

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton, Iowa 52772
Date/Time: Monday, August 3, 2020, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, July 31, 2020 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/485010893>

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Mayor:	Bryan Carney		
Council At Large:	Abby Cummins-VanScoy	Council At Large:	Jason Paustian
Council Ward #1:	Ron Hembry	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**

1. Marcia Murphy and Kim Regennitter with the Tipton Country Club regarding the Clubhouse TRIP Application.

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - Council Meeting Minutes, July 20, 2020
2. Approval – Library Minutes, May 18, 2020
3. Approval – Library Minutes, June 15, 2020
4. Approval – Library Director’s Report, May 2020
5. Approval – Library Director’s Report, June 2020
6. Approval – Library Annual Report, 2019-2020
7. Approval – Pay Application No. 2, \$239,312.60, for Woodruff Construction
8. Approval - Pay Application No. 2, \$93,616.99, and for Change Order No. 2, \$5,392.20, for Triple B Construction
9. Approval - Claims Register which includes claims paid under current Purchase Policy

G. New Business

1. Discussion and possible action concerning Tipton Revitalization Incentive Program (TRIP) Request, Tipton Country Club
2. Discussion and possible action concerning the status of holding the fireworks and parade on Labor Day Weekend (September 5th)
3. Discussion and possible action concerning a “Subrecipient Agreement for Federally Funded Project” related to the purchase of an ambulance power cot/lift using grant funds in an amount up to \$44,688.

H. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

I. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

July 20, 2020
Electronic Meeting
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Hembry, McNeill, Paustian, and Anderson. Absent: Cummins. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Spangler, Penrod, Brennan, Beck, K. Johnson, S. Paustian, Smith, the press and other visitors.

Agenda:

Motion by McNeill, second by Hembry to approve the agenda with the removal of Item No. 5, under the Consent Agenda (a TRIP Request). Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Anderson, second by Paustian to approve the consent agenda which includes the July 6th Council Meeting Minutes, July 8th Airport Minutes, June 2020 Investment and Treasurer's Report, Tipton Revitalization Incentive Program (TRIP) Reimbursement to Moeller Tipton Tire and Auto for \$7,500, 2019 Tipton Fire Department Annual Report, Pay Application No. 1, for the WWTP Project to Woodruff Construction in the amount of \$291,978.51, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1818.49
ACCO	4 PERMABRELLAS	5920.00
ACTUALLY CLEAN LLC	CARPET CLEANING	1124.14
AFLAC	AFLAC AFTER TAX PY W/HOLDING	1340.54
AIRNETIX LLC	DOWNTOWN SOUND SYSTEM	9450.00
ALBAUGH PHC INC	DRINKING FOUTAIN REPAIRS	55.00
ALTORFER INC	GENERATOR RENTAL	727.00
AREA AMBULANCE SERVICE	ALS INTERCEPT	150.00
ATLANTIC BOTTLING CO	DRINK ORDER	308.77
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1174.11
AXA EQUI-VEST PROCESSI	DEF. COMP PRETAX	970.00
BAKER & TAYLOR	4 BOOKS	1041.46
BITUMINOUS MATERIALS &	OPERATING SUPPLIES	924.86
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	37964.64
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	412.95
CEDAR COUNTY AUDITOR	SOLID WASTE ASSESSMENT	20728.64
CEDAR COUNTY ECONOMIC	COMMISSION DUES	8890.00
CEDAR COUNTY ENGINEER	84.7 GL DSL	1905.98
CEDAR COUNTY SOLID WAS	TRANSFER FEES	2846.50
CINTAS CORPORATION	FIRST AID SUPPLIES	199.57
CINTAS LOC	UNIFORMS	723.16
CITY OF TIPTON	MISC. EMPLOYEE	
CITY OF TIPTON FUNDS	REIMBURSEMENTS	200.00
CITY UTILITIES	1 REBATE	10.00
COLLECTION SERVICES CE	CITY UTILITIES	4547.76
CUSTOM BUILDERS INC	CHILD SUPPORT	193.46
D & R PEST CONTROL	UPS CHARGES	569.46
	PEST CONTROL	315.99

DR DARLENE A EHLERS	JULY RENT	500.00
EASTERN IOWA LIGHT & P	UTILITIES	947.77
ECIA	1ST INSTALLMENT DUES	2254.70
ELECTRICAL ENGINEERING	GENERATOR SUPPLIES	222.07
ERIC STORJOHANN	2 BURIALS	1000.00
FAMILY FOODS	MISC SUPPLIES	66.50
FARNER-BOCKEN COMPANY	CONCESSIONS	1516.85
FLETCHER-REINHARDT CO.	TRANSFORMER SUPPLIES	2093.05
FLUENT IMS	WHOS RESPONDING APP	854.28
FOR A CLEANER POOL	DRIVE MOTOR	715.00
GRAINGER	SHOP SUPPLIES	117.52
GRASSHOPPER LAWN CARE	CONTRACT PAY 06/16-07/15	3525.00
GREAT WESTERN SUPPLY C	OPERATING SUPPLIES	179.05
GROEBNER & ASSOCIATES	SERVICE LINES SUPPLIES	2474.99
H & H AUTO	TIRES #51	64.00
HARRY'S FARM TIRE INC	TIRE REPAIR	284.00
HAWKINS INC	CHEMICALS	1794.11
HUGHEY AND PHILLIPS	OPERATING SUPPLIES	752.33
I.R.S.	FEDERAL WITHHOLDING	41993.63
IIW PC	BUILD GRANT, CEDAR ST	
INTEGRATED TECHNOLOGY	RECONSTR	38807.00
IPERS	FIBER HOOKUP	4601.39
JOHN DEERE FINANCIAL	IPERS WITHHOLDING, FIRE	25754.55
JOHNSON COUNTY AMBULAN	OPERATING SUPPLIES	708.76
JP GLASS & MORE	ALS INTERCEPT	200.00
KIRKWOOD COMMUNITY COL	WINDSHIELD #57	590.00
KUNDE OUTDOOR EQUIPMEN	TRAINING	28.00
ELECTRONICS INC	AIR FILTER	28.40
LYNCH DALLAS PC	ALARM SERVICE	120.00
M3 AUTO PARTS	LEGAL SERVICES	4515.00
MC CLURE ENGINEERING C	REPAIR PARTS	307.99
MISC. VENDOR,	WWTP IMPROVEMENTS	20262.50
MMTG	VINNY PHAM:DRIP	
MOELLER TIPTON TIRE &	REIMBURSEMENT	9974.81
OFFICE EXPRESS	DUES	551.00
PENGUIN RANDOM HOUSE L	TIRE REPAIR	16.59
POWER LINE SUPPLY	OFFICE SUPPLIES	266.90
PRINCIPAL	BOOKS ON CD	30.00
QC ANALYTICAL SERVICES	UNDERGROUND SUPPLIES	424.36
REPUBLIC SERVICES OF I	GTL_VTL INSURANCE	2504.69
RODNEY'S YARD MOWING	WASTEWATER TESTING	1928.00
SCHUMACHER ELEVATOR CO	RECYCLING SORT FEES	1105.85
	MOWING	180.00
	MONTHLY MAINTENANCE	231.97

SHOTTENKIRK	WHEEL ASSEMBLY #51	321.16
SPINUTECH INC	JUNE EMAIL MARKETING	25.00
STATE HYGIENIC LABORAT	TESTING	66.00
STEVE GRITTON	NEW OPENER	1344.00
STOREY KENWORTHY/MATT	UTILITY BILL STATEMENTS	1058.58
STRYKER MEDICAL	EQUIPMENT/MAINT SUPPLIES	485.22
STUART C IRBY CO	GAS MAIN SUPPLIES	1526.41
TERRACON CONSULTANTS I	WEST WWTP IMPROVEMENTS	733.00
TERRY DURIN COMPANY	12000' INNERDUCT	6480.00
THE LIFEGUARD STORE	LIFEGUARD UNIFORMS	1180.00
THE PENWORTHY COMPANY	12 BOOKS	225.31
TIPTON CONSERVATIVE	NOTICES, MINUTES	234.19
TIPTON ELECTRIC MOTORS	SHOP SUPPLIES	108.01
TIPTON PHARMACY	PHARMACEUTICALS	438.26
TIPTON STRUCTURAL FABR	STEEL	165.00
TOTAL MAINTENANCE INC	JULY SERVICE	481.83
TREASURER, STATE OF IO	STATE WITHOLDING	6527.00
TRIPLE B CONSTRUCTION	PAY APP NO. 1	101445.75
TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANCE	22624.33
UNITED STATES TREASURY	RETURNED PAYMENT	424.71
UNUM LIFE INSURANCE CO	LONG TERM DISABILITY PAYROLL	332.04
USA BLUE BOOK	LAB & PLANT SUPPLIES	525.12
VERIZON WIRELESS	CELL & DATA SERVICE	1998.87
VERMEER SALES & N. MIS	SWITCH #161	72.32
WENDLING QUARRIES INC	27.82 TN CHIPS & ROCK	356.74
** TOTAL **		428183.94
FUND TOTALS		
001 GENERAL GOVERNMENT		72536.56
110 ROAD USE TAX FUND		141325.01
125 TIF SPECIAL REVENUE		7500.00
303 WASTEWATER PROJECT		20480.50
600 WATER OPERATING		7337.66
610 WASTEWATER/AKA SEWER		9457.73
630 ELECTRIC OPERATING		27566.53
640 GAS OPERATING		12575.52
660 AIRPORT OPERATING		1380.56
670 GARBAGE COLLECTION		29971.10
740 STORM WATER		425.06
810 CENTRAL GARAGE		5593.79
820 PSF HEALTH INSURANCE		76.20
835 ADMINISTRATIVE SERVICES		38866.19
860 PAYROLL ACCOUNT		53091.53

GRAND TOTAL
**CITY CREDIT CARD
STATEMENT**

428183.94

Card Ttl

7,993.00

Finance Director

Operating Supplies

Wal-Mart

4.63

Telecommunications

Log Me In

30.35

34.98

Library

Technology

Microsoft

106.99

Materials

Wal-mart, Amazon

153.00

Postage/Shipping

USPS

43.48

303.47

Ambulance

Training

National Registry EMT, Log Me In

249.25

Building Maint & Repair

Wal-Mart, Lenocho & Cilek

154.19

Office Supplies

Wal-Mart

14.50

Operating Supplies

Amazon

90.99

Miscellaneous

Ebay, Paypal

474.99

Other Capital Equip.

768.50

Operating Supplies

18.13

1,770.55

Fire

Miscellaneous

Cable Ties & More, Full Source

779.44

Other Capital Equip.

Diamond Tool Store

300.97

1,080.41

Police

Dues/Fees

Iowa Secretary of State

30.00

Operating Supplies

Sirchie

93.94

Miscellaneous

Amazon

12.76

Office Equipment

Office Crave

264.99

401.69

Electric

Training

IAEI, NFPA. Minnesota El Assoc Inc,
UI Center for Conferences

732.45

Building Maint. & Repair

Menards

14.95

Uniforms/Equipment

Full Source

416.29

Office Supplies

PDF Converter 10

74.07

Underground Supplies

Global Industrial

555.56

1,793.32

Gas

Op. Equip Maint & Repair

Paypal

451.20

451.20

Public Works

Operating Supplies

Korman Signs

56.60

Office Supplies	Wal-Mart	168.68	
			225.28
REC / Aquatic Center			
Operating Supplies	Swim Outlet	320.68	
Operational Equip & Repair	Amazon, Plumb Master	1299.19	
Office Supplies	Wal-Mart	27.42	
Operating Supplies	Wal-Mart	284.81	
			1,932.10
Statement Total			7,993.00

Debt Service Payments – June 2020 \$1,289,808.75

Old Business:

1. Proposed change-order for "value engineering" on SAGR project. (*Note: Per Alex Potter/McClure: "This change order contains the value engineering items we have been discussing and provides an total deduct of \$283,450.00. No modifications to contract times are included in this change, but should any modifications be required as a result of the grade changes identified in Change Item #3, a separate change order would be issued to address them. Assuming the change is approved by the City, the revised contract amount would be \$6,985,550.00."*)

Motion by Hembry, second by Paustian to approve the proposed change-order for "value engineering" on SAGR Project. The motion passed with the following roll call vote:

Aye: McNeill, Paustian, Anderson, Hembry
Abstain: Cummins

Cummins in attendance at 5:40 p.m.

2. Aureon Communications Service Agreement for project at the Library

Motion by Hembry, second by McNeill to approve the Aureon Communications Service Agreement for the project at the Library. Following the roll call vote the motion passed unanimously.

New Business:

1. Quote to extend the pavement on Inland Road

Motion by McNeill, second by Cummins to approve the quote from Kluesner Construction, in the amount of \$5,440, to extend the pavement on Inland Road approximately 100 feet. Following the roll call vote the motion passed unanimously.

2. Repair of the exterior walls at the James Kennedy Family Aquatic Center

Motion by Anderson, second by McNeill to approve the Stumpf Construction bid, in the amount of \$12,785, to repair the exterior walls of the James Kennedy Family Aquatic Center. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Paustian, second by Cummins. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:08 p.m.

Mayor_____

Attest:_____
City Clerk

REVENUE RECEIVED**June, 2020**

Property Taxes	18,176.71
Local Option Sales Tax	24,468.80
Licenses & Permits	2,130.00
Use of Money and Property	139,046.77
Intergovernmental	25,361.85
Charge for Services	637,171.68
Special Assessment	0.00
Miscellaneous	105,075.16
Sale of Fixed Assets	0.00
TOTAL	\$951,430.97

Tipton Public Library
Board of Trustees Minutes

May 18, 2020

Meeting is being held virtually due Covid 19 virus

Meeting called to order at 6:34- Members present; Jim M.; Matt M.; Sherry H.; Marcus H.; Heather W.S.; Dale J.; Denise S.;

Approval of Agenda- with additions of Old Business- Discussion of Steps construction; New Business- soft reopening

Jim moved; Sherry 2nd; motion passes

Approval of last meeting minutes- Marcus moved ; Jim 2nd motion passed

Director's Report- Summer Reading Program will begin June 1; with all parts being virtual; If patrons are unable to print reading log, library will have some printed for them to pick up upon calling the library. All programming has been cancelled

Upon completion of reading log, prize table will be set up outside the library for patron to pick up prizes. Book and goodie bags for children; adults gift cards to local businesses. There will be a bonus round

Curbside pickup has worked well; staff has enjoyed visiting with people.

Keely Scott- new librarian.

Education-Board reviewed roles of board of trustees and board officers.

Financial Report-Jim moved; Sherry 2nd motion passed

Finance Committee- No report

Personnel Committee- No report

Maintenance Committee- Want to fix trash container in back of library.

Friends of the Library- No report

Old Business- Steve Nash from the city called to report his department is about 6 weeks behind schedule. Doubtful they could do any of the work at the library.

Dale sent note to city manager asking what next step should be; waiting to hear back

New Business-Lawn Bid – Grasshopper is only company to submit a bid;

Matt moved to accept; Marcus 2nd; motion passed; Will have to sign contract; Total Bid \$4100; Monthly billing 341.67

Reviewed Library Conduct Policy- Jim moved to accept as written; Heather 2nd; motion passed

Reviewed Child Safety and Vulnerable Adult Policy- Matt moved to accept as written; Jim 2nd; motion passed

Reviewed Sex Offender Policy- Marcus moved to accept as written; Matt 2nd; Motion passed;

Digital Library Finding- Dale check with Iowa City Library; sent email to all board members. Dale will also check with West Branch Library about Overdrive Audio Books.

Reopening- After some discussion it was recommended by the board;

The Tipton Public Library will do a soft opening on June 1st; unless there is an increase of Covid 19 cases or an increase in deaths in Cedar County; If that would happen the Library would continue with curbside pickup and the opening will be reviewed on June 15th.

- Continue with curbside service
- Staff will wear masks when there are patrons in the library.
- Copies/faxes/internet use must be set up by appointment only. Walk-ins will not be permitted into the library. Patron will call when at the parking lot door and staff will allow them in to do ONLY what was set up by appointment. The “front” door will remain closed to the public.
- Social distancing will be observed, and hand sanitizer will be available upon entry and exit and patrons will be urged to do their business quickly and efficiently. Computer time will be limited to 30 minutes.
- Patrons may not browse the library, but only do what they set up appointment to do. No materials will be checked out to patron while in the library.

- There will be 2 computers that could be used at a time. Computers would be sanitized for the next person to use.
- Copies/faxes/scans will be made by a staff member only. Patron must always remain in the clearly marked area. Patrons will not be permitted past the tables marking the staff area or outside the taped lines on the floor.
- The lower level of the library will not be open to the public which includes bathrooms, drinking fountain and meeting rooms.
- Summer Reading Program will be virtual. If some families are unable to print from home, they may call the library and staff may take copies of reading logs out to the car (just like all other materials).
- The book and baggie of goodies (preschool – 5th grade) and the gift card (6th grade – adult) will be outside on tables and supervised by staff for pickup, weather permitting. No touching/picking up/putting down books to leisurely look at books. If book is touched, the patron must take that book.
- The goal is to limit the traffic flow in and out of the building for sanitation reasons.
- Will reassess June 15th.

Also mask would be recommended by patrons

Next Scheduled meeting is June 15th at 6:30;

Tipton Public Library

Board of Trustees

June 15, 2020

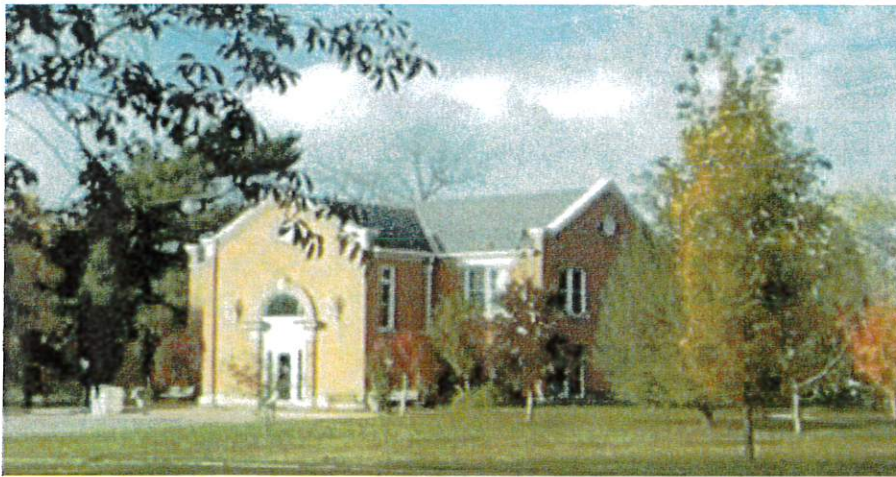
1. Meeting was called to order at 6:32. Members present were Heather Sloma-Weber; Jim McCollough; Sherry Hall; Matt McCall; Dale Jedlicka; Denise Smith
A moment of silence was observed for Jen Johnson.
2. Approval of Agenda- Jim moved to accept; Matt 2nd; motion passed
3. Last meeting minutes were not included in packet
4. There was no open forum.
5. Director's report-
 - a. A thank you card will be sent to Marcia Meyer for her work on the children's garden.
 - b. Around 260 have signed up for the summer reading program; all being done virtually; 10 have already finished
 - c. Due to the closure of the library, inventory has been completed.
There are 15,435 items in the library.
6. Education- Discussion on board meetings and committees.
7. Financial Report- Matt moved to accept, Jim 2nd; motion passed
8. Finance Committee- No report
9. Personnel Committee- No report
10. Maintenance Committee- Bush out by back garbage can need to be cut back.
Inform Steve Nash that trees branches on rubbing against the roof.
11. Friends of the Tipton Public Library- No report
12. Old Business- West side steps
 - a. An email will be sent to the city regarding the west side steps. We need a date to start work on the steps, so bids can be put out and other companies can be booked. Also point out that we have to use our grant funds by the spring of 2021 or lose it.
13. New business.
 - a. Reopening- Discussed some possible reopening steps; We are going to stay closed if city office stays closed. We will call a meeting if we need to discuss opening procedure.
 - b. Fiber optics- City council approved to move ahead with new fiber optics carry; Heather moved to accept; Sherry 2nd- motion carried
14. Next scheduled meeting July 20, 2020

TIPTON PUBLIC LIBRARY

Check it out!

May 2020

Director's Report



Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney, Council Members and City Manager

June 2020

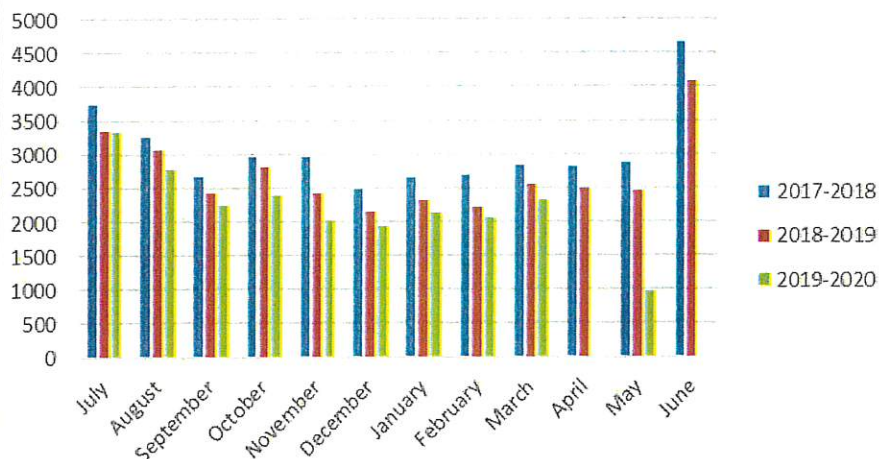
Statistics May 2020

	May	YTD
Total Circulation	971	22,142
Bridges Circ	138	1,194
Tipton Residents Circ.	568	12,977
Cedar County Residents Circ.	380	6,290
Computer Use	0	2,436
WiFi Usage	145	2,339
Attendance of Programs	0	3,689
Transactions for Copies made	0	1,206
Transactions for Faxes Sent	0	115
Transactions for ILL borrowed	0	263
Transactions for Keurig Drinks	0	173
Transactions for Friends of Library	0	374
Door Count	0	27,038

Circulation by Material Types

	May	YTD
Adult books	304	5,951
Teen Books	112	1,325
Children's books	397	8,682
DVDs	137	5,393
CDs	8	567
Magazines	13	224

Circulation



MISSION STATEMENT

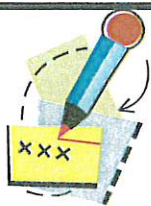
The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

Library Staff

Denise Smith
Director
Tryeann Schultz
Library Assistant
Amy Wallace
Library Assistant
Matthew Smith
Library Assistant
Keely Scott
Library Assistant
Cindy Kunde
Library Assistant Sub
Marcie Jedlicka
Library Assistant Sub
John Barnum
Custodian

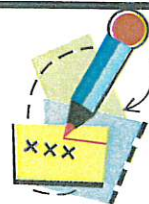
Library Board of Trustees

Dale Jedlicka-President
Heather Sloma-Weber
Jennifer Johnson-Secretary
Marcus Hertert
Jim McCollough-Vice President
Sherry Hall
Matt McCall



General Fund-Revenues

	May	YTD
Grants	\$0	\$5,000.00
Rural Funding	\$0	\$27,856.54
Fines and Fees	\$47.22	\$2,012.83
Donations	\$0	\$5,938.63
Enrich Iowa	\$0	\$3,057.92
Reimbursements	\$0	\$131.00
Refunds	\$285.00	\$986.29
Miscellaneous	\$0	\$1,804.99
Utilities	\$442.83	\$4,871.17
Total Revenues	\$775.05	\$51,659.37



General Fund-Expenses

	May	YTD
Staff	\$5,462.49	\$94,927.23
Staff Benefits	\$846.01	\$15,851.17
Materials	\$1,526.52	\$22,984.70
B. Maintenance	\$213.60	\$4,058.15
G. Maintenance	\$0	\$5,983.00
Technology	\$106.99	\$2,769.32
Programming	\$1,873.13	\$7,234.16
Miscellaneous	\$2,473.18	\$48,879.96
Software	\$0	\$799.00
Total Expenses	\$12,501.92	\$203,486.69

Trust Fund Revenue- \$2.55

Trust Fund Balance- \$9,376.02

Monies Spent on Library Materials

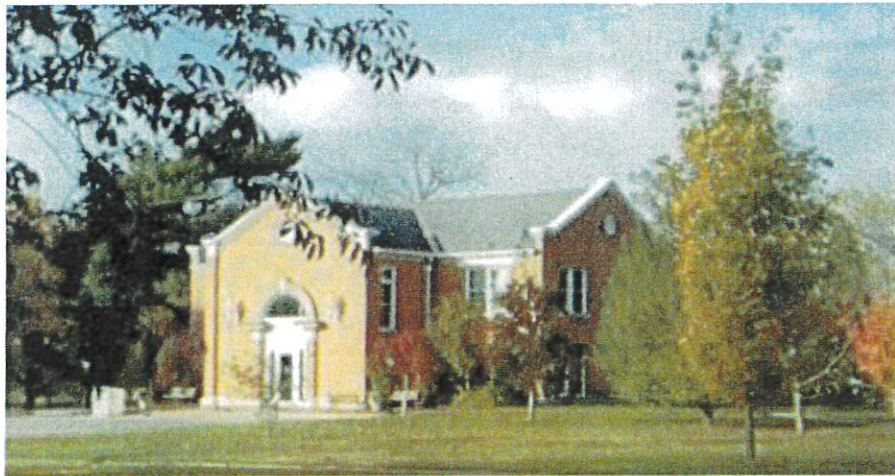
	May	YTD
Books	\$879.03	\$16,274.23
DVDs	\$121.84	\$1,930.06
CDs	\$0	\$1,171.24
Mag./News.	\$0	\$1,760.62



TIPTON PUBLIC LIBRARY

Check it out!

June 2020
Director's Report



Prepared by Denise Smith
Library Director
To
Library Board, Mayor Carney, Council Members and City Manager
July 2020

Statistics June 2020

	June	YTD
Total Circulation	920	23,062
Bridges Circ	145	1,338
Tipton Residents Circ.	555	13,532
Cedar County Residents Circ.	288	6,578
Computer Use	28	2,464
WiFi Usage	189	2,528
Attendance of Programs	0	3,689
Transactions for Copies made	35	1,241
Transactions for Faxes Sent	7	122
Transactions for Keurig Drinks	0	173
Transactions for Friends of Library	0	374
Door Count	53	27,091

Circulation by Material Types

	June	YTD
Adult books	329	6,280
Teen Books	89	1,414
Children's books	387	9,069
DVDs	103	5,496
CDs	11	578
Magazines	1	225

MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

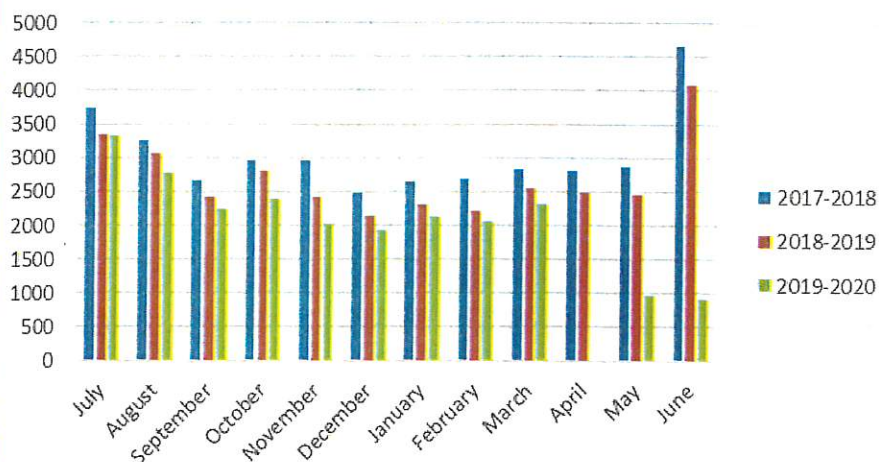
Library Staff

Denise Smith
Director
Tryeann Schultz
Library Assistant
Amy Wallace
Library Assistant
Matthew Smith
Library Assistant
Keely Scott
Library Assistant
Cindy Kunde
Library Assistant Sub
Marcie Jedlicka
Library Assistant Sub
John Barnum
Custodian

Library Board of Trustees

Dale Jedlicka-President
Heather Sloma-Weber
Jennifer Johnson-Secretary
Marcus Hertert
Jim McCollough-Vice President
Sherry Hall
Matt McCall

Circulation





General Fund-Revenues

	June	YTD
Grants	\$0	\$5,000.00
Rural Funding	\$0	\$27,856.54
Fines and Fees	\$15.70	\$2,028.53
Donations	\$.75	\$5,939.38
Enrich Iowa	\$0	\$3,057.92
Reimbursements	\$1.00	\$132.00
Refunds	\$285.00	\$986.29
Miscellaneous	\$55.90	\$1,860.89
Utilities	\$442.83	\$5,314.00
Total Revenues	\$516.18	\$52,175.55



General Fund-Expenses

	June	YTD
Staff	\$6,071.83	\$100,999.06
Staff Benefits	\$912.95	\$16,764.12
Materials	\$1,549.21	\$24,533.91
B. Maintenance	\$0	\$4,058.15
G. Maintenance	\$0	\$5,983.00
Technology	\$1,503.77	\$4,273.09
Programming	\$0	\$7,234.16
Miscellaneous	\$2,250.21	\$51,130.17
Software	\$0	\$799.00
Total Expenses	\$12,287.97	\$215,774.66

Trust Fund Revenue- \$4.66

Trust Fund Balance- \$9,380.68

Monies Spent on Library Materials

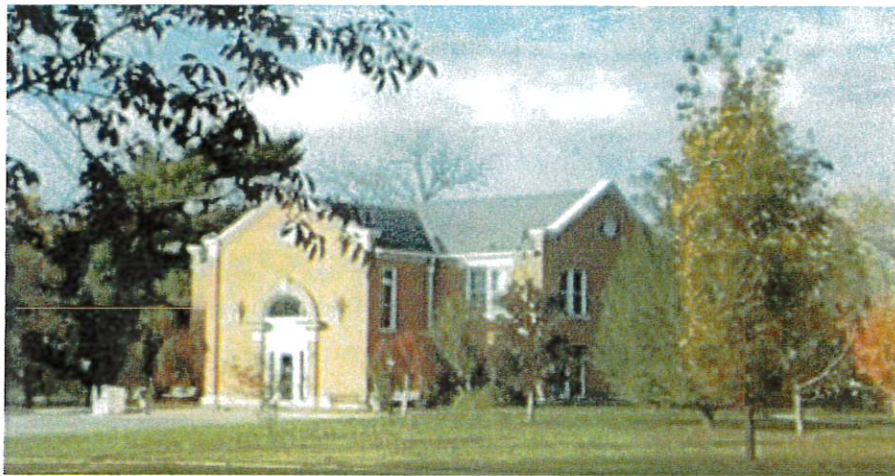
	June	YTD
Books	\$1,363.13	\$17,637.36
DVDs	\$77.53	\$2,007.59
CDs	\$67.50	\$1,238.74
Mag./News.	\$0	\$1,760.62



TIPTON
PUBLIC LIBRARY

Check it out!

2019-2020 Annual Report



Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney,

Council Members and City Manager

July 2020

Annual Report

Tipton Public Library FY 19-20

Thank you for allowing me to present this annual report.

Several questions could be asked of someone of the community such as: Where can one go to make copies, send faxes, or scan important documents to email? Where is there free internet/computer access? Where can you go to get the latest DVD releases that do not cost you anything? Where can you go to get that "old" book that no one else wants to read, but you do? Where can you pick up the new and hottest titles to read? Where do you go if you need a place to meet with either a friend or with set up supervised visits? Where does one go to get the daily news if one prefers to not have to purchase their own subscription to four different newspapers? The answer would be the Tipton Public Library UNLESS there is a world wide pandemic and the library (with everything else) is shut completely down for months and the building is not open to the public! Even then, over a period of time, the library offered many services on a very limited basis keeping the safety and well being of the staff and patrons in mind.

For the 2019-2020 fiscal year, the Tipton Public Library had....

- ♦ 1,241 Transactions written down for copies made
- ♦ 122 Transactions written down for faxes sent
- ♦ 297 Interlibrary Loans
- ♦ 173 Transactions written down for drinks from the Keurig
- ♦ 374 Transactions written down for book sale for Friends

To truly get an understanding of what the library means to the community of Tipton and surrounding counties, the library invites you to attend a program, spend an afternoon at the library or follow us on our website at www.tipton.lib.ia.us or on Facebook.

Please look over the following information to see how the library serves you and our community. If you have any questions or concerns, please contact the library. Thank you for your time, attention and continued support of the Tipton Public Library.

Denise Smith
Library Director
(563)886-6266
denises@tipton.lib.ia.us

Statistics FY 19/20

Total Circulation	23,062
Bridges Circ	1,338
Tipton Circ	13,532
Cedar County Circ	6,578
Computer Use	2,464
WiFi Usage	2,528
Number of Attendance at Programs Held	3,689
Door Count	27,091

Circulation of Materials

	FY 18/19	FY19/20
Books	23,233	16,763
Magazine	275	225
DVDs	7,898	5,496
CDs	923	578

Inventory Medium Report as of 6/4/2020

Books	13,630
DVDs	1,125
CDs	488
Magazines	174
Other	18
Total	15,435

MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

Library Staff

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Diane Wallick
Assistant Director
Tryeann Schultz
Library Assistant
Amy Wallace
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Matthew Smith
Library Assistant
Cindy Kunde
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Karree Bandfield
Library Assistant Sub
John Barnum
Custodian



Library Board of Trustees

Jamie Meyer
Dale Jedlicka
Heather Sloma-Weber
Jennifer Johnson
Marcus Hertert
Jim McCollough
Sherry Hall

Highlights for FY 19/20

- 2020 Summer Reading Program went 100% online this year with 301 participants - 151 kids (age 0 thru entering 5th grade), 49 teens (entering 6th thru 12th grade) and 101 adults. 185 completed the reading log. There were no other activities offered due to Covid-19.
- The Library worked along with all three of the kindergarten classes and preschools this year to help promote reading and the library. This was the library's twelfth year in working with classes at the school. This was cut short due to schools closing in March due to Covid-19.
- Direct State Aid monies were used for down payment for the new internet provider.
- Had 31 individual businesses sponsor the 2020 summer reading program. The library purchased gift cards from local sponsors to hand out as prizes to the teens and adults.

Stiff's Body Shop - Tipton Pharmacy - J & L Pipeline Services - Cedar Poly, LLC

Cedar Ridge Dental - Tipton Family Foods - D.S. Webb & Company P.C.

Fidelity Bank and Trust - Mi Tierra Mexican Grill - Community Insurance Services

Bethany's Family Hair Care - Liberty Trust & Savings Bank - Challis Enterprises

Tiffany's Tipton Bakery - Cedar Lodge No. 11 - Epiphany Salon & Spa - Monty's Pizza and Grill

Citizens Bank - Kruse Konstruktion - Tipton Casey's General Store - Tipton Subway

UnityPoint Health Tipton - Tipton Pizza Hut - Challis Enterprises - The Fabric Stasher

Tipton Walmart - Kofron Builders Inc. - Matt McCall Insurance Agency Inc. - Cummins Mfg. Inc.

Friends of the Tipton Public Library - Rotary Club of Tipton

Upcoming Events

You can learn about all the events at
the library from our website,

www.tipton.lib.ia.us or
follow us on Facebook





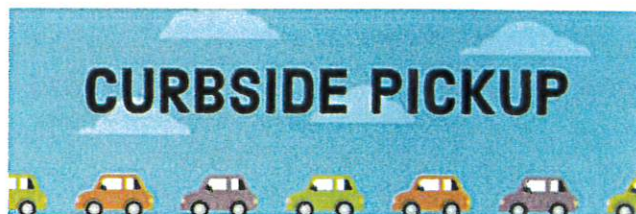
"Early out Wednesday" activities



Special Story Times



Book Chats for all ages



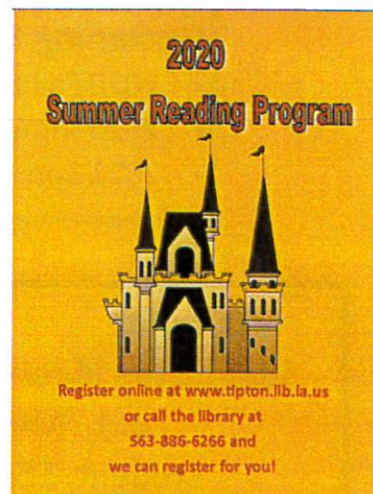
Curbside Service due to Covid-19

YOUR LIBRARY IS NOW
FINE FREE

No charges, no hassle when things are late!

TIPTON
PUBLIC LIBRARY
Check it out!

Fine Free



Online Summer Reading Program

Friends of the Tipton Public Library

How does becoming a member of the Friends of the Library help the library? When one becomes a member of the Friends of the Library, the membership goes towards special programming and events at the Library. The Friends are a very important part of the special programming that is provided by the library and the library staff throughout the year. We as a library staff are VERY thankful for the wonderful Friends as they have so graciously supported us in our endeavor of providing the community with the best programming possible. We can never thank our Friends enough for the financial and moral support over the years!

October is Membership Month

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

Check here for type of member you'd like to become:

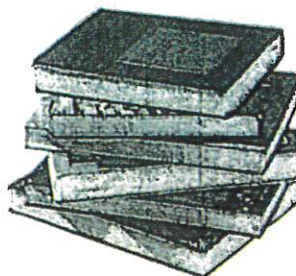
_____ Supporting—\$25.00 or more per year

_____ Family—\$10.00 per year

_____ Individual—\$5.00 per year

_____ Student—\$2.00 per year

_____ Volunteer



Mail to: Friends of the Tipton Public Library
% Sandy Childs
211 Walnut St.
Tipton, IA 52772
Or drop off at the Tipton Public Library

Upcoming Events for 2020-2021-(Pending)

- 2020 Fall Book Sale
- 2020 Membership Drive
- 2021 Spring Book Sale

Join the Friends

Stop by the library and pick up a membership form to fill out. Memberships are just \$2.00 for a student, \$5.00 for an individual, \$10.00 for a family, and \$25.00 for a supporting membership.

REVENUES

Grants	\$5,000
Rural Funding	\$27,856.54
Fines and Fees	\$2,028.53
Donations	\$5,939.38
D.State A/EI	\$3,057.92
Reimbursements	\$132.00
Refunds	\$986.29
Miscellaneous	\$1,860.89
Utilities	\$5,314.00
Total Revenues	\$52,175.55

EXPENSES

Staff	\$100,999.06
Staff Benefits	\$16,764.12
Materials	\$24,533.91
B. Maintenance	\$4,058.15
G. Maintenance	\$5,983.00
Technology	\$4,273.09
Programming	\$7,234.16
Miscellaneous	\$51,130.17
Software	\$799.00
Total Expenses	\$215,774.66

*Monies from General Fund to cover deficit: \$163,599.11


Trust Fund

Revenue: \$251.16

Balance: \$9,380.68

TIPTON
PUBLIC LIBRARY
Check it out!

206 Cedar Street
Phone: 563-886-6266
Fax: 563-886-6257
Email: staff@tipton.lib.ia.us
www.tipton.lib.ia.us
"Like" us on [Facebook](#)



Hours: M-Th 10-8, Fri 10-5, Sat 10-1

Get a Library Card

Your tax dollars entitle you to a free library card. With it, you can take home books, DVDs, videos, compact discs and access Bridges **FREE** (if you are a resident of Tipton or live in rural Cedar County.) Just stop in at the library circulation desk and ask for your free library card.



1740 Lininger Lane
North Liberty, IA 52317
P 319.626.9090

www.mecresults.com

NORTHWEST IOWA | DES MOINES METRO | EASTERN IOWA | SIOUXLAND | SOUTHWEST IOWA | CENTRAL MISSOURI | ST. LOUIS METRO | KANSAS CITY METRO

July 30, 2020

Mr. Brian Wagner
City Manager
City of Tipton, Iowa
407 Lynn Street
Tipton, IA 52772

RE: Wastewater Treatment Plant Improvements 2018
CWSRF Project No. CS-1920928-01
MEC #3315001-05

Dear Brian,

Enclosed please find one (1) electronic copy of Pay Application No. 2 for Woodruff Construction, LLC in the amount of \$239,312.60, for the above referenced project. The application is for the work completed between July 7 and July 30, 2020. We have reviewed the pay application and recommend City Council approval.

After your review and approval, please send one executed copy to the Contractor (Woodruff Construction, LLC), and one copy to MEC.

If you have any questions, please let me know.

Sincerely,

McCLURE ENGINEERING COMPANY

Alex Potter, P.E.
Project Manager

Enclosures

Contractor's Application for Payment No.

TWO (2)

Application Period: 7/7/2020 to 7/30/2020		Application Date: 7/30/2020	
To (Owner): City of Tipton 407 Lynn Street, Tipton, IA 52772	From (Contractor): Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340	Via (Engineer): McClure Engineering Company 1740 Lininger Lane, North Liberty, IA 52317	
Owner's Contract Number: CWSRF No. 1920928-01	Contractor's Contract Number: 20-032	Engineer's Project Number: 3315001-05	
Project: Wastewater Treatment Plant Improvements 2018		Contract: Wastewater Treatment Plant Improvements 2018	

Application For Payment - Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
001	\$ -	\$ 283,450.00
Totals:	\$ -	\$ 283,450.00
Net Change by Change Order:	\$ (283,450.00)	

1. Original Contract Price.....	\$ 7,269,000.00
2. Net change by Change Orders.....	\$ (283,450.00)
3. Current Contract Price (Line 1 ± 2).....	\$ 6,985,550.00
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$ 559,253.80
5. Retainage	
a. 5.0% X \$ 526,168.00 Work Completed.....	\$ 26,308.40
b. 5.0% X \$ 33,085.80 Stored Material.....	\$ 1,654.29
c. Early Release of Retainage.....	\$ -
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 27,962.69
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$ 531,291.11
7. Less Previous Payments (Line 6 from prior Application).....	\$ 291,978.51
8. Amount Due This Application.....	\$ 239,312.60
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$ 6,373,819.89

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Emily Nelson Date: 7/30/2020

Payment of: \$239,312.60
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Wastewater Treatment Plant Improvements 2018			Application Number:	TWO (2)		
Application Period:	7/7/2020	to	7/30/2020		Application Date:	7/30/2020		
A		B	Work Completed		E	F		G
			C	D				
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
Division 1 - General Requirements								
01.01	Bonds & Insurance	\$ 46,032.00	\$ 46,032.00	\$ -	\$ -	\$ 46,032.00	100.00%	\$ -
01.02	Mobilization	\$ 106,250.00	\$ 106,250.00	\$ -	\$ -	\$ 106,250.00	100.00%	\$ -
01.03	General Conditions	\$ 439,738.00	\$ 43,974.00	\$ 43,974.00	\$ -	\$ 87,948.00	20.00%	\$ 351,790.00
01.04	Project Supervision	\$ 102,340.00	\$ 10,234.00	\$ 10,234.00	\$ -	\$ 20,468.00	20.00%	\$ 81,872.00
01.05	Project Management	\$ 64,990.00	\$ 6,499.00	\$ 6,499.00	\$ -	\$ 12,998.00	20.00%	\$ 51,992.00
Division 2 - Site Work								
02.01	Demolition	\$ 15,449.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15,449.00
Division 3 - Concrete								
03.01	Concrete Reinforcement	\$ 20,134.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 20,134.00
03.02	Concrete Foundation and Slab on Grade	\$ 116,652.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 116,652.00
03.03	Grout Infill	\$ 4,282.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 4,282.00
03.04	Transformer/Generator Pad	\$ 21,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 21,000.00
Division 4 - Masonry								
04.01	Masonry	\$ 65,711.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 65,711.00
Division 5 - Metals								
05.01	Miscellaneous Metals	\$ 10,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 10,500.00
05.02	Aluminum Grating	\$ 46,210.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 46,210.00
Division 6 - Wood, Plastics, and Composites								
06.01	Rough Carpentry (Truss Assembly)	\$ 28,332.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 28,332.00
06.02	Rough Carpentry (SAGR Walls)	\$ 110,105.00	\$ -	\$ -	\$ 33,085.80	\$ 33,085.80	30.05%	\$ 77,019.20
Division 7 - Thermal and Moisture Protection								
07.01	Thermal & Moisture Protection	\$ 16,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,890.00
07.02	Metal Roofing and Flashings	\$ 48,433.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 48,433.00
Division 8 - Openings								
08.01	Aluminum Windows	\$ 2,850.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 2,850.00
08.02	Aluminum Doors & Frames	\$ 42,310.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 42,310.00
08.03	Roll Up Doors	\$ 18,240.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 18,240.00
Division 9 - Finishes								
09.01	Gypsum Board Assemblies	\$ 16,900.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,900.00
09.02	Painting/Coatings	\$ 19,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,890.00

A		B	Work Completed		E	F		G
			C	D				
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
Division 10 - Specialties								
10.01	Specialties	\$ 1,219.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,219.00
Division 22 - Plumbing								
22.01	Sewer Service	\$ 3,295.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,295.00
22.02	Plumbing Fixtures	\$ 825.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 825.00
22.03	Water Service	\$ 3,680.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,680.00
Division 23 - Heating, Ventilating, and Air Conditioning								
23.01	Equipment/Controls	\$ 41,057.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 41,057.00
23.02	Ductwork	\$ 3,421.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,421.00
23.03	Testing & Balancing	\$ 1,829.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,829.00
Division 26 - Electrical								
26.01	Electrical Systems (Conduit & Wiring)	\$ 108,027.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 108,027.00
26.02	Lighting & Wiring Devices	\$ 26,438.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 26,438.00
26.03	Standby Generator	\$ 77,850.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 77,850.00
26.04	Radio Antenna Poles	\$ 37,550.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 37,550.00
Division 31 - Earthwork								
31.01	Site Demolition	\$ 38,150.00	\$ 30,520.00	\$ -	\$ -	\$ 30,520.00	80.00%	\$ 7,630.00
31.02	Rough Grading	\$ 67,500.00	\$ 13,500.00	\$ 13,500.00	\$ -	\$ 27,000.00	40.00%	\$ 40,500.00
31.03	Finish Grading	\$ 19,740.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,740.00
Division 32 - Exterior Improvements								
32.01	SWPPP/Erosion Control	\$ 15,645.00	\$ 8,750.00	\$ 2,000.00	\$ -	\$ 10,750.00	68.71%	\$ 4,895.00
32.02	Seeding/Stabilization	\$ 23,705.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 23,705.00
Division 33 - Utilities								
33.01	Water Services	\$ 16,910.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,910.00
33.02.1	Sewer Services - 4" Diameter Piping	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 8,000.00
33.02.2	Sewer Services - 12" Diameter Piping	\$ 25,630.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 25,630.00
33.02.3	Sewer Services - 16" Diameter Piping	\$ 222,550.80	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 222,550.80
33.02.4	Sewer Services - 18" Diameter Piping	\$ 72,375.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 72,375.00
33.02.5	Sewer Services - 24" Diameter Piping	\$ 318,550.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 318,550.00
33.03	Manholes & Structures	\$ 201,600.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 201,600.00
33.04	Storm Sewer Piping	\$ 27,250.00	\$ -	\$ 10,900.00	\$ -	\$ 10,900.00	40.00%	\$ 16,350.00
Division 40 - Process Interconnections								
40.01	Above Grade Air Process Piping	\$ 39,600.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 39,600.00
40.02	HDPE Air Piping	\$ 35,700.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 35,700.00
40.03	Process Valves	\$ 342,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 342,000.00
40.04	Controls Submittal/Design	\$ 19,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,500.00
40.05	Controls & Integration East Lagoon	\$ 62,472.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 62,472.00
40.06	Controls & Integration West Lagoon	\$ 315,373.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 315,373.00

A		B	Work Completed		E	F		G
			C	D				
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
40.07	Controls Startup/Training	\$ 17,540.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 17,540.00
Division 41 - Material Processing and Handling Equipment								
41.01	Cranes & Hoists	\$ 1,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,890.00
Division 46 - Water and Wastewater Equipment								
46.01	Open Channel Grinders	\$ 72,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 72,500.00
46.02.1	Aerated Lagoon Equipment (Material and Labor)	\$ 353,780.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 353,780.00
46.02.2	Lagoon Baffle Curtain	\$ 31,587.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 31,587.00
46.03.1	SAGR (Material and Labor)	\$ 909,717.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 909,717.00
46.03.2	SAGR Stone	\$ 725,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 725,000.00
46.03.3	SAGR Geosynthetic Liner	\$ 285,780.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 285,780.00
46.03.4	SAGR Mulch	\$ 19,430.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,430.00
46.04	Ultraviolet Disinfection Equipment	\$ 205,880.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 205,880.00
Lump Sum Included Unit Prices								
UP-1	Base Excavation 1 LS @ \$287,000.00/LS	\$ 287,000.00	\$ 15,000.00	\$ 128,500.00	\$ -	\$ 143,500.00	50.00%	\$ 143,500.00
UP-2	Overexcavation of Unsuitable Backfill Materials 5,000 CY @ \$19.95/CY	\$ 99,750.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 99,750.00
UP-3	Soil Amendment - Farming 5,000 CY @ \$4.73/CY 0 CY @ \$4.73/CY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
UP-4	Soil Amendment - Chemical Treatment 5,000 CY @ \$27.30/CY 0 CY @ \$27.30/CY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
UP-5	Imported Backfill 5,000 CY @ \$13.65/CY	\$ 68,250.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 68,250.00
UP-6	Off-Site Disposal of Unsuitable Backfill Materials 10,000 CY @ \$7.88/CY	\$ 78,800.00	\$ -	\$ 78,800.00	\$ -	\$ 78,800.00	100.00%	\$ -
UP-7	East WWTP Sludge Removal and Disposal 910,000 Gal @ \$0.12/Gal	\$ 109,200.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 109,200.00
UP-8	West WWTP Sludge Removal and Disposal 990,000 Gal @ \$0.11/Gal	\$ 108,900.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 108,900.00
UP-9	Crushed Stone Paving 480 TN @ \$29.40/TN	\$ 14,112.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 14,112.00
UP-10	Security Fence 1,450 LF @ \$20.28/LF	\$ 29,406.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 29,406.00

A		B	Work Completed		E	F		G
Specification Section Number	Description	Scheduled Value (\$)	C	D				
			From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
UP-11	Sanitary Sewer Gravity Main, Trenched, PVC, 10" Diameter 860 LF @ \$115.87/LF	\$ 99,648.20	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 99,648.20
Project Allowances								
CA-1	Contingency Allowance	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 50,000.00
Contract Change Orders								
CO-001	Change Order #1 - Value Engineering	\$ (123,300.00)	\$ -	\$ (36,000.00)	\$ -	\$ (36,000.00)	29.20%	\$ (87,300.00)
	Total	\$ 6,985,550.00	\$ 274,260.00	\$ 251,908.00	\$ 33,085.80	\$ 559,253.80	8.01%	\$ 6,345,857.20

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 6 of 7

Contractor's Application

For (Contract):	Wastewater Treatment Plant Improvements 2018					Application Number:	TWO (2)
						Application Date:	7/30/2020
Application Period:	From:	7/7/2020	To:	7/30/2020	Contractor:	Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340	

Original Contract Amount:	\$	7,269,000.00
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Approved Change Orders:

[illegible]

Revised Contract Amount: \$ 6,985,550.00

Pay Estimates Paid-to-Date

[illegible]

Total Estimates Paid to Date: \$ 291,978.51

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Total Construction Cost: \$ 291,978.51



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

July 28, 2020

Brian Wagner, City Manager
City of Tipton
407 Lynn Street
Tipton, IA 52772

Re: Water Main & Street Improvement Project
Division 1 – Water Main Improvements
Tipton, Iowa - 2020
G&A 5019243

*Pay App 2
& Change order 2*

Dear Brian:

Enclosed herewith are three (3) copies of Pay Application No.2 submitted by Triple B Construction in the amount of \$93,616.99. The application is for the work completed thru July 24, 2020.

Further enclosed is Change Order No. 2, which increases the contract price by \$5,393.20 for work associated with installing new 3" water service line to the school. The service was not identified during the design phase, and was only identified after the new water main was activated.

Also, we discovered that one water service came off a different main than the City staff believed, so it had to be replaced as well.

Should the Council approve the pay application and change order, please sign all three (3) copies of each documents, keep one (1) copy for the City records, forward one with payment to Triple B Construction, and return the remaining copy to Garden & Associates.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Pay Application No. 2 (3 copies)
Change Order No. 2 (3 copies)

JP/lm

APPLICATION FOR PAYMENT NO. 2

To: City of Tipton (JURISDICTION)
From: Triple B Construction (CONTRACTOR)
Contract: 2020 Water Main and Street Improvement Project
Project: Div.1 - Water Main Improvements
JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 5019243
For Work Accomplished Through the Date of: 7/24/2020

1. Original Contract Price:	\$ 199,584.00
2. Net Change by Change Orders and Written Amendments (+ or -):	\$ 21,213.20
3. Current Contract Price (1 plus 2):	\$ 220,797.20
4. Total Completed and Stored to Date:	\$ 205,329.20
5. Retainage (Per Agreement):	
5% of Completed Work:	\$ 10,266.46
0% of Stored Material:	
Total Retainage:	\$ 10,266.46
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	\$ 195,062.74
7. Less Previous Application for Payments:	\$ 101,445.75
8. DUE THIS APPLICATION (6 MINUS 7)	\$ 93,616.99

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 7/28/20 Triple B Construction
By: [Signature] (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 7.29.2020 Garden & Associates, LDT
By: [Signature] (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____ City of Tipton
By: _____ (JURISDICTION)

Pay Application No. 2
2020 WATER MAIN AND STREET IMPROVEMENT PROJECT
 Division 1: Water Main Improvements
 Division 2: Street Improvements
 Tipton, Iowa

July 28, 2020
 G&A 5019243

No.	Item	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity This Period	Quantity To Date	Extended Price
Division 1: Water Main Improvements								
1.	2010-108-G-0 Subgrade Preparation, 6" Thick	SY	320	\$5.00	\$1,600.00	300	300	\$1,500.00
2.	2010-108-L-0 Compaction Testing	LS	XXX	XXX	\$1,000.00	1	1	\$1,000.00
3.	3010-108-F-0 Trench Compaction Testing	LS	XXX	XXX	\$800.00	1	1	\$800.00
4.	4020-108-A-1 Storm Sewer, Trenched, 15" RCP	LF	32	\$120.00	\$3,840.00	16	32	\$3,840.00
5.	5010-108-A-1 Water Main, Trenched, 8" PVC	LF	68	\$70.00	\$4,760.00		68	\$4,760.00
6.	5010-108-A-2 Water Main, Trenchless, 8" RJ PVC	LF	645	\$89.00	\$57,405.00		645	\$57,405.00
7.	5010-108-D-0 Water Service Sub, Type K Copper, 1"	EA	2	\$1,250.00	\$2,500.00	2	2	\$2,500.00
8.	XXXX-XXX-X-X Water Main Connection - Connection 1	LS	XXX	XXX	\$1,400.00		1	\$1,400.00
9.	XXXX-XXX-X-X Water Main Connection - Connection 2	LS	XXX	XXX	\$5,900.00	0.5	1	\$5,900.00
10.	XXXX-XXX-X-X Water Main Connection - Connection 3	LS	XXX	XXX	\$4,800.00	0.5	1	\$4,800.00
11.	XXXX-XXX-X-X Water Main Connection - Connection 4	LS	XXX	XXX	\$2,500.00	0.5	1	\$2,500.00
12.	5020-108-A-0 Gate Valve, 8"	EA	2	\$1,500.00	\$3,000.00		2	\$3,000.00
13.	5020-108-B-0 Tapping Valve Assembly, 4"	EA	1	\$3,200.00	\$3,200.00		1	\$3,200.00
14.	5020-108-C-0 Fire Hydrant Assembly	EA	1	\$4,750.00	\$4,750.00		1	\$4,750.00
15.	5020-108-I-0 Fire Hydrant Assembly Removal	EA	1	\$750.00	\$750.00	1	1	\$750.00
16.	6010-108-B-0 Intake, Type SW-501	EA	3	\$4,500.00	\$13,500.00	2	3	\$13,500.00
17.	6010-108-H-0 Remove Manhole	EA	1	\$500.00	\$500.00		1	\$500.00
18.	6010-108-H-0 Remove Intake	EA	2	\$500.00	\$1,000.00	2	2	\$1,000.00
19.	7010-108-A-0 Pavement, PCC, 8" Thick	SY	305	\$75.00	\$22,875.00	285	285	\$21,375.00
20.	7010-108-E-0 Curb and Gutter, 30" Wide, 6" Thick	LF	380	\$45.00	\$17,100.00	360	360	\$16,200.00
21.	7010-108-F-0 Beam Curb, 6" Wide, Varying Thickness	LF	24	\$45.00	\$1,080.00	24	24	\$1,080.00
22.	7010-108-I-0 PCC Pavement Samples and Testing	LS	XXX	XXX	\$900.00	1	1	\$900.00
23.	7020-108-I-0 HMA Pavement Samples and Testing	LS	XXX	XXX	\$550.00			\$0.00
24.	7030-108-A-0 Removal of Sidewalk	SY	28	\$15.00	\$420.00	28	28	\$420.00
25.	7030-108-A-0 Removal of Driveway	SY	71	\$20.00	\$1,420.00	65	65	\$1,300.00
26.	7030-108-E-0 Sidewalk, PCC, 4" Thick	SY	19	\$82.00	\$1,558.00	15	15	\$1,230.00
27.	7030-108-E-0 Sidewalk, PCC, 6" Thick	SY	9	\$137.00	\$1,233.00	6	6	\$822.00
28.	7030-108-G-0 Detectable Warnings	SF	16	\$44.00	\$704.00	16	16	\$704.00
29.	7030-108-H-1 Driveway, Paved, PCC, 6" Thick	SY	76	\$71.00	\$5,396.00	65	65	\$4,615.00
30.	7040-108-A-0 Full Depth Patch, HMA, 4" Thick, 1M ESAL, 1/2" Surface Mix	SY	158	\$31.00	\$4,898.00			\$0.00
31.	7040-108-H-0 Pavement Removal	SY	305	\$13.00	\$3,965.00	285	285	\$3,705.00
32.	7040-108-I-0 Curb and Gutter Removal	LF	380	\$6.00	\$2,280.00	360	360	\$2,160.00
33.	8030-108-A-0 Temporary Traffic Control	LS	XXX	XXX	\$4,500.00	0.5	1	\$4,500.00
34.	9010-108-A-0 Conventional Seeding, Fertilizing, and Mulching	LS	XXX	XXX	\$5,500.00			\$0.00
35.	11,020-108-A Mobilization	LS	XXX	XXX	\$12,000.00	0.5	1	\$12,000.00
Change Order #1								
	Replace 12" Storm Sewer	LF	200	\$52.50	\$10,500.00		200	\$10,500.00
	12" Storm Sewer Connections	EA	2	\$450.00	\$900.00	2	2	\$900.00
	12" Storm Sewer Replacement with Water Main	LS	XXX	XXX	\$2,770.00	1	1	\$2,770.00
	Bore in New Water Service	LS	XXX	XXX	\$1,650.00	1	1	\$1,650.00
Change Order #2								
	Install 3" Copper Water Service	LS	XXX	XXX	\$5,393.20	1	1	\$5,393.20
TOTAL- DIVISION 1					\$220,797.20			\$205,329.20

Date of Issuance: 7-28-2020	Effective Date: 7-28-2020
Owner: City of Tipton, Iowa	Owner's Contract No.: N/A
Contractor: Triple B Construction	Contractor's Project No.: N/A
Engineer: Garden & Associates, Ltd.	Engineer's Project No.: 5019243
Project: 2020 Water Main and Street Improvement Project	Contract Name: Division 1: Water Main
Division 1: Water Main Improvements	Improvements

The Contract is modified as follows upon execution of this Change Order:

Description: Work associated with installing approximately 34 LF of 3" copper pipe to reconnect existing copper water service line.

Attachments: None

CHANGE IN CONTRACT PRICE N/A	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>199,584.00</u>	Original Contract Times: Substantial Completion: Ready for Final Payment: <u>40 working days</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u> </u> : \$ <u>15,820.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: \$ <u>215,404.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>40 working days</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>5,393.20</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: Ready for Final Payment: <u>-0- working days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>220,797.20</u>	Contract Times with all approved Change Orders: Substantial Completion: Ready for Final Payment: <u>40 working days</u> days or dates

RECOMMENDED: Garden & Assoc.	ACCEPTED: City of Tipton	ACCEPTED: Triple B Construction
By: <u>[Signature]</u> Engineer (If required)	By: _____ Owner (Authorized Signature)	By: <u>[Signature]</u> Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: <u>Resident</u>
Date: <u>7-29-2020</u>	Date: _____	Date: <u>7/28/20</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	988.71
			MEDICARE WITHOLDING	147.22
			MEDICARE WITHOLDING	30.61
			MEDICARE WITHOLDING	4.53
			MEDICARE WITHOLDING	8.77
			MEDICARE WITHOLDING	19.43
			MEDICARE WITHOLDING	20.69
		MISC. VENDOR CENTRAL	CENTRAL:DISPENSER,SANITIZE	437.52
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	189.50
		IPERS	IPERS WITHOLDING POLICE	1,528.03
		CITY OF TIPTON FUNDS	Repay Admin Services	803.86
			PSF payment	332.59
		CITY UTILITIES	City Hall	3.60
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	4,135.39
			TOTAL:	8,650.45
FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	55.45
			MEDICARE WITHOLDING	11.54
			MEDICARE WITHOLDING	1.45
		CEDAR COUNTY VFW POST 2537	3 FLAGS	94.00
		IPERS	IPERS WITHOLDING, FIRE	64.72
		TIPTON FIRE DEPARTMENT	FIRE CALLS 2019-2020	5,500.00
		CITY OF TIPTON FUNDS	Repay Admin Services	228.59
		CITY UTILITIES	CITY UTILITIES	576.64
			CITY UTILITIES	49.40
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,172.22
			TOTAL:	7,754.01
AMBULANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	186.11
			MEDICARE WITHOLDING	14.64
			MEDICARE WITHOLDING	14.25
			MEDICARE WITHOLDING	14.64
		BOUND TREE MEDICAL LLC	OXYGEN	188.87
			OXYGEN	119.64
			OXYGEN	5.07
		IPERS	IPERS WITHOLDING EMT	297.46
		JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00
			ALS INTERCEPT	200.00
			ALS INTERCEPT	200.00
		KIRKWOOD COMMUNITY COLLEGE	TRAINING	15.00
		PRAXAIR DISTRIBUTION INC	OXYGEN	52.55
		TELEFLEX LLC	MEDICAL SUPPLIES	612.50
		CITY OF TIPTON FUNDS	Repay Admin Services	499.62
			PSF payment	7.90
		CITY UTILITIES	CITY UTILITIES	241.90
			CITY UTILITIES	31.76
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,067.39
			TOTAL:	3,969.30
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	208.71
			MEDICARE WITHOLDING	33.39
			MEDICARE WITHOLDING	0.67
			MEDICARE WITHOLDING	1.96
			MEDICARE WITHOLDING	4.07
			MEDICARE WITHOLDING	8.31
			MEDICARE WITHOLDING	0.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CINTAS LOC	UNIFORMS	54.07
			UNIFORMS	54.07
		IPERS	IPERS REGULAR EMPLOYEES	317.75
		KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	34.95
		SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	134.40
		CITY OF TIPTON FUNDS	Central Stores services pa	1,519.55
			PSF payment	156.85
		CITY UTILITIES	CITY UTILITIES	16.76
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	3,507.29
			TOTAL:	6,053.20
SIDEWALKS	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	Central Stores services pa	22.03
			TOTAL:	22.03
TREES	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	Central Stores services pa	13.56
			TOTAL:	13.56
GENERAL ADMINISTRATION	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	141.61
			MEDICARE WITHOLDING	24.17
			MEDICARE WITHOLDING	0.47
			MEDICARE WITHOLDING	7.63
			MEDICARE WITHOLDING	0.81
			MEDICARE WITHOLDING	0.06
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
		IPERS	IPERS REGULAR EMPLOYEES	215.59
		CITY OF TIPTON FUNDS	Central Stores services pa	309.39
			PSF payment	401.05
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	818.37
			TOTAL:	1,934.53
LIBRARY	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	194.66
			MEDICARE WITHOLDING	24.53
			MEDICARE WITHOLDING	21.00
		BAKER & TAYLOR	22 BOOKS	85.62
			7 BOOKS	268.87
			MATERIALS	30.79
			MATERIALS	412.84
		COPY SYSTEMS	BASE CHARGE	159.02
		IPERS	IPERS REGULAR EMPLOYEES	269.62
		MEDIACOM	INTERNET SERVICE	454.18
		PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	21.75
			TOTAL:	1,942.88
PARK	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	44.09
			MEDICARE WITHOLDING	1.28
			MEDICARE WITHOLDING	8.48
			MEDICARE WITHOLDING	0.55
		ALBAUGH PHC INC	PLUMING SERVIVE IN PARK	55.00
		CEDAR COUNTY CO-OP	923 GL FUEL, LAWN MIX	310.77
		IPERS	IPERS REGULAR EMPLOYEES	11.92
		MUSCO SPORTS LIGHTING LLC	REPAIR LIGHT AT ADULT DIAM	3,123.10
		CITY OF TIPTON FUNDS	Repay Admin Services	64.85
			PSF payment	28.71
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	102.84
			TOTAL:	3,751.59

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	65.85
			MEDICARE WITHOLDING	14.25
			MEDICARE WITHOLDING	1.16
		IPERS	IPERS REGULAR EMPLOYEES	100.26
		CITY OF TIPTON FUNDS	Repay Admin Services	52.94
			PSF payment	3.95
			TOTAL:	238.41
RED CROSS SWIM	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	1.01
			MEDICARE WITHOLDING	0.24
			TOTAL:	1.25
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	21.35
			FICA WITHOLDING	883.74
			MEDICARE WITHOLDING	4.99
			MEDICARE WITHOLDING	32.44
			MEDICARE WITHOLDING	173.09
			MEDICARE WITHOLDING	1.14
		FARNER-BOCKEN COMPANY	CONCESSIONS	505.26
		GREAT WESTERN SUPPLY CO	OPERATING SUPPLIES	168.57
			OPERATING SUPPLIES	333.78
		HAWKINS INC	CHEMICALS	243.03
			CHEMICALS	263.03
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	62.50
		IPERS	IPERS REGULAR EMPLOYEES	278.42
		T & M CLOTHING CO.	LIFEGUARD UNIFORMS	498.00
			EMBROIDERY	9.00
		CITY OF TIPTON FUNDS	Repay Admin Services	598.12
			PSF payment	447.45
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	62.00
			TOTAL:	4,585.91
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	118.75
			MEDICARE WITHOLDING	27.77
		EITA	MEMEBERSHIP DUES	165.00
		MISC. VENDOR PEG BIXBY	PEG BIXBY:MISC SUPPLIES	19.25
		IPERS	IPERS REGULAR EMPLOYEES	184.33
		MARCIA MEYERS	AUGUST RENT	600.00
		CITY OF TIPTON FUNDS	PSF payment	432.84
			TOTAL:	1,547.94
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	69.52
			MEDICARE WITHOLDING	4.45
			MEDICARE WITHOLDING	11.60
			MEDICARE WITHOLDING	0.02
			MEDICARE WITHOLDING	0.17
		IPERS	IPERS REGULAR EMPLOYEES	106.57
		CITY OF TIPTON FUNDS	Repay Admin Services	168.64
			PSF payment	2.15
		CITY UTILITIES	City Hall	203.29
			City Hall	6.60
			CITY UTILITIES	1,744.27
			TOTAL:	2,317.28
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	0.95
			MEDICARE WITHOLDING	0.22

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CINTAS CORPORATION	FIRST AID SUPPLIES	30.43
		WALMART COMMUNITY	MISC SUPPLIES	29.04
			TOTAL:	60.64
STREET DEPARTMENT	ROAD USE TAX FUND	GARDEN & ASSOCIATES INC	PLUM ST RECONSTRUCTION	9,786.94
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	4,442.57
			TOTAL:	14,229.51
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	4.57
			MEDICARE WITHOLDING	0.84
			MEDICARE WITHOLDING	0.14
			MEDICARE WITHOLDING	0.09
		IPERS	IPERS REGULAR EMPLOYEES	6.95
		CITY OF TIPTON FUNDS	Central Stores services pa	7.33
			PSF payment	1.96
		CITY UTILITIES	CITY UTILITIES	32.80
			TOTAL:	54.68
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	65.10
			MEDICARE WITHOLDING	12.54
			MEDICARE WITHOLDING	0.69
			MEDICARE WITHOLDING	0.21
			MEDICARE WITHOLDING	1.66
			MEDICARE WITHOLDING	0.13
		IPERS	IPERS REGULAR EMPLOYEES	99.14
		CITY OF TIPTON FUNDS	Central Stores services pa	168.58
			PSF payment	34.34
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,922.74
			TOTAL:	3,305.13
STREET CLEANING	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	3.35
			MEDICARE WITHOLDING	0.78
		IPERS	IPERS REGULAR EMPLOYEES	5.10
		CITY OF TIPTON FUNDS	Central Stores services pa	56.95
			PSF payment	33.65
			TOTAL:	99.83
REVOLVING LOAN PRGRM	ECONOMIC/INDUSTRIA MOELLER	TIPTON TIRE & AUTO	TRIP REIMBURSEMENT	7,500.00
			TOTAL:	7,500.00
WW/AKA SEWER	WASTEWATER PROJECT	WOODRUFF CONSTRUCTION LLC	PAY APP NO 1	291,978.51
			TOTAL:	291,978.51
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	291.58
			MEDICARE WITHOLDING	62.63
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	0.75
			MEDICARE WITHOLDING	4.32
			MEDICARE WITHOLDING	0.40
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
		HAWKINS INC	CHEMICALS	1,370.71
		IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	367.85
		IOWA ONE CALL	LOCATES	19.20
		IPERS	IPERS REGULAR EMPLOYEES	449.21
		JETCO INC	TOWER LEVEL DISPLAY & INST	1,098.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	8.01
			OPERATING SUPPLIES	35.98
		TIPTON PLUMBING	METER INSTALL ASSIST	73.11
		CITY OF TIPTON FUNDS	Repay Admin Services	993.99
			PSF payment	29.15
		CITY UTILITIES	City Hall	3.60
			CITY UTILITIES	641.42
			CITY UTILITIES	698.38
			CITY UTILITIES	1,154.06
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	206.43
			TOTAL:	7,524.49
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	71.28
			MEDICARE WITHOLDING	16.13
			MEDICARE WITHOLDING	0.54
		IPERS	IPERS REGULAR EMPLOYEES	110.31
		CITY OF TIPTON FUNDS	Repay Admin Services	160.66
			PSF payment	27.34
			TOTAL:	386.26
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	285.15
			MEDICARE WITHOLDING	61.79
			MEDICARE WITHOLDING	0.26
			MEDICARE WITHOLDING	1.69
			MEDICARE WITHOLDING	2.75
			MEDICARE WITHOLDING	0.20
		CEDAR COUNTY CO-OP	923 GL FUEL, LAWN MIX	51.25
		IOWA DEPARTMENT OF NATURAL RESOURCES	WEST LAGOON ANNUAL FEE	1,275.00
			EAST LAGOON ANNUAL FEE	210.00
		IPERS	IPERS REGULAR EMPLOYEES	440.20
		CITY OF TIPTON FUNDS	Repay Admin Services	941.10
			PSF payment	107.56
		CITY UTILITIES	City Hall	3.60
			CITY UTILITIES	1,569.97
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment Charges	662.07
			TOTAL:	5,612.59
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	803.73
			MEDICARE WITHOLDING	146.38
			MEDICARE WITHOLDING	0.22
			MEDICARE WITHOLDING	5.91
			MEDICARE WITHOLDING	4.40
			MEDICARE WITHOLDING	21.52
			MEDICARE WITHOLDING	9.54
		CINTAS LOC	CLEANING	89.88
			UNIFORMS, SHOP TOWELS, MAT	107.84
			UNIFORMS, SHOP TOWELS, MAT	46.94
			UNIFORMS, SHOP TOWELS, MAT	107.72
			UNIFORMS, SHOP TOWELS, MAT	46.94
		DURANT MUNICIPAL ELECTRIC	2 SECONDARY SPLICES	55.64
		DR DARLENE A EHLERS	AUGUST RENT	500.00
		FLETCHER-REINHARDT CO.	SMALL FLOOD LED	264.29
		JAMES HANSEN	AUGUST RENT	250.00
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	22.50
		IOWA ONE CALL	LOCATES	19.20
		IPERS	IPERS REGULAR EMPLOYEES	1,249.48

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		POWER LINE SUPPLY	UNDERGROUND SUPPLIES	375.57
			UNDERGROUND SUPPLIES	298.92
			UNDERGROUND SUPPLIES	67.58
			UNDERGROUND SUPPLIES	164.10
			UNDERGROUND SUPPLIES	325.28
		RESCO	TRANSFORMER PADS	959.00
		SOLOMON CORPORATION	10 KVA PADMOUNT TRANSFORME	943.74
		SPAHN & ROSE LUMBER CO	MISC SUPPLIES	19.60
		STUART C IRBY CO	UNDERGROUND SUPPLIES	1,883.20
			UNDERGROUND SUPPLIES	199.66
		T & M CLOTHING CO.	EMBROIDERY	27.00
		TERRY DURIN COMPANY	UNDERGROUND SUPPLIES	4,725.00
		CITY OF TIPTON FUNDS	Repay Admin Services	6,089.52
			PSF payment	297.57
		CITY UTILITIES	City Hall	4.50
			CITY UTILITIES	240.20
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	919.49
			TOTAL:	21,292.06
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	103.88
			MEDICARE WITHOLDING	20.76
			MEDICARE WITHOLDING	2.42
			MEDICARE WITHOLDING	1.10
		CINTAS CORPORATION	FIRST AID SUPPLIES	82.28
		IPERS	IPERS REGULAR EMPLOYEES	161.33
		CITY OF TIPTON FUNDS	Repay Admin Services	799.76
			PSF payment	9.09
		CITY UTILITIES	CITY UTILITIES	211.24
			CITY UTILITIES	15.00
			CITY UTILITIES	15.00
			CITY UTILITIES	1,089.45
			CITY UTILITIES	807.30
			CITY UTILITIES	30.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	110.78
			TOTAL:	3,459.39
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	141.86
			MEDICARE WITHOLDING	29.44
			MEDICARE WITHOLDING	1.94
			MEDICARE WITHOLDING	1.80
		IPERS	IPERS REGULAR EMPLOYEES	219.21
		CITY OF TIPTON FUNDS	Repay Admin Services	296.26
			PSF payment	28.52
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	77.55
			TOTAL:	796.58
LOUISA GENERATING STAT	ELECTRIC OPERATING MIDAMERICAN ENERGY COMPANY		Est cash request	16,100.00
			Est cash request	26,680.00
			Est cash request	460.00
			Est cash request	2,760.00
			TOTAL:	46,000.00
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	440.08
			MEDICARE WITHOLDING	83.47
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	8.89

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	0.75
			MEDICARE WITHOLDING	9.74
		CINTAS LOC	CLEANING	22.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
		IOWA ONE CALL	LOCATES	19.20
		IPERS	IPERS REGULAR EMPLOYEES	675.28
		CITY OF TIPTON FUNDS	Repay Admin Services	2,673.84
			PSF payment	18.54
		CITY UTILITIES	City Hall	4.50
			CITY UTILITIES	120.10
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	278.20
			TOTAL:	4,444.08
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	85.25
			MEDICARE WITHOLDING	18.52
			MEDICARE WITHOLDING	0.88
			MEDICARE WITHOLDING	0.56
		IPERS	IPERS REGULAR EMPLOYEES	131.77
		CITY OF TIPTON FUNDS	Repay Admin Services	160.75
			PSF payment	27.34
			TOTAL:	425.07
GAS PEAK SHAVING PLANT	GAS OPERATING	CITY UTILITIES	CITY UTILITIES	61.15
			TOTAL:	61.15
AIRPORT	AIRPORT OPERATING	ASCENT AVIATION GROUP INC	2001 GL AVIATION FUEL	6,457.40
		MISC. VENDOR MAX COPPESS	MAX COPPESS:SAFE	47.58
		WRIGHT LAWN CARE	CONTRACT PAY AUGUST	358.33
		CITY UTILITIES	CITY UTILITIES	141.93
			TOTAL:	7,005.24
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	186.28
			MEDICARE WITHOLDING	41.01
			MEDICARE WITHOLDING	0.49
			MEDICARE WITHOLDING	0.05
			MEDICARE WITHOLDING	1.99
			MEDICARE WITHOLDING	0.07
		CINTAS LOC	UNIFORMS	8.25
			UNIFORMS	8.25
		IPERS	IPERS REGULAR EMPLOYEES	288.52
		CITY OF TIPTON FUNDS	Repay Admin Services	830.73
			Central Stores services pa	1,228.47
			PSF payment	43.93
		CITY UTILITIES	City Hall	3.60
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,168.85
			TOTAL:	4,810.49
RECYCLING	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	41.48
			MEDICARE WITHOLDING	9.05
			MEDICARE WITHOLDING	0.18
			MEDICARE WITHOLDING	0.48
		IPERS	IPERS REGULAR EMPLOYEES	63.15
		CITY OF TIPTON FUNDS	PSF payment	19.16
		CITY UTILITIES	CITY UTILITIES	29.05
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,421.58

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TOTAL:				1,584.13
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	26.49
			MEDICARE WITHOLDING	5.30
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.07
			MEDICARE WITHOLDING	0.71
			MEDICARE WITHOLDING	0.07
		IPERS	IPERS REGULAR EMPLOYEES	40.33
		CITY OF TIPTON FUNDS	Repay Admin Services	117.41
			PSF payment	15.68
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	65.48
TOTAL:				271.55
INT SRVC-OTHER BUSINES CENTRAL GARAGE		I.R.S.	FICA WITHOLDING	76.08
			MEDICARE WITHOLDING	13.96
			MEDICARE WITHOLDING	2.28
			MEDICARE WITHOLDING	1.54
		ALTEC INDUSTRIES INC	REPAIR PARTS #5 & #6	257.40
		CEDAR COUNTY CO-OP	923 GL FUEL, LAWN MIX	1,685.07
		CINTAS LOC	UNIFORMS	8.04
			UNIFORMS	8.04
		CINTAS CORPORATION	FIRST AID SUPPLIES	35.20
		GRAINGER	SHOP LIGHT SWITCHES	26.80
		IPERS	IPERS REGULAR EMPLOYEES	115.87
		LAWSON PRODUCTS INC	OPERATING SUPPLIES	48.27
		MITCHELL 1	WEB BASED SUBSCRIPTIONS	260.80
		PREMIER PARTS INC	REPAIR PARTS	90.63
			STOCK PARTS	125.86
			SHOP EQUIPMENT	204.99
			REPAIR PARTS, SHOP SUPPLIE	19.38
			REPAIR PARTS, SHOP SUPPLIE	99.00
			SHOP SUPPLIES	14.99
			OTC SCANNER UPDATE	1,573.58
		THOMPSON TRUCK & TRAILER	OPERATING SUPPLIES	68.66
		UNITED LABORATORIES	OPERATING SUPPLIES	324.60
		VERMEER SALES & N. MISSOURI	REPAIR PARTS #161	147.82
			REPAIR PARTS #135	53.39
			REPAIR PARTS #135	129.00
		CITY OF TIPTON FUNDS	Repay Admin Services	529.53
			PSF payment	3.95
		CITY UTILITIES	CITY UTILITIES	280.53
			CITY UTILITIES	30.88
			CITY UTILITIES	61.74
TOTAL:				6,297.88
INT SRVC-OTHER BUSINES ADMINISTRATIVE SER		I.R.S.	FICA WITHOLDING	97.42
			MEDICARE WITHOLDING	21.37
			MEDICARE WITHOLDING	0.30
			MEDICARE WITHOLDING	1.12
		INTEGRATED TECHNOLOGY PARTNERS LLC	PHONE SERVICES	50.00
		IPERS	IPERS REGULAR EMPLOYEES	148.34
		QUADIENT LEASING USA INC	POSTAGE	2,098.14
		SPAHN & ROSE LUMBER CO	MISC SUPPLIES	180.00
		T & M CLOTHING CO.	EMBROIDERY	6.00
		WINDSTREAM	MONTHLY SERVICES	837.21

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITY OF TIPTON FUNDS	PSF payment	7.64
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
			TOTAL:	3,456.71
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	7,484.95
			FICA WITHHOLDING	22.36
			FICA WITHHOLDING	5,681.73
			MEDICARE WITHHOLDING	5.23
			MEDICARE WITHHOLDING	1,328.85
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	347.42
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	43.17
			IPERS REGULAR EMPLOYEES	3,790.45
			IPERS WITHHOLDING EMT	198.41
			IPERS WITHHOLDING POLICE	1,019.19
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	6.00
			STATE WITHHOLDING	3,362.00
		CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEME	1,339.98
			TOTAL:	25,534.32

===== FUND TOTALS =====

001	GENERAL GOVERNMENT	42,842.98
110	ROAD USE TAX FUND	17,689.15
160	ECONOMIC/INDUSTRIAL DEVEL	7,500.00
303	WASTEWATER PROJECT	291,978.51
600	WATER OPERATING	7,910.75
610	WASTEWATER/AKA SEWER REVE	5,612.59
630	ELECTRIC OPERATING	71,548.03
640	GAS OPERATING	4,930.30
660	AIRPORT OPERATING	7,005.24
670	GARBAGE COLLECTION	6,394.62
740	STORM WATER	271.55
810	CENTRAL GARAGE	6,297.88
835	ADMINISTRATIVE SERVICES	3,456.71
860	PAYROLL ACCOUNT	25,534.32

GRAND TOTAL:	498,972.63
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-TIPTON, IA
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/21/2020 THRU 7/31/2020
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 7/21/2020 THRU 7/31/2020

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: CLAIMS REGISTER
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

AGENDA ITEM

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/6/2020
AGENDA ITEM:	TRIP Program Request
ACTION:	Motion to approve, deny or table

SYNOPSIS:

TRIP Incentive Program (TRIP) Request

Applicant: Tipton Country Club, Inc. (Marcia Murphy, President)
1143 Cedar Valley Rd
Tipton

Due to COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Amount Requested: \$7,500.00 to begin project. Reimbursement will be made after completion of the project. Will be tearing down the old clubhouse and begin construction of a new clubhouse facility including a bar/restaurant as well as a pro shop and events in dining area.

Total amount of project: \$500,000.00 for a Commercial Grant (60'x80'x12' EPS Stick Frame Building project cost: \$271,860.00).

Amount Suggested to approve by the Commission: \$7,500.00

BUDGET ITEM: 160-5-599-2-64995

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: See attachments below – Additional letter from Tipton Country Club Board President, Marcia Murphy attached

PREPARED BY: Linda Beck

DATE PREPARED: 7/30/2020

July 29, 2020

Tipton City Council
Tipton, IA

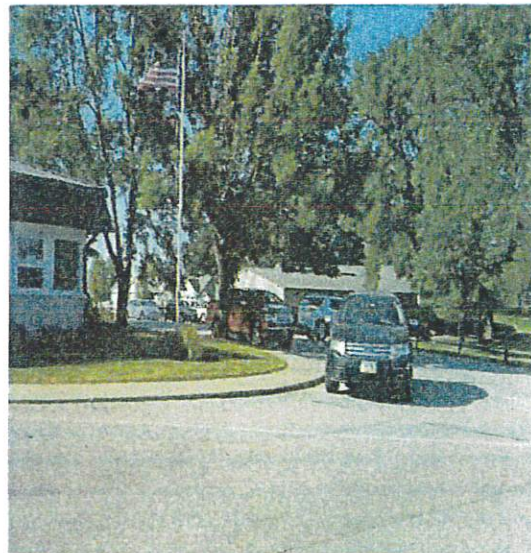
The Tipton Country Club Clubhouse is currently open and available to the public. The Board of Directors has no intention of making the clubhouse private. It is not economically feasible to run a bar/restaurant business with the support of only the membership. Chris Steffen, a previous lessee, has indicated only 10 - 15% of the membership supported the bar/restaurant business during 2017-2018. It has been running as a public bar/restaurant for the last 18 years.

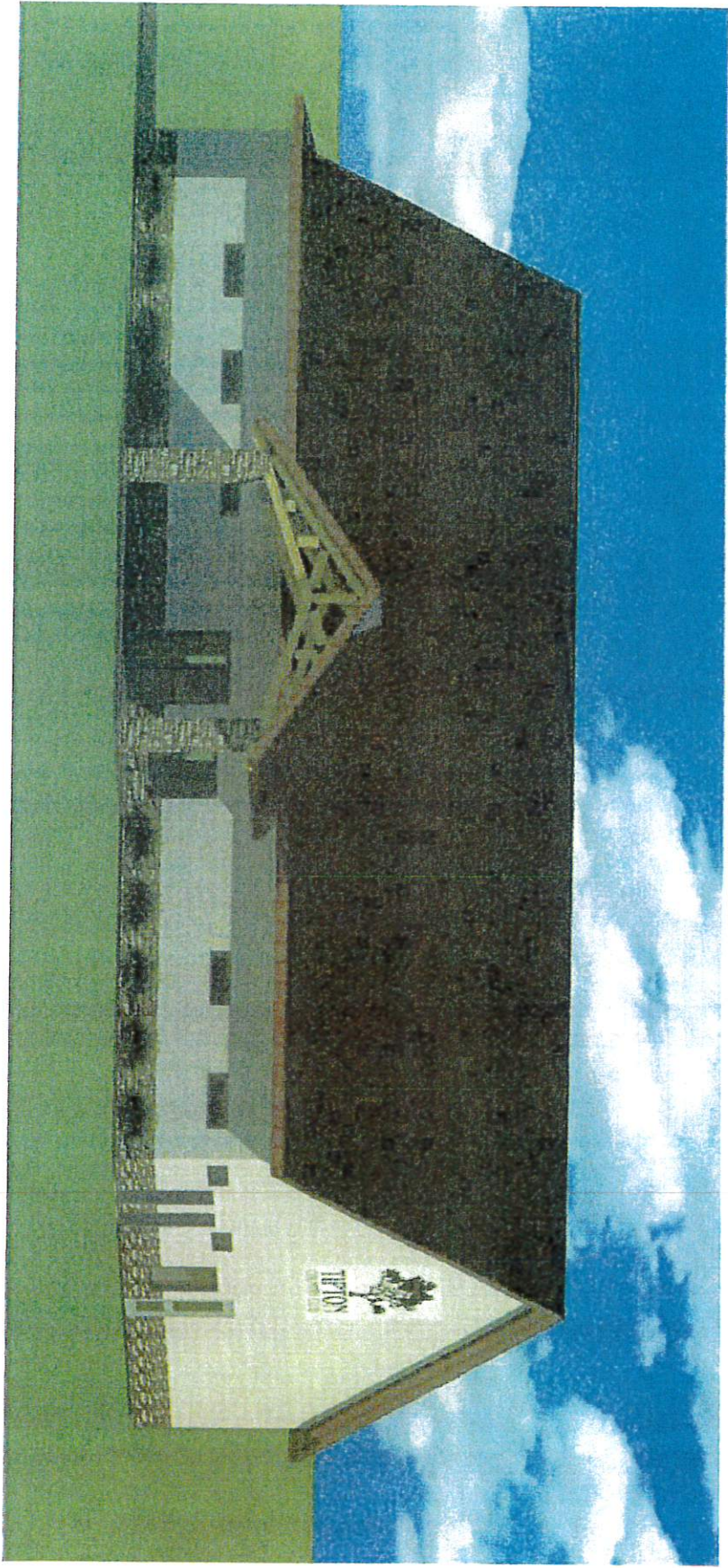
The Board of Directors has discussed this and fully supports the application for the TRIP grant.

Sincerely,

Marcia Murphy, President
Marcia Murphy,
President

Pictures of Area of new Construction at Tipton Country Club for a new Clubhouse





① Front
12" = 1'-0"

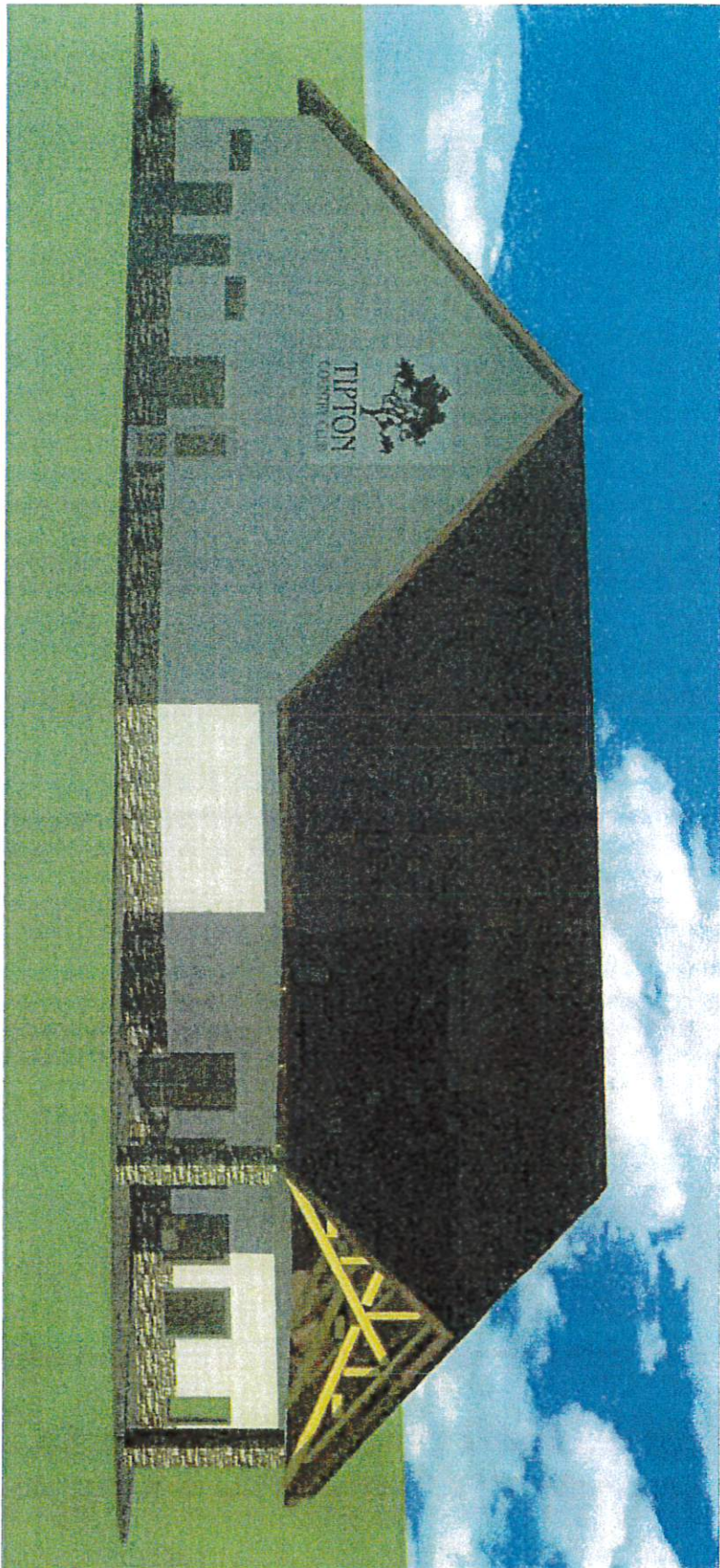


CUSTOM BUILDERS OF TIPTON, INC.
200 W. South Street
Tipton, Iowa 52772 • PH (563) 896-6106 • FAX (563) 896-2172
1-800-637-9034

Tipton County Club

No.	Description	Date

Front View	
Project number	1
Date	2020.05.05
Drawn By	MRA
Checked By	RDS
Scale 12" = 1'-0"	
A103	



① Back corner
12" = 1'-0"



CUSTOM BUILDERS OF TIPTON, INC.
200 W. South Street
Tipton, Iowa 52772 • PH (563) 590-6100 • FAX (563) 590-2172
1-800-567-0200

Tipton County Club

No.	Description	Date

Back Corner View			A102
Project number	1		
Date	2020.05.05		
Drawn by	Author		
Checked by	Checker		
Scale 12" = 1'-0"			

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	Council meeting of August 3, 2020.
AGENDA ITEM:	Discussion and possible action concerning the status of holding the fireworks and parade on Labor Day Weekend (Sept 5.)
ACTION:	Motion to approve, decline, or table.

SYNOPSIS

You'll recall that the parade and fireworks that were scheduled for the Fourth of July were postponed due to COVID-19—postponed, but not cancelled.

These events were postponed because the Council was holding out hope that the virus situation might subside enough to allow for both events to be held over the Labor Day Weekend.

We are still about a month away from Sept 5. But, the Council shouldn't wait much longer to decide whether these events will go forward or be cancelled because it is difficult to plan and promote events if their future is uncertain.

Assuming that the Council would like some type of information and/or recommendation to consider, a group of us met electronically on July 29: Linda Beck, Steve Nash, Mayor Carney, Jodi Freet, Bonnie Butler, and me.

Bonnie sent me these notes of our discussion:

Here is the link to the IDPH map. If you have a chance to look, there is a lot of information available here. It shows data for the entire state, but you can also click on individual states or several states at once. Below the map are graphs and tables with more information. If you want to see a specific time period you can use your mouse to left click on the start date at the bottom of the bar graph and drag the mouse to whatever end date you would like. It will automatically enlarge that section.

<https://coronavirus.iowa.gov/pages/case-counts>

If it is helpful, here are a few of the points we discussed at the meeting:

1. We are unable to predict the extent of community spread at that time (Sept 5)
2. It would be impossible to enforce social distancing, as is outlined in the Governor's proclamation for mass gatherings
3. The use of masks are an effective mitigation strategy but even if they were required this would be difficult to enforce
4. In the event of an outbreak, contact tracing of those who were exposed would be nearly impossible

5. Risk the health and safety of city staff who would be required to work at the event
6. Exposure of city staff could result in an inability to maintain operations due to isolation or quarantine requirements
7. Depending on the situation in the state at that time you risk having the event canceled due to restrictions imposed by the state

Bonnie

Adding to this, these are a few other observations...

Though we're only one month from Sept 5, the Council and staff are still meeting electronically.

Stores are strongly encouraging masks, but only because they've found that it is impractical to enforce such a rule.

Travel is being discouraged and, in some situations, restricted. But, these types of restrictions are also difficult to enforce. It is notable that, during the last days that our outdoor pool was open, we had a lot of out-of-state cars in the parking lot.

When RAGBRAI was cancelled, the DM Register set up "The Great Iowa Fall Ride" for Oct 2-4. It was to be a smaller version of Summer 2020's RAGBRAI. Like us, they were trying to wait-out the virus by scheduling a Fall event. But, on July 29, that event was cancelled.

In these ways and probably others, I think we're telling ourselves that the virus situation hasn't progressed enough to move forward with the parade and fireworks on Sept 5.

In lieu of having these events on Labor Day Weekend 2020, our meeting on July 29 ended by suggesting that the Council consider having a Parade and Mega Fireworks Display for the Fourth of July in 2021.

Thanks.

PREPARED BY: BW

DATE PREPARED: July 30, 2020

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	Council meeting of August 3, 2020.
AGENDA ITEM:	Discussion and possible action concerning a "Subrecipient Agreement for Federally Funded Project" related to the purchase of an ambulance power cot/lift using grant funds in an amount up to \$44,688.
ACTION:	Motion to approve, decline, or table.

SYNOPSIS

This is a grant agreement to provide up to \$44,688 for the purchase of a power cot/lift for one of our ambulances.

A power cot/lift would provide increased safety and efficiency for patients that need to be lifted into the ambulance. The power cot/lift will also reduce the chances of lifting-related injuries for our Ambulance Service members.

This grant opportunity came up suddenly. The Iowa Economic Development Authority (IEDA) was provided federal CDBG funds that could be used for COVID-19 related improvement projects. IEDA contacted ECIA and asked them to contact each county in its five-county region to see what projects we might suggest. IEDA felt that the award process would be simplified if they had each county apply for the cities within them.

Knowing that our second ambulance needed this type of equipment, we suggested the power cot/lift. Mechanicsville also identified the same need.

IEDA approved the application, but as a Cedar County application. Since the grant funds are flowing through the County, the State will have a grant agreement with Cedar County. And, Cedar County will have subrecipient agreements with Tipton and Mechanicville so the grant funds can flow to each of us.

Tipton's subrecipient agreement with the County is the item up for consideration on August 3.

Thanks.

PREPARED BY: BW

DATE PREPARED: July 30, 2020

SUBRECIPIENT AGREEMENT FOR FEDERALLY FUNDED PROJECT

THIS CONTRACT, made and entered into this ____ day of _____, 20__ by and between
Cedar County, IOWA, City of Tipton; and, n/a,
(hereinafter called "the Subrecipient") WITNESSETH THAT:

WHEREAS, Cedar County, at the request of City of Tipton, has applied to the Iowa Economic Development Authority for a grant of federal funds from the U.S. Department of Housing and Urban Development pursuant to Title I of the Housing and Community Development Act of 1974 and Chapter 23 of the Iowa Administrative Code to: purchase (2) power cots/lifts
(1) for City of Tipton and (1) for City of Mechancisville; and,

WHEREAS, Cedar County has been awarded a grant of funds as aforesaid in the amount of \$ 89,356.00 (\$44,688/city) subject to the condition that City of Tipton provide a local matching contribution in the amount of \$ 0.00; and,

WHEREAS, the parties hereto desire to make a written agreement with respect to said funds and the implementation of the project to which they pertain;

NOW, THEREFORE, the parties hereto have agreed to the terms and conditions as hereafter stated:

Section 1. Matching Funds. City of Tipton shall expend the sum of \$ 0.00 of its own funds constituting X % of the local matching contribution (for what? when infused? how managed?).

Section 2. Construction Contracts and Services. not applicable and _____ shall, for the purpose of constructing the aforesaid proposed project, proceed forthwith to engage the services of an architect/engineer, adopt plans and specifications, and award construction contracts in accordance with the laws and regulations of the State of Iowa and of the United States.

Section 3. Administration. The administration of the CDBG Contract # _____ and all transactions involving the expenditure of any of the grant funds within the scope of said contract shall be the sole prerogative of Cedar County carried out in such manner as it deems appropriate and consistent with Title I of the Housing and Community Development Act of 1974, 261--Chapter 23 of the Iowa Administrative Code and the contract between IEDA and Cedar County.

Section 4. Property Ownership. Any and all improvements or property, real or personal, constructed, installed, or acquired pursuant to this contract shall be and remain the property of City of Tipton, conditions (if any) _____. If, from the date funds are first spent for the property until five years after closeout of CDBG _____ grant the use or planned use of the property is proposed to be changed, then Cedar County shall notify City of Tipton of the proposed change. Cedar County shall contact the Iowa Economic Development Authority for instructions on how to proceed. If City of Tipton proceeds with a use determined by the IEDA to be inconsistent with the use of the CDBG funds, City of Tipton shall reimburse Cedar County and Cedar County shall reimburse the IEDA in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds.

Section 5. Proposed Project. City of Tipton shall grant access to the premises and City of Tipton's program records for Cedar County and its contractors to perform such required functions consistent with the CDBG contract as the County shall deem appropriate.

Section 6. Excess Costs. It is agreed that if the construction of said project results in contractual liability of _____ in an amount greater than said funds as stated in Section 1,

City of Tipton shall be responsible for covering 100% of excess costs and hold Cedar County free of any contractual liability.

Section 7. Indemnification. City of Tipton shall hold Cedar County and its officers and employees harmless from any and all claims, losses, damages or liability whatsoever resulting from or arising out of this contract or the project to which is pertains.

Section 8. Unallowable Costs. If Cedar County determines at any time, whether through monitoring, audit, closeout procedures or by other means or process that City of Tipton has expended funds which are unallowable, City of Tipton will be notified of the questioned costs and given an opportunity to justify questioned costs prior to Cedar County's final determination of the disallowance of costs. If it is Cedar County's final determination that costs previously paid by City of Tipton's are unallowable under the terms of the Agreement, the expenditures will be disallowed and City of Tipton shall repay to Cedar County any and all disallowed costs.

Section 9. Events of Default. The following shall constitute Events of Default under this Agreement: Material Misrepresentation. If at any time any representation, warranty or statement made

or furnished to Cedar County by, or on behalf of City of Tipton in connection with this Agreement or to induce Cedar County to make a grant to City of Tipton shall be determined by Cedar County to be incorrect, false, misleading or erroneous in any material respect when made or furnished and shall not have been remedied to Cedar County's satisfaction within thirty (30) days after written notice by Cedar County is given to City of Tipton.

- b. Noncompliance. If there is a failure by the City of Tipton to comply with any of the covenants, terms or conditions contained in this Agreement.
- c. Agreement Expiration Date. If the Project, in the sole judgment of Cedar County, is not completed on or before the Agreement Expiration Date.
- d. Misspending. If City of Tipton expends Grant proceeds for purposes not described in the CDBG application, this Agreement, or as authorized by Cedar County.
- e. Insurance. The following provision shall apply to Activity Number(s) one. If loss, theft, damage or destruction of any substantial portion of the property of City of Tipton occurs for which there is either no insurance coverage or for which, in the opinion of Cedar County, there is insufficient insurance coverage.

Section 10. Notice of Default. Cedar County shall issue a written notice of default providing therein a fifteen (15) day period in which City of Tipton shall have an opportunity to cure, provided that cure is possible and feasible.

Section 11. Remedies upon Default. If, after opportunity to cure, the default remains, City of Tipton shall have the right, in addition to any rights and remedies available to it to do one or both of the following:

- a. exercise any remedy provided by law;
- b. require immediate repayment of up to the full amount of funds disbursed to City of Tipton under this Agreement plus interest.

Section 12. Miscellaneous. Neither party to this contract shall assign its rights and obligations hereunder without the prior written authorization of the other party. This contract shall be governed by the laws of the State of Iowa. In the event any provision of this contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The terms and conditions of this contract may be amended only by written instrument executed by both parties and, when necessary, with the concurrence of the State of Iowa, Iowa Economic Development Authority. Such amendments include any deviation from the recipient program schedule, or

other terms and conditions provided for by the Iowa Economic Development Authority contract number which is by this reference incorporated herein and made a part hereof of this Subrecipient agreement.

Section 13. Federal Laws. By virtue of the federal funding provided for under this agreement, the parties hereto shall be bound by and adhere to all applicable federal laws, rules, policies, orders and directions, including by way of specification but not limited to the following:

- a. The requirements of Executive Order 11246, as amended by Presidential Executive Order 11375 and the regulations issued under the Order at 41 CFR Chapter 60.
- b. The requirements of Executive Orders 11625, 12432, and 12138. Consistent with responsibilities under these Orders, the provider must make efforts to encourage the use of minority- and women-owned business enterprises in connection with activities funded under this part.
- c. The maintenance of books, records, documents and other such evidence pertaining to all costs and expenses incurred and revenues received under this contract/subagreement to the extent and in such detail as will properly reflect all costs, direct and indirect, of labor, materials, and equipment, supplies, services, and other costs and expenses of whatever nature, for which payment is claimed under their contract/subagreement as specified in 261- Chapter 23, Iowa Administrative Code and 2 CRF 200
- d. At any time during normal business hours and as frequently as deemed necessary, the parties heretofore shall make available to the Iowa Economic Development Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract/subagreement and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract/subagreement.
- e. Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), where applicable under Section 110 of the Housing and Community Development Act of 1974, as amended; Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.); the Copeland Anti-Kickback Act (18 U.S.C. 874); and regulations which implement these laws.
- f. Contracts in excess of \$100,000 shall require compliance with the following laws and regulations: Section 306 of the Clean Air Acts (42 U.S.C. 1857(h)); Section 508 of the Clean Water Act (33 U.S.C. 1368); Executive Order 11738; EPA Regulations - 40 CFR, Part 15; as applicable.
- g. Procurement. For purposes of this agreement Cities and Counties are required to adopt the federal procurement policies and procedures that align with Federal provisions of 2 CFR 200.318-200.326. The Procurement Policy is found in "Iowa Community Development Block Grant Management Guide", as found on the Authority's website at www.iowaeconomicdevelopment.com/Community/CDBG.
- h. **CIVIL RIGHTS**

(a) **DISCRIMINATION IN EMPLOYMENT.** The Recipient shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, sexual orientation, gender identity, familial status, physical or mental disability. The Recipient may take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age, sexual orientation, familial status, gender identity, or physical or mental disability. Such action shall include, but may not be limited to, the following: employment, upgrading, promotion, demotion or transfers; recruitment or recruitment advertising; lay-off or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The Recipient agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees Upon the State's written request, the Recipient shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and accessibility plans and policies as required under Iowa Administrative Code chapter 11—121.

(b) **CONSIDERATION FOR EMPLOYMENT.** The Recipient shall, in all solicitations or advertisements for employees placed by or on behalf of the Recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, physical or mental disability, or familial status.

(c) **SOLICITATION AND ADVERTISEMENT.** The Recipient shall list all suitable employment openings in the State Employment Service local offices.

(d) **CIVIL RIGHTS COMPLIANCE IN EMPLOYMENT.** The Recipient shall comply with all relevant provisions of the Iowa Civil Rights Act of 1965 as amended; Chapter 19B.7 and Chapter 216, Code of Iowa; Federal Executive Order 11246, as amended; Title VI of the U.S. Civil Rights Act of 1964 as amended (42 U.S.C. Section 2000d et seq.); the Fair Labor Standards Act (29 U.S.C. Section 201 et seq.); The Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101-12213); Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. Section 794); and the

Age Discrimination Act of 1975 as amended (42 U.S.C. Section 6101 et seq.). The Recipient will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.

(e) CERTIFICATION REGARDING GOVERNMENT-WIDE RESTRICTION ON LOBBYING. The Recipient certifies, to the best of his or her knowledge and belief, that:

(i) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding any Federal contract, making any Federal grant, making any Federal loan, entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(ii) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

(iii) The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(iv) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(f) PROGRAM NONDISCRIMINATION. The Recipient shall conform with requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and HUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall, on the basis of race, color, national origin, sex or religion or religious affiliation, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this Contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et. seq.) or with respect to an otherwise qualified individual with a disability as provided in the Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101 12213) or Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794) shall also apply to any such program or Project.

(g) FAIR HOUSING. The Recipient shall comply with Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The recipient shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.

(h) SECTION 3 COMPLIANCE. The Recipient shall comply with provisions for training, employment, and contracting in accordance with 24 CFR part 135, Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u). All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

(i) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure

that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

(ii) The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

(iii) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

(iv) The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

(v) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

(vi) Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

(vii) With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

(i) **NONCOMPLIANCE WITH THE CIVIL RIGHTS LAWS.** In the event of the Recipient's noncompliance with the nondiscrimination clauses of this Contract or with any of the aforesaid rules, regulations, or requests, this Contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional remedies as provided by the Iowa Civil Rights Act of 1965 (Chapter 216, Code of Iowa) or as otherwise provided by law.

(j). Others as applicable

Section 14. Termination.

- (a) **FOR CAUSE.** The Local Government may terminate the Contract in whole, or in part, whenever the Local Government determines that the Subrecipient has failed to comply with the terms and conditions of the Contract.
- (b) **FOR CONVENIENCE.** The Parties may terminate the Contract in whole, or in part, when all parties agree that the continuation of the Project would not produce beneficial results commensurate with the future disbursement of funds.
- (c) **DUE TO REDUCTION OR TERMINATION OF CDBG FUNDING.** At the discretion of the Local Government, the Contract may be terminated in whole, or in part, if there is a reduction or termination of CDBG Federal block grant funds to the State.

Section 16. Procedures Upon Termination. This contract may be terminated by discretion of the Local Government by providing written notice to be conveyed via certified mail 30 days in advance. Project costs incurred to be paid through the effective termination date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives.

LOCAL GOVERNMENT: Cedar County

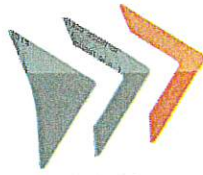
By: _____ Date: ____ / ____ / ____

Attested By: _____ Date: ____ / ____ / ____

SUBRECIPIENT: City of Tipton

By: _____ Date: ____ / ____ / ____

Attested by: _____ Date: ____ / ____ / ____



HINSON CONSULTING, LLC

LOCAL GOVERNMENT HIRING, PLANNING & FINANCE

Memorandum

July 26, 2020

To: Mayor and City Council; City of Tipton, Iowa

Brent Hinson
Hinson Consulting, LLC

Re: Compensation Study Update

Mayor and Council:

I thought I would provide a brief update on progress thus far on the compensation study. We began work on July 2, and I have met twice with the committee, with an additional meeting scheduled for July 30.

Work thus far has included: 1) Review and discussion of the Verisight study & system and areas for improvement; 2) Review of comparables for salary study; and 3) Review of job descriptions and determining need for revisions.

We decided as a committee to take a step back to ensure that job descriptions accurately reflect the work being done before we launch into the surveying of other cities, and expect to provide recommendations for revised job descriptions as part of this process.

We expect to start surveying comparable cities and entities on August 17, and we are on track to have the overall study results completed in time for discussion at the September 21 City Council meeting.

Thanks for the opportunity to serve you, and please let us know if you have any questions or additional requests.

Hinson Consulting, LLC
hinsonconsultingllc@gmail.com