

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton, Iowa 52772
Date/Time: Monday, March 8, 2021, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, March 5, 2021 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/157622197>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 157-622-197

| | | | |
|-------------------------------|----------------------|---------------------------------|--------------------|
| Mayor: | Bryan Carney | | |
| Council At Large: | Abby Cummins-VanScoy | Council At Large: | Jason Paustian |
| Council Ward #1: | Ron Hembry | Council Ward #2: | Mike Helm |
| Council Ward #3: | Tim McNeill | | |
| City Manager: | Brian Wagner | City Attorney: | Lynch Dallas, P.C. |
| Finance Director: | Melissa Armstrong | Gas Utilities Supt: | Virgil Penrod |
| City Clerk: | Amy Lenz | Electric Utilities Supt: | Floyd Taber |
| Dir. of Public Works: | Steve Nash | Water & Sewer: | Brian Brennan |
| Police Chief: | Lisa DuFour | Emergency Med Dir: | Brad Ratliff |
| Park & Recreation: | Adam Spangler | Economic Dev. Director: | Linda Beck |

-
- A. Call to Order**
 - B. Roll Call**
 - C. Pledge of Allegiance**
 - D. Agenda Additions/Agenda Approval**
 - E. Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval - Council Meeting Minutes, February 22, 2021
2. Approval – Library Minutes, January 18, 2021
3. Approval – Library Director’s Report, January 2021
4. Approval – Development Director’s Report, February/March 2021
5. Approval – Pay Application No. 9, Woodruff Construction, Wastewater Treatment Plant Improvements 2018 Project, \$249,884.29
6. Approval – Downtown Revitalization Incentive Program (DRIP) Request, Sally Groves, DBS: The Rickery, 115 West 5th Street
7. Approval – Downtown Revitalization Incentive Program (DRIP) Request, Dane Esbeck, 122 East 5th Street
8. Approval – Apprenticeship Program Step 1 raise for Daniel Lilienthal
9. Approval – Apprenticeship Program Step 2 raise for Race Hall
10. Approval - Claims Register which includes claims paid under the current purchase policy.

G. Old Business

1. Ordinance No. 578: An ordinance amending chapter 166.06; R-1 single-family and two-family residential district; section 5, height and area regulations; subsection H. *(Final Reading)*
2. Ordinance No. 579: An ordinance amending chapter 166.07; R-2 two-family and multiple-family residential district; section 5, height and area regulations; subsection G. *(Final Reading)*

H. New Business

1. Resolution No. 030821A: Resolution awarding grant administration services for a Housing Sustainability Community Development Block Grant application.
2. Resolution No. 030821B: Resolution awarding technical services for a Housing Sustainability Community Development Block Grant application.
3. Resolution No. 030821C: Resolution accepting a bid for the Mulberry Street Water Main and Street Improvement Project 2021
4. Discussion and possible action concerning SmartSource’s Final Report on Phase 3 of the City’s Broadband Project and consideration of SmartSource’s new proposal to “serve as the City’s advisory representative during the development of the planned partnership between Liberty Communications and Clarence Telephone and the subsequent construction of their planned network.” *(Curtis Dean will be available to explain his final report and new proposal.)*
5. Discussion and possible action concerning AARP grant writing agreement with ECIA for Greenspace or 4th Street Plaza Project. *(ECIA’s proposed cost is \$1,780. Of this, half would be covered by a grant that ECIA has access to.)*

6. Discussion and possible action concerning the Gas Purchase Adjustment rate.

I. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

a. Update on 4th of July (*Development Director Beck*)

J. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

February 22, 2021
Electronic Meeting
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, McNeill, Paustian and Helm. Also present: Wagner, Armstrong, Lenz, the press and other visitors.

Agenda:

Motion by McNeill, second by Cummins to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Paustian, second by Cummins to approve the consent agenda which includes the February 8th Council Meeting Minutes, February 11th Special Work Session Minutes, January 2021 Investment and Treasurer's Report, Trip Revitalization Incentive Program (TRIP) request for Tipton Investment Partners, LLC, Liquor License renewal for Wal-Mart, and the following claims list. Following the roll call vote the motion passed unanimously.

| | | |
|----------------------------|------------------------------|----------|
| AFLAC | AFLAC AFTER TAX PY W/HOLDING | 549.36 |
| ALTORFER INC | REPAIR PARTS #17 | 688.69 |
| AUREON COMMUNICATIONS | PHONE, INTERNET, CIRCUIT | 1575.42 |
| AXA EQUI-VEST PROCESSING O | DEF. COMP PRETAX | 485.00 |
| BAKER & TAYLOR | BOOKS | 618.22 |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | 214.19 |
| CEDAR COUNTY CO-OP | 821 GL FUEL | 1991.77 |
| CEDAR RAPIDS TIRE | REPAIR PARTS | 604.25 |
| CENTRAL IOWA DISTRIBUTING | BLDG MAINT SUPPLIES | 439.00 |
| CHALLIS ENTERPRISES | HOLIDAY LIGHTING DOWNTOWN | 300.00 |
| CINTAS LOC | CLEANING SERVICES | 687.45 |
| CITY UTILITIES | CITY UTILITIES | 1135.13 |
| CLARENCE LOWDEN SUN-NEWS & | FAC SCHEDULE | 183.00 |
| COLLECTION SERVICES CENTER | CHILD SUPPORT | 96.73 |
| COMMUNITY INSURANCE SERVIC | #28 & #186N | 1958.00 |
| COMPASS MINERALS AMERICA I | 51.13 TONS ROAD SALT | 3732.49 |
| ERIC STORJOHANN | 1 FULL GRAVE BURIAL WEEKEND | 550.00 |
| GRAINGER | SMALL TOOLS | 61.86 |
| GRASSHOPPER LAWN CARE DBA | CONTRACT PAY 01/16-02/15 | 2583.33 |
| GROEBNER & ASSOCIATES INC | 10 REGULATORS | 631.61 |
| I.R.S. | FEDERAL WITHHOLDING | 19063.94 |
| IMFOA | DUES | 50.00 |
| IOWA ASSOCIATION OF | ANNUAL MEMBER DUES | 8415.00 |
| IOWA LAW ENFORCEMENT ACADE | MMPI STRONG & FRITZ | 300.00 |
| IOWA UTILITIES BOARD | INSPECTION | 114.08 |
| IPERS | IPERS WITHHOLDING, FIRE | 12791.32 |
| JOHN DEERE FINANCIAL | REPAIR PARTS | 1041.73 |
| JOHNSON COUNTY AMBULANCE S | ALS INTERCEPT | 800.00 |
| KUNDE OUTDOOR EQUIPMENT | OPERATING SUPPLIES | 4.82 |

| | | |
|------------------------------|-----------------------------|------------|
| LAWSON PRODUCTS INC | SHOP SUPPLIES | 82.92 |
| LINDA BECK | MILEAGE REIMBURSEMENT | 63.28 |
| LYNCH DALLAS PC | LEGAL SERVICES | 1439.00 |
| LYNCH'S PLUMBING INC | TOILET REPAIRS | 88.00 |
| MC CLURE ENGINEERING COMPA | WWTP IMPROVEMENTS | 32650.00 |
| MIDWEST BREATHING AIR LLC | QUARTERLY AIR TEST | 178.60 |
| MISC. VENDOR | KELSEY FIELDS:PARENT TOT | |
| OFFICE EXPRESS | RFND | 188.87 |
| PREMIER PARTS INC | OFFICE SUPPLIES | 466.43 |
| PRINCIPAL | SHOP SUPPLIES | 408.45 |
| QC ANALYTICAL SERVICES LLC | PRINCIPAL DENTAL POLICY | 1634.80 |
| RC SYTEMS INC | WASTEWATER TESTING | 1248.18 |
| REPUBLIC SERVICES OF IOWA | ANNUAL SOFTWARE SUPPORT | 1475.00 |
| RESCO | RECYCLING SORT FEES | 702.59 |
| SCHUMACHER ELEVATOR COMPAN | UNDERGROUND SUPPLIES | 1343.50 |
| SPAHN & ROSE LUMBER CO | MONTHLY MAINTENANCE | 238.93 |
| STAPLES | BLDG MAINT SUPPLIES | 878.29 |
| STATE HYGIENIC LABORATORY | OFFICE SUPPLIES | 107.98 |
| THOMAS HEATING & AIR | TESTING FEES | 74.00 |
| TIPTON CONSERVATIVE | BLDG MAINT | 300.00 |
| TIPTON ELECTRIC MOTORS | MINUTES, ZONING, FAC | |
| TIPTON PHARMACY | SCHEDULE | 874.82 |
| TITAN MACHINERY INC | SHOP TOOLS | 651.04 |
| TREASURER OF STATE | PHARMACEUTICALS | 420.70 |
| TREASURER, STATE OF IOWA | REPAIR PARTS | 144.51 |
| VERIZON | DUPLICATE PAYMENT REFUND | 1064.00 |
| VIRGIL PENROD | STATE WITHOLDING | 2960.00 |
| WENDLING QUARRIES INC | CELL & DATA SERVICE | 1310.50 |
| WOODRUFF CONSTRUCTION LLC | PRESCRIPTION SAFETY GLASSES | 206.00 |
| ** TOTAL ** | 16.45 TN MANSAND | 182.59 |
| FUND TOTALS | PAY APP NO 8 | 100903.52 |
| 001 GENERAL GOVERNMENT | | 213952.89 |
| 110 ROAD USE TAX FUND | | 20,989.47 |
| 303 WASTEWATER PROJECT | | 5,368.00 |
| 600 WATER OPERATING | | 132,208.52 |
| 610 WASTEWATER/AKA SEWER REV | | 2,777.16 |
| 630 ELECTRIC OPERATING | | 2,279.55 |
| 640 GAS OPERATING | | 10,284.21 |
| 660 AIRPORT OPERATING | | 5,632.04 |
| 670 GARBAGE COLLECTION | | 1,405.57 |
| 740 STORM WATER | | 1,415.30 |
| 810 CENTRAL GARAGE | | 79.06 |
| | | 5,198.02 |

| | |
|-----------------------------|------------|
| 835 ADMINISTRATIVE SERVICES | 3,452.32 |
| 860 PAYROLL ACCOUNT | 22,863.67 |
| GRAND TOTAL | 213,952.89 |

Public Hearings:

1. Public Hearing on Max Levy

Motion by Cummins, second by Hembry to open the public hearing at 5:36 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Paustian, second by Cummins to close the public hearing at 5:37 p.m. Following the roll call vote the motion passed unanimously.

2. Public Hearing on Mulberry Street Project

Motion by Hembry, second by McNeill to open the public hearing at 5:38 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Hembry, second by Paustian to close the public hearing at 5:39 p.m. Following the roll call vote the motion passed unanimously.

Old Business:

1. Ordinance No. 578: An ordinance amending chapter 166.06; R-1 single-family and two-family residential district; section 5, height and area regulations; subsection H.

Motion by McNeill, second by Cummins to approve the second reading of Ordinance No. 578, an ordinance amending chapter 166.06; R-1 single-family and two-family residential district; section 5, height and area regulations; subsection H. Following the roll call vote the motion passed unanimously.

2. Ordinance No. 579: An ordinance amending chapter 166.07; R-2 two-family and multiple family residential district; section 5, height and area regulations; subsection G.

Motion by McNeill, second by Cummins to approve the second reading of Ordinance No. 579, an ordinance amending chapter 166.07; R-2 two-family and multiple-family residential district; section 5, height and area regulations; subsection G. Following the roll call vote the motion passed unanimously.

New Business:

1. Resolution No. 022221A: Resolution approving the maximum tax dollars from certain levies for the City's proposed Fiscal Year 2021-2022 Budget

Motion by Cummins, second by Paustian to approve Resolution No. 022221A, the resolution approving the maximum tax dollars from certain levies for the City's proposed Fiscal Year 2021-2022 Budget. Following the roll call vote the motion passed unanimously.

2. Resolution No. 022221B: Resolution setting the time and place for a public hearing for the purpose of soliciting written and oral comments on the City's proposed Fiscal Year 2021-2022 Budget

Motion by Cummins, second by Hembry to approve Resolution No. 022221B, the resolution setting a public hearing to be held at 5:30 p.m. on Monday, March 22nd, at the Tipton Fire Station, for the purpose of soliciting written and oral comments on the City's proposed Fiscal Year 2021-2022 Budget. Following the roll call vote the motion passed unanimously.

3. Resolution No. 022221C: Resolution approving the plans, specifications, form of contract and engineer's cost estimate for the Mulberry Street Water Main and Street Improvement Project 2021

Motion by Hembry, second by Cummins to approve Resolution No. 022221C, the resolution approving the plans, specifications, form of contract and engineer's cost estimate for the Mulberry Street Water Main and Street Improvement Project 2021. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Cummins, second by Paustian. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 5:48 p.m.

Mayor _____

Attest: _____
City Clerk

REVENUE RECEIVED

Jan, 2021

| | |
|------------------------------|---------------------|
| Property Taxes | 35,809.38 |
| Local Option Sales Tax | 27,937.16 |
| Licenses & Permits | 1,000.00 |
| Use of Money and Property | 41,382.12 |
| Intergovernmental | 37,422.34 |
| Charge for Services | 648,427.51 |
| Special Assessment | 655.00 |
| Miscellaneous | 91,133.48 |
| Sale of Fixed Assets | 0.00 |
| TOTAL | \$883,766.99 |

Tipton Public Library

Board of Trustees

January 18, 2021

1 **Call to order**- Members present- Matt M., Sherry H., Jim M., Heather WS., Holly K., Dale J., and Denise S

2. **Approval of Agenda**- Matt moved, Sherry 2nd. Motion passed

3. **Approval of last meeting minutes**- Matt moved to accept, Jim 2nd, motion passed

4. **Director's Report**- All software, printers, and scanners are up and running; Denise had a staff meeting earlier in the day and they decided to open the library more starting February 1st; People will be allowed to enter the library for up to 30 minutes. They are to grab a book, check out and leave. Restrooms will not be open; there will be no sitting on the furniture; All services will be available. Sherry made a motion that the board support this action; Matt 2nd- motion passed.

5. **Education**- Discussed Chapter on Evaluating the Library Director. Jim moved to accept; Heather 2nd; motion passed

6. **Financial Reports**- Jim moved to accept; Sherry 2nd; motion passed

7. **Old Business**- Denise will present her budget online to city council on February 11th.

Dale gave update on West Side step.

8. **New Business**- Heat tapes on west side will need to be replaced for next winter; Hopefully, there will be no leaks.

Discussed Compensation Study Recommendations done by the City.

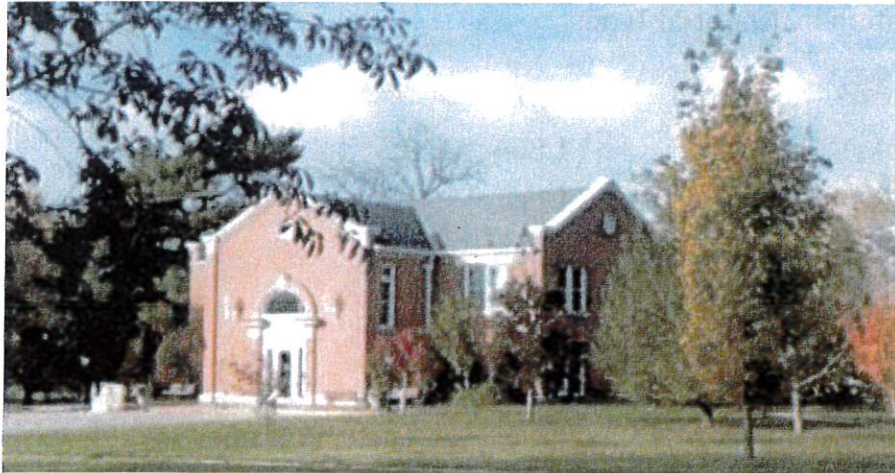
9. **Adjournment**- Holly moved to adjourn

Next meeting; February 15, 2021 at 6:30.

TIPTON

PUBLIC LIBRARY
Check it out!

January 2021
Director's Report



Prepared by Denise Smith

Library Director

To

Library Board, Mayor Carney, Council Members and City Manager

February 2021

Statistics Jan. 2020

| | Jan. | YTD |
|-------------------------------------|------|-------|
| Total Circulation | 590 | 4,504 |
| Bridges Circ | 177 | 1136 |
| Tipton Residents Circ. | 328 | 2,760 |
| Cedar County Residents Circ. | 175 | 1,291 |
| Computer Use | 40 | 297 |
| WiFi Usage | 129 | 1,270 |
| Attendance of Programs | 0 | 15 |
| Transactions for Copies made | 33 | 244 |
| Transactions for Faxes Sent | 2 | 40 |
| Transactions for Keurig Drinks | 0 | 0 |
| Transactions for Friends of Library | 0 | 0 |
| Door Count | 75 | 575 |

Circulation by Material Types

| | Jan. | YTD |
|------------------|------|-------|
| Adult books | 245 | 1,864 |
| Teen Books | 18 | 183 |
| Children's books | 263 | 1,858 |
| DVDs | 57 | 529 |
| CDs | 7 | 65 |
| Magazines | 0 | 5 |

MISSION STATEMENT

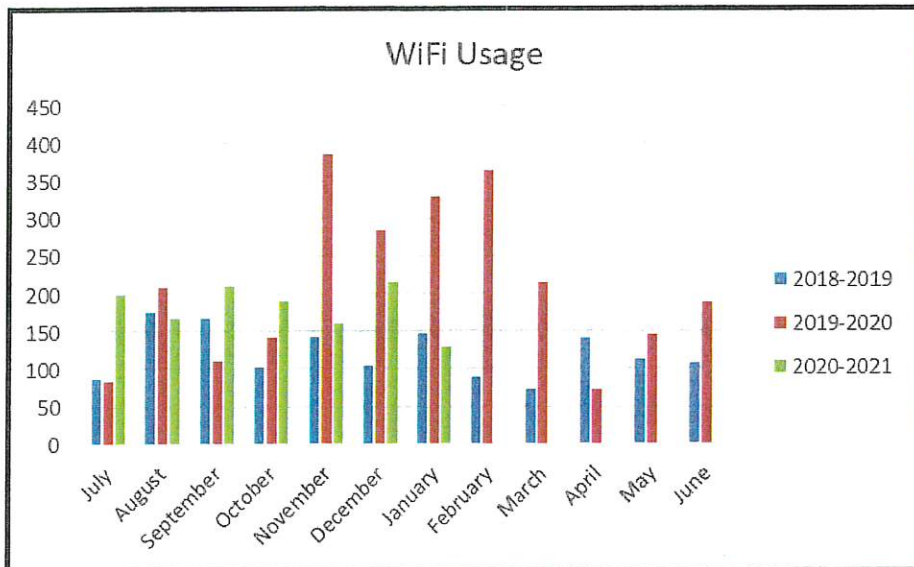
The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

Library Staff

Denise Smith
Director
Tryeann Schultz
Library Assistant
Amy Wallace
Library Assistant
Keely Scott
Library Assistant
Cindy Kunde
Library Assistant Sub
Marcie Jedlicka
Library Assistant Sub
John Barnum
Custodian

Library Board of Trustees

Dale Jedlicka-President
Heather Sloma-Weber
Jim McCollough-Vice President
Sherry Hall
Matt McCall
Marc Hertert
Holly Kerns-Secretary



General Fund-Revenues

| | January | YTD |
|-----------------------|-------------------|--------------------|
| Grants | \$0 | \$0 |
| Rural Funding | \$0 | \$14,173.49 |
| Fines and Fees | \$0 | \$0 |
| Donations | \$500.00 | \$715.86 |
| Enrich Iowa | \$ | \$2,734.54 |
| Reimbursements | \$28.00 | \$443.64 |
| Refunds | \$0 | \$1,326.38 |
| Miscellaneous | \$43.35 | \$642.35 |
| Utilities | \$440.29 | \$3,082.06 |
| Total Revenues | \$1,011.64 | \$23,118.32 |

General Fund-Expenses

| | January | YTD |
|-----------------------|--------------------|---------------------|
| Staff | \$6,599.44 | \$54,910.22 |
| Staff Benefits | \$941.48 | \$8,024.78 |
| Materials | \$580.94 | \$11,376.59 |
| B. Maintenance | \$0 | \$0 |
| G. Maintenance | \$0 | \$0 |
| Technology | \$0 | \$2,777.14 |
| Programming | \$2809.00 | \$2,809.00 |
| Miscellaneous | \$3,223.49 | \$30,603.29 |
| Software | \$1200.00 | \$1,200.00 |
| CIP | \$6,271.50 | \$26,354.16 |
| Total Expenses | \$20,425.85 | \$138,055.18 |

Trust Fund Revenue- \$57.47

Trust Fund Balance- \$10,761.81

Monies Spent on Library Materials

| | January | YTD |
|------------|----------|------------|
| Books | \$522.40 | \$8,379.22 |
| DVDs | \$0 | \$215.63 |
| CDs | \$0 | \$307.50 |
| Mag./News. | \$0 | \$417.82 |

Tipton Development Report February/March 2021

- Continue to process and assist businesses with TRIP, DRIP and Revolving Loans
- Attended Zoom meeting with IDOT regarding Hwy 38
- Brian Wagner and I presented via Zoom a program on the green space project to Rotary members
- Attended Zoom meeting sponsored by PDI entitled, Empower Rural Iowa with guest speaker, Governor Kim Reynolds
- Toured RPM Revival
- Attended Broadband meeting
- Working on banners for downtown
- Attended Zoom meeting sponsored by ECIA on grant writing
- Attended meetings with Sherri Hunt, Cedar Jones Early Childhood regarding story walks
- Attended Chamber meetings
- Attended Hardacre meetings
- Meeting with Stacy Kluesner, Iowa Restaurant Association
- Organized Governor Reynolds visit on 2/12 with guidelines from her staff
- Attended Business Growth meeting with ECIA
- Meeting with Representative Bobby Kaufmann and conference call regarding Hwy 38 project
- Toured Crossroads building on 9th Street and met with Mike Dunlap, Kathleen Moore, and Cheryl Plank
- Meeting with May Schaben, Executive Director of the Iowa Restaurant Association Education Foundation
- Attended meeting regarding the Tree sculpture project and met with artist, Clint Henik to begin this project
- Working on music downtown in the gazebo

Contractor's Application for Payment No.

NINE (9)

Application Period: 1/30/2021 to 2/26/2021 Application Date: 3/3/2021

| | | | | | |
|--------------------------|---|-------------------------------|--|--|--|
| To (Owner): | City of Tipton 407 Lynn Street, Tipton, IA 52772 | From (Contractor): | Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340 | Via (Engineer): | McClure Engineering Company 1740 Lininger Lane, North Liberty, IA 52317 |
| Owner's Contract Number: | CWSRF No. 1920928-01 | Contractor's Contract Number: | 20-032 | Engineer's Project Number: | 3315001-05 |
| Project: | Wastewater Treatment Plant Improvements 2018 | | Contract: | Wastewater Treatment Plant Improvements 2018 | |

Application For Payment - Change Order Summary

Approved Change Orders

| Number | Additions | Deductions |
|-----------------------------|-----------|---------------|
| 001 | \$ - | \$ 283,450.00 |
| 002 | \$ - | \$ 84,876.00 |
| 003 | \$ - | \$ 79.13 |
| Totals: | \$ - | \$ 368,405.13 |
| Net Change by Change Order: | \$ | (368,405.13) |

| | | |
|--|----|--------------|
| 1. Original Contract Price..... | \$ | 7,269,000.00 |
| 2. Net change by Change Orders..... | \$ | (368,405.13) |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | 6,900,594.87 |
| 4. Total Completed and Stored to Date (Column F on Progress Estimate)..... | \$ | 4,651,759.46 |
| 5. Retainage | | |
| a. 5.0% X \$ 4,072,778.23 Work Completed..... | \$ | 203,638.91 |
| b. 5.0% X \$ 578,981.23 Stored Material..... | \$ | 28,949.06 |
| c. Early Release of Retainage..... | \$ | - |
| d. Total Retainage (Line 5a + Line 5b - Line 5c)..... | \$ | 232,587.97 |
| 6. Amount Eligible to Date (Line 4 - Line 5d)..... | \$ | 4,419,171.49 |
| 7. Less Previous Payments (Line 6 from prior Application)..... | \$ | 4,169,287.20 |
| 8. Amount Due This Application..... | \$ | 249,884.29 |
| 9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above)..... | \$ | 2,481,423.38 |

Payment of: \$249,884.29
(Line 8 or other - attach explanation of the other amount)

is recommended by:  3/4/2021
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____ Date: 3/4/2021

Progress Estimate - Lump Sum Work

Contractor's Application

| For (Contract): Wastewater Treatment Plant Improvements 2018 | | | | Application Number: | | NINE (9) | | | | | |
|--|---------------------------------------|----------------------|---------------------------------|---------------------|--|--|---------|---------------------------|--|----------|--|
| Application Period: | | 1/30/2021 | | to | | 2/26/2021 | | Application Date: | | 3/3/2021 | |
| A | | B | | Work Completed | | E | | F | | G | |
| | | | | C | D | | | | | | |
| Specification Section Number | Description | Scheduled Value (\$) | From Previous Application (C+D) | This Period | Materials Presently Stored (not in C or D) | Total Completed and Stored to Date (C + D + E) | % (F/B) | Balance to Finish (B - F) | | | |
| Division 1 - General Requirements | | | | | | | | | | | |
| 01.01 | Bonds & Insurance | \$ 46,032.00 | \$ 46,032.00 | \$ - | \$ - | \$ 46,032.00 | 100.00% | \$ - | | | |
| 01.02 | Mobilization | \$ 106,250.00 | \$ 106,250.00 | \$ - | \$ - | \$ 106,250.00 | 100.00% | \$ - | | | |
| 01.03 | General Conditions | \$ 439,738.00 | \$ 351,792.00 | \$ 43,974.00 | \$ - | \$ 395,766.00 | 90.00% | \$ 43,972.00 | | | |
| 01.04 | Project Supervision | \$ 102,340.00 | \$ 81,872.00 | \$ 10,234.00 | \$ - | \$ 92,106.00 | 90.00% | \$ 10,234.00 | | | |
| 01.05 | Project Management | \$ 64,990.00 | \$ 51,992.00 | \$ 6,499.00 | \$ - | \$ 58,491.00 | 90.00% | \$ 6,499.00 | | | |
| Division 2 - Site Work | | | | | | | | | | | |
| 02.01 | Demolition | \$ 15,449.00 | \$ 12,359.20 | \$ - | \$ - | \$ 12,359.20 | 80.00% | \$ 3,089.80 | | | |
| Division 3 - Concrete | | | | | | | | | | | |
| 03.01 | Concrete Reinforcement | \$ 20,134.00 | \$ 19,127.30 | \$ - | \$ - | \$ 19,127.30 | 95.00% | \$ 1,006.70 | | | |
| 03.02 | Concrete Foundation and Slab on Grade | \$ 116,652.00 | \$ 116,652.00 | \$ - | \$ - | \$ 116,652.00 | 100.00% | \$ - | | | |
| 03.03 | Grout Infill | \$ 4,282.00 | \$ 4,282.00 | \$ - | \$ - | \$ 4,282.00 | 100.00% | \$ - | | | |
| 03.04 | Transformer/Generator Pad | \$ 21,000.00 | \$ 21,000.00 | \$ - | \$ - | \$ 21,000.00 | 100.00% | \$ - | | | |
| Division 4 - Masonry | | | | | | | | | | | |
| 04.01 | Masonry | \$ 65,711.00 | \$ 40,712.15 | \$ 18,427.75 | \$ - | \$ 59,139.90 | 90.00% | \$ 6,571.10 | | | |
| Division 5 - Metals | | | | | | | | | | | |
| 05.01 | Miscellaneous Metals | \$ 10,500.00 | \$ 9,450.00 | \$ - | \$ - | \$ 9,450.00 | 90.00% | \$ 1,050.00 | | | |
| 05.02 | Aluminum Grating | \$ 46,210.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 46,210.00 | | | |
| Division 6 - Wood, Plastics, and Composites | | | | | | | | | | | |
| 06.01 | Rough Carpentry (Truss Assembly) | \$ 28,332.00 | \$ 28,332.00 | \$ - | \$ - | \$ 28,332.00 | 100.00% | \$ - | | | |
| 06.02 | Rough Carpentry (SAGR Walls) | \$ 110,105.00 | \$ 110,105.00 | \$ - | \$ - | \$ 110,105.00 | 100.00% | \$ - | | | |
| Division 7 - Thermal and Moisture Protection | | | | | | | | | | | |
| 07.01 | Thermal & Moisture Protection | \$ 16,890.00 | \$ - | \$ 9,000.00 | \$ - | \$ 9,000.00 | 53.29% | \$ 7,890.00 | | | |
| 07.02 | Metal Roofing and Flashings | \$ 48,433.00 | \$ - | \$ 12,000.00 | \$ - | \$ 12,000.00 | 24.78% | \$ 36,433.00 | | | |
| Division 8 - Openings | | | | | | | | | | | |
| 08.01 | Aluminum Windows | \$ 2,850.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 2,850.00 | | | |
| 08.02 | Aluminum Doors & Frames | \$ 42,310.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 42,310.00 | | | |

| Specification Section Number | A Description | B Scheduled Value (\$) | Work Completed | | E Materials Presently Stored (not in C or D) | F | | G Balance to Finish (B - F) |
|---|---------------------------------------|---------------------------|--------------------------------------|------------------|---|--|---------|--------------------------------|
| | | | C From Previous Application (C+D) | D This Period | | Total Completed and Stored to Date (C + D + E) | % (F/B) | |
| 08.03 | Roll Up Doors | \$ 18,240.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 18,240.00 |
| Division 9 - Finishes | | | | | | | | |
| 09.01 | Gypsum Board Assemblies | \$ 16,900.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 16,900.00 |
| 09.02 | Painting/Coatings | \$ 19,890.00 | \$ - | \$ 5,000.00 | \$ - | \$ 5,000.00 | 25.14% | \$ 14,890.00 |
| Division 10 - Specialties | | | | | | | | |
| 10.01 | Specialties | \$ 1,219.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 1,219.00 |
| Division 22 - Plumbing | | | | | | | | |
| 22.01 | Sewer Service | \$ 3,295.00 | \$ 500.00 | \$ - | \$ - | \$ 500.00 | 15.17% | \$ 2,795.00 |
| 22.02 | Plumbing Fixtures | \$ 825.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 825.00 |
| 22.03 | Water Service | \$ 3,680.00 | \$ 500.00 | \$ - | \$ - | \$ 500.00 | 13.59% | \$ 3,180.00 |
| Division 23 - Heating, Ventilating, and Air Conditioning | | | | | | | | |
| 23.01 | Equipment/Controls | \$ 41,057.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 41,057.00 |
| 23.02 | Ductwork | \$ 3,421.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 3,421.00 |
| 23.03 | Testing & Balancing | \$ 1,829.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 1,829.00 |
| Division 26 - Electrical | | | | | | | | |
| 26.01 | Electrical Systems (Conduit & Wiring) | \$ 108,027.00 | \$ 21,605.40 | \$ 5,401.35 | \$ - | \$ 27,006.75 | 25.00% | \$ 81,020.25 |
| 26.02 | Lighting & Wiring Devices | \$ 26,438.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 26,438.00 |
| 26.03 | Standby Generator | \$ 77,850.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 77,850.00 |
| 26.04 | Radio Antenna Poles | \$ 37,550.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 37,550.00 |
| Division 31 - Earthwork | | | | | | | | |
| 31.01 | Site Demolition | \$ 38,150.00 | \$ 34,335.00 | \$ - | \$ - | \$ 34,335.00 | 90.00% | \$ 3,815.00 |
| 31.02 | Rough Grading | \$ 67,500.00 | \$ 60,750.00 | \$ - | \$ - | \$ 60,750.00 | 90.00% | \$ 6,750.00 |
| 31.03 | Finish Grading | \$ 19,740.00 | \$ 1,974.00 | \$ - | \$ - | \$ 1,974.00 | 10.00% | \$ 17,766.00 |
| Division 32 - Exterior Improvements | | | | | | | | |
| 32.01 | SWPPP/Erosion Control | \$ 15,645.00 | \$ 13,250.00 | \$ - | \$ - | \$ 13,250.00 | 84.69% | \$ 2,395.00 |
| 32.02 | Seeding/Stabilization | \$ 23,705.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 23,705.00 |
| Division 33 - Utilities | | | | | | | | |
| 33.01 | Water Services | \$ 16,910.00 | \$ 11,146.00 | \$ - | \$ - | \$ 11,146.00 | 65.91% | \$ 5,764.00 |
| 33.02.1 | Sewer Services - 4" Diameter Piping | \$ 8,000.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 8,000.00 |
| 33.02.2 | Sewer Services - 12" Diameter Piping | \$ 25,630.00 | \$ 25,630.00 | \$ - | \$ - | \$ 25,630.00 | 100.00% | \$ - |
| 33.02.3 | Sewer Services - 16" Diameter Piping | \$ 222,550.80 | \$ - | \$ - | \$ 23,747.84 | \$ 23,747.84 | 10.67% | \$ 198,802.96 |
| 33.02.4 | Sewer Services - 18" Diameter Piping | \$ 72,375.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 72,375.00 |
| 33.02.5 | Sewer Services - 24" Diameter Piping | \$ 318,550.00 | \$ - | \$ - | \$ 36,435.84 | \$ 36,435.84 | 11.44% | \$ 282,114.16 |
| 33.03 | Manholes & Structures | \$ 201,600.00 | \$ 43,185.45 | \$ - | \$ 17,294.55 | \$ 60,480.00 | 30.00% | \$ 141,120.00 |
| 33.04 | Storm Sewer Piping | \$ 27,250.00 | \$ 13,625.00 | \$ - | \$ - | \$ 13,625.00 | 50.00% | \$ 13,625.00 |
| Division 40 - Process Interconnections | | | | | | | | |
| 40.01 | Above Grade Air Process Piping | \$ 49,000.00 | \$ - | \$ - | \$ 26,914.00 | \$ 26,914.00 | 54.93% | \$ 22,086.00 |
| 40.02 | HDPE Air Piping | \$ 35,700.00 | \$ 10,400.00 | \$ - | \$ - | \$ 10,400.00 | 29.13% | \$ 25,300.00 |

| Specification Section Number | A Description | B Scheduled Value (\$) | Work Completed | | E Materials Presently Stored (not in C or D) | F | | G Balance to Finish (B - F) |
|---|--|---------------------------|--------------------------------------|------------------|---|--|---------|--------------------------------|
| | | | C From Previous Application (C+D) | D This Period | | Total Completed and Stored to Date (C + D + E) | % (F/B) | |
| 40.03 | Process Valves | \$ 342,000.00 | \$ - | \$ - | \$ 148,086.00 | \$ 148,086.00 | 43.30% | \$ 193,914.00 |
| 40.04 | Controls Submittal/Design | \$ 19,500.00 | \$ - | \$ 19,500.00 | \$ - | \$ 19,500.00 | 100.00% | \$ - |
| 40.05 | Controls & Integration East Lagoon | \$ 62,472.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 62,472.00 |
| 40.06 | Controls & Integration West Lagoon | \$ 315,373.00 | \$ - | \$ 135,000.00 | \$ - | \$ 135,000.00 | 42.81% | \$ 180,373.00 |
| 40.07 | Controls Startup/Training | \$ 17,540.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 17,540.00 |
| Division 41 - Material Processing and Handling Equipment | | | | | | | | |
| 41.01 | Cranes & Hoists | \$ 1,890.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 1,890.00 |
| Division 46 - Water and Wastewater Equipment | | | | | | | | |
| 46.01 | Open Channel Grinders | \$ 72,500.00 | \$ - | \$ - | \$ 69,100.00 | \$ 69,100.00 | 95.31% | \$ 3,400.00 |
| 46.02.1 | Aerated Lagoon Equipment (Material and Labor) | \$ 364,331.00 | \$ 232,863.25 | \$ - | \$ 40,385.00 | \$ 273,248.25 | 75.00% | \$ 91,082.75 |
| 46.02.2 | Lagoon Baffle Curtain | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | \$ - |
| 46.03.1 | SAGR (Material and Labor) | \$ 909,717.00 | \$ 768,225.30 | \$ - | \$ 50,520.00 | \$ 818,745.30 | 90.00% | \$ 90,971.70 |
| 46.03.2 | SAGR Stone | \$ 725,000.00 | \$ 725,000.00 | \$ - | \$ - | \$ 725,000.00 | 100.00% | \$ - |
| 46.03.3 | SAGR Geosynthetic Liner | \$ 285,780.00 | \$ 285,780.00 | \$ - | \$ - | \$ 285,780.00 | 100.00% | \$ - |
| 46.03.4 | SAGR Mulch | \$ 8,855.00 | \$ 8,855.00 | \$ - | \$ - | \$ 8,855.00 | 100.00% | \$ - |
| 46.04 | Ultraviolet Disinfection Equipment | \$ 205,880.00 | \$ - | \$ - | \$ 166,498.00 | \$ 166,498.00 | 80.87% | \$ 39,382.00 |
| Lump Sum Included Unit Prices | | | | | | | | |
| UP-1 | Base Excavation 1 LS @ \$287,000.00/LS | \$ 287,000.00 | \$ 272,650.00 | \$ - | \$ - | \$ 272,650.00 | 95.00% | \$ 14,350.00 |
| UP-2 | Overexcavation of Unsuitable Backfill Materials 5,000 CY @ \$19.95/CY CO-002: 1,800 CY @ \$19.95/CY | \$ 35,910.00 | \$ 35,910.00 | \$ - | \$ - | \$ 35,910.00 | 100.00% | \$ - |
| UP-3 | Soil Amendment - Farming 5,000 CY @ \$4.73/CY CO-001: 0 CY @ \$4.73/CY | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ - |
| UP-4 | Soil Amendment - Chemical Treatment 5,000 CY @ \$27.30/CY CO-001: 0 CY @ \$27.30/CY | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ - |
| UP-5 | Imported Backfill 5,000 CY @ \$13.65/CY | \$ 68,250.00 | \$ 23,400.00 | \$ - | \$ - | \$ 23,400.00 | 34.29% | \$ 44,850.00 |
| UP-6 | Off-Site Disposal of Unsuitable Backfill Materials 10,000 CY @ \$7.88/CY | \$ 78,800.00 | \$ 78,800.00 | \$ - | \$ - | \$ 78,800.00 | 100.00% | \$ - |
| UP-7 | East WWTP Sludge Removal and Disposal 910,000 Gal @ \$0.12/Gal | \$ 109,200.00 | \$ 42,210.00 | \$ - | \$ - | \$ 42,210.00 | 38.65% | \$ 66,990.00 |

| Specification Section Number | A Description | B Scheduled Value (\$) | Work Completed | | E Materials Presently Stored (not in C or D) | F | | G Balance to Finish (B - F) |
|-------------------------------|---|---------------------------|--------------------------------------|------------------|---|--|---------|--------------------------------|
| | | | C From Previous Application (C+D) | D This Period | | Total Completed and Stored to Date (C + D + E) | % (F/B) | |
| UP-8 | West WWTP Sludge Removal and Disposal 990,000 Gal @ \$0.11/Gal | \$ 108,900.00 | \$ 128,146.70 | \$ - | \$ - | \$ 128,146.70 | 117.67% | \$ (19,246.70) |
| UP-9 | Crushed Stone Paving 480 TN @ \$29.40/TN | \$ 14,112.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 14,112.00 |
| UP-10 | Security Fence 1,450 LF @ \$20.28/LF | \$ 29,406.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 29,406.00 |
| UP-11 | Sanitary Sewer Gravity Main, Trenched, PVC, 10" Diameter 860 LF @ \$115.87/LF | \$ 99,648.20 | \$ 89,683.38 | \$ - | \$ - | \$ 89,683.38 | 90.00% | \$ 9,964.82 |
| Project Allowances | | | | | | | | |
| CA-1 | Contingency Allowance | \$ 50,000.00 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 50,000.00 |
| Contract Change Orders | | | | | | | | |
| CO-001 | Change Order #1 - Value Engineering | \$ (123,300.00) | \$ (118,640.00) | \$ (2,000.00) | \$ - | \$ (120,640.00) | 97.84% | \$ (2,660.00) |
| CO-003.1 | East WWTP Radio System Modifications | \$ (8,740.00) | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ (8,740.00) |
| CO-003.2 | Rip-Rap Erosion Control | \$ 9,835.87 | \$ - | \$ - | \$ - | \$ - | 0.00% | \$ 9,835.87 |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| | Total | \$ 6,900,594.87 | \$ 3,809,742.13 | \$ 263,036.10 | \$ 578,981.23 | \$ 4,651,759.46 | 67.41% | \$ 2,248,835.41 |

Partial Pay Estimates Paid-to-Date

Contractor's Application

| | | | | | | |
|---------------------|--|-----------|-----|-----------|---------------------|--|
| For (Contract): | Wastewater Treatment Plant Improvements 2018 | | | | Application Number: | NINE (9) |
| | | | | | Application Date: | 3/3/2021 |
| Application Period: | From: | 1/30/2021 | To: | 2/26/2021 | Contractor: | Woodruff Construction, LLC 501 Greenfield Drive, Tiffin, IA 52340 |

Original Contract Amount: \$ 7,269,000.00

Approved Change Orders:

| Number | Date | Amount |
|--------|------------|-----------------|
| 001 | 7/20/2020 | \$ (283,450.00) |
| 002 | 10/20/2020 | \$ (84,876.00) |
| 003 | 1/22/2021 | \$ (79.13) |
| | | |
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Revised Contract Amount: \$ 6,900,594.87

Pay Estimates Paid-to-Date

| Pay Estimate Number | Date | Amount |
|---------------------|-----------|---------------|
| 001 | 7/20/2020 | \$ 291,978.51 |
| 002 | 8/4/2020 | \$ 239,312.60 |
| 003 | 9/9/2020 | \$ 811,204.05 |
| 004 | 10/6/2020 | \$ 270,833.46 |
| 005 | 11/3/2020 | \$ 689,037.95 |
| 006 | 12/9/2020 | \$ 942,895.93 |
| 007 | 1/19/2021 | \$ 823,121.18 |
| 008 | 2/9/2021 | \$ 100,903.52 |
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Total Estimates Paid to Date: \$ 4,169,287.20

| | | |
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Total Construction Cost: \$ 4,169,287.20

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---------------------|----------------------------------|
| DATE: | 3/8/2021 |
| AGENDA ITEM: | DRIP Program Request |
| ACTION: | Motion to approve, deny or table |

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) Request

Applicant: Sally Groves DBS: The Rickery
Building: 115 West 5th Street

Due to the COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Total amount of project: \$40,000.00 for a Commercial Grant

Amount suggested to approve by the Commission: \$7,500.00 to begin project.

Project summary: Converting the old office space into a Boutique Bourbon Bar.

1. Remove and replace 3 exterior doors and front window
2. Complete Handicapped accessible bathroom
3. Upgrade wiring/lighting
4. Upgrade heating/cooling
5. Sheetrock walls and ceiling and prime/paint
6. Install new flooring
7. Build Bar

BUDGET ITEM: 160-5-599-2-64996

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

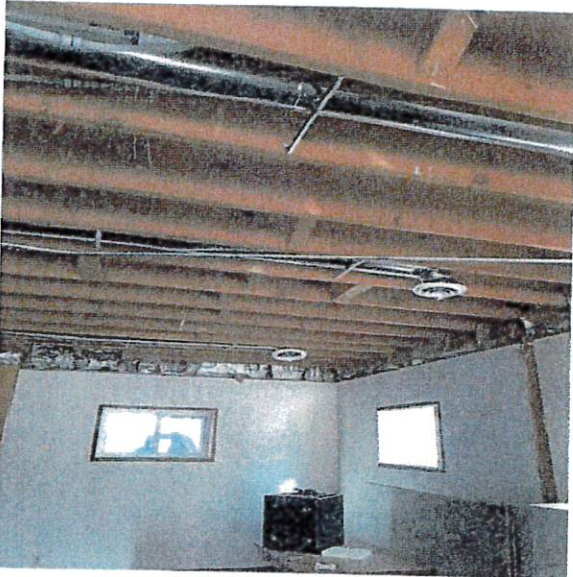
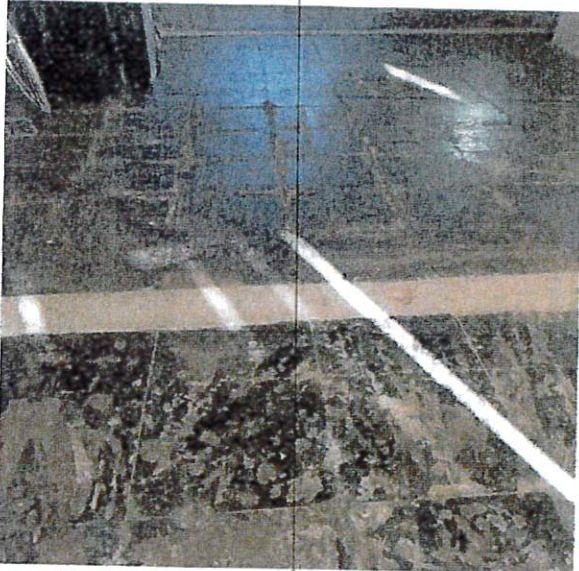
MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: Pictures

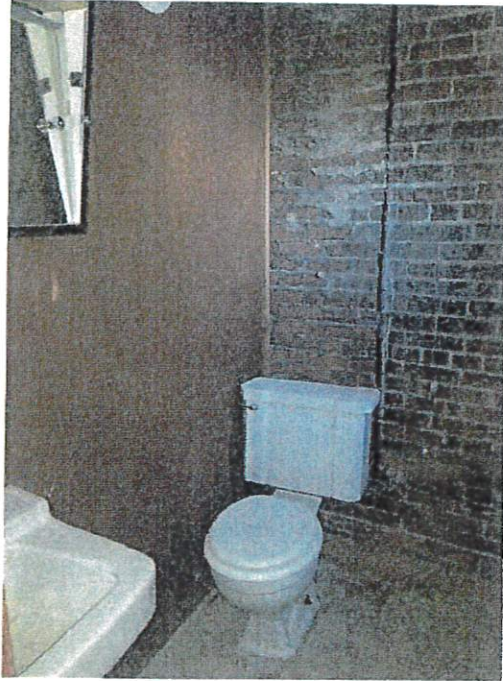
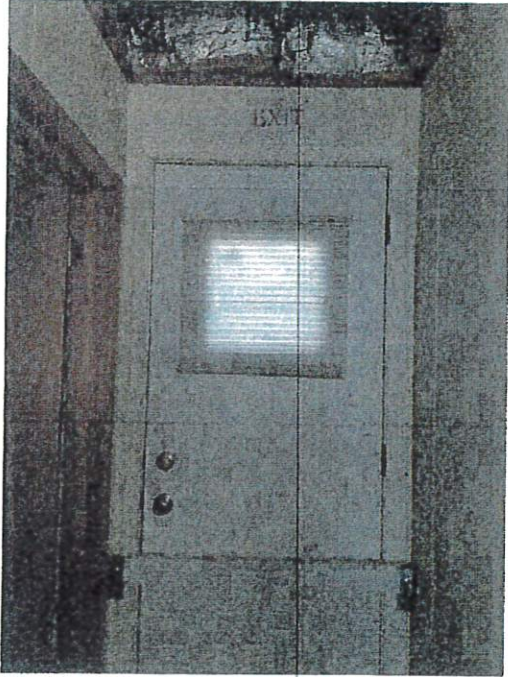
PREPARED BY: Linda Beck

DATE PREPARED: 3/3/2021

Sally Groves ~ 116 West 5th Street
DRIP BEFORE PHOTOS



Sally Groves before pictures page 2



AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---------------------|----------------------------------|
| DATE: | 3/8/2021 |
| AGENDA ITEM: | DRIP Program Request |
| ACTION: | Motion to approve, deny or table |

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) Request

Applicant: Dane Esbeck
Building: 122 East 5th Street

Due to the COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Total amount of project: \$26,206.51 for a Commercial Grant

Amount suggested to approve by the Commission: \$7,500.00 to begin project.

Project Summary:

1. Open space by removing walls
2. New flooring
3. Remodel existing bathroom to make ADA compliant
4. New ceiling
5. Sheetrock
6. Paint
7. New outlets and LED lights
8. Plumbing, heating, and cooling update for energy efficiency

BUDGET ITEM: 160-5-599-2-64996

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

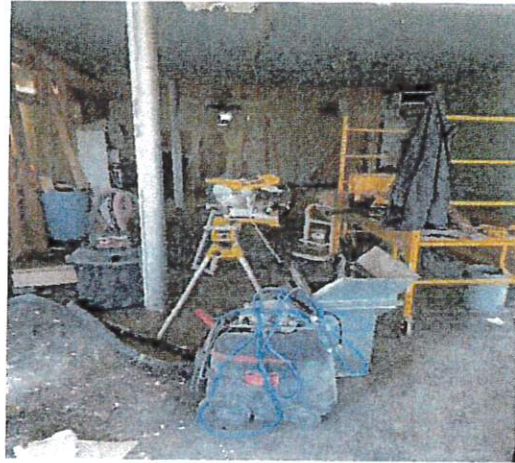
MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: Pictures

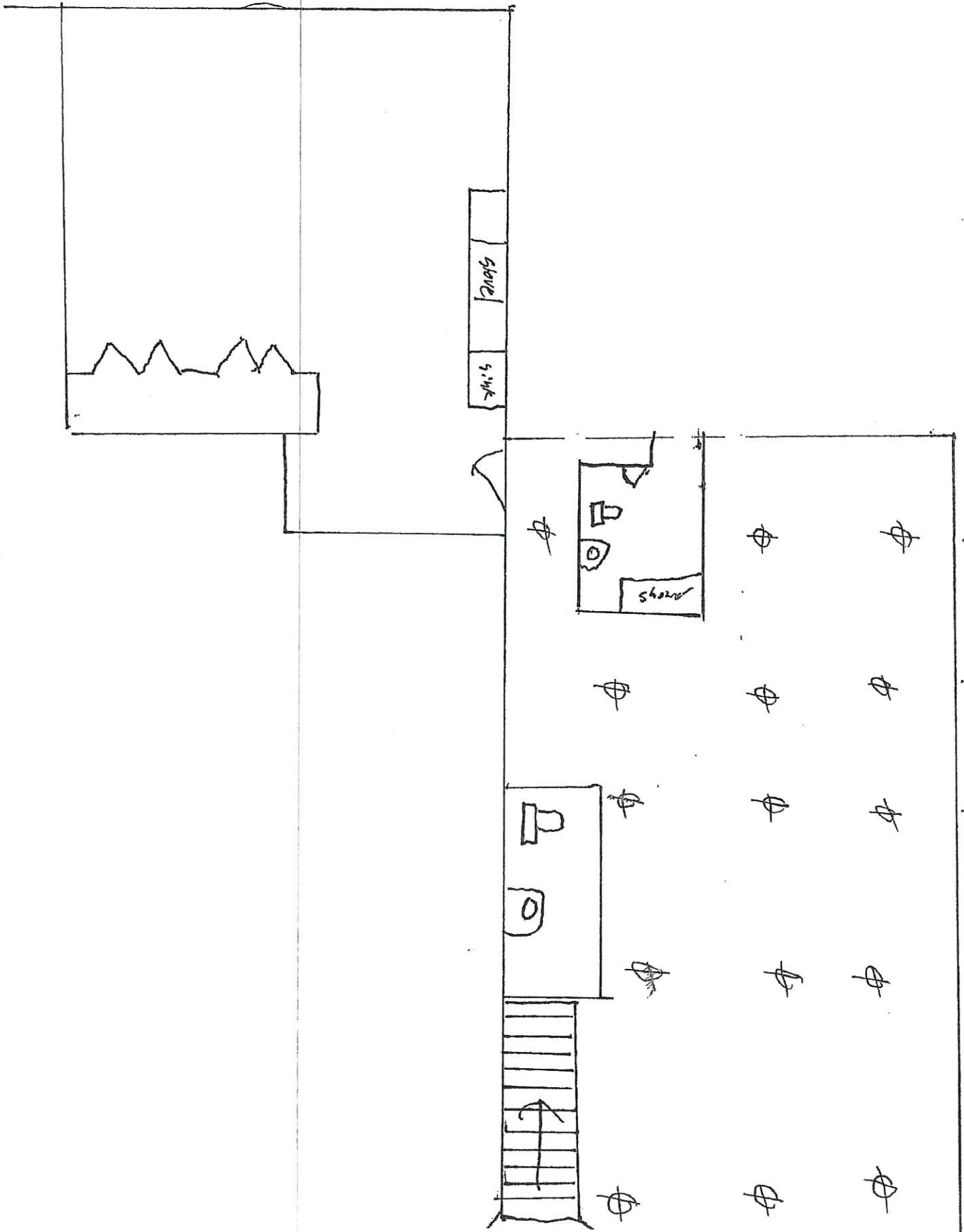
PREPARED BY: Linda Beck

DATE PREPARED: 3/3/2021

Dane Esbeck
Before photos ~ Building 122 East 5th Street







AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---------------------|---|
| DATE: | March 8th, 2021 |
| AGENDA ITEM: | Apprentice Ship Program Step 1 raise for Daniel Lilienthal. |
| ACTION: | Consideration and roll call vote to approve. |

SYNOPSIS: This will be giving Daniel Lilienthal his first raise for completing Year 1 of The IAMU Apprenticeship program.

This will pay him 77.5% of the Journey Line Technician wage which is 29.56. We are following the practice that was started with the apprenticeship program so the raise would bring his wages to \$22.91 from \$20.68. Raise would be retroactive to January 5th, 2021.

Effective July 1st 2021, the apprenticeship program will transition to the accelerated scale the Council adopted with the Hinson Wage Study

BUDGET ITEM: Yes, figured into budget.

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Motion for Approval

ATTACHMENTS:

PREPARED BY: Floyd Taber

DATE PREPARED: March 2, 2021

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---------------------|--|
| DATE: | March 8th, 2021 |
| AGENDA ITEM: | Race Hall Apprentice Ship Program Step 2 raise |
| ACTION: | Consideration and roll call vote to approve. |

SYNOPSIS: This will be giving Race Hall his second raise for completing Year 2 of The IAMU Apprenticeship program.

This will pay him 82.5% of the Journey Line Technician wage which is 29.56. We are following the practice that was started with the apprenticeship program so the raise would bring his wages to \$24.63 from \$22.495. Raise would be retroactive to February 3rd, 2021.

Effective July 1st, 2021, the apprenticeship program will transition to the accelerated scale the Council adopted with the Hinson Wage Study

BUDGET ITEM: Yes, figured into budget.

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Motion for Approval

ATTACHMENTS:

PREPARED BY: Floyd Taber

DATE PREPARED: March 2, 2021

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | |
|-------------------|--|---------------------------|--|----------------------------|---------------------|--------|
| POLICE DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 888.10 | | |
| | | | MEDICARE WITHOLDING | 170.41 | | |
| | | | MEDICARE WITHOLDING | 16.02 | | |
| | | | MEDICARE WITHOLDING | 1.48 | | |
| | | | MEDICARE WITHOLDING | 11.85 | | |
| | | | MEDICARE WITHOLDING | 7.91 | | |
| | | | IPERS | IPERS WITHOLDING POLICE | 1,410.88 | |
| | | | MOCIC | MEMBERSHIP FEE | 100.00 | |
| | | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 260.41 | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 23.40 | |
| | | | TIPTON VETERINARY SERVICES | MISC SERVICES | 112.70 | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 68.35 | |
| | | | CITY OF TIPTON FUNDS | Repay Admin Services | 702.76 | |
| | | | | PSF payment | 422.28 | |
| | | | CITY UTILITIES | City Hall | 44.42 | |
| | | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 2,332.51 | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 4,256.40 | |
| | | | | TOTAL: | 10,829.88 | |
| | | FIRE DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 53.86 |
| | | | | | MEDICARE WITHOLDING | 11.17 |
| | | | | | MEDICARE WITHOLDING | 1.45 |
| | D & R PEST CONTROL | | | PEST CONTROL | 25.00 | |
| | IPERS | | | IPERS WITHOLDING, FIRE | 60.27 | |
| | LECTRONICS INC | | | ALARM SERVICE | 30.00 | |
| | OFFICE MACHINE CONSULTANTS INC | | | MANAGEMENT SERVICES | 97.66 | |
| | CITY OF TIPTON FUNDS | | | Repay Admin Services | 199.84 | |
| | CITY UTILITIES | | | CITY UTILITIES | 683.81 | |
| | | | | CITY UTILITIES | 1,152.77 | |
| | CITY OF TIPTON-REVOLVING CENTRAL GARAG | | | vehicle/equipment charges | 2,285.64 | |
| | | | | TOTAL: | 4,601.47 | |
| AMBULANCE | GENERAL GOVERNMENT I.R.S. | | | | FICA WITHOLDING | 164.68 |
| | | | MEDICARE WITHOLDING | 27.68 | | |
| | | | MEDICARE WITHOLDING | 10.84 | | |
| | | | AT&T MOBILITY | WIRELESS | 232.36 | |
| | | | CEDAR CO PUBLIC HEALTH | HEP B 1 OF 3 | 55.00 | |
| | | | | HEP B 2 OF 3 | 55.00 | |
| | | | D & R PEST CONTROL | PEST CONTROL | 25.00 | |
| | | | IMAGE TREND INC | ANNUAL SOFTWARE FEE | 900.00 | |
| | | | IOWA EMERGENCY MEDICAL SERVICES ASSOCI | TRAINING | 20.00 | |
| | | | IPERS | IPERS WITHOLDING EMT | 265.88 | |
| | | | KELTEK INC | VEHICLE OPERATIONS | 510.42 | |
| | | | KIRKWOOD COMMUNITY COLLEGE | TRAINING | 7.00 | |
| | | | MAINSTAY SYSTEMS INC | WATCHGUARD CLIENT LICENSE | 189.00 | |
| | | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 260.41 | |
| | | | PCC | BILLING | 708.45 | |
| | | | PRAXAIR DISTRIBUTION INC | OXYGEN | 58.17 | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 3.90 | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 10.01 | |
| | | | CITY OF TIPTON FUNDS | Repay Admin Services | 436.78 | |
| | | | | PSF payment | 851.70 | |
| | | | | TRANSFERS | 1,415.33 | |
| | | | CITY UTILITIES | CITY UTILITIES | 175.95 | |
| | | | | CITY UTILITIES | 190.51 | |
| | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 1,221.92 | | | |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|---|--|----------------------------|-----------|
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 989.23 |
| | | | TOTAL: | 8,785.22 |
| STREET DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 187.97 |
| | | | MEDICARE WITHOLDING | 34.90 |
| | | | MEDICARE WITHOLDING | 0.02 |
| | | | MEDICARE WITHOLDING | 0.88 |
| | | | MEDICARE WITHOLDING | 0.77 |
| | | | MEDICARE WITHOLDING | 6.11 |
| | | | MEDICARE WITHOLDING | 1.28 |
| | | CJ COOPER & ASSOCIATES INC | RANDOM SELECT | 35.00 |
| | | CINTAS LOC | UNIFORMS | 55.47 |
| | | | UNIFORMS | 55.47 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 302.10 |
| | | NILES CHIROPRACTIC | RANDOM DRUG SCREEN | 25.00 |
| | | PRINCIPAL | ADJUSTMENT ON DENTAL COVER | 26.96 |
| | | | GTL_VTL INSURANCE | 7.92 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 17.91 |
| | | CITY OF TIPTON FUNDS | Central Stores services pa | 2,124.05 |
| | | | PSF payment | 1,708.12 |
| | | | TRANSFERS | 25,615.41 |
| | | CITY UTILITIES | CITY UTILITIES | 92.35 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 3,089.55 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,995.76 |
| | | | TOTAL: | 35,383.00 |
| SIDEWALKS | GENERAL GOVERNMENT CITY OF TIPTON FUNDS | | Central Stores services pa | 30.79 |
| | | | TOTAL: | 30.79 |
| TREES | GENERAL GOVERNMENT CITY OF TIPTON FUNDS | | Central Stores services pa | 18.95 |
| | | | TOTAL: | 18.95 |
| CEMETERY | GENERAL GOVERNMENT EASTERN IOWA LIGHT & POWER | | UTILITIES | 10.05 |
| | | | UTILITIES | 20.10 |
| | | ERIC STORJOHANN | 2 BURIALS | 1,000.00 |
| | | | TOTAL: | 1,030.15 |
| GENERAL ADMINISTRATION | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 134.47 |
| | | | MEDICARE WITHOLDING | 26.98 |
| | | | MEDICARE WITHOLDING | 0.01 |
| | | | MEDICARE WITHOLDING | 1.72 |
| | | | MEDICARE WITHOLDING | 2.49 |
| | | | MEDICARE WITHOLDING | 0.23 |
| | | CINTAS LOC | UNIFORMS | 7.69 |
| | | | UNIFORMS | 7.69 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 212.63 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 26.04 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.52 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 11.35 |
| | | CITY OF TIPTON FUNDS | Central Stores services pa | 432.46 |
| | | | PSF payment | 213.59 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 1,261.93 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,610.93 |
| | | | TOTAL: | 3,952.73 |
| LIBRARY | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 205.03 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|-----------------------|---------------------------|--|----------------------------|----------|
| | | | MEDICARE WITHOLDING | 22.08 |
| | | | MEDICARE WITHOLDING | 23.42 |
| | | | MEDICARE WITHOLDING | 2.45 |
| | | BAKER & TAYLOR | BOOKS | 136.77 |
| | | BANLEACO | COPIERS CONTRACT | 105.60 |
| | | COPY SYSTEMS | BASE CHARGE | 74.68 |
| | | IOWA DIVISION OF LABOR SERVICES | BOILER INSPECTION | 135.00 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 271.28 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 358.07 |
| | | PENGUIN RANDOM HOUSE LLC | 2 BOOKS ON CD | 63.75 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 3.90 |
| | | STAPLES | OFFICE SUPPLIES | 52.38 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 8.81 |
| | | | TOTAL: | 1,463.22 |
| PARK | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 7.59 |
| | | | MEDICARE WITHOLDING | 1.49 |
| | | | MEDICARE WITHOLDING | 0.11 |
| | | | MEDICARE WITHOLDING | 0.18 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 11.91 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.10 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 0.62 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 56.69 |
| | | | PSF payment | 3.50 |
| | | CITY UTILITIES | CITY UTILITIES | 186.75 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 95.24 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 93.91 |
| | | | TOTAL: | 458.09 |
| RECREATION DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 63.25 |
| | | | MEDICARE WITHOLDING | 14.79 |
| | | ACCESS SYSTEMS LEASING | COPIER AGREEMENT | 48.96 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 100.26 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.95 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 5.06 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 46.28 |
| | | | PSF payment | 3.95 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 65.33 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 538.24 |
| | | | TOTAL: | 888.07 |
| FAMILY AQUATIC CENTER | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 251.38 |
| | | | MEDICARE WITHOLDING | 31.17 |
| | | | MEDICARE WITHOLDING | 24.83 |
| | | | MEDICARE WITHOLDING | 0.97 |
| | | | MEDICARE WITHOLDING | 1.81 |
| | | ALBAUGH PHC INC | RESTROOM REPAIRS | 791.75 |
| | | ACCESS SYSTEMS LEASING | COPIER AGREEMENT | 48.97 |
| | | MISC. VENDOR KELSEY RIX | KELSEY RIX:PARENT TOT REFU | 25.00 |
| | | D & R PEST CONTROL | PEST CONTROL | 45.00 |
| | | HAWKINS INC | CHEMICALS | 594.44 |
| | | INTEGRATED TECHNOLOGY PARTNERS LLC | TELECOMMUNICATIONS SERVICE | 115.00 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 240.19 |
| | | PENNY JACOBI | LIFEGUARD RECERTIFICATION | 300.00 |
| | | ELECTRONICS INC | ALARM SERVICE | 30.00 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 182.29 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------------|--|----------------------------|-----------|
| | | MICHELE PISMAN | FEBRUARY YOGA | 22.00 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.95 |
| | | ROTH ELECTRIC | SERVICE CALL AQUATIC CENTE | 110.00 |
| | | TERRY AND SONS INC | PAINT FOR OUTDOOR POOLS | 4,531.00 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 5.06 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 522.89 |
| | | | PSF payment | 220.15- |
| | | CITY UTILITIES | CITY UTILITIES | 6,133.38 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 65.32 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 538.23 |
| | | | TOTAL: | 14,392.48 |
| ECONOMIC DEVELOPMENT | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 113.12 |
| | | | MEDICARE WITHOLDING | 26.46 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 184.33 |
| | | LECTRONICS INC | ALARM SERVICE | 30.00 |
| | | MARCIA MEYERS | MARCH RENT | 600.00 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 42.33 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 3.90 |
| | | SPINUTECH INC | FEB EMAIL MARKETING | 25.00 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 9.67 |
| | | CITY OF TIPTON FUNDS | PSF payment | 192.90 |
| | | CITY UTILITIES | CITY UTILITIES | 79.54 |
| | | | CITY UTILITIES | 140.58 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,856.49 |
| | | | TOTAL: | 3,304.32 |
| EXECUTIVE | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 23.25 |
| | | | MEDICARE WITHOLDING | 5.44 |
| | | IPERS | IPERS ELECTED OFFICIALS | 35.40 |
| | | | TOTAL: | 64.09 |
| FINANCE & ADMINISTRATI | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 68.82 |
| | | | MEDICARE WITHOLDING | 4.37 |
| | | | MEDICARE WITHOLDING | 11.60 |
| | | | MEDICARE WITHOLDING | 0.03 |
| | | | MEDICARE WITHOLDING | 0.08 |
| | | CEDAR COUNTY RECORDER | RECORDING | 22.00 |
| | | MISC. VENDOR CINDY DOERMANN | CINDY DOERMANN:AFLAC REFUN | 67.20 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 106.65 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 182.29 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.47 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 1.61 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 147.43 |
| | | | PSF payment | 7.05 |
| | | CITY UTILITIES | City Hall | 403.10 |
| | | | City Hall | 81.44 |
| | | | CITY UTILITIES | 3,070.85 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 176.87 |
| | | | TOTAL: | 4,351.86 |
| BUILDING MAINTENANCE | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 5.92 |
| | | | MEDICARE WITHOLDING | 1.39 |
| | | CINTAS CORPORATION | FIRST AID SUPPLIES | 75.29 |
| | | D & R PEST CONTROL | PEST CONTROL | 35.00 |
| | | LECTRONICS INC | ALARM SERVICE | 30.00 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|---|---|--|----------------------------|-----------|
| | | | TOTAL: | 147.60 |
| AMBULANCE TRUST | GENERAL GOVERNMENT CITY OF TIPTON FUNDS | | TRANSFERS | 1,415.33 |
| | | | TOTAL: | 1,415.33 |
| TRANSFER-COMM/LOCAL AC | GENERAL GOVERNMENT CITY OF TIPTON FUNDS | | TRANSFERS | 2,083.33 |
| | | | TOTAL: | 2,083.33 |
| STREET DEPARTMENT | ROAD USE TAX FUND | GARDEN & ASSOCIATES INC | REVISE ST IMPROVEMENT MAP | 641.25 |
| | | | MULBERRY STREET | 3,933.55 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 3,074.92 |
| | | | TOTAL: | 7,649.72 |
| TRAFFIC SERVICE MAINT. | ROAD USE TAX FUND | I.R.S. | FICA WITHOLDING | 3.71 |
| | | | MEDICARE WITHOLDING | 0.80 |
| | | | MEDICARE WITHOLDING | 0.04 |
| | | | MEDICARE WITHOLDING | 0.02 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 6.05 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.12 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 0.32 |
| | | CITY OF TIPTON FUNDS | Central Stores services pa | 10.25 |
| | | | PSF payment | 42.57 |
| | | CITY UTILITIES | CITY UTILITIES | 116.89 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 38.72 |
| | | | TOTAL: | 219.49 |
| SNOW AND ICE REMOVAL | ROAD USE TAX FUND | I.R.S. | FICA WITHOLDING | 58.73 |
| | | | MEDICARE WITHOLDING | 12.80 |
| | | | MEDICARE WITHOLDING | 0.35 |
| | | | MEDICARE WITHOLDING | 0.10 |
| | | | MEDICARE WITHOLDING | 0.50 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 94.66 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.41 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 5.44 |
| | | CITY OF TIPTON FUNDS | Central Stores services pa | 235.65 |
| | | | PSF payment | 587.63 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 1,805.90 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 599.10 |
| | | | TOTAL: | 3,403.27 |
| STREET CLEANING | ROAD USE TAX FUND | CITY OF TIPTON FUNDS | Central Stores services pa | 79.61 |
| | | | PSF payment | 744.20 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 828.84 |
| | | | TOTAL: | 1,652.65 |
| TRANSFER/OTHER SOURCES | ROAD USE TAX FUND | CITY OF TIPTON FUNDS | TRANSFERS | 2,333.34 |
| | | | TOTAL: | 2,333.34 |
| TRANSFERS/OTHER SOURCE TRUST AND AGENCY F | CITY OF TIPTON FUNDS | | TRANSFERS | 35,346.92 |
| | | | TOTAL: | 35,346.92 |
| TRANSFER | Emergency Fund | CITY OF TIPTON FUNDS | TRANSFERS | 2,689.25 |
| | | | TOTAL: | 2,689.25 |
| TRANSFERS/OTHER SOURCE LOCAL OPTION TAX | CITY OF TIPTON FUNDS | | TRANSFERS | 23,256.01 |
| | | | TOTAL: | 23,256.01 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|---------------------|--|----------------------------|-----------|
| TRANSFERS/OTHER SOURCE | TIF SPECIAL REVENUE | CITY OF TIPTON FUNDS | TRANSFERS | 9,109.58 |
| | | | TOTAL: | 9,109.58 |
| REVOLVING LOAN PRGRM | ECONOMIC/INDUSTRIA | MISC. VENDOR TIPTON INVESTMENT PART | TIPTON INVESTMENT PARTNERS | 7,500.00 |
| | | | TOTAL: | 7,500.00 |
| TRANSFERS/OTHER SOURCE | FIRE ENTERPRISE TR | CITY OF TIPTON FUNDS | TRANSFERS | 2,083.33 |
| | | | TOTAL: | 2,083.33 |
| NW/AKA SEWER | WASTEWATER PROJECT | TERRACON CONSULTANTS INC | WEST WWTP IMPROVEMENTS | 10,257.50 |
| | | | TOTAL: | 10,257.50 |
| WATER DISTRIBUTION | WATER OPERATING | I.R.S. | FICA WITHOLDING | 288.77 |
| | | | MEDICARE WITHOLDING | 61.68 |
| | | | MEDICARE WITHOLDING | 2.12 |
| | | | MEDICARE WITHOLDING | 1.66 |
| | | | MEDICARE WITHOLDING | 0.17 |
| | | | MEDICARE WITHOLDING | 1.93 |
| | | CINTAS LOC | UNIFORMS | 7.64 |
| | | | UNIFORMS | 7.64 |
| | | ECIA | N AVE WATER IMPROVEMENTS | 391.79 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 463.02 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 253.90 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 9.34 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 24.95 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 868.97 |
| | | | PSF payment | 340.64 |
| | | CITY UTILITIES | City Hall | 44.42 |
| | | | CITY UTILITIES | 894.01 |
| | | | CITY UTILITIES | 836.24 |
| | | | CITY UTILITIES | 1,487.78 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 585.76 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 2,620.82 |
| | | | TOTAL: | 9,193.25 |
| WATER BILL/COLLECT | WATER OPERATING | I.R.S. | FICA WITHOLDING | 57.37 |
| | | | MEDICARE WITHOLDING | 11.46 |
| | | | MEDICARE WITHOLDING | 0.32 |
| | | | MEDICARE WITHOLDING | 1.64 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 93.10 |
| | | STOREY KENWORTHY/MATT PARROTT | UTILITY BILLING ENVELOPES | 132.56 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.96 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 3.92 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 140.45 |
| | | | PSF payment | 26.90 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 751.60 |
| | | | TOTAL: | 1,221.28 |
| TRANSFER/OTHER SOURCES | WATER OPERATING | CITY OF TIPTON FUNDS | TRANSFERS | 3,675.00 |
| | | | TRANSFERS | 353.83 |
| | | | TOTAL: | 4,028.83 |
| WASTEWATER/AKA SEWER | WASTEWATER/AKA SEW | I.R.S. | FICA WITHOLDING | 281.91 |
| | | | MEDICARE WITHOLDING | 59.97 |
| | | | MEDICARE WITHOLDING | 2.16 |
| | | | MEDICARE WITHOLDING | 1.90 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------------|--|----------------------------|-----------|
| | | | MEDICARE WITHOLDING | 0.54 |
| | | | MEDICARE WITHOLDING | 1.35 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 453.13 |
| | | STOREY KENWORTHY/MATT PARROTT | UTILITY BILLING ENVELOPES | 132.56 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 65.10 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 8.31 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 23.71 |
| | | VEENSTRA & KIMM INC | NW AREA UTILITY IMPROVEMEN | 1,185.00 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 822.73 |
| | | | PSF payment | 1,019.52 |
| | | CITY UTILITIES | City Hall | 44.42 |
| | | | CITY UTILITIES | 1,407.28 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 2,798.80 |
| | | | TOTAL: | 8,308.39 |
| LAGOON | WASTEWATER/AKA SEW | EASTERN IOWA LIGHT & POWER | UTILITIES | 795.12 |
| | | | TOTAL: | 795.12 |
| TRANSFER/OTHER SOURCES | WASTEWATER/AKA SEW | CITY OF TIPTON FUNDS | TRANSFERS | 3,412.50 |
| | | | TRANSFERS | 17,183.58 |
| | | | TOTAL: | 20,596.08 |
| ELECTRIC DISTRIBUTION | ELECTRIC OPERATING | I.R.S. | FICA WITHOLDING | 734.72 |
| | | | MEDICARE WITHOLDING | 151.12 |
| | | | MEDICARE WITHOLDING | 0.23 |
| | | | MEDICARE WITHOLDING | 5.01 |
| | | | MEDICARE WITHOLDING | 5.84 |
| | | | MEDICARE WITHOLDING | 8.76 |
| | | | MEDICARE WITHOLDING | 0.86 |
| | | CINTAS LOC | UNIFORMS, SHOP TOWELS, MAT | 106.41 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 46.94 |
| | | | CLEANING SERVICES | 89.88 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 104.72 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 46.94 |
| | | CINTAS CORPORATION | FIRST AID SUPPLIES | 78.37 |
| | | DR DARLENE A EHLERS | MARCH RENT | 500.00 |
| | | MISC. VENDOR VOLKERT, AARON | 03-0410-17 | 153.21 |
| | | D & R PEST CONTROL | PEST CONTROL | 29.96 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 1,174.77 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 325.52 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 18.62 |
| | | STUART C IRBY CO | OVERHEAD SUPPLIES | 513.60 |
| | | | STREET LIGHTING SUPPLIES | 337.05 |
| | | | OVERHEAD SUPPLIES | 482.62 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 58.01 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 5,323.62 |
| | | | PSF payment | 123.07 |
| | | CITY UTILITIES | City Hall | 55.52 |
| | | | CITY UTILITIES | 20.91 |
| | | | CITY UTILITIES | 136.63 |
| | | | CITY UTILITIES | 663.76 |
| | | | CITY UTILITIES | 19.40 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 1,393.74 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 4,057.28 |
| | | | TOTAL: | 16,767.09 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | | |
|--|----------------------------|----------------------------|--|----------------------------|-----------|---------------------|-----------|
| ELECTRIC POWER PLANT | ELECTRIC OPERATING | I.R.S. | FICA WITHOLDING | 89.82 | | | |
| | | | MEDICARE WITHOLDING | 17.27 | | | |
| | | | MEDICARE WITHOLDING | 3.74 | | | |
| | | | ALTORFER INC | REPAIR ENGINE COOLANT HEAT | 845.91 | | |
| | | | CEDAR COUNTY CO-OP | 7502 GL DYED DSL | 15,880.23 | | |
| | | | | 7302 GL DYED DSL | 16,043.95 | | |
| | | | D & R PEST CONTROL | PEST CONTROL | 31.03 | | |
| | | | INTERSTATE POWER SYSTEMS | GENERATOR REPAIRS | 622.71 | | |
| | | | IPERS | IPERS REGULAR EMPLOYEES | 144.10 | | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 1.85 | | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 6.41 | | |
| | | | CITY OF TIPTON FUNDS | Repay Admin Services | 699.17 | | |
| | | | | PSF payment | 33.41 | | |
| | | | CITY UTILITIES | CITY UTILITIES | 1,919.27 | | |
| | | | | CITY UTILITIES | 15.00 | | |
| | | | | CITY UTILITIES | 15.00 | | |
| | | | | CITY UTILITIES | 1,588.43 | | |
| | | | | CITY UTILITIES | 1,427.24 | | |
| | | | | CITY UTILITIES | 262.04 | | |
| | | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 167.92 | | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 423.58 | | |
| | | | | TOTAL: | 40,238.08 | | |
| | | | ELECTRIC BILL/COLLECT | ELECTRIC OPERATING | I.R.S. | FICA WITHOLDING | 125.15 |
| | | | | | | MEDICARE WITHOLDING | 24.08 |
| | | | | | | MEDICARE WITHOLDING | 0.35 |
| | | | | | | MEDICARE WITHOLDING | 4.79 |
| | | | | | | MEDICARE WITHOLDING | 0.05 |
| IPERS | IPERS REGULAR EMPLOYEES | 201.71 | | | | | |
| STOREY KENWORTHY/MATT PARROTT | UTILITY BILLING ENVELOPES | 132.56 | | | | | |
| PRINCIPAL | GTL_VTL INSURANCE | 3.74 | | | | | |
| UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 9.31 | | | | | |
| CITY OF TIPTON FUNDS | Repay Admin Services | 259.00 | | | | | |
| | PSF payment | 32.08 | | | | | |
| CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 117.54 | | | | | |
| BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,103.98 | | | | | |
| | TOTAL: | 2,014.34 | | | | | |
| LOUISA GENERATING STAT | ELECTRIC OPERATING | MIDAMERICAN ENERGY COMPANY | | | | Est cash request | 11,550.00 |
| | | | | | | Est cash request | 19,140.00 |
| | | | | | | Est cash request | 330.00 |
| | | | Est cash request | 1,980.00 | | | |
| | | | TOTAL: | 33,000.00 | | | |
| TRANSFER/OTHER SOURCES | ELECTRIC OPERATING | CITY OF TIPTON FUNDS | TRANSFERS | 21,840.00 | | | |
| | | | TRANSFERS | 36,120.41 | | | |
| | | | TRANSFERS | 7,156.63 | | | |
| | | | TOTAL: | 65,117.04 | | | |
| GAS DISTRIBUTION | GAS OPERATING | I.R.S. | FICA WITHOLDING | 426.03 | | | |
| | | | MEDICARE WITHOLDING | 82.71 | | | |
| | | | MEDICARE WITHOLDING | 0.13 | | | |
| | | | MEDICARE WITHOLDING | 4.38 | | | |
| | | | MEDICARE WITHOLDING | 3.94 | | | |
| | | | MEDICARE WITHOLDING | 8.48 | | | |
| | | | CINTAS LOC | UNIFORMS, SHOP TOWELS, MAT | 44.47 | | |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|--------------------------------------|--------------------|--|----------------------------|-----------|
| | | | CLEANING SERVICES | 22.47 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 44.47 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 670.26 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 162.76 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 10.22 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 33.52 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 2,337.54 |
| | | | PSF payment | 45.80 |
| | | CITY UTILITIES | City Hall | 55.52 |
| | | | CITY UTILITIES | 331.88 |
| | | | CITY UTILITIES | 28.52 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 364.99 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 2,758.87 |
| | | | TOTAL: | 7,436.96 |
| GAS BILL/COLLECT | GAS OPERATING | I.R.S. | FICA WITHOLDING | 70.66 |
| | | | MEDICARE WITHOLDING | 13.52 |
| | | | MEDICARE WITHOLDING | 0.32 |
| | | | MEDICARE WITHOLDING | 2.68 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 114.57 |
| | | STOREY KENWORTHY/MATT PARROTT | UTILITY BILLING ENVELOPES | 132.56 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.31 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 4.95 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 140.53 |
| | | | PSF payment | 26.90 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 836.47 |
| | | | TOTAL: | 1,345.47 |
| GAS PEAK SHAVING PLANT GAS OPERATING | | CITY UTILITIES | CITY UTILITIES | 81.88 |
| | | | TOTAL: | 81.88 |
| TRANSFER/OTHER SOURCES GAS OPERATING | | CITY OF TIPTON FUNDS | TRANSFERS | 29,749.97 |
| | | | TOTAL: | 29,749.97 |
| INVALID DEPARTMENT | GAS RESERVE | CITY OF TIPTON FUNDS | TRANSFERS | 5,083.33 |
| | | | TOTAL: | 5,083.33 |
| AIRPORT | AIRPORT OPERATING | I.R.S. | FICA WITHOLDING | 13.44 |
| | | | MEDICARE WITHOLDING | 3.14 |
| | | COOK APPRAISAL | APPRAISAL REPORT | 4,000.00 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 20.46 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 65.10 |
| | | WRIGHT LAWN CARE | CONTRACT PAY MARCH 2021 | 358.33 |
| | | CITY UTILITIES | CITY UTILITIES | 550.22 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 403.46 |
| | | | TOTAL: | 5,414.15 |
| GARBAGE COLLECTION | GARBAGE COLLECTION | I.R.S. | FICA WITHOLDING | 176.40 |
| | | | MEDICARE WITHOLDING | 39.51 |
| | | | MEDICARE WITHOLDING | 0.29 |
| | | | MEDICARE WITHOLDING | 0.72 |
| | | | MEDICARE WITHOLDING | 0.47 |
| | | | MEDICARE WITHOLDING | 0.23 |
| | | CEDAR COUNTY SOLID WASTE | TRANSFER FEES | 2,772.00 |
| | | CINTAS LOC | UNIFORMS | 8.25 |
| | | | UNIFORMS | 8.25 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|---|--|----------------------------|-----------|
| | | IPERS | IPERS REGULAR EMPLOYEES | 287.38 |
| | | STOREY KENWORTHY/MATT PARROTT | UTILITY BILLING ENVELOPES | 132.56 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 5.52 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 15.20 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 726.24 |
| | | | Central Stores services pa | 1,717.14 |
| | | | PSF payment | 2,239.63 |
| | | CITY UTILITIES | City Hall | 44.42 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 1,792.19 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,984.18 |
| | | | TOTAL: | 11,950.58 |
| RECYCLING | GARBAGE COLLECTION I.R.S. | | FICA WITHOLDING | 59.21 |
| | | | MEDICARE WITHOLDING | 8.37 |
| | | | MEDICARE WITHOLDING | 4.87 |
| | | | MEDICARE WITHOLDING | 0.17 |
| | | | MEDICARE WITHOLDING | 0.44 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 63.15 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.56 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 3.26 |
| | | CITY OF TIPTON FUNDS | PSF payment | 2,180.55 |
| | | CITY UTILITIES | CITY UTILITIES | 78.78 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 1,194.79 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 622.81 |
| | | | TOTAL: | 4,217.96 |
| TRANSFER OUT/SINKING F | GARBAGE COLLECTION CITY OF TIPTON FUNDS | | TRANSFERS | 2,858.33 |
| | | | TRANSFERS | 1,733.25 |
| | | | TOTAL: | 4,591.58 |
| STORM WATER | STORM WATER | I.R.S. | FICA WITHOLDING | 25.08 |
| | | | MEDICARE WITHOLDING | 5.51 |
| | | | MEDICARE WITHOLDING | 0.01 |
| | | | MEDICARE WITHOLDING | 0.05 |
| | | | MEDICARE WITHOLDING | 0.05 |
| | | | MEDICARE WITHOLDING | 0.24 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 40.35 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.15 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 2.37 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 102.66 |
| | | | PSF payment | 407.96 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 263.13 |
| | | | TOTAL: | 848.56 |
| OTHER SOURCES | STORM WATER | CITY OF TIPTON FUNDS | TRANSFERS | 600.83 |
| | | | TRANSFERS | 99.50 |
| | | | TOTAL: | 700.33 |
| INT SRVC-OTHER BUSINES | CENTRAL GARAGE | I.R.S. | FICA WITHOLDING | 61.81 |
| | | | MEDICARE WITHOLDING | 13.37 |
| | | | MEDICARE WITHOLDING | 0.72 |
| | | | MEDICARE WITHOLDING | 0.39 |
| | | CCL SUPPLY LLC | SHOP SUPPLIES | 91.84 |
| | | CEDAR COUNTY CO-OP | 546 GL FUEL | 1,427.74 |
| | | | FUEL DISCOUNT | 13.19 |
| | | CEDAR COUNTY ENGINEER | 34.20 GL DSL | 73.53 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|---|-----------------|--|----------------------------|-----------|
| | | | 1124.80 GL DSL | 2,418.32 |
| | | CINTAS LOC | SHOP SUPPLIES | 53.26 |
| | | | UNIFORMS | 8.04 |
| | | | UNIFORMS | 8.04 |
| | | CINTAS CORPORATION | FIRST AID SUPPLIES | 15.05 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 100.98 |
| | | MITCHELL 1 | WEB SUBSCRIPTION | 260.80 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 377.60 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.95 |
| | | TITAN MACHINERY INC | REPAIR PARTS | 62.00 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 5.30 |
| | | CITY OF TIPTON FUNDS | Repay Admin Services | 462.93 |
| | | | PSF payment | 88.68 |
| | | CITY UTILITIES | CITY UTILITIES | 459.24 |
| | | | CITY UTILITIES | 1,092.06 |
| | | | CITY UTILITIES | 788.49 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 645.22 |
| | | | TOTAL: | 8,504.17 |
| INT SRVC-OTHER BUSINES ADMINISTRATIVE SER | | I.R.S. | FICA WITHOLDING | 92.91 |
| | | | MEDICARE WITHOLDING | 21.41 |
| | | | MEDICARE WITHOLDING | 0.32 |
| | | ACCESS SYSTEMS LEASING | COPIER AGREEMENT | 1,286.23 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 148.55 |
| | | QUADIENT FINANCE USA INC | POSTAGE FOR MACHINE | 2,000.00 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 325.52 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 3.78 |
| | | SMARTSOURCE CONSULTING | PHASE 3 SECOND HALF | 2,750.00 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 7.69 |
| | | CITY OF TIPTON FUNDS | PSF payment | 7.66 |
| | | CITY OF TIPTON-REVOLVING CENTRAL GARAG | vehicle/equipment charges | 9.18 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,440.80 |
| | | | TOTAL: | 8,094.05 |
| NON-DEPARTMENTAL | PAYROLL ACCOUNT | I.R.S. | FEDERAL WITHOLDING | 6,423.39 |
| | | | FICA WITHOLDING | 4,733.16 |
| | | | MEDICARE WITHOLDING | 1,106.92 |
| | | AFLAC | AFLAC AFTER TAX PY W/HOLDI | 108.76 |
| | | | AFLAC PY PRETAX WITHOLDING | 332.42 |
| | | | AFLAC AFTER TAX DEDUCTION | 108.18 |
| | | AXA EQUI-VEST PROCESSING OFFICE | DEF. COMP PRETAX | 485.00 |
| | | COLLECTION SERVICES CENTER | CHILD SUPPORT- SPANGLER-96 | 96.73 |
| | | IPERS | IPERS WITHOLDING, FIRE | 40.22 |
| | | | IPERS ELECTED OFFICIALS | 23.59 |
| | | | IPERS REGULAR EMPLOYEES | 3,668.47 |
| | | | IPERS WITHOLDING EMT | 177.34 |
| | | | IPERS WITHOLDING POLICE | 941.07 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 374.44 |
| | | | VISION POLICY | 259.72 |
| | | TREASURER, STATE OF IOWA | STATE WITHOLDING | 2,854.00 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INSURANCE PYM | 1,842.50 |
| | | CITY OF TIPTON | MISC. EMPLOYEE REIMBURSEME | 210.00 |
| | | | TOTAL: | 23,785.91 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------|------|-------------|-------------|--------|
|------------|------|-------------|-------------|--------|

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===== FUND TOTALS =====
001 GENERAL GOVERNMENT          93,200.58
110 ROAD USE TAX FUND           15,258.47
112 TRUST AND AGENCY FUND       35,346.92
119 Emergency Fund              2,689.25
121 LOCAL OPTION TAX            23,256.01
125 TIF SPECIAL REVENUE FUND     9,109.58
160 ECONOMIC/INDUSTRIAL DEVEL    7,500.00
192 FIRE ENTERPRISE TRUST        2,083.33
303 WASTEWATER PROJECT          10,257.50
600 WATER OPERATING             14,443.36
610 WASTEWATER/AKA SEWER REVE    29,699.59
630 ELECTRIC OPERATING          157,136.55
640 GAS OPERATING               38,614.28
642 GAS RESERVE                  5,083.33
660 AIRPORT OPERATING           5,414.15
670 GARBAGE COLLECTION          20,760.12
740 STORM WATER                 1,548.89
810 CENTRAL GARAGE              8,504.17
835 ADMINISTRATIVE SERVICES      8,094.05
860 PAYROLL ACCOUNT             23,785.91
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GRAND TOTAL:                    511,786.04
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-TIPTON, IA
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 2/23/2021 THRU 3/05/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 2/23/2021 THRU 3/05/2021

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: CLAIMS REGISTER
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

ORDINANCE NO. 578

AN ORDINANCE AMENDING CHAPTER 166.06;
R-1 SINGLE-FAMILY AND TWO-FAMILY RESIDENTIAL DISTRICT;
SECTION 5. HEIGHT AND AREA REGULATIONS; SUBSECTION H.
(Pertaining to unattached accessory buildings.)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. *Amendment.* Section 166.06, Section 5. Height and Area Regulations, Subsection H. of the City of Tipton Code of Ordinances is hereby amended as follows:

H. Unattached accessory buildings are allowed under the following conditions:

- (1) Maximum amount of all accessory building square footage shall not exceed 15% of the square footage of the entire lot.
- (2) Maximum building height of 16 feet to the peak of the roof unless allowed higher by the Zoning Board of Adjustment's approval of a special use permit application.
- (3) This regulation shall not be interpreted to prohibit the construction of a 576-square-foot garage on a minimum rear yard.
- (4) All accessory buildings larger than 200 square feet or private garages located within a Residential District shall be constructed in a manner consistent with the residential character of the district. All accessory buildings or private garages located within a Residential District shall:
 - a. Have a permanent floor located within the structure consisting of a concrete or asphalt base. Rock or dirt floors shall be prohibited.
 - b. Be constructed with siding commonly used for residential structures. The use of galvanized steel, painted steel, or aluminum sheets, as commonly used in agricultural buildings, are prohibited.
 - c. Be constructed with a roofing material commonly used for residential structures.
- (5) Other provisions as provided under Section 167.12.

SECTION 2. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. *Effective date.* This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. 578 which was passed by the Tipton City Council this _____ day of _____, 2021 and published in the Tipton Conservative this _____, 2021.

Amy Lenz, City Clerk

ORDINANCE NO. 579

AN ORDINANCE AMENDING CHAPTER 166.07;
R-2 TWO-FAMILY AND MULTIPLE-FAMILY RESIDENTIAL DISTRICT;
SECTION 5. HEIGHT AND AREA REGULATIONS; SUBSECTION G.
(Pertaining to unattached accessory buildings.)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. *Amendment.* Section 166.06, Section 5. Height and Area Regulations, Subsection G. of the City of Tipton Code of Ordinances is hereby amended as follows:

- G. Unattached accessory buildings are allowed under the following conditions:
- (1) Maximum amount of all accessory building square footage shall not exceed 15% of the square footage of the entire lot.
 - (2) Maximum building height of 16 feet to the peak of the roof unless allowed higher by the Zoning Board of Adjustment's approval of a special use permit application.
 - (3) This regulation shall not be interpreted to prohibit the construction of a 576-square-foot garage on a minimum rear yard.
 - (4) All accessory buildings larger than 200 square feet or private garages located within a Residential District shall be constructed in a manner consistent with the residential character of the district. All accessory buildings or private garages located within a Residential District shall:
 - a. Have a permanent floor located within the structure consisting of a concrete or asphalt base. Rock or dirt floors shall be prohibited.
 - b. Be constructed with siding commonly used for residential structures. The use of galvanized steel, painted steel, or aluminum sheets, as commonly used in agricultural buildings, are prohibited.
 - c. Be constructed with a roofing material commonly used for residential structures.
 - (5) Other provisions as provided under Section 167.12.

SECTION 2. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. *Effective date.* This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. 579 which was passed by the Tipton City Council this _____ day of _____, 2021 and published in the Tipton Conservative this _____, 2021.

Amy Lenz, City Clerk

RESOLUTION NO. 030821A

RESOLUTION AWARDING GRANT ADMINISTRATION SERVICES FOR A HOUSING SUSTAINABILITY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the City of Tipton desires to apply for Iowa Community Development Block Grant funding under the Housing Sustainability portion of the program, and;

WHEREAS, the City desires to have professional grant writing and administration services for the proposed project and therefore followed the Federal procurement guidelines as outlined in 2 CFR 200.319 to solicit proposals from qualified grant writers and administrators for the proposed project, and;

WHEREAS, the City published notice of procurement for grant writing and administration services in the *Tipton Conservative* on August 19, 2020 and August 26, 2020 for such services, and;

WHEREAS, the City received two proposals for grant writing and administration services from qualified firms, and, following a review and scoring of the proposals, the City has found that the proposals meet the requirements for Grant Writing and Administration services related to this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

Section 1. The City Council selects the proposal of Local Government Professional Services, Inc. DBA Simmering-Cory for grant writing and administration services.

Section 2. The City Council will enter into an agreement with Local Government Professional Services, Inc. for grant administration services once a grant award from the Iowa Economic Development Authority has been awarded.

PASSED AND APPROVED this 8th day of March 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 8th day of March 2021.

Amy Lenz, City Clerk

RESOLUTION NO. 030821B

RESOLUTION AWARDING TECHNICAL SERVICES FOR A HOUSING SUSTAINABILITY
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the City of Tipton desires to apply for Iowa Community Development Block Grant funding under the Housing Sustainability portion of the program, and;

WHEREAS, the City desires to have a consultant assist the City with the technical services component of the grant, pending award, and therefore followed the Federal procurement guidelines as outlined in 2 CFR 200.319 to solicit proposals from qualified consultants, and;

WHEREAS, the City published notice of procurement for technical services in the *Tipton Conservative* on July 22, 2020 and July 29, 2020 for such services, and;

WHEREAS, the City received two proposals for technical services from qualified firms, and, following a review and scoring of the proposals the City has found that the proposals meet the requirements of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

Section 1. The City Council selects the proposal of Local Government Professional Services, Inc. DBA Simmering-Cory for technical services.

Section 2. The City Council will enter into an agreement with Local Government Professional Services, Inc. for technical services once a grant award from the Iowa Economic Development Authority has been awarded.

PASSED AND APPROVED this 8th day of March 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 8th day of March 2021.

Amy Lenz, City Clerk

RESOLUTION 030821C

RESOLUTION ACCEPTING A BID FOR THE MULBERRY STREET WATER MAIN AND STREET IMPROVEMENT PROJECT 2021

WHEREAS, the City Council of the City of Tipton has taken formal bids for a water main replacement and street reconstruction project generally located at Mulberry Street, north of E 10th Street; and

WHEREAS, the March 4, 2021 bid results were as follows:

| | |
|-----------------------------|--------------|
| Triple B Construction | \$399,085.00 |
| Dennis Spencer Construction | \$416,972.00 |
| Pirc-Tobin | \$421,430.85 |
| Boomerang | \$427,480.00 |
| Sulzco | \$511,513.10 |
| Tschiggfrie | \$560,026.60 |

AND, WHEREAS, the apparent low bidder, Triple B Construction, compares to Garden & Associates' (Engineer) cost estimates of February 8, 2021 as follows:

| | <u>Engineer's Est.</u> | <u>Triple B</u> |
|------------------------|------------------------|-----------------|
| Water Main Replacement | \$306,555.00 | \$156,180.00 |
| Street Reconstruction | \$209,550.00 | \$242,905.00 |
| Total: | \$516,105.00 | \$399,085.00 |

NOW, THEREFORE, BE IT RESOLVED, in accordance with our Project Engineer's recommendation (Jack Pope, Garden & Associates, letter of March 5, 2021) the City Council of the City of Tipton does hereby accept the bid from Triple B Construction.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute all contract documents and other documents related to this Project.

PASSED AND APPROVED this 8th day of March 2021.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 8th day of March 2021.

Amy Lenz, City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

March 5, 2021

Brian Wagner, City Manager
City of Tipton
407 Lynn Street
Tipton, IA 52772

Re: Mulberry Street
Water Main and Street Improvement Project
Tipton, Iowa - 2021
G&A 5020284

Dear Brian:

Bids for the referenced work were received on March 4, 2021. As shown on the attached bid tabulation a total six (6) bids were received for the project.

The low bid was submitted by Triple B Construction Corp. of Wilton, Iowa in the amount of \$399,085.00.

As shown on the bid tabulation, the Engineer's Opinion of Probable Cost was \$524,169.00.

We have reviewed the bids and based on that review we recommend award of the contract to Triple B Construction Corp., contingent upon your approval. If awarded, please sign all three copies of the enclosed Notice of Award, send one copy to the Contractor, return one copy to Garden & Associates, and keep the final copy for your files.

Also enclosed are the original bids including a bid tabulation for your files.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Original Bids Booklet
Bid Tabulation
Notice of Award (3 copies)

JP/lm

BID TAB SHEET
Mulberry Street
Water Main & Street Improvement Project
Tipton, Iowa
2021

Bids received March 4, 2021
 G&A # 502024

| No. | Unit | Quantity | Estimated | Triple B Construction Corp. 710 Ayres Progress Dr. Wilton, IA 52778 | Dennis Spencer Construction 1020 Hinkle Drive Tiffin, IA 52340 | Pire-Tobin Construction, Inc. 2650 Old Quas Road Albournet, IA 52202 | Boomerang Corp. 13225 Circle Dr., Suite A Anamosa, IA 52205 | Sub-Co, LLC 2410 Imperial Oaks Dr. Muscatine, IA 52761 | Teshingrie Excavating Co. 425 Julien Dubuque Dr. Dubuque, IA 52003 | Engineer's Opinion of |
|-----|--|----------|-----------|---|--|--|---|--|--|--------------------------|
| | | | | Price | Price | Price | Price | Price | Price | Price |
| 1. | Excavation, Class 10, Class 12, or Class 13 | 1,140 | CY | \$7,980.00 | \$16.00 | \$13.25 | \$34.00 | \$12.00 | \$13,680.00 | XXX |
| 2. | Subgrade Preparation | 4,450 | SY | \$8.50 | \$7.45 | \$4.50 | \$6.00 | \$8.00 | \$17,800.00 | XXX |
| 3. | Storm Compaction Testing | XXX | LS | \$4,500.00 | XXX | XXX | XXX | XXX | \$6,800.00 | XXX |
| 4. | Storm Compaction - PVC, 4" | 1,485 | LF | \$480.00 | \$34.65 | \$415.80 | \$155.00 | \$61.00 | \$492.00 | \$240.00 |
| 5. | Water Main, Trenched, C200 PVC, 8" | 50 | LF | \$30.00 | \$3.00 | \$2.50 | \$4.00 | \$7.00 | \$115,830.00 | \$50.00 |
| 6. | Water Service Sub, Trenched, Type K Copper, 1" | 50 | LF | \$30.00 | \$3.00 | \$2.50 | \$4.00 | \$7.00 | \$5,500.00 | \$25.00 |
| 7. | Water Service Sub, Trenchless, Type K Copper, 1" | 550 | LF | \$40.00 | \$7.00 | \$6.00 | \$8.00 | \$14.00 | \$29,150.00 | \$40.00 |
| 8. | Water Service Corporation, 1" | 15 | EA | \$125.00 | \$125.00 | \$25.00 | \$200.00 | \$110.00 | \$15,400.00 | \$40.00 |
| 9. | Water Service Curb Stop and Box, 1" | 15 | EA | \$450.00 | \$165.00 | \$25.00 | \$200.00 | \$90.00 | \$4,200.00 | \$50.00 |
| 10. | Water Main Connection - Connection 1 | XXX | LS | \$2,800.00 | XXX | XXX | XXX | XXX | \$4,200.00 | XXX |
| 11. | Water Main Connection - Connection 2 | XXX | LS | \$2,800.00 | XXX | XXX | XXX | XXX | \$4,200.00 | XXX |
| 12. | Water Main Connection - Connection 3 | XXX | LS | \$2,800.00 | XXX | XXX | XXX | XXX | \$4,200.00 | XXX |
| 13. | Water Main Connection - Connection 4 | XXX | LS | \$2,800.00 | XXX | XXX | XXX | XXX | \$4,200.00 | XXX |
| 14. | Water Main Connection - Connection 5 | XXX | LS | \$2,800.00 | XXX | XXX | XXX | XXX | \$4,200.00 | XXX |
| 15. | Valve, Gate, 8" | 5 | EA | \$1,450.00 | \$1,450.00 | \$1,450.00 | \$1,450.00 | \$1,450.00 | \$6,500.00 | XXX |
| 16. | Fire Hydrant Assembly | 2 | EA | \$9,000.00 | \$4,500.00 | \$4,500.00 | \$9,000.00 | \$4,500.00 | \$18,000.00 | \$2,000.00 |
| 17. | Fire Hydrant Assembly Removal | 2 | EA | \$500.00 | \$550.00 | \$600.00 | \$500.00 | \$500.00 | \$1,000.00 | \$11,000.00 |
| 18. | Sampling Station | XXX | EA | \$2,500.00 | XXX | XXX | XXX | XXX | \$3,000.00 | XXX |
| 19. | Portable PCC, 7" Thick | 4 | EA | \$5,000.00 | \$2,000.00 | \$2,000.00 | \$5,000.00 | \$2,000.00 | \$8,000.00 | \$2,000.00 |
| 20. | PCC Pavement, 30" Wide, 6" Thick | 482 | LF | \$7,930.00 | \$90.00 | \$55.00 | \$160.00 | \$46.40 | \$66,000.00 | \$1,800.00 |
| 21. | PCC Pavement Samples and Testing | XXX | LS | \$1,300.00 | XXX | XXX | XXX | XXX | \$1,400.00 | XXX |
| 22. | Granular Surfacing, Class A Crushed Stone | 20 | TON | \$500.00 | \$42.50 | \$37.00 | \$90.00 | \$79.00 | \$97,825.00 | \$300.00 |
| 23. | Pavement, HMA | 1,075 | TON | \$500.00 | XXX | XXX | XXX | XXX | \$580.00 | XXX |
| 24. | HMA Pavement Samples and Testing | 13 | SY | \$130.00 | \$19.25 | \$7.50 | \$32.00 | \$20.00 | \$234.00 | \$15.00 |
| 25. | Removal of Sidewalk | 598 | SY | \$10.00 | \$10.10 | \$2,327.50 | \$16.00 | \$12.00 | \$4,296.00 | \$15.00 |
| 26. | Sidewalk, PCC, 4" Thick | 436 | SY | \$3,580.00 | \$8.15 | \$9.15 | \$89.00 | \$80.00 | \$3,537.00 | \$75.00 |
| 27. | Sidewalk, PCC, 6" Thick | 436 | SY | \$7,160.00 | \$16.30 | \$18.30 | \$180.00 | \$140.00 | \$7,160.00 | \$65.00 |
| 28. | Driveway, Paved, PCC, 6" Thick | 436 | SY | \$16,460.00 | \$37.50 | \$42.50 | \$44.80 | \$39.00 | \$29,648.00 | \$65.00 |
| 29. | Milling | 4,115 | SY | \$3,300.00 | \$21.50 | \$18.00 | \$42.00 | \$40.00 | \$31,600.00 | \$9.00 |
| 30. | Pavement Removal | 165 | LF | \$4,415.00 | \$7.80 | \$6.80 | \$13.245.00 | \$8.00 | \$3,400.00 | XXX |
| 31. | Curb and Gutter Removal | 883 | LF | \$3,500.00 | XXX | XXX | XXX | XXX | \$8,600.00 | XXX |
| 32. | Temporary Traffic Control | XXX | LS | \$4,500.00 | XXX | XXX | XXX | XXX | \$8,600.00 | XXX |
| 33. | Hydraulic Sealing, Fertilizing, and Mulching | XXX | LS | \$27,000.00 | XXX | XXX | XXX | XXX | \$49,900.00 | XXX |
| 34. | Modularization | XXX | LS | \$399,085.00 | XXX | XXX | XXX | XXX | \$560,076.20 | XXX |
| 35. | TOTAL BID | | | \$421,439.85 | \$416,972.00 | \$427,480.00 | \$511,513.10 | \$560,076.20 | \$524,169.00 | |

I hereby state that the aforementioned bid tabulation is a fair representation of those bids received March 4, 2021 for Mulberry Street - Water Main & Street Improvement Project - Tipton, Iowa - 2021.



Jack Pope
 Jack Pope, P.E.
 License No. 11715 (Renewal Date: 12/31/21)



PARTNERSHIP RFI REPORT

SmartSource Consulting

February 22, 2021



Curtis Dean
curtis@smartsourceconsulting.com

Executive Summary

With coordination by SmartSource Consulting, the City of Tipton issued a Request for Information (RFI) in July of 2020 to identify companies that might have an interest in bringing fiber optic broadband services to every home and business in the community. Several firms in eastern Iowa were invited to respond to the RFI, including independent telecommunications companies (ITC's) with current service territory close to Tipton as well as two larger, privately-owned companies that have a tradition of partnering with communities.

1. Clarence Telephone
2. Liberty Communications (West Liberty)
3. Mechanicsville Telephone
4. South Slope Cooperative Communications (North Liberty)
5. WTC Communications (Wilton)
6. ImOn Communications
7. Allo Communications

Soon after the RFI was issued, a derecho storm caused significant damage across eastern Iowa. At the request of one of the respondents that was dealing with storm recovery, the RFI was amended to move the due date for responses back to October 9, 2020.

Only two RFI responses were received by the due date: ImOn Communications and Liberty Communications. Later it was discovered that the email invitation sent to Clarence Telephone, as well as subsequent emails, had not been received because they were sent to a junk email file. A discussion of how Clarence Telephone became involved in the process is outlined below.

Review of RFI Responses

Liberty Communications

Liberty Communications, based in West Liberty, Iowa is a privately owned company that offers services over a fiber network in West Liberty and West Branch and surrounding rural areas. They also partner with another independent telecommunications company to provide fixed wireless internet service in other areas. The company has been in the Melick family for over 100 years, with General Manager Jerry Malick the most recent member of the family at the helm.

Liberty's very detailed response outlined their company's history and core competencies. Their proposal did not advocate for any particular partnership model for the City of Tipton but expressed a great deal of flexibility regarding the structure of a relationship. As they were aware that Clarence Telephone already had built fiber in some areas of Tipton, Liberty also expressed an interest in a partnership with Clarence Telephone if that would facilitate a more rapid build-out of the city.

ImOn

ImOn Communications is a privately owned company based in Cedar Rapids. They offer service in Cedar Rapids over a hybrid fiber-coaxial (HFC) network, with some developments with fiber-to-the-home. ImOn has expanded to the Iowa City/Coralville in the past two years and is also in the process of building out fiber in Dubuque. ImOn has partnered with several municipal utilities in eastern Iowa, offering wholesale telephone switching and technical support.

ImOn proposed a range of options for Tipton, including one where the company would build and operate a fiber network in Tipton without City involvement. The company indicated that if they built the network as a stand-alone project, they would likely design a mix of aerial and underground facilities and seek attachments to City electric utility poles. ImOn also expressed interest in a partnership with the City, with their preference being a city-owned conduit network that ImOn would use to build out and connect customers, paying the City a lease fee for access.

As discussions were continuing with ImOn in order to set up a presentation with the broadband working group, ImOn informed SSC that had decided not to proceed with additional steps. Their reason was concerns over Clarence Telephone offering video services in Tipton without a video franchise as required by state law. As ImOn had become party to a lawsuit where Mediacom sued a City for similar reasons, they decided to back away.

As a result of the ImOn discussion, the City informed Clarence Telephone of the need to file for a video franchise with the Iowa Utilities Board as soon as possible. Clarence Telephone agreed, but as of the date of this report has not produced evidence that this filing was completed.

Clarence Telephone

As mentioned above, Clarence Telephone did not respond to the RFI because the email invitation was caught in the spam filter of General Manager Chad Fall's email account. Upon discovering the email in December, Fall and his Board Chair contacted the City and SmartSource to inquire how they might participate in the process even though the RFI deadline had passed, and they did not have the time or resources to provide a formal response.

Normally during a process such as this, deadline need to be met in order for a proposal to be considered. However, there was as significant extenuating circumstance in the case of Clarence Telephone. The company had already started construction of fiber-to-the-home that passed approximately 150 households in northeast Tipton. Since the company had already begun to establish a presence in Tipton and had engaged in some planning for future extensions of their network, it made sense to engage with them.

During discussions with City representatives, Clarence Telephone indicated that they were planning to take an incremental approach to building the rest of the community, especially after the take rates in their NE Tipton build had been below expectations. Since a slow-growth approach does not address the City's goal of complete community coverage in a two-year time frame, the concept of a partnership

between Clarence Telephone and Liberty Communications was introduced. Both parties agreed to pursue a relationship.

Clarence-Liberty Partnership

As a result of discussion between the City, Clarence Telephone, and Liberty Communications, those two companies began discussion a possible partnership for the construction of a fiber-to-the-home network in Tipton. That discussion began at a staff level and is now being discussed by the governing boards of both companies.

Even if the City does not end up with an appreciable financial stake in the future fiber network, the City still holds a strong interest that the project is done to the benefit of the entire community. As a result, SSC recommends that the City engage with the two parties throughout the process to protect City interests to every extent possible.

Next Steps

Recommendations moving forward include:

1. Verify that Clarence Telephone has secured a video franchise through the Iowa Utility Board to protect the City legally from any potential actions by other franchisees.
2. Develop a "Strategic Technology Plan" that outlines how various City departments will utilize technology and telecommunications over the next 20 years. This plan could include short term and long-term goals that would allow the City of Tipton to serve the community better and more efficiently.
3. Continue to monitor discussions between Liberty and Clarence to help verify that their plan will accomplish key priorities of the City, namely:
 - a. Ubiquitous coverage passing every home and business in the Tipton city limits
 - b. Build completion in a reasonable time frame, preferably in two years or less
4. Identify areas where city-owned conduit might be built for community uses outside of the Clarence-Liberty network. Examples could include public safety uses, public works uses, etc. For example, the City may want to own conduit under primary roadways to "future proof" rights of way. The City may also want to own fiber for certain non-retail uses such as Smart Grid/Smart City applications.
5. Identify areas where the electric utility could benefit from shared labor by having the CL partnership install electric conduit while building the network. This would benefit future electric utility undergrounding efforts by reducing overall project costs.



517 SE 17th Street
Grimes, IA 50111
(515) 650-0251
curtis@smartsourceconsulting.com

City of Tipton - Letter of Engagement

This Letter of Engagement serves as the written agreement between City of Tipton ("City") and SmartSource Consulting, LLC ("SSC") for advisory services during the term below.

Scope of Services

SSC will serve as the City's advisory representative during the development of the planned partnership between Liberty Communications and Clarence Telephone and the subsequent construction of their planned network.

Advisory services would include, but not be limited to, the following tasks:

- 1) Work with City leadership to develop a "Strategic Technology Plan" that outlines how various City departments will utilize technology over the next 20 years. This plan will outline both short-term and long-term priorities and goals that will allow the City to serve the community better and more efficiently.
- 2) Serve as the City's representative in discussions between Liberty Communications and Clarence Telephone related to their planned partnership. In this role, SSC will help City leaders advance key priorities of the City, namely:
 - a) Ubiquitous coverage, with the resulting fiber network passing every home and business in the Tipton city limits as well as any City utility customers outside of the city limits.
 - b) Completion of the fiber project in a timely manner, preferably in two years or less.
- 3) Work with the City to identify areas where it may be in the City's best interest to own conduit and/or fiber for community uses outside of the Liberty-Clarence network. Examples could include:
 - a) Rights-of-way management along primary routes and in other areas with ROW congestion.
 - b) Non-retail uses such as connectivity between public buildings, community WiFi deployment, economic development, etc.
- 4) Work with the City to identify portions of the construction project where City utilities could benefit from joint construction in association with the Liberty-Clarence project. This could include the City contributing toward the cost to install conduit for future utility use, especially for the electric utility's program to bury remaining overhead facilities.
- 5) Planning and strategic direction as needed.
- 6) Other services as requested.

Cost

SSC will bill the City each month for work completed during the month at the rate of \$125.00 per hour.

Travel and Expenses: Mileage for work on behalf of the City will be billed at the allowable IRS rate per mile, along with actual expenses related to travel (lodging and meals).

Term

Beginning February 22, 2021 until completion of all tasks assigned by the City to SmartSource Consulting.



517 SE 17th Street
Grimes, IA 50111
(515) 650-0251
curtis@smartsourceconsulting.com

By our signatures below, we agree to the terms of this Letter of Engagement.

(signature)

(print name)

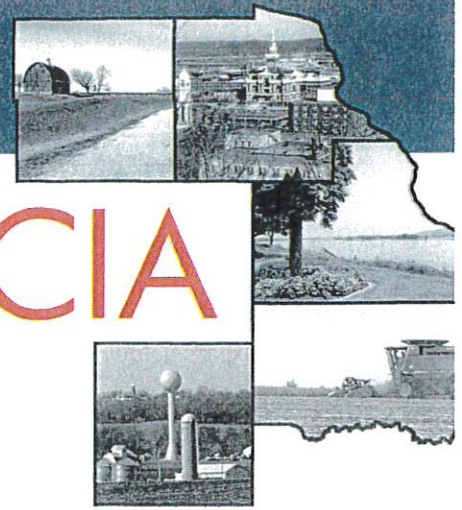
City of Tipton, Iowa
407 Linn Street
Tipton, IA 52772

Curtis W Dean

(signature)

Curtis Dean

SmartSource Consulting
517 SE 17th Street
Grimes, IA 50111



February 22, 2021

Brian Wagner, City Administrator
City of Tipton
407 Lynn Street
Tipton, IA 52772

Dear Mr. Wagner:

I am pleased to provide you with a proposal for ECIA to prepare the AARP Community Challenge grant application for the City's downtown splashpad project. The grant is due April 14th and this proposal is based on meeting the specific guidelines of the grant program.

ECIA staff will provide grant writing services for this grant program based on our ECIA approved billable hourly rates of \$89.00/hour for Project Managers. The total estimated cost for grant writing services is \$1,780, which equals up to 20 hours. We propose to bill your organization by the hour for a total of \$890. The balance of \$890 will be covered by a new EDA Planning grant ECIA received due to the COVID-19 pandemic. Daryl Parker, Planner, will be the designated lead for the grant writing.

Scope of Work to be performed by ECIA, includes:

- Carefully reading grant guidelines;
- Writing narrative language as outlined by the guidelines;
- Establishing and communicating internal deadlines to City and any grant partner staff;
- Working with designated representatives in obtaining required attachments;
- Providing advice regarding questions or strategy for the proposal;
- Packaging full proposal and submitting **two days** prior to deadlines. *

This proposal does not include ECIA becoming involved in any fundraising aspects of the project or meeting with or attending any State meetings on behalf of your organization.

If the above scope of work and cost estimate is acceptable, please **sign and date as indicated on the second page of this letter. Keep one copy for your files and return one original to ECIA for our files.** Staff can begin work on the proposals immediately, after this agreement is signed and returned to ECIA.

Thank you for reaching out to ECIA! If you have any questions, feel free to contact me at 563-556-4166.

Sincerely,



Kelley Hutton Deutmeyer
Executive Director

cc: Marla Quinn, Grants and Municipal Coordinator, Daryl Parker, Planner

*It is important that Daryl has final application materials two days prior to the deadline to avoid any technical difficulties and the possibility of missing the deadline.

Signed:

City of Tipton Representative Date

Attest Date

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---------------------|--|
| DATE: | 3/8/2021 |
| AGENDA ITEM: | Discussion and possible action concerning the Gas Purchase Adjustment rate |
| ACTION: | Motion to Approve, Deny or Table |

SYNOPSIS:

In February, there was a five day stretch that had a significant financial impact throughout the Country and specifically on the City's gas prices.

Between a reservation fee and two gas invoices, the City is looking at a gas charge of \$839,456 for one month. City Staff has met to discuss options we have to recoup our costs with as little impact on the citizens as possible.

Option 1

To reduce the impact, option 1 would repay back the expense in 12 months. The February PGA is 0.65. Based on past usages, it is expected that by adding 0.303 to each bill, we would recoup our costs in approximately 12 months. The PGA fluctuates monthly so we would add 0.303 onto whatever the PGA is for that month. For example, If the PGA for March billing was 0.65 still, we added 0.303 to it and had a total PGA of 0.953. The tables below show the estimate increase that it would have on different sizes of homes and businesses.

Option 2

To reduce the impact even more, option 2 would repay back the expense in 24 months rather than 12. The February PGA is 0.65. Based on past usages, it is expected that by adding 0.152 to each bill, we would recoup our costs in approximately 24 months. The PGA fluctuates monthly so we would add 0.152 onto whatever the PGA is for that month. For example, If the PGA for March billing was 0.65 still, we added 0.152 to it and had a total PGA of 0.802. The tables below show the estimate increase that it would have on different sizes of homes and businesses.

To help offset the initial expense and until full repayment can be made, City Staff would also recommend cashing in two CDs the Gas Department currently has in Fund 642, Gas Reserve. The total of these CDs is \$425,204.77. Once we have been able to repay the gas operating fund back by the PGA adjustment, the City could re-invest the two CDs if we so choose.

AGENDA ITEM:

| Large Industrial | | | |
|------------------|-----------|------------|------------|
| | | \$0.15 | \$0.30 |
| Month | Usage CCF | Increase | Increase |
| Feb | 14,570 | \$2,185.50 | \$4,371.00 |
| Jan | 12,910 | \$1,936.50 | \$3,873.00 |
| Dec | 8,908 | \$1,336.20 | \$2,672.00 |
| Nov | 6423 | \$963.45 | \$1,926.90 |
| Oct | 2062 | \$309.30 | \$618.60 |
| Sep | 22 | \$3.30 | \$6.60 |
| Aug | 34 | \$5.10 | \$10.20 |
| Jul | 61 | \$9.15 | \$18.30 |
| Jun | 1371 | \$205.65 | \$411.30 |
| May | 5126 | \$768.90 | \$1,537.80 |
| Apr | 8482 | \$1,273.30 | \$2,455.60 |
| Mar | 9494 | \$1,424.10 | \$2,848.20 |

| Large Commercial | | | |
|------------------|-----------|----------|----------|
| | | \$0.15 | \$0.30 |
| Month | Usage CCF | Increase | Increase |
| Feb | 3,243 | \$486.45 | \$972.90 |
| Jan | 2,906 | \$435.90 | \$871.80 |
| Dec | 2,080 | \$312.00 | \$624.00 |
| Nov | 1,523 | \$228.45 | \$456.90 |
| Oct | 300 | \$45.00 | \$90.00 |
| Sep | 20 | \$3.00 | \$6.00 |
| Aug | 21 | \$3.15 | \$6.30 |
| Jul | 19 | \$2.85 | \$5.70 |
| Jun | 713 | \$106.95 | \$213.90 |
| May | 1,866 | \$279.90 | \$559.80 |
| Apr | 2,515 | \$377.25 | \$754.50 |
| Mar | 3,203 | \$480.45 | \$960.90 |

| Commercial | | | |
|------------|-----------|----------|----------|
| | | \$0.15 | \$0.30 |
| Month | Usage CCF | Increase | Increase |
| Feb | 563 | \$84.45 | \$168.90 |
| Jan | 500 | \$75.00 | \$150.00 |
| Dec | 323 | \$48.45 | \$96.90 |
| Nov | 231 | \$34.65 | \$69.30 |
| Oct | 24 | \$3.60 | \$7.20 |
| Sep | 17 | \$2.55 | \$5.10 |
| Aug | 16 | \$2.40 | \$4.80 |
| Jul | 27 | \$4.05 | \$8.10 |
| Jun | 96 | \$14.40 | \$28.80 |
| May | 224 | \$33.60 | \$67.20 |
| Apr | 331 | \$49.65 | \$99.30 |
| Mar | 532 | \$79.80 | \$159.60 |

| 1.2k sq. ft home | | | |
|------------------|-----------|----------|----------|
| | | \$0.15 | \$0.30 |
| Month | Usage CCF | Increase | Increase |
| Feb | 116 | \$17.40 | \$34.80 |
| Jan | 124 | \$18.60 | \$37.20 |
| Dec | 59 | \$8.85 | \$17.70 |
| Nov | 47 | \$7.05 | \$14.10 |
| Oct | 17 | \$2.55 | \$5.10 |
| Sep | 15 | \$2.25 | \$4.50 |
| Aug | 19 | \$2.85 | \$5.70 |
| Jul | 18 | \$2.70 | \$5.40 |
| Jun | 29 | \$4.35 | \$8.70 |
| May | 45 | \$6.75 | \$13.50 |
| Apr | 65 | \$9.75 | \$19.50 |
| Mar | 99 | \$14.85 | \$29.70 |

| 3k sq. ft home | | | |
|----------------|-----------|----------|----------|
| | | \$0.15 | \$0.30 |
| Month | Usage CCF | Increase | Increase |
| Feb | 223 | \$33.45 | \$66.90 |
| Jan | 206 | \$30.90 | \$61.80 |
| Dec | 106 | \$15.90 | \$31.80 |
| Nov | 78 | \$11.70 | \$23.40 |
| Oct | 32 | \$4.80 | \$9.60 |
| Sep | 30 | \$4.50 | \$9.00 |
| Aug | 30 | \$4.50 | \$9.00 |
| Jul | 36 | \$5.40 | \$10.80 |
| Jun | 41 | \$6.15 | \$12.30 |
| May | 71 | \$10.65 | \$21.30 |
| Apr | 116 | \$17.40 | \$34.80 |
| Mar | 186 | \$27.90 | \$55.80 |

Tipton, Iowa
February 2021

City of Tipton
Hedged at 85% of Average for 2020-21 Heating Season

| | Gas Day 13 | Gas Day 14 | Gas Day 15 | Gas Day 16 | Gas Day 17 | Total |
|----------------|---------------|---------------|---------------|---------------|---------------|--------------|
| February | 13 | 14 | 15 | 16 | 17 | Total |
| TBS Usage | 1,715 | 1,777 | 1,655 | 1,497 | 1,330 | 7,974 |
| Fixed Volume | 236 | 236 | 236 | 236 | 236 | |
| Fixed Price | \$4,0050 | \$4,0050 | \$4,0050 | \$4,0050 | \$4,0050 | |
| PEFA Volume | 691 | 691 | 691 | 691 | 691 | |
| PEFA Price | \$5.5800 | \$5.5800 | \$5.5800 | \$5.5800 | \$5.5800 | |
| Storage Volume | 0 | 0 | 0 | 0 | 0 | |
| Spot Volume | 788 | 850 | 728 | 570 | 403 | |
| Spot Price | \$203.00 | \$203.00 | \$203.00 | \$203.00 | \$212.00 | |
| Total Dollars | \$164,764.96 | \$177,350.96 | \$152,584.96 | \$120,510.96 | \$90,236.96 | \$705,448.80 |

\$89,734.42 Volume Cut Credit

Total 5-Day Exposure \$164,764.96 \$177,350.96 \$152,584.96 \$120,510.96 \$90,236.96 \$615,714.38 Estimated Dollar Exposure

Propane Air Savings \$426,300.00 (6 days at 350 MCF per day = 2,100 at \$203 per day less propane expenses)

| | 927 | 927 | 927 | 927 | 927 | Hedged Savings |
|--------------------|--------------|--------------|--------------|--------------|--------------|----------------|
| Hedged Gas Volume | 927 | 927 | 927 | 927 | 927 | |
| Spot Price | \$203.00 | \$203.00 | \$203.00 | \$203.00 | \$212.00 | |
| Daily Hedged Value | \$188,181.00 | \$188,181.00 | \$188,181.00 | \$188,181.00 | \$196,524.00 | \$949,248.00 |