

**City of Tipton, Iowa**

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton, Iowa 52772  
**Date/Time:** Monday, January 4, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Wednesday, December 30, 2020 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/246632517>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 246-632-517

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<b>Mayor:</b>	Bryan Carney		
<b>Council At Large:</b>	Abby Cummins-VanScoy	<b>Council At Large:</b>	Jason Paustian
<b>Council Ward #1:</b>	Ron Hembry	<b>Council Ward #2:</b>	Dean Anderson
<b>Council Ward #3:</b>	Tim McNeill		
<b>City Manager:</b>	Brian Wagner	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>Finance Director:</b>	Melissa Armstrong	<b>Gas Utilities Supt:</b>	Virgil Penrod
<b>City Clerk:</b>	Amy Lenz	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>Dir. of Public Works:</b>	Steve Nash	<b>Water &amp; Sewer:</b>	Brian Brennan
<b>Police Chief:</b>	Lisa Kepford	<b>Emergency Med Dir:</b>	Brad Ratliff
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Economic Dev. Director:</b>	Linda Beck

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**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Agenda Additions/Agenda Approval**

**E. Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - Council Meeting Minutes, December 21, 2020
2. Approval – Library Minutes, November 16, 2020
3. Approval – Library Director’s Report, November 2020

4. Approval – Liquor License Renewal, Tiger Mart
5. Approval – Change Order No. 3, Woodruff Construction, Wastewater Treatment Plant Improvements 2018 Project (SAGR Project)
6. Approval - Claims Register which includes claims paid under current Purchase Policy

**G. Old Business**

1. Discussion and possible action regarding Ahlers Cooney Attorneys letter of engagement concerning Non-Disclosure Agreement with MidAmerican concerning Louisa.

**H. New Business**

1. Resolution No. 010421A: Resolution approving application for Urban Revitalization Tax-Exemption filed by Heath and Jill Hesse
2. Discussion and possible action on whether to fill the City Council Second Ward opening by appointment and, if so, to further direct the city staff to publish the required public notice including in it a request for “letters of interest” from people interested in this appointment. The Council further directs that letters will be accepted until noon on January 27 and that the Council intends to appoint someone at its regular meeting on February 1.

**I. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

**J. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

December 21, 2020  
Electronic Meeting  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, McNeill, Paustian, and Anderson. Absent: Hembry. Also present: Wagner, Armstrong, Lenz, the press and other visitors.

**Agenda:**

Motion by Cummins, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Anderson, second by Cummins to approve the consent agenda which includes the December 7<sup>th</sup> Council Meeting Minutes, November 2020 Investment & Treasurer's Report, Liquor License Renewal for Cedar Lanes, transformer replacement at the Wastewater Treatment Plant, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1286.23
AFLAC	AFLAC AFTER TAX PY W/HOLDING	666.39
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1555.51
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	BOOKS	238.93
BARTON SOLVENTS INC	ANTI FREEZE	681.54
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	35392.52
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	211.27
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1219.90
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3072.50
CEDAR COUNTY VFW POST 2537	FLAG	61.00
CEDAR VALLEY OUTFITTERS	2 PISTOLS	1457.32
CENTRAL IOWA DISTRIBUTING	MISC SUPPLIES	214.60
CINTAS CORPORATION	FIRST AID SUPPLIES	157.15
CINTAS LOC	UNIFORMS	643.08
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	200.00
CITY OF TIPTON FUNDS	ADMIN SERVICES	33619.35
CITY UTILITIES	CITY UTILITIES	24208.74
CJ COOPER & ASSOCIATES INC	PRE EMPLOYMENT	35.00
CLARENCE LOWDEN SUN-NEWS &	POOL SCHEDULE	183.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
COMPANION CORPORATION	OFFICE SUPPLIES	2103.00
CONTROL INSTALLATIONS OF I	FIX HVAC COMPUTER	698.60
DAVE & SALLY KRUSE	TIF REBATE	12004.33
EASTERN IOWA LIGHT & POWER	UTILITIES	751.49
ELECTRICAL ENGINEERING & E	OPERATING SUPPLIES	348.06
ERIC STORJOHANN	1 BURIAL	250.00
FAMILY FOODS	MISC SUPPLIES	35.98
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	506.86

GRAINGER	SHOP SUPPLIES	13.89
GRASSHOPPER LAWN CARE DBA	CONTRACT PAY 11/16-12/15	2583.33
H & H AUTO	TIRE REPAIR #54	60.00
HAWKINS INC	CHEMICALS	816.46
I.R.S.	FEDERAL WITHHOLDING	18126.14
INTEGRATED TECHNOLOGY PART	PHONE SYSTEM MAINTENANCE	200.00
IOWA DEPT OF NATURAL RESOU	ANNUAL TANK MANAGEMENT FEE	130.00
IPERS	IPERS WITHHOLDING, FIRE	11845.56
JOHN & BONNIE DORNFELD	TIF REBATE	11984.50
JOHN DEERE FINANCIAL	VEHICLE OPERATIONS SUPPLIES	1163.36
KILBURG EQUIPMENT LLC	REPAIR PARTS #35	103.08
KLUESNER CONSRUCTION INC	STREET REPAIR	14821.95
LAWSON PRODUCTS INC	SHOP SUPPLIES	232.92
LYNCH DALLAS PC	LEGAL SERVICES	1060.50
M3 AUTO PARTS	SUPPLIES AND PARTS	15.70
MACQUEEN EQUIPMENT	FILTER #30	115.44
MC CLURE ENGINEERING COMPA	WWTP IMPROVEMENTS	41362.50
MIDWEST WHEEL COMPANIES	REPAIR PARTS #21	84.75
MISC. VENDOR	BARE MANUFACTURING:HOSE ROLLER	1334.15
MISSISSIPPI VALLEY PUMP IN	POOL PUMP AND INSTALL	17076.25
O'ROURKE MOTORS INC	TIF REBATE	14445.45
OFFICE MACHINE CONSULTANTS	TECH	4049.75
OFFICE OF AUDITOR OF STATE	2020 AUDIT FILING FEE	625.00
PERFORMANCE SYSTEMS LC	FLOOR SCRUBBER	2600.00
POWER LINE SUPPLY	OVERHEAD SUPPLIES	830.08
PREMIER PARTS INC	REPAIR PARTS #57	648.45
PRINCIPAL	GTL_VTL INSURANCE	804.79
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	308.00
QUAD CITY TESTING LABORATO	EQUIPMENT INSPECTIONS	3086.00
ROTH ELECTRIC	BLDG MAINTENANCE	1171.81
SCHUMACHER ELEVATOR COMPAN	MONTHLY MAINTENANCE	238.93
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	417.93
STATE HYGIENIC LABORATORY	CHEMICALS	54.00
STRYKER SALES CORPORATION	ANNUAL CONTRACT	2599.20
T & M CLOTHING CO.	EMBROIDERY ON OFFICE SHIRTS	382.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS	121.73
TIPTON CONSERVATIVE	MURAL CONTEST	1853.34
TIPTON ELECTRIC MOTORS	SHOP TOOLS	44.85
TIPTON PHARMACY	PHARMACEUTICALS	504.85
TITAN MACHINERY INC	FILTERS FOR STOCK	740.82
TOYNE INC	REPAIR PARTS #180	36.86
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3002.00

UNUM LIFE INSURANCE COMPAN	LONG TERM DISABILITY PAYROLL	318.26
VERIZON	CELL & DATA SERVICE	1749.08
VERMEER SALES & N. MISSOUR	NOZZLE	91.11
WENDLING QUARRIES INC	10.33 TN MANSAND	164.69
WOODRUFF CONSTRUCTION LLC	PAY APP NO 6	942895.93
** TOTAL **		1229299.47
FUND TOTALS		
001 GENERAL GOVERNMENT		92,833.70
110 ROAD USE TAX FUND		1,160.92
125 TIF SPECIAL REVENUE FUND		38,142.10
303 WASTEWATER PROJECT		984,258.43
600 WATER OPERATING		10,231.80
610 WASTEWATER/AKA SEWER REV		7,252.29
630 ELECTRIC OPERATING		29,016.51
640 GAS OPERATING		9,648.38
660 AIRPORT OPERATING		696.7
670 GARBAGE COLLECTION		9,740.84
740 STORM WATER		425.3
810 CENTRAL GARAGE		7,414.95
835 ADMINISTRATIVE SERVICES		14,440.20
860 PAYROLL ACCOUNT		24,037.35
GRAND TOTAL		1,229,299.47

**CITY CREDIT CARD STATEMENT**

Card Ttl **5,912.13**

**City Card**

Travel Training -	Zeplins Bar & Grill, Capriottis	
	Sandwich Shop, Saucy Focaccia	45.23
Fuel	Hy-Vee	16.92

**62.15**

**Finance Director**

Telecommunications	LogMeIn	30.35
Technology	License Renewal - Microsoft	864.00
Technology	License Renewal - Microsoft	192.00
Technology	License Renewal - Microsoft	96.00
Technology	License Renewal - Microsoft	96.00
Technology	License Renewal - Microsoft	96.00

**1,374.35**

**Library**

Materials	Amazon, Walmart	114.77
Postage/Shipping	USPS	20.62
Miscellaneous	Walmart, Publisher's Weekly	270.31

**405.70**

**Ambulance**

Training	IA Med, LogMeIn	201.40
Building Maint & Repair	Lenoch & Cilek, Walmart	644.66
Telecommunications	JAMF	4.00
Telecommunications	JAMF	16.00
Telecommunications	JAMF	6.00
Telecommunications	JAMF	2.00
Operating Supplies	Amazon	1001.70

**1,875.76****Fire**

Vehicle Operations	Banner Fire Equipment	-239.80
Operating Supplies	Amazon	268.99

**29.19****Police**

Office Supplies	Best Buy	192.59
Operating Supplies	Sirchie	102.38
Miscellaneous	Walmart	45.04

**340.01****Electric**

Dues/Fees	International Code council	115.00
Op. Equip Maint & Repair	Grainger	182.49
Office Supplies	Thriftbooks	20.96
Operating Supplies	Versalift East, Walmart, Family Foods	178.42
Miscellaneous	American Flags Express	46.04

**542.91****Gas**

Small Tools	Paypal	53.39
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**53.39****Public Works**

Repair Parts	Amazon, Bennett Equipment	233.26
Small Tools	Amazon	24.23
Office Supplies	Walmart	152.43
Dues/Fees	Harbor Freight	44.99

**454.91****REC / Aquatic Center**

Operating Supplies	Hasty Awards	129.80
Operating Supplies	Walmart My Safety Sign, Lowe's, Global Industrial, Grainger,	657.86
Miscellaneous	Amazon	-13.90

**773.76****Statement Total****5,912.13**

**Old Business:**

1. Quote from Universal Climate Control for \$31,576.22, to replace coils on DHU-1 at the James Kennedy Family Aquatic Center  
Motion by Cummins, second by McNeill to approve the quote from Universal Climate Control for \$31,576.22, to replace coils on DHU-1 at the James Kennedy Family Aquatic Center. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Airport's next potential land acquisition project:  
a. McClure Engineering's agreement for planning and land acquisition services, amendment #6; not to exceed \$15,000.  
b. Cook Appraisal's agreement for primary appraisal services; not to exceed \$4,000.  
c. Agroval's agreement to do review appraisal; for lump sum of \$1,500.  
Motion by Anderson, second by Cummins to approve the three (a, b, and c) pertaining to the Airport's next potential land acquisition project. Following the roll call vote the motion passed unanimously.

2. Resolution No. 122120A: Resolution Accepting the Fiscal Year 19/20 Annual Audit  
Motion by McNeill, second by Cummins to approve Resolution No. 122120A, the resolution accepting the Fiscal Year 19/20 annual audit. Following the roll call vote the motion passed unanimously.

3. Resolution No. 122120B: Resolution authorizing approval of an Iowa Economic Development Authority (IEDA) CDBG Program Contract (#20-WS-045) for the North Avenue Water Main Project  
Motion by McNeill, second by Cummins to approve Resolution No. 122120B, the resolution authorizing approval of an Iowa Economic Development Authority (IEDA) CDBG Program Contract (#20-WS-045) for the North Avenue Water Main Project. Following the roll call vote the motion passed unanimously.

4. Resolution No. 122120C: Resolution approving application for the Urban Revitalization Tax-Exemption filed by Michael and Debra Cook  
Motion by Anderson, second by McNeill to approve Resolution No. 122120C, the resolution approving application for the Urban Revitalization Tax-Exemption filed by Michael and Debra Cook. Following the roll call vote the motion passed unanimously.

5. Resolution No. 122120D: Resolution approving application for the Urban Revitalization Tax-Exemption filed by Bryan and Jill Carney  
Motion by Anderson, second by Paustian to approve Resolution No. 122120D, the resolution approving application for the Urban Revitalization Tax-Exemption filed by Bryan and Jill Carney. Following the roll call vote the motion passed unanimously.

6. Dean Anderson's last regular Council meeting.  
Many thanked Dean.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Cummins, second by Paustian. Following the roll call vote the motion passed unanimously.  
Meeting adjourned at 5:53 p.m.

Mayor\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Tipton Library  
Board of Trustees Meeting  
November 16 ,2020

Meeting was called to order by Dale Jedlicka;

Members present- Marcus H., Holly K., Matt M., Sherry H., Dale J., and Denise S.

Approval of Agenda; Marcus moved to accept; Matt 2<sup>nd</sup>; motion passed

Approval of last meeting minutes- Holly moved, Marcus 2<sup>nd</sup>; motion passed.

Director's Report-

-We are continuing will curbside pickup, copy and fax and computers available upon request.

-The summer reading program will be conducted through a different company. The theme will be Reading Colors Your World.

- There was discussion regarding masks being worn inside the library. It was agreed upon that everyone should be wearing a mask inside the library. Denise will post a sign on the door.

Education- Marcus moved to accept; Sherry 2<sup>nd</sup>; motion carried

Financial Report- Matt moved to accept; Holly 2<sup>nd</sup>; motion passed

Financial Committee- Report has been submitted.

Personnel Committee- Denise's evaluation has been submitted to the city.

Maintenance committee- No Report

Friends of the Library- No Report

Old Business- Dale will call Ron Challis.

Steps on the West Side- There is a computer module being conducted. New Business-

Reviewed By-laws - Marcus moved to accept; Sherry 2<sup>nd</sup>; motion passed

Next Meeting- December 21st at 6:30

Marcus moved to adjourn; Matt 2<sup>nd</sup>.



# TIPTON PUBLIC LIBRARY

*Check it out!*

*November 2020*

*Director's Report*



*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor Carney, Council Members and City Manager*

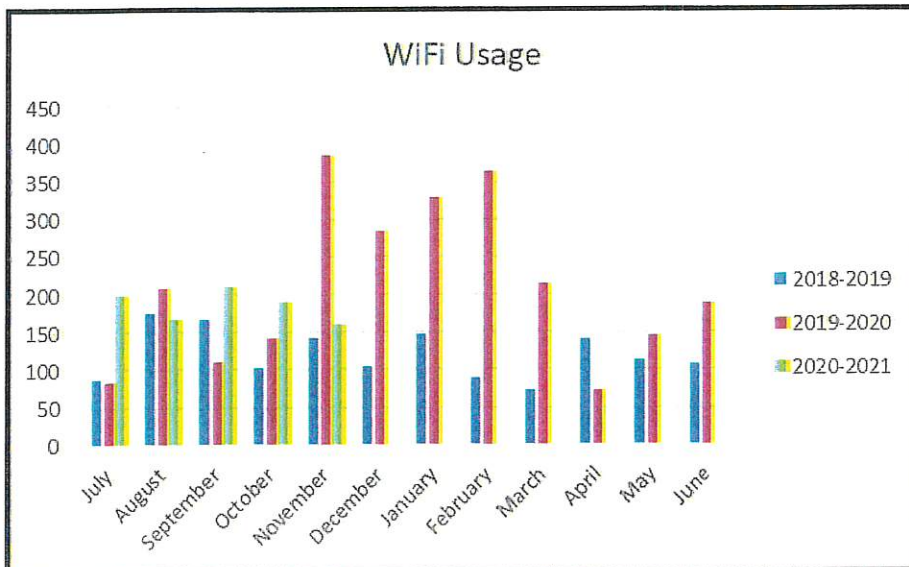
*December 2020*

## Statistics Nov. 2020

	Nov.	YTD
Total Circulation	593	3,430
Bridges Circ	114	770
Tipton Residents Circ.	397	2,107
Cedar County Residents Circ.	167	994
Computer Use	48	224
WiFi Usage	160	926
Attendance of Programs	0	15
Transactions for Copies made	33	171
Transactions for Faxes Sent	5	29
Transactions for Keurig Drinks	0	0
Transactions for Friends of Library	0	0
Door Count	86	418

### Circulation by Material Types

	Nov.	YTD
Adult books	281	1,383
Teen Books	14	123
Children's books	224	1,459
DVDs	69	406
CDs	5	54
Magazines	0	5



### MISSION STATEMENT

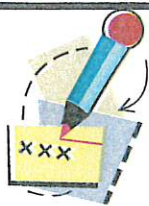
The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

### Library Staff

*Denise Smith*  
Director  
*Tryeann Schultz*  
Library Assistant  
*Amy Wallace*  
Library Assistant  
*Keely Scott*  
Library Assistant  
*Cindy Kunde*  
Library Assistant Sub  
*Marcie Jedlicka*  
Library Assistant Sub  
*John Barnum*  
Custodian

### Library Board of Trustees

Dale Jedlicka-President  
Heather Sloma-Weber  
Jim McCollough-Vice President  
Sherry Hall  
Matt McCall  
Marc Hertert  
Holly Kerns-Secretary



## General Fund-Revenues



	November	YTD
Grants	\$0	\$0
Rural Funding	\$14,173.49	\$14,173.49
Fines and Fees	\$0	\$0
Donations	\$20.68	\$215.86
Enrich Iowa	\$698.56	\$2,734.54
Reimbursements	\$5.00	\$413.64
Refunds	\$0	\$1,326.38
Miscellaneous	\$109.20	\$533.00
Utilities	\$440.29	\$2,201.48
Total Revenues	\$1,273.73	\$21,598.39

## General Fund-Expenses

	November	YTD
Staff	\$8,393.02	\$38,448.88
Staff Benefits	\$1,244.94	\$5,670.46
Materials	\$1,543.77	\$10,094.28
B. Maintenance	\$0	\$0
G. Maintenance	\$0	\$0
Technology	\$1,326.38	\$2,777.14
Programming	\$0	\$0
Miscellaneous	\$2,786.73	\$22,943.54
Software	\$0	\$0
CIP	\$5,933.50	\$19,933.50
Total Expenses	\$19,892.96	\$99,867.80

Trust Fund Revenue- \$3.92

Trust Fund Balance- \$9,423.33

## Monies Spent on Library Materials

	November	YTD
Books	\$1,176.13	\$8,041.23
DVDs	\$19.96	\$176.68
CDs	\$33.75	\$307.50
Mag./News.	\$0	\$417.82



**Amy Lenz**

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**From:** Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com  
**Sent:** Saturday, December 19, 2020 1:31 AM  
**To:** Amy Lenz  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
BC0028982	Submitted to Local Authority	Tiger Mart (51 Cedar Street Tipton Iowa, 52772)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	City Council Meeting of January 4, 2021.
<b>AGENDA ITEM:</b>	Discussion and possible action concerning Wastewater Treatment Plant Improvements 2018 Project (SAGR Project) and change-order #3.
<b>ACTION:</b>	Approve, deny, or table to get more info.

**SYNOPSIS:**

Below is the explanation of this agenda item as written by Alex Potter/McClure, our project engineer in his email of December 23:

Over the past several weeks, we have been negotiating multiple items with Woodruff Construction to include in a single change order for the WWTP project. The attached change order represents these changes (described individually below and detailed on successive pages in the attachments), and provides a total deduct of (\$79.13).

1. Modifications to the proposed radio communications system at the East WWTP, resulting in a significantly shorter transmission pole and change to a licensed frequency band for an \$8,740.00 deduct.
2. Credit for mulch supplied by the City as insulation for the SAGR cells, at roughly \$6.50 per cubic yard for a \$10,575.00 deduct.
3. Addition of short runs of stainless steel SAGR blower discharge piping ( which was originally modified in Change Order #1 – Value Engineering) required to provide adequate heat dissipation for the HDPE piping selected as a part of Change Order #1, for an add of \$9,400.00.
4. Addition of approximately 134 tons of erosion stone (rip-rap) to be placed west of the new BUV building between the 24" and 36" diameter storm sewers to provide more permanent erosion control, for an add of \$9,835.88.

If this change order is approved by the City, the revised contract amount would be \$6,900,594.88. Please let me know if you have any questions.

**PREPARED BY:** BW

**DATE PREPARED:** July 15, 2020



# CONTRACT CHANGE ORDER

Change Order Number:	003
MEC Project Number:	3315001-05
Contract Date:	6/2/2020
Date of Issuance:	12/21/2020
Effective Date:	
Original Contract Price:	\$ 7,269,000.00
Current Contract Price:	\$ 6,900,674.00
Current Contingency Allowance:	\$ 50,000.00
Current Substantial Completion Date:	3/31/2021

**For Contracted Project:** Wastewater Treatment Plant Improvements 2018  
Tipton, Iowa

**Owner:** City of Tipton  
407 Lynn Street, Tipton, IA 52772

**Contractor:** Woodruff Construction, LLC  
501 Greenfield Drive  
Tiffin, IA 52340

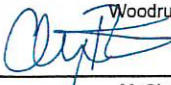
You are hereby requested to comply with the following changes below from the original contracted plans and specifications.

Description of Changes	ADJUSTMENT to Contingency Allowance	DECREASE in Contract Price	INCREASE in Contract Price
1. PPC-002 - East WWTP Radio System Modifications	\$ -	\$ 8,740.00	\$ -
2. PPC-003 - West WWTP SAGR Mulch Credit	\$ -	\$ 10,575.00	\$ -
3. PPC-004 - Add Stainless Steel Blower Discharge Piping	\$ -	\$ -	\$ 9,400.00
4. PPC-005 - Add Rip-Rap for Additional Erosion Control	\$ -	\$ -	\$ 9,835.88
<b>Totals:</b>	\$ -	\$ 19,315.00	\$ 19,235.88
<b>Contingency Allowance Remaining:</b>	\$ 50,000.00		
<b>Net Change to Contract Price:</b>		\$ (79.13)	
<b>Updated Contract Price:</b>		\$ 6,900,594.88	

**Justification:**  
 Item 1: Reduce antenna pole height and utilize licensed frequency for radio communications between East and West WWTPs.  
 Item 2: Owner to provide 9" thick mulch layer for SAGR cell insulation.  
 Item 3: Add stainless steel piping originally removed in Change Order #1 to provide proper heat dissipation from blowers.  
 Item 4: Provide additional rip-rap between storm sewer culverts for additional permanent erosion control.

The Amount of the Contingency Allowance will be <b>UNCHANGED</b> by the Sum of:	\$0.00
<i>Zero and 00/100 Dollars</i>	
The Total Remaining Contingency Allowance including this and previous Change Orders will be:	\$50,000.00
<i>Zero and 00/100 Dollars</i>	
The Amount of the Contract will be <b>DECREASED</b> by the Sum of:	(\$79.13)
<i>Seventy-Nine and 13/100 Dollars</i>	
The Total Contract Price including this and previous Change Orders will be:	\$6,900,594.88
<i>Six-Million, Nine-Hundred Thousand, Five-Hundred Ninety-Four and 88/100 Dollars</i>	
The Contract Period provided for Substantial Completion will be <b>UNCHANGED</b> :	3/31/2021
The Contract Period provided for Final Completion will be <b>UNCHANGED</b> :	5/1/2021

This Document will become a Supplement to the Contract dated 6/2/2020, and all Provisions will apply hereto.

Requested By:	 Jason Rech Kemmer 2020-12-21 17:35:47-06:00	Contractor:	Woodruff Construction, LLC	Date	
Recommended By:		Engineer:	McClure Engineering Co.	Date	12/23/2020
Accepted By:		Owner:	City of Tipton, Iowa	Date	
Approved by Funding Agency: (if applicable)				Date	

This information will be used as a record of any changes to the Original Construction Contract.

1890 Kountry Lane  
Fort Dodge, IA 50501  
(515) 576-1118  
Fax (515) 955-2170

12/15/2020

City of Tipton  
407 Lynn Street  
Tipton, IA 52772

RE: Wastewater Treatment Plant Improvements 2018  
Tipton, Iowa

SUBJ: Potential Change Order 002

Dear Mr. Brian Wagner,

Per review with the controls subcontractor and engineers, we are purposing the following:

- Reduction of the (2) antenna poles from 100' to 40'
- Replace the unlicensed equipment with licensed frequency antenna and radio
- Engineering review
- See attached proposal with system details

Our total credit for the proposed change is \$8,740.

When this potential change order is signed by the Owner and a copy is returned to the contractor, approval of change(s) is effective IMMEDIATELY and we will proceed with the change(s) described above. Approved changes will be included in a future contract change order. If you require additional clarification, please contact me. Thank you for your prompt response.

Sincerely,

WOODRUFF CONSTRUCTION, LLC.



Emily Nelson  
Project Manager

cc: File

\_\_\_\_\_/\_\_\_\_\_  
Owner Approval / Date

\_\_\_\_\_/\_\_\_\_\_  
Engineer Approval / Date





Friday, October 23, 2020  
To: Woodruff Construction  
Re: Tipton WWTP  
RFI – Radio System Changes

The following deduct in cost would be created by this change from 100' pole height to 40' pole height. A 50' pole is required to provide proper burial depth.

Qty.	Equipment Removed	Replacement
2	100' wood poles	50' wood poles

Total deduct in cost from Davenport Electric	\$12,951.00
Total additional cost from Jetco	<u>\$ 3,211.00</u>
Total deduct from change	\$ 9,740.00
	<u>-\$1,000 additional engineering</u>
	\$8,740

Sincerely,

Darrin Plett / Project Manager





208 1<sup>ST</sup> Ave. S.  
 Altoona, IA 50009  
 Ph. 515.967.5874  
 Fax 515.967.4110  
 www.jetcoelectric.com

Tuesday, October 20, 2020  
 To: Davenport Electric  
 Re: 2246C Tipton WWTP  
     RFI - Radio System Changes  
 Attn: Darrin Plett

Jetco has been preparing the system design submittals for the Spec 409510-2.2.

- Attached are two software path studies:
- 900Mhz Unlicensed System requiring 100ft poles at each location.
  - 150Mhz Licenses System with requiring 40ft pole at each location.

Both path studies provide proper signal strength for reliable communications.

Jetco's concern is any future maintenance required for the 900Mhz system with 100ft poles. This would require special equipment to reach that height.

The 150Mhz System will be easier to maintain with only 40ft poles.

Jetco requests that the Engineer/Owner review this information to see if this may be a desired change in the radio system configuration.

The following additional cost from Jetco would be incurred with this change. This cost does not include any cost changes associated with reduction in pole heights or installation.

The following equipment replacements/adds would be required:

Qty	Equipment Removed	Replacement
2	Unlicensed 900 Radios	Calamp VIPER-SC+100, VHF 136-174 MHZ Licensed Ethernet radio
1	900Mhz Yagi Antenna	150-174Mhz Licensed Frequency Yagi Antenna
1	900Mhz Omni Antenna	150-174Mhz Licensed Frequency Omni Antenna
1	None	Add: FCC License, Renewal required in 10 years

Total Additional Cost: \$ 3,211.00

Sincerely,

Brian Hicks | Project Manager  
 Director of System Design



## Radio Path Profile Study Performed for:



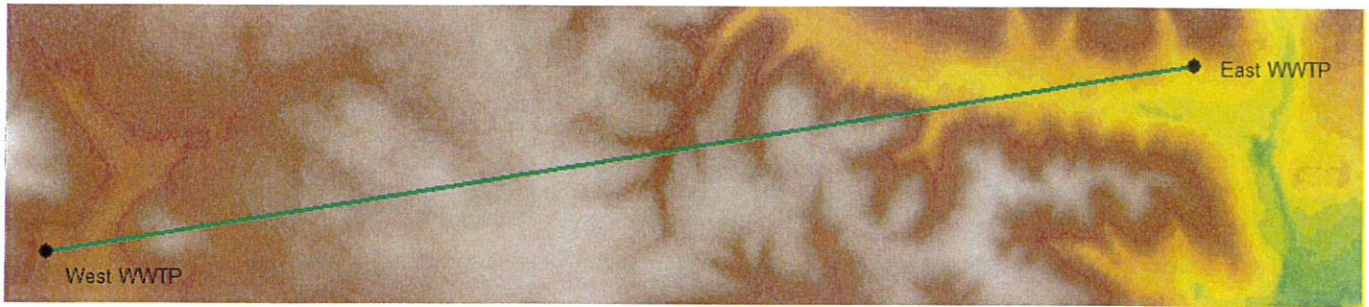
### Summary:

**Information in this document is based on computer modeling and is theoretical. All radio paths should always be tested to verify actual results with the results of this document for reference.** Profiles are based on the MDS Orbit 900 MHz Unlicensed frequency hopping spread spectrum Ethernet/Serial radio. Calculations used 1W TX power and are based on 250Kbps link rate (-103dB Radio sensitivity). 9dB yagi antennas plus LMR400 cable were used for calculations.

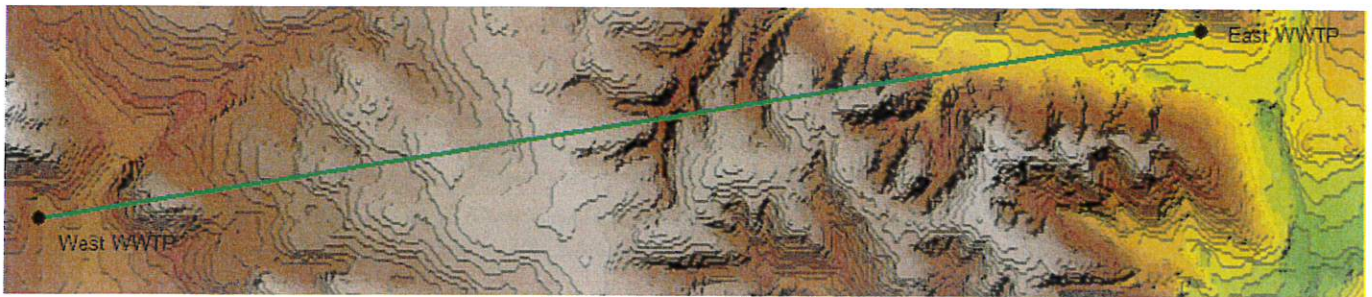
The information contained in this document is theoretical and should always be tested with the actual equipment intended for use to determine integrity of the RF link and data quality. Antenna heights are as provided. TCIC is not liable for installed results or results derived from information provided in this document.

Performed by: Craig Ross  
[Craig@TCICINC.Com](mailto:Craig@TCICINC.Com)  
Phone: 763-557-6648  
Completed: 10-21-2020

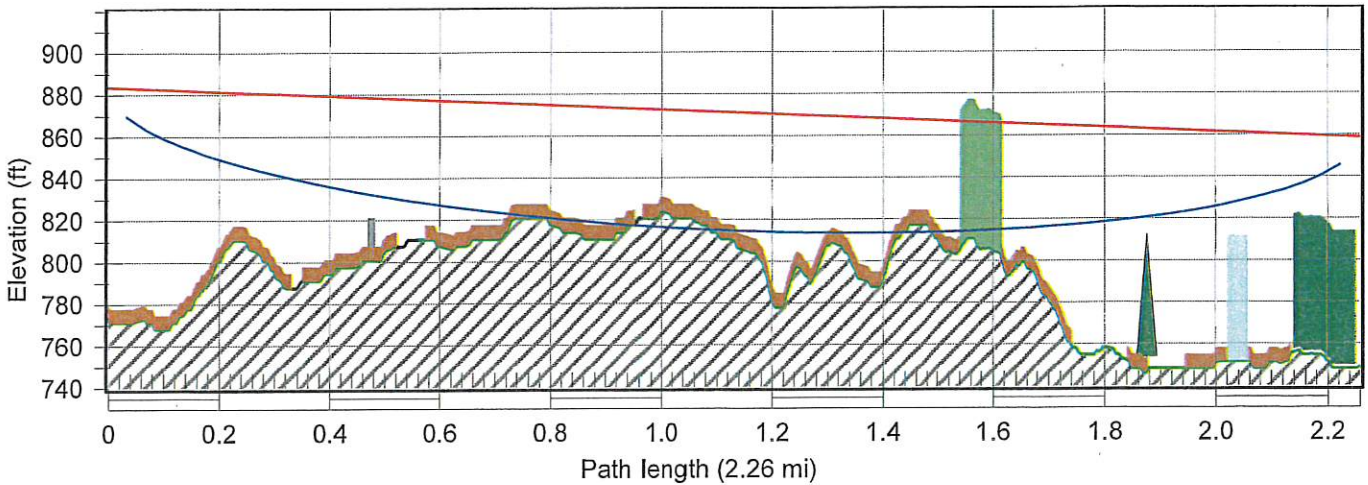
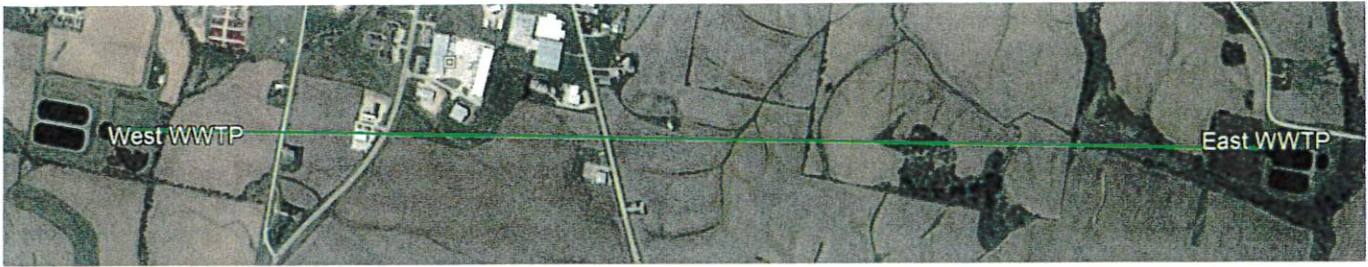




Elevation Only Overview



Elevation Only Overview detailed

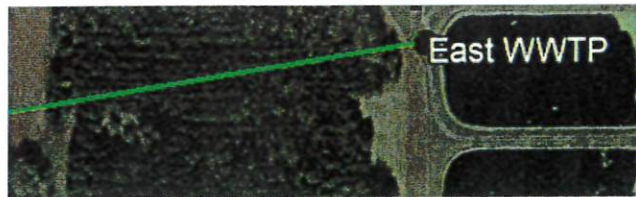


West WWTP	
Latitude	41 45 31.14 N
Longitude	091 08 20.09 W
Azimuth	80.81°
Elevation	774 ft ASL
Antenna CL	110.0 ft AGL

Frequency (MHz) = 915.0
K = 1.33
%F1 = 100.00

East WWTP	
Latitude	41 45 49.91 N
Longitude	091 05 44.84 W
Azimuth	260.84°
Elevation	749 ft ASL
Antenna CL	110.0 ft AGL

NOTES: Calculated RSSI -68db (35db Fade Margin)



Direction to aim antenna

## Transmission details (West WWTP-East WWTP.pl5)

	West WWTP	East WWTP
Latitude	41 45 31.14 N	41 45 49.91 N
Longitude	091 08 20.09 W	091 05 44.84 W
True azimuth (°)	80.81	260.84
Vertical angle (°)	-0.13	0.11
Elevation (ft)	773.52	748.77
Antenna model	MFB9157 (TR)	BMOY8905 (TR)
Antenna gain (dBd)	7.00	9.00
Antenna height (ft)	110.00	110.00
TX line model	LDF4-50A	LDF4-50A
TX line unit loss (dB/100 ft)	2.23	2.23
TX line length (ft)	140.00	140.00
TX line loss (dB)	3.12	3.12
Frequency (MHz)	915.00	
Polarization	Vertical	
Path length (mi)	2.26	
Free space loss (dB)	102.90	
Atmospheric absorption loss (dB)	0.02	
Diffraction loss	8.52	
Net path loss (dB)	97.38	97.38
Radio mode	Orbit 900 MHz 250k	Orbit 900 MHz 250k
TX power (dBm)	30.00	30.00
EIRP (dBm)	36.03	38.03
RX threshold level (dBm)	-103.00	-103.00
RX threshold level (µV)	1.58	1.58
Receive signal (dBm)	-67.38	-67.38
Receive signal (µV)	95.62	95.62
Receive field strength (µV/m)	1129.66	1129.66
Thermal fade margin (dB)	35.62	35.62



## Radio Path Profile Study Performed for:



### Summary:

Information in this document is based on computer modeling and is theoretical. All radio paths should always be tested to verify actual results with the results of this document for reference

Profiles are based on the Calamp Viper SC+ 150 MHz Licensed Ethernet/Serial radios. Radio sensitivity is software selectable to different levels. For these calculations a link rate of 16Kbps was selected which gives a sensitivity of -109dB. TX Power of 2 Watts (Radios are capable of 10 watts TX Power, which would improve the link), 12.5Khz channel size. 9dB Yagis and LMR400 for communications cable.

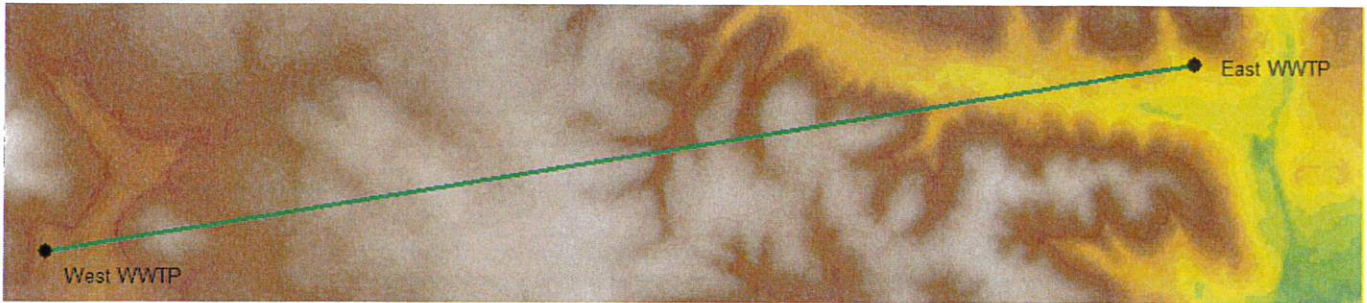
### Viper Radio is capable of multiple speeds\sensitivity

12.5 kHz                    -116dBm@8kbps; -109dBm@16kbps;  
   -102dBm@24kbps; -95dBm@32kbps

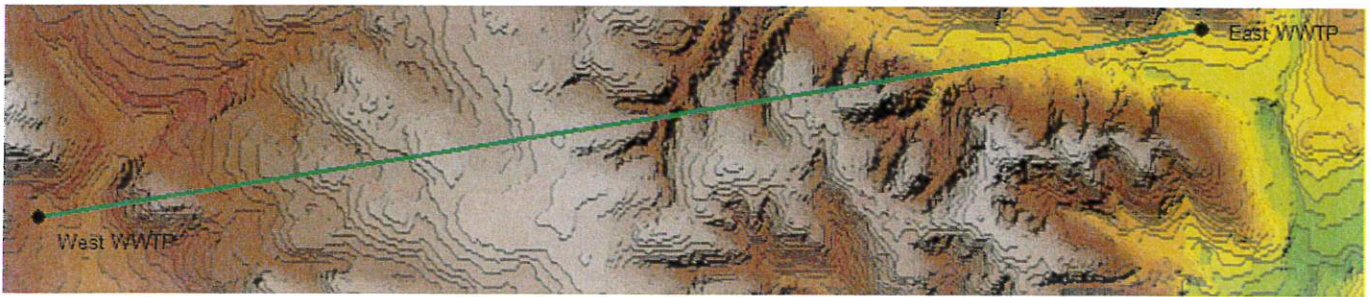
The information contained in this document is theoretical and should always be tested with the actual equipment intended for use to determine integrity of the RF link and data quality. Antenna heights are as provided. TCIC is not liable for installed results or results derived from information provided in this document.

Performed by: Craig Ross  
[Craig@TCICINC.Com](mailto:Craig@TCICINC.Com)  
Phone: 763-557-6648  
Completed: 10-21-2020

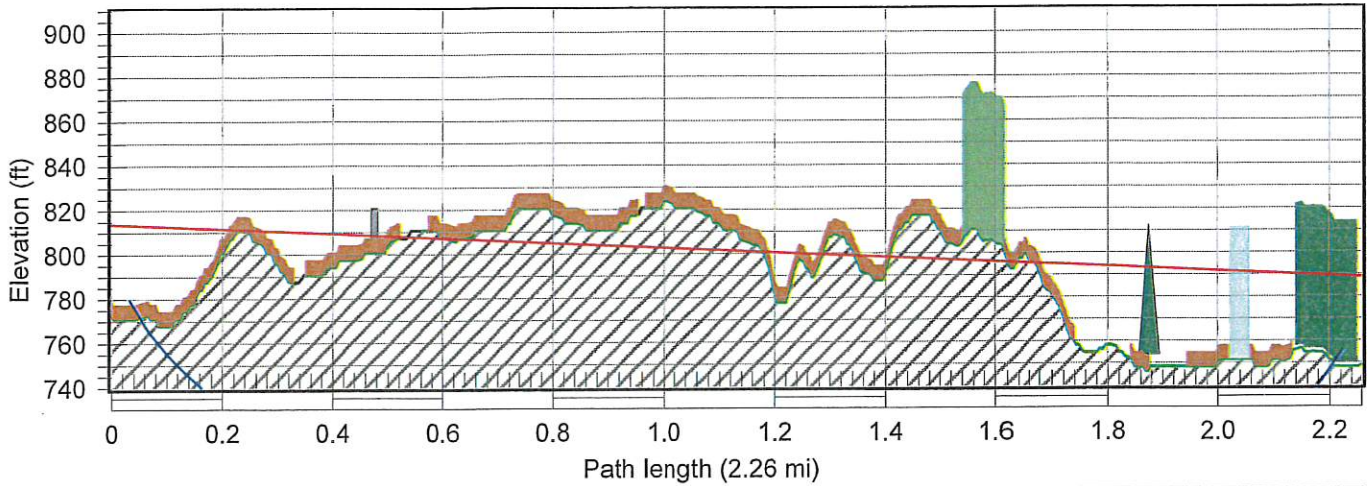




Elevation Only Overview



Elevation Only Overview Detailed



West WWTP	
Latitude	41 45 31.14 N
Longitude	091 08 20.09 W
Azimuth	80.81°
Elevation	774 ft ASL
Antenna CL	40.0 ft AGL

Frequency (MHz) = 153.0
K = 1.33
%F1 = 100.00

East WWTP	
Latitude	41 45 49.91 N
Longitude	091 05 44.84 W
Azimuth	260.84°
Elevation	749 ft ASL
Antenna CL	40.0 ft AGL

NOTES: Calculated RSSI -92dB (17dB Fade Margin) based on -109dB radio sensitivity @16kbps. The radio can be run at the 8kbps which increased the radio sensitivity to -116dB giving this same link approx. 7-10dB more fade margin.



Transmission details (West WWTP-East WWTP.pl5)

	West WWTP	East WWTP
Latitude	41 45 31.14 N	41 45 49.91 N
Longitude	091 08 20.09 W	091 05 44.84 W
True azimuth (°)	80.81	260.84
Vertical angle (°)	0.10	0.39
Elevation (ft)	773.52	748.77
Antenna model	MFB1503 (TR)	MYA1505N (TR)
Antenna gain (dBd)	3.00	9.15
Antenna height (ft)	40.00	40.00
TX line model	LMR-400	LMR-400
TX line unit loss (dB/100 ft)	1.54	1.54
TX line length (ft)	140.00	140.00
TX line loss (dB)	2.15	2.15
Frequency (MHz)	153.00	
Polarization	Vertical	
Path length (mi)	2.26	
Free space loss (dB)	87.37	
Atmospheric absorption loss (dB)	0.00	
Diffraction loss	49.69	
Net path loss (dB)	124.91	124.91
Radio mode	Viper 12.5 kHz UHF/VHF	Viper 12.5 kHz UHF/VHF
TX power (dBm)	33.00	33.00
ERP (dbm)	33.85	40.00
ERP (watts)	2.42	9.99
RX threshold criteria	16 Kbps	16 Kbps
RX threshold level (dBm)	-109.00	-109.00
RX threshold level (µV)	0.79	0.79
Receive signal (dBm)	-91.91	-91.91
Receive signal (µV)	5.67	5.67
Receive field strength (µV/m)	9.85	9.85
Thermal fade margin (dB)	17.09	17.09

1890 Kountry Lane  
Fort Dodge, IA 50501  
(515) 576-1118  
Fax (515) 955-2170

12/15/2020

City of Tipton  
407 Lynn Street  
Tipton, IA 52772

RE: Wastewater Treatment Plant Improvements 2018  
Tipton, Iowa

SUBJ: Potential Change Order 003

Dear Mr. Brian Wagner,

Per review with the discussion with the City and engineers, we are purposing the following:

- City to provide approved all mulch to site for insulating layer of SAGR cells

Our total credit for the proposed change is \$10,575.

When this potential change order is signed by the Owner and a copy is returned to the contractor, approval of change(s) is effective IMMEDIATELY and we will proceed with the change(s) described above. Approved changes will be included in a future contract change order. If you require additional clarification, please contact me. Thank you for your prompt response.

Sincerely,

WOODRUFF CONSTRUCTION, LLC.



Emily Nelson  
Project Manager

cc: File

\_\_\_\_\_/\_\_\_\_\_  
Owner Approval / Date

\_\_\_\_\_/\_\_\_\_\_  
Engineer Approval / Date



1890 Kountry Lane  
Fort Dodge, IA 50501  
(515) 576-1118  
Fax (515) 955-2170

12/15/2020

City of Tipton  
407 Lynn Street  
Tipton, IA 52772

RE: Wastewater Treatment Plant Improvements 2018  
Tipton, Iowa

SUBJ: Potential Change Order 004

Dear Mr. Brian Wagner,

Per review with the discussion with the City and engineers, we are purposing the following:

- Changing approximately 40' per each blower of the 6" underground blower piping material from HDPE back to Stainless Steel for due to air temperature concerns as it exits the blowers and allow the air temperature to dissipate before reaching the HPDE

Our total material increase is \$9,400.

When this potential change order is signed by the Owner and a copy is returned to the contractor, approval of change(s) is effective IMMEDIATELY and we will proceed with the change(s) described above. Approved changes will be included in a future contract change order. If you require additional clarification, please contact me. Thank you for your prompt response.

Sincerely,

WOODRUFF CONSTRUCTION, LLC.



Emily Nelson  
Project Manager

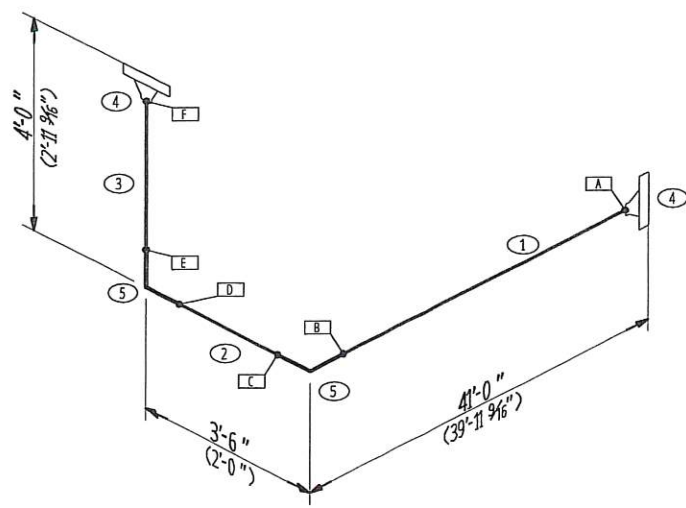
cc: File

\_\_\_\_\_/\_\_\_\_\_  
Owner Approval / Date

\_\_\_\_\_/\_\_\_\_\_  
Engineer Approval / Date



CUT	RT	FAB	DIM	VISUAL	NDE	HYDRD	SHIP	ITEM	QTY	DESCRIPTION	WELDS	WELTERS
								1	1	SA312-TP316L EPW Pipe		
								2	1	6" Sch 10S(.134) BE x BE 39'-11 9/16"		
								3	1	6" Sch 10S(.134) BE x BE 2'-0"		
								4	2	6" Sch 10S(.134) BE x BE 2'-11 9/16"	A-6" BW	
								5	2	SA182-F316L Flanges	B-6" BW	
										6" 150# FF Weldneck Flange Sch 10S	C-6" BW	
										SA403-WP316L Fittings	D-6" BW	
										6" 90 LR Elbow Sch 10S	E-6" BW	
											F-6" BW	

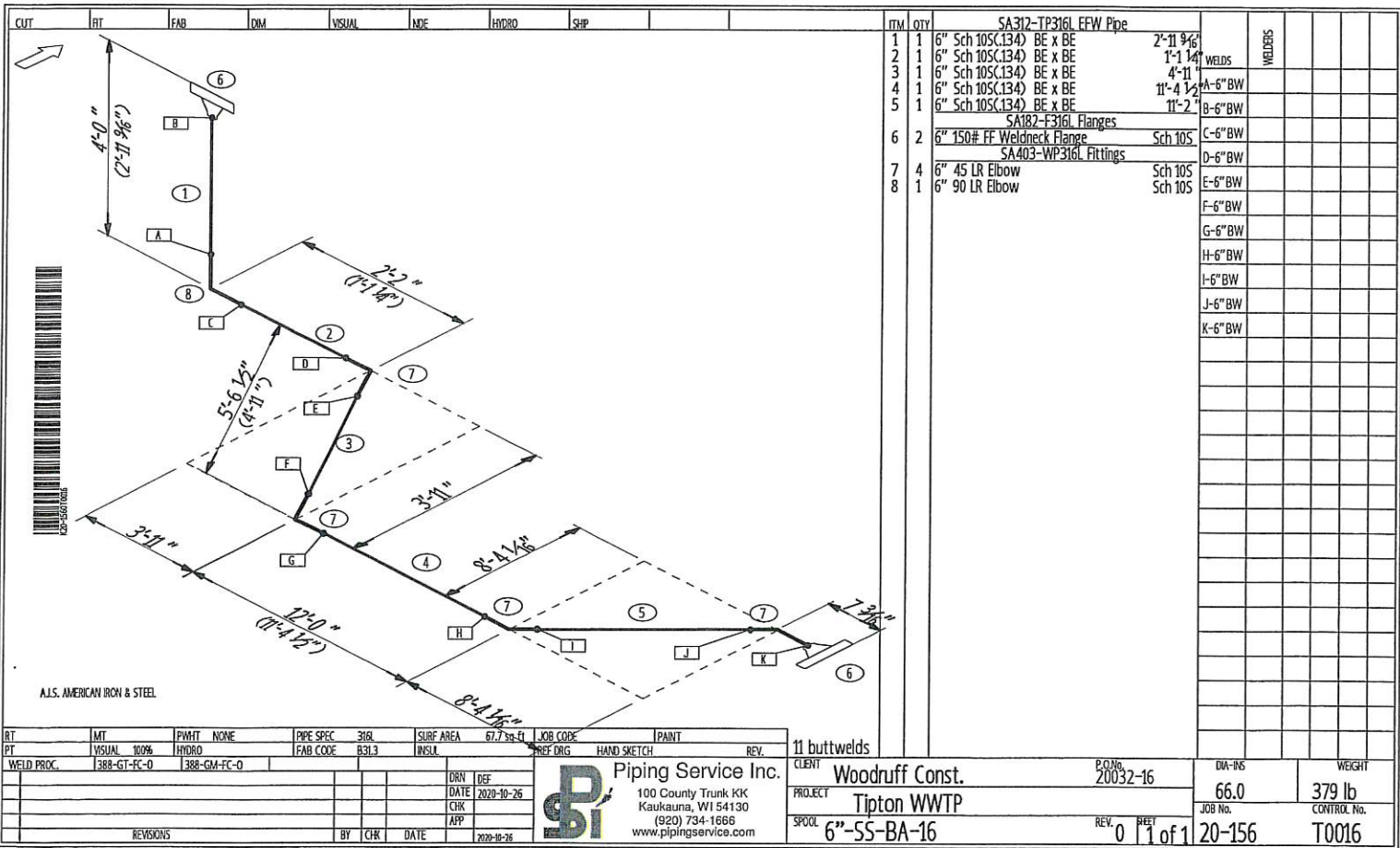


A.I.S. AMERICAN IRON & STEEL

RT	MT	PWHT	NONE	PIPE SPEC	316	SURF AREA	88.9 sq ft	JOB CODE	PAINT
PT	VISUAL 100%	HYDRD		FAB CODE	8313	INSUL		REF DRG	HAND SKETCH
WELD PROC.	388-GT-FC-0	388-GM-FC-0				DRN	DEF		
						DATE	2020-10-26		
						CHK			
						APP			
REVISIONS				BY	CHK	DATE	2020-10-26		

**PSI** Piping Service Inc.  
 100 County Trunk KK  
 Kaukauna, WI 54130  
 (920) 734-1666  
 www.pipingservice.com

6 butt welds	CLIENT	Woodruff Const.	P.O. No.	20032-16	DIA-INS	36.0	WEIGHT	492 lb
	PROJECT	Tipton WWTP	JOB No.		CONTROL No.	T0015		
	SPOOL	6"-SS-BA-15	REV.	0	SHEET	1 of 1		



A.I.S. AMERICAN IRON & STEEL

ITEM	QTY	DESCRIPTION	WELDS	WELDERS
SA312-TP316L EFW Pipe				
1	1	6" Sch 10S(134) BE x BE	2'-11 9/16"	
2	1	6" Sch 10S(134) BE x BE	1'-1 1/4"	
3	1	6" Sch 10S(134) BE x BE	4'-11"	
4	1	6" Sch 10S(134) BE x BE	11'-4 1/2"	
5	1	6" Sch 10S(134) BE x BE	11'-2"	
SA182-F316L Flanges				
6	2	6" 150# FF Weldneck Flange	Sch 10S	
SA403-WP316L Fittings				
7	4	6" 45 LR Elbow	Sch 10S	
8	1	6" 90 LR Elbow	Sch 10S	
			A-6" BW	
			B-6" BW	
			C-6" BW	
			D-6" BW	
			E-6" BW	
			F-6" BW	
			G-6" BW	
			H-6" BW	
			I-6" BW	
			J-6" BW	
			K-6" BW	

RT	MT	PHMT	NONE	PIPE SPEC	316L	SURF AREA	67.7 sq-ft	JOB CODE	PAINT
PT	VISUAL	100%	HYDRO	FAB CODE	B31.3	INVELA		REF DRG	HAND SKETCH
WELD PROC.		1388-GT-FC-O	1388-GM-FC-O						
REVISIONS		BY	CHK	DATE	2020-10-26				

**Piping Service Inc.**  
 100 County Trunk KK  
 Kaukauna, WI 54130  
 (920) 734-1666  
 www.pipingservice.com

11 butt welds	CLEINT	Woodruff Const.	P.O. No.	20032-16	DA-IN6	WEIGHT	66.0
	PROJECT	Tipton WWTP			JOB No.	CONTROL No.	379 lb
	SPOOL	6"-SS-BA-16	REV.	0	HEET	1 of 1	20-156
							T0016

Triple B Construction Corp.  
710 Ayres Progress Drive  
Wilton, IA 52778



Office: (563) 732-DIRT  
Fax: (563) 732-2105  
Brad Cell: (319) 631-0320  
brad@triplebconstructionia.com

Date: December 4, 2020

Contractor: Woodruff Construction

Attention: Emily Nelson, PM

Project: SITE WORK: Wilton WWTP

Sales Tax Exempt, Davis-Bacon Wage Act included

**CO 1 Description:**

Excavate and Place Erosion stone on swale between existing 24" storm pipe and new 36" storm pipe. Excavate and place erosion stone from 36" storm pipe outlet and wetland.

Approximately 300 total LF x 8' width x 1' depth

Item	Description	Unit:	Unit Price:	Quantity:	Extended Price:
1.	Excavation & shaping	LS	\$2,000	1	\$2,000
2.	Fabric	SY	\$2.50	267	\$667.50
3.	Erosion Stone	Ton	\$50	134	\$6,700
	a. Includes material, hauling, and placement				
	b. 4' bottom and 2' up each side slope (8' total width)				

**Proposed Total Cost: \$9,367.50**

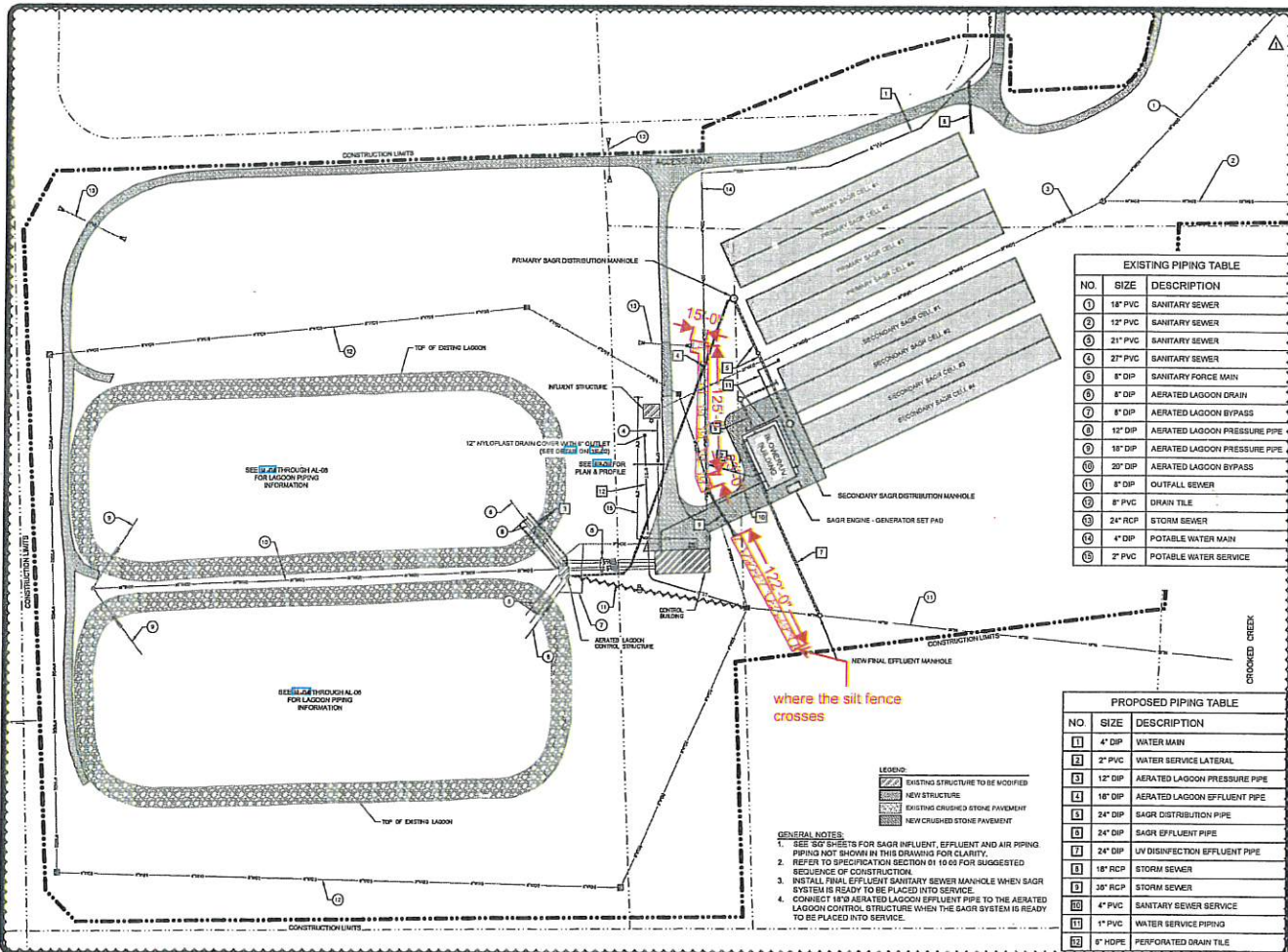
Add 5% for G.C. mark-up per EJCDC General Conditions Article 11.04 C.b \$468.38

**\$9,835.88**

Brad Jipp

President, Owner

Triple B Construction Corporation



**MCCLURE<sup>TM</sup>**  
**ENGINEERING CO.**  
 Building Strong Communities

212 2nd Avenue North  
 Fort Collins, Iowa 52501  
 515.574.7155  
 fax 515.574.4235

1520 West 12th Street  
 Ames, Iowa 50010  
 515.444.1227  
 fax 515.444.2220

1740 Linsinger Lane  
 North Liberty, Iowa 52317  
 319.434.9099  
 fax 319.434.9095

**NOTES:**  
 1. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Road and Bridge Construction, 2018 Edition, unless otherwise specified.  
 2. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Sewer and Water Mains, 2018 Edition, unless otherwise specified.  
 3. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Storm Sewers, 2018 Edition, unless otherwise specified.  
 4. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Mains, 2018 Edition, unless otherwise specified.  
 5. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Laterals, 2018 Edition, unless otherwise specified.  
 6. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Pipes, 2018 Edition, unless otherwise specified.  
 7. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Fittings, 2018 Edition, unless otherwise specified.  
 8. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Valves, 2018 Edition, unless otherwise specified.  
 9. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Meters, 2018 Edition, unless otherwise specified.  
 10. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Connections, 2018 Edition, unless otherwise specified.  
 11. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Piping, 2018 Edition, unless otherwise specified.  
 12. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Drains, 2018 Edition, unless otherwise specified.  
 13. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Manholes, 2018 Edition, unless otherwise specified.  
 14. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Structures, 2018 Edition, unless otherwise specified.  
 15. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Appurtenances, 2018 Edition, unless otherwise specified.  
 16. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Equipment, 2018 Edition, unless otherwise specified.  
 17. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Materials, 2018 Edition, unless otherwise specified.  
 18. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Labor, 2018 Edition, unless otherwise specified.  
 19. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Safety, 2018 Edition, unless otherwise specified.  
 20. All work shall be in accordance with the Iowa Department of Transportation Standard Specifications for Water Service Quality, 2018 Edition, unless otherwise specified.

NO.	SIZE	DESCRIPTION
①	18" PVC	SANITARY SEWER
②	12" PVC	SANITARY SEWER
③	31" PVC	SANITARY SEWER
④	37" PVC	SANITARY SEWER
⑤	8" DIP	SANITARY FORCE MAIN
⑥	8" DIP	AERATED LAGOON DRAIN
⑦	8" DIP	AERATED LAGOON BYPASS
⑧	12" DIP	AERATED LAGOON PRESSURE PIPE
⑨	18" DIP	AERATED LAGOON PRESSURE PIPE
⑩	30" DIP	AERATED LAGOON BYPASS
⑪	8" DIP	OUTFALL SEWER
⑫	8" PVC	DRAIN TILE
⑬	24" RCP	STORM SEWER
⑭	4" DIP	POTABLE WATER MAIN
⑮	2" PVC	POTABLE WATER SERVICE

NO.	SIZE	DESCRIPTION
①	4" DIP	WATER MAIN
②	2" PVC	WATER SERVICE LATERAL
③	12" DIP	AERATED LAGOON PRESSURE PIPE
④	18" DIP	AERATED LAGOON EFFLUENT PIPE
⑤	24" DIP	SAGR DISTRIBUTION PIPE
⑥	24" DIP	SAGR EFFLUENT PIPE
⑦	24" DIP	UV DISINFECTION EFFLUENT PIPE
⑧	18" RCP	STORM SEWER
⑨	30" RCP	STORM SEWER
⑩	4" PVC	SANITARY SEWER SERVICE
⑪	1" PVC	WATER SERVICE PIPING
⑫	8" HDPE	PERFORATED DRAIN TILE



WASTEWATER TREATMENT PLANT IMPROVEMENTS 2018

DYSON, IOWA  
 333.031.05  
 JANUARY 2020

PROJECT NO. 18-000001-01

DRAWN BY: KCC  
 CHECKED BY: KCC  
 DATE: 1/15/20

DRAWING NO. SP-03 SHEET NO. 16 / 66

- LEGEND:**
- ▨ EXISTING STRUCTURE TO BE MODIFIED
  - ▨ NEW STRUCTURE
  - ▨ EXISTING CRUSHED STONE PAVEMENT
  - ▨ NEW CRUSHED STONE PAVEMENT
- GENERAL NOTES:**
1. SEE S07 SHEETS FOR SAGR INFLUENT, EFFLUENT AND AIR PIPING. PIPING NOT SHOWN IN THIS DRAWING FOR CLARITY.
  2. REFER TO SPECIFICATION SECTION 01 10 00 FOR SUGGESTED SEQUENCE OF CONSTRUCTION.
  3. INSTALL FINAL EFFLUENT SANITARY SEWER MANHOLE WHEN SAGR SYSTEM IS READY TO BE PLACED INTO SERVICE.
  4. CONNECT 18\"/>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	876.47		
			MEDICARE WITHOLDING	176.02		
			MEDICARE WITHOLDING	4.73		
			MEDICARE WITHOLDING	8.56		
			MEDICARE WITHOLDING	12.92		
			MEDICARE WITHOLDING	1.06		
			MEDICARE WITHOLDING	1.69		
		IPERS	IPERS WITHOLDING POLICE	1,404.12		
		OFFICE EXPRESS	OFFICE SUPPLIES	19.98		
			OFFICE SUPPLIES	28.55		
		PRINCIPAL	PRINCIPAL DENTAL POLICY	181.02		
		WALMART COMMUNITY	MISC SUPPLIES	21.12		
		CITY OF TIPTON-REVOLVING CENTRAL GARAG.	vehicle/equipment charges	<u>1,366.17</u>		
			TOTAL:	4,102.41		
		FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	55.45
	MEDICARE WITHOLDING			11.54		
	MEDICARE WITHOLDING			1.45		
IPERS	IPERS WITHOLDING, FIRE			62.76		
LEXIPOL	ONLINE EDUCATION			1,350.00		
OFFICE MACHINE CONSULTANTS INC	TECH			83.12		
CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges			<u>1,253.57</u>		
	TOTAL:			2,817.89		
AMBULANCE	GENERAL GOVERNMENT I.R.S.				FICA WITHOLDING	143.68
					MEDICARE WITHOLDING	27.19
			MEDICARE WITHOLDING	6.42		
		AT&T MOBILITY	WIRELESS	232.15		
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	637.74		
		MISC. VENDOR LISA MOSIER	LISA MOSIER:EDUCATION RMBR	20.00		
		IPERS	IPERS WITHOLDING EMT	236.57		
		JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00		
		LEXIPOL	ONLINE EDUCATION	1,305.00		
		CITY OF MECHANICSVILLE	ALS INTERCEPT	200.00		
		PCC	BILLING	1,282.92		
		PRAXAIR DISTRIBUTION INC	OXYGEN	368.49		
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17		
		T & M CLOTHING CO.	WORK APPAREL	252.00		
			WORK APPAREL	905.00		
		CITY OF TIPTON FUNDS	TRANSFERS	1,415.33		
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>1,152.17</u>		
			TOTAL:	8,414.83		
		STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	197.19
	MEDICARE WITHOLDING			29.73		
	MEDICARE WITHOLDING			1.74		
	MEDICARE WITHOLDING			3.38		
	MEDICARE WITHOLDING			2.51		
	MEDICARE WITHOLDING			7.31		
	MEDICARE WITHOLDING			1.45		
CINTAS LOC	UNIFORMS			92.62		
	UNIFORMS			55.47		
IPERS	IPERS REGULAR EMPLOYEES			303.61		
PRINCIPAL	PRINCIPAL DENTAL POLICY			52.46		
CITY OF TIPTON FUNDS	TRANSFERS			25,615.41		
CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges			<u>1,380.38</u>		



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	27,743.26
CEMETERY	GENERAL GOVERNMENT	ERIC STORJOHANN	1 GRAVE OPENING	500.00
			TOTAL:	500.00
GENERAL ADMINISTRATION	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	133.12
			MEDICARE WITHOLDING	20.34
			MEDICARE WITHOLDING	9.14
			MEDICARE WITHOLDING	0.98
			MEDICARE WITHOLDING	0.67
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
		IPERS	IPERS REGULAR EMPLOYEES	211.88
		PRINCIPAL	PRINCIPAL DENTAL POLICY	28.75
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	563.82
			TOTAL:	984.08
LIBRARY	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	199.90
			MEDICARE WITHOLDING	24.53
			MEDICARE WITHOLDING	22.22
		BAKER & TAYLOR	BOOKS	108.31
			BOOKS	47.69
		BANLEACO	COPIERS CONTRACT	105.00
		COPY SYSTEMS	COPIER INSTALLATION	319.74
			BASE CHARGE	74.68
		IPERS	IPERS REGULAR EMPLOYEES	263.45
			TOTAL:	1,165.52
PARK	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	7.51
			MEDICARE WITHOLDING	1.08
			MEDICARE WITHOLDING	0.64
			MEDICARE WITHOLDING	0.04
		IPERS	IPERS REGULAR EMPLOYEES	11.92
		PRINCIPAL	PRINCIPAL DENTAL POLICY	1.51
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	95.24
			TOTAL:	117.94
RECREATION DEPARTMENT	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	62.34
			MEDICARE WITHOLDING	14.03
			MEDICARE WITHOLDING	0.55
		IPERS	IPERS REGULAR EMPLOYEES	100.26
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.09
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	32.29
			TOTAL:	224.56
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	244.72
			MEDICARE WITHOLDING	14.03
			MEDICARE WITHOLDING	25.98
			MEDICARE WITHOLDING	0.55
			MEDICARE WITHOLDING	16.68
		IPERS	IPERS REGULAR EMPLOYEES	225.24
		OFFICE MACHINE CONSULTANTS INC	TECH	83.13
		PRINCIPAL	PRINCIPAL DENTAL POLICY	45.25
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	32.29
			TOTAL:	687.87

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	112.28
			MEDICARE WITHOLDING	24.95
			MEDICARE WITHOLDING	1.31
			IPERS REGULAR EMPLOYEES	184.33
			JANUARY RENT	600.00
			TECH	83.12
			TECH	356.25
			PRINCIPAL DENTAL POLICY	30.17
			TOTAL:	1,392.41
			EXECUTIVE	GENERAL GOVERNMENT
MEDICARE WITHOLDING	29.44			
IPERS ELECTED OFFICIALS	72.69			
TOTAL:	227.99			
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	68.76
			MEDICARE WITHOLDING	4.18
			MEDICARE WITHOLDING	11.60
			MEDICARE WITHOLDING	0.03
			MEDICARE WITHOLDING	0.13
			MEDICARE WITHOLDING	0.14
			IPERS REGULAR EMPLOYEES	106.61
			PRINCIPAL DENTAL POLICY	3.61
			TOTAL:	195.06
			BUILDING MAINTENANCE	GENERAL GOVERNMENT
MEDICARE WITHOLDING	0.37			
FIRST AID SUPPLIES	49.86			
OFFICE SUPPLIES	19.97			
TECH	83.13			
REPAIR LEAKS	171.07			
CITY PETTY CASH	12.91			
TOTAL:	338.88			
AMBULANCE TRUST	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	TRANSFERS	1,415.33
			TOTAL:	1,415.33
TRANSFER-COMM/LOCAL AC	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	TRANSFERS	2,083.33
			TOTAL:	2,083.33
STREET DEPARTMENT	ROAD USE TAX FUND	GARDEN & ASSOCIATES INC	MULBERRY STREET	7,512.89
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	5,756.69
			TOTAL:	13,269.58
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	3.79
			MEDICARE WITHOLDING	0.71
			MEDICARE WITHOLDING	0.18
			SIGN SUPPLIES	75.00
			IPERS REGULAR EMPLOYEES	6.03
			PRINCIPAL DENTAL POLICY	0.80
			TOTAL:	86.51
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	57.99
			MEDICARE WITHOLDING	11.41
			MEDICARE WITHOLDING	0.35
			MEDICARE WITHOLDING	0.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	1.09
		IPERS	IPERS REGULAR EMPLOYEES	93.01
		PRINCIPAL	PRINCIPAL DENTAL POLICY	16.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	3,380.92
			TOTAL:	3,561.48
STREET CLEANING	ROAD USE TAX FUND	CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	828.84
			TOTAL:	828.84
TRANSFER/OTHER SOURCES	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	TRANSFERS	2,333.34
			TOTAL:	2,333.34
TRANSFERS/OTHER SOURCE	TRUST AND AGENCY F	CITY OF TIPTON FUNDS	TRANSFERS	35,346.92
			TOTAL:	35,346.92
TRANSFER	Emergency Fund	CITY OF TIPTON FUNDS	TRANSFERS	2,689.25
			TOTAL:	2,689.25
TRANSFERS/OTHER SOURCE	LOCAL OPTION TAX	CITY OF TIPTON FUNDS	TRANSFERS	23,256.01
			TOTAL:	23,256.01
TRANSFERS/OTHER SOURCE	TIF SPECIAL REVENU	CITY OF TIPTON FUNDS	TRANSFERS	9,109.58
			TOTAL:	9,109.58
TRANSFERS/OTHER SOURCE	FIRE ENTERPRISE TR	CITY OF TIPTON FUNDS	TRANSFERS	2,083.33
			TOTAL:	2,083.33
WW/AKA SEWER	WASTEWATER PROJECT	LYNCH'S EXCAVATING INC	MULCH HAULING FOR SAGR	720.00
			MULCH HAULING FOR SAGR	1,440.00
			MULCH HAULING FOR SAGR	720.00
		HARRY WETHINGTON	MULCH HAULING FOR SAGR	3,272.50
		WEAVER'S INC.	MULCH HAULING FOR SAGR	1,360.00
			TOTAL:	7,512.50
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	274.21
			MEDICARE WITHOLDING	58.72
			MEDICARE WITHOLDING	0.09
			MEDICARE WITHOLDING	1.41
			MEDICARE WITHOLDING	2.86
			MEDICARE WITHOLDING	1.04
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
		IPERS	IPERS REGULAR EMPLOYEES	444.79
		KLUESNER CONSRUCTION INC	WATER MAIN REPAIR	800.00
		MUNICIPAL SUPPLY INC	OPERATING SUPPLIES	455.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	65.31
		WENDLING QUARRIES INC	29.72 WASHED CHIPS	392.31
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	435.68
			TOTAL:	2,946.70
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	68.11
			MEDICARE WITHOLDING	13.26
			MEDICARE WITHOLDING	2.67
		IPERS	IPERS REGULAR EMPLOYEES	110.20
		PRINCIPAL	PRINCIPAL DENTAL POLICY	21.12
			TOTAL:	215.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
TRANSFER/OTHER SOURCES	WATER OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	3,675.00			
			TRANSFERS	<u>353.83</u>			
			TOTAL:	4,028.83			
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW I.R.S.	IPERS PRINCIPAL VEENSTRA & KIMM INC	FICA WITHOLDING	268.87			
			MEDICARE WITHOLDING	55.60			
			MEDICARE WITHOLDING	0.09			
			MEDICARE WITHOLDING	3.68			
			MEDICARE WITHOLDING	2.60			
			MEDICARE WITHOLDING	0.90			
			IPERS REGULAR EMPLOYEES	436.86			
			PRINCIPAL DENTAL POLICY	62.10			
			NW AREA UTILITY IMPROVEMEN	<u>1,975.00</u>			
			TOTAL:	2,805.70			
			TRANSFER/OTHER SOURCES	WASTEWATER/AKA SEW	CITY OF TIPTON FUNDS	TRANSFERS	3,412.50
TRANSFERS	<u>17,183.58</u>						
TOTAL:	20,596.08						
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING I.R.S.	CINTAS LOC  CINTAS CORPORATION CRIST ELECTRICAL SERVICES DR DARLENE A EHLERS FLETCHER-REINHARDT CO. IPERS OFFICE MACHINE CONSULTANTS INC PRINCIPAL RESCO RVM LANDSCAPING LLC SKARSHAUG TESTING LAB STUART C IRBY CO CITY OF TIPTON-REVOLVING CENTRAL GARAG	FICA WITHOLDING	744.00			
			MEDICARE WITHOLDING	139.43			
			MEDICARE WITHOLDING	0.17			
			MEDICARE WITHOLDING	5.72			
			MEDICARE WITHOLDING	17.61			
			MEDICARE WITHOLDING	8.67			
			MEDICARE WITHOLDING	2.41			
			UNIFORMS, SHOP TOWELS, MAT	109.76			
			UNIFORMS, SHOP TOWELS, MAT	46.94			
			UNIFORMS, SHOP TOWELS, MAT	109.76			
			UNIFORMS, SHOP TOWELS, MAT	46.94			
			FIRST AID SUPPLIES	46.05			
			SERVICE INSTALL AFTER DERE	2,896.33			
			JANUARY RENT	500.00			
			METER SUPPLIES	125.19			
			IPERS REGULAR EMPLOYEES	1,191.55			
			TECH	47.50			
			PRINCIPAL DENTAL POLICY	121.28			
			UNDERGROUND SUPPLIES	192.60			
			RESTORATION WORK	457.00			
			TEST & RPR JUMPERS & GROUN	172.40			
			OPERATING SUPPLIES	130.54			
			vehicle/equipment charges	<u>826.47</u>			
			TOTAL:	7,938.32			
			ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.	IPERS PRINCIPAL CITY OF TIPTON-REVOLVING CENTRAL GARAG	FICA WITHOLDING	101.81
						MEDICARE WITHOLDING	19.81
						MEDICARE WITHOLDING	0.62
MEDICARE WITHOLDING	2.61						
MEDICARE WITHOLDING	0.78						
IPERS REGULAR EMPLOYEES	161.34						
PRINCIPAL DENTAL POLICY	20.38						
vehicle/equipment charges	<u>99.58</u>						
TOTAL:	406.93						
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.					FICA WITHOLDING	136.39
						MEDICARE WITHOLDING	26.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	1.11
			MEDICARE WITHOLDING	3.37
			MEDICARE WITHOLDING	1.22
		IPERS	IPERS REGULAR EMPLOYEES	218.80
		PRINCIPAL	PRINCIPAL DENTAL POLICY	33.42
		CITY PETTY CASH	CITY PETTY CASH	5.58
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	69.70
			TOTAL:	495.79
LOUISA GENERATING STAT ELECTRIC OPERATING MIDAMERICAN ENERGY COMPANY			Est cash request	8,400.00
			Est cash request	13,920.00
			Est cash request	240.00
			Est cash request	1,440.00
			TOTAL:	24,000.00
TRANSFER/OTHER SOURCES ELECTRIC OPERATING CITY OF TIPTON FUNDS			TRANSFERS	21,840.00
			TRANSFERS	36,120.41
			TRANSFERS	7,156.63
			TOTAL:	65,117.04
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	426.21
			MEDICARE WITHOLDING	85.63
			MEDICARE WITHOLDING	0.09
			MEDICARE WITHOLDING	1.89
			MEDICARE WITHOLDING	3.28
			MEDICARE WITHOLDING	8.49
			MEDICARE WITHOLDING	0.28
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	44.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
		GROEBNER & ASSOCIATES INC	METER SUPPLIES	69.38
		IPERS	IPERS REGULAR EMPLOYEES	672.02
		PRINCIPAL	PRINCIPAL DENTAL POLICY	48.93
		STUART C IRBY CO	OPERATING SUPPLIES	562.82
			OPERATING SUPPLIES	117.70
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	544.12
			TOTAL:	2,629.78
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	81.44
			MEDICARE WITHOLDING	15.44
			MEDICARE WITHOLDING	0.31
			MEDICARE WITHOLDING	2.87
			MEDICARE WITHOLDING	0.39
		IPERS	IPERS REGULAR EMPLOYEES	131.61
		PRINCIPAL	PRINCIPAL DENTAL POLICY	23.78
		CITY PETTY CASH	CITY PETTY CASH	5.58
			TOTAL:	261.42
INVALID DEPARTMENT	GAS RESERVE	CITY OF TIPTON FUNDS	TRANSFERS	5,083.33
			TOTAL:	5,083.33
AIRPORT	AIRPORT OPERATING	ASCENT AVIATION GROUP INC	2000 GL AVIATION FUEL	6,660.92
		WRIGHT LAWN CARE	CONTRACT PAY JANUARY	358.33
		CITY PETTY CASH	CITY PETTY CASH	20.19
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	186.23
			TOTAL:	7,225.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	175.34			
			MEDICARE WITHOLDING	31.22			
			MEDICARE WITHOLDING	0.09			
			MEDICARE WITHOLDING	6.21			
			MEDICARE WITHOLDING	3.15			
			MEDICARE WITHOLDING	0.41			
			CINTAS LOC	UNIFORMS	8.25		
				UNIFORMS	8.25		
			IPERS	IPERS REGULAR EMPLOYEES	285.19		
			PRINCIPAL	PRINCIPAL DENTAL POLICY	41.73		
			HARRY WETHINGTON	COMPOSTING FEES FOR 2020	12,000.00		
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,923.26		
				TOTAL:	15,483.10		
			RECYCLING	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	48.56
MEDICARE WITHOLDING	1.78						
MEDICARE WITHOLDING	2.44						
MEDICARE WITHOLDING	5.35						
MEDICARE WITHOLDING	1.78						
IPERS	IPERS REGULAR EMPLOYEES	62.00					
PRINCIPAL	PRINCIPAL DENTAL POLICY	12.06					
CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,948.84					
	TOTAL:	2,082.81					
TRANSFER OUT/SINKING F	GARBAGE COLLECTION	CITY OF TIPTON FUNDS				TRANSFERS	2,858.33
						TRANSFERS	1,733.25
			TOTAL:	4,591.58			
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	24.39			
			MEDICARE WITHOLDING	4.67			
			MEDICARE WITHOLDING	0.40			
			MEDICARE WITHOLDING	0.49			
			MEDICARE WITHOLDING	0.12			
			IPERS	IPERS REGULAR EMPLOYEES	39.33		
			PRINCIPAL	PRINCIPAL DENTAL POLICY	7.65		
				TOTAL:	77.05		
OTHER SOURCES	STORM WATER	CITY OF TIPTON FUNDS	TRANSFERS	600.83			
			TRANSFERS	99.50			
			TOTAL:	700.33			
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHOLDING	63.24			
			MEDICARE WITHOLDING	11.82			
			MEDICARE WITHOLDING	2.97			
			CENTRAL IOWA DISTRIBUTING INC	SHOP SUPPLIES	55.50		
			CINTAS LOC	UNIFORMS	8.04		
				SUPPLIES	56.62		
				UNIFORMS	8.04		
			CINTAS CORPORATION	FIRST AID SUPPLIES	15.07		
			IPERS	IPERS REGULAR EMPLOYEES	100.62		
			MITCHELL 1	WEB SUBSCRIPTION	260.80		
			PCHHELP LTD	TATEMS SUPPORT RENEWAL	284.00		
			QUAD CITY TESTING LABORATORY INC	CRANE INSPECTION	365.00		
			PRINCIPAL	PRINCIPAL DENTAL POLICY	13.24		
				TOTAL:	1,244.96		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
INT SRVC-OTHER BUSINES	ADMINISTRATIVE SER	I.R.S.	FICA WITHHOLDING	92.61
			MEDICARE WITHHOLDING	21.41
			MEDICARE WITHHOLDING	0.25
		HINSON CONSULTING LLC	FINAL	1,500.00
		IPERS	IPERS REGULAR EMPLOYEES	148.09
		QUADIENT LEASING USA INC	POSTAGE	2,000.00
		OFFICE EXPRESS	OFFICE SUPPLIES	94.54
			OFFICE SUPPLIES	239.97
		OFFICE MACHINE CONSULTANTS INC	TECH	237.50
		PRINCIPAL	PRINCIPAL DENTAL POLICY	29.27
		SPINUTECH INC	LICENSE, SUPPORT, HOSTING	570.00
		CITY PETTY CASH	CITY PETTY CASH	22.30
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
			TOTAL:	4,965.11
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	6,591.75
			FICA WITHHOLDING	4,795.81
			MEDICARE WITHHOLDING	1,121.64
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	343.54
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	41.87
			IPERS ELECTED OFFICIALS	48.44
			IPERS REGULAR EMPLOYEES	3,669.30
			IPERS WITHHOLDING EMT	157.79
			IPERS WITHHOLDING POLICE	936.56
		PRINCIPAL	PRINCIPAL DENTAL POLICY	816.81
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,036.00
			TOTAL:	22,464.09

===== FUND TOTALS =====

001	GENERAL GOVERNMENT	52,411.36
110	ROAD USE TAX FUND	20,079.75
112	TRUST AND AGENCY FUND	35,346.92
119	Emergency Fund	2,689.25
121	LOCAL OPTION TAX	23,256.01
125	TIF SPECIAL REVENUE FUND	9,109.58
192	FIRE ENTERPRISE TRUST	2,083.33
303	WASTEWATER PROJECT	7,512.50
600	WATER OPERATING	7,190.89
610	WASTEWATER/AKA SEWER REVE	23,401.78
630	ELECTRIC OPERATING	97,958.08
640	GAS OPERATING	2,891.20
642	GAS RESERVE	5,083.33
660	AIRPORT OPERATING	7,225.67
670	GARBAGE COLLECTION	22,157.49
740	STORM WATER	777.38
810	CENTRAL GARAGE	1,244.96
835	ADMINISTRATIVE SERVICES	4,965.11
860	PAYROLL ACCOUNT	22,464.09
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	GRAND TOTAL:	347,848.68
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December 17, 2020

Mr. Brian Wagner  
City Manager  
407 Lynn Street  
Tipton, Iowa 52772

RE: Municipal Electric Utility of the City of Tipton, Iowa  
Engagement Agreement

Dear Mr. Wagner:

This letter will confirm that this firm has agreed to represent the City of Tipton, Iowa, in connection with the Confidentiality Agreement requested by MidAmerican relating to the Louisa Generating Station. Any additional legal services, except those services incidental to and necessarily included in connection with this representation, must be reflected in separate correspondence. I will be chiefly responsible for providing the legal services in this matter. I may obtain the assistance of other attorneys or paralegals in the firm.

Our services are billed hourly, at the rate in effect at the time services are performed. The firm periodically reviews and adjusts billing rates, usually on an annual basis with increases effective January 1. At present my billing rate is \$395 per hour, however, my billing rate will have a customary increase effective January 1, 2021. I may also call upon others in the firm to assist us from time to time. This may involve attorneys with specialized knowledge and skill, associate attorneys or legal or administrative assistants. Work performed by other attorneys and legal assistants will be billed at their hourly rate in effect at the time the services are performed. You will be billed on a monthly basis for all services rendered and all expenses advanced. The firm will advance usual and necessary expenses incurred in connection with your representation if the individual amounts do not exceed \$250. If an expense exceeds that amount, the firm will forward the provider's statement directly to you for payment. Your monthly statement will contain an itemized list of the services performed and expenses incurred. Should you have any questions about the statement, please call. The firm reserves the right to withdraw from your representation if each monthly statement is not paid within 60 days of issuance.

As you are aware, our firm represents many political subdivisions, as well as several joint-action agencies and other companies and individuals. It is possible that, during the time we are representing the City, one or more of our present or future clients will have transactions with the City. It is also likely that we may be asked to represent, in an unrelated matter, our other clients. We do not believe such representation, if it occurs, will adversely affect our ability to represent the City as provided in this letter, either because such matters will be sufficiently different from the City representation so as to make such representations not adverse, or because the potential for such adversity is remote or minor, and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of our City representation. We do reserve the right (and the City, by accepting our



December 17, 2020

Page 2

representation on these terms, consents thereto) to continue to represent, or to represent in the future, other clients on matters where the City interests may be adverse, but that do not have a substantial relationship to any matter on which we are representing the City.

If these arrangements are acceptable with you, please present this letter to the City Council for approval, and then sign one copy of this letter and return it to me in the enclosed envelope.

The firm appreciates the opportunity to serve as your counsel in connection with this matter. We look forward to working with you.

Very truly yours,

AHLERS & COONEY, P.C.

By

*/s/ Steven M. Nadel*

Steven M. Nadel

SMN:dc

**Accepted:**

**City of Tipton, Iowa \***

By \_\_\_\_\_ Date: \_\_\_\_\_

\*Approved by action of the governing body on \_\_\_\_\_, 2020.

01792862-1\99500-285

RESOLUTION NO. 010421A

RESOLUTION APPROVING APPLICATION FOR URBAN REVITALIZATION TAX-  
EXEMPTION FILED BY HEATH AND JILL HESSE

WHEREAS, the City Council for the City of Tipton has declared the entire City as an Urban Revitalization Area; and,

WHEREAS, this allows persons who make taxable improvements to residential property a seven-year, 100% tax-exemption on the new improvements as long as the work increases the assessed taxable value of the property by at least 10%.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby approve the following application for an Urban Revitalization Tax-Exemption, subject to the approval of the Cedar County Assessor.

1. Heath and Jill Hesse, 123 W 8<sup>th</sup> Street, Tipton, IA 52772

PASSED AND APPROVED this 4<sup>th</sup> day of January 2021.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 010421A which was passed by the Tipton City Council this 4<sup>th</sup> day of January 2021.

\_\_\_\_\_  
Amy Lenz, City Clerk

**Application for Tax Abatement / Tax-Exemption  
Urban Revitalization Plan  
City of Tipton**

**Properties with improvements made after January 1, 2019 are eligible**

Feel free to use additional sheets of paper to elaborate on any information requested in the application.

**Your contact information...**

Name of Title Holder or  
Contract Buyer:

Heath and Jill Hesse

Mailing Address:

123 W 8<sup>th</sup> St Tipton

Telephone (and Fax):

563-380-9684

Email Address:

heathandjill@gmail.com

**Please tell us about the property for which you are applying.**

Address of Property for  
this Application:

123 W 8<sup>th</sup> St

Property's Legal Description or  
attach a copy of the deed:

Lots eleven and 12, Block 5,  
Jennings addition.

Existing Property Use:

Residential     Multifamily Residential  
 Commercial     Industrial     Vacant

Proposed Use of Property:

\_\_\_\_\_

Which are you applying for:

Prior approval of your project.  
 Approval of a project that's already completed.

What is the nature of your  
proposed taxable improvements?

New construction?     Addition?     General Improvements?

Please specify the types of  
Improvements:

Finished attic to include new  
windows, insulation, drywall, electrical,  
heating/cooling unit and flooring.

Estimated or Actual Date of  
Project Completion:

August 26, 2020

Estimated or Actual Cost of  
Improvements:

\$17,000

### About the tax-exemption program...

It is available to property owners that do improvements that increase the taxable value of their properties by at least 10% for residential properties and by at least 15% for multi-residential, commercial, and industrial properties. The program applies to both new and existing buildings. The tax-exemptions apply only to the new improvements. Also, tax-exemptions can't be used incompatibly with TIF.

For which tax-exemption benefit are you applying?

Residential properties: The benefit is a 7-year, 100% tax-exemption on the new taxable improvements.

Multi-residential properties of 3 or more units: The benefit is a 10-year, 100% tax-exemption on the new taxable improvements.

Commercial properties: This 10-year graduated exemption schedule is used on the new taxable improvements:

For the first year, an exemption from taxation on 80% of the actual value added.  
For the second year, an exemption from taxation on 70% of the actual value added.  
For the third year, an exemption from taxation on 60% of the actual value added.  
For the fourth year, an exemption from taxation on 50% of the actual value added.  
For the fifth year, an exemption from taxation on 40% of the actual value added.  
For the sixth year, an exemption from taxation on 40% of the actual value added.  
For the seventh year, an exemption from taxation on 30% of the actual value added.  
For the eighth year, an exemption from taxation on 30% of the actual value added.  
For the ninth year, an exemption from taxation on 20% of the actual value added.  
For the tenth year, an exemption from taxation on 20% of the actual value added.

Industrial properties: There's a choice.

A 3-year, 100% exemption, or...

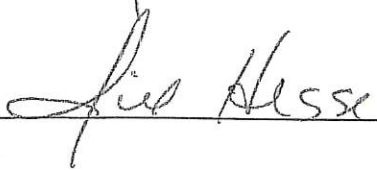
The same 10-year graduated schedule as used for commercial properties.

### Applicant's Certification.

I/We certify that I/we understand and agree with the requirements of this program and that the information submitted herein is true and accurate to the best of my (our) knowledge. I/We also agree to provide additional information if needed for this application process.

**IMPORTANT:** This application must be filed with the City Council by **February 1** (which, in turn, must file it with the Cedar County Assessor by March 1) of the year in which the property claimed for exemption is assessed for taxation.

Signature of Applicant:  Date: 9/5/2020

Signature of Co-Applicant:  Date: 9.5.20



### City Council

This application was: \_\_\_\_\_ Approved \_\_\_\_\_ Declined.

If declined, what was the reason: \_\_\_\_\_  
 \_\_\_\_\_

Date of Council's decision: \_\_\_\_\_

Attested by the City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

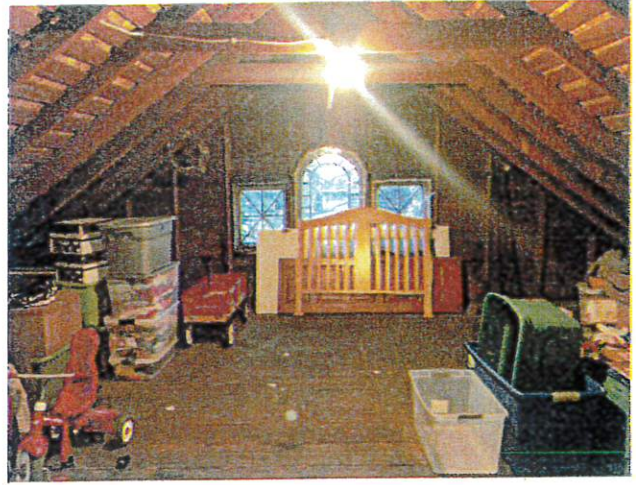
### Application Timeline

Projects started January 1, 2019 - January 1, 2020 Timeline

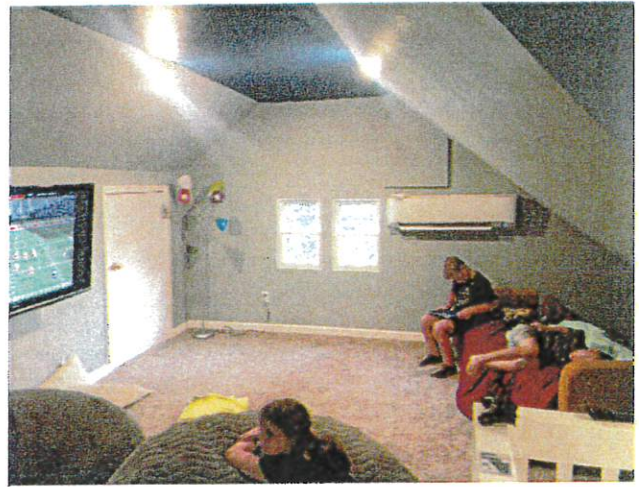
January 1, 2019	January 1, 2020	February 1, 2020	March 1, 2020	April 1, 2020	Fall 2021/Spring 2022
Eligibility for new improvements starts	2020 Tax Assessment	Application deadline to City Council	Deadline to submit applications to County Assessor	Assessor to verify value of new improvements as of	Taxes payable for 2020 Assessment (exemption for new improvements).

\*Any application received after February 1, 2020 will not be eligible for the tax-exemption benefit until the 2021 tax assessment that is payable in the Fall 2022/Spring 2023

**Before:** Heath & Jill Hesse, 123 W 8<sup>th</sup> Street



**After:**



## AGENDA ITEM

### AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

<b>DATE:</b>	City Council Meeting of January 4, 2021.
<b>AGENDA ITEM:</b>	Discussion and possible action on whether to fill the City Council Second Ward opening by appointment and, if so, to further direct the city staff to publish the required public notice including in it a request for “letters of interest” from people interested in this appointment. The Council further directs that letters will be accepted until noon on January 27 and that the Council intends to appoint someone at its regular meeting on February 1.
<b>ACTION:</b>	Approve, deny, or table to get more info.

#### SYNOPSIS:

As you know, Dean Anderson resigned from the Council effective as of Dec 31, 2020. There is one year left on his term of office.

If the process remains the same as in the past, my understanding is that:

--If the Council wishes to appoint Dean’s replacement, you have to do it within 40 days after the resignation becomes effective. That would be Feb 9, 2021. The last regular Council meeting before that date is Feb 1.

--If the Council wants to proceed with an appointment, you can pass a motion at your Jan 4 regular Council meeting. We will also need to have a public notice (like the one on the next page) published in the paper. We were not able to publish this notice until after Dean’s resignation took effect.

--Further, the Council can’t appoint anyone until the public notice has appeared in the paper. So, if the Council directs us to publish the notice on Jan 4 and if the notice is published in the paper on Jan 13, then the soonest the Council can appoint someone is at your Jan 18 regular meeting.

--However, the notice that’s shown below is basically the one that was published when Leeann Boots resigned. In that case, the Council wanted to allow some time for interested parties to present “letters of interest” for the Council to consider. (As you might recall, Mike Helm has already sent an email to that effect.) So, as an example, if you want to appoint someone at your Feb 1 meeting, you could give interested parties until a date such as Jan 27 to present their letters of interest.

--Please take a look at the required language in the public notice and note that voters in the Second Ward can petition a special election if enough of them feel that it ought to take place.

--If filled by appointment, the person holding the seat will serve through the next election. He/she would then need to decide if they want to run in the Nov 2021 election.

--Cari Dauber, the Co Auditor, is our Election Commissioner. I emailed her this question: "Since Dean's term ends on Dec 31, 2021, would the winner of the Nov 2021 election take office immediately and serve a new 4-year term starting on Jan 1, 2022? Or, would it play out differently than that?" This was her response: [Hi Brian, Yes, it would work exactly like that. Thanks.](#)

A proposed public notice appears below. The Council may modify it, if desired.

**PREPARED BY:** BW

**DATE PREPARED:** Dec 28, 2020

## **PUBLIC NOTICE**

### **City of Tipton**

A vacancy exists in the office of Second Ward City Council member of the City of Tipton, Iowa by virtue of the resignation of Dean Anderson effective December 31, 2020.

The Tipton City Council intends to fill this vacancy by appointment. However, the City's Second Ward electors have the right to file a petition requiring that the vacancy be filled by a special election. This petition must be filed within fourteen days after publication of this notice, or within fourteen days after the appointment is made, whichever is later.

The Council has decided that its first opportunity to make an appointment will not be sooner than its regular Council meeting on February 1, 2021, subject to whether the majority of its remaining members can make a selection by that date.

A petition for an election must have at least 200 signatures or at least the number of signatures equal to fifteen percent (15%) of the voters who voted for candidates for the office at the preceding regular election at which the office was on the ballot, whichever number is fewer. The minimum number of signatures for a valid petition shall be not fewer than ten.

The City Council is requesting "Letters of Interest" from anyone wishing to be considered to fill this vacancy through the date of the next City Election on November 2, 2021.

"Letters of Interest" must be received at City Hall by noon on Wednesday, January 27, 2021 at City Hall, 407 Lynn Street, Tipton IA 52772 or emailed to [citymanager@tiptoniowa.org](mailto:citymanager@tiptoniowa.org)

Dated this 4<sup>th</sup> day of January 2021.  
Brian Wagner, City Manager