

## City of Tipton, Iowa

**Meeting:** Tipton Special City Council Meeting  
**Place:** Tipton, Iowa 52772  
**Date/Time:** Monday, June 22, 2020, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Friday, June 19, 2020 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

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<https://global.gotomeeting.com/join/420115925>

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<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Abby Cummins-VanScoy	<b>Council At Large:</b>	Jason Paustian
<b>Council Ward #1:</b>	Ron Hembry	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

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**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Agenda Additions/Agenda Approval**

**E. Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lecturer and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

**F. New Business**

1. Resolution No. 062220A: Resolution Authorizing Property Acquisition from Donald C. Lamp Pursuant to Purchase Agreement

2. Resolution No. 062220B: Resolution Authorizing Application for Federal Assistance
3. Discussion and possible action concerning IIW Engineering Agreement: Amendment No. 1 to Proposal for Professional Services, Crooked Creek Trail Preliminary Design (REAP Grant Application)
4. Discussion and possible action authorizing action under Cedar County's CDBG/COVID-19 related grant award to purchase an EMS power loader, power cot and installation for the Tipton Ambulance Service for not more than \$45,000.
5. Discussion and possible action concerning a potential tree sculpture project.
6. Discussion and possible action concerning request for Cedar County Fair Donation. *(In recent years, the City has donated \$500.)*
7. Discussion and possible action concerning lease agreement for the storage space at 55 Lynn Street subject to final staff and/or city attorney approval. *(This is for the Electric Utility. This is a 30 x 60 building with a 22' wide by 14' high overhead door, \$500 per month for rent.)*
8. Discussion and possible action concerning EMS Online Credit Card Payment System

**G. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

**H. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

RESOLUTION NO. 062220A

RESOLUTION AUTHORIZING PROPERTY ACQUISITION  
FROM DONALD C. LAMP  
PURSUANT TO PURCHASE AGREEMENT

WHEREAS, the City of Tipton wishes to acquire ownership of property adjacent to the Mathews Memorial Airport, owned by Donald C. Lamp, and legally described and depicted on the attached Acquisition Plat, hereby incorporated into this resolution by this reference; and,

WHEREAS, the acquisition of the parcel is necessary for planned public improvements at the airport site; and,

WHEREAS, Donald C. Lamp, owner of record of the above-referenced property, is agreeable to deed the property to the City of Tipton for One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000); and,

WHEREAS, a copy of the Purchase agreement and legal description are attached to this resolution, hereby incorporated into this resolution by this reference; and,

NOW, THEREFORE, Be it Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. The Mayor and City Clerk are hereby authorized and directed to sign this resolution and the attached purchase agreement.

Section 2. The law office of Lynch Dallas and City staff are hereby authorized to prepare and execute any document necessary to effectuate this acquisition and transfer of title to real property and related expenses per the signed purchase agreement.

Passed and approved June 22, 2020.

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Mayor

Attest.

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City Clerk

ADOPTED:

## REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement ("Agreement") is entered by and between **DONALD LAMP**, ("SELLER"), and the **CITY OF TIPTON, IOWA**, an Iowa municipal corporation, ("BUYER"), as of the date of last signature set forth below ("Effective Date").

SELLER is the owner of the real property ("Property") situated just outside the City of Tipton, Cedar County, Iowa, legally described and shown on the attached **Acquisition Plat, Exhibit A**, incorporated by this reference.

SELLER agrees to sell and BUYER agrees to purchase the Property, together with any easements and appurtenant servient estates, and subject to any easements of record for public utilities or roads; any zoning restrictions; restrictive covenants, and/or mineral reservations of record, if any, upon the following terms and conditions:

1. **PURCHASE PRICE.** The Purchase Price shall be based upon the appraisal value and cost of the City of Clinton avoiding litigation and condemnation costs for a total of One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000.00) upon performance of SELLERS' obligations and satisfaction of BUYER'S contingencies with adjustment for such closing costs as are customary or otherwise provided for in this Agreement, to be added to or deducted from this amount.

2. **REAL ESTATE TAXES.**

A. SELLER shall pay at time of closing all delinquent taxes due and owing with respect to the Property. Unless otherwise provided in this Agreement, at closing SELLER shall pay BUYER, or BUYER shall be given a credit for, taxes from the first day of July prior to possession to the date of possession based upon the last known actual net real estate taxes payable according to public records. However, if such taxes are based upon a partial assessment of the present property improvements or a changed tax classification as of the date of possession, such proration shall be based on the current levy rate, assessed value, legislative tax rollbacks and real estate tax exemptions that will actually be applicable as shown by the assessor's records on the date of possession.

B. BUYER shall pay all subsequent real estate taxes to the extent required by law.

3. **SPECIAL ASSESSMENTS.**

A. SELLER shall pay at time of closing all installments of special assessments that are a lien on the Property and, if not paid, would become delinquent during the calendar year this offer is accepted, and all prior installments thereof.

B. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by SELLER through an escrow account with sufficient funds to pay such liens when payable, with any unused funds returned to SELLER.

4. **RISK OF LOSS AND INSURANCE.** SELLER shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLER agrees to maintain existing insurance and BUYER may purchase additional insurance.

5. **POSSESSION AND CLOSING.** If BUYER timely performs all obligations, possession of the Property shall be delivered to BUYER on the date of closing, and any adjustments of rent, insurance, interest, and all charges attributable to SELLER'S possession shall be made as of the date of closing. This transaction shall be considered closed, and BUYER shall take possession, upon the filing of title transfer documents and receipt of all funds due at closing from BUYER under this Agreement. Closing shall be held on or before **November 15, 2020**, or such other date as the parties may mutually agree. SELLER acknowledges time is of the essence and agrees to take reasonable steps to close as soon as reasonably possible following the Effective Date.

6. **CONDITION OF PROPERTY.** SELLER shall preserve the Property in its present condition until BUYER takes possession. Unless otherwise provided in this Agreement, SELLER makes no warranties, expressed or implied, as to the condition of the Property.

7. **ABSTRACT AND TITLE.** SELLER shall provide BUYER an existing abstract of title to the Property, to the extent it is in possession of one, to be continued through the Effective Date of this Agreement by BUYER at BUYER'S expense for examination by BUYER'S attorney. It shall show marketable title in SELLER in conformity with this Agreement, Iowa law, and title standards of the Iowa State Bar Association. SELLER shall promptly cooperate with every reasonable effort to perfect title. If closing is delayed due to SELLER'S inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten (10) days written notice to the other party.

8. **SURVEY.** BUYER, at its expense, may have the Property surveyed and certified by a registered land surveyor prior to closing.

9. **ENVIRONMENTAL MATTERS.**

A. SELLER warrants to the best of its knowledge and belief there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances or underground storage tanks located on the Property, which require remediation under current governmental standards, and SELLER has done nothing to contaminate the Property with hazardous wastes or substances. SELLER warrants the property is not subject to any local, state or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances or underground storage tanks. SELLER shall also provide BUYER with a properly executed Groundwater Hazard Statement showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed in an addendum prepared by SELLER and attached hereto and incorporated herein by this reference.

B. BUYER may at its expense, at any time prior to closing, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYER'S obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYER. However, in the event SELLER is required to expend any sum to remove any hazardous materials, substances, conditions or wastes, SELLER shall have the option to cancel this transaction and declare this Agreement null and void. The expense of any inspection shall be paid by BUYER. The expense of any action necessary to remove or otherwise make safe any hazardous material, substances, conditions or waste shall be paid by SELLER, subject to SELLER'S right to cancel this transaction as provided above.

10. **INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM.** SELLER represents and warrants to BUYER the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

11. **DEED.** Upon payment of the Purchase Price, SELLER shall convey the Property to BUYER by Warranty Deed prepared by BUYER at BUYER'S expense.

12. **USE OF PURCHASE PRICE.** At time of settlement, funds of the purchase price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

13. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.

14. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLER and BUYER. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

15. **REAL ESTATE AGENT OR BROKER.** Neither party has used the service of a real estate agent or broker in connection with this transaction.

16. **CERTIFICATION.** BUYER and SELLER each certify that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of,

any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorneys' fees and costs) arising from or related to any breach of the foregoing certification.

17. **APPROVAL BY CITY COUNCIL.** In the performance of this Agreement, BUYER as an Iowa municipal corporation, shall take all action legally required of a municipal corporation relative to the purchase of real property including but not limited to considering required resolutions. This Agreement shall be expressly contingent upon approval by the City Council for Tipton, Iowa.

18. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original, and all of which, when taken together, shall constitute the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means such as PDF or a similar format. BUYER and SELLER agree that delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

19. **ADDITIONAL PROVISIONS.**

a. There is an existing crop planted on the property. SELLER shall have the right to maintain and harvest the crop until closing or within a reasonable time thereafter.

20. **EXECUTION.** When and if executed by both SELLER and BUYER, this Agreement shall become a binding contract.

**SELLER**

**BUYER**

**DONALD C. LAMP**, an unmarried person

**CITY OF TIPTON, IOWA**,  
an Iowa municipal corporation

Dated this 19<sup>th</sup> day of June, 2020.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By: Donald C. Lamp  
Donald C. Lamp

By: \_\_\_\_\_  
Bryan Carney, Mayor

Attest:

\_\_\_\_\_  
Amy Lenz, City Clerk

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Address: *Box 422*  
*Tipton, IA 52772*

Telephone: ( ) -

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Address: City Hall  
407 Lynn Street  
Tipton, Iowa 52772

Telephone: (563) 886-6187

INDEX LEGEND	
CITY:	
COUNTY:	CEDAR
TRS:	SECTION 2, T80N, R03W
ALIQUOT PART:	LOT 1 SW $\frac{1}{4}$ NE $\frac{1}{4}$ AND LOT C SE $\frac{1}{4}$
PROPRIETOR:	DONALD C. LAMP
REQUESTED BY:	CITY OF TIPTON
SURVEYOR:	JOHN DEWEY
COMPANY:	MCCLURE
RETURN TO:	MCCLURE, ATTN: JOHN DEWEY 1360 NW 121ST STREET, STE A CLIVE, IOWA 50325 / 515-964-1229

## ACQUISITION PLAT

IN THE EAST HALF OF SECTION 02, TOWNSHIP 80 NORTH, RANGE 03  
WEST, OF THE 5TH P.M., CEDAR COUNTY, IOWA.

### SURVEYORS/ENGINEERS,

MCCLURE ENGINEERING COMPANY  
1360 NW 121st STREET, SUITE A  
CLIVE, IOWA 50325

### PROPRIETOR,

DONALD C. LAMP  
1087 CEDAR VALLEY ROAD  
TIPTON, IOWA 52772

### SURVEY PREPARED FOR,

ANDY MAYSSENT  
MCCLURE ENGINEERING COMPANY  
1360 NW 121st STREET, SUITE A  
CLIVE, IOWA 50325

### AREA SUMMARY,

GROSS = 8.95 ACRES

### LEGAL DESCRIPTION:

A PARCEL OF LAND BEING A PART OF LOT ONE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND LOT C OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 3 WEST OF THE 5TH P.M., CEDAR COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 2; THENCE ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 2, S02°40'54"E, 2370.12 FEET TO THE POINT OF BEGINNING; THENCE ALONG THE WEST LINE OF SAID NORTHEAST QUARTER ALSO BEING THE WEST LINE OF SAID LOT 1, S02°40'54"E, 254.35 FEET; THENCE ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 2, ALSO BEING THE WEST LINE OF SAID LOT C, S02°10'03"E, 38.22 FEET; THENCE S60°03'13"E, 1177.49 FEET TO THE EAST LINE OF SAID LOT C; THENCE ALONG SAID LINE N01°52'21"W, 487.72 FEET; THENCE N68°54'16"W, 1090.80 FEET TO THE POINT OF BEGINNING. DESCRIBED LAND CONTAINS 8.95 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD. DESCRIBED LAND IS BEING ACQUIRED AS PART OF THE CITY OF TIPTON AIRPORT IMPROVEMENT PROJECT.

### GENERAL LEGEND

-  BOUNDARY LINE
-  PROPERTY LINE
-  SECTION LINE
-  FIELD FENCE

#### CORNERS FOUND:

-  SECTION CORNER (TYPE AS NOTED)
-  BOUNDARY CORNER; (UNLESS NOTED OTHERWISE)

#### CORNERS SET:

-  BOUNDARY CORNER 1/2" REBAR OPC #23252
-  SECTION CORNER 1/2" REBAR OPC #23252

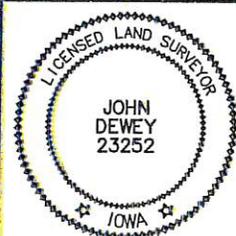
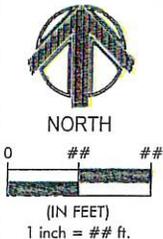
#### ABBREVIATIONS:

- ROW - RIGHT-OF-WAY
- BK, PG - BOOK AND PAGE
- (M) - MEASURED DISTANCE/ANGLE
- (R) - RECORD DISTANCE/ANGLE
- PUE - PUBLIC UTILITY EASEMENT
- YPC - YELLOW PLASTIC CAP
- OPC - ORANGE PLASTIC CAP

DRAWING PATH: N:\Projects\TIP\_2513001\Tipton\Drawings\Survey\Parcel\_D-2020.dwg



1360 NW 121st Street, STE A  
Clive, Iowa 50325  
515-964-1229  
fax 515-964-2370



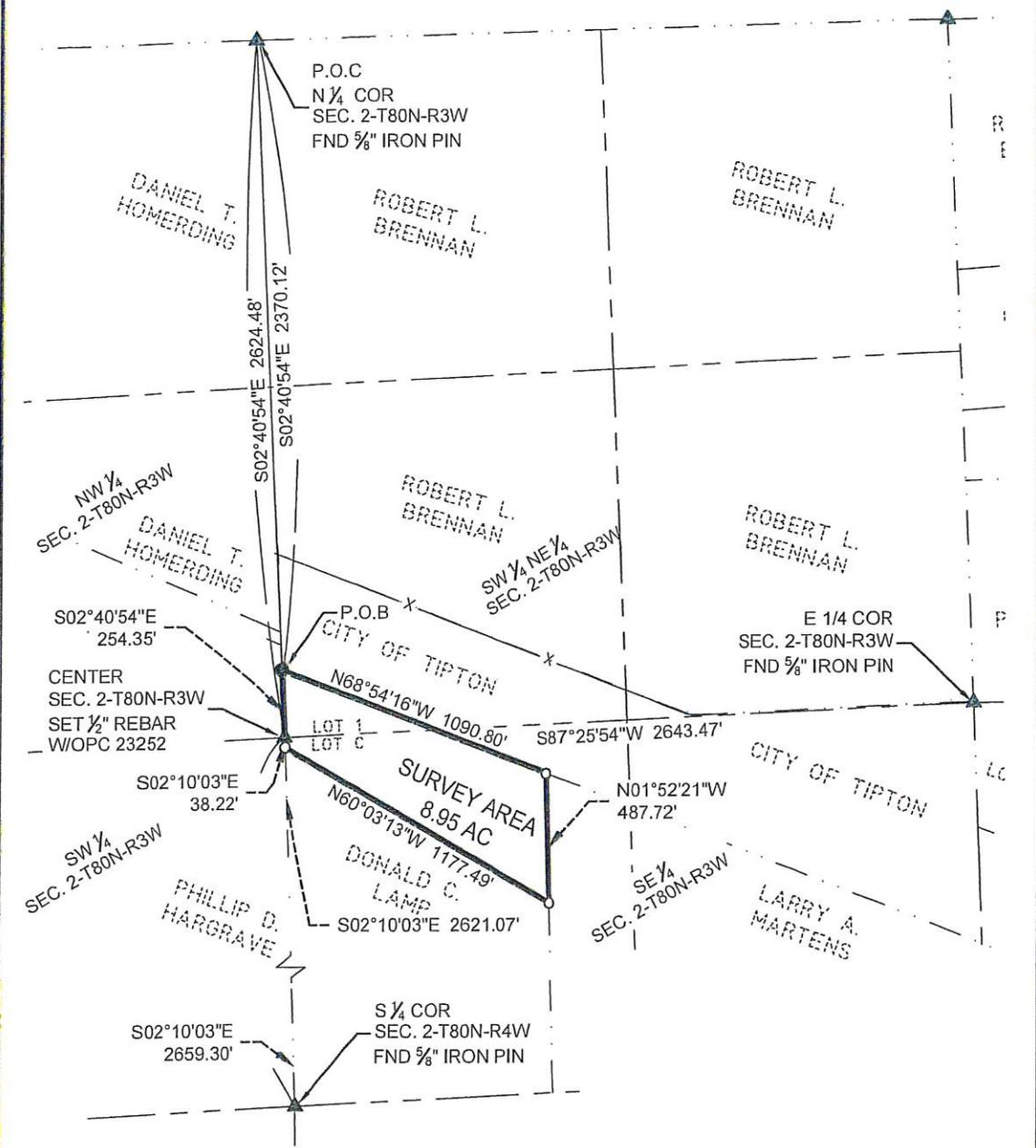
I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
JOHN DEWEY

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2021  
PAGES OR SHEETS COVERED BY THIS SEAL: \_\_\_\_\_ TWO \_\_\_\_\_  
DATE SURVEYED: 02/11/2020

# ACQUISITION PLAT

IN THE EAST HALF OF SECTION 02, TOWNSHIP 80 NORTH, RANGE 03 WEST, OF THE 5TH P.M., CEDAR COUNTY, IOWA.



DRAWING PATH: N:\Projects\TIP\_2513001\Design\Drawn\Survey\Acq\_Plots\_Preced\_D-2020.dwg

1360 NW 121st Street, STE A  
Clive, Iowa 50325  
515-964-1229  
fax 515-964-2370

NORTH

(IN FEET)  
1 inch = 500 ft.

GENERAL LEGEND	
<p><b>MONUMENTS FOUND:</b></p> <ul style="list-style-type: none"> <li>▲ SECTION CORNER (TYPE AS NOTED)</li> <li>● 5/8" REBAR NO CAP (UNLESS NOTED OTHERWISE)</li> </ul> <p><b>MONUMENTS SET:</b></p> <ul style="list-style-type: none"> <li>▲ SECTION CORNER 1/2" REBAR OPC #23252</li> <li>○ 1/2" REBAR OPC #23252</li> <li>FND FOUND</li> <li>PC PLASTIC CAP</li> <li>BK, PG BOOK AND PAGE</li> <li>(M), (R) MEASURED, RECORDED</li> <li>R.O.W. RIGHT-OF-WAY</li> <li>P.O.B. POINT OF BEGINNING</li> <li>P.O.C. POINT OF COMMENCEMENT</li> </ul>	<p><b>MONUMENTS SET:</b></p> <ul style="list-style-type: none"> <li>▲ SECTION CORNER 1/2" REBAR OPC #23252</li> <li>○ 1/2" REBAR OPC #23252</li> <li>FND FOUND</li> <li>PC PLASTIC CAP</li> <li>BK, PG BOOK AND PAGE</li> <li>(M), (R) MEASURED, RECORDED</li> <li>R.O.W. RIGHT-OF-WAY</li> <li>P.O.B. POINT OF BEGINNING</li> <li>P.O.C. POINT OF COMMENCEMENT</li> </ul>

SHEET: 02/02

**RESOLUTION NO. 062220B**

**RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL ASSISTANCE**

WHEREAS, the City of Tipton has the long-term plan to make improvements to the Mathews Memorial Airport, which will require acquisition of adjacent real estate;

WHEREAS, the City of Tipton can fund such acquisitions with financial assistance from the Federal Aviation Association;

WHEREAS, the City of Tipton has concurrently authorized a purchase of property from Donald C. Lamp, as provided in Resolution No. 062220A;

WHEREAS, a draft Application for Federal Assistance SF-424 has been prepared to cover the costs associated with such purchase, which is attached and hereby incorporated into this resolution by this reference; and,

WHEREAS, the acquisition of financial assistance is necessary to complete the purchase of the above-referenced parcel.

NOW, THEREFORE, Be it Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. The Mayor, City Manager, and/or City Clerk are hereby authorized and directed to sign the Application for Federal Assistance, and any corresponding documents to effectuate such application, or otherwise direct any individual acting on behalf of and in the interests of the City to complete and sign any such documentation.

Section 2. The Lynch Dallas PC, McClure Engineering Company, and City staff are hereby authorized to prepare and execute any document necessary to effectuate federal assistance application.

Passed and approved June 22, 2020.

\_\_\_\_\_  
Mayor

Attest.

\_\_\_\_\_  
City Clerk

ADOPTED:

ARCHITECTURE  
CIVIL ENGINEERING  
CONSTRUCTION SERVICES  
ENVIRONMENTAL ENGINEERING  
LAND SURVEYING  
MUNICIPAL ENGINEERING  
STRUCTURAL ENGINEERING  
TRANSPORTATION ENGINEERING

Dennis F. Waugh, PE/SE\* \*\*  
Charles A. Cate, PE \*\*  
Gary D. Sejkora, PE \*\*  
Timothy J. Tranel, PE\*  
Julie P. Neebel, PE  
James P. Kaune, PE \*\*  
Thomas J. Oster, PLS \*\*  
Wray A. Childers, PLS \*\*  
Geoffry T. Blandin, PE  
Mark C. Jobgen, PE \*\*  
Lauren N. Ray, PE/SE  
Cody T. Austin, PE\*  
Marc D. Ruden, PE  
Mark R. Fassbinder, AIA\*  
Michael A. Ruden, NCARB/AIA\*  
Eric J. Helminiak, PE/SE\*  
Jeffrey J. Brandt, PLS  
Craig L. Geiser, PLS  
Nathan W. Miller, PE  
Nicholas A. Schneider, PE  
Christian J. Hendrie, AIA  
Eldon M. Schneider, PE  
Patrick R. Ready, PE  
Nicholas M. Rettenberger, AIA  
Christopher A. Becklin, PE  
Courtney E. Wand, PE/SE  
Jonathan H. Lutz, PE  
John M. Tranmer, PLS  
Andrew C. Busch, NCARB/AIA  
Bryson E. Winsky, PE  
Jeri M. Vondera, PE  
Noah J. Hofrichter, PE  
Andrew J. Goedken, PE  
Emily M. Crowe, PE  
Michael E. McNeil, AIA

\* LEED AP

\*\* Retired

June 19, 2020

Mr. Brian Wagner, City Manager  
City of Tipton  
407 Lynn St.  
Tipton, IA 52772

**Re: Amendment No. 1 to Proposal for Professional Services  
City of Tipton  
Crooked Creek Trail Preliminary Design  
IIW Project No.: 18110**

Dear Mr. Wagner:

IIW, P.C. has prepared the following Amendment No. 1 to the Proposal for Professional Services dated July 25, 2018.

IIW has worked with City and Community Staff to develop the Crooked Creek Conceptual Plan as shown in the attachment. The City desires to enhance the Crooked Creek corridor to include other recreational features such as a wetland area, ice skating pond, and possible dog park. Through several meetings and after exploring multiple options, viable trail routes were identified. City staff met with property owners to explore feasibility of obtaining necessary easements. Preliminary construction costs were developed for trail segments.

In order to proceed with trail development and application for funding, additional field survey and property information is required to develop trail route preliminary plans and cost estimates. The following scope of services is intended to advance the trail project toward permitting and funding.

#### SCOPE OF SERVICES

1. One kick-off meeting with the City/Stakeholders to confirm trail routes and identify construction priority and sequence. Discussion is to include locations for other recreational features for the Crooked Creek Corridor, however, design will only include the trail components.
2. Consult with the Owner to clarify and define the requirements for the project components and review available data and information.
3. Examine the project site one time and document existing conditions of the project site and route.
4. Perform topographic surveys of the project site, sufficient for design and preparation of construction documents. LiDAR information will be supplemented with ground topographic survey covering the trail segments 1 through 7 and access road shown on the attached exhibit.
5. Identify the approximate right-of-way and property lines along the corridor to determine construction limits, encroachments and need for easements. Perform property research.
6. Determine the location of existing utilities from existing records, locations designated by various utility companies and identifiable surface features through the Iowa One Call system.
7. Make design calculations, grade determinations, set elevations, and layout trail and drainage improvements including low water stream crossings.
8. Prepare preliminary trail and storm crossing plan and profile drawings.

9. Prepare a statement of Engineer's opinion of the construction cost for the project based upon preliminary designs so that the cost of the various components of the project are identified. It should be noted that construction cost estimates are no more than estimates reflecting the Engineer's best judgment of construction costs at the time the estimate is made and that actual construction costs based upon the bids received will vary. The Owner should be aware that construction costs are subject to factors such as supply and demand, inflation and availability of labor, which are beyond the control of the Engineer. The Engineer cannot, therefore, guarantee the accuracy of estimates of construction costs.
10. Attend two meetings or conferences with the Owner at the project site or the office of the Owner to:
  - a. Coordinate project requirements
  - b. Deliver and review preliminary plan drawings.
11. Identify permanent and temporary easements required for the proposed improvements and show on preliminary plans.
12. Prepare Section 10 document according to the Iowa DNR instructions, including requesting endangered species information from the Iowa DNR.
13. Conduct in-office wetland review of the site to include review of multiple resources including USGS topographic maps, National Wetlands Inventory Map, site contours based on topographic survey and site photos to identify areas with proposed fill on low-lying area. The national wetlands Inventory indicates riparian wetlands are present.
14. Submit request for Section 404 Permit to U.S. Army Corps of Engineers using the Iowa Joint Application form.
15. Send preliminary plans to utilities for coordination of any relocation required. (City to perform utility coordination).
16. General project management and coordination.
17. Provide information and documentation for the REAP grant application prepared by ECIA.
  - a. Prepare a project summary report including:
    - i. Project description including scope and features of proposed trail project.
    - ii. Development plan exhibits.
    - iii. Summary of environmental permitting.
    - iv. Funding summary.
18. Present Preliminary Plan and Cost Estimate and provide guidance for funding and budgetary situation, at one public meeting at City Hall.

#### **EXCLUSIONS FROM PROFESSIONAL SERVICES**

1. Preliminary design services in addition to that listed above.
2. Final design phase services.
3. Preparation of contract and bid documents and bidding services.
4. Construction survey, observation or administrative services.
5. Preparation of applications or supporting documents for funding other than provided above.
6. Wetland delineations or cultural investigations.
7. Services resulting from significant changes in the general scope or schedule of work.
8. Providing any type of land/property plats, plans, or exhibits.
9. Perform soil borings or obtain soil boring services.
10. Changes to or meetings related to the conceptual plan, except as provided above.
11. Hard copy prints, maps, etc. other than included above.

#### **COMPENSATION**

Compensation for the above Scope of Services for the Crooked Creek Trail Preliminary Design shall be as follows:

Preliminary Design items 1 through 3 and 10 through 17 shall be a lump sum fee of \$26,100.00 (Twenty-Six Thousand One Hundred Dollars and Zero Cents).

Preliminary Design items 4 through 9 shall be a base lump sum fee of \$11,800.00 (Eleven Thousand Eight Hundred Dollars and Zero Cents) plus additional fee corresponding to the amount for selected segments and access road as listed below.

- Segment 1: \$12,900.00
- Segment 2: \$5,800.00
- Segment 3: \$8,300.00
- Segment 4: \$8,400.00
- Segment 5: \$9,200.00
- Segment 6: \$6,100.00
- Segment 7: \$7,200.00
- Access Road: \$8,300.00

Above fees shall apply to segments selected. Fees for segments added at a future date after initial segments have been completed shall be under a separate contract amendment.

**SCHEDULE**

Completion of the Preliminary Design shall be completed within 90 days of receipt of this signed Amendment No. 1 granting authorization to proceed, subject to alignment of meeting times, etc.

**GENERAL TERMS AND CONDITIONS**

The General Terms and Conditions of the original Professional Services Agreement dated July 25, 2018 shall be applicable to this Amendment. If the services and fees defined in this Amendment are acceptable, please return one signed copy to our office. If you have any questions, or require further assistance, please feel free to contact me at [j.lutz@jiwengr.com](mailto:j.lutz@jiwengr.com) of our office at 563-556-2464. Thank you for choosing IIW, P.C. as the provider of professional services for your project.

Sincerely,  
IIW, P.C.



Jonathan H. Lutz, P.E.  
Civil Engineer & Project Manager



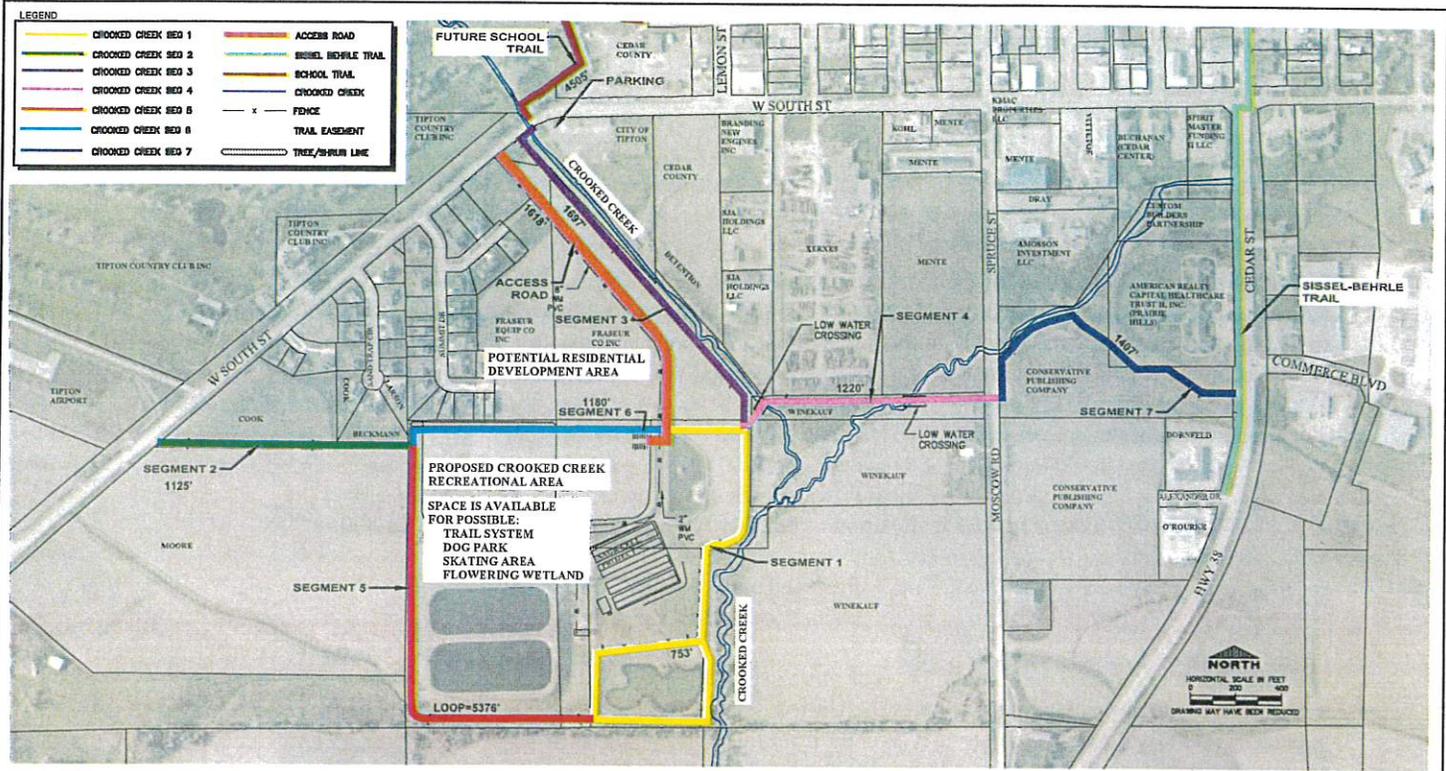
Craig L. Geiser, PLS  
Vice President & Survey Team Leader

The City of Tipton hereby accepts this Amendment No. 1 to the Proposal and authorizes this work.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed or Printed Name



**LEGEND**

CROOKED CREEK BED 1	ACCESS ROAD
CROOKED CREEK BED 2	SCHOOL TRAIL
CROOKED CREEK BED 3	SCHOOL TRAIL
CROOKED CREEK BED 4	CROOKED CREEK
CROOKED CREEK BED 5	FENCE
CROOKED CREEK BED 6	TRAIL EASEMENT
CROOKED CREEK BED 7	TREE/SHRUB LINE

TRAIL SEGMENT	FEET	MI
1	2975	0.57
2	1125	0.22
3	1697	0.32
4	1220	0.23
5	1967	0.37
6	1180	0.23
7	1407	0.27

	FEET	MI
ACCESS ROAD	1618	0.31
7 SEGMENTS	11571	2.19

**CROOKED CREEK TRAIL**  
TIPTON, IA  
6/19/2020

CONSTRUCTION EFFORT	TRAIL SEGMENT
5	1
2	2
4	3
9	4
4	5
2	6
3	7

RATING	CONSTRUCTION EFFORT
1	STANDARD CONSTRUCTION
10	VERY DIFFICULT



P:\18110\DRAWINGS\18110-2-99 CROOKED CREEK TRAIL 5/26/2020 6/19/2020 10:13 AM 0077 18110.dwg

AGENDA ITEM: (*City Hall will fill in this blank*)

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	6/22/2020
<b>AGENDA ITEM:</b>	<b>EMS Power loader and Power Cot Grant - Ambulance</b>
<b>ACTION:</b>	<b>Council consideration, Motion to approve EMS Power Loader, Power Cot and Installation. Roll call vote to approve, amend, table or deny.</b>

**SYNOPSIS:**

Thanks to our City Manager and ECIA for finding this grant, our team was able to apply for a Community Development Block Grant (CDBG) funds for infectious disease to respond to COVID-19 back in April of 2020. This grant would pay for the purchase and installation of a brand-new power loader and power cot for one of our ambulances. To say the least, our team is absolutely thrilled to have this new technology being added to our ambulance to reduce the need for manual lifting of patients. As a note, this project does include a fee of approximately \$1,800 for product installation. The ambulance which this would be going into will require the floor to be cut out. I spoke with Klay about this and neither of us were interested in attempting to modify the ambulance floor (and what is under it) internally. In this case, the installer does this on a very regular basis.

The break down of the cost includes:

Stryker Medical Power Loader and Power Cot: \$42,877.86  
Power Loader installation to our 2010 Ford E Series Ambulance: \$1,800

**Project Total: \$44,677.86**  
**Grant Award: \$44,677.86**

Bidding this item out in order to obtain two or more separate quotes is difficult because there is only one manufacture of a power loading system in the United States (Stryker Medical). As such, the vast majority of EMS agencies generally purchase the product directly from the manufacture or if they are building an ambulance, the ambulance manufacture buys from Stryker Medical. To obtain two quotes, I reached out to SAVIK Buying Group, a group purchasing group that independently goes out to various sellers (including Stryker Medical) and obtains bids for products. In the past, when I have looked up quotes, we have found very competitive quotes for items needed. In this case however, the bid from Stryker Medical was still less than the bid obtained through SAVIK Buying Group.

**BUDGET ITEM:** 001-5-160-3-67270 \*NOTE, this will be reimbursed through Cedar County\*

**RESPONSIBLE DEPARTMENT:** Ambulance

**MAYOR/COUNCIL ACTION:** Consideration, motion and roll call vote to approve, table or deny.

**ATTACHMENTS:** Stryker Medical Quotes, Savik Purchasing Group Quote

**PREPARED BY:** Brad Ratliff

**DATE PREPARED:** 6/15/2020

**Inst-A-Tech LLC**  
518 Rust Ln  
Belton, KY 42324  
(270) 399-1202  
instatech2012@yahoo.com



## Invoice 1745

**BILL TO**  
Tipton Ambulance

DATE  
06/12/2020

PLEASE PAY  
**\$1,710.00**

DUE DATE  
07/12/2020

DESCRIPTION	QTY	RATE	AMOUNT
Installation Of Power Load System #4	1	1,800.00	1,800.00
Discout5% 5% for day of service pay.	1	-90.00	-90.00

TOTAL DUE **\$1,710.00**

THANK YOU.

SAVIK BUYING GROUP QUOTE: \$46,917.34, DOES NOT INCLUDE INSTALLATION

.stryker

PSAI RFB#2019-04 Stretchers and Power Cots

Segment	Product Category	Catalog Number	Catalog/Product Description	2020 List	Discount	Savik 2020 Contract Price
Transport	Power Pro	6500-090-000	Power Pro XT	\$ 17,490.00	13%	\$ 15,190.20
Transport	Power Pro	6500-082-000	Knee-Gatch/Trendelenburg	\$ 877.00	13%	\$ 762.59
Transport	Power Pro	6500-038-000	Stew-Lock	\$ 842.00	13%	\$ 732.54
Transport	Power Pro	6500-034-001	Performance-LOAD Compatibility	\$ 1,397.00	13%	\$ 1,215.59
Transport	Power Pro	6500-127-000	Power-LOAD Cot Compatibility	\$ 1,661.00	13%	\$ 1,444.97
Transport	Power Pro	6500-034-002	Dual Power-LOAD and Performance-LOAD	\$ 2,191.00	13%	\$ 1,906.17
Transport	Power Pro	6500-038-000	SMRT Complete (120V AC, 12V DC, SMRT)	\$ 83.00	13%	\$ 72.21
Transport	Power Pro	6500-040-000	XPS Side Rail	\$ 2,197.00	13%	\$ 1,911.39
Transport	Power Pro	6500-310-000	2 Stage IV Pole (patient right)	\$ 298.00	13%	\$ 259.26
Transport	Power Pro	6500-311-000	2 Stage IV Pole (patient left)	\$ 298.00	13%	\$ 259.26
Transport	Power Pro	6500-315-000	3 Stage IV Pole(patient right)	\$ 379.00	13%	\$ 329.73
Transport	Power Pro	6500-316-000	3 Stage IV Pole(patient left)	\$ 379.00	13%	\$ 329.73
Transport	Power Pro	6500-312-000	Dual 2 Stage IV Poles	\$ 595.00	13%	\$ 517.65
Transport	Power Pro	6500-317-000	Dual 3 Stage IV Poles	\$ 757.00	13%	\$ 658.59
Transport	Power Pro	6085-046-000	Head End Oxygen Bottle Holder	\$ 202.00	13%	\$ 175.74
Transport	Power Pro	6080-140-000	Removable Oxygen Bottle Holder	\$ 212.00	13%	\$ 184.44
Transport	Power Pro	6500-241-000	Power Oxygen Bottle Holder	\$ 287.00	13%	\$ 248.69
Transport	Power Pro	6500-160-000	Base Storage Net	\$ 215.00	13%	\$ 187.05
Transport	Power Pro	6500-128-000	Head End Storage Flat	\$ 153.00	13%	\$ 133.11
Transport	Power Pro	6500-130-000	Pocketed Back Rest Pouch	\$ 285.00	13%	\$ 247.95
Transport	Power Pro	6500-147-000	Equipment Hook	\$ 58.00	13%	\$ 50.49
Transport	Power Pro	6500-033-000	SMRT Pak 1	\$ 445.00	13%	\$ 388.02
Transport	Power Pro	6500-034-000	SMRT Charger Mounting Bracket 1	\$ 40.00	13%	\$ 34.80
Transport	Power Pro	6500-036-000	12V DC Cable, Automotive 1	\$ 40.00	13%	\$ 34.80
Transport	Power Pro	6091-300-010	Pad-Mate Restraint Package	\$ 52.00	13%	\$ 45.24
Transport	Power Pro	6082-160-050	J Restraint Extender	\$ 33.00	13%	\$ 28.71
Transport	Power Pro	6100-044-000	Head Extension Option	\$ 608.00	13%	\$ 528.32
Transport	Power Pro	6500-240-000	Foot End Oxygen Bottle Holder	\$ 203.00	13%	\$ 176.61
Transport	Power Pro	6500-170-000	Deliberator Platform	\$ 494.00	13%	\$ 429.78
Transport	Power Load	639005550001	MTS Power LOAD (with Floorplate)	\$ 29,173.00	13%	\$ 25,360.51
Transport	Power Load	6390000000	Power LOAD	\$ 28,213.00	13%	\$ 24,545.31
Transport	Power Load	6390-028-000	Floorplate	\$ 961.00	13%	\$ 836.07
Transport	Power Load	6390-027-000	Wheel Guide Option	\$ 418.00	13%	\$ 363.66
Transport	Power Load	6391-000-000	Power-LOAD Mass Casualty Antler	\$ 689.00	13%	\$ 599.43
Transport	Power Load	6390-700-001	Floor Plate Assembly Kit Only	\$ 721.00	13%	\$ 627.27
Transport	Stair Pro	6250-000-000	Tracked Stair Chair	\$ 3,887.00	13%	\$ 3,381.69
Transport	Stair Pro	6250-161-000	Non-Absorbent Restraint Set (Metal Lap Buckle)	\$ 131.00	13%	\$ 113.87
Transport	Stair Pro	6250-162-000	Polyster Restraint Set (Metal Buckles)	\$ 26.00	13%	\$ 22.53
Transport	Stair Pro	6250-025-000	IV BAG CLIP OPTION	\$ 62.00	13%	\$ 53.74
Transport	Stair Pro	6250-025-000	Extended Lower Lift Handle	\$ 322.00	13%	\$ 280.14
Transport	Stair Pro	6250-027-000	FOOTREST OPTION	\$ 316.00	13%	\$ 274.65
Transport	Stair Pro	6250-029-000	EXTENDED HANDLE FOOT REST OPT	\$ 316.00	13%	\$ 274.65
Transport	Power Pro Accessories	6500-700-039A	Retrofit Knee-Gatch Kit	\$ 1,963.39	13%	\$ 1,708.15
Transport	Power Pro Accessories	6080-041-010A	Bolster Mattress	\$ 265.10	13%	\$ 230.64
Transport	Power Pro Accessories	6080-042-010A	Flat Mattress	\$ 265.30	13%	\$ 231.58
Transport	Power Pro Accessories	6500-001-064A	Knee-Gatch/Trendelenburg Mattress	\$ 321.09	13%	\$ 279.34
Transport	Power Pro Accessories	6500-002-150A	G Rated Bolster Mattress	\$ 387.43	13%	\$ 337.06
Transport	Power Pro Accessories	6080-602-010A	Dual Wheel Lock Option	\$ 130.37	13%	\$ 113.42
Transport	Power Pro Accessories	6500-002-030A	G Rated Restraints	\$ 234.91	13%	\$ 204.37
Transport	Power Pro Accessories	6500-003-130A	XPS G-Rated Bolster Mattress	\$ 491.96	13%	\$ 428.01
Transport	Power Pro Accessories	6080-160-053A	Ball Extension Up to 36	\$ 34.64	13%	\$ 30.14
Transport	Power Pro Accessories	6500-310-000A	Patient Right 2 Stage IV Pole	\$ 313.64	13%	\$ 272.87
Transport	Power Pro Accessories	6500-316-000A	Patient Right 3 Stage IV Pole	\$ 399.72	13%	\$ 347.76
Transport	Power Pro Accessories	6500-311-000A	Patient Left 2 Stage IV Pole	\$ 313.64	13%	\$ 272.87
Transport	Power Pro Accessories	6500-316-000A	Patient Left 3 Stage IV Pole	\$ 399.72	13%	\$ 347.76
Transport	Power Pro Accessories	6500-312-000A	Dual 2 Stage IV Pole Option	\$ 628.48	13%	\$ 546.78
Transport	Power Pro Accessories	6500-317-000A	Dual 3 Stage IV Pole Option	\$ 800.67	13%	\$ 696.58
Transport	Power Pro Accessories	6500-700-017A	F/E Oxygen Bottle Holder Opt.	\$ 223.30	13%	\$ 194.27
Transport	Power Pro Accessories	6080-140-000A	Removable Oxygen Bottle Holder	\$ 223.30	13%	\$ 194.27
Transport	Power Pro Accessories	6060-260-048A	Chest Restraint	\$ 87.18	13%	\$ 75.85
Transport	Power Pro Accessories	6091-300-010A	Pad-Mate Restraint Package	\$ 53.75	13%	\$ 46.76
Transport	Power Pro Accessories	6500-700-003A	Equipment Hook Option	\$ 63.30	13%	\$ 55.07
Transport	Power Pro Accessories	6100-044-000A	Head Extension Option	\$ 699.74	13%	\$ 609.77
Transport	Power Pro Accessories	6100-041-000A	Pillow Only Option	\$ 150.47	13%	\$ 130.91
Transport	Power Pro Accessories	6500-130-000A	Pocketed Backrest Storage Pouch	\$ 299.72	13%	\$ 260.76
Transport	Power Pro Accessories	6500-128-000A	H/E Storage Flat Option	\$ 160.04	13%	\$ 139.23
Transport	Power Pro Accessories	6500-160-000A	Base Storage Net Option	\$ 226.70	13%	\$ 195.36
Transport	Power Pro Accessories	6500-170-000A	Deliberator Platform Option	\$ 522.71	13%	\$ 454.76
Transport	Power Pro Accessories	6080-700-003A	Retractable Head End Oxygen Bottle Holder Kit	\$ 222.63	13%	\$ 193.69
Transport	Power Pro Accessories	6500-001-027B	In-Fastener Shut-off Bracket	\$ 141.44	13%	\$ 123.05

Segment	Product Category	Catalog Number	Catalog/Product Description	2023 List	Discount	Proposed Contract Price
Transport	Power Pro Accessories	6505-700-15A	Base Tube Protractor Kit	\$ 24.83	13%	\$ 21.42
Transport	Power Pro Accessories	6505-009-005A	International Ops/Maintenance Manual	\$ 236.16	13%	\$ 205.45
Transport	Power Pro Accessories	6505-001-102A	Power PRO In-Service DVD	\$ 19.68	13%	\$ 17.12
Transport	Power Pro Accessories	6035-700-009A	Kickstand Kit	\$ 794.53	13%	\$ 691.24
Transport	Power Pro Accessories	6500-700-011A	Fowler Oxygen Bottle Holder	\$ 315.24	13%	\$ 274.36
Transport	Power Pro Accessories	6500-700-040A	SMRT POWER KIT 12V DC, DOMESTIC	\$ 1,350.34	13%	\$ 1,200.90
Transport	Power Pro Accessories	6500-700-041A	SMRT POWER KIT 120V AC, DOMESTIC	\$ 1,350.34	13%	\$ 1,200.90
Transport	Power Pro Accessories	6500-700-056A	SMRT Power Complete Kit - 120V AC 12V DC	\$ 1,463.67	13%	\$ 1,273.31
Transport	Power Pro Accessories	6500-700-051A	SMRT POWER KIT - NA Sales Trial Kit	\$ 2,075.28	13%	\$ 1,805.49
Transport	Power Pro Accessories	6500-201-140S	SMRT Charger Mounting Bracket	\$ 39.41	13%	\$ 34.29
Transport	Power Pro Accessories	6500-201-146S	Power Supply Charger	\$ 161.87	13%	\$ 140.93
Transport	Power Pro Accessories	6500-201-145S	120V Power Cord	\$ 11.54	13%	\$ 10.04
Transport	Power Pro Accessories	6500-201-147S	12V DC SMRT Charger Cable	\$ 40.94	13%	\$ 35.62
Transport	Power Pro Accessories	6500-201-151S	SMRT UK Charger Cable	\$ 22.16	13%	\$ 19.27
Transport	Power Pro Accessories	6500-201-020A	SMRT Charger	\$ 905.11	13%	\$ 787.45
Transport	Power Pro Accessories	6500-033-000A	SMRT Battery Pack	\$ 490.77	13%	\$ 426.97
Transport	Power Pro Accessories	6500-700-049A	Power-LOAD Cot Compatibility Upgrade Kit	\$ 3,817.99	13%	\$ 3,147.65
Transport	Power Pro Accessories	6506-700-001A	Power-LOAD Cot Compatibility Upgrade Kit	\$ 1,970.28	13%	\$ 1,714.14
Transport	Power Pro Accessories	6500-700-080A	Steer-Lock	\$ 1,014.69	13%	\$ 882.75
Transport	Power Pro Accessories	6506-700-004A	XPS Upgrade Kit	\$ 2,995.14	13%	\$ 2,597.07
Transport	Power Pro Accessories	6500-001-319A	Shoulder Restraint	\$ 87.33	13%	\$ 75.98
Transport	Power Pro Accessories	6500-001-332A	Waist Restraint	\$ 115.62	13%	\$ 100.99
Transport	Power Pro Accessories	6500-001-395A	Lap Restraints	\$ 61.62	13%	\$ 53.52
Transport	Power Pro Accessories	6500-001-430A	X-Restraints	\$ 228.39	13%	\$ 198.70
Transport	Power Pro Accessories	6390-700-017A	SAE Upgrade	\$ 521.69	13%	\$ 453.67
Transport	Power Pro Accessories	6500-002-330A	G-Restraints	\$ 234.91	13%	\$ 204.37
Transport	Power Pro Accessories	6500-001-401A	Shoulder Restraint	\$ 37.28	13%	\$ 32.43
Transport	Power Pro Accessories	6500-001-402A	X-Double Buckle Strap	\$ 47.82	13%	\$ 41.60
Transport	Power Pro Accessories	6500-001-403A	X-Buckle & Tongue Strap	\$ 49.44	13%	\$ 43.01
Transport	Power Pro Accessories	6500-001-404A	Thigh Restraint	\$ 43.50	13%	\$ 37.85
Transport	Power Pro Accessories	6500-001-405A	Ankle Restraint	\$ 40.79	13%	\$ 35.49
Transport	Power Pro Accessories	6500-001-430A	Rugged X Restraint - Full Set	\$ 585.62	13%	\$ 509.49
Transport	Power Pro Accessories	6500-001-401A	Rugged X Restraint - Shoulder (one each)	\$ 76.39	13%	\$ 66.46
Transport	Power Pro Accessories	6500-001-402A	Rugged X Restraint - Double Buckle Strap	\$ 107.16	13%	\$ 93.23
Transport	Power Pro Accessories	6500-001-403A	Rugged X Restraint - Buckle and Tongue Strap	\$ 111.40	13%	\$ 96.92
Transport	Power Pro Accessories	6506-001-404A	Rugged X Restraint - Thigh	\$ 111.40	13%	\$ 96.92
Transport	Power Pro Accessories	6506-001-405A	Rugged X Restraint - Ankle	\$ 107.16	13%	\$ 93.23
Transport	Cleaning and Disinfecting	206000001	Sidekick 6 in x 10 in wipes	\$ 8.85	13%	\$ 7.71
Transport	Cleaning and Disinfecting	206000002	Sidekick 9 in x 12 in wipes	\$ 9.69	13%	\$ 8.43
Transport	Transfer	6005-026-000A	Transfer Flat	\$ 748.09	13%	\$ 651.36
Transport	Stair Pro Accessories	6250-700-003A	O2 Bottle Holder for Stair-PRO	\$ 177.93	13%	\$ 154.80
Transport	Stair Pro Accessories	6262-700-003A	Foet Support - KIT (6261 or 6262 only)	\$ 329.56	13%	\$ 286.72
Transport	Stair Pro Accessories	6250-001-018S	Polycarbonate Restraint Set (Plastic Lap Buckles)	\$ 76.43	13%	\$ 66.49
Transport	Stair Pro Accessories	6250-001-021S	Polyester Restraint Set (Metal Lap Buckles)	\$ 107.48	13%	\$ 93.51
Transport	Stair Pro Accessories	6250-161-000A	Non-Absorbent Restraint	\$ 133.75	13%	\$ 116.36
Transport	Stair Pro Accessories	6250-001-162A	In-Service Video (DVD)	\$ 22.70	13%	\$ 19.75
Transport	Power Load Accessories	6390-001-512A	Power-LOAD In-Service DVD	\$ 22.16	13%	\$ 19.28
Transport	Power Load Accessories	6370-230-038S	Ankle	\$ 307.60	13%	\$ 267.53
Transport	Power Load Accessories	6390-001-109A	Power-LOAD Floor Plate Cover	\$ 61.52	13%	\$ 53.52
Transport	Power Load Accessories	6390-700-003A	Power-LOAD Floor Plate Antler Bolts Kit	\$ 66.88	13%	\$ 58.19
Transport	Power Load Accessories	6390-001-166A	Power-LOAD Floor Plate Cover - Short	\$ 15.17	13%	\$ 13.20
Transport	Power Load Accessories	6390-001-148A	Power-LOAD Safety Hook	\$ 43.07	13%	\$ 37.47
Transport	Power Load Accessories	6390-009-005A	International Ops/Maintenance Manual	\$ 265.66	13%	\$ 231.12
Transport	Power Load Accessories	6390-001-146A	Power-LOAD Battery	\$ 566.00	13%	\$ 492.42
Transport	Power Load Accessories	6390-001-028S	Power-LOAD Battery Assembly	\$ 1,497.96	13%	\$ 1,302.23
Transport	Power Load Accessories	6500-001-430A	X-Restraints	\$ 228.39	13%	\$ 198.70
Transport	Power Load Accessories	6390-700-017A	SAE Upgrade	\$ 521.69	13%	\$ 453.67
Transport	Power Load Accessories	6500-002-030A	G-Restraints	\$ 234.91	13%	\$ 204.37
Transport	Power Load Accessories	6506-700-001A	6506 Power-LOAD Upgrade kit	\$ 1,970.28	13%	\$ 1,714.14



## PowerLOAD and PowerPRO

Quote Number: 10171810

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308  
Chicago, IL 60673-3308

Prepared For: TIPTON AMB SVC

Rep: Ryan From

Attn:

Email: ryan.from@stryker.com

Phone Number: (319) 331-9111

Quote Date: 06/12/2020

Expiration Date: 09/10/2020

### Delivery Address

### End User - Shipping - Billing

### Bill To Account

Name: TIPTON AMB SVC

Name: TIPTON AMB SVC

Name: TIPTON AMB SVC

Account #: 1066911

Account #: 1066911

Account #: 1066911

Address: 407 LYNN ST

Address: 407 LYNN ST

Address: 407 LYNN ST

TIPTON

TIPTON

TIPTON

Iowa 52772

Iowa 52772

Iowa 52772

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	1	\$23,061.92	\$23,061.92
2.0	6506000000	Power-PRO XT	1	\$14,229.90	\$14,229.90
2.1	6506040000	XPS Option		\$1,790.56	\$1,790.56
2.2	6506127000	Power-LOAD Compatible Option		\$1,516.72	\$1,516.72
2.3	6500082000	Knee-Gatch/Trendelenburg		\$714.76	\$714.76
2.4	6506038000	Steer Lock Option		\$686.23	\$686.23
2.5	6500315000	3 Stage IV Pole PR Option		\$308.89	\$308.89
2.6	6500130000	Pocketed Back Rest Pouch		\$232.28	\$232.28
2.7	6085046000	Retractable Head Section O2		\$164.63	\$164.63
2.8	6500128000	Head End Storage Flat		\$124.70	\$124.70
2.9	6500147000	Equipment Hook		\$47.27	\$47.27
2.10	6085033000	PR Cot Retaining Post		\$0.00	\$0.00
2.11	7777881669	3 Yr X-Frame Powertrain Wrnty		\$0.00	\$0.00
2.12	7777881670	2 Yr Bumper to Bumper Warranty		\$0.00	\$0.00
2.13	6506026000	Power Pro Standard Components		\$0.00	\$0.00
2.14	6500001430	X-RESTRAINT PACKAGE		\$0.00	\$0.00
2.15	0054030000	DOM SHIP (NOT HI, AK, PR, GM)		\$0.00	\$0.00
2.16	650606160000	ONE PER ORDER, MANUAL, ENG OPT		\$0.00	\$0.00
2.17	6060036017	SAFETY HOOK, SHORT		\$0.00	\$0.00
2.18	6500028000	120V AC SMRT Charging Kit		\$0.00	\$0.00



## PowerLOAD and PowerPRO

Quote Number: 10171810

Version: 1

Prepared For: TIPTON AMB SVC

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Ryan From

Email: ryan.from@stryker.com

Phone Number: (319) 331-9111

Quote Date: 06/12/2020

Expiration Date: 09/10/2020

#	Product	Description	Qty	Sell Price	Total
2.19	6500003130	KNEE GATCH BOLSTER MATRSS, XPS		\$0.00	\$0.00
2.20	0054200994	No Runner/HE O2		\$0.00	\$0.00
2.21	6506012003	STANDARD FOWLER		\$0.00	\$0.00
2.22	639000010902	LABEL, WIRELESS		\$0.00	\$0.00
Equipment Total:					\$42,877.86

### Price Totals:

Grand Total: \$42,877.86

#### Comments:

PowerLOAD install by a 3rd party and paid to 3rd party

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

\_\_\_\_\_  
AUTHORIZED CUSTOMER SIGNATURE

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

**Terms:** Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

# Purchase Order Form



Account Manager

Purchase Order Date

Cell Phone

Expected Delivery Date

Stryker Quote Number

Customer PO Number   
(if available)

Bill To	Customer #	1066911
Company Name <b>Tipton Amb Service</b>		
Contact or Department		
Street Address		
Addtl Address Line		
City, ST ZIP		
Phone		

Ship To / End User	Customer #	1066911
Company Name <b>Same</b>		
Contact or Department		
Street Address		
Addtl Address Line		
City, ST ZIP		
Phone		

Deliver To	Customer #	1066911
Company Name <b>Same</b>		
Contact or Department		
Street Address		
Addtl Address Line		
City, ST ZIP		
Phone		

Authorized Customer Initials \_\_\_\_\_

Authorized Customer Initials \_\_\_\_\_

Authorized Customer Initials \_\_\_\_\_

Description	Quantity	Total
Reference Quote:	10171810	1
		\$ 42,877.86
<b>Total</b>		<b>\$ 42,877.86 -</b>

### Accounts Payable Contact Information

Name: Brad Ratliff

Email: tiptonambulance@tiptoniowa.org

Phone: 563-886-6502

### Authorized Customer Signature

Name: Brad Ratliff

Title: Director

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment: Stryker Quote Number

Stryker Terms and Conditions

[www.strykeremergencycare.com/terms](http://www.strykeremergencycare.com/terms)

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	Council meeting of June 22, 2020.
<b>AGENDA ITEM:</b>	Discussion and possible action concerning a potential tree sculpture project.
<b>ACTION:</b>	Motion to approve, decline, or table.

**SYNOPSIS**

On the next page is a draft of a letter that can go with our utility bills.

The tree sculpture project that the letter proposes is fairly self-explanatory.

But, here are a few things to note:

--The cover letter refers to what's on its reverse side. But, I didn't include showing its reverse side. I received three sketches that the carver emailed to me. However, they were quickly done as rough examples. If we proceed with this, I'm hoping we can use updated sketches.

--I left a blank for the specific address on Walnut Street. I didn't want to include the specific address of the tree trunk's location unless this project is pursued.

--The letter refers to the tree carver's Facebook page: Carve R Way. It might be helpful if you look at the photos of his past work that have been posted.

--This first letter wouldn't ask for donations. The first letter is to see if people like what's being proposed. If there's support to do it, a second letter can be sent to request donations.

Thanks.

**PREPARED BY:** BW

**DATE PREPARED:** June 19, 2020

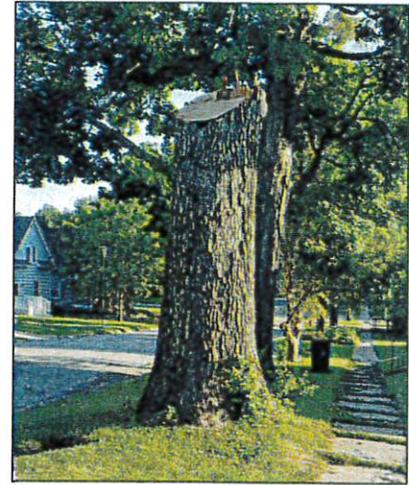
## Possible Tree Sculpture Project

July 1, 2020

Due to public safety concerns about its branches, a large City oak tree at approximately \_\_\_ Walnut Street (east side) has been removed with its 12-foot tall truck left in place.

We noticed that its large, straight trunk makes it a good candidate for having it carved into a chainsaw sculpture for the public to enjoy.

We contacted an area tree carver. On the reverse side of this page are three possible ideas for a sculpture. All three ideas are based on the Tipton Tiger concept.



If you wish, we'd like your vote on the one that you like the most. Or, rank them 1, 2, and 3 with "1" being your top choice.

If you have an idea for an alternative type of sculpture (in the form of a drawing or a written description,) please feel free to send it along, too.

Please understand that the drawing with the most "votes" might not be the one that is ultimately selected. For example, the Council might decide that the best idea is something that's never been considered before, so it wouldn't have a lot of votes.

Your household can vote more than once. You don't have to be an adult to have a vote.

Please send us your votes by **August 10**. They can be mailed or placed in City Hall's utility drop box. Or, your votes can be emailed to [cityhall@tiptoniowa.org](mailto:cityhall@tiptoniowa.org).

Examples of the tree carver's work can be found on Facebook at: **Carve R Way**.

Thank you.

Respectfully,  
City of Tipton

**PS**—In August-September, we'll send an update to let you know which idea was selected. At that time, we will likely be asking for donations for this project. It has an estimated cost of \$3000.

If this project is successful, it might be possible to do this occasionally repeat it with other City trees as an alternative to complete removal. If we're unable to reach our funding goal, we'll commit to using whatever funds we receive for another propose, such as planting new City trees. Thanks, again.



Cedar County Fair Association  
PO Box 324, Tipton, IA 52772

June 2020

Dear Partner

This Year's Fair is right around the corner! A modified version of the Cedar County Fair will be held July 8<sup>th</sup> through July 12<sup>th</sup>. Please see enclosed press release.

**This year we need your help more than ever!!!**

Your advertising dollar helps pay for the cost to put on livestock shows, cleaning and sanitizing, repairs, entertainment, and premiums.

**IT IS NOT TOO LATE** to support this year's fair!

Please return the enclosed form with your payment as soon as possible.

Thank you for your continued support.

Sincerely,

The Cedar County Fair Association





Cedar County Fair Association  
PO Box 324, Tipton, IA 52772

**WE ARE HAVING A 2020 CEDAR COUNTY FAIR!!! But not without changes...**

We reviewed all the survey responses, along with some educated guesses on government regulations in the next month and made the extremely hard decision to hold a modified fair and provide some relevance of "normalcy." **We created a "2020 Vision of the 2020 Cedar County Fair.** It will not look exactly like the fairs of the past but as we all know 2020 is nothing like the past.

We will have the following **GRANDSTAND** events:

**Thursday: IMCA Sanctioned Sport Modified Race**

**Friday: ECIPA -Tractor and Truck Pull**

**Saturday: CEDAR COUNTY Redneck Rodeo**

We will have the following:

***Monday thru Sunday: 4-H/FFA Livestock Shows and Static Projects***

**Open Shows:**

Thursday: Open Sheep Show

Friday: Draft Horse Skills Show

Saturday: Open Horse Show

Sunday: Barrel Racing and Antique Tractor Pull

Concessions will be available.

Will the 2020 Cedar County Fair be modified to be able to work with our limitations of the Governor Proclamation? – **YES.** (Social distancing) Will we do everything in our powers to instill safety measures as suggested per our public health and emergency management? – **YES.** (Lots of hand sanitizers, alternative viewing and keeping social distance.) Will we be installing options to watch the grandstand activities so that those who cannot or do not want to be sitting in the grandstand may still be able to see the events? – **YES.** Will we be providing options to those who will not be able to be in the arenas during shows to watch the shows? – **YES.** Will there be more announcements coming? **Definitely.**

We have been working closely with the ISU Extension Center to ensure that the 4H/FFA youth of Cedar County are our #1 Priority. We are extremely excited to be able to have our 4H/FFA youth show off all their hard work at the fairgrounds. **All 4H/FFA projects will be set up in a "Show N Go" style.**

We will **NOT** be having the following events in 2020 but **ALL** are rescheduled for the 2021 Cedar County Fair:

- Joe Nichols Concert
- Rodeo with Sandburr Productions

Phone: 563-886-6170 Email: [thecedarcountyfair@gmail.com](mailto:thecedarcountyfair@gmail.com) Website: [www.thecedarcountyfair.com](http://www.thecedarcountyfair.com)

- Carnival
- Open Exhibits in Floral Hall
- Exhibits in the Mathews Building or throughout the grounds
- Fireworks Display
- Wood Carving display and auction
- Face painting
- Bingo
- Petting Zoo
- 4H Food Stand
- Kiddie Tractor Pull
- Baby Contest
- Bags Tournament
- 2020 Queen Contest (Also cancelled at the state level)
- 2020 Princess Contest
- Bill Riley Talent Show (Also cancelled at the state level)
- Tipton Alumni FFA Pie Auction

We understand that these events are what make a true Cedar County Fair but this year we are doing our best to give something to the community that has given so much to us. Our 2020 Vision of the Cedar County Fair is not what we wanted but we are still trying to make the most of it.

**Our hard work is only half the solution. The community's willingness to attend and support us is the other half.**

**Please check out our Facebook page ([The Cedar County Fair – Tipton, Ia](#)) or our website:**



Cedar County Fair Association  
PO Box 324, Tipton IA 52772

## Cedar County Fair Partnership Program

### List of Partnership levels:

- **Pearl Level (\$5000 and Up):** includes quantity of 2-4' x 10' banners displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 96 daily gate entry passes.
- **Sapphire Level (\$2500-\$4999):** includes quantity of 2-4' x 8' banners displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 64 daily gate entry passes.
- **Platinum Level (\$1000-\$2499):** includes 1 - 4' x 10' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 32 daily gate entry passes.
- **Gold Level (\$500-\$999):** includes 1 - 28" x 8' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 16 daily gate entry passes.
- **Silver Level (\$250-\$499):** includes 1 - 28" x 6' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 8 daily gate entry passes.
- **Bronze Level (\$150-\$249):** includes 1 - 28" x 4' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 4 daily gate entry passes.
- **Supporter Level (\$50-\$149):** includes a listing in the fair book and a listing on our website

2020 Partners will begin appearing on our Website in February.

### Partnership Information (Please Print):

Partner Name: \_\_\_\_\_

Billing Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Person to receive Billing: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Partnership Level Requested: \_\_\_\_\_ # of Passes requested (if Applicable) \_\_\_\_\_

Payment Type (please circle one):      Send Invoice      Cash      Check      Credit Card (online payment only)

**Mail to:** Cedar County Fair Association  
PO Box 324  
Tipton, IA 52772

**To Pay by Credit Card:**  
Go to: [www.thecedarcountyfair.com](http://www.thecedarcountyfair.com)  
under Partnerships Button — Hit "Pay" button

**Banner Location Request** (if you have a preference; we will do our best but cannot guarantee a specific location):

1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

**Additional Information:** How do you want your name to appear in print, contact information, website address etc.  
Please list on back of form.

Contract Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Cedar County Fair Association  
PO Box 324, Tipton IA 52772

## Cedar County Fair Partnership Program

**Additional Information:**

Link to Website: \_\_\_\_\_

Do you have a business card? — please attach

How do you want your name to appear in print: \_\_\_\_\_

**Additional Information:**

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**Office Use Only:**

	Check #
	Cash
	Credit Card
	Paid Amount
	Date Paid
	# Passes

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 22, 2020
<b>AGENDA ITEM:</b>	RENTAL UNIT 55 LYNN STREET
<b>ACTION:</b>	APPROVE OR DISAPPROVE

**SYNOPSIS:** This is for renting a larger building than we currently are renting for our needs. This building is more than twice the size of the current building we are renting. We are renting the building to get wire and some items in out of the weather. The building we are currently renting is 28 x 32 the new building would be 30 x 60.

We are currently paying 225 a month and our rent would increase to 500 per month with the new building. We would plan on leaving the other building after giving our 60-day notice to vacate the unit.

I would like approval to sign a 2-year lease after our attorney reviews the lease and has signed off on it.

**BUDGET ITEM:** Yes

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Approval Needed

**ATTACHMENTS:**

**PREPARED BY:** Floyd Taber

**DATE PREPARED:** June 19<sup>th</sup>, 2020

AGENDA ITEM: (*City Hall will fill in this blank*)

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	5/21/2020
<b>AGENDA ITEM:</b>	<b>EMS Online Credit Card Payment - Ambulance</b>
<b>ACTION:</b>	<b>Council consideration, Motion to approve PCC Online Credit Card System. Roll call vote to approve, amend, table or deny.</b>

**SYNOPSIS:**

Last year the City elected to begin working with an external billing company. I am happy to report that we have been making a successful transition to PCC. These process due take time because we are changing clearing houses “or where electronic payments are sent through.)

One of the processes that we have been working to improve is processing credit card payments for patient accounts. At this time, if a patient presents to City Hall wishing to pay their bill via credit card or a patient contacts our billing company wishing to pay by credit card, the credit card has to be processed through City Hall. This is difficult because patient accounts are protected by HIPPA and are on a separate system. It also creates multiple steps for patients to have to take when they are speaking directly with our billing company or with our EMS staff.

I spoke with PCC about this process, they offered to create an online payment portal for patients to utilize to lookup their current account balance and pay their patient balance using a credit card. This process would also enable our billing company to take patient payment information directly over the phone without sending a patient to City Hall.

The fees for this process would be passed along to the EMS customer as this is a convenience over writing a check (this applies to both patient’s and insurance companies that pay by credit card or E-Check.) The fee for a credit card would be 3.0% and an E-Check is \$2.00.

I believe that adding this option will be an added convenience for our patient’s and insurance companies and it aid in reducing the amount of time City staff is working to process patient account fees.

**BUDGET ITEM:** EMS Patient Billing

**RESPONSIBLE DEPARTMENT:** Ambulance

**MAYOR/COUNCIL ACTION:** Consideration, motion and roll call vote to approve, table or deny.

**ATTACHMENTS:** PCC Credit Card Contract

**PREPARED BY:** Brad Ratliff

**DATE PREPARED:** 6/19/2020

 <b>Client Application</b>		(Shaded areas are for internal use only)	
Account Representative: <u>Mark</u>		Partner Code: _____	
Card Readers: Quantity: <u>n/a</u> Type: _____ Price per reader: _____		Submission Date: _____	
		Target Live Date: _____	
<b>Client Profile</b>			
Client Legal Name as filed with the IRS: <u>The City of Tipton</u>		Federal Tax ID: <u>426005280</u>	
DBA: <u>Tipton Ambulance Service</u>			
Physical Address: <u>407 Lynn ST</u>			
City: <u>Tipton</u>		State: <u>IA</u>	Zip: <u>52772</u>
Website Address: <u>tiptoniowa.org</u>		Phone # to display on customer receipts: _____	
<b>Contacts</b>			
Primary Contact Name: <u>Travis Smith</u>		Primary Phone #: <u>605-793-9911</u>	Primary Email: <u>tsmith@pccforme.com</u>
Accounting Contact: <u>PCC</u>		Accounting Phone #: _____	Accounting Email: _____
<b>Payment Types</b>			
<input type="checkbox"/> Visa <input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> AMEX <input checked="" type="checkbox"/> Electronic Check			
<b>Fee Summary</b>			
1. <input type="checkbox"/> Fees Absorbed by Client		2. <input checked="" type="checkbox"/> Fees Paid by Customer	
3. <input type="checkbox"/> Tiered Fees			
1. Absorbed Credit Card Fees: <u>n/a</u>		1. Payment Method For Monthly Billing:	
1. Absorbed E-check Fees: <u>n/a</u>		<input type="checkbox"/> Debit	
1. Utility Program (Absorbed)		<input type="checkbox"/> Mail In Check <input checked="" type="checkbox"/> Online Credit Card	
1. Billing Contact Info: <u>n/a</u>			
2. <input type="checkbox"/> Credit Card – Flat Fee \$ _____		2. <input type="checkbox"/> Debit Card – Flat Fee \$ _____	
<input checked="" type="checkbox"/> Credit Card – Percentage Fee <u>3.0</u> % _____			
<input type="checkbox"/> Credit Card – Minimum Fee \$ <u>2.00</u>		2. <input checked="" type="checkbox"/> E-check – Flat Fee \$ <u>2.00</u>	
<input type="checkbox"/> Credit Card – Chargeback Fee \$ _____			
3. <u>Credit Card - Tiered Fees:</u>			
Fee = \$ _____ for payments between \$0.01 to \$50.00			
Fee = \$ _____ for payments between \$50.01 to \$100.00			
Fee = \$ _____ for payments between \$100.01 to \$150.00			
Fee = \$ _____ for payments between \$150.01 to \$200.00			
Fee = \$ _____ for payments between \$200.01 to \$250.00			
Fee = \$ _____ for payments between \$250.01 to \$300.00			
Fee of an additional \$ _____ for payments between the next \$50 range as outlined			
Fee = \$ _____ for payments between \$0.01 to \$100.00			
Fee = \$ _____ for payments between \$100.01 to \$200.00			
Fee = \$ _____ for payments between \$200.01 to \$300.00			
Fee = \$ _____ for payments between \$300.01 to \$400.00			
Fee = \$ _____ for payments between \$400.01 to \$500.00			
Fee = \$ _____ for payments between \$500.01 to \$600.00			
Fee of an additional \$ _____ for payments between the next \$100 range as outlined			
<b>Product Summary</b>			
Software Partner: (SP) <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Software Partner (SP) Name and Contact Info: <u>PCC</u>			
Type of integration: _____ PO Box 19			
Existing Integration with PnP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Castlewood, SD 57223			
<b>Product Name</b>	<b>Channel</b>	<b>Total Annual Collections</b>	<b>Average Payment Amount</b>
1 Ambulance Invoice/Ticket Number/Patient ID	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input checked="" type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$ 50,000	\$
2	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$
3	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$

4	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
5	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
6	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
7	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
8	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
9	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
10	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$

**Banking Summary**

**Deposit Structure:**  Net Settlement  Debit

If Debit:  Same account in which funds were deposited  Use specific account ending in \_\_\_\_\_

Product Name (or # from above)	Bank Name	Routing #	Account #	Acct Type
All	Fidelity Bank & Trust	LEFT BLANK	LEFT BLANK	<input checked="" type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings

**Notes**

**Signature**

The undersigned agrees to abide by the Terms and Conditions of the Global Merchant Services Agreement, viewable at [www.pointandpay.com/agreement](http://www.pointandpay.com/agreement).

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Name

\_\_\_\_\_

Date

