
INTEGRATED TECHNOLOGY PART	MONTHLY MAINTENANCE	4416.98
IOWA ASSOCIATION OF	EIASSO DUES	864.21
IOWA DEPARTMENT OF INSPECT	FOOD SERVICE LICENSE	150.00
IOWA PRISON INDUSTRIES	WAYFINDING, TRAFFIC	1064.00
IPERS	IPERS WITHHOLDING, FIRE	12247.09
JOHN & BONNIE DORNFELD	TIF REBATE	5565.10
JOHN DEERE FINANCIAL	OPERATING SUPPLIES	347.53
ELECTRONICS INC	ALARM SERVICE	120.00
LEXIPOL	TRAINING BULLETINS	4122.00
LIBERTY TRUST & SAVINGS BA	PRINCIPAL & INTEREST PAYMENT	36930.30
M & K ELECTRIC	REPAIR RUNWAY LIGHTS	147.00
M3 AUTO PARTS	REPAIR PART #30	3.93
MACQUEEN EQUIPMENT	SAFETY EQUIPMENT	1197.06
MANATTS INC	CONCRETE	2477.13
MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	4917.50
MIDWEST BREATHING AIR LLC	COMPRESSOR REPAIR	3726.75
MIDWEST SAFETY COUNSELORS	CALIBRATION	105.00
MIKE COOK	TIF REBATE	3045.90
MISC. VENDOR	VFW:FLAG	12430.38
O'ROURKE MOTORS INC	TIF REBATE	1110.70
OFFICE EXPRESS	PAPER	329.00
PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	22.50
PRAXAIR DISTRIBUTION INC	OXYGEN	52.55
PREMIER PARTS INC	REPAIR PARTS	9.64
PRINCIPAL	PRINCIPAL DENTAL POLICY	1721.94
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1580.00
QUADIENT LEASING USA INC	POSTAGE FOR METER	2846.78
RANDY POHLMAN	SETUP NEW COMPUTER	160.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	1300.91
RODNEY'S YARD MOWING	MOWING	225.00
SANDRY FIRE SUPPLY LLC	THERMAL IMAGING CAMERA	6859.00
SCHUMACHER ELEVATOR COMPAN	MONTHLY MAINTENANCE	231.97
SHERWIN-WILLIAMS CO, THE	BLDG MAINT SUPPLIES	257.37
SHOTTENKIRK	REPAIR PARTS #7	253.96
SPAHN & ROSE LUMBER CO	MISC, OPERATING, BLDG MAINT	225.75
STATE HYGIENIC LABORATORY	TESTING	52.50
STOREY KENWORTHY/MATT PARR	LASER CHECKS	377.72

THE LIFEGUARD STORE	GUARD & SWIM INSTRUCTOR SUITS	1715.00
THE SHERWIN WILLIAMS CO	SUPPLIES FOR PAINTING HYDRANTS	240.13
THOMPSON TRUCK & TRAILER	REPAIR PARTS #21	134.19
TIFFINY'S TIPTON BAKERY	SAFETY MEETING SUPPLIES	30.00
TIPTON ELECTRIC MOTORS	BLDG MAINT SUPPLIES	1434.73
TIPTON PHARMACY	PHARMACEUTICALS	375.14
TITAN MACHINERY INC	REPAIR PARTS #18	500.13
TOTAL MAINTENANCE INC	JUNE SERVICE	483.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	2925.00
ULINE	STORAGE BINS	62.42
VERIZON WIRELESS	CELL & DATA SERVICE	2054.06
VERMEER SALES & N. MISSOURI	REPAIR PARTS #118	4.68
WESCO RECEIVABLES CORP	OVERHEAD SUPPLIES	114.48
** TOTAL **		260262.26

FUND TOTALS

001 GENERAL GOVERNMENT		73,791.27
110 ROAD USE TAX FUND		39,215.06
125 TIF SPECIAL REVENUE FUND		16,930.44
205 GO FIRE TRUCK 2010		36,930.30
303 WASTEWATER PROJECT		4,917.50
600 WATER OPERATING		4,291.98
610 WASTEWATER/AKA SEWER REV		7,621.07
630 ELECTRIC OPERATING		23,225.56
640 GAS OPERATING		8,393.91
660 AIRPORT OPERATING		247.59
670 GARBAGE COLLECTION		9,296.95
740 STORM WATER		349.32
810 CENTRAL GARAGE		5,723.85
835 ADMINISTRATIVE SERVICES		7,279.16
860 PAYROLL ACCOUNT		22,048.30
GRAND TOTAL		260,262.26

CITY CREDIT CARD STATEMENT

Finance Director

Card Ttl

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14,882.74

Operating Supplies	Theisen's	128.36
Telecommunications	Logmein.Com	30.35
Miscellaneous	Dollar General	9.63
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Technology	License Renewal - Microsoft	1440.00
	License Renewal - Microsoft	720.00
	License Renewal - Microsoft	240.00
	License Renewal - Microsoft	1200.00
	License Renewal - Microsoft	480.00
	License Renewal - Microsoft	480.00

	License Renewal - Microsoft	240.00	
	License Renewal - Microsoft	1440.00	
	License Renewal - Microsoft	720.00	
	License Renewal - Microsoft	80.00	
	License Renewal - Microsoft	80.00	
	License Renewal - Microsoft	80.00	
	License Renewal - Microsoft	240.00	
			7,608.34
Library			
Materials	Amazon	317.88	
Postage/Shipping	USPS	84.48	
Miscellaneous	Wal-Mart, Amazon	117.40	
			519.76
Ambulance			
Miscellaneous	Gempler's	234.61	
Training	Logmein, Kirkwood CC	175.25	
Building Maint & Repair	Wal-Mart, Hog Slat, Amazon, Dollar General, The Supply Place	1061.8	
Op Equip Maint & Repair	Signature Emergency Products	443.48	
Technology	PayPal, Ebay	18.42	
Operating Supplies	Amazon, Life Assist	556.31	
Miscellaneous	Uline	34.64	
Computer Exp	Tiger Direct, PayPal	1,206.94	
CD Projects	PayPal	79.99	
Miscellaneous	Amazon	125.94	
Miscellaneous	Amazon	62.97	
Miscellaneous	Amazon	62.97	
Miscellaneous	Amazon	62.97	
Office Supplies	Ebay	123.03	
			4,249.32
Fire			
Miscellaneous	Wal-Mart	29.64	
			29.64
Police			
Training -	Iowa Police Chiefs Association	-175.00	
Uniforms/Equipment	Under Armour	106.00	
			-69.00
Electric			
Op. Equip Maint & Repair	Zoro Tools	23.54	
Office Supplies		57.02	
Safety	My Safety Sign	231.88	
			312.44
Gas			

Chemicals	Wal-Mart	14.72	
Miscellaneous	Gempler's	133.89	
			148.61
Public Works			
Operating Supplies	Amazon	42.79	
Operating Supplies	Welter Seed & Honey Co.	362.25	
Repair Parts		404.94	
			809.98
REC / Aquatic Center			
Uniforms/Equipment	Scheels	49.49	
Uniforms/Equipment	Scheels	49.49	
Operating Supplies	Wrist-Band.Com	1,174.67	
			1,273.65
Statement Total			14,882.74

Public Hearing:

1. Public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement
Motion by Hembry, second by Cummins to open the public hearing at 5:39 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Cummins, second by Paustian to close the public hearing at 5:49 p.m. Following the roll call vote the motion passed unanimously.

2. Public hearing on North Avenue CDBG application including a review of the Community Development and Housing Needs Assessment

Motion by Cummins, second by Anderson to open the public hearing at 5:51 p.m. Following the roll call vote the motion passed unanimously. Mayor Carney opened the public hearing to solicit comments on the City's proposed application for a Community Development Block Grant to the Iowa Economic Development Authority. The Council discussed the need for improvements to the water along North Avenue. The application will be submitted to IEDA no later than July 1, 2020. The proposed water project will be in the amount of \$429,185 including construction and administrative fees. The total amount of CDBG Funds requested will be \$215,000 with the City providing \$136,185 in local matching funds. The CDBG budget does not include the estimated \$78,000 engineering fees. The project will be conducted along North Avenue from 10th St. to the end of the cul-de-sac which has a 64.44% percent low-to-moderate income. By design, no displacement will occur. If displacement is necessary, the City will comply fully with the Uniform Relocation Act and Section 104(d). With no negative comments from citizens and no objections on file, a motion was made by Hembry, second by Paustian to close the public hearing at 5:56 p.m. Following the roll call vote the motion passed unanimously.

Old Business:

1. Resolution No. 061520C: Resolution approving Community Development Block Grant (CDBG) Water Main Application and pledging local match (North Avenue Water Main)

Motion by Hembry, second by Anderson, to adopt Resolution No. 061520C, the resolution confirming the City's desire to apply for CDBG funds, pledging the local match, approving the Community Development and Housing Needs Assessment, and granting authority to Mayor to sign application and related documents for the CDBG funds. The correct estimated cost of the project is \$429,185, and the City Council wishes to pledge the sum of \$136,185 as "Local Effort".

Vote: Ayes – Cummins, Anderson, Hembry, Paustian

2. Resolution No. 061520D: Resolution taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement

Motion by Hembry, second by Cummins to approve Resolution No. 061520D, the resolution taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Following the roll call vote the motion passed unanimously.

3. Resolution No. 061520E: Resolution accepting FAA CARES Grant offer (Grant 8C4-CEG-3-19-0134-004-2020, Unique Entity Identifier 05110113) for the Matthews Memorial Airport

Motion by Hembry, second by Anderson, to approve Resolution No. 061520E, the resolution accepting FAA CARES Grant offer (Grant 8C4-CEG-3-19-0134-004-2020, Unique Entity Identifier 05110113) for the Matthews Memorial Airport. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution No. 061520A: Resolution Authorizing Transfers

Motion by Cummins, second by Hembry to approve Resolution No. 061520A, the resolution authorizing transfers. Following the roll call vote the motion passed unanimously.

2. Resolution No. 061520B: Resolution setting the compensation for appointed City officers and employees for the Fiscal Year 2020-2021

Motion by Hembry, second by Anderson to approve Resolution No. 061520B, the resolution setting the compensation for appointed City officers and employees for the Fiscal Year 2020-2021. Following the roll call vote the motion passed unanimously.

3. Library Connecting to the City Fiber Optic Network

Motion by Anderson, second by Hembry to approve the Tipton Public Library connecting to the City fiber optic network. Following the roll call vote the motion passed unanimously.

4. IIW Engineering Agreement for the final design of the HWY 38 Project

Motion by Hembry, second by Cummins to approve the IIW Engineering agreement for the final design of the HWY 38 Project. The correct amount for the lump sum fee on page five of the agreement shall be \$424,600, not \$456,200. Following the roll call vote the motion passed unanimously.

5. ECIA grant writing proposal for REAP Grant

Motion by Paustian, second by Cummins to approve the ECIA grant writing proposal for the REAP Grant. Following the roll call vote motion passed unanimously.

6. Request for a Special Meeting on June 22nd

Motion by Paustian, second by Cummins to approve the request for a Special Meeting on Monday, June 22nd, at 5:30 p.m. Following the roll call vote motion passed unanimously.

7. Hinson Consulting's Proposal to update the City's Compensation Plan

Motion by Anderson, second by Paustian to approve Hinson Consulting's proposal to update the City's compensation plan at a cost of \$7,000. Motion passed with the following roll call vote:

Ayes: Cummins, Anderson, Paustian

Nays: Hembry

8. Sale of 2009 Crown Vic Interceptor and a used John Deere mower and deck.

Motion by Hembry, second by Cummins to approve moving the 2009 Crown Vic Interceptor into the Airport Department, and to sell the used John Deere mower and deck. Motion passed with the following roll call vote:

Ayes: Cummins, Anderson, Hembry

Nays: Paustian

9. Airport Committee Recommendations

Motion by Cummins, second by Anderson to approve reappointing Mike Moes and Max Coppess to new 6-year terms and reappointing Max Coppess to serve as the Airport Manager. Following the roll call vote the motion passed unanimously.

10. Closed Session:

Pursuant to Iowa Code Chapter 21.5(1)(j) to discuss with counsel the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion by

Cummins, second by Anderson to adjourn from regular session to closed session at 6:36 p.m. Following the roll call vote the motion passed unanimously.

Roll call to return to regular session:

The council reconvened to regular session from closed session at 6:57 p.m., with the following named Council member's present: Hembry, Cummins, Anderson, and Paustian. Motion by Anderson, second by Cummins to reconvene to regular session from closed session. Following the roll call vote the motion passed unanimously.

11. Action to be taken as a result of Closed Session

Motion by Cummins, second by Hembry to proceed as discussed in the closed session. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

None

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Cummins. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:00 p.m.

Mayor_____

Attest: _____
City Clerk