

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, February 6, 2023, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, February 3, 2023 (Front door of City Hall & City Website)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/642904677>

You can also dial in using your phone.

Access Code:

642-904-677

United States (Toll Free):

[1 866 899 4679](tel:18668994679)

Mayor: Bryan Carney

| | | | |
|-------------------------------|----------------------|--------------------------------|--------------------|
| Council at Large: | Abby Cummins-VanScoy | Council At Large: | Jason Paustian |
| Council Ward #1 | Ron Hembry | Council Ward #2 | Mike Helm |
| Council Ward #3 | Tim McNeill | City Attorney: | Lynch Dallas, P.C. |
| City Manager: | Brian Wagner | Gas Utilities Supt: | Adam Fitch |
| Finance Director: | Melissa Armstrong | Electric Interim Supt: | Jon Walsh |
| City Clerk: | Amy Lenz | Water & Sewer Supt: | Brian Brennan |
| Dir. Of Public Works: | Steve Nash | Ambulance Svc Dir: | Brad Ratliff |
| Police Chief: | Lisa DuFour | Economic Dev. Dir. | Linda Beck |
| Park & Recreation: | Adam Spangler | Library Director: | Denise Smith |

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Discussion and possible action concerning street closure, 100 block of West 6th Street between the entrances and exits of Hardees, for music at L & B's Pour House, from 4:00 p.m. to 11:00 p.m., on the following dates: Friday, June 2nd, Saturday, June 24th, Saturday, July 8th, Saturday, August 5th, and Saturday, August 12th. (*Boots Hansen will be in attendance for questions.*)

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, January 23, 2023
2. Approval – Special Council Meeting Minutes, January 26, 2023

3. Approval – Amendment No. 1 to the Engineering Services Agreement for North Plum Street Pavement Improvement Project, \$6,500
4. Approval – Downtown Revitalization Incentive Program (DRIP) reimbursement, Marcia Meyers, 415 Cedar Street, \$7,500
5. Approval – Claims Register which includes claims paid under the current Purchase Policy

G. City Business

1. Resolution No. 020623A: Resolution approving a three-year extension to the Tipton Masonic Cemetery Sexton Contract with Grasshopper Lawn Care
2. Discussion and possible action concerning engineering proposal with KPE for structural services of the new James Kennedy Family Aquatic Center dehumidification unit. (*Dan Strain will be available electronically.*)
3. Discussion and possible action concerning study proposal for solar with Latham, Ervin, Vognsen and Associates.

H. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

I. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

January 23, 2023
 Tipton Fire Station
 301 Lynn Street
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, McNeill, Paustian and Helm. Also present: Wagner, Armstrong, Lenz, Nash, DuFour, Walsh, B. Brennan, Beck, Johnson, other visitors, and the press.

Agenda:

Motion by Paustian, second by Cummins to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

Mike Boyle read aloud a letter that he will be sending to the Tipton Conservative. The letter expresses his concerns about the 1011 Cedar Street proposal that was brought to and failed at the January 9th Council Meeting.

Consent Agenda:

Motion by Paustian, second by Helm to approve the consent agenda which includes the January 9th Council Meeting Minutes, December 2022 Investment and Treasurer's Report, January 11th Airport Minutes, December 12th Library Minutes, December 2022 Library Director's Report, Downtown Revitalization Incentive Program (DRIP) reimbursement, Austin Milligan, DBA: New Body Fitness, 513 Cedar Street, \$7,500, Tipton Revitalization Incentive Program (TRIP) reimbursement, Randy Amosson, DBA: RPM Revival, 36 Spruce Street, \$6,838.45, mayoral appointment of Katie Nerem to the Tipton Development Commission Board, 2023 Fire Department Officers, Well #5 inspection by Northway Well and Pump, \$6,450, Cedar County Fair Donation, \$500, Grasshopper Lawn Care 2023 contracts for weed control around City Hall and Fire Station, purchase of electric department truck from Wiele Chevrolet, \$39,000, purchase of primary underground wire from Wesco, \$83,684.70, inventory restocking purchase for electric department, \$7,725.38, proposal from Office Machine Consultants to replace budgeted computer equipment, and the following claims list. Following the roll call vote the motion passed unanimously.

| | | |
|----------------------------|------------------------------|----------|
| AFLAC | AFLAC AFTER TAX PY W/HOLDING | 593.31 |
| AUCA CHICAGO LOCKBOX | MATS | 118.50 |
| AXA EQUI-VEST PROCESSING | DEF. COMP PRETAX | 175.00 |
| BARRON MOTOR SUPPLY | STOCK PARTS | 1.68 |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | 686.89 |
| BRAD DOERRING | REF ADULT LEAGUE | 50.00 |
| CEDAR COUNTY CO-OP | 687 GL FUEL | 2468.10 |
| CEDAR COUNTY REPAIR INC | CHAINSAW | 1315.19 |
| CEDAR COUNTY SOLID WASTE | TRANSFER FEES | 3859.00 |
| CEDAR COUNTY VFW POST 2537 | FLAG | 37.00 |
| CINTAS | UNIFORMS | 916.97 |
| CINTAS CORPORATION | FIRST AID SUPPLIES | 155.63 |
| CITY OF TIPTON FUNDS | ADMIN SERVICES | 56813.89 |
| CITY OF TIPTON-REVOLVING | CENTRAL GARAGE REPAY | 28254.80 |
| CITY UTILITIES | CITY UTILITIES | 22577.96 |
| CJ COOPER & ASSOCIATES INC | SPECIMEN | 45.00 |
| CLARENCE LOWDEN SUN-NEWS | POOL SCHEDULE, GREETING | 353.80 |
| COLLECTION SERVICES CENTER | CHILD SUPPORT | 96.73 |
| EASTERN IOWA LIGHT & POWER | UTILITIES | 1283.74 |

| | | |
|----------------------------|------------------------------|-----------|
| FAMILY FOODS | MISC SUPPLIES | 88.78 |
| FLETCHER-REINHARDT CO. | UNDERGROUND SUPPLIES | 1854.31 |
| FOSTER/KRAUS | BLDG MAINT | 480.00 |
| GARDEN & ASSOCIATES INC | PLUM STREET PAVING EXTENSION | 12072.50 |
| H & H AUTO | TIRE REPAIR ON ELEC TRAILER | 19.00 |
| HERITAGE PRINTING COMPANY | BUSINESS CARDS | 43.00 |
| I.R.S. | FEDERAL WITHHOLDING | 19268.41 |
| IACP | DUES | 190.00 |
| IOWA ASSOCIATION OF | GAS OQ TRAINING | 4775.43 |
| IOWA DARE ASSOCIATION | DUES | 200.00 |
| IPERS | IPERS WITHHOLDING, FIRE | 13153.90 |
| JOHNSON COUNTY AMBULANCE | ALS INTERCEPT | 200.00 |
| KIRKWOOD COMMUNITY COLLEGE | TRAINING | 18.00 |
| LYNCH'S PLUMBING INC | BOILER REPAIR AT SHOP | 1331.70 |
| MIDWEST BREATHING AIR LLC | BLDG MAINT | 1042.84 |
| MISC. VENDOR | MISC VENDORS | 1590.99 |
| MUNICIPAL SUPPLY INC | 56 METERS | 22196.20 |
| NILES CHIROPRACTIC | DRUG SCREEN | 25.00 |
| OFFICE EXPRESS | OFFICE SUPPLIES | 118.67 |
| POWER LINE SUPPLY | PADMOUNT SWITCHGEAR | 146213.36 |
| PRINCIPAL | PRINCIPAL DENTAL POLICY | 1850.70 |
| PROGRESSIVE REHABILITATION | PHYSICAL | 78.00 |
| QC ANALYTICAL SERVICES LLC | WASTEWATER TESTING | 1365.50 |
| REPUBLIC SERVICES OF IOWA | RECYCLING SORT FEES | 975.18 |
| RODNEY DEERBERG | REF ADULT LEAGUE | 50.00 |
| ROTH ELECTRIC | BLDG MAINT | 728.98 |
| ROTO ROOTER | JETTER 3RD AND LOCUST | 790.00 |
| SCHUMACHER ELEVATOR COMPAN | MONTHLY MAINTENANCE | 249.64 |
| SPAHN & ROSE LUMBER CO | OPER AND BLDG MAINT SUPPLIES | 374.16 |
| STATE HYGIENIC LABORATORY | TESTING FEES | 54.00 |
| STOREY KENWORTHY/MATT | LASER CHECKS | 433.44 |
| PARROTT | 15 LIFEGUARD SHIRTS | 541.00 |
| T & M CLOTHING CO. | REPAIR PARTS #26 | 391.91 |
| THOMPSON TRUCK & TRAILER | DARE SUPPLIES | 144.30 |
| TIFFINY'S TIPTON BAKERY | 524 CEDAR,MIN, POOL,IA-38 | 715.64 |
| TIPTON CONSERVATIVE | PHARMACEUTICALS | 505.96 |
| TIPTON PHARMACY | STATE WITHHOLDING | 2651.00 |
| TREASURER, STATE OF IOWA | OPERATING SUPPLIES | 199.99 |
| VERMEER IOWA & N. MISSOURI | WESLEY KUEHL | 495.00 |
| WERLING ABSTRACT COMPANY | MEDICAL SUPPLIES | 239.40 |
| ZOLL MEDICAL CORPORATION | | |
| ** TOTAL ** | | 357519.08 |
| FUND TOTALS | | |

| | | | | |
|-----|-----------------------------------|-------------------------------------|-----------|-----------------|
| 001 | GENERAL GOVERNMENT | | 56958.28 | |
| 110 | ROAD USE TAX FUND | | 20651.72 | |
| 160 | ECONOMIC/INDUSTRIAL DEV | | 29.49 | |
| 600 | WATER OPERATING | | 13053.58 | |
| 610 | WASTEWATER/AKA SEWER REV | | 12078.15 | |
| 630 | ELECTRIC OPERATING | | 190783.37 | |
| 640 | GAS OPERATING | | 12196.69 | |
| 660 | AIRPORT OPERATING | | 1081.94 | |
| 670 | GARBAGE COLLECTION | | 16941.11 | |
| 740 | STORM WATER | | 712.82 | |
| 810 | CENTRAL GARAGE | | 8908.37 | |
| 835 | ADMINISTRATIVE SERVICES | | 1451.15 | |
| 860 | PAYROLL ACCOUNT | | 22672.41 | |
| | GRAND TOTAL | | 357519.08 | |
| | CITY CREDIT CARD STATEMENT | | | |
| | City Card | | Card Ttl | 2,970.11 |
| | Miscellaneous | The Flag Pole Store | 58.00 | |
| | | | | 58.00 |
| | Finance Director | | | |
| | Telecommunications | LogMeIn | 30.35 | |
| | | | | 30.35 |
| | Library | | | |
| | Dues/Fees | Iowa Library Association | 90.00 | |
| | Technology | Faronics | 79.18 | |
| | Materials | Walmart, Amazon | 116.85 | |
| | Programming | Walmart, Oriental Trading, SP Badge | | |
| | | Books | 167.06 | |
| | Office Supplies | Walmart | 47.29 | |
| | | | | 500.38 |
| | Ambulance | | | |
| | Miscellaneous | Active Screening | 43.30 | |
| | Computer Supplies | Ebay | 26.73 | |
| | | | | 70.03 |
| | Fire | | | |
| | Miscellaneous | Walmart | 34.32 | |
| | | | | 34.32 |
| | Police | | | |
| | Travel Training - | Illinois Tollway | 3.60 | |
| | Miscellaneous | Casey's General Store #72 | 29.40 | |
| | | | | 33.00 |
| | Public Works | | | |
| | Miscellaneous | Great Revivalist Brew Lab | 38.72 | |

| | | | |
|-----------------------------|---------------------|--------|-----------------|
| Building Maint. & Repair | Ebay | 66.23 | |
| Computer Supplies | PCHelp-Tatems | 284.00 | |
| Miscellaneous | Lowe's | 31.63 | |
| | | | 420.58 |
| REC / Aquatic Center | | | |
| Misc Supplies | Epic Sports | 600.13 | |
| Dues/Fees | Amazon | 16.04 | |
| Operational Equip & Repair | Grainger, Allied | 990.05 | |
| Advertising | Canva | 12.99 | |
| Operating Supplies | Swim Outlet, Amazon | 204.24 | |
| | | | 1,823.45 |
| | | | 2,970.11 |
| Statement Total | | | |

City Business:

1. Resolution No. 012323A: Resolution setting time and place for a public hearing for the purpose of considering the maximum tax dollars from certain levies for the city's proposed Fiscal Year 2023-2024 Budget
 Motion by Hembry, second by Paustian to approve Resolution No. 012323A, the resolution setting a public hearing on Monday, February 27th, at 5:30 p.m., at the fire station for the purpose of considering the maximum tax dollars from certain levies for the city's proposed Fiscal Year 2023-2024 Budget. Following the roll call vote the motion passed unanimously.

2. Cemetery Mowing Contract

It is the consensus of the council to extend Grasshopper's contract three more years. Dan Kessler with Grasshopper will email the contract to Manager Wagner and it will be placed on the next council meeting agenda for approval.

3. Draft of "Request for Proposals" (RFP) document for the city owned property located at 1011 Cedar Street
 Motion by Helm, second by Cummins to approve the draft of "Request for Proposals" (RFP) document for the city owned property located at 1011 Cedar Street. The due date for proposals will be extended to February 22nd.
 Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Manager Wagner reminded the council of the Special Council Meeting on Thursday, January 26th, at 5:30 p.m., at the fire station, to discuss options for increasing ambulance coverage.

Manager Wagner also asked the council if they would like the Plum Street Paving Project (north of North Street) to include a curb and gutter alternate. It is the consensus to have that included. Wagner will come back with an amended contract.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Paustian, second by Helm. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:18 p.m.

Mayor_____

Attest: _____
 City Clerk

January 26, 2023
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: McNeill, Paustian, Cummins, Hembry and Helm. Also present: Wagner, Armstrong, Lenz, Ratliff, and the press.

Agenda:

Motion by Cummins, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Bennett Mayor Bills Sparks shared his concerns on the number of calls that their ambulance crew has made to Tipton.
2. Cedar County Emergency Management Director Jodi Freet stated that results from an EMS study is due back in about 30 days. She also stated that a county wide service could go on the ballot in the future.
3. Mindy Williams shared her concerns regarding ambulance coverage.

New Business:

1. Methods or options to increase ambulance coverage.
Mayor Carney, Manager Wagner and Ambulance Director Ratliff reviewed over the EMS Staffing Discussion outline that Ratliff prepared for the meeting. There was much continued discussion from many in the audience.

Council Member Paustian left the meeting at 6:37 p.m.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Helm, second by Hembry. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 6:50 p.m.

Mayor _____

Attest: _____
City Clerk



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

January 27, 2023

Brian Wagner, City Manager
City of Tipton
407 Lynn Street
Tipton, IA 52772

Re: North Plum Street Improvements (North of North Street)
Tipton, Iowa
G&A 5019077

Dear Brian:

Enclosed for Council consideration are two (2) copies of Amendment No. 1 to the Engineering Services Agreement for Professional Services for the referenced project. Should the Council approve the amendment, have the Mayor sign both copies, keep one copy for City records, and return one copy to Garden & Associates.

If you have any questions, please contact me.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Amendment No. 1 to Engineering Agreement (2 copies)

JP/fs

**AMENDMENT TO ENGINEERING SERVICE AGREEMENT
Amendment No. 1**

The Effective Date of this Amendment is: February 6, 2023.

Background Data

Effective Date of Owner-Engineer Agreement: **September 19, 2022**

Owner: **City of Tipton, Iowa**

Engineer: **Garden & Associates, LTD.**

Project: **North Plum Street Pavement Improvement**

Nature of Amendment:

 X Additional Services to be performed by Engineer

 X Modifications of payment to Engineer

Description of Modifications:

**Request by owner to design and bid alternate methods of construction for the project.
Contract will include alternate bids for rural section and curb and gutter section.**

Agreement Summary:

| | |
|----------------------------------|---------------------|
| Original agreement amount: | \$ <u>67,500.00</u> |
| Net change for prior amendments: | \$ <u>-----</u> |
| This amendment amount: | \$ <u>6,500.00</u> |
| Adjusted Agreement amount: | \$ <u>74,500.00</u> |

Change in time for services (days or date, as applicable): N/A

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C, other than the referenced payment for services.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

City of Tipton, Iowa

By:

Print

name: Bryan Carney

Title: Mayor

Date Signed:

ENGINEER:

Garden & Associates, LTD.

By:

Print

name: Jack Pope, P.E.

Title: Vice President

Date Signed:

1-27-2023

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

| | |
|---------------------|----------------------------------|
| DATE: | 2/6/2023 |
| AGENDA ITEM: | DRIP Reimbursement Request |
| ACTION: | Motion to approve, deny or table |

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) Reimbursement Request

Applicant: Marcia Meyers building located at 415 Cedar Street

Commission corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Project:

- Commercial Grant
- Remove old carpet and put down new flooring
- Fix Walls
- Paint

Reimbursement Request:

Applicant: Marcia Meyers

- **Project cost: \$15,070.78**
- **Reimbursement amount: \$7,500.00**
- **Recommendation: The project has met its requirements and is recommended for reimbursement in the amount of \$7,500.00**

BUDGET ITEM: 160-5-599-2-64996

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

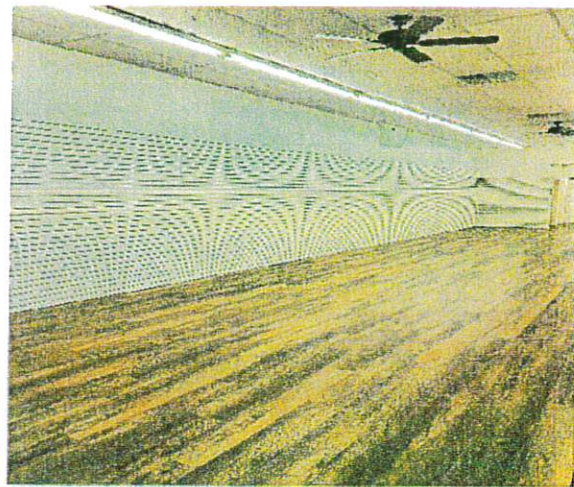
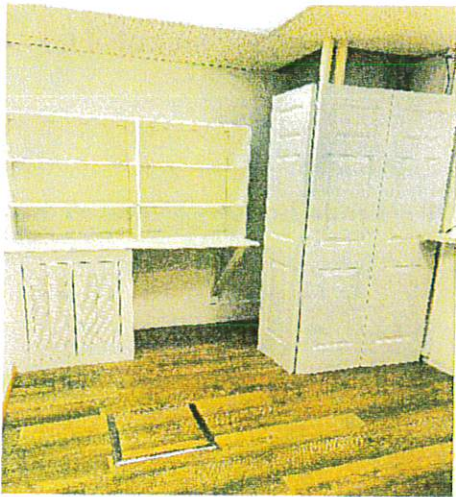
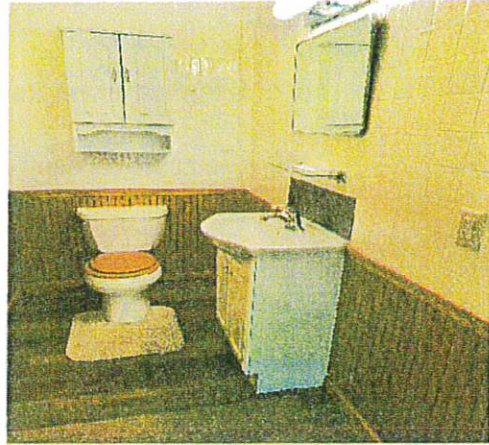
MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: Pictures

PREPARED BY: Linda Beck

DATE PREPARED: 2/2/2023

Marcia Meyers
Location 415 Cedar Street
After Pictures



| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | |
|-------------------|--|-----------------|--|----------------------------|---------------------|--------|
| POLICE DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 1,003.43 | | |
| | | | MEDICARE WITHOLDING | 212.37 | | |
| | | | MEDICARE WITHOLDING | 0.53 | | |
| | | | MEDICARE WITHOLDING | 13.11 | | |
| | | | MEDICARE WITHOLDING | 4.81 | | |
| | | | MEDICARE WITHOLDING | 3.85 | | |
| | | | IPERS | IPERS WITHOLDING POLICE | 1,567.72 | |
| | | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 27.24 | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 71.25 | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 5,223.87 | |
| | | | | TOTAL: | 8,327.18 | |
| | | FIRE DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 56.45 |
| | | | | | MEDICARE WITHOLDING | 13.23 |
| | FELD FIRE | | | SMALL TOOLS | 864.00 | |
| | GRASSHOPPER LAWN CARE DBA ALL STAR TUR | | | FIRE STATION WEED CONTROL | 105.00 | |
| | IPERS | | | IPERS WITHOLDING, FIRE | 58.40 | |
| | | | | IPERS REGULAR EMPLOYEES | 9.44 | |
| | OFFICE MACHINE CONSULTANTS INC | | | MANAGEMENT SERVICES | 199.00 | |
| | | | | TOTAL: | 1,305.52 | |
| AMBULANCE | GENERAL GOVERNMENT I.R.S. | | | | FICA WITHOLDING | 439.52 |
| | | | | | MEDICARE WITHOLDING | 53.80 |
| | | | MEDICARE WITHOLDING | 43.13 | | |
| | | | MEDICARE WITHOLDING | 3.74 | | |
| | | | MEDICARE WITHOLDING | 2.12 | | |
| | | | BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | 31.00 | |
| | | | | MEDICAL SUPPLIES | 341.52 | |
| | | | | MEDICAL SUPPLIES | 334.53 | |
| | | | | MEDICAL SUPPLIES | 27.00 | |
| | | | CLARENCE COMMUNITY AMBULANCE | ALS INTERCEPT | 200.00 | |
| | | | MISC. VENDOR ERIC HANSEN | ERIC HANSEN:MISC SUPPLIES | 142.07 | |
| | | | IPERS | IPERS WITHOLDING EMT | 686.56 | |
| | | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | |
| | | | LINDE GAS & EQUIPMENT INC | OXYGEN | 75.83 | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 9.08 | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 20.08 | |
| | | | WING PC | MEDICAL DIRECTOR | 500.00 | |
| | | | CITY OF TIPTON FUNDS | TRANSFERS | 1,425.00 | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,501.65 | |
| | | TOTAL: | 6,035.63 | | | |
| STREET DEPARTMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 191.71 | | |
| | | | MEDICARE WITHOLDING | 31.30 | | |
| | | | MEDICARE WITHOLDING | 2.75 | | |
| | | | MEDICARE WITHOLDING | 9.63 | | |
| | | | MEDICARE WITHOLDING | 1.15 | | |
| | | | CINTAS | UNIFORMS | 171.90 | |
| | | | | UNIFORMS | 51.79 | |
| | | | IPERS | IPERS REGULAR EMPLOYEES | 308.26 | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 6.30 | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 14.40 | |
| | | | CITY OF TIPTON FUNDS | TRANSFERS | 10,535.50 | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,644.09 | |
| | | | | TOTAL: | 12,968.78 | |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | |
|--|----------------------------|--|----------------------------|------------------|---------------------|--------|
| GENERAL ADMINISTRATION | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 145.01 | | |
| | | | MEDICARE WITHOLDING | 33.23 | | |
| | | | MEDICARE WITHOLDING | 0.53 | | |
| | | | MEDICARE WITHOLDING | 0.15 | | |
| | | CINTAS | UNIFORMS | 11.66 | | |
| | | | UNIFORMS | 11.66 | | |
| | | IPERS | IPERS REGULAR EMPLOYEES | 230.93 | | |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | | |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.59 | | |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 11.25 | | |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | <u>1,539.09</u> | | |
| | | TOTAL: | | 2,185.10 | | |
| | | LIBRARY | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 202.99 |
| | | | | | MEDICARE WITHOLDING | 26.16 |
| MEDICARE WITHOLDING | 21.32 | | | | | |
| AUCA CHICAGO LOCKBOX | BLDG MAINT SUPPLIES | | | 339.76 | | |
| | BAKER & TAYLOR | | | BOOKS | 195.69 | |
| | BOOKS | | | 252.51 | | |
| | BOOKS | | | 139.98 | | |
| | BOOKS | | | 80.94 | | |
| BANLEACO | COPIERS CONTRACT | | | 105.60 | | |
| FINDAWAY | PLAYAWAYS | | | 314.96 | | |
| IPERS | IPERS REGULAR EMPLOYEES | | | 309.08 | | |
| OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | | | 199.00 | | |
| PENGUIN RANDOM HOUSE LLC | BOOK ON CD | | | 37.50 | | |
| PRINCIPAL | GTL_VTL INSURANCE | | | 4.54 | | |
| STAPLES | BATTERY BACKUP | | | 79.99 | | |
| UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | | | 8.80 | | |
| WINDSTREAM | MONTHLY SERVICES | | | <u>155.75</u> | | |
| TOTAL: | | | | 2,474.57 | | |
| PARK | GENERAL GOVERNMENT | | | I.R.S. | FICA WITHOLDING | 8.40 |
| | | MEDICARE WITHOLDING | 1.96 | | | |
| | | IPERS | IPERS REGULAR EMPLOYEES | 13.28 | | |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.11 | | |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 0.66 | | |
| | | CITY UTILITIES | CITY UTILITIES | 206.53 | | |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | <u>93.01</u> | | |
| | | TOTAL: | | 323.95 | | |
| RECREATION DEPARTMENT | GENERAL GOVERNMENT | I.R.S. | FICA WITHOLDING | 69.61 | | |
| | | | MEDICARE WITHOLDING | 14.65 | | |
| | | | MEDICARE WITHOLDING | 1.63 | | |
| | | IPERS | IPERS REGULAR EMPLOYEES | 110.70 | | |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.27 | | |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 5.52 | | |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | <u>549.08</u> | | |
| TOTAL: | | 753.46 | | | | |
| ADULT RECREATION | GENERAL GOVERNMENT | BRAD DOERRING | REF ADULT LEAGUE | 50.00 | | |
| | | | REF ADULT LEAGUE | 50.00 | | |
| | | | KEITH LEHRMAN | REF ADULT LEAGUE | 50.00 | |
| | | | | REF ADULT LEAGUE | <u>50.00</u> | |
| | | TOTAL: | | 200.00 | | |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | |
|--|---|--|----------------------------|----------|---------------------|----------|
| FAMILY AQUATIC CENTER | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 325.46 | | |
| | | | MEDICARE WITHOLDING | 33.75 | | |
| | | | MEDICARE WITHOLDING | 40.73 | | |
| | | | MEDICARE WITHOLDING | 1.63 | | |
| | | IPERS | IPERS REGULAR EMPLOYEES | 255.39 | | |
| | | ELECTRONICS INC | SERVICE FIRE ALARM | 110.00 | | |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | | |
| | | PRINCIPAL | GTL_VTL INSURANCE | 6.81 | | |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 11.85 | | |
| | | CITY UTILITIES | CITY UTILITIES | 5,425.53 | | |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 809.11 | | |
| | | | TOTAL: | 7,219.26 | | |
| | | ECONOMIC DEVELOPMENT | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 128.03 |
| | | | | | MEDICARE WITHOLDING | 29.94 |
| IPERS | IPERS REGULAR EMPLOYEES | | | 208.83 | | |
| MARCIA MEYERS | FEBRUARY RENT | | | 600.00 | | |
| OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | | | 199.00 | | |
| PRINCIPAL | GTL_VTL INSURANCE | | | 4.54 | | |
| SPINUTECH INC | EMAIL MARKETING | | | 25.00 | | |
| CAPITAL ONE | OFFICE SUPPLIES | | | 37.98 | | |
| UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | | | 10.15 | | |
| CITY UTILITIES | CITY UTILITIES | | | 231.82 | | |
| BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | | | 1,843.84 | | |
| | TOTAL: | | | 3,319.13 | | |
| EXECUTIVE | GENERAL GOVERNMENT I.R.S. | | | | FICA WITHOLDING | 23.25 |
| | | | | | MEDICARE WITHOLDING | 5.44 |
| | | IPERS | IPERS ELECTED OFFICIALS | 35.40 | | |
| | | | TOTAL: | 64.09 | | |
| FINANCE & ADMINISTRATI | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 74.80 | | |
| | | | MEDICARE WITHOLDING | 4.37 | | |
| | | | MEDICARE WITHOLDING | 12.51 | | |
| | | | MEDICARE WITHOLDING | 0.01 | | |
| | | | MEDICARE WITHOLDING | 0.32 | | |
| | | | MEDICARE WITHOLDING | 0.28 | | |
| | | ORIGIN DESIGN | CROOKED CREEK TRAIL | 1,417.50 | | |
| | | IPERS | IPERS REGULAR EMPLOYEES | 115.24 | | |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | | |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.54 | | |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 1.66 | | |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 180.24 | | |
| | | | TOTAL: | 2,006.47 | | |
| | | BUILDING MAINTENANCE | GENERAL GOVERNMENT I.R.S. | | FICA WITHOLDING | 13.13 |
| | MEDICARE WITHOLDING | | | 3.07 | | |
| AUCA CHICAGO LOCKBOX | MATS | | | 144.38 | | |
| | MATS | | | 144.38 | | |
| CINTAS CORPORATION | FIRST AID SUPPLIES | | | 39.82 | | |
| GRASSHOPPER LAWN CARE DBA ALL STAR TUR | CITY HALL/EL WEED CONTROL | | | 50.00 | | |
| | TOTAL: | | | 394.78 | | |
| AMBULANCE TRUST | GENERAL GOVERNMENT CITY OF TIPTON FUNDS | | | | TRANSFERS | 1,425.00 |
| | | | TOTAL: | 1,425.00 | | |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------------|--|----------------------------|------------------|
| TRANSFER-COMM/LOCAL AC | GENERAL GOVERNMENT | CITY OF TIPTON FUNDS | TRANSFERS | <u>1,666.67</u> |
| | | | TOTAL: | 1,666.67 |
| TRAFFIC SERVICE MAINT. | ROAD USE TAX FUND | I.R.S. | FICA WITHOLDING | 4.11 |
| | | | MEDICARE WITHOLDING | 0.90 |
| | | | MEDICARE WITHOLDING | 0.06 |
| | | IOWA PRISON INDUSTRIES | 25 SIGN BASES | 687.50 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 6.84 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.12 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 0.30 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | <u>36.18</u> |
| | | | TOTAL: | 736.01 |
| SNOW AND ICE REMOVAL | ROAD USE TAX FUND | I.R.S. | FICA WITHOLDING | 55.48 |
| | | | MEDICARE WITHOLDING | 11.46 |
| | | | MEDICARE WITHOLDING | 1.13 |
| | | | MEDICARE WITHOLDING | 0.38 |
| | | COMPASS MINERALS AMERICA INC | 50.67 TN ROAD SALT | 4,557.77 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 89.89 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.00 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 4.20 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | <u>456.11</u> |
| | | | TOTAL: | 5,178.42 |
| TRANSFER/OTHER SOURCES | ROAD USE TAX FUND | CITY OF TIPTON FUNDS | TRANSFERS | <u>2,666.67</u> |
| | | | TOTAL: | 2,666.67 |
| TRANSFERS/OTHER SOURCE | TRUST AND AGENCY F | CITY OF TIPTON FUNDS | TRANSFERS | <u>42,923.75</u> |
| | | | TOTAL: | 42,923.75 |
| TRANSFER | Emergency Fund | CITY OF TIPTON FUNDS | TRANSFERS | <u>2,829.58</u> |
| | | | TOTAL: | 2,829.58 |
| TRANSFERS/OTHER SOURCE | LOCAL OPTION TAX | CITY OF TIPTON FUNDS | TRANSFERS | <u>25,000.00</u> |
| | | | TOTAL: | 25,000.00 |
| TRANSFERS/OTHER SOURCE | TIF SPECIAL REVENU | CITY OF TIPTON FUNDS | TRANSFERS | 6,940.25 |
| | | | TRANSFERS | <u>9,245.00</u> |
| | | | TOTAL: | 16,185.25 |
| REVOLVING LOAN PRGRM | ECONOMIC/INDUSTRIA | MISC. VENDOR | AUSTIN MILLIGAN:DRIP RMBRM | 7,500.00 |
| | | | RANDY AMOSSON:TRIP RMBRSMN | 6,838.45 |
| | | CITY UTILITIES | CITY UTILITIES | <u>20.67</u> |
| | | | TOTAL: | 14,359.12 |
| TRANSFERS/OTHER SOURCE | FIRE ENTERPRISE TR | CITY OF TIPTON FUNDS | TRANSFERS | <u>7,178.08</u> |
| | | | TOTAL: | 7,178.08 |
| HWY 38 PROJECT | HWY 38 PROJCT | ORIGIN DESIGN | CEDAR STREET IMPROVEMENTS | <u>4,341.00</u> |
| | | | TOTAL: | 4,341.00 |
| WATER DISTRIBUTION | WATER OPERATING | I.R.S. | FICA WITHOLDING | 292.69 |
| | | | MEDICARE WITHOLDING | 58.58 |
| | | | MEDICARE WITHOLDING | 2.48 |
| | | | MEDICARE WITHOLDING | 4.23 |
| | | | MEDICARE WITHOLDING | 1.16 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|---|--------------------|--|----------------------------|------------|
| | | CINTAS | MEDICARE WITHOLDING | 1.98 |
| | | | UNIFORMS | 10.29 |
| | | | UNIFORMS | 10.29 |
| | | CINTAS CORPORATION | FIRST AID SUPPLIES | 23.67 |
| | | ECIA | NORTH AVE WATER IMPROVEMEN | 668.43 |
| | | HAWKINS INC | CHEMICALS | 1,555.84 |
| | | IOWA ONE CALL | LOCATES | 6.90 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 463.72 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 8.39 |
| | | CAPITAL ONE | OFFICE SUPPLIES | 45.07 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 21.38 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 2,183.40 |
| | | | TOTAL: | 5,557.50 |
| WATER BILL/COLLECT | WATER OPERATING | I.R.S. | FICA WITHOLDING | 48.05 |
| | | | MEDICARE WITHOLDING | 10.89 |
| | | | MEDICARE WITHOLDING | 0.14 |
| | | | MEDICARE WITHOLDING | 0.21 |
| | | MISC. VENDOR CINDY DOERMANN | CINDY DOERMANN:WINTER APPA | 20.22 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 80.52 |
| | | MUNICIPAL SUPPLY INC | FLEXNET ANNUAL SUPPORT | 716.66 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.27 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 4.12 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 793.91 |
| | | | TOTAL: | 1,676.99 |
| TRANSFER/OTHER SOURCES WATER OPERATING | | CITY OF TIPTON FUNDS | TRANSFERS | 4,166.67 |
| | | | TRANSFERS | 356.25 |
| | | | TOTAL: | 4,522.92 |
| WASTEWATER/AKA SEWER | WASTEWATER/AKA SEW | I.R.S. | FICA WITHOLDING | 298.33 |
| | | | MEDICARE WITHOLDING | 61.48 |
| | | | MEDICARE WITHOLDING | 2.48 |
| | | | MEDICARE WITHOLDING | 3.13 |
| | | | MEDICARE WITHOLDING | 1.26 |
| | | | MEDICARE WITHOLDING | 1.41 |
| | | MISC. VENDOR CINDY DOERMANN | CINDY DOERMANN:WINTER APPA | 20.22 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 475.83 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 8.27 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 21.98 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 2,579.29 |
| | | | TOTAL: | 3,672.68 |
| TRANSFER/OTHER SOURCES WASTEWATER/AKA SEW | | CITY OF TIPTON FUNDS | TRANSFERS | 3,866.67 |
| | | | TRANSFERS | 35,290.67 |
| | | | TOTAL: | 39,157.34 |
| NON-DEPARTMENTAL | ELECTRIC OPERATING | FIDELITY BANK & TRUST | CD PURCHASE | 114,217.79 |
| | | | TOTAL: | 114,217.79 |
| ELECTRIC DISTRIBUTION | ELECTRIC OPERATING | I.R.S. | FICA WITHOLDING | 589.88 |
| | | | MEDICARE WITHOLDING | 120.74 |
| | | | MEDICARE WITHOLDING | 0.39 |
| | | | MEDICARE WITHOLDING | 3.22 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|---|--|----------------------------|-----------|
| | | | MEDICARE WITHOLDING | 3.16 |
| | | | MEDICARE WITHOLDING | 10.45 |
| | | CINTAS | UNIFORMS, SHOP TOWELS, MAT | 60.74 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 59.94 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 60.74 |
| | | | UNIFORMS, SHOP TOWELS, MAT | 59.94 |
| | | DR DARLENE A EHLERS | FEBRUARY RENT | 500.00 |
| | | MISC. VENDOR HEIN, AUBRI | 08-0710-11 | 48.52 |
| | | ADAPTIVE DAYCARE SER | 09-0100-14 | 96.22 |
| | | FLETCHER-REINHARDT CO. | OVERHEAD SUPPLIES | 1,847.24 |
| | | GRASSHOPPER LAWN CARE DBA ALL STAR TUR | CITY HALL/EL WEED CONTROL | 50.00 |
| | | IOWA ONE CALL | LOCATES | 6.90 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 950.81 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 14.60 |
| | | SWICK CABLE CONTRACTOR'S INC | DIRECTIONAL BORING | 6,060.00 |
| | | | DIRECTIONAL BORING | 33,400.00 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 40.97 |
| | | CITY UTILITIES | CITY UTILITIES | 326.70 |
| | | | CITY UTILITIES | 13.43 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 4,596.44 |
| | | | TOTAL: | 49,120.03 |
| ELECTRIC POWER PLANT | ELECTRIC OPERATING I.R.S. | | FICA WITHOLDING | 29.92 |
| | | | MEDICARE WITHOLDING | 6.47 |
| | | | MEDICARE WITHOLDING | 0.52 |
| | | CINTAS CORPORATION | FIRST AID SUPPLIES | 58.71 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 48.62 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.78 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 2.03 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 259.18 |
| | | | TOTAL: | 406.23 |
| ELECTRIC BILL/COLLECT | ELECTRIC OPERATING I.R.S. | | FICA WITHOLDING | 99.22 |
| | | | MEDICARE WITHOLDING | 22.07 |
| | | | MEDICARE WITHOLDING | 0.14 |
| | | | MEDICARE WITHOLDING | 1.00 |
| | | MISC. VENDOR CINDY DOERMANN | CINDY DOERMANN:WINTER APPA | 20.23 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 163.45 |
| | | MUNICIPAL SUPPLY INC | FLEXNET ANNUAL SUPPORT | 716.67 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 3.63 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 7.54 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,231.77 |
| | | | TOTAL: | 2,265.72 |
| LOUISA GENERATING STAT | ELECTRIC OPERATING MIDAMERICAN ENERGY COMPANY | | Est cash request | 27,300.00 |
| | | | Est cash request | 45,240.00 |
| | | | Est cash request | 780.00 |
| | | | Est cash request | 4,680.00 |
| | | | TOTAL: | 78,000.00 |
| TRANSFER/OTHER SOURCES | ELECTRIC OPERATING CITY OF TIPTON FUNDS | | TRANSFERS | 25,946.67 |
| | | | TRANSFERS | 19,030.00 |
| | | | TRANSFERS | 7,325.14 |
| | | | TOTAL: | 52,301.81 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | | |
|--|----------------------------|----------------------|--|----------------------------|----------|---------------------|----------|
| GAS DISTRIBUTION | GAS OPERATING | I.R.S. | FICA WITHOLDING | 426.82 | | | |
| | | | MEDICARE WITHOLDING | 84.82 | | | |
| | | | MEDICARE WITHOLDING | 3.11 | | | |
| | | | MEDICARE WITHOLDING | 1.69 | | | |
| | | | MEDICARE WITHOLDING | 9.59 | | | |
| | | | MEDICARE WITHOLDING | 0.60 | | | |
| | | | CINTAS | UNIFORMS, SHOP TOWELS, MAT | 32.27 | | |
| | | | | UNIFORMS, SHOP TOWELS, MAT | 40.58 | | |
| | | | NMDG | L & R FUND ASSESSMENT | 765.65 | | |
| | | | IOWA ONE CALL | LOCATES | 6.90 | | |
| | | | IPERS | IPERS REGULAR EMPLOYEES | 687.67 | | |
| | | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 11.98 | | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 29.13 | | |
| | | | CITY UTILITIES | CITY UTILITIES | 28.44 | | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 2,446.80 | | |
| | | | | TOTAL: | 4,775.05 | | |
| | | | GAS BILL/COLLECT | GAS OPERATING | I.R.S. | FICA WITHOLDING | 63.01 |
| | | | | | | MEDICARE WITHOLDING | 14.13 |
| | | | | | | MEDICARE WITHOLDING | 0.14 |
| MEDICARE WITHOLDING | 0.47 | | | | | | |
| MISC. VENDOR CINDY DOERMANN | CINDY DOERMANN:WINTER APPA | 20.22 | | | | | |
| IPERS | IPERS REGULAR EMPLOYEES | 104.83 | | | | | |
| MUNICIPAL SUPPLY INC | FLEXNET ANNUAL SUPPORT | 716.67 | | | | | |
| PRINCIPAL | GTL_VTL INSURANCE | 2.67 | | | | | |
| UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 5.14 | | | | | |
| BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 923.53 | | | | | |
| | TOTAL: | 1,850.81 | | | | | |
| TRANSFER/OTHER SOURCES | GAS OPERATING | CITY OF TIPTON FUNDS | | | | TRANSFERS | 9,012.00 |
| | | | | | | TOTAL: | 9,012.00 |
| AIRPORT | AIRPORT OPERATING | I.R.S. | | | | FICA WITHOLDING | 13.85 |
| | | | MEDICARE WITHOLDING | 3.24 | | | |
| | | | MISC. VENDOR PHIL HARGRAVE | PHIL HARGRAVE:REFUND TAXES | 462.79 | | |
| | | | IPERS | IPERS REGULAR EMPLOYEES | 21.08 | | |
| | | | WRIGHT LAWN CARE | FEBRUARY 2023 | 358.33 | | |
| | | | | TOTAL: | 859.29 | | |
| TRANSFER/OTHER SOURCES | AIRPORT OPERATING | CITY OF TIPTON FUNDS | TRANSFERS | 356.25 | | | |
| | | | TOTAL: | 356.25 | | | |
| GARBAGE COLLECTION | GARBAGE COLLECTION | I.R.S. | FICA WITHOLDING | 189.61 | | | |
| | | | MEDICARE WITHOLDING | 40.59 | | | |
| | | | MEDICARE WITHOLDING | 2.36 | | | |
| | | | MEDICARE WITHOLDING | 1.23 | | | |
| | | | MEDICARE WITHOLDING | 0.19 | | | |
| | | | CINTAS | UNIFORMS | 12.93 | | |
| | | | | UNIFORMS | 12.93 | | |
| | | | MISC. VENDOR CINDY DOERMANN | CINDY DOERMANN:WINTER APPA | 20.22 | | |
| | | | IPERS | IPERS REGULAR EMPLOYEES | 307.96 | | |
| | | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 | | |
| | | | PRINCIPAL | GTL_VTL INSURANCE | 6.08 | | |
| | | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 15.05 | | |
| | | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,964.74 | | |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------------|--|----------------------------|----------|
| | | | TOTAL: | 2,772.89 |
| RECYCLING | GARBAGE COLLECTION | I.R.S. | FICA WITHOLDING | 72.22 |
| | | | MEDICARE WITHOLDING | 9.93 |
| | | | MEDICARE WITHOLDING | 6.96 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 72.02 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 1.82 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 3.42 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 646.82 |
| | | | TOTAL: | 813.19 |
| TRANSFER OUT/SINKING F | GARBAGE COLLECTION | CITY OF TIPTON FUNDS | TRANSFERS | 3,466.67 |
| | | | TRANSFERS | 400.00 |
| | | | TRANSFERS | 1,763.58 |
| | | | TOTAL: | 5,630.25 |
| STORM WATER | STORM WATER | I.R.S. | FICA WITHOLDING | 22.08 |
| | | | MEDICARE WITHOLDING | 4.45 |
| | | | MEDICARE WITHOLDING | 0.50 |
| | | | MEDICARE WITHOLDING | 0.21 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 35.40 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 0.88 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 1.72 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 186.34 |
| | | | TOTAL: | 251.58 |
| OTHER SOURCES | STORM WATER | CITY OF TIPTON FUNDS | TRANSFERS | 686.67 |
| | | | TRANSFERS | 100.08 |
| | | | TOTAL: | 786.75 |
| INT SRVC-OTHER BUSINES | CENTRAL GARAGE | I.R.S. | FICA WITHOLDING | 68.43 |
| | | | MEDICARE WITHOLDING | 15.00 |
| | | | MEDICARE WITHOLDING | 1.01 |
| | | BARRON MOTOR SUPPLY | REPAIR PARTS #67 | 12.50 |
| | | CINTAS | UNIFORMS | 9.27 |
| | | | SHOP SUPPLIES | 84.93 |
| | | | UNIFORMS | 9.27 |
| | | CINTAS CORPORATION | FIRST AID SUPPLIES | 52.12 |
| | | ELECTRICAL ENGINEERING & EQUIPMENT CO | BLDG MAINT SUPPLIES | 846.48 |
| | | | BLDG MAINT SUPPLIES | 645.15 |
| | | | BLDG MAINT SUPPLIES | 63.62 |
| | | MISC. VENDOR OTTSEN OIL CO. | OTTSEN OIL CO.:OIL | 219.45 |
| | | MAC TOOLS | MAC TOOLS:FUNNEL | 27.80 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 113.93 |
| | | KILBURG EQUIPMENT LLC | REPAIR PARTS #35 | 167.95 |
| | | | REPAIR PARTS #35 | 166.85 |
| | | CEDAR COUNTY REPAIR INC | SHOP SUPPLIES | 22.50 |
| | | LAWSON PRODUCTS INC | SHOP SUPPLIES | 83.48 |
| | | MIDWEST WHEEL COMPANIES | REPAIR PARTS #14 | 285.99 |
| | | MITCHELL 1 | WEB SUBSCRIPTION | 282.08 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 2.01 |
| | | MOELLER TIPTON TIRE & AUTO | REPAIR PARTS #30 | 53.00 |
| | | TITAN MACHINERY INC | REPAIR PARTS #18 | 224.00 |
| | | | REPAIR PARTS #138 | 142.50 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 4.87 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|--|-----------------|--|-----------------------------|-----------|
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 602.86 |
| | | | TOTAL: | 4,406.05 |
| INT SRVC-OTHER BUSINES ADMINISTRATIVE SER I.R.S. | | | FICA WITHHOLDING | 103.26 |
| | | | MEDICARE WITHHOLDING | 21.48 |
| | | | MEDICARE WITHHOLDING | 0.29 |
| | | | MEDICARE WITHHOLDING | 2.39 |
| | | ACCESS SYSTEMS LEASING | COPIER AGREEMENT | 1,133.37 |
| | | CEDAR COUNTY FAIR ASSOCIATION | DONATION | 500.00 |
| | | IPERS | IPERS REGULAR EMPLOYEES | 165.47 |
| | | KONNIE DAUFELDT | WINTER OFFICE APPAREL | 93.57 |
| | | STOREY KENWORTHY/MATT PARROTT | #10 REGULAR ENVELOPES | 210.00 |
| | | QUADIANT FINANCE USA INC | POSTAGE | 2,000.00 |
| | | OFFICE MACHINE CONSULTANTS INC | MANAGEMENT SERVICES | 199.00 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 4.41 |
| | | UNUM LIFE INSURANCE COMPANY OF AMERICA | LONG TERM DISABILITY PAYRO | 8.07 |
| | | WINDSTREAM | MONTHLY SERVICES | 906.19 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INS PY CITY | 1,521.70 |
| | | | TOTAL: | 6,869.20 |
| NON-DEPARTMENTAL | PAYROLL ACCOUNT | I.R.S. | FEDERAL WITHHOLDING | 6,800.79 |
| | | | FICA WITHHOLDING | 5,058.75 |
| | | | MEDICARE WITHHOLDING | 1,183.10 |
| | | AFLAC | AFLAC AFTER TAX PY W/HOLDI | 96.40 |
| | | | AFLAC PY PRETAX WITHHOLDING | 466.67 |
| | | | AFLAC AFTER TAX DEDUCTION | 30.24 |
| | | AXA EQUI-VEST PROCESSING OFFICE | DEF. COMP PRETAX | 175.00 |
| | | COLLECTION SERVICES CENTER | CHILD SUPPORT- SPANGLER-96 | 96.73 |
| | | IPERS | IPERS WITHHOLDING, FIRE | 38.95 |
| | | | IPERS ELECTED OFFICIALS | 23.59 |
| | | | IPERS REGULAR EMPLOYEES | 3,564.27 |
| | | | IPERS WITHHOLDING EMT | 457.94 |
| | | | IPERS WITHHOLDING POLICE | 1,045.71 |
| | | PRINCIPAL | GTL_VTL INSURANCE | 495.33 |
| | | | VISION POLICY | 436.26 |
| | | TREASURER, STATE OF IOWA | STATE WITHHOLDING | 2,661.00 |
| | | BLUE CROSS/BLUE SHIELD | BCBS HEALTH INSURANCE PYM | 2,270.00 |
| | | CITY OF TIPTON | MISC. EMPLOYEE REIMBURSEME | 250.00 |
| | | | TOTAL: | 25,150.73 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|-------------------------|---------------------------|-------------|-------------|------------|
| ===== FUND TOTALS ===== | | | | |
| 001 | GENERAL GOVERNMENT | | | 50,669.59 |
| 110 | ROAD USE TAX FUND | | | 8,581.10 |
| 112 | TRUST AND AGENCY FUND | | | 42,923.75 |
| 119 | Emergency Fund | | | 2,829.58 |
| 121 | LOCAL OPTION TAX | | | 25,000.00 |
| 125 | TIF SPECIAL REVENUE FUND | | | 16,185.25 |
| 160 | ECONOMIC/INDUSTRIAL DEVEL | | | 14,359.12 |
| 192 | FIRE ENTERPRISE TRUST | | | 7,178.08 |
| 317 | HWY 38 PROJCT | | | 4,341.00 |
| 600 | WATER OPERATING | | | 11,757.41 |
| 610 | WASTEWATER/AKA SEWER REVE | | | 42,830.02 |
| 630 | ELECTRIC OPERATING | | | 296,311.58 |
| 640 | GAS OPERATING | | | 15,637.86 |
| 660 | AIRPORT OPERATING | | | 1,215.54 |
| 670 | GARBAGE COLLECTION | | | 9,216.33 |
| 740 | STORM WATER | | | 1,038.33 |
| 810 | CENTRAL GARAGE | | | 4,406.05 |
| 835 | ADMINISTRATIVE SERVICES | | | 6,869.20 |
| 860 | PAYROLL ACCOUNT | | | 25,150.73 |
| ----- | | | | |
| | GRAND TOTAL: | | | 586,500.52 |
| ----- | | | | |

TOTAL PAGES: 10

RESOLUTION NO: 020623A

RESOLUTION APPROVING A THREE-YEAR EXTENSION TO THE
TIPTON MASONIC CEMETERY SEXTON CONTRACT WITH GRASSHOPPER LAWN CARE

WHEREAS, on March 18, 2019 (*Resolution #031819C*) the Tipton City Council accepted a three-year bid from Grasshopper Lawn Care for the period of March 15, 2019 through March 15, 2022 to provide sexton services at the Tipton Masonic Cemetery; and

WHEREAS, upon a very favorable evaluation of Grasshopper Lawn Care's performance during those years, the Council approved a one-year extension (*Council meeting, March 21, 2022;*) and

WHEREAS, upon finding a continued favorable evaluation of Grasshopper Lawn Care's performance, the City Council now wishes to extend the terms of the March 18, 2019 Sexton Contract for an additional three-year term but with the contract's Payment section amended as follows:

"5. Payment under this contract shall be for these annual amounts, divided into equal monthly payments:

| | |
|--|------------------|
| <i>Year 1 – March 15, 2023 to March 14, 2024</i> | <i>\$37,000</i> |
| <i>Year 2 – March 15, 2024 to March 14, 2025</i> | <i>\$37,000</i> |
| <i>Year 3 – March 15, 2025 to March 14, 2026</i> | <i>\$37,000"</i> |

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Tipton does hereby authorize:

- 1.) A three-year extension of the terms and conditions of the March 18, 2019 Sexton contract with Grasshopper Lawn Care but using the payment amounts stated above.
- 2.) The Mayor and City Clerk to execute all contract documents and other documents related to the scope of this Resolution, but only after the City's receipt of Grasshopper Lawn Care's written acceptance of the terms herein.

PASSED AND APPROVED this 6th day of February 2023.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 020623A which was passed by the Tipton City Council this 6th day of February 2023.

Amy Lenz, City Clerk

#####

GRASSHOPPER LAWN CARE'S ACCEPTANCE OF THE TERMS HEREIN

On behalf of Grasshopper Lawn Care, I accept the terms and conditions as set out by this Resolution.

Daniel Kessler, Owner
Grasshopper Lawn Care

TIPTON MASONIC CEMETERY PROJECT CONTRACT

PROJECT NAME: Tipton Masonic Cemetery Sexton Contract
407 Lynn Street
Tipton, IA 52772

TO: City of Tipton, hereinafter referred to as the "PUBLIC AGENCY"
407 Lynn Street
Tipton, IA 52772

FROM: _____, hereinafter referred to as the "CONTRACTOR"
(Address)
(City and ZIP)

GENERAL CONDITIONS

1. The Bid and Proposal shall be considered for approval by the PUBLIC AGENCY at a public meeting of the City Council on March 18, 2019.
2. A written Proceed Order shall be issued within thirty (30) days from the acceptance of the CONTRACTOR'S Bid and Proposal, and CONTRACTOR shall not commence work until he/she has received such notice. If the CONTRACTOR does not receive the Proceed Order within 30 days of submittal, the CONTRACTOR has the option of withdrawing his / her Bid and Proposal.
3. The PUBLIC AGENCY will utilize the appointed CEMETERY BOARD OF TRUSTEES to administer this contract. The Public Works Director for the City of Tipton shall be responsible to communicate any violations of the contract to the CEMETERY BOARD OF TRUSTEES for review.
4. The CONTRACTOR shall satisfactorily complete all work within the calendar years beginning March 15, 2019 to March 15, 2022 after the issuance of the Proceed Order.
5. Payment under this contract shall be:
 PROGRESS PAYMENTS. Progress payments, at a frequency not to exceed one payment per month, shall be made by the PUBLIC AGENCY.

Payments in the amount of \$To be determined by bid process per month.

6. The CONTRACTOR shall be required and agrees to:
 - a. Furnish evidence of the following minimum insurance coverage and limits:

Class of Coverage

Property Damage

| | |
|----------------------|--|
| Liability | Minimum \$1,000,000 per incident and \$2,000,000 aggregate |
| Workers Compensation | As required by statute |

The CONTRACTOR shall submit a Certificate of Coverage to the PUBLIC AGENCY for approval and no cancellation or change in coverage shall be permitted without a written notice of such change or cancellation, which must be presented to the PUBLIC AGENCY ten days prior to any such alteration. If coverage is due to expire during the contract period, a new Certificate of Coverage shall be presented to the PUBLIC AGENCY *ten days prior to cancellation.*

- b. Perform all work in accordance with the Project Specifications. Where the Project Specifications are silent or ambiguous, the CONTRACTOR shall immediately contact the PUBLIC WORKS DIRECTOR for appropriate instructions.
 - c. During the performance of this Contract, the CONTRACTOR agrees as follows:
 - i. He / she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, pregnancy, genetic information, and any other class protected by law. He / she will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, age disability, pregnancy, genetic information, and any other class protected by law. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. He / she further agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause and all other notices required to be posted under state and federal law.
 - ii. He / she shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants.
 - iii. He / she shall comply with all provisions of Executive Order 11246 of September 24, 1965, and with the rules, regulations and applicable orders of the Secretary of Labor.
 - d. He / she shall keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work.
 - e. He / she shall not assign or modify this Contract without written consent from the PUBLIC AGENCY. Such request shall be made in writing and shall be addressed to the PUBLIC AGENCY.
 - f. He / she shall permit the PUBLIC AGENCY to examine and inspect the work on a continuing basis.
7. The CONTRACTOR will defend, indemnify and hold harmless the PUBLIC AGENCY and its officers, commissioners and employees from *any and all* liability and/or claims for damages for any reason

associated with the CONTRACTOR and/ or the CONTRACTOR'S actions, including, but not limited to, because of bodily injury, death, property damage, sickness, disease or loss and expense. This clause includes indemnification for any reasonable attorney fees incurred by the PUBLIC AGENCY.

8. No modification of this Contract shall be made except with written Change Order, signed by the CONTRACTOR, and approved by the PUBLIC AGENCY. Any changes made to this Contract without obtaining such approval shall be the CONTRACTOR'S liability.
9. No public official, employee, or board or commission member of the PUBLIC AGENCY shall have any interest, direct or indirect, in this Contract.
10. The Contract consists of the Bid and Proposal, including acceptance by the PUBLIC AGENCY, and the following documents incorporated herein by reference and identified as follows:

EXHIBIT "A" TIPTON MASONIC CEMETERY PROJECT SPECIFICATIONS

11. Disputes or claims pertaining to the Project Specifications, or workmanship will be mediated by the CEMETERY BOARD OF TRUSTEES appointed by the PUBLIC AGENCY and a written determination of finding will be provided to the CONTRACTOR. If any interested party desires to contest such determination, a written request for appeal shall be submitted to the CITY COUNCIL for review and determination. The decision of the CITY COUNCIL shall be final and binding on all interested parties.
12. If the CONTRACTOR defaults or neglects to carry out the work in accordance with this Contract, or fails to perform any provision in this Contract, the PUBLIC AGENCY may after seven (7) days written notice from the PUBLIC AGENCY'S designated project administrator to the CONTRACTOR, and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payments then or thereafter due the CONTRACTOR. If the unpaid balance of the contract sum exceeds the expense of finishing or correcting the work, such excess shall be paid to the CONTRACTOR. If such expense exceeds the unpaid balance of the Contract, the CONTRACTOR shall pay the difference to the PUBLIC AGENCY and the PUBLIC AGENCY shall have a judgement against the CONTRACTOR for all amounts owed plus judgement interest and applicable attorney fees incurred in collecting the same.

The PUBLIC AGENCY reserves the right to terminate this Contract for reasonable cause. Reasonable cause shall be generally defined as any action, which demonstrates unwillingness on the part of the CONTRACTOR to carry out the work in a timely and workmanlike manner. Such actions may be explicit or implicit and include, but are not necessarily limited to:

- a. Failure by the CONTRACTOR to fulfill the requirements of the Contract as specified within the project specifications;
- b. Flagrant disregard by the CONTRACTOR of the rights of the PUBLIC AGENCY under this Contract, including the misrepresentation of any provision of the Project Specifications;
- c. Consistent production of unacceptable work by the CONTRACTOR. The CEMETERY BOARD OF TRUSTEES shall be the interpreter of the conditions of termination of this contract and the sole judge of its performance. Upon recommendation from the CEMETERY BOARD

EXHIBIT "A"
TIPTON MASONIC CEMETERY PROJECT SPECIFICATIONS
February 11, 2019

Public Bid Notice
Mowing Contractors: Cemetery
City of Tipton

The City of Tipton will accept sealed bids from contractors interested in providing mowing services at the Tipton Masonic Cemetery. For more complete bid information, please contact: City Hall, 407 Lynn Street, Tipton, IA 52772 or call 563-886-6187 or email: citymanager@tiptoniowa.org **Bids shall be due by 11:00 a.m. on March 13, 2019 at City Hall.** The City reserves the right to reject all bids, waive informalities, and make a decision that best suits the interests of the citizens of Tipton.

The following project specifications are general guidelines for the maintenance and upkeep of the Tipton Masonic Cemetery. It is the CONTRACTOR's responsibility to provide and maintain any and all equipment necessary to complete these specifications and fulfill the contract. The CEMETERY BOARD OF TRUSTEES and/or PUBLIC WORKS DIRECTOR may be consulted throughout this contract if, in unusual circumstances, City equipment or personnel are needed, i.e. blizzards, severe weather, etc.

Mowing:

It is the CONTRACTOR's responsibility to ensure that grass and weeds on the cemetery grounds will not be taller than 4 inches (during dry seasons the Cemetery may need mowed to uniformly groom the grass in spots, during wet season multiple weekly mowing may be required).

CONTRACTOR agrees to mow the grass to the desired height without windrowing grass or leaving clipped grass on the headstones either by using a rear discharge mower or blowing clippings off daily with their leaf blower.

CONTRACTOR agrees that work will be neatly done and in a complete manner. The end result of the mowing will not look out of character from other neatly mowed lawns.

Trimming:

Trimming around head stones and other obstacles will be required to maintain less than a 4-inch growth in the cemetery (the trimming may not have to be done with every mowing but should be uniform in appearance with the rest of the grass in the Cemetery).

The CONTRACTOR agrees that no spraying or weed eating will be done to kill the grass around the head stones to have a dirt border around the headstones.

Grave Site Care:

The CONTRACTOR will be responsible for reseeding the new grave sites and where ever dirt is placed to maintain the desired appearance.

Head stone care and maintenance:

It is the responsibility of the CONTRACTOR to provide insurance to cover the costs of repairs to the Head stones that they have damaged.

** It will be the Cemetery Board responsibility to decide if CONTRACTOR is "At Fault", "Act of God", "Normal Repairs" or "Accidental Damages". If "At Fault" (defined as the Sexton Contractor is responsible for the damages, intentional or unintentional) the CONTRACTOR is responsible for repairs. If "Act of God" (defined as wind, hail, rain, fallen tree or limb, lightning, or any other act of nature) the property owner is responsible. If "Normal Repairs" (defined as vase replacement, weathered stones, minor damages from unwitnessed damages) will be the responsibility of property owner. If "Accidental Damages" (Defined as unintentional incident such as a vehicle running into a head stone) it would be the responsibility of the person who did the damages or the property owner.*

Tree Trimming:

The CONTRACTOR shall be responsible for "Normal Tree Trimming" (defined as: low hanging branches that would restrict the mowing process, low broken branches, and fallen limbs) and cut up and pile in an approved area (the City will be responsible for tree *pruning*, tree removal, stump removal, and large branch *removal*).

The CONTRACTOR will make accommodations with the Public Works Director in advance of any trimming so that branches can be chipped or hauled away to specified area of the City. Care shall be taken in scheduling these events in an effort to limit the negative appearance of brush piles and/or the killing of vegetation.

Garbage Removal:

The CONTRACTOR after consultation with the Cemetery Board shall determine where garbage containers are to be placed so that it is convenient for the public and City staff. The CONTRACTOR shall make accommodations with the Public Works Director on container pickup depending on the usage.

Flower Pick Up:

The CONTRACTOR will be responsible for flower removal from grave locations twice a year, Spring and Fall. Notice shall be posted on signs at the cemetery and the City shall publish in advance each pick up notice allowing enough time for those who wish to save their flowers and the opportunity to retrieve flowers. The CONTRACTOR shall notify the City as to the timing of the removal so that proper notifications may be given the Public.

Road Maintenance:

The PUBLIC AGENCY shall be responsible for any and all road repairs or improvements. If a problem arises in the roadways the CONTRACTOR shall notify the CEMETERY BOARD OF TRUSTEES and PUBLIC WORKS DIRECTOR for repairs.

References:

Unless the bidder is already known to us, the City reserves the right not to award a contract to any bidder who does not furnish evidence of prior relevant experience and current capabilities, including manpower and equipment, necessary to enable him/her to pursue the project and to successfully fulfill the obligations of this contract.



1016 Leavenworth Street
Omaha, NE 68102

888-484-4939
kpe-inc.com

January 23, 2023

Bryan Carney, Mayor
City of Tipton
407 Lynn Street
Tipton, IA 52772
mayor@tiptoniowa.org

RE: Proposal for Professional Services

Dear Mr. Carney,

KPE -Consulting Engineers, Inc. dba KPE Architecture Engineering Forensics (CONSULTANT) is pleased to present this agreement for structural engineering services to City of Tipton (CLIENT) for structural support and verification of capacity of new pool dehumidification unit.

Scope of Services

CONSULTANT shall provide professional services for the attached Exhibit A (Scope of Services).

Personnel

Dan Strain will serve as the Project Manager. CONSULTANT'S staff of architects and engineers will perform the agreed upon Scope of Services.

Compensation

CONSULTANT shall provide professional services as identified in the Scope of Services for a Lump Sum basis. Fees for scope of work are separated below.

Specific Scope of Work - Design = \$24,970

Specific Scope of Work - Controls = \$2,250

Specific Scope of Work - Bidding/CACO = \$15,600

CONSULTANT will provide Additional Services as identified in the Scope of Work (Exhibit A) upon CLIENT'S request and receipt of your written authorization. Additional Services will be charged on an hourly basis in accordance with CONSULTANT'S standard hourly rate schedule, which is provided upon request.

Terms and Conditions

This agreement consists of this proposal letter, the attached Scope of Services labeled as Exhibit A and the attached General Provisions labeled as Exhibit B. This proposal is valid for 45 days.

Please confirm your acceptance of this agreement by signing below and returning one signed copy to the Sender of this Proposal for Professional Services.

KPE Architecture Engineering Forensics – CONSULTANT



Dan Strain, Associate Principal

City of Tipton – CLIENT

Bryan Carney, Mayor

Date of Acceptance _____

Please indicate which scope of works you would like for KPE to provide upon acceptance.

SOW - Design

SOW - Controls

SOW - CACO

EXHIBIT A SCOPE OF SERVICES

1. The contract is for providing professional engineering services for the referenced project. The project is located at 700 Park Road, Tipton, IA and consists of design for the structural support of new pool dehumidification unit and verification of capacity for new unit.

The project delivery includes the following phases of work: Construction Documents.

B. Project Delivery

1. General
 - a. Background drawings
 - (i) From owner provided existing drawings
 - (ii) From Site Survey
2. Schedule
 - a. To be determined after CONSULTANT receives signed contract and all required information from the CLIENT.
3. Construction Documents
 - a. Deliverables – Digital Copy Only
 - (i) Large Format Drawings stamped by State Licensed Registered Professional Engineer(s).

C. Specific Scope of Work - Design

1. Architectural
 - a. Provide notes for capping existing curbs and/or patching of roof to maintain warranty.
 - b. Review paint submittal
2. Structural
 - a. Evaluation of existing roof structure at requested location/condition for placement of the pool dehumidification unit (PDU).
 - b. Design of reinforcement/support required for placement of new PDU.
3. Mechanical
 - a. Design of modifications to fabric duct layout. The new design is one PDU unit to replace the existing two units.
 - b. Verify heating/cooling capacity of pool dehumidification unit.
 - c. Design of gas piping to new PDU.
 - d. Design of condensate line for PDU.
 - e. Verify exhaust rates for chemical storage room and mechanical room.
4. Electrical
 - a. Design of demolition of two existing units.
 - b. Design of power connection to new PDU.

D. Specific Scope of Work - Controls

1. Provide specification and points list to connect PDU to existing Building Automation System (BAS)

E. Specific Scope of Work - Bidding/CACO

1. Bidding
 - a. Pre-Bid Meeting
 - b. Clarification and schematic documentation to contractors during bidding
2. Contract Administration/Construction Observation (CA/CO) including but not limited to the following tasks:
 - a. Request for Information (RFI) Responses. Limit to 5 RFIs.
 - b. One intermediate site visit including subsequent report for on-site Construction Administration.
 - c. Change order review and cost checking. Limited to 5 change orders.
 - d. Request for Payment review and certification processing.
 - e. Punch list.

F. Clarifications to Scope of Work

1. It is assumed that all existing structural member sizes, spacing, and other data can be identified on the drawings and are correct.
2. Existing electrical equipment assumed to have adequate capacity. Design of modifications for additional capacity would require additional services, if required at KPE's standard hourly rates.
3. If requested location is changed or information is incorrect, design of modifications would require additional services at KPE's standard hourly rates.
4. Upon code review any required work not within this scope such as those shown below to be additional services at KPE's standard hourly rate
 - a. Authority Having Jurisdiction
 - b. Scope changes affecting code review
 - c. Code requirements beyond scope of work

G. Other Potentially Required Services (Not included in scope of work)

1. Design of Project alternates are additional services at CONSULTANT's standard hourly rates.
2. Additional Specification and Drawing reproduction, Fire Protection design, architectural design, and/or Value Engineering charged at time and material costs.
3. Bidding
 - a. Bid Opening Meeting

EXHIBIT A SCOPE OF SERVICES

4. Contract Administration/Construction Observation (CA/CO) including but not limited to the following tasks:
 - a. Owner/Contractor Contract Development
 - b. Pre-Construction Meeting.
 - c. 3D Scanning to document existing conditions and/or construction progress.
5. Additional site visits.
6. Additional meetings.
7. Specialty Systems – Data, Telecomm, Security, Access Control, A/V, etc.
8. Permits and special plan review fees from local and state entities to authority having jurisdiction obtained and submitted by others and/or specified in the construction documents. Permit fees are to be paid by others.
9. Any potential utility fees associated with the project paid by others.
10. Special inspections required by local and state building codes. These inspections are usually third-party inspections which are paid for by the building owner.
11. Other services not identified in Scope of Services above.

EXHIBIT B GENERAL PROVISIONS

This is an exhibit attached to and made part of the letter agreement dated **January 23, 2023** between: **City of Tipton (CLIENT)** and **KPE –Consulting Engineers, Inc. (KPE) (CONSULTANT)**. The General Provisions agreed to by CONSULTANT AND CLIENT are as follows:

Ownership of Instruments of Service: All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the CONSULTANT, as instruments of service shall remain property of the CONSULTANT. The CONSULTANT shall retain these records for a period of ten (10) years, during which period they will be made available to the CLIENT at all reasonable times. CONSULTANT will provide CLIENT with a copy of the plans, the specifications, and laboratory test reports for information and reference in connection with the project: however, such documents are not intended or represented to be suitable for reuse by CLIENT or others. Any such reuse will be at CLIENT'S sole risk and without liability or legal exposure to CONSULTANT or CONSULTANT'S sub consultants.

CADD/Electronic Files: In accepting and utilizing any drawings, reports, and data on any form of electronic media generated by the CONSULTANT, the CLIENT agrees that all such electronic files are instruments of service. The CLIENT agrees to waive all claims against the CONSULTANT resulting in any way from any unauthorized changes to, or reuse of, the electronic files for any projects by anyone other than the CONSULTANT. In the event of a conflict between printed hard copy documents signed and sealed by the CONSULTANT and electronic files, the hard copy documents shall govern.

Termination of Agreement: This agreement or any portion thereof, may be terminated by either party upon 7 days written notice to the other party. In event such Notice of Termination shall be given, full payment of General Consulting Engineering for work performed prior to the date of termination shall be made to CONSULTANT within 30 days after the date of termination.

Plan Revisions: If, after any plans or specifications are completed on any portion thereof and are approved by the CLIENT and other necessary agencies, the CONSULTANT is required to change plans and specifications because of changes made, authorized, or ordered by the CLIENT, then the CONSULTANT shall receive additional compensations for such changes. Fees for these changes will be computed on an hourly basis using the CONSULTANT'S rate schedule.

Successors and Assigns: Both parties agree that, upon execution of this agreement, same shall be binding upon their/its successors, assigns, and legal representatives until terminated by the expiration of agreement or termination by written notice, as provided above.

Limitation of Liability: The CLIENT agrees to limit the CONSULTANT'S liability to all parties on the project (excluding only the CONSULTANT'S negligent professional acts, errors, or omissions), such that the total aggregate liability of the CONSULTANT shall not exceed the CONSULTANT'S total fee for services rendered under this contract, or \$20,000.00 whichever is greater.

Opinion of Probable Construction Cost: Opinions of probable construction costs and detailed cost estimates prepared by the CONSULTANT represent his/her best judgment as a design professional familiar with the construction industry. It is recognized, however, that the CONSULTANT has no control over the cost of labor, materials, or equipment, over the Contractor's methods of determining bid prices or over competitive bidding or market conditions. Accordingly, the CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the Consultant's opinion of probable construction cost.

Contractor's Work: That the CONSULTANT shall not be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, and the CONSULTANT shall not be responsible for the Contractor's failure to perform the work in accordance with the Contract Documents.

Jobsite Safety: That the General Contractor shall be solely responsible for jobsite safety, and that this intent shall be carried out in the client's contract with the General Contractor, and that such contract shall indemnify the CONSULTANT. The CONSULTANT, and his agents, shall be named as an additional insured on the General Contractor's policies of general liability insurance.

Hazardous Materials: That the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. Should it become known to the CONSULTANT that such materials may be present on or adjacent to the jobsite, the CONSULTANT may, without liability for any damages, suspend performance under this agreement, until CLIENT takes appropriate action to remove or abate said materials.

Mediation: Any claims or disputes under this agreement shall be submitted to non-binding mediation.

Payment: CONSULTANT will bill you monthly for services and reimbursable expenses proportionate to the work completed on the project. All fees are due and payable to CONSULTANT upon receipt of invoice. Invoicing shall occur no more frequently than monthly intervals. A service charge of one and one-half percent per month will be added to amounts outstanding after 30 days. If the CLIENT objects to all or any portion of an invoice, the CLIENT shall so notify CONSULTANT within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.



LATHAM, ERVIN, VOGNSEN & ASSOCIATES, INC.

150 First Avenue NE, Suite 300
Cedar Rapids, Iowa 52401
(319)365-6488
www.LEV-EnergyAdvisors.com

February 1, 2023

Via Email
Brian Wagner
City Manager
Tipton, Iowa

Dear Brian:

Latham, Ervin, Vognsen & Associates (“LEV”) is pleased to offer our services to the City of Tipton (“Tipton”) for the scope of work as defined below. This scope is a preliminary effort prior to determining the possible impacts to Tipton’s electrical distribution system related to operation of a 1-2 MW solar array before engaging an electrical engineering firm for a more detailed interconnection study if needed. LEV proposes to do a site assessment for a 1 to 2 MW solar project for Tipton to include the following:

1. Perform a site visit to Identify exact site location and review layout options.
 - a. Slope, site grade and drainage, setbacks, array row placement and spacing requirements
 - b. Provide an updated sample layout using HelioScope optimization software.
2. Review existing electric system circuit maps to identify feeder, transformer, and final interconnection point.
 - a. Identify potential system upgrades that might need further engineering study.
 - b. Provide a one-line diagram showing substation, distribution feeder conductors and transformer sizes both existing and new recommendations.
3. Review existing circuit loading and potential energy flows with various solar array sizes.
 - a. Identify and provide a list of issues on the electric distribution system that might need a more complete engineering study.
4. Assess solar array kWh production and distribution upgrade impact estimates to support the solar array.
 - a. Distribution system upgrade costs will not be estimated in this assessment.

Our expectation is that this will take 10-15 hours including the site visit, at \$250 hourly rate and include time and travel expenses. It is LEV’s policy to only charge actual hours worked. This proposal is in addition to the RFP proposal previously approved.

Sincerely,

Dave Vognsen & Louie Ervin II

CITY OF TIPTON, IOWA

By: _____

Printed Name: _____

Title: _____

Date: _____

LATHAM, ERVIN, VOGNSEN & ASSOCIATIONS, INC.

By: _____

Printed Name: _____

Title: _____

Date: _____

