

## City of Tipton, Iowa

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton, Iowa 52772  
**Date/Time:** Wednesday, September 9, 2020, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Friday, September 4, 2020 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/931704277>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 931-704-277

<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Abby Cummins-VanScoy	<b>Council At Large:</b>	Jason Paustian
<b>Council Ward #1:</b>	Ron Hembry	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

#### F. Consent Agenda

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - Council Meeting Minutes, August 17, 2020
2. Approval – Library Minutes, July 20, 2020

3. Approval – Library Director’s Report, July 2020
4. Approval – Liquor License Renewal, Mi Tierra
5. Approval - Tipton Revitalization Incentive Program (TRIP) Reimbursement, Michael Thomas, DBA Thomas Heating & Air, \$7,500
6. Approval - One-time water/sewer exemption, 302 West 5<sup>th</sup> Street
7. Approval - Garbage exemption, 209 East 6<sup>th</sup> Street
8. Approval - Garbage exemption, 55 Plum Street, Apt. 4
9. Approval - Pay Application No. 3 for Woodruff Construction, \$811,204.05
10. Approval - Replace a defective tool for the electric department.
11. Approval - Claims Register which includes claims paid under current Purchase Policy

**G. Old Business**

1. Discussion and possible action concerning Change Order #2 for City Hall Building Project

**H. New Business**

1. Discussion and possible action concerning yield signs on Meridian Street and Mulberry Street
2. Discussion and possible action concerning Non-Disclosure Agreement with Mid-American Energy
3. Discussion and possible action concerning the pile of brush at the park.
4. Discussion and possible action concerning no parking zone for East side of 500 block Sycamore Street (*Chief Kepford*)
5. Resolution No. 090920A: Resolution requesting reimbursement from the Iowa Covid-19 Government Relief Fund
6. Resolution No. 090920B: Resolution accepting the completion of the Plum Street Project AKA “Water Main and Street Improvement Project – Division 1: Water Main Improvements” and “Division 2: Street Improvements – Tipton, Iowa – 2020” and approving: Division 1, Pay Application #3; Division 1, Change-Order #3; Division 2, Pay Application #1; Division 2, Change-Order #1; and the Release of Retainage for both Division 1 and Division 2

**I. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

J. **Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**





August 17, 2020  
Electronic Meeting  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, Paustian, and Anderson. Absent: McNeill. Also present: Wagner, Armstrong, Lenz, Nash, Kepford, Taber, Beck, the press and other visitors.

**Agenda:**

Motion by Hembry, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Council Member McNeill in attendance at 5:35 p.m.

**Communications:**

1. JoAnn Ahrendsen was scheduled under Communications but did not speak. She did not get connected electronically.
2. City department heads, Electric Superintendent Taber and Director of Public Works Nash, gave updates/status reports since the August 10<sup>th</sup> storm.

**Proclamation:**

1. Disaster Declaration Due to Storm Damage August 10, 2020

The Proclamation was signed by Mayor Carney on August 12<sup>th</sup>, and sent to Jodi Freet, the Cedar County EMA Director.

**Consent Agenda:**

Motion by Hembry, second by McNeill to approve the consent agenda which includes the August 3<sup>rd</sup> Council Meeting Minutes, July/August Development Director's Report, July Investment and Treasurer's Reports, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1325.03
AFLAC	AFLAC AFTER TAX PY W/HOLDING	670.27
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	BOOKS	385.19
BARRON MOTOR SUPPLY	REPAIR PARTS	21.33
BITUMINOUS MATERIALS & SUP	OPERATING SUPPLIES	562.73
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	326.38
BRAD PECK	RADIO EQUIPMENT	40.45
BUSINESS RADIO SALES AND S	SOFTWARE SUBSCRIPTION	420.40
CARRICO AQUATIC RESOURCES	CHEMICALS	108.81
CEDAR CO. FIREMENS ASSOC	2020 ANNUAL FIRE DUES	15.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	15084.72
CEDAR COUNTY ENGINEER	DIESEL	1670.76
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3378.00
CENTRAL IOWA DISTRIBUTING	CLEANING SUPPLIES	216.00
CINTAS CORPORATION	FIRST AID SUPPLIES	214.41
CINTAS LOC	UNIFORMS	634.29
CITY UTILITIES	CITY UTILITIES	6237.65
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73

COMMUNITY INSURANCE SERVIC	FIRE & AMB RENEWAL	1451.00
CUSTOM BUILDERS INC	UPS CHARGES	139.10
D & R PEST CONTROL	PEST CONTROL	190.99
DAKRONICS INC	REPAIR SCOREBOARD	1580.93
EASTERN IOWA LIGHT & POWER	UTILITIES	860.93
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	463.20
FAMILY FOODS	MISC SUPPLIES	17.00
FRIENDS OF THE ANIMALS	1 CAT, 1 DOG	125.00
GALLS LLC	UNIFORM EQUIPMENT	140.00
GRAINGER	SUPPLIES	383.21
GRASSHOPPER LAWN CARE DBA	CONTRACT PAY 07/16-08/15	2925.00
HAWKINS INC	CHEMICALS	780.07
HINSON CONSULTING LLC	PROGRESS PAYMENT #1	2000.00
I.R.S.	FEDERAL WITHHOLDING	20818.19
INTEGRATED TECHNOLOGY PART	MONTHLY MAINTENANCE	3682.60
IPERS	IPERS WITHHOLDING, FIRE	13078.30
JOHN DEERE FINANCIAL	OPERATING SUPPLIES	530.54
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	400.00
LANDS' END BUSINESS OUTFIT	OFFICE SHIRTS	801.21
ELECTRONICS INC	ALARM SERVICE	120.00
M3 AUTO PARTS	REPAIR PARTS	89.05
MANATTS INC	SUPPLIES FOR GENERATOR PAD	389.25
MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	33837.50
MISC. VENDOR	SHEESE, MARK :US REFUND	1327.50
PENGUIN RANDOM HOUSE LLC	2 BOOKS CD	126.00
POWER PLANT COMPLIANCE	REPLACE BAD CATALYST	2992.66
PREMIER PARTS INC	REPAIR PARTS	709.31
PRINCIPAL	PRINCIPAL DENTAL POLICY	1721.94
QC ANALYTICAL SERVICES LLC	TESTING	1536.00
QUADIENT LEASING USA INC	POSTAGE MACHINE LEASE	846.78
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	918.97
RODNEY'S YARD MOWING	MOWING	180.00
SHERMCO INDUSTRIES INC	ASSIST WITH MISO PLANT	672.00
SHIELD TECHNOLOGY CORPORAT	SOFTWARE	2010.00
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	304.13
SPINUTECH INC	UPDATE GRANT SECTION	776.25
STRYKER SALES CORPORATION	MAINTENANCE AGREEMENT	5002.07
TERRACON CONSULTANTS INC	WEST WWTP IMPROVEMENTS	1138.75
THE CTK GROUP	TRAINING	375.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS #21	19.66
TIPTON ELECTRIC MOTORS	PRESSURE WASHER RENT	75.00
TIPTON PHARMACY	PHARMACEUTICALS	346.75
TOTAL MAINTENANCE INC	AUGUST SERVICE	481.83

TREASURER, STATE OF IOWA	STATE WITHOLDING	3171.00
TRIPLE B CONSTRUCTION CORP	PAY APP NO 2	93616.99
VICKERS CONSULTING SERVICE	GRANT WRITING	900.00
WINDSTREAM	MONTHLY SERVICES	149.35
WOODRUFF CONSTRUCTION LLC	PAY APP NO 2	239312.60
<b>** TOTAL **</b>		<b>475406.76</b>

#### FUND TOTALS

001 GENERAL GOVERNMENT	38759.16
110 ROAD USE TAX FUND	93831.49
303 WASTEWATER PROJECT	274288.85
600 WATER OPERATING	1308.54
610 WASTEWATER/AKA SEWER REV	3388.11
630 ELECTRIC OPERATING	20450.42
640 GAS OPERATING	1967.08
660 AIRPORT OPERATING	28.23
670 GARBAGE COLLECTION	5025.07
740 STORM WATER	78.78
810 CENTRAL GARAGE	5454.41
835 ADMINISTRATIVE SERVICE	6464.69
860 PAYROLL ACCOUNT	24361.93
GRAND TOTAL	<b>475406.76</b>

#### **CITY CREDIT CARD STATEMENT** **Finance Director**

Miscellaneous	FMCSA	8.33
Health Services	FMCSA	8.34
Safety	FMCSA	8.33
Office Supplies	Amazon	23.84
Telecommunications	Logmein	30.35

Card Ttl

**7,454.95**

**79.19**

#### **City Manager**

Dues/Fees	Iowa League of Cities	150.00
Training	Smart Conference 2020	-75.00
Annual Subscription	Copernic.com	58.82

**133.82**

#### **Library**

Materials	Amazon	256.51
Postage/Shipping	USPS	5.76
Miscellaneous	Zoom	160.39

**422.66**

#### **Ambulance**

Building Maint. & Repair	Ebay, North Shore Commercial Door	530.83
Op. Equip Maint & Repair	Ebay	40.55

Training	Logmein	134.25
Building Maint & Repair	Lenoch & Cilek	550.99
Technology	JAMF Software	6.00
Operating Supplies	Sensoronics	184.39
Miscellaneous	Amazon	64.99
		<b>1,512.00</b>
<b>Fire</b>		
Vehicle Operations	Banner Fire Equipment	264.82
Office Supplies	Walmart	201.94
Miscellaneous	Walmart, Amazon	162.36
4th of July Celebration	Sorgi American Fireworks	1900.00
		<b>2,529.12</b>
<b>Police</b>		
Travel Training -	Casey's	15.76
Postage/Shipping	USPS	6.95
Miscellaneous	Amazon (Fraudulant Charges)	31.91
Fuel	Casey's	16.36
		<b>70.98</b>
<b>Electric</b>		
Training	Kirkwood	1056.00
Operating Supplies	Walmart	44.07
Postage/Shipping	USPS	6.95
Miscellaneous	Zoro Tools Inc., Walmart	210.83
		<b>1,317.85</b>
<b>Gas</b>		
Office Supplies		26.31
		<b>26.31</b>
<b>Public Works</b>		
Computer Supplies	Walmart	29.39
Computer Supplies	Autoauth Service	50.00
Operating Supplies	Amazon	42.78
Miscellaneous	Staples	63.59
		<b>185.76</b>
<b>REC / Aquatic Center</b>		
Operating Supplies	Walmart	17.61
Dues/Fees	Iowa Park & Recreation	170.00
Dues/Fees	Iowa Park & Recreation	170.00
Uniforms/Equipment	Chaco	195.79
Chemicals	Poolweb.com	6.90
Concession Supplies	Walmart, Family Foods	8.21
Office Supplies	Walmart	32.40
Operating Supplies	Walmart, The Lifeguard Store, USA Blue Book, RecSupply.com	538.66



Miscellaneous

Walmart

37.69

**Statement Total**

**1,177.26**

**7,454.95**

**Old Business:**

1. Status of holding the fireworks and parade on Labor Day Weekend (September 5<sup>th</sup>)

Motion by McNeill, second by Paustian to not have the parade and to have fireworks on September 5<sup>th</sup>. The motion passed with the following roll call vote:

Aye: Hembry, McNeill, Anderson, Paustian

Nay: Cummins

**New Business:**

1. Tipton Home Loan Fund Application

Mayor Pro-tem Cummins asked for a motion. Motion by McNeill, second by Anderson to approve the Tipton Home Loan Fund application for Bryan and Jill Carney at 116 East 10<sup>th</sup> Street. Following the roll call vote the motion passed unanimously.

2. Resolution No. 081720A: Resolution approving FAA Grant Agreement (AIP Grant Number: 3-19-0134-003-2020, Duns Number 051100113) for the purchase of two parcels of land (22.86 total acres) abutting the Matthews Memorial Airport

Motion by Anderson, second by Hembry to approve Resolution No. 081720A, the resolution approving FAA Grant Agreement (AIP Grant Number: 3-19-0134-003-2020, Duns Number 051100113) for the purchase of two parcels of land (22.86 total acres) abutting the Matthews Memorial Airport. Following the roll call vote the motion passed unanimously.

3. One-time water/sewer exemption, 109 Mulberry Street

Motion by McNeill, second by Paustian to approve the one-time water/sewer exemption for Jeff and Traci Ormsby at 109 Mulberry Street. Following the roll call vote the motion passed unanimously.

4. Mayoral appointment of Holly Kerns to the Library Board

Motion by McNeill, second by Paustian to approve the mayoral appointment of Holly Kerns to the Library Board. Following the roll call vote the motion passed unanimously.

5. Mayoral appointment of Marc Hertert to the Library Board

Motion by Paustian, second by Anderson to approve the mayoral appointment of Marc Hertert to the Library Board. Following the roll call vote the motion passed unanimously.

6. Move September 7<sup>th</sup> meeting to September 9<sup>th</sup>

Motion by Cummins, second by Paustian to approve moving the September 7<sup>th</sup> meeting to September 9<sup>th</sup>. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads:**

1. City Manager

a. Two-week extension of due date for Broadband RFI to October 9<sup>th</sup>

b. Another attempt for a CDBG for owner-occupied external housing rehab. Manager Wagner would like to take another chance at a grant.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Cummins, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:25 p.m.

Mayor\_\_\_\_\_

Attest:\_\_\_\_\_

City Clerk





Tipton Public Library  
Board of Trustees Meeting

July 20, 2020

Meeting was held virtually due to the Covid pandemic

Meeting was called to order by Vice President Jim M. Members present- Sherry H; Marcus H; Matt M; and Heather W-S

Approval of Agenda; Marcus H. moved; Sherry H. seconded;

Approval of May and June meeting minutes; Matt moved; Heather seconded;

Open Forum: Beth Waltz was listening to the meeting.

Director's Report: Annual Report- Numbers for the year were down due to virus.

2020 Summer Reading Program was done entirely online

301 participants-151 age through grade 5

49 grades 6- 12; -101 adults

185 completed

31 business sponsored

See Director's report for computer usage

Adopted Fine Free program

Fiber optic: 2 companies to provide internet service. Waiting for ITP to install – Council and City manager is aware

Dennis – structural engineer from Dubuque gave report about the library west side steps. He met with Steve N and Kevin K; Dale will meet with Steve about a date for Absolutely Dry to come.

Education- Evaluated Board Effectiveness

Financial Reports- Sherry moved to accept; Marcus seconded

Personnel Committee- None

Finance Committee- None

Personal Committee- Denise Evaluation Due in Sept.

Friends of the Tipton Public Library- Nothing

Steps for Reopening- We are open for copies and faxes

We will start Saturday curbside pick-up; The library will take the next steps in opening when the state average number of Covid cases decreases for 14 straight days in Iowa.

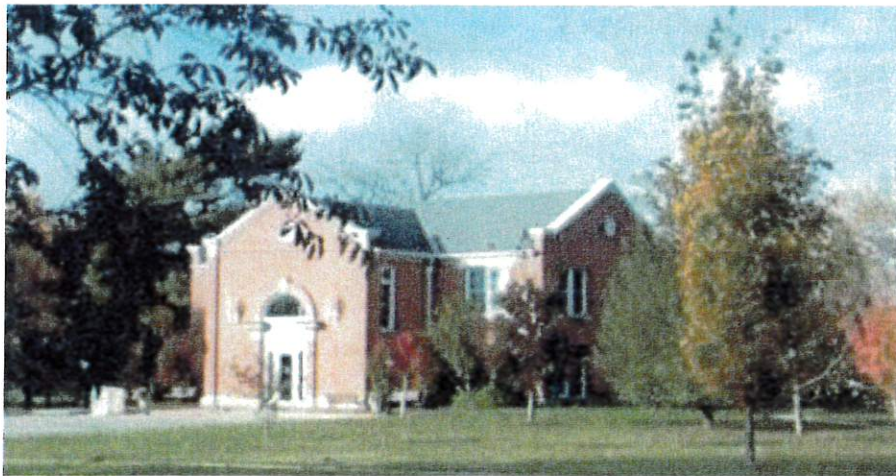
Next meeting; August 17 at 6:30

Adjournment- Heather moved to adjourn.

# TIPTON PUBLIC LIBRARY

*Check it out!*

*July 2020*  
*Director's Report*



*Prepared by Denise Smith*  
*Library Director*  
*To*  
*Library Board, Mayor Carney, Council Members and City Manager*  
*August 2020*

## Statistics July 2020

	July	YTD
Total Circulation	766	766
Bridges Circ	202	202
Tipton Residents Circ.	464	464
Cedar County Residents Circ.	243	243
Computer Use	40	40
WiFi Usage	199	199
Attendance of Programs	0	0
Transactions for Copies made	44	44
Transactions for Faxes Sent	7	7
Transactions for Keurig Drinks	0	0
Transactions for Friends of Library	0	0
Door Count	85	85

### Circulation by Material Types

	July	YTD
Adult books	315	315
Teen Books	37	37
Children's books	310	310
DVDs	90	90
CDs	13	13
Magazines	1	1

### MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

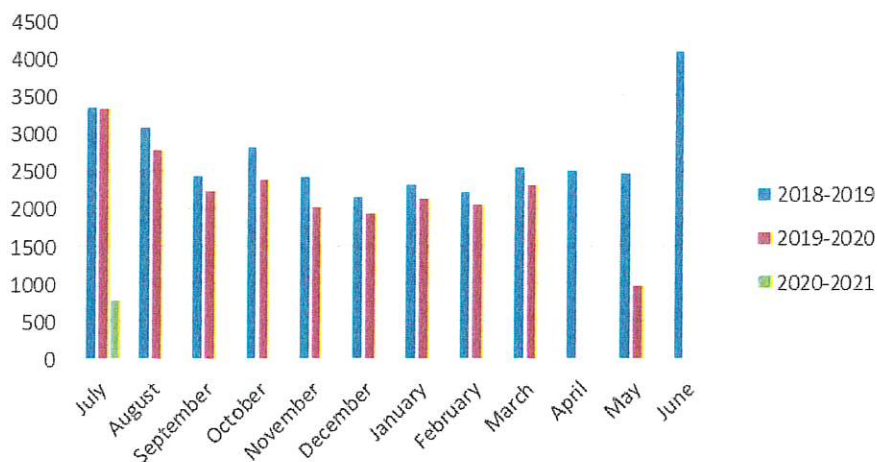
### Library Staff

Denise Smith  
*Director*  
Tryeann Schultz  
*Library Assistant*  
Amy Wallace  
*Library Assistant*  
Matthew Smith  
*Library Assistant*  
Keely Scott  
*Library Assistant*  
Cindy Kunde  
*Library Assistant Sub*  
Marcie Jedlicka  
*Library Assistant Sub*  
John Barnum  
*Custodian*

### Library Board of Trustees

Dale Jedlicka-President  
Heather Sloma-Weber  
Jim McCollough-Vice President  
Sherry Hall  
Matt McCall

Circulation







## General Fund-Revenues



	July	YTD
Grants	\$0	\$0
Rural Funding	\$0	\$0
Fines and Fees	\$0	\$0
Donations	\$0	\$0
Enrich Iowa	\$0	\$0
Reimbursements	\$1.00	\$1.00
Refunds	\$0	\$0
Miscellaneous	\$31.00	\$31.00
Utilities	\$0	\$0
Total Revenues	\$32.00	\$32.00

## General Fund-Expenses



	July	YTD
Staff	\$9,597.32	\$9,597.32
Staff Benefits	\$1,399.42	\$1,399.42
Materials	\$2,303.39	\$2,303.39
B. Maintenance	\$0	\$0
G. Maintenance	\$0	\$0
Technology	\$1,450.76	\$1,450.76
Programming	\$0	\$0
Miscellaneous	\$2,625.93	\$2,625.93
Software	\$0	\$0
Total Expenses	\$17,376.82	\$17,376.82

Trust Fund Revenue- \$5.10

Trust Fund Balance- \$9,385.78

## Monies Spent on Library Materials

	July	YTD
Books	\$1,794.22	\$1,794.22
DVDs	\$98.84	\$98.84
CDs	\$90.00	\$90.00
Mag./News.	\$0	\$0



## Amy Lenz

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**From:** Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com  
**Sent:** Saturday, August 22, 2020 1:31 AM  
**To:** Amy Lenz  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LC0038669	Submitted to Local Authority	MI TIERRA MEXICAN GRILL (413 CEDAR ST Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status



## AGENDA ITEM

### AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

<b>DATE:</b>	9/9/2020
<b>AGENDA ITEM:</b>	TRIP Program Reimbursement
<b>ACTION:</b>	Motion to approve, deny or table

**SYNOPSIS:** Tipton Revitalization Incentive Program (TRIP) Reimbursement request:  
**Applicant:** Michael Thomas DBA: Thomas Heating & Air LLC located at 330 W. South Street. **Amount for Reimbursement:** \$7,500.00

*Due to COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email for the reimbursement requested by Michael Thomas DBA: Thomas Heating & Air LLC. The Commission is asking the City Council to make the final decision regarding the application.*



417 Cedar  
Street  
Tipton, IA 52772  
(563) 886-4597  
[www.tiptoniowa.org](http://www.tiptoniowa.org)

Re: Michael Thomas DBA: Thomas Heating & Air LLC – TRIP Interior Reimbursement  
Dear City Council Members:

Dear Council Members,

Under the current COVID-19 Pandemic the Tipton Commission cancelled their meeting and request the Council bypass them and make final decision to consider Tipton Revitalization Incentive program (TRIP) reimbursement request from Michael Thomas.

Reimbursement request:

*Applicant: Michael Thomas – DBA: Thomas Heating & Air LLC*

- **Project Total: \$16,175.00 – Interior renovation**
- **Reimbursement amount: \$7,500.00**
- **Recommendation: The project has met its requirements and is recommended for reimbursement in the above amount of \$7,500.00**

Respectfully Submitted,

Linda Beck

**Tipton Development Director**

**BUDGET ITEM: 160-5-599-2-64995**

**RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck**

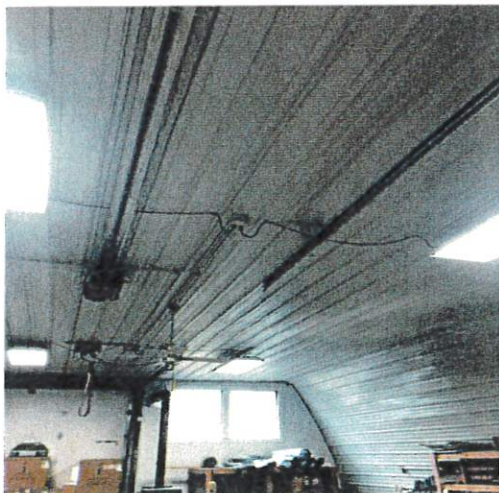
**MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.**

**ATTACHMENTS: Pictures below**

PREPARED BY: Linda Beck

DATE PREPARED: 9/3/2020

Michael Thomas completion pictures







To the City Council

RECEIVED AUG 28 2020

My name is Robert Kelly and I was hoping to maintain a job to help keep certain bills up. Unfortunately I wasn't because of the Covid-19 my loans were cut down drastically where I was forced to quit one job, where I was only working every other 2 weeks and I had lost my mother to being in the hospital for 6 months not telling her the mess I was in until she came home on August 7th and then she found out she called the MS society to get help and they can only help out so much. they can help her with \$2,000's and she is now scrambling for more money. I am grateful she is back but I'm afraid with my issues I caused more harm I set her MS back and I didn't want to do that. She's my mom and I wanted to help her not stress her out. So if you could please help out with the water exemption I would appreciate the help. I didn't want to bring our family back together with all this mess I made. Please help my family and I.

Thank-you

Robert Kelly





407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
03 - 0010 - 12	\$2,845.96
Due Date	After Due Date Pay
09/02/2020	\$2,873.57
Service Address	
302 WEST 5TH ST	

There will be a \$30.00 charge on all returned checks.  
Please return this portion with your payment.  
When paying in person, please bring both portions of this bill.

ROBERT KELLY  
302 WEST 5TH ST  
TIPTON IA 52772

CITY OF TIPTON  
407 Lynn St  
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

### CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
ROBERT KELLY			302 WEST 5TH ST			03 - 0010 - 12
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	06/15/2020	07/15/2020	30	08/12/2020	09/03/2020	09/02/2020

PREVIOUS BALANCE 1,402.98  
PAYMENTS 451.00 -  
ADJUSTMENTS 39.90  
PENALTIES 13.93

PAST DUE AMOUNT \$1,005.81

----- CURRENT -----      ----- PREVIOUS -----  
DATE      READING      DATE      READING      USAGE  
07/15/2020      47514      06/15/2020      46579      935  
07/15/2020      279      06/15/2020      8471      18080  
07/15/2020      957      06/15/2020      944      13

RESIDENTIAL ELECTR 68.26  
ENERGY ADJ 0.0394 36.90  
RESIDENTIAL WATER 447.89 697.89  
RESIDENTIAL GAS 2.53  
GAS COST 0.7500 9.75  
RESIDENTIAL SEWER 447.89 697.89  
R - GARBAGE 64 GAL 25.75  
R - EL BASIC CHARGE 12.50  
R - WTR BASIC CHARGE 13.00  
R - SWR BASIC CHARGE 13.00  
R - GAS BASIC CHARGE 10.00  
PAYMENT CONTRACT 125.00  
STORM WATER FEE - 5.00  
SWR WWTP FLAT FEE 10.00  
TRIP CHARGE 15.00  
R - RECONNECT ELEC 50.00  
SALES TAX 5.81  
WATER EXCISE TAX 41.87

-250<sup>00</sup> water exemption  
-250<sup>00</sup> sewer exemption

for running toilet

maximum exemption  
\$500.00

ELEC USAGE - PREV YEAR : 534  
WATER USAGE - PREV YEAR : 280  
GAS USAGE - PREV YEAR : 9

CURRENT BILL 1340.15 ~~\$1,840.15~~

AMOUNT DUE \$2,845.96  
AMOUNT DUE AFTER 09/02/2020 \$2,873.57

\*\*\*\* CONTINUED ON NEXT PAGE \*\*\*\*



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
03 - 0010 - 12	\$2,845.96
Due Date	After Due Date Pay
09/02/2020	\$2,873.57
Service Address	
302 WEST 5TH ST	

There will be a \$30.00 charge on all returned checks.  
Please return this portion with your payment.  
When paying in person, please bring both portions of this bill.

ROBERT KELLY  
302 WEST 5TH ST  
TIPTON IA 52772

CITY OF TIPTON  
407 Lynn St  
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Name			Service Address			Account Number
ROBERT KELLY			302 WEST 5TH ST			03 - 0010 - 12
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	06/15/2020	07/15/2020	30	08/12/2020	09/03/2020	09/02/2020



Aug 28, 2020

To Tipton City Council -

As of Aug. 28<sup>th</sup>  
there will be no one living  
at 209 E 6<sup>th</sup> St., Tipton.

Please discontinue garbage  
pick-up service until  
further notice.

Beverly Reed

Has Garbage pick up at 409 E. 8<sup>th</sup> St  
(05-0660-00)

209 E. 6<sup>th</sup> St (Rental was recently read back into Reed's  
name) 05-1420-06

Friday, August 14, 2020

Attn: City of Tipton Council Meeting

I am requesting an exemption for the current monthly garbage fee of \$21.75. Service Location address is 55 Plum 4, Account Number 'unknown'.

Apartment 4 is NOT generating any garbage due to the current apartment vacancy.

My name is Suzanne Hack and I own the 6-Plex apartment building located in Tipton on 55 Plum St. I do pay utilities for this apartment building and my Account Number is 09-3860-00.

Please include this request in the next council packet for the Tipton City Council Meeting.

Thank-you,

Suzanne Hack  
11105 74<sup>th</sup> Ln  
Indianola, IA 50125  
319-431-5912  
suzannekhack@aol.com



1740 Lininger Lane  
North Liberty, IA 52317  
P 319.626.9090

[www.mecresults.com](http://www.mecresults.com)

NORTHWEST IOWA | DES MOINES METRO | EASTERN IOWA | SIOUXLAND | SOUTHWEST IOWA | CENTRAL MISSOURI | ST. LOUIS METRO | KANSAS CITY METRO

September 2, 2020

Mr. Brian Wagner  
City Manager  
City of Tipton, Iowa  
407 Lynn Street  
Tipton, IA 52772

RE: Wastewater Treatment Plant Improvements 2018  
CWSRF Project No. CS-1920928-01  
MEC #3315001-05

Dear Brian,

Enclosed please find one (1) electronic copy of Pay Application No. 3 for Woodruff Construction, LLC in the amount of \$811,204.05, for the above referenced project. The application is for the work completed between July 31 and August 31, 2020. We have reviewed the pay application and recommend City Council approval.

After your review and approval, please send one executed copy to the Contractor (Woodruff Construction, LLC), and one copy to MEC.

If you have any questions, please let me know.

Sincerely,

McCLURE ENGINEERING COMPANY

Alex Potter, P.E.  
Project Manager

Enclosures

## Contractor's Application for Payment No.

**THREE (3)**

Application Period: 7/31/2020 to 8/31/2020

Application Date: 9/1/2020

To (Owner):	City of Tipton 407 Lynn Street, Tipton, IA 52772	From (Contractor):	Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340	Via (Engineer):	McClure Engineering Company 1740 Lininger Lane, North Liberty, IA 52317
Owner's Contract Number:	CWSRF No. 1920928-01	Contractor's Contract Number:	20-032	Engineer's Project Number:	3315001-05
Project:	Wastewater Treatment Plant Improvements 2018		Contract:	Wastewater Treatment Plant Improvements 2018	

Application For Payment - Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
001	\$ -	\$ 283,450.00
Totals:	\$ -	\$ 283,450.00
Net Change by Change Order:	\$ (283,450.00)	

1. Original Contract Price.....	\$ 7,269,000.00
2. Net change by Change Orders.....	\$ (283,450.00)
3. Current Contract Price (Line 1 ± 2).....	\$ 6,985,550.00
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$ 1,413,152.80
5. Retainage	
a. 5.0% X \$ 675,012.00 Work Completed.....	\$ 33,750.60
b. 5.0% X \$ 738,140.80 Stored Material.....	\$ 36,907.04
c. Early Release of Retainage.....	\$ -
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 70,657.64
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$ 1,342,495.16
7. Less Previous Payments (Line 6 from prior Application).....	\$ 531,291.11
8. Amount Due This Application.....	\$ 811,204.05
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$ 5,562,615.84

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Emily Nelson Date: 9/2/2020

Payment of: \$811,204.05  
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 9/2/2020  
(Engineer) (Date)

Payment of: \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)



## Progress Estimate - Lump Sum Work

## Contractor's Application

For (Contract): Wastewater Treatment Plant Improvements 2018					Application Number:	THREE (3)		
Application Period:	7/31/2020	to	8/31/2020		Application Date:	9/1/2020		
A		B	Work Completed		E	F		G
			C	D				
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
<b>Division 1 - General Requirements</b>								
01.01	Bonds & Insurance	\$ 46,032.00	\$ 46,032.00	\$ -	\$ -	\$ 46,032.00	100.00%	\$ -
01.02	Mobilization	\$ 106,250.00	\$ 106,250.00	\$ -	\$ -	\$ 106,250.00	100.00%	\$ -
01.03	General Conditions	\$ 439,738.00	\$ 87,948.00	\$ 43,974.00	\$ -	\$ 131,922.00	30.00%	\$ 307,816.00
01.04	Project Supervision	\$ 102,340.00	\$ 20,468.00	\$ 10,234.00	\$ -	\$ 30,702.00	30.00%	\$ 71,638.00
01.05	Project Management	\$ 64,990.00	\$ 12,998.00	\$ 6,499.00	\$ -	\$ 19,497.00	30.00%	\$ 45,493.00
<b>Division 2 - Site Work</b>								
02.01	Demolition	\$ 15,449.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15,449.00
<b>Division 3 - Concrete</b>								
03.01	Concrete Reinforcement	\$ 20,134.00	\$ -	\$ 10,067.00	\$ -	\$ 10,067.00	50.00%	\$ 10,067.00
03.02	Concrete Foundation and Slab on Grade	\$ 116,652.00	\$ -	\$ 29,163.00	\$ -	\$ 29,163.00	25.00%	\$ 87,489.00
03.03	Grout Infill	\$ 4,282.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 4,282.00
03.04	Transformer/Generator Pad	\$ 21,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 21,000.00
<b>Division 4 - Masonry</b>								
04.01	Masonry	\$ 65,711.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 65,711.00
<b>Division 5 - Metals</b>								
05.01	Miscellaneous Metals	\$ 10,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 10,500.00
05.02	Aluminum Grating	\$ 46,210.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 46,210.00
<b>Division 6 - Wood, Plastics, and Composites</b>								
06.01	Rough Carpentry (Truss Assembly)	\$ 28,332.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 28,332.00
06.02	Rough Carpentry (SAGR Walls)	\$ 110,105.00	\$ -	\$ -	\$ 33,085.80	\$ 33,085.80	30.05%	\$ 77,019.20
<b>Division 7 - Thermal and Moisture Protection</b>								
07.01	Thermal & Moisture Protection	\$ 16,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,890.00
07.02	Metal Roofing and Flashings	\$ 48,433.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 48,433.00
<b>Division 8 - Openings</b>								
08.01	Aluminum Windows	\$ 2,850.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 2,850.00
08.02	Aluminum Doors & Frames	\$ 42,310.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 42,310.00
08.03	Roll Up Doors	\$ 18,240.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 18,240.00
<b>Division 9 - Finishes</b>								
09.01	Gypsum Board Assemblies	\$ 16,900.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,900.00
09.02	Painting/Coatings	\$ 19,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,890.00

A		B	Work Completed		E	F		G
Specification Section Number	Description	Scheduled Value (\$)	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
			From Previous Application (C+D)	This Period				
Division 10 - Specialties								
10.01	Specialties	\$ 1,219.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,219.00
Division 22 - Plumbing								
22.01	Sewer Service	\$ 3,295.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,295.00
22.02	Plumbing Fixtures	\$ 825.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 825.00
22.03	Water Service	\$ 3,680.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,680.00
Division 23 - Heating, Ventilating, and Air Conditioning								
23.01	Equipment/Controls	\$ 41,057.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 41,057.00
23.02	Ductwork	\$ 3,421.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,421.00
23.03	Testing & Balancing	\$ 1,829.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,829.00
Division 26 - Electrical								
26.01	Electrical Systems (Conduit & Wiring)	\$ 108,027.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 108,027.00
26.02	Lighting & Wiring Devices	\$ 26,438.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 26,438.00
26.03	Standby Generator	\$ 77,850.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 77,850.00
26.04	Radio Antenna Poles	\$ 37,550.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 37,550.00
Division 31 - Earthwork								
31.01	Site Demolition	\$ 38,150.00	\$ 30,520.00	\$ -	\$ -	\$ 30,520.00	80.00%	\$ 7,630.00
31.02	Rough Grading	\$ 67,500.00	\$ 27,000.00	\$ 23,625.00	\$ -	\$ 50,625.00	75.00%	\$ 16,875.00
31.03	Finish Grading	\$ 19,740.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,740.00
Division 32 - Exterior Improvements								
32.01	SWPPP/Erosion Control	\$ 15,645.00	\$ 10,750.00	\$ -	\$ -	\$ 10,750.00	68.71%	\$ 4,895.00
32.02	Seeding/Stabilization	\$ 23,705.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 23,705.00
Division 33 - Utilities								
33.01	Water Services	\$ 16,910.00	\$ -	\$ 10,146.00	\$ -	\$ 10,146.00	60.00%	\$ 6,764.00
33.02.1	Sewer Services - 4" Diameter Piping	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 8,000.00
33.02.2	Sewer Services - 12" Diameter Piping	\$ 25,630.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 25,630.00
33.02.3	Sewer Services - 16" Diameter Piping	\$ 222,550.80	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 222,550.80
33.02.4	Sewer Services - 18" Diameter Piping	\$ 72,375.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 72,375.00
33.02.5	Sewer Services - 24" Diameter Piping	\$ 318,550.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 318,550.00
33.03	Manholes & Structures	\$ 201,600.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 201,600.00
33.04	Storm Sewer Piping	\$ 27,250.00	\$ 10,900.00	\$ 2,725.00	\$ -	\$ 13,625.00	50.00%	\$ 13,625.00
Division 40 - Process Interconnections								
40.01	Above Grade Air Process Piping	\$ 39,600.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 39,600.00
40.02	HDPE Air Piping	\$ 35,700.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 35,700.00
40.03	Process Valves	\$ 342,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 342,000.00
40.04	Controls Submittal/Design	\$ 19,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,500.00
40.05	Controls & Integration East Lagoon	\$ 62,472.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 62,472.00
40.06	Controls & Integration West Lagoon	\$ 315,373.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 315,373.00



A		B	Work Completed		E	F		G
			C	D				
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
40.07	Controls Startup/Training	\$ 17,540.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 17,540.00
Division 41 - Material Processing and Handling Equipment								
41.01	Cranes & Hoists	\$ 1,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,890.00
Division 46 - Water and Wastewater Equipment								
46.01	Open Channel Grinders	\$ 72,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 72,500.00
46.02.1	Aerated Lagoon Equipment (Material and Labor)	\$ 353,780.00	\$ -	\$ -	\$ 60,385.00	\$ 60,385.00	17.07%	\$ 293,395.00
46.02.2	Lagoon Baffle Curtain	\$ 31,587.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 31,587.00
46.03.1	SAGR (Material and Labor)	\$ 909,717.00	\$ -	\$ -	\$ 520,520.00	\$ 520,520.00	57.22%	\$ 389,197.00
46.03.2	SAGR Stone	\$ 725,000.00	\$ -	\$ 19,000.00	\$ -	\$ 19,000.00	2.62%	\$ 706,000.00
46.03.3	SAGR Geosynthetic Liner	\$ 285,780.00	\$ -	\$ -	\$ 124,150.00	\$ 124,150.00	43.44%	\$ 161,630.00
46.03.4	SAGR Mulch	\$ 19,430.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,430.00
46.04	Ultraviolet Disinfection Equipment	\$ 205,880.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 205,880.00
Lump Sum Included Unit Prices								
UP-1	Base Excavation 1 LS @ \$287,000.00/LS	\$ 287,000.00	\$ 143,500.00	\$ -	\$ -	\$ 143,500.00	50.00%	\$ 143,500.00
UP-2	Overexcavation of Unsuitable Backfill Materials 5,000 CY @ \$19.95/CY	\$ 99,750.00	\$ -	\$ 35,910.00	\$ -	\$ 35,910.00	36.00%	\$ 63,840.00
UP-3	Soil Amendment - Farming 5,000 CY @ \$4.73/CY 0 CY @ \$4.73/CY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
UP-4	Soil Amendment - Chemical Treatment 5,000 CY @ \$27.30/CY 0 CY @ \$27.30/CY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
UP-5	Imported Backfill 5,000 CY @ \$13.65/CY	\$ 68,250.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 68,250.00
UP-6	Off-Site Disposal of Unsuitable Backfill Materials 10,000 CY @ \$7.88/CY	\$ 78,800.00	\$ 78,800.00	\$ -	\$ -	\$ 78,800.00	100.00%	\$ -
UP-7	East WWTP Sludge Removal and Disposal 910,000 Gal @ \$0.12/Gal	\$ 109,200.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 109,200.00
UP-8	West WWTP Sludge Removal and Disposal 990,000 Gal @ \$0.11/Gal	\$ 108,900.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 108,900.00
UP-9	Crushed Stone Paving 480 TN @ \$29.40/TN	\$ 14,112.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 14,112.00
UP-10	Security Fence 1,450 LF @ \$20.28/LF	\$ 29,406.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 29,406.00

A		B	Work Completed		E	F		G
Specification Section Number	Description	Scheduled Value (\$)	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
UP-11	Sanitary Sewer Gravity Main, Trenched, PVC, 10" Diameter 860 LF @ \$115.87/LF	\$ 99,648.20	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 99,648.20
<b>Project Allowances</b>								
CA-1	Contingency Allowance	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 50,000.00
<b>Contract Change Orders</b>								
CO-001	Change Order #1 - Value Engineering	\$ (123,300.00)	\$ (36,000.00)	\$ (36,000.00)	\$ -	\$ (72,000.00)	58.39%	\$ (51,300.00)
	<b>Total</b>	\$ 6,985,550.00	\$ 526,168.00	\$ 148,844.00	\$ 738,140.80	\$ 1,413,152.80	20.23%	\$ 5,491,958.20

## Contractor's Application

EJCDC® C-620 Contractor's Application for Payment  
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Page 6 of 7

## Contractor's Application

For (Contract):	Wastewater Treatment Plant Improvements 2018					Application Number:	THREE (3)
						Application Date:	9/1/2020
Application Period:	From:	7/31/2020	To:	8/31/2020	Contractor:	Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340	

Original Contract Amount:	\$	7,269,000.00
---------------------------	----	--------------

**Approved Change Orders:**

[illegible]

Revised Contract Amount: \$ 6,985,550.00

### Pay Estimates Paid-to-Date

[illegible]

**Total Estimates Paid to Date: \$ 531,291.11**

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**Total Construction Cost: \$ 531,291.11**



*Clean Air*

# Clean Air And Water Systems, LLC

# INVOICE

"You create it we'll contain it"

123 Elm Street, P.O. Box 337  
Dousman, WI 53118  
Phone 262.682.0132

DATE:  
August 11, 2020

INVOICE #  
202033-01

**Bill To:**  
Woodruff Construction, LLC  
1890 Kountry Lane  
Fort Dodge, IA 50501

**For:**  
Tipton WWTF Improvements

Contract #20032-03

michellea@woodruff.build  
emilyn@woodruff.build

**MATERIALS ONLY**

DESCRIPTION		AMOUNT	
60 mil liner and Geotextile delivered and stored	Lump Sum	\$	113,350.00
Supply Only extra Geotextile	Lump Sum	\$	10,800.00
TOTAL		\$	124,150.00

Make all checks payable to Clean Air And Water Systems, LLC

If you have any questions concerning this Invoice, contact Brian McKeown 262-682-0132

**THANK YOU FOR YOUR BUSINESS!**





# INVOICE

To : Woodruff Construction LLC  
1920 Philadelphia Street  
Ames, IA 50010

Invoice #: 5164  
Date: 25/08/20  
Progress #: 1

Contract : 120.3912 Tipton, IA  
PO 20032-13

Payment Terms: Net 30 days  
Due Date: 24/09/20

Contract Item	Contract Amount	% Complete	Total To Date	% This Progress	Amount This Progress
1 Tipton, IA			580,905.00		580,905.00
1 – SAGR Aeration Equipment \$520,520.00 2 – Lagoon Aeration Equipment \$60,385.00			580,905.00		580,905.00
<div> <div> Payment Accepted via EFT/ACH/Wire:   Nexom (US) Inc.  Account Number: 4150807659  ABA Routing Number: 121000248  SWIFT Code: WFBUS6S   Remittance Notification Email:  Accountsreceivable-US@nexom.com </div> <div> Total This Progress : 580,905.00  Less Holdback: 29,045.25  Plus Sales Tax : 0.00   Total Due This Invoice : 551,859.75 </div> </div>					

Suite 200 - 323 N. Spokane Street - Post Falls, ID - 83854 - (888) 710-2583

www.nexom.com

## AGENDA ITEM

### AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

<b>DATE:</b>	SEPTEMBER 9 <sup>TH</sup> , 2020
<b>AGENDA ITEM:</b>	APPROVAL TO REPLACE DEFECTIVE TOOL
<b>ACTION:</b>	MOTION TO APPROVE

**SYNOPSIS:** This is for purchasing a replacement tool that has finally quit working due to age, it is no longer supported by GREENLEE. This tool was used extensively during the storm damage and is a frontline tool in our work. It is one of the oldest specialty tools the utility owns and was purchased in about 2005 according to the manufacturer

**POWERLINE SUPPLY**

**\$4,494.00**

**RESCO**

**\$4,494.00**

**IRBY**

**\$4,541.00**

**BUDGET ITEM:**

**RESPONSIBLE DEPARTMENT:** ELECTRIC

**MAYOR/COUNCIL ACTION:** Approval Needed

**ATTACHMENTS:** NONE

**PREPARED BY:** FLOYD TABER

**DATE PREPARED** 9/1/2020

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	936.00
			MEDICARE WITHOLDING	168.98
			MEDICARE WITHOLDING	8.17
			MEDICARE WITHOLDING	12.67
			MEDICARE WITHOLDING	7.31
			MEDICARE WITHOLDING	1.63
			MEDICARE WITHOLDING	20.14
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	17,082.62
		FLETCHER-REINHARDT CO.	BLDG MAINT SUPPLIES	198.75
		IPERS	IPERS WITHOLDING POLICE	1,526.11
		PRINCIPAL	GTL_VTL INSURANCE	23.40
		VERIZON WIRELESS	Cell, Data service	216.38
			Cell, Data service	216.36
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	63.22
		CITY OF TIPTON FUNDS	Repay Admin Services	2,602.45
			PSF payment	936.76
		CITY UTILITIES	City Hall	3.60
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	4,557.43
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	4,256.40
			TOTAL:	32,888.73
FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	55.45
			MEDICARE WITHOLDING	11.54
			MEDICARE WITHOLDING	1.45
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	19,921.43
		INTERSTATE POWER SYSTEMS	REPAIRS	925.94
		IPERS	IPERS WITHOLDING, FIRE	64.72
		JP TRUCK AND TRAILER REPAIR	TIRE #182	707.10
		KOFRON BUILDERS INC	WEATHER STATION CORD	66.12
		CITY OF TIPTON FUNDS	Repay Admin Services	740.05
		CITY UTILITIES	CITY UTILITIES	735.63
			CITY UTILITIES	58.88
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	731.91
			TOTAL:	24,070.57
AMBULANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	186.86
			MEDICARE WITHOLDING	24.91
			MEDICARE WITHOLDING	16.02
			MEDICARE WITHOLDING	2.77
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	264.88
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	13,829.90
		GRAINGER	BLDG MAINT SUPPLIES	56.10
		IPERS	IPERS WITHOLDING EMT	309.61
		JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00
			ALS INTERCEPT	200.00
			ALS INTERCEPT	200.00
			ALS INTERCEPT	200.00
		KIRKWOOD COMMUNITY COLLEGE	TRAINING	28.00
			TRAINING	14.00
			TRAINING	14.00
			TRAINING	14.00
		PRAXAIR DISTRIBUTION INC	OXYGEN	53.87
		PRINCIPAL	GTL_VTL INSURANCE	3.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VERIZON WIRELESS	Cell, Data service	199.63
			Cell, Data service	199.63
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.44
		CITY OF TIPTON FUNDS	Repay Admin Services	1,617.48
			PSF payment	146.74
		CITY UTILITIES	CITY UTILITIES	319.11
			CITY UTILITIES	30.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,023.25
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	989.23
			TOTAL:	20,203.68
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	191.16
			MEDICARE WITHOLDING	31.44
			MEDICARE WITHOLDING	1.21
			MEDICARE WITHOLDING	0.47
			MEDICARE WITHOLDING	1.63
			MEDICARE WITHOLDING	7.79
			MEDICARE WITHOLDING	2.15
		BITUMINOUS MATERIALS & SUPPLY INC	OPERATING SUPPLIES	300.04
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	10,693.38
		MISC. VENDOR MAX KOBER	MAX KOBER:WASP SPRAY	10.96
		IPERS	IPERS REGULAR EMPLOYEES	306.63
		KUNDE OUTDOOR EQUIPMENT	CONCRETE SAW	644.74
		PRINCIPAL	GTL_VTL INSURANCE	6.64
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	15.05
		WENDLING QUARRIES INC	10.04 TN WASHED CHIPS	132.53
		CITY OF TIPTON FUNDS	Central Stores services pa	1,520.97
			PSF payment	1,114.33
		CITY UTILITIES	CITY UTILITIES	15.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,596.09
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,941.97
			TOTAL:	18,534.18
SIDEWALKS	GENERAL GOVERNMENT	COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	6.64
		CITY OF TIPTON FUNDS	Central Stores services pa	22.05
			TOTAL:	28.69
TREES	GENERAL GOVERNMENT	COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	3.32
		MISC. VENDOR RAY VITENSE	RAY VITENSE:48.5 HRS BOBCA	4,850.00
		KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	35.00
			OPERATING SUPPLIES	7.66
			OPERATING SUPPLIES	930.27
			OPERATING SUPPLIES	197.81
		PEDERSEN LAND IMPROVEMENT	STORM CLEANUP	7,825.00
		VERMEER SALES & N. MISSOURI	CHIPPER RENT	3,500.00
		WEAVER'S INC.	STORM CLEANUP	3,800.00
		CITY OF TIPTON FUNDS	Central Stores services pa	13.57
			TOTAL:	21,162.63
CEMETERY	GENERAL GOVERNMENT	COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	3,605.78
		IOWA STATE FIRE MARSHAL DIVISION	TANK REGISTRATION RENEWAL	20.00
		ERIC STORJOHANN	3 BURIALS	1,100.00
			1 BURIAL	300.00
			TOTAL:	5,025.78
GENERAL ADMINISTRATION	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	134.91



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	29.96
			MEDICARE WITHOLDING	0.37
			MEDICARE WITHOLDING	0.66
			MEDICARE WITHOLDING	0.23
			MEDICARE WITHOLDING	0.31
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	203.64
		IPERS	IPERS REGULAR EMPLOYEES	213.29
		PRINCIPAL	GTL_VTL INSURANCE	2.39
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.47
		CITY OF TIPTON FUNDS	Central Stores services pa	309.67
			PSF payment	4,022.20
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	651.93
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,606.60
			TOTAL:	7,186.63
LIBRARY	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	221.04
			MEDICARE WITHOLDING	9.81
			MEDICARE WITHOLDING	27.17
			MEDICARE WITHOLDING	14.72
		BAKER & TAYLOR	14 BOOKS	161.90
			BOOKS	208.22
			BOOKS	311.23
			BOOKS	224.30
		BANLEACO	COPIERS CONTRACT	117.52
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	7,337.72
		COPY SYSTEMS	BASE CHARGE	159.02
		OVERDRIVE INC	BRIDGES E-BOOK CONTENT FEE	817.78
		IPERS	IPERS REGULAR EMPLOYEES	298.88
		MEDIACOM	INTERNET SERVICE	502.21
		PRINCIPAL	GTL_VTL INSURANCE	3.90
		SCHUMACHER ELEVATOR COMPANY	MONTHLY MAINTENANCE	231.97
		STATE LIBRARY OF IOWA	BRIDGES E-BOOK PLATFORM FE	62.00
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.70
		WINDSTREAM	MONTHLY SERVICES	158.52
		CITY UTILITIES	CITY UTILITIES	517.57
			TOTAL:	11,393.18
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	35.75
			MEDICARE WITHOLDING	1.73
			MEDICARE WITHOLDING	6.59
			MEDICARE WITHOLDING	0.04
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	5,783.85
		IPERS	IPERS REGULAR EMPLOYEES	11.92
		PRINCIPAL	GTL_VTL INSURANCE	0.10
		VERIZON WIRELESS	Cell, Data service	43.18
			Cell, Data service	43.18
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.59
		CITY OF TIPTON FUNDS	Repay Admin Services	209.93
			PSF payment	289.95
		CITY UTILITIES	CITY UTILITIES	274.28
			CITY UTILITIES	80.51
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	220.86
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	93.92
			TOTAL:	7,096.38
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	63.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	14.79
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	48.96
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	42.06
		IPERS	IPERS REGULAR EMPLOYEES	100.26
		PRINCIPAL	GTL_VTL INSURANCE	1.95
		VERIZON WIRELESS	Cell, Data service	26.63
			Cell, Data service	26.63
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.06
		CITY OF TIPTON FUNDS	Repay Admin Services	171.37
			PSF payment	3.95
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	538.24
			TOTAL:	1,043.15
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	447.22
			MEDICARE WITHOLDING	31.59
			MEDICARE WITHOLDING	72.99
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	48.97
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	166.09
		CARRICO AQUATIC RESOURCES	PARTS	16.21
			PARTS	546.00
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	13,280.95
		DESERT AIRE	COMPRESSOR CONTACTOR	96.76
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	112.50
		IPERS	IPERS REGULAR EMPLOYEES	266.81
		PRINCIPAL	GTL_VTL INSURANCE	5.85
		TIPTON CONSERVATIVE	MINUTES,FAC,NOTICES	248.85
		VERIZON WIRELESS	Cell, Data service	26.63
			Cell, Data service	26.63
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.81
		CITY OF TIPTON FUNDS	Repay Admin Services	1,936.38
			PSF payment	11.85
		CITY UTILITIES	CITY UTILITIES	5,846.18
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	302.19
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,083.96
			TOTAL:	24,585.42
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	113.12
			MEDICARE WITHOLDING	26.46
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	181.51
		FLETCHER-REINHARDT CO.	SOUND SYSTEM SUPPLIES	137.20
		IPERS	IPERS REGULAR EMPLOYEES	184.33
		MARCIA MEYERS	SEPTEMBER RENT	600.00
		PRINCIPAL	GTL_VTL INSURANCE	3.90
		SPINUTECH INC	AUGUST EMAIL MARKETING	25.00
		VERIZON WIRELESS	Cell, Data service	53.25
			Cell, Data service	53.25
		WALMART COMMUNITY	OFFICE SUPPLIES	7.57
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.13
		CITY OF TIPTON FUNDS	PSF payment	7.90
		CITY UTILITIES	CITY UTILITIES	88.27
			CITY UTILITIES	55.75
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,856.49
			TOTAL:	3,403.13
EXECUTIVE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	23.25
			MEDICARE WITHOLDING	5.44

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	7.75
		IPERS	IPERS ELECTED OFFICIALS	35.40
			TOTAL:	71.84
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	68.71
			MEDICARE WITHOLDING	4.26
			MEDICARE WITHOLDING	11.60
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.04
			MEDICARE WITHOLDING	0.15
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	37.56
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	5,345.58
		IPERS	IPERS REGULAR EMPLOYEES	106.50
		PRINCIPAL	GTL_VTL INSURANCE	0.48
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.47
		CITY OF TIPTON FUNDS	Repay Admin Services	545.97
			PSF payment	12.65
		CITY UTILITIES	City Hall	187.17
			City Hall	6.60
			CITY UTILITIES	2,022.31
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	176.86
			TOTAL:	8,527.92
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	2.15
			MEDICARE WITHOLDING	0.50
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	3.32
			TOTAL:	5.97
STREET DEPARTMENT	ROAD USE TAX FUND	CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,173.88
			TOTAL:	2,173.88
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	4.07
			MEDICARE WITHOLDING	0.86
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	0.01
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	4.43
		IPERS	IPERS REGULAR EMPLOYEES	6.60
		PRINCIPAL	GTL_VTL INSURANCE	0.12
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.29
		CITY OF TIPTON FUNDS	Central Stores services pa	7.34
			PSF payment	5.76
		CITY UTILITIES	CITY UTILITIES	33.11
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	38.70
			TOTAL:	101.37
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	58.66
			MEDICARE WITHOLDING	11.67
			MEDICARE WITHOLDING	0.68
			MEDICARE WITHOLDING	0.12
			MEDICARE WITHOLDING	0.50
			MEDICARE WITHOLDING	0.75
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	34.31
		IPERS	IPERS REGULAR EMPLOYEES	94.55
		PRINCIPAL	GTL_VTL INSURANCE	2.11
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.56
		CITY OF TIPTON FUNDS	Central Stores services pa	168.74

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PSF payment	143.65
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,276.73
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>588.32</u>
			TOTAL:	2,385.35
STREET CLEANING	ROAD USE TAX FUND	COMMUNITY INSURANCE SERVICES	Annual premium/audit	2,807.81
		CITY OF TIPTON FUNDS	Central Stores services pa	57.00
			PSF payment	109.74
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>835.74</u>
			TOTAL:	3,810.29
WW/KA SEWER	WASTEWATER PROJECT	SPEER FINANCIAL INC	SFR LOAN FUNDS SERVICES	<u>4,000.00</u>
			TOTAL:	4,000.00
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	301.30
			MEDICARE WITHOLDING	49.47
			MEDICARE WITHOLDING	6.42
			MEDICARE WITHOLDING	0.83
			MEDICARE WITHOLDING	0.97
			MEDICARE WITHOLDING	7.24
			MEDICARE WITHOLDING	5.54
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	17,882.80
		STATE HYGIENIC LABORATORY	LEAD & COPPER TESTING	504.00
		IOWA ONE CALL	LOCATES	14.10
		IPERS	IPERS REGULAR EMPLOYEES	439.71
		M & K ELECTRIC	REPAIR OVERHEAD CNTRL CIRC	152.40
		MUNICIPAL SUPPLY INC	METER	716.31
		NILES CHIROPRACTIC	DRUG SCREENINGS	25.00
		PRINCIPAL	GTL_VTL INSURANCE	8.16
		VERIZON WIRELESS	Cell, Data service	159.75
			Cell, Data service	159.75
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	20.90
		CITY OF TIPTON FUNDS	Repay Admin Services	3,217.97
			PSF payment	118.03
		CITY UTILITIES	City Hall	3.60
			CITY UTILITIES	634.89
			CITY UTILITIES	681.54
			CITY UTILITIES	1,112.70
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	262.34
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>2,500.76</u>
			TOTAL:	29,036.83
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	72.06
			MEDICARE WITHOLDING	13.21
			MEDICARE WITHOLDING	0.90
			MEDICARE WITHOLDING	2.68
			MEDICARE WITHOLDING	0.07
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	179.29
		IPERS	IPERS REGULAR EMPLOYEES	116.29
		PRINCIPAL	GTL_VTL INSURANCE	2.74
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.45
		CITY OF TIPTON FUNDS	Repay Admin Services	520.12
			PSF payment	24.31
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>917.00</u>
			TOTAL:	1,854.12



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	WASTEWATER/AKA SEW	FIDELITY BANK & TRUST	CD PURCHASE	222,226.50
			TOTAL:	222,226.50
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHHOLDING	297.48
			MEDICARE WITHHOLDING	49.25
			MEDICARE WITHHOLDING	6.41
			MEDICARE WITHHOLDING	0.51
			MEDICARE WITHHOLDING	0.89
			MEDICARE WITHHOLDING	7.99
			MEDICARE WITHHOLDING	4.54
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	6,416.91
		IPERS	IPERS REGULAR EMPLOYEES	434.49
		PRINCIPAL	GTL_VTL INSURANCE	7.60
		SIGMA-ALDRICH INC	PH TEST KIT	55.96
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	20.55
		CITY OF TIPTON FUNDS	Repay Admin Services	3,046.74
			PSF payment	790.15
		CITY UTILITIES	City Hall	3.60
			CITY UTILITIES	1,356.85
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	300.98
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,694.84
			TOTAL:	15,495.74
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	I.R.S.	FICA WITHHOLDING	846.30
			MEDICARE WITHHOLDING	160.20
			MEDICARE WITHHOLDING	0.50
			MEDICARE WITHHOLDING	22.79
			MEDICARE WITHHOLDING	4.89
			MEDICARE WITHHOLDING	1.03
			MEDICARE WITHHOLDING	8.51
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		CJ COOPER & ASSOCIATES INC	RANDOM SCREENINGS	35.00
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	22,272.15
		DR DARLENE A EHLERS	SEPTEMBER RENT	500.00
		MISC. VENDOR MORGAN, KAREN D	06-0520-12	106.78
		FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	234.37
			OVERHEAD SUPPLIES	514.88
		JAMES HANSEN	SEPTEMBER RENT	250.00
		IOWA ONE CALL	LOCATES	14.10
		IPERS	IPERS REGULAR EMPLOYEES	1,342.13
		KUNDE OUTDOOR EQUIPMENT	REPAIR CHAIN SAW	103.81
		LYNCH DALLAS PC	LEGAL SERVICES	354.00
		MUNICIPAL SUPPLY INC	4 METERS	348.00
			24 METERS	2,088.00
		NILES CHIROPRACTIC	DRUG SCREENINGS	25.00
		POWER LINE SUPPLY	GLOVES	29.96
			STREET LIGHT FIXTURES	808.73
			UNDERGROUND SUPPLIES	968.08
			UNDERGROUND SUPPLIES	261.33
			UNDERGROUND SUPPLIES	104.00
			UNDERGROUND SUPPLIES	53.50
			UNDERGROUND SUPPLIES	33.71
			STREET LIGHTING SUPPLIES	1,729.12
			UNDERGROUND SUPPILES	85.60
			UNDERGROUND SUPPLIES	930.90
			OVERHEAD SUPPLIES	627.88

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SMALL TOOLS	135.89
		PRINCIPAL	GTL_VTL INSURANCE	19.40
		RESCO	4 TRANSFORMERS	6,420.00
		REICHERT ELECTRIC	SERVICE REPAIRS	5,458.11
		ROTH ELECTRIC	UNDERGROUND CONVERSION	1,642.33
		SPEER FINANCIAL INC	GO & ELECTRIC REV BONDS	250.00
		STUART C IRBY CO	UNDERGROUND SUPPLIES	1,438.08
		SWICK CABLE CONTRACTOR'S INC	BORING,EXCAVATION,PULL IN	21,347.00
		VERIZON WIRELESS	Cell, Data service	324.36
			Cell, Data service	324.36
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	54.45
		WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	1,566.48
		CITY OF TIPTON FUNDS	Repay Admin Services	19,714.42
			PSF payment	182.27
		CITY UTILITIES	City Hall	4.50
			CITY UTILITIES	18.26
			CITY UTILITIES	31.26
			CITY UTILITIES	326.72
			CITY UTILITIES	18.75
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,126.28
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	4,220.87
			TOTAL:	99,539.39
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	104.59
			MEDICARE WITHOLDING	21.29
			MEDICARE WITHOLDING	0.90
			MEDICARE WITHOLDING	2.27
		ALTORFER INC	SERVICE GENERATOR	2,400.93
			SERVICE GENERATOR	2,873.15
			SERVICE GENERATOR	3,832.18
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	44,612.92
		IPERS	IPERS REGULAR EMPLOYEES	167.32
		PRINCIPAL	GTL_VTL INSURANCE	2.64
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.68
		CITY OF TIPTON FUNDS	Repay Admin Services	2,589.17
			PSF payment	9.09
		CITY UTILITIES	CITY UTILITIES	139.14
			CITY UTILITIES	15.00
			CITY UTILITIES	15.00
			CITY UTILITIES	1,247.26
			CITY UTILITIES	694.61
			CITY UTILITIES	30.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	135.70
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	589.02
			TOTAL:	59,489.86
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	141.41
			MEDICARE WITHOLDING	27.58
			MEDICARE WITHOLDING	1.27
			MEDICARE WITHOLDING	1.48
			MEDICARE WITHOLDING	2.68
			MEDICARE WITHOLDING	0.07
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	43.16
		IPERS	IPERS REGULAR EMPLOYEES	227.32
		LANDS' END BUSINESS OUTFITTERS	OFFICE SHIRT	30.16
		PRINCIPAL	GTL_VTL INSURANCE	4.52

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.33
		CITY OF TIPTON FUNDS	Repay Admin Services	959.12
			PSF payment	25.49
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	94.99
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,271.20
			TOTAL:	2,840.78
LOUISA GENERATING STAT ELECTRIC OPERATING MIDAMERICAN ENERGY COMPANY			Est cash request	12,250.00
			Est cash request	20,300.00
			Est cash request	350.00
			Est cash request	2,100.00
			TOTAL:	35,000.00
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	435.04
			MEDICARE WITHOLDING	74.99
			MEDICARE WITHOLDING	0.51
			MEDICARE WITHOLDING	1.72
			MEDICARE WITHOLDING	0.20
			MEDICARE WITHOLDING	15.85
			MEDICARE WITHOLDING	8.49
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		CJ COOPER & ASSOCIATES INC	RANDOM SCREENINGS	70.00
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	14,601.30
		ENERGY ECONOMICS INC	METER	1,188.41
		GROEBNER & ASSOCIATES INC	SERVICE LINE SUPPLIES	103.91
		INTEGRATED TECHNOLOGY PARTNERS LLC	TECH SERVICES	22.50
		IOWA ONE CALL	LOCATES	14.10
		IPERS	IPERS REGULAR EMPLOYEES	680.71
		NILES CHIROPRACTIC	DRUG SCREENINGS	50.00
		PRINCIPAL	GTL_VTL INSURANCE	10.22
		VERIZON WIRELESS	Cell, Data service	53.25
			Cell, Data service	53.25
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	31.29
		CITY OF TIPTON FUNDS	Repay Admin Services	8,656.38
			PSF payment	76.98
		CITY UTILITIES	City Hall	4.50
			CITY UTILITIES	163.36
			CITY UTILITIES	28.28
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	550.11
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,758.86
			TOTAL:	29,704.56
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	85.38
			MEDICARE WITHOLDING	16.01
			MEDICARE WITHOLDING	0.92
			MEDICARE WITHOLDING	0.31
			MEDICARE WITHOLDING	2.68
			MEDICARE WITHOLDING	0.07
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	25.46
		IPERS	IPERS REGULAR EMPLOYEES	137.78
		PRINCIPAL	GTL_VTL INSURANCE	3.08
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	6.41
		CITY OF TIPTON FUNDS	Repay Admin Services	520.41
			PSF payment	24.31
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,001.90
			TOTAL:	1,824.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
GAS PEAK SHAVING PLANT GAS OPERATING		COMMUNITY INSURANCE SERVICES	Annual premium/audit	16.60
		CITY UTILITIES	CITY UTILITIES	61.15
			TOTAL:	77.75
AIRPORT	AIRPORT OPERATING	I.R.S.	FICA WITHOLDING	13.44
			MEDICARE WITHOLDING	3.14
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	6,942.62
		IPERS	IPERS REGULAR EMPLOYEES	20.46
		WRIGHT LAWN CARE	CONTRACT PAY SEPTEMBER	358.33
		CITY UTILITIES	CITY UTILITIES	124.29
			TOTAL:	7,512.63
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	175.07
			MEDICARE WITHOLDING	37.10
			MEDICARE WITHOLDING	0.34
			MEDICARE WITHOLDING	0.26
			MEDICARE WITHOLDING	2.80
			MEDICARE WITHOLDING	0.38
		CASCADE ENGINEERING	WHEELS FOR TOTES	1,178.39
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	7,974.10
		IPERS	IPERS REGULAR EMPLOYEES	285.43
		PRINCIPAL	GTL_VTL INSURANCE	5.38
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	13.82
		CITY OF TIPTON FUNDS	Repay Admin Services	2,689.43
			Central Stores services pa	1,229.60
			PSF payment	345.52
		CITY UTILITIES	City Hall	3.60
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,805.28
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,978.89
			TOTAL:	17,725.39
RECYCLING	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	74.45
			MEDICARE WITHOLDING	8.14
			MEDICARE WITHOLDING	8.53
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	0.66
		FAMILY FOODS	BALING WIRE	92.00
		IPERS	IPERS REGULAR EMPLOYEES	62.57
		PRINCIPAL	GTL_VTL INSURANCE	1.56
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	3.07
		CITY OF TIPTON FUNDS	PSF payment	264.52
		CITY UTILITIES	CITY UTILITIES	35.60
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,172.60
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	622.80
			TOTAL:	2,346.58
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	23.99
			MEDICARE WITHOLDING	4.62
			MEDICARE WITHOLDING	0.17
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	0.33
			MEDICARE WITHOLDING	0.44
		COMMUNITY INSURANCE SERVICES	Annual premium/audit	16.60
		IPERS	IPERS REGULAR EMPLOYEES	38.58
		PRINCIPAL	GTL_VTL INSURANCE	0.99



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.93
		CITY OF TIPTON FUNDS	Repay Admin Services	380.17
			PSF PAYMENT	58.37
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	29.77
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	256.75
			TOTAL:	812.79
INT SRVC-OTHER BUSINES CENTRAL GARAGE		I.R.S.	FICA WITHOLDING	67.83
			MEDICARE WITHOLDING	14.37
			MEDICARE WITHOLDING	1.32
			MEDICARE WITHOLDING	0.18
		ALTEC INDUSTRIES INC	REPAIR PARTS #5, 6, & 8	1,419.42
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	50.35
		CENTRAL IOWA DISTRIBUTING INC	SHOP SUPPLIES	90.50
			SHOP SUPPLIES	90.00
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	33,202.38
		MISC. VENDOR SNAP-ON	SNAP-ON:2 WRENCHES	264.83
		GRAYBILL COMMUNICATIONS	MOBILE RADIOS	453.50
			MOBILE RADIOS	453.50
		GRAINGER	SHOP SUPPLIES	131.21
			SHOP SUPPLIES	9.20
		H & H AUTO	TIRES	508.68
		IPERS	IPERS REGULAR EMPLOYEES	110.15
		JP TRUCK AND TRAILER REPAIR	TIRE REPAIR	205.00
		MIDWEST WHEEL COMPANIES	REPAIR PARTS #7	131.39
			REPAIR PARTS #2	477.20
		MITCHELL 1	WEB SUBSCRIPTION	260.80
		PRINCIPAL	GTL_VTL INSURANCE	1.94
		SHOTTENKIRK	REPAIR PARTS #1	178.63
			REPAIR PARTS #11	124.81
			REPAIR PARTS #11	7.34
		THOMPSON TRUCK & TRAILER	REPAIR PARTS #5	673.22
			REPAIR PARTS #5	99.83
		TITAN MACHINERY INC	REPAIR PARTS #138	143.58
		VERIZON WIRELESS	Cell, Data service	269.47
			Cell, Data service	269.47
		VERMEER SALES & N. MISSOURI	REPAIR PARTS #102	127.56
			REPAIR PARTS #102	140.09
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.01
		CITY OF TIPTON FUNDS	Repay Admin Services	1,714.31
			PSF payment	3.95
		CITY UTILITIES	CITY UTILITIES	312.41
			CITY UTILITIES	30.00
			CITY UTILITIES	64.47
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	645.25
			TOTAL:	42,753.15
INT SRVC-OTHER BUSINES ADMINISTRATIVE SER		I.R.S.	FICA WITHOLDING	93.27
			MEDICARE WITHOLDING	19.69
			MEDICARE WITHOLDING	0.38
			MEDICARE WITHOLDING	1.75
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1,227.10
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	568.18
		CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	6,300.00
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	3,320.24
		IPERS	IPERS REGULAR EMPLOYEES	149.10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		KOFRON BUILDERS INC	CHANGE ORDER CITY HALL REM	6,000.00
		LYNCH DALLAS PC	LEGAL SERVICES	165.00
			LEGAL SERVICES	2,660.00
		TIPTON CHAMBER OF COMMERCE	CHAMBER DUES	400.00
		QUADIENT LEASING USA INC	POSTAGE FOR MACHINE	2,000.00
		PRINCIPAL	GTL_VTL INSURANCE	3.78
		SPEER FINANCIAL INC	GO & ELECTRIC REV BONDS	250.00
		TIPTON CONSERVATIVE	MINUTES,FAC,NOTICES	963.19
		VERIZON WIRELESS	Cell, Data service	626.34
			Cell, Data service	626.34
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.25
		WINDSTREAM	MONTHLY SERVICES	834.75
		CITY OF TIPTON FUNDS	PSF payment	7.66
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,440.81
			TOTAL:	27,674.00
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	7,312.04
			FICA WITHHOLDING	5,273.21
			MEDICARE WITHHOLDING	1,233.26
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	347.42
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	43.17
			IPERS ELECTED OFFICIALS	23.59
			IPERS REGULAR EMPLOYEES	3,865.82
			IPERS WITHHOLDING EMT	206.52
			IPERS WITHHOLDING POLICE	1,017.91
		PRINCIPAL	GTL_VTL INSURANCE	389.32
			VISION POLICY	246.20
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,280.00
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYM	1,947.50
		CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEME	200.00
			TOTAL:	26,290.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
001	GENERAL GOVERNMENT			185,227.88
110	ROAD USE TAX FUND			8,470.89
303	WASTEWATER PROJECT			4,000.00
600	WATER OPERATING			30,890.95
610	WASTEWATER/AKA SEWER REVE			237,722.24
630	ELECTRIC OPERATING			196,870.03
640	GAS OPERATING			31,607.03
660	AIRPORT OPERATING			7,512.63
670	GARBAGE COLLECTION			20,071.97
740	STORM WATER			812.79
810	CENTRAL GARAGE			42,753.15
835	ADMINISTRATIVE SERVICES			27,674.00
860	PAYROLL ACCOUNT			26,290.54
-----				
GRAND TOTAL:				819,904.10
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## SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-TIPTON, IA  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 8/18/2020 THRU 9/04/2020  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 8/18/2020 THRU 9/04/2020

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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: CLAIMS REGISTER  
SIGNATURE LINES: 0

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PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO

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**Kofron Builders Inc**

317 Cedar St.  
Tipton IA 52772  
563 886-3306

License: C000572

**Change Order**

Order#: 2

Order Date: 09/03/2020

**To:** City of Tipton  
407 Lynn St.  
Tipton IA 52772

**Project:** 4133  
City of Tipton Ext. Remodel  
407 Lynn St.

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐

**Ordered By:**

**Customer Order:**

Specifications Attached ☐

Description of Work	Amount
Additional Masonry repairs needed.	2,750.00

**Notes**

Esbeck Masonry did additional repairs to completely finish the West side of the building, did additional work on the North, East and South sides to do repairs needed that were readily visible from the ground and cleaned black discoloration off of the cut stone on the front of the building to clean things up and make it more presentable. If any additional repairs are needed, once they have had a much closer look from their lift, these repairs will be noted and discussed with Brian before proceeding any further.

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Approved Amount of Change**

**2,750.00**

The original Contract Sum was .....	34,329.00
Net change by previous Change Orders .....	137.50
The Contract Sum prior to this Change Order .....	34,466.50
The Contract Sum will be changed by this Change Order .....	2,750.00
The new Contract Sum including this Change Order will be .....	37,216.50
The Contract Time will be changed by .....	0 Days

Approved \_\_\_\_\_ Date \_\_\_\_\_

Date \_\_\_\_\_

Contractor Kevin Kuhn Owner \_\_\_\_\_

## Amy Lenz

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**From:** Melissa Armstrong  
**Sent:** Thursday, September 3, 2020 10:23 AM  
**To:** Amy Lenz  
**Cc:** Brian Wagner, City of Tipton  
**Subject:** FW: Yield Signs on Meridian St. and Mulberry St

**From:** Brian Wagner, City of Tipton <citymanager@tiptoniowa.org>  
**Sent:** Wednesday, August 19, 2020 2:58 PM  
**To:** David Brown <jabinkdesigns@gmail.com>  
**Subject:** RE: Yield Signs on Meridian St. and Mulberry St

David,

We will put this on the Council's next available agenda, Sept 9, 5:30 p.m. (This is a Weds meeting due to Labor Day.)

Nearer to that date, we'll send you the web link to the meeting so you can view the discussion.

If you want the speak about this item, we can list you under the "Communications" section of the agenda, which is near the beginning of the agenda. Please let us know.

There's a chance that the Council may want to refer this request to one of its committees for further consideration and a recommendation for a future Council meeting. Also, as you may already know, if the Council adds Stop signs to new locations, it has to be done by doing three readings of the new ordinance. So, it can take a while before anything gets into place.

Thanks,  
Brian

**From:** David Brown <jabinkdesigns@gmail.com>  
**Sent:** Tuesday, August 18, 2020 4:29 PM  
**To:** Brian Wagner, City of Tipton <citymanager@tiptoniowa.org>  
**Subject:** Yield Signs on Meridian St. and Mulberry St

Dear City of Tipton Leaders,

I'm contacting you today for a request but more of a demand that the Yield Signs on Meridian St. and Mulberry St. be replaced with STOP signs. There are others, in fact there are several uncontrolled intersections on 2nd and 3rd that need to be addressed as well.

I truly appreciate the yield signs being put up after my request a few years ago but they simply are not enough. On a daily basis I experience or witness too many close calls that will one day end up in someone getting injured or possibly killed. What I saw today is the last straw and now I want STOP signs put up ASAP.

I understand that Lisa Kepford and Steve Nash may drive around from time to time but they will never experience what we deal with on a daily basis and hope my concerns are taken seriously and act accordingly.

We have some serious infrastructure problems within the whole town and it's time our city leaders take action.

I appreciate a response on how you will be handling this problem which will allow me to make a decision on how I will handle it going forward.

Thank you for your time.

--

Thank you,  
David Brown  
Owner/Artist  
JAB Ink.  
Grafix & Designs  
101 W. 3rd St.  
Tipton, IA 52772  
563.886.5062

## AGENDA ITEM

### AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

**DATE:** September 9<sup>th</sup>, 2020

**AGENDA ITEM:** Non-Disclosure Agreement with Mid-American Energy

**ACTION:** Approval for Mayor to Sign

**SYNOPSIS:** This is to authorize the Mayor, City Manager, Electric Superintendent and Finance Director to sign the Non-Disclosure Agreement with MidAmerican Energy Regarding the Louisa Generation Station.

You will see the email chain attached I started with Jody at the Louisa Generation Station, along with the NDA. Currently it is undergoing review with our attorney's.

I would recommend approving the signing of the NDA, for many reasons. First being able to set a plan in action for future costs that may arise from the decommissioning of the Louisa Generation Station. Second, there would be no surprises for later generations of Tipton Citizens and City Staff. Third, I feel it is the responsible thing for all of us to do.

**BUDGET ITEM:** Not currently

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Approval needed

**ATTACHMENTS:** 3 attachments

**PREPARED BY:** Floyd Taber

**DATE PREPARED:** September 2, 2020



*Good Afternoon Jody,*

*I hope everyone weathered the derecho well down that way.*

*My email is about the future decommissioning costs associated with the Louisa Generation Station, is Mid-American putting funds away for the future decommissioning of Louisa?*

*Here are my questions:*

*Are percentage owners like Tipton responsible for these costs at a later date?*

*Is Mid-American putting funds away from each percentage owner to cover these costs?*

*Since Mid -American is the primary operator of Louisa are they responsible solely for these costs?*

*Is each percentage owner required to have a decommissioning fund?*

*When does Mid-American plan on closing the Louisa Station?*

*When Louisa is closed, will Mid-American invoice each percentage owner for the costs of decommissioning?*

*Before decommissioning would this have to be approved by the Iowa Utilities Board?*

*Does Mid-American meet or exceed Iowa DNR regulations for onsite ash ponds and discharge water?*

*Is the Louisa Station free of all PCB materials?*

*Is the Louisa Station Free of asbestos?*

*Will the Louisa station take years to decommission?*

*Sorry for the long list, but inquiring minds want to know... ☺*



*Floyd K. Taber  
Electric Superintendent  
[ftaber@tiptoniowa.org](mailto:ftaber@tiptoniowa.org)  
City of Tipton  
407 Lynn St  
Tipton Iowa 52772  
563-886-6187*

Good morning everyone,

I just wanted to let you know we are working on the response for all of your questions. Sorry for the inconvenience as this has taken longer than anticipated.

Jody

All - I am an attorney for MidAmerican Energy Company writing to request that your respective organizations execute, through an authorized representative, the attached Non-Disclosure Agreement. This request is made in connection with Mr. Taber's August 19, 2020 email regarding "future decommissioning costs associated with the Louisa Generation Station." MidAmerican anticipates that the responses to these questions will involve confidential information that should be protected from unauthorized disclosure.

I've prepared a Confidentiality Agreement for each of your organizations and I would be glad to speak with your attorney about the attached documents, if you wish. My contact information is below. - Chuck Montgomery

Chuck Montgomery  
Managing Senior Attorney  
MidAmerican Energy Company  
666 Grand Avenue, Suite 2700  
Des Moines, Iowa 50309  
Phone: (515) 281-2976  
Email: [chuck.montgomery@midamerican.com](mailto:chuck.montgomery@midamerican.com)



## CONFIDENTIALITY AGREEMENT

This CONFIDENTIALITY AGREEMENT (the "Agreement"), dated as of the 27<sup>th</sup> day of August, 2020, is entered into by and between **MidAmerican Energy Company**, an Iowa corporation, on behalf of itself, its subsidiaries and all of its affiliates that it controls (collectively "MidAmerican"), and **The City of Tipton, an Iowa Municipal Corporation, and Tipton Municipal Electric Utility** (collectively "Counterparty"). MidAmerican and Counterparty individually shall be referred to as a "Party" and collectively referred to as "Parties."

### WITNESSETH

WHEREAS, Counterparty desires to obtain certain information in connection with Louisa Generating Station, which information MidAmerican deems to be and treats as being either non-public, confidential, a trade secret or proprietary in nature; and

WHEREAS, MidAmerican has independently taken the necessary steps and precautions to preserve and safeguard such information, the same being deemed a valuable asset of MidAmerican and potentially other parties as well;

WHEREAS, MidAmerican is the majority owner and the operator of Louisa Generation Station and Counterparty is an owner of Louisa Generation Station; and

WHEREAS, MidAmerican wishes to provide the said information and Counterparty wishes to receive the said information concerning Louisa Generation Station;

NOW, THEREFORE, for good and valuable consideration, and the Parties intending to be bound by the mutual and reciprocal covenants, terms and conditions contained herein, the Parties hereby agree as follows:

1. This Agreement shall cover the above-mentioned information, including documents, drawings and other media for holding such information, including the following regarding same: (i) any and all information or material (in any form, whether tangible, intangible, oral, written or electronically encoded) (collectively the "Information") provided to Counterparty by MidAmerican; (ii) the existence, subject matter and principals involved in any and all discussions between the Parties and as between a Party and a Third Party, as hereinafter defined, whether such discussions be formal or informal in nature (collectively the "Discussions"); (iii) any and all notes, summaries, reports, memorandums, and the like, or any other compilation thereof which contain any Information or materials relating to the Discussions (collectively the "Notes"); and (iv) any and all new or different information or material (in any form, whether tangible, intangible, oral, written or electronically encoded) which is generated, developed or created as a result of the Parties' Discussions (collectively the "New Information"). The Information, Discussions, Notes and New Information shall hereinafter collectively be referred to as "Confidential Information."

2. Counterparty's employees, officers, directors and attorneys who have a need to see the Confidential Information will be required to sign a separate Nondisclosure Statement in the form of Attachment B.

3. Both Parties acknowledge and agree that, as a result of Counterparty receiving Confidential Information concerning Louisa Generation Station, Counterparty covenants to protect, preserve and safeguard the Confidential Information. Counterparty shall cause any of its employees, officers, directors or attorneys who are provided the Confidential Information to take all reasonable steps necessary to preserve, protect and safeguard the same. Without limitation, Counterparty shall not (i) copy, reproduce, distribute, or disclose to any person, firm, entity, corporation, or any agents, employees, or other persons, except as may be permitted by this Agreement, any of the Confidential Information, or any facts related thereto; (ii) permit any third party to have access to such Confidential Information; or (iii) use such Confidential Information



for any purpose other than for the purposes set forth herein. Without limitation, Counterparty shall ensure that (i) all Confidential Information which is in an electronic, tangible or written form be kept in a secure and safe place, separate from all other information maintained by Counterparty and cause or permit such Confidential Information to be removed only by employees authorized to have access to the Confidential Information under the terms of this Agreement; and (ii) Confidential Information removed by such authorized employees will be placed in folders marked, "Confidential". Upon Company's written request, Counterparty shall return the Confidential Information to MidAmerican and destroy all electronic versions of the same and will not retain any copies or other reproductions in whole or in part of such material, except to the extent required by law.

4. Counterparty may not transmit or deliver the Confidential Information to any third parties, including, but not limited to Counterparty's consultants, agents, subcontractors, independent contractors, or other persons (collectively "Third Party"), without the prior written authorization of MidAmerican.

5. Counterparty understands that because of the unique nature of the Confidential Information, in addition to other available remedies, MidAmerican shall be entitled to seek injunctive and other extraordinary relief in enforcing this Agreement. In any action brought to enforce the terms of this Agreement in which MidAmerican prevails or prevents Counterparty from disclosing Confidential Information to an unauthorized Third Party, MidAmerican shall be entitled to recover all costs of such an action, including attorneys' fees and expert witness fees, from Counterparty. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

6. In the event that Counterparty is requested in any proceeding to disclose any Confidential Information, Counterparty shall give MidAmerican prompt written notice of such request so that MidAmerican may seek an appropriate protective order. In the event that a Third Party is requested in any proceeding to disclose any Confidential Information, such Third Party shall give prompt written notice to both Parties. If in the absence of a protective order, Counterparty or Third Party is advised by counsel that disclosure of the Confidential Information is finally required, after exhausting any appeal rights Counterparty may possess, Counterparty or Third Party, as the case may be, may disclose such Confidential Information without liability hereunder. In such a case, Counterparty shall be required to seek a protective order or injunction, as is appropriate, to prevent the disclosure of such Confidential Information and shall bear all costs, including attorneys' fees, associated therewith. In the case of a Third Party, Counterparty shall institute and bear the costs of such an action to prevent the disclosure of such Confidential Information.

7. This Agreement shall not restrict the release or use by Counterparty or Third Party of any Confidential Information which falls into any of the following categories:

(a) Any Confidential Information which has come within the public domain, except that which has come in the public domain through Counterparty's or Third Party's breach of this Agreement; or

(b) Confidential Information which was lawfully available to Counterparty or Third Party on a non-confidential basis prior to its disclosure hereunder; or

(c) Confidential Information which is proved to have been developed independently by Counterparty or Third Party.

8. This Agreement shall further restrict the access, release or use by Counterparty or Third Party of any



Confidential Information which is covered by the North American Electric Reliability Corporation (NERC) Critical Infrastructure Protection (CIP) standards as specified in Attachment A, and incorporated herein by this reference.

9. Counterparty and Third Party understand, acknowledge, and agree that MidAmerican is not making any representation or warranty, express or implied, as to the accuracy or completeness of the Confidential Information, and MidAmerican, including its respective officers, directors, employees, and authorized Third Party agents will have no liability to Counterparty or its Third Party agents resulting from Counterparty's or its Third Party agents' use of the Confidential Information.

10. If Counterparty or Third Party questions whether an item constitutes Confidential Information, such Counterparty or Third Party shall immediately bring the question to the attention of MidAmerican and obtain written clarification regarding the item's proprietary nature prior to any disclosure of the same to anyone who is not a signatory to this Agreement.

11. No failure or delay by MidAmerican in exercising any right, power, or privilege under this Agreement shall be deemed a waiver thereof or preclude exercise of any other or further right, power, or privilege hereunder.

12. Nothing in this Agreement shall be interpreted as granting Counterparty any right or license, express or implied, to use all or part of the Confidential Information, except for the purposes expressed herein.

13. It is understood that this Agreement does not obligate either Party to enter into any further agreements.

14. The term of this Agreement will be ten (10) years from the date of this Agreement. It is understood and agreed that termination of this Agreement for any reason whatsoever, shall not affect any obligation with respect to this Agreement prior to such termination and the obligation to not disclose or utilize Confidential Information shall survive such termination. This Agreement may be executed in counterparts, each of which when taken together shall constitute one and the same instrument. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa. Each of the provisions of this Agreement shall be enforceable independently of any other provision of this Agreement and independent of any other claim or cause of action. In the event of any matter or dispute arising out of or related to this Agreement, it is agreed between the parties that the law of the State of Iowa (including statute of limitations provisions) will be given the interpretation, validity and effect of this Agreement without regard to the place of execution, place of performance thereof, or any conflicts of law provisions. The Recitals contained above are repeated verbatim and are made a part of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date first above written.

**MIDAMERICAN ENERGY COMPANY**

**COUNTERPARTY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Mayor, City of Tipton, Iowa, on behalf of the  
City of Tipton, Iowa and Tipton Municipal Electric  
Utility

## ATTACHMENT A

### NORTH AMERICAN ELECTRIC RELIABILITY CORPORATION (NERC) CRITICAL INFRASTRUCTURE PROTECTION (CIP) STANDARDS

1. Attachment A applies to Counterparty Personnel when Counterparty Personnel have electronic and/or unescorted physical CIP access.
  - a. CIP access includes electronic and/or unescorted physical access to MidAmerican systems and/or protected information regulated by the NERC CIP standards.
  - b. Personnel include Counterparty's employees, agents, Subcontractors or independent contractors and the employees of Subcontractors or independent contractors.
  - c. Counterparty is named in this confidentiality agreement (Agreement). Counterparty collectively includes itself, its subsidiaries and all of its affiliates that it controls.
  - d. MidAmerican is MidAmerican Energy Company, an Iowa corporation. MidAmerican collectively includes itself, its subsidiaries and all of its affiliates that it controls.
2. MidAmerican and Counterparty shall designate representatives for purposes of addressing issues and performance under this NERC CIP Agreement.
  - a. MidAmerican's designated representative, CIP administration, is available twenty-four (24) hours per day, seven (7) days per week. Reporting relating to this Agreement shall be to MidAmerican's designated representative.
  - b. Counterparty shall designate one person and an alternate to be the responsible contacts for CIP reporting, communications and documentation.
3. Counterparty shall comply with MidAmerican's NERC CIP programs. Programs are available from MidAmerican's designated representative. Specific to access management program, personnel risk assessment program, training program, security awareness program and CIP protected information program, Counterparty compliance requirements include, but are not limited to:
  - a. reporting immediately (twenty-four hours per day, seven days per week) all Personnel terminations and all other changes in employment status or assignments that change need for MidAmerican CIP access; submit timely, accurate and detailed documentation to verify compliance; and respond timely to MidAmerican.
  - b. conducting personnel risk assessments of Personnel as specified in Section 5 of this Attachment and submit timely, accurate and detailed documentation to verify compliance to MidAmerican.
  - c. providing Personnel with MidAmerican's CIP training and submit timely, accurate and detailed completion documentation to verify compliance to MidAmerican.
  - d. providing Personnel with MidAmerican's security awareness materials and submit timely, accurate and detailed documentation to verify compliance to MidAmerican.
  - e. assuring adherence to MidAmerican's CIP protected information program.
  - f. requiring Personnel to sign a MidAmerican Attachment B Nondisclosure Statement, if requested by MidAmerican.
  - g. requiring its subsidiaries and all of its affiliates that it controls, as well as agents, Subcontractors and independent contractors to execute a MidAmerican Energy Company Confidentiality Agreement that includes NERC CIP terms if their Personnel have CIP access.
  - h. keeping accurate and detailed documentation as specified in Section 6 of this Attachment to confirm compliance with this Agreement for requirements of NERC CIP standards.
4. Counterparty shall require Counterparty's Personnel to comply with MidAmerican's NERC CIP programs. Specific to access management program, personnel risk assessment program, training program, security awareness program and CIP protected information program, Personnel's compliance requirements include, but are not limited to:



- a. immediately reporting (twenty-four (24) hours per day, seven (7) days per week) to Counterparty all changes in their employment status or need for MidAmerican CIP access.
  - b. authorizing Counterparty to obtain and provide a compliant criminal history records check and identity confirmation to MidAmerican.
  - c. completing and following MidAmerican's CIP training whether delivered by Counterparty or by MidAmerican and regardless of training method.
  - d. reviewing and observing MidAmerican's security awareness materials.
  - e. adhering to MidAmerican's protected information program and handling procedures.
  - f. signing a MidAmerican Attachment B Nondisclosure Statement, if requested by MidAmerican.
5. If requested by MidAmerican, the Counterparty shall conduct and shall update no less frequently than every seven (7) years, or for cause, at Counterparty's cost and expense, identity confirmation and a seven year criminal history records check on Personnel with electronic and/or unescorted physical CIP access per Section 1 of this Attachment.
- a. The provider performing the identity confirmation and criminal history records check shall be acceptable to MidAmerican. Acceptable providers shall perform all the tasks listed in b. below.
  - b. Providers will, at a minimum, perform:
    - i. an identity confirmation (social security number verification for U.S. citizens).
    - ii. a seven year criminal history records check which includes:
      - 1. current residence, regardless of duration. Include the start date for the current residence in the report.
      - 2. other locations where, during the seven years immediately prior to the date of the criminal history records check, the subject has resided for six consecutive months or more. Include the start and end date of residence at each location in the report.
      - 3. a full seven year criminal history records check. If it was not possible to perform a full seven year criminal history records check, conduct as much of the seven year criminal history records check as possible and document the reason the full seven year criminal history records check could not be performed.
      - 4. all felony and/or misdemeanor convictions, including but not limited to violence to persons or property, theft, fraud, drugs, alcohol, or traffic.
  - c. Counterparty shall promptly supply to MidAmerican:
    - i. a certification that meets MidAmerican's criteria for each identity confirmation and seven year criminal history records check.
    - ii. the detailed identity confirmation and seven year criminal history records check redacted for social security number (first five digits) and birth year.
  - d. Counterparty shall not allow Personnel to have CIP access who have not met MidAmerican's criteria, unless Counterparty or Third Party has received assent from MidAmerican.
  - e. Counterparty shall:
    - i. ensure that Personnel sign an appropriate authorization form prior to the identity confirmation and seven year criminal history records check being conducted, acknowledging they are being conducted and authorizing Counterparty to supply the information obtained to MidAmerican.
    - ii. conduct all identity confirmations and seven year criminal history records checks in accordance with federal, state, provincial, and local laws, and subject to existing collective bargaining unit agreements or other agreements, if any.
6. Counterparty shall keep such timely, accurate and detailed documentation as may be necessary for substantiation of compliance with this Agreement.
- a. The method for maintaining documentation shall be satisfactory to MidAmerican.
  - b. MidAmerican, or its designee, shall be afforded access to, and allowed to make copies of all Counterparty's documentation that, in MidAmerican's judgment, relate to this Agreement.

- c. This documentation will be available at the Counterparty's regular place of business during normal working hours or provided to MidAmerican in such reasonable alternative manner as may be requested by MidAmerican.
  - d. Counterparty shall preserve all such documentation for a period of three (3) years after completion of its services or work for MidAmerican, or longer where required by law.
7. MidAmerican will provide revised terms to Counterparty, if applicable, when:
- a. NERC CIP requirements are revised.
  - b. NERC or their regional delegates revise compliance monitoring and enforcement for the NERC CIP requirements.



**ATTACHMENT B  
NONDISCLOSURE STATEMENT**

The undersigned acknowledges and agrees:

1. I am aware that a Confidentiality Agreement has been executed by my employer with respect to services or work being performed for MidAmerican Energy Company or its subsidiaries and/or affiliated companies ("MidAmerican");
2. I have been instructed by my employer in relation to the Confidentiality Agreement and fully understand its terms, including but not limited to my obligation to stop any unauthorized disclosures and notify MidAmerican immediately;
3. I am aware that the Federal Defend Trade Secrets Act of 2016 provides immunity from civil or criminal liability for any employee or contractor who discloses a trade secret "in confidence to a Federal, State, or local government official, either directly or indirectly, or to an attorney" where the disclosure by the employee or contractor is "solely for the purpose of reporting or investigating a suspected violation of law" or "is made in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal."

In consideration of MidAmerican allowing me access to MidAmerican facilities and information, and for the protection of MidAmerican, I personally agree to the provisions and terms of the Confidentiality Agreement. My agreement is evidenced by my signature below.

I HAVE READ THE FOREGOING AGREEMENT AND NONDISCLOSURE STATEMENT UNDERSTAND ITS TERMS AND FREELY AND VOLUNTARILY SIGN THE SAME.

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Signature By:	Signature By:
Name Printed	Name Printed
Company	Company
T Number ( T Number supplied by MEC )	T Number ( T Number supplied by MEC )

Signature By:	Signature By:
Name Printed	Name Printed
Company	Company
T Number ( T Number supplied by MEC )	T Number ( T Number supplied by MEC )

# Memo

**To:** City Council, Mayor Carney

**From:** Steve Nash, Public Works

**cc:** Brian Wagner, City Manager & Melissa Armstrong

**Date:** September 2, 2020

**Re:** Mulching storm damage at the Park

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As you all are aware of, we have a huge pile of storm debris at the Park that we intend to grind into mulch for our new SAGR facility. Based on what McClure Engineering has told us, we need about 1800 cubic yards of mulch. After having Jay Miller of Miller Logging look at it, he assures us that we have more than enough to satisfy the requirements of the SAGR. There will be a savings in having our own mulch to use.

We do have some decisions to make regarding the timing and choice of contractor. Woodruff and McClure both believe they will be ready for the mulch by late October. I have 2 or 3 mulching contractors interested in doing the work at this time. We could go through a bid process and probably get it done in time. However, because of the widespread damage, we will see these tub grinders being scheduled out for a long time. We can hire on an hourly basis with a reputable company and have it done on a timely basis. Having said that I will give you hourly rates for 2 companies that I have talked to. They will also give us a contract price for the entire job if we want. The bid process could be shortened to a week or 10 days since I have looked at the project with 2 reputable mulching companies and talked to a third Company.

FEMA will most likely reimburse us up to 75% of the grinding cost. We might be eligible for a little more, not sure yet. I also understand that the State or Federal might enter into a program where they contract with private companies and pay the entire bill on mulching for municipalities. We do not know the time frame or extent of that program currently. There would be no guarantees that the mulch would be ready for our project. We might know more by the time we meet.

Mulching our big pile at the park on a timely basis accomplishes two objectives:

1. It utilizes our material to reduce final cost at the SAGR.
2. It will cleanup the parking area at the Park, otherwise it will be there for 3 or 4 years.  
(based on our experience from the last big pile there)

Looking forward to your thoughts and discussion at the Council Meeting

Thanks, Steve

**AGENDA ITEM #**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	September 9, 2020
<b>AGENDA ITEM:</b>	No Parking zone for East side-500 block Sycamore St.
<b>ACTION:</b>	Council Approval

**SYNOPSIS:** The 500 block of Sycamore Street has a 12-apartment complex on the west side and five single-family homes on the east side. Over the last several years it has been increasingly difficult to get through this street when there is an emergency. Currently parking is allowed on both sides of the street and it gets extremely congested, even to the point of large emergency vehicles having to back up because they could not get through due to the parking issues.

There is ample parking behind the apartment complex-Legacy Apts-and additional off-street parking on West 6<sup>th</sup> Street. The five homes on the east side all have parking in the alley and/or off-street parking on West 5<sup>th</sup> and West 6<sup>th</sup> streets.

I am requesting that the East side of the 500 block of Sycamore street be designated as NO PARKING at any time. This will ensure that all emergency vehicles-Ambulance, Fire Trucks and Police vehicles-are able to travel on this street and respond to any emergencies in this area.

**BUDGET ITEM:**

**RESPONSIBLE DEPARTMENT:** Police/Streets

**MAYOR/COUNCIL ACTION:**

**ATTACHMENTS:**

**PREPARED BY:** Lisa Kepford, Chief of Police

**DATE PREPARED:** 7/21/2020



ORDINANCE NO. 576

AN ORDINANCE AMENDING CHAPTER 69, PARKING REGULATIONS,  
SECTION 69.08, NO PARKING ZONES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. *Amendment.* Section 69.08 of the City of Tipton Code of Ordinances is hereby amended by adding "21." to the list of "No Parking" locations and reading as follows:

21. *Sycamore Street, on the east side, the entire 500 Block.*

SECTION 2. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. *Effective date.* This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. 576 which was passed by the Tipton City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020 and published in the Tipton Conservative this \_\_\_\_\_, 2020.

\_\_\_\_\_  
Amy Lenz, City Clerk

**RESOLUTION NO. 090920A**

**RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19  
GOVERNMENT RELIEF FUND**

**WHEREAS**, this Resolution by the City of Tipton is to request reimbursement for eligible costs related to the COVID-19 public health emergency from Iowa COVID-19 Government Relief Fund; and

**WHEREAS**, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic, and

**WHEREAS**, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency, and

**WHEREAS**, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020, and have not been reimbursed from other sources.

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA** they affirm requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

**HEREBY RESOLVED** this 9th day of September 2020.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Armstrong, Finance Director

**CERTIFICATION**

I, Melissa Armstrong, Finance Director, do hereby certify the above is a true and correct copy of Resolution No. 090920A which was passed by the Tipton City Council this 9th day of September 2020.

\_\_\_\_\_  
Melissa Armstrong, Finance Director

RESOLUTION NO. 090920B

RESOLUTION ACCEPTING THE COMPLETION OF THE PLUM STREET PROJECT AKA “WATER MAIN AND STREET IMPROVEMENT PROJECT—DIVISION 1: WATER MAIN IMPROVEMENTS” AND “DIVISION 2: STREET IMPROVEMENTS—TIPTON, IOWA—2020” AND APPROVING: DIVISION 1, PAY APPLICATION #3; DIVISION 1, CHANGE-ORDER #3; DIVISION 2, PAY APPLICATION #1; DIVISION 2, CHANGE-ORDER #1; AND THE RELEASE OF RETAINAGE FOR BOTH DIVISION 1 AND DIVISION 2

WHEREAS, on April 6, 2020, the City Council of the City of Tipton accepted bids from Triple B Construction for Division 1 (water main replacement) and McClintock Trucking & Excavating for Division 2 (street reconstruction) of the Project on Plum Street between East 5<sup>th</sup> Street and East 7<sup>th</sup> Street; and

WHEREAS, the City Engineer for this Project (Jack Pope, Garden & Associates) has submitted separate letters of Aug 26, 2020 with recommendations to accept Division 1 and Division 2 as complete; and

WHEREAS, the City Engineer has made these further recommendations for the Council to authorize the following approvals:

- 1.) Triple B Construction, Division 1, Pay Application #3, \$20,173.53.
- 2.) Triple B Construction, Division 1, Change-Order #3, \$5,767.30.
- 3.) McClintock Trucking & Excavating, Division 2, Pay Application #1, \$38,530.43.
- 4.) McClintock Trucking & Excavating, Division 2, Change-Order #1, \$3,492.50 (deduct.)

NOW, THEREFORE, BE IT RESOLVED, in accordance with the City Engineer’s recommendations, the City Council of the City of Tipton does hereby accept as complete the Plum Street Project’s Division 1 (Water Main Improvements) and Division 2 (Street Improvements.)

BE IT FURTHER RESOLVED, the Project retainage amounts identified by the City Engineer (Division 1, \$11,328.23 and Division 2, \$3,492.50) are authorized for release to the respective contractors according to the terms of the Project documents.

AND, BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute all contract documents and other documents related to the scope of this Resolution.

PASSED AND APPROVED this 9<sup>th</sup> day of September 2020.

---

Bryan Carney, Mayor

ATTEST:

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Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 090920B which was passed by the Tipton City Council this 9<sup>th</sup> day of September 2020.

---

Amy Lenz, City Clerk





## GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

August 26, 2020

Brian Wagner, City Manager  
City of Tipton  
407 Lynn Street  
Tipton, IA 52772

RE: Water Main & Street Improvement Project  
Division 1: Water Main Improvements  
Tipton, Iowa – 2020  
G&A 5019243

Honorable Mayor and Council:

I hereby state that the work of the Water Main and Street Improvement Project – Division 1: Water Main Improvements – Tipton, Iowa - 2020 under contract bearing the date of April 6, 2020 by and between the City of Tipton (Owner) and Triple B Construction (Contractor) has been completed and substantially complies with the terms, conditions and stipulations of the plans and specifications for said improvements.

Respectfully submitted this 26<sup>th</sup> day of August, 2020.

Sincerely,  
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Cc: Triple B Construction

JP/lm

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



## GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

August 26, 2020

Brian Wagner, City Manager  
City of Tipton  
407 Lynn Street  
Tipton, IA 52772

RE: Water Main & Street Improvement Project  
Division 2: Street Improvements  
Tipton, Iowa – 2020  
G&A 5019243

Honorable Mayor and Council:

I hereby state that the work of the Water Main and Street Improvement Project – Division 2: Street Improvements – Tipton, Iowa - 2020 under contract bearing the date of April 6, 2020 by and between the City of Tipton (Owner) and McClintock Trucking & Excavating, Inc. (Contractor) has been completed and substantially complies with the terms, conditions and stipulations of the plans and specifications for said improvements.

Respectfully submitted this 26<sup>th</sup> day of August, 2020.

Sincerely,  
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Cc: McClintock Trucking & Excavating, Inc.

JP/lm

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA

### APPLICATION FOR PAYMENT NO. 3

To: City of Tipton (JURISDICTION)  
From: Triple B Construction (CONTRACTOR)  
Contract: 2020 Water Main and Street Improvement Project  
Project: Div.1 - Water Main Improvements  
JURISDICTION's Contract No.: \_\_\_\_\_ ENGINEER's Project No.: 5019243  
For Work Accomplished Through the Date of: 8/5/2020

1. Original Contract Price:	\$ 199,584.00
2. Net Change by Change Orders and Written Amendments (+ or -):	\$ 26,980.50
3. Current Contract Price (1 plus 2):	\$ 226,564.50
4. Total Completed and Stored to Date:	\$ 226,564.50
5. Retainage (Per Agreement):	
5% of Completed Work:	\$ 11,328.23
0% of Stored Material:	
Total Retainage:	\$ 11,328.23
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	\$ 215,236.27
7. Less Previous Application for Payments:	\$ 195,062.74
8. DUE THIS APPLICATION (6 MINUS 7)	\$ 20,173.53

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 8/31/2020 Triple B Construction  
By: [Signature] (CONTRACTOR) President

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 8-31-2020 Garden & Associates, LTD.  
By: [Signature] (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: \_\_\_\_\_ City of Tipton  
By: \_\_\_\_\_ (JURISDICTION)



Attachment to Pay Application No. 3  
2020 Water Main and Street Improvement Project  
Division 1: Water Main Improvements  
Tipton, Iowa

Triple B Construction

G&A 5019243

No.	Item	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity This Period	Quantity To Date	Extended Price
<b>Division 1: Water Main Improvements</b>								
1.	2010-108-G-0 Subgrade Preparation, 6" Thick	SY	320	\$5.00	\$1,600.00	20	320	\$1,600.00
2.	2010-108-L-0 Compaction Testing	LS	XXX	XXX	\$1,000.00		1	\$1,000.00
3.	3010-108-F-0 Trench Compaction Testing	LS	XXX	XXX	\$800.00		1	\$800.00
4.	4020-108-A-1 Storm Sewer, Trenched, 15" RCP	LF	32	\$120.00	\$3,840.00		32	\$3,840.00
5.	5010-108-A-1 Water Main, Trenched, 8" PVC	LF	68	\$70.00	\$4,760.00		68	\$4,760.00
6.	5010-108-A-2 Water Main, Trenchless, 8" RJ PVC	LF	645	\$89.00	\$57,405.00		645	\$57,405.00
7.	5010-108-D-0 Water Service Stub, Type K Copper, 1"	EA	2	\$1,250.00	\$2,500.00		2	\$2,500.00
8.	XXXX-XXX-X-X Water Main Connection - Connection 1	LS	XXX	XXX	\$1,400.00		1	\$1,400.00
9.	XXXX-XXX-X-X Water Main Connection - Connection 2	LS	XXX	XXX	\$5,900.00		1	\$5,900.00
10.	XXXX-XXX-X-X Water Main Connection - Connection 3	LS	XXX	XXX	\$4,800.00		1	\$4,800.00
11.	XXXX-XXX-X-X Water Main Connection - Connection 4	LS	XXX	XXX	\$2,500.00		1	\$2,500.00
12.	5020-108-A-0 Gate Valve, 8"	EA	2	\$1,500.00	\$3,000.00		2	\$3,000.00
13.	5020-108-B-0 Tapping Valve Assembly, 4"	EA	1	\$3,200.00	\$3,200.00		1	\$3,200.00
14.	5020-108-C-0 Fire Hydrant Assembly	EA	1	\$4,750.00	\$4,750.00		1	\$4,750.00
15.	5020-108-I-0 Fire Hydrant Assembly Removal	EA	1	\$750.00	\$750.00		1	\$750.00
16.	6010-108-B-0 Intake, Type SW-501	EA	3	\$4,500.00	\$13,500.00		3	\$13,500.00
17.	6010-108-H-0 Remove Manhole	EA	1	\$500.00	\$500.00		1	\$500.00
18.	6010-108-H-0 Remove Intake	EA	2	\$500.00	\$1,000.00		2	\$1,000.00
19.	7010-108-A-0 Pavement, PCC, 8" Thick	SY	305	\$75.00	\$22,875.00	32	317	\$23,775.00
20.	7010-108-E-0 Curb and Gutter, 30" Wide, 6" Thick	LF	380	\$45.00	\$17,100.00	57	417	\$18,765.00
21.	7010-108-F-0 Beam Curb, 6" Wide, Varying Thickness	LF	24	\$45.00	\$1,080.00	8	32	\$1,440.00
22.	7010-108-I-0 PCC Pavement Samples and Testing	LS	XXX	XXX	\$900.00		1	\$900.00
23.	7020-108-I-0 HMA Pavement Samples and Testing	LS	XXX	XXX	\$550.00			\$0.00
24.	7030-108-A-0 Removal of Sidewalk	SY	28	\$15.00	\$420.00	28	28	\$420.00
25.	7030-108-A-0 Removal of Driveway	SY	71	\$20.00	\$1,420.00	14	79	\$1,580.00
26.	7030-108-E-0 Sidewalk, PCC, 4" Thick	SY	19	\$82.00	\$1,558.00	4	19	\$1,558.00
27.	7030-108-E-0 Sidewalk, PCC, 6" Thick	SY	9	\$137.00	\$1,233.00	3	9	\$1,233.00
28.	7030-108-G-0 Detectable Warnings	SF	16	\$44.00	\$704.00		16	\$704.00
29.	7030-108-H-1 Driveway, Paved, PCC, 6" Thick	SY	76	\$71.00	\$5,396.00	19	84	\$5,964.00
30.	7040-108-A-0 Full Depth Patch, HMA, 4" Thick, 1M ESAL, 1/2" Surface Mix	SY	158	\$31.00	\$4,898.00			\$0.00
31.	7040-108-H-0 Pavement Removal	SY	305	\$13.00	\$3,965.00	32	317	\$4,121.00
32.	7040-108-I-0 Curb and Gutter Removal	LF	380	\$6.00	\$2,280.00	57	417	\$2,502.00
33.	8030-108-A-0 Temporary Traffic Control	LS	XXX	XXX	\$4,500.00		1	\$4,500.00
34.	9010-108-A-0 Conventional Seeding, Fertilizing, and Mulching	LS	XXX	XXX	\$5,500.00	1	1	\$5,500.00
35.	11,020-108-A Mobilization	LS	XXX	XXX	\$12,000.00		1	\$12,000.00
<b>Change Order #1</b>								
	Replace 12" Storm Sewer	LF	200	\$52.50	\$10,500.00		200	\$10,500.00
	12" Storm Sewer Connections	EA	2	\$450.00	\$900.00		2	\$900.00
	12" Storm Sewer Replacement with Water Main	LS	XXX	XXX	\$2,770.00		1	\$2,770.00
	Bore in New Water Service	LS	XXX	XXX	\$1,650.00		1	\$1,650.00
<b>Change Order #2</b>								
	Install 3" Copper Water Service	LS	XXX	XXX	\$5,393.20		1	\$5,393.20
<b>Change Order #3</b>								
	Quantity Adjustment (As-Built)				-\$1,417.00			
	Asphalt Patching in Tons	TON	60.61	\$130.00	\$7,879.30	60.61	60.61	\$7,879.30
	Curb and Gutter Price Change	LF	139	-\$5.00	-\$695.00	139	139	-\$695.00
<b>TOTAL- DIVISION 1</b>					<b>\$226,564.50</b>			<b>\$226,564.50</b>



Date of Issuance: 8-21-2020	Effective Date: 8-21-2020
Owner: City of Tipton, Iowa	Owner's Contract No.: N/A
Contractor: Triple B Construction	Contractor's Project No.: N/A
Engineer: Garden & Associates, Ltd.	Engineer's Project No.: 5019243
Project: 2020 Water Main and Street Improvement Project	Contract Name: Division 1: Water Main
Division 1: Water Main Improvements	Improvements

The Contract is modified as follows upon execution of this Change Order:

Description: Price adjustment for curb and gutter that was constructed outside of specifications, price change for changing asphalt patching from SY to Ton due to scheduling, and final quantity adjustment.

Attachments: Attachment No. 1 to Change Order No. 3

CHANGE IN CONTRACT PRICE N/A	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>199,584.00</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: <u>40 working days</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$ <u>21,213.20</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>---</u> to No. <u>---</u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: \$ <u>220,797.20</u>	Contract Times prior to this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>40 working days</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>5,767.30</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: <u>-0- working days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>226,564.50</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: <u>40 working days</u> days or dates

RECOMMENDED: Garden & Assoc.	ACCEPTED: City of Tipton	ACCEPTED: Triple B Construction
By: <u>[Signature]</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u>[Signature]</u> Contractor (Authorized Signature)
Title: Project Engineer	Title: _____	Title: <u>President</u>
Date: <u>8-31-2020</u>	Date: _____	Date: <u>8/31/20</u>

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

Attachment No. 1 to Change Order No. 3  
2020 Water Main and Street Improvement Project  
Division 1: Water Main Improvements  
Tipton, Iowa

Triple B Construction  
G&A 5019243

No.	Item	Unit	Estimated Quantity	Unit Price	Actual Quantity	Price Adjustment
<b>Division 1: Water Main Improvements</b>						
19. 7010-108-A-0	Pavement, PCC, 8" Thick	SY	305	\$75.00	317	\$900.00
20. 7010-108-E-0	Curb and Gutter, 30" Wide, 6" Thick	LF	380	\$45.00	417	\$1,665.00
21. 7010-108-F-0	Beam Curb, 6" Wide, Varying Thickness	LF	24	\$45.00	32	\$360.00
23. 7020-108-I-0	HMA Pavement Samples and Testing	LS	1	\$550.00	0	-\$550.00
25. 7030-108-A-0	Removal of Driveway	SY	71	\$20.00	79	\$160.00
29. 7030-108-H-1	Driveway, Paved, PCC, 6" Thick	SY	76	\$71.00	84	\$568.00
30. 7040-108-A-0	Full Depth Patch, HMA, 4" Thick, 1M ESAL, 1/2" Surface Mix	SY	158	\$31.00	0	-\$4,898.00
31. 7040-108-H-0	Pavement Removal	SY	305	\$13.00	317	\$156.00
32. 7040-108-I-0	Curb and Gutter Removal	LF	380	\$6.00	417	\$222.00
<b>TOTAL- DIVISION 1</b>						<b>-\$1,417.00</b>

No.	Item	Unit	Estimated Quantity	Unit Price	Quantity To Date	Extended Price
<b>Division 1: Change Orders</b>						
Change Order #1						
	Replace 12" Storm Sewer	LF	0	\$52.50	200	\$10,500.00
	12" Storm Sewer Connections	EA	0	\$450.00	2	\$900.00
	12" Storm Sewer Replacement with Water Main	LS	0	\$2,770.00	1	\$2,770.00
	Bore in New Water Service	LS	0	\$1,650.00	1	\$1,650.00
Change Order #2						
	Install 3" Copper Water Service	LS	0	\$5,393.20	1	\$5,393.20
Change Order #3						
	Asphalt Paching in Tons	TON	0	\$130.00	60.61	\$7,879.30
	Curb and Gutter Price Change	LF	0	-\$5.00	139	-\$695.00
<b>TOTAL - DIVISION 1 Change Orders</b>						<b>\$28,397.50</b>

<b>TOTAL ADJUSTMENT DIVISION 1</b>	<b>\$26,980.50</b>
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Original Contract Price \$199,584.00

Adjusted Contract Price \$226,564.50



# APPLICATION FOR PAYMENT NO. 1

To: City of Tipton (JURISDICTION)  
 From: McClintock Trucking & Excavating, Inc. (CONTRACTOR)

Contract: 2020 Water Main and Street Improvement Project

Project: Div.2 - Street Improvements

JURISDICTION's Contract No.: \_\_\_\_\_ ENGINEER's Project No.: 5019243

For Work Accomplished Through the Date of: 8/5/2020

1. Original Contract Price:	\$ 44,050.85
2. Net Change by Change Orders and Written Amendments (+ or -):	\$ (3,492.50)
3. Current Contract Price (1 plus 2):	\$ 40,558.35
4. Total Completed and Stored to Date:	\$ 40,558.35
5. Retainage (Per Agreement):	
5% of Completed Work:	\$ 2,027.92
0% of Stored Material:	
Total Retainage:	\$ 2,027.92
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	\$ 38,530.43
7. Less Previous Application for Payments:	\$ -
8. DUE THIS APPLICATION (6 MINUS 7)	\$ 38,530.43

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 8/31/20 McClintock Trucking & Excavating, Inc.  
 By: [Signature] (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 9-1-2020 Garden & Associates, LTD.  
 By: [Signature] (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: \_\_\_\_\_ City of Tipton  
 By: \_\_\_\_\_ (JURISDICTION)

McClintock Trucking & Excavating, Inc.  
G&A 5019243

No.	Item	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity This Period	Quantity To Date	Extended Price
	<b>Division 2: Street Improvements</b>							
1.	7020-108-I-0 HMA Pavement Samples and Testing	LS	XXX	XXX	\$500.00	0	0	\$0.00
2.	7021-108-A-0 HMA Overlay, 2 1/2" Thick, 1M ESAL, 1/2" Surface Mix	TON	300	\$95.00	\$28,500.00	268.5	268.5	\$25,507.50
3.	7040-108-G-0 Milling	SY	1,985	\$4.25	\$8,436.25	1985	1985	\$8,436.25
4.	8020-108-B-0 Painted Pavement Markings, Solvent/Waterborne	STA	3.51	\$460.00	\$1,614.60	3.51	3.51	\$1,614.60
5.	8030-108-A-0 Temporary Traffic Control	LS	XXX	XXX	\$500.00	1	1	\$500.00
6.	11,020-108-A Mobilization	LS	XXX	XXX	\$4,500.00	1	1	\$4,500.00
	Change Order #1 Quantity Adjustment (As-Built)				-\$3,492.50			
<b>TOTAL- DIVISION 2</b>					<b>\$40,558.35</b>			<b>\$40,558.35</b>



Change Order No. 1

Date of Issuance: 8-21-2020  
Owner: City of Tipton, Iowa  
Contractor: McClintock Trucking & Excavating  
Engineer: Garden & Associates, Ltd.  
Project: 2020 Water Main and Street Improvement Project  
Division 2: Street Improvements

Effective Date: 8-21-2020  
Owner's Contract No.: N/A  
Contractor's Project No.: N/A  
Engineer's Project No.: 5019243  
Contract Name: Division 2: Street Improvements

The Contract is modified as follows upon execution of this Change Order:

Description: Final quantity adjustment.

Attachments: Attachment No. 1 to Change Order No. 1

CHANGE IN CONTRACT PRICE N/A	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>44,050.85</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: <u>10 working days</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ <u>-0-</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: \$ <u>44,050.85</u>	Contract Times prior to this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>10 working days</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>-3,492.50</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: <u>-0- working days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>40,558.35</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: <u>10 working days</u> days or dates

RECOMMENDED: Garden & Assoc.	ACCEPTED: City of Tipton	ACCEPTED: McClintock Trucking
By: <u>[Signature]</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u>[Signature]</u> Contractor (Authorized Signature)
Title: Project Engineer	Title: _____	Title: <u>Office Manager</u>
Date: <u>9-1-2020</u>	Date: _____	Date: <u>9/1/20</u>

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

Attachment No. 1 to Change Order No. 1  
2020 Water Main and Street Improvement Project  
Division 2: Street Improvements  
Tipton, Iowa

McClintock Trucking & Excavating  
G&A 5019243

No.	Item	Unit	Estimated Quantity	Unit Price	Actual Quantity	Price Adjustment
Division 2: Street Improvements						
1.	7020-108-I-0 HMA Pavement Samples and Testing	LS	1	\$500.00	0	-\$500.00
2.	7021-108-A-0 HMA Overlay, 2 1/2" Thick, 1M ESAL, 1/2" Surface Mix	TON	300	\$95.00	268.5	-\$2,992.50
TOTAL- DIVISION 2						-\$3,492.50

TOTAL ADJUSTMENT DIVISION 2					-\$3,492.50	
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Original Contract Price      \$44,050.85  
Adjusted Contract Price      \$40,558.35



## HINSON CONSULTING, LLC

LOCAL GOVERNMENT HIRING, PLANNING & FINANCE

### Memorandum

September 1, 2020

To: Mayor and City Council; City of Tipton, Iowa

Brent Hinson  
Hinson Consulting, LLC

Re: Compensation Study Update

Mayor and Council:

I thought I would provide a brief update on progress thus far on the compensation study. To date, we have met four times, with our next meeting scheduled for Thursday, September 10.

We released the salary survey to 18 comparable entities this morning. Responses are due back by Wednesday, September 9.

We have continued to work on job descriptions, and as I previously informed you, we plan to bring recommendations for revisions to these descriptions as part of this process. The committee has also been working on the early stages of classifications of positions.

I have attached an updated schedule reflecting where I feel we are to date. We are a bit behind the original schedule to allow for extra time to revise job descriptions, and are also timing our work to allow for incorporation of the Greenfield Municipal Utilities survey to be completed, which we are expecting within the next few weeks.

Thanks for the opportunity to serve you, and please let us know if you have any questions or additional requests.

**Hinson Consulting, LLC**  
*hinsonconsultingllc@gmail.com*





## HINSON CONSULTING, LLC

LOCAL GOVERNMENT HIRING, PLANNING & FINANCE

### Tipton Compensation Study Schedule As of 8/31/2020

#	Task	Responsible Party	Date	Completed?
1	Council consideration of proposal	City Council	June 15	X
2	First committee meeting; discuss Verisight study, areas in need of improvement, etc.  Review population statistics & comparable city listing, discuss survey methodology & timing, begin discussion of compensation structure	Consultant (in person)/ Committee	July 2 at 8 AM	X
3	Committee meeting; review job description edits and discuss comparable entities	Consultant (virtual)/ Committee	July 16 at 8 AM	X
4	Submission of monthly report for Council packets	Consultant	July 26	X
5	Committee meeting; City staff provides list of HR contacts for each city to be surveyed, work on job classifications	Committee	July 30 at 8 AM	X
6	Committee meeting; finalize survey, work on job classifications, etc.		August 20 at 8 AM	X
7	Submission of monthly report for Council packets	Consultant	September 1	X
8	Send survey to HR contacts at each city	Consultant	September 1	X
9	Follow up email to HR contacts	Consultant	September 7	
10	Survey return date	HR Contacts	September 9	
11	Committee meeting; review initial results of salary survey, work on pay grade updates	Consultant (virtual)/ Committee	September 10 at 8 AM	

**Hinson Consulting, LLC**  
*hinsonconsultingllc@gmail.com*



<u>#</u>	<u>Task</u>	<u>Responsible Party</u>	<u>Date</u>	<u>Completed?</u>
12	Follow up as needed with any HR contacts to obtain all responses requested	Consultant/ City Manager	By September 14	
13	Committee meeting; finalize survey results; discuss pay plan and draft recommendations	Consultant (virtual)/ Committee	September 24 at 8 AM	
14	Council discussion of pay plan (Consultant present at meeting)	Committee/ Council	October 5 at 5:30 PM	
15	Committee meeting; revisions to pay plan as needed	Consultant (virtual)/ Committee	October 8 at 8 AM	
16	Final consideration of pay plan (Consultant present at meeting if needed)	Council	October 19 at 5:30 PM	
17	Submission of final report	Consultant	By October 30	

Hinson Consulting, LLC  
1606 North 4th Avenue  
Washington, Iowa 52353  
(641) 373-2535  
hinsonconsultingllc@gmail.com

Invoice No. 2020-008

## INVOICE

### Customer

Name City of Tipton  
Address 407 Lynn Street  
City Tipton State IA ZIP 52772  
Phone 563-886-6187

Date 8/31/2020  
Contract Comp Study  
Rep  
FOB

Units	Description	Rate	TOTAL
1	Progress Payment #2	\$1,500.00	\$1,500.00
		SubTotal	\$1,500.00
		Taxes State	
		TOTAL	\$1,500.00

### Payment Details

- ☐ Cash  
☐ Check  
☐ Credit Card

Name  
CC #  
Expires

Taxes

State

TOTAL

\$1,500.00

Office Use Only

