

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton, Iowa 52772
Date/Time: Monday, January 18, 2021, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Wednesday, January 15, 2021 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/142769053>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 142-769-053

Mayor:	Bryan Carney		
Council At Large:	Abby Cummins-VanScoy	Council At Large:	Jason Paustian
Council Ward #1:	Ron Hembry	Council Ward #2:	Dean Anderson
Council Ward #3:	Tim McNeill		
City Manager:	Brian Wagner	City Attorney:	Lynch Dallas, P.C.
Finance Director:	Melissa Armstrong	Gas Utilities Supt:	Virgil Penrod
City Clerk:	Amy Lenz	Electric Utilities Supt:	Floyd Taber
Dir. of Public Works:	Steve Nash	Water & Sewer:	Brian Brennan
Police Chief:	Lisa Kepford	Emergency Med Dir:	Brad Ratliff
Park & Recreation:	Adam Spangler	Economic Dev. Director:	Linda Beck

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Ambulance Response Time (Mike Moore)

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - Council Meeting Minutes, January 4, 2021
2. Approval – Investment and Treasurer’s Report, December 2020
3. Approval – Development Director’s Report, January 2021
4. Approval – One-time water and sewer exemption, Chuck and Marilyn Paul, 206 Parkview Drive
5. Approval – Cedar County Fair Donation
6. Approval – Avoided cost payment for solar.
7. Approval – Pay Application No. 7, Woodruff Construction, Wastewater Treatment Plant Improvements 2018 Project, \$823,121.18
8. Approval - Claims Register which includes claims paid under current Purchase Policy

G. New Business

1. Discussion and possible action concerning presentation or request by Cedar County Fairgrounds Board for sanitary sewer extension.
2. Resolution No. 011821A: Resolution naming Depositories for City Funds.
3. Resolution No. 011821B: Resolution of the City of Tipton approving the Contract for 2020 CDBG Grant Administration to East Central Intergovernmental Association
4. Resolution No. 011821C: Resolution of the City of Tipton, Iowa, adopting an Affirmative Fair Housing Policy
5. Resolution No. 011821D: Resolution approving Code of Conduct
6. Discussion and possible action concerning Equal Opportunity Policy Statement
7. Resolution No. 011821E: Resolution adopting policy prohibiting the use of excessive force against individuals engaging in non-violent civil rights demonstrations.
8. Resolution No. 011821F: Resolution adopting Procurement Policy
9. Resolution No. 011821G: Resolution adopting a residential anti-displacement and relocation assistance plan.
10. Discussion and possible action concerning the possible extension of the Families First Coronavirus Response Act Leave
11. Resolution No. 011821H: Resolution amending the personnel policies of the City of Tipton, Iowa
12. Discussion and possible action concerning the possibility of paying on-call pay to ambulance volunteers.

13. Resolution No. 011821I: Resolution setting time and place for a public hearing for the purpose of considering the maximum tax dollars from certain levies for the City's proposed Fiscal Year 2021-2022 budget.
14. Discussion and possible action concerning the purchase of a portable ice rink.
15. Resignation from CCEDCO Board, Ross Leeper

H. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads
 - a. FY 21-22 Proposed Budget Schedule reminder

I. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

January 4, 2021
Electronic Meeting
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, McNeill, Paustian, and Hembry. Also present: Wagner, Armstrong, Lenz, Taber, B. Brennan, Ratliff, Beck, the press and other visitors.

Agenda:

Motion by Cummins, second by Hembry to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Hembry, second by Paustian to approve the consent agenda which includes the December 21st Council Meeting Minutes, November 16th Library Minutes, November 2020 Library Director's Report, Liquor License Renewal for Tiger Mart, Change Order No. 3, Woodruff Construction, Wastewater Treatment Plant Improvements, and the following claims list. Following the roll call vote the motion passed unanimously.

AFLAC	AFLAC AFTER TAX PY W/HOLDING	666.39
ASCENT AVIATION GROUP INC	2000 GL AVIATION FUEL	6660.92
AT&T MOBILITY	WIRELESS	232.15
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	BOOKS	156.00
BANLEACO	COPIERS CONTRACT	105.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	637.74
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	55.50
CINTAS CORPORATION	FIRST AID SUPPLIES	110.98
CINTAS LOC	UNIFORMS	670.29
CITY OF MECHANICSVILLE	ALS INTERCEPT	200.00
CITY OF TIPTON FUNDS	TRANSFERS	205465.02
CITY OF TIPTON-REVOLVING C	CENTRAL GARAGE REPAY	22885.43
CITY PETTY CASH	CITY PETTY CASH	66.56
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
COPY SYSTEMS	COPIER INSTALLATION	394.42
CRIST ELECTRICAL SERVICES	SERVICE INSTALL AFTER DERECHO	2896.33
DR DARLENE A EHLERS	JANUARY RENT	500.00
ERIC STORJOHANN	1 GRAVE OPENING	500.00
FLETCHER-REINHARDT CO.	METER SUPPLIES	125.19
GARDEN & ASSOCIATES INC	MULBERRY STREET	7512.89
GROEBNER & ASSOCIATES INC	METER SUPPLIES	69.38
HARRY WETHINGTON	COMPOSTING FEES FOR 2020	15272.50
HINSON CONSULTING LLC	FINAL	1500.00
I.R.S.	FEDERAL WITHHOLDING	18426.65
IOWA PRISON INDUSTRIES	SIGN SUPPLIES	75.00
IPERS	IPERS WITHHOLDING, FIRE	12138.84
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	200.00
KLUESNER CONSRUCTION INC	WATER MAIN REPAIR	800.00

LEXIPOL	ONLINE EDUCATION	2655.00
LYNCH'S EXCAVATING INC	MULCH HAULING FOR SAGR	2880.00
MARCIA MEYERS	JANUARY RENT	600.00
MIDAMERICAN ENERGY COMPANY	JANUARY CASH REQUEST	24000.00
MISC. VENDOR	LISA MOSIER:EDUCATION	
MITCHELL 1	RMBRSMNT	20.00
MUNICIPAL SUPPLY INC	WEB SUBSCRIPTION	260.80
OFFICE EXPRESS	OPERATING SUPPLIES	455.00
OFFICE MACHINE CONSULTANTS	OFFICE SUPPLIES	403.01
PCC	TECH	973.75
PCHELP LTD	BILLING	1282.92
PRAXAIR DISTRIBUTION INC	TATEMS SUPPORT RENEWAL	284.00
PRINCIPAL	OXYGEN	368.49
QUAD CITY TESTING LABORATO	PRINCIPAL DENTAL POLICY	1721.91
QUADIENT LEASING USA INC	CRANE INSPECTION	365.00
RESCO	POSTAGE	2000.00
RVM LANDSCAPING LLC	UNDERGROUND SUPPLIES	192.60
SKARSHAUG TESTING LAB	RESTORATION WORK	457.00
SPINUTECH INC	TEST & RPR JUMPERS & GROUNDS	172.40
STUART C IRBY CO	LICENSE, SUPPORT, HOSTING	570.00
T & M CLOTHING CO.	OPERATING SUPPLIES	811.06
TIPTON PLUMBING	WORK APPAREL	1157.00
TREASURER, STATE OF IOWA	REPAIR LEAKS	171.07
VEENSTRA & KIMM INC	STATE WITHHOLDING	3036.00
WALMART COMMUNITY	NW AREA UTILITY IMPROVEMENTS	1975.00
WEAVER'S INC.	MISC SUPPLIES	21.12
WENDLING QUARRIES INC	MULCH HAULING FOR SAGR	1360.00
WRIGHT LAWN CARE	29.72 WASHED CHIPS	392.31
** TOTAL ** -City of Tipton	CONTRACT PAY JANUARY	358.33
FUND TOTALS		347848.68
001 GENERAL GOVERNMENT		52411.36
110 ROAD USE TAX FUND		20079.75
112 TRUST AND AGENCY FUND		35346.92
119 Emergency Fund		2689.25
121 LOCAL OPTION TAX		23256.01
125 TIF SPECIAL REVENUE FUND		9109.58
192 FIRE ENTERPRISE TRUST		2083.33
303 WASTEWATER PROJECT		7512.50
600 WATER OPERATING		7190.89
610 WASTEWATER/AKA SEWER REV		23401.78
630 ELECTRIC OPERATING		97958.08
640 GAS OPERATING		2891.20

642 GAS RESERVE	5083.33
660 AIRPORT OPERATING	7225.67
670 GARBAGE COLLECTION	22157.49
740 STORM WATER	777.38
810 CENTRAL GARAGE	1244.96
835 ADMINISTRATIVE SERVICES	4965.11
860 PAYROLL ACCOUNT	22464.09
GRAND TOTAL	347848.68

Payroll Amount for December 2020

\$245,075.02

Debt Service Payments - November & December 2020 - 75,532.50

Old Business:

1. Ahlers and Cooney Attorneys Letter of Engagement

Motion by McNeill, second by Paustian to approve the letter of engagement concerning Non-Disclosure Agreement with MidAmerican concerning Louisa. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution No. 010421A: Resolution approving application for Urban Revitalization Tax-Exemption filed by Heath and Jill Hesse

Motion by Cummins, second by McNeill to approve Resolution No. 010421A, the resolution approving application for Urban Revitalization Tax-Exemption filed by Heath and Jill Hesse. Following the roll call vote the motion passed unanimously.

2. Fill the City Council Second Ward Opening by Appointment

Motion by Cummins, second by McNeill to approve filling the City Council Second Ward opening by appointment and, to further direct the City staff to publish the required public notice including in it a request for "letters of interest" from people interested in this appointment. The Council further directs that letters will be accepted until noon on January 27th, and that the Council intends to appoint someone at its regular meeting on February 1st. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads

1. Finance Director Armstrong asked for guidance from the council on whether, or not to continue with the special COVID leave for employees. Armstrong will write up a resolution for the next council meeting.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Hembry, second by Cummins. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 5:57 p.m.

Mayor _____

Attest: _____

City Clerk

REVENUE RECEIVED

Dec, 2020

Property Taxes	112,387.47
Local Option Sales Tax	27,937.15
Licenses & Permits	860.00
Use of Money and Property	25,738.73
Intergovernmental	39,502.01
Charge for Services	710,420.20
Special Assessment	266.00
Miscellaneous	103,979.02
Sale of Fixed Assets	0.00
TOTAL	\$1,021,090.58

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: DECEMBER 31ST, 2020

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	310,498.34CR	1,796,113.60CR	2,082,210.83	24,401.11CR
110-ROAD USE TAX FUND	219,396.75CR	242,606.31CR	286,055.00	175,948.06CR
112-TRUST AND AGENCY FUND	31,991.73CR	239,676.19CR	212,081.48	59,586.44CR
119-Emergency Fund	2,559.00CR	18,326.78CR	16,135.50	4,750.28CR
121-LOCAL OPTION TAX	164,903.08CR	213,117.00CR	141,837.44	236,182.64CR
125-TIF SPECIAL REVENUE FUND	87,603.96CR	136,390.48CR	92,799.62	131,194.82CR
160-ECONOMIC/INDUSTRIAL DEVEL	425,133.10CR	6,352.09CR	42,500.00	388,985.19CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	9,253.14CR	1,323.66CR	0.00	10,576.80CR
190-F S SHARE FUND	34,124.53CR	1,581.53CR	0.00	35,706.06CR
192-FIRE ENTERPRISE TRUST	45,525.61CR	54,311.99CR	12,500.02	87,337.58CR
202-ELECTRIC REVENUE BONDS	227,091.64CR	103,221.50CR	5,352.50	324,960.64CR
203-06 ELECTRIC SUBSTATION RE	507,490.18CR	114,612.24CR	21,370.00	600,732.42CR
204-WATER REVENUE BOND RESERV	243,253.07CR	323.83CR	0.00	243,576.90CR
205-GO FIRE TRUCK 2010	6,136.98CR	8.18CR	0.00	6,145.16CR
208-WW/SEWER REVENUE BOND SIN	67,918.05CR	101,463.76CR	19,159.08	150,222.73CR
208-WW/SEWER REVENUE BOND SIN	67,918.05CR	101,463.76CR	19,159.08	150,222.73CR
214-GO CP BONDS SERIES 2011A	12,862.44	115,334.90CR	9,565.00	92,907.46CR
216-GO CP BONDS SERIES 2011B	2,202.37CR	16,201.73CR	3,583.75	14,820.35CR
218-GO CP BONDS SERIES 2011C	74,733.63CR	19,676.42CR	3,715.00	90,695.05CR
220-GO BONDS 2013 DEBT SRVC	1,133.03CR	22,868.03CR	2,770.00	21,231.06CR
222-GO BOND 2015 DEBT SERVICE	84,826.46CR	49,325.36CR	8,075.00	126,076.82CR
224-GO BOND DEBT SERVICE	4,460.21CR	103,894.00CR	21,101.25	87,252.96CR
303-WASTEWATER PROJECT	264,879.67CR	3,571,683.82CR	3,502,782.00	333,781.49CR
500-CEMETERY TRUST FUND	108,977.38CR	1,299.79CR	0.00	110,277.17CR
600-WATER OPERATING	460,286.00CR	344,927.59CR	369,851.23	435,362.36CR
610-WASTEWATER/AKA SEWER REVE	235,783.28CR	302,149.37CR	275,040.10	262,892.55CR
630-ELECTRIC OPERATING	1,002,185.33CR	2,278,007.37CR	2,631,559.37	648,633.33CR
631-ELECTRIC DEVELOPMENT	8,948.65CR	11.91CR	0.00	8,960.56CR
632-ELECTRIC RENEWAL/REPLACEM	390,097.54CR	519.31CR	0.00	390,616.85CR
633-ELECTRIC RESERVE	427,038.97CR	991.89CR	0.00	428,030.86CR
634-ELECTRIC BOND/INT RESERVE	278,906.81CR	152.34CR	0.00	279,059.15CR
640-GAS OPERATING	33,581.89	434,301.14CR	529,468.79	128,749.54
641-GAS D.E.I.	16,398.53CR	113.71CR	0.00	16,512.24CR
642-GAS RESERVE	450,245.91CR	1,833.05CR	15,249.99	436,828.97CR
660-AIRPORT OPERATING	9,184.71CR	23,913.46CR	50,767.95	17,669.78
670-GARBAGE COLLECTION	105,091.77CR	309,179.08CR	305,839.72	108,431.13CR
740-STORM WATER	188,617.34CR	52,102.75CR	49,704.34	191,015.75CR
810-CENTRAL GARAGE	190,591.97CR	168,156.05CR	291,388.86	67,359.16CR
820-PSF HEALTH INSURANCE	97,194.25CR	44,131.77CR	47,518.74	93,807.28CR
835-ADMINISTRATIVE SERVICES	37,404.74CR	172,631.68CR	196,340.69	13,695.73CR
860-PAYROLL ACCOUNT	1,305.19CR	0.00	0.00	1,305.19CR
950-ELECTRIC METER DEPOSITS	14,501.95CR	6,451.64CR	5,765.00	15,189.59CR
951-WATER METER DEPOSITS	1,894.70CR	2,298.12CR	1,690.00	2,502.82CR
952-GAS METER DEPOSITS	9,256.19CR	4,262.56CR	3,535.00	9,983.75CR
GRAND TOTAL FUND BALANCE	6,294,220.34CR	11,177,311.74CR	11,276,472.33	6,195,059.75CR

*** END OF REPORT ***

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2020

% OF YEAR COMPLETED: 50.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
11-GENERAL GOVERNMENT							
TOTAL REVENUE	<u>3,140,949.18</u>	<u>1,424,292.47</u>	<u>2,944,169.81</u>	<u>186,012.67</u>	<u>1,796,113.60</u>	<u>1,146,056.21</u>	<u>61.01</u>
TOTAL EXPENDITURES	<u>3,152,356.04</u>	<u>1,518,875.65</u>	<u>3,186,095.42</u>	<u>290,076.54</u>	<u>2,082,210.83</u>	<u>1,103,884.59</u>	<u>65.35</u>
REVENUES OVER/(UNDER) EXPENDITURES	(11,406.86)	(94,583.18)	(241,925.61)	(104,063.87)	(286,097.23)	44,171.62	118.26
0-ROAD USE TAX FUND							
TOTAL REVENUE	<u>394,350.13</u>	<u>228,530.11</u>	<u>400,503.74</u>	<u>39,543.99</u>	<u>242,606.31</u>	<u>157,897.43</u>	<u>60.58</u>
TOTAL EXPENDITURES	<u>745,055.69</u>	<u>683,692.99</u>	<u>400,503.74</u>	<u>34,907.33</u>	<u>286,055.00</u>	<u>114,448.74</u>	<u>71.42</u>
REVENUES OVER/(UNDER) EXPENDITURES	(350,705.56)	(455,162.88)	0.00	4,636.66	(43,448.69)	43,448.69	0.00
2-TRUST AND AGENCY FUND							
TOTAL REVENUE	<u>428,354.00</u>	<u>232,442.83</u>	<u>424,163.00</u>	<u>23,363.87</u>	<u>239,676.19</u>	<u>184,486.81</u>	<u>56.51</u>
TOTAL EXPENDITURES	<u>428,354.00</u>	<u>214,176.98</u>	<u>424,163.00</u>	<u>35,346.92</u>	<u>212,081.48</u>	<u>212,081.52</u>	<u>50.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	18,265.85	0.00	(11,983.05)	27,594.71	(27,594.71)	0.00
9-Emergency Fund							
TOTAL REVENUE	<u>31,435.00</u>	<u>17,116.58</u>	<u>32,271.00</u>	<u>1,836.57</u>	<u>18,326.78</u>	<u>13,944.22</u>	<u>56.79</u>
TOTAL EXPENDITURES	<u>31,435.00</u>	<u>15,717.52</u>	<u>32,271.00</u>	<u>2,689.25</u>	<u>16,135.50</u>	<u>16,135.50</u>	<u>50.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,399.06	0.00	(852.68)	2,191.28	(2,191.28)	0.00
1-LOCAL OPTION TAX							
TOTAL REVENUE	<u>270,970.00</u>	<u>166,211.07</u>	<u>279,072.00</u>	<u>27,995.36</u>	<u>213,117.00</u>	<u>65,955.00</u>	<u>76.37</u>
TOTAL EXPENDITURES	<u>532,800.00</u>	<u>308,661.64</u>	<u>279,072.00</u>	<u>23,256.01</u>	<u>141,837.44</u>	<u>137,234.56</u>	<u>50.82</u>
REVENUES OVER/(UNDER) EXPENDITURES	(261,830.00)	(142,450.57)	0.00	4,739.35	71,279.56	(71,279.56)	0.00
5-TIF SPECIAL REVENUE FUND							
TOTAL REVENUE	<u>206,996.00</u>	<u>119,196.43</u>	<u>239,048.00</u>	<u>15,195.65</u>	<u>136,390.48</u>	<u>102,657.52</u>	<u>57.06</u>
TOTAL EXPENDITURES	<u>206,996.00</u>	<u>196,091.38</u>	<u>239,048.00</u>	<u>47,251.68</u>	<u>92,799.62</u>	<u>146,248.38</u>	<u>38.82</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(76,894.95)	0.00	(32,056.03)	43,590.86	(43,590.86)	0.00
0-ECONOMIC/INDUSTRIAL DEVEL							
TOTAL REVENUE	<u>29,000.00</u>	<u>8,260.48</u>	<u>6,300.00</u>	<u>754.91</u>	<u>6,352.09</u>	<u>52.09</u>	<u>100.83</u>
TOTAL EXPENDITURES	<u>263,331.00</u>	<u>10,042.50</u>	<u>50,000.00</u>	<u>0.00</u>	<u>42,500.00</u>	<u>7,500.00</u>	<u>85.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	(234,331.00)	(1,782.02)	(43,700.00)	754.91	(36,147.91)	(7,552.09)	82.72
3-AQUATIC CENTER CAMPAIGN F							
3-LIBRARY TRUST FUND							
TOTAL REVENUE	<u>500.00</u>	<u>163.76</u>	<u>300.00</u>	<u>1,281.01</u>	<u>1,323.66</u>	<u>1,023.66</u>	<u>441.22</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	163.76	0.00	1,281.01	1,323.66	(1,323.66)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

% OF YEAR COMPLETED: 50.00

	ERIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
190-P S SHARE FUND							
TOTAL REVENUE	2,591.00	1,712.19	2,000.00	233.80	1,581.53	418.47	79.08
TOTAL EXPENDITURES	2,591.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,712.19	0.00	233.80	1,581.53	1,581.53	0.00
192-FIRE ENTERPRISE TRUST							
TOTAL REVENUE	93,548.53	49,218.22	90,000.00	35,456.71	54,311.99	35,688.01	60.35
TOTAL EXPENDITURES	93,549.00	46,350.00	25,000.00	2,083.33	12,500.02	12,499.98	50.00
REVENUES OVER/ (UNDER) EXPENDITURES	(0.47)	2,868.22	65,000.00	33,373.38	41,811.97	23,188.03	64.33
202-ELECTRIC REVENUE BONDS							
TOTAL REVENUE	205,265.00	104,491.51	205,705.00	17,222.16	103,221.50	102,483.50	50.18
TOTAL EXPENDITURES	205,265.00	7,632.50	205,705.00	250.00	5,352.50	200,352.50	2.60
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	96,859.01	0.00	16,972.16	97,869.00	97,869.00	0.00
203-06 ELECTRIC SUBSTATION RE							
TOTAL REVENUE	226,700.00	117,206.12	227,740.00	19,126.38	114,612.24	113,127.76	50.33
TOTAL EXPENDITURES	226,700.00	23,350.00	227,740.00	250.00	21,370.00	206,370.00	9.38
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	93,856.12	0.00	18,876.38	93,242.24	93,242.24	0.00
204-WATER REVENUE BOND RESERV							
TOTAL REVENUE	137,728.00	70,766.57	0.00	60.03	323.83	323.83	0.00
TOTAL EXPENDITURES	137,728.00	1,363.75	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	69,402.82	0.00	60.03	323.83	323.83	0.00
205-GO FIRE TRUCK 2010							
TOTAL REVENUE	37,700.00	18,938.39	0.00	1.51	8.18	8.18	0.00
TOTAL EXPENDITURES	37,700.00	593.28	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	18,345.11	0.00	1.51	8.18	8.18	0.00
208-WW/SEWER REVENUE BOND SIN							
TOTAL REVENUE	200,241.00	84,142.25	202,621.00	16,922.02	101,463.76	101,157.24	50.08
TOTAL EXPENDITURES	200,241.00	8,417.50	202,621.00	19,159.08	19,159.08	183,461.92	9.46
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	75,724.75	0.00	2,237.06	82,304.68	82,304.68	0.00
208-WW/SEWER REVENUE BOND SIN							
TOTAL REVENUE	200,241.00	84,142.25	202,621.00	16,922.02	101,463.76	101,157.24	50.08
TOTAL EXPENDITURES	200,241.00	8,417.50	202,621.00	19,159.08	19,159.08	183,461.92	9.46
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	75,724.75	0.00	2,237.06	82,304.68	82,304.68	0.00
214-GO CP BONDS SERIES 2011A							
TOTAL REVENUE	214,165.00	58,274.24	219,130.00	16,086.62	115,334.90	103,795.10	52.63
TOTAL EXPENDITURES	214,165.00	12,082.50	219,130.00	250.00	9,565.00	209,565.00	4.36
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	46,191.74	0.00	15,836.62	105,769.90	105,769.90	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

% OF YEAR COMPLETED: 50.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>6-GO CP BONDS SERIES 2011B</u>							
TOTAL REVENUE	99,238.00	49,748.76	97,168.00	8,100.98	16,201.73	80,966.27	16.67
TOTAL EXPENDITURES	99,238.00	4,618.75	97,168.00	250.00	3,583.75	93,584.25	3.69
REVENUES OVER/(UNDER) EXPENDITURES	0.00	45,130.01	0.00	7,850.98	12,617.98	12,617.98	0.00
<u>8-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	115,580.00	62,865.12	117,430.00	9,808.18	19,676.42	97,753.58	16.76
TOTAL EXPENDITURES	115,580.00	5,290.00	117,430.00	250.00	3,715.00	113,715.00	3.16
REVENUES OVER/(UNDER) EXPENDITURES	0.00	57,575.12	0.00	9,558.18	15,961.42	15,961.42	0.00
<u>0-GO BONDS 2013 DEBT SRVC</u>							
TOTAL REVENUE	96,665.00	48,453.83	95,540.00	7,966.90	22,868.03	72,671.97	23.94
TOTAL EXPENDITURES	96,665.00	3,332.50	95,540.00	250.00	2,770.00	92,770.00	2.90
REVENUES OVER/(UNDER) EXPENDITURES	0.00	45,121.33	0.00	7,716.90	20,098.03	20,098.03	0.00
<u>2-GO BOND 2015 DEBT SERVICE</u>							
TOTAL REVENUE	108,175.00	54,586.84	106,150.00	7,024.62	49,325.36	56,824.64	46.47
TOTAL EXPENDITURES	108,175.00	9,087.50	106,150.00	250.00	8,075.00	98,075.00	7.61
REVENUES OVER/(UNDER) EXPENDITURES	0.00	45,499.34	0.00	6,774.62	41,250.36	41,250.36	0.00
<u>4-GO BOND DEBT SERVICE</u>							
TOTAL REVENUE	176,103.00	89,782.39	200,254.00	14,700.34	103,894.00	96,360.00	51.88
TOTAL EXPENDITURES	176,102.50	23,051.25	200,254.00	300.00	21,101.25	179,152.75	10.54
REVENUES OVER/(UNDER) EXPENDITURES	0.50	66,731.14	0.00	14,400.34	82,792.75	82,792.75	0.00
<u>3-WASTEWATER PROJECT</u>							
TOTAL REVENUE	397,380.00	102,854.31	6,832,250.00	1,002,243.32	3,571,683.82	3,260,566.18	52.28
TOTAL EXPENDITURES	397,380.00	114,451.25	6,832,250.00	1,006,618.93	3,502,782.00	3,329,468.00	51.27
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(11,596.94)	0.00	(4,375.61)	68,901.82	68,901.82	0.00
<u>5-JKFAC CP</u>							
TOTAL REVENUE	29,631.00	1,085.39	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	554,631.00	526,507.33	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(525,000.00)	(525,421.94)	0.00	0.00	0.00	0.00	0.00
<u>)-CEMETERY TRUST FUND</u>							
TOTAL REVENUE	1,500.00	2,186.51	1,500.00	0.00	1,299.79	200.21	86.65
TOTAL EXPENDITURES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,186.51	0.00	0.00	1,299.79	1,299.79	0.00
<u>)-WATER OPERATING</u>							
TOTAL REVENUE	676,731.00	350,017.20	677,200.00	59,406.59	344,927.59	332,272.41	50.93
TOTAL EXPENDITURES	676,731.00	283,711.49	810,669.00	41,228.16	369,851.23	440,817.77	45.62
REVENUES OVER/(UNDER) EXPENDITURES	0.00	66,305.71	(133,469.00)	18,178.43	(24,923.64)	(108,545.36)	18.67

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

% OF YEAR COMPLETED: 50.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	609,445.00	306,906.41	601,025.00	51,914.99	302,149.37	298,875.63	50.27
TOTAL EXPENDITURES	673,465.00	398,994.07	626,675.00	48,024.06	275,040.10	351,634.90	43.89
REVENUES OVER/(UNDER) EXPENDITURES	(64,020.00)	(92,087.66)	(25,650.00)	3,890.93	27,109.27	52,759.27)	105.69-
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,724,225.97	2,282,081.89	4,399,232.40	364,990.03	2,278,007.37	2,121,225.03	51.78
TOTAL EXPENDITURES	4,963,039.53	2,584,980.47	4,649,232.85	330,602.46	2,631,559.37	2,017,673.49	56.60
REVENUES OVER/(UNDER) EXPENDITURES	(238,813.56)	(302,898.58)	(250,000.45)	34,387.57	(353,552.00)	103,551.54	141.42
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	0.00	63.83	0.00	2.21	11.91	(11.91)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	63.83	0.00	2.21	11.91	(11.91)	0.00
632-ELECTRIC RENEWAL/REPLACEMENT							
TOTAL REVENUE	0.00	2,782.40	0.00	96.26	519.31	(519.31)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,782.40	0.00	96.26	519.31	(519.31)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	0.00	2,015.34	0.00	431.52	991.89	(991.89)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,015.34	0.00	431.52	991.89	(991.89)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	0.00	3,073.99	0.00	28.24	152.34	(152.34)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,073.99	0.00	28.24	152.34	(152.34)	0.00
640-GAS OPERATING							
TOTAL REVENUE	1,906,073.00	413,354.63	1,979,900.00	155,507.26	434,301.14	1,545,598.86	21.94
TOTAL EXPENDITURES	1,939,573.18	589,744.98	1,979,900.00	142,635.11	529,468.79	1,450,431.21	26.74
REVENUES OVER/(UNDER) EXPENDITURES	(33,500.18)	(176,390.35)	0.00	12,872.15	(95,167.65)	95,167.65	0.00
641-GAS D.E.I.							
TOTAL REVENUE	0.00	151.63	0.00	1.36	113.71	(113.71)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	151.63	0.00	1.36	113.71	(113.71)	0.00
642-GAS RESERVE							
TOTAL REVENUE	0.00	191.49	0.00	412.33	1,833.05	(1,833.05)	0.00
TOTAL EXPENDITURES	0.00	0.00	61,000.00	5,083.33	15,249.99	45,750.01	25.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	191.49	(61,000.00)	4,671.00	(13,416.94)	47,583.06)	21.99
660-AIRPORT OPERATING							
TOTAL REVENUE	312,721.54	21,045.70	302,776.77	4,342.27	23,913.46	278,863.31	7.90
TOTAL EXPENDITURES	366,721.54	42,038.91	361,522.77	8,162.77	50,767.95	310,754.82	14.04
REVENUES OVER/(UNDER) EXPENDITURES	(54,000.00)	(20,993.21)	(58,746.00)	(3,820.50)	(26,854.49)	(31,891.51)	45.71

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2020

% OF YEAR COMPLETED: 50.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
70-GARBAGE COLLECTION							
TOTAL REVENUE	597,018.00	301,213.67	539,893.00	54,197.16	309,179.08	230,713.92	57.27
TOTAL EXPENDITURES	587,018.00	285,442.21	539,893.00	57,021.91	305,839.72	234,053.28	56.65
REVENUES OVER/(UNDER) EXPENDITURES	0.00	15,771.46	0.00	(2,824.75)	3,339.36	(3,339.36)	0.00
40-STORM WATER							
TOTAL REVENUE	104,566.00	52,902.00	103,100.00	9,167.81	52,102.75	50,997.25	50.54
TOTAL EXPENDITURES	133,566.00	29,823.03	103,100.00	2,337.66	49,704.34	53,395.66	48.21
REVENUES OVER/(UNDER) EXPENDITURES	(29,000.00)	23,078.97	0.00	6,830.15	2,398.41	(2,398.41)	0.00
10-CENTRAL GARAGE							
TOTAL REVENUE	413,169.61	321,891.51	394,368.74	28,296.07	168,156.05	226,212.69	42.64
TOTAL EXPENDITURES	547,505.00	383,970.43	480,222.74	19,679.57	291,388.86	188,833.88	60.68
REVENUES OVER/(UNDER) EXPENDITURES	(134,335.39)	(62,078.92)	(85,854.00)	8,616.50	(123,232.81)	37,378.81	143.54
10-PSF HEALTH INSURANCE							
TOTAL REVENUE	103,465.00	48,609.84	92,946.00	11,563.79	44,131.77	48,814.23	47.48
TOTAL EXPENDITURES	103,465.00	49,188.12	92,946.00	5,952.02	47,518.74	45,427.26	51.13
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(578.28)	0.00	5,611.77	(3,386.97)	3,386.97	0.00
15-ADMINISTRATIVE SERVICES							
TOTAL REVENUE	387,487.00	186,496.37	315,267.00	16,317.40	172,631.68	142,635.32	54.76
TOTAL EXPENDITURES	387,487.00	198,663.17	315,267.00	42,705.70	196,340.69	118,926.31	62.28
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(12,166.80)	0.00	(26,388.30)	(23,709.01)	23,709.01	0.00
10-PAYROLL ACCOUNT							
0-ELECTRIC METER DEPOSITS							
TOTAL REVENUE	10,945.00	8,096.88	9,500.00	1,271.04	6,451.64	3,048.36	67.91
TOTAL EXPENDITURES	10,945.00	4,930.00	9,500.00	200.00	5,765.00	3,735.00	60.68
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,166.88	0.00	1,071.04	686.64	(686.64)	0.00
1-WATER METER DEPOSITS							
TOTAL REVENUE	5,000.00	3,774.07	5,000.00	475.62	2,298.12	2,701.88	45.96
TOTAL EXPENDITURES	5,000.00	2,055.00	5,000.00	135.00	1,690.00	3,310.00	33.80
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,719.07	0.00	340.62	608.12	(608.12)	0.00
2-GAS METER DEPOSITS							
TOTAL REVENUE	9,100.00	7,849.65	9,100.00	1,417.46	4,262.56	4,837.44	46.84
TOTAL EXPENDITURES	9,100.00	3,580.00	9,100.00	175.00	3,535.00	5,565.00	38.85
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,269.65	0.00	1,242.46	727.56	(727.56)	0.00
AND TOTAL REVENUES	16,694,952.96	7,509,187.12	22,355,245.46	2,227,699.03	11,177,311.74	11,177,933.72	50.00
AND TOTAL EXPENDITURES	18,631,895.48	8,598,926.15	23,190,590.53	2,186,540.90	11,276,472.33	(11,914,118.20)	48.63
REVENUES OVER/(UNDER) EXPENDITURES	(1,936,942.52)	(1,089,739.03)	(835,345.07)	41,158.13	(99,160.59)	(736,184.48)	11.87

END OF REPORT ***

City of Tipton
 MTD Treasurers Report
 As of December 31, 2020

FUND	BEGINNING	M-T-D	A/R NET	M-T-D	A/P	ENDING	Y-T-D	BALANCE	Ending Cash Bal
	CASH BALANCE	REVENUES	CHANGE	EXPENSES	CHANGE	CASH BALANCE	INVESTMENTS	WITH INVESTMENTS	
001-GENERAL GOVERNMENT	150,114.68	186,012.67	0	290,076.54	0	46,050.81	310,832.30	356,883.11	4,422,572.63
110-ROAD USE TAX FUND	37,319.32	39,543.99	0	34,907.33	0	41,955.98	133,992.08	175,948.06	-5,876.04
112-TRUST AND AGENCY FUND	71,569.49	23,363.87	0	35,346.92	0	59,586.44	0	59,586.44	240,201.13
119-Emergency Fund	5,602.96	1,836.57	0	2,689.25	0	4,750.28	0	4,750.28	Bank Balance
121-LOCAL OPTION TAX	231,443.29	27,995.36	0	23,256.01	0	236,182.64	0	236,182.64	
125-TIF SPECIAL REVENUE FUND	81,653.21	15,195.65	0	47,251.68	0	49,577.18	81,617.64	131,194.82	
160-ECONOMIC/INDUSTRIAL DEVEL	374,645.10	754.91	57.9	0	0	375,342.11	13,643.08	388,985.19	
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12	
189-LIBRARY TRUST FUND	9,295.79	1,281.01	0	0	0	10,576.80	0	10,576.80	
190-P S SHARE FUND	35,472.26	233.8	0	0	0	35,706.06	0	35,706.06	
192-FIRE ENTERPRISE TRUST	53,964.20	35,456.71	0	2,083.33	0	87,337.58	0	87,337.58	
202-ELECTRIC REVENUE BONDS	307,988.48	17,222.16	0	250	0	324,960.64	0	324,960.64	
203-06 ELECTRIC SUBSTATION RE	581,856.04	19,126.38	0	250	0	600,732.42	0	600,732.42	
204-WATER REVENUE BOND RESERV	243,516.87	60.03	0	0	0	243,576.90	0	243,576.90	
205-GO FIRE TRUCK 2010	6,143.65	1.51	0	0	0	6,145.16	0	6,145.16	
208-MWV/SEWER REVENUE BOND SIN	152,459.79	16,922.02	0	19,159.08	0	150,222.73	0	150,222.73	
214-GO CP BONDS SERIES 2011A	77,070.84	16,086.62	0	250	0	92,907.46	0	92,907.46	
216-GO CP BONDS SERIES 2011B	6,969.37	8,100.98	0	250	0	14,820.35	0	14,820.35	
218-GO CP BONDS SERIES 2011C	81,136.87	9,808.18	0	250	0	90,695.05	0	90,695.05	
220-GO BONDS 2013 DEBT SRVC	13,514.16	7,966.90	0	250	0	21,231.06	0	21,231.06	
222-GO BOND 2015 DEBT SERVICE	119,302.20	7,024.62	0	250	0	126,076.82	0	126,076.82	
224-GO BOND DEBT SERVICE	72,852.62	14,700.34	0	300	0	87,252.96	0	87,252.96	
303-WASTEWATER PROJECT	338,157.10	1,002,243.32	0	1,006,618.93	0	333,781.49	0	333,781.49	
500-CEMENTERY TRUST FUND	6,750.00	0	0	0	0	6,750.00	103,527.17	110,277.17	
600-WATER OPERATING	417,183.96	59,406.59	0	41,228.16	0	435,362.39	0	435,362.39	
610-WASTEWATER/AKA SEWER REVE	36,774.89	51,914.99	0	48,024.06	0	40,665.82	222,226.50	262,892.32	
630-ELECTRIC OPERATING	278,692.24	364,990.03	-1,100.00	330,602.46	0	314,179.81	337,004.08	651,183.89	
631-ELECTRIC DEVELOPMENT	8,958.35	2.21	0	0	0	8,960.56	0	8,960.56	
632-ELECTRIC RENEWAL/REPLACEM	390,520.59	96.26	0	0	0	390,616.85	0	390,616.85	
633-ELECTRIC RESERVE	282,859.45	431.52	0	361.79	0	282,929.18	0	428,030.86	
634-ELECTRIC BOND/INT RESERVE	114,548.16	28.24	0	0	0	114,576.40	164,482.75	279,059.15	
640-GAS OPERATING	-141,621.67	155,507.26	0	142,635.11	0	-128,749.52	0	-128,749.52	
641-GAS D.E.I.	5,524.01	1.36	0	0	0	5,525.37	10,986.87	16,512.24	
642-GAS RESERVE	16,704.67	412.33	409.47	5,083.33	0	11,624.20	425,204.77	436,828.97	
660-AIRPORT OPERATING	-13,849.28	4,342.27	0	8,162.77	0	-17,669.78	0	-17,669.78	
670-GARBAGE COLLECTION	111,255.58	54,197.16	0	57,021.91	0	108,430.83	0	108,430.83	
740-STORM WATER	184,185.60	9,167.81	0	2,337.66	0	191,015.75	0	191,015.75	
810-CENTRAL GARAGE	58,742.66	28,296.07	0	19,679.57	0	67,359.16	0	67,359.16	
820-PSF HEALTH INSURANCE	88,195.51	11,563.79	0	5,952.02	0	93,807.28	0	93,807.28	
835-ADMINISTRATIVE SERVICES	40,084.03	16,317.40	0	42,705.70	0	13,695.73	0	13,695.73	
860-PAYROLL ACCOUNT	1,506.95	0	0	0	2,107.56	3,614.51	0	3,614.51	
950-ELECTRIC METER DEPOSITS	3,130.68	1,271.04	0	200	0	4,201.72	10,986.87	15,188.59	
951-WATER METER DEPOSITS	2,162.20	475.62	0	135	0	2,502.82	0	2,502.82	
952-GAS METER DEPOSITS	8,741.29	1,417.46	0	175	0	9,983.75	0	9,983.75	
GRAND TOTAL	4,376,799.04	2,210,777.01	-270.84	2,167,381.82	2,107.56	4,422,572.63	1,959,605.79	6,382,178.42	

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Liberty Trust & Savings	11346	001-660 Ambulance Trust	09/04/16	12 mos.	1.35	03/18/21	\$114,993.63			03/18/20	
Liberty Trust & Savings	11455	001-687 Unemployment Trust	10/10/16	12 mos.	0.65	10/22/21	\$77,074.30			10/22/20	
Liberty Trust & Savings	11452	001 City Reserve Fund	10/10/17	12 mos.	0.65	10/22/21	\$118,764.37	\$310,832.30		10/22/20	
Liberty Trust & Savings	11345	110 Road Use Tax	09/04/16	12 mos.	1.35	03/18/21	\$102,799.58			03/18/20	
Liberty Trust & Savings	11363	110 Road Use Tax	10/02/16	12 mos.	1.35	04/21/21	\$31,192.50	\$133,992.08		04/21/20	
Liberty Trust & Savings	11356	125 TIF	03/27/16	12 mos.	1.35	04/09/21	\$81,617.64	\$81,617.64		04/09/20	
Liberty Trust & Savings	11390	160 Economic Development	03/27/16	12 mos.	0.85	06/26/21	\$13,643.08	\$13,643.08		06/26/20	57.90
Liberty Trust & Savings	11347	500 Cemetery Trust	09/04/16	12 mos.	1.35	03/18/21	\$103,527.17	\$103,527.17		03/18/20	
Fidelity Bank & Trust	6801041	610 Wastewater/Sewer Operating	11/06/16	12 mos.	0.35	09/08/21	\$222,226.50	\$222,226.50		09/08/20	
JPAT	37222	630 Electric Operating	06/19/16	12 mos.	1.50	12/22/20	\$111,465.82			12/23/19	
Liberty Trust & Savings	11430	630 Electric Operating	11/06/16	12 mos.	0.65	09/11/21	\$111,648.96			09/11/20	
Liberty Trust & Savings	11367	630 Electric Operating	12/16/16	12 mos.	0.85	04/21/21	\$113,889.30	\$337,004.08		04/21/20	
Liberty Trust & Savings	11382	633 Electric Reserve	08/12/16	12 mos.	0.85	06/22/21	\$85,257.05			06/22/20	361.79
Liberty Trust & Savings	11368	633 Electric Reserve	10/09/17	12 mos.	0.85	04/21/21	\$59,844.63			04/21/20	
Liberty Trust & Savings	11348	634 Electric Bond & Interest	09/02/17	12 mos.	1.35	03/18/21	\$164,482.75	\$164,482.75		03/18/20	
Liberty Trust & Savings	11453	641 Gas D.E.I.	10/09/17	12 mos.	0.65	10/22/21	\$10,986.87	\$10,986.87		10/22/20	
Liberty Trust & Savings	11381	642 Gas Reserve	08/21/16	12 mos.	0.85	06/22/21	\$96,492.37			06/22/20	409.47
Liberty Trust & Savings	11369	642 Gas Reserve	12/16/16	12 mos.	0.85	04/21/21	\$328,712.40	\$425,204.77		04/21/20	
Liberty Trust & Savings	11454	950 Electric Meter Deposit	10/09/17	12 mos.	0.65	10/22/21	\$10,986.87	\$10,986.87		10/22/20	
Investments Total							\$1,959,605.79	\$1,959,605.79			829.16

Tipton Development Report January 2021

- Continue to process TRIP, DRIP, Tax Abatements and Revolving Loans and assist applicants
- Attending Green Space meetings
- Attending Business Growth meetings – I'm a board member representing Cedar County
- Attending bimonthly Hardacre meetings
- Continue to work with Jeff Thompson with AirNetix with the sound system downtown
- Working on new banners for downtown
- Community Guide is done
- Assisted IIW with Hwy 38 project
- Meeting held on January 13th with Emily Swihart with Trees Forever regarding community programs
- Attended FOA meeting on January 12th
- Downtown Christmas decoration were taken down on January 13th
- Meeting with Daryl Parker with ECIA on January 19th
- Ordered three new snowflake and 2 lighted garlands for downtown for next year from Temple Display
- Will be meeting with Representative Bobby Kaufmann on January 22nd
- Meeting with Tom Banta, ICAD on Tipton projects
- Attending grant writing workshop with ECIA on January 27th
- Hardacre tour with OPN Architect, Joshua Moe and members of the Hardacre Board on January 12th
- Attending monthly Chamber meetings

Dear City Council -

During the last few months (Oct + Nov), we were having water softener issues that resulted in high water usage. (The water softener system has been replaced.)

We are asking for a one-time water/sewer exemption.

Thank you for your time and consideration.

Chuck & Marilyn Paul
206 Parkview Drive

RECEIVED DEC 31 2020



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
09 - 2320 - 00	\$447.24
Due Date	After Due Date Pay
01/20/2021	\$453.94
Service Address	
206 PARKVIEW DR	

There will be a \$30.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CHARLES PAUL
206 PARKVIEW DR
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
CHARLES PAUL		206 PARKVIEW DR			09 - 2320 - 00	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	11/02/2020	12/02/2020	30	12/23/2020	01/21/2021	01/20/2021

PREVIOUS BALANCE 383.86
PAYMENTS 383.86

CURRENT BALANCE \$0.00

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
12/02/2020	67894	11/02/2020	67251
12/02/2020	9113	11/02/2020	8829
12/02/2020	9114	11/02/2020	9049

USAGE		
643	RESIDENTIAL ELECTR	46.94
	ENERGY ADJ 0.0394	25.37
2840	RESIDENTIAL WATER	109.62
65	RESIDENTIAL GAS	12.64
	GAS COST 0.7500	48.75
2840	RESIDENTIAL SEWER	109.62
	R - GARBAGE 35 GAL	21.75
	R - GAS BASIC CHARGE	10.00
	R - EL BASIC CHARGE	12.50
	R - WTR BASIC CHARGE	13.00
	R - SWR BASIC CHARGE	13.00
	STORM WATER FEE -	5.00
	SWR WWTP FLAT FEE	10.00
	SALES TAX	2.47
	WATER EXCISE TAX	6.58

\$88.39 - water
\$88.39 - sewer
\$176.78 - Amount to Refund

ELEC USAGE - PREV YEAR : 638
WATER USAGE - PREV YEAR : 610
GAS USAGE - PREV YEAR : 86

CURRENT BILL \$447.24

AMOUNT DUE \$447.24

AMOUNT DUE AFTER 01/20/2021 \$453.94

Account Number - 09-2320-00 PAUL, CHARLES Service Address: 206 PARKVIEW DR

Service: 300 WA RESIDENTIAL WATER Meter: 68785548

Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	

Year : 2020 Total 12

Dec	12/02/2020	8829	9113	2840			Regular	Hand Held	00
Nov	11/02/2020	8615	8829	2140			Regular	Hand Held	00
Oct	10/01/2020	8546	8615	690			Regular	Hand Held	00
Sep	09/02/2020	8491	8546	550			Regular	Hand Held	00
Aug	08/03/2020	8421	8491	700			Regular	Hand Held	00
Jul	07/01/2020	8378	8421	430			Regular	Hand Held	00
Jun	06/02/2020	8327	8378	510			Regular	Hand Held	00
May	05/04/2020	8271	8327	560			Regular	Hand Held	00
Apr	04/02/2020	8231	8271	400			Regular	Hand Held	00
Mar	03/04/2020	8185	8231	460			Regular	Hand Held	00
Feb	02/03/2020	8136	8185	490			Regular	Hand Held	00
Jan	01/02/2020	8081	8136	550			Regular	Hand Held	00

Year : 2019 Total 12

Dec	12/03/2019	8020	8081	610			Regular	Hand Held	00
Nov	11/04/2019	7960	8020	600			Regular	Hand Held	00
Oct	10/02/2019	7899	7960	610			Regular	Hand Held	00
Sep	09/03/2019	7841	7899	580			Regular	Hand Held	00
Aug	08/01/2019	7795	7841	460			Regular	Hand Held	00
Jul	07/03/2019	7745	7795	500			Regular	Hand Held	00
Jun	06/01/2019	7688	7745	570			Regular	Hand Held	00
May	05/02/2019	7637	7688	510			Regular	Hand Held	00
Apr	04/03/2019	7602	7637	350			Regular	Hand Held	00
Mar	03/06/2019	7561	7602	410			Regular	Hand Held	00
Feb	02/04/2019	7514	7561	470			Regular	Hand Held	00
Jan	01/03/2019	7457	7514	570			Regular	Hand Held	00

550 Average

Year : 2018 Total 12

Dec	12/05/2018	7392	7457	650			Regular	Hand Held	00
Nov	11/05/2018	7332	7392	600			Regular	Hand Held	00
Oct	10/02/2018	7282	7332	500			Regular	Hand Held	00
Sep	09/04/2018	7215	7282	670			Regular	Hand Held	00
Aug	08/02/2018	7163	7215	520			Regular	Hand Held	00
Jul	07/03/2018	7124	7163	390			Regular	Hand Held	00
Jun	06/04/2018	7059	7124	650			Regular	Hand Held	00
May	05/04/2018	7016	7059	430			Regular	Hand Held	00
Apr	04/04/2018	6966	7016	500			Regular	Hand Held	00
Mar	03/05/2018	6909	6966	570			Regular	Hand Held	00
Feb	02/01/2018	6859	6909	500			Regular	Hand Held	00
Jan	01/04/2018	6791	6859	680			Regular	Hand Held	00

Year : 2017 Total 12

Dec	12/04/2017	6722	6791	690			Regular	Hand Held	00
Nov	11/03/2017	6671	6722	510			Regular	Hand Held	00
Oct	10/04/2017	6610	6671	610			Regular	Hand Held	00
Sep	09/05/2017	6547	6610	630			Regular	Hand Held	00
Aug	08/03/2017	6494	6547	530			Regular	Hand Held	00
Jul	07/05/2017	6446	6494	480			Regular	Hand Held	00
Jun	06/05/2017	6391	6446	550			Regular	Hand Held	00
May	05/05/2017	6337	6391	540			Regular	Hand Held	00
Apr	04/06/2017	6285	6337	520			Regular	Hand Held	00
Mar	03/07/2017	6257	6285	280			Regular	Hand Held	00
Feb	02/02/2017	6214	6257	430			Regular	Hand Held	00
Jan	01/04/2017	6157	6214	570			Regular	Hand Held	00

Year : 2016 Total 12

Dec	12/06/2016	6092	6157	650			Regular	Hand Held	00
Nov	11/04/2016	6039	6092	530			Regular	Hand Held	00

* * * B I L L C A L C U L A T I O N * * *
 SINGLE BILL CALCULATION

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
09-2320-00	ARRARS	447.24				400-SR SE	21.23	STEP: 01
PAUL, CHARLES	100-REI EL	2,343.99	67894	0	32106	500-RGA GT	21.75	STEP: 01
206 PARKVIEW DR	100-FUEL-ADJ	1,267.00				600-BGR BC	10.00	STEP: 01
	100-REI TAX	36.11	9113	9168	550	600-BGR TAX	0.10	STEP: 01
	300-WA WA	1.27				600-BER BC	12.50	STEP: 01
	300-WA TAX	172.34	9114	0	886	600-BER TAX	0.13	STEP: 01
	1200-RG1 G	646.78				600-BWR BC	13.00	STEP: 01
	1200-FUEL-ADJ	8.19				600-BWR TAX	0.91	STEP: 01
	1200-RG1 TAX					600-BSR BC	13.00	STEP: 01
						550-SWF SW	5.00	STEP: 01
						400-SRF SE	10.00	STEP: 01
						PENALTY	69.08	
							CURRENT BILL	4,604.53
							TOTAL	5,051.77

*** END OF REPORT ***

Normal Usage



Cedar County Fair Association
PO Box 324, Tipton, IA 52772

January 2021

City of Tipton

2020 was not our idea of an ideal fair year but we made the best of it and look forward to coming back stronger than ever for 2021. The 2020 Cedar County Fair would not have been possible without your help, so THANK YOU for being a partner! It is amazing what wonderful things can happen with community support. Some projects are very visible like buildings, sidewalks, landscaping, concerts, races, and carnival. While others are more behind the scenes like upgrades to electrical service, plumbing repairs, tiling, security and safety. The partnership program assists in projects like these, helping bring in great entertainment to our county, and supporting the area's youth.

With your donation to the Partnership program - you will be listed on our website. Bronze Level Partners and above include a banner of your company logo displayed proudly on the fairgrounds. The standard packages are shown on the enclosed form. If one of these packages doesn't appeal to you, we are happy to customize a package to suit your needs.

We have enclosed a copy of our Partnership Application form for you to use. This form can also be found on our website at www.thecedarcountyfair.com by clicking the "Partnerships" button.

For the most exposure on our website please return the completed form and payment in January. Our 2021 Partners will begin to appear on our website in February.

If you have any questions, please give us a call at 563-886-6170, or email us at: thecedarcountyfair@gmail.com and we will get back to you as soon as possible.

We want to say **Thank You** for being a Cedar County Fair Partner and we look forward to working with you in 2021!

In the past you were a partner at the Gold level. Below is a copy of your current banner, so that you can review and make changes as necessary.

Sincerely,

Brian, Chris, Christina, Dave, Kim, and Molly



Phone: 563-886-6170 Email: thecedarcountyfair@gmail.com Website: www.thecedarcountyfair.com



Cedar County Fair Association
PO Box 324, Tipton IA 52772

Cedar County Fair Partnership Program

List of Partnership levels:

- **Pearl Level (\$5000 and Up):** includes quantity of 2-4' x 10' banners displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 75 daily gate entry passes.
- **Sapphire Level (\$2500-\$4999):** includes quantity of 2-4' x 8' banners displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 50 daily gate entry passes.
- **Platinum Level (\$1000-\$2499):** includes 1 - 4' x 10' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 25 daily gate entry passes.
- **Gold Level (\$500-\$999):** includes 1 -28" x 8' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 16 daily gate entry passes.
- **Silver Level (\$250-\$499):** includes 1 -28" x 6' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 8 daily gate entry passes.
- **Bronze Level (\$150-\$249):** includes 1 -28" x 4' banner displayed on the grounds during fair, a listing in the fair book, a listing on our website (with link to Partner website upon request) and up to 4 daily gate entry passes.
- **Supporter Level (\$50-\$149):** includes a listing in the fair book and a listing on our website

2021 Partners will begin appearing on our Website in February.

Partnership Information (Please Print):

Partner Name: _____

Billing Street Address: _____

City: _____ State: _____ Zip: _____

Person to receive Billing: _____

Phone: _____ Email: _____

Partnership Level Requested: _____ # of Passes requested (if Applicable) _____

Payment Type (please circle one): Send Invoice Cash Check Credit Card (online payment only)

Mail to: Cedar County Fair Association
PO Box 324
Tipton, IA 52772

To Pay by Credit Card:
Go to: www.thecedarcountyfair.com
under Partnerships Button -- Hit "Pay" button

Banner Location Request (if you have a preference; we will do our best but cannot guarantee a specific location):

1st Choice _____ 2nd Choice _____ 3rd Choice _____

Additional Information: How do you want your name to appear in print, contact information, website address etc.
Please list on back of form.

Contract Signature: _____ Date: _____

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	January 18 th , 2021
AGENDA ITEM:	Avoided Cost Payment for Solar
ACTION:	Motion to Approve or Disapprove

SYNOPSIS: This is for an increase in what we pay for avoided cost for Solar Panels over production in our system.

Currently we are paying 0.03292
We would be raising it to 0.03344

These figures came from Bob Latham to the RPGI group. These changes would go into effect in the next billing cycle of 2021.

BUDGET ITEM: Minimal Effect

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: Approval Needed to Change Rate Structure

ATTACHMENTS:

PREPARED BY: Floyd Taber

DATE PREPARED: January 5th, 2021



Contractor's Application for Payment No.

SEVEN (7)

Application Period: 12/1/2020 to 12/25/2020		Application Date: 12/31/2020	
To (Owner): City of Tipton 407 Lynn Street, Tipton, IA 52772	From (Contractor): Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340	Via (Engineer): McClure Engineering Company 1740 Lininger Lane, North Liberty, IA 52317	
Owner's Contract Number: CWSRF No. 1920928-01	Contractor's Contract Number: 20-032	Engineer's Project Number: 3315001-05	
Project: Wastewater Treatment Plant Improvements 2018	Contract: Wastewater Treatment Plant Improvements 2018		

Application For Payment - Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
001	\$ -	\$ 283,450.00	
002	\$ -	\$ 84,876.00	
Totals:	\$ -	\$ 368,326.00	
Net Change by Change Order:	\$	(368,326.00)	

1. Original Contract Price.....	\$	7,269,000.00
2. Net change by Change Orders.....	\$	(368,326.00)
3. Current Contract Price (Line 1 ± 2).....	\$	6,900,674.00
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$	4,282,509.13
5. Retainage		
a. 5.0% X \$ 3,703,527.90 Work Completed.....	\$	185,176.39
b. 5.0% X \$ 578,981.23 Stored Material.....	\$	28,949.06
c. Early Release of Retainage.....	\$	-
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$	214,125.45
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$	4,068,383.68
7. Less Previous Payments (Line 6 from prior Application).....	\$	3,245,262.50
8. Amount Due This Application.....	\$	823,121.18
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$	2,832,290.32

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Emily Nelson Date: 12/31/2020

Payment of: \$823,121.18
(Line 8 or other - attach explanation of the other amount)

is recommended by: 12/31/2020
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Wastewater Treatment Plant Improvements 2018			Application Number:	SEVEN (7)		
Application Period:	12/1/2020	to	12/25/2020		Application Date:	12/28/2020		
A		B	Work Completed		E	F		G
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)
Division 1 - General Requirements								
01.01	Bonds & Insurance	\$ 46,032.00	\$ 46,032.00	\$ -	\$ -	\$ 46,032.00	100.00%	\$ -
01.02	Mobilization	\$ 106,250.00	\$ 106,250.00	\$ -	\$ -	\$ 106,250.00	100.00%	\$ -
01.03	General Conditions	\$ 439,738.00	\$ 263,844.00	\$ 43,974.00	\$ -	\$ 307,818.00	70.00%	\$ 131,920.00
01.04	Project Supervision	\$ 102,340.00	\$ 61,404.00	\$ 10,234.00	\$ -	\$ 71,638.00	70.00%	\$ 30,702.00
01.05	Project Management	\$ 64,990.00	\$ 38,994.00	\$ 6,499.00	\$ -	\$ 45,493.00	70.00%	\$ 19,497.00
Division 2 - Site Work								
02.01	Demolition	\$ 15,449.00	\$ 3,089.80	\$ 9,269.40	\$ -	\$ 12,359.20	80.00%	\$ 3,089.80
Division 3 - Concrete								
03.01	Concrete Reinforcement	\$ 20,134.00	\$ 19,127.30	\$ -	\$ -	\$ 19,127.30	95.00%	\$ 1,006.70
03.02	Concrete Foundation and Slab on Grade	\$ 116,652.00	\$ 116,652.00	\$ -	\$ -	\$ 116,652.00	100.00%	\$ -
03.03	Grout Infill	\$ 4,282.00	\$ -	\$ 4,282.00	\$ -	\$ 4,282.00	100.00%	\$ -
03.04	Transformer/Generator Pad	\$ 21,000.00	\$ 21,000.00	\$ -	\$ -	\$ 21,000.00	100.00%	\$ -
Division 4 - Masonry								
04.01	Masonry	\$ 65,711.00	\$ 19,713.30	\$ 20,998.85	\$ -	\$ 40,712.15	61.96%	\$ 24,998.85
Division 5 - Metals								
05.01	Miscellaneous Metals	\$ 10,500.00	\$ 8,400.00	\$ 1,050.00	\$ -	\$ 9,450.00	90.00%	\$ 1,050.00
05.02	Aluminum Grating	\$ 46,210.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 46,210.00
Division 6 - Wood, Plastics, and Composites								
06.01	Rough Carpentry (Truss Assembly)	\$ 28,332.00	\$ -	\$ 28,332.00	\$ -	\$ 28,332.00	100.00%	\$ -
06.02	Rough Carpentry (SAGR Walls)	\$ 110,105.00	\$ 110,105.00	\$ -	\$ -	\$ 110,105.00	100.00%	\$ -
Division 7 - Thermal and Moisture Protection								
07.01	Thermal & Moisture Protection	\$ 16,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,890.00
07.02	Metal Roofing and Flashings	\$ 48,433.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 48,433.00
Division 8 - Openings								
08.01	Aluminum Windows	\$ 2,850.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 2,850.00
08.02	Aluminum Doors & Frames	\$ 42,310.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 42,310.00

Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E Materials Presently Stored (not in C or D)	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed and Stored to Date (C + D + E)	% (F/B)	
08.03	Roll Up Doors	\$ 18,240.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 18,240.00
Division 9 - Finishes								
09.01	Gypsum Board Assemblies	\$ 16,900.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,900.00
09.02	Painting/Coatings	\$ 19,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,890.00
Division 10 - Specialties								
10.01	Specialties	\$ 1,219.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,219.00
Division 22 - Plumbing								
22.01	Sewer Service	\$ 3,295.00	\$ 500.00	\$ -	\$ -	\$ 500.00	15.17%	\$ 2,795.00
22.02	Plumbing Fixtures	\$ 825.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 825.00
22.03	Water Service	\$ 3,680.00	\$ 500.00	\$ -	\$ -	\$ 500.00	13.59%	\$ 3,180.00
Division 23 - Heating, Ventilating, and Air Conditioning								
23.01	Equipment/Controls	\$ 41,057.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 41,057.00
23.02	Ductwork	\$ 3,421.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 3,421.00
23.03	Testing & Balancing	\$ 1,829.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,829.00
Division 26 - Electrical								
26.01	Electrical Systems (Conduit & Wiring)	\$ 108,027.00	\$ 21,605.40	\$ -	\$ -	\$ 21,605.40	20.00%	\$ 86,421.60
26.02	Lighting & Wiring Devices	\$ 26,438.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 26,438.00
26.03	Standby Generator	\$ 77,850.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 77,850.00
26.04	Radio Antenna Poles	\$ 37,550.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 37,550.00
Division 31 - Earthwork								
31.01	Site Demolition	\$ 38,150.00	\$ 34,335.00	\$ -	\$ -	\$ 34,335.00	90.00%	\$ 3,815.00
31.02	Rough Grading	\$ 67,500.00	\$ 60,750.00	\$ -	\$ -	\$ 60,750.00	90.00%	\$ 6,750.00
31.03	Finish Grading	\$ 19,740.00	\$ -	\$ 1,974.00	\$ -	\$ 1,974.00	10.00%	\$ 17,766.00
Division 32 - Exterior Improvements								
32.01	SWPPP/Erosion Control	\$ 15,645.00	\$ 12,750.00	\$ 500.00	\$ -	\$ 13,250.00	84.69%	\$ 2,395.00
32.02	Seeding/Stabilization	\$ 23,705.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 23,705.00
Division 33 - Utilities								
33.01	Water Services	\$ 16,910.00	\$ 11,146.00	\$ -	\$ -	\$ 11,146.00	65.91%	\$ 5,764.00
33.02.1	Sewer Services - 4" Diameter Piping	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 8,000.00
33.02.2	Sewer Services - 12" Diameter Piping	\$ 25,630.00	\$ 5,000.00	\$ 20,630.00	\$ -	\$ 25,630.00	100.00%	\$ -
33.02.3	Sewer Services - 16" Diameter Piping	\$ 222,550.80	\$ -	\$ -	\$ 23,747.84	\$ 23,747.84	10.67%	\$ 198,802.96
33.02.4	Sewer Services - 18" Diameter Piping	\$ 72,375.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 72,375.00
33.02.5	Sewer Services - 24" Diameter Piping	\$ 318,550.00	\$ -	\$ -	\$ 36,435.84	\$ 36,435.84	11.44%	\$ 282,114.16

Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	% (F/B)	G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period				
33.03	Manholes & Structures	\$ 201,600.00	\$ -	\$ 23,025.45	\$ 17,294.55	\$ 40,320.00	20.00%	\$ 161,280.00
33.04	Storm Sewer Piping	\$ 27,250.00	\$ 13,625.00	\$ -	\$ -	\$ 13,625.00	50.00%	\$ 13,625.00
Division 40 - Process Interconnections								
40.01	Above Grade Air Process Piping	\$ 39,600.00	\$ -	\$ -	\$ 26,914.00	\$ 26,914.00	67.96%	\$ 12,686.00
40.02	HDPE Air Piping	\$ 35,700.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 35,700.00
40.03	Process Valves	\$ 342,000.00	\$ -	\$ -	\$ 148,086.00	\$ 148,086.00	43.30%	\$ 193,914.00
40.04	Controls Submittal/Design	\$ 19,500.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 19,500.00
40.05	Controls & Integration East Lagoon	\$ 62,472.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 62,472.00
40.06	Controls & Integration West Lagoon	\$ 315,373.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 315,373.00
40.07	Controls Startup/Training	\$ 17,540.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 17,540.00
Division 41 - Material Processing and Handling Equipment								
41.01	Cranes & Hoists	\$ 1,890.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,890.00
Division 46 - Water and Wastewater Equipment								
46.01	Open Channel Grinders	\$ 72,500.00	\$ -	\$ -	\$ 69,100.00	\$ 69,100.00	95.31%	\$ 3,400.00
46.02.1	Aerated Lagoon Equipment (Material and Labor)	\$ 364,331.00	\$ 50,697.75	\$ 182,165.50	\$ 40,385.00	\$ 273,248.25	75.00%	\$ 91,082.75
46.02.2	Lagoon Baffle Curtain	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ -
46.03.1	SAGR (Material and Labor)	\$ 909,717.00	\$ 768,225.30	\$ -	\$ 50,520.00	\$ 818,745.30	90.00%	\$ 90,971.70
46.03.2	SAGR Stone	\$ 725,000.00	\$ 717,750.00	\$ 7,250.00	\$ -	\$ 725,000.00	100.00%	\$ -
46.03.3	SAGR Geosynthetic Liner	\$ 285,780.00	\$ 261,491.00	\$ 24,289.00	\$ -	\$ 285,780.00	100.00%	\$ -
46.03.4	SAGR Mulch	\$ 19,430.00	\$ -	\$ 8,855.00	\$ -	\$ 8,855.00	45.57%	\$ 10,575.00
46.04	Ultraviolet Disinfection Equipment	\$ 205,880.00	\$ -	\$ -	\$ 166,498.00	\$ 166,498.00	80.87%	\$ 39,382.00
Lump Sum Included Unit Prices								
UP-1	Base Excavation 1 LS @ \$287,000.00/LS	\$ 287,000.00	\$ 272,650.00	\$ -	\$ -	\$ 272,650.00	95.00%	\$ 14,350.00
UP-2	Overexcavation of Unsuitable Backfill Materials 5,000 CY @ \$19.95/CY CO-002: 1,800 CY @ \$19.95/CY	\$ 35,910.00	\$ 35,910.00	\$ -	\$ -	\$ 35,910.00	100.00%	\$ -
UP-3	Soil Amendment - Farming 5,000 CY @ \$4.73/CY CO-001: 0 CY @ \$4.73/CY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -



JWC Environmental

2850 S. Red Hill Ave., STE 125
Santa Ana, CA 92705
(949) 833-3888

Invoice No: 104162
Date: 10/30/2020
Order No: 114725
Page No: 1
F.O.B: Destination

Sold To
Woodruff Construction, Inc. 1920 Philadelphia St Ste 102 Ames, IA 50010 US

Ship To
Woodruff Construction, Inc. 901 W. South Street Tipton, IA 52772 US

TIN: 45-2771126

DUNNS# 61-059-2388

CUSTOMER ID	CUSTOMER PO	PAYMENT TERMS	FREIGHT TERMS			
6016587	20032-15	95 % 45 days 5% NTE 120 days	Freight: Prepaid			
SALES REP ID	SHIPPING METHOD		SHIP DATE	INVOICE DUE DATE		
165	Old Dominion Freight Line		10/30/2020	10/30/2020		
QUANTITY						
LI#	ORD	SHP	BCK	PART	DESCRIPTION	X

1	1	1	0	CMD3210-XDS2.0	CMD3210-XDS2.0	
2	1	1	0	PC2200	PC2200-000-1-5HP-460V-60HZ	
3	1	1	0	CMC1102-3221-SS	FRAME,4 ANG CMD-AD 3210	
4	1	1	0	CMA3105-1040-SU	BAIL ASSY, LIFTING CMD W/ELEC MOTOR	
7	1	1	0	Shipping	Shipping & Handling	
8	1	1	0	TARIFF	Tariff Surcharge	
9	1	1	0	SU	Start Up	
10	1	1	0	A31115-0240-08-SU	LIFTING CHAIN ASSY, 240in CMD/CDD/40K	

SUB TOTAL: \$69,100.00
SALES TAX: \$0.00

TOTAL AMOUNT DUE: **\$69,100.00**

Item 46.01 - JWC Environmental Open-Channel Grinder

PLEASE REFERENCE THIS INVOICE

NUMBER ON YOUR CHECK AND REMIT TO: JWC Environmental Inc.
2850 S. Red Hill Ave Ste 125
Santa Ana, CA 92705

IF PAYING BY ACH OR WIRE:

ACH/WIRE INSTRUCTIONS
BANK NAME: BANK OF AMERICA
ADDRESS: NEWPORT BEACH, CA.
ABA/EFT ROUTING#: 111000012
DOM WIRE ROUTING#: 026009593
SWIFT ADDRESS: BOFAUS3N
ACCOUNT #: 4451287711
ACCOUNT NAME: JWC Environmental Inc.



TROJAN
technologies™

INVOICE

3020 Gore Road
London, Ontario, Canada N5V 4T7
Tel: (519) 457-3400 Fax: (519) 457-3030

SOLD TO:
WOODRUFF CONSTRUCTION LLC
1890 KOUNTRY LANE
FORT DODGE, IA
50501
UNITED STATES

Customer 948580	Invoice: SLS/10303235	Invoice Date: 12-22-2020
PO# : 20032-12	Our Order # 213309	Order Date: 08-20-2020

QTY	UNIT	ITEM	0	PRICE	UNIT	TAX	AMOUNT
		UV3000+ DISINFECTION SYSTEM					166,498.00
		512275 TIPTON, IA					
		85% DELIVERY					
GOODS							TOTAL USD
166,498.00							166,498.00

Payment terms: Net 30 Days

Item 46.04 - Trojan UV Disinfection System

When paying please state: SLS/10303235

U.S.A. CUSTOMERS:

Sending by mail:
Fifth Third Bank
c/o Chicago Lockbox Mailing
Lockbox# 233730
3730 Momentum Place
Chicago, IL 60689-5337

Sending by courier
Fifth Third Bank
Lockbox 233730
4900 west 95th Street
Oak Lawn, IL 600453

GST# 743287328
QST# 1212591056
ABN/GST# 89 315-683-549

Mellen & Associates, Inc.

3404 South 11th Street
Council Bluffs, IA 51501

Phone: (712) 322-9333
Fax: (712) 322-6557
www.melleninc.com

Invoice

Customer No.: WOODRUFF
Invoice No.: 26217

Bill To: **Woodruff Construction**
1920 Philadelphia St.
Suite 102
AMES, IA 50010

Ship To: **Woodruff Construction**
ATTN: Niko Mucogllava
901 W. South Street
TIPTON, IA 52772

Tipton

Date		P.O. Number		Ship Via		Terms	
12/28/20		20032-1		FFA		Net 30	
Quantity		B.O.	Item Number	Description	Unit Price	Amount	
Required	Shipped						
28	28			4" DeZurik BAW AWWA BFV, 4" DeZurik BAW AWWA BFV, Flanged, CI Body, NBR Seat, SS Shaft, Gear & HW, AIS Compliant ORDER CODE:BAW,4,F1,CI,NBRN-NBR,150 B,CI-S1,AIS*GS-6B-HD8	4037.00	113036.00	
5	5			8" DeZurik BAW AWWA BFV 8" DeZurik BAW AWWA BFV, Flanged, CI Body, NBR Seat, SS Shaft, Gear & HW, AIS Compliant ORDER CODE:BAW,8,F1,CI,NBRN-NBR,150 B,CI-S1,AIS*GS-6B-HD8	4606.00	23030.00	

Invoice subtotal 136066.00

Invoice total **136066.00**

Item 40.03 - Process Valves

Mellen & Associates, Inc.
 3404 South 11th Street
 Council Bluffs, IA 51501

Phone: (712) 322-9333
 Fax: (712) 322-6557
 www.melleninc.com

Invoice

Customer No.: WOODRUFF
 Invoice No.: 26141

Bill To: **Woodruff Construction**
 1920 Philadelphia St.
 Suite 102
 AMES, IA 50010

Ship To: **Woodruff Construction**
 ATTN: Niko Mucoglava
 901 W. South Street
 TIPTON, IA 52772

Tipton

Date		P.O. Number		Ship Via		Terms	
12/08/20		20032-1		FFA		Net 30	
Quantity			Item Number	Description	Unit Price	Amount	
Required	Shipped	B.O.					
1	1			AUMA Actuator O/C, 1.5" dia. 304SS stem, Lexan stem cover, 304SS yoke stiffening support channels and 316SS attaching hardware (field mounted by others)	12020.00	12020.00	

Invoice subtotal 12020.00
 Invoice total **12020.00**

Item 40.03 - Process Valves

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	844.62			
			MEDICARE WITHHOLDING	161.52			
			MEDICARE WITHHOLDING	2.27			
			MEDICARE WITHHOLDING	5.93			
			MEDICARE WITHHOLDING	17.09			
			MEDICARE WITHHOLDING	4.29			
			MEDICARE WITHHOLDING	6.43			
			AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12		
			MISC. VENDOR AXON ENTERPRISE	AXON ENTERPRISE;EQUIPMENT	2,918.00		
			IOWA DARE ASSOCIATION	DARE MEMBERSHIP	100.00		
				DARE MEMBERSHIP	100.00		
			IPERS	IPERS WITHHOLDING POLICE	1,368.10		
			OFFICE EXPRESS	OFFICE SUPPLIES	20.08		
				OFFICE SUPPLIES	19.98		
			OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	260.41		
			PUBLIC SAFETY CENTER	PROTECTIVE GLOVES	83.37		
			PRINCIPAL	GTL_VTL INSURANCE	23.40		
			VERIZON	Cell, Data service	217.13		
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	63.22		
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	4,256.40		
				TOTAL:	10,520.36		
		FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHHOLDING	55.45	
					MEDICARE WITHHOLDING	11.54	
					MEDICARE WITHHOLDING	1.45	
					AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12
					DINGES FIRE COMPANY	3 PAIRS FIRE BOOTS	869.85
					FELD FIRE	TOOLS	378.00
						VEHICLE OPERATIONS	1,322.00
					D & R PEST CONTROL	PEST CONTROL	25.00
	IPERS			IPERS WITHHOLDING, FIRE	62.76		
	ELECTRONICS INC			ALARM SERVICE	30.00		
	OFFICE MACHINE CONSULTANTS INC			TECH SERVICES	83.12		
				MANAGEMENT SERVICES	97.66		
				TOTAL:	2,984.95		
AMBULANCE	GENERAL GOVERNMENT I.R.S.				FICA WITHHOLDING	382.49	
					MEDICARE WITHHOLDING	21.95	
					MEDICARE WITHHOLDING	62.05	
			MEDICARE WITHHOLDING	5.49			
			AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12		
			FAMILY FOODS	MISC SUPPLIES	66.33		
			JOHN DEERE FINANCIAL	OPERATING SUPPLIES	17.78		
			D & R PEST CONTROL	PEST CONTROL	25.00		
			IPERS	IPERS WITHHOLDING EMT	605.11		
			LISBON-MT VERNON AMBULANCE SERVICE	ALS INTERCEPT	200.00		
			OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	260.41		
			JASON PAUSTIAN	WIPER BLADES FOR AMBULANCE	10.00		
			PCC	BILLING	868.55		
			FRAXAIR DISTRIBUTION INC	OXYGEN	58.63		
			PRINCIPAL	GTL_VTL INSURANCE	3.90		
			TIPTON PHARMACY	PHARMACEUTICALS	523.70		
			VERIZON	Cell, Data service	98.08		
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.44		
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	989.23		
				TOTAL:	4,256.26		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	182.78		
			MEDICARE WITHOLDING	35.47		
			MEDICARE WITHOLDING	1.35		
			MEDICARE WITHOLDING	0.78		
			MEDICARE WITHOLDING	4.64		
			MEDICARE WITHOLDING	0.50		
			CINTAS LOC	UNIFORMS	55.47	
				UNIFORMS	367.95	
			JOHN DEERE FINANCIAL	OPERATING SUPPLIES	15.73	
			IOWA ASSOCIATION OF	SGEI DUES JAN-MAR 2021	529.28	
			IPERS	IPERS REGULAR EMPLOYEES	301.95	
			NILES CHIROPRACTIC	PRE EMPLOY SCREENING	100.00	
			PRINCIPAL	GTL_VTL INSURANCE	6.16	
			SPAHN & ROSE LUMBER CO	BLDG MAINT & OPER SUPPLIES	4.58	
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	13.63	
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,198.56	
				TOTAL:	3,818.83	
		TREES	GENERAL GOVERNMENT KUNDE OUTDOOR EQUIPMENT		OPERATING SUPPLIES	134.80
					OPERATING SUPPLIES	16.95
					TOTAL:	151.75
CEMETERY	GENERAL GOVERNMENT EASTERN IOWA LIGHT & POWER		UTILITIES	10.05		
			UTILITIES	20.10		
			CONTRACT PAY 12/16-01/15	2,583.33		
			1 BURIAL	500.00		
			TOTAL:	3,113.48		
GENERAL ADMINISTRATION	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	138.82		
			MEDICARE WITHOLDING	31.23		
			MEDICARE WITHOLDING	0.31		
			MEDICARE WITHOLDING	0.70		
			MEDICARE WITHOLDING	0.15		
			MEDICARE WITHOLDING	0.07		
			CINTAS LOC	UNIFORMS	7.69	
				UNIFORMS	7.69	
			JOHN DEERE FINANCIAL	BOOTS, -JACKET	149.98	
			IPERS	IPERS REGULAR EMPLOYEES	220.67	
			OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	26.04	
			PRINCIPAL	GTL_VTL INSURANCE	2.41	
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.49	
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,647.94	
				TOTAL:	2,244.19	
		LIBRARY	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	202.45
	MEDICARE WITHOLDING			24.53		
	MEDICARE WITHOLDING			22.81		
	PHONE, INTERNET, CIRCUIT			362.54		
	BOOKS			254.31		
	BOOKS			268.09		
	D & R PEST CONTROL			PEST CONTROL	125.00	
	GRASSHOPPER LAWN CARE DBA ALL STAR TUR			MONTHLY SERVICES	341.67	
	IIW PC			LIBRARY EXTERIOR STEPS	6,271.50	
	IPERS			IPERS REGULAR EMPLOYEES	261.63	
	OFFICE MACHINE CONSULTANTS INC			MANAGEMENT SERVICES	358.07	
	PRINCIPAL			GTL_VTL INSURANCE	3.90	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCHUMACHER ELEVATOR COMPANY	MONTHLY MAINTENANCE	238.93
		TOTAL MAINTENANCE INC	JANUARY SERVICE	481.87
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.70
		WINDSTREAM	MONTHLY SERVICES	158.76
			TOTAL:	9,383.76
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	7.59
			MEDICARE WITHOLDING	1.73
			MEDICARE WITHOLDING	0.04
		IPERS	IPERS REGULAR EMPLOYEES	11.92
		PRINCIPAL	GTL_VTL INSURANCE	0.10
		VERIZON	Cell, Data service	43.69
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.59
		CITY UTILITIES	CITY UTILITIES	165.76
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	93.92
			TOTAL:	345.34
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	63.15
			MEDICARE WITHOLDING	8.12
			MEDICARE WITHOLDING	6.64
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	127.22
		IPERS	IPERS REGULAR EMPLOYEES	100.25
		PRINCIPAL	GTL_VTL INSURANCE	1.95
		VERIZON	Cell, Data service	25.47
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.06
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	538.24
			TOTAL:	876.10
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	240.02
			MEDICARE WITHOLDING	11.45
			MEDICARE WITHOLDING	24.70
			MEDICARE WITHOLDING	0.11
			MEDICARE WITHOLDING	13.31
			MEDICARE WITHOLDING	6.56
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	127.22
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	162.39
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	5.75
		MISC. VENDOR MELISSA FLEMING	MELISSA FLEMING:SWIM LESSO	65.00
		KAYLA PHELPS	KAYLA PHELPS:TRAINING	300.00
		D & R PEST CONTROL	PEST CONTROL	45.00
		STATE HYGIENIC LABORATORY	TESTING FEES	13.50
		IPERS	IPERS REGULAR EMPLOYEES	232.68
		ELECTRONICS INC	ALARM SERVICE	30.00
		OFFICE MACHINE CONSULTANTS INC	TECH SERVICES	83.13
			MANAGEMENT SERVICES	182.29
		PERFORMANCE SYSTEMS LC	OPERATING SUPPLIES	130.00
		PRINCIPAL	GTL_VTL INSURANCE	5.85
		TIPTON CONSERVATIVE	MINUTES	31.60
		VERIZON	Cell, Data service	25.47
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.81
		CITY UTILITIES	CITY UTILITIES	5,323.97
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,129.82
			TOTAL:	9,200.63
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	112.71
			MEDICARE WITHOLDING	21.09

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	5.27
		IPERS	IPERS REGULAR EMPLOYEES	184.33
		ELECTRONICS INC	ALARM SERVICE	30.00
		OFFICE EXPRESS	OFFICE SUPPLIES	114.97
		OFFICE MACHINE CONSULTANTS INC	TECH SERVICES	83.12
			PC & MONITOR	1,139.00
			MANAGEMENT SERVICES	42.33
		PRINCIPAL	GTL_VTL INSURANCE	3.90
		SPINUTECH INC	DEC EMAIL MARKETING	25.00
		TIPTON CONSERVATIVE	MINUTES	158.00-
		VERIZON	Cell, Data service	50.93
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	9.13
		CITY UTILITIES	CITY UTILITIES	61.83
			CITY UTILITIES	105.13
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>1,856.49</u>
			TOTAL:	3,687.23
EXECUTIVE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	23.25
			MEDICARE WITHOLDING	5.44
		IPERS	IPERS Elected OFFICIALS	<u>35.40</u>
			TOTAL:	64.09
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	68.68
			MEDICARE WITHOLDING	3.12
			MEDICARE WITHOLDING	11.60
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.07
			MEDICARE WITHOLDING	1.26
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	37.28
		CEDAR COUNTY RECORDER	1 RECORDING	12.00
		IPERS	IPERS REGULAR EMPLOYEES	106.54
		J & M DISPLAYS INC	FIREWORKS & PRODUCTION COS	7,648.15
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	182.29
		PRINCIPAL	GTL_VTL INSURANCE	0.45
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.47
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>176.89</u>
			TOTAL:	8,249.81
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	3.15
			MEDICARE WITHOLDING	0.73
		D & R PEST CONTROL	PEST CONTROL	35.00
		ELECTRONICS INC	ALARM SERVICE	30.00
		OFFICE EXPRESS	OFFICE SUPPLIES	19.97
			OFFICE SUPPLIES	39.99
		OFFICE MACHINE CONSULTANTS INC	TECH SERVICES	<u>83.13</u>
			TOTAL:	211.97
TRAFFIC SERVICE MAINT. ROAD USE TAX FUND	I.R.S.		FICA WITHOLDING	5.04
			MEDICARE WITHOLDING	1.18
		IPERS	IPERS REGULAR EMPLOYEES	8.18
		PRINCIPAL	GTL_VTL INSURANCE	0.12
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.30
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>38.71</u>
			TOTAL:	53.53
SNOW AND ICE REMOVAL	ROAD USE TAX FUND I.R.S.		FICA WITHOLDING	65.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	14.29
			MEDICARE WITHOLDING	0.23
			MEDICARE WITHOLDING	0.23
			MEDICARE WITHOLDING	0.37
			MEDICARE WITHOLDING	0.17
		COMPASS MINERALS AMERICA INC	49.38 TN BULK COARSE RD SA	3,604.74
		IPERS	IPERS REGULAR EMPLOYEES	107.82
		PRINCIPAL	GTL_VTL INSURANCE	2.12
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.60
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	691.79
			TOTAL:	4,491.72
WW/AKA SEWER	WASTEWATER PROJECT	CEDAR COUNTY ENGINEER	LOADER TO HAUL MULCH	1,227.52
		MC CLURE ENGINEERING COMPANY	WWTP IMPROVEMENTS	41,362.50
		RESCO	TRANSFORMER & BASEMENT	12,080.95
			TOTAL:	54,670.97
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	279.15
			MEDICARE WITHOLDING	53.73
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	0.70
			MEDICARE WITHOLDING	7.66
			MEDICARE WITHOLDING	1.11
			MEDICARE WITHOLDING	2.00
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	14.99
		STATE HYGIENIC LABORATORY	TESTING FEES	40.50
		IOWA ASSOCIATION OF	SCEI DUES JAN-MAR 2021	529.28
		IOWA ONE CALL	LOCATES	10.20
		IPERS	IPERS REGULAR EMPLOYEES	456.79
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	253.90
		PRINCIPAL	GTL_VTL INSURANCE	8.42
		SPAHN & ROSE LUMBER CO	BLDG MAINT & OPER SUPPLIES	21.65
		VERIZON	Cell, Data service	152.79
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	21.67
		WENDLING QUARRIES INC	35.94 TN ROAD STONE	402.53
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,898.93
			TOTAL:	5,219.48
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	68.00
			MEDICARE WITHOLDING	10.83
			MEDICARE WITHOLDING	4.80
			MEDICARE WITHOLDING	0.28
		IPERS	IPERS REGULAR EMPLOYEES	110.31
		MUNICIPAL SUPPLY INC	FLEXNET M2 ANNUAL SUPPORT	658.33
		PRINCIPAL	GTL_VTL INSURANCE	2.74
		TYLER TECHNOLOGIES INC	UB NOTIFICATION CALLS	9.96
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.46
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	917.05
			TOTAL:	1,787.76
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	273.26
			MEDICARE WITHOLDING	52.27
			MEDICARE WITHOLDING	0.08

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	1.43
			MEDICARE WITHOLDING	7.69
			MEDICARE WITHOLDING	0.56
			MEDICARE WITHOLDING	1.89
		IOWA ASSOCIATION OF	SGEI DUES JAN-MAR 2021	529.28
		IPERS	IPERS REGULAR EMPLOYEES	444.97
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	65.10
		PRINCIPAL	GTL_VTL INSURANCE	7.84
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	21.30
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,937.84
			TOTAL:	4,343.51
LAGOON	WASTEWATER/AKA SEW	EASTERN IOWA LIGHT & POWER	UTILITIES	586.57
		PREMIER PARTS INC	SUPPLIES	126.06
		QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	154.00
			TOTAL:	866.63
NON-DEPARTMENTAL	ELECTRIC OPERATING	LIBERTY TRUST & SAVINGS BANK	CD PURCHASE	113,139.16
			TOTAL:	113,139.16
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	768.90
			MEDICARE WITHOLDING	128.99
			MEDICARE WITHOLDING	0.14
			MEDICARE WITHOLDING	26.97
			MEDICARE WITHOLDING	14.97
			MEDICARE WITHOLDING	8.76
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	109.76
			UNIFORMS, SHOP TOWELS, MAT	46.94
			UNIFORMS, SHOP TOWELS, MAT	109.76
			UNIFORMS, SHOP TOWELS, MAT	46.94
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	44.91
		MISC. VENDOR REKEMEYER, MARISA	02-0680-22	280.00
		FELLINGHAM, ABBIE	08-0530-05	90.29
		D & R PEST CONTROL	PEST CONTROL	29.96
		IOWA ASSOCIATION OF	SGEI DUES JAN-MAR 2021	529.29
		IOWA ONE CALL	LOCATES	10.20
		IPERS	IPERS REGULAR EMPLOYEES	1,233.86
		MIDWEST WHEEL COMPANIES	LIGHT BRACKET	39.42
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	325.52
		PRINCIPAL	GTL_VTL INSURANCE	19.93
		RESCO	UNDERGROUND SUPPLIES	1,848.00
		THOMAS HEATING & AIR	SERVICE FURNACE	74.90
		MOELLER TIPTON TIRE & AUTO	OIL	19.68
		VERIZON	Cell, Data service	316.10
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	55.85
		CITY OF TIPTON FUNDS	1 REBATE	75.00
		CITY UTILITIES	CITY UTILITIES	19.73
			CITY UTILITIES	62.34
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	4,348.52
			TOTAL:	10,733.75
ELECTRIC POWER PLANT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	99.94
			MEDICARE WITHOLDING	19.10
			MEDICARE WITHOLDING	4.28
		JOHN DEERE FINANCIAL	REPAIR SUPPLIES	58.78

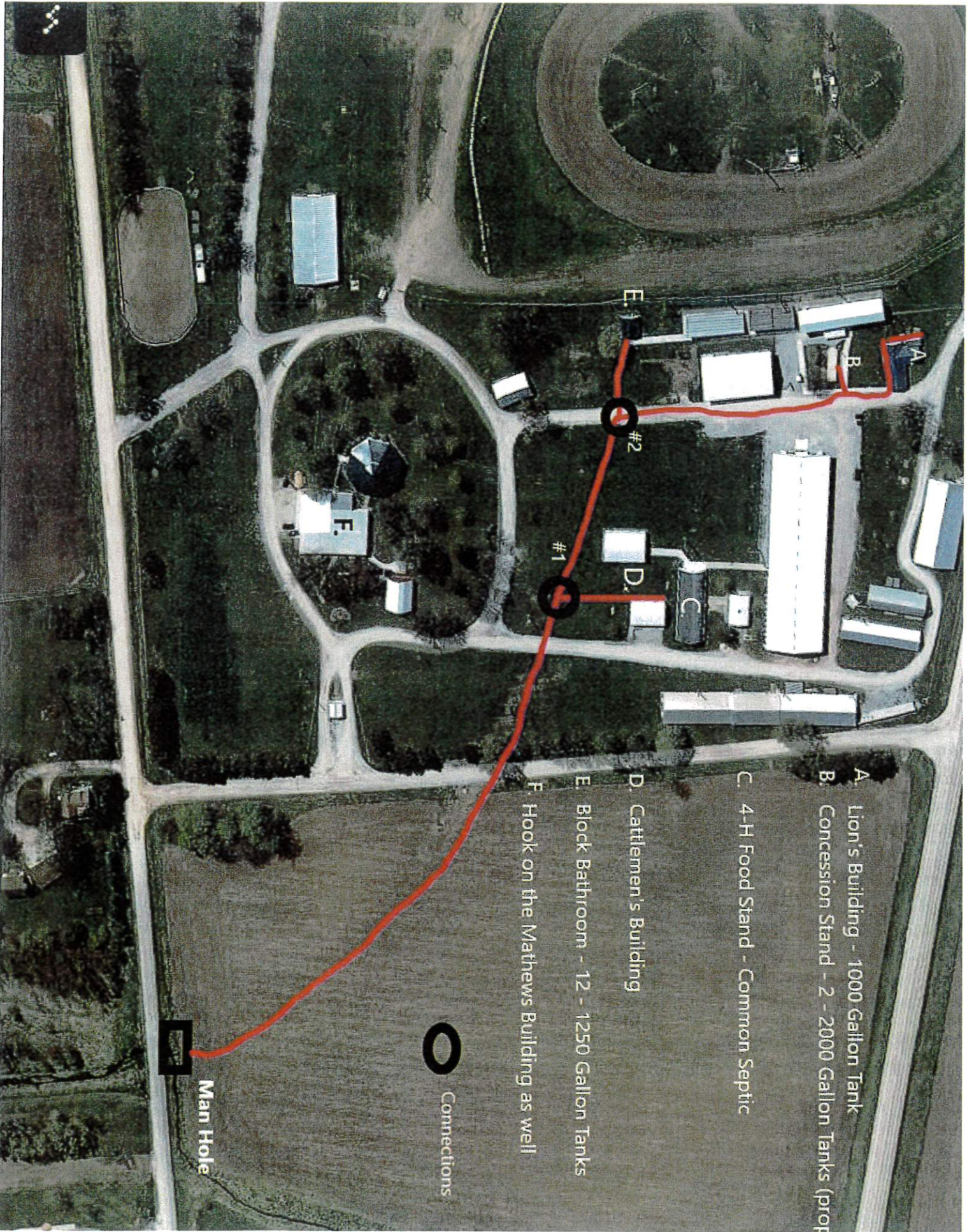
DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		D & R PEST CONTROL	PEST CONTROL	31.03
		IPERS	IPERS REGULAR EMPLOYEES	161.33
		PRINCIPAL	GTL_VTL INSURANCE	2.62
		SPAHN & ROSE LUMBER CO	BLDG MAINT & OPER SUPPLIES	64.93
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.65
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	585.37
			TOTAL:	1,035.03
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	135.26
			MEDICARE WITHOLDING	25.95
			MEDICARE WITHOLDING	4.93
			MEDICARE WITHOLDING	0.75
		IPERS	IPERS REGULAR EMPLOYEES	218.92
		MUNICIPAL SUPPLY INC	FLEXNET M2 ANNUAL SUPPORT	658.34
		PRINCIPAL	GTL_VTL INSURANCE	4.49
		TYLER TECHNOLOGIES INC	UB NOTIFICATION CALLS	9.97
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.27
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,265.76
			TOTAL:	2,334.64
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	409.97
			MEDICARE WITHOLDING	81.86
			MEDICARE WITHOLDING	0.08
			MEDICARE WITHOLDING	1.96
			MEDICARE WITHOLDING	7.01
			MEDICARE WITHOLDING	4.97
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	44.47
			UNIFORMS, SHOP TOWELS, MAT	44.47
		GROEBNER & ASSOCIATES INC	SERVICE LINES SUPPLIES	628.09
			SERVICE LINES SUPPLIES	346.04
		IOWA ASSOCIATION OF	SGEI DUES JAN-MAR 2021	529.28
			OQ PROGRAM	1,950.00
		IOWA ONE CALL	LOCATES	10.20
		IPERS	IPERS REGULAR EMPLOYEES	645.46
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	162.76
		PRINCIPAL	GTL_VTL INSURANCE	9.75
		THOMAS HEATING & AIR	SERVICE FURNACE	120.38
		VERIZON	Cell, Data service	50.93
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	30.04
		CITY UTILITIES	CITY UTILITIES	28.28
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,642.17
			TOTAL:	7,796.29
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	81.19
			MEDICARE WITHOLDING	13.91
			MEDICARE WITHOLDING	4.78
			MEDICARE WITHOLDING	0.28
		IPERS	IPERS REGULAR EMPLOYEES	131.77
		MUNICIPAL SUPPLY INC	FLEXNET M2 ANNUAL SUPPORT	658.33
		PRINCIPAL	GTL_VTL INSURANCE	3.07
		TYLER TECHNOLOGIES INC	UB NOTIFICATION CALLS	9.97
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	6.34
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,000.07
			TOTAL:	1,909.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
AIRPORT	AIRPORT OPERATING	I.R.S.	FICA WITHOLDING	13.44	
			MEDICARE WITHOLDING	3.14	
			AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12
			IPERS	IPERS REGULAR EMPLOYEES	20.46
			OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	<u>65.10</u>
			TOTAL:	150.26	
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	176.41	
			MEDICARE WITHOLDING	29.04	
			MEDICARE WITHOLDING	0.08	
			MEDICARE WITHOLDING	4.45	
			MEDICARE WITHOLDING	7.31	
			MEDICARE WITHOLDING	0.19	
			MEDICARE WITHOLDING	0.24	
			CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3,234.00
			CINTAS LOC	UNIFORMS	8.25
				UNIFORMS	8.25
			IPERS	IPERS REGULAR EMPLOYEES	290.68
			PRINCIPAL	GTL_VTL INSURANCE	5.41
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	13.81
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>2,030.55</u>
TOTAL:	5,808.67				
RECYCLING	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	52.64	
			MEDICARE WITHOLDING	4.33	
			MEDICARE WITHOLDING	3.65	
			MEDICARE WITHOLDING	4.33	
			IPERS	IPERS REGULAR EMPLOYEES	62.00
			PRINCIPAL	GTL_VTL INSURANCE	1.56
			REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	862.84
				RECYCLING SORT FEES	973.16
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	3.06
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>622.82</u>
			TOTAL:	2,590.39	
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	25.03	
			MEDICARE WITHOLDING	5.04	
			MEDICARE WITHOLDING	0.35	
			MEDICARE WITHOLDING	0.13	
			MEDICARE WITHOLDING	0.22	
			MEDICARE WITHOLDING	0.07	
			IPERS	IPERS REGULAR EMPLOYEES	41.80
			PRINCIPAL	GTL_VTL INSURANCE	0.94
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.95
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>318.85</u>
			TOTAL:	394.38	
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHOLDING	84.05	
			MEDICARE WITHOLDING	19.65	
			AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	48.12
			M3 AUTO PARTS	SHOP SUPPLIES	12.18
				REPAIR PARTS	19.72
				REPAIR PARTS	21.60
				SHOP SUPPLIES	8.96
			CEDAR COUNTY CO-OP	678.88 GL FUEL	1,478.92
			CEDAR COUNTY ENGINEER	985.4 GL DSL	1,882.11

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CINTAS LOC	UNIFORMS	8.04
			UNIFORMS	8.04
		CUSTOM BUILDERS INC	BLDG MAINT SUPPLIES	1,361.00
		EASTERN IOWA TIRE	TIRES #15 & #66	2,490.22
		JOHN DEERE FINANCIAL	REPAIR PARTS	22.98
			SHOP SUPPLIES	31.98
		HARRY'S FARM TIRE INC	TIRE REPAIR #18	3.00
		IPERS	IPERS REGULAR EMPLOYEES	136.40
		KILBURG EQUIPMENT LLC	REPAIR PARTS #35	72.07
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	377.60
		PREMIER PARTS INC	PARTS	115.37
			SHOP SUPPLIES	143.46
			REPAIR PARTS	237.36
		PRINCIPAL	GTL_VTL INSURANCE	1.93
		SPAHN & ROSE LUMBER CO	BLDG MAINT & OPER SUPPLIES	165.55
			BLDG MAINT & OPER SUPPLIES	49.99
		THOMPSON TRUCK & TRAILER	STOCK PARTS	506.56
		VERIZON	Cell, Data service	255.47
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.00
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	645.23
			TOTAL:	10,232.56
INT SRVC-OTHER BUSINESS ADMINISTRATIVE SER I.R.S.			FICA WITHHOLDING	92.19
			MEDICARE WITHHOLDING	19.26
			MEDICARE WITHHOLDING	0.16
			MEDICARE WITHHOLDING	2.14
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	2,002.99
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	625.27
		IPERS	IPERS REGULAR EMPLOYEES	147.47
		LANDS' END BUSINESS OUTFITTERS	OFFICE SHIRTS	72.37
			OFFICE SHIRTS	81.32
		STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	246.95
			OFFICE SUPPLIES	50.11
		OFFICE EXPRESS	OFFICE SUPPLIES	20.08
		OFFICE MACHINE CONSULTANTS INC	TECH SERVICES	237.50
			MANAGEMENT SERVICES	325.52
		PRINCIPAL	GTL_VTL INSURANCE	3.79
		TIPTON CONSERVATIVE	MINUTES	412.67
		VERIZON	Cell, Data service	614.73
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	7.25
		WINDSTREAM	MONTHLY SERVICES	844.37
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,440.79
			TOTAL:	7,102.19
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	6,509.27
			FICA WITHHOLDING	4,954.99
			MEDICARE WITHHOLDING	1,158.85
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	214.67
			AFLAC PY PRETAX WITHHOLDING	343.54
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	41.87
			IPERS ELECTED OFFICIALS	23.59
			IPERS REGULAR EMPLOYEES	3,756.83
			IPERS WITHHOLDING EMT	403.62

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			IPERS WITHOLDING POLICE	912.54
		PRINCIPAL	GTL_VTL INSURANCE	584.52
			VISION POLICY	379.44
		TREASURER, STATE OF IOWA	STATE WITHOLDING	2,946.00
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYM	2,180.00
		CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEME	200.00
			TOTAL:	25,299.64

===== FUND TOTALS =====		
001	GENERAL GOVERNMENT	59,108.75
110	ROAD USE TAX FUND	4,545.25
303	WASTEWATER PROJECT	54,670.97
600	WATER OPERATING	7,007.24
610	WASTEWATER/AKA SEWER REVE	5,210.14
630	ELECTRIC OPERATING	127,242.58
640	GAS OPERATING	9,706.00
660	AIRPORT OPERATING	150.26
670	GARBAGE COLLECTION.	8,399.06
740	STORM WATER	394.38
810	CENTRAL GARAGE	10,232.56
835	ADMINISTRATIVE SERVICES	7,102.19
860	PAYROLL ACCOUNT	25,299.64
	GRAND TOTAL:	319,069.02



A. Lion's Building - 1000 Gallon Tank
B. Concession Stand - 2 - 2000 Gallon Tanks (prop

C. 4-H Food Stand - Common Septic

D. Cattleman's Building

E. Block Bathroom - 12 - 1250 Gallon Tanks

F. Hook on the Mathews Building as well



Connections



Man Hole

RESOLUTION NO. 011821A
RESOLUTION NAMING DEPOSITORIES FOR CITY FUNDS

RESOLVED, that Melissa Armstrong, Finance Director utilize the services of Fidelity Bank & Trust, Citizens Savings Bank, Liberty Trust and Savings Bank, US Bank and Iowa Public Agency Investment Trust (IPAIT), for the deposit of public funds belonging to the City of Tipton, Cedar County, Iowa, or coming into its possession, pursuant to a Custodial Agreement. The maximum amount that may be thus deposited in any one depository without further approval of this Council is \$10,000,000.

RESOLVED, that Melissa Armstrong, Finance Director is hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Tipton at Depositories.

NAME	OFFICE	TERM EXPIRES
Bryan Carney	Mayor	December 31, 2023
Abby Cummins-VanScoy	Mayor, Pro-Tem	December 31, 2021
Melissa Armstrong	Finance Director	
Amy Lenz	City Clerk	

RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Notices and any documents or instruments supplemental or incidental thereto.

RESOLVED, that the Finance Director forward a certified copy of this resolution to the Depositories, and any other parties which may request it for purpose of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above, and that the Finance Directors further certify to Depositories or other parties from time-to time the signatures of any successors in office of any of the present incumbents.

PASSED AND APPROVED this 18th day of January, 2021.

Bryan Carney, Mayor

ATTEST:

Melissa Armstrong, Finance Director

Abby Cummins-VanScoy, Mayor Pro-Tem

Amy Lenz, City Clerk

RESOLUTION NO. 0118.21B

A RESOLUTION OF THE CITY OF TIPTON APPROVING THE CONTRACT
FOR 2020 CDBG GRANT ADMINISTRATION TO
EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION

WHEREAS, THE CITY OF TIPTON, Iowa is party to the Agreement creating the East Central Intergovernmental Association (hereinafter called the ECIA) and is a member in good standing; and

WHEREAS, THE CITY OF TIPTON, Iowa wishes to engage the ECIA to provide certain technical and professional services for grant administration of the City of Tipton's 2020 Iowa Economic Development Authority Community Development Block Grant (Contract #20-WS-045); and

WHEREAS, Articles II, III (12), and VIII (2) and (3) of the Articles of Agreement of the East Central Intergovernmental Association gives the ECIA the authority to perform services under consideration.

NOW, THEREFORE, BE IT RESOLVED, that the East Central Intergovernmental Association is hereby authorized to provide staff assistance as prescribed in the attached Contract for Services and Scope of Services.

PASSED, APPROVED, AND ADOPTED this 18th day of January, 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CONTRACT FOR SERVICES WITH
EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION

THIS CONTRACT, entered into by and between the East Central Intergovernmental Association (hereinafter called ECIA) and under a passed and approved RESOLUTION OF TIPTON, IOWA, (hereinafter called City), authorizing ECIA's assistance in carrying out this Contract and attached Scope of Services, and approved by ECIA on January 20, 2021.

TERMS. This Contract carries the following terms.

SECTION 1. Scope of Services

ECIA shall provide and perform the necessary services required to carry out grant administration for the 2020 Iowa Economic Development Authority Community Development Block Grant #20-WS-045 as set out in the Scope of Services attached.

SECTION 2. Time of Performance

The services of ECIA shall commence on date of State of Iowa grant approval, and shall be completed upon receipt of final Certificate of Completion from the State of Iowa.

Commencement and completion of services as identified herein is subject to the State of Iowa being timely provided grant approval, for said contract. The parties also acknowledge that ECIA's time of performance and Scope of services as identified herein, may be contingent upon the actions and/or requirements of other parties. ECIA shall not be responsible for a delay in services when said services are contingent upon the completion or performance of services by third parties.

SECTION 3. Method of Payment

Payment shall be due upon receipt of a monthly bill for services. The payment shall be based on the actual costs incurred by the agency in administering the contract, including labor and overhead, in accordance with OMB's Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (otherwise known as "Uniform Guidance"). Total payment shall not exceed \$20,000.00.

SECTION 4. Personnel

The ECIA represents that it has, or will acquire, all personnel necessary to perform the services under this Contract.

SECTION 5. Property

ECIA shall be free to acquire or use existing property, real or personal, as it deems necessary in the performance of work under this agreement.

SECTION 6. Access to Records

ECIA, the City, the State of Iowa, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records which are directly pertinent to this specific contract, for the purpose of making audit, examinations, excerpts, and transcriptions.

ECIA and the City shall maintain all required records for five years after complete grant closeout and all other pending matters are closed.

SECTION 7. Civil Rights Provisions

7.1 DISCRIMINATION IN EMPLOYMENT. The City shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, sexual orientation, gender identity, familial status, physical or mental disability. The City may take affirmative action to ensure that applicants are employed

and that employees are treated without regard to their race, color, religion, sex, national origin, age, sexual orientation, familial status, gender identity, or physical or mental disability. Such action shall include, but may not be limited to, the following: employment, upgrading, promotion, demotion or transfers; recruitment or recruitment advertising; lay-off or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The City agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees. Upon the State's written request, the City shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and accessibility plans and policies as required under Iowa Administrative Code chapter 11-121.

7.2 CONSIDERATION FOR EMPLOYMENT. ECIA shall, in all solicitations or advertisements for employees placed by or on behalf of the City, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, physical or mental disability, or familial status.

7.3 SOLICITATION AND ADVERTISEMENT. ECIA shall list all suitable employment openings in the State Employment Service local offices.

7.4 CIVIL RIGHTS COMPLIANCE IN EMPLOYMENT. ECIA shall comply with all relevant provisions of the Iowa Civil Rights Act of 1965 as amended; Chapter 19B.7 and Chapter 216, Code of Iowa; Federal Executive Order 11246, as amended; Title VI of the U.S. Civil Rights Act of 1964 as amended (P.L. 88-42 352, 42 U.S.C. Section 2000d et seq.); the Fair Labor Standards Act (29 U.S.C. Section 201 et seq.); The Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101-12213); Section 504 of the Rehabilitation Act of 1973 as amended (P.L. 93-112, 29 U.S.C. Section 794); and the Age Discrimination Act of 1975 as amended (42 U.S.C. Section 6101 et seq.). ECIA will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.

7.5 Program Nondiscrimination - ECIA shall conform with requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and HUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall, on the basis of race, color, national origin, sex or religion or religious affiliation, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this Contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et. seq.) or with respect to an otherwise qualified individual with a disability as provided in the Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101-12213) or Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112, 29 U.S.C. Section 794) shall also apply to any such program or Project.

7.6 Fair Housing - ECIA shall comply with Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The City shall also comply with

Section 109, Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).

7.7 SECTION 3 COMPLIANCE. ECIA shall comply with provisions for training, employment, and contracting in accordance with 24 CFR part 135, Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u). All section 3 covered contracts shall include the following clause (referred to as the section 3 Clause):

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3 Clause). The purpose of Section 3 Clause is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3 Clause, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3 Clause. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. ECIA agrees to send to each labor organization or representative of workers with which ECIA has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of ECIA's commitments under this Section 3 Clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 Clause preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. ECIA agrees to include this Section 3 Clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 Clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. ECIA will not subcontract with any subcontractor where ECIA has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. ECIA will certify that any vacant employment positions, including training positions, that are filled (1) after ECIA is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent ECIA's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with Section 3 Clause covered Indian Housing Assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 Clause and Section 7(b) agree to comply with Section 3 Clause to the maximum extent feasible, but not in derogation of compliance with section 7(b).

7.8 NONCOMPLIANCE WITH THE CIVIL RIGHTS LAWS. In the event of ECIA's noncompliance with the nondiscrimination clauses of this Contract or with any of the aforesaid rules, regulations, or requests, this Contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional remedies as provided by the Iowa Civil Rights Act of 1965 (Chapter 216, Code of Iowa) or as otherwise provided by law.

7.9 INCLUSION IN SUBCONTRACTS. ECIA will include the provisions of the preceding paragraphs of Section 7 in every subcontract unless exempt by the State of Iowa, and said provisions will be binding on each subcontractor. ECIA will take such action with respect to any subcontract as the State of Iowa may direct as a means of enforcing such provisions, including sanctions for noncompliance. In the event the City becomes involved in or is threatened by litigation with a subcontractor or vendor as a result of such direction by the State of Iowa, the City may request the State of Iowa to enter into such litigation to protect the interests of the State of Iowa.

SECTION 8. Termination by City

8.1 The City may, by thirty (30) days written notice to ECIA, terminate this contract in whole or in part at any time:

- a) For the City's convenience,
- b) For the failure of ECIA to fulfill its obligations under the contract, or
- c) As the funding source for the contract ceases to exist.

Upon receipt of such notice, ECIA shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the City all data, drawings, specifications, as may have been accumulated by the ECIA in performing this contract, whether completed or in process.

8.2 Notwithstanding the above, ECIA shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the contract by ECIA. The City may withhold any and all payments to ECIA for the purpose of setoff until such time as the exact amount of damages due the City from ECIA is determined.

8.3 If the termination is for convenience of the City, or because the funding source for the contract ceases to exist, ECIA shall be entitled to compensation for work done through the date of termination.

SECTION 9. Indemnification/Hold Harmless

ECIA agrees to indemnify and hold harmless City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of this Contract, provided that such claim, damages, loss or expense is attributable to bodily injury,

sickness, disease or death, or injury to or destruction of property including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of ECIA, ECIA's subcontractor or anyone whose acts ECIA or ECIA's subcontractor may be liable.

City agrees to indemnify and hold harmless ECIA from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of this Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of City, City's subcontractor or anyone whose acts City or City's subcontractor may be liable.

SECTION 10. Termination by ECIA

ECIA may terminate this contract by thirty (30) days written notice to the City for either ECIA's convenience or because of the City failure to comply with the laws, rules, or regulations of the U.S. Department of Housing and Urban Development in carrying out the Community Development Block Grant Program. The notice shall stipulate the laws, rules, or regulations that have been violated, and date ECIA advised the City of said violation.

City will be required to pay ECIA for work done through the date of termination.

SECTION 11. Certification Regarding Government-Wide Restriction on Lobbying.

ECIA certifies, to the best of its knowledge and belief, that:

11.1 No Federal appropriated funds have been paid or will be paid, by or on behalf of the City, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding any Federal contract, making any Federal grant, making any Federal loan, entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

11.2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the City shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

11.3 ECIA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

11.4 This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

SECTION 12. Political Activity

No portion of program funds shall be used for any partisan political activity or to further the election or defeat of any candidate for public office. Neither the program nor the funds provided therefore,

nor the personnel employed in the administration of this Contract or its Funding Agreements, shall be in any way or to any extent, engaged in the conduct of political activities in contravention of The Hatch Act (5 U.S.C. 15).

SECTION 13. Lead Safe Housing Regulations

In connection with the carrying out of this agreement, ECIA agrees to comply with the U.S. Department of Housing and Urban Development Lead Safe Housing Regulations – 24 CFR Part 35, et. al. “Requirement for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Property and Housing Receiving Federal Assistance: Final Rule.”

SECTION 14. Awarding Agency Requirements and Regulations Pertaining to Reporting

ECIA must provide information as necessary and as requested by the Iowa Economic Development Authority for the purpose of fulfilling all reporting requirements related to the CDBG program.

SECTION 15. Procurement Standards

ECIA shall comply with the Procurement Standards established in 2 CFR Part 200 as applicable in its procurement transactions.

In addition, per 2 CFR 200.322, ECIA agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S.C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247.

SECTION 16. All Contracts in Excess of \$100,000

In addition to the preceding provisions, contracts in excess of \$100,000 shall require compliance with the following laws and regulations:

Section 306 of the Clean Air Acts (42 U.S.C. 1857(h)).

Section 508 of the Clean Water Act (33 U.S.C. 1368).

Executive Order 11738.

EPA Regulations – 40 CFR, Part 15.

Clean Air and Water Acts - required clauses:

This clause is required in all third party contracts involving projects subject to the Clean Air Act (42 U.S.C. 1857 et seq.), the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), and the regulations of the Environmental Protection Agency with respect to 40 CFR Part 15, as amended. It should also be mentioned in the bid document.

During the performance of this contract, the CONTRACTOR agrees as follows:

- (1) ECIA will certify that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the Excluded Party Listing System pursuant to 40 CFR 32.
- (2) ECIA agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
- (3) ECIA agrees that as a condition for the award of the contract, prompt notice will be given of any notification received from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that a facility utilized or to be utilized for

- the contract is under consideration to be listed on the Excluded Party Listing System.
- (4) ECIA agrees that it will include or cause to be included the criteria and requirements in Paragraph (1) through (4) of this section in every nonexempt subcontract and require every subcontractor to take such action as the Government may direct as a means of enforcing such provisions. Environmental Protection Agency, indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the Excluded Party Listing System.

SECTION 17. Other Requirements

In connection with the carrying out of this agreement, ECIA agrees to comply with any and all rules and regulations of the Iowa Economic Development Authority and the Department of Housing and Urban Development concerning third party contracts.

In connection with the carrying out of this agreement, ECIA and City acknowledge that there may be third part contracts which apply to said project. Should there be third party contracts which apply to this contract for services ECIA shall be performing, City agrees to provide ECIA with notice of said third party contracts and copies thereof, within five (5) days of this agreement, or City's receipt thereof. Failure to do so shall void any requirement(s) by ECIA to comply with any rules and regulations of third parties pertaining to this project.

PASSED AND APPROVED:

City of Tipton

Date: January 18, 2021

Bryan Carney, Mayor

Attest: Amy Lenz, City Clerk

East Central Intergovernmental Association

Date: January 20, 2021

Chairperson or Executive Director

Attest:

Attachment A

SCOPE OF SERVICES

The East Central Intergovernmental Association (ECIA) shall assist in compliance with requirements set forth by the Iowa Economic Development Authority (IEDA); maintenance of required records and documents; and other required actions, if applicable and/or those not specifically listed, but requested by the local government, including, but not limited to the following activities:

I. General Activities

A. Grant Notification

1. Be responsible for knowing and complying with IEDA regulations in the writing of the Program Schedule and any other submission to IEDA before contract signing.
2. Set up a model for the Program Schedule assuring compliance time and monetary limitations of grant contract.
3. Submit Program Schedule within the time frame set up by IEDA.
4. Meet with grantee to review and assure understanding of terms and conditions of the contract with IEDA.

B. Environmental Review

1. Assist in finding of Exemption or Environmental Assessment/Level of Clearance Finding.
2. Complete and document historic properties procedures.
3. Assist in the publishing of early notice and notice of explanation concerning Floodplains or Wetlands.
4. Assist in publishing Notice of Finding of No Significant Effect.
5. Assist in publishing Notice of Intent to Request a Release of Funds.
6. Assist in submitting Certification of Environmental Review and Request for Release of Funds.

C. Program Set-Up

1. Assist in selection of architect/engineer for program by proposal method. (See II.EI-4)
2. Meet with architects/engineers to explain and coordinate scheduling of grant activities requiring engineering.
3. Prepare and forward press releases and/or stories concerning the grant.
4. Prepare Code of Conduct and Resolution.
5. Prepare Written Procurement Procedures and Resolution.
6. Maintain and promote performance standards in minority participation, services to low/moderate incomes, etc. that will help the grantee secure future grants.
7. Assure environmental compliance for all phases of grant.
8. Set up filing system for grant records.
9. Prepare anti-residential displacement and relocation assistance plan.
10. Prepare subgrantee agreement if needed.
11. Prepare anti-excessive force policy.

- D. Possible Program Amendment
 1. Identify problem with Grantee.
 2. Public Hearing
(prepare notice)
(attend)
 3. Gather information
 4. Write amendment - prepare for grantee approval
 5. Conference with IEDA
 6. Approval and implementation
 7. Revise Financial and Compliance Records

- E. Record Keeping
 1. Assist in setting up books for grant funds.
 2. Assist in setting up filing system for program information maintenance.
 3. Regularly monitor records
 4. Assist in executing budget amendments.
 5. Assist in preparing drawdown forms, authorizing and making disbursements.
 6. Assist in meeting with IEDA officials during site visits.
 7. Prepare and present program reports to the grantee at least quarterly.
 8. Prepare and present monthly expenditure reports and quarterly performance reports for IEDA.
 9. Prepare and present project status for grantee's public hearing on status of funded activities.

- F. Program Close-Out
 1. Assist the grantee in selection of an auditor for the program.
 2. Assist auditor by providing all available information for financial and compliance audit.
 3. Assist in submission of audit to IEDA.
 4. Provide assistance to grantee in answering audit findings, if any.
 5. Assist grantee in providing proof of expenditure of unaudited funds, if any.
 6. Assist in preparation of close-out report.

II. PROGRAM ADMINISTRATION

- A. Files
 1. ECIA shall review files regularly and shall assist in insuring appropriate information is contained in each.
 2. The files shall be located in the office of the City Clerk/County Auditor and will remain the property of the grantee.

- B. Property Acquisition/Easement Acquisition
 1. Confer with Grantee on location.
 2. Request survey from engineers.
 3. Prepare request for proposals from appraisers, or prepare waiver of appraiser form (go to #14).
 4. Review and recommend appraiser and review appraiser (if needed) to Grantee.
 5. Prepare contracts for appraiser and review appraiser.
 6. Preliminary Acquisition Notice sent.

7. Preliminary Conference on all parties involved.
8. Invitation to property owner to accompany appraiser.
9. Review initial appraisal with Grantee.
10. Forward initial appraisal to review appraiser and confer.
11. Evaluate review appraisal with Grantee.
12. Prepare Determination of Just Compensation Form.
13. Prepare Formal Offer to Purchase.
14. Assist Grantee in determining Just Compensation.
15. Assist Grantee in negotiations with property owner.
16. Assist Grantee in making final determination of Just Compensation.
17. Prepare Final Offer to Purchase or Grant of Easement form.
18. Assist property owner with offer of Sale of Land.
19. Refer Offer to Grantee's attorney.
20. Assist in setting up closing.
21. Review closing statements.
22. Keep complete financial records including all legal and closing costs, approve for eligible expenses.

C. Possible Relocation Assistance

1. Determine the need for relocation assistance.
2. Provide current and continuing information on suitable housing and comparable business properties and locations.
3. Assure that prior to displacement, suitable and affordable housing will be available for all displaced persons.
4. Assist displaced business persons and farmers in obtaining a suitable replacement location.
5. Supply information regarding housing programs, disaster loan programs, etc.
6. Provide advisory services to minimize hardship.

D. Possible Condemnation

1. Final Offer to Purchase not accepted.
2. Grantee determines to condemn.
3. Remanded to Sheriff's Jury.
4. Draw funds equal to Grantee's final offer - to be deposited with Sheriff's Office.
5. Pre-jury briefing.
6. Jury day - attend and present information if required.
7. Acceptance of jury price; closing (go to #20 above).
8. Final review of files, notifications, etc.

E. Capital Improvement Activities

1. Send proposals for architect/engineer.
2. Collect and review proposals.
3. Architect/Engineer selection by Grantee.
4. Prepare contract for Architect/Engineer or approve contract as presented.
5. Conferences concerning plans and specs.
6. Order wage determination.
7. Grantee final approval of plans and specs.
8. Advertise for bids - approval.
9. Bid letting.

10. Bid award.
11. Contractor Clearance.
12. Compliance review for signing contract documents.
13. Pre-Construction Conference.
14. Construction Site Visit for Posting.
15. Employee Interviews.
16. Davis-Bacon wage check.
17. Payroll forms check (weekly).
18. Progress Monitoring.
19. Monitor all payments - Contractor and Architect/Engineer.
20. Final monitor
(Sales tax refunds)
(Anti-kickback statements)
(Engineer's final certification)
21. Financial Management of specific contracts.

RESOLUTION NO. 011821C

**A RESOLUTION OF THE CITY OF TIPTON, IOWA
ADOPTING AN AFFIRMATIVE FAIR HOUSING POLICY**

WHEREAS, the City of Tipton, Iowa has been funded by the Iowa Economic Development Authority with Community Development Block Grant funds; and

WHEREAS, the Iowa Economic Development Authority requires Block Grant recipients to establish the attached Affirmative Fair Housing Policy to ensure equal opportunity in housing and nondiscrimination in the sale or rental of housing built with federal assistance, and to prohibit discrimination in the provision of housing because of race, color, religion, sex or national origin, physical or mental disabilities or family status.

NOW, THEREFORE BE IT RESOLVED that the City of Tipton approves and adopts the attached Affirmative Fair Housing Policy.

Passed and adopted this 18th day of January, 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

ADOPTED: January 18, 2021

PUBLIC NOTICE
AFFIRMATIVE FAIR HOUSING POLICY

This notice is published pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with federal assistance, and with Title VIII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in the provision of housing because of race, color, creed, religion, sex, national origin, disability or familial status.

The City of Tipton, Iowa advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

The City of Tipton shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Iowa Civil Rights Commission or the U.S. Department of Housing and Urban Development.

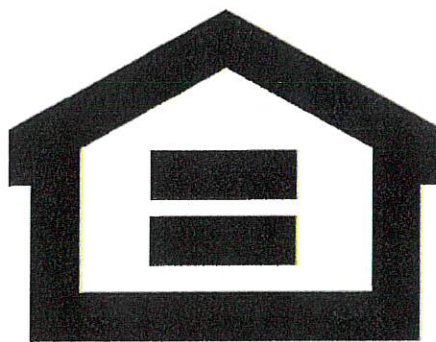
The City of Tipton has designated Bryan Carney, Mayor as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:

NAME: Bryan Carney

OFFICE: Mayor, City of Tipton

ADDRESS: 407 Lynn Street

CITY/STATE/ZIP CODE: Tipton, IA 52772



**EQUAL HOUSING
OPPORTUNITY**

RESOLUTION NO. 011821D

CODE OF CONDUCT

WHEREAS, the City of Tipton, Iowa has been funded by the Iowa Economic Development Authority with Community Development Block Grant funds; and

WHEREAS, the Iowa Economic Development Authority requires Block Grant recipients to establish a Code of Conduct; and

WHEREAS, the City of Tipton, Iowa has developed the following Code of Conduct.

PURPOSE

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 2 CFR part 200.318 and other applicable federal and state standards, regulations, and laws.

APPLICATION

This Code of Conduct applies to all officers, employees, or agents of the City of Tipton engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS

No officer, employee, or agent of the City of Tipton shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;
- c. His/her partner; or
An organization which employs, or is about to employ any of the above; or has a financial or other interest in the firm selected for award.

The City of Tipton officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

FRAUD, WASTE AND ABUSE

The City of Tipton has zero tolerance for the commission or concealment of acts of fraud, waste, or abuse. All officers, employees, or agents shall notify the City of Tipton of suspected actions. Allegations of such acts will be investigated and pursued to their logical conclusion, including legal action where warranted. Concerns may be reported to: Bryan Carney, Mayor; City of Tipton; 407 Lynn Street; Tipton, IA 52772 or by phone at 563-886-6187.

REMEDIES

To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against the City of Tipton's officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

NOW, THEREFORE BE IT RESOLVED that the City of Tipton approves and adopts this Code of Conduct policy.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

ADOPTED: January 18, 2021

EQUAL OPPORTUNITY POLICY STATEMENT

DATE: January 18, 2021

It is the policy of the City of Tipton to provide equal opportunity to all employees, applicants and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped and to administer its programs in a manner that does not discriminate against any person because of race, creed, color, religion, sex, national origin, disability, age, familial status, political affiliation, citizenship or sexual orientation.

The Mayor has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the Mayor's responsibility. The Mayor will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the City of Tipton. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the City of Tipton because of race, creed, color, religion, sex, national origin, age, disability, political affiliation, sexual orientation, or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by Bryan Carney, Mayor, who can be contacted at: City of Tipton; 407 Lynn Street; Tipton, IA 52772 or by phone at 563-886-6187.

This Equal Opportunity Policy of the City of Tipton shall be posted in conspicuous places within the facility, distributed to all employees, contractors and to the persons of all advisory and policy-making groups.

Bryan Carney, Mayor
City of Tipton

RESOLUTION NO. 011821E

**POLICY PROHIBITING THE USE OF EXCESSIVE FORCE AGAINST
INDIVIDUALS ENGAGING IN NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS**

WHEREAS, the City of Tipton has received federal funding through the Community Development Block Grant (CDBG) program; and,

WHEREAS, Section 519 of the Department of Veteran Affairs and U.S. Department of Housing and Urban Development, and Independent Agencies Appropriations Act of 1990 requires that all CDBG recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient's jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

WHEREAS, all recipients of CDBG funds are further required to follow a policy of enforcing applicable state and local laws against physically barring entrances or exits to a facility that is the subject of a nonviolent protest demonstration; and

WHEREAS, the City of Tipton endorses a policy prohibiting the use of excessive force and will inform all law enforcement agencies within its jurisdiction of this policy,

NOW, THEREFORE, BE IT RESOLVED, the City of Tipton hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, the City of Tipton agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration. The City of Tipton further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that the City of Tipton has not complied with this policy to file a complaint.

Information and assistance relative to excessive force complaints shall be provided by Bryan Carney, Mayor; City of Tipton; 407 Lynn Street; Tipton, IA 52772 (ph. 563-886-8167).

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

ADOPTED: January 18, 2021

RESOLUTION NO. 011824F

PROCUREMENT POLICY

WHEREAS, the City of Tipton, Iowa has been funded by the Iowa Economic Development Authority with Community Development Block Grant funds; and

WHEREAS, the Iowa Economic Development Authority requires Block Grant recipients to establish a Procurement Policy; and

WHEREAS, the City of Tipton, Iowa has developed the following Procurement Policy.

PURPOSE

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

APPLICATION

This policy applies to the procurement of all supplies, equipment, construction, and services of and for the City of Tipton related to the implementation and administration of a CDBG award. All procurement will be done in accordance with 2CFR Part 200 and Appendix II to Part 200.

POLICY

GENERAL PROCUREMENT PRACTICES

The City of Tipton will adhere to the following general procurement practices: document procurement standards; maintain oversight of contractors to ensure performance in accord with standards; avoid acquisition of unnecessary or duplicative items; encourage procurement or use of shared goods and services; use Federal excess and surplus property when feasible; encourage value-engineering clauses in construction contracts; award contracts only to responsible contractors; limit use of time and materials contracting; and use good administrative judgment to settle all contractual and administrative issues.

COMPETITION

The City of Tipton will provide full and open competition; prohibit use of state or local geographical preferences; develop written procedures for procurement transactions to ensure competition is not restricted; and ensure that pre-qualified lists are current.

FIVE METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) micro-purchase; (b) small purchase procedures; (c) sealed bids (formal advertising); (d) competitive proposals; (e) noncompetitive proposals.

- A. Micro-purchase includes the acquisition of supplies or services that do not exceed \$3,000 (or \$2,000 for acquisitions for construction subject to Davis-Bacon Act).
- B. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than \$150,000. If small purchase procedures are used for a procurement under a grant, price or rate quotations (minimum of 2) shall be obtained from an adequate number of qualified sources.
- C. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the required method for procuring construction.
 1. In order for formal advertising to be feasible, appropriate conditions must be present, including, at a minimum, the following:
 - a) A complete, adequate and realistic specification or purchase description is available.
 - b) Two or more responsible bidders are willing and able to compete effectively for the City of Tipton's business; and
 - c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price.
 2. When sealed bids are used for a procurement under a grant, the following requirements apply:
 - a) A sufficient time prior to the date set for opening of bids, bids shall be solicited (publicly advertised) from an adequate number of known suppliers.
 - b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids.
 - c) All bids shall be opened publicly at the time and place stated in the invitation for bids.

- d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of the City of Tipton indicates that such discounts are generally taken.
- e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.

D. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursable type contract is awarded, as appropriate. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for a procurement under a grant, the following requirements apply:

1. Requests for Proposals shall be publicized (publicly advertised), and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be honored to the maximum extent practical.
2. Requests for Proposals shall be solicited from an adequate number of qualified sources.
3. The City of Tipton shall have a method for conducting evaluations of the proposals received and for selecting awardees.
4. Awards will be made to the responsible offeror whose proposal will be most advantageous to the procuring party, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing.
5. The City of Tipton should use competitive proposal procedures for qualification-based procurement of architectural/engineering (A/E) professional services whereby competitor's qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to procure other types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.

E. Noncompetitive proposals is procurement through solicitation of a proposal from only one source, or after solicitation from a number of sources, competition is determined inadequate. Noncompetitive proposals may be used only when the award of a contract is infeasible under small purchase procedures, sealed bids (formal advertising), or competitive proposals. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to the following:

1. The item is available from only a single source;
 2. After solicitation of a number of sources, competition is determined inadequate;
 3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; and
 4. The awarding agency (IEDA) authorizes noncompetitive proposals. (Sole source procurement for supplies, equipment, construction, and services valued at \$25,000 or more must have prior approval of the Iowa Economic Development Authority).
- F. The City of Tipton will provide, to the greatest extent possible, that contracts be awarded to qualified small and minority firms, women business enterprises, and labor surplus area firms whenever they are potential sources.
- G. Any other method of procurement must have prior approval of the Iowa Economic Development Authority.

RECYCLED MATERIALS

The City of Tipton will procure items with the highest percentage of recycled materials practical. Recipients shall include in all request for proposals and bid documents over \$10,000 the following language:

“The contractor agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S.C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247.”

CONTRACT PRICING

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. The City of Tipton shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders.

PROCUREMENT RECORDS

The City of Tipton shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price. The City of Tipton shall make technical specifications and procurement documents available for review upon request.

BONDING REQUIREMENTS

Bonding requirements for construction or facility improvement contracts must meet the federal minimum requirements or receive a determination that the federal interest is adequately protected.

NOW, THEREFORE BE IT RESOLVED that the City of Tipton approves and adopts this Procurement Policy.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

ADOPTED: January 18, 2021

RESOLUTION NO. 0118216

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

WHEREAS, the City of Tipton, Iowa has been funded by the Iowa Economic Development Authority with Community Development Block Grant funds; and

WHEREAS, the Iowa Economic Development Authority requires Block Grant recipients to establish a Residential Anti-displacement and Relocation Assistance Plan.

WHEREAS, the City of Tipton, Iowa has developed the following RARA Plan.

This Residential Anti-displacement and Relocation Assistance (RARA) Plan is prepared by the City of Tipton in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG -assisted projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Tipton will consider the following options and take the following steps to minimize the direct and indirect displacement of persons from their homes:

- Coordinate code enforcement with rehabilitation and housing assistance programs.
- Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
- Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are "lower-income dwelling units" (as defined in 24 CFR 42.305).
- Target only those properties deemed essential to the need or success of the project.

Relocation Assistance to Displaced Persons

The City of Tipton will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Tipton will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the City of Tipton to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Tipton will make public by publication in a newspaper of general circulation and submit to the Iowa Economic Development Authority (IEDA) the following information in writing:

A description of the proposed assisted project;

The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;

A time schedule for the commencement and completion of the demolition or conversion;

To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. NOTE: See also 24 CFR 42.375(d)5.

The source of funding and a time schedule for the provision of the replacement dwelling units;

The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and

Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Tipton will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Tipton may submit a request to IEDA for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Bryan Carney, Mayor; City of Tipton; 407 Lynn Street; Tipton, IA 52772 (ph. 563-886-6187) is responsible for tracking the replacement of lower income dwelling units and ensuring that they are provided within the required period.

Bryan Carney, Mayor; City of Tipton; 407 Lynn Street; Tipton, IA 52772 is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

NOW, THEREFORE BE IT RESOLVED that the City of Tipton approves and adopts this Residential Anti-displacement and Relocation Assistance Plan.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

ADOPTED: January 18, 2021

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	01/18/21
AGENDA ITEM:	Discussion and possible action concerning the possible extension of the Families First Coronavirus Response Act Leave
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS:

The Families First Coronavirus Response Act (FFCRA) has been extended through March 31, 2021. The following changes to the FFCRA have been made with this extension:

*The FFCRA is no longer a requirement for employers to offer. Instead, employers must decide if they would like to continue offering this paid leave option

*Employers who do provide the FFCRA can receive a tax credit. Tax exempt entities (such as Cities and Schools) are not eligible for the tax credit

*If an employer continues to offer the FFCRA leave, employees will be allowed to use any of the remaining portion of the 80 hours.

If the council wishes to continue offering the FFCRA, a resolution has been included in this attachment that would amend the City's Personnel Policy to include this leave.

PREPARED BY: MA

DATE PREPARED: 01/13/21

RESOLUTION NO. 0118214

**A RESOLUTION TEMPORARILY AMENDING THE PERSONNEL POLICIES
OF THE CITY OF TIPTON, IOWA**

WHEREAS, the Families First Coronavirus Response Act (FFCRA) leave has been extended through March 31, 2021; and

WHEREAS, the FFCRA leave is no longer a requirement for employers to offer, instead employers must decide if they would like to continue with the paid leave option; and

WHEREAS, it is recommended that the FFCRA leave be extended through March 31, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

Section 1. The City Council directs that the temporary changes be made to the City of Tipton Personnel Manual by Resolution [REDACTED] are hereby extended through March 31, 2021.

Section 2. The City Council hereby directs the staff to continue to provide an allocation of Emergency Paid Sick Leave (EPSL) to all regular Full Time and Part Time employees, on the same basis as previously allocated.

Section 3. Should the U.S. Government take action to extend or amend the FFCRA, this resolution is hereby amended to the extent necessary to ensure compliance with that action.

PASSED AND APPROVED this 18th day of January 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. [REDACTED] which was passed by the Tipton City Council this 18th day of January 2021.

Amy Lenz, City Clerk

AGENDA ITEM:

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	01/18/21
AGENDA ITEM:	Discussion and possible action concerning the possibility of paying on-call pay to ambulance volunteers
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS:

At the October 5, 2020 Council meeting, the Council approved city staff to develop a plan that could help increase the amount of ambulance shifts covered and calls taken.

Brian, Brad, and I met and came up with a scenario we think will help to solve both of these issues. This scenario uses a combination of current part-time employees, volunteer call pay, and volunteer on-call pay.

Included with this agenda item is a memo from Brad that explains in greater detail the solution that on-call pay could provide. The memo also demonstrates that he tested the water with the Ambulance Service members to see how well this idea might be received.

I've also included a spreadsheet that shows an estimated budget broken-out by category for the remaining fiscal year and FY 21-22. I can cover this more completely at your upcoming meeting.

PREPARED BY: MA

DATE PREPARED: 01/13/21



Memo

To: BRIAN WAGNER
From: BRAD RATLIFF
Date: 12/28/2020
Re: EMS HOURLY ON CALL

Brian, the other day you asked me to create a memo about our previous discussions which you would like to discuss with the personnel committee.

Over the past couple of months, I have had the opportunity to reach out to multiple members of our team to brainstorm additional ideas on how to improve coverage. The vast majority of our team recognize that Tipton EMS has evolved over the years and there is a new unmet demand for EMS in our community.

One of the most frequent pieces of feedback that I have been receiving is the discussion of paying volunteers for their time which they are "on call" meaning if they provide 12 hours of on call coverage, they would receive a nominal fee to reward them for their time. I understand that the City budget is very tight and the ability to have 24 hour paid coverage is limited so this concept may help with this issue.

I propose paying those that schedule on call hours a rate of \$2.00 per hour with a maximum of 3 persons on the schedule at any time. This would help with the following:

1. Reward those that are taking call time with a nominal "thank you."
2. Incentives being scheduled on call (increasing our scheduled hours)
3. Offering something to the volunteer to justify having to be around all day

Our current part time budget will allow for this expense. As a note, this would only be used when people are actually on the schedule, meaning if there is no one on, we are not paying for anything. The cost to have one person on for a 12 hour shift would be \$24.00 before FICA, IPERS ect. This is considerably less than having a paid person on 24 hours a day.

Assumptions

- *336 hours per week that need to be covered
- *Brad will cover at least 40
- *296 hours to be covered by other staff

FY 21-22 Scenario

Part-time Employees	Total Pre Add On	IPERS	FICA	Total Cost
22.00	52 \$ 54,912.00	0.0931	0.0765	64,225.08
				76,632.19

This number assumes that between all part-time positions, they will cover approximately 48 hours per week. We based those hours on the highest pay rate of \$22.00/per.

Volunteer - On Call Pay	Number of crew members on	hours per week	Weeks per year	Total Pre Add on	IPERS (0.0931)	FICA (0.0765)	Total Cost
	2.5	252	52	65,520.00	0.0931	0.0765	76,632.19

This number assumes that between all volunteers, they will cover approximately 252 hours per week @ 2.00/hr on call pay.

Call Pay (25/50)	Number of crew members on	Calls per year	Total Pre Add on	IPERS (0.0931)	FICA (0.0765)	Total Cost
50.00	2.5	310	38,750.00	0.0931	0.0765	45,322.00

This number estimates 50% of calls per year @ 50.00 per call

FY 21-22 Budget	
Part Time Employees (\$)	\$ 64,225.08
On Call Hourly Projection	\$ 76,632.19
Call Pay	\$ 45,322.00
Total Amount	\$ 186,179.27

FY 20-21 Scenario

Part-time Employees	Total Pre Add On	IPERS	FICA	Total Cost
20.00	26 \$ 20,800.00	0.0961	0.0765	24,390.08
				39,024.13

This number assumes that between all part-time positions, they will cover approximately 40 hours per week. We based those hours on the highest pay rate of \$20.00/per.

Volunteer - On Call Pay	Number of crew members on	hours per week	Weeks per year	Total Pre Add on	IPERS (0.0961)	FICA (0.0765)	Total Cost
	2.5	256	26	33,280.00	0.0961	0.0765	39,024.13

This number assumes that between all volunteers, they will cover approximately 252 hours per week @ 2.00/hr on call pay.

Call Pay (25/50)	Number of crew members on	Calls per year	Total Pre Add on	IPERS (0.0961)	FICA (0.0765)	Total Cost
50.00	2.5	152	19,375.00	0.0961	0.0765	22,719.13

This number estimates 50% of calls per year @ 50.00 per call

FY 21-22 Budget	
Part Time Employees (\$)	\$ 24,390.08
On Call Hourly Projection	\$ 39,024.13
Call Pay	\$ 22,719.13
Total Amount	\$ 86,133.33

RESOLUTION NO. 011521H

RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE
PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN
LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2021-2022 BUDGET

WHEREAS, the City Council of Tipton, Iowa is preparing the annual budget for the Fiscal Year 2021-2022; and

WHEREAS, Iowa SF 634 requires a public hearing on the proposed maximum property tax dollars from certain levies where any resident or taxpayer of the City may present to the City Council objections or arguments in favor of the tax dollars before the budget is adopted and certified to the county auditor; and

WHEREAS, interested residents or taxpayers having comments for or against the maximum property tax dollar proposal from certain levies may appear and be heard at the public hearing at the City Council meeting on February 22, 2021, at 5:30 PM at the Tipton Fire Station, at 301 Lynn Street, Tipton, Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Tipton, Iowa, that this confirms that the City Council order the publication of a notice of public hearing pertaining to the proposed maximum property tax dollars from certain levies for not less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing. A notice shall also be posted on the city website and social media accounts.

BE IT FURTHER RESOLVED, by the Tipton City Council of the City of Tipton, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

Passed and approved this 18th day of January 2021.

AYES:

NAYS:

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 011521H which was passed by the Tipton City Council this 18th day of January 2021.

Amy Lenz, City Clerk

NOTICE OF PUBLIC HEARING - CITY OF TIPTON - PROPOSED PROPERTY TAX LEVY
 Fiscal Year July 1, 2021 - June 30, 2022

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:
Meeting Date: 2/22/2021 **Meeting Time:** 05:30 PM **Meeting Location:** Tipton Fire Station, 301 Lynn Street, Tipton, IA 52772
 At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed property tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
 WWW.CITYOFTIPTON.ORG

City Telephone Number
 (563) 886-6187

	Current Year Certified Property Tax 2020 - 2021	Budget Year Effective Property Tax 2021 - 2022	Budget Year Proposed Maximum Property Tax 2021 - 2022	Annual % CHG
Regular Taxable Valuation	119,523,585	119,049,295	119,049,295	
Tax Levies:				
Regular General	968,141	968,141	964,299	
Contract for Use of Bridge	0	0		
Op & Maint Publicly Owned Transit	0	0		
Rent, Ins. Maint. Of Non-Owned Civ. Cr.	0	0		
Op & Maint of City-Owned Civic Center	0	0		
Planning a Sanitary Disposal Project	0	0		
Liability, Property & Self-Insurance Costs	81,020	81,020	88,547	
Support of Local Emer. Mgmt. Commission	12,884	12,884	13,689	
Emergency	32,271	32,271	32,143	
Police & Fire Retirement	0	0		
FICA & IPERS	215,707	215,707	223,531	
Other Employee Benefits	194,849	194,849	208,612	
Total Tax Levy	1,504,872	1,504,872	1,530,821	
Tax Rate	12.50059	12.64075	12.85872	1.72

Explanation of significant increases in the budget:
 Valuations have decreased due to an across the board valuation adjustment. All levies based on valuations have decreased accordingly. Liability, Property & Self-Insurance Costs are estimated to increase 18%. Employee benefits have increased due to the estimated 5% increase in costs.

If applicable, the above notice also available online at:
<http://www.tiptonowa.org> & Tipton, Iowa Facebook Page

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.
 **Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

AGENDA ITEM #

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	January 18, 2021
AGENDA ITEM:	Discussion and possible action concerning the purchase of a portable Ice Rink.
ACTION:	Motion to approve, table for more info, or decline.

SYNOPSIS:

EZ Rink has a premade ice rink with rounded corners priced at \$7900. The biggest rink they offer is a 95x100, it is priced at \$9500. The Council approved 10k overall with 5k accrued per year.

The ice skating rink is the one topic I have received the most positive feedback about. Parents to kids all have said they would love to have one here. Parents and kids both have said that they would get their own skates, so there would be no need for the city to venture into renting skates. We would be the only town in the area with this family feature.

EZ Rink is not the only maker on the market, but they are the only one that has a product that does not need to have stakes driven into the ground or concrete. Other towns that have rinks treat them as playground equipment. They are not supervised. Maintenance should be relatively minimal. I have seen leaf blowers and snowblowers used on these rinks to clear excess snow. There is annual set up and tear down.

One thought was to place the rink inside the pool's fence on the grass/cement area east of the outside pools with access from the east gate. This would allow the City to lock up the rink when not in use to maintain some measure of security. The outside pools will have to be blocked off, such as with orange temporary fencing.

I wanted to inform the council and receive approval. I will be online for the Council meeting if you have any further questions.

BUDGET ITEM: Finance & Administration CIP, Line #2.

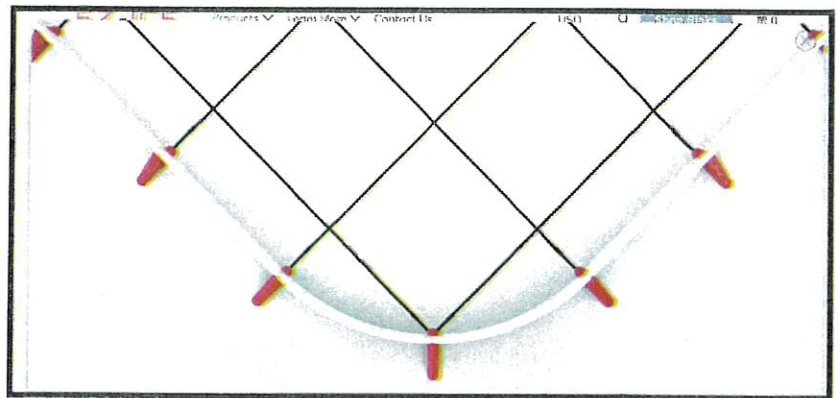
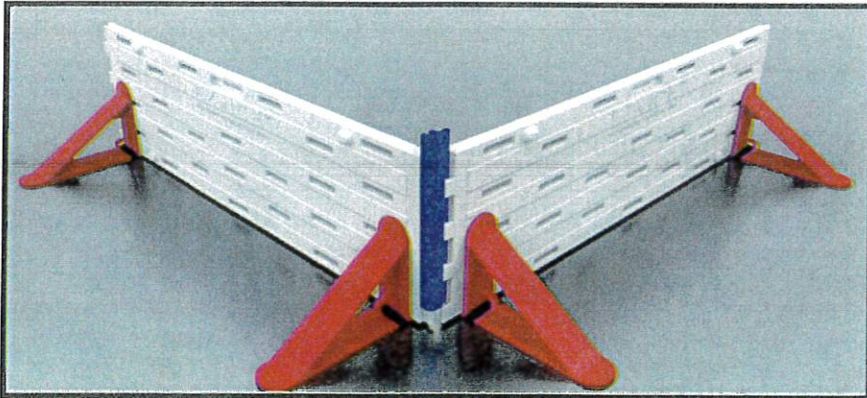
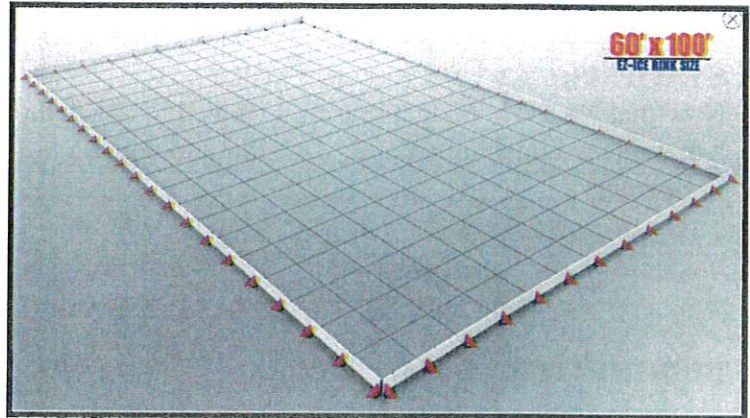
RESPONSIBLE DEPARTMENT: Park?

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Photos (without the hockey goals) are on the next page.

PREPARED BY: Adam Spangler

DATE PREPARED: 1/13/21



AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	01/12/2021
AGENDA ITEM:	FY 21-22 Proposed Budget Schedule
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS:

Now that we are in budget season, I wanted to attach the approved FY 21-22 Budget schedule as a reminder of upcoming dates. One thing to note on the schedule is the shift in the meeting dates in February.

BUDGET ITEM: Not Applicable

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: FY 21-22 Budget Schedule Calendar & Timeline

PREPARED BY: MA

DATE PREPARED: 01/12/21

FY 21-22 Proposed Budget Schedule

JANUARY							FEBRUARY						MARCH																												
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa																					
					1	2		1	2	3	4	5	6		1	2	3	4	5	6																					
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13																					
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20																					
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27																					
24	25	26	27	28	29	30	28							28	29	30	31																								
31																																									
✗																					Denotes the holidays City Offices are closed																				
✗																					Holiday observed but City Offices are open for normal business and regularly scheduled council meeting																				
																					Regularly Scheduled Council Meeting																				
																					Budget Workshop																				

January 4th – Regular Council Meeting

January 18th – Regular Council Meeting (Set 1st public hearing for February 22 per SF634)

February 3rd – Publish 1st public hearing requirement per SF634, including City Website and City Facebook Pages (10/20-day requirement)

February 8th – Regular Council Meeting

February 11th – Budget Workshop: Department heads present proposed FY 21-22 budgets

February 22nd - Regular Council Meeting (Public hearing on maximum property tax dollars to certify for levy and approval of resolution (SF634)

*Council also sets the budget public hearing & the preliminary FY21-22 Budget

March 3rd – Publish the 2nd public hearing requirement for the notice of hearing on adoption of the FY21-22 Budget (10/20-day requirement)

March 8th – Regular Council Meeting

March 22nd - The public hearing and adoption of final budget resolution

March 31st - The state budget certification deadline.

