

December 7, 2020  
Electronic Meeting  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Pro-tem Cummins called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, McNeill, Paustian, and Anderson. Also present: Wagner, Armstrong, Lenz, Beck, the press and other visitors.

**Agenda:**

Motion by McNeill, second by Hembry to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Anderson, second by Hembry to approve the consent agenda which includes the November 16<sup>th</sup> Council Meeting Minutes, October 19<sup>th</sup> Library Minutes, October 2020 Library Director's Report, December 2020 Development Director's Report, purchase of a replacement computer, quote to repair alarm issues at James Kennedy Family Aquatic Center, Pay Application No. 6 for Woodruff Construction, 2018 WWTP Improvements, \$942,895.93, FY 21-22 Proposed Budget Schedule, and the following claims list. Following the roll call vote the motion passed unanimously.

AAA MECHANICAL INC	BLDG MAINT SUPPLIES	700.00
ACCESS SYSTEMS LEASING	COPIER AGREEMENT	97.93
ADVANCED DRAINAGE SYSTEMS	DRAINAGE MATERIALS	302.20
AFLAC	AFLAC AFTER TAX PY W/HOLDING	1336.66
ALEX AIR APPARATUS INC	CUTTER FOR JAWS	1605.00
AT&T MOBILITY	WIRELESS	232.15
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	970.00
BAKER & TAYLOR	BOOKS	1176.19
BANLEACO	COPIERS CONTRACT	105.60
BARTON SOLVENTS INC	ANTI FREEZE	796.54
BAUER BUILT TIRE	TIRES #35	1668.00
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	35392.52
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	251.42
CEDAR COUNTY ENGINEER	DIESEL	1466.24
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	608.00
CHALLIS LAWN CARE	SPRAYING IN THE PARK	1650.00
CINTAS LOC	UNIFORMS	1223.23
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	200.00
CITY OF TIPTON FUNDS	TRANSFER FOR FIRE TRUCK	494946.48
CITY OF TIPTON-REVOLVING C	CENTRAL GARAGE REPAY	27994.58
CITY UTILITIES	CITY UTILITIES	16814.41
CLIFTON LARSON ALLEN LLP	AUDIT	8600.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	193.46
COPY SYSTEMS	BASE CHARGE	74.68
D & R PEST CONTROL	PEST CONTROL	165.99
DINGES FIRE COMPANY	BLOCKING HOOD	373.24
DORSEY & WHITNEY LLP	18-21 SANITARY SEWER PROJECT	14000.00

DR DARLENE A EHLERS	DECEMBER RENT	500.00
EASTERN IOWA TIRE	TIRES #138	1985.08
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	148.74
FAMILY FOODS	MISC SUPPLIES	36.34
FELD FIRE	7 BOTTLES WITH VALVES	6529.00
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	395.90
GARDEN & ASSOCIATES INC	MULBERRY STREET	10630.41
GRAINGER	OPERATING SUPPLIES	46.50
GROEBNER & ASSOCIATES INC	METER SUPPLIES	353.81
HARRY'S FARM TIRE INC	TIRE REPAIR #18	196.00
HAWKINS INC	CHEMICALS	506.07
HENDERSON PRODUCTS INC	REPAIR PARTS #27 & #28	147.48
HINSON CONSULTING LLC	PROGRESS PAYMENT #4	1500.00
I.R.S.	FEDERAL WITHHOLDING	39305.53
IIW PC	LIBRARY EXTERIOR STEPS	4653.50
IOWA DEPARTMENT OF NATURAL	NPDES PERMIT APP FEE	85.00
IOWA LAW ENFORCEMENT ACADE	TRAINING	175.00
IOWA ONE CALL	LOCATES	128.70
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	4187.95
IPERS	IPERS WITHHOLDING, FIRE	25257.60
J J NICHTING COMPANY	REPAIR PARTS	324.00
JOHN DEERE FINANCIAL	OPERATING SUPPLIES	633.59
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	200.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	14.00
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	314.15
ELECTRONICS INC	ANNUAL ALARM INSPECTION	708.00
LISA DUFOUR	MILEAGE REIMBURSEMENT	152.95
LYNCH DALLAS PC	LEGAL SERVICES	4097.50
M & T DRYWALL AND CONSTRUC	POOL REPAIRS	317.54
MARCIA MEYERS	DECEMBER RENT	600.00
MASTER MEDICAL EQUIPMENT	OPERATING SUPPLIES	685.00
MC CLINTOCK TRUCKING & EXC	PAY APP NO 2	2027.92
MIDAMERICAN ENERGY COMPANY	DECEMBER CASH REQUEST	34000.00
MIDWEST BREATHING AIR LLC	TEFLON O'RINGS	16.82
MISC. VENDOR	IEDA:RETURN UTILITY OVER PYMNT	1330.99
MISSISSIPPI VALLEY PUMP IN	PUMP MAINTENANCE WEST LAGOON	908.00
MITCHELL 1	WEB SUBSCRIPTION	260.80
MUNICIPAL SUPPLY INC	LAW CENTER METER & RESETTERS	2385.20
OFFICE EXPRESS	OFFICE SUPPLIES	70.88
OFFICE MACHINE CONSULTANTS	REMOTE MONITORING	3408.87
PCC	BILLING	1089.30
POWER LINE SUPPLY	SMALL TOOLS	225.40
PRAXAIR DISTRIBUTION INC	OXYGEN	58.17

PRINCIPAL	GTL_VTL INSURANCE	2406.02
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1536.00
RELIANT FIRE APPARATUS INC	PUMPER TRUCK	238656.00
ROYAL PUBLISHING	AD FOR CROSS COUNTRY STATE	110.00
SCHUMACHER ELEVATOR COMPAN	MONTHLY MAINTENANCE	231.97
SPAHN & ROSE LUMBER CO	MISC SUPPLIES	3572.05
SPEER FINANCIAL INC	SERVICES IN CONNECTION W/ TIF	350.00
SPINUTECH INC	NOV EMAIL MARKETING	25.00
SWICK CABLE CONTRACTOR'S I	BORING IN TRAILER PARK	26945.68
TERRACON CONSULTANTS INC	WEST WWTP IMPROVEMENTS	848.00
TERRY DURIN COMPANY	UNDERGROUND SUPPLIES	5475.00
THOMAS HEATING & AIR	HANGING HEATER IN POWER PLANT	2150.00
TIPTON CONSERVATIVE	MINUTES,FAC,ORD,LEAF PICKUP	1258.27
TIPTON GREENHOUSE & FLORIS	FLOWERPOT FOR DOWNTOWN	321.75
TIPTON HIGH SCHOOL	AD FOR THS YEARBOOK	76.00
TOTAL MAINTENANCE INC	DECEMBER SERVICE	481.83
TREASURER OF STATE	UNCLAIMED CHECKS	263.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	6493.00
TRIPLE B CONSTRUCTION CORP	PAY APP NO 4	11328.23
UNUM LIFE INSURANCE COMPAN	LONG TERM DISABILITY PAYROLL	318.26
VAN METER INC	TRAINING	605.00
VERIZON	CELL & DATA SERVICE	1753.75
VERMEER SALES & N. MISSOUR	REPAIR PARTS #102	40.28
WALMART COMMUNITY	MISC SUPPLIES	26.88
WENDLING QUARRIES INC	43.82 TON ROCK	513.71
WINDSTREAM	MONTHLY SERVICES	982.98
WRIGHT LAWN CARE	CONTRACT PAY DECEMBER	358.33
** TOTAL ** -City of Tipton		1070669.20
001 GENERAL GOVERNMENT		360720.64
110 ROAD USE TAX FUND		31579.63
112 TRUST AND AGENCY FUND		35346.92
119 Emergency Fund		2689.25
121 LOCAL OPTION TAX		23256.01
125 TIF SPECIAL REVENUE FUND		9109.58
192 FIRE ENTERPRISE TRUST		2083.33
303 WASTEWATER PROJECT		14848.00
600 WATER OPERATING		16873.53
610 WASTEWATER/AKA SEWER REV		30017.85
630 ELECTRIC OPERATING		406258.11
640 GAS OPERATING		24957.38
642 GAS RESERVE		5083.33
660 AIRPORT OPERATING		1072.78
670 GARBAGE COLLECTION		23996.02

740 STORM WATER	1243.67
810 CENTRAL GARAGE	13013.46
835 ADMINISTRATIVE SERVICES	19072.31
860 PAYROLL ACCOUNT	49447.40
GRAND TOTAL	1070669.20

Payroll Amount for November 2020

\$167,497.83

**Old Business:**

1. Resolution No. 120720A: Resolution adopting compensation study recommendations.

Motion by McNeill, second by Anderson to approve Resolution No. 120720A, the resolution adopting compensation study recommendations. Following the roll call vote the motion passed unanimously.

2. Resolution No. 120720B: Resolution approving a Transportation Alternatives Program (TAP) grant application to the Regional Planning Affiliation, Region 10 for the Sissel-Behrle Trail and Crooked Creek Trail.

Motion by Paustian, second by McNeill to approve Resolution No. 120720B, the resolution approving a Transportation Alternatives Program (TAP) grant application to the Regional Planning Affiliation, Region 10 for the Sissel-Behrle Trail and Crooked Creek Trail. The motion passed with the following roll call vote:

Aye: Cummins, Anderson, Paustian, McNeill

Nay: Hembry

**New Business:**

1. Presentation concerning the Downtown Greenspace

Patrick Pierce of Commercial Recreation Specialists gave a presentation concerning how to make use of the Downtown Greenspace with a splashpad.

2. ECIA grant writing proposal for Downtown Greenspace

Motion by Hembry, second by McNeill to approve ECIA's proposal to write two grant applications for the Downtown Greenspace project. Following the roll call vote the motion passed unanimously.

3. Resolution No. 120720C: Resolution approving the FY 2022 five-year Capital Improvement Program and Airport Improvement Program data sheets.

Motion by Anderson, second by McNeill to approve Resolution No. 120720C, the resolution approving the FY 2022 five-year Capital Improvement Program and Airport Improvement Program data sheets. Following the roll call vote the motion passed unanimously.

4. Request to gather cost information for a City IT position vs. contracting services per Office Machine Consultant's 3-year agreement proposal.

Motion by McNeill, second by Paustian to approve the 3-year agreement proposal with Office Machine Consultant's with the addition of OMC Managed Services/SOW as an addendum. Following the roll call vote the motion passed unanimously.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Hembry, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:31 p.m.

Mayor\_\_\_\_\_

Attest:\_\_\_\_\_  
City Clerk

**REVENUE RECEIVED**

**Oct, 2020**

Property Taxes	628,001.41
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Local Option Sales Tax	27,454.88
Licenses & Permits	775.00
Use of Money and Property	30,464.66
Intergovernmental	65,785.51
Charge for Services	654,278.92
Special Assessment	1,021.00
Miscellaneous	98,920.66
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$1,506,702.04</b>