

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, December 6, 2021, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, December 3, 2021 (Front door of City Hall & City Website)

Go to Meeting link:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/759307285>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 759-307-285

Mayor: Bryan Carney

Council at Large:	Abby Cummins-VanScoy	Council At Large:	Jason Paustian
Council Ward #1	Ron Hembry	Council Ward #2	Mike Helm
Council Ward #3	Tim McNeill	City Attorney:	Lynch Dallas, P.C.
City Manager:	Brian Wagner	Gas Utilities Supt:	Adam Fitch
Finance Director:	Melissa Armstrong	Electric Utilities Supt:	Floyd Taber
City Clerk:	Amy Lenz	Water & Sewer Supt:	Brian Brennan
Dir. Of Public Works:	Steve Nash	Ambulance Svc Dir:	Brad Ratliff
Police Chief:	Lisa DuFour	Economic Dev. Dir.	Linda Beck
Park & Recreation:	Adam Spangler	Library Director:	Denise Smith

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, November 22, 2021
2. Approval – Library Minutes, October 18, 2021
3. Approval – Library Director’s Report, October 2021
4. Approval – Development Director’s Report, October/November 2021

5. Approval - Downtown Revitalization Incentive Program (DRIP) Request, Kimberly Leitch, 118 West 5th Street second floor apartment
6. Approval – Downtown Revitalization Incentive Program (DRIP) Reimbursement, Lee Beine, DBA: Beine & Abel Law Firm, 419 Cedar Street, \$7,500
7. Approval – Pay Application No. 1, North Avenue Water Main Improvements, Triple B Construction, \$112,022.58
8. Approval – Garbage Exemption, Brian King, 104 Meridian Street
9. Approval – Liquor License Renewal, Cedar Lanes
10. Approval – Claims Register which includes claims paid under current Purchase Policy

G. City Business

1. Resolution No. 120621A: Resolution to assess nuisance charge due to non-payment by property owner.
2. Discussion and possible action concerning approval of a Tipton Home Loan Fund, Julie Roman, 100 East 7th Street, \$10,000
3. Discussion and possible action concerning FY 22-23 Proposed Budget Schedule
4. Discussion and possible action concerning purchase of an inflatable patient lift for the ambulance service (*most of this expense is covered by Cedar County Foundation Grant*)
5. Discussion and possible action concerning mayoral appointment of Beau Holub to the Zoning Board of Adjustments
6. Closed Session. Closed session pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
7. Discussion and possible action authorizing course of action resulting from the previous closed session.

H. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

I. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

November 22, 2021
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, McNeill, and Helm. Absent: Paustian. Also present: Wagner, Armstrong, Lenz, Nash, DuFour, Fitch, Taber, B. Brennan, Beck, other visitors and the press.

Agenda:

Motion by Hembry, second by Cummins to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Cummins, second by Helm to approve the consent agenda which includes the October 25th Council Meeting Minutes, November 1st Work Session Minutes, November 1st Council Meeting Minutes, October 2021 Investment and Treasurer's Report, Downtown Revitalization Incentive Program (DRIP) reimbursement to Stuart Clark for 118 West 5th Street in the amount of \$5,012.50, Tipton Revitalization Incentive Program (TRIP) reimbursement to Randy Amosson, DBA: RPM Revival for 36 Spruce Street in the amount of \$5,680.87, Pay Application No. 2, Detour for IA 38 Improvements, to Midwest Concrete in the amount of \$273,157.90, Innerduct purchase from FS3 Inc., in the amount of \$14,760, Plaque to name new substation in honor of Don Rosenow for his 36 years of service to the City of Tipton, Garbage Exemption for Shelley and Wade Winekauf at 412 East 2nd Street, Garbage Exemption for Sheryl Gregory at 216 East 7th Street, One-time water and sewer exemption for Vinny Pham at 106 East 5th Street, One-time water and sewer exemption for Sarah Miller at 416 East 4th Street Apt. 2, Liquor License Renewal for Dollar General, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1452.57
ACE ELECTRIC	BLDG MAINT SUPPLIES	623.41
AFLAC	AFLAC AFTER TAX PY W/HOLDING	1237.62
ALTORFER INC	EQUIPMENT RENTAL	694.25
AT&T MOBILITY	WIRELESS	247.15
AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	453.61
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1569.61
AXA EQUI-VEST PROCESSING	DEF. COMP PRETAX	970.00
BAKER & TAYLOR	BOOKS	1414.09
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	39165.97
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	630.02
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2871.06
CEDAR COUNTY ENGINEER	25 GL DSL	2292.96
CEDAR COUNTY RECORDER	QUIT CLAIM DEEDS	44.00
CEDAR COUNTY REPAIR INC	OFFICE SUPPLIES	4.49
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3400.00
CEDAR COUNTY VFW	FLAG	66.00
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	86.00
CINTAS CORPORATION	FIRST AID SUPPLIES	172.08
CINTAS LOC	UNIFORMS	896.16
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	275.00
CITY OF TIPTON FUNDS	REBATE	92.84

CITY UTILITIES	CITY UTILITIES	4871.27
CJ COOPER & ASSOCIATES	ADMIN & CLEARING HOUSE FEES	350.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	193.46
CONTROL INSTALLATIONS	SERVICE CALL	357.36
CUSTOM BUILDERS INC	UPS CHARGES	326.73
D & R PEST CONTROL	PEST CONTROL	190.99
DECKER SPORTING GOODS	4 CASES FIELD PAINT	256.00
EASTERN IOWA LIGHT & POWER	UTILITIES	961.69
ECIA	FY 22 PEI DUES	559.70
ECONO SIGNS LLC	17 STREET SIGNS	658.24
ERIC STORJOHANN	1 BURIAL	300.00
FAMILY FOODS	MISC AND OPERATING SUPPLIES	469.16
FLETCHER-REINHARDT CO.	OPERATING SUPPLIES	1847.77
FLOYD TABER	MILEAGE REIMBURSEMENT	297.08
GOVERNMENT FINANCE OFFICER	MEMBERSHIP DUES	160.00
GRASSHOPPER LAWN CARE	CONTRACT PAY 10/16-11/15	2941.67
GREAT WESTERN SUPPLY	YARD WASTE BAGS	5908.00
H & H AUTO	TIRE REPAIR #67	17.00
I.R.S.	FEDERAL WITHHOLDING	42561.18
IPERS	IPERS WITHHOLDING, FIRE	27337.29
JOHN DEERE FINANCIAL	OPERATING SUPPLIES	660.97
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	200.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	15.00
LECTRONICS INC	ALARM SERVICE	120.00
LYNCH DALLAS PC	LEGAL SERVICES	3462.54
MANATTS INC	17.50 CONCRETE	2845.00
MC CLURE ENGINEERING	WWTP IMPROVEMENTS	2781.50
MELISSA ARMSTRONG	FALL/WINTER SHIRT RMBRSMNT	109.14
MISC. VENDOR	HERMES AUTO & UPHOLSTERY INC:	1771.72
MITCHELL 1	WEB SUBSCRIPTION	260.80
MOELLER TIPTON TIRE & AUTO	TEMP CONSTRUCTION EASEMENT	200.00
O'ROURKE MOTORS INC	2022 FORD F550 SUPER DUTY	42738.60
OFFICE MACHINE CONSULTANTS	MANAGEMENT SERVICES	2985.00
PEDIATRIC EMERGENCY	ANNUAL RENEWAL	318.27
PENGUIN RANDOM HOUSE	1 BOOK ON CD	153.75
PREMIER PARTS INC	SHOP VAC	808.64
PRINCIPAL	GTL_VTL INSURANCE	2942.16
QC ANALYTICAL SERVICES	WASTEWATER TESTING	1270.18
QUADIANT FINANCE USA	POSTAGE	2000.00
QUADIANT LEASING USA	POSTAGE MACHINE LEASE	846.74
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	58.41
RESCO	OVERHEAD SUPPLIES	3148.40
RMB COMPANY INC	REPAIR COMPRESSOR	2014.50

ROTH ELECTRIC	UNDERGROUND WORK	420.00
SCHUMACHER ELEVATOR CO	MONTHLY MAINTENANCE	238.93
SHOTTENKIRK	REPAIR PARTS #52	202.24
SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	157.36
STAPLES	OFFICE SUPPLIES	120.38
STATE HYGIENIC LABORATORY	TESTING	108.00
STOREY KENWORTHY/MATT		
PARROTT	UTILITY BILL STATEMENTS	1528.52
STRYKER SALES CORPORATION	MEDICAL SUPPLIES	453.90
STUART C IRBY CO	UNDERGROUND SUPPLIES	4949.34
T & M CLOTHING CO.	64 BASKETBALL SHIRTS	448.00
THOMPSON TRUCK & TRAILER	REPAIR PARTS	28699.47
TIPTON CONSERVATIVE	MINUTES, AQUATIC ADS	826.87
TIPTON PHARMACY	PHARMACEUTICALS	522.43
	REPAIR MODULAR TRAX	
TITAN MACHINERY INC	CONTROLLER	2717.90
TREASURER, STATE OF IOWA	STATE WITHOLDING	6821.00
TRIPLE B CONSTRUCTION	DRIVEWAY PROJECT-RUEL WEHDE	2538.00
TRUCK COUNTRY OF CEDAR RAPIDS	REPAIR PARTS #35	595.66
UNUM LIFE INSURANCE CO	LONG TERM DISABILITY PAYROLL	360.13
VERIZON	CELL & DATA SERVICE	1618.06
WENDLING QUARRIES INC	48.38 TN ROAD STONE	556.37
WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	4189.05
** TOTAL **		279006.41
FUND TOTALS		
001 GENERAL GOV		52612.61
110 ROAD USE TAX FUND		1659.21
303 WASTEWATER PROJECT		2781.50
317 HWY 38 PROJECT		244.00
600 WATER OPERATING		6174.00
610 WASTEWATER/AKA SEWER REV		7174.23
630 ELECTRIC OPERATING		77925.68
640 GAS OPERATING		7686.22
660 AIRPORT OPERATING		284.15
670 GARBAGE COLLECTION		13864.44
740 STORM WATER		393.45
810 CENTRAL GARAGE		40197.42
835 ADMINISTRATIVE SERVICES		12718.11
860 PAYROLL ACCOUNT		55291.39
GRAND TOTAL		279006.41

CITY CREDIT CARD STATEMENT
CITY CHECK OUT CARD

Card Ttl **8,642.86**

Travel Training -

Jethro's BBQ, 1908 Draught Hous,
KFC, Stoney Creek Inn

304.03

Fuel	Kum&Go	34.54	
			338.57
Finance Director			
Training	Iowa League of Cities	50.00	
Telecommunications	LogMeIn	30.35	
Miscellaneous	Amazon	198.14	
			278.49
Economic Development			
Miscellaneous	Cloud Cover Music, Tiffany's Tipton Bakery, Wal-Mart	252.24	
			252.24
Library			
Travel Training	Des Moines Marriott Downtown, City of Des Moines	359.78	
Materials	Wal-Mart, Amazon	100.28	
Office Supplies	Demco	382.56	
Postage/Shipping	USPS	3.63	
			846.25
Ambulance			
Training	Handtevy, IEMSA	545.00	
Telecommunications	JAMF, SplashTop	105.00	
		16.00	
		6.00	
		2.00	
Building Maint. & Repair	ADI, Ebay	827.50	
Operating Supplies	Menards, American Heart Shop	195.82	
			1,697.32
Fire			
Op Equip Maint & Repair	WF Gear, Menards	963.87	
			963.87
Police			
Uniforms/Equipment	5.11 Tactical	117.70	
Operating Supplies	POS Supply Solutions	289.95	
Postage/Shipping	USPS	11.60	
			419.25
Electric			
Miscellaneous	Lightbulbs.com	264.02	
Training -	IAEE	160.00	
Op Equip Maint & Repair	Motion Industries	1,592.08	
Operating Supplies	Wal-Mart	24.51	
Miscellaneous	American Flag and Flagpole	219.90	
			2,260.51
Gas			
Safety	Cabela's Online	320.98	

		320.98
Public Works		
Travel Training	Culver's	12.92
Repair Parts	Theisen's	53.49
Safety	Cat Footwear	139.10
Fuel	Casey's	17.00
		222.51
REC / Aquatic Center		
Operating Supplies	Global Industrial	98.78
Dues/Fees	Amazon	13.90
Building Maint. & Repair	McMaster-Carr	18.51
Advertising	Roya Publishing	110.00
Uniforms/Equipment	The Lifeguard Store, Swim Outlet, Amazon	780.95
Operating Supplies	Amazon	20.73
		1,042.87
Statement Total		8,642.86

City Business:

1. Presentation by David Summers regarding the Cedar County Coop's request for a waiver of the City's \$.15 charge that was added to the natural gas rate. *(This refers to the 2-year charge that was added to the gas rate to recover costs related to wholesale gas prices last winter. The request is related to equipment that the Coop says was not in operation when gas prices went up last winter.)*

Motion by Cummins, second by Helm to table this item. The motion passed with the following roll call vote:

Aye: Hembry, Helm, Cummins

Nay: McNeill

Absent: Paustian

2. Presentation by Mike Hein with Liberty Trust and Savings Bank and Richard Budelier regarding the Tipton Motel Motion by Helm, second by Hembry to draw up an ordinance that would create a special use permit for the Tipton Motel. The motion was denied with the following roll call vote:

Aye: Helm

Nay: McNeill, Cummins, Hembry

Absent: Paustian

3. Resolution No. 112221A: Resolution to accept and approve 2021 Annual Urban Renewal Report for fiscal year ending June 30, 2021

Motion by McNeill, second by Hembry to approve Resolution No. 112221A, the resolution to accept and approve 2021 Annual Urban Renewal Report for fiscal year ending June 30, 2021. Following the roll call vote the motion passed unanimously.

4. 2022-2023 Tax Increment Financing Indebtedness Report

Motion by McNeill, second by Hembry to approve the 2022-2023 Tax Increment Financing Indebtedness report.

Following the roll call vote the motion passed unanimously.

5. 2020-2021 Annual Financial Report

Motion by Hembry, second by McNeill to approve the 2020-2021 Annual Financial Report. Following the roll call vote the motion passed unanimously.

6. Resolution No. 112221B: Resolution authorizing approval of a Community Development Block Grant (CDBG) Program Contract (21-HSG-017 for the exterior rehab of owner-occupied housing), a Grant Administration Services Agreement, and a Technical Services Agreement

Motion by McNeill, second by Helm to approve Resolution No. 112221B, the resolution authorizing approval of a Community Development Block Grant (CDBG) Program Contract (21-HSG-017 for the exterior rehab of owner-occupied housing), a Grant Administration Services Agreement, and a Technical Services Agreement. Following the roll call vote the motion passed unanimously.

7. Resolution No. 112221C: Resolution accepting the completion of the "Mulberry Street Water Main and Street Improvement Project" and approving: Pay Application No. 5; Pay Application No. 6 (release of retainage), and Change Order No. 3 regarding As-Built Final Quantities

Motion by Hembry, second by McNeill to approve Resolution No. 112221C, the resolution accepting the completion of the "Mulberry Street Water Main and Street Improvement Project" and approving: Pay Application No. 5; Pay Application No. 6 (release of retainage), and Change Order No. 3 regarding As-Built Final Quantities. Following the roll call vote the motion passed unanimously.

8. Resolution No. 112221D: Resolution accepting the Library Exterior Stair Replacement Project 2021 as complete. Motion by Hembry, second by McNeill to approve Resolution No. 112221D, the resolution accepting the Library Exterior Stair Replacement Project 2021 as complete. Following the roll call vote the motion passed unanimously.

9. Resolution No. 112221E: Resolution approving Change Order No. 7 and Pay Application No. 16 (including a partial release of retainage) for the SAGR Project, AKA "Wastewater Treatment Plant Improvements 2018" Motion by Hembry, second by Helm to approve Resolution No. 112221E, the resolution approving Change Order No. 7 and Pay Application No. 16 (including a partial release of retainage) for the SAGR Project, AKA "Wastewater Treatment Plant Improvements 2018". Following the roll call vote the motion passed unanimously.

10. ECIA contract to update the City of Tipton ward maps.

Motion by McNeill, second by Hembry to accept the contract from ECIA to update the City of Tipton ward maps. Following the roll call vote the motion passed unanimously.

11. Authorize city manager to approve the American Rescue Plan Arts Grant from the Iowa Arts Council for a downtown mural project.

Motion by McNeill, second by Cummins to authorize City Manager Wagner to approve the American Rescue Plan Arts Grant from the Iowa Arts Council for a downtown mural project. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Hembry, second by Helm. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:03 p.m.

Mayor _____

Attest: _____
City Clerk

Tipton Library

Board of Trustees Meeting

October 18th, 2021 at 6:30 p.m.

Meeting was called to order by Dale Jedlicka at 6:35

Members present- Sherry H., Holly K., Jim M., Matt M., Dale J., and Denise S.

Approval of Agenda; Holly moved to accept; Matt 2nd; motion passed.

Approval of last meeting minutes- Jim moved to accept, Sherry 2nd; motion passed.

Director's Report- Denise has been working on the Halloween craft and story time. Library will be closed on November 11th for Veterans Day. Denise had a very informative meeting regarding mental health and youth at the ILA.

Education- Reviewed and Discussed Board Relationships with Director, Staff and City

Financial Report- Matt moved to accept; Jim 2nd; motion passed

Financial Committee- Holly moved and Sherry 2nd to give Denise a 3% raise, an increase of \$1,366.20 to increase her salary to \$46,906.20.

Personnel Committee- No report.

Maintenance committee- Discussion was had about the possibility of having a ribbon cutting ceremony for the new steps. Chamber of Commerce will be contacted.

Friends of the Library- Book sale to be held November 18th, 19th, and 20th.

Old Business- Landscaping committee will be having a meeting with Chris Sorgenfry on November 1st at 7:00. Discussion was had about planning ahead and building into the CIP for the city budget. Things that were discussed were the boiler and roof.

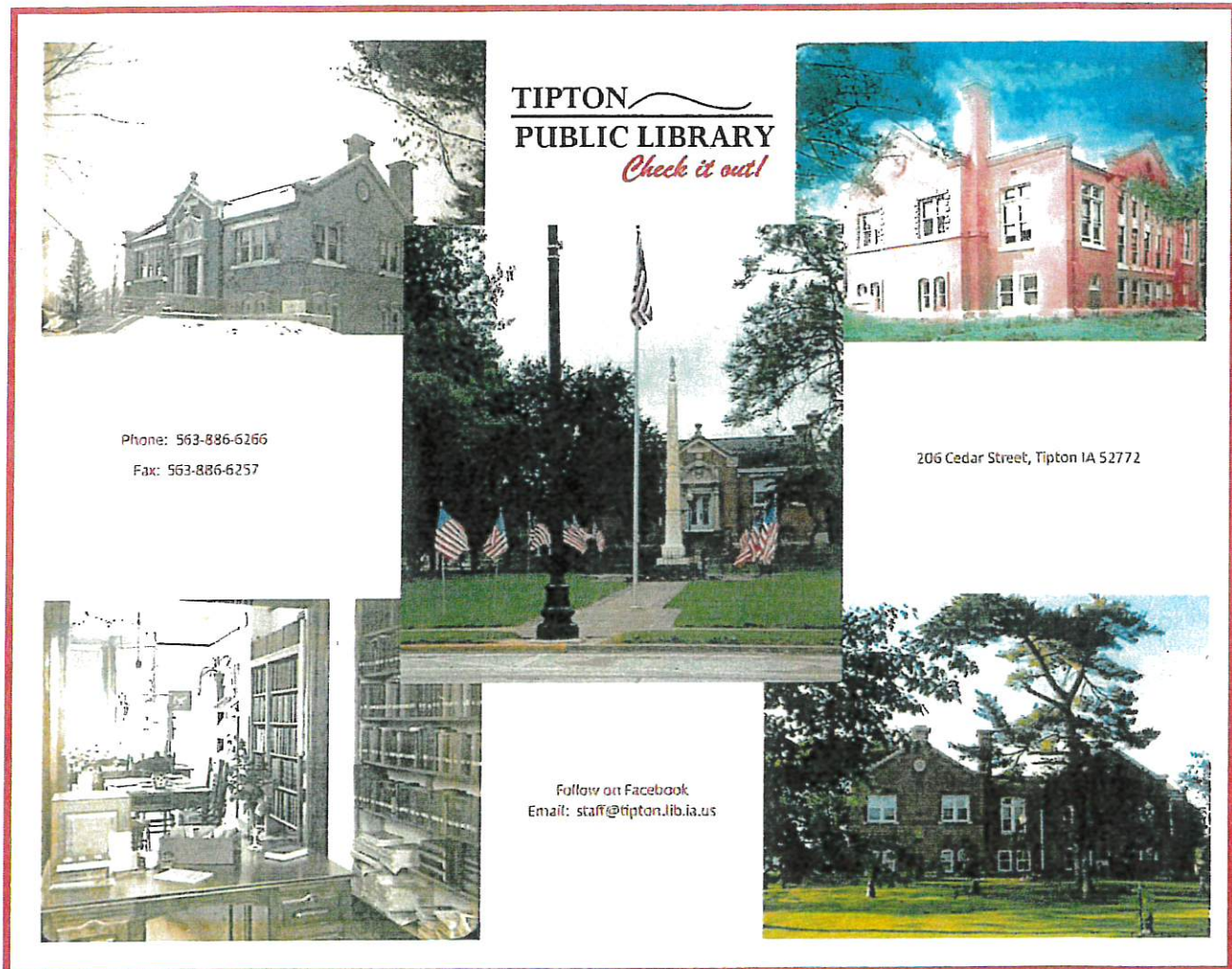
New Business-Review Volunteer Policy -Jim moved to accept; Sherry 2nd, motion passed. Board Goals: Visit a Comfortable Place Goal #4- Consider remodel of the small lower-level room by 2023.

Next Meeting- November 15th at 6:30

Motion to adjourn by Matt, Jim 2nd.

Meeting adjourned at 7:16.

October 2021 Director's Report



TIPTON
PUBLIC LIBRARY
Check it out!

Phone: 563-886-6266
Fax: 563-886-6257

206 Cedar Street, Tipton IA 52772

Follow on Facebook
Email: staff@tipton.lib.ia.us

Prepared by Denise Smith

Library Director

To

Library Board, Mayor, Council Members and City Manager

November 2021

Statistics

	Oct.	YTD
Total Circulation	1,184	5,014
Bridges Circ	324	1,397
Tipton Residents Circ.	658	3,028
Cedar County Residents Circ.	263	1,071
Computer Use	89	378
WiFi Usage	139	580
Attendance of Programs	39	52
Transactions for Copies made	46	310
Transactions for Faxes Sent	4	31
Transactions for Keurig Drinks	11	23
Transactions for Friends of Library	16	86
Door Count	1,714	6,406

Circulation

	Oct.	YTD
Adult	309	1,360
Teen	37	200
Children	601	2,505
DVDs	177	779
CDs	24	64
Magazines	11	20



MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

LIBRARY STAFF

Denise Smith
Director
Tryeann Schultz
Library Assistant
Amy Wallace
Library Assistant
Tanya Demmel
Library Assistant
Isaac Nelson
Library Assistant
Rachel Plate
Library Assistant
Marcie Jedlicka
Library Assistant Sub
John Barnum
Custodian

LIBRARY BOARD

Dale Jedlicka-President
Jim McCollough-Vice President
Sherry Hall
Matt McCall
Holly Kerns-Secretary
Jillian Paustian
Amanda Fonteyne

In October, 45 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



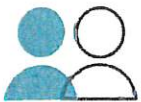
139 ↓ -6.71%

Monthly Sessions



121 ↓ -6.2%

Total Visits



45 ↑ 15.38%

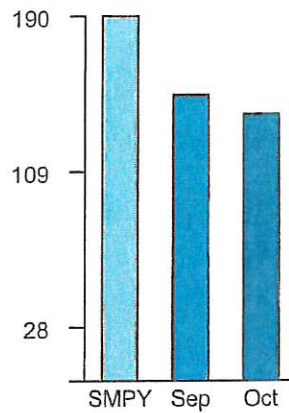
Unique Visitors



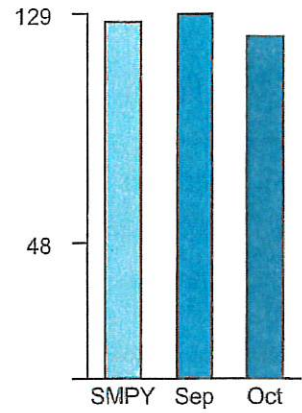
2.69 ↓ -18.73%

Average Return Rate

Total Monthly Session Count

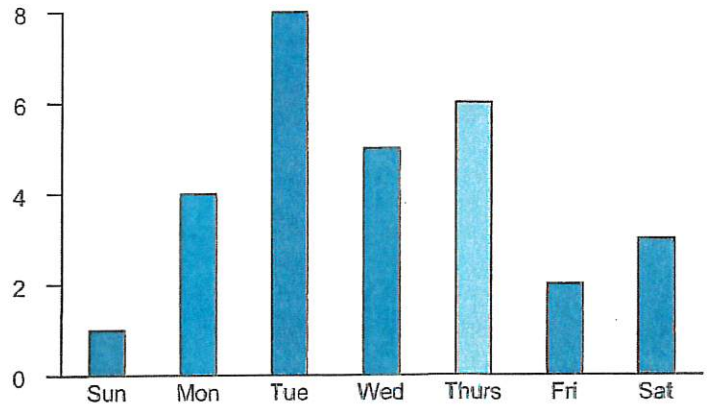


Total Monthly Visits

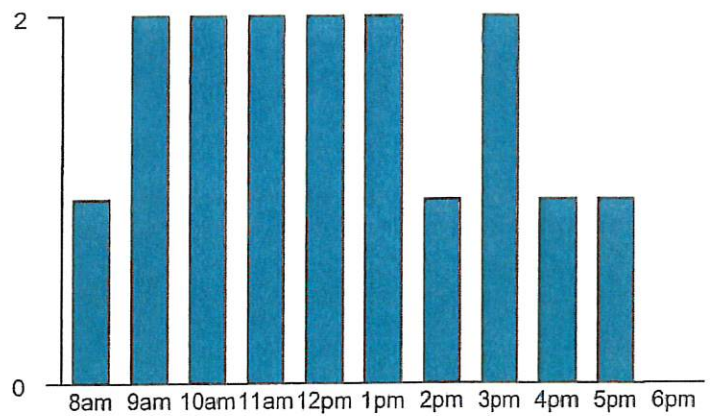


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly





Revenues

	Oct.	YTD
Grants	\$0	\$0
Rural Funding	\$1,974.26	\$1,974.26
Fines and Fees	\$78.26	\$119.76
Donations	\$12.99	\$4,227.74
Enrich Iowa	\$0	\$0
Reimbursements	\$1.00	\$3.00
Refunds	\$0	\$0
Miscellaneous	\$132.25	\$761.35
Utilities	\$440.29	\$1,761.19
Total Revenues	\$2,639.05	\$8,847.30



Expenses

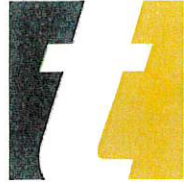
	Oct.	YTD
Staff	\$7,150.92	\$33,082.08
Staff Benefits	\$1,064.52	\$4,901.18
Materials	\$1,981.90	\$7,611.91
B. Maintenance	\$0	\$148.40
G. Maintenance	\$62.81	\$62.81
Technology	\$199.00	\$1,062.06
Programing	\$0	\$409.85
Miscellaneous	\$2,752.78	\$21,506.93
Software	\$1,359.00	\$1,359.00
CIP	\$0	\$0
Total Expenses	\$14,570.93	\$70,144.22



Trust

Trust Fund Revenue- \$1,025.85

Trust Fund Balance- \$13,397.92



Tipton Directors Report

October/November 2021

- Continue to process and assist with DRIP, TRIP and Revolving Loan applications
- Attended Hardacre meetings
- Attended Chamber meetings
- Attended Business Growth meetings
- Continue to work on business video – posting on Website and Facebook
- Trunk or Treat event was successful and well attended
- Attending meeting with ECIA discuss RISE and EDA Grants
- Working with Sean Tyler (U of I student) and mural committee
- Working on Veteran Banner project
- Attended Ribbon cutting and Business of the Month with the Chamber board
- Attended Rotary meeting
- Attended Lions Meeting
- Attended Child Conservation League meeting
- Attended VFW meeting
- Attend Axillary meeting
- Small Business Saturday/Parade of Lights was successful and well attended
- Attended grant meeting in Strawberry Point
- Working on a downtown walk around with Jim Engle with IEDA
- Attended ECIA – Prosperity Eastern Iowa Strategic and Operational Plan meeting (now a member of that organization)
- Organized and helped staff put up downtown Christmas decorations

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/6/2021
AGENDA ITEM:	DRIP Program Request
ACTION:	Motion to approve, deny or table

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) Request

Applicant: Kimberly D. Leitch
Building: 118 W. 5th Street

Due to the COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Total amount of project: \$37,899.00 for a Commercial Grant

Amount suggested to approve by the Commission: \$7,500.00 to begin project.

Project summary: Interior renovation for second floor apartment (1 of 2 apartments)

- Removal of existing cabinets and installation of new cabinets
- Flooring (removal and installation of new flooring throughout apartment)
- Interior Wall, ceiling tiles (build new walls as needed)
- Bathroom
- Add handrail and insulation where possible
- Install light fixtures and fans

BUDGET ITEM:160-5-599-2-64996

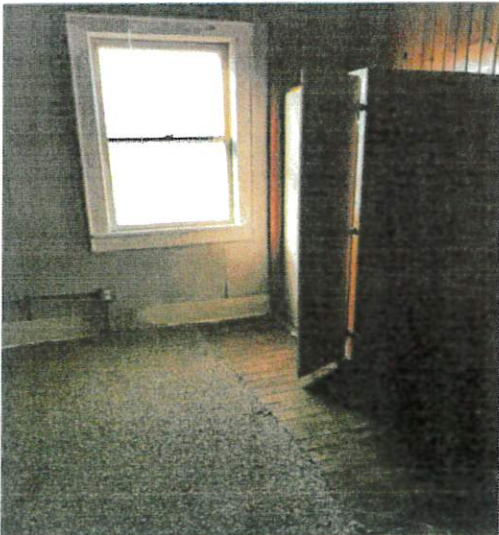
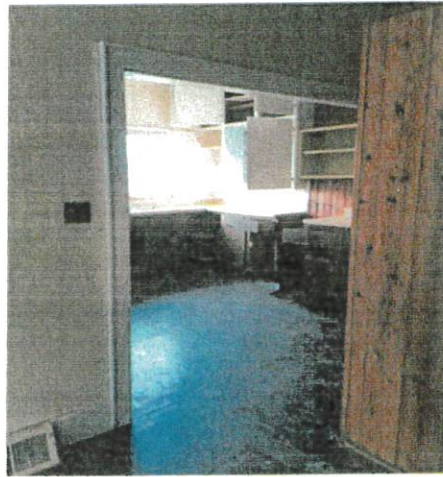
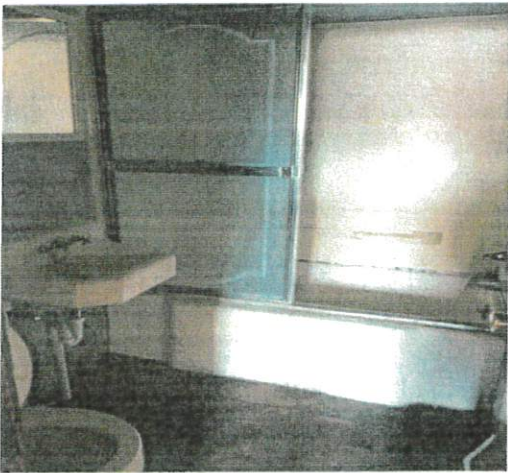
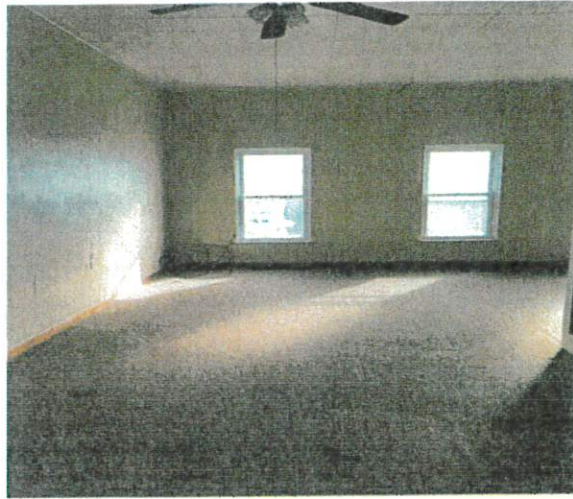
RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: Before Pictures

Date Prepared: 11/30/2021

Kimberly D Leitch
DRIP Before pictures – 118 West 5th Street



**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/6/2021
AGENDA ITEM:	DRIP Program Reimbursement Request
ACTION:	Motion to approve, deny or table

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) Reimbursement Request

Applicant: Lee Beine DBA: Beine & Abel Law Firm
Building: 419 Cedar Street

Due to the COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Total amount of project: \$16,700.00 for a Commercial Grant

Amount suggested to approve by the Commission: \$7,500.00 reimbursement

Project summary: Interior renovation

- Installed 3 new 3'x8' windows
- Full tuck-point on westside of building 2nd floor
- Tear down top 2' of chimney and replaced brick to match
- Install new cap on chimney
- Removed loose mortar skim coat on chimney and applied new skim coat

BUDGET ITEM:160-5-599-2-64996

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

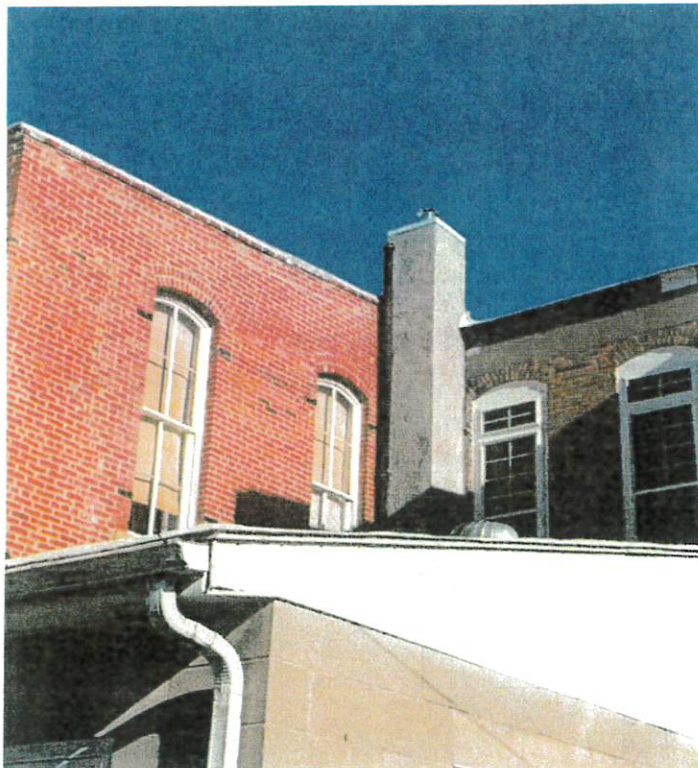
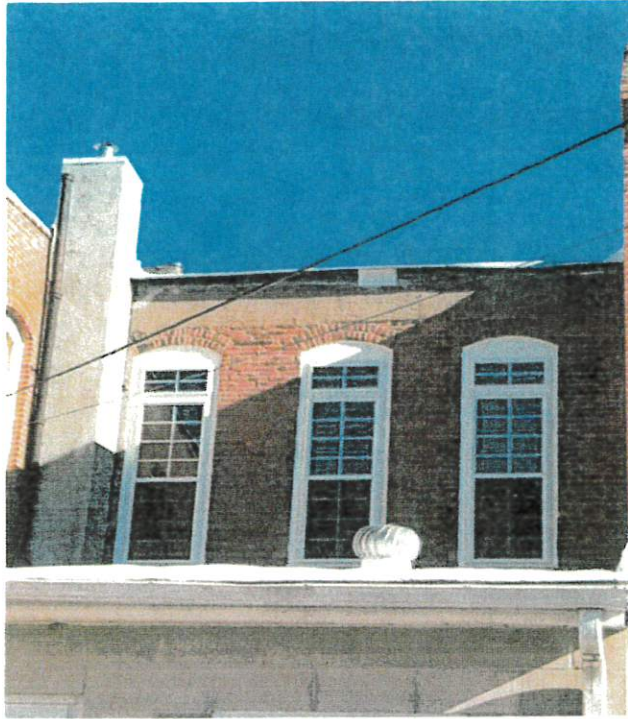
MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: Pictures

PREPARED BY: Linda Beck

DATE PREPARED: 12/1/2021

Beine & Abel Law Firm
419 Cedar Street
After Photos





VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

November 22, 2021

PAY ESTIMATE NO. 1
CDBG NORTH AVENUE WATER MAIN IMPROVEMENTS
TIPTON, IOWA

Triple B Construction
710 Ayres Progress Drive
Wilton, IA

Contract Amount \$444,904.00
Contract Date September 14, 2021
Pay Period Nov 01,2021 -Nov 22,2021

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clear + Grubbing	Units	234	\$ 45.00	\$ 10,530.00	188	\$ 8,460.00
1.2	Removal of Sidewalk	SY	64	\$ 12.00	\$ 768.00	8	\$ 96.00
1.3	Removal of Pavement	SY	619	\$ 20.00	\$ 12,380.00	196	\$ 3,920.00
1.4	Remove Storm Sewer Pipe	LF	98	\$ 15.00	\$ 1,470.00		\$ -
1.5	Valve Removal	Ea.	1	\$ 250.00	\$ 250.00		\$ -
1.6	Curb Stop Removal	Ea.	4	\$ 300.00	\$ 1,200.00		\$ -
1.7	Connect to Existing Water Main	Ea.	8	\$ 2,000.00	\$ 16,000.00	2	\$ 4,000.00
1.8	8" PVC Water Main	LF	1,955	\$ 63.00	\$ 123,165.00	580	\$ 36,540.00
1.9	8" Gate Valves	Ea.	17	\$ 1,700.00	\$ 28,900.00	3	\$ 5,100.00
1.10	Hydrant Assembly, WM-201	Ea.	4	\$ 6,150.00	\$ 24,600.00		\$ -
1.11	Remove Hydrant Assembly	Ea.	2	\$ 750.00	\$ 1,500.00		\$ -
1.12	Cold Weather Sampling Assembly	Ea.	1	\$ 3,700.00	\$ 3,700.00		\$ -
1.13	Water Service Connection - Bored	Ea.	5	\$ 3,200.00	\$ 16,000.00		\$ -
1.14	Water Service Connection - Open Ct	Ea.	8	\$ 2,500.00	\$ 20,000.00		\$ -
1.15	Road Stone Material	CY	44	\$ 50.00	\$ 2,200.00	32.9	\$ 1,645.00
1.16	Storm SWR, Trench Gasketed, 15"	LF	20	\$ 140.00	\$ 2,800.00		\$ -
1.17	Storm SWR, Trench Gasketed, 18"	LF	58	\$ 130.00	\$ 7,540.00		\$ -
1.18	Storm SWR, Trench Gasketed, 24"	LF	20	\$ 160.00	\$ 3,200.00		\$ -
1.19	Connect to Existing Storm Structure	Ea.	4	\$ 800.00	\$ 3,200.00		\$ -
1.20	Geo Grid (Tx-160)	SY	670	\$ 7.00	\$ 4,690.00		\$ -
1.21	Special Backfill	CY	225	\$ 30.00	\$ 6,750.00	156.5	\$ 4,695.00
1.22	6" PCC Sidewalk	SY	64	\$ 77.00	\$ 4,928.00		\$ -
1.23	6" PCC Driveway	SY	449	\$ 77.00	\$ 34,573.00		\$ -
1.24	7" PCC Pavement	SY	7	\$ 100.00	\$ 700.00		\$ -
1.25	Modified Subbase	CY	52	\$ 55.00	\$ 2,860.00	17.5	\$ 962.50
1.26	Detectable Warning	SF	20	\$ 50.00	\$ 1,000.00		\$ -
1.27	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	0.5	\$ 2,250.00
1.28	Construction Survey	LS	1	\$ 5,500.00	\$ 5,500.00	0.5	\$ 2,750.00
1.29	Mobilization	LS	1	\$ 95,000.00	\$ 95,000.00	0.5	\$ 47,500.00
1.30	Seeding + Fertilize (Urban)	Acre	0.5	\$ 10,000.00	\$ 5,000.00		\$ -
Contract Price:					\$ 444,904.00		\$ 117,918.50

SUMMARY		
	Total Approved	Total Completed
Contract Price	\$ 444,904.00	\$ 117,918.50
Approved Change Order (list each)		
Revised Contract Price	\$ 444,904.00	\$ 117,918.50

Stored

Total Earned \$ 117,918.50

Retainage (5%) \$ 5,895.93

Total Earned Less Retainage \$ 112,022.58

Total Previously Approved (list each)		

Total Previously Approved \$ -

Percent Complete 27%

Amount Due This Request \$ 112,022.58

The amount \$112,022.58 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Triple B Construction

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Tipton, Iowa

Signature: 

Name: Brad R. Jipp

Title: President, Owner

Date: 11/22/21

Signature: 

Name: Dave Schechinger

Title: Engineer

Date: November 22, 2021

Signature: _____

Name: _____

Title: _____

Date: _____

Brian King
60 Orange St
Tipton, Iowa
52772

RECEIVED NOV 19 2021

City of Tipton
407 Lynn St
Tipton, Iowa
52772

City of Tipton,

I am writing to request an exemption from garbage charges to my warehouse located at 104 Meridian St. The warehouse doesn't generate any waste and I have a garbage dumpster at my business at 60 Orange St.

Thank you for your consideration.

Sincerely,

Brian King

Amy Lenz

From: noreply@salesforce.com on behalf of IOWA ABD Licensing Support
<elaps@iowaabd.com>
Sent: Wednesday, November 24, 2021 8:02 AM
To: Amy Lenz
Cc: licensingnotification@iowaabd.com
Subject: Application App-150874 Ready for Review

Hello,

Application Number App-150874 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: PETES' 300, INC.

DBA: Cedar Lanes

License Number:

Application Number: App-150874

Tentative Effective Date: 1/1/2022

License Type: Class C Liquor License (LC)

Application Type: New

Amendment Type:

Thank you.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	1,083.36			
			MEDICARE WITHOLDING	166.65			
			MEDICARE WITHOLDING	17.17			
			MEDICARE WITHOLDING	13.83			
			MEDICARE WITHOLDING	18.60			
			MEDICARE WITHOLDING	12.86			
			MEDICARE WITHOLDING	4.66			
			MEDICARE WITHOLDING	14.37			
			MEDICARE WITHOLDING	3.57			
			MEDICARE WITHOLDING	1.67			
			IPERS	IPERS WITHOLDING POLICE	1,266.93		
			KIECK'S CAREER APPAREL AND UNIFORMS	BADGES	427.05		
			OFFICE EXPRESS	OFFICE SUPPLIES	75.45		
			OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00		
			PRINCIPAL	PRINCIPAL DENTAL POLICY	181.02		
			R.A.D. SYSTEMS	LICENSE RENEWAL	75.00		
				LICENSE RENEWAL	75.00		
			CITY OF TIPTON FUNDS	Repay Admin Services	3,020.76		
				PSF payment	2,586.26		
			CITY UTILITIES	City Hall	3.84		
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,604.10		
			BLUE CROSS/BLUE SHIELD	ADJUSTMENTS, COBRA	2,328.00		
				TOTAL:	14,179.15		
		FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	53.86	
					MEDICARE WITHOLDING	12.62	
					APPARATUS TESTING SERVICES LLC	ANNUAL FIRE PUMP CERTIFICA	1,495.00
					IPERS	IPERS WITHOLDING, FIRE	58.40
	ELECTRONICS INC			ALARM SERVICE	30.00		
	LEXIPOL			ONLINE TRAINING	1,497.00		
	OFFICE MACHINE CONSULTANTS INC			MANAGEMENT SERVICES	199.00		
	CITY OF TIPTON FUNDS			Repay Admin Services	735.25		
	CITY UTILITIES			CITY UTILITIES	609.62		
	CITY OF TIPTON-REVOLVING CENTRAL GARAG			vehicle/equipment charges	1,140.32		
				TOTAL:	5,831.07		
AMBULANCE	GENERAL GOVERNMENT I.R.S.				FICA WITHOLDING	24.48	
					FICA WITHOLDING	555.68	
			MEDICARE WITHOLDING	5.73			
			MEDICARE WITHOLDING	29.07			
			MEDICARE WITHOLDING	78.73			
			MEDICARE WITHOLDING	22.19			
			AT&T MOBILITY	WIRELESS	247.15		
			BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	962.00		
				MEDICAL SUPPLIES	36.40		
				MEDICAL SUPPLIES	20.00		
				MEDICAL SUPPLIES	10.00		
				MEDICAL SUPPLIES	104.57		
			FAMILY FOODS	MISC SUPPLIES	89.22		
			IPERS	IPERS WITHOLDING EMT	850.51		
			JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00		
				ALS INTERCEPT	200.00		
				ALS INTERCEPT	200.00		
				ALS INTERCEPT	200.00		
			LEXIPOL	ONLINE TRAINING	850.00		
			CITY OF MECHANICSVILLE	ALS SUPPORT	200.00		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PCC	BILLING	1,597.50
			BILLING	1,804.02
		LINDE GAS & EQUIPMENT INC	OXYGEN	61.73
			OXYGEN	375.64
			OXYGEN	64.96
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17
		THERESA FOULKS	TRAVEL TRAINING	545.92
		WING PC	MEDICAL DIRECTOR	500.00
		ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	172.67
		CITY OF TIPTON FUNDS	Repay Admin Services	1,667.10
			PSF payment	904.63
			TRANSFERS	1,388.33
		CITY UTILITIES	CITY UTILITIES	262.36
			CITY UTILITIES	33.10
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,154.88
			TOTAL:	15,647.74
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	202.46
			MEDICARE WITHOLDING	33.41
			MEDICARE WITHOLDING	2.09
			MEDICARE WITHOLDING	1.12
			MEDICARE WITHOLDING	7.25
			MEDICARE WITHOLDING	3.48
		CINTAS LOC	UNIFORMS	51.07
			UNIFORMS	62.09
		IPERS	IPERS REGULAR EMPLOYEES	320.47
		PRINCIPAL	PRINCIPAL DENTAL POLICY	52.31
		CITY OF TIPTON FUNDS	Central Stores services pa	3,337.67
			PSF payment	234.82
			TRANSFERS	25,752.00
		CITY UTILITIES	CITY UTILITIES	16.10
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	3,970.77
			TOTAL:	34,047.11
SIDEWALKS	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	Central Stores services pa	27.52
			TOTAL:	27.52
TREES	GENERAL GOVERNMENT	TIPTON GREENHOUSE & FLORIST	TREES & PLANTING SUPPLIES	3,591.75
		CITY OF TIPTON FUNDS	Central Stores services pa	39.72
			TOTAL:	3,631.47
CEMETERY	GENERAL GOVERNMENT	ERIC STORJOHANN	2 BURIALS	1,050.00
			1 BURIAL	300.00
			TOTAL:	1,350.00
GENERAL ADMINISTRATION	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	142.13
			MEDICARE WITHOLDING	30.19
			MEDICARE WITHOLDING	0.28
			MEDICARE WITHOLDING	2.03
			MEDICARE WITHOLDING	0.72
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
		IPERS	IPERS REGULAR EMPLOYEES	225.35
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	28.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITY OF TIPTON FUNDS	Central Stores services pa	700.23
			PSF payment	431.07
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>1,621.86</u>
			TOTAL:	3,397.18
LIBRARY	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	218.31
			MEDICARE WITHOLDING	25.39
			MEDICARE WITHOLDING	25.67
		BAKER & TAYLOR	BOOKS	150.66
		BANLEACO	COPIERS CONTRACT	105.60
		COPY SYSTEMS	BASE CHARGE	75.40
		IPERS	IPERS REGULAR EMPLOYEES	141.31
		MIKE FOGG CONSTRUCTION	INSTALL HEAT LINE	725.00
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		WINDSTREAM	MONTHLY SERVICES	<u>153.92</u>
			TOTAL:	1,820.26
PARK	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	16.62
			MEDICARE WITHOLDING	1.73
			MEDICARE WITHOLDING	2.02
			MEDICARE WITHOLDING	0.14
		IPERS	IPERS REGULAR EMPLOYEES	12.65
		PRINCIPAL	PRINCIPAL DENTAL POLICY	1.51
		CITY OF TIPTON FUNDS	Repay Admin Services	255.68
			PSF payment	29.31
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>239.93</u>
			TOTAL:	559.59
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	65.73
			MEDICARE WITHOLDING	15.37
		IPERS	IPERS REGULAR EMPLOYEES	14.80
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.09
		CITY OF TIPTON FUNDS	Repay Admin Services	176.56
			PSF payment	3.95
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>34.00</u>
			TOTAL:	325.50
SUMMER BALL PROGRAMS	GENERAL GOVERNMENT MISC. VENDOR	BRAD DOERRING	BRAD DOERRING:REF ADULT BS	50.00
		KEITH LEHRMAN	KEITH LEHRMAN:REF ADULT BS	50.00
		BRAD DOERRING	BRAD DOERRING:REF ADULT BS	50.00
		KEITH LEHRMAN	KEITH LEHRMAN:REF ADULT BS	<u>50.00</u>
			TOTAL:	200.00
YOUTH RECREATION	GENERAL GOVERNMENT HASTY AWARDS		56 MEDALS	138.35
		T & M CLOTHING CO.	34 BASKETBALL SHIRTS	<u>660.00</u>
			TOTAL:	798.35
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	199.38
			MEDICARE WITHOLDING	33.18
			MEDICARE WITHOLDING	12.40
			MEDICARE WITHOLDING	1.06
		MISC. VENDOR HILLARY LAFRENZ	HILLARY LAFRENZ:SWIM LSNS	60.00
		IPERS	IPERS REGULAR EMPLOYEES	150.52
		ELECTRONICS INC	ALARM SERVICE	30.00
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	45.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SUNBELT RENTALS INC	AIR COMPRESSOR RENTAL	181.27
		CITY OF TIPTON FUNDS	Repay Admin Services	1,796.63
			PSF payment	11.85
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	34.00
			TOTAL:	2,754.54
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	121.84
			MEDICARE WITHOLDING	28.50
		IPERS	IPERS REGULAR EMPLOYEES	198.89
		ELECTRONICS INC	ALARM SERVICE	30.00
		MARCIA MEYERS	DEC RENT	600.00
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	30.17
		SPINUTECH INC	EMAIL MARKETING	25.00
		CAPITAL ONE	OFFICE SUPPLIES	8.12
		CITY OF TIPTON FUNDS	PSF payment	144.04
			TOTAL:	1,385.56
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	70.82
			MEDICARE WITHOLDING	3.90
			MEDICARE WITHOLDING	11.91
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.16
			MEDICARE WITHOLDING	0.52
			MEDICARE WITHOLDING	0.05
		IPERS	IPERS REGULAR EMPLOYEES	109.43
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	3.63
		CITY OF TIPTON FUNDS	Repay Admin Services	648.59
			PSF payment	25.11
		CITY UTILITIES	City Hall	142.21
			City Hall	7.04
			CITY UTILITIES	2,728.18
			TOTAL:	3,950.56
BUILDING MAINTENANCE	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	5.41
			MEDICARE WITHOLDING	1.26
		AUCA CHICAGO LOCKBOX	MATS	151.88
		ELECTRONICS INC	ALARM SERVICE	30.00
		OFFICE EXPRESS	OFFICE SUPPLIES	75.44
			TOTAL:	263.99
AMBULANCE TRUST	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	TRANSFERS	1,388.33
			TOTAL:	1,388.33
TRANSFER-COMM/LOCAL AC	GENERAL GOVERNMENT	CITY OF TIPTON FUNDS	TRANSFERS	1,666.67
			TOTAL:	1,666.67
STREET DEPARTMENT	ROAD USE TAX FUND	GARDEN & ASSOCIATES INC	MULBERRY STREET	763.50
		TRIPLE B CONSTRUCTION CORPORATION	PAY APP NO 5	27,062.65
			PAY APP NO 6	26,054.69
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,811.21
			TOTAL:	56,692.05
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	4.05
			MEDICARE WITHOLDING	0.85

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	0.10
		IPERS	IPERS REGULAR EMPLOYEES	6.46
		PRINCIPAL	PRINCIPAL DENTAL POLICY	0.90
		CITY OF TIPTON FUNDS	Central Stores services pa	41.17
			PSF payment	0.24
		CITY UTILITIES	CITY UTILITIES	49.61
			TOTAL:	103.38
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	62.60
			MEDICARE WITHOLDING	12.22
			MEDICARE WITHOLDING	0.69
			MEDICARE WITHOLDING	0.24
			MEDICARE WITHOLDING	1.49
		COMPASS MINERALS AMERICA INC	47.33 TONS ROAD SALT	3,706.41
		IPERS	IPERS REGULAR EMPLOYEES	99.37
		PRINCIPAL	PRINCIPAL DENTAL POLICY	16.12
		CITY OF TIPTON FUNDS	Central Stores services pa	536.56
			PSF payment	45.11
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,651.03
			TOTAL:	6,131.84
STREET CLEANING	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	Central Stores services pa	101.90
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	986.68
			TOTAL:	1,088.58
TRANSFERS/OTHER SOURCES	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	TRANSFERS	2,666.67
			TOTAL:	2,666.67
TRANSFERS/OTHER SOURCE	TRUST AND AGENCY F	CITY OF TIPTON FUNDS	TRANSFERS	37,201.83
			TOTAL:	37,201.83
TRANSFER	Emergency Fund	CITY OF TIPTON FUNDS	TRANSFERS	2,678.58
			TOTAL:	2,678.58
OTHER GOVERNMENTAL SER	LOCAL OPTION TAX	MISC. VENDOR	MILLENNIUM TECHNOLOGY:PART	2,261.00
		MILLENNIUM TECHNOLOGY	TOTAL:	2,261.00
TRANSFERS/OTHER SOURCE	LOCAL OPTION TAX	CITY OF TIPTON FUNDS	TRANSFERS	18,519.67
			TOTAL:	18,519.67
TRANSFERS/OTHER SOURCE	TIF SPECIAL REVENUE	CITY OF TIPTON FUNDS	TRANSFERS	10,633.17
			TRANSFERS	9,084.58
			TOTAL:	19,717.75
EVOLVING LOAN PRGRM	ECONOMIC/INDUSTRIA	MISC. VENDOR	RPM REVIVAL:TRIP REIMBURSE	5,680.87
		RPM REVIVAL	STUART CLARK:DRIP RMBRSMN	5,012.50
		STUART CLARK	TOTAL:	10,693.37
TRANSFERS/OTHER SOURCE	FIRE ENTERPRISE TR	CITY OF TIPTON FUNDS	TRANSFERS	2,083.33
			TOTAL:	2,083.33
W/AKA SEWER	WASTEWATER PROJECT	WOODRUFF CONSTRUCTION LLC	PAY APP NO 16	327,753.30
			TOTAL:	327,753.30
HWY 38 PROJECT	HWY 38 PROJECT	MISC. VENDOR	JAMES & MARITA STAHLE:EASE	100.00
		JAMES & MARITA STAHLE	CEDAR STREET IMPROVEMENTS	41,378.00
		ORIGIN DESIGN		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			CEDAR STREET IMPROVEMENTS	44,080.25
		MIDWEST CONCRETE INC	PAY APP NO 2	<u>273,157.90</u>
			TOTAL:	358,716.15
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	290.87
			MEDICARE WITHOLDING	58.38
			MEDICARE WITHOLDING	3.00
			MEDICARE WITHOLDING	3.32
			MEDICARE WITHOLDING	3.32
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
		HAWKINS INC	CHEMICALS	1,146.14
		IOWA ONE CALL	LOCATES	22.20
		IPERS	IPERS REGULAR EMPLOYEES	467.69
		LYNCH'S EXCAVATING INC	WATER MAIN REPAIR CEDAR ST	1,675.00
		MUNICIPAL SUPPLY INC	WATER BAY RESTOCK	2,838.65
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	64.06
		CITY OF TIPTON FUNDS	Repay Admin Services	3,033.34
			PSF payment	238.95
		CITY UTILITIES	City Hall	3.84
			CITY UTILITIES	586.03
			CITY UTILITIES	560.01
			CITY UTILITIES	990.69
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>445.01</u>
			TOTAL:	12,644.78
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	46.56
			MEDICARE WITHOLDING	10.21
			MEDICARE WITHOLDING	0.60
			MEDICARE WITHOLDING	0.07
		IPERS	IPERS REGULAR EMPLOYEES	76.66
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.08
		CITY OF TIPTON FUNDS	Repay Admin Services	251.02
			PSF payment	<u>192.30</u>
			TOTAL:	592.50
TRANSFER/OTHER SOURCES	WATER OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	4,200.00
			TRANSFERS	<u>347.08</u>
			TOTAL:	4,547.08
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	283.66
			MEDICARE WITHOLDING	58.74
			MEDICARE WITHOLDING	2.26
			MEDICARE WITHOLDING	3.40
			MEDICARE WITHOLDING	1.93
		ACTION SEWER & SEPTIC SERVICE INC	SEWER CAMERA ON NORTH AVEN	1,258.90
		IPERS	IPERS REGULAR EMPLOYEES	458.15
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	61.58
		VAN METER INC	RELAYS	105.41
		VEENSTRA & KIMM INC	NW AREA UTILITY IMPROVEMEN	1,975.00
			NW AREA UTILITY IMPROVEMEN	1,550.00
			NW AREA UTILITY IMPROVEMEN	1,254.44
		CITY OF TIPTON FUNDS	Repay Admin Services	1,551.75
			PSF payment	389.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITY UTILITIES	City Hall	3.84
			CITY UTILITIES	<u>3,670.89</u>
			TOTAL:	12,828.49
TRANSFER/OTHER SOURCES WASTEWATER/AKA SEW CITY OF TIPTON FUNDS			TRANSFERS	3,900.00
			TRANSFERS	<u>35,097.92</u>
			TOTAL:	38,997.92
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	ABM EQUIPMENT LLC	OPERATING SUPPLIES	487.50
		I.R.S.	FICA WITHOLDING	930.38
			MEDICARE WITHOLDING	183.68
			MEDICARE WITHOLDING	4.25
			MEDICARE WITHOLDING	18.83
			MEDICARE WITHOLDING	10.28
			MEDICARE WITHOLDING	0.53
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	200.22
			UNIFORMS, SHOP TOWELS, MAT	55.06
			UNIFORMS, SHOP TOWELS, MAT	116.84
			UNIFORMS, SHOP TOWELS, MAT	55.06
		DR DARLENE A EHLERS	DEC RENT	500.00
		ELECTRICAL ENGINEERING & EQUIPMENT CO	BLDG MAINT SUPPLIES	287.15
		HARRY'S CUSTOM TROPHIES	PLAQUE FOR DON ROSENOW	365.00
		IOWA ONE CALL	LOCATES	22.20
		IPERS	IPERS REGULAR EMPLOYEES	1,490.14
		MANATTS INC	CONCRETE FOR POLE PILE	1,777.75
			CONCRETE FOR POLE PILE	649.57
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	172.56
		S & S FLATWORK	POLE PILE REPAIRS	5,000.00
		STUART C IRBY CO	METER SUPPLIES	274.46
			GLOVES	37.45
		CITY OF TIPTON FUNDS	Repay Admin Services	12,276.25
			PSF payment	490.93
		CITY UTILITIES	City Hall	4.80
			CITY UTILITIES	207.46
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>1,313.52</u>
			TOTAL:	27,130.87
ELECTRIC POWER PLANT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	83.24
			MEDICARE WITHOLDING	17.52
			MEDICARE WITHOLDING	1.95
		IPERS	IPERS REGULAR EMPLOYEES	132.36
		POWER PLANT COMPLIANCE	RETURN BAD CATALYSTS	342.27
		PRINCIPAL	PRINCIPAL DENTAL POLICY	14.36
		RMB COMPANY INC	PUMP PARTS	173.05
		CITY OF TIPTON FUNDS	Repay Admin Services	1,215.16
			PSF payment	10.75
		CITY UTILITIES	CITY UTILITIES	302.70
			CITY UTILITIES	15.00
			CITY UTILITIES	15.00
			CITY UTILITIES	1,076.35
			CITY UTILITIES	988.02
			CITY UTILITIES	33.10
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	<u>158.26</u>
			TOTAL:	4,579.09

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	127.98			
			MEDICARE WITHOLDING	26.98			
			MEDICARE WITHOLDING	0.73			
			MEDICARE WITHOLDING	2.15			
			MEDICARE WITHOLDING	0.07			
			IPERS	IPERS REGULAR EMPLOYEES	206.02		
			PRINCIPAL	PRINCIPAL DENTAL POLICY	30.38		
			CITY OF TIPTON FUNDS	Repay Admin Services	460.03		
				PSF payment	204.56		
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	110.78		
				TOTAL:	1,169.68		
			LOUISA GENERATING STAT	ELECTRIC OPERATING	MIDAMERICAN ENERGY COMPANY	Est cash request	24,150.00
						Est cash request	40,020.00
						Est cash request	690.00
Est cash request	4,140.00						
TOTAL:	69,000.00						
TRANSFER/OTHER SOURCES	ELECTRIC OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	25,593.33			
			TRANSFERS	36,594.17			
			TRANSFERS	7,308.93			
			TOTAL:	69,496.43			
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	394.79			
			MEDICARE WITHOLDING	70.13			
			MEDICARE WITHOLDING	4.83			
			MEDICARE WITHOLDING	8.50			
			MEDICARE WITHOLDING	8.43			
			MEDICARE WITHOLDING	0.44			
			CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	30.62		
				UNIFORMS, SHOP TOWELS, MAT	30.62		
			IOWA UTILITIES BOARD	GAS ASSESSMENT	1,525.00		
			IOWA ONE CALL	LOCATES	22.20		
			IPERS	IPERS REGULAR EMPLOYEES	624.17		
			OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00		
			PRINCIPAL	PRINCIPAL DENTAL POLICY	48.93		
			STUART C IRBY CO	GAS MAIN SUPPLIES	86.47		
				GAS MAIN SUPPLIES	1,121.79		
			CITY OF TIPTON FUNDS	Repay Admin Services	7,726.61		
				PSF payment	128.73		
			CITY UTILITIES	City Hall	4.80		
				CITY UTILITIES	69.15		
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	610.75		
				TOTAL:	12,715.96		
			GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	61.02
						MEDICARE WITHOLDING	13.25
MEDICARE WITHOLDING	0.60						
MEDICARE WITHOLDING	0.34						
MEDICARE WITHOLDING	0.07						
IPERS	IPERS REGULAR EMPLOYEES	99.80					
PRINCIPAL	PRINCIPAL DENTAL POLICY	17.73					
CITY OF TIPTON FUNDS	Repay Admin Services	279.54					
	PSF payment	193.09					
	TOTAL:	665.44					

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
GAS PEAK SHAVING PLANT	GAS OPERATING	CITY UTILITIES	CITY UTILITIES	73.73
			TOTAL:	73.73
TRANSFER/OTHER SOURCES	GAS OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	12,016.00
			TOTAL:	12,016.00
AIRPORT	AIRPORT OPERATING	OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		WRIGHT LAWN CARE	CONTRACT PAY DEC 2021	358.33
		CITY UTILITIES	CITY UTILITIES	165.02
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	131.75
			TOTAL:	854.10
TRANSFER/OTHER SOURCES	AIRPORT OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	347.08
			TOTAL:	347.08
GARBAGE COLLECTION	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	185.46
			MEDICARE WITHOLDING	39.29
			MEDICARE WITHOLDING	1.60
			MEDICARE WITHOLDING	1.52
			MEDICARE WITHOLDING	1.00
		CINTAS LOC	UNIFORMS	8.25
			UNIFORMS	8.25
		IPERS	IPERS REGULAR EMPLOYEES	300.25
		PRINCIPAL	PRINCIPAL DENTAL POLICY	41.73
		CITY OF TIPTON FUNDS	Repay Admin Services	1,802.98
			Central Stores services pa	2,596.50
			PSF payment	445.61
		CITY UTILITIES	City Hall	3.84
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,789.75
			TOTAL:	8,226.03
RECYCLING	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	61.99
			MEDICARE WITHOLDING	9.44
			MEDICARE WITHOLDING	4.57
			MEDICARE WITHOLDING	0.50
		IPERS	IPERS REGULAR EMPLOYEES	68.59
		PRINCIPAL	PRINCIPAL DENTAL POLICY	12.06
		CITY OF TIPTON FUNDS	PSF payment	210.65
		CITY UTILITIES	CITY UTILITIES	28.90
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,772.20
			TOTAL:	2,168.90
TRANSFER OUT/SINKING F	GARBAGE COLLECTION	CITY OF TIPTON FUNDS	TRANSFERS	3,266.67
			TRANSFERS	1,794.58
			TOTAL:	5,061.25
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	26.57
			MEDICARE WITHOLDING	5.03
			MEDICARE WITHOLDING	0.43
			MEDICARE WITHOLDING	0.15
			MEDICARE WITHOLDING	0.64
		IPERS	IPERS REGULAR EMPLOYEES	42.14
		PRINCIPAL	PRINCIPAL DENTAL POLICY	7.34
		S & S FLATWORK	STORM INTAKE MATERIALS	375.00
		CITY OF TIPTON FUNDS	Repay Admin Services	480.40
			PSF payment	33.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	971.08
OTHER SOURCES	STORM WATER	CITY OF TIPTON FUNDS	TRANSFERS	686.67
			TRANSFERS	97.58
			TOTAL:	784.25
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHHOLDING	67.55
			MEDICARE WITHHOLDING	14.20
			MEDICARE WITHHOLDING	1.58
		ALTEC INDUSTRIES INC	REPAIR PARTS #6	388.07
			REPAIR PARTS #5	497.21
		BARRON MOTOR SUPPLY	REPAIR PARTS #29	34.55
		CINTAS LOC	UNIFORMS	8.04
			SHOP SUPPLIES	77.03
			UNIFORMS	8.04
		IPERS	IPERS REGULAR EMPLOYEES	107.78
		MH EQUIPMENT CO	REPAIR PARTS #21	430.99
		MITCHELL 1	WEB SUBSCRIPTION	260.80
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		O'REILLY AUTOMOTIVE INC	SHOP SUPPLIES	12.98
		O'ROURKE MOTORS INC	EXPLORER POLICE	35,953.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	15.09
		CITY OF TIPTON FUNDS	Repay Admin Services	2,068.97
			PSF payment	3.95
		CITY UTILITIES	CITY UTILITIES	265.67
			CITY UTILITIES	32.00
			CITY UTILITIES	74.97
			TOTAL:	40,521.47
INT SRVC-OTHER BUSINES	ADMINISTRATIVE SER	I.R.S.	FICA WITHHOLDING	98.63
			MEDICARE WITHHOLDING	11.42
			MEDICARE WITHHOLDING	0.23
			MEDICARE WITHHOLDING	11.42
		ORIGIN DESIGN	SUNRISE ESTATES PAVING	972.50
		IPERS	IPERS REGULAR EMPLOYEES	147.06
		OFFICE EXPRESS	OFFICE SUPPLIES	39.37
			OFFICE SUPPLIES	369.00
		OFFICE MACHINE CONSULTANTS INC	MANAGEMENT SERVICES	199.00
		PRINCIPAL	PRINCIPAL DENTAL POLICY	29.26
		WINDSTREAM	MONTHLY SERVICES	863.19
		CITY OF TIPTON FUNDS	PSF payment	110.14
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
			TOTAL:	2,860.39
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	7,494.84
			FICA WITHHOLDING	24.48
			FICA WITHHOLDING	5,460.95
			MEDICARE WITHHOLDING	5.73
			MEDICARE WITHHOLDING	1,277.23
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	117.40
			AFLAC PY PRETAX WITHHOLDING	393.23
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	38.95
			IPERS REGULAR EMPLOYEES	3,664.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			IPERS WITHHOLDING EMT	567.31
			IPERS WITHHOLDING POLICE	845.07
		PRINCIPAL	PRINCIPAL DENTAL POLICY	798.94
		CITY OF TIPTON FUNDS	MISC POLICE REIMB	41.36
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	4.00
			STATE WITHHOLDING	<u>3,323.00</u>
			TOTAL:	24,747.19

===== FUND TOTALS =====

001	GENERAL GOVERNMENT	93,224.59
110	ROAD USE TAX FUND	66,682.52
112	TRUST AND AGENCY FUND	37,201.83
119	Emergency Fund	2,678.58
121	LOCAL OPTION TAX	20,780.67
125	TIF SPECIAL REVENUE FUND	19,717.75
160	ECONOMIC/INDUSTRIAL DEVEL	10,693.37
192	FIRE ENTERPRISE TRUST	2,083.33
303	WASTEWATER PROJECT	327,753.30
317	HWY 38 PROJCT	358,716.15
600	WATER OPERATING	17,784.36
610	WASTEWATER/AKA SEWER REVE	51,826.41
630	ELECTRIC OPERATING	171,376.07
640	GAS OPERATING	25,471.13
660	AIRPORT OPERATING	1,201.18
670	GARBAGE COLLECTION	15,456.18
740	STORM WATER	1,755.33
810	CENTRAL GARAGE	40,521.47
835	ADMINISTRATIVE SERVICES	2,860.39
860	PAYROLL ACCOUNT	24,747.19

	GRAND TOTAL:	1,292,531.80

RESOLUTION NO. 120621A

**RESOLUTION TO ASSESS NUISANCE CHARGE DUE
TO NON-PAYMENT BY PROPERTY OWNER**

WHEREAS, the City of Tipton, Iowa has provided property clean-up services for properties within the City of Tipton, and

WHEREAS, the Utility Billing Clerks billed the subject property owner and the City was never paid, and

WHEREAS, the Finance Director has presented the City Council with a list of costs for services that have not been paid by the subject property owner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tipton, Iowa, that the following property owner and costs have hereby been reviewed and approved by this Council and that the Finance Director is hereby directed to file this resolution with the Cedar County Treasurer and to request these costs be collected with and in the same manner as the property taxes paid by the property owner as provided in Section 384.2 Code of Iowa:

<u>Owner/Property</u>	<u>PIN</u>	<u>Legal Description</u>	<u>For</u>	<u>Costs</u>
Kisner Michael I & Kelly M	0480-11-06-179-009-0	Tipton Lot3 Block 40	Unpaid snow removal service	\$2,693.75

PASSED AND APPROVED this 6th day of December 2021.

Bryan Carney, Mayor

ATTEST: _____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 120621A which was passed by the Tipton City Council this 6th day of December 2021.

Amy Lenz, City Clerk

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/6/2021
AGENDA ITEM:	Approval of Tipton Home Loan Fund Application
ACTION:	Motion to approve, deny or table

SYNOPSIS: Tipton Resident Julie Roman located at 100 E. 7th Street applied for a Tipton Home Loan. This program has been offered to residents that meet the program guidelines. Julie is removing old gutters and installing a complete gutter system. Total project cost: \$14,976.00. *Due to the COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections to approve Tipton Home Loan request from Julie Roman via email. The Commission is asking the City Council to make final decision regarding this application.*

Lynne Pinegar with Fidelity Bank was contacted regarding this application and had no concerns for approval. Terms of this application are listed below.

1. Loan amount of \$10,000.00 – Julie is contributing 25% of the required match
2. .5% interest rate
3. Payback in seven years with monthly installments
4. Loan agreement and personal guarantee to be drawn up by Tipton's City Attorney
5. Collateral includes title of 2014 Dutchman Camper
6. Payments will begin on February 1, 2022

BUDGET ITEM: 160-5-599-2-64997

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 11/29/2021

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/06/21
AGENDA ITEM:	FY 22-23 Proposed Budget Schedule
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS: Attached is the proposed FY 22-23 budget schedule showing the proposed Council meeting dates from January through March as well as the specific budget actions that will be needed during some of those meetings.

A few things to note on the budget schedule include:

- 1) The first Council meeting in January is proposed to be moved to January 10th due to the shortened weeks for Christmas and New Year's Day.
- 2) The second Council meeting in January is proposed to be moved to January 24th due to adjustment of the first meeting in January. This will also help
- 3) The second Council meeting in February is proposed to be moved to February 28th due to the City observing George Washington's Birthday on February 21st.

BUDGET ITEM: Not Applicable

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny

ATTACHMENTS: FY 22-23 Proposed Budget Schedule Calendar & Timeline

PREPARED BY: MA

DATE PREPARED: 11/30/21

FY 22-23 Proposed Budget Schedule

S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
JANUARY							FEBRUARY						MARCH							
					7	1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6		8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			
<div style="display: flex; justify-content: space-between; align-items: center;"> 7 Denotes the Holidays City Offices are Closed </div> <div style="display: flex; justify-content: space-between; align-items: center;"> 7 Regularly Scheduled Council Meeting </div> <div style="display: flex; justify-content: space-between; align-items: center;"> 17 Budget Workshop </div>																				

January 10th – Regular Council Meeting

January 24th – Regular Council Meeting (Set 1st public hearing for February 23 per SF634)

February 7th – Regular Council Meeting

February 9th – Publish 1st public hearing requirement per SF634, including City Website and City Facebook Pages (10/20-day requirement)

February 17th – Budget Workshop: Department heads present proposed FY 22-23 budgets

February 28th - Regular Council Meeting (Public hearing on maximum property tax dollars to certify for levy and approval of resolution (SF634). Council also sets the budget public hearing & the preliminary FY22-23 budget for March 21, 2022.

March 7th – Regular Council Meeting

March 9th – Publish the 2nd public hearing requirement for the notice of hearing on adoption of the FY22-23 Budget (10/20-day requirement)

March 21st - The public hearing and adoption of final budget resolution

March 31st - The state budget certification deadline.

Budget: FY 22-23
City of Tipton
December 6, 2021

DEPT HEADS: Below is the timeline for the FY 22-23 Budget Process. Some dates are subject to change as circumstances may dictate.

Timeline:

December 17th—Drafts of all proposed budgets are due. You are welcome to arrange appointments with myself beforehand if you have any questions about your budget. In the time between December 17th and whenever we present a budget draft to the Council, we will be meeting with various Dept. Heads in case further work is needed to propose a balanced budget.

Meeting dates:

The Council can conduct special meetings, work sessions, and/or committee meetings as it sees best. However, we are working toward a March 31 deadline for certifying a budget to the County Auditor's Office. We are also required to do two public hearings instead of the normal one.

Prior to the March 31, 2022 deadline, we are proposing the following schedule for the Council's regular meetings in January, February and March:

- * *January 10, 2022*
- * *January 24, 2022*
- * *February 7, 2022*
- * *February 28, 2022*
- * *March 7, 2022*
- * *March 21, 2022*

The council will use its meeting on January 24th to set the first public hearing for February 28th as required by SF 634. This hearing and resolution will establish our maximum property tax dollars to certify for levy.

A special budget work session will be conducted on Thursday, Feb 17th. It is then that department heads will present their FY 22-23 budget to the Council.

The Council can use its meeting on Monday, February 28th or a special meeting to set a preliminary budget. At this meeting, the council could pass a resolution to adopt a preliminary budget and set the date of the public hearing on the finalized budget. *After this point, the budget can be reduced, but not increased.*

We must publish the notice concerning the public hearing on the preliminary budget in the newspaper *at least 10 days but no more than 20 days prior to the public hearing.*

Again, in order to finalize the budget process, the Council must complete these steps by not later than March 31:

- a.) Conduct 1st public hearing on the maximum property tax dollars to certify for levy
- b.) Approve a resolution that sets the maximum property tax dollars to certify for levy
- d.) Conduct 2nd public hearing on the proposed FY22-23 budget

- e.) Approve a resolution that sets the FY 22-23 budget and the resulting tax levy
- f.) Certify our budget to the County Auditor's Office by March 31, 2022

Please note: Due to the difficulties of entering data into the State's computerized budget documents, all final budget adjustments should be known 7-14 days prior to setting the public hearing on approximately Feb 28th.

Please note: In order to avoid a special meeting in March and allow more time to work on finalizing our budget submittals, we'd like to suggest that the Council try to set its preliminary budget and public hearing if possible, by the Feb 28th Council meeting.

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	12/06/2021
AGENDA ITEM:	Inflatable patient lift - Ambulance
ACTION:	Motion to approve, deny or table

SYNOPSIS:

The past year, we were fortunate to receive a grant from the Community Foundation of Cedar County for \$4000.00 to go towards to purchase of two inflatable patient lifts. As many of you already know, one of the top reasons why first responders stop working in the field is due to back injuries.

Rather than “dead-lifting” a non-critical patient, there are now devices on the market that are available to slide under the individual, hookup to a battery powered device and, using an air bag, lift the patient to a sitting position. Our team was excited to hear of this. The cost for the total project is just shy of \$5400.00. The grant covers \$4000.00, the remainder of the cost would be paid for from donations that are in our trust today. As a note, the grant was received last fiscal year.

BUDGET ITEM: Capital

RESPONSIBLE DEPARTMENT: Ambulance

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to approve, table or deny.

ATTACHMENTS:

PREPARED BY: Brad Ratliff

DATE PREPARED: 12/2/2021

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 QUESTIONS?


 LIVE HELP



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Image	Description	Quantity	Amount
	<p>Mangar Camel Lift Inflatable Patient Lifter</p> <p><i>Free shipping!</i></p> <ul style="list-style-type: none"> Model : Camel Lifter with Airflo 24 Compressor [sku: MNGR-MPPCA060400] \$2,518.95 Optional Extended Warranties : 1 Year Extended Warranty [sku: MNGR-Z99213] \$166.95 <p>SKU: MNGR-MPPCA060400, MNGR-Z99213</p> <p>DELETE</p>	2	\$5,371.80
<p>Sub Total: \$5,371.80</p> <p>Grand Total: \$5,371.80</p>			

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