

**City of Tipton, Iowa**

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton, Iowa 52772  
**Date/Time:** Monday, August 2, 2021, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Friday, July 30, 2021 (Front door of City Hall & City Website)

Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate. The City of Tipton will be utilizing Go To Meeting to host our council meetings until further notice. Council members and Mayor will be attending from their homes. City staff will be attending either from their homes or City Hall. The Public can attend the meeting on their own computer using the following Go to Meeting link:

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/763808773>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 763-808-773

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**Mayor:** Bryan Carney

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<b>Council at Large:</b>	Abby Cummins-VanScoy	<b>Council At Large:</b>	Jason Paustian
<b>Council Ward #1</b>	Ron Hembry	<b>Council Ward #2</b>	Mike Helm
<b>Council Ward #3</b>	Tim McNeill	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>City Manager:</b>	Brian Wagner	<b>Gas Utilities Supt:</b>	Adam Fitch
<b>Finance Director:</b>	Melissa Armstrong	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>City Clerk:</b>	Amy Lenz	<b>Water &amp; Sewer Supt:</b>	Brian Brennan
<b>Dir. Of Public Works:</b>	Steve Nash	<b>Ambulance Svc Dir:</b>	Brad Ratliff
<b>Police Chief:</b>	Lisa DuFour	<b>Economic Dev. Dir.</b>	Linda Beck
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Library Director:</b>	Denise Smith

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- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. **Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, July 12, 2021
2. Approval – Council Meeting Minutes, July 19, 2021
3. Approval – Airport Minutes, June 15, 2021
4. Approval – Airport Minutes, July 14, 2021
5. Approval – Library Minutes, June 14, 2021
6. Approval – Library Director’s Report, June 2021
7. Approval – Library Annual Report, 2020-2021
8. Approval – Sell pickup truck No. 1
9. Approval - Claims Register which includes claims paid under the current purchase policy.

**G. Old Business**

1. Ordinance No. 581: Ordinance amending Chapter 99, sewer service charges, Section 99.02 of the City Code of Ordinances (*Second Reading*)

**H. New Business**

1. Resolution No. 080221A: Resolution accepting FAA’s Airport Rescue Grant Agreement (Grant 3-19-0134-006-2021, Unique Entity Identifier 051100113) for the Mathews Memorial Airport
2. Discussion and possible action concerning street repair on West 8<sup>th</sup> Street
3. Discussion and possible action concerning Change Order No. 1 for the Library Stair Project

**I. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

**J. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

July 12, 2021  
Electronic Meeting  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Hembry, McNeill, Paustian and Helm. Absent: Cummins. Also present: Wagner, Armstrong, Lenz, Nash, DuFour, Fitch, Taber, B. Brennan, Ratliff, K. Johnson, the press and other visitors.

**Agenda:**

Motion by McNeill, second by Hembry to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

Charline Thumm and Judy Jenkins shared their concerns about the possible new location for the Friends of the Animals shelter.

**Consent Agenda:**

Motion by Helm, second by McNeill to approve the consent agenda which includes the June 21<sup>st</sup> Council Meeting Minutes, Downtown Revitalization Incentive Program (DRIP) Reimbursement, Guillermo Pacheco, DBA: Mi Tierra, 310 Cedar Street, \$7,500, Downtown Revitalization Incentive Program (DRIP) Reimbursement, Dane Esbeck, 122 East 5<sup>th</sup> Street, \$7,500, Tipton Revitalization Incentive Program (TRIP) Request, Vicki Jones and Brian Miller, DBA: HoneyPot Wholesale Warehouse, 42 Spruce Street, Pay Application No. 13, Woodruff Construction, Wastewater Treatment Plant Improvements 2018 Project, \$612,758.13, Refurbish transformer, Emerald Transformer, \$4,860, Directional boring at Theisen's, Swick Cable, \$23,500, Liquor License Renewal for Family Foods, Garbage Exemption for Judy Jenkins at 800 West 1<sup>st</sup> Street, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	2758.34
ACCO	UMBRELLA REPAIRS	11624.61
AFLAC	AFLAC AFTER TAX PY W/HOLDING	653.01
AT&T MOBILITY	WIRELESS	241.42
AUCA CHICAGO LOCKBOX	MATS	270.00
AXA EQUI-VEST PROCESSING	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	BOOKS	660.79
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	214.29
CAPITAL ONE	OFFICE, OPER, BLDG, 4TH SUPP	235.08
CEDAR COUNTY AUDITOR	SOLID WASTE ASSESSMENT	20728.64
CEDAR COUNTY EMERGENCY	ASSESSMENT FOR 2021-2022	13689.25
CEDAR COUNTY ENGINEER	56.1 GL DSL	1105.99
CEDAR COUNTY REPAIR INC	OPERATING SUPPLIES	2158.32
CEDAR COUNTY VFW POST	FLAG FOR NORTH SIGN AREA	28.00
CENTRAL IOWA DISTRIBUTING	MISC SUPPLIES	118.00
CINTAS LOC	CLEANING SERVICES	1104.85
CITY OF MECHANICSVILLE	ALS INTERCEPT	200.00
CITY OF TIPTON	SWIMSUIT DEDUCTIONS	877.51
CITY OF TIPTON FUNDS	TRANSFERS RES NO. 062121E	784130.18
CITY OF TIPTON-REVOLVING	CENTRAL GARAGE REPAY	25509.61
CITY UTILITIES	CITY UTILITIES	13038.57



CJ COOPER & ASSOCIATES INC	RANDOM SELECTS	265.00
CLARENCE LOWDEN SUN-NEWS	FAC SCHEDULE	183.00
CLIFTON LARSON ALLEN LLP	AUDIT	630.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
COMMUNITY INSURANCE SERVICES	ANNUAL PREMIUM/AUDIT	287682.00
COPY SYSTEMS	BASE CHARGE	74.68
D & R PEST CONTROL	PEST CONTROL	315.99
DR DARLENE A EHLERS	JULY RENT	500.00
EASTERN IOWA LIGHT & POWER	UTILITIES	1119.44
ECIA	1ST INSTALLMENT DUES	1127.35
ENERGY ECONOMICS INC	GAS METERS FREIGHT	145.45
ENVIRONMENTAL SYSTEMS	GIS PRIMARY MAINTENANCE	400.00
ERIC STORJOHANN	1 BURIAL	750.00
FARNER-BOCKEN COMPANY	CONCESSIONS	10296.69
FELD FIRE	OPERATING SUPPLIES	6248.00
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	298.27
FLUENT IMS	WHO'S RESPONDING APP	427.14
GARDEN & ASSOCIATES INC	MULBERRY STREET	3792.61
HAWKINS INC	CHEMICALS	2287.39
I.R.S.	FEDERAL WITHHOLDING	21864.61
INTEGRATED TECHNOLOGY	PHONE SERVICE	351.30
IOWA ASSOCIATION OF	APPRENTICESHIP PROGRAM	1200.00
IOWA LEAGUE OF CITIES	DUES	1963.00
IOWA ONE CALL	LOCATES	90.90
IPERS	IPERS WITHHOLDING, FIRE	12679.08
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	600.00
LAWSON PRODUCTS INC	SHOP SUPPLIES	38.34
ELECTRONICS INC	ALARM SERVICE	120.00
MARCIA MEYERS	JULY RENT	600.00
MC CLURE ENGINEERING	WWTP IMPROVEMENTS	13879.25
MICHELE PISMAN	JUNE YOGA	66.00
MIDAMERICAN ENERGY	JULY CASH REQUEST	93000.00
MISC. VENDOR	HURT, SANDY :US REFUND	9908.58
MITCHELL 1	WEB SUBSCRIPTION	260.80
NILES CHIROPRACTIC	DRUG SCREENS	195.00
ORIGIN DESIGN	CEDAR STREET IMPROVEMENTS	26355.25
PCC	BILLING	991.21
POWER LINE SUPPLY	OVERHEAD SUPPLIES	2145.18
PRAXAIR DISTRIBUTION INC	OXYGEN	63.12
PRINCIPAL	PRINCIPAL DENTAL POLICY	1704.04
RODNEY'S YARD MOWING	MOWING SERVICES	195.00
SMARTSOURCE CONSULTING	POST RFI ASSISTANCE	656.25



SPEER FINANCIAL INC	GENERAL OBLIGATION BONDS	10965.00
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	595.00
TERRACON CONSULTANTS INC	WEST WWTP IMPROVEMENTS	683.50
TIPTON ELECTRIC MOTORS	OPERATING SUPPLIES	7.62
TIPTON GREENHOUSE	60 TREES	7492.75
TIPTON PHARMACY	PHARMACEUTICALS	458.37
TOTAL MAINTENANCE INC	JULY SERVICE	497.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3270.00
TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANCE	21936.85
UNITED STATES TREASURY	2020-2021 PCORI FEE	79.80
VEENSTRA & KIMM INC	NW AREA UTILITY IMPROVEMENTS	1975.00
VIRGIL PENROD	RETIREMENT PROGRAM PAYOUT	25000.00
WINDSTREAM	MONTHLY SERVICES	1019.25
WRIGHT LAWN CARE	CONTRACT PAY JULY	358.33
** TOTAL **		1459736.58
FUND TOTALS		
001 GENERAL GOVERNMENT		494013.85
110 ROAD USE TAX FUND		39451.64
112 TRUST AND AGENCY FUND		35346.92
119 Emergency Fund		2689.25
121 LOCAL OPTION TAX		23256.01
125 TIF SPECIAL REVENUE FUND		9109.58
192 FIRE ENTERPRISE TRUST		2083.33
204 WATER REVENUE BOND		243839.07
205 GO FIRE TRUCK 2010		6151.79
303 WASTEWATER PROJECT		79309.66
316 GO 2021 CP		10965.00
600 WATER OPERATING		28020.69
610 WASTEWATER/AKA SEWER		35321.49
630 ELECTRIC OPERATING		233986.47
640 GAS OPERATING		52905.72
660 AIRPORT OPERATING		8574.96
670 GARBAGE COLLECTION		38914.64
740 STORM WATER		885.10
810 CENTRAL GARAGE		61192.76
820 PSF HEALTH INSURANCE		79.80
835 ADMINISTRATIVE SERVICES		27804.06
860 PAYROLL ACCOUNT		25834.79
GRAND TOTAL		1459736.58

Payroll Amount for June 2021 \$172,363.66

Debt Service Payments – June 2021 \$1,514,934.39

**Public Hearing:**

1. Public Hearing on submission of a CDBG Housing Sustainability Application  
Motion by McNeill, second by Hembry open the public hearing at 5:35 p.m. Following the roll call vote the motion passed unanimously.

**CITY OF TIPTON  
PUBLIC HEARING ANNOUNCEMENTS**

**A. Explain how the need for the activities was identified.**

- The City saw a need to offer assistance to low- and moderate-income homeowners to improve the exterior of their homes while preserving and stabilizing the City's housing. Initiating a City-wide exterior housing rehabilitation program will help to upgrade the housing stock.

**B. Explain how the proposed activities will be funded and the sources of funds.**

- The City is requesting \$227,394 in CDBG housing funds.

**C. Announce the date the CDBG application will be submitted to the State.**

- The grant application will be submitted to the Iowa Economic Development Authority on or before August 1, 2021 .

**D. Announce the requested amount of federal funds.**

- The City is requesting \$227,394 in CDBG funds for the proposed project.

**E. Announce the estimated portion of funds that will benefit low-and-moderate income persons.**

- 100% of the federal funds will benefit low and moderate income persons.

**F. Announce where the proposed activities will be conducted.**

- The proposed project will take place City-wide in residential neighborhoods.

**G. Announce plans to minimize displacement of persons and businesses resulting of funded activities.**

- It will not be necessary to permanently displace any persons or businesses as a result of this Program.

**H. Announce plans to assist persons actually displaced.**

- During lead-based paint hazard reduction activities, assistance will be provided if temporary relocation is necessary.

**I. The nature of the proposed activity or project.**

- The proposed project involves the exterior rehabilitation of at least six (6) owner-occupied, single family homes.

With no written or oral objections, a motion was made by McNeill, second by Hembry to close the public hearing at 5:43 p.m. Following the roll call vote the motion passed unanimously.

**Old Business:**

1. Ordinance No. 580: Ordinance amending Chapter 65; stop or yield required: Section 65.01, stop required and Section 65.03, yield required (Second Reading)

Motion by Helm, second by Hembry to approve the second reading of Ordinance No. 580, the ordinance amending Chapter 65; stop or yield required: Section 65.01, stop required and Section 65.03, yield required. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution No. 071221A: Resolution endorsing and authorizing submittal of an application for Community Development Block Grant funds following Public Hearing

Motion by McNeill, second by Hembry to approve Resolution No. 071221A, the resolution endorsing and authorizing submittal of an application for Community Block Grant funds following the public hearing. Following the roll call vote the motion passed unanimously.

2. Housing Sustainability Program Administrative Plan

Motion by McNeill, second by Hembry to approve the Housing Sustainability Program Administrative Plan. Following the roll call vote the motion passed unanimously.

3. Liberty Bank's request concerning the Tipton Motel and a proposed change to the Zoning Ordinance

4. Resolution No. 071221B: Resolution approving application for Urban Revitalization Tax-Exemption filed by Cedar County Cooperative



Motion by Hembry, second by McNeill to approve Resolution No. 071221B, the resolution approving application for Urban Revitalization Tax-Exemption file by Cedar County Cooperative. Following the roll call vote the motion passed unanimously.

5. Resolution No. 071221C: Resolution authorizing approval of a Community Catalyst & Remediation Program Grant Agreement (21-CTBF-033) and any related documents for the Hardacre Theater Project  
Motion by Hembry, second by McNeill to approve Resolution No. 071221C, the resolution authorizing approval of a Community Catalyst & Remediation Program Grant Agreement (21-CTBF-033) and any related documents for the Hardacre Theater Project. Following the roll call vote the motion passed unanimously.

6. Resolution No. 071221D: Resolution in support of the "Hardacre Lofts" Housing Project and its application to the Workforce Housing Tax-Credit Program and affirming the City's financial support for the project.  
Motion by McNeill, second by Paustian to approve Resolution No. 071221D, the resolution in support of the "Hardacre Lofts" Housing Project and its application to the Workforce Housing Tax-Credit Program and affirming the City's financial support for the project. Following the roll call vote the motion passed unanimously.

7. Resolution No. 071221E: Resolution setting Monday, July 19, 2021, as the Public Hearing date regarding the proposed plans, specifications, form of contract, and estimated cost of the Hwy 38/Cedar Street Project, Phase 1 (AKA "PCC Pavement – grade and replace detour for IA 38 Improvements")  
Motion by Helm, second Hembry to approve Resolution No. 071221E, the resolution setting Monday, July 19, 2021, as the Public Hearing date regarding the proposed plans, specifications, form of contract, and estimated cost of the Hwy 38/Cedar Street Project, Phase 1 (AKA "PCC Pavement – grade and replace detour for IA 38 Improvements"). Following the roll call vote the motion passed unanimously.

8. Resolution No. 071221F: Resolution to assess nuisance charge due to non-payment by property owner.  
Motion by McNeill, second by Paustian to approve Resolution No. 071221F, the resolution to assess a nuisance charge due to non-payment by the property owner. Following the roll call vote the motion passed unanimously.

9. Resolution No. 071221G: Resolution to assess nuisance charge due to non-payment by property owner.  
Motion by McNeill, second by Paustian to approve Resolution No. 071221G, the resolution to assess a nuisance charge due to non-payment by the property owner. Following the roll call vote the motion passed unanimously.

10. Medical Director Agreement

Motion by McNeill, second by Helm to approve the Medical Director Agreement with Dr. Daniel Wing, in the amount of \$6,000 annually. Following the roll call vote the motion passed unanimously.

Council member Cummins in attendance at 6:23 p.m.

11. Invoice for trees and planting supplies.

Motion by Helm, second by McNeill to approve payment of invoices to the Tipton Greenhouse, in the amount of \$7,492.75, for trees and planting supplies, for the Earth Day event. Following the roll call vote the motion passed unanimously.

12. Return of in-person meetings.

It is the consensus of the council to have our IT service provider check into the cost to incorporate our current virtual meetings in combination with an in-person Council meeting. We are waiting for a quote from our IT service provider, Office Machine Consultants.

**Reports of Mayor/Council/Manager/Department Heads:**

1. Director of Public Works Nash gave an update on the Mulberry Street Project.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Hembry, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:35 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

July 19, 2021  
 Electronic Meeting  
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met electronically due to the Governor's State of Public Health Disaster, COVID-19 Coronavirus Disease, at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Hembry, McNeill, Cummins and Helm. Absent: Paustian. Also present: Armstrong, Lenz, Nash, Spangler, the press and other visitors.

**Agenda:**

Motion by Hembry, second by McNeill to approve the agenda with the removal of Item I2 under New Business. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Cummins, second by Helm to approve the consent agenda which includes the June 2021 Investment and Treasurer's Report, Tipton Revitalization Incentive Program (TRIP) Reimbursement, Vicki Jones and Brian Miller, DBA: HoneyPot Wholesale Warehouse, 42 Spruce Street, \$7,500, Downtown Revitalization Incentive Program (DRIP) Reimbursement, Dane Esbeck, 122 East 5<sup>th</sup> Street, \$7,500, Pay Application No. 1, Triple B Construction, Mulberry Street Project, \$74,495.91, Change Order No. 2, Triple B Construction, Mulberry Street Project, net increase of \$3,550, James Kennedy Family Aquatic Center last day of 2021's outdoor pool season, Ken Muller resignation from Zoning Board of Adjustment, and the following claims list. Following the roll call vote the motion passed unanimously.

ACTION SEWER & SEPTIC SERV	CAMERA WORK ON MULBERRY	1218.00
ADG	DOOR MAINTENANCE	270.00
AFLAC	AFLAC AFTER TAX PY W/HOLDING	653.01
AHLERS & COONEY P.C.	LOUISA NDA	615.00
ALTORFER INC	SCISSOR LIFT RENTAL	1016.00
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1580.11
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	585.00
BAKER & TAYLOR	BOOKS	285.74
BITUMINOUS MATERIALS & SUP	OPERATING SUPPLIES	1229.24
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	37457.29
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	534.83
CCEDCO	COMMISSION DUES	8890.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2726.97
CEDAR COUNTY ENGINEER	DSL FUEL	1207.28
CEDAR COUNTY REPAIR INC	OPERATING SUPPLIES	175.78
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3782.50
CINTAS LOC	UNIFORMS	462.35
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	494.50
CITY OF TIPTON FUNDS	1 REBATE	94.22
CITY UTILITIES	CITY UTILITIES	6492.56
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
ELECTRICAL ENGINEERING & E	OPERATING SUPPLIES	116.09
FAMILY FOODS	CONCESSIONS AND OPER SUPPLIES	145.94
FLETCHER-REINHARDT CO.	METER SUPPLIES	1389.22
GRAINGER	METER SUPPLIES	58.47



GRASSHOPPER LAWN CARE DBA	CONTRACT PAY 06/16-07/15	2925.00
HAWKINS INC	CHEMICALS	869.62
I.R.S.	FEDERAL WITHHOLDING	25199.86
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	3392.00
IPERS	IPERS WITHHOLDING, FIRE	13818.82
JOHN DEERE FINANCIAL	MISC SUPPLIES	610.76
KLUESNER CONSRUCTION INC	WEST 8TH AND LOCUST REPAIRS	22270.00
LAWSON PRODUCTS INC	SHOP SUPPLIES	101.93
M3 AUTO PARTS	REPAIR PARTS #52	9.94
MANATTS INC	WEST 8TH CURB AND GUTTER	698.50
MISC. VENDOR	SNAP-ON:TOOLS	16634.25
MUNICIPAL SUPPLY INC	WATER MAIN SUPPLIES	247.00
OFFICE EXPRESS	OFFICE SUPPLIES	220.01
OFFICE MACHINE CONSULTANTS	MANAGEMENT SERVICES	2985.00
PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	78.00
POWER LINE SUPPLY	OPERATING SUPPLIES	1261.28
PRAXAIR DISTRIBUTION INC	OXYGEN	475.64
PREMIER PARTS INC	SHOP SUPP,REPAIR & STOCK PARTS	288.29
PRINCIPAL	GTL_VTL INSURANCE	880.58
QC ANALYTICAL SERVICES LLC	TESTING FEES	1644.18
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	787.86
RESCO	OVERHEAD SUPPLIES	283.55
SCHUMACHER ELEVATOR COMPAN	MONTHLY MAINTENANCE	238.93
SIGMA-ALDRICH INC	PH TEST KIT	57.26
SKARSHAUG TESTING LAB	GLOVES AND TESTING	323.80
SPAHN & ROSE LUMBER CO	OPER & BLDG MAINT SUPPLIES	246.88
STATE HYGIENIC LABORATORY	TESTING FEES	81.00
STUART C IRBY CO	METER SUPPLIES	562.82
T & M CLOTHING CO.	2 SHORT SLEEVE SHIRTS	24.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS #21	1023.34
TIPTON CONSERVATIVE	ZONING,FAC,MIN,PH,ST,4TH,GARB	1444.23
TIPTON GREENHOUSE & FLORIS	GROUNDS MAINT SUPPLIES	40.50
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3816.00
TYLER TECHNOLOGIES INC	UB NOTIFICATION CALLS	28.70
UNUM LIFE INSURANCE COMPAN	LONG TERM DISABILITY PAYROLL	348.68
USA BLUE BOOK	LAB SUPPLIES	310.30
VERIZON	CELL & DATA SERVICE	1609.00
WENDLING QUARRIES INC	18.52 TN WASHED CHIPS	719.13
WING PC	MEDICAL DIRECTOR JULY	500.00
** TOTAL **		178633.47
FUND TOTALS		
001 GENERAL GOVERNMENT		64513.76



110	ROAD USE TAX FUND	755.05
160	ECONOMIC/INDUSTRIAL DE	15000.00
600	WATER OPERATING	5204.55
610	WASTEWATER/AKA SEWER	6727.80
630	ELECTRIC OPERATING	19070.83
640	GAS OPERATING	7592.07
660	AIRPORT OPERATING	182.72
670	GARBAGE COLLECTION	8326.51
740	STORM WATER	989.87
810	CENTRAL GARAGE	6863.06
835	ADMINISTRATIVE SERVICE	12501.79
860	PAYROLL ACCOUNT	30905.46
	GRAND TOTAL	178633.47

**Public Hearing:**

1. Public hearing on proposed plans, specification, form of contract, and estimate of cost for the PCC Pavement – Grade and Replace Detour for IA 38 Improvements Project

Motion by Cummins, second by McNeill to open the public hearing at 5:38 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Cummins, second by Helm to close the public hearing at 5:50 p.m. Following the roll call vote the motion passed unanimously.

**Old Business:**

1. Ordinance No. 580: Ordinance amending Chapter 65; stop or yield required: Section 65.01, stop required and Section 65.03, yield required (Final Reading)

Motion by Helm, second by Cummins to approve the third and final reading of Ordinance No. 580, the ordinance amending Chapter 65; stop or yield required: Section 65.01, stop required and Section 65.03, yield required. Following the roll call vote the motion passed unanimously.

**New Business:**

1. Resolution No. 071921A: Resolution approving the proposed plans, specifications, form of contract, and estimated cost of the Hwy 38/Cedar Street Project, Phase 1 (AKA "PCC Pavement – Grade and Replace Detour for IA 38 Improvements")

Motion by McNeill, second by Helm to approve Resolution No. 071921A, the resolution approving the proposed plans, specifications, form of contract, and estimated cost of the Hwy 38/Cedar Street Project, Phase 1 (AKA "PCC Pavement – Grade and Replace Detour for IA 38 Improvements"). Following the roll call vote the motion passed unanimously.

2. Ordinance No. 581: Ordinance amending Chapter 99, sewer service charges, Section 99.02 of the City Code of Ordinances (First Reading)

Motion by Cummins, second by McNeill to approve the first reading of Ordinance No. 581, the ordinance amending Chapter 99, sewer service charges, Section 99.02 of the City Code of Ordinances. The motion passed with the following roll call vote:

Aye: McNeill, Cummins, Helm

Nay: Hembry

Absent: Paustian

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Cummins, second by Hembry. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 5:58 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

## Tipton Airport Committee Meeting

June 15, 2021-5:30 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Scott Pearson, Mike Moes, Jim Rohlf and Jamie Myres. Brian Wagner was present as a guest..

Meeting agenda and minutes were read and approved with a motion by Jamie and a second by Scott.

Unscheduled business

None

The CIP land acquisitions were discussed.

CARES grant

Potential ideas

- 1) Tile the swamp area at the east end of the airfield
- 2) REIL lights
- 3) Add concrete between the ramps.

It was decided to look into tile and lights. Motion by Scott, Second by Mike. Approved.

Jamie would like to install a memorial bench for Shad. Exact style and location to be decided at a later date. Accepted with a motion by Mike, second by Scott. Approved.

Manager's Report

- 1) Fuel tank has approx. ½ tank.
- 2) Fuel filter changed in May, annual replacement.
- 3) Flag and rope destroyed by wind, both replaced.

Meeting adjourned at 6:00 PM with a motion by Mike and a second by Scott.

Respectfully submitted by Scott Pearson.

## Tipton Airport Committee Meeting

July 14, 2021-5:35 PM at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Scott Pearson, Mike Moes, Jim Rohlf LeAnn Boots, Rick Sawyer and Jamie Myres. Abby Cummins-Vanscoy was present as a council rep.

Meeting agenda and minutes were read and approved with a motion by Mike and a second by Scott.

Unscheduled business

None

The CIP land acquisitions were discussed.

CARES grant

1) The idea to clean up the swamp area was found to require federal procedures which would exceed the available funds.

2) A motion was made by Scott with a second by LeAnn to spend up to \$2,000 of the available funds on replacement REIL lights. Unanimous approval.

Manager's Report

1) County will mow the swamp ditch when the mower is repaired.

2) Max met with a pilot ferrying a Carbon Cub from Ohio to Wyoming. Due to the hotel being closed, Max provided him a room for the night.

3) Fuel is now priced at \$4.39 with a profit of \$0.90/gallon.

Meeting adjourned at 6:05 PM with a motion by Mike and a second by Scott.

Respectfully submitted by Scott Pearson.



Tipton Library  
Board of Trustees Meeting  
June 14, 2021, at 6:30 p.m.

Meeting was called to order by Dale Jedlicka at 6:29

Members present- Matt M., Holly K., Jim M., Dale J., and Denise S.

Approval of Agenda; Jim moved to accept; Matt 2<sup>nd</sup>; motion passed.

Approval of last meeting minutes- Jim moved to accept, Holly 2<sup>nd</sup>; motion passed.

Open Forum-

-Larry Hodgden came and spoke about The Lions Club fundraiser for the library steps.

Director's Report-

-390 have signed up for the summer reading program.

-Pool party will be held on June 29th.

Education-

-Approving and Monitoring the Budget- Matt moved to accept; Jim 2<sup>nd</sup>, motion passed.

Financial Report- Holly moved to accept; Matt 2<sup>nd</sup>; motion passed.

Financial Committee- No report.

Personnel Committee- No report.

Maintenance committee- The weeds have been sprayed and the lights have been ordered.

Friends of the Library- Will be holding a book sale.

Old Business-

-Stair Replacement Project- Dane is in the process in getting bonded.

New Business-

-Review of Library Meeting Room Policy -Holly moved to accept; Jim 2<sup>nd</sup>, motion passed.

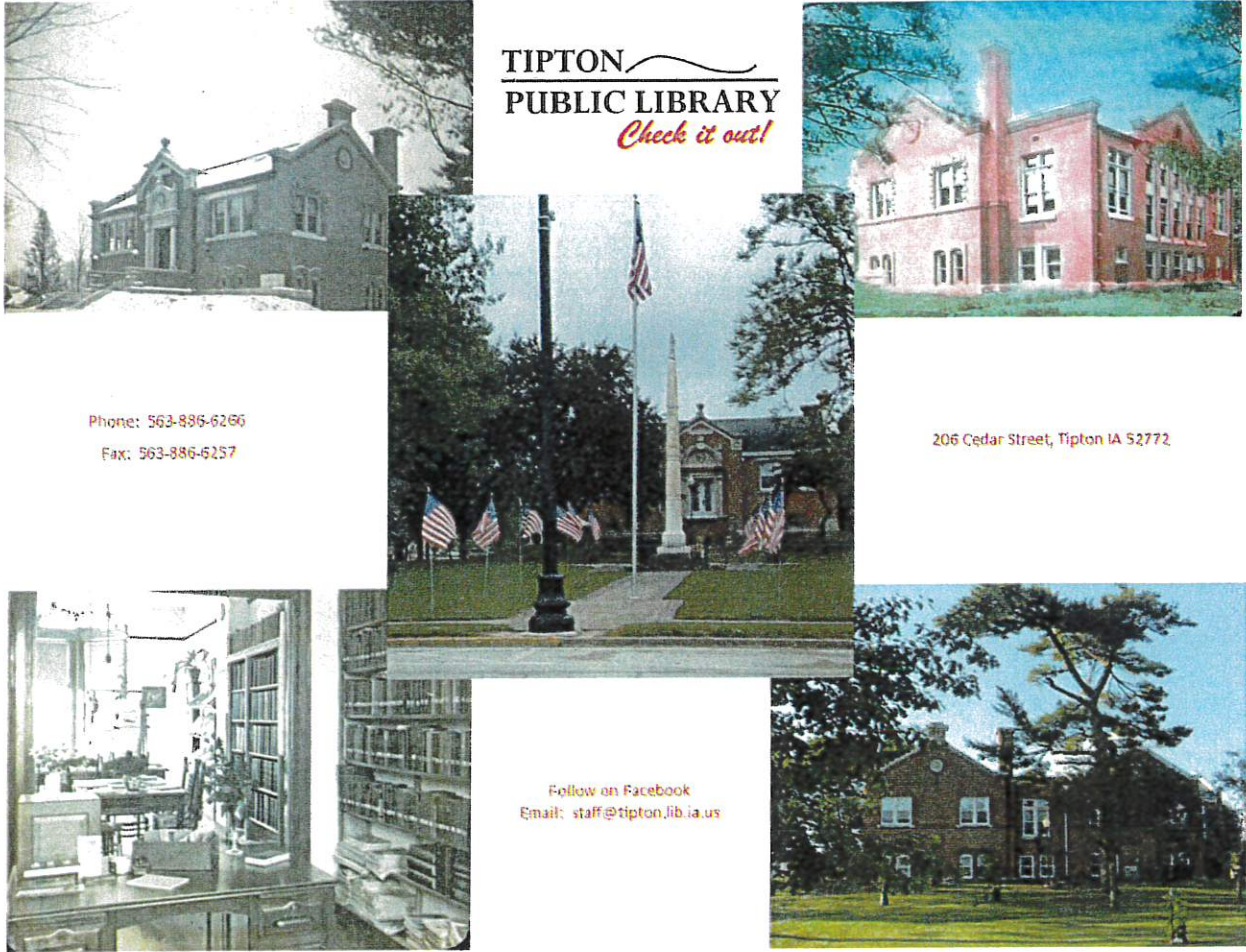
-Possible Landscape Committee- will discuss further at July meeting.

Next Meeting- July 19th at 6:30

Motion to adjourn by Jim, Matt 2nd.

Meeting adjourned at 6:55

# *June 2021 Director's Report*



**TIPTON**  
**PUBLIC LIBRARY**  
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Fax: 563-886-6257

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Email: [staff@tipton.lib.ia.us](mailto:staff@tipton.lib.ia.us)

*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor, Council Members and City Manager*

*July 2021*



# Statistics

	June	YTD
Total Circulation	2,117	10,099
Bridges Circ	365	3,099
Tipton Residents Circ.	1,260	5,752
Cedar County Residents Circ.	485	2,718
Computer Use	107	632
WiFi Usage	175	2,106
Attendance of Programs	640	664
Transactions for Copies made	48	499
Transactions for Faxes Sent	6	70
Transactions for Keurig Drinks	2	2
Transactions for Friends of Library	26	76
Door Count	2,194	7,070

# Circulation

	June	YTD
Adult	433	3,344
Teen	76	352
Children	1,262	4,698
DVDs	330	1,532
CDs	12	110
Magazines	4	63

## MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

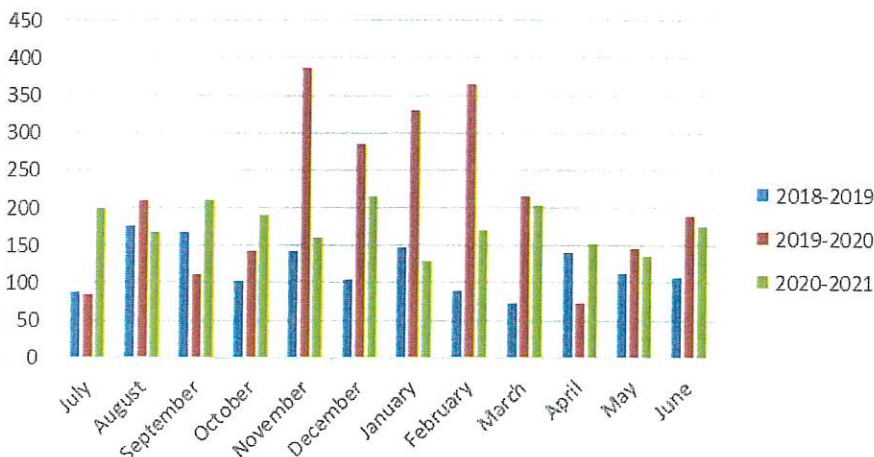
## LIBRARY STAFF

Denise Smith  
Director  
Tryeann Schultz  
Library Assistant  
Amy Wallace  
Library Assistant  
Keely Scott  
Library Assistant  
Isaac Nelson  
Library Assistant  
Cindy Kunde  
Library Assistant Sub  
Marcie Jedlicka  
Library Assistant Sub  
John Barnum  
Custodian

## LIBRARY BOARD

Dale Jedlicka-President  
Heather Sloma-Weber  
Jim McCollough-Vice President  
Sherry Hall  
Matt McCall  
Marc Hertert  
Holly Kerns-Secretary

WiFi Usage





## Revenues

	June	YTD
Grants	\$0	\$0
Rural Funding	\$0	\$28,346.98
Fines and Fees	\$6.28	\$41.22
Donations	\$64.43	\$823.29
Enrich Iowa	\$0	\$2,734.54
Reimbursements	\$1.00	\$447.64
Refunds	\$0	\$1,732.67
Miscellaneous	\$109.40	\$1,145.93
Utilities	\$440.29	\$5,283.51
<b>Total Revenues</b>	<b>\$620.40</b>	<b>\$40,555.78</b>



## Expenses

	June	YTD
Staff	\$7,125.34	\$90,141.34
Staff Benefits	\$980.41	\$13,049.97
Materials	\$2,349.82	\$21,256.38
B. Maintenance	\$0	\$88.00
G. Maintenance	\$0	\$0
Technology	\$0	\$3,227.88
Programing	\$843.44	\$4,329.80
Miscellaneous	\$3,793.79	\$50,366.81
Software	\$0.00	\$1,200.00
CIP	\$0	\$26,354.16
<b>Total Expenses</b>	<b>\$15,092.80</b>	<b>\$210,014.34</b>



## Trust

**Trust Fund Revenue- \$39.92**

**Trust Fund Balance- \$11,459.92**



## 2021 Summer Reading Program Statistics

### Reading Colors Your World

#### 0-36 months

Registered: 38

Finished: 28

#### 6th-8th Grade

Registered: 37

Finished: 22

#### Preschool

Registered: 27

Finished: 20

#### 9th-12th Grade

Registered: 21

Finished: 9

#### K-2nd Grade

Registered: 86

Finished: 61

#### Adult

Registered: 132

Finished: 87

#### 3rd-5th Grade

Registered: 65

Finished: 42

Total Registered: 406

Total Finished: 269





# 7/7/2021 INVENTORY REPORT



## Medium Report

Cds: 419

Magazines: 136

Dvds: 863

Books: 12,545

Other: 24

Total: 13,987

JFIC/2176

BR-1/295

BR-2/216

BR-3/52

BC/333

FIC/4203

DVD/813

BRD/8

JDVD/42

BB/221

CD/390

000-999/518

CP/11

MAG/143

JCD/30

JFIC-b/2720

ILL/11

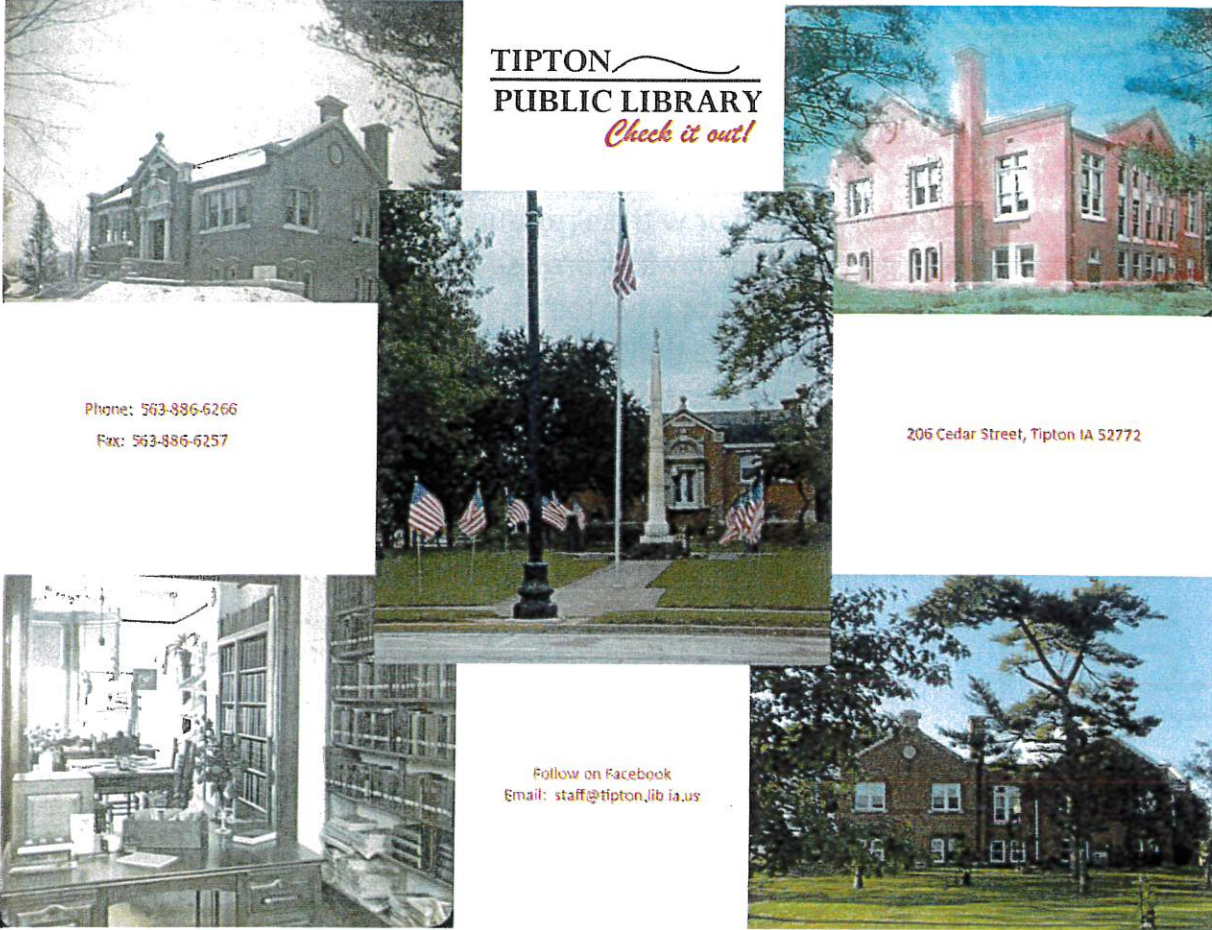
J000-999/519

YAFIC/1284

TRAIN/1

LEGO/1

# 2020-2021 Annual Report



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*Prepared by Denise Smith*

*Library Director*

*To*

*Library Board, Mayor Carney,*

*Council Members and City Manager*

*July 2021*



Annual Report

# Tipton Public Library FY 20-21

Thank you for allowing me to present this annual report.

Several questions could be asked of someone of the community such as: Where can one go to make copies, send faxes, or scan important documents to email? Where is there free internet/computer access? Where can you go to get the latest DVD releases that do not cost you anything? Where can you go to get that "old" book that no one else wants to read, but you do? Where can you pick up the new and hottest titles to read? Where do you go if you need a place to meet with either a friend or with set up supervised visits? Where does one go to get the daily news or browse through their favorite magazine if one prefers to not have to purchase their own subscription? The answer would be the Tipton Public Library UNLESS there is a world wide pandemic and the library (with everything else ) is shut completely down for months and the building is not open to the public! Even then, over a period of time, the library offered many services on a limited basis keeping the safety and well being of the staff and patrons in mind and was able to fully reopen on May 17, 2021.

For the 2020-2021 fiscal year, the Tipton Public Library had....

- ◆ 499 Transactions written down for copies made
- ◆ 70 Transactions written down for faxes sent
- ◆ 2 Transactions written down for drinks from the Keurig
- ◆ 76 Transactions written down for book sale for Friends
- ◆ 7,070 people came through the door.

To truly get an understanding of what the library means to the community of Tipton and surrounding counties, the library invites you to attend a program, spend an afternoon at the library visit our website at [www.tipton.lib.ia.us](http://www.tipton.lib.ia.us) or look us up on Facebook.

Please look over the following information to see how the library serves you and our community. If you have any questions or concerns, please contact the library. Thank you for your time, attention and continued support of the Tipton Public Library.

Denise Smith  
Library Director  
(563)886-6266  
denises@tipton.lib.ia.us



## Statistics FY 20/21

Total Circulation	10,099
Bridges Circ	3,099
Tipton Circ	5,752
Cedar County Circ	2,718
Computer Use	632
WiFi Usage	2,106
Number of Attendance at Programs Held	664
Door Count	7,070

### Circulation of Materials

	FY 19/20	FY 20/21
Books	16,763	8,394
Magazine	225	63
DVDs	5,496	1,532
CDs	578	110
Other		5

### Inventory Medium Report as of 7/7/2021

Books	12,545
DVDs	863
CDs	419
Magazines	136
Other	24
Total	13,987

### MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

### Library Staff

Denise Smith - *Director*  
 Tryeann Schultz - *Library Assistant*  
 Amy Wallace - *Library Assistant*  
 Keely Scott - *Library Assistant*  
 Isaac Nelson - *Library Assistant*  
 Cindy Kunde - *Library Assistant Sub*  
 Marcie Jedlicka - *Library Assistant Sub*  
 John Barnum - *Custodian*



### Library Board of Trustees

Dale Jedlicka  
 Heather Sloma-Weber  
 Marcus Hertert  
 Jim McCollough  
 Sherry Hall  
 Matt McCall  
 Holly Kerns

# Highlights for FY 20/21

- 2021 Summer Reading Program had 406 participants - 216 kids (age 0 thru entering 5th grade), 58 teens (entering 6th thru 12th grade) and 132 adults. 269 completed the reading log. There were 4 Lunch on the Lawns with a sack lunch provided by Power Up for Summer Fun and 4 different programs presented by Sarah Subbert from the Cedar County Conservation. The annual end of the summer reading pool party was held. A total of approximately 640 people of all ages attended the programs.
- Direct State Aid monies were used for sealing the foundation on the Carnegie part of the library to help keep water from coming into the meeting room and bathrooms.
- Trees were planted with grant monies to replace trees lost to the ash boar or the derecho.
- The library resumed normal operations on May 17, 2021 since being closed to the public on March 18, 2020 due to Covid-19.
- Fiber optic was installed and now library is on the same internet provider as the rest of the city departments
- A new copier was leased providing the public the ability to print from their phones.
- The library updated the circulation software from being “in house” to “in cloud”. It is now supported and taken care of by the software company out of Salt Lake City, Utah.

## Upcoming Events

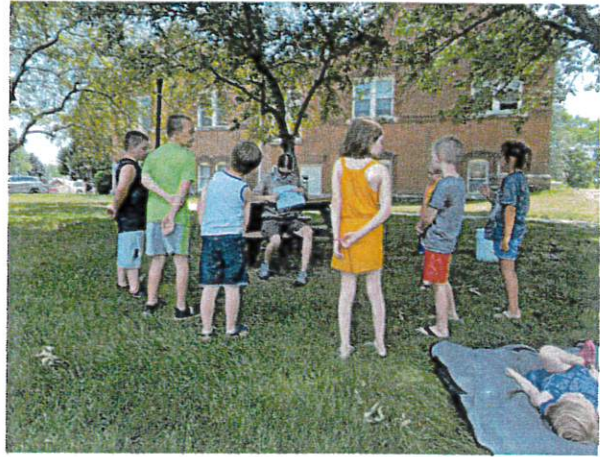
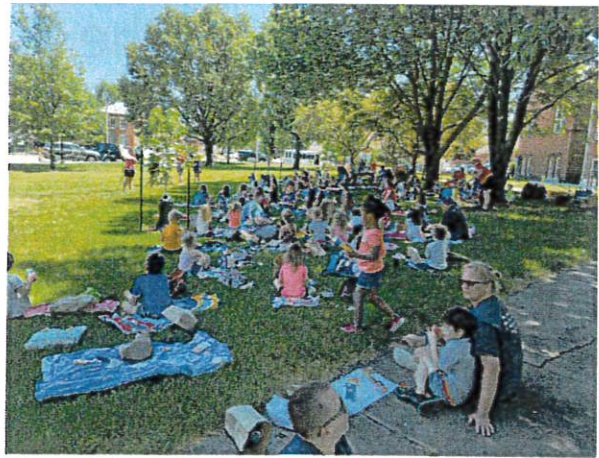
You can learn about all the events at  
the library from our website,

[www.tipton.lib.ia.us](http://www.tipton.lib.ia.us) or

follow us on Facebook







Summer Reading Program



End of the SRP Pool Party



# Friends of the Tipton Public Library

How does becoming a member of the Friends of the Library help the library? When one becomes a member of the Friends of the Library, the membership goes towards special programming and events at the Library. The Friends are a very important part of the special programming that is provided by the library and the library staff throughout the year. We as a library staff are VERY thankful for the wonderful Friends as they have so graciously supported us in our endeavor of providing the community with the best programming possible. We can never thank our Friends enough for the financial and moral support over the years!

## October is Membership Month

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Check here for type of member you'd like to become:

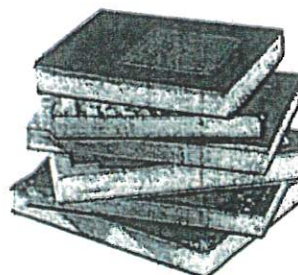
Supporting—\$25.00 or more per year

Family—\$10.00 per year

Individual—\$5.00 per year

Student—\$2.00 per year

Volunteer



Mail to: Friends of the Tipton Public Library  
% Sandy Childs  
211 Walnut St.  
Tipton, IA 52772  
Or drop off at the Tipton Public Library

## Upcoming Events for 2021-2022

- 2021 Fall Book Sale
- 2021 Membership Drive
- 2022 Spring Book Sale

## Join the Friends

Stop by the library and pick up a membership form to fill out.

Memberships are just \$2.00 for a student, \$5.00 for an individual, \$10.00 for a family, and \$25.00 for a supporting membership.

## REVENUES

## EXPENSES

Grants	\$0
Rural Funding	\$28,346.98
Fines and Fees	\$41.22
Donations	\$823.29
D.State A/EI	\$2,734.54
Reimbursements	\$447.64
Refunds	\$1,732.67
Miscellaneous	\$1,145.93
Utilities	\$5,283.51
<b>Total Revenues</b>	<b>\$40,555.78</b>

Staff	\$90,141.34
Staff Benefits	\$13,049.97
Materials	\$21,256.38
B. Maintenance	\$88.00
G. Maintenance	\$0
Technology	\$3,227.88
Programming	\$4,329.80
Miscellaneous	\$50,366.81
Software	\$1,200.00
CIP	\$26,354.16
<b>Total Expenses</b>	<b>\$210,014.34</b>

\*Monies from General Fund to cover deficit: \$169,458.56


## Trust Fund

Revenue: \$2,039.32

Balance: \$11,459.92

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[www.tipton.lib.ia.us](http://www.tipton.lib.ia.us)  
"Like" us on [Facebook](#)



Hours: M-Th 10-8, Fri 10-5, Sat 10-1

### Get a Library Card

Your tax dollars entitle you to a free library card. With it, you can take home books, DVDs, videos, compact discs and access Bridges **FREE** (if you are a resident of Tipton or live in rural Cedar County.) Just stop in at the library circulation desk and ask for your free library card.

# Memo

**To:** City Council, Mayor Carney  
**From:** Steve Nash, Public Works  
**cc:** Brian Wagner, City Manager & Melissa Armstrong  
**Date:** July 28, 2021  
**Re:** Selling Pickup Truck #01

---

We are asking permission to sell pickup truck # 01. It is a 2000-year, 2-wheel drive with about 69,000 miles on it. It is currently at the lower shop building near the gate entrance.



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	1,031.18	
			MEDICARE WITHOLDING	170.73	
			MEDICARE WITHOLDING	17.60	
			MEDICARE WITHOLDING	3.88	
			MEDICARE WITHOLDING	8.51	
			MEDICARE WITHOLDING	40.44	
			IPERS	IPERS WITHOLDING POLICE	1,340.93
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>2,257.97</u>
				TOTAL:	4,871.24
		FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING
	MEDICARE WITHOLDING			12.62	
MISC. VENDOR JOSH DAY	JOSH DAY:50' SOAKER HOSE			97.30	
FLUENT IMS	ANNUAL SUBSCRIPTION			427.14	
IPERS	IPERS WITHOLDING, FIRE			58.40	
ELECTRONICS INC	ALARM INSPECTIONS			125.00	
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST			178.60	
CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges			<u>1,272.14</u>	
	TOTAL:			2,225.06	
AMBULANCE	GENERAL GOVERNMENT I.R.S.				FICA WITHOLDING
			MEDICARE WITHOLDING	31.16	
			MEDICARE WITHOLDING	45.42	
		EMSLRC	TRAINING	8.50	
		IPERS	IPERS WITHOLDING EMT	494.41	
		JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00	
			ALS INTERCEPT	200.00	
			ALS INTERCEPT	200.00	
		LISBON-MT VERNON AMBULANCE SERVICE	ALS INTERCEPT	200.00	
		PRAXAIR DISTRIBUTION INC	OXYGEN	63.58	
		CAPITAL ONE	MISC AND BLDG MAINT SUPPLI	64.25	
			MISC AND BLDG MAINT SUPPLI	62.10	
		WING PC	MEDICAL DIRECTOR	500.00	
		CITY OF TIPTON FUNDS	TRANSFERS	1,388.37	
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>3,801.27</u>	
	TOTAL:	7,586.54			
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	210.81	
			MEDICARE WITHOLDING	35.93	
			MEDICARE WITHOLDING	0.75	
			MEDICARE WITHOLDING	4.71	
			MEDICARE WITHOLDING	7.46	
			MEDICARE WITHOLDING	0.47	
		CINTAS LOC	UNIFORMS	51.92	
			UNIFORMS	51.92	
		IPERS	IPERS REGULAR EMPLOYEES	320.97	
		KLUESNER CONSTRUCTION INC	STREET PATCH REPAIR	8,910.00	
		WENDLING QUARRIES INC	42.47 TN STONE	511.98	
			9.22 TN WASHED CHIPS	124.47	
		CITY OF TIPTON FUNDS	TRANSFERS	25,752.00	
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>2,515.21</u>	
			TOTAL:	38,498.60	
GENERAL ADMINISTRATION	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	148.02	
			MEDICARE WITHOLDING	29.16	
			MEDICARE WITHOLDING	0.10	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	5.02
			MEDICARE WITHOLDING	0.33
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
		IPERS	IPERS REGULAR EMPLOYEES	225.41
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>1,027.34</u>
			TOTAL:	1,450.76
LIBRARY	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	222.16
			MEDICARE WITHOLDING	19.45
			MEDICARE WITHOLDING	27.42
			MEDICARE WITHOLDING	5.08
		AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	263.25
			BLDG MAINT SUPPLIES	263.25
		BAKER & TAYLOR	BOOKS	201.34
			BOOKS	157.72
			BOOKS	19.80
			BOOKS	81.86
			BOOKS	63.78
			BOOKS	284.13
		BANLEACO	COPIERS CONTRACT	105.60
		MISC. VENDOR WBR	WBR:CLEAN SCUPPERS	148.40
		IPERS	IPERS REGULAR EMPLOYEES	266.39
		PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	30.00
		WINDSTREAM	MONTHLY SERVICES	152.51
		CITY UTILITIES	CITY UTILITIES	<u>497.04</u>
			TOTAL:	2,809.18
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	52.04
			MEDICARE WITHOLDING	1.62
			MEDICARE WITHOLDING	10.23
			MEDICARE WITHOLDING	0.33
		CHALLIS LAWN CARE	SPRAYING IN THE PARK	2,275.00
		IPERS	IPERS REGULAR EMPLOYEES	12.66
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>223.62</u>
			TOTAL:	2,575.50
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	69.24
			MEDICARE WITHOLDING	14.58
			MEDICARE WITHOLDING	1.62
		IPERS	IPERS REGULAR EMPLOYEES	105.42
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>147.38</u>
			TOTAL:	338.24
AAU SWIM CLUB	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	50.22
			MEDICARE WITHOLDING	11.75
		MONTICELLO PARKS AND RECREATION	9 SWIM MEET MEDALS	<u>18.00</u>
			TOTAL:	79.97
RED CROSS SWIM	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	98.03
			MEDICARE WITHOLDING	<u>22.93</u>
			TOTAL:	120.96
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	850.44
			MEDICARE WITHOLDING	32.24
			MEDICARE WITHOLDING	165.06

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	1.61
		ATLANTIC BOTTLING CO	DRINK ORDERS	2,046.72
			DRINK ORDER	130.72
			DRINK ORDER	261.90
		FARNER-BOCKEN COMPANY	DRINK ORDER	670.18
			DRINK ORDER	2,166.60
		HAWKINS INC	CHEMICALS	536.00
			CHEMICALS	362.00
		IPERS	IPERS REGULAR EMPLOYEES	268.63
		ELECTRONICS INC	ALARM INSPECTIONS	125.00
		MICHELE PISMAN	JULY YOGA	44.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	147.38
			TOTAL:	7,808.48
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	128.31
			MEDICARE WITHOLDING	6.00
			MEDICARE WITHOLDING	24.01
		EITA	MEMBERSHIP DUES	165.00
		IPERS	IPERS REGULAR EMPLOYEES	198.89
		ELECTRONICS INC	ALARM INSPECTIONS	125.00
		SPINUTECH INC	JULY EMAIL MARKETING	25.00
		TIPTON CONSERVATIVE	FOURTH, DOWNTOWN, GARAGE SAL	458.20
			TOTAL:	1,130.41
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	71.60
			MEDICARE WITHOLDING	4.49
			MEDICARE WITHOLDING	11.91
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.09
			MEDICARE WITHOLDING	0.24
			MEDICARE WITHOLDING	0.01
		ACTION SERVICES INC	PORT A POTTIE SERVICES	285.00
		IPERS	IPERS REGULAR EMPLOYEES	109.75
		LYNCH DALLAS PC	LEGAL SERVICES	450.00
			TOTAL:	933.10
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	5.11
			MEDICARE WITHOLDING	1.19
		AUCA CHICAGO LOCKBOX	MATS	135.00
		CINTAS CORPORATION	FIRST AID SUPPLIES	39.27
		ELECTRONICS INC	ALARM INSPECTIONS	125.00
			TOTAL:	305.57
AMBULANCE TRUST	GENERAL GOVERNMENT CITY OF TIPTON FUNDS		TRANSFERS	1,388.37
			TOTAL:	1,388.37
TRANSFER-COMM/LOCAL AC	GENERAL GOVERNMENT CITY OF TIPTON FUNDS		TRANSFERS	1,666.63
			TOTAL:	1,666.63
STREET DEPARTMENT	ROAD USE TAX FUND	GARDEN & ASSOCIATES INC	MULBERRY STREET	15,538.99
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,276.84
			TOTAL:	17,815.83
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND I.R.S.		FICA WITHOLDING	4.24
			MEDICARE WITHOLDING	0.89
			MEDICARE WITHOLDING	0.10



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		IPERS	IPERS REGULAR EMPLOYEES	6.45
			TOTAL:	11.68
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	65.34
			MEDICARE WITHOLDING	13.22
			MEDICARE WITHOLDING	0.25
			MEDICARE WITHOLDING	1.31
			MEDICARE WITHOLDING	0.50
		COMPASS MINERALS AMERICA INC	24.59 TONS ROAD SALT	1,795.07
		IPERS	IPERS REGULAR EMPLOYEES	99.50
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,337.19
			TOTAL:	3,312.38
STREET CLEANING	ROAD USE TAX FUND	CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,166.27
			TOTAL:	1,166.27
TRANSFER/OTHER SOURCES	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	TRANSFERS	2,666.63
			TOTAL:	2,666.63
TRANSFERS/OTHER SOURCE	TRUST AND AGENCY F	CITY OF TIPTON FUNDS	TRANSFERS	37,201.87
			TOTAL:	37,201.87
TRANSFER	Emergency Fund	CITY OF TIPTON FUNDS	TRANSFERS	2,678.62
			TOTAL:	2,678.62
TRANSFERS/OTHER SOURCE	LOCAL OPTION TAX	CITY OF TIPTON FUNDS	TRANSFERS	18,519.63
			TOTAL:	18,519.63
TRANSFERS/OTHER SOURCE	TIF SPECIAL REVENU	CITY OF TIPTON FUNDS	TRANSFERS	10,633.13
			TRANSFERS	9,084.62
			TOTAL:	19,717.75
REVOLVING LOAN PRGRM	ECONOMIC/INDUSTRIA	MISC. VENDOR HONEYPOT WHOLESALE	HONEYPOT WHOLESALE:TRIP	7,500.00
			TOTAL:	7,500.00
TRANSFERS/OTHER SOURCE	FIRE ENTERPRISE TR	CITY OF TIPTON FUNDS	TRANSFERS	2,083.37
			TOTAL:	2,083.37
WW/AKA SEWER	WASTEWATER PROJECT	WOODRUFF CONSTRUCTION LLC	PAY APP NO 13	612,758.13
			TOTAL:	612,758.13
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	303.27
			MEDICARE WITHOLDING	55.52
			MEDICARE WITHOLDING	1.24
			MEDICARE WITHOLDING	10.39
			MEDICARE WITHOLDING	3.77
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
		ECIA	N AVE WATER IMPROVEMENTS	73.64
		HAWKINS INC	CHEMICALS	1,375.62
		IOWA ONE CALL	LOCATES	17.10
		IPERS	IPERS REGULAR EMPLOYEES	467.03
		SCHIMBERG CO	WATER MAIN SUPPLIES	717.15
		TRIPLE B CONSTRUCTION CORPORATION	PAY APP NO 1	74,495.91
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	437.79
			TOTAL:	77,973.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	49.41		
			MEDICARE WITHOLDING	10.10		
			MEDICARE WITHOLDING	0.01		
			MEDICARE WITHOLDING	0.87		
			MEDICARE WITHOLDING	0.57		
		IPERS	IPERS REGULAR EMPLOYEES	76.71		
		TOTAL:	137.67			
TRANSFER/OTHER SOURCES	WATER OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	4,200.00		
			TRANSFERS	347.12		
			TOTAL:	4,547.12		
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	296.36		
			MEDICARE WITHOLDING	54.66		
			MEDICARE WITHOLDING	1.30		
			MEDICARE WITHOLDING	9.46		
			MEDICARE WITHOLDING	3.88		
		ACTION SEWER & SEPTIC SERVICE INC	CAMERA WORK ON MULBERRY	649.00		
		DECCO	LED LIGHTING EAST WWTP	213.60		
		IPERS	IPERS REGULAR EMPLOYEES	457.26		
		VEENSTRA & KIMM INC	NW AREA UTILITY IMPROVEMEN	1,975.00		
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	7.04		
		TOTAL:	3,667.56			
		TRANSFER/OTHER SOURCES	WASTEWATER/AKA SEW	CITY OF TIPTON FUNDS	TRANSFERS	3,900.00
					TRANSFERS	35,097.88
TOTAL:	38,997.88					
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	948.08		
			MEDICARE WITHOLDING	184.94		
			MEDICARE WITHOLDING	8.99		
			MEDICARE WITHOLDING	13.33		
			MEDICARE WITHOLDING	10.62		
			MEDICARE WITHOLDING	3.88		
			CINTAS LOC	CLEANING SERVICES	89.88	
				UNIFORMS, SHOP TOWELS, MAT	111.84	
				UNIFORMS, SHOP TOWELS, MAT	46.94	
				UNIFORMS, SHOP TOWELS, MAT	130.47	
				UNIFORMS, SHOP TOWELS, MAT	46.94	
			CINTAS CORPORATION	FIRST AID SUPPLIES	120.39	
			CRIST ELECTRICAL SERVICES	UNDERGROUND SUPPLIE	510.00	
			ELECTRICAL ENGINEERING & EQUIPMENT CO	METERING SUPPLIES	1,251.53	
				METERING SUPPLIES	564.08	
			FLETCHER-REINHARDT CO.	SAFETY WEAR	118.77	
				SAFETY WEAR	118.77	
				METERING SUPPLIES	38.10	
			IOWA ONE CALL	LOCATES	17.10	
			IPERS	IPERS REGULAR EMPLOYEES	1,473.39	
			POWER LINE SUPPLY	METERING SUPPLIES	1,514.05	
				UNDERGROUND SUPPLIES	3,173.66	
				OVERHEAD SUPPLIES	1,320.19	
			RESCO	OVERHEAD SUPPLIES	204.64	
				TRANSFORMER	1,514.05	
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	941.82	
			TOTAL:	14,476.45		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	84.98			
			MEDICARE WITHOLDING	16.25			
			MEDICARE WITHOLDING	1.99			
			MEDICARE WITHOLDING	1.54			
			MEDICARE WITHOLDING	0.09			
			GRAINGER	POWER PLANT SUPPLIES	33.51		
			IPERS	IPERS REGULAR EMPLOYEES	132.37		
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	113.47		
			TOTAL:	384.20			
			ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	132.77
						MEDICARE WITHOLDING	26.35
MEDICARE WITHOLDING	0.01						
MEDICARE WITHOLDING	2.58						
MEDICARE WITHOLDING	1.82						
MEDICARE WITHOLDING	0.28						
IPERS	IPERS REGULAR EMPLOYEES	205.22					
CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	79.43					
TOTAL:	448.46						
LOUISA GENERATING STAT	ELECTRIC OPERATING MIDAMERICAN ENERGY COMPANY					Est cash request	17,150.00
						Est cash request	28,420.00
			Est cash request	490.00			
			Est cash request	2,940.00			
			TOTAL:	49,000.00			
TRANSFER/OTHER SOURCES	ELECTRIC OPERATING CITY OF TIPTON FUNDS		TRANSFERS	25,593.37			
			TRANSFERS	36,594.13			
			TRANSFERS	7,308.97			
			TOTAL:	69,496.47			
			GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	408.13
MEDICARE WITHOLDING	74.58						
MEDICARE WITHOLDING	2.91						
MEDICARE WITHOLDING	8.43						
MEDICARE WITHOLDING	8.85						
MEDICARE WITHOLDING	0.67						
CINTAS LOC	CLEANING SERVICES	22.47					
	UNIFORMS, SHOP TOWELS, MAT	62.99					
	UNIFORMS, SHOP TOWELS, MAT	62.99					
IOWA ONE CALL	LOCATES	17.10					
IPERS	IPERS REGULAR EMPLOYEES	628.06					
CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	488.69					
TOTAL:	1,785.87						
GAS BILL/COLLECT	GAS OPERATING	I.R.S.				FICA WITHOLDING	64.50
						MEDICARE WITHOLDING	13.10
			MEDICARE WITHOLDING	0.01			
			MEDICARE WITHOLDING	1.22			
			MEDICARE WITHOLDING	0.70			
			MEDICARE WITHOLDING	0.04			
			IPERS	IPERS REGULAR EMPLOYEES	99.86		
			TOTAL:	179.43			
			TRANSFER/OTHER SOURCES	GAS OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	12,016.00
						TOTAL:	12,016.00



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
AIRPORT	AIRPORT OPERATING	CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	115.58
			TOTAL:	115.58
TRANSFER/OTHER SOURCES	AIRPORT OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	347.12
			TOTAL:	347.12
GARBAGE COLLECTION	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	194.11
			MEDICARE WITHOLDING	42.16
			MEDICARE WITHOLDING	1.04
			MEDICARE WITHOLDING	1.97
			MEDICARE WITHOLDING	0.24
		CINTAS LOC	UNIFORMS	8.25
			UNIFORMS	8.25
		MISC. VENDOR WM CORPORATE SERVICES	WM CORPORATE SERVICES:	50.85
		IPERS	IPERS REGULAR EMPLOYEES	300.29
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,657.08
			TOTAL:	2,264.24
RECYCLING	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	45.05
			MEDICARE WITHOLDING	10.54
		MISC. VENDOR TERRY CLARKSON	TERRY CLARKSON:51 HOURS	612.00
		IPERS	IPERS REGULAR EMPLOYEES	68.59
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,604.10
			TOTAL:	2,340.28
TRANSFER OUT/SINKING F	GARBAGE COLLECTION	CITY OF TIPTON FUNDS	TRANSFERS	3,266.63
			TRANSFERS	1,794.62
			TOTAL:	5,061.25
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	27.79
			MEDICARE WITHOLDING	5.61
			MEDICARE WITHOLDING	0.14
			MEDICARE WITHOLDING	0.73
		IPERS	IPERS REGULAR EMPLOYEES	42.24
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	0.70
			TOTAL:	77.21
OTHER SOURCES	STORM WATER	CITY OF TIPTON FUNDS	TRANSFERS	686.63
			TRANSFERS	97.62
			TOTAL:	784.25
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHOLDING	70.64
			MEDICARE WITHOLDING	14.85
			MEDICARE WITHOLDING	1.66
		CCL SUPPLY LLC	CASE OF HAND CLEANER	126.23
		CINTAS LOC	UNIFORMS	8.04
			UNIFORMS	8.04
		CINTAS CORPORATION	FIRST AID SUPPLIES	28.39
		ELECTRICAL ENGINEERING & EQUIPMENT CO	SHOP CAMERA	163.09
		H & H AUTO	TIRE REPAIR #145	32.00
		HARRY'S FARM TIRE INC	TIRE REPAIR #70	184.20
		IPERS	IPERS REGULAR EMPLOYEES	107.58
		LAWSON PRODUCTS INC	SHOP SUPPLIES	42.57
		O'ROURKE MOTORS INC	REPAIR PARTS #54	105.00
		THOMPSON TRUCK & TRAILER	REPAIR PARTS	29.96
			REPAIR PARTS	90.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			REPAIR PARTS #35	64.90
			BATTERIES FOR STOCK	<u>438.12</u>
			TOTAL:	1,515.47
INT SRVC-OTHER BUSINES ADMINISTRATIVE SER I.R.S.			FICA WITHHOLDING	103.87
			MEDICARE WITHHOLDING	22.72
			MEDICARE WITHHOLDING	0.37
			MEDICARE WITHHOLDING	1.20
		CLIFTON LARSON ALLEN LLP	AUDIT	525.00
		ECIA	GRANT WRITING	2,136.00
		IPERS	IPERS REGULAR EMPLOYEES	158.16
		MELISSA ARMSTRONG	SPRING/SUMMER SHIRTS	72.70
		LYNCH DALLAS PC	LEGAL SERVICES	435.00
			LEGAL SERVICES	105.00
			LEGAL SERVICES	810.00
			LEGAL SERVICES	75.00
		TIPTON CHAMBER OF COMMERCE	CHAMBER DUES	400.00
		QUADIENT FINANCE USA INC	POSTAGE FOR MACHINE	2,000.00
		TYLER TECHNOLOGIES INC	TYLER U MAINTENANCE CONTRA	1,700.00
		WINDSTREAM	MONTHLY SERVICES	864.54
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>9.17</u>
			TOTAL:	9,418.73
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	7,727.28
			FICA WITHHOLDING	6,117.04
			MEDICARE WITHHOLDING	1,430.61
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	151.60
			AFLAC PY PRETAX WITHHOLDING	393.23
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	38.95
			IPERS REGULAR EMPLOYEES	3,885.18
			IPERS WITHHOLDING EMT	329.79
			IPERS WITHHOLDING POLICE	894.44
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	<u>3,479.00</u>
			TOTAL:	25,137.03

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
	001	GENERAL GOVERNMENT		73,788.61
	110	ROAD USE TAX FUND		24,972.79
	112	TRUST AND AGENCY FUND		37,201.87
	119	Emergency Fund		2,678.62
	121	LOCAL OPTION TAX		18,519.63
	125	TIF SPECIAL REVENUE FUND		19,717.75
	160	ECONOMIC/INDUSTRIAL DEVEL		7,500.00
	192	FIRE ENTERPRISE TRUST		2,083.37
	303	WASTEWATER PROJECT		612,758.13
	600	WATER OPERATING		82,658.50
	610	WASTEWATER/AKA SEWER REVE		42,665.44
	630	ELECTRIC OPERATING		133,805.58
	640	GAS OPERATING		13,981.30
	660	AIRPORT OPERATING		462.70
	670	GARBAGE COLLECTION		9,665.77
	740	STORM WATER		861.46
	810	CENTRAL GARAGE		1,515.47
	835	ADMINISTRATIVE SERVICES		9,418.73
	860	PAYROLL ACCOUNT		25,137.03
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		GRAND TOTAL:		1,119,392.75
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CITY CREDIT CARD STATEMENT		cr	999	1010			Card Ttl	-15,075.83
<b>Finance Director</b>								
Miscellaneous	FMCSA D&A Clearinghouse	dr	001	5	210	2	65980	31.25
Miscellaneous	FMCSA D&A Clearinghouse	dr	630	5	820	2	65980	31.25
Miscellaneous	Family Foods	dr	640	5	825	2	65980	49.99
Training	Iowa League of Cities	dr	835	5	899	1	62300	215.00
Telecommunications	LogMeln	dr	835	5	899	2	63730	30.35
							<b>Total Charges</b>	<b>357.84</b>
<b>City Manager</b>								
Training	Iowa League of Cities	dr	835	5	899	1	62300	215.00
							<b>Total Charges</b>	<b>215.00</b>
<b>Community Development</b>								
4th of July Celebration	Harry's Custom Trophies	dr	001	5	620	2	65315	13.50
							<b>Total Charges</b>	<b>13.50</b>
<b>Library</b>								
Technology	Microsoft	dr	001	5	410	2	64190	106.99
Materials	Amazon	dr	001	5	410	2	65020	131.84
Programming	Amazon, Tiffany's Tipton Bakery, Walmart	dr	001	5	410	2	65021	53.02
Office Supplies	Walmart, Amazon	dr	001	5	410	2	65060	91.30
Miscellaneous	Tipton Pharmacy, Amazon	dr	001	5	410	2	65980	8.18
							<b>Total Charges</b>	<b>391.33</b>
<b>Ambulance</b>								
Building Maint & Repair	Lenoch & Cilek, Info Hub	dr	001	5	160	2	63100	92.53
Op Equip Maint & Repair	Harbor Freight Tools	dr	001	5	160	2	63500	27.96
Telecommunications	JAMF	dr	001	5	160	2	63730	4.00
		dr	001	5	620	2	63730	16.00
		dr	630	5	820	2	63730	6.00
		dr	640	5	825	2	63730	2.00
Advertising	Indeed	dr	001	5	160	2	64020	139.80
Equip/Vehicle Rent RF	Walmart	dr	001	5	160	2	64150	260.83
Miscellaneous	Walmart	dr	001	5	160	2	65980	87.87
Office Equipment	ADI	dr	001	5	160	3	67270	507.99
							<b>Total Charges</b>	<b>1,144.98</b>
<b>Fire</b>								
Building Maint. & Repair	eBay, Kully Supply	dr	001	5	150	2	63100	2,184.84
Op. Equip Maint & Repair	CMC	dr	001	5	150	2	63500	251.45
Miscellaneous	Walmart, Fire Safety USA, Webstaurant Store, Revival Animal Health	dr	001	5	150	2	65980	763.05
							<b>Total Charges</b>	<b>3,199.34</b>
<b>Police</b>								
Training -	Itarget	dr	001	5	110	1	62300	197.87
Travel Training -	Coralville Marriott & Conf. Ctr.	dr	001	5	110	1	62980	360.93
Postage/Shipping	USPS	dr	001	5	110	2	65080	23.20
Miscellaneous	Skillet Café	dr	001	5	110	2	65980	14.76
							<b>Total Charges</b>	<b>596.76</b>

<b>Electric</b>									
Building Maint. & Repair	Menards	dr	630	5	820	2	63100	297.25	
Office Supplies	Ink Toner Store	dr	630	5	820	2	65060	115.90	
Miscellaneous	Walmart	dr	630	5	820	2	65980	52.71	
Technology	ADI	dr	630	5	821	2	64190	869.87	
							<b>Total Charges</b>		<b>1,335.73</b>
<b>Gas</b>									
Operational Equip & Repair	United Refrig Inc	dr	001	5	465	2	63500	2,701.25	
Op. Equip Maint & Repair	Sensit Technologies	dr	640	5	825	2	63500	236.77	
							<b>Total Charges</b>		<b>2,938.02</b>
<b>Public Works</b>									
Operating Supplies	US Flag Store	dr	001	5	210	2	65070	80.44	
Dues/Fees	Iowa Dept of Natural Resources	dr	600	5	810	1	62100	120.00	
Dues/Fees	Iowa Dept of Natural Resources	dr	600	5	810	1	62100	120.00	
Stock-Repair Parts	Molo Petroleum	dr	810	5	899	2	63324	133.19	
Office Supplies	Walmart	dr	810	5	899	2	65060	77.30	
Office Equipment	ADI	dr	810	5	899	3	67250	968.96	
							<b>Total Charges</b>		<b>1,499.89</b>
<b>REC / Aquatic Center</b>									
Operating Supplies	Hasty Awards	dr	001	5	441	2	65070	161.20	
Operating Supplies	All Volleyball, Direct Sports	dr	001	5	444	2	65070	-246.15	
Operating Supplies	Amazon	dr	001	5	445	2	65070	22.56	
Building Maint. & Repair	Poolsupply4less.com	dr	001	5	465	2	63100	1,674.00	
Operational Equip & Repair	USA BlueBook	dr	001	5	465	2	63500	263.96	
Concession Supplies	Walmart, Amazon	dr	001	5	465	2	65031	593.05	
Operating Supplies	Spectrum Products, Walmart	dr	001	5	465	2	65070	581.07	
Miscellaneous	Amazon, Swimoutlet.com	dr	001	5	465	2	65980	333.75	
							<b>Total Charges</b>		<b>3,383.44</b>
<b>Statement Total</b>									<b>15,075.83</b>



ORDINANCE NO. 581

AN ORDINANCE AMENDING CHAPTER 99, SEWER SERVICE CHARGES, SECTION 99.02 OF THE CITY CODE OF ORDINANCES

SECTION 1. *Purpose.* The purpose of this ordinance is to amend the ordinance regarding sanitary sewer rates within the service territory of City of Tipton.

SECTION 2. *Amendment.* Chapter 99.02 is hereby amended as follows:

**99.02 RATE.** Each customer shall pay sewer service charges for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount of water consumed as follows:

1. *Basic Service Charge.* A basic service charge of \$13.00 per month.
2. *Usage Charge.* A usage charge of \$3.86 per 100 cubic feet of water used per month.
3. *Special Rate #1 for Wastewater Treatment Plant Project: Base Service Charge for Debt.* A special rate is hereby established to repay debt on a mandated wastewater treatment plant project that is due to be operational on or about April 2021.

The following annual increases will be applied in addition to whatever amount is set by Section 99.02 (1), Usage Charges. The monies collected by this special rate will be dedicated to the repayment of project debt.

July 1, 2019	0%
July 1, 2020	0%
July 1, 2021	2%
July 1, 2022	2%
July 1, 2023	1%
July 1, 2024	1%
July 1, 2025	1%

Thereafter, a review will be done by the City and its Financial Advisor to determine any possible rate changes going forward.

4. *Special Rate #2 for Wastewater Treatment Plant Project: Usage Charge for Debt.* A special rate is hereby established to repay debt on a mandated wastewater treatment plant project that is due to be operational on or about April 2021.

The following annual increases will be applied in addition to whatever amount is set by Section 99.02 (2), Usage Charges. The monies collected by this special rate will be dedicated to the repayment of project debt.

July 1, 2019	0%
July 1, 2020	0%
July 1, 2021	2%
July 1, 2022	2%
July 1, 2023	1%
July 1, 2024	1%
July 1, 2025	1%



Thereafter, a review will be done by the City and their Financial Advisor to determine any possible rate changes going forward.

5. *Special Rate #3 for Wastewater Treatment Plant Project: Flat Monthly Rate for Debt.* A special rate is hereby established to repay debt on a mandated wastewater treatment plant project that is due to be operational on or about April 2021.

The monies collected by this special rate will be dedicated to the repayment of project debt.

This special rate will become effective on January 1, 2019 and will be in effect until all related project debt is repaid:

July 1, 2019 - \$10 per month per customer account  
July 1, 2020 - \$10 per month per customer account  
July 1, 2021 - \$12 per month per customer account  
July 1, 2022 - \$12 per month per customer account  
July 1, 2023 - \$12 per month per customer account  
July 1, 2024 - \$22 per month per customer account  
July 1, 2025 - \$22 per month per customer account

Thereafter, a review will be done by the City and its Financial Advisor to determine any possible rate changes going forward.

6. *Not Associated with 99.03.* The special rates set forth in 99.02 (3), (4), (5) are not associated with any of the provisions of Section 99.03, SPECIAL RATES.

SECTION 3. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability.* If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date.* This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. \_\_\_\_\_ which was passed by the Tipton City Council this \_\_\_\_ day of \_\_\_\_\_, 2021 and published in the Tipton Conservative this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Amy Lenz, City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ACCEPTING FAA'S AIRPORT RESCUE GRANT AGREEMENT  
(GRANT 3-19-0134-006-2021, Unique Entity Identifier 051100113)  
FOR THE MATTHEWS MEMORIAL AIRPORT

WHEREAS, the FAA has issued the City of Tipton a grant agreement for eligible airport expenses of up to a maximum of \$22,000 with no match requirement.

NOW, THEREFORE, BE IT RESOLVED that the City of Tipton accepts the grant offer from the Federal Aviation Administration and:

- 1.) Authorizes the City Manager to act as the City's legal signatory authority.
- 2.) Directs that the grant offer be automatically routed via email to the City Attorney to execute the "Certificate of Sponsor's Attorney" before forwarding it to the FAA.

PASSED AND APPROVED this 2nd day of August 2021.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. \_\_\_\_\_ which was passed by the Tipton City Council this 2nd day of August 2021.

\_\_\_\_\_  
Amy Lenz, City Clerk





U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Airports Division  
Central Region  
Iowa, Kansas, Missouri, Nebraska

FAA ACE-600  
901 Locust  
Kansas City, MO 64106

### **Airport Rescue Grant Transmittal Letter**

July 22, 2021

Mr. Brian Wagner  
City Manager  
City of Tipton  
407 Lynn Street  
Tipton, IA 52772

Dear Mr. Wagner:

Please find the following electronic Airport Rescue Grant Offer, Grant No. 3-19-0134-006-2021 for Mathews Memorial Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e., the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, **no later than** August 21, 2021, in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then the grant offer will be routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR § 200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi invoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

With each payment request you are required to upload an invoice summary directly to Delphi. The invoice summary should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2). Additional details or invoices may be requested by FAA during the review of your payment requests.

As part of your final payment request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed closeout report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

Jeffrey D. Deitering, P.E.  
Iowa State Planner



U.S. Department  
of Transportation  
Federal Aviation  
Administration

**AIRPORT RESCUE GRANT  
GRANT AGREEMENT**

**Part I - Offer**

Federal Award Offer Date July 22, 2021

Airport/Planning Area Mathews Memorial

Airport Rescue Grant No. 3-19-0134-006-2021

Unique Entity Identifier 051100113

TO: City of Tipton  
(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

**WHEREAS**, the Sponsor has submitted to the FAA an Airports Rescue Grant Application dated **June 22, 2021**, for a grant of Federal funds at or associated with the **Mathews Memorial Airport**, which is included as part of this Airport Rescue Grant Agreement;

**WHEREAS**, the Sponsor has accepted the terms of FAA's Airport Rescue Grant offer;

**WHEREAS**, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Airport Rescue Grant Application for the **Mathews Memorial Airport**, (herein called the "Grant" or "Airport Rescue Grant") consisting of the following:

**WHEREAS**, this Airport Rescue Grant is provided in accordance with the American Rescue Plan Act ("ARP Act", or "the Act"), Public Law 117-2, as described below, to provide eligible Sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Airport Rescue Grant amounts to specific airports are derived by legislative formula (See Section 7102 of the Act).

**WHEREAS**, the purpose of this Airport Rescue Grant is to prevent, prepare for, and respond to the coronavirus pandemic. Funds provided under this Airport Rescue Grant Agreement must be used only for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational expenses or debt service payments in accordance with the limitations prescribed in the Act. Airport Rescue Grants may be used to reimburse airport operational expenses directly related to **Mathews Memorial Airport** incurred no earlier than January 20, 2020.



Airport Rescue Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after March 11, 2021. Funds provided under this Airport Rescue Grant Agreement will be governed by the same principles that govern "airport revenue." New airport development projects not directly related to combating the spread of pathogens may not be funded with this Grant. Funding under this Grant for airport development projects to combat the spread of pathogens will be reallocated using an addendum to this Agreement for identified and approved projects.

**NOW THEREFORE**, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, the representations contained in the Grant Application, and in consideration of (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

**THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.**

**Assistance Listings Number (Formerly CFDA Number): 20.106**

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

### **CONDITIONS**

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$22,000**, allocated as follows:
 

\$22,000	ARPA General [KW]
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2. **Grant Performance.** This Airport Rescue Grant Agreement is subject to the following Federal award requirements:
  - a. The Period of Performance:
    1. Shall start on the date the Sponsor formally accepts this agreement, and is the date signed by the last Sponsor signatory to the agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance. The period of performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
    2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
  - b. The Budget Period:
    1. For this Airport Rescue Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the budget period.
    2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to §200.308.

- c. Close out and Termination.
1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the Grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344)
  2. The FAA may terminate this Airport Rescue Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Costs**. The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the ARP Act.
  4. **Indirect Costs - Sponsor**. The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
  5. **Final Federal Share of Costs**. The United States' share of allowable Grant costs is 100%.
  6. **Completing the Grant without Delay and in Conformance with Requirements**. The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Airport Rescue Grant Agreement, the ARP Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months or a 25 percent reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
  7. **Amendments or Withdrawals before Grant Acceptance**. The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
  8. **Offer Expiration Date**. This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before **August 13**, or such subsequent date as may be prescribed in writing by the FAA.
  9. **Improper Use of Federal Funds**. The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Airport Rescue Grant Agreement, the ARP Act, or other provision of applicable law. For the purposes of this Airport Rescue Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.



10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Airport Rescue Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Airport Rescue Grant Agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
- a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
  - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Agreement.
14. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
15. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101 the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.
16. **Audits for Sponsors.**
- PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/> . Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.
17. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
    1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or



2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or
  3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. subcontracts).
  - c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debar a contractor, person, or entity.

**18. Ban on Texting While Driving.**

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
  1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Airport Rescue Grant or subgrant funded by this Grant.
  2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
    - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
    - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this Airport Rescue Grant.

**19. Trafficking in Persons.**

- a. You as the recipient, your employees, subrecipients under this Airport Rescue Grant, and subrecipients' employees may not –
  1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  2. Procure a commercial sex act during the period of time that the award is in effect; or
  3. Use forced labor in the performance of the award or subawards under the Airport Rescue Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
  1. Is determined to have violated a prohibition in paragraph a. of this Airport Rescue Grant Agreement term; or
  2. Has an employee who is determined by the agency official authorized to terminate the Airport Rescue Grant Agreement to have violated a prohibition in paragraph a. of this Airport Rescue Grant term through conduct that is either –

- A. Associated with performance under this Airport Rescue Grant; or
- B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this Grant condition during this Airport Rescue Grant Agreement.
- d. Our right to terminate unilaterally that is described in paragraph a. of this Grant condition:
  - 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
  - 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this Airport Rescue Grant.

**20. Employee Protection from Reprisal.**

- a. Prohibition of Reprisals —
  - 1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (a)(2) of this Grant condition, information that the employee reasonably believes is evidence of:
    - a. Gross mismanagement of a Federal grant;
    - b. Gross waste of Federal funds;
    - c. An abuse of authority relating to implementation or use of Federal funds;
    - d. A substantial and specific danger to public health or safety; or
    - e. A violation of law, rule, or regulation related to a Federal grant.
  - 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
    - a. A member of Congress or a representative of a committee of Congress;
    - b. An Inspector General;
    - c. The Government Accountability Office;
    - d. A Federal employee responsible for oversight or management of a grant program at the relevant agency;
    - e. A court or grand jury;
    - f. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
    - g. An authorized official of the Department of Justice or other law enforcement agency.
  - 3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph a. of this Airport Rescue Grant Agreement may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.

4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
  5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General’s office are established under 41 U.S.C. § 4712(b).
  6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).
21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Airport Rescue Grant Agreement.
22. **Face Coverings Policy.** The sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA) requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the airport sponsor continue to require masks until [Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel](#), is no longer effective.

## SPECIAL CONDITIONS FOR USE OF AIRPORT RESCUE GRANT FUNDS

### CONDITIONS FOR EQUIPMENT -

1. **Equipment or Vehicle Replacement.** The Sponsor agrees that when using funds provided by this Grant to replace equipment, the proceeds from the trade-in or sale of such replaced equipment shall be classified and used as airport revenue.
2. **Equipment Acquisition.** The Sponsor agrees that for any equipment acquired with funds provided by this Grant, such equipment shall be used solely for purposes directly related to combating the spread of pathogens at the airport.
3. **Low Emission Systems.** The Sponsor agrees that vehicles and equipment acquired with funds provided in this Grant:
  - a. Will be maintained and used at the airport for which they were purchased; and
  - b. Will not be transferred, relocated, or used at another airport without the advance consent of the FAA.

The Sponsor further agrees that it will maintain annual records on individual vehicles and equipment, project expenditures, cost effectiveness, and emission reductions.

### CONDITIONS FOR UTILITIES AND LAND -

4. **Utilities Proration.** For purposes of computing the United States’ share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
5. **Utility Relocation in Grant.** The Sponsor understands and agrees that:



- a. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;
- b. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
- c. The utilities must serve a purpose directly related to the Airport.

The Sponsor's acceptance of this Offer and ratification and adoption of the Airport Rescue Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor. The Offer and Acceptance shall comprise an Airport Rescue Grant Agreement, as provided by the ARP Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to this Grant. The effective date of this Airport Rescue Grant Agreement is the date of the Sponsor's acceptance of this Offer.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated July 22, 2021

**UNITED STATES OF AMERICA  
FEDERAL AVIATION ADMINISTRATION**

*Jim A. Johnson*

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*(Signature)*

**Jim A. Johnson**

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*(Typed Name)*

**Director, Central Region Airports Division**

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*(Title of FAA Official)*

**Part II - Acceptance**

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Airport Rescue Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this Airport Rescue Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Airport Rescue Grant Application and all applicable terms and conditions provided for in the ARP Act and other applicable provisions of Federal law.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. <sup>1</sup>

Dated

**City of Tipton**

*(Name of Sponsor)*

*(Signature of Sponsor's Designative Official/Representative)*

**By:**

*(Type Name of Sponsor's Designative Official/Representative)*

**Title:**

*(Title of Sponsor's Designative Official/Representative)*

<sup>1</sup> Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.



**CERTIFICATE OF SPONSOR'S ATTORNEY**

I, \_\_\_\_\_, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Iowa. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the ARP Act. The Sponsor understands funding made available under this Grant Agreement may only be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, and combating the spread of pathogens at the airport incurred on or after January 20, 2020, or for debt service payments that are due on or after March 11, 2021. Further, it is my opinion the foregoing Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at \_\_\_\_\_

By: \_\_\_\_\_

*(Signature of Sponsor's Attorney)*

**AIRPORT RESCUE GRANT ASSURANCES**  
**AIRPORT SPONSORS**

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**A. General.**

1. These Airport Rescue Grant Assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the American Rescue Plan Act of 2021 ("ARP Act," or "the Act"), Public Law 117-2. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Airport Rescue Grant offer by the sponsor, these assurances are incorporated into and become part of this Airport Rescue Grant Agreement.

**B. Sponsor Certification.**

The sponsor hereby assures and certifies, with respect to this Airport Rescue Grant that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Airport Rescue Grant including but not limited to the following:

**FEDERAL LEGISLATION**

- 
- a. 49 U.S.C. Chapter 471, as applicable
  - b. Davis-Bacon Act — 40 U.S.C. 276(a), et. seq.
  - c. Federal Fair Labor Standards Act — 29 U.S.C. 201, et. seq.
  - d. Hatch Act — 5 U.S.C. 1501, et. seq.<sup>2</sup>
  - e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et. seq.
  - f. National Historic Preservation Act of 1966 — Section 106 — 16 U.S.C. 470(f).
  - g. Archeological and Historic Preservation Act of 1974 — 16 U.S.C. 469 through 469c.
  - h. Native Americans Grave Repatriation Act — 25 U.S.C. Section 3001, et. seq.
  - i. Clean Air Act, P.L. 90-148, as amended.
  - j. Coastal Zone Management Act, P.L. 93-205, as amended.
  - k. Flood Disaster Protection Act of 1973 — Section 102(a) — 42 U.S.C. 4012a.
  - l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
  - m. Rehabilitation Act of 1973 — 29 U.S.C. 794.
-

- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. 6101, et. seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 — 42 U.S.C. 4151, et. seq.
- s. Power plant and Industrial Fuel Use Act of 1978 — Section 403- 2 U.S.C. 8373.
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. 327, et. seq.
- u. Copeland Anti-kickback Act — 18 U.S.C. 874.1.
- v. National Environmental Policy Act of 1969 — 42 U.S.C. 4321, et. seq.
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 — 31 U.S.C. 7501, et. seq.<sup>2</sup>
- y. Drug-Free Workplace Act of 1988 — 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

#### **EXECUTIVE ORDERS**

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- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 14005 – Ensuring the Future Is Made in All of America by All of America's Workers.

#### **FEDERAL REGULATIONS**

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- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
  - b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.<sup>3,4</sup>
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- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 – Procedures for predetermination of wage rates.<sup>1</sup>
- g. 29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.<sup>1</sup>
- h. 29 CFR Part 5 – Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).<sup>1</sup>
- i. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).<sup>1</sup>
- j. 49 CFR Part 20 – New restrictions on lobbying.
- k. 49 CFR Part 21 – Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- m. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Program.
- n. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.<sup>1</sup>
- o. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- p. 49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 32 – Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- r. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- s. 49 CFR Part 41 – Seismic safety of Federal and Federally assisted or regulated new building construction.

#### **FOOTNOTES TO AIRPORT RESCUE GRANT ASSURANCE B**

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<sup>1</sup> These laws do not apply to airport planning sponsors.

<sup>2</sup> These laws do not apply to private sponsors.

<sup>3</sup> Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses

<sup>4</sup> Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

## **SPECIFIC ASSURANCES**

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Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

### **1. Purpose Directly Related to the Airport**

It certifies that the reimbursement sought is for a purpose directly related to the airport.

### **2. Responsibility and Authority of the Sponsor.**

#### **a. Public Agency Sponsor:**

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

#### **b. Private Sponsor:**

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

### **3. Good Title.**

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

### **4. Preserving Rights and Powers.**

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

### **5. Consistency with Local Plans.**

Any project undertaken by this Grant Agreement is reasonably consistent with plans (existing at the time of submission of the Airport Rescue Grant application) of public agencies that are authorized



by the State in which the project is located to plan for the development of the area surrounding the airport.

**6. Consideration of Local Interest.**

It has given fair consideration to the interest of communities in or near where any project undertaken by this Grant Agreement may be located.

**7. Consultation with Users.**

In making a decision to undertake any airport development project undertaken by this Grant Agreement, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

**8. Pavement Preventative Maintenance.**

With respect to a project undertaken by this Grant Agreement for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport, including Airport Rescue Grant funds provided under this Grant Agreement. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

**9. Accounting System, Audit, and Record Keeping Requirements.**

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

**10. Minimum Wage Rates.**

It shall include, in all contracts in excess of \$2,000 for work on the airport funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

**11. Veteran's Preference.**

It shall include in all contracts for work on any airport development project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment



of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

## **12. Operation and Maintenance.**

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, State and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
  1. Operating the airport's aeronautical facilities whenever required;
  2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
  3. Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

## **13. Hazard Removal and Mitigation.**

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

## **14. Compatible Land Use.**

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft.

## **15. Exclusive Rights.**

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

**16. Airport Revenues.**

- a. This Grant shall be available for any purpose for which airport revenues may lawfully be used to prevent, prepare for, and respond to coronavirus. Funds provided under this Airport Rescue Grant Agreement will only be expended for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport(s) subject to this agreement and all applicable addendums for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments as prescribed in the Act
- b. For airport development, 49 U.S.C. § 47133 applies.

**17. Reports and Inspections.**

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
  - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
  - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

**18. Land for Federal Facilities.**

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

**19. Airport Layout Plan.**

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
  - 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;



2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
  3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
  4. all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

## 20. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
  1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities
  2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
  3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.



## c. Duration

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

## d. Required Solicitation Language

It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **City of Tipton**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

## e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT Acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
  - A. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
  - B. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.

- C. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- D. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

**21. Foreign Market Restrictions.**

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

**22. Policies, Standards and Specifications.**

It will carry out any project funded under an Airport Rescue Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars for AIP projects, as of June 22, 2021.

**23. Access By Intercity Buses.**

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

**24. Disadvantaged Business Enterprises.**

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

**25. Acquisition Thresholds.**

The FAA deems equipment to mean tangible personal property having a useful life greater than one year and a per-unit acquisition cost equal to or greater than \$5,000. Procurements by micro-purchase means the acquisition of goods or services for which the aggregate dollar amount does

not exceed \$10,000, unless authorized in accordance with 2 CFR § 200.320. Procurement by small purchase procedures means those relatively simple and informal procurement methods for securing goods or services that do not exceed the \$250,000 threshold for simplified acquisitions.



## **Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects**

View the most current Series 150 Advisory Circulars (ACs) for Airport Projects at  
[http://www.faa.gov/airports/resources/advisory\\_circulars](http://www.faa.gov/airports/resources/advisory_circulars) and  
[http://www.faa.gov/regulations\\_policies/advisory\\_circulars](http://www.faa.gov/regulations_policies/advisory_circulars)

# Memo

**To:** City Council, Mayor Carney  
**From:** Steve Nash, Public Works  
**cc:** Brian Wagner, City Manager & Melissa Armstrong  
**Date:** July 28, 2021  
**Re:** Asphalt patch on West 8<sup>th</sup>

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Basically, I need to explain the size and cost of the asphalt patch on West 8<sup>th</sup>. Initially this project was going to be a 2-part project over 2 fiscal budgets. However, when we finished preparing the street for the patch last summer, we were unable to get the paving crew to town last fall. This spring we had time and personnel to address the other half of the project before they were able to get here with the paving crew. I forgot that this created a larger patch than I could authorize without Council approval. As a result, the entire patch was laid done in one day and in one fiscal year. Hopefully, everyone will accept the situation and the end results of a nice street repair.

## **Esbeck Masonry**

1315 Hwy 130  
Tipton, IA, 52772  
Home (319) 886-3053  
Cell (319) 551-2922

# **Change Order**

Tipton Public Library  
206 Cedar St  
Tipton, Ia 52772

7-28-2021

**For:**

Top stone caps for brick columns to rework original 2 stone caps for no extra expense from original estimate that called for new stone caps.